



**ORDINARY MEETING  
OF COUNCIL**

**MINUTES  
OPEN MEETING**

**20 AUGUST 2018**

6 August 2018

## **Notice of Meeting – Ordinary Meeting of Council**

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street Wynyard on Monday 20 August 2018 with the Business of the meeting to be in accordance with the following agenda paper.

## **General Manager's Certification**

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford  
GENERAL MANAGER

Enquiries: Mayor Walsh  
Phone: (03) 6443 8311  
Our Ref: 004.01

6 August 2018

Mr Shane Crawford  
General Manager  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Shane,

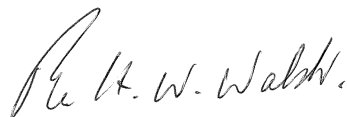
#### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

- c. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*


I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 20 August 2018 commencing at 6:00 pm at the Council Chambers 21 Saunders Street Wynyard.

Yours sincerely



Cr Robby Walsh  
MAYOR

Council discloses the following policy that relates to Audio Recording of Ordinary and Special Council Meetings:

	<b>AUDIO RECORDING OF COUNCIL MEETINGS POLICY</b>		<b>DOC NO: GOV. 017</b>	
			VERSION 1	DATE 18 July 2011
<b>CONTROLLER:</b>	<b>APPROVED BY:</b>	<b>REVIEW DATE:</b>		
<b>GENERAL MANAGER</b>	<b>COUNCIL</b>	<b>November 2011</b>		

**1.0 Purpose**

- 1.1 This policy provides for digital audio recording of meetings of Council to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion at meetings is available.

**2.0 Objective**

- 2.1 to record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available.

**3.0 Scope**

- 3.1 This policy applies to all Council Meetings Council of Waratah-Wynyard Council.

**4.0 Policy**

- 4.1 All meetings of the Council and its standing committees shall be digitally recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15 (2).
- 4.2 The Council may, by resolution, determine to digitally record the proceedings of a specific meeting or part thereof that is closed to the public in accordance with Regulation 15 (2) of the *Local Government (Meeting Procedures) Regulations 2015*.
- 4.3 The Chairman is to ensure that no recording is made of the proceedings of a meeting or part of a meeting closed to the public in accordance with Regulation 15 (2) except where the Council has specifically resolved to record the proceedings of that meeting or part thereof.

**Access**

- 4.4 The General Manager is to retain the digital files of meeting recordings for 6 months in accordance with Regulation 33 and to dispose of the files promptly following the expiry of that period. The General Manager is authorised, pursuant to section 64 of the *Local Government Act 2009*, to delegate these functions to a council officer.
- 4.5 The digital files of meeting proceedings closed to the public will only be available for listening, upon written request, by one or more councillors entitled to be present during the proceedings in question.
- 4.6 The digital files of all other meeting proceedings will be accessible on the Council's website for listening by any person for the period they are retained by the Council. The Council makes this information available as a routine disclosure under the *Right to Information Act 2009*, the objectives of which are to:
- (a) Increase the accountability of the government to the people of Tasmania;
  - (b) Increase the ability of the people of Tasmania to participate in their governance; and
  - © Acknowledge that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.

## **Disclosure Of Policy**

- 4.7 This policy is to be printed on the agenda of all Council and Special Council meetings to inform the public that the proceedings are recorded.
- 4.8 A notice to inform the public that meeting proceedings are recorded is to be displayed at the entrance to a room in which a meeting, the proceedings of which are to be recorded, is to be held.
- 4.9 At the time of declaring the meeting open, the Chairman is to inform all councillors and any public present that the meeting is being recorded.

## **5.0 Legislation**

5.1 Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides as follows:

33. *Audio recording of meetings*

- (1) *A council may determine that an audio recording is to be made of any meeting or part of a meeting.*
- (2) *If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be:–*
  - (a) *retained by the council for at least 6 months; and*
  - (b) *made available free of charge for listening on written request by any person.*
- (3) *If after the minutes of a Council Meeting have been confirmed as a true record a discrepancy between the minutes and the audio recording of that meeting or part of that meeting is noticed the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the records to reflect the audio recording and then confirm the minutes as amended to be a true record.*
- (4) *A council may determine any other procedures relating to audio recording of meetings it considers appropriate.*

## **6.0 Responsibility**

6.1 The General Manager has the overall responsibility for this policy.

## **7.0 Minute Reference**

Minute No. 12.3

## **8.0 Council Meeting Date**

Amended 14 July 2015 (pending overall Review).

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015.

**MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 20 AUGUST 2018 COMMENCING AT 6:04 PM**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council	6.04PM	7.43PM	99MINS
Planning Authority	N/A		
Closed Council	7.43PM	7.58PM	15MINS
Open Council	7.58PM	7.58PM	0MINS
TOTAL TIME OCCUPIED			114MINS

***Audio Recording of Council Meetings Policy***

*The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy titled 'Audio Recording of Council Meetings' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".*



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**1.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:  
(c) attendance and apologies.*

**1.1 ATTENDANCE**

Mayor Robby Walsh  
Deputy Mayor Mary Duniam  
Cr Gary Bramich  
Cr Maureen Bradley  
Cr Darren Fairbrother  
Cr Alwyn Friedersdorff

**IN ATTENDANCE**

Shane Crawford – General Manager  
Daniel Summers – Director Infrastructure and Development Services  
Tracey Bradley – Director Corporate and Community Services  
Sally Blanc – Executive Officer

**1.2 APOLOGIES**

Cr Kevin Hyland

**1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

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## 2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(b) Confirmation of the minutes.*

## 2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR DUNIAM
SECONDED BY	CR BRAMICH

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 16 July 2018 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

## 3.0 DECLARATIONS OF INTEREST

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)*

*(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.*

### **Councillor and Agenda Item Number**

Nil

### **Staff and Agenda Item Number**

Nil

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## 4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

### 4.1 ANNOUNCEMENTS BY MAYOR

Nil

### 4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That the Council note the Mayor's Diary.**

Date	Purpose
16/7/18	Media Event – Announcement of CCTV Funding
16/7/18	Hellyer Gold Mine Site Tour & Function
16/7/18	Agenda Settlement Meeting
16/7/18	Council Meeting
18/7/18	CCA Festival, Events & Arts Strategy presentation
20/7/18	Meeting with Senator Martin
23/7/18	BCCI Candidates Luncheon
23/7/18	Meeting with Constituent
23/7/18	Councillor workshop
25/7-27/7 18	LGAT AGM, General Meeting and Conference
31/7/18	Meeting with Constituent (1)
31/7/18	Meeting with Wynyard RSL
31/7/18	Meeting with Constituent (1)
6/8/18	Citizenship Ceremony
7/8/18	Tour of Fonterra Facility and meeting with Plant Manager
8/8/18	Meeting with Roger Jaensch
8/8/18	Wynyard High School Assembly Presentation
8/8/18	TasWater Owner Representatives meeting
8/8/18	TasWater Elected Members Forum

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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#### 4.3 REPORTS OF DELEGATES

Nil

#### 4.4 COUNCILLOR STATEMENTS

Nil

#### 4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)c*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items: the date and purpose of any council workshop held since the last meeting.*

MOVED BY	CR FRIEDERSDORFF
SECONDED BY	CR BRAMICH

**That the Council notes that the following workshops were conducted by Council since its last Ordinary Council Meeting.**

