



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**17 March 2025**

12 March 2025

## **Notice of Meeting – Ordinary Meeting of Council**

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 17 March 2025 with the Business of the meeting to be in accordance with the following agenda paper.

## **Chief Executive Officer's (General Manager's) Certification**

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Mrs Vanessa Adams  
CHIEF EXECUTIVE OFFICER

Enquiries: Mayor Duniam  
Phone: (03) 6443 8311  
Our Ref: 004.01

12 March 2025

Mrs Vanessa Adams  
Chief Executive Officer  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Vanessa,

### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 17 March 2025 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Dr Mary Duniam  
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 17 MARCH 2025, COMMENCING AT**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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## **1.0 RECORD OF ATTENDANCE**

### **1.1 ATTENDANCE**

### **1.2 APOLOGIES**

### **1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr Leanne Raw.

## **2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

#### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 17 February 2025, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*

## **3.0 DECLARATIONS OF INTEREST**

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

## 4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

### 4.1 ANNOUNCEMENTS BY MAYOR

#### Tasmanian Honour Roll for Women

I recently had the pleasure of attending the Induction Ceremony for the Tasmanian Honour Roll for Women and I wish to congratulate all of the inductees. In particular I congratulate the following inductees from our community:

#### **Rees Campbell**

Rees is a dedicated advocate for the environment, collaboration and literacy. Rees was awarded for *Services to Environment; Education; Community; Advocacy and Inclusion*.

#### **Dr Mary Lindsay Kille AM**

Dr Kille is considered a trail blazer in family planning and womens health in Tasmania and was awarded for *Service to Health, Human Rights and Justice*.

### 4.2 MAYOR'S COMMUNICATIONS

#### RECOMMENDATION

**That Council note the Mayors Communications:**

MAYOR DR MARY DUNIAM	
10/2/25	Councillor Workshop
11/2/25	Accessibility Community Conversation
12/2/25	TasWater half-yearly Briefing
12/2/25	Meeting with constituent
12/2/25	Councillor Workshop
12/2/25	ALGWA Tas Meeting
13/2/25	RDA Tas Board Meeting
13/2/25	RDAT Economic Review Update
17/2/25	CCA Executive Meeting
17/2/25	Photo Shoot Airport
17/2/25	GM and Mayors meeting re Sustainable Murchison Community Plan
17/2/25	Meeting with Senator Urquhart
17/2/25	Council Meeting
19/2/25	Indigo House Function
20/2/25	LGAT General Management Committee meeting
20/2/25	ALGWA National Board Meeting
21/2/25	Community Grant Photo
21/2/25	ALGWA Tas General Meeting
21/2/25	Indigo House Function
24/2/25	Skilled Refugee Labour Agreement Pilot Program meeting
27/2/25	Meeting with Minister Felix Ellis
27/2/25	Meeting with RDA Tas.
28/2/25	LGAT Targeted Amendments to LG Act Feedback Workshop
3/3/25	Councillor Workshop
4/3/25	Coast FM Radio Interview
4/3/25	Tas Library Board Meeting
4/3/25	International Women's Day Function



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4/3/25	CCA Bushfire Severity Mapping session
4/3/25	Meeting to review CCA Agenda
5/3/25	Meeting with Mal Hingston
5/3/25	CCA Representatives Meeting
5/3/25	Meeting GED Kearney MP Assistant Minister for Health and Ageing
7/3/25	Tasmanian Women's Honour Roll Induction Ceremony

#### **4.3 REPORTS BY DELEGATES**

Nil received.

#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

##### RECOMMENDATION

That Council note the following Workshops:

<b>10/2/25</b>	<b>The Social Planner Workshop – Community Plans CCA Review Unreasonable Conduct Guidelines Review</b>
<b>12/2/25</b>	<b>Budget Workshop</b>
<b>3/3/25</b>	<b>Legislation Reviews:</b> <ul style="list-style-type: none"> <li>• <b>Target Amendments to Local Government Act</b></li> <li>• <b>Local Government General Regulations</b></li> <li>• <b>Local Government (Meeting Procedure) Regulations</b></li> <li>• <b>Local Government Electoral Bill</b></li> <li>• <b>LUPPA - Development Assessment Panels</b></li> </ul> <b>Annual Plan 2025/26 Capital Works 2025/26 Multi-Purpose Facility EOI</b>

##### Councillor attendance – 1/7/24 - 7/2/2025 (8/2/25 – 7/3/25)

	<b>Ordinary Meetings 2023/24 (8)</b>	<b>Special Meetings / AGM 2023/24 (3)</b>	<b>Workshops 2023/24 (19)</b>	<b>Community Conversations 2023/24 (0)</b>	<b>Weeks Leave Approved</b>
Mayor Mary Duniam	8	3	18	0	0
Deputy Mayor Celisa Edwards	6	3	19	0	0
Cr Gary Bramich	8	3	19	0	0
Cr Andrea Courtney	6	3	18	0	1
Cr Kevin Hyland	8	3	19	0	0
Cr Michael Johnstone	8	3	18	0	0
Cr Leanne Raw	6	3	18	0	6
Cr Dillon Roberts	8	3	18	0	0

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**5.0 PUBLIC QUESTIONS AND STATEMENTS****5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 I BERRY - DOG BAG STATION AND RUBBISH BINS - SOMERSET BEACH****QUESTION**

Mr Berry of Somerset asked if council would consider installing a dog bag station and rubbish bin in the turning circle between the east and west beaches at Somerset (past the tennis club).

The question was taken on notice

**OFFICERS RESPONSE**

Council provides a range of public place waste management services including waste and recycling bins and dog waste bag dispensers.

Providing such services to the community is a significant cost taking into consideration infrastructure provision, maintenance and servicing.

Officers have recently undertaken an audit of such infrastructure to ensure location and service provision were appropriate, as a result of the audit there was some rationalising / augmentation of infrastructure and servicing regimes. Servicing the location raised in the question had not been a matter identified as requiring attention in that process.

Installation of waste and recycling bins in location with limited passive surveillance can be problematic, making them a target for illegal dumping.

It is a requirement that persons utilising dog exercise areas, or any areas where dog walking is permitted, take responsibility for the appropriate collection and disposal of their dog's waste.

Provision of an additional waste bin and dog waste bag receptacle is not supported at the requested location.

It is noted that a dog tidy bag and waste bin are located at the western end of Somerset Esplanade (some 40 m to the north of the Tennis Court road), this would be a convenient location for dog owners to access dogs waste bags and for disposal of dog waste, on their way to or from the dog exercising area in question.

**5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**

Nil received.

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### **5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

### **5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

Nil received.

### **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

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<b>6.0 PLANNING AUTHORITY ITEMS</b>
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**6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS**

Legislative Reference:





A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

**6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

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### 6.3 COUNCIL ACTING AS A PLANNING AUTHORITY - DELEGATIONS

To:	Council
Reporting Officer:	Governance Officer
Responsible Officer:	Director Governance and Information Systems
Report Date:	17 February 2025
File Reference:	Delegations
Supporting Documents:	<ol style="list-style-type: none"><li>1. Schedule 'A' - Delegations Planning Authority to CEO </li><li>2. Schedule 'B' - Delegations Planning Authority to DIDS </li><li>3. Schedule 'C' - Delegations Planning Authority to MDRS </li><li>4. Schedule 'D' - Delegations Planning Authority to Town Planners </li></ol>

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#### RECOMMENDATION

**That Council, acting as a planning authority and in accordance with Section 6(3) of the *Land Use Planning and Approvals Act 1993* grants authorisations and approves delegations to the officers as detailed in attached schedules 'A', 'B', 'C' and 'D' being:**

- **Schedule 'A' - Chief Executive Officer, being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993**
- **Schedule 'B' - Director of Infrastructure and Development Services**
- **Schedule 'C' - Manager Development and Regulatory Services**
- **Schedule 'D' - Town Planners**

**Revoking all previous delegations previously issued in June 2023.**

#### PURPOSE

The purpose of this report is to approve delegations of legislative powers and functions under the Land Use Planning and Approvals Act 1993 to enable the day-to-day conduct of the Council's business.

#### BACKGROUND

It is appropriate that any function or power given to the Council acting as the planning authority should be delegated in a separate resolution to the Council's general functions and powers as a consequence of Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015.

#### DETAILS

Upon appointment of the new CEO, Mrs Vanessa Adams; council is required to issue new delegations to enable the CEO and officers to undertake the day-to-day conduct of the Council's business.

The regular review of Council's Delegations Register is essential to ensure that delegated functions and powers remain current and appropriate. Council maintains a register of delegations it has approved in relation to the exercise of its legislative powers and functions by Council officers.

This report details delegations and authorisations from Council to the General Manager/CEO, and delegations and authorisations to officers that can only be granted direct by Council to persons and officers and which the General Manager/CEO has no power to on-delegate under the Land Use Planning and Approvals Act 1993, the Land Use Planning and Approvals Regulations 2014.

Amendments to the Land Use Planning and Approvals Act 1993 since the previous delegations were issued are as follows:

- Sections 51A and 56AA in relation to fees have been added to LGAT’s master register identifying additional sections of legislation that may be delegated.
- Amendments to the LUPPA Act impacting Part 4, Division 2A relating to major projects were also added to the register and are reflected in the attachments. Relevant sections are s.60S(5), s.60SA(6), s.60TD(1), s.60TH, s.60ZZP(10), s.60ZZAA(5), s.60ZZAB.
- Addition of s.40Y(6) determination of concurrent permit applications to address an identified legislative gap and recommendation from Simmons Wolfhagan Lawyers.

### CONSULTATION PROCESS

There are no consultation requirements because of this report.

### STATUTORY IMPLICATIONS

Land Use Planning and Approvals Act 1993.

The Council is established as a Planning Authority by definition under Section 3(1) of the *Land Use Planning and Approvals Act 1993 (the Act)*.

### STRATEGIC IMPLICATIONS

Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### POLICY IMPLICATIONS

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

## **RISK IMPLICATIONS**

Risk of adverse action does exist where the exercise of Council's legislative powers and functions occurs without proper delegation and the purpose of this report is to recommend action that minimises exposure to such risk.

## **RECOMMENDATION**

**That Council, acting as a planning authority and in accordance with Section 6(3) of the *Land Use Planning and Approvals Act 1993* grants authorisations and approves delegations to the officers as detailed in attached schedules 'A', 'B', 'C' and 'D' being:**

- **Chief Executive Officer, being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993**
- **Director of Infrastructure and Development Services**
- **Manager Development and Regulatory Services**
- **Town Planners**

**Revoking all previous delegations previously issued in June 2023.**



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## 6.4 SUBDIVISION (1 INTO 2 LOTS) - LOCATED AT 952 MURCHISON HIGHWAY ELLIOT - SD2210

To: Council  
Reporting Officer: Town Planner  
Responsible Officer: Manager Development and Regulatory Services  
Report Date: 28 February 2025  
File Reference: 2051047  
Supporting Documents: 1. Consolidated advertised documents   
2. Additional information request and response 

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### RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Tasmanian Planning Scheme - Waratah-Wynyard*, refuses an application for a subdivision (1 into 2 lots) at 952 Murchison Highway, Elliot on the following grounds:

1. The application does not demonstrate compliance with Clause 21.4.2 P2 of the *Tasmanian Planning Scheme - Waratah-Wynyard*. The dwelling is not sited in relation to the new western boundary so as to avoid conflict or interference with adjacent agricultural use on Lot 2 which may occur once the properties fall into separate ownership.
2. The application does not demonstrate compliance with Clause 21.5.1 P1(c) of the *Tasmanian Planning Scheme - Waratah-Wynyard*. The proposal involves excision of more than just the residential use and directly associated development and includes approximately 2.5ha of land actively used for agricultural activities. The existing buildings for sensitive use on Lot 1 cannot satisfy Clause 21.4.2 A2 or P2.

