



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

19 July 2021

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 19 JULY 2021, COMMENCING AT 6.00PM

	From	To	Time Occupied
Open Council	6.00PM	6.15PM	15MINS
Planning Authority	6.15PM	6.23PM	8MINS
Open Council	6.23PM	6.51PM	28MINS
Closed Council	6.51PM	7.08PM	17MINS
Open Council	7.08PM	7.08PM	0MINS
TOTAL TIME OCCUPIED			68MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Councillor Maureen Bradley
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Mary Duniam
Councillor Celisa Edwards
Councillor Darren Fairbrother
Councillor Kevin Hyland

IN ATTENDANCE

Shane Crawford - General Manager
Daniel Summers - Director Infrastructure and Development Services
Tracey Bradley - Director Community and Engagement
Samantha Searle - Director Organisational Performance
Ashley Thornton - Manager Development and Regulatory Services
Sally Blanc - Executive Officer

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Mayor Robby Walsh.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR COURTNEY
SECONDED BY	CR BRAMICH

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 21 June 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

17/6/21	Meeting with General Manager
17/6/21	Radio Interview – 7BU Martyn Agatyn
21/6/21	ABC Radio Interview
21/6/21	Radio Interview
21/6/21	Council Meeting
21/6/21	ABC Radio Interview (after Council Meeting)
22/6/21	North West Transmission Developments
22/6/21	Meeting with General Manager
24/6/21	TasWater Representatives Meeting
28/6/21	Councillor Workshop
29/6/21	Meeting with General Manager
29/6/21	WWC Audit Panel Meeting
30/6/21	LGAT AGM
1/6/21	Somerset Plaza Art Official Opening
12/6/21	Councillor Workshop

MOVED BY	CR EDWARDS
SECONDED BY	CR FAIRBROTHER

That Council note the Acting Mayors Communications

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Upcoming Workshops - Indicative Only

26/7	BHB Community Conversation
2/8	Developing a Bioenergy Vision
30/8	Fossil Bluff Masterplan Consultation Feedback.

Councillor Attendance Records

Meetings attended during 2020/21 (to 30 June 2021)

	Ordinary Meetings 2020/21 (12)	Special Meetings / AGM 2020/21 (2)	Workshops 2020/21 (26)	Community Conversations 2020/21 (6)	Weeks Leave Approved
Mayor Robert Walsh	10	2	17	2	13
Deputy Mayor Mary Duniam	11	2	25	5	
Cr Maureen Bradley	12	2	25	0	
Cr Gary Bramich	12	2	25	5	
Cr Andrea Courtney	11	1	23	3	
Cr Celisa Edwards	11	1	26	0	
Cr Darren Fairbrother	12	2	25	1	
Cr Kevin Hyland	10	2	17	2	5

MOVED BY	CR BRADLEY
SECONDED BY	CR BRAMICH

That Council note the following Councillor Workshops

28/6/21	Cradle Coast Authority Update Rural Road Maintenance
12/7/21	TasWater – Waratah Dam ICT Review Mountain Biking Trails

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 R CAMERON - SINK HOLES INGLIS RIVER BANK****QUESTION**

Mrs Cameron of Wynyard asked if the Council has put any pressure on Crown Land Services (CLS) and other appropriate agencies to repair the dangerous sinkholes behind the seawall on the eastern side of the Inglis River near the mouth in Wynyard and if so, when will the sinkholes be fixed. Mrs Cameron also asked if, in the interim, the fencing around the sinkholes could be fixed and made safe.

The Director of Infrastructure and Development Services advised that the matter has been raised with the CLS. He also noted that at last election a commitment was given by the State Government to repair the seawall and sink holes.

The question regarding when works would occur and if the fencing could be improved were taken on notice.

OFFICERS RESPONSE

The State Government have advised that all promises from the most recent state election will be formalised via correspondence from the Premiers Office within the next four (4) weeks. At that time, we can expect to be advised of the next steps for these works to be funded and completed.

5.1.2 C MARMION - RESPONSIBLE DOG OWNER BAN**QUESTION**

Mr Marmion of Wynyard asked why did the Council ban all responsible dog owners when National Parks and Wildlife gave the council compromises?

The question was taken on notice

OFFICERS RESPONSE

Officers advise that as outlined at the Council Meeting on 21 June 2021, Parks and Wildlife did meet with dog owners following the adoption of the Council Dog Management Policy and presented alternate options for Council to consider.

In response, Council indicated that whilst there were dog owners seeking change, feedback is also being received from the other parts of the community congratulating Council on its position. Either way there will be frustrations and Council believe the current arrangement provides the greatest reduction of risk.

In accordance with section 7 (3) of the *Dog Control Act 2000*, a Council is to:

(a) invite public submissions relating to a proposed dog management policy or an amendment of the policy; and

(b) consult with any appropriate body or organisation; and

(c) consider any submissions and results of any consultation before making the policy or the amendment.

As the changes suggested by PWS would amend the policy, full consultation would need to be undertaken. Council did not wish to pursue this consultation so soon following the initial consultation only a few months prior.

The Policy is due for review in 2022 and consultation on a revised draft will occur early in that year.

5.1.3 C HUTCHISON - SETTLEMENT STRATEGY

QUESTION

Mr Hutchison of Preolenna asked, in relation to the Settlement Strategy, on which date was Council contacted by a landowner of River Road/Table Cape Road in regard to potential rezoning of the Rural Resources Land, alternately did Council contact the landowners – if so, when?

The question was taken on notice.

OFFICERS RESPONSE

Council wrote to landowners of areas that were being considered for rezoning on 13 January 2021. This correspondence advised that the Settlement Strategy was commencing public consultation, how the strategy was accessible for review, how to make a submission, and who to contact for any enquiries. The letter advised that the consultation period would run between 16 January to 19 February 2021. Landowners in the River Road area received a copy of this letter, as the area was being considered for rezoning.

Council then received written submissions on the Settlement Strategy throughout the consultation period from what would appear to be three landowners within the River Road area. It is difficult to be certain, as some responses were anonymous.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.3.1 C HUTCHISON - OLDINA RESERVE

Mr Hutchison of Preolenna asked if there were any updates on the development of an MOU for the Oldina Reserve.

The General Manager advised that council is working with Sustainable Timbers Tasmania (STT) to develop a MOU which covers short term matters such as clean-up and maintenance of the site and development of a longer term Masterplan.

5.3.2 C HUTCHISON - DOCUMENT REQUEST

Mr Hutchison of Preolenna asked if he could get a copy of the document which details a proposal for the development of a walking track from Fossil Bluff to Tablecape.

The question was taken on notice.

5.3.3 K KINGSTON - FOSSIL BLUFF MASTERPLAN

Mrs Kingston of Wynyard noted that in the Draft Master Plan a more suitable alternative location for a public Amenities Toilet Block would be in the park on the foreshore of the Inglis River near the bridge on Saunders Street.

This position is away from residents, it is easily seen from the road, it has established amenities already (e.g. barbeque area, picnic table), it is used by day trippers of all kinds (e.g. picnickers, boaties, fishermen, kayakers, the disabled) and it is a starting/ending node for three walking tracks - the River Track, the Gutteridge Gardens Track and the Golf Links Road Walking Track.

Was this area considered as a possible alternative location and if so, why was it discounted.

The Director of Infrastructure and Development Services noted that the site is an alternate location that could be considered and that the current location is not definite and that once the community consultation is completed a final decision can be made.

5.3.4 K KINGSTON - FOSSIL BLUFF MASTERPLAN CONSULTATION

Mrs Kingston of Wynyard asked for details regarding what further avenues, legal and otherwise, may be available to affected parties who may not support the final plan endorsed by Council.

The Director of Infrastructure and Development Services advised the best time to submit feedback is during the consultation phase.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 C HUTCHISON - FOSSIL BLUFF MASTERPLAN

Mr Hutchison of Preolenna made a statement and presented a document containing his feedback on the Fossil Bluff Masterplan which included several different proposals. The document has been provided to the project team for inclusion with other community feedback.

5.5.2 O KINGSTON - FOSSIL BLUFF MASTERPLAN

Mr Kingston of Wynyard made the following statement regarding the Fossil Bluff Masterplan.

In the Draft Master Plan the Amenities/Toilet Block proposed for Fossil Bluff is to be located only a few metres from a doorway to our home. We have not been able to find a public toilet, anywhere that is so close to a private home. Public toilets are a well-known attraction and hangout for drug users, drug dealers and they are a location for inappropriate sexual activity. We already witness drug deals taking place in the carpark.

This action would set an important precedent and would send a terrible message to the residents and wider community of Waratah and Wynyard; namely, that public toilets can and will be built right next to residents' homes, regardless of privacy concerns, safety concerns and the health impact on residents.

Also, this will undoubtedly lead to a requirement for an increased police presence, or as a minimum, lead to more calls and complaints to the police. Police resources in this area are no doubt already stretched so anything that would knowingly increase this burden should be avoided.

The proposed location is also directly in front of the Access Ramp to the foreshore. Clearly, this would render the Access Ramp useless. This ramp is used by Maintenance Crews and more importantly, Emergency Vehicles when required.

On Page 21 of the Draft Plan it is stated, in relation to the proposed developments at the top of Inglisdale Drive that "due consideration" will be given in order to "minimise impact to residents on the street". It appears that the same consideration will not be given to the residents of Freestone Crescent.

6.0 PLANNING AUTHORITY ITEMS

PLANNING AUTHORITY OPENED AT 6.15 PM

6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS






Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

Nil received.

6.3 ROAD REALIGNMENT LOCATED AT 15583, 15555 & 15663 BASS HIGHWAY, DOCTORS ROCKS - DA 93/2021

To: Council
Reporting Officer: Graduate Town Planner
Responsible Officer: Manager Development and Regulatory Services
Report Date: 6 July 2021
File Reference: 7059187, 7059195, 2280771
Supporting Documents:

1. Consolidated advertised documents 
2. TasWater Submission to Planning Authority Notice 
3. Tasmania Parks and Wildlife Service response 
4. Representation 
5. Signed extension of time agreement 

PURPOSE

The purpose of this report is for the Planning Authority to consider the merits of the application DA 93/2021 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013*.

BACKGROUND

The Bass Highway at Doctors Rocks is a Category A2 road. It is largely single lane in both directions and includes a turn off to Wynyard via the Old Bass Highway.

The Bass Highway, the adjoining Old Bass Highway and the now defunct Western Line Railway are located within the Utilities zone. The adjoining lots to the south are established farming lots located within the Rural Resource zone. They primarily contain cleared land sown to pasture and used for grazing purposes. To the north of the subject site is an Environmental Management zoned coastal reserve administered by Tasmanian Parks & Wildlife. The subject site is located beneath the Operational Airspace Overlay for Burnie Airport and portions of the site are subject to the Landslip Hazard Overlay.

A locality plan identifying the subject property is provided in Figure 1 below.

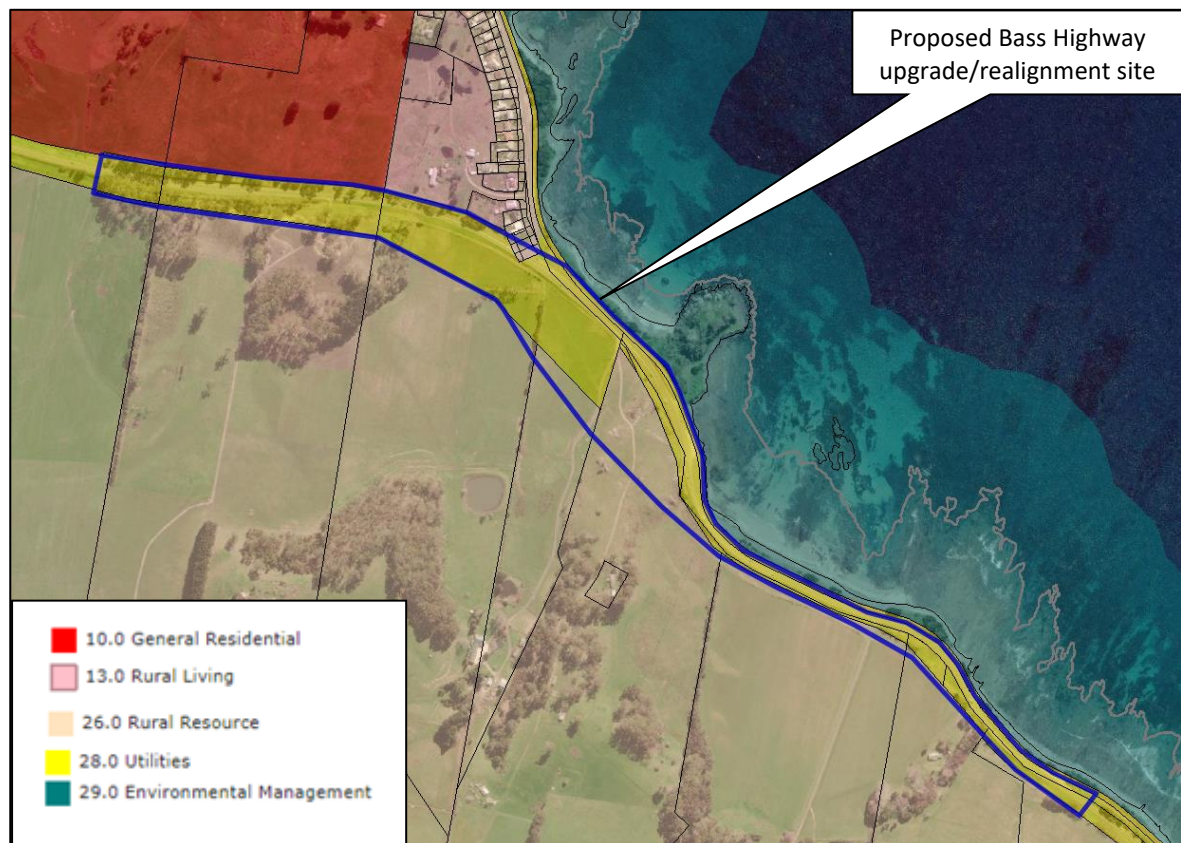


Figure 1: Subject Site with Zoning

DETAILS

The applicant is seeking approval for upgrades and realignment of the Bass Highway at Doctors Rocks. The proposed works are required to bring the existing road up to current design standards in order to cater for heavy vehicles using the highway and will improve sight distances as well as overall safety for road users. The existing highway is to be realigned, overtaking lanes are to be constructed in both directions and a central safety barrier is to be installed. A vehicle turnaround area will also be constructed near the turnoff to Old Bass Highway.

In addition to works undertaken in the road reserves for Bass Highway and Old Bass Highway, the proposal includes works on land at 15583 Bass Highway (CT 108076/1, CT 108076/2 & CT 136000/3), 15555 Bass Highway (CT 66202/1) and 15663 Bass Highway (CT 138307/3). The proposal also involves land over 15661 Bass Highway (CT 39/7961) which has a benefitting right of way.

Adjoining properties with direct access onto Bass Highway will have their accesses upgraded to cater for the proposed realignment. Redundant sections of road pavement are to be demolished and landscaped. Private land involved in the proposed upgrade and realignment is to be acquired via the *Land Acquisition Act 1993*. No works will be undertaken in the coastal reserve.

This report assesses the proposal against the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) and takes into account any representations received during the public exhibition period. The subject site is located within the Rural Resource zone and Utilities zone under the Planning Scheme. The proposal is defined as being within the Utilities use class, which is a Permitted use within the Utilities zone and a Discretionary use within

the Rural Resource zone. The applicant is applying for discretion under clause 26.3.1 P1 Requirement for discretionary non-residential use to locate on rural resource land.

CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The application was re-advertised for a further 14 days due to the fact that some of the documents advertised on Council's website during the initial 14 day advertising period were cropped. The following documentation was advertised:

- Development Application Form X 3 Pages
- Council Consent letter x 1 Page
- Crown Consent Letter x 1 Page
- Planning Assessment x 30 Pages
- Appendix A – Title Documents x 14 Pages
- Appendix B – Consent Documents x 5 Pages
- Appendix C – Project Documentation x 87 Pages
- Appendix D – Geotechnical Information x 130 Pages
- Landslide Risk Assessment x 120 Pages

The period for representations closed on 16 June 2021 for the first round of advertising and on 5 July 2021 for the second round of advertising. One (1) representation was subsequently received. A map demonstrating the relationship between the subject site and the representor's properties is shown in Figure 2.



Figure 2: Relationship between subject site and representor's property

The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representation which is included as an enclosure to this report.

Representor: W Forman

Issues raised:	Response:
<p>On the whole I applaud the proposed upgrades to the Bass Highway and Doctors Rocks intersection as being necessary for future growth and safety however I feel there is room for improvement in design and in some practical applications which will affect properties adjoining and in close proximity to the upgrades particularly at Doctors Rocks.</p> <p>My first point of discussion will relate to the proposed upgrade to the intersection of the Old Bass Highway and Bass Highway at Doctors Rocks. This intersection as we know has been the centre of some horrific injuries and deaths by motor vehicle accidents and was improved somewhat in a more recent upgrade. Although the recent upgrade improved access considerably it was left short of being fail safe.</p> <p>I access the Bass Highway from the Old Bass Highway on a daily basis and would consider it very intimidating for those motorists less confident.</p> <p>A percentage of vehicles stop dead at the intersection whilst turning left (East) towards Burnie rather than merging in at speed creating issues for backed up vehicles on the Old Bass Highway.</p> <p>It is almost impossible to access a right turn (West) from the Old Bass Highway to the Bass Highway due to design issues with the over width road corridor and by having to cross extra lanes whilst negotiating oncoming traffic at speeds of up to 100klms through this area it has become extremely dangerous to transverse and not for the faint hearted.</p> <p>Although this intersection is to be upgraded in the new proposal it is essentially the exact same design with the same design faults inherent. Just add more vehicle volume and increased speeds in traffic flow and I feel that the design will lend itself to serious motor vehicle interaction or worse sooner than later.</p> <p>Perhaps there may be a safer option in design including utilizing the original Bass Highway as access for east bound intersecting traffic</p>	<p>Council is required to consider a development application as provided by the applicant. Alternative road layout options, such as inclusion of traffic lights, roundabouts, slip lanes and the like, can only be considered when proposed by the applicant.</p> <p>Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p>

<p>Highway via a one way slip line to merge into the proposed upgraded East bound corridor? Other options may include traffic signals or a roundabout which have proven to work affectively at the Mount Hicks turnoff.</p>	
<p>Point 2 relates to the closing of the Bass Highway at the Doctors Rocks Lookout.</p> <p>My concerns for this area (I have witnessed in the past) is that the dead end section leading up to the lookout will become a drag strip for hoons particularly at night, an illegal dumping ground for rubbish and unsavoury items and drug paraphernalia, a camping site for squatters and will be forgotten about in terms of upkeep and roadside maintenance. Should there be street lighting and or surveillance cameras installed then maybe this may be less attractive to those less civilised?</p> <p>As discussed earlier also could it be more prudent to utilize the existing infrastructure in what is the current Bass Highway road from the Old Bass Highway intersection to the Doctors Rocks lookout as both an on-side road parking facility (angled) to access local attractions and the second existing lane being a one way continuing slip lane merging with east bound traffic into the new proposed dual lane highway road corridor?</p>	<p>Clause 8.10 of the Planning Scheme sets out the matters which Council must have regard to when determining applications. This includes the content of any representations received, but only insofar as the matters raised in the representation are relevant to the particular discretion being exercised.</p> <p>As outlined above, Council is required to consider a development application as provided by the applicant. Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p> <p>Issues regarding criminal activity are not relevant under the Planning Scheme and are not matters for Council consideration. Concerns regarding illegal dumping can be directed to the relevant landowner. Issues regarding hooning should be directed to Tasmania Police.</p>
<p>Point 3 relates to the increased vehicle usage on the Bass Highway at Doctors Rocks particularly prime movers in more recent years and the vast increases in light 'noise' and road travel noise through this area. I have read the projection of vehicle usage and increases for the next 20 years and am most uncomfortable with the prospect of even more vehicles travelling at higher speed with larger tyres and brighter lights affecting the liveability of houses within close proximity or parallel with the proposed Bass Highway at the Doctors Rocks intersection and as my house frontage will be directly facing the proposed and elevated altered angle of west bound traffic feel the need to discuss the possible erection of a permanent hard noise/privacy/light barrier being erected from the Old Bass Highway intersection all the way west past 237 Old Bass Highway's southernmost boundary at the very least. This will also aid in a noise barrier through the construction phase and may be added to in future upgrades to the road corridor and</p>	<p>Clause 8.10 of the Planning Scheme sets out the matters which Council must have regard to when determining applications. This includes the content of any representations received, but only insofar as the matters raised in the representation are relevant to the particular discretion being exercised.</p> <p>As outlined above, Council is required to consider a development application as provided by the applicant. Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p> <p>Issues relating to light and noise pollution impacting upon residential development are not relevant under Clause 26.3.1 (P1), which is primarily concerned with protection of agricultural land and associated resource development use. The performance criteria for this clause does not require Council to consider maintenance of residential amenity of the type expected in the General Residential or Rural</p>

<p>through the inevitable development of urban sprawl through lands here zoned as General Residential and which back onto the highway corridor directly.</p>	<p>Living zones. The proposed works comply with all relevant setback requirements from these zones. The proposed realignment does not increase proximity of Bass Highway to sensitive uses below the minimum threshold set out in the Rural Resource zone.</p>
<p>My final point will conclude with a lack of speed zone nominations to the application. Will there be reduced speed zones on approach to the Old Bass Highway intersection or as proposed once the Bass Highway corners are removed on this approach will there be an increase in speed nomination?</p> <p>These views form a community opinion and as a member of the community of Doctors Rocks I feel the need to voice these concerns and do formally put forward these views for representation and determination for further council assessment.</p>	<p>Decisions regarding speed limits are a matter for the relevant road authority and are not a matter for Council's consideration as a Planning Authority. Concerns regarding speed limits along the Bass Highway should be directed to the Department of State Growth.</p>

INTERNAL REFERRALS

Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to council assets are to be met by the developer.
- (2) In the course of undertaking the development/use there is to be no damage caused to any council owned infrastructure or property.
- (3) Stormwater is to be managed on-site in accordance with the Planning Assessment endorsed as part of this permit.

Note: A "Works within the Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.

Environmental Health

The following environmental health conditions and notes were recommended.

- (1) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

Notes: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

EXTERNAL REFERRALS

The application was referred to TasWater on 1 June 2021. A response was received on 17 June 2021 and forms Part B of this Permit.

The application was referred to the Department of State Growth (DSG) on 1 June 2021. A response was received on 17 June 2021 advising that DSG did not have any comments.

The application was referred to Tasmania Parks and Wildlife Service on 1 June 2021. A response was received on 17 June 2021 requesting that a condition be included on any permit issued to require a barrier to be installed for the duration of the construction phase to prevent penguins from nearby colonies accessing the work site. This condition forms Part C of this Permit.

The application did not require any other external referrals.

PLANNING ASSESSMENT

The subject site is located within the Rural Resource zone and Utilities zone under the *Waratah-Wynyard Interim Planning Scheme 2013*.

The use is a Utilities Use which is a Permitted use within the Utilities zone. It is also a Permitted use within the Rural Resource zone, if for minor utilities and should the application meet all the relevant acceptable solutions of the planning scheme.

The proposal does meet the definition of minor utilities and does not meet all relevant acceptable solutions of the planning scheme and is therefore submitted as a discretionary application under Section 57 of LUPAA and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the Rural Resource Zone and relevant Codes is provided below.

26.0 Rural Resource Zone

26.3.1 Requirement for discretionary non-residential use to locate on rural resource land

<p>A1 There is no acceptable solution</p>	<p>P1 Other than for residential use, discretionary permit use must –</p> <ul style="list-style-type: none">(a) be consistent with the local area objectives;(b) be consistent with any applicable desired future character statement;(c) be required to locate on rural resource land for operational efficiency –<ul style="list-style-type: none">(i) to access a specific naturally occurring resource on the site or on adjacent land in the zone;(ii) to access infrastructure only available on the site or on adjacent land in the zone;(iii) to access a product of primary industry from a use on the site or on adjacent land in the zone;(iv) to service or support a primary industry or other permitted use on the site or on adjacent land in the zone;(v) if required –<ul style="list-style-type: none">a. to acquire access to a mandatory site area not otherwise available in a zone intended for that purpose;b. for security;c. for public health or safety if all measures to minimise impact could create an unacceptable level of risk to human health, life or property if located on land in a zone intended for that purpose;(vi) to provide opportunity for diversification, innovation, and value adding to secure existing or potential primary industry use of the site or of adjacent land;(vii) to provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania; or(viii) if a cost-benefit analysis in economic, environmental, and social terms indicates significant benefits to the region; and(d) minimise likelihood for –<ul style="list-style-type: none">(i) permanent loss of land for existing and potential primary industry use;
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	<ul style="list-style-type: none"> (ii) constraint or interference to existing and potential primary industry use on the site and on adjacent land; and (iii) loss of land within a proclaimed irrigation district under Part 9 <i>Water Management Act 1999</i> or land that may benefit from the application of broadscale irrigation development
<p>Planning Comments: Complies</p> <p>Council is in receipt of an application for upgrades to and realignment of the Bass Highway at Doctors Rocks. The proposal is considered to fall within the Utilities use category under the Planning Scheme and is a discretionary use in the Rural Resource zone, unless considered ‘minor utilities’. The proposal does not meet the definition of ‘minor utilities’ and requires assessment against Performance Criteria P1 for this Clause.</p> <p>Performance Criteria P1(a) requires discretionary permit use to be consistent with the local area objectives. Demonstration of ‘consistency’ does not go so far as to require strict compliance with every local area objective listed under Clause 26.1.2. It is only necessary for a proposal to be consistent with the local area objectives when considering those as a whole. In terms of the application before Council, local area objectives (g)-(h) are largely irrelevant as they relate to use of land for residential, tourism and recreation uses.</p> <p>Local area objectives, (a)-(e), are concerned with the protection of agricultural land and preservation of natural resources for primary industry use. Although the proposal involves permanent conversion of rural land to a non-agricultural use, the area of land which is to be acquired via the <i>Land Acquisition Act 1993</i> comprises relatively minor portions of 15583, 15555 and 15563 Bass Highway and will allow the continuation of primary industry uses undertaken on the balance area of these lots. Each property will continue to be used for grazing purposes and will retain access to Bass Highway. As the main freight route along the north-west coast, the Bass Highway is of economic importance to agricultural activities undertaken on the Rural Resource zoned properties subject to this application. The proposed works are required to bring the existing road up to current design standards in order to cater for heavy vehicles using the highway, including trucks transporting livestock and other goods from farms at 15583 and 15566 Bass Highway. It is considered that the proposed upgrades and realignment of Bass Highway will not have any significantly greater impact on adjoining agricultural uses than the existing road corridor. In addition to local area objectives (a)-(e), the proposal is also consistent with local area objective (f) which states that rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area. The proposal is for an essential safety upgrade to a major transport route. Due to the location of the coastline it is not possible to extend the road corridor to the north. Expansion of the road corridor must therefore be located on rural land. The proposal satisfies P1(a).</p> <p>Regarding Performance Criteria P1(b), the desired future character statements for the zone acknowledge that the Rural Resource zone may feature utility and transport sites and extended corridors. According to LISTmap the proposed works do not involve land of importance for threatened flora or fauna or any threatened native vegetation communities. The proposal does not significantly increase the proximity of the road corridor to existing sensitive uses and will not affect the visual amenity of the surrounding area, which is already dominated by the Bass Highway. The proposal is broadly consistent with the applicable desired future character statements and satisfies P1(b).</p>	

According to P1(c), discretionary non-residential use must be required to locate on rural resource land for operational efficiency due to one of eight reasons. These include a requirement to access infrastructure only available on the site or adjacent land in the zone - P1(c)(ii), to service or support a primary industry or other permitted use on the site or on adjacent land in the zone - P1(c)(iv), if required to acquire access to a mandatory site area not otherwise available in a zone intended for that purpose – P1(c)(v), and to provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania - P1(c)(vii).

The proposal is consistent with each of these criteria. The works comprise an essential safety upgrade to the main transport corridor for the north-west coast and are required in order to better cater for heavy vehicles using the Bass Highway, including trucks carrying livestock and other goods from adjacent farmland to ports or other markets. As outlined above, it is not possible to constrain the required upgrades/realignment to land within the Utilities zone and expansion of the road corridor must therefore be located on rural land. The proposal will also improve sight distances as well as overall safety for road users within the broader community. Of the eight options listed under P1(c), the proposal complies with P1(c)(ii), P1(c)(iv), P1(c)(v) and P1(c)(vii).

Satisfaction of P1(d) requires that a proposal minimise the likelihood for permanent loss of land for primary industry use as well as minimise constraint/interference to primary industry activities, both existing and potential. The proposal seeks to minimise the loss of rural land insofar as works have been confined to the Utilities zone where possible. As outlined previously, the area of rural land forming part of the proposed upgrades/realignment comprises relatively minor portions of 15583, 15555 and 15563 Bass Highway and has been incorporated into the proposed upgrades/realignment as a matter of necessity. It is not considered that the proposed upgrades and realignment of the Bass Highway will have any significantly greater impact on adjoining agricultural uses than the existing road corridor. The proposal satisfies P1(d)(i)-(ii). P1(d)(iii) is irrelevant as the proposal does not involve land within a proclaimed irrigation district or which is suited to broadscale irrigation development.

In this manner, the proposal satisfies P1 for this Standard and approval is therefore recommended.

STATUTORY IMPLICATIONS

Land Use Planning and Approvals Act 1993

The Council is established as a Planning Authority by definition under section 3(1) of LUPAA and must enforce the Planning Scheme under section 48 of LUPAA.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council other than those ordinarily associated with administering the Planning Scheme.

RISK IMPLICATIONS

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

COMMENT

This report is presented for Council's consideration as the Planning Authority, together with the recommendations contained at the beginning of this report.

It is considered that the proposed road realignment complies with either the acceptable solution or satisfies the performance criteria for all applicable standards of the Planning Scheme.

The proposed upgrades and realignment of the Bass Highway at Doctors Rocks comprise an essential safety upgrade to the main transport corridor for the north-west coast. The proposal will bring the existing road up to current design standards in order to cater for heavy vehicles using the highway and will improve sight distances as well as overall safety for road users.

It is not possible to constrain the required upgrades/realignment to land within the Utilities zone and expansion of the road corridor must therefore be located on the adjoining rural land. The proposal will not significantly affect established primary industry uses at 15583, 15555 and 15563 Bass Highway. It is not considered that the proposed upgrades and realignment of the Bass Highway will have any significantly greater impact on adjoining agricultural uses than the existing road corridor.

The application is considered to comply with the Rural Resource Zone and Utilities Zone provisions for the *Waratah-Wynyard Interim Planning Scheme 2013*. It is therefore recommended that Council approve a planning permit for the proposed road realignment.

MOVED BY	CR BRAMICH
SECONDED BY	CR HYLAND

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, approve a road realignment located at 15583, 15555 & 15663 Bass Highway, Doctors Rocks, subject to the following conditions:

PART A CONDITIONS:

- (1) The use/development is to be generally in accordance with the application as submitted and endorsed plans as listed:
 - a. Planning Assessment and Appendices with Project Number 12539967 as prepared by GHD Pty Ltd and dated 5 May 2021.**
 - b. Landslide Risk Assessment and Appendices with Project Number 12522329 as prepared by GHD Pty Ltd and dated 16 June 2020.****
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.**
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.**
- (4) Stormwater is to be managed on-site in accordance with the Planning Assessment endorsed as part of this permit.**
- (5) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.**

PART B CONDITIONS:

- (1) The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B which the Regulated Entity (trading as TasWater) has required the planning authority to include in the permit, pursuant to *section 56Q* of the *Water and Sewerage Industry Act 2008*, reference TWDA 2021/00909-WWC(attached).**

PART C CONDITIONS:

- (1) A barrier consisting of temporary mesh or hessian fencing is to be installed to the satisfaction of Tasmania Parks and Wildlife Service along the boundary to the coastal reserve for the duration of the construction phase to prevent penguins from nearby colonies accessing the work site.**

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.