23/7/18	Cradle Coast Authority Presentation
23/7/18	Review of Draft Boat Harbour Beach Development Plan
23/7/18	Discuss TasWater MoU
13/8/18	Review of Draft Boat Harbour Beach Development Plan
13/8/18	Presentation by Wynyard High School Principal
13/8/18	Discuss Tasmanian Local Government Act Review
13/8/18	Discuss Waste Management Services Review
13/8/18	Discuss Multi-Purpose Community Facility & Yacht Club

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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## 5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31*

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time:-*

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
- (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
- (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
- (a) *the name and residential or contact address of the person who wishes to ask the question; and*
- (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
- (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
- (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5) (a) *If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
- (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
- (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
- (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
- (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15 minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements:-*

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
- (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
- (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
- (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
- (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*

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- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
  - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
  - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
  - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

## **5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING ORDINARY MEETING OF COUNCIL**

### **5.1.1 MR P O'BOYLE SISTERS BEACH OPEN SPACE PLAN**

Mr O'Boyle of Sisters Beach asked when Council was going to act on the recommendations from the 2014-15 Sisters Beach Open Space Plan. He stated that the main recommendations have not been completed in the three years since the plan was completed; key issues include footpaths and community hall.

The General Manager took the question on notice and advised that he would provide a response in writing.

The Sisters Beach Open Space Plan referred to was adopted in 2015 and has effectively been superceded by the Open Space, Sport and Recreation Plan adopted in 2017.

It is acknowledged that progress against the recommendations of the report have been mixed, with some projects such as the hard stand multi-purpose recreational court delivered and others not commencing. Very few of these original actions are listed for progression in the 2018/19 financial year. Council will formulate a position on freedom camping, will continue to advocate and facilitate action on areas impacted by coastal erosion and will update the existing "Sisters Beach" entry sign within the next few months. Other items will be discussed as part of budget deliberations each year.

### **5.1.2 MR P O'BOYLE –COASTAL EROSION AT SISTERS BEACH**

Mr O'Boyle of Sisters Beach asked where the documented results or actions to be taken on the coastal erosion at East Boulevard Park at Sisters Beach were. He noted that there had been several meetings, but no information has been provided to the public.

The General Manager took the question on notice and advised that he would provide a response in writing and look at how to ensure that the information was widely known.

The General Manager advised that Council is continuing to advocate and facilitate action on areas impacted by coastal erosion including Sisters Beach. Council officers are working closely with Parks and Wildlife (PWS) and in the latest correspondence (received 9 August 2018) regarding erosion, PWS state: -

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*PWS remains committed to the following, and intend to have these complete over this financial year:*

- 1. PWS to fund a revegetation plan, replanting (and associated bags, stakes and weed matting); Council to provide project management resource to manage works. Planting is to occur in winter 2019.*
- 2. PWS to write to the author of the report "Water Technology" and seek advice if secondary wind fencing at the top of the embankment would be an additional solution that could be funded by private property owners as a further mitigation measure.*
- 3. PWS to write to adjoining land owners to address encroachments (physical structures and landscaping) that are considered to be contributing to the erosion.*

It is further acknowledged that Council could enhance its communication with the residents of Sisters Beach and will seek to explore the most effective mediums to relay messages in the future. Primary communication at the moment is through the Sisters Beach Community Association, and Council is unaware of the reach and impact that particular representative group has within the community.

## **5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**

Nil

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### 5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

- (2) *The Chairperson of an ordinary council meeting may –*  
(b) *invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

- (5) *The Chairperson may –*  
(b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

#### 5.3.1 MR HELMUT ERNST – WARATAH RESERVOIR

*Mr Ernst of Waratah asked that Council support the retention of the Waratah Reservoir for the community.*

*The Mayor advised that the matter would be discussed as part of Motion later in the agenda.*

#### 5.3.2 MR P O'BOYLE – WATER TESTING SISTERS BEACH

*Mr O'Boyle of Sisters Beach noted that signs at East Boulevard Park at Sisters Beach show that no swimming is allowed as the water may be unsafe. He asked if the results of the last water testing from the Sisters Beach Creek could be made available to people at Sisters Beach and if the water was still unsafe for swimming.*

*The Director of Infrastructure and Development Services took the question notice.*

#### 5.3.3 MR P O'BOYLE – BRIDGE STREET FOOTPATH

*Mr O'Boyle of Sisters Beach asked why the Council has not increased the length of the footpath on the eastern side of Bridge Street (over main bridge of Sisters Creek).*

*The Director of Infrastructure and Development Services advised that this section of footpath is one of the missing segments across the municipal area identified in Councils Footpath Review. Council is addressing one or two of the missing segments in each budget.*

#### 5.3.4 MR P O'BOYLE – COMMUNITY SURVEY

*Mr O'Boyle of Sisters Beach noted that a Community Survey was due to be conducted in 2018 and asked when this would occur.*



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*The General Manager advised that the Community Survey would be conducted after the Local Government Election due to be held in October. Most likely early in 2019.*

**5.3.5 MR K EWINGTON – RETIREMENT VILLAGE**

*Mr Ewington of Flowerdale asked that Council make a request to the Burnie Airport Corporation for a retirement village to be developed at the northern end of the Wynyard Airport off Hogg Street, Wynyard to provide additional aged care services, jobs during construction and ongoing employment.*

*The General Manager advised that Council holds regular discussions with Airport Corporation and agreed to raise the matter as part of future discussions.*

**5.3.6 MR K EWINGTON – WEEDS**

*Mr Ewington of Flowerdale asked when Council would act to address the weed situation in the community including Pampas grass in Somerset, Elliot and Calder*

*The Director of Infrastructure and Development Services advised that he would provide an answer in writing with reference to the last quarterly report provided to Council 16 July 2018.*

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## **5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil

## **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

### **5.5.1 MR P EKMAN – WARATAH RESERVOIR**

*Mr Ekman of Waratah noted Council's work in building resilience in the Waratah Community through the establishment of the Waratah Community Board. He noted that given the work being done by Council there should not be any reason why Council would not support the retention and maintenance of the Waratah Reservoir.*

### **5.5.2 MR P O'BOYLE – CAPITAL WORKS AT SISTERS BEACH**

*Mr Boyle of Sisters Beach stated that there appeared to be a disparity of capital works/expenditure at Sisters Beach compared to other areas of the municipal area and that this could be verified through budgets and Council minutes.*

*He stated that this does not correlate with councils' vision, goals and principles which you espouse in the 2017 recreation plan. The creation of community hubs being just 1 example. Besides the 2017 recreation plan there have been 5 master plans developed including 2 for Wynyard and 1 for Somerset but none for Sisters beach.*

*He noted that as a resident of Sisters Beach he had written a letter to the General Manager asking for an investigation into financial management relating to Sisters Beach.*

### **5.5.3 MR K EWINGTON – WATERFRONT REFERENCE GROUP**

*Mr Ewington of Flowerdale stated that working with Council on the Wynyard Waterfront Masterplan Community Reference Group had been a very good experience with the group having wide representation from the Community with different views which resulted in a series of recommendations put to Council. He stated that it now seemed that involvement in the reference groups appeared to be a waste of time in that one councillor could change their mind and recommendations of Committee had been overturned.*

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#### 5.5.4 MR R LANGFIELD – WARATAH RESERVOIR WALL RISK & SAFETY

*Mr Langfield of Waratah made a statement regarding safety matters raised in the TasWater Risk Assessment regarding Waratah Reservoir. He stated that he believed that risks associated with a dam wall failure were overstated.*

*He stated that he believed that TasWater still intend to breach the wall instead of trying to widen the spillway. He stated that widening of the spillway was safer than breaching the wall given that machinery could not safely go onto the wall.*

*Mr Langfield stated that he would like to see the existing spillway widened to manage overflow and then the original spillway on southern end re-opened and upgraded so that if lower spillway breached then it would take excess water away.*

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## 6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Legislative Reference:

*Local Government Act 1993; Part 6, Division 1; Sections 57, 58, 59, 60, 60A.*

57. *Petitions*

- (1) A person may lodge a petition with the council by presenting it to a *councillor or the general manager*.