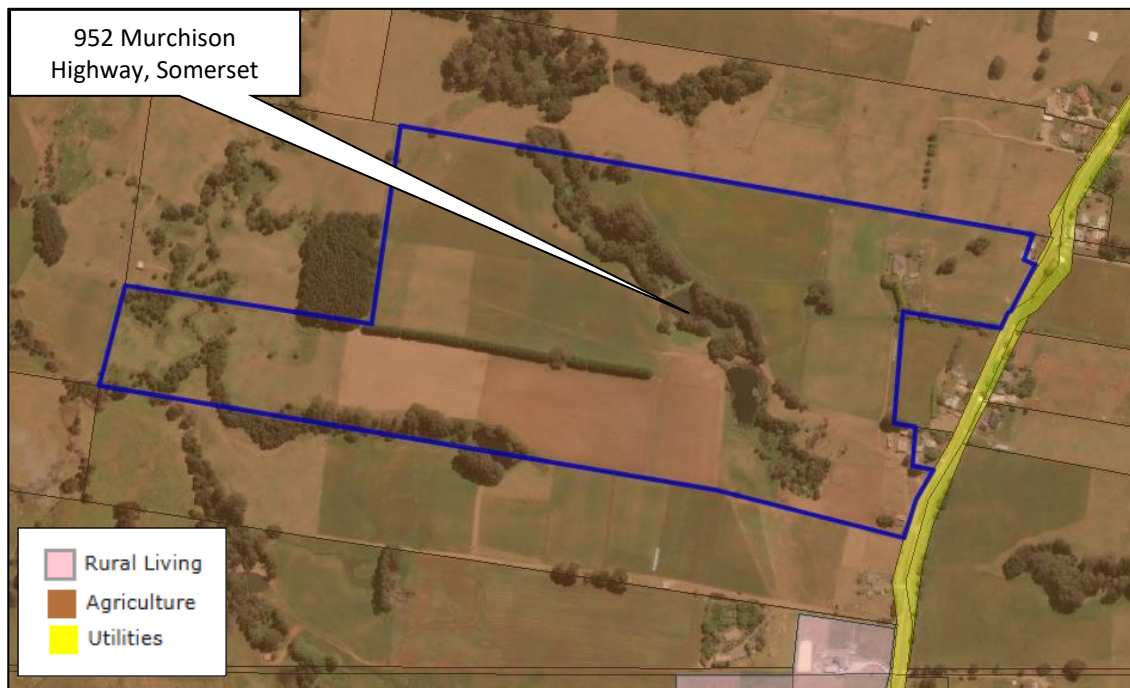
### PURPOSE

The purpose of this report is for Council to consider the merits of the application SD2210 against the requirements of the *Tasmanian Planning Scheme - Waratah-Wynyard* (Planning Scheme).

### BACKGROUND

The subject site is accessed from Murchison Highway and has an area of 46.94ha. It is primarily comprised of agricultural land sown to pasture and is currently used for grazing purposes and cropping for hay but has previously been used for other crops including potatoes and poppies. A minor tributary to Seabrook Creek, including two dams, runs through the site and is vegetated on either side. Improvements on the property include a dwelling with secondary residence, three agricultural outbuildings, stockyards and cattle crush.

The site adjoins land used for agricultural purposes to the north, south and west. To the east it adjoins lots which are primarily residential in nature. Land further east across the Murchison Highway is also used for agricultural purposes. A locality plan identifying the subject property is provided in Figure 1 below.



**Figure 1: Subject site with zoning**

## DETAILS

The applicant is seeking approval for subdivision of land at 952 Murchison Highway, Elliot. The proposal seeks to subdivide the north-eastern corner of an existing 46.94ha lot to create two lots of 3.03ha and 43.9ha respectively.

Proposed Lot 1 contains an existing dwelling and secondary residence contained within a fenced house yard, as well as approximately 2.5ha of agricultural land. It has frontage onto the Murchison Highway of approximately 111m including an existing crossover. Existing development on Lot 1 is setback 16m from the proposed new western boundary. Lot 2 is primarily comprised of land sown to pasture and used for grazing purposes as well as hay production. It also includes a minor tributary to Seabrook Creek, two dams and three agricultural outbuildings. Lot 2 has frontage onto the Murchison Highway of approximately 105m including an existing crossover.

The subject site is zoned Agricultural under the *Tasmanian Planning Scheme - Waratah-Wynyard (TPS)*. According to Clause 6.2.6 of the TPS, development for subdivision does not need to be categorised into a Use Class. It is permitted in the zone provided the application meets all the relevant acceptable solutions for development standards.

The proposal does not meet all relevant acceptable solutions for development standards. The applicant is applying for discretion under the following Clauses of the Planning Scheme:

- 21.4.2 Setbacks (P2)
- 21.5.1 Lot design (P1)

## CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993 (LUPAA)* and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA.

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The following documentation was advertised:

- Development application form x 3 Pages;
- Title documents x 4 Pages;
- Planning reports x 13 Pages; and
- Bushfire hazard management report x 22 Pages.

The period for representations closed on 12 February 2024. No representations were subsequently received.

## **INTERNAL REFERRALS**

### **Engineering**

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) Stormwater from the development is to be fully contained within the boundaries of the property.
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (3) A Final Survey Plan submitted for sealing by the Council is to show all easements required for powerlines, sewerage, water, drainage purposes and legal access.
- (4) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

### **Environmental Health**

The following environmental health comments were recommended.

Note: The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*

## **EXTERNAL REFERRALS**

The application did not require external referrals.

## **PLANNING ASSESSMENT**

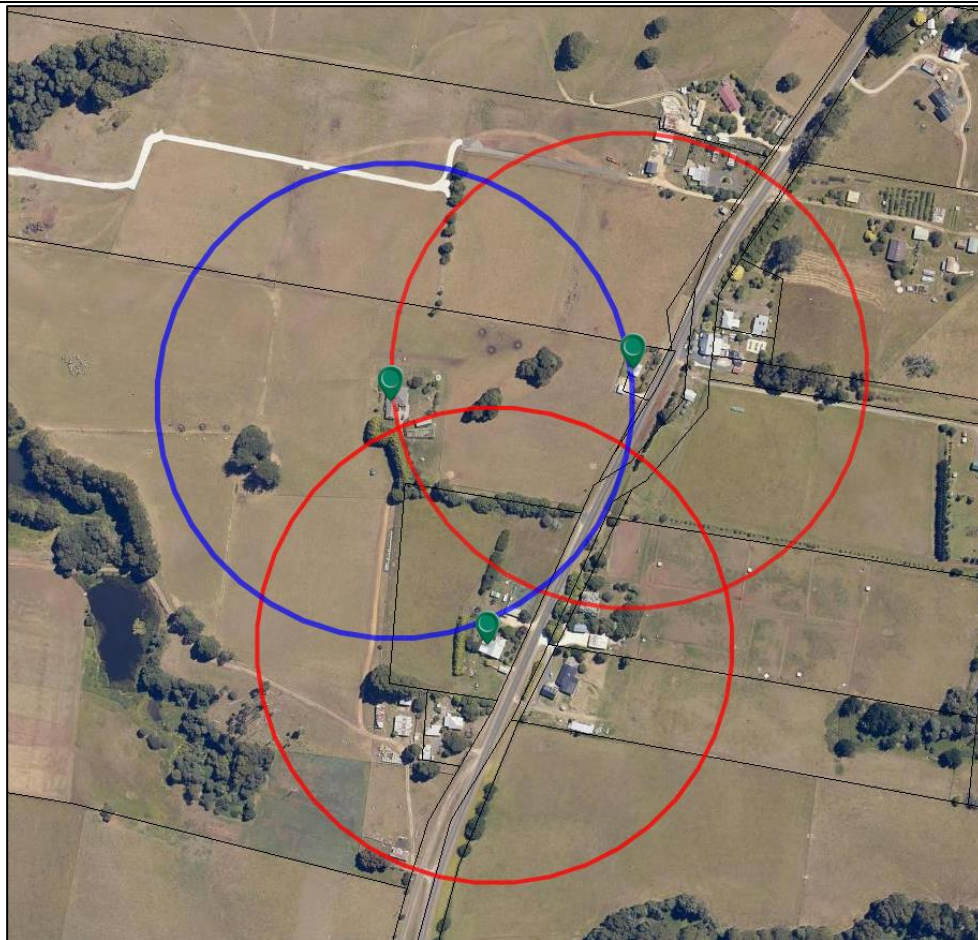
The subject site is zoned Agricultural under the *Tasmanian Planning Scheme - Waratah-Wynyard* (TPS). According to Clause 6.2.6 of the TPS, development for subdivision does not need to be categorised into a Use Class. It is permitted in the zone provided the application meets all the relevant acceptable solutions for development standards.

The proposal does not meet all of the acceptable solutions for applicable development standards and is therefore submitted as a discretionary application under Section 57 of LUPAA and assessed under the *Tasmanian Planning Scheme - Waratah-Wynyard* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the Agricultural zone and relevant Codes is provided below.

## 21.4.2 Setbacks

<p><b>A2</b></p> <p>Buildings for a sensitive use must have a setback from all boundaries of:</p> <p>(a) not less than 200m; or</p> <p>(b) if the setback of an existing building for a sensitive use on the site is within 200m of that boundary, not less than the existing building.</p>	<p><b>P2</b></p> <p>Buildings for a sensitive use must be sited so as not to conflict or interfere with an agricultural use, having regard to:</p> <p>(a) the size, shape and topography of the site;</p> <p>(b) the prevailing setbacks of any existing buildings for sensitive uses on adjoining properties;</p> <p>(c) the location of existing buildings on the site;</p> <p>(d) the existing and potential use of adjoining properties;</p> <p>(e) any proposed attenuation measures; and</p> <p>(f) any buffers created by natural or other features.</p>
<p><b>Planning Comments:</b> Does not comply</p> <p>The subject site contains sensitive use in the form of the existing dwelling and secondary residence located approximately 760m from the western boundary of the parent title. The application seeks to subdivide the parent title into two lots with the dwelling and secondary residence contained on Lot 1, 16m from the common boundary shared with Lot 2. Assessment against P2 is required for the siting of the dwelling and secondary residence in relation to the new western boundary.</p> <p>The subject site adjoins properties at 920, 940, 968, 972 and 996 Murchison Highway. Of these, 940, 968 and 972 have a western boundary providing less than 200m of separation from agricultural land on an adjoining lot and there is existing potential for land use conflict between sensitive use on 940, 968 and 972 Murchison Highway and areas of the subject site, some of which overlap with areas of Lot 2.</p> <p>Whilst it is acknowledged that the setback of the dwellings on 940 and 972 Murchison Highway is comparable with the setback proposed for the sensitive use on Lot 1, these dwellings are located at a greater distance from the area of Lot 2 which has the potential to be constrained by sensitive use on Lot 1.</p> <p>Figure 2 below illustrates the extent of the 200m buffer for sensitive use on existing dwellings at 940 and 968 Murchison Highway and for Lot 1.</p>	



**Figure 2: 200m buffer from dwellings at 940 and 968 Murchison Highway (red) and 952 Murchison Highway (blue)**

The proposed subdivision has the potential to constrain an additional area of site, approximately 3.3ha in size, which is currently unencumbered by existing sensitive uses on adjoining properties.

There are no natural features which distinguish the proposed new western boundary for Lot 1 other than the fact it follows on from the existing fence line for the dwelling. It is not physically separated from the remaining land on the site by geographic features and the area to the west of the house is relatively flat, with a slope of less than 5°.

The existing vegetation belt along the western boundary is south-west of the dwelling and does not cover the area immediately west of the house. There is no existing vegetation buffer or other mitigating feature for the majority of the common boundary proposed between Lots 1 and 2.

The sensitive use is only 16m from the new boundary and is not sited so as to avoid conflict or interference with adjacent agricultural use on Lot 2 which may occur once the properties fall into separate ownership.

Having regard to the matters identified under P2(a)-(f), the proposal is not considered to satisfy P2 as a whole.

### 21.5.1 Lot design

<p><b>A1</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, must:</p> <ul style="list-style-type: none"><li>(a) be required for public use by the Crown, a council or a State authority;</li><li>(b) be required for the provision of Utilities or irrigation infrastructure; or</li><li>(c) be for the consolidation of a lot with another lot provided both lots are within the same zone.</li></ul>	<p><b>P1</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, must:</p> <ul style="list-style-type: none"><li>(a) provide for the operation of an agricultural use, having regard to:<ul style="list-style-type: none"><li>(i) not materially diminishing the agricultural productivity of the land;</li><li>(ii) the capacity of the new lots for productive agricultural use;</li><li>(iii) any topographical constraints to agricultural use; and</li><li>(iv) current irrigation practices and the potential for irrigation;</li></ul></li><li>(b) be for the reorganisation of lot boundaries that satisfies all of the following:<ul style="list-style-type: none"><li>(i) provides for the operation of an agricultural use, having regard to:<ul style="list-style-type: none"><li>a. not materially diminishing the agricultural productivity of the land;</li><li>b. the capacity of the new lots for productive agricultural use;</li><li>c. any topographical constraints to agricultural use; and</li><li>d. current irrigation practices and the potential for irrigation;</li></ul></li><li>(ii) all new lots must be not less than 1ha in area;</li><li>(iii) existing buildings are consistent with the setback required by clause 21.4.2 A1 and A2;</li><li>(iv) all new lots must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use; and</li></ul></li></ul>
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	<ul style="list-style-type: none"> <li>(v) it does not create any additional lots; or</li> <li>(c) be for the excision of a use or development existing at the effective date that satisfies all of the following: <ul style="list-style-type: none"> <li>(i) the balance lot provides for the operation of an agricultural use, having regard to: <ul style="list-style-type: none"> <li>a. not materially diminishing the agricultural productivity of the land;</li> <li>b. the capacity of the balance lot for productive agricultural use;</li> <li>c. any topographical constraints to agricultural use; and</li> <li>d. current irrigation practices and the potential for irrigation;</li> </ul> </li> <li>(ii) an agreement under section 71 of the Act is entered into and registered on the title preventing future Residential use if there is no dwelling on the balance lot;</li> <li>(iii) any existing buildings for a sensitive use must meet the setbacks required by clause 21.4.2 A2 or P2 in relation to setbacks to new boundaries; and</li> <li>(iv) all new lots must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use.</li> </ul> </li> </ul>
<p><b>Planning Comments:</b> Does not comply</p> <p>The proposal seeks to subdivide the north-eastern corner of an existing 46.94ha lot to create two lots of 3.03ha and 43.9ha respectively. The proposal involves creation of an additional lot and relies upon Performance Criteria P1(c).</p>	

Performance Criteria P1(c) allows a planning authority to approve the excision of a use or development from balance land provided the criteria under P1(c)(i)-(iv) are met.

