



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

15 November 2021

10 November 2021

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 15 November 2021 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

10 November 2021

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

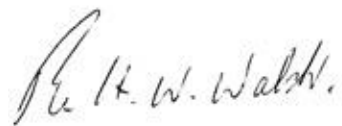
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 15 November 2021 commencing at 6:00pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 15 NOVEMBER 2021, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
--

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 18 October 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

2.2 MINUTES OF ANNUAL GENERAL MEETING

RECOMMENDATION

That the Minutes of the Annual General Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Tuesday 2 November 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be noted.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

RECOMMENDATION

That Council note the Mayors Communications

13/10/21	Fairy Godmothers Workshop
14/10/21	Presentation with Business NorthWest – Justin McErlain, Ian Jones
	Wynyard Basketball Centre – announcement by Gavin Pearce MP
18/10/21	St Stephens Church meeting
	Wynyard Skate Park Art Boards competition winners
	Ordinary Council Meeting
19/10/21	Meet with General Manager
22/10/21	Spring Loaded - Drive in Movie – Frederick Street
26/10/21	Meet with General Manager
30/10/21	RSL Health Expo Ball
2/11/21	Annual General Meeting
4/11/21	Special meeting – Local Government Association of Tasmania – Devonport
5/11/21	Tasmanian Tourism Awards – Hobart
8/11/21	Workshop
9/11/21	Bev McNamara artwork – launch
	Meet with General Manager
	Radio Interview – Lee Kenworthy – Sea FM
10/11/21	TasWater Meeting – Riverside
11/11/21	Remembrance Day ceremony

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(c) the date and purpose of any council workshop held since the last meeting.

RECOMMENDATION

That the Council note the following Workshops

13/10/21	All-Abilities Playground ANZAC Park, Somerset – Fairy Godmothers
25/10/21	Multi-Purpose Centre, incorporating Wynyard Yacht Club, café lease
	Letter to State Government – service delivery and road condition
	Public Toilets
	Community Facilities Energy Saver Grants Program
	Ballad Avenue Land Disposal
	Mayor’s Diary update
	General Manager Update – Annual General Meeting

Councillor Attendance Records

Meetings attended during 2021/22

	Ordinary Meetings 2021/22 (4)	Special Meetings / AGM 2021/22 (1)	Workshops 2021/22 (9)	Community Conversations 2021/22 (2)	Weeks Leave Approved
Mayor Robert Walsh	3	1	8	2	3
Deputy Mayor Mary Duniam	4	1	8	1	
Cr Maureen Bradley	4	1	8	0	
Cr Gary Bramich	4	1	9	2	
Cr Andrea Courtney	3	1	6	1	
Cr Celisa Edwards	4	1	9	2	
Cr Darren Fairbrother	4	1	9	1	
Cr Kevin Hyland	4	1	9	2	

5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions to be asked by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time: -

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
 - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
 - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
 - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
 - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
 - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
 - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5) *(a) If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
 - (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
 - (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
 - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
 - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements: -

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
 - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
 - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
 - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
 - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*

-
- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
 - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
 - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
 - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

5.1.1 MR R LANGFIELD - WARATAH LAKE WEIR - EMERGENCY PLAN

QUESTION

Mr Russell Langfield of Waratah asked if the Waratah-Wynyard Council had an Emergency Plan in place for when the Waratah Lake Weir fails, and what that plan was.

OFFICERS RESPONSE

Mr Langfield was provided the following information on 20 October:

To the best of my knowledge there is not a formal WWC Emergency Plan in place should the weir fail.

Taswater have previously stated, currently on their website, that they are "very confident that the Waratah township will have an adequate supply of water to meet its needs" with out the dam. They also state " If the weir was damaged, and the reservoir level was lowered it would impact on our ability to provide water. Should something like this occur TasWater would make alternative water supply arrangements. We are currently discussing ownership of the weir with DPIPWE, and any work undertaken would be done in consultation with them".

Once the reports are finalised, the three parties - DPIPWE, TasWater and Council will meet to determine the best way forward

5.1.2 MR R LANGFIELD - WARATAH LAKE WEIR - ENGINEER'S ASSESSMENT REPORT

QUESTION

Mr Russell Langfield of Waratah asked if he could obtain a copy of the Pitt & Sherry Engineer's Report lodged with Council, and if Council would inform the Waratah community of the recommendations and outcome of report.

OFFICERS RESPONSE

Mr Langfield was provided the following information on 19 October:

Council has received a condition assessment of the Waratah Weir as conducted by Pitt and Sherry. No assessment of the probability or consequences of failure was undertaken as part of this assessment and Pitt and Sherry are now completing that work. Once all information is received, actions (if required) can be determined and that is the appropriate time to release the reports and information to the public. Releasing only part of the information will only lead to more questions.

A copy of the reports will be provided to you once the consequence assessment is completed and resultant actions determined.

5.1.3 MR C HUTCHISON - FOSSIL BLUFF MASTERPLAN

QUESTION

Mr Codie Hutchison of Preolenna asked why the second submission that he sent to Council during the Fossil Bluff Masterplan consultation process was not included in the attachments for the Council Meeting held on 18 October 2021.

OFFICERS RESPONSE

Mr Hutchison has been informed that his second submission for the Fossil Bluff Masterplan was omitted in error from the October 2021 Council report.

Investigation was undertaken and found to be an error in producing the electronic report that was not identified during review. Whilst the second feedback submission did not appear in the published Council report as an attachment, the feedback was considered and influenced the final adoption of the master plan.

A copy of the second submission is attached. Apologies to Mr Hutchison for the error.

Feedback No. 65 - FBMP

From: [REDACTED]
Sent: Thu, 29 Jul 2021 14:11:20 +1000
To: "Council" <council@warwyn.tas.gov.au>; [REDACTED]
[REDACTED]
Subject: Additional feedback for Fossil Bluff Draft Masterplan
Attachments: The Case for a Fossil Bluff Public Toilet.pdf

[REDACTED]

Please see attached Additional Feedback I have for the Fossil Bluff Draft Masterplan. Comments from the community have prompted some thoughts around toilet location and design, in order to achieve this important outcome. Please add it to my original feedback document sent last week, or include it as a separate submission.

Regards,

Codie Hutchison
[REDACTED]

THE CASE FOR A FOSSIL BLUFF PUBLIC TOILET

With the feedback provided by the community, in particular – Fossil Bluff residents, the Public toilet block as proposed would appear to be the primary source of opposition to the plan. Suggestions have been made that a central toilet could be located at ‘The Point’, a small reserve area with boat ramp adjacent the Inglis River just east of the Table Cape Road bridge.

This area would be a potential candidate for a central toilet, however, is an area that probably does not qualify as a place that tourists are going to spend a great deal of time at. Drawcards like Fossil Bluff and Table Cape will be places that visitors and locals would spend more time if sufficient amenity was provided.

It could be assumed that a public toilet will be (at some stage) installed nearby the Table Cape lookout / lighthouse, so an additional toilet at Fossil Bluff wouldn't be out of place, and indeed decentralisation of toilet blocks is part of good planning. We don't have 50 toilets at Gutteridge Gardens because that is central to all places in the Wynyard region, Council manages toilets dispersed throughout the business and recreational areas because, despite the cost, this is the most practical way of providing services for the community to enjoy different areas.

There could be capacity for public toilets at all three locations, but considering maintenance and capital costs of public toilets, strategic placement is key to balance demand and costs.

The Table Cape ‘Loo With a View’ concept is not dead in the water, but it was clear from community engagement that it needed to be better considered. Simple and clean toilets are what people look for when visiting. The question remains, will a toilet be built at Table Cape? If so, when & what will it look like? Table Cape and Fossil Bluff are, in my opinion interlinked, but are stand alone attractions for both locals and tourists in their own right.

The benefits of a toilet at Fossil Bluff include supporting families and people of all interests to access the area for greater lengths of time. Kids and individuals of all ages can spend hours climbing, fossicking, exploring caves & rock pools, searching for tucker, collecting shells & rocks, making cubbies and sand castles in the Fossil Bluff reserve area. Unfortunately, for most people (especially children), their need to relieve themselves comes sooner than their exhaustion from exploring the Fossil Bluff area if time has been dedicated to going there.

Sure there will be many people who are just going for a quick visit, to walk the dog, or climb to the top of Fossil Bluff and leave. For many people, 5 minutes is not enough, maybe they could explore for 5 days, 5 weeks, or more! Fossil Bluff is one of the nicest places in the Wynyard vicinity. It is often a site for professional photography, because it is accessible and incredibly scenic.

Council's slogan ‘Diversity in Abundance’ reflects the Fossil Bluff area, but do we limit the social and recreational value of the area if greater access is not supported?

On page 22 of the current draft plan, the associated action is to *install a public toilet block which blends into the surrounds and considers environmentally friendly design features.*”

Also on the page is an image of a ‘hobbit’ house.



Recommendation:

- **What if Council used this concept to build a toilet into the hillside, supported by wheelchair access?**

Fossil Bluff is an area with a number of caves (small and large) a cave styled toilet built into the hill side would fit in with the area.

It is proposed that a toilet built into the hillside with a green roof to blend into the surrounds and minimise disturbance to Freestone Crescent residents, on the opposite side of the car park towards the lookout, will balance the needs of stakeholders.

Proposed location of Public Toilet:

Approximately 40-50m from the car park ascending to the Fossil Bluff Lookout, create a landscaped public toilet with green roof & lookout safety barrier above, and toilet(s) below, with a wheel chair accessible ramp to the sea side of the hill.

Ensure that the hill profile is raised high enough to keep the toilet foundations level or higher than the car park (not too high – wheel chair ramp), to connect the toilet to the sewerage system, but also be mindful of resident views at 26 Freestone Crescent balanced with the need to create public toilets that meet standard walkway heights.

Barriers could include sandstone or cutting into fossil infused rocks. I am unsure if there are planning requirements with this process. The costs of such a toilet facility may well be out of the Council's current reach, however, that shouldn't stop the ideas, planning, and costing process to see what is possible.

The best view of Freestone Cove / Table Cape is from this northward looking angle, as visitors exit facilities, they take a moment to appreciate the view before reading associated signage about what there is to explore towards Table Cape.

Fossil Bluff lookout access would have to be shifted slightly to the west to accommodate this development during construction phase, and could remain so or return to the original access pathway once construction was completed.

Please see informal diagrams and examples below to further illustrate this proposal.

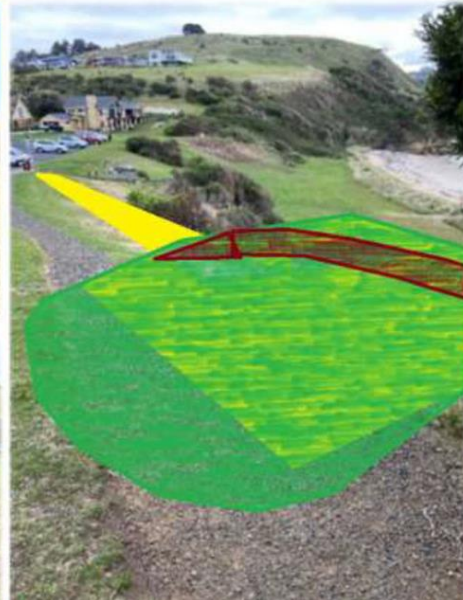




The yellow area highlights the basic footprint of ramp and toilet from multiple views.

Green shaded area highlights the green roof landscape covering.

Burgundy is an indicative location of roof edge barrier.



Below is the footprint of the Green roof toilet block, with rough floorplan, including 2 standard sized unisex toilets (orange/purple), and one wheel chair accessible toilet (blue – closest to car park).