58. *Tabling petition*

- (1) A *councillor who has been presented with a petition is to*

- (a) *table the petition at the next ordinary meeting of the council; or*  
(b) *forward it to the general manager within 7 days after receiving it.*

- (2) A *general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.*

57(2) A *petition is not to be tabled if it does not contain –*

- (a) *a clear and concise statement identifying the subject matter; and*  
(b) *a heading on each page indicating the subject matter; and*  
(c) *a brief statement on each page of the subject matter and the action requested; and*  
(d) *a statement specifying the number of signatories; and*  
(e) *the full printed name, address and signature of the person lodging the petition at the end of the petition.*

58(3) A *petition is not to be tabled if –*

- (b) *it is defamatory; or*  
(c) *any action it proposes is unlawful.*

- (4) *The General Manager is to advise the lodger of any petition that is not tabled the reason for not tabling it within 21 days after lodgement. Local Government (Meeting Procedures) Regulations 2015, Regulation 38(1)(a)(b),(2)*

- (1) *The chairperson of a meeting, including a closed meeting, may invite a person –*

- (a) *to address the meeting; and*  
(b) *to make statements or deliver reports to the meeting.*

- (2) *An invitation under sub regulation (1) may be subject to any condition the council may impose on deputations.*

### 6.1 PETITIONS

Nil

### 6.2 DEPUTATIONS AND PRESENTATIONS

Nil

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## **7.0 PLANNING AUTHORITY ITEMS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 25 / Judicial Review Act.*

*The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.*

*25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.*

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the requirements of the *Judicial Review Act*.

### **Nil Items**

## **7.1 PUBLIC QUESTIONS WITHOUT NOTICE –RELATING TO PLANNING MATTERS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

*(2) The Chairperson of an ordinary council meeting may –*

*(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

*(5) The Chairperson may –*

*(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

N/A

## **7.2 PUBLIC STATEMENTS – RELATING TO PLANNING MATTERS**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes

N/A

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## **8.0 MATTERS RAISED BY COUNCILLORS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; 29 (3)*

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

*Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)*

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

### **8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil

### **8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

#### **8.2.1 Cr D Fairbrother – Storm Damage Repair**

##### **QUESTION**

Can staff outline the strategy, anticipated timeframe and scope of works for the restoration of Storm damage to coastal areas of Sisters Beach, Somerset, East Wynyard and boat harbour beach?

##### **STAFF RESPONSE**

All the coastal areas recently affected by storm damage involve land owned by Crown land services and/or Parks & Wildlife Services. Only some of these areas are licenced to Council. It is important that any rectification works are long term solutions and not works that will be subject to further damage in the short term. King tide events are forecast for 15<sup>th</sup> August. An update on proposed actions will be provided when all information is gathered.

Weather forecasts are being monitored for further events during this winter period.

#### **8.2.2 Cr D Fairbrother – Bass Highway Junctions – Oldina Road / Wilkinson Street**

##### **QUESTION**

Can council staff outline the procedure, respective agency responsibilities and anticipated timelines associated with the closure of Oldina Road/Wilkinson Street Junction?

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## **STAFF RESPONSE**

The Department of State Growth is responsible for the management of the closure of Wilkinson Street. They have advised that closure from Wilkinson Street to the Bass Highway will take place in October; State Growth and their contractor will inform the public as necessary.

Communication is currently being prepared to go to all residents and impacted stakeholders. Project updates will be on the State Growth Department Website and Council will also be provided with a copy of these updates.

### **8.2.3 Cr D Fairbrother – Bass Highway Junctions**

#### **QUESTION**

Can Council staff enquire and report about the anticipated timelines for work commencing on the remaining bass highway junction upgrades?

#### **STAFF RESPONSE**

The Department of State Growth has advised that the works on the remaining Bass Highway junction upgrades will commence late in August with the Calder Road Roundabout to be the first works completed, it is currently expected that all works will be completed by the end of the year.

### **8.2.4 Cr D Fairbrother – Inglis River Walking Track**

#### **QUESTION**

Is it appropriate for signage to be placed at either end of the northern side of the Inglis river walking track between table cape bridge and the new white footbridge indicating that the track may be at times subject to inundation and has changing walking conditions including at times slippery surfaces?

#### **STAFF RESPONSE**

Work can be commenced to determine location and draft wording for possible signs to advise users of changes in the condition of the track should Council consider it appropriate to proceed with these signs.

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## 8.2.5 Cr D Fairbrother – CCTV

### QUESTION

What are the anticipated ongoing operational costs per annum associated with the CCTV installations that federal funding that was recently promised to Council be and how is it anticipated these costs will be met?

### STAFF RESPONSE

At the Council meeting on 19 March 2018, Council resolved to:

1. Note the information provided regarding CCTV; and
2. Consider installation of CCTV as part of the 2018/19 budget deliberations

As part of the 2018/19 budget discussions, it was agreed that Council would only proceed with CCTV camera installation should external funding be secured. Officers have actively pursued external funding since this discussion.

*As detailed in the report “Ongoing maintenance would likely to be approximately \$10,000 per annum, which combined with depreciation (based on a five year life for the cameras and ten years for server infrastructure), would have an effect of \$23,200 per annum on the operating budget”.*

The external funding received was slightly higher than the proposed estimate in the initial report, as the funding received incorporated provision for cameras to be placed in other significant locations, not just the CBD, so the ongoing impact on the operating budget will be greater than the projected \$23,200.

Costs for the CCTV cameras will be met from Council’s operating budget. Some businesses have indicated a willingness to consider contributing to ongoing costs of the cameras and discussions will now need to take place to ascertain that level of support.

Reduced costs of repairs to vandalised facilities may cover a portion of the costs and operational efficiencies will ensure that Council’s overall operational budget is maintained within surplus parameters agreed by Council to incorporate this service.