-
- This project must be substantially commenced within two years of the issue of this permit.
 - The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
 - This permit is based on information and particulars set out in Development Application DA 93/2021. Any variation requires an application for further planning approval of Council.
 - The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
 - Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
 - Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Resource Management and Planning Appeal Tribunal, G.P.O. Box 2036, Hobart, 7001. Updated Notices of Appeal are available on the Tribunal's website at www.rmpat.tas.gov.au.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

PLANNING AUTHORITY CLOSED AT 6.23PM

The Manager Development and Regulatory Services left the meeting at 6.23pm.

7.0 MATTERS RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR FAIRBROTHER - INGLIS RIVER RETAINING WALL****QUESTION**

Cr Fairbrother asked whether council has capacity to rectify the seawall/sink hole issue and then and send invoice to Crown Land Services (CLS).

OFFICERS RESPONSE

The General Manager took the question on notice to discuss the matter with CLS, he noted that the matter will be dependent on when seawall repairs will occur and what works that will entail.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**7.3.1 CR COURTNEY - ROAD CONDITIONS**

Cr Courtney asked if the State Government could be approached regarding condition of roads in the North West in key areas such as the Bass Highway near Doctors Rocks. Similar roads to key tourist destinations in the south seem to be much better maintained.

Officers will continue to pursue this matter with previous discussions at Council Meetings..

7.3.2 CR EDWARDS - DOG ATTACK

Cr Edwards noted there had been a number of dog attacks by roaming dogs recently and asked if an update could be provided on what action had been taken.

The General Manager advised a report could be provided to Councillors.

7.3.3 CR HYLAND - MOBILE CCTV

Cr Hyland asked if was possible to have a mobile CCTV camera that could be deployed to hotspots as required, for example Mount Hicks Roundabout vandalism.

The General Manager noted it was possible however costs for set-up and deployment would need to be determined. The General Manager took the matter on notice to obtain the information.

7.3.4 CR HYLAND - SUE WALSH

Cr Hyland asked if Council had planned, or could consider, an acknowledgement of the work of Sue Walsh in the Waratah Community.

The question was taken on notice.

7.3.5 CR BRADLEY - GATES ROAD JUNCTION

Cr Bradley noted that she had previously requested that water pooling on the Bass Highway at the Gates Road junction be addressed. The last weather event resulted in a warning sign being placed on the Highway; this time there are no signs and the pooling is causing vehicles to aquaplane. The water pooling cannot be seen until vehicles are already in a hazardous situation. Can council write to State Growth to have the issue addressed.

The Director of Infrastructure and Development Services agreed to include the matter in letter to State Growth addressing other road issues.

8.0 NOTICE OF MOTION

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 COMMUNICATION AND ENGAGEMENT STRATEGY ANNUAL REVIEW

To:	Council
Reporting Officer:	Manager Tourism and Marketing
Responsible Manager:	Director Community and Engagement
Report Date:	28 June 2021
File Reference:	1
Enclosures:	Nil

PURPOSE

To present Council with a review of the second year actions from the Communication and Engagement Strategy 2019-2021

BACKGROUND

At the June 2019 ordinary meeting Council adopted the Communications and Engagement Strategy 2019/2021. This strategy reflects the changing communication landscape and the desire for Council to become more transparent with its community, increase engagement opportunities, encourage greater community participation in Council decision-making and encourage greater collaboration with key stakeholders.

DETAILS

The Strategy set out some performance level goals across 21 different communication components. A desktop analysis of progress against those performance targets at the end of Year 2 of the strategy can be seen in the table below:

COMMUNICATIONS COMPONENT	Level of Practice			
	2010	2019	Achieved 2020	Achieved 2021
Written communications plan, flowing from strategic plan	0	1	4	4.5
Communications style guide	0	2	4	4
Consistent communications style, reinforcing branding (typeface, palette, structure, graphics, logo)	0	1	4	4.5
Key messages (existing, demonstrated)	0	1	4	4.5
Defined target audiences	2	4	4	4.5
Communications objectives	2	2	4	4.5
Language appropriate to target audiences	2	3	4	4.5
Appropriate number of communications tools (too many/few)	1	2	3	4.5
Appropriate application of communications tools	1	2	3	4
Structured implementation of communications (timely, regular, proactive)	2	2	4	4.5
Engagement with media	3	2	4	4.5
Image library	3	3	4	4
Agreed responsibilities within staffing structure	2	2	4	4.5
Management support for communications	4	3	4	5
Organisation-wide embracing of communications (everyone represents the brand; all staff are advocates)	1	2	3	4
Identifiable brand (discernable brand values)	2	2	4	4.5
Website is easily navigable	4	3	5	5
Website has sensible content flow	4	3	5	5

COMMUNICATIONS COMPONENT	Level of Practice			
	2010	2019	Achieved 2020	Achieved 2021
Analysis of website visits	2	2	4	4
Use of new media	0	2	3	4
Public face engagement: Reception; face-to-face; telephone; processes	2	3	4	4.5

LEVEL OF PRACTICE KEY

- 0. Not performed
- 1. Ad hoc/not planned
- 2. Patchy
- 3. Regular/ somewhat strategic
- 4. Demonstrated and strategic
- 5. Optimal practice

In addition to these ongoing communications performance standards, the plan sets out the following goals:

- Develop an ongoing communication program to keep the community and key stakeholders informed about programs, services and decisions.
- Build reputation and identity through consistent messaging and engaging visual presence.
- Strengthen partnerships and community involvement through a Council-wide approach to communication, engagement and collaboration.
- Build the capacity of staff and Councillors to communicate, engage and champion Council business.
- Continue to build the tools and practice the principles of the International Association of Public Participation to become a leader in communication and engagement.

These goals have been achieved through pro-active and strategic communication using tools including:

- Council's website;
- social media channels (now including Facebook, twitter, LinkedIn, YouTube and Instagram).
- live streaming Council meetings;
- Community Conversations;
- media releases;
- Mayors messages;
- regular radio interviews with Mayor;
- improved branding with signage and external facing corporate documents; and
- systematic redesign of Council's marketing materials.

Community engagement has been increased and strengthened through a strong organisation-wide commitment to the development of Communication Plans for all major projects of Council and early and strategic engagement with the Communications team to ensure messages are timely, consistent, targeted and use appropriate communication channels for the audience and the message.

Templates have been developed to ensure all internal stakeholders understand the key messages, timelines and communication goals for each project, and that key milestones are promoted and shared with the identified stakeholders. The established framework of the IAP2 guidelines are used to shape Council's Communication Plans.

Results from this strategic approach to communication and engagement include:

- Continued participation by the public in the Community Conversations program;
- Consistently high benchmarking against other Tasmanian local government organisations through independent analysis of our social media strategy;
- Professional relationships with local media organisations creating opportunities to share Council messages to the broader public through mainstream media;
- Greater participation from the community in engagement opportunities through the 'Your say' page on the website, social media posts and surveys.

Year Two Action Plan outlined 4 key priority areas:

1. A review of the Communications and Engagement Strategy and development of Year 3 actions - the review is complete, and the Year 3 actions will be finalised when the currently vacant role of Communications Officer is filled.
2. Continued upgrade of Council's website to increase services offered online - Website traffic is being monitored and has shown a really strong increase in the past 12 months, with a 32% increase in users and a 5.5% increase in pageviews (suggesting users are finding what they want quickly without searching through the site). Council has also added increased online capability for the end user, with rates and dog registrations now being able to be paid online. Bookings for Council facilities such as sporting fields and halls are now also able to be made online. This has significantly streamlined the booking process and Council officers and customers will see the full benefit of that increased functionality as Council transitions out of COVID restrictions for facility use.
3. Upgrade Councillor intranet - Council has also implemented a new intranet for Councillors providing a central information source.
4. Increased participation in the community survey – the community survey was not undertaken in 2020/21, so this will roll forward into the next plan.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.1 Commit to best practice in community engagement.
1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.
3.2 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.9 Become a 24/7 accessible council through the use of technology.
1.3 Encourage increased participation by all stakeholders.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Communication and Engagement Strategy 2019/2021	Adopted June 2019

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report as objectives for the 2020/21 financial year have been included in the annual plan and budget where required. Future tasks may require budget allocations in subsequent years.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Communications and Engagement Strategy has been prepared to support Council's Strategic Plan and as part of Council's commitment to open, transparent and active relationships between Council and the community and to ensure Council is working towards delivering best practice communications and engagement outcomes.

The Strategy will be reviewed and updated to reflect learnings from the first two years and set new strategic goals and action plans for year three.

This report provides a broad analysis of Council's progress against communication goals and highlights successes in this space. Future action plans will identify areas where there is still work to be done to build on the success of Council's engagement practices.

Council has made good progress across all goals with Council's commitment to continuous improvement in this space being recognised with a Local Government Professionals Award for this Communications and Engagement Strategy in August 2020.

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS


That Council note the Communications and Engagement Strategy annual review.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.2 ANNUAL PLAN REPORT 1 JULY 2020 TO 30 JUNE 2021

To: Council
Reporting Officer: Executive Officer - Governance and Performance
Responsible Manager: Director Organisational Performance
Report Date: 7 July 2021
File Reference: 004.10
Enclosures: 1. Interplan Report 1 July 2020 to 30 June 2021 

PURPOSE

This report is provided as a final update on the Annual Plan for the year ending 30 June 2021. By providing a regular update Council can see how the organisation is tracking in the delivery of commitments made to the community through the Annual Plan.

BACKGROUND

The Annual Plan and Budget Estimates is developed by Council each year outlining key activities and initiatives for the year.

The Council adopted the 2020/21 Annual Plan and Budget Estimates on 22 June 2020.

Council's 10 Year Corporate Strategic Plan 2017/27 was adopted in December 2016. The Annual Plan and Budget Estimates link to the achievement of the Strategic Plan within an overall planning framework.

The framework guides Council in identifying community needs and aspirations over the long term (Our Mission, Vision & Values), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

The activities and initiatives included in the Annual Estimates contribute to achieving the strategic objectives specified in the Strategic Plan.

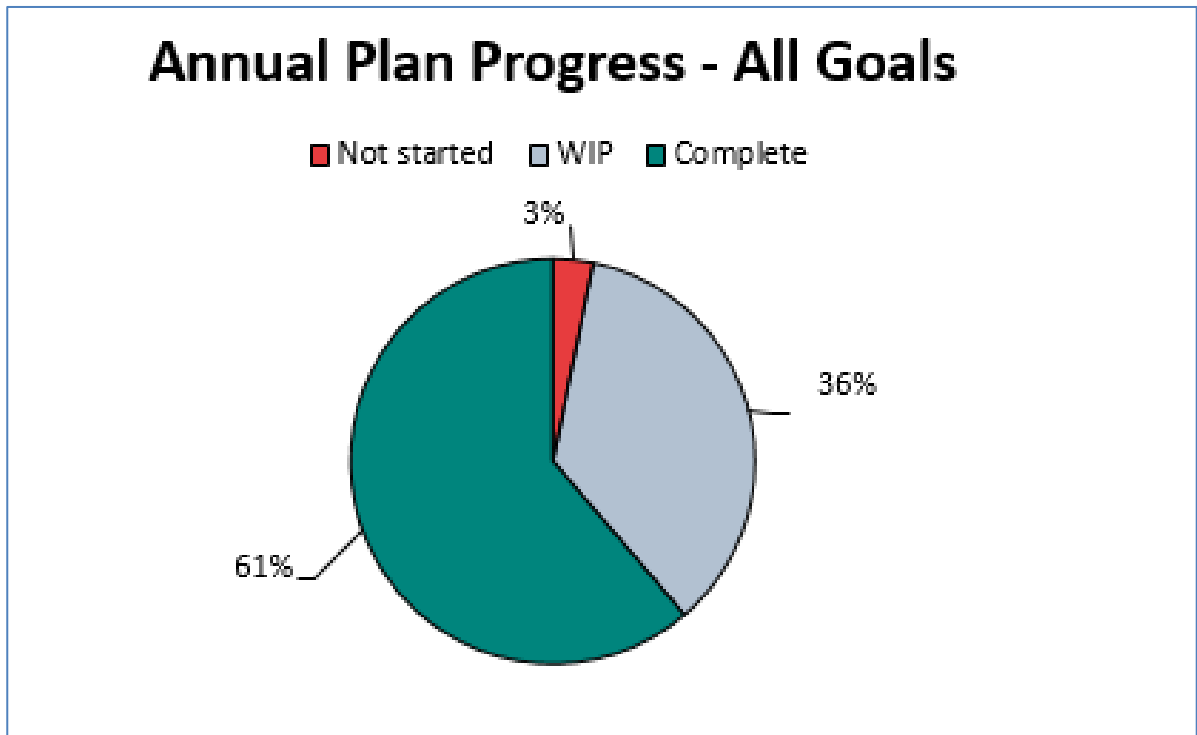
DETAILS

The **attached** report provides a final progress report of actions against the Council's Annual Plan for 2020/21.

As at 30 June 2021, 61% of actions are fully complete. 36% of actions are in progress and 3% have not been started.

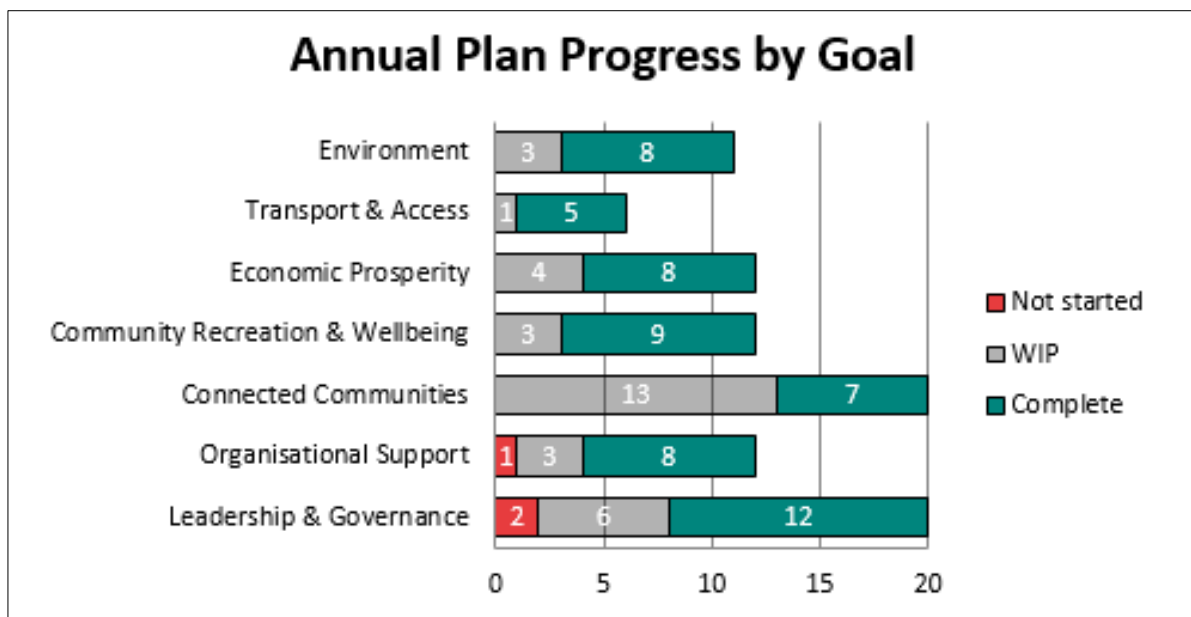
Any actions that were not complete as at 30 June will continue and be included in Council's Annual Plan for 2021/22.