Examples of hillside structures and green roofing:



5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) *The Chairperson of an ordinary council meeting may –*

(b) *invite any members of the public present at an ordinary meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

(5) *The Chairperson may –*

(b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005 Regulation 25/ Judicial Review Act.

The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the Requirements of the *Judicial Review Act*.

6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) The Chairperson of an ordinary council meeting may –

(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.

When dealing with questions that require research or a detailed response –

(5) The Chairperson may –

(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil received.

6.3 AMENDED DELEGATION TO PROCESS THE DRAFT LOCAL PROVISIONS SCHEDULE

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 4 November 2021
File Reference: Draft LPS
Enclosures: Nil

RECOMMENDATION

That Council:

1. Pursuant to section 35 of the *Land Use Planning and Approvals Act 1993*, provide to the Tasmanian Planning Commission a Local Provisions Schedule for the Waratah-Wynyard municipal area;
2. Authorise the General Manager to make amendments to the draft Local Provisions Schedule as may subsequently be required by the Tasmanian Planning Commission; and
3. Rescind its previous decision to provide a Local Provisions Schedule to the Minister for Planning.

PURPOSE

To ensure the process to develop the draft Local Provisions Schedule complies with all the requirements of the *Land Use Planning and Approvals Act 1993*.

BACKGROUND

The Tasmanian Government has legislated there is to be a Tasmanian Planning Scheme to replace the current arrangement of individual planning schemes for each municipal area.

The planning authority is required to prepare a Local Provisions Schedule (LPS) to be inserted into the Tasmanian Planning Scheme to establish how the provisions of the State planning scheme will apply for the use and development of land within the municipal area.

DETAILS

Council acting as the Planning Authority has been requested by the Tasmanian Planning Commission to update or re-make the previous decision to ensure compliance with the requirements of the *Land Use Planning and Approvals Act (LUPAA)*. The previous decision incorrectly referenced referral of the draft LPS to the Minister for Planning, whereas it should have referenced the Tasmanian Planning Commission, as the Commission has jurisdiction under section 35 of the Act.

Therefore, the same motion has been put forward, but with the Tasmanian Planning Commission in place of the reference to the Minister for Planning.

Over the past six months in particular, Council has been working closely the Commission to finalise the mapping of the draft LPS prior to proceeding to advertising.

STATUTORY IMPLICATIONS

Statutory Requirements

Section 35 requires the planning authority to submit a draft LPS to the Commission. The previous decision incorrectly referred to the Minister for Planning. This new motion is required to reflect the process spelt out under section 35 of LUPAA.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

Reference in the previous motion to the Minister for Planning instead of the Tasmanian planning Commission is not an accurate reflection of the requirements under section 35 of LUPAA. The wording of this proposed motion will ensure compliance with the relevant sections of LUPAA, removing any potential of challenge to the process for making the planning scheme.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report. Consultation of the draft LPS is expected to be directed by the Tasmanian Planning Commission in the near future.

CONCLUSION

To ensure the preparation of the draft Local Provisions Schedule complies with all the requirements of LUPAA, the Tasmanian Planning Commission has recommended that Council amend the wording of its previous decision to make reference to the Commission, instead of the Minister for Planning. Instead of amending the previous decision, it is proposed that a new motion be put forward with the wording required to ensure compliance with LUPAA.

7.0 MATTER RAISED BY COUNCILLORS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; 29 (3)

(3) The Chairperson must not permit any debate of a question without notice or its answer.

Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)

(1) A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.

7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

Nil received.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

8.0 NOTICE OF MOTION

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 16

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
 - (a) *is defamatory; or*
 - (b) *contains offensive language; or*
 - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 OLDINA RESERVE

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	3 November 2021
File Reference:	.
Enclosures:	Nil

RECOMMENDATION

That Council plan, promote, and host a public community meeting (prior to December 17th 2021) regarding a collaborative community-council partnership to develop a multi-staged action plan for the Oldina Forest Reserve & Picnic Area with the full support of Sustainable Timber Tasmania, providing a concept plan has not been released by Sustainable Timber Tasmania by that date.

PURPOSE

To consider a motion by Mr Codie Hutchison passed at Council's Annual General Meeting (AGM) held on 2 November 2021.

BACKGROUND

Some years ago, the Oldina Reserve was a public recreation space before closure by Sustainable Timber Tasmania (STT). The land, owned by STT, is situated on Oldina Road at Wynyard and consists of open space, forest, roadways and informal riding/recreation tracks. The area is not currently maintained to a standard for public access. As a result, the site has deteriorated due to vandalism and general neglect.

DETAILS

Mr Hutchison provided the following background information with his motion:

The Oldina Forest Reserve & Picnic Area is located adjacent Blackfish Creek, accessible by vehicle from Nursery Road (currently barricaded at the Oldina Road Junction), Beswicks Road (currently barricaded at the Blackfish Creek vehicle bridge), and Blackfish Road (barricaded at 700m from the Nursery Road Junction at the Reserve centre point).

The existing Oldina Forest Reserve & Picnic area is no longer managed & maintained to acceptable community standards by Sustainable Timber Tasmania. This has been well known to various sectors of the community for a number of years and is evidenced by repeated site visits. However, there still remains significant interest within the community for a responsible party to provide adequate public amenities to accommodate a range of users to access this public recreation area. Access could be in a manner similar to the past, or in new ways as identified and agreed to by Waratah-Wynyard residents following extensive community consultation.

Many stakeholders, including community members, community organisations, Waratah-Wynyard Council, local representatives, & Sustainable Timber Tasmania have yet to discover and proceed towards a cost effective & secure solution to redevelop public amenities on this site and maintain it to acceptable safety standards.

It is time that the Waratah-Wynyard Council Councillors & Senior Management Team lead the way with co-creating a solution that involves community members at every step in the decision-making process.

The first step, as the motion indicates, is for Council to host a community meeting that is open to the public. The purpose of this meeting will be to hear community concerns & listen to community solutions for regenerating and redeveloping the Oldina Forest Reserve, so that Council staff can investigate potential providers of these solutions and associated costs. These options can then be reported back to the community.

From the initial community meeting at a community facility such as the Railway Hall, Frederick St. Reserve, or Wynyard High School, Council could then establish a working group to plan future forums & planning discussions that has a minimum of 1 councillor & 1 council staff member to attend these working group run forums.

The end goal of this process will be to create a multi-staged action plan for the Oldina Reserve & Picnic Area for the future benefit of Waratah-Wynyard residents & visitors to the region.

Officer comments in reply to the motion raised at the AGM stated:

The Oldina Reserve remains in the ownership and management of Sustainable Timbers Tasmania and ideas regarding the future of the site need to be directed through them. Council cannot plan for future use of a site without the permission or involvement of the landowner. Sustainable Timbers should host the forum should it proceed.

Council agrees that the Oldina Reserve has significant potential and progression of a plan for future use of the site is a worthy concept. For that reason, Council officers have been meeting with Sustainable Timbers Tasmania to progress a concept plan. Work to date has involved condition assessments of the site and determination of infrastructure and maintenance required for the site to be safe for use.

Sustainable Timbers and Council should be in a position to release details of their discussions prior to the end of the calendar year. This information should satisfy the action suggested by Mr Hutchison.

Should this not occur for any reason, facilitation of a meeting as suggested by Mr Hutchison would be a viable alternate option to progress plans for the site, pending approval and involvement of the landowners.

The situation has not changed this the AGM and the above comments remain relevant.

STATUTORY IMPLICATIONS

Statutory Requirements

This report is as a result of a successful motion at Council's Annual General Meeting. Section 72B of the *Local Government Act 1993* provides that in relation to an Annual General Meeting:

(5) A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.

(6) A motion passed at an Annual General Meeting is to be considered at the next meeting of the council

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
3.1.2 Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council does not own the Oldina Reserve. Any plans to restore or redevelop the site will need careful consideration to clearly ascertain any expectation of Council contribution. The proposed meeting will only incur expenses of staff time.

RISK IMPLICATIONS

There are risks that Council is being manoeuvred into a position of responsibility in relation to the Oldina Reserve. It is not a Council asset and Council has no obligation to undertake any planning or improvements to the site. Any decision to participate in the planning process would be done so to assist the community in relaying their thoughts to STT.

CONSULTATION PROCESS

The proposed motion outlines a proposed consultation process that may or may not be beneficial or required pending the ongoing discussions with STT.

CONCLUSION

Council agrees that the Oldina Reserve has significant potential and progression of a plan for future use of the site is a worthy idea.

9.2 DOG MANAGEMENT POLICY REVIEW

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 3 November 2021
File Reference: .
Enclosures: Nil

RECOMMENDATION

That Council:

- a) form a working group (to include MUCA DR representatives) to review the Dog Management Policy for May 2022 approval;
- b) ensure the first meeting of the group to be no later than January 2022;
- c) have a major goal of the working group to explore shared usage of the East Wynyard Beach, as a peripheral edge to the Penguin Colony and a reinstated 'dogs off leash' walking area; and
- d) as part of the review of the Dog Management Policy, consider reinstating that dogs can be walked off leash between 7AM and 6PM on the East Wynyard/Seabrook Beach.

PURPOSE

To address two successful motions raised by Mrs Leanne Raw at Council's Annual General Meeting (AGM) held on 2 November 2021

BACKGROUND

Council endorsed its Dog Management Policy and Declared Dog Areas at its meeting on 9 December 2019 and review of the documents is scheduled for early 2022.

Given the similarity between the two motions passed at the AGM, it is reasonable to consider them as part of one report.

DETAILS

Mrs Raw provided the following background information with her motions at the Annual General Meeting:

The Waratah/Wynyard Council decided to ban dogs on the East Wynyard/Seabrook Beach (Map B & C) after a consultation process that Multiple Use of Conservation Areas Doctors Rocks (MUCA DR) missed.

When MUCA DR realised the beach was to be closed to dogs the group of concerned dog walkers negotiated with Parks and Wildlife, as suggested by the War/Wyn Council, to keep walking dogs on the East Wynyard/Seabrook Beach.

The Waratah/Wynyard Council decided not to honour this agreement, even though it was suggested by the Council that Parks and Wildlife were responsible for the area and are the ones to negotiate beach usage.

MUCA DR feels as users of this beach for decades, that they need to be involved in the Dog Management Policy review.



Dog walking by responsible dog owners on the East Wynyard/Seabrook Beach between points B and C on the map does not interfere with the penguin colony that exists in the dog restricted area shown on the map in red.

- Responsible dog owners have been walking their dogs off leash on the East Wynyard/Seabrook Beach for many decades.*
- A penguin colony has been protected with a no dogs allowed area for some years as part of the Doctors Rocks Conservation Area. (Map C & D)*
- Despite the attacks the penguin colony is currently thriving, and the penguins are moving west. Parks and Wildlife have counted between 25 to 30 penguin burrows on the East Wynyard/Seabrook Beach between gates 1 & 3.*
- Responsible dog owners have no cross over with the penguins on the East Wynyard/Seabrook Beach between gates 1 & 3 as the penguins leave their burrows*

at dawn and return after dusk. Responsible dog owners walk their dogs during daylight hours.

- *There have been no dog attacks on penguins on the dogs off leash area on the East Wynyard/Seabrook Beach*

Officer comments in reply to the motion raised at the AGM stated:

The proposed motion of forming a working group to review the Dog Management Policy and associated Declared Dog Areas is supported by officers. Previous commitment has been provided that the policy and associated declared dog areas would be reviewed in early 2022.

Consultation and feedback provided during discussions at the meetings of the group will formulate what, if any, changes are made to the existing documentation and presented for community consultation.