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### **8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

#### **8.3.1 CR BRAMICH – BASS HIGHWAY JUNCTION – WILKINSON STREET CLOSURE**

*Cr Bramich asked if Council had provided feedback to the Department of State Growth (State Growth) regarding community and Council concerns.*

*The General Manager advised that public feedback and Council resolution from 17 July 2017 had been corresponded accordingly to State Growth. As per Council's resolution State Growth responded to the correspondence and confirmed that an extra right hand turning lane was to be provided at Oldina Road as requested. A copy of the correspondence and updated plans was provided to Councillors in December 2017.*

#### **8.3.2 CR BRADLEY – BASS HIGHWAY JUNCTION – LINE MARKINGS RESERVOIR DRIVE**

*Cr Bradley asked if line marking was going to be completed at Reservoir Drive as it was currently very dangerous at night.*

*The Director of Infrastructure and Development Services took the question on notice.*

#### **8.3.3 CR BRAMICH – BASS HIGHWAY JUNCTION**

*Cr Bramich asked the General Manager if he could make a phone call to State Growth to discuss this matter and the community sentiment against the closure of Wilkinson Street as a matter of urgency.*

*The General Manager advised that he would make the call.*

#### **8.3.4 CR FAIRBROTHER – BASS HIGHWAY JUNCTION**

*Cr Fairbrother asked if there are any legislative requirement for State Growth to advertise the closure of Wilkinson Street.*

*The General Manager took the question on notice.*

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### **8.3.5 CR FAIRBROTHER – STORM DAMAGE REPAIRS SISTERS BEACH**

*Cr Fairbrother asked who was responsible for repairs at Sisters Beach.*

*The General Manager noted the confusion around ownership of licenses at Sisters Beach. He advised that he is now confident the ownership/responsibility issues will be resolved in new few weeks following work with Crown Land Services which will clarify responsibilities and leased areas.*

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## 9.0 NOTICES OF MOTION

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 16*

(5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*

(6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*

(a) *is defamatory; or*

(b) *contains offensive language; or*

(c) *is unlawful.*

(7) *A councillor who has given notice of a motion that has not been refused under sub regulation (6) is to move the motion at the meeting, otherwise it lapses.*

### 9.1 CR M. DUNIAM - ACKNOWLEDGEMENT OF INDIGINOUS PEOPLES AT COMMENCEMENT OF COUNCIL MEETINGS

#### MOTION

That Council respectfully acknowledges the indigenous people of the Waratah-Wynyard Municipality by including the following at the commencement of each Council meeting:

**The Waratah-Wynyard Council respectfully acknowledges the Tommeginne people; their Elders past and present; their history and culture as traditional owners of this land.**

#### BACKGROUND/RATIONALE

The Waratah-Wynyard Council already respectfully acknowledges the Tommeginne tribe of this municipality by the presentation of a history and culture display at the Wonders of Wynyard.

The Waratah-Wynyard Council also respectfully acknowledges the Tommeginne tribe of this municipality at the commencement of community events, for example Australia Day and the Tulip Festival.

The Warawyn Early Learning Centre has introduced a simple and interactive program for children attending this centre which focuses on the culture of the Tommeginne tribe.

While this already demonstrates the respect of this Council for our local indigenous people, it is also important that this acknowledgement be followed through and included at the commencement of each Council meeting.

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## STAFF COMMENT

It is quite common for a Welcome to Country or Acknowledgement of Country to be undertaken at the commencement of a meeting, special event or official function.

A number of Councils throughout the country have included an Acknowledgement of Country as part of their Council meeting agenda. If included it should be listed as the first item on the agenda.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That Council respectfully acknowledges the indigenous people of the Waratah-Wynyard Municipality by including the following at the commencement of each Council meeting:**

**The Waratah-Wynyard Council respectfully acknowledges the Tommeginne people; their Elders past and present; their history and culture as traditional owners of this land.**

A PROCEDURAL MOTION was PUT

MOVED BY	CR BRADLEY
SECONDED BY	CR BRAMICH

**that the matter be LAID ON THE TABLE until after the 2018 Local Government Election.**

The PROCEDURAL MOTION was put and was CARRIED

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	
CR FAIRBROTHER	CR FRIEDERSDORFF		

AGAINST

			CR DUNIAM

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## 9.2 CR D FAIRBROTHER – CCTV NETWORK

### MOTION

That the Council liaise with the community on installation of CCTV in the respective Wynyard and Somerset CBD to assess the communities' appetite for the installations and make them aware of the ongoing costs and implications associated with the installations.

### SUPPORTING INFORMATION / REASONS

Funding promises have recently been made for the installation of CCTV in Somerset and Wynyard.

The intent of the motion is to have dialogue with the community to receive feedback on the proposal.

### STAFF RESPONSE

At the Council meeting on 19 March 2018, Council considered a report on CCTV and in relation to consultation, the report indicated that should Council proceed with CCTV further discussion would be undertaken with Tasmania Police to determine the most appropriate location for the cameras. Similarly, further education and consultation would be undertaken with retailers. The retailer consultation is most important for this project.

It is not general practice for the broad community to be consulted on a project of this nature as a stand-alone item. It is Council's obligation to consider the project against all other projects and determine whether to proceed considering the financial implications, both capital and operational, and the community benefit.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

**That the Council liaise with the community on installation of CCTV in the respective Wynyard and Somerset CBD to assess the communities' appetite for the installations and make them aware of the ongoing costs and implications associated with the installations.**

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The MOTION was put and was LOST.

IN FAVOUR

		CR BRAMICH	
CR FAIRBROTHER			

AGAINST

MAYOR WALSH	CR BRADLEY		CR DUNIAM
	CR FRIEDERSDORFF		

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### **9.3 CR D. FAIRBROTHER – TASWATER CUSTOMER SERVICE CHARTER**

#### **MOTION**

That the Council request TasWater alter their customer service charter to recognise the intrinsic value of the Waratah dam to the Waratah community and request TasWater funding be allocated to maintaining the Waratah dam in a safe condition on an ongoing basis.

#### **SUPPORTING INFORMATION / REASONS**

Council, as a part owner of the organisation TasWater and a representative voice of the wider community need to be proactive in finding a long-term solution to the Waratah dam issue.

TasWater believe the dam is surplus to their needs and have openly stated their intent to decommission the dam. The community have articulated the value of the waterbody to the community.

The intent of the motion is seeking to formalise the current situation and TasWater to contribute to the Social capital of the people of Waratah.

#### **STAFF RESPONSE**

Council has been in ongoing discussions with both TasWater and representatives from the Waratah community regarding the future of the Waratah Dam (also known as the Waratah Reservoir). Council's primary role is advocacy, attempting to facilitate an outcome that is favourable to both parties, including future ownership models.

According to TasWater, Waratah Dam is structurally unsound and considered a safety risk. They are looking to divest the dam to another owner and should this be unsuccessful, they will be required by the Dam Safety Regulator to decommission the dam. In the event of a decommissioning, the existing dam structure is removed, and the site rehabilitated, including restoration of the river channel. TasWater continue to undertake research studies across a variety of areas including environment, heritage and hydrology. The current risk is being managed by a reduction of the water levels and close monitoring of this aspect.

Representatives of the community have expressed that the Waratah Dam is of significance to the town for a variety of historical, recreational and tourism reasons. They have conducted an aggressive publicity campaign expressing their views and are of the belief the dam structural and safety issues can be resolved at considerably less expense than proposed by TasWater.

Council to date has not formulated a position regarding the future of the Dam as this is not necessary to continue any facilitation role. Council will continue to be engaged in ongoing discussions until such time repairs and future ownership matters are resolved.