The term 'excision' is not defined in the planning scheme however the ordinary meaning of the term connotes the precise removal of a smaller section of something from the whole.

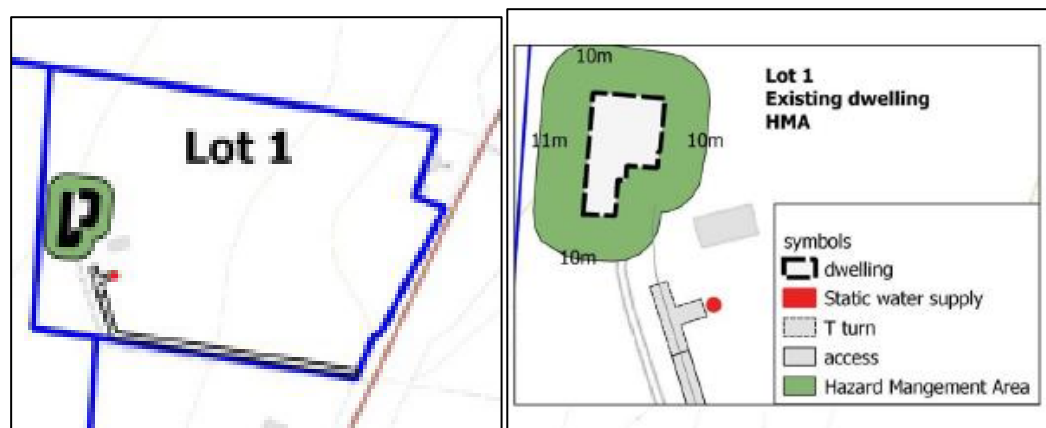
Specifically, P1(c) requires that a proposed subdivision must be for the excision of a use or development existing at the effective date. For the proposal before Council the 'use or development' being excised is a residential use in the form of a single dwelling, including associated curtilage/works typically forming part of a dwelling such as domestic outbuildings, the driveway, car parking areas, wastewater and stormwater management and disposal areas and required bushfire hazard management area.

Use of the term 'must be for' in P1(c) indicates that the land being separated off into a new lot is to contain the residential use (dwelling & associated curtilage) and only the residential use. It is not a pathway which allows for the creation of small farm lots or hobby farms, a point which is reinforced by the requirement under P1(c)(i)a for the excision to avoid materially diminishing the agricultural value of the balance lot.

The intent of P1(c) is clearly to retain as large an agricultural lot as possible whilst ensuring that the excised portion is limited to the applicable use/development being subdivided off.

For residential use this approach is reinforced by the fact that sensitive uses being excised off do not have to meet the acceptable solution setback of 200m from new boundaries to agricultural land under 21.4.1 A2 and may instead rely on 21.4.1 P2.

As demonstrated under Figures 3 - 6 below, the size of proposed Lot 1 is not currently limited to the residential use (dwelling) and includes areas to the north and east of the dwelling which do not comprise part of the dwelling's curtilage and do not directly form part of the residential use on the site.



**Figure 3: Bushfire Hazard Management Area**





Figure 4: Proposed Lot 1 boundaries

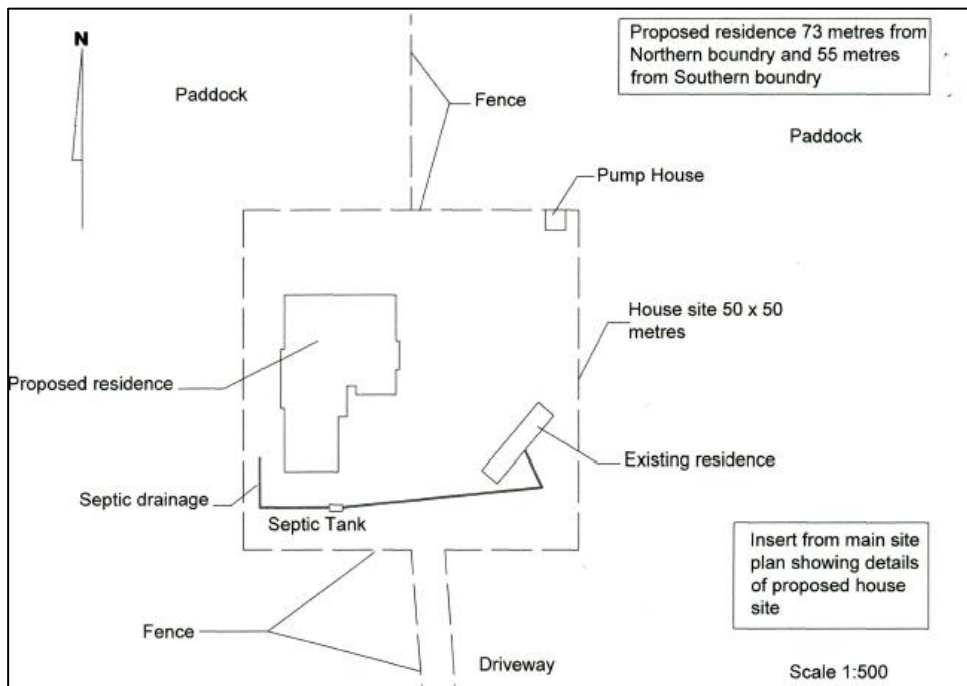


Figure 5: Site plan from original dwelling application – DA 275/2004



**Figure 6: Approximate house and curtilage (<7000m<sup>2</sup>)**

The dwelling proposed to be excised was approved under DA 275/2004 and was sited on an existing 'house yard' area associated with a smaller dwelling, which was retained as an ancillary unit (secondary residence). An approximation of the current extent of this area is shown above in figure 3. It includes the dwelling, secondary residence, access, hazard management area, domestic gardens and wastewater and stormwater management areas.

The size of proposed Lot 1 fundamentally fails to satisfy P1(c). It involves excision of more than just the residential use and directly associated development and includes approximately 2.5ha of land actively used for agricultural activities.

The land surrounding the fenced 'house yard' is used as part of the current grazing operation and is defined on LISTmap as class 3 prime agricultural land. Historical aerial imagery shows that the area in question has been used for grazing activities and growing of feed. The agricultural land to be associated with the house as part of Lot 1 represents approximately 5% of the current title and 7.5% of the mapped prime agricultural land on the site. Separation of this land from the remainder will have a significant effect on the productivity of the land – it currently forms part of a larger grazing operations and has been used to grow feed. Once confined to Lot 1, this portion of land is unlikely to be farmed in conjunction with adjoining paddocks on Lot 2 and will no longer have access to reliable water supply for farming.

As demonstrated in the discussion under Clause 21.4.2, the siting of the dwelling in relation to the proposed western boundary cannot satisfy A2 or P2 for this clause. The dwelling is not sited in relation to the new western boundary so as to avoid conflict or interference with adjacent agricultural use on Lot 2 which may occur once the properties fall into separate ownership. The proposed subdivision has the potential to constrain an additional area of site, approximately 3.3ha in size, which is currently unencumbered by existing sensitive uses on adjoining properties.

There are no natural features which distinguish the proposed new western boundary for Lot 1 other than the fact it follows on from the existing fence line for the dwelling. It is not

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physically separated from the remaining land on the site by geographic features and the area to the west of the house is relatively flat, with a slope of less than 5°.

Although there are existing dwellings within the vicinity of the site, at 940 and 968 Murchison Highway, each of these is located at a greater distance from the relevant area of agricultural land on Lot 2 than the dwelling proposed to be contained within Lot 1.

Under Clause 6.11.2 of the Planning Scheme, Council as a Planning Authority may impose conditions and restrictions on a permit including requirements to modify the development in accordance with predetermined triggers, criteria or events.

In some circumstances Council has conditioned permits to slightly increase/decrease sizes of lots and/or provide screening measures such as vegetation buffers to better satisfy the performance criteria for a relevant standard. However, the powers granted under 6.11.2 are limited in scope and do not enable Council to make material changes to the substance of an application.

In terms of the current application, the existing vegetation belt along the western boundary is south-west of the dwelling and does not cover the area immediately west of the house. There is no existing vegetation buffer or other mitigating feature for the majority of the common boundary proposed between Lots 1 and 2.

Even if a suitable vegetation buffer were agreed upon, the size of Lot 1 would still fail to meet the relevant requirements for 'excision' under P1(c). Due to the awkward placement of the existing sensitive use on the parent title the existing dwelling cannot be separated from the bulk of the lot without constraining agricultural land which is currently unencumbered.

The proposal cannot satisfy the intent of P1(c) and specifically fails to meet the requirements of P1(c)(i) and (iii).

## **STATUTORY IMPLICATIONS**

### *Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under Section 3(1) of the *Land Use Planning and Approvals Act 1993* (the Act) and must enforce the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) under s48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received.

### *Local Government (Building & Miscellaneous Provisions) Act 1993*

The application has been considered against the requirements of section 85 of the *Local Government (Building & Miscellaneous Provisions) Act 1993*. The application is generally consistent with these provisions.

## **STRATEGIC IMPLICATIONS**

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report other than those ordinarily associated with administering the Planning Scheme.

## **RISK IMPLICATIONS**

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

## **COMMENT**

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

It is considered that the proposal does not comply with the following clauses; 21.4.2 Setbacks (P2) and 21.5.1 Lot design (P1). The size of proposed Lot 1 fundamentally fails to satisfy P1(c). It involves excision of more than just the residential use and directly associated development and includes approximately 2.5ha of land actively used for agricultural activities. There are no natural features which distinguish the proposed new western boundary for Lot 1 other than the fact it follows on from the existing fence line for the dwelling. The dwelling is not sited in relation to the new western boundary so as to avoid conflict or interference with adjacent agricultural use on Lot 2 which may occur once the properties fall into separate ownership. The proposed subdivision has the potential to constrain an additional area of site, approximately 3.3ha in size, which is currently unencumbered by existing sensitive uses on adjoining properties.

The application does not comply with the necessary provision of the Agricultural zone under the *Tasmanian Planning Scheme – Waratah-Wynyard*. It is therefore recommended that Council refuse a planning permit for the proposed subdivision.

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## 6.5 OUTBUILDINGS X 4 & WATER TANKS X 2 (RETROSPECTIVE) LOCATED AT 15 TIMOTHY DRIVE - DA 11/2025

To: Council  
Reporting Officer: Town Planner  
Responsible Officer: Manager Development and Regulatory Services  
Report Date: 3 March 2025  
File Reference: 2043362  
Supporting Documents: 1. Consolidated advertised documents   
2. Representation   
3. Signed extension of time 

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### RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Tasmanian Planning Scheme - Waratah-Wynyard*, grants approval for Outbuildings x 4 and Water Tanks x 2 at 15 Timothy Drive, Wynyard subject to the following conditions:

### CONDITIONS:

- (1) The development is to be generally in accordance with the updated application as submitted and endorsed documents as listed:
  - a. Site plan as annotated by applicant.
- (2) The roof over Structure No. 3 (shipping container) is to be removed within 90 days from the date this permit is granted.
- (3) Stormwater from the development is to be fully contained within the boundaries of the property.
- (4) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (5) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (6) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

### Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
- This permit is based on information and particulars set out in Development Application DA 11/2025. Any variation requires an application for further planning approval of Council.

- 
- This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
  - Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
  - Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Tasmanian Civil & Administrative Tribunal (TASCAT), G.P.O. Box 2036, Hobart, 7001 (<mailto:resourceplanning@tascat.tas.gov.au>). Updated Notices of Appeal are available on the Tribunal's website at <https://www.tascat.tas.gov.au/>.

## **PURPOSE**

The purpose of this report is for Council to consider the merits of the application DA 11/2025 against the requirements of the *Tasmanian Planning Scheme - Waratah-Wynyard*.

## **BACKGROUND**

The subject site comprises 1.035ha and contains an existing dwelling and associated outbuildings. It is located in the Rural Living zone and has frontage onto Timothy Drive. To the west the subject site adjoins a vacant lot whilst properties to the west, south and to the north across Timothy Drive also contain single dwellings with associated outbuilding development. Land further west across Oldina Road is zoned Agriculture.

A permit for conversion of the existing dwelling to visitor accommodation, a new dwelling and retaining wall was granted under DA 157/2024. During the assessment process a number of smaller structures on the site were identified as requiring a planning approval and it is these structures which are the subject of this application. It is noted that the retrospective nature of this application is not a relevant planning consideration.