There was a total of 93 actions included in the Annual Plan as at 30 June 2021 with progress having been made as follows:



- 57 actions complete
- 15 actions between 90% and 100% complete
- 5 actions between 70% – 90% complete
- 10 actions at less than 70% complete
- 3 deferred action
- 3 not started

The following graph outlines progress against each of Council’s strategic goals:



STATUTORY IMPLICATIONS

Statutory Requirements

The Annual Plan is prepared as part of the Budget Estimate process and is required under the Local Government Act 1993:

71. Annual plan

- (1) A council is to prepare an annual plan for the municipal area for each financial year.
- (2) An annual plan is to –
 - (a) be consistent with the strategic plan; and
 - (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and
 - (c) include a summary of the estimates adopted under section 82; and
 - (d) include a summary of the major strategies to be used in relation to the council's public health goals and objectives. The Annual Plan is part of a larger strategic planning framework.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

The plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017/27 and the Sustainable Murchison Community Plan 2040.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Annual Plan and Budget Estimates 2020/21	22 June 2020

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That Council note the 2020/21 Annual Plan Action Report for the financial year 1 July 2020 to 30 June 2021.

MOVED BY	CR COURTNEY
SECONDED BY	CR HYLAND

That Council note the 2020/21 Annual Plan report for the financial year 1 July 2020 to 30 June 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.3 QUARTERLY STATISTICS TO 30 JUNE 2021

To:	Council
Reporting Officer:	Executive Officer - Governance and Performance
Responsible Manager:	Director Organisational Performance
Report Date:	7 July 2021
File Reference:	004.10
Enclosures:	Nil

PURPOSE

To provide statistical information on the activities of Council for each Department.

BACKGROUND

This report is provided on a quarterly basis to provide statistical information for some of Council's ongoing activities and services.

DETAILS

The following Departmental Statistical Reports are provided for the information of Council:

Directive	Topic
General Manager's Office	Resource Sharing Quarterly Report Human Resources: <ul style="list-style-type: none">• Staff numbers and statistics• Departures• Turnover rate• New starters• Recruitment Activity Workplace Health and Safety: <ul style="list-style-type: none">• Incident & Hazard Reporting• Lost Time Injury Frequency Rate• Workers Compensation Cases
Community & Engagement	Tourism: <ul style="list-style-type: none">• Website Visits• Wonders of Wynyard (WOW) – Total visitors by month• Wonders of Wynyard (WOW) – Car Collection Visitors• Wonders of Wynyard (WOW) – Income by month• Waratah Camping Ground – Nights Booked• Waratah-Athenaeum Hall Utilisation
	Children's Services: <ul style="list-style-type: none">• Warawyn Early Learning Centre• Warawyn Wynyard OSHC• St Brigid's After School Care• Warawyn Boat Harbour After School Care
Infrastructure & Development Services	Animal Control Building: <ul style="list-style-type: none">• Number of Building Approvals• Building Values
	Planning: Planning Approvals

Directive	Topic
	Environmental & Public Health: <ul style="list-style-type: none"> • Vaccinations • Inspections of Registered Food Premises • Health Approvals - Registrations
	Waste: <ul style="list-style-type: none"> • Waste to Landfill • Cumulative Waste to Landfill
Organisational Performance	Council and Land Information Certificate (337) Certificate of liabilities (132) Council Meeting Live Stream Views

GENERAL MANAGER'S OFFICE

HUMAN RESOURCES

Staff Numbers as at: 30 June 2021					Statistics		
	Full-time	Part-time	Casual	Total	Average Age	Female	Male
Indoor	35	18	8	61	45.96	39	22
Outdoor	32	2	0	34	45.38	3	31
Childcare	8	10	10	28	44.94	28	0
Total	75	30	18	123	45.96	70	53
Head Count	Fulltime equivalent (FTE) employees			97.2	Average Years of Service		8.9

Departures this Quarter				New Starters this Quarter			
	Full-time	Part-time	Casual		Full-time	Part-time	Casual
Indoor	1	3	0	Indoor	0	3	0
Outdoor	0	0	0	Outdoor	2	0	0
Childcare	0	0	1	Childcare	0	0	0
Total Departures	5			Total New Starters	5		
Turnover Rate of Permanent Staff							
4%	Average (Permanent Departure rate divided by total permanent employee rate)						
5%	Average Turnover for Public Administration						

Recruitment this Quarter			
Position	Open	Closed	Status
Rates Officer	01-Apr-21	12-Apr-21	Closed
Marketing & Communications Officer	02-Jun-21	14-Jun-21	Ongoing
Civil Construction Traineeship	03-Jun-21	21-Jun-21	Ongoing
Parks & Reserves Employee	03-Jun-21	21-Jun-21	Ongoing
Civil Works Supervisor (Roads)	30-Jun-21	12-Jul-21	Ongoing

WORK HEALTH AND SAFETY

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Lost Time Injuries (hrs)	Property/ Plant Damage	Total Reports
Indoor	0	0	2	1	0	0	3
Outdoor	4	0	1	4	0	6	15
Childcare	0	0	0	0	0	0	0

Lost Time Injury Frequent Rate (LTIFR) for this Quarter						
No. of LTI's	No. of FTE Employees	Weekly Hours	Weeks in Period	Hours Worked in Period	LTIFR	Industry Standard
0	97.16	38	12	44305	0.00	12.6

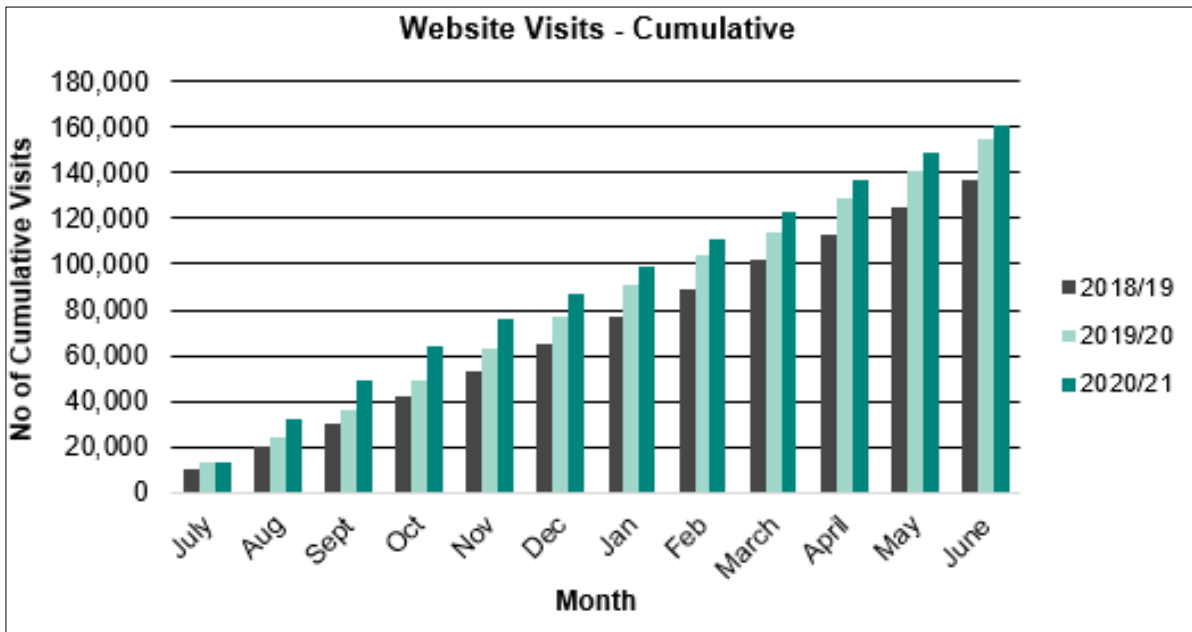
Workers Compensation Cases				
	New	Ongoing	Finalised	Total at EOP
This Quarter	0	1	0	1

COMMUNITY AND ENGAGEMENT

TOURISM

Website Visits:

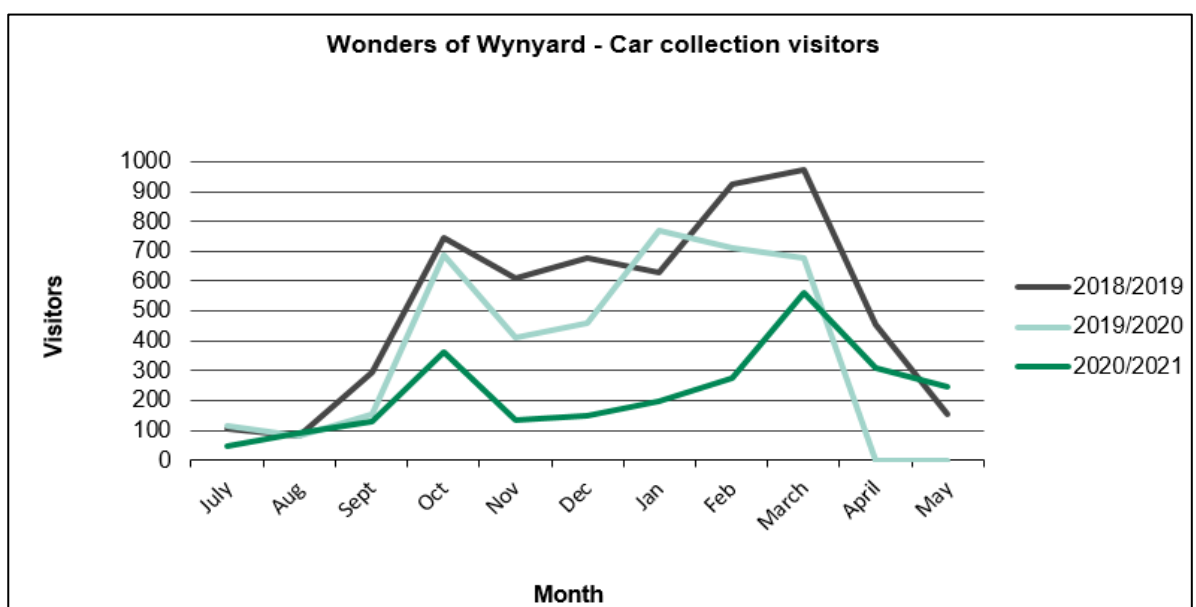
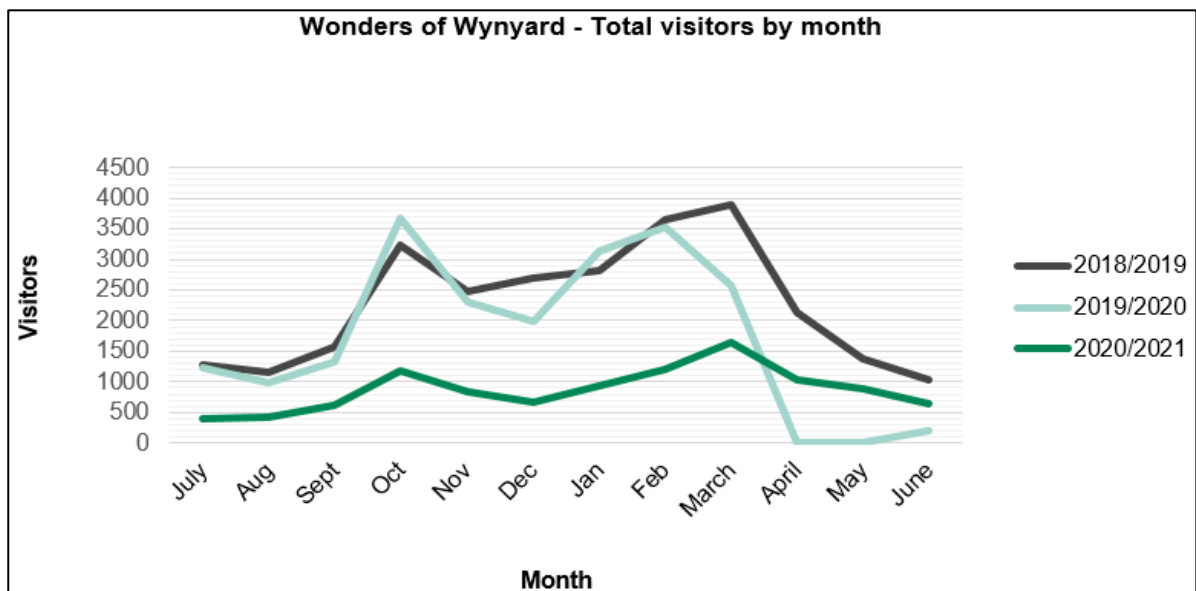
The following graphs indicate the number of website visits to the 28 March 2021:

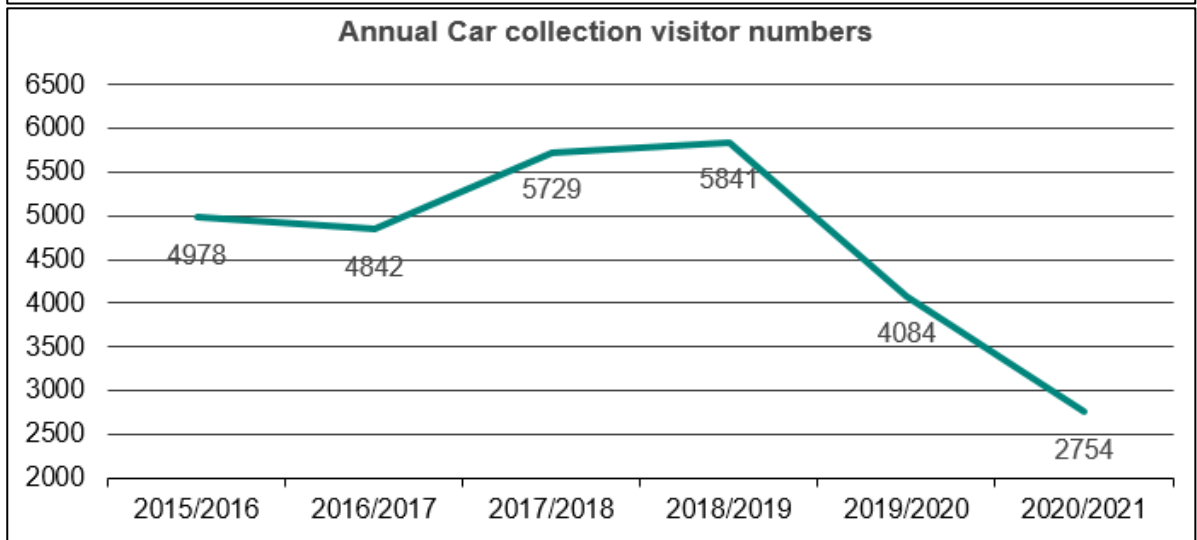
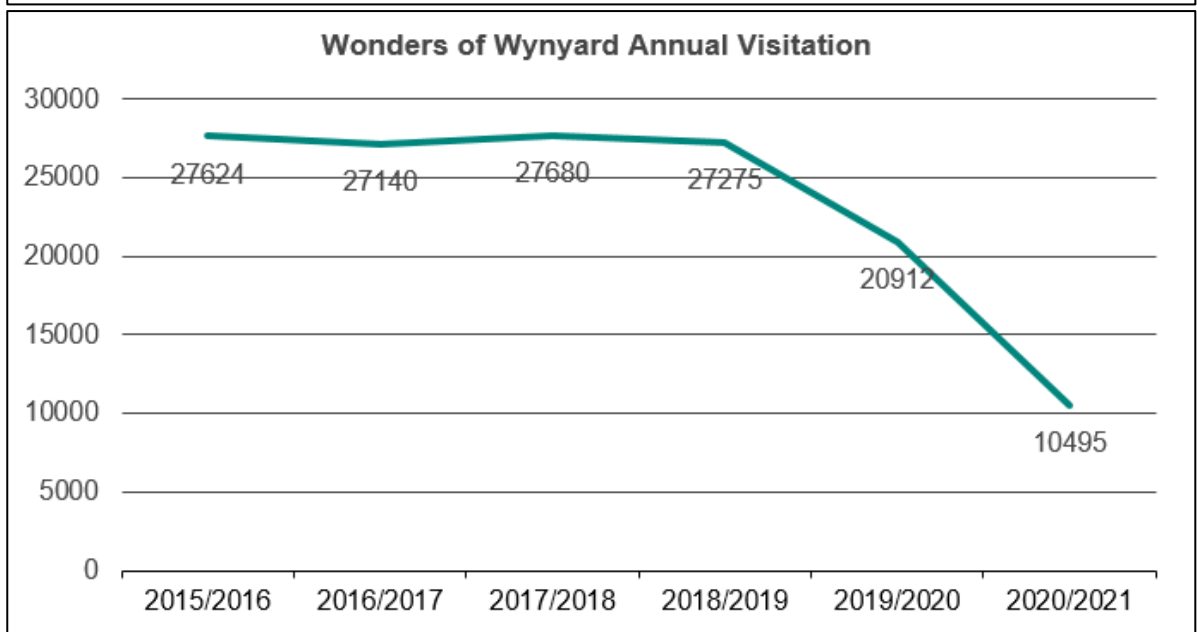
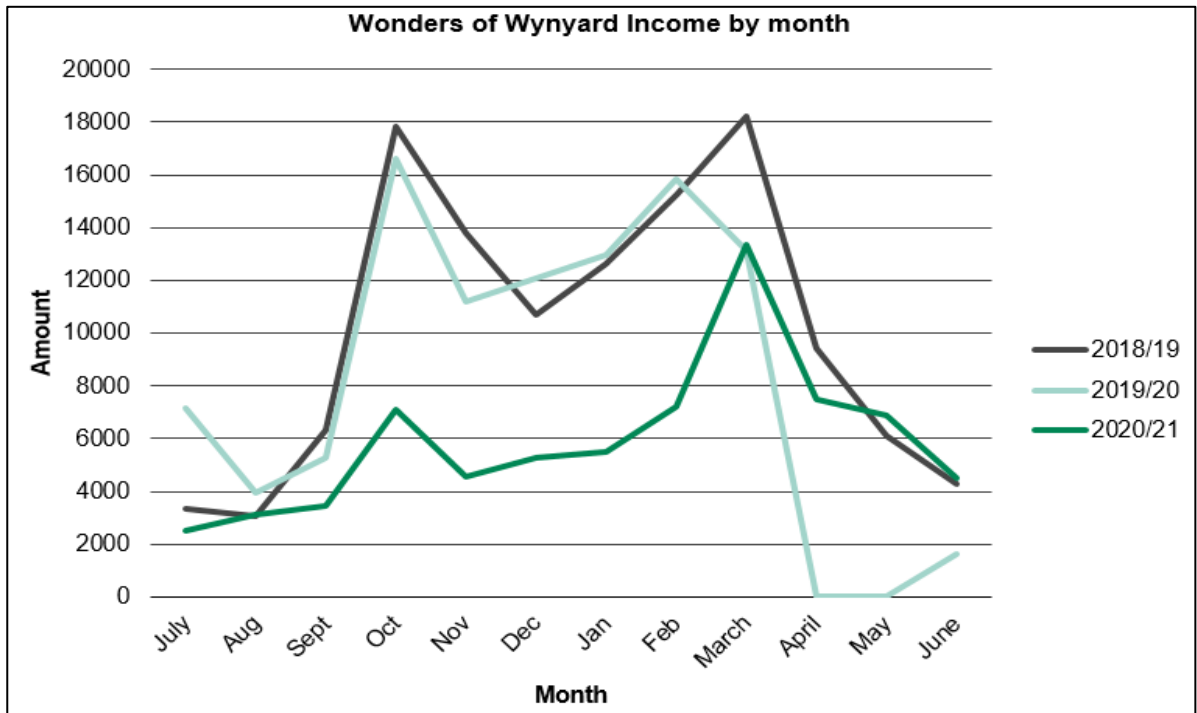


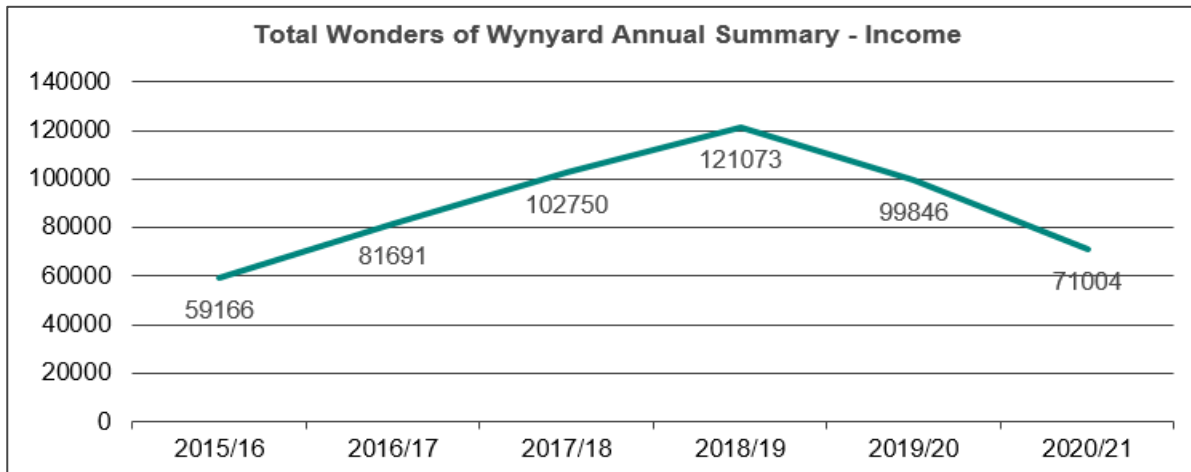
TOURISM (Rachael Hogge)

April-June Summary – Wonders of Wynyard

- Visitor numbers for this quarter was difficult to compare meaningfully, as this time last year we were in the midst of the first COVID lockdown.
- Numbers were between 35% and 50% (average 41%) down on the previous (2018/19) pre-COVID year 4th quarter.
- These figures are an improvement on the July 20 – March 21 figures which saw an average of 60% down on previous year.
- Border closures continue to inhibit visitor number recovery, with local and other tasmanian visitors keeping a consistent base rate of visitors throughout the year.
- Pleasingly we have seen a strong recovery for the car collection visitation, with May and June numbers **UP on average 47%** on pre-COVID numbers
- This reflects the Tasmanian visitors whose primary purpose for visiting the Wonders of Wynyard is to see the car collection.
- Income for the quarter was only 4.6% down on pre-COVID year.

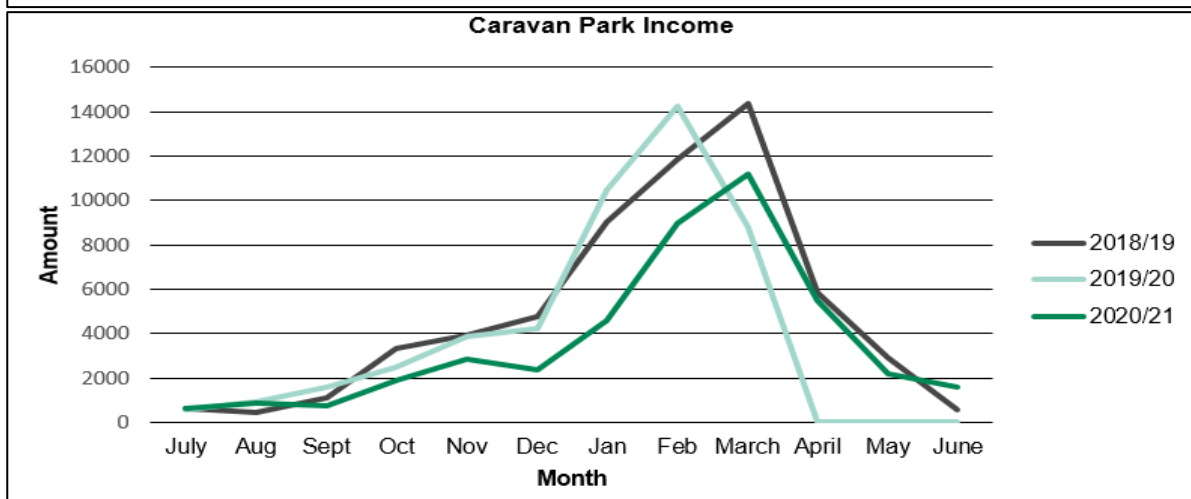
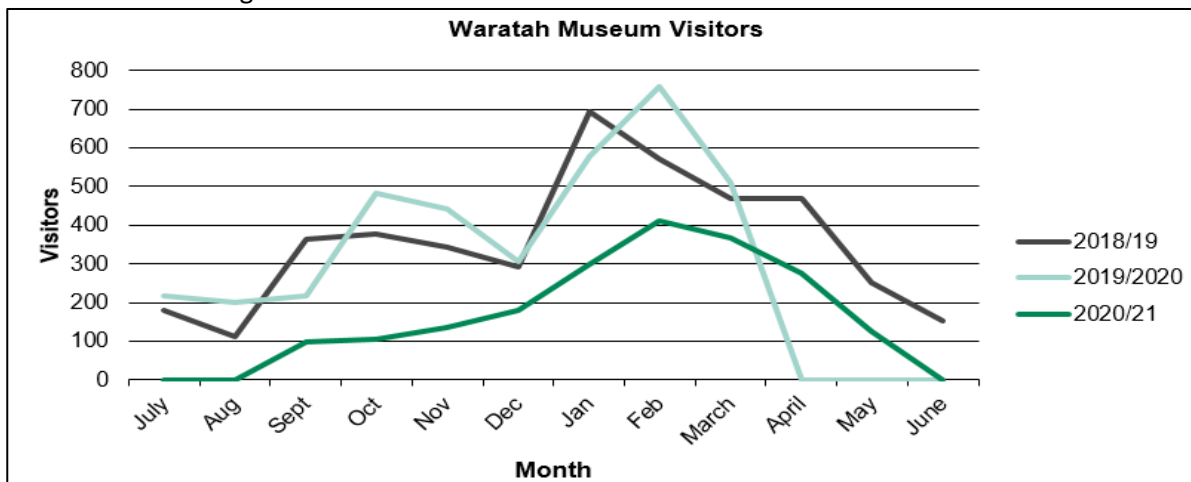


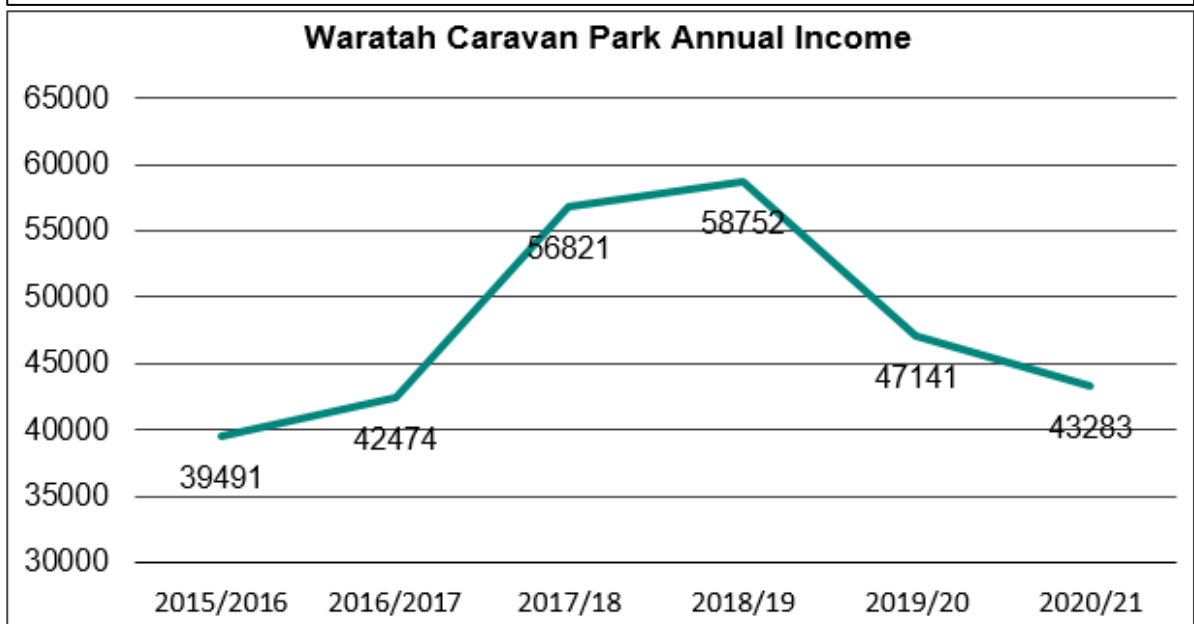
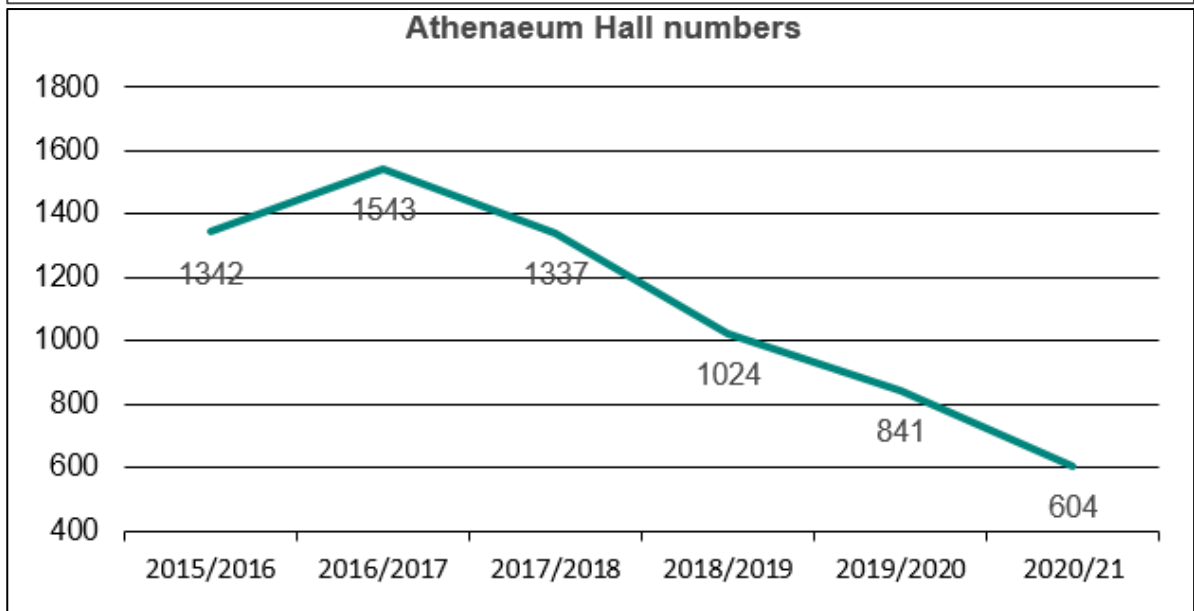
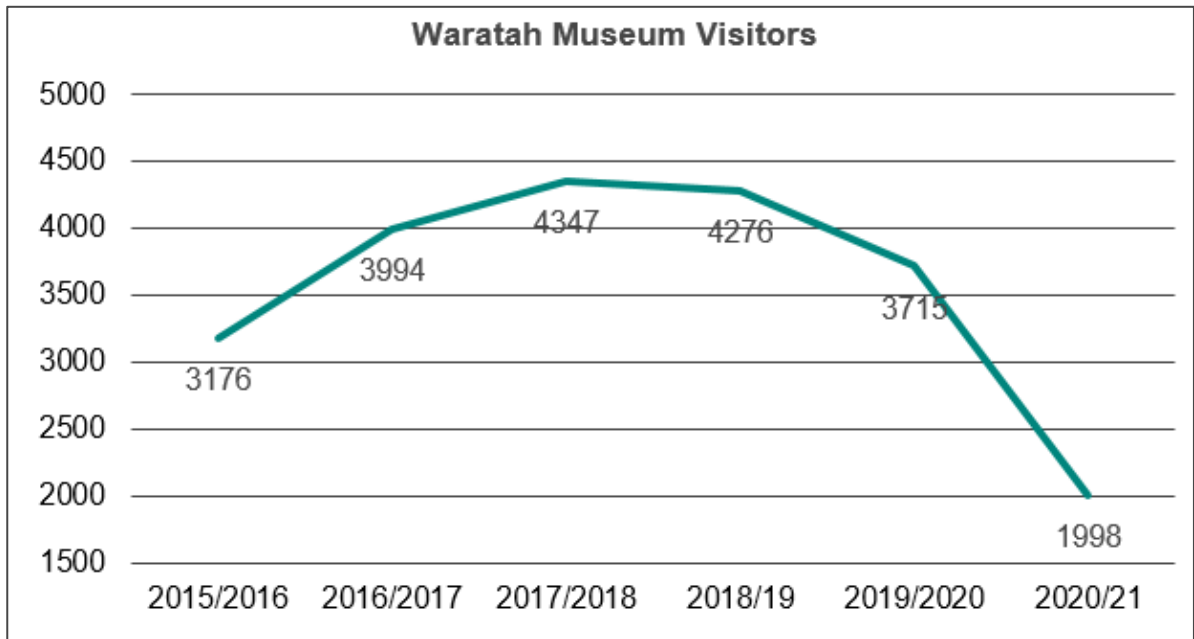