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The TasWater Customer Charter is designed to provide answers to questions regarding TasWater practices and procedures and clarify expectations on services and responsibilities. It is unclear where a change to this charter as proposed is the most effective way to lobby for support. An alternate motion for consideration may be: -

That Council request TasWater allocate funding for the maintaining of the Waratah Dam in a safe condition on an ongoing basis.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRADLEY

**That the Council request TasWater alter their customer service charter to recognise the intrinsic value of the Waratah dam to the Waratah community and request TasWater funding be allocated to maintaining the Waratah dam in a safe condition on an ongoing basis.**

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	
CR FAIRBROTHER	CR FRIEDERSDORFF		

AGAINST

MAYOR WALSH			CR DUNIAM

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

**That Council devise a communications strategy to request TasWater to amend Customer Service Charter in line with motion passed.**



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The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

*Cr Duniam asked what other dams of cultural or environmental significance are looked after by TasWater.*

*The General Manager took the question on notice*

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## 9.4 CR D. FAIRBROTHER – WASTE MANAGEMENT CHARGES

### MOTION

That the Council conduct a review of its waste management charges across the municipality seeking to provide a level of consistency between serviced areas with kerbside collection and those areas that do not have available kerbside collection

### SUPPORTING INFORMATION / REASONS

It appears Council's original intent of providing tip tickets to those in the community that do not have access to a kerbside collection to enable the disposal of waste has expanded across all properties in the municipality.

It appears that there is some inconsistency with the pricing of ten tip tickets in our rates against the gate price at the waste transfer station. These anomalies need to be reviewed and reconfirm Council's policy on the issue.

### OFFICER COMMENTS

In adopting the 2018/19 Annual Plan and budget an action "Develop Waste Service Strategy" was adopted. In order to achieve this, a service review of Council's kerbside waste collection and transfer station services is required. This Service review is planned to be done concurrently with Circular Head Council with the learnings of both Council's staff groups to be shared. The service review is scheduled to begin in September, concluding in early April 2019. It would be highly recommended that if the motion is successful that this is then actioned as part of the planned service review.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR DUNIAM

**That the Council conduct a review of its waste management charges across the municipality seeking to provide a level of consistency between serviced areas with kerbside collection and those areas that do not have available kerbside collection**

The MOTION was put and was CARRIED unanimously

### IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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## 10.0 REPORTS OF OFFICERS AND COMMITTEES

### 10.1 WYNYARD WATERFRONT & ENVIRONS MASTERPLAN – MULTI-PURPOSE COMMUNITY & WATER SPORTS FACILITY - DETAILED DESIGN

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	10 August 2018
File Reference:	
Enclosures:	Nil

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#### PURPOSE

To obtain Council authorisation to continue with stage two of the detailed design process for Stage five (5) of the Wynyard Waterfront Masterplan – the Multi-Purpose Community Facility/Wynyard Yacht Club to ensure project planning and preparation continues in a timely manner.

#### BACKGROUND

The Wynyard Foreshore and Environs Masterplan was unanimously adopted by Council in 2016. The Masterplan comprises six key project areas, with the Wynyard Yacht Club/Multi-Purpose Community Facility being one of these.

The Wynyard Foreshore and Environs Masterplan is intended to be delivered through a combination of Council, State and Federal funding and is expected to cost approximately \$6.55M.

At a Special Council Meeting on 10 October 2017 council passed the following resolution:

**“That Council approve the tender for Design and Documentation for Construction of the Wynyard Yacht Club/Multi-Purpose Community Facility Contract No. 722 to 6ty<sup>o</sup> to be awarded in two parts with Part 1 to be the Preliminary Design and Documentation for Development Application for the amount of \$51,698.50 and subject to Council securing project funding continue with Stage 2 being the Detailed Design and Documentation for Construction for the additional amount of \$159,551.50 making the aggregate fee amount of \$211,250 as tendered.”**

#### DETAILS

Since October 2017, preliminary design has been completed and Council applied for a Building Better Regions Fund grant to complete the project. Subsequently the grant application was unsuccessful with feedback from the assessors advising that the application was very good but could be enhanced in a couple of areas. The most pressing

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matter was that the project needs to better demonstrate relationships with partners and other tiers of government.

Since the previous grant application closed, Council has secured a further commitment from the State Government towards the Waterfront precinct (\$1.1m) which can now be included as part of the partnership funding for the project which is considered with high regard during the application assessment process.

Round three of the Building Better Regions Fund grant fund is expected to open in the near future and given the momentum the project has gathered in political and other areas it is an ideal time to resubmit the application. To further ensure/enhance the likelihood of success commencement of the detailed design and public consultation process for the Multi-Use Community Facility / Wynyard Yacht Club would be advantageous.

The resolution previously adopted by Council states that stage two(2) of the detailed design would commence once project funding (in particular, the Building Better Regions Fund Grant) was secured, however this report recommends detailed design and consultation be undertaken at an earlier stage, in particular given we have now secured \$1.1 million in funding from the State Government.

Without securing external funding, all aspects of the project can be completed with the exception of the Multi-Use Facility (Yacht Club).

## **STATUTORY IMPLICATIONS**

There are no statutory implications.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
We maintain and manage our assets sustainably.
We encourage broad community input to create a focussed and strong sense of belonging.
We cherish fairness, trust and honesty in our conduct and dealings with all.
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
We are recognised for proactive and engaged leadership.
<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
Our natural and built environment aids the community with an active and healthy lifestyle.
<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>

Our community is welcoming and supportive.
Our community values, encourages and supports physical, social and cultural activities.
We provide recreational opportunities to the community for all ages and abilities.
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
<b>GOAL 5: Economic Prosperity</b>
<b>Desired Outcomes</b>
We understand our local and regional potential, and we plan for and encourage investment in it.
Pathways to improve liveability now and in the future are provided.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Tourism</b>	<b><i>Memorable visitor experiences all year round</i></b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b><i>Enduring community capital</i></b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b><i>Local, regional and global transport and infrastructure access</i></b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b><i>Maintaining good health and wellbeing</i></b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b><i>Liveable places for all ages</i></b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

The project needs to consider Council’s Asset Management Policy and take into consideration full life-cycle costs of the asset.

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## FINANCIAL IMPLICATIONS

The updated costs for the project are:

	Total Cost
Stage 1 - Camp Creek	969,621
Stage 2 - Wharf Access & Car Park	428,561
Stage 3 - Seawall	906,197
Stage 4 - Boardwalk	796,255
Stage 5 - Multi-Use Facility(Yacht Club)	3,459,427
<b>Total Project Cost</b>	<b>6,560,061</b>

Council Contribution	1,842,585
State Govt. – Seawall/Boardwalk	825,000
State Govt. – Election commitment	1,100,000
<b>External Funding required to complete project</b>	<b>2,792,476</b>

Based on the above figures, Council will be applying to the Building Better Regions Fund Round three (3) for approximately 42.5% of the total project costs which is a slight reduction on the previous application where 47% of total costs were sought.

## RISK IMPLICATIONS

The project risks will be managed through the adoption of the sound project, consultation and financial management practices.

## CONSULTATION PROCESS

The Draft Wynyard Foreshore and Environs Masterplan was released for community consultation between 15 April and Friday 13 May 2016. Following this initial public consultation process the Council engaged Architectural and Design firms Cumulus Studio and Inspiring Place to review and refine the draft Masterplan in accordance with the feedback received from the community, together with further considerations by Council. On completion of this process the revised Wynyard Foreshore and Environs Masterplan, dated April 2016, was subjected to a final public engagement process.

Following approval of the tender for design works for the Multi-Use Community Facility / Wynyard Yacht Club at the Special Council Meeting in October 2017, further consultation was conducted to test the concept design and then complete the preliminary design.