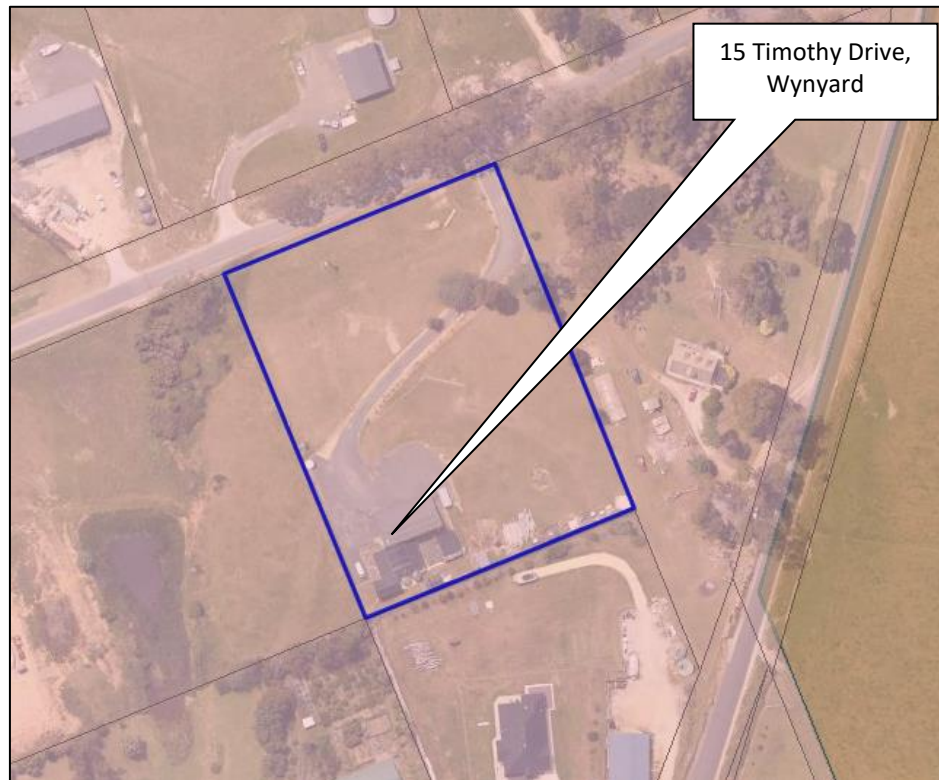


Figure 1: Subject site with zoning

## DETAILS

The applicant is seeking retrospective approval for four (4) outbuildings and two (2) water tanks at 15 Timothy Drive, Wynyard. The subject site currently contains a dwelling and associated outbuildings. The site is also the subject of a planning permit under DA 157/2024 for conversion of the existing dwelling to visitor accommodation, a new dwelling and retaining wall.

The development has the following characteristics.

No.	Type	Height	Area	Closest boundary	Setback
1	Water tank	1.89m	5.94m <sup>2</sup>	Western	0.5m
2	Shipping container	2.6m	14.4m <sup>2</sup>	Southern	7m
3	Shipping container	2.6m	14.4m <sup>2</sup>	Southern	20m
4	Hot house	2.05m	14.1m <sup>2</sup>	Southern	0m
5	Water tank	2.72m	10.7m <sup>2</sup>	Southern	0m
6	Wood shed	2.4m	15.08m <sup>2</sup>	Southern & eastern	0m

Structure number 3, one of the shipping containers, currently has a roof over the top which is to be removed.

This report assesses the proposal against the *Tasmanian Planning Scheme - Waratah-Wynyard* (the Planning Scheme) and takes into account any representations received during the public exhibition period.

The subject site is zoned Rural Living under the Planning Scheme. The use is in the Residential Use class, which is no permit required use with qualifications, provided the application meets all the relevant acceptable solutions.

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The proposal does not meet the necessary qualifications or all relevant acceptable solutions for development standards. The applicant is applying for discretion under the following Clauses of the Planning Scheme:

- 11.4.1 Site Coverage (P1)
- 11.4.2 Building height, setback and siting (P3)

### CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA.

The following documentation was advertised:

- Development application form x 3 Pages;
- Title documents x 3 Pages; and
- Site plan and photographs x 8 Pages.

The period for representations closed on 26 February 2024. One (1) representation was subsequently received from an adjoining landowner.

A map demonstrating the relationship between the subject site and representors land is shown in Figure 2.

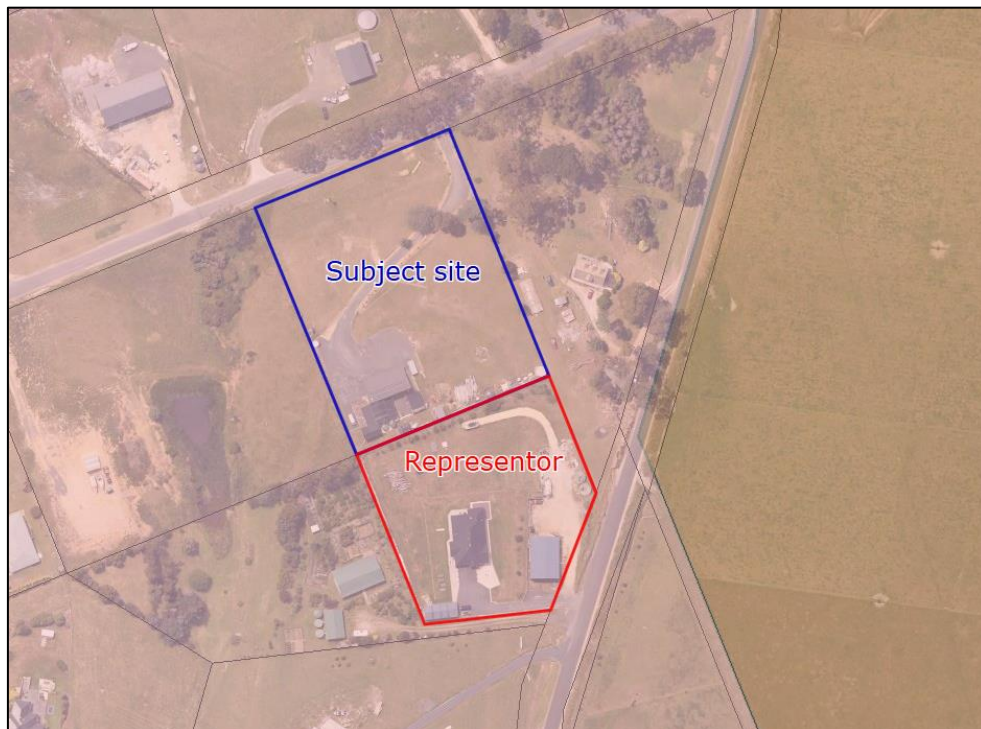


Figure 2: Relationship between the subject site and representors' properties

A summary of the issues raised by the representation and planning responses to these issues is provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the complete representation, which is included as an enclosure to this report.

**Representor: N Ogden**



Issues Raised:	Response:
<p>The application provided states that the permit is discretionary under 11.4.1 (P1) and 11.4.2 (P2). The application does not include any information addressing the mandatory tests set out in each performance solution.</p>	<p>The application relies on discretions under Clauses 11.4.1 (P1) and 11.4.2 (P3). The consolidated advertised documents included as an attachment to this report refer to these clauses. The proposal meets the acceptable solution for clause 11.4.2 (A2) and does not require assessment against 11.4.2 (P2).</p> <p>Clause 6.1.2 of the Planning Scheme lists out the necessary information which must be provided for a valid application. Written address of performance criteria, where relied upon, is not included in this list. Council acting as a planning authority may request this information to assist with the assessment process but is not required to request it in order to make a valid determination in accordance with the requirement of Clause 6.10 of the Planning Scheme.</p>
<p><b>Non-compliance with 11.4.1 (P1)</b></p> <p>The standalone structures are not constrained by existing development, there is plenty of room within the site to have building sited to comply with the setback.</p> <p>Although the character of the area does have some sheds sited within the 10 metre setback, there are no other buildings located "on" a boundary. The application therefore does not comply with 11.4.1(P1) (f) and consistency is not achieved.</p> <p>It is also noted that the capacity to absorb run off is an issue with structures located on a boundary that do not contain guttering or direction of stormwater to trenches. The water run off then flows directly into adjoining properties.</p>	<p>The standard under Clause 11.4.1 relates to site coverage, which is the proportion of a site, excluding any access strip, covered by roofed buildings.</p> <p>The performance criteria for this clause does not require consideration of the setback of buildings as this is addressed elsewhere under Clause 11.4.2.</p> <p>Reference to the 'character of development in the existing area' within the context of Clause 11.4.1 relates to site coverage on other nearby established properties.</p> <p>As stated in the planning assessment section below, the area surrounding the subject site is already characterised by site coverages well in excess of the 400m<sup>2</sup> acceptable solution. The adjoining property at 80 Oldina (587m<sup>2</sup>) and adjacent properties at 84 Oldina (687m<sup>2</sup>), 28 Timothy Drive (653m<sup>2</sup>) and 10 Timothy Drive (631.6m<sup>2</sup>) have site coverages consistent with that of the subject site.</p> <p>Regarding stormwater, it will be a condition of any permit issued that stormwater is to be contained within the boundaries of the site.</p>

<p><b>Non-compliance with 11.4.1 (P2)</b></p> <p>As previously stated, the character of the area does not have any other structures which are located on the boundary except for this one.</p> <p>The objective is that the height, setback and siting "minimises the impact on adjacent uses" and I am unsure how this is demonstrated here, particularly because it was not addressed in the application.</p>	<p>The proposal meets the acceptable solution for clause 11.4.2 (A2) and does not require assessment against 11.4.2 (P2). Discretion is invoked with regard to 11.4.2 (P3) and the proposal is considered to satisfy the relevant performance criteria for this standard for the reasons outline in the planning assessment below.</p> <p>The standard which must be met by P3 is that building must be sited so as to not cause an unreasonable loss of amenity to adjoining properties. This threshold implies some loss of amenity is acceptable, provided it is not unreasonable having regard to the factors identified under P3(a)-(f).</p> <p>None of the structures exceed 3m in height and all are located at least 35m from the nearest dwelling in any direction. The structures along the southern boundary are of a comparable height to the existing 2.1m high rear boundary fence and will not be visually prominent when viewed from adjoining properties. Shade cast onto adjoining properties will be minimal and largely confined to areas already shaded by the existing fence. The level of impact resulting from the structures subject to this application is not considered to be unreasonable.</p>
<p>We hope that this is not a case of providing forgiveness for illegal structures rather than upholding the requirements of the planning scheme. Allowing this will then set a precedent for others to locate tanks and structures on the boundary with no regard for the intent of the zone.</p>	<p>Discretionary applications are assessed by Council on a case by case basis. The retrospective nature of a planning application is not a relevant consideration under the Planning Scheme. Should use/development on a site be refused a planning permit, that use/development would be required to cease/be removed or face compliance action under LUPAA.</p>

**INTERNAL REFERRAL ENGINEERING SERVICES DEPARTMENT**

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) Stormwater from the development is to be fully contained within the boundaries of the property.
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (4) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

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## Environmental Health

The following environmental health conditions were recommended.

- (1) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

Notes:

This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

## EXTERNAL REFERRALS

The application did not require any external referrals.

## PLANNING ASSESSMENT

The subject site is zoned Rural Living under the *Tasmanian Planning Scheme - Waratah-Wynyard*. The use is a Residential Use Class which is a no permit required use in this zone, if for a single dwelling (including associated outbuildings) and provided the application meets all the relevant acceptable solutions.

The proposal does not meet all relevant acceptable solutions for development standards. Therefore, a discretionary application is made under s57 of the *Land Use Planning & Approvals Act 1993* (LUPAA) and assessed under the *Tasmanian Planning Scheme – Waratah-Wynyard* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the Rural Living zone is provided below.

### 11.4.1 Site Coverage

<p><b>A1</b></p> <p>The site coverage must be not more than 400m<sup>2</sup>.</p>	<p><b>P1</b></p> <p>The site coverage must be consistent with that existing on established properties in the area, having regard to:</p> <ul style="list-style-type: none"><li>(a) the topography of the site;</li><li>(b) the capacity of the site to absorb runoff;</li><li>(c) the size and shape of the site;</li><li>(d) the existing buildings and any constraints imposed by existing development;</li><li>(e) the need to remove vegetation; and</li><li>(f) the character of development existing on established properties in the area.</li></ul>
<p><b>Planning Comments:</b> Complies</p> <p>The total site coverage of existing approved development on the subject site is approximately 377.09m<sup>2</sup>. As mentioned previously in this report, a planning permit has recently been granted on the subject site for a new dwelling which has a roofed area of 390.13m<sup>2</sup>. The total site coverage</p>	

including approved development under DA 157/2024 is approximately 767.22m<sup>2</sup>. This figure has been used when assessing the proposal against P1 for this standard to ensure consistency with the previous permit. The current application seeks to increase the approved site coverage by an additional 74.62m<sup>2</sup>.