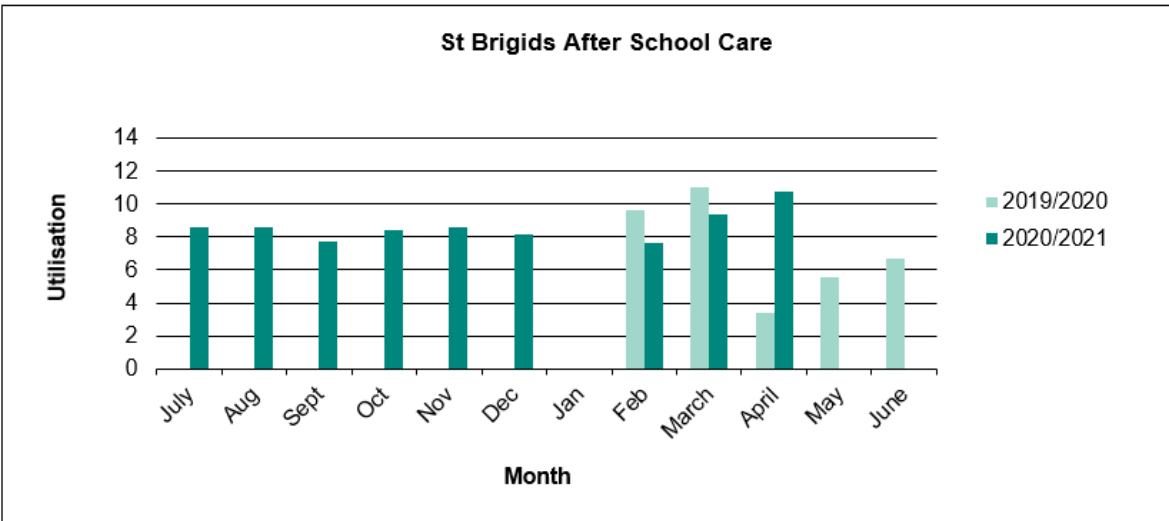
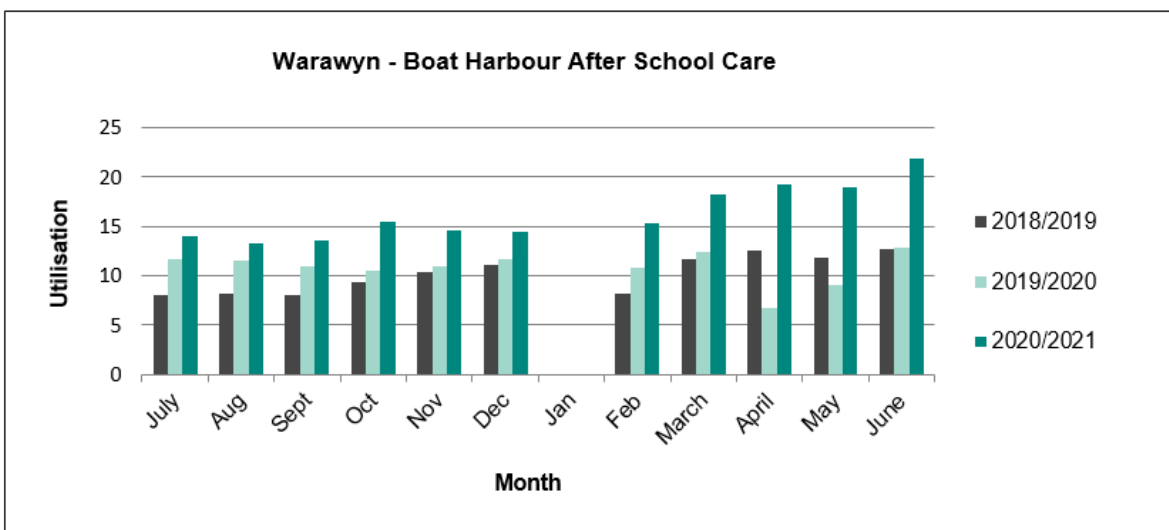
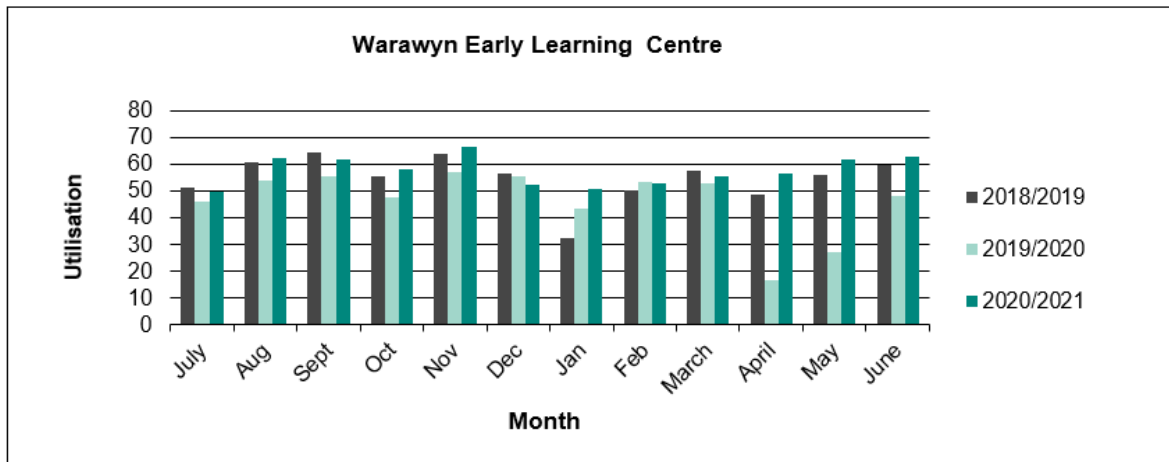
Waratah - April-June 2021

- Campground figures were positive, with a busy June bringing the quarter to just 1% down on (pre-COVID) 2018/19 year. Overall annual figure was 26% down on the (pre-COVID) 2018/19 year.
- Athenaeum Hall was closed for all but the first 2 weeks of the quarter. Figures were 41% down on the (pre-COVID) 2018/19 annual figures.
- Museum numbers were down 53% on the (pre-COVID) 2018/19 quarter and 53% down on pre-COVID annual figures.





CHILDREN'S SERVICES



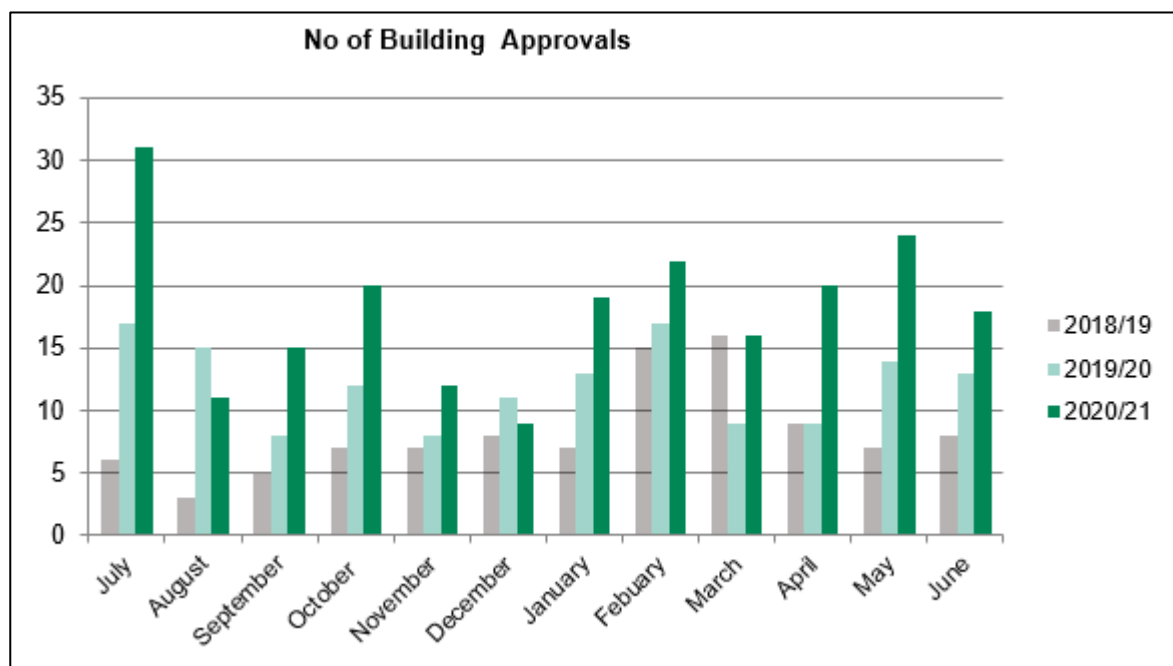
The St Brigid's program continues to operate from the Wynyard Community Centre. It is anticipated that this arrangement will continue until the end of the year. The Child Care Unit has suspended the licence for St Brigid's After School Care until a suitable facility can be established at the school.

INFRASTRUCTURE AND DEVELOPMENT SERVICES

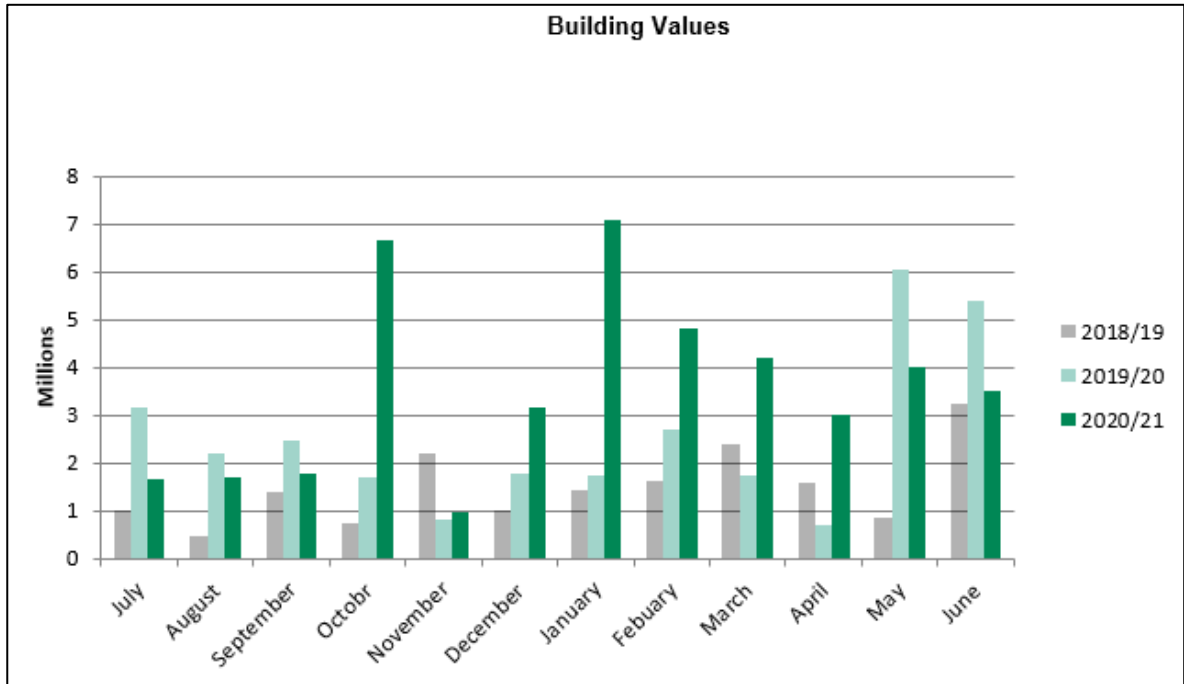
ANIMAL CONTROL

Item	Apr/May/June 2021	2020/2021YTD
	No	No.
Dogs Registered	21	2072
Dogs Impounded	6	34
Dogs Euthanised	1	2
Dogs Adopted	2	13
New Kennel Licences	1	10
Licence Renewals	0	34
Dogs Re-Claimed	5	29
Livestock Impounded	0	0
Infringement Notices	1	17
Legal Action	0	0

BUILDING

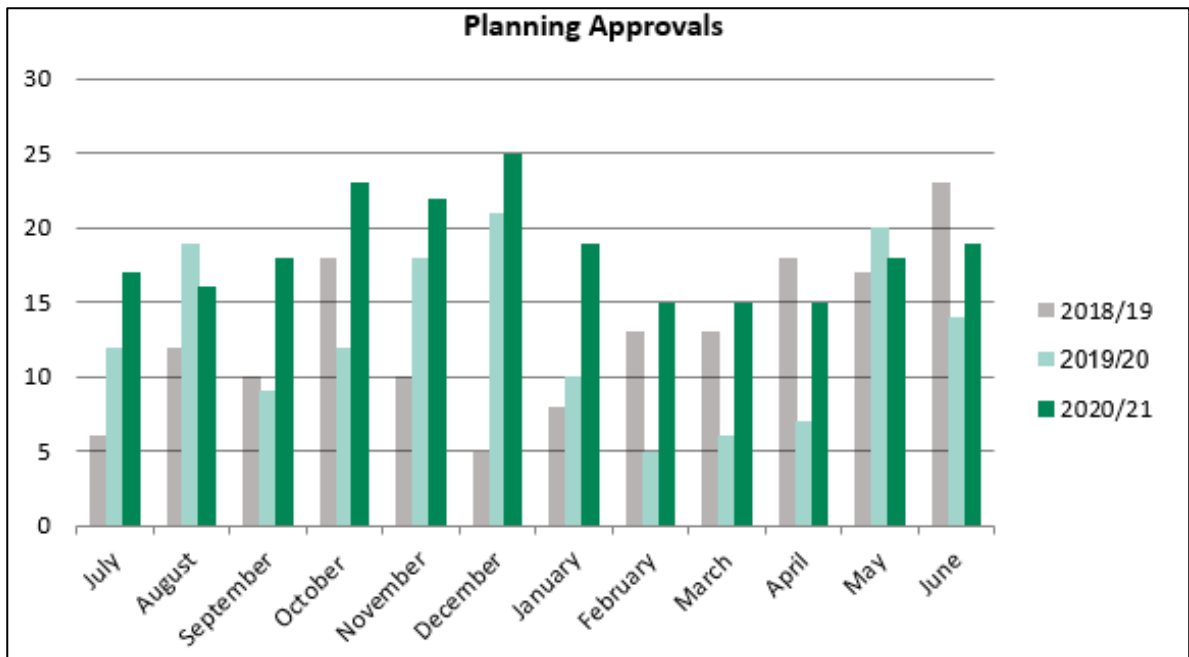


>2018 Building Approvals include Building Permits and Notifiable Building Work (Category 3)