Council endorsed its Dog Management Policy and Declared Dog Areas at its meeting on 9 December 2019. This followed a consultation period in which Council received 87 submissions over the 15 business-day period, as well as a petition signed by almost 900 people. A new draft policy is likely to attract similar interest.

It is preferred that changes to the declared areas be reviewed in line with the policy review and discussed with all stakeholders at a working group or similar such as proposed in the previous motion. Making this change in isolation of the review of the broader document will duplicate administrative effort and potentially confuse community engagement. Should the Motion at 8.2 be accepted, it is suggested that this group discuss the change suggested in this motion, rather than have a separate process.

The final point above was addressed at the AGM and the wording of the motion amended to ensure only one process will be undertaken.

Should the motion be successful, officers will seek to progress development of the working party members.

On 10 November LGAT, DPIPWE, PWS, and the Natural Cultural and Heritage Division (NCH) are facilitating a workshop on improving collaborative arrangements between councils and government agencies with responsibilities that include dog control and wildlife management and protection. The program will include exploration of the relationships between council dog management policies and government agency responsibilities for wildlife conservation and reserve management. Officers will attend this workshop to gather information for the working group.

STATUTORY IMPLICATIONS

Statutory Requirements

This report is as a result of a successful motion at Council's Annual General Meeting. Section 72B of the Local Government Act 1993 provides that in relation to an Annual General Meeting:

- (5) A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.*

(6) A motion passed at an Annual General Meeting is to be considered at the next meeting of the council

Council cannot enact the proposed motion without following relevant legislative steps. Sections 23 and 24 of the *Dog Control Act 2000* state:

23. Restricted areas

(1) A council may declare an area to be an area where dogs, other than guide dogs or hearing dogs, are restricted from entering –

- (a) during specified hours, days or seasons; or
 - (b) during specified hours, days or seasons unless they are on a lead; or
 - (c) at all times
- (2) A person must not take a dog that is not a guide dog or a hearing dog into a restricted area otherwise than in accordance with the declaration.

24. Public notice of intention to declare areas

Before a council resolves to make a declaration under this Division in relation to an area, it is to –

- (a) notify, by public notice, the details of –
 - (i) the area; and
 - (ii) any condition relating to the use of that area; and
 - (iii) in the case of a restricted area or prohibited area, the reasons for the declaration; and
- (b) invite submissions to be lodged within 15 working days after the notice is published; and
- (c) consider any submissions lodged

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

This report relates specifically to Council’s Dog Management Policy and associated Declared Dog Areas, adopted by Council at its meeting on 9 December 2019 and due for review prior to 30 June 2022.

ENVIRONMENTAL IMPLICATIONS

Careful consideration will need to be taken into native wildlife, penguins and beach users prior to any change to the Dog Management Policy and associated Declared Dog Areas.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. Consultation will have minimal associated costs.

RISK IMPLICATIONS

No proceeding with the working group process may create negative views around a lack of community input into any revised documentation.


CONSULTATION PROCESS

The proposed motion outlines a suggested engagement approach to policy review. Formal broader community consultation will be required once the proposed working party have drafted a revised document.

CONCLUSION

Dogs on beaches will create significant interest and the proposed working party will commence the review of the Dog Management Policy and Declared Dog Areas as per Council’s schedule.

9.3 GENDER EQUITY

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: General Manager
Report Date: 2 September 2021
File Reference: .
Enclosures: 1. Gender Balance Toolkit 

RECOMMENDATION

That Council note the information provided regarding Gender Equity in response to the Local Government Professionals Australia Gender Balance Target toolkit.

PURPOSE

To respond to the Local Government Professionals Australia Gender Balance Target.

BACKGROUND

Local Government Professionals Australia has released the 'Gender Balance Toolkit' to assist in achieving gender balance in senior leadership positions in local government. The kit is attached for information.

The toolkit contains a range of resources, case studies and key data on the current status of gender balance in the local government sector.

In December 2020, Local Government Professionals Australia announced that they would push for a gender balance of 40 per cent women, 40 per cent men, and 20 per cent of any gender in local government leadership roles by 2025, as part of the broader need to increase diversity in our ranks.

DETAILS

A gender balance target of 40:40:20 in executive leadership teams by 2025 was announced by Local Government Professionals Australia in December 2020. The 40:40:20 ratio refers to leadership made up of 40 per cent men, 40 per cent women, and 20 per cent unspecified. This target, already adopted by many other public sector organisations, allows for malleability in the gender make-up of a team.

While the overall local government workforce broadly meets this target, executive leadership teams are disproportionately represented by men. While these leadership positions are the most visible and influential to both the internal workforce and the community, they are also pivotal in affecting the trajectory of an organisation.

Local governments have been asked to measure the balance in their current executive leadership team, consider what improvements need to be made to achieve (or retain) gender balance, and commit to achieving this balance by 2025.

As outlined in the document, gender equity in the workplace is important not only for the imperative of fairness but for the peak performance of organisations. While gender equity is considered by many the right thing to do, it also brings with it tangible, positive outcomes for the running of the complex organisations that are local governments. It is achieved when all staff have access to the same opportunities and rewards regardless of their gender. This does not ignore gender but rather acknowledges the unique, gendered, structural challenges employees face to reach an equitable outcome. The benefits for both communities and local governments include stronger organisational performance, better decision making, and ultimately better service delivery. Reputationally, a gender-balanced local government, is also a sign of an employer of choice in any community that can attract and retain the best staff who can holistically understand and meet the needs of diverse communities.

A metric is needed to accurately measure success. Local Government Professionals Australia has set a gender balance target as a practical means of helping local governments track their gender diversity progress. While this document seeks to encourage local governments to identify and tackle obstacles in the way of improving this gender equity in their workforces, the target is a practical way of measuring the success of these efforts.

At a Council level, Waratah-Wynyard Council already has a gender balance around the Council table. The 2022 local government elections provide another opportunity to continue to support and promote opportunities for women to stand as elected members and ensure Council have policies to support this outcome.

Councillors:

Gender	Number	Percentage
Female	4	50%
Male	4	50%

Deputy Mayor Duniam is a member of the Tasmanian Women’s Council, having recently been appointed for a further two-year term. The Tasmanian Women’s Council has eight members who advise the Minister for Women and the Tasmanian Government on issues of importance to women and contribute to Government policy, particularly to improve equality and participation for women.

In relation to the Council workforce, there already exists a gender balance at Waratah-Wynyard Council. Council as a whole is represented as follows:

Gender	Number	Percentage
Female	70	57%
Male	52	43%

The inclusion of Children’s Services impacts the number of females in the overall workforce as this is a heavily dominated female workforce. Gender diversity in the Childcare sector remains a challenge.

Council Executive Management team, or Directors, are represented with a gender balance and the senior management team is also above the gender balance target proposed.

Executive Management:

Gender	Number	Percentage
Female	2	50%
Male	2	50%

Senior Management:

Gender	Number	Percentage
Female	4	45%
Male	5	55%

Council has a range of management policies and procedures that support the workforce. All recruitment and selection decisions reflect Council’s commitment to providing equal opportunity by assessing all potential candidates according to their skills, knowledge, qualifications and capabilities. No regard is given to factors such as age, gender, marital status, race, religion, physical impairment or political opinions.

Diversity and Equity Policies and Procedures, coupled with regular Anti-Discrimination, Harassment and Bullying training, help create a supportive environment. Seven trained Workplace Support Contact Officers provide information and support on workplace issues such as bullying, harassment and discrimination. They assist workers on how to address a grievance or concern best.

Employment conditions also influence the attraction and retention of a diverse workforce. Training is provided to all staff on how to recognise, respond, and refer to family violence and provide flexible work arrangements where possible. Over 60% of the workforce are full-time employees, with the remainder part-time (25%) and casual (14%).

The most challenging area for Council to achieve real gender equity is attracting a balance in non-traditional areas. Council has now employed three females at the Works Depot, with 91% of the workforce male. Conversely, there are no male employees in Children’s Services. A National Children’s Education and Care Workforce Strategy was released in September. The *Shaping Our Future* ten-year strategy will provide insights into addressing workforce sustainability and gender equity. Council will explore opportunities from the information provided.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

This study undertaken by the Local Government Professionals Australia provides baseline data to inform strategy and progress for local government to achieve gender balance in their executive leadership teams by 2025. The results indicate that CEO/GM and Director (or equivalent) positions are predominantly male-occupied, with 21 per cent of local governments in Australia having no female representation in their executive leadership teams. While cases of female overrepresentation in executive leadership teams do exist, these account for only eight per cent of all local governments or five per cent when CEO only organisations are excluded. The gender balance gap is clear in the data, but there is a pathway to resolution.

9.4 TABLE CAPE LOOKOUT

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	5 November 2021
File Reference:	.
Enclosures:	Nil

RECOMMENDATION

That Council:

1. note the successful Building Better Regions Fund application for the Table Cape Lookout to the value of \$305,333; and
2. authorise the project expenditure of \$655,756, noting Council's contribution toward the project is estimated to be \$350,423.

PURPOSE

To note a successful Building Better Regions Fund application and add the project to Council's Capital Budget for 2021/22.

BACKGROUND

Council has received notification it has been successful in the Building Better Regions Fund - Infrastructure Projects Stream - Round 5. The project, titled "re-imagining or region #Table Cape Lookout" has received \$305,333.

The proposed project is based on the following key drivers:

- Targeted infrastructure improvements to enhance the tourism experience focusing on "hero" locations.
- Unsafe parking and turning arrangements need to be rectified and DDA compliant parking required.
- Attract tourists to the area using one of the most iconic landmarks in the region, if not the state.
- Lead the industry in interpretive and immersive augmented reality signage and infrastructure.
- Drive increased tourism for economic growth

DETAILS

The proposed project will revitalise and re-imagine one of Tasmania's most iconic lookouts which sits on a cliff 180m above sea level surrounded by fields of colour and views up to 175km away by making it a destination; welcoming and accessible to all encouraging and enabling more tourists to visit the area.

The project will upgrade the lookout infrastructure, create a turning circle to enable safe access for caravans and buses, upgrade a cliff top path from the lookout to Tables Cape Lighthouse and, importantly, see the installation of world-class interpretive signage showcasing the area's aboriginal and cultural history, storytelling, amazing geological facts, information on native flora and fauna, and self-guided touring information.

This project will:

- Encourage more visitation to this location and surrounding areas.
- Will boost economy by utilising local suppliers and artists, showcasing artists work to all visitors.
- Increased indigenous participation in the development of artworks and interpretive signage.

The project has been designed to align with the Tasmanian Government’s “Re-Imagining our regions document” – with Table Cape Lookout listed as one of six key priorities to drive visitor experiences in the region – a “Hero Location”. This project will re-imagine the Table Cape Lookout and provide visitors with a destination that offers a view and experience that will be innovative and informative.

This project, once completed, will provide:

- Improved access for the Table Cape Lookout.
- Formal parking area including a new safe parking and turn for cars and larger vehicles such as caravans and buses, new DDA compliant parking spaces to ensure inclusive access and upgraded cliff top walk from Table Cape lookout to Table Cape Lighthouse.
- The installation of world-class digital, augmented reality and interpretive signage and storytelling that embraces our local Tommeginer people aboriginal culture and heritage as well as geographic, flora and fauna information and self-guided touring information to other local and regional attractions.



STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The total project is estimated to cost \$655,756, with an estimated ongoing annual cost of \$31,859, based on a 30-year useful life of the asset. Council's capital contribution is proposed to be \$350,423.

The project cost includes planning and design; traffic management; retaining walls; construction; upgrades to the lookout to lighthouse walking path; signage; CCTV; landscaping; overheads; and a 15% contingency. There is also provision for augmented reality and smart sensors.