The lot size is 1.035ha and there is sufficient area for the absorption of the stormwater runoff, and it will be a condition of any permit issued that stormwater is contained within the property boundaries. The lot does not contain any registered right of way, burdening easements or restrictions imposed by a utility. The proposal does not result in any unnecessary removal of vegetation on the site. All structures are clear of areas required for wastewater management.

The surrounding area is already characterised by site coverages well in excess of the 400m<sup>2</sup> acceptable solution. The adjoining property at 80 Oldina (587m<sup>2</sup>) and adjacent properties at 84 Oldina (687m<sup>2</sup>), 28 Timothy Drive (653m<sup>2</sup>) and 10 Timothy Drive (631.6m<sup>2</sup>) have site coverages consistent with that approved on the subject site. There are no new substantial buildings proposed as part of this application. The increase in site coverage under this application is considered to be consistent with the site coverage on other rural living lots in the area.

The proposal complies with P1 for this Standard.

#### 11.4.2 Building height, setback and siting

<p><b>A3</b></p> <p>Buildings must have a setback from side and rear boundaries of not less than 10m.</p>	<p><b>P3</b></p> <p>Buildings must be sited to not cause an unreasonable loss of amenity to adjoining properties, having regard to:</p> <ul style="list-style-type: none"> <li>(a) the topography of the site;</li> <li>(b) the size, shape and orientation of the site;</li> <li>(c) the setbacks of surrounding buildings;</li> <li>(d) the height bulk and form of existing and proposed buildings;</li> <li>(e) the character of the development existing on established properties in the area; and</li> <li>(f) any overshadowing of adjoining properties or public places.</li> </ul>
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**Planning Comments:** Complies

The application includes approval for several structures, five of which do not comply with the permitted setback of 10m from rear/side boundaries.

No.	Type	Height	Area	Closest boundary	Setback
1	Water tank	1.89m	5.94m <sup>2</sup>	Western	0.5m
2	Shipping container	2.6m	14.4m <sup>2</sup>	Southern	7m
4	Hot house	2.05m	14.1m <sup>2</sup>	Southern	0m
5	Water tank	2.72m	10.7m <sup>2</sup>	Southern	0m
6	Wood shed	2.4m	15.08m <sup>2</sup>	Southern & eastern	0m

Setbacks from boundaries not shown in the above table exceeds that required by the acceptable solution. One of the shipping containers complies with the permitted setbacks from all boundaries.

Development requiring assessment against P3 for this Clause is limited one water tank from the western boundary, a tank, wood shed and hot house from the southern boundary and another tank from the western boundary.

The planning scheme requires buildings within 10m of a to be sited to not cause an unreasonable loss of amenity to adjoining properties.

The site is rectangular in shape and slopes upward from Timothy Drive toward the southern boundary. Existing approved buildings are situated at the rear of the site and the majority of structures seeking approval are located between these buildings and the rear southern boundary. An exception to this is water tank 1, which is located against the western side boundary adjacent to an existing approved static water supply for firefighting. Water tank 1 provides supplementary water supply for this tank and also provides water for the paddock at the front of the site.

Shipping container 2 is located in within the existing hardstand area for the dwelling and is behind the building line of approved development on the site from the southern boundary.

There is an existing 17.5m<sup>2</sup> shed approved with a 0m setback from the southern boundary. Structures number 4 – 6, being the hot house, a water tank and wood shed, are consistent with this setback. In terms of the pattern of development on surrounding properties, the adjoining title to the south, 80 Oldina Road, contains two water tanks and a shed with respective setbacks of 1m and 1.5m from side boundaries. The adjacent title to the south-west, 82 Oldina Road, contains a shed and water tanks 4m from a side boundary

None of the structures exceed 3m in height and all are located at least 35m from the nearest dwelling in any direction. The structures along the southern boundary are of a comparable height to the existing 2.1m high rear boundary fence and will not be visually prominent when viewed from adjoining properties within the context of existing and approved development on the site. Shade cast onto adjoining properties will be minimal and largely confined to areas already shaded by the existing fence.

Whilst there may be some impact on residential amenity to adjoining properties, the level of impact is considered to be relatively minor and not unreasonable having regard to the matters listed under P3(a)-(f).

## **STATUTORY IMPLICATIONS**

### *Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under Section 3(1) of the LUPAA and must enforce the Planning Scheme under s48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications as a result of this report.

## **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report other than those ordinarily associated with administering the Planning Scheme.

## **RISK IMPLICATIONS**

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

## **COMMENT**

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

It is considered that the application for Outbuildings x 4 and Water Tanks x 2 complies with either the acceptable solution or satisfies the performance criteria for all applicable standards of the Planning Scheme. The surrounding area is already characterised by site coverages well in excess of the 400m<sup>2</sup> acceptable solution and the increase under this application is considered to be compatible with the site coverage on other rural living lots in the area. None of the structures exceed 3m in height and none will be visually prominent when viewed from adjoining properties within the context of existing and approved development on the site. Shade cast onto adjoining properties will be minimal and largely confined to areas already shaded by the existing fence. The level of impact resulting from the structures subject to this application is not considered to be unreasonable.

The application is considered to comply with the Rural Living provisions and applicable codes for the *Tasmanian Planning Scheme - Waratah-Wynyard*. It is therefore recommended that Council approve a planning permit for Outbuildings x 4 and Water Tanks x 2.

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<b>7.0 MATTER RAISED BY COUNCILLORS</b>
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**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

Nil received.

**7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

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## 8.0 NOTICE OF MOTION

### 8.1 CR COURTNEY - TRANSPERANCY POLICY

Enclosures: Nil

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#### PROPOSED MOTION

**That Council officers present a Transparency Policy for Council consideration and adoption**

#### BACKGROUND INFORMATION

The Waratah Wynyard Council had a motion at the AGM, from Community Member Codie Hutchison, who requested we consider a Transparency Policy for our Council.

Our website states that "Waratah-Wynyard Council is committed to being open and transparent with our community".

As a Councillor who ran on Transparency and Accountability being priorities in my term, I am requesting that Council Officers present a Transparency Policy for consideration for adoption by the Waratah Wynyard Council.

#### OFFICERS COMMENT

As noted in Council agenda item 9.2 (16 December 2024), there is merit in reviewing Council's transparency practices. However, the Local Government Priority Reform Program 2024-26 is expected to introduce legislative and governance changes that are likely to include new transparency requirements for councils across Tasmania.

Given this, it would be more efficient to first assess any relevant legislative updates before developing a standalone Transparency Policy. This approach ensures that any policy aligns with broader local government reforms, avoiding duplication or the need for further amendments in the near future.

Should the forthcoming reforms not adequately address Council's transparency objectives, there would still be an opportunity to consider a locally tailored Transparency Policy that complements legislative requirements while reflecting Waratah-Wynyard Council's commitment to openness and accountability.

An alternative motion that Council may wish to consider would be:

**That Council officers monitor the Local Government Priority Reform Program 2024-26 to assess any new transparency requirements and, if necessary, present a report to Council outlining any gaps and options for the development of a Transparency Policy.**

#### MOTION

**That Council officers present a Transparency Policy for Council consideration and adoption.**



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## **9.0 REPORTS OF OFFICERS AND COMMITTEES**

### **9.1 COMMUNITY PLANS UPDATE**

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community Services  
Report Date: 7 February 2025  
File Reference: 001  
Enclosures: Nil

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#### **RECOMMENDATION**

**That Council notes the annual update and closure report for the Community Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.**

#### **PURPOSE**

To provide Council with an update on the progress of the Community Health and Well-Being Plan, Age-Friendly Communities Plan, and Youth Plan (YPLAN) 2019-2024 and provide an update on future community plans.

#### **BACKGROUND**

The Community Health and Wellbeing Plan 2019-2024, Age Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN) ('the Plans') were a major planning initiative of both the Waratah-Wynyard and Circular Head Councils to provide an evidence-based long-term direction for the planning and implementation of health and wellbeing, age-friendly and youth specific projects and activities to improve outcomes for the whole community in both the Waratah-Wynyard and Circular Head Municipal Areas over five year period from 2019 to 2024.

The plans have now concluded, and through a merit-based quotation process, Council has engaged "The Social Planners" to conduct research and develop a new community plan.

#### **DETAILS**

The Age-Friendly Communities Plan and Youth Plan were adopted by Council in March 2019, with the Health and Wellbeing Plan being adopted soon after in April 2019. A five-year implementation plan was developed for each of the plans to spread the workload across the life of the plans and to ensure all actions were implemented.

#### **HEALTH AND WELLBEING PLAN**

Implementation: Focused on promoting healthy lifestyles, improving mental health, and increasing physical activity.

Key Achievements:

Secured \$180,000 grant for the "Breathe, Eat, Move & Relax for a Healthy Lifestyle" project.

Implemented programs incorporating gardening, Quigong, and healthy living.

Developed smoking cessation programs and community gardens.

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Outcomes: Improved community health and wellbeing, with increased participation in community groups and healthy activities.

Challenges: COVID-19 required adjustments to program delivery and extended timelines.

Future Recommendations: Continue to promote healthy lifestyle choices and seek additional funding for ongoing projects.

### **AGE FRIENDLY COMMUNITIES PLAN**

Implementation: Focused on creating accessible programs for seniors, promoting social inclusion, and improving infrastructure.

Key Achievements:

Developed community resources like directories and guides.

Conducted workshops and activities tailored for older adults.

Improved public spaces to be more age friendly.

Outcomes: Enhanced community engagement and better support tailored specifically for older residents.

Challenges: Adjustments due to COVID-19, requiring extended timelines.

Future Recommendations: Continue to build on the established programs and seek additional community input and contribution for sustainability.

### **YOUTH PLAN (YPLAN)**

Implementation: Focused on youth empowerment, mental health support, and community involvement.

Key Achievements:

Hosted mental health awareness events and workshops.

Supported youth leadership programs and initiatives.

Collaborated with local organisations to provide resources and support.

Outcomes: Increased youth participation and improved mental health awareness.

Future Recommendations: Maintain strong partnerships with local youth, local organisations and continue to prioritise mental health initiatives.

These plans have significantly contributed to the community's health, wellbeing, and engagement, despite the challenges posed by the pandemic. The extended timelines have allowed for better quality actions and outcomes.

In consultation with Council and community, The Social Planners are currently developing the new Community Plan that seeks to define Council's role and commitments not only in delivery, but also as a steward and enabler for stakeholders and the wider community. The new Plan will operate as a whole of community approach to advancing wellbeing outcomes for Waratah-Wynyard.

### **STATUTORY IMPLICATIONS**

#### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
4.2 Our community values, encourages and supports physical, social and cultural activities.
<b>Our Priorities</b>
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
<b>Our Priorities</b>
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

Community Activation has an annual operational budget that includes activities and actions associated with the delivery of the Plans.

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## **CONSULTATION PROCESS**


There are no consultation requirements as a result of this report.

## **CONCLUSION**

That Council notes the annual update and closure report for the Community Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024 and notes the update regarding the progress of the development of the new community plan.

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## 9.2 ACCESSIBILITY COMMUNITY CONVERSATION

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community Services  
Report Date: 10 February 2025  
File Reference: 001  
Enclosures: 1. Accessibility Working Group Community Conversation Notes Feb 2025 

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### RECOMMENDATION

**That Council notes the Accessibility Community Conversation Notes**

### PURPOSE

To inform the Council of the outcome of the recent accessibility specific Community Conversation, held on Tuesday 11<sup>th</sup> February 2025.

### BACKGROUND

Community Conversations were developed following a Notice of Motion at the April 2019 Council meeting where Council determined:

“That Council give in-principal support for establishing community engagement events, and that Council prepare a paper detailing options for conducting these, for consideration and adoption.”

Community Conversations were held in a variety of different locations, at different times of the day to enable as many people from the community as possible the option to participate.

Recent targeted Community Conversations have enabled direct consultation on important upcoming projects and consultation. The latest Somerset Sporting Precinct Community Consultation, which was held at Somerset Primary School, was notably successful and well attended by community members, school representatives and Somerset sporting clubs.

### DETAILS

The Accessibility Specific Community Conversation was held at Council Chambers on Tuesday 11<sup>th</sup> February. There were approx. 20 people in attendance, including Council staff, Working Group Members and Community participants. Participants interacted with one another in an informal manner, with questions being asked about celebrating and promoting diversity, MLAK key and education, an update on the timeline of the Sensory Garden and an update on the social media campaign regarding keeping footpaths clear. Education on how to make a “Request for Service” was offered, along with contact details for Council Officers to respond to Accessibility-specific questions and concerns.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

There are no statutory implications as a result of this report.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.2 We listen and engage with our community in decision making.
<b>Our Priorities</b>
1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

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- **Community and Organisational Safety**

Items arising from the accessibility-specific Community Conversation will be addressed in line with the Customer Service Charter and following the Request for Service process.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

This Community Conversation was specific to the accessibility needs and the community. Information gathered will be used to help broadly inform the Council, and specifically the development of upcoming Accessibility Plans and Strategies.

### **CONCLUSION**

That Council receives the Accessibility Community Conversation notes.