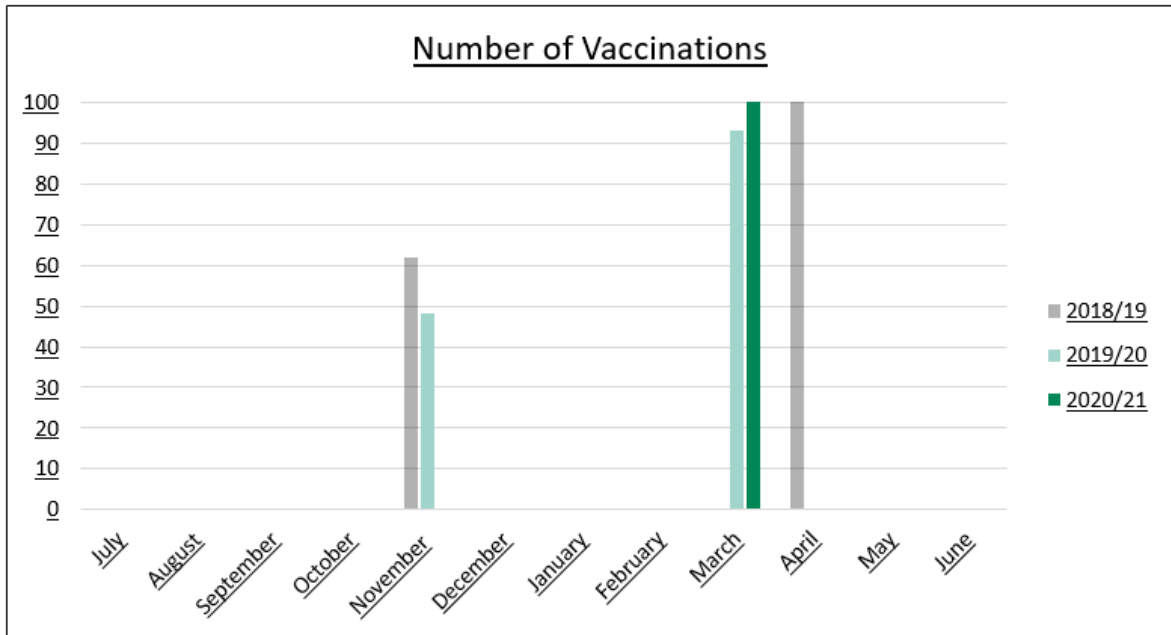
Building Values includes Building Permits and Notifiable Building Work (Category 3)

PLANNING



ENVIRONMENTAL AND PUBLIC HEALTH

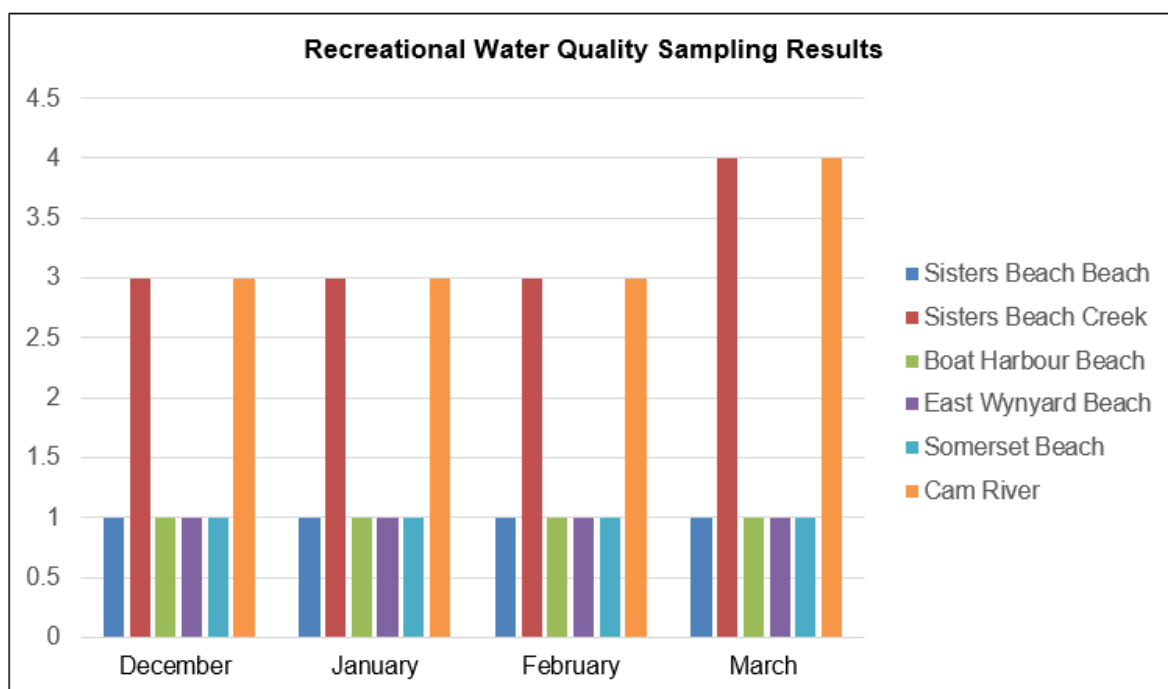
Immunisations



Food Premises Inspections



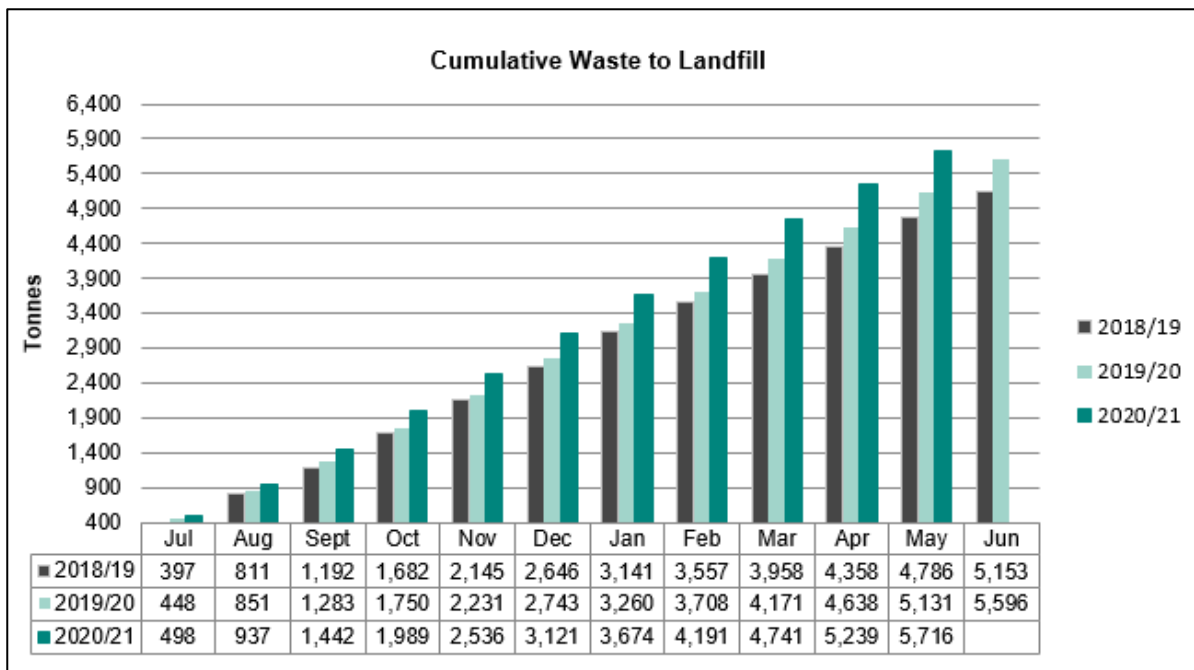
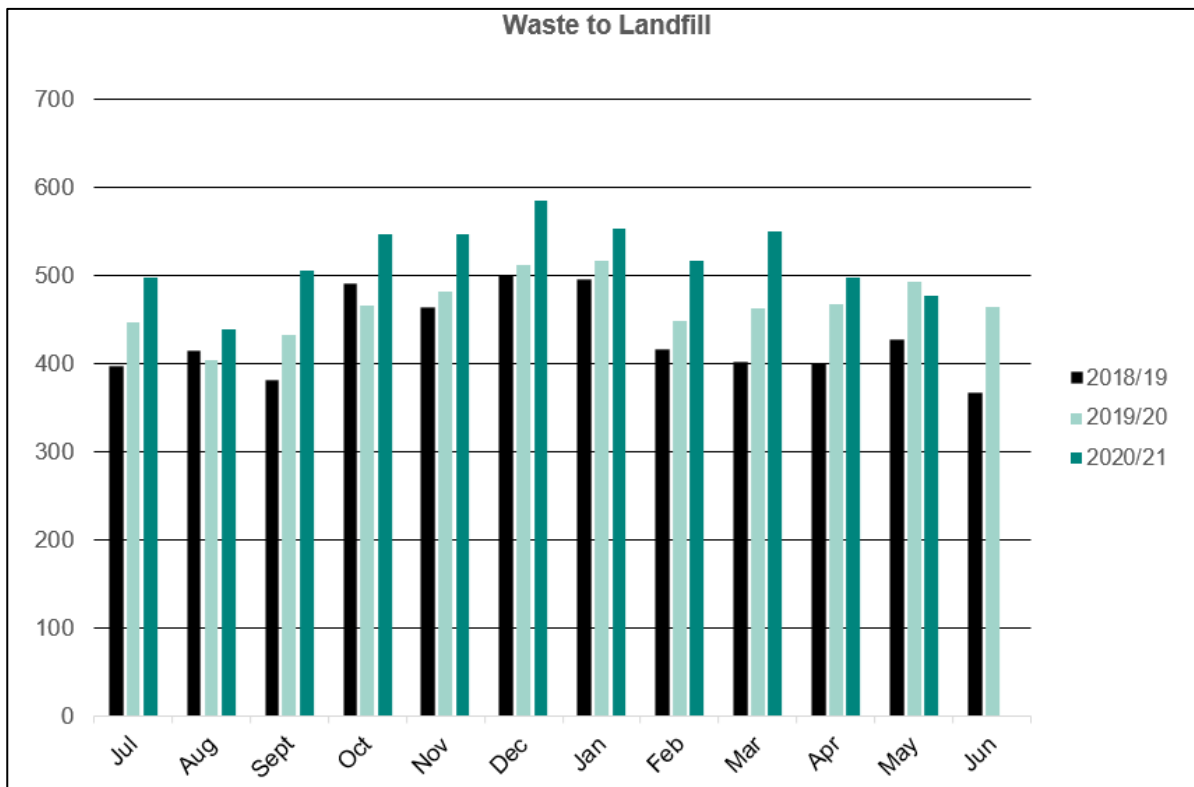
Recreational Water



Health Approvals - Registrations

Month	Food Premises (FP)	Temporary Food Premises (TFP)	Places of Assembly (PA)	Public Health Risk Activities (PHRA)	Private Water Suppliers (PWS)	Regulated Systems Air Cooling Systems
July	0	1	0	1	0	8
August	46	0	0	1	0	0
September	30	4	1	2	0	0
October	11	3	0	0	0	2
November	2	2	0	0	0	0
December	3	6	0	0	0	1
January	1	4	0	0	0	0
February	1	3	0	0	0	0
March	3	4	0	0	0	0
April	2	9	0	0	0	0
May	3	1	0	0	0	0
June	2	0	0	0	0	0
TOTAL	104	37	1	4	0	11

WASTE



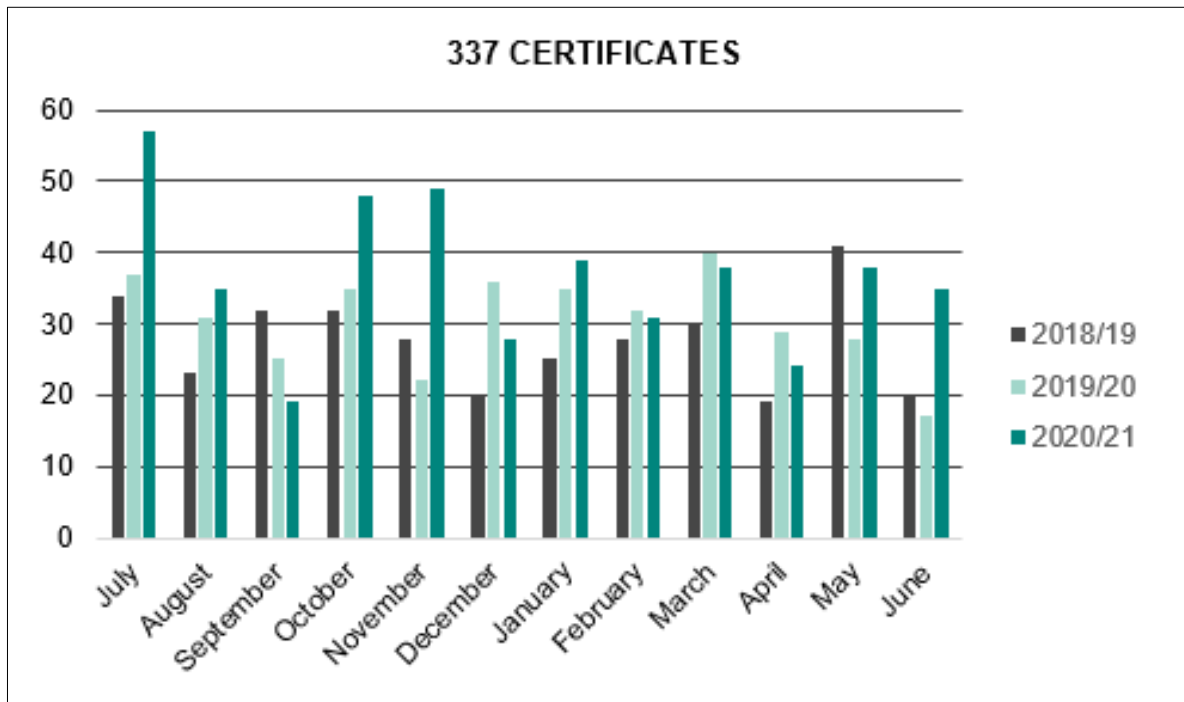
Note: June figures not available at time of reporting.

ORGANISATIONAL PERFORMANCE

Council and Land Information Certificate (337):

A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. This may include:

- whether a Completion Certificate has been issued for building or plumbing permits;
- whether an Occupancy permit has been issued for a building; or
- whether there are any outstanding Orders on a site, etc. at the time of settlement.



- There was a total of 441 Section 337 certificates completed from 1 July 2020 to 30 June 2021 compared to 367 last financial year to 30 June 2020.