The project is not expected to be finalised by June 2022. However, costs will be incurred in design, approvals and preparation.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

Land acquisitions and permissions are required as part of the project. All parties were briefed prior to the submission of the grant application.

CONCLUSION

Council has secured funding for an important tourism asset. On acceptance of this recommendation, planning and construction will now be added to the current year works schedule to ensure project delivery.

9.5 WYNYARD SPORTS PRECINCT

To: Council
Reporting Officer: Recreation Officer
Responsible Manager: Manager Community Activation
Report Date: 2 November 2021
File Reference: Recreation
Enclosures: 1. Draft WySP Master Plan 

RECOMMENDATION

That Council present the Draft Wynyard Sports Precinct Master Plan for public consultation and feedback.

PURPOSE

To seek Council approval to circulate the Draft Wynyard Sports Precinct Master Plan for public consultation and feedback.

BACKGROUND

Council adopted an Open Space, Sport and Recreation Plan (OSSR) in 2017 and as part of that strategy, a Wynyard Sporting Precinct was proposed. Planning of the proposed precinct has now progressed to the stage the concepts can be released for public comment.

The precinct consists of three main areas:

- The football ground and bowls club.
- The indoor sporting complex, outdoor tennis courts, squash courts, community garden and band hall.
- The Wynyard High School

At the time the 2017 Wynyard Sporting Precinct concept was developed, the objectives for change were said to be:

1. To increase the use of the precinct through accessibility and shared use by consolidating sports facilities elsewhere, at the site, and ensuring all playing surfaces are used in both seasons.
2. Provide more consistent quality and minimise the cost of turf maintenance by negotiating the management of turf fields with other related sports facilities such as bowls club, golf club and other recreation reserves.
3. Seek to provide consolidated support facilities to serve outdoor courts, fields and for indoor courts to minimise the cost of management and construction.
4. Provide a more sustainable number of hard courts for tennis and netball, and multiple cricket and football cricket grounds with complaint support facilities, in the precinct.
5. Enhance the viability of the bowls club and other facilities in the precinct by making facilities more aesthetically pleasing and prominent and undertaking minor upgrades to the clubrooms.

-
6. Provide multiple playing surfaces for indoor and outdoor sports to encourage player pathways from school, foundation to the club and senior participation.
 7. Better integrate school and community facilities to enhance participation, provide flexibility in playing spaces and enhance the viability of both.
 8. Renew assets at the end of their functional life and upgrade them to meet the needs of women and people with a disability.
 9. Establish a combined, shared management arrangement with the school and tenants (and associated processes) for the cost-effective and efficient management of the combined precinct.

Whilst some detail has changed since this time, the original objectives remain largely relevant in today's context.

DETAILS

Wynyard is fast outgrowing its capacity to provide adequate space for the growing cricket, football, basketball and squash teams. To combat this issue and allow for future expansion of community recreation and education, Council (WWC), in conjunction with relevant sporting clubs and the Wynyard High School (WHS), have established a Wynyard Sports Precinct (WySP) concept plan. WySP will be co-located at the current Wynyard Recreation Ground, Wynyard High School and the surrounding areas.

Once complete, WySP will provide convenience, variety and safety to multiple clubs, users and the general public. It will facilitate the sharing of the Wynyard Recreation Ground with WFC and W&DCC, additionally offering excellent facilities for Squash, Basketball, Netball, Tennis, Community Garden and Band Rooms. WySP encompasses what the Wynyard community has been asking for; exemplary facilities that provide variety, safety and value-for-money that the whole community can benefit from.

This Master Plan has been developed as 'one source of information' for the general public to refer to when looking at the draft plans and providing feedback. The plan includes concepts and ideas generated by the OSSR report and from meetings with each of the clubs and key stakeholders within the sports precinct. Each club has had an opportunity to put forward their ideas, and Council has included as much as possible into the draft concept plan, whilst remaining committed to principles in OSSR.

There are many reasons for which this precinct plan should be progressed. Wynyard and Districts Cricket Club (W&DCC), currently have substandard facilities that do not meet the capacity or amenity requirements for their competition. Following a period of growth, increased games and training by the Wynyard Football Club (WFC), means higher usage of the Wynyard Recreation Ground, which arguably has now exceeded its capacity, causing damage and an unplayable surface during the winter months.

There is also limited connectivity between local sports clubs and school-aged children within the community. This hinders the ability to improve the overall community health and wellbeing through the encouragement of lifelong participation in recreational activities and reduces the offering of educational programs and infrastructure within our community.

The establishment of oval three is the first stage of the WySP project, as this will allow space for football to train to keep the foot traffic off WRG and provide the opportunity for a turf wicket to establish at WRG. W&DCC cannot move to WRG until there is a turf wicket in place and ready to be used.

The WySP Master Plan also proposes the closure of a small section of Austin Street to allow safe access between spaces within the precinct. The closed section of Austin Street will be planted out and a pathway installed, including a 'walk of fame' for local athletes who have been successful in their careers. This will cause some disruption to local resident's current routines, which Council recognise. Council will approach the residents in Austin Street with separate, personalised communication and encourage them to submit feedback.

It is recommended the plans be available for comment, following which a final plan will be brought to Council for endorsement.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 1: Leadership and Governance
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
3.2.1 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.

GOAL 2: Organisational Support
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
5.3.3 Actively manage community and economic growth through community engagement.

GOAL 3: Connected Communities
Desired Outcomes
2.5 We are future-focussed and value continuous improvement.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.3 We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
3.1.2 Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no direct policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

- Shared use of facilities, consolidating maintenance requirements.
- Better use of current facilities at Wynyard High School.
- Planting out closed section of Austin St, could be a 'micro forest' or similar.
- Horticulture students at Wynyard High School will be incorporated into maintenance programs to increase learning opportunities and land management strategies.

FINANCIAL IMPLICATIONS

The current cost estimate for the total WySP project as per the current concept plan is \$7,199,611. This estimate includes infrastructure that WWC may not own, depending on the outcome of future conversations; for example, cricket nets, netball courts, oval two and three and indoor football and cricket training facility. These assets have the potential to be managed by the clubs or school.

The operational impact is estimated to be approximately \$300,000 once the project is completed, equivalent to 3.43% General Rate increase. In line with Council's Financial Management Strategy, operational improvements would need to be achieved to fund the additional cost. This could be achieved by way of decreasing expenditure or increasing revenue.

RISK IMPLICATIONS

- Reputational Risk
This project has had many versions, and the clubs have been collaborating with WWC since the late 1980's. There is some scepticism within the community that this is a repeat of the past and the project will not go ahead. Managing community expectations is a priority.

-
- **Financial Sustainability**
WWC take responsible measures for the construction and ongoing maintenance of WySP facilities to ensure they are value-for-money and run as efficiently as possible.
 - **Environmental Impact**
As per the draft concept plan, most of the facilities already exist. Council is updating them with best practice environmental considerations.
 - **Technology**
Appropriate technology and equipment is required to efficiently manage facilities to service level or above, with good use of booking systems to manage additional grounds and users.

CONSULTATION PROCESS

Consultation with key stakeholders, including the clubs involved in the precinct, has been achieved through a variety of methods, including:


- Workshops on turf wicket management;
- Face-to-face meetings between Council and stakeholders;
- Individual face-to-face meetings between clubs, the Wynyard Agricultural and Pastoral Society and the Recreation Officer on-site;
- Phone calls and emails between clubs, groups and Recreation Officer; and
- Recreation Officer attended W&DCC meeting to present draft WySP and answer questions.

Wynyard and Districts Cricket Club (W&DCC), have submitted in writing in principle support that they do wish to relocate to the Wynyard Recreation Ground (WRG), and become part of Wynyard Sports Precinct (WySP). The Department of Education has also provided, in writing, in-principle support for the project and will work with Council to develop and upgrade facilities located at Wynyard High School.

CONCLUSION

It is therefore recommended that the Council approve the release of the Draft Wynyard Sports Precinct Master Plan for public consultation and call for feedback to be considered prior to finalising the Master Plan.

9.6 FUTURE USE OF 0 BALLAD AVENUE, WYNYARD (PID 187575)

To: Council
Reporting Officer: Director Organisational Performance
Responsible Manager: General Manager
Report Date: 5 November 2021
File Reference: 1875765
Enclosures: 1. Flora and Fauna Report: Ballad Avenue 

RECOMMENDATION

That Council:

1. note the Flora and Fauna Assessment Report for 0 Ballad Avenue, Wynyard;
2. instruct Council Officers to register the natural values identified at the site with the Department of Primary Industries, Parks, Water and Environment (DPIPWE) to inform future development compliance;
3. instruct Council Officers to continue to undertake appropriate weed containment management measures to prevent the spread and future occurrence of controlled weeds; and
4. defer the expression of interest for sale or development of the land for residential purposes in order to undertake an assessment into the site's suitability for other public recreational uses.

PURPOSE

This report has been prepared for Council consideration of a Flora and Fauna Assessment undertaken at 0 Ballad Avenue and its implications on the future land use, including Council's intent to dispose of the land.

BACKGROUND

Following a public consultation process, Council, at its meeting held 21 April 2021, resolved to proceed with the sale of 0 Ballad Avenue. Before determining the most appropriate disposal method, Council authorised the General Manager to undertake an expression of interest process for the sale and development of the land for residential purposes. The land was considered surplus to Council's needs and is not currently utilised for any community benefit.

Council Officers recommended that, subject to appropriate due diligence regarding planning, bushfire and environmental considerations, any future development showcase the Liveable Waratah Wynyard Settlement Strategy principles and that the objectives for the site be to:

- Retain the site's landscape values.
- Minimise disruption or loss of amenity to nearby residents and school.
- Capitalise on demand for high amenity lots.

Following informal advice from Wynyard Landcare Group (via a Facebook post) that the site contains the protected species, Eucalyptus Brookeriana, Council Officers elected to undertake the environmental assessment. To ensure that Council decision making relating to the land is informed, Council Officers engaged an independent consultant to undertake a full environmental assessment of the land.

DETAILS

The land at 0 Ballard Avenue Wynyard (PID 1875765) is zoned General Residential. It is an area of 3.0194ha.



Site characteristics of the land irrespective of use include:

- High amenity.
- North facing site.
- Close to river.
- Walkable distance to town centre, health, education facilities, airport.
- Close to the school.
- Close to beach and riverside walk.

Given the site's natural values, it is recommended that Council reconsider its intended plans to make the land available for residential development and explore alternate uses that provide community benefit.

Regardless of future use of the site, the natural values of the land should be registered with DPIPW to inform future development compliance and minimise the risk of environmental harm or non-compliance by future decision-makers and landowners.

Future options for the site include doing nothing at all, retaining Council ownership as it is. The site is currently underutilised and provides limited benefit to the community.

Another option for Council consideration is to proceed with the disposal of the land and place it on the market to sell with a covenant requiring the preservation of the protected areas. It should be noted that any future owner will have the same environmental statutory obligations as Council regardless of any terms imposed by Council.

Alternatively, Council may consider retaining the site in community ownership and exploring other uses for the cleared space only. This option would keep the site's existing natural values and provide the opportunity for the community to benefit and utilise the site and its offerings.

Subject to further due diligence and assessment, the Council could examine the site's suitability for other public uses, including a dog exercise park and use of the site for freedom camping.

Environmental Assessment Summary

A field inspection on 6 October 2021 found that the subject titles are primarily comprised of modified land. However, it also contains two patches of approximately 0.3ha and 0.1ha of the threatened vegetation community wet Eucalyptus brookeriana forest. The following is an image of the threatened vegetation.