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### 9.3 WYNYARD SPORT PRECINCT (WYSP) UPDATE

To: Council  
Reporting Officer: Community Development Officer  
Responsible Manager: Director Community Services  
Report Date: 12 March 2025  
File Reference: 001  
Enclosures: Nil

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#### RECOMMENDATION

**That Council That Council notes the 2024/25 Wynyard Sporting Precinct (WySP) update.**

#### PURPOSE

To provide an update on the project timelines on the WySP Projects.

#### BACKGROUND

Waratah-Wynyard Council adopted an Open Space, Sport and Recreation Plan (OSSR) in 2017. As part of this strategy, a new Wynyard Sporting Precinct (WySP) was proposed.

The WySP Master Plan was then developed and adopted by council in May 2022. WySP has co-located at the current Wynyard Recreation Ground, Wynyard High School and surrounding areas. Once complete, WySP will provide convenience, variety and safety to multiple clubs, users and the general public. It will facilitate the sharing of the Wynyard Recreation Ground with the Wynyard Football and Wynyard & Districts Cricket Clubs as well beautification and expansion for other existing clubs.

The Master Plan offers improved facilities and amenities for squash, basketball, netball, tennis, community garden and band rooms.

#### DETAILS

The Master Plan included an implementation plan with indicative costs and timelines for the endorsed projects. This was prefaced with the following statement.

*Whilst the Master Plan provides a unified future vision for the area and demonstrates a commitment to fulfilling the projects listed in this document, it is not a commitment to funds or to undertake immediate works. The works proposed are reliant on successfully obtaining external funding, such as through co-contributions and grant funding. Without this, it is unlikely the plan can be delivered in its current form.*

All projects identified in the Master Plan are included in the Council's 10-year Financial Management Strategy. This document is reviewed annually and depending upon the demands on council resources, funding opportunities, emerging priorities and the like, it may be necessary to reprioritise timelines and funding across a broad spectrum of Council strategies and plans.



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Implementation of the Master Plan infrastructure actions commenced with the development of Oval 3 on the Wynyard High School site, with a number of other projects delivered since that time or currently in train.

Below is an update regarding the actions in the Master Plan, project timing is as per the current council master plans.

**WySP Data Summary:**

**1. Total Actions (2022-2035):**

- a. There are 31 total actions planned, with 10 actions already completed (32%).
- b. 5 (16%) actions are underway. These actions expected to be delivered by 2026-2028.
- c. 16 (52%) actions not yet started, as per plan.

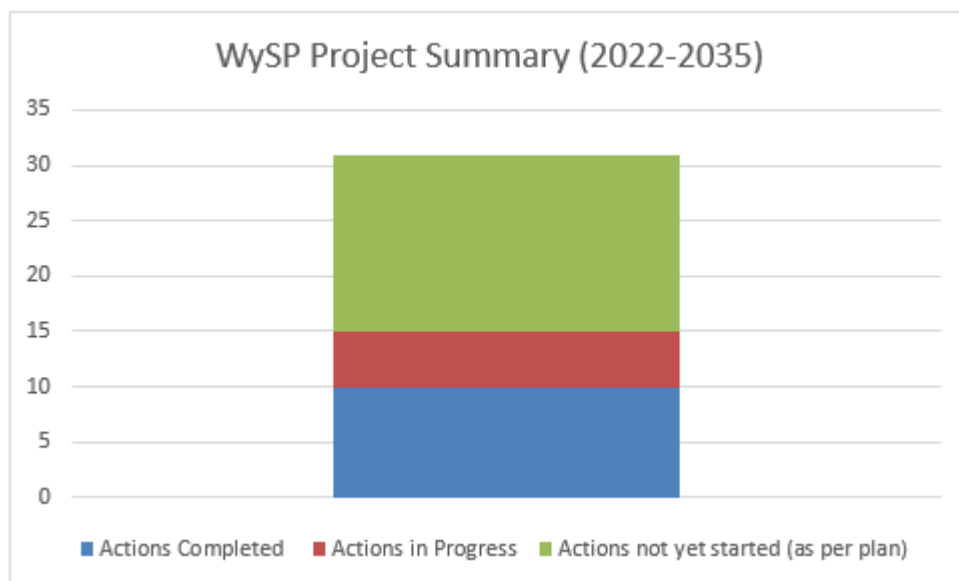
2. **2022/23:** All nine actions for this period are complete.

3. **2023/24:** All ten actions have been reviewed and revised. These actions will be prioritised after the Indoor Training Facility is completed.

4. **2024/25:** New maintenance storage shed at WRG is complete. The other action, the Indoor Training Facility, is in the concept design phase with a consultant engaged. The build timeline is set for 2026/27.

5. **2025/26:** Two actions, community netball courts and band room car park extension, have revised timelines, pushing them back to 2027/28 and 28/29 based on similar projects.

6. **2026/27:** Four actions have been initiated (WRG grandstand refurbish including changeroom upgrades, new carpark off Austin St, Sport Centre window replacement and Indoor Training Facility), either partially completed or with a consultant engaged. The action develop “new shared clubrooms” is still listed for scoping in 2026/27, however the capital as currently listed at \$2,000,000 is unfunded and currently foreshadowed in the Financial Management Strategy for 2029/30 if Council was to fund this.



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### **Projects progressing towards completion:**

- **Oval 2 at WHS:** Four actions delayed due to prioritisation of the Indoor Training Facility and awaiting DECYP approvals.
- **Wynyard Basketball Windows:** Some windows have been replaced, with the balance in the forward program.
- **WRG Grandstand/Changerooms:** Consultant engaged in 2024/25, with design in progress and delivery expected in 2026/27.
- **Indoor Training Facility:** Four actions delayed, with a consultant engaged in 2024/25 and build expected in 2026/27

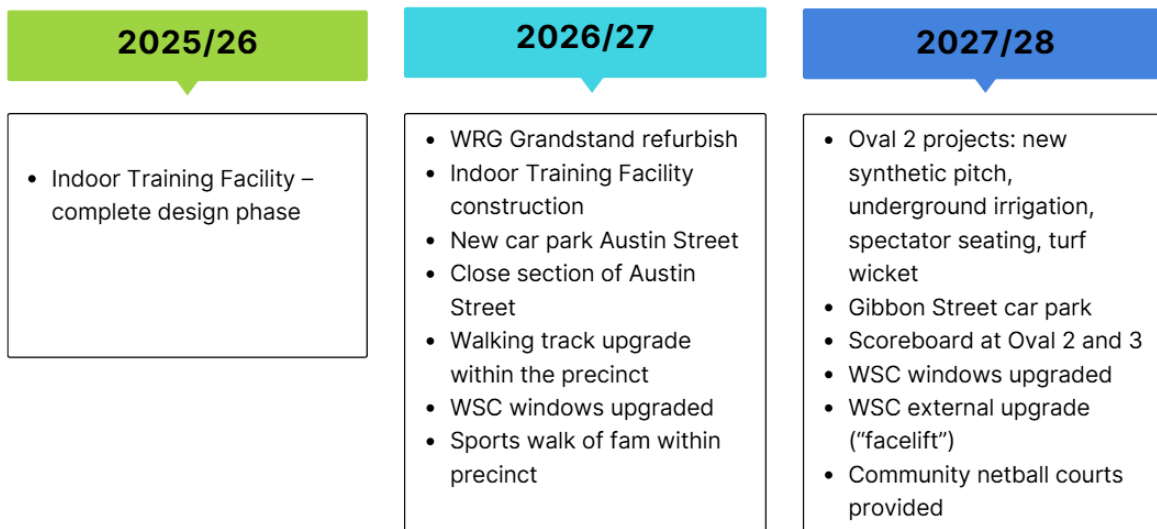
### **Positive Implications of WySP Data:**

- **Successful Completion of Initial Actions:** All actions for 2022/23 have been successfully completed, demonstrating effective project management and execution.
- **Proactive Review and Revision:** The review and revision of actions for 2023/24 show a proactive approach to project planning, ensuring that timelines and priorities are adjusted as needed.
- **Progress on Key Projects:** The Indoor Training Facility is making significant progress with a consultant engaged and concept design in progress. This indicates a clear path forward for this important project.
- **Initiation of Future Actions:** Actions for 2026/27 have already been initiated, showing forward-thinking and early engagement to ensure timely completion.
- **Resource Engagement:** Engaging consultants for key projects like the WRG Grandstand and the Indoor Training Facility highlights a commitment to leveraging expert knowledge and resources for successful project outcomes.
- **Adaptability and Flexibility:** The ability to revise timelines and push back actions based on similar projects demonstrates adaptability and flexibility in project management, ensuring that resources are allocated efficiently.

### **Commitments moving forward:**

**Continued Stakeholder Communication:** Maintaining the frequency and transparency of updates to stakeholders will help manage expectations and maintain trust, especially when there are delays or revised timelines.

# WySP - Main Upcoming Project Actions



## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
4.3 We provide recreational opportunities to the community for all ages and abilities.
<b>Our Priorities</b>
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

The WySP Working Group is updated and provided with the opportunity to provide feedback regularly via email and meetings

### **CONCLUSION**

It is recommended that Council notes the 2024/25 WySP update.

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## 9.4 QUARTERLY INFORMATION REPORT - ORGANISATIONAL PERFORMANCE

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Acting General Manager  
Report Date: 19 February 2025  
File Reference: Quarterly Statistics  
Enclosures: Nil

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### RECOMMENDATION

**That Council note the Quarterly Information Report for the Organisational Performance Department as of 28 February 2025.**

### PURPOSE

To provide statistical information and a quarterly update on the activities of Council for activities undertaken within the following Directorates and Departments:

- Organisational Performance:
  - People and Safety
  - Economic Development
  - Governance and Information Systems
  - Risk Management

### BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

## PEOPLE AND SAFETY

People and Safety provide human resource management services including health, safety and wellbeing and advice to maximise the value of Council's significant investment in a skilled workforce. The team has a strong focus on supporting the organisation to attract, retain and develop the workforce we need to deliver services to the community.

### Staff Numbers and Statistics

Staff Numbers as at:		28 February 2025					
	Permanent Positions		Temporary Positions			Total	Fulltime equivalent
	Full-time	Part-time	Full-time	Part-time	Casual		
Indoor	33	16	2	1	8	60	51.3
Outdoor	27	2	6	0	0	35	34.9
Childcare	9	12	0	4	4	29	19.4
<b>Total</b>	<b>69</b>	<b>30</b>	<b>8</b>	<b>5</b>	<b>12</b>	<b>124</b>	<b>105.6</b>

As at 28 February Council employed 124 people equivalent to 105.6 full time employees.

Statistics	Ave. Yrs Service	Gender			Ave. Age
		Female	Male	Other	
Indoor	7.8	38	22	0	45.1
Outdoor	8.6	5	30	0	44.5
Childcare	9.7	29	0	0	39.6
<b>Total</b>	<b>8.7</b>	<b>72</b>	<b>52</b>	<b>0</b>	<b>43.1</b>

Age Demographic			Gender Demographic		Management Demographic		
Under 30 years	29	23.4%	Female	58%	Female	6	55%
30-45 years	33	26.6%	Male	42%	Male	5	45%
45-55 years	25	20.2%	Other	0%	Other	0	0%
55 years and over	37	29.8%					
<b>Diversity Statistics</b>					<b>Yes</b>	<b>No</b>	<b>Undisclosed</b>
Aboriginal or Torres Strait Islander					7%	90%	3%
Culturally or linguistically diverse					2%	95%	3%
Special needs or additional learning support requirements					2%	95%	3%

### Turnover Rate of Permanent Staff

**3.0%** Average (*Permanent Departure rate divided by total permanent employee rate*)

The average turnover rate for the quarter is 3.0%. The 12-month Australian average employee turnover rate to the end of March 2024 was 15%, which is one percentage point higher than in the previous report. The employee turnover rate was much higher in the public sector (23%) than in the private sector (13%) (AHRI). Council's average years of service is 8.7 years.

## New Starters/Departures

		Permanent Positions		Temporary Positions			Total
		Full-time	Part-time	Full-time	Part-time	Casual	
New Starters	Indoor	0	1	0	0	0	1
	Outdoor	0	0	0	0	0	0
	Childcare	0	0	0	0	0	0
	<b>Total</b>	<b>1</b>		<b>0</b>		<b>0</b>	<b>1</b>
Departures	Indoor	2	0	1	0	1	4
	Outdoor	1	0	0	0	0	1
	Childcare	0	0	0	0	1	1
	<b>Total</b>	<b>3</b>		<b>1</b>		<b>2</b>	<b>6</b>

Council inducted one (1) new employee throughout the reporting period and had six (6) employee departures.

## Recruitment Activity

The following recruitment activity has occurred between 1 December and 28 February 2025.