Certificate of liabilities (132):

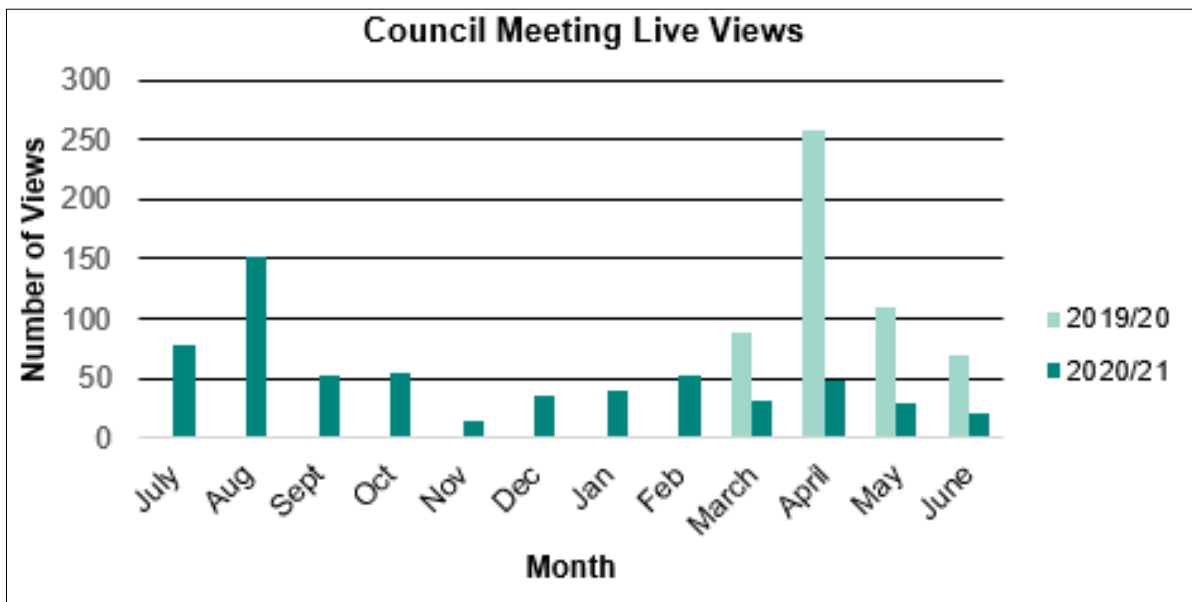
Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines: -

- The amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land; and
- Any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
- The amount of any charge on the land recoverable by the Council.



There was a total of 963 Section 132 certificates completed to from the 1 July 2020 to the 30 June 2021 compared to 780 last financial year to 30 June 2020.

COUNCIL MEETING LIVE VIEWS



There was a total of 613 live views of the Council Meetings from the 1 July 2020 to 30 June 2021. There were only 22 views in June due to a technical at the commencement of the meeting.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Departmental Quarterly Statistics Report for the months 1 July 2020 to the 30 June 2021 are presented to Council for noting.

MOVED BY	CR EDWARDS
SECONDED BY	CR HYLAND

That Council note the Quarterly Statistics Report to 30 June 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.4 AWARD OF CONTRACT #764 - CAMP CREEK FINAL REHABILITATION

To:	Council
Reporting Officer:	Project Works Manager
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	7 July 2021
File Reference:	764
Enclosures:	1. Tender Evaluation Results - Confidential

PURPOSE

To determine Council's position in relation to tenders submitted for the Camp Creek Final Rehabilitation, Wynyard.

BACKGROUND

Camp Creek recently underwent a reclamation project where the creek width was reduced in order to increase the velocity of flows. This increased velocity is intended to reduce sediment dropping out of the stream and improve sediment flushing during high flow flood events. Project works to date involved the creation of armour rock banking, bulk earthwork filling of the reclaimed area using clean fill and removal of some silt deposits from the creek bed that was disturbed during placement of fill. The reclaimed area also had a mixture of sand and topsoil spread over the area and seeded twice with poor strike rates each time.

The purpose of the project is to mechanically dredge the creek bed of silt build-up to below low-tide level, to rejuvenate soil to allow final landscaping including underground irrigation and maintenance friendly contouring.

DETAILS

This contract operates as a 'design and construct' contract, based upon the anticipated tendered sum to deliver the scope of the works. Tender price comparison and assessment is based upon the indicative total cost to Council to complete the works, given the unit rates submitted.

The only company to submit a tender in this instance was: -

- Gradco

The tender evaluation was carried out by four Council officers and reviewed by Council's Director of Infrastructure and Development Services.

The tender evaluation was undertaken against a range of weighted criteria being:

Criteria A – Tender Sum – 40%

Criteria B – Tenderer's project understanding including quality and completeness of submission- 10%

Criteria C – The tenderer's capacity and resources, materials, plant and equipment to complete the works including financial viability– 15%

Criteria D – The tenderer's capability and relevant experience of personnel and management– 20%

Criteria E – The tenderer's Quality Management Systems, including WHS, risk & environmental– 15%

The Tenderer has a demonstrated experience within the industry, have established safety and environmental management systems in place, and have been assessed as competent and capable in the performance of the works for which they have tendered. The Tenderer has and continues to provide similar works associated with this Contract to other Councils within Tasmania.

The tenderer has also provided enough evidence to demonstrate their competence and capability to perform the works within the timeframes and to the quality required.

Gradco Pty Ltd have submitted a calculated overall price of \$297,489 and the nominal start and completion dates for the works are for early March 2022 and end of May 2022 respectively.

Whilst noting that the scope of this work is inclusive of design it is not foreseen that significant variation from this tendered sum will occur although there is some minor scope for variation subject to achieving environmental approval from DPIIWE and the EPA for the mechanical dredging component of the works.

There is no hesitation in recommending Gradco Pty Ltd as the preferred tenderer to undertake the scope of these works.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has a budgeted sum \$473,791 for the provision of works under this contract. If the Tender is adopted as recommended, the estimated total cost for the Camp Creek Final Rehabilitation will be \$318,313 (including 7% overheads). Whilst it is not foreseen that significant variation will occur with this contract this will allow for \$155,478 to be relied upon as a contingency should variation be required.

RISK IMPLICATIONS

In the conduct of any contract there are risks to Council including time delays (particularly around gaining final approval from DPIPW & the EPA for mechanical dredging), poor quality of work etc.

The use of an experienced Contractor coupled with contract documents will minimise any risk to Council.

CONSULTATION PROCESS

Whilst there are no direct consultation processes required as a consequence of this report there will be a need to inform the community of the nominated start time of early March 2022 and completion for end May 2022 due to the scale of the works associated with this project and the increased traffic in the local area.

CONCLUSION

The tender price submitted by Gradco Pty Ltd for the Camp Creek Final Rehabilitation is the lowest and only cost option to Council and it is recommended Contract #764 be awarded accordingly.

MOVED BY	CR EDWARDS
SECONDED BY	CR BRAMICH

That Council award Contract #764 – Camp Creek Final Rehabilitation to Gradco Pty Ltd.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.5 AWARD OF CONTRACT #762 - PROVISION OF ROADSIDE WEED SPRAYING SERVICES

To:	Council
Reporting Officer:	Project Works Manager
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	12 July 2021
File Reference:	?
Enclosures:	1. Tender Evaluation Summary Sheet - Confidential

PURPOSE

To determine Council's position in relation to tenders submitted for the Provision of Roadside Spraying Services.

BACKGROUND

The Contract covers the provision of roadside spraying in the Waratah Wynyard area including rural unsealed roads, rural sealed roads, urban roads and town streets. It also includes spraying of open roadside and stormwater drains and walking tracks as required.

All chemical vegetation control is in accordance with the relevant Acts, Regulations and Codes of Practice.

DETAILS

This contract operates as a 'provision of services' contract, based upon the anticipated tendered sum to deliver the scope of the works. Tender price comparison and assessment is based upon the indicative total cost to Council to complete the works, given the unit rates submitted.

All Tenderers have a demonstrated experience within the industry, have established safety and management systems in place, and have been assessed as competent and capable in the performance of the works for which they have tendered. All Tenderers have and continue to provide the services associated with this Contract to other Councils within Tasmania.

Each tender received has been assessed against a range of weighted criteria being:

- Criteria A – Tender Sum – 40%
- Criteria B – Tenderer's project understanding including quality and completeness of submission- 15%
- Criteria C – The tenderer's capacity and resources, materials, plant and equipment to complete the works including financial viability– 15%
- Criteria D – The tenderer's capability and relevant experience of personnel and management– 15%
- Criteria E – The tenderer's Quality Management Systems, including WHS, risk & environmental– 15%

The three companies to submit a tender in this instance were: -

- Statewide Contracting
- Coastal Landcare Services
- All Weed Solutions

All tenderers have provided enough evidence to demonstrate their competence and capability to perform the works within the timeframes and to the quality required. Accordingly, there is no significant alteration to the selection of preferred Tenderer based upon these considerations, and the selection of Tenderer is considered primarily to be a matter of price for most companies in this instance.

The tender evaluation was carried out by four (4) Council officers and reviewed by Council's Director of Infrastructure and Development Services with the recommendation based upon price being All Weed Solutions.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
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POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has a budgeted operational sum \$44,562 for the provision of works under this contract. Two of the tenders received would fit within this budgeted amount for the services required. If the Tender is adopted as recommended, the works required would be expected to be completed comfortably within the budgeted amount.

RISK IMPLICATIONS

In the conduct of any contract there are risks to Council including time delays, poor quality of work etc.

The use of experienced Contractors coupled with contract documents will minimise any risk to Council.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report, service would be continued as expected.

CONCLUSION

The tender price submitted by All Weed Solutions for the Provision of Roadside Spraying Services is the lowest cost option to Council and it is recommended Contract #762 be awarded accordingly.

MOVED BY	CR EDWARDS
SECONDED BY	CR HYLAND

That Council award contract #762 – Provision of Roadside Spraying Services to All Weed Solutions.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.6 FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2021

To:	Council
Reporting Officer:	Corporate Accountant
Responsible Manager:	Director Organisational Performance
Report Date:	7 July 2021
File Reference:	6
Enclosures:	1. Monthly Capital Works Report - June 2021 

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Grants Schedule
- Rate Summary
- Tenders and Contracts
- Capital Works Report (attached)

DETAILS

Council is currently forecast to perform favourably to budget by \$532k. This is made up of several favourable and unfavourable variances across the budget. Interim financials are presented below. Please note the results are draft only and do not include EOY adjustments. Final results for 2020/21 will be reported to Council at its September meeting.

At the time of reporting, transactional processing for the 2020/21 financial year is continuing. The reports are therefore interim reports subject to further changes over the coming weeks. The financial reports for the year ending 30 June 2021 will then be independently audited by the Tasmanian Audit Office by 30 September 2021. The final audited financial statements will be presented to Council for formal adoption following receipt of the audit opinion.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2021-2031	Adopted March 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

MOVED BY	CR EDWARDS
SECONDED BY	CR HYLAND


That Council notes the Interim Financial Reports for the period ended 30 June 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.7 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 23 June 2021
File Reference: 1202
Enclosures: 1. Rural Road Safety Report - Progress Report 

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 14 June 2021 to 12 July 2021.

Corporate

- Attended the community conversation event held at Somerset
- Finalisation of Annual Plan and Budget Estimates continues including document preparation. Staff briefings continued.
- Attended the Waratah Community Board meeting
- Attended the Waratah-Wynyard Council Audit Panel meeting
- Attended a joint executive management team meeting with Circular Head Council

Community

- Met with Somerset residents regarding stormwater and localised flooding concerns
- With Councillors, attended a business visit of CLTP Tasmania
- Attended the official artwork launch at the Somerset Plaza

Industry

- Attended an online information session regarding the proposed Container Refund Scheme being developed by the Tasmanian Government
- Attended the Owners Representatives Group General Meeting of TasWater
- Attended the LGAT Annual General Meeting

Other

- On leave 6 July 2021 to 16 July 2021.

Rural Road Safety Review

Following the adoption of the findings of the Rural Road Safety Audit at the July 2020 Council Meeting a report (attached) is provided to give Councillors an overview of works carried out to date to address the recommendations of the report.

The report shows that 50% of high-risk projects have now been completed with work now also commencing on medium risk projects.

LGAT Annual Conference

As per council policy, the Mayor, Deputy Mayor and two Councillors can attend the annual LGAT Conference. This year the following Councillors will be attending:

1. Mayor Walsh
2. Deputy Mayor Dr Mary Duniam
3. Cr Celisa Edwards
4. Cr Darren Fairbrother

The cost of attendance this year is as follows:

Conference registration:	\$780
Accommodation:	\$605
Travel & Meals:	<u>\$700</u>
TOTAL per person:	\$2,085

This amount is within the allocated Council Budget for Councillor conferences and professional development.

Archers Road Renaming

Council were recently contacted by Placenames Tasmania in relation to their ongoing maintenance of unofficial, signposted roads with associated addressed properties within the state.

While auditing the Oldina Locality, Council were informed that the road currently referred to as "Archers Road" was unofficial, signposted and had one unimproved associated parcel.

Council were requested to provide advice around an official name, associated addressing and our extent of maintenance.

Council's response indicating that the road was currently listed in our Asset register and we would investigate whether we were willing to deprecate it and allow it to revert to a private non-Council asset. After receiving a response from Asset Services indicating that Council would not be willing to deprecate the assets, we were requested to supply an official name for the road.

Council response initially requested that "Archers Road" become official, however due to numerous existing official duplications this name was rejected.

Given that a new official name was required, in line with Council policy a name was chosen from Councils maintained list of Historical names.

The initial proposal was for “*Garner Road*” after an early settler, however this was duplicated. The second suggestion also from Councils maintained list of Historical names was “*Ramskill Road*” after an early mariner turned farmer. This name was checked by Placenames and was approved for use.

The name proposal was then submitted through the Placenames Portal and approved. Once approved the now official “*Ramskill Road*” was ordered a new street sign subsequently installed. All references to “*Archers Road*” have now been updated to “*Ramskill Road*” in Councils GIS and Asset register.

ADMINISTRATION – USE OF CORPORATE SEAL

16/6/21	Final Plan & Schedule of Easements	SD2099 3 Airport Street Subdivision (7 into 5)
16/6/21	Contract of Sale	9 Martin Street Wynyard
5/7/21	Final Plan & Schedule of Easements	SD2091 – 2 Postmans Court Sisters Beach – Boundary reconfiguration (4 into 4 lots) rear boundary change
5/7/21	Request for Part 5 Agreement	D/A 10/2021 & 9528715

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council:

- 1. note the monthly Senior Management Report; and**
- 2. Note Councillor attendance at 2021 LGAT Conference.**

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

9.8 MINUTES OF OTHER BODIES/COMMITTEES

9.8.1 MINUTES OF OTHER BODIES/COMMITTEES - WARATAH COMMUNITY BOARD HELD 26 JUNE 2021

To: Council
Reporting Officer: Community Development Officer
Responsible Manager: Director Community and Engagement
Report Date: 6 July 2021
File Reference: 123
Enclosures: 1. unconfirmed minutes Waratah Community Board
26.06.2021 

PURPOSE

The Unconfirmed Minutes of the Meeting of the Waratah Community Board held on 26 June 2021, are laid on the table and circulated.

BACKGROUND

The Waratah Community Board was established by Council in 2019 and the adoption of the Waratah Community Plan 2018-2021.

DETAILS

The key outcomes from the Waratah Community Board meeting included:

- **Waterfall Walk**

The General Manager has approached the State Government and is awaiting a response to re-allocate funds towards the James Philosopher Smith statue and 150th anniversary events.

- The General Manager briefed Board members on the decision by Council to decline Tas Waters offer to take ownership of the Waratah Dam based on the financial responsibilities and associated risks. Council indicated they would be supportive of other options for the dam when proposed.

- **Waratah Museum**

Council has received a request from the Waratah Museum Society to temporarily close the museum until after their next AGM.

- **Natural Burials**

That Council be requested to confirm the Waratah Cemetery as a site for natural burials.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

It is recommended that Council note the Unconfirmed Minutes of the Waratah Community Board meeting held on the 26 June 2021.

MOVED BY	CR HYLAND
SECONDED BY	CR EDWARDS

That Council note the Unconfirmed Minutes of the Waratah Community Board meeting held on 26 June 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

MOVED BY	CR EDWARDS
SECONDED BY	CR HYLAND

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (c (i),d) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it; AND contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – ICT Review</i>	15 (2) (c (i),d)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

11.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR HYLAND
SECONDED BY	CR BRAMICH

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 6.51PM

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (c (i),d) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it; AND contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – ICT Review</i>	15 (2) (c (i),d)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

12.0 RESUMPTION OF OPEN MEETING

At 7.08pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT**RECOMMENDATION**

That Council, pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, authorises the release to the public of the following discussions, decisions, reports or documents relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
NIL		

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 7.08pm.

Confirmed,

ACTING MAYOR

16 August 2021