As a result, the areas marked 'WBR' on the below map must remain untouched. While the assessment did not include the vegetation in the neighbouring road reservation, it is likely that this vegetation will need to be protected and not be available for access off Gibbons Street in any future development.



The land is considered potential foraging habitat for the spotted-tail quoll and Tasmanian devil but provides limited shelter and denning habitat. The two species have previously been recorded with 500m of the titles, and the titles are likely included in the range boundaries of any individuals in the area. No signs of quolls or devils, such as scats, were observed. It is expected that any future use or development on the site will have a low risk of impacting both species. Whilst not a compliance obligation, consideration should be given by Council

to maintaining habitat corridors and connectivity with surrounding vegetated areas in any future use or development.

The swift parrot has previously been recorded within 500m of the titles, and there is vegetation in the surrounding landscape that may provide suitable nesting habitat for the species. The titles are unlikely to provide suitable nesting and breeding habitat for the swift parrot. Any future development or use of the land may impact the foraging habitat of the swift parrot and therefore must give regard to the *Threatened Species Protection Act 1985* and the *Environmental Protection and Biodiversity Conservation Act 1999*. Any future use or development on the titles should also involve a survey for the Broadclip bird-orchid (*Chiloglottis trapeziformis* and *Chiloglottis valida*).

Declared weeds were identified on the site (blackberry and gorse). It is an obligation of all landholders to actively control or eradicate any declared weeds on their property.

Blackberry is subject to containment management measures (DPIPWE 2011a). This includes preventing the spread of the weed outside of the municipal boundaries and to specified areas within the municipality. Gorse is subject to eradication management measures (DPIPWE 2011b). This includes implementing an integrated control program for eradication and prevention of future occurrences.

Therefore, it is recommended that Council recognise the need for continued appropriate containment measures to be undertaken to prevent the spread and future occurrence of controlled weeds.

STATUTORY IMPLICATIONS

Statutory Requirements

Any future development or use of the land must avoid impacting the threatened wet Eucalyptus Brookeriana forest and consider the *Nature Conservation Act 2002*, the *Environmental Protection and Biodiversity Conservation Act 1999*.

Any future development or use of the land may impact the foraging habitat of the swift parrot and therefore must give regard to the *Threatened Species Protection Act 1985* and the *Environmental Protection and Biodiversity Conservation Act 1999*.

Council's decisions relating to this site's continued ownership and use is subject to Statutory Weed Management Plans under the *Tasmanian Weed Management Act 1999*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
7.4 The natural environment is shared, and land use conflict is reduced through sustainable development.
Our Priorities
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

Environmental considerations have been outlined in the detail of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

The environmental assessment undertaken to inform Council decision making regarding the future of the site cost \$4,700.

RISK IMPLICATIONS

- **Legislative compliance**

Several environmental legislative compliance obligations have been identified. The compliance obligations extend to any future owner and/or use of the land. In accepting the recommendation Council will meet its own legislative obligations and will reduce the risk of future non-compliance with environmental obligations by future decision-makers and landowners.

- **Reputational Risk**

The reputational risk to Council in decision-making for this site has been assessed as high.

It is well documented and understood that the community highly values the environment for its role in supporting recreation, health and wellbeing. The municipal area's Woodlands, heaths, wetlands and coastlines support a rich level of animal and plant biodiversity, also important to our visitor economy.

Whilst some removal of trees is permitted for development, clearing of any significance may cause concern to the community. It may be considered inconsistent with the principles adopted in Council's Integrated Co Integrated Council Environmental Plan 2020-2030.

- **Environmental Impact**

The environmental risks are outlined in the detail of this report. In summary the site has a natural value that must be protected.

CONSULTATION PROCESS

Council has considered this matter at a workshop held on 25 October 2021. The workshop included a site visit.

CONCLUSION

It is recommended that Council note the Flora and Fauna Assessment Report and undertake the necessary actions for environmental compliance and protection including registering the natural values identified at the site with DPIPWE and undertaking appropriate weed containment management measures.

It is also recommended that Council reconsider the future use of the site and defer the sale process until an assessment has been undertaken into the site's suitability for a dog exercise area and freedom camping.

9.7 SPRING LOADED PROGRAM

To: Council
Reporting Officer: Community and Events Officer
Responsible Manager: Director Community and Engagement
Report Date: 28 October 2021
File Reference: Spring Loaded
Enclosures: Nil

RECOMMENDATION

That Council note the 2021 Spring Loaded Program Report.

PURPOSE

To provide Council with a summary of the program of events delivered during Spring Loaded 2021.

BACKGROUND

Spring Loaded - a month of fun was first developed in 2020 in response to the cancellation of the Wynyard Tulip Festival due to Covid-19 restrictions. The inaugural Spring Loaded event was well received by both business and community. The intention was always to return to the traditional and much-loved format for the Wynyard Tulip Festival in 2021.

In April 2021, a tier 3 Covid-19 application to host the traditional Wynyard Tulip Festival was submitted. On 16 June 2021, Public Health granted permission for only 5,000 people to participate. These restrictions, together with numerous other conditions and requirements requiring significant expense and resources, led to the decision by Council in August 2021 that the event would not proceed again in 2021 and agreed that in its place, it would host Spring Loaded for a second year.

DETAILS

Spring Loaded 2021 saw more events and activities than the year before, with local clubs and community groups along with the Council hosting a month-long program of diverse and interesting events and activities that appealed to a broad range of people.

Spring Loaded ran from 24 September to 24 October, with Wynyard abuzz with visitors and locals alike making the most of the warmer weather and visiting the Tulips. Many businesses reported increased patronage with an influx of customers coming from Launceston and Hobart.

Council worked together with groups and clubs to develop and host events during the Spring Loaded calendar. Interest was above expectation, with an event or activity delivered almost every day.

Council organised the following events:

- Spring Loaded Bonfire – 8 October - 500 tickets booked and 200 participants at the event.
- Drop-In Skate School Wynyard and Sisters Beach Skate Parks - 25 September and 16 October – Wynyard 19 participants from Wynyard, Somerset, Ulverstone, Rocky Cape &

Yolla. Sisters Beach - 28 participants from Sisters Beach, Burnie, Somerset, Ridgley, Wynyard, Rocky Cape, Boat Harbour & West Ulverstone.

- Spring Loaded Drive-In Movies – 22 October – 75 cars attended the first movie & 54 vehicles attended the second movie
- Co-hosted Skate of Mind – 9 October – 24 competitors with a crowd of around 150 people throughout the day
- Friday Shopping Frenzy – 15 October
- Kids Hide and Seek – all month, kids looked for an object out of place in business shop fronts 46 children from 6 different postcodes participated.
- Shop to Win in Wynyard – over the month; every spend of \$50 allowed shoppers to go into the draw to win vouchers from all participating businesses. 725 people entered with 47 different postcodes in Tasmania and 6 from interstate.
- Seniors Bike Ride – 29 September – between 4-10 participants for all three bike rides
- All Ages Bike Ride – 5 October
- Spencer Hospital Historical Walk – 11 October – 12 people participated
- Casual Country Cycling – 13 October
- Spring Loaded Saturday Session – 23 October – booked out 900 tickets with 527 wristbands given out on the day
- Fireworks – 23 October

Business and Community Groups hosted the following events:

- Squid Inc. Theatre – Love Letters
- Take a Walk on the Wild (Food) Side X 3 tours with 41 people attending
- Sevenup Teen Activities
- Plant Propagation Workshop
- Soap Making Workshop X 2 – 10 participants over the two workshops
- Clay for Kids - 18 participants capacity for the venue
- YFCC Skate Workshop – 7 participants
- Anniversary Bay Walk – 1 participant
- Tune In The Tulips - both sessions sold out
- Tas Rocks 2 drops – 500 rocks in total
- Hole in One Golf Competition
- Drone Domination – 47 people attended
- Camera Club Photo Competition – around 50 votes submitted
- Come Try Day Squash – 12 participants
- Lobster Ponds Haven Family Special

-
- Undercurrent Art Exhibition – 38 Artists entered with Artscape at full capacity on opening night.
 - Tulip Cup Yacht Race
 - Quilt Hanging – around 30 quilts were on display
 - Spring Gin Fling – over 100 people attended
 - Frenchs Road Nature Reserve Open Day - attracted 70 people
 - Haunted Encounter - held three experiences selling out attracting 72 people
 - Lobster Ponds Haven Seniors Special
 - Sip N Paint sold out with 20 participants
 - Seniors Wynyard Garden Conversations – Rained out
 - Therapy Walk Live Well Tasmania
 - Wynyard Fitness Trail Fun Run -had over 50 runners
 - Walking at Cathedral Rocks – 1 participant
 - Wynyard Garden Club Mosaic Exhibit
 - Cocktail Party at the Vault – Sold out 70 attending
 - Wynyard Community Garden Open Day - over 200 people attended
 - Oktoberfest
 - Hikarv Daiko Drumming

In addition, many activities ran across the full month, including:

- Art at Wonders of Wynyard – 1,247 visitors for the month
- Foreshore Market
- Ransley Veteran Car Collection
- Table Cape Lighthouse Tours
- Art Exhibition at The Don – All artwork selling
- Living History Walks
- Kids Find and Seek
- Shop to Win in Wynyard
- Table Cape Tulip Farm – the Tulip Farm collected postcodes from visitors for the first time, with over 20,000 visitors to the farm.

Postcode	State	%
0	NT	
2	NSW	0.1%
3	Vic	0.2%
4	QLD	6.5%
5	SA	1.4%
6	WA	1.1%
70..	Hobart +	21.5%
71..	East/Central	3.8%
72..	North	26.1%
73..	North West	33.0%
7321 or 7325	Wynyard & Surrounds	5.3%

Most ticketed events sold out or were at venue capacity, with some events adding extra shows to cater for waiting lists. The program proved popular with locals and tourists alike.

At the time of writing this report, not all data relating to the event had been received. Internal reporting will capture additional data to provide a complete assessment of the events.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The cost to deliver the program was within budget and totalled \$36,720.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION


Spring Loaded has proven to be very successful over the two years it has been running. Feedback from business and the general public has been overwhelmingly positive, with many saying they would like to see Spring Loaded stay.

With event cancellations across the State Council made an affirmative decision to adapt the iconic Tulip Festival to enable the delivery of a unique experience, to celebrate the beautiful tulips and provide opportunities for the community to come together.

Spring Loaded is a great example of how Council works collaboratively with the community to enhance the economic benefit of events, attract visitors and provide opportunities for community connection. Spring Loaded has enabled the delivery of diverse and interesting events and activities that appeal to a broad range of people.

Spring Loaded showcases the natural beauty of the landscape and the wonderful produce and talented makers that call Wynyard and surrounds home.

9.8 AWARD CONTRACT 769 - CLEANING SERVICES FOR COUNCIL FACILITIES

To: Council
Reporting Officer: Manager Asset Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 2 November 2021
File Reference:
Enclosures: 1. Tender Evaluation - contract 769 

RECOMMENDATION

That Council award Contract #769 – Cleaning Services for Council Facilities to ABC Health Care Services Pty Ltd.

PURPOSE

To consider the award of a contract for provision of cleaning services for Council building facilities.

BACKGROUND

Council has traditionally provided cleaning services for a range of building facilities directly via a team of casual and permanent part-time staff.

Over the past two years, Council's team of cleaning staff has been gradually reducing in number for a range of reasons including retirement, resignation and/or health issues.

At the same time, new council facilities, such as the Wynyard Recreation Ground Changerooms and Covid-19 has resulted in increased cleaning resource needs.