To ensure the success of Stage 5 of the project (the Multi-Use Community Facility / Wynyard Yacht Club) further consultation with key stakeholders during the development of the detailed design will be essential. A detailed consultation plan will be developed to ensure this occurs using the IAP2 Framework.

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Key stakeholders for the project may include (but is not necessarily limited to):

- The Wynyard Waterfront Community Reference Group
- The Wynyard Yacht Club
- The Wynyard Marine Rescue Service
- The Tasmanian Canoe Club
- Councillors

#### **COMMENT**

It is recommended that Council authorise that the Detailed Design and Documentation for construction of the Wynyard Yacht Club/Multi-Purpose Community Facility to commence given Council has now secured \$1.1 million in funding from the State Government.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That Council determine to proceed to undertake the Detailed Design and Documentation for construction of the Wynyard Yacht Club/Multi-Purpose Community Facility.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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## 10.2 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2018

To: Waratah-Wynyard Council  
Reporting Officer: Accountant  
Responsible Manager: Manager Financial Services  
Report Date: 10<sup>th</sup> August 2018  
File Reference: 100.10  
Enclosures: Cash Position  
Rate Summary

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### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Cash Position
- Rate Summary

### DETAILS

Nil

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards and the Local Government Act 1993*.



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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

Key Focus Area:	<b>CIVIC LEADERSHIP AND GOVERNANCE</b> A well-managed Council that services the municipality with integrity and has a strong voice in the region
Outcome 4.3	<b>Council is managed in a financially sustainable and responsible manner</b>
Operational Aim 4.3.2	Establish and maintain systems to support timely and efficient financial reporting

## POLICY IMPLICATIONS

The contents of this special purpose financial report are prepared under the guidance of Council policies.

## FINANCIAL IMPLICATIONS

No significant financial implications have been identified.

## RISK IMPLICATIONS

No significant risk implications have been identified.

## CONSULTATION PROCESS

Nil

## COMMENT

It is therefore recommended that the Council notes the Financial Reports for the period ended 31 July 2018.

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MOVED BY	CR FRIEDERSDORFF
SECONDED BY	CR DUNIAM

**That the Council notes Financial Reports for the period ended 31 July 2018.**

The MOTION was put and was CARRIED unanimously

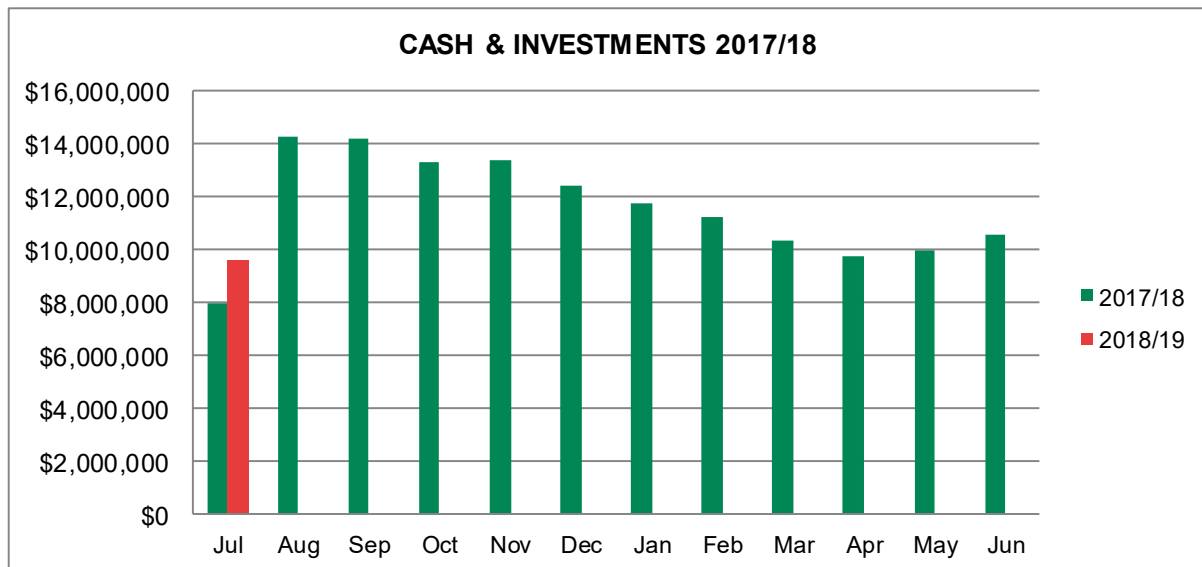
IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

## CASH POSITION

For the period ending 31 July 2018

FINANCIAL INVESTMENTS	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	9,200,000	Commonwealth Bank	394,433	1.25%
		ANZ	2,000,000	2.45%
		Bankwest	7,200,000	2.65%
<b> </b>				
Petty Cash and Till Floats	2,320	Petty Cash and Till Floats	2,320	
Trading Account	394,433			
<b>BALANCE (ALL ACCOUNTS)</b>	<u><u>9,596,753</u></u>		<u><u>9,596,753</u></u>	2.55%



Benchmarks:	RBA Cash Rate*	1.500
	90 Day BBSWs Rate**	1.965

\*source: [www.rba.gov.au](http://www.rba.gov.au) as at 31 July 2018

\*\*source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 31 July 2018

All cash investments are in compliance with Council's Investment Policy (FIN.004).

<b>RATE SUMMARY</b>		<b>2018/19</b>		<b>2017/18</b>	
<b>For the period 1 July 2017 to 31 July 2018</b>		<b>%</b>	<b>\$</b>	<b>%</b>	<b>\$</b>
<i>Notice Issue Date - 26 July 2018</i>					
OUTSTANDING RATE DEBTORS (As at 1 July 2018)		3.91	452,217	4.04	459,917
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)		96.09	11,112,407	95.96	10,928,795
GROSS RATES AND CHARGES DEMANDED		100.00	11,564,624	100.00	11,388,712
LESS RATES AND CHARGES COLLECTED		3.27	378,006	5.71	649,871
REMISSIONS AND DISCOUNTS**		4.97	574,972	4.93	561,911
		8.24	952,978	10.64	1,211,782
ADD PROPERTIES IN CREDIT		(0.96)	110,964	(0.70)	79,948
UNPAID RATES AND CHARGES (includes Deferred Rates)		92.72	10,722,610	90.06	10,256,878
<b>**REMISSIONS AND DISCOUNTS</b>			<b>2018/19</b>		<b>2017/18</b>
Discount			26,327		21,273
Pensioner Rebates			542,445		531,693
Council Remissions and Abandements			6,200		8,945
			<u>574,972</u>		<u>561,911</u>

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### 10.3 SENIOR MANAGEMENT REPORT

To: Council  
Reporting Officer: General Manager  
Responsible Manager: General Manager  
Report Date: 10 August 2018  
File Reference: 009.02  
Enclosures:

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#### SUMMARY/PURPOSE

To provide information on issues of significance, matters of interest; statistical information and summaries of specific areas of operations.

#### GENERAL MANAGERS OFFICE

##### Activities Since Last Council Meeting

Listed below is a summary of activities undertaken by the General Manager during the period since the previous Council meeting -**12 July until 14 August 2018**. It also provides information on issues of significance or interest, statistical information and summaries of specific areas of operations

##### **Corporate**

- Continued meetings with neighbouring Councils regarding opportunities for shared services.
- Council's draft Financial Statements have been completed and submitted for audit within prescribed legislative timeframes.
- Staff performance reviews have commenced.