Position	Date Advertised	Offer Signed	Working days to fill
Town Planner		Ongoing	
Civil Works Employees (x3)		Ongoing	
Civil Works Supervisor	20-Jan-25	03-Feb-25	25
People & Safety Support Officer		Ongoing	
Revenue Officer		Ongoing	
Customer Services Coordinator		Ongoing	
Children's Services Educator		Ongoing	
<b>Average days to fill vacancies this quarter</b>			<b>25</b>

## Absenteeism Rate

	Absenteeism Rate			
	Personal Leave Taken	Hours Worked	Absent Rate	Full Time Equivalent
Indoor	587	26,913	2.1%	0.60
Outdoor	631	18,549	3.3%	0.64
Childcare	156	10,333	1.5%	0.16
<b>Total</b>	<b>1374</b>	<b>55,795</b>	<b>2.4%</b>	<b>1.40</b>

## WORK HEALTH AND SAFETY

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Property/ Plant Damage	Verbal Abuse	Total Reports
Indoor	1	1	0	0	0	0	2
Outdoor	1	0	2	3	5	1	12
Childcare	0	0	0	1	0	0	1
<b>Total</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>15</b>

Reporting contributes to safety improvements and education to improve health and safety outcomes for the workforce.

### Lost Time Injury and Workers Compensation Cases

#### Lost Time Injury Frequent Rate (LTIFR) and Workers Compensation Cases for this Quarter

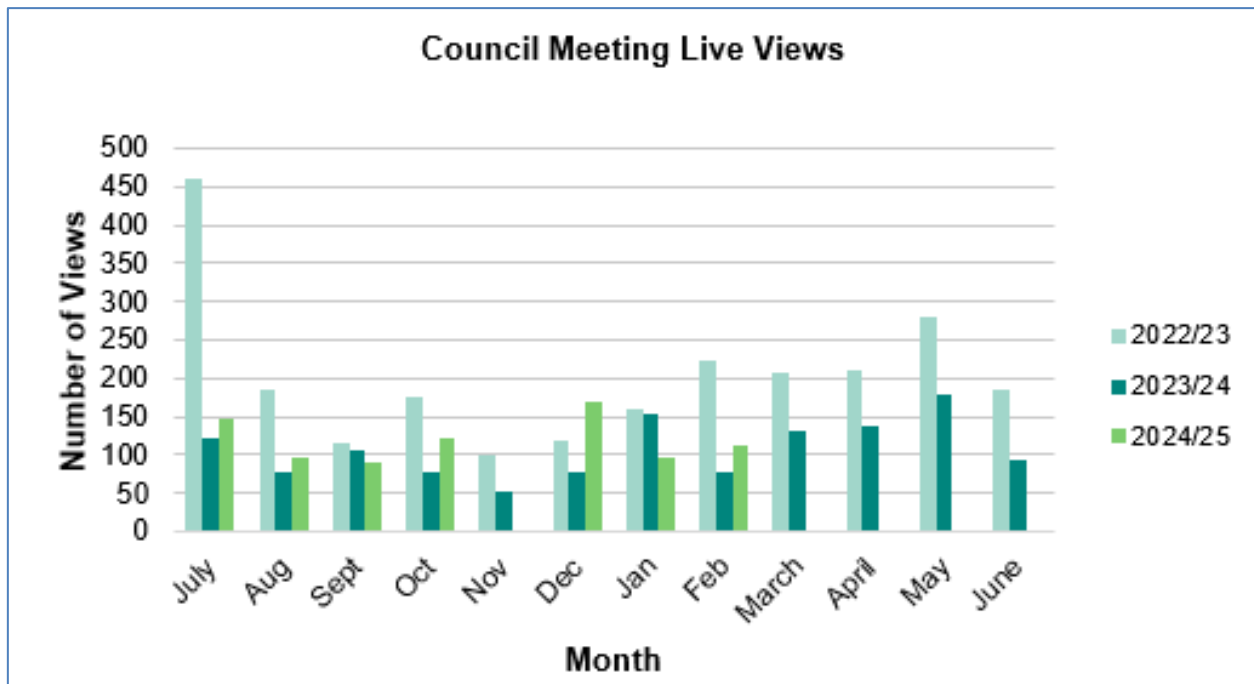
	No. of LTI's	Lost Time Injuries (hrs)	Hours Worked in Period	LTIFR	Total New WC Cases	Ongoing WC Cases	Finalised WC Cases
Indoor	0	0	26913	0.00	0	0	0
Outdoor	1	25	18549	53.91	1	0	1
Childcare	1	15	10333	96.78	1	0	1
<b>Total</b>	<b>2</b>	<b>40</b>	<b>55795</b>	<b>35.85</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>LTIFR Industry Benchmark</b>				<b>12.6</b>			

During the reporting period, Council recorded four (4) injuries. Of these, two (2) resulted in workers' compensation claims, both are now finalised with minimal time lost.

### Drug & Alcohol Testing

Council conducts random Drug & Alcohol testing up to three times per year. Testing was conducted on 4 February 2025 with 5 randomly selected employees from the Works & Services Department and 5 from the Council Chambers. All were negative and Council has not encountered a non-negative test since 2020.



**Council Meeting Live Stream Views – Ordinary Meetings**

\*November 2024 stats not available due to technical issues.

**Policies Adopted by Council**

There were no policies adopted by Council for the period 30 November 2024 – 28 February 2025.

**Workplace Policies Reviewed**

The following workplace policies were reviewed and adopted by the Senior Management Team for the quarter:

- Right to Disconnect Policy

**Complaints**

Council received no formal complaints during the period 30 November 2024 – 28 February 2025.

## Tenders & Contracts

In accordance with Council's Procurement Policy the following table is provided for all contracts awarded YTD for 2024/25 over \$100,000.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
817 – Design and Construction of the Sisters Beach Playground Replacement	Active Areas Pty Ltd	15/07/2024 – 18/08/2024	N/A	\$300,000.00
818 – Design and Construct Waratah Playground	A Space Australia Pty Ltd	03/07/2024 – 06/08/2024	N/A	\$175,000.00
819 – Design of Road Network & Services Waratah	Sustainable Engineering Tas Pty Ltd	30/06/2024 – 12/03/2025	N/A	\$147,440.00
820 – Bitumen Surfacing Services (joint contract basis with CHC)	Roadways Pty Ltd	04/09/2024 – 28/02/2025	N/A	\$421,833.00
821 - Architectural Services – New Childcare Centre	Licht Architecture Pty Ltd	Contract Acceptance Date 16/09/2024	N/A	\$331,012.50
822 - Boat Harbour Beach Community Facility and Foreshore Precinct Development	Fairbrother Pty Ltd	Contract Acceptance Date 16/09/2024	N/A	\$11,569,074.96
823 - Site Main Switchboard Upgrade - Electrical Services	Frontline Electrical	02/10/2024 – 28/02/2025	N/A	\$133,268.55
824 - Consultant Services - Wynyard Indoor Training Facility - Design and Document	ARCH dwp	25/09/2024 – 31/03/2025	N/A	\$167,580.00
825 – Lighting Installation Langley Park Somerset	McWilky's Electrical Contractors	25/11/2024 – 01/06/2025	N/A	\$304,338.80
828 – Coopers Lane Intersection Realignment	Walters Contracting Pty Ltd	21/11/2024 – 28/02/2025	N/A	\$134,802.50
831 - Somerset Sports Precinct – New Stadium and Sports Precinct	Philip Lighton Architects	20/01/2025 – 04/02/2025	N/A	\$923,317.50
832 - Building Design projects various locations	Starbox Architecture	31/01/2025 – 07/08/2025	N/A	\$158,029.30
<b>Request for Quotations</b>				
RFQ Table Cape AR Experience Concept & Design	Sandpit Media Pty Ltd	21/10/2024 – 30/06/2025	N/A	\$106,667.00
RFQ Athenaeum Hall Window Sashes & Door	Prime Construction & Developments	06/01/2025 – 30/06/2025	N/A	\$182,472.00

## Non-Application of Public Tender Process

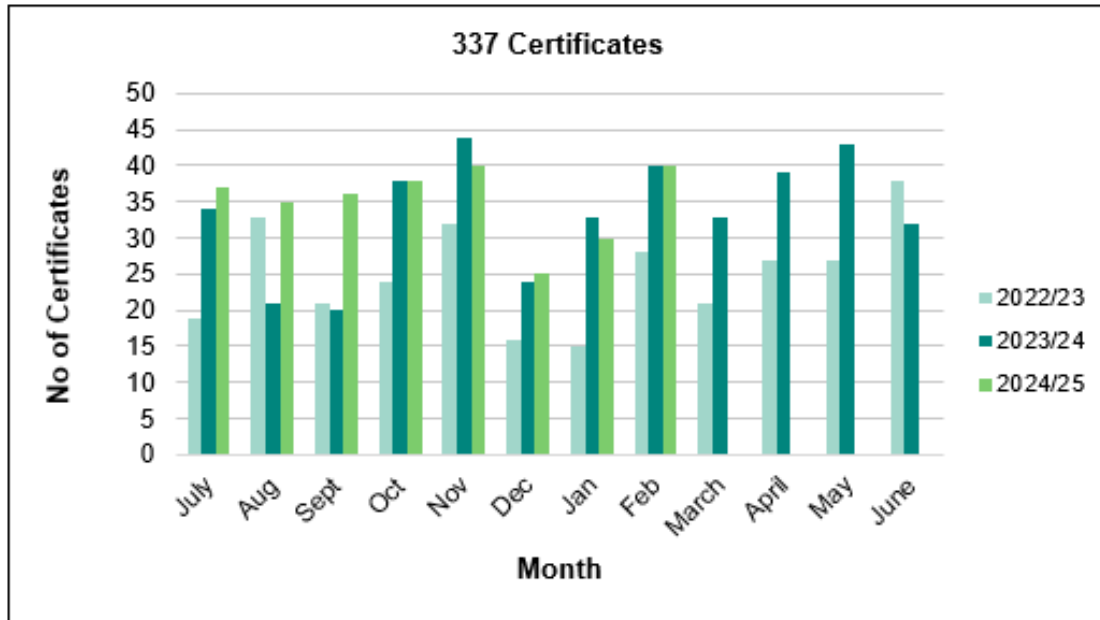
Pursuant to Section 27 of the *Local Government (General) Regulations* one contract was awarded where the public tender process was not applied. At the November 2024 Council meeting Council determined to engage Prime Construction and Developments to undertake the replacement of window sashes and doors on the Atheneum Hall in Waratah.

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### Council and Land Information Certificates (337)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

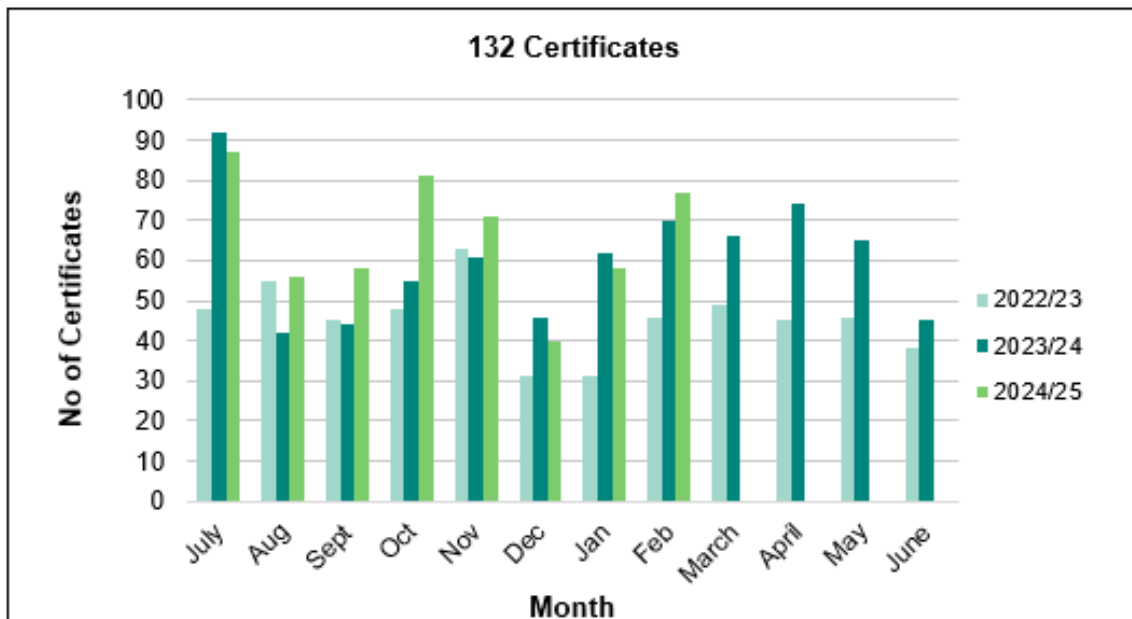
A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. For the 2024/25 period there have been 281 Section 337 certificates completed as at 28 February 2025 compared with 254 in February 2024.



### Certificate of Liabilities (132)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines rate and property liabilities. For the 2024/25 period there have been 528 Section 132 certificates completed as at 28 February 2025 compared with 472 in February 2024.



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## ECONOMIC DEVELOPMENT UPDATE

Key economic development activities undertaken by Council's Economic Development Officers (EDO's) are outlined below:

### Penguin Viewing Experience and Park and Pedal facility

This project has been deferred to the 2025/26 financial year to allow for budget allocation towards a feasibility study, concept designs, and necessary reporting requirements.