A call for tenders was made through Council's electronic tendering portal 'Tenderlink' and advertised through The Advocate. At the close of tenders on 11 October 2021, six (6) tenderers had provided submissions for cleaning services.

A condition of the contract is that any successful tenderer take on Council's existing cleaning staff including a commitment to maintain their employment conditions in accordance with the current Enterprise Bargaining Agreement for a minimum of two years.

DETAILS

The contract operates as a fixed annual price contract for a period of three (3) years with a Council option to extend for a further period of up to three (3) years based upon the cleaning specifications outlined in the tender and the schedule of rates submitted by each tendering contractor. Tender prices and assessment of the tender, based on pre-defined tender criteria, defines the recommendation to Council to award the contract.

All tenders received have been assessed by the evaluation panel against a range of weighted criteria being:

Selection Criteria	% Weighting
Project understanding including quality and completeness of submission	10
Capacity and resources, materials, Plant and Equipment to complete the works including financial viability	15
Capability and relevant experience of personnel and management.	20
Quality Management Systems, including WHS, Traffic, risk and environmental	15
Tender Sum	40
	100

At the close of tenders on 11 October 2021, six (6) contractors had submitted tenders for the works. Tender submissions were received from;

- ABC Health Care Services
- Bennett Cleaning Services
- Evans Cleaning Services
- Lazaro
- Northwest Cleaning Services
- Quad Services

The assessment documents have been provided to Councillors as a confidential attachment.

All tenders are from established businesses specialising in the provision of commercial cleaning and associated services. Together they represent a range of business sizes from small to very large. Both locally (northwest), Tasmanian and Australian owned businesses are represented, and all tenderers currently provide cleaning services to other councils and/or private enterprises within Tasmania.

All tenderers provided sufficient evidence to demonstrate their experience and competence in the provision of cleaning services to the quality required however two of the submissions did not provide full confidence in their staffing/resourcing capacity.

There was also considerable variation between tenderers in the quality and completeness of the sections of the tender asking for evidence of quality management systems, including WHS, risk and environmental management systems.

The preferred tenderer, ABC Health Care Pty Ltd, is a 100% Tasmanian owned and operated family business that has been established for over 30 years. They employ 135 part time and 10 full time staff across Tasmania with both permanent and casual staff located in all regional areas of the state.

ABC Health care provided a very comprehensive submission which was scored highly across all evaluation criteria by assessment panel members. Two other tenderers also provided submissions that were of comparable quality however, the significant difference in overall assessment score came down to price, with ABC Health Care the most competitive in this respect.

Finally, a thorough reference check of four (4) current and two (2) past clients of ABC Health Care was carried out to determine the level of customer satisfaction with their services. Feedback received through this process was overwhelmingly positive with repeat mentions of ABC’s capability to meet changing demand (eg special cleans) and responsiveness when any issues arise. Both clients, for whom ABC is no longer a cleaning service provider, reported that ABC had simply been outcompeted on price at their most recent tender processes and said they would not hesitate to engage ABC for cleaning services again in future tenders where they were competitive on price.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Award of this contract as recommended will result in an improved operational budget position for Council. Assuming a January 2022 commencement for the new contract, an operational saving of more than \$17,000 against budget is expected in the current financial year and for each subsequent year over the life of the contract.

RISK IMPLICATIONS

In the conduct of any contract there are risks to Council, including time delays and poor quality of work. The use of experienced contractors coupled with contract documents will minimise any risk to Council. The broad tender assessment, beyond just price, is intended to mitigate risk.

CONSULTATION PROCESS


Key staff from across the organisation have been consulted in the process of getting to this stage. This includes all individual managers of Council facilities during the 2020/21 cleaning services review, Buildings and Facilities Technical Officer in developing the tender specifications and Finance staff in the assessment of the tender itself.

Current cleaning staff have been consulted in line with Enterprise Bargaining Agreement requirements around a Transmission of business and will be supported closely for the award of tender. Council officers will also work closely with the successful tenderer to ensure the transmission of business requirements are understood and upheld.

CONCLUSION

Based on the tender assessment undertaken by the evaluation panel utilising the predetermined criteria, it is recommended that Council award Contract #769 – Cleaning Services for Council Facilities to ABC Health Care Services Pty Ltd. This should achieve the aim of ensuring value-for-money, sustainable and consistent provision of cleaning services to Council facilities covered in this contract.

9.9 FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021

To: Council
Reporting Officer: Corporate Accountant
Responsible Manager: Director Organisational Performance
Report Date: 5 November 2021
File Reference: 6
Enclosures: 1. Capital Works Report - October 2021 

RECOMMENDATION

That Council note the Financial Reports for the period ended 31 October 2021.

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Rate Summary
- Operating Performance by Department
- Tenders and Contracts
- Capital Works Report (attached)

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$314k. There are several favourable and unfavourable variances across the budget. Commentary on the forecast is provided at both an expenditure type and departmental level further in this report.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2021-2031	Adopted March 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Income Statement

The Income Statement shows the performance of Council's operations year to date.

Income Statement as at 31 October 2021

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	Note
Recurrent Income								
Rate Revenue	12,110,408	10,029,503	-21%	✓ (2,080,905)	12,046,053	12,160,054	✓ (114,001)	1
User Charges	1,029,738	1,049,912	2%	✗ 20,174	2,779,866	2,870,197	✓ (90,331)	2
Reimbursements/Contributions	169,419	256,589	34%	✗ 87,170	764,355	764,882	✓ (527)	
Grants and Subsidies	431,108	830,901	48%	✗ 399,794	3,479,313	3,541,727	✓ (62,414)	3
Interest	34,305	24,656	-39%	✓ (9,649)	74,000	86,000	✓ (12,000)	
Distributions from Water Corporation	140,500	168,600	17%	✗ 28,100	674,400	674,400	✓ -	
Total Recurrent Income	13,915,477	12,360,161	-13%	✓ (1,555,316)	19,817,987	20,097,260	✓ (279,273)	
Recurrent Expenditure								
Employee Costs	2,374,898	2,475,405	-4%	✓ (100,507)	7,898,644	7,898,644	✓ -	
State Levies	143,469	225,059	-36%	✓ (81,590)	630,703	547,160	✓ (83,543)	4
Remissions & Discounts	449,870	388,087	16%	✗ 61,783	411,436	448,306	✗ 36,870	5
Materials & Contracts	1,773,139	962,646	84%	✗ 810,493	5,492,642	5,505,060	! 12,418	
Depreciation	1,565,092	1,564,464	0%	✓ 628	4,695,237	4,695,237	✓ -	
(Gain)/Loss on Disposal	-	24,688	-100%	✓ (24,688)	74,102	74,102	✓ -	
Borrowing Costs	-	8,100	-100%	✓ (8,100)	24,307	24,307	✓ -	
Other Expenses	51,443	120,818	-57%	✓ (69,375)	276,450	276,450	✓ -	
Total Recurrent Expenditure	6,357,912	5,769,267	10%	✗ 588,645	19,503,521	19,469,266	✓ (34,255)	
Surplus/(Deficit)	7,557,565	6,590,894	-15%	✓ (966,671)	314,466	627,994	✓ (313,528)	
Capital Items								
Capital Grants/Contributions	-	2,630,084	100%	✗ 2,630,084	7,893,417	7,893,417	✓ -	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
Comprehensive Surplus/(Deficit)	7,557,565	9,220,978	18%	✗ 1,663,413	8,207,883	8,521,411	✓ (313,528)	

Explanations are provided below for forecast variance of \$20,000 or greater:

1 Rates Revenue – favourable variance \$114,001

Council's rates and charges income will be higher than the annual budget estimates due to supplementary valuations received by Council late last financial year after the setting of the budget estimates.

2 User Charges – favourable variance \$90,331

User charges are forecast to be higher than budget due to higher planning fee income (\$80k), higher 132 & 337 certificate income (\$30k). Dog licence income will be lower than budget (\$24k).

3 Grants & subsidies – favourable variance \$62,414

The forecast for financial assistance grants has been revised following the state grants commission 2021-22 grant allocations and are expected to be higher than budget.

4 State Levies – favourable variance \$83,843

State Levies are expected to be lower than budget due to the delayed introduction of the State Waste Levy. The budget estimates allowed for the State Government introduction of the levy from 1 November 2021, but this has since been delayed and expected to be introduced to 1 July 2022.

5 Remissions & Discounts – unfavourable variance \$36,870

Remissions & Discounts expenditure is higher than budget due to an increased take-up of Council's early payment discount incentive. The budget was set based on historical take-up (2019-20 financial year). 74% of rates and charges were paid by the 31 August compared to only 72% in 2019-20. The total early payment discount incentive has cost Council \$448,501 for the year.

Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.74 as at 30 June 2022 compared to a budgeted ratio of 1.71.

Balance Sheet as at 31 October 2021

	YTD Actual \$	Budget \$	Forecast \$
Current Assets			
Cash & Cash Equivalents	17,383,946	5,713,891	5,851,437
Receivables	2,875,690	1,518,603	1,518,603
Inventories	121,616	116,464	116,464
Other Current Assets	1,817	195,825	195,825
Total Current Assets	20,383,069	7,544,783	7,682,329
Non-Current Assets			
Property, Plant and Equipment	213,582,425	227,796,456	227,796,456
Investment in Water	42,870,856	42,870,856	42,870,856
Total Non-Current Assets	256,453,281	270,667,312	270,667,312
Total Assets	276,836,350	278,212,095	278,349,641
Current Liabilities			
Payables	1,126,701	2,262,172	2,262,172
Interest-Bearing Liabilities	341,895	271,911	271,911
Employee Provisions	1,952,984	1,880,124	1,880,124
Total Current Liabilities	3,421,580	4,414,207	4,414,207
Non-Current Liabilities			
Interest-Bearing Liabilities	2,808,417	2,577,165	2,577,165
Employee Provisions	167,122	123,326	123,326
Provisions	26,132	31,058	31,058
Total Non-Current Liabilities	3,001,671	2,731,549	2,731,549
Total Liabilities	6,423,251	7,145,756	7,145,756
Net Assets	270,413,099	271,066,339	271,203,885
Equity			
Current Year Result	7,557,565	1,872,591	1,872,591
Accumulated Surplus	159,524,438	165,862,652	166,000,198
Reserves	103,331,096	103,331,096	103,331,096
Total Equity	270,413,099	271,066,339	271,203,885
Current Ratio	5.96	1.71	1.74

Cashflow Statement

As of 31 October Council had \$17.384m cash on hand. Based on budgeted income and expenditures, Council is forecast to have \$5.851m of cash on hand as of 30 June 2022.

A key assumption of this forecast is the completion of the capital works program as set by Council. To date, 10% of the capital budget has been spent.