##### **Community**

- Met with representatives of the Wynyard RSL to discuss their future plans and a number of projects that are being worked on with Council.
- Met with James Landry, Senior Consultant – Special projects with The Hermal Group and Alana Seward, Executive Assistant to the CEO, CLTP Burnie regarding the proposed timber mill to be constructed in Burnie
- Completed a tour of the Wynyard Fonterra site and discussed their operations and opportunities to strengthen relationships with Council and the community
- Ongoing discussions and meeting with the appellant against a Council planning decision
- Met with Chris Symonds and Mike Darby from the Wynyard Yacht Club regarding the repair of damage to breakwaters at either side entrance of the Inglis River and the progress of discussions between the club and Crown Lands Services and Parks and

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Wildlife regarding funding of the project. Other topics discussed included Slipway removal, Gutteridge Garden wall, Motel wall and Yacht Club lawn area retaining walls.

- Numerous discussions have been held with the Wynyard Yacht Club during the month regarding the unsuccessful Building Better Regions Fund application and options for possible funding in the future. Discussions have also been held with RDA Tasmania about future grant submissions.

### **Industry**

- Attended a meeting of the Cradle Coast General Managers which primarily focussed on events and tourism.
- Attended the TasWater Owners Representatives Quarterly briefing
- Attended the Cradle Coast Authority Regional Festivals, Events and Arts Strategy workshop. Events consultants, Sparrowly Group, are now finalising the Cradle Coast Regional Festivals, Events & Arts Strategy for adoption by the CCA representatives. The report recommends a series of actions for the next twelve months and provides a toolkit for the use of event organisers.

### **Other**

- Met with Roger Jaensch MP, Minister for Housing, Planning and Human Services to discuss a range of planning matters.
- Participated in the Lean Leaders program which is a three-day learning experience to show how, through standard work, teamwork, communication and collaboration a team can become significantly more productive and cost effective whilst improving quality and identifying and reducing safety issues. Held at the Elphinstone Manufacturing Centre of Excellence, participants were trained using a combination of classroom learning, the simulated work environment and site visits.
- Attended the LGAT AGM and Conference held in Hobart. Minutes of the AGM and General meeting will be provided to Council under separate cover. The conference theme was *Reinventing the Three R's* aimed at moving thinking away from traditional "roads, rates and rubbish" to "re-think, re-design and re-invigorate" Council service delivery. Notwithstanding the conference focus on digital and smart technology and waste, a particular highlight was Waratah-Wynyard's Scott Rankin, who spoke passionately regarding the community's disadvantage regarding access and use of technology and the need to ensure that the most vulnerable people do not fall further behind in coming years. Council's partnership with The Smith family was nominated in the Local Government Awards for Excellence which was ultimately won by Circular Head Council for their Art About Town project.

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MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That the monthly Senior Management Report be noted.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

### 10.3.1 PLANNING PERMITS APPROVED UNDER DELEGATION – JULY 2018

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
54/2018	P Allen	199 Reservoir Drive Wynyard	Dwelling extension	02/07/2018	27	<b>P</b>
60/2018	L & C Griffin	14 McGees Road Moorleah	Demolition of dwelling	11/07/2018	35	<b>D</b>
58/2018	P Allen	29 Alberts Road Somerset	Temporary dwelling	11/07/2018	41	<b>D</b>
71/2018	P Allen	330 Back Cam Road Somerset	Dwelling Extension	25/07/2018	7	<b>P</b>
59/2018	Abel Drafting Services P/L	180 Goldie Street Wynyard	Storage units x38	31/07/2018	34	<b>D</b>
64/2018	R Cox	140 Inglis Street Wynyard	Carport	31/07/2018	26	<b>D</b>

### 10.3.2 BUILDING PERMITS APPROVED – JULY 2018

**NPR**= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT**=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-75-01	N P Keating	50 Jackson Street Wynyard	Porch x2 & Verandah	05/07/2018	<b>1</b>	NPR
2017-126-01	2B Build	281 Port Road Boat Harbour	Lean to and retaining wall	05/07/2018	<b>2</b>	NPR
2018-66-01	Brennan Reeves	16 Moore Court Wynyard	Shed and Dwelling	06/07/2018	<b>1</b>	28/2018
2018-43-01	D Colledge	199 Old Bass Highway Wynyard	Dwelling & Shed	12/07/2018	<b>1</b>	9/2018
2018-77-01	M Wickham	7 Church Street Wynyard	Convert existing dwelling into 2 units & Carport	18/02/2018	<b>1</b>	117/2013
2018-25-01	A Pullen	86a Cardigan Street Somerset	Units x 2	27/07/2018	<b>1</b>	DA 65/2018



### 10.3.3 OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - Summary of Matters Requiring Action

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
22-Jan-18	8.1.1	RTQON - Cr Hyland - Raw Sewerage Calder Road	Capacity of properties system currently being assessed.	DIDS	Ongoing	
19-Feb-18	9.1	NOM – Cr Wright – Camping on Crown Reserve. Motion Lost	A workshop to discuss freedom camping is scheduled for 27 August following which it is intended that report will be provided to September Council Meeting	GM	Ongoing	
19-Feb-18	10.1	ROC – Proposed East Wynyard Foreshore Masterplan - Motion Carried Adopt the Draft East Wynyard Foreshore masterplan; <ul style="list-style-type: none"> <li>Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget;</li> <li>Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and</li> <li>Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future</li> </ul>		DIDS	Not yet commenced	
19/3/18	5.3.1	QON – K Ewington – Transfer Station Opening Hours. Asked if Council could explain how it determined that 10.00am to 4.00pm were best hours of operation for Transfer Station to meet ratepayer needs. He asked if council could consider longer hours for those who work e.g. extend hours during day light savings, opening hours on the weekend, open on public holidays.	15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Ongoing	
21/5/18	5.3.1	QON – Ken Ewington – Wynyard Bowls Club street lighting. Advised has previously raised issue of poor street lighting and asked when council would address the matter. The General Manager took the question on notice.	The issue of access to the Bowls club including parking arrangements was discussed with Mr Ewington in 6 June 2018 and potential improvements will be consulted with the Bowls club. Council officers continue to discuss options with the Bowls club.	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
21/5/18	5.3.2	QON – K Ewington – Transfer Station Safety Audit. Asked when Council would do a safety audit to address unsafe work practices and ensure the safety of community. He asked for a response to be provided in writing.	15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Ongoing	
25/6/18	8.3.1	<p>CQWN - Cr Fairbrother asked if the full TasWater risk assessment regarding Waratah Dam could be provided to Councillors.</p> <p>The General Manager advised he would ask TasWater if this was possible.</p>	<p>TasWater have stated - <i>...we have only published information on our Your Say site relating specifically to Waratah Dam.</i></p> <p><i>...the redacted portions in the 2013 report (Table 1.2 and Workshop Notes) both basically list all the dams that were included in the assessment. Some of these dams (such as Conglomerate Creek Dam, Roaring Meg Dam and Cutten Street Dam No 3 in Queenstown) have already been upgraded or decommissioned.</i></p> <p><i>Waratah Dam was the only dam on the list from your local government area. We are yet to brief the relevant councils (and their communities) on our plans for some of the other dams.</i></p> <p><i>...the 2015 report doesn't appear to have anything redacted.</i></p>	GM	Completed	10/8/18
25/6/18	10.1	Review of Rates & Charges Policy	Motion Carried. No further action required	GM	Completed	26/6/18
25/6/18	10.4	Risk Management Policy	Motion Carried. No further action required	MCRS	Completed	26/6/18
16/7/18	5.3.1	PQWN – P Boyle – Sisters Beach Open Space Plan – when will council take action on this plan	Response is provided in this agenda	GM	Completed	
16/7/18	5.3.2	PQWN – P Boyle –Coastal Erosion Sisters Beach. Asked when public would be advised about actions to be taken to address erosion issues.	Response is provided in this agenda	GM	Completed	
16/7/18	10.2	Community Activation Grants	Motion Carried	DCCS	Completed	10/8/18