Cashflow Statement as at 31 October 2021

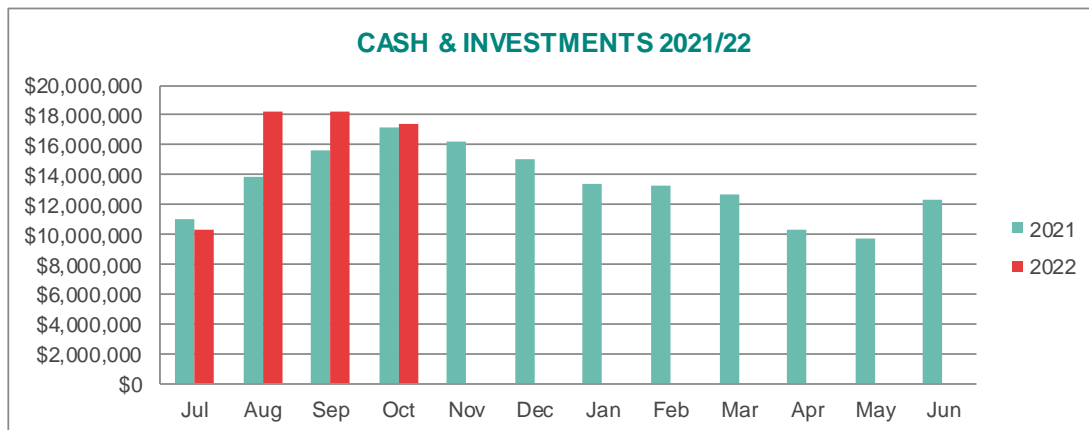
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(2,264,845)	(8,010,210)	28%	(5,745,365)	(8,010,210)
Materials and Contracts	(2,880,515)	(5,297,423)	54%	(2,416,908)	(5,309,841)
State Levies	(143,469)	(630,703)	23%	(487,234)	(546,860)
Other Expenses	(501,313)	(687,886)	73%	(186,573)	(723,848)
Rates and Charges	10,733,344	12,046,053	89%	1,312,709	12,157,109
User charges	1,219,347	2,755,491	44%	1,536,144	2,734,518
Interest	34,305	74,000	46%	39,695	86,000
Reimbursement of Expenses	169,419	788,355	21%	618,936	788,355
Government Grants	431,108	3,479,313	12%	3,048,206	3,479,313
Net Cash provided by (used in) operating activities	6,797,379	4,516,990	150%	(2,280,389)	4,654,536
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(1,866,822)	(19,282,178)	10%	(17,415,356)	(19,282,178)
Investment revenue from Water Corporation	140,500	674,400	0%	533,900	674,400
Proceeds from Sale of Property, Plant and Equipment	-	-	0%	-	-
Capital grants	-	7,893,417	0%	7,893,417	7,893,417
Net cash provided by (used in) investing activities	(1,726,322)	(10,714,361)	16%	(8,988,039)	(10,714,361)
Cash flows from financing activities					
Borrowing Costs	-	(48,307)	0%	(48,307)	(48,307)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	-	(353,320)	0%	(353,320)	(353,320)
Net cash provided by financing activities	-	(401,627)	0%	(401,627)	(401,627)
Net (Decrease) in Cash Held	5,071,057	(6,598,998)	-77%	(11,670,055)	(6,461,452)
Cash at beginning of year	12,312,889	12,312,889	100%	-	12,312,889
Cash at end of period	17,383,946	5,713,891	304%	(11,670,055)	5,851,437

Cash Position

The following table provides an outline of Council's cash and investment portfolio as of 31 October 2021. Total cash and investments on hand as of 31 October is \$17.347m.

Cash Position as at 31 October 2021

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	17,102,031	Commonwealth Bank	243,792	0.00%
Petty Cash and Till Floats	1,600	Investments		
Trading Account	243,792	ME Bank	7,800,000	0.43%
		NAB	6,300,000	0.25%
		ING	2,500,000	0.15%
		Bendigo Bank	502,031	0.40%
		Petty Cash and Till Floats	1,600	
Balance - All Accounts	17,347,423		17,347,423	0.31%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Overall a greater number of properties have paid current year rates in the month of August when compared with last year. Total receipts taken to 31 October totalled \$10,271,188 compared with \$10,095,824 last September. Last year Council extended the early payment discount period to 31 October.

Council's rates and charges not yet paid in full are due by four equal instalments. The next and third instalment due date is 31 January 2022, with instalment notices to be issued in early January.

Rates Summary to 31 October 2021

	2021/22		2020/21	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2021</i>				
Outstanding Rates Debtors (1 July 2021)		775,169		602,240
Less: Rates in Credit		(715,966)		(608,317)
NET RATES OUTSTANDING (1 July 2021)	0.49	59,203	(0.11)	(6,077)
Rates and Charges Levied	99.36	12,110,551	100.11	11,454,124
Interest Penalties Charged	0.16	19,176	-	-
GROSS RATES AND CHARGES DEMANDED	100.00	12,188,930	100.00	11,441,970
LESS RATES AND CHARGES COLLECTED	75.48	9,199,634	78.95	9,033,929
REMISSIONS AND DISCOUNTS**	8.79	1,071,554	9.28	1,061,895
	84.27	10,271,188	88.24	10,095,824
ADD PROPERTIES IN CREDIT	(2.46)	299,321	(2.65)	303,542
UNPAID RATES AND CHARGES * (includes Deferred Rates)	18.19	2,217,062	14.42	1,649,688
**REMISSIONS AND DISCOUNTS		2021/22		2020/21
Early Payment Discount		448,501		435,861
Pensioner Rebates		621,628		624,609
Council Remissions and Abandonments		1,425		1,425
		1,071,554		1,061,895
Number of Rateable Properties		7,932		7,924
Number of Unpaid Rateable Properties		1,870		1,793
% not fully paid		23.58%		22.63%

Sale of Properties for the Recovery of Rates and Charges

Council is currently in progressing with the sale of a number of properties throughout the municipal area for the recovery of rates under Section 137 of the Local Government Act 1993. All properties have unlocatable owners.

Properties will be sold via online auction with an agent managing the sales on Council's behalf. Properties are expected to be advertised in mid-November. Interested parties are encouraged to direct all enquiries to Sonya Baker Real Estate (03) 6442 3955 or <http://www.sonyabakerproperty.com.au/>.

Where properties are sold and the owner is unlocatable, Council must keep a register of any money remaining after payments and discharges are made (under section 139 of the Act). The register is required to be advertised at least once per year in the local newspaper and after 3 years of the sale, and the money remains unclaimed by the owner, Council can retain the proceeds.

Council will be provided with a status update in the new year on on outstanding debts following the auctions.

Council has made several policy changes in recent months to assist in debt collections efforts, including the introduction of interest penalties from 1 July, the introduction of financial hardship provisions providing greater flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year to date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
Community & Engagement				
Children's Services	(224,783)	(224,783)	-	
Community Activation	732,189	732,189	-	
Corporate & Community Services	450,389	450,389	-	
Tourism & Marketing	557,696	557,696	-	
Community & Engagement Total	1,515,491	1,515,491	-	
Council & General Managers Office				
Council	1,417,780	1,430,198	12,418	1
Council & General Managers Office Total	1,417,780	1,430,198	12,418	
Infrastructure & Development Services				
Asset Services	2,033	2,033	-	
Cemeteries	98,891	98,891	-	
Development Services	681,491	625,297	(56,194)	2
Engineering Services	136,200	136,200	-	
Footpaths	302,337	302,337	-	
Garbage	(50,434)	(69,797)	(19,363)	3
Public Halls	338,604	338,604	-	
Public Toilets	297,675	297,675	-	
Reserves	1,068,887	1,068,887	-	
Sports	962,758	962,758	-	
Stormwater Drainage	(228,672)	(238,561)	(9,889)	
Transport	3,167,434	3,113,880	(53,554)	4
Waste	200,058	78,664	(121,394)	5
Works & Services	2,364	2,364	-	
Infrastructure & Development Services Total	6,979,626	6,719,232	(260,394)	
Organisational Performance				
Digital Innovation	20,000	20,000	-	
Financial Services	(10,693,693)	(10,759,245)	(65,552)	6
Organisational Performance	446,330	446,330	-	
Organisational Performance Total	(10,227,363)	(10,292,915)	(65,552)	
Total	(314,466)	(627,994)	(313,528)	

Commentary for departmental forecast variance of \$10,000 or greater are provided below:

1) Office of the General Manager

The unfavourable forecast variance to budget for the Office of the General manager of \$12k is predominately due to higher insurance costs for elected members and the GM's Office (\$7k) and increased conferences and training expenses due to the delayed timing training budgeted for last year.

2) Development Services

Development Services is expecting an favourable variance to budget of \$56k which is due to higher than budgeted planning fee income (\$80k). This is offset by lower than budgeted dog licence income (\$24k).

3) Garbage

The favourable forecast variance to budget for garbage is higher rate revenue (\$16k) and higher user charges for additional bin collections (\$4k).

4) Transport

The favourable forecast variance to budget for transport is due to higher than budgeted financial assistance grant income.

5) Waste

The favourable forecast variance to budget for waste is due to higher than budgeted rate revenue (\$46k), which is partially offset by higher than budgeted rates discount expenditure (\$9k) and lower state waste levy expenditure (\$84k) due to the delay in the introduction of the levy by the State Government.

6) Financial Services

The favourable forecast variance to budget for financial services of \$65k is due to higher than budgeted rates revenue (\$39k), offset by higher rates discount expenditure (\$27k), higher than budgeted penalty rates interest (\$12k) and higher than budgeted 132 & 337 certificate income (\$30k).




Tenders & Contracts

In accordance with Council's Procurement Policy the following table is provided for all contracts awarded YTD over \$100,000.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
758 – Provision of Bitumen Services	Roadways Pty Ltd PO Box 303 Glenorchy, TAS, 7010	21/01/2022 – 28/02/2022	N/A	\$69,548.38
759 – Takone Rd (Inglis River) Bridge Replacement	TasSpan 27-28 Faulkner Drive Latrobe TAS 7307	17/09/2021 – 3/12/2021	N/A	\$401,690.91
762 – Provision of Roadside Weed Spraying Services	All Weed Solutions 45 Makombe Street Longford, TAS 7301	01/07/2021 – 30/06/2024	3 Years	\$25,088.94 per annum
763 – Cardigan Street Sports Lighting Upgrades	AJR Construct			
764 – Camp Creek Final Rehabilitation	Gradco Pty Ltd 79-81 St Leonards Rd St Leonards, TAS 7250	28/02/2022 – 23/05/2022	N/A	\$297,488.97
766 – Provision of Pavement Stabilisation and Resurfacing	Stabilised Pavements of Australia Pty Ltd Unit 1/27 Crooked Billet Drive Bridgewater, TAS, 7030	16/08/2021 – 30/11/2021	N/A	\$294,420.36
767 – Public Toilet Upgrades	Fairbrother Pty Ltd 183 Macquarie Place Hobart, TAS, 7000	30/08/2021 – 06/10/2021	N/A	\$222,026.00
759 – ANZAC Park All abilities Playground	Hardings Hotmix PO Box 709 Ulverstone, TAS, 7315	18/10/2021 – 17/06/2022	N/A	\$2,382,335.88
770 – Cardigan Street Sub Surface Drainage	Total Turf Care 32 Harvest Lane Old Beach, TAS, 7017	3/10/2021 – 19/12/2021	N/A	\$409,173.00
Non-application of a public tender process under section 27(i)(iii) of the <i>Local Government (General) Regulations 2015</i> - design of flood mitigation works at Big Creek and Port Creek Wynyard.				

9.10 SENIOR MANAGEMENT REPORT

To: Council
 Reporting Officer: Executive Officer
 Responsible Manager: General Manager
 Report Date: 1 November 2021
 File Reference: 1202
 Enclosures:

1. Councillor Allowances 
2. Local Government Reform 
3. Correspondence to State Government - 26 October 2021 

RECOMMENDATION

That Council note the monthly Senior Management Report.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of key activities undertaken by the General Manager during the period 11 October to 5 November 2021.

Corporate

- Negotiation of Council's new Enterprise Agreement continued; and
- Completed preparations and participated in Council's Annual General Meeting.

Community

- Attended the open day hosted by Wynyard Landcare at French's Road Nature Reserve;
- Met with representatives of the Wynyard Senior Citizens Club to inform them of the outcome of the recent Council meeting regarding parking;
- Met with the Fairy Godmothers regarding the proposed ANZAC Park Playground in Somerset;
- Attended a launch event for the Table Cape Experience, a new tourism offering being developed by Business North West; and
- Met with the Somerset Amateur Basketball Club to discuss their future plans for their current site.

Industry

- Attended an online meeting hosted by the Director Local Government regarding vaccination rates and the role of local government in vaccinations;
- Attended the Business North West breakfast meeting with guest speaker UPC Renewables; and
- Attended the LGAT Special Meeting regarding LG Reform.

Other

- Attended an Audit and Risk Committee meeting of the Cradle Coast Authority;
- Attended a Board Meeting of the Cradle Coast Authority; and
- Had an introductory meeting with Braddon Federal Labor candidate, Chris Lynch.

Local Government Reform

The Minister for Local Government has released a process and timeframe for Local Government Reform. The information is attached for information

Highway Maintenance and State Service Response Times

Council has written to the State Government regarding maintenance of State Government owned roads and slow responses to routine requests in government departments. A copy of the letter is attached for information.

Councillor allowances

The Local Government Division (LGD) has updated its information sheet on councillor allowances for the year 1 November 2021 – 31 October 2022, by applying the required inflationary factor to the elected member allowances. A copy of the updated information sheet, including the new allowance figures is attached.

Regulation 42 of the Local Government (General) Regulations 2015 defines the inflationary factor, in respect of each calendar year, to be the amount ascertained by dividing the Wage Price Index (WPI) figure for the June quarter of that year by the WPI figure for the June quarter of the previous year. The WPI figure for the 2021 June quarter was 138.4 compared to 135.4 for the 2020 June quarter, thus providing an inflationary figure of 2.22%.

CHRISTMAS CLOSURE PERIOD

As in previous years, Council services will be closed as follows for over the Christmas period:

Council Offices

Closing: 1.00pm Thursday 23 December 2021

Re-Open: 8:30am Tuesday 4 January 2022

Waste Transfer Station

Closing: 4:00pm Friday 24 December 2021

Re-Open: 10:00am Monday 27 December 2021

Closed New Year's Day – Saturday 1 January 2022

Childcare

Closing: 6.30pm Thursday 23 December 2021

Re-Open: 7.00am Wednesday 5 January 2022

Waratah Offices

Closing: 5:00pm Christmas Eve Friday 24 December 2021

Closed: Saturday 25 December 2021

Re-Opens: Wednesday 29 – 31 December 2021

Closed: New Year's Day Saturday 1 January 2022

Closed: Monday 3 January 2022

Re-Opens: Tuesday 4 January 2022

Wonders of Wynyard

Closing: 4:00pm Christmas Eve Friday 24 December 2021

Closed: Saturday 25 December 2021

Re-Open: Monday 27 December 2021

Closed: New Year's Day Saturday 1 January 2022

ADMINISTRATION – USE OF CORPORATE SEAL

8/10/21	Easement Deed	TasNetworks and Waratah-Wynyard Council – REF: N04504 REGMS – 21 Saunders Street, Wynyard CT 83497/2 Folio 1
19/10/21	Adhesion of Titles	28 Old Bass Highway, Wynyard – PID 7077764
19/10/21	Petition to amend Sealed Plan	50a Irby Boulevard, Sisters Beach – PID 9100261
19/10/21	Petition to amend Part V Agreement	3 Serrata Crescent, Sisters Beach – PID 2872427
25/10/2021	Final Plan and Schedule of Easements & Part V Agreement	Old Bass Highway Wynyard – Staged subdivision of 103 lots
28/10/2021	Retail Agent (Kiosk) Agreement	Tasmania Parks and Wildlife Service and Wonders of Wynyard – Term 1 August 2021 to 30 June 2022
29/10/21	Council Lease	DPIPWE ref: LM-LM-CW-000846-001 and Waratah-Wynyard Council

POLICIES TO BE RESCINDED

Nil

COMMUNITY CONVERSATIONS

Location	Date	Start Time	Number in Attendance
Boat Harbour Beach	26 July 2021	5.30pm	35
Sisters Beach	22 September 2021	5.30pm	2
Yolla	22 November 2021	5.00pm	
Waratah	19 January 2022	5.30pm	
Wynyard	23 March 2022	5.00pm	
Somerset	18 May 2022	5.00pm	
TOTAL			37

WORKING GROUPS

Following a resolution at the July 2019 Council Meeting the following working groups have been/are being established:

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer Executive Officer (GM office)	No change from last meeting. Not likely to meet until Wynyard Sporting Precinct planning progresses
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	No recent meetings or change to status. Council are working towards the creation of an Advisory Committee for the adopted Environmental Sustainability Policy.
Somerset Sporting Precinct	Cr Duntiam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	No recent meetings. Internal preparatory work continues
ANZAC Park		Director Community & Engagement	Tender approved and construction to commence. No meetings of group held
Boat Harbour Masterplan	Cr Courtney Cr Fairbrother Cr Bradley Mayor (ex-officio)	General Manager Executive Officer (GM office)	Group last met on 22 July. Work continues on infrastructure design, cost estimates and approval requirements

REPORTS OF OFFICERS AND COMMITTEES

PLANNING PERMITS APPROVED UNDER DELEGATION – OCTOBER 2021

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)permitted
DA 82/2021	K Eustace	35 Walker Street Wynyard	Outbuilding (Shed & Carport)	5.10.2021	45	D
DA 162/2021	Abel Drafting Services P/L	29 Stockdale Avenue Sisters Beach	Outbuildings x3 (Carport, Shed & Container)	5.10.2021	40	D
DA 160/2021	F Luttmner	29 Banksia Park Road Boat Harbour	Outbuilding (shed with awnings)	8.10.2021	30	P
DA 227/2020	P Roberts-Thomson	363 Table Cape Road Table Cape	Multiple Dwellings (Managers Residence)	19.10.2021	50	D
DA 135/2021	PLA Designs Pty Ltd	40 Mount Myrtle Road Elliott	Dwelling Extension & Carport	19.10.2021	48	D
DA 166/2021	PLA Designs Pty Ltd	97 Doctors Road Somerset	Outbuilding (Shed)	19.10.2021	43	D
DA 172/2021	PLA Designs Pty Ltd	23 Alberts Road Somerset	Outbuilding (Shed/Carport)	19.10.2021	43	D
DA 111/2021	L & D McGuinness	113 Irby Boulevard Sisters Beach	Outbuilding (Garage) & Deck	25.10.2021	46	D
SD 2123	PLA Designs Pty Ltd	41 Aldersons Road Wynyard	Subdivision (1 into 2 lots) & Dwelling	28.10.2021	42	D
DA 169/2021	K & W Boyle	13 Old Bass Highway Wynyard	Multiple Dwellings (3 x Units)	28.10.2021	33	P
DA 176/2021	J & T Williams	32 Belton Street Wynyard	Outbuilding (Shed) & Demolition of Existing Outbuilding	28.10.2021	43	D
DA 174/2021	Abel Drafting Services	584 Reservoir Drive Wynyard	Outbuilding (Horse Stables & Shed)	28.10.2021	42	D
DA 54/2020	CLTP Panel Products Pty Ltd	673 & 683 Deep Creek Road Wynyard	Sawmill & Associated Office for Cross Laminated Timber Panel Facility	28.10.2021	99*	D

*Extension of time

REPORTS OF OFFICERS AND COMMITTEES

BUILDING PERMITS APPROVED – OCTOBER 2021

NPR- No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT**=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme **2013**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2021-68-01	RCC Design Pty Ltd	599 Tollymore Road TABLE CAPE	Cellar Door/Cask Tasting & Distillery – Change of Use – Stage 1	11.10.2021	6	DA 98/2020-A
2021-143-01	Abel Drafting Services Pty Ltd	1 Morton Street BOAT HARBOUR BEACH	Dwelling – Demolition, Alteration & Addition	21.10.2021	3	DA 185/2020
2021-158-01	S. Group Pty Ltd	38-44 Frederick Street WYNYARD	Church – Alterations & Additions	21.10.2021	2	DA 123/2021
2021-151-01	Abel Drafting Services Pty Ltd	Stennings Road WYNYARD (CT 177742/1)	Demolition & New Building – Workshop/Storage Shed	22.10.2021	1	DA 112/2021
PSC-W-2021-4-01	Andrew Miller	14 Elizabeth Street SOMERSET	New Carport	26.10.2021	4	DA 41/2018

COUNCIL MEETING ACTIONS

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed. <i>Notification has been received from Magistrates Court advising Wilkinson Street closure to proceed. Officers are liaising with Dept. of State Growth to determine timeline.</i>	MPE	Ongoing
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Council staff met with Minister Jaensch's office and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to an existing access running through Crown Land. No further progress.</i>	MDRS	Progressing
19/10/20	7.3.3	CQWON – Cr Fairbrother – Building and Planning Statistics Reporting	Cr Darren Fairbrother asked if it was possible to have additional information added to building and planning reporting contained within the Senior Management Report each month to enable Councilors to be aware of what is happening with current applications that may not have progressed to advertising. For example, applications received, awaiting additional information or currently on advertising. <i>This request has been factored into the scope for an external planning services review. Given higher than usual volume of work in the planning area, the review has been deferred until later in the financial year</i>	GM	Progressing
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	Cr Courtney asked if the General Manager could advise how Councilors could be provided with further information and detail of purchases, in light of proposed changes to the purchasing policy. <i>Presentation on reporting and audit framework and how finances are managed to be presented to future Councilor workshop.</i>	DOP	In progress
15/3/21	7.3.4	CQWON – Cr Bramich – Mt Hicks Roundabout	<i>Officers are continuing to follow-up with relative departments and response is pending.</i>	DIDS	In progress
16/8/21	5.2.1	PQRW - Calder Memorial / Gravestone	Has Council Investigated the Calder Memorial / Gravestone, and has a decision been made, or otherwise, to restore / preserve / signpost the Stone. <i>Officers agree that the headstone requires repainting and cleaning and while no work has been done to date, Council officers will seek a grant to restore the headstone, using similar funds to those obtained for the recent restoration of the Preolenna Memorial</i>	MCA	In Progress
16/8/21	9.5	ROC – Archers Road Renaming	Following the August meeting, Council Officers formally requested that the Placenames Tasmania Advisory Panel re-evaluate the use of "Archers" Road providing additional information and evidence showing Archers Road to be longstanding and a historically	MDI	In Progress

18/10/21	5.2.1	PQRW – Mr R Langfield – Waratah Lake Weir – Engineer’s Assessment Report	Mr Langfield requested for copy of the Pitt & Sherry Engineer’s Report and inform Waratah community of the recommendations and outcome of the report. <i>Refer response this agenda</i>	GM	Completed
18/10/21	5.2.2	PQRW – Mr R Langfield – Waratah Lake Weir – Emergency Plan	Mr Langfield queried if Council had an Emergency Plan if the Waratah Lake Weir fails. <i>Refer response this agenda</i>	GM	Completed
18/10/21	5.3.1	PQWN – Mr C Hutchison – Fossil Bluff Masterplan	Mr Hutchison queried why his second submission for this plan was not placed on the Council Agenda for consideration. <i>Refer response this agenda</i>	DIDS	Completed
18/10/21	9.2	ROC - Mobile Food Vendor Guidelines	That Council approve the release of the draft Mobile Food Vendor Guidelines for public consultation for a period of 21 days during November 2021 and instruct that feedback be reported back to Council to inform finalisation and adoption of the Guidelines. <i>Consultation now open</i>	DOP	In progress

9.11 MINUTES OF OTHER BODIES/COMMITTEES

Nil received.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters: -

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion-NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential - NIL</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors - NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

11.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion- NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential - NIL</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors - NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report - NIL</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING
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At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.