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### **ADMINISTRATION - USE OF CORPORATE SEAL**

10/7/18	Memorandum of Understanding	Shared Services – Burnie City Council, Circular Head Council and Waratah-Wynyard Council
30/7/18	Final Plan & Schedule of Easements	SD2044 – 12 Ingleside Drive Wynyard –(1 lot into 2)
30/7/18	Final Plan & Schedule of Easements	SD1889 & 2931386 – Inglis St Wynyard 36 Lot Subdivision
2/8/18	Final Plan & Schedule of Easements	SD1902-A – 22 Hill Court Wynyard – 43 lots.

### **SUMMARY OF CORRESPONDENCE CIRCULATED**

Nil

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**10.4 MINUTES OF OTHER BODIES / COMMITTEES –UNCONFIRMED MINUTES OF THE WARATAH COMMUNITY BOARD MEETINGS HELD 14<sup>TH</sup> JULY 2018**

To: Council  
Reporting Officer: Community Development Officer  
Responsible Manager: Manager Community Activation  
Report Date: 15<sup>th</sup> August 2018  
File Reference: 007.17  
Enclosures: Waratah Community Board – Unconfirmed Minutes 14<sup>th</sup> July 2018

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**PURPOSE**

The unconfirmed minutes of the Waratah Community Board meeting held on 14<sup>th</sup> July 2018 are provided for information and noting.

**BACKGROUND**

The Waratah Community Board was established by Council following a lengthy period of community consultation and the adoption of the Waratah Community Plan 2018 – 2021.

**DETAILS**

The Board met for the first time in June 2018. No actions or recommendations have emanated from this meeting that require Council consideration.

**STATUTORY IMPLICATIONS**

Nil

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>	
<b>Desired Outcomes</b>	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
<b>Our Priorities</b>	
3.2	<i>Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.</i>

### Sustainable Murchison Community Plan 2040

The Waratah Community Boards Charter and chosen projects to date fit well within the parameters of the Sustainable Murchison Community Plan in terms of place making, strengthening existing communities and the sustainable use of resources.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RISK IMPLICATIONS

No significant risk implications identified.

## CONSULTATION PROCESS

Not applicable.

## COMMENT

It is recommended that the Council note the unconfirmed Minutes of the Waratah-Community Board meeting held on 14<sup>th</sup> July 2018.

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MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That Council note the Minutes of the Waratah-Community Board meeting held on 14<sup>th</sup> July 2018**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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**Unconfirmed minutes of the Waratah Community Board's meeting held at the Bischoff Hotel in Waratah at 2:15 pm on Saturday 14th July 2018.**

1. **Present**

Yvette Ekman, Anne Dunham, Rosemary Dick, & Kevin Hyland.  
Council Staff: Tracey Bradley, Richard Muir Wilson.

2. **Apologies**

Tony Schmidt, Neil Thorne and Deb Mainwaring

3. **Confirmation of the Minutes**

Moved Anne Dunham and Seconded by Yvette Ekman "That the minutes of the Waratah Community Board meeting held on the 17th June 2018 are a true and accurate record of the meeting." CARRIED

4. **Matters arising from the Minutes**

4.1 Waratah Tourism Sign: State Growth has approved alterations to the sign. Awaiting a permit authorising sign writers to undertake the work within the road reserve.

4.2 Town noticeboard. Access to the noticeboard on the front of the Athenaeum Hall to be organised. Key to be provided to Yvette. Electronic sign, placed on hold.

4.3 Waratah Men's Shed: Rosemary reported that several activities and events have been held here since it opened. There was interest in an RSL Sub Branch being established at the Shed.

4.4 New Residents Kit: Anne reported that the existing kit could be expanded to include a supplement containing Waratah specific information on services, groups, events and facilities.

4.5 Waratah Social Sports: Yvette is gauging support from the community for activities to be offered at the Elma Fagan Community Centre.

5. **Correspondence**

Inward Nil

Outward

Helmut Ernst – Friends of the Waratah Reservoir.

Moved Rosemary Dick and Seconded Anne Dunham "That the outward correspondence be confirmed." CARRIED

6. **Council operations Report**

Tracey advised that a risk assessment had been undertaken on the Waterfall lookout path located near the Bischoff Hotel. It recommends a new level path be built.

Snow plough at the Fingerpost – State Growth advised Council that the new contractor would deliver the same level of service that Stornoway previously provided.

7. **Waratah Community Plan.**

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Waratah Falls- Crown lease to be confirmed including tenure, information to be compiled containing tourism plan, basic cost estimates on access paths/viewing platforms, maps, aerial photographs, archival information, David Hammonds findings, weed management signage and potential funding sources.  
Discussed the involvement of volunteers and how this could be managed.

Community Facilitator - Resolved that this wasn't a short term option. Projects could include a component for a local manager. Richard in his position as Councils CDO has agreed to make more time available in Waratah to work with residents on developing new services.

Railway Bridge Restoration – Tracey to arrange for Don Russell to attend an onsite meeting with Board members and possible options.

**8 General Business**

Quiggin Street Health Centre - The State Government are moving to list the property for sale. Proceeds to be earmarked for a Waratah project. Discussion between Board members on Council holding the funds until a project is clearly identified.

**9. Action points from the meeting clarified**

- Waratah sign alterations to proceed
- E Board to be placed on hold
- Men's Shed activities noted
- Social Sports for Waratah being investigated
- Railway Bridge: Don Russell, Council Project Works Manager to attend an onsite meeting with the WCB. Date TBC.

**10. Next Meeting**

Saturday 20th October, Bischoff Hotel at 2:00pm

**11. Meeting closed**

3:20pm



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## 11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

*A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.*

*Sub regulation (2) provides the following list of specified matters:-*

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
  - (i) prejudice the commercial position of the person who supplied it; or*
  - (ii) confer a commercial advantage on a competitor of the council; or*
  - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
  - (i) the council, councillors and council staff; or*
  - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

*A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.*

*Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.*

*The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.*

*The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.*

MOVED BY	CR BRAMICH
SECONDED BY	CR FRIEDERSDORFF

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting: -**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2)(c) – Cheques And EFT's</i>	15 (2)(c)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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**12.0 CLOSURE OF MEETING TO THE PUBLIC**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 7.43PM: -**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2)(c) – Cheques And EFT's</i>	15 (2)(c)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF		

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**13.0 RESUMPTION OF OPEN MEETING**

At 7.58Pm the Open Meeting was resumed.

**14.0 PUBLIC RELEASE ANNOUNCEMENT**

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents
N/A		

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 7.58pm.

Confirmed,

MAYOR  
17 SEPTEMBER 2018