### Investment Prospectus

The development of an Investment Prospectus is progressing well. The prospectus will provide potential investors with information about investment opportunities within our municipality.

### Business/Industry Visits

Planning is underway to schedule site visits for 2025. These visits offer an opportunity to tour premises, gain valuable insights into operations and acknowledge the significant contributions businesses make to our local economy. By strengthening connections with local businesses, these visits also highlight what makes our region an exceptional place to live, work, and thrive.

### Electric Car Charging Stations

Council EV Charging Station Project - Funding through Community Energy Upgrades Fund Round 1 was unsuccessful.

### Settlement Strategy

An updated report will be tabled at the July Council meeting.

### Sisters Beach Camping and Open Space

A working group has been established to explore freedom camping options at Sisters Beach. This project has been combined with the review of the Sisters Beach Open Space and the need to find an alternative site due to coastal erosion concerns.

The group has identified a suitable parcel of land and is working with the landowner. The working group believes this site has the potential to support both camping and future open space needs.

### Sale of properties for unpaid rates

Council has identified eight properties to be sold to recover unpaid rates. Property owners have 90 days to resolve their debt with Council, otherwise, the properties will proceed to sale. The deadline for owners to finalise their debt is 14 March 2025.

### Lease and License Register

Register has been compiled and waiting to be reviewed by SMT.

### Leases / Licenses

**Watershed** - BighART's lease will expire on 30 May 2025. A working group has been formed to progress a new expressions of interest process for a new commercial lessee.

### Emergency Services Hub

Council has formed a working group to work alongside the relevant stakeholders to identify suitable sites for the new Emergency Services Hub in Wynyard.

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## INFORMATION SYSTEMS UPDATE

Key corporate system development projects and their current progress status are outlined below:

### Update on Digital Transformation Strategy

Over the past three months, we have continued to prioritise initiatives that strengthen our department's capabilities and align with strategic goals. Key highlights include:

- **Comprehensive Staff Training** - There has been a focus on the Spatial Services area of the team with our ICT and Spatial Services Coordinator becoming a member of the TAS Spatial Information Council with the first session to look at Spatial Services strategies.
- **Budget Preparation for the New Cycle** - With the new financial year on the horizon, we are preparing the upcoming ICT budget, ensuring our plans are both financially sound and strategically forward-thinking.
- **Advancement of Key Projects** - Significant progress has been made on this year's projects, keeping us on track to meet our objectives and deliver measurable outcomes for the organisation, these are focused on foundational work to ensure a strong base for future projects.
- **Ongoing Collaboration with Elected Members** - Engagement tools continue to facilitate seamless interactions, allowing for effective collaboration and informed decision-making.
- **Sustained Infrastructure Enhancements** - Building on past quarters, we remain committed to refining our ICT infrastructure, ensuring it meets current demands and positions us for future growth.

Looking ahead, we are excited to build on these foundations as we continue driving innovation and delivering on our digital transformation strategy.

### Information Management

Council's Information Management function provides and manages integrated and secure systems and processes to centralise the collection, storage and retrieval of Council records and associated documentation. The team has been working on several projects to improve the accessibility of information.

#### Property File Digitisation

Whilst most of Council's property files are digitised some manual files remain. As part of the Digital Transformation Strategy, the remaining files will be digitised to improve access and reduce risk. ZircoData has been engaged, and the scanning of files remains in progress with regular contact between ZircoData and Officers to monitor progress.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

There are no statutory implications as a result of this report.

### STRATEGIC IMPLICATIONS

#### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
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<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

<b>GOAL 2: Organisational Support</b>
<b>Desired Outcomes</b>
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
<b>Our Priorities</b>
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

**POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

**RISK IMPLICATIONS**

There are no risk implications as a result of this report.

**CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

**CONCLUSION**

That Council note the Corporate Quarterly Information Report for the Organisational Performance Department.

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## 9.5 SISTERS BEACH ROAD - SPEED REDUCTION REQUEST

To: Council  
Reporting Officer: Manager Engineering Services  
Responsible Manager: Acting General Manager  
Report Date: 9 February 2024  
File Reference: Traffic Management - Sisters Beach Road  
Enclosures: Nil

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### RECOMMENDATION

**That Council receives and notes the assessment of the speed limit on Sisters Beach Road and determines to retain the current default rural speed limit of 100km/h**

### PURPOSE

To provide Council with an assessment and determine a position regarding requests received to assess Sisters Beach Road for consideration of a speed limit reduction to 80km/h.

### BACKGROUND

Council has received requests from the residents of Sister Beach and the Sustainability and Environmental Advisory Panel (SEAP) to consider a reduction of the current speed limit on Sisters Beach Road to 80km/h to improve road safety and protect wildlife from vehicle strike.

### DETAILS

Speed limits in Tasmania are approved and set by the Commissioner for Transport upon application and recommendation by a road authority with supporting evidence based on traffic engineering guidance and compliance with national standards. Below is an excerpt from the Department of State Growths, Transport Services, website providing a brief description of the process. The website also provides a range of information on the formal process for altering a speed limit within Tasmania and can be accessed via the following link:

[https://www.transport.tas.gov.au/roads\\_and\\_traffic\\_management/managing\\_the\\_roads/speed\\_limits\\_on\\_tasmanian\\_roads](https://www.transport.tas.gov.au/roads_and_traffic_management/managing_the_roads/speed_limits_on_tasmanian_roads)

*Excerpt.*

*Speed limit changes are approved by the Commissioner for Transport.*

*The Commissioner for Transport is the legal authority for setting speed limits on all roads in Tasmania.*

*The Commissioner makes a decision after looking at an application and recommendation from the road manager, such as the State Roads Division of the Department of State Growth, or by a local council.*

*The Commissioner will typically base their decision on applicable traffic engineering guidance and national standards.*

In undertaking assessment of the speed reduction proposal for Sisters Beach Road, the road environment and characteristics are assessed against the requirements of Australian Standard 1742.4, *Manual of uniform traffic control devices, Part 4: Speed controls* along with data gathered from the placement of a traffic counter.

<b>Road Characteristics (AS1742.4 Assessment)</b>	
Road function	Sisters Beach Road is classified as a R9 road in accordance with Council Road Infrastructure Service Level Document 2021
Road standard	Sisters Beach Road is a two-way sealed road approximately 6.5km in length. Lane widths are typically 3m wide with centreline marking throughout.  The standard of Sisters Beach Road is in accordance with the Tasmania Standard Drawing TSD-R02-v3 and is free from any defects that trigger the intervention levels of the Roads Infrastructure Service Level Document 2021
Road owner	Waratah-Wynyard Council
Roadside development (A2)	Rural residential, National Park, Farming
Road alignment (A3.1)	Sisters Beach Road has a winding alignment with steep vertical geometry. Sight distance to approaching traffic and driveways throughout its length are generally good. Horizontal and vertical curves are typically treated with advisory and road safety measures such as guard rail and speed advisory signage.  The 85 <sup>th</sup> percentile speed is 85km/h.  The road alignment generally restricts speeds to 80km or less with some straights that enable the default speed limit to be met.
Road accesses / intersections (A3.2 and A3.3)	Road Intersections – 4 Property Accesses – 21 Farm Gates - 16
Traffic volume (A4.1)	Around 138 vehicles per day use Sisters Beach Road with a heavy vehicle usage of 27 vehicles per day (16% HV).
Pedestrians (A4.2)	There are no pedestrian or cycling facilities and pedestrian/cycling activity is considered low.
Length (2.3.4)	Approximately 6.5km
Adjacent speed zones	<ul style="list-style-type: none"> <li>• Sisters Beach Road currently has the default sealed rural road speed limit of 100km/h</li> <li>• Port Road has the default speed limit of 100km/h</li> <li>• Honeysuckle Ave has a speed limit of 40km/h</li> <li>• Tink Taylor Ave has a speed limit of 40km/h</li> <li>• Banksia Park Rd has the default speed limit of 100km/h</li> <li>• Dicks Rd has the default speed limit of 100km/h</li> <li>• Pokes Rd has the default speed limit of 80km/h</li> <li>• Strawberry Lane has the default speed limit of 80km/h</li> </ul>
Crash history (2.3.3 (c))	Within the 6.5km length there has been 1 reported crash over the last 5 years comprising of <ul style="list-style-type: none"> <li>• Fatalities – 0</li> <li>• Serious injury – 0</li> <li>• Minor injury - 0</li> <li>• First aid - 0</li> <li>• Property Damage - 1</li> </ul>



During the 2019/20 financial year Council commissioned a Rural Road Safety Audit, which was undertaken by external consultants, the findings of this audit in relation to Sister Beach Road do not suggest a need to reduce the current speed limit, details are provided below: -

Road	Current issues and general comments	Road Hierarchy	Risk Level	Recommended Treatment
Sisters Beach Road	<p>Trees and power poles within clear zone, culvert drop offs/end walls.</p> <p>Guard rail with bull nose terminals.</p> <p>Tree located directly behind barrier, corners which would benefit from CAMs.</p> <p>Reduced sight around corners due to cuttings.</p> <p>Good use of advisory signage, guideposts around corners.</p> <p>Numerous crashes along this road in last 5 years between Boat Harbour and Sisters Beach, majority of these are property damage only or first aid.</p>	9. Local Access	Medium	Consider addition of CAMs on corner with Banksia Park Road & Dicks Road.
Pokes Road (between Sisters Beach Road and Intersection)	<p>No line marking, hazard board opposite minor road.</p> <p>SISD right 50m (crest), left 250m+.</p> <p>Identified site by Council - Request for speed limit to be reduced from 100km/h to 80km/h around this intersection - Observation is that traffic volumes appear to be low and vehicles approaching from the west (limited SISD) seem to be going closer to 80km/h than 100km/h already due to the road environment. Advising of the side road on Sisters Beach Road may be more effective.</p>	9. Local Access	Medium	Add advance warning stop and stop signage on minor road and line mark intersection. Change 'curve' warning signage on Sisters Beach Road to 'side road intersection on a curve' signage for both approach directions.

Road	Current issues and general comments	Road Hierarchy	Risk Level	Recommended Treatment
Sisters Beach Road	<p>Trees and power poles within clear zone, culvert drop offs/end walls.</p> <p>Guard rail with bull nose terminals.</p> <p>Tree located directly behind barrier, corners which would benefit from CAMs.</p> <p>Reduced sight around corners due to cuttings.</p> <p>Good use of advisory signage, guideposts around corners.</p> <p>Numerous crashes along this road in last 5 years between Boat Harbour and Sisters Beach, majority of these are property damage only or first aid.</p>	9. Local Access	Medium	Consider addition of CAMs on corner with Banksia Park Road & Dicks Road.
Port Road (between Bass Highway and Sisters Beach Road)	<p>Identified site by Council - Properties 9-15 Port Road - only two accesses for vehicles exiting properties onto Port Road - poor sight distance along Port Road to the north from accesses when exiting onto Port Road due to crest - cannot be easily improved. 15 Port Road has two accesses and has restricted the access closer to the crest as 'in' only - good. 'Concealed entrance' signage already provided on Port Road from the north.</p>	9. Local Access	Low	<p>One crash along this section of road (9-15 Port Road) in last 5 years (property damage only). Could consider restricting the speed limit to 60km/h from Bass Highway to north of the crest.</p> <p>Could also consider extending a speed limit reduction further north past a 90-degree bend in Port Road prior to Sister Beach Road - some treatments here already (advisory speed and turn signage, CAMs and reduced spacing of guideposts) but 4 crashes here in the past 5 years.</p>
Port Road (between Sisters Beach Road and Hepples Road)	As above.	9. Local Access	Low	<p>Replace bull nose guard rail terminals with G.R.E.A.T. terminals.</p> <p>Add RRPMS to centreline line marking.</p>

Road	Current issues and general comments	Road Hierarchy	Risk Level	Recommended Treatment
Sisters Beach Road	As above.	9. Local Access	Low	Consider the addition of CAMs on other corners. Remove tree that is in close behind guard rail. Upgrade guard rail terminals to G.R.E.A.T. terminals.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 6: Transport and Access</b>
<b>Desired Outcomes</b>
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
<b>Our Priorities</b>
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

In consideration to the impacts upon wildlife and prevention of vehicle injury, further examination of the traffic count data is required.

During summer in Tasmania the average period between dusk and dawn is 9pm to 6am which is considered the most active period for wildlife. The traffic count data in the table below represents the vehicles using Sisters Beach Road during this period and equates to an average reduction in traffic of 95% compared to daylight hours.

Furthermore, it must be noted that electronic virtual fencing has been installed along Sisters Beach to deter animals from entering the road corridor during these periods.

### Weekly Vehicle Counts (Virtual Week)

**VirtWeeklyVehicle-27**

**Site:** Sisters Beach Rd.0.1WE  
**Description:** Offset Curve Sign  
**Filter time:** 0:00 Thursday, 20 July 2023 => 16:03 Friday, 22 September 2023 (With Exclusions)  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
								1 - 5	1 - 7
0000-0100	0.3	0.0	0.1	0.3	0.3	0.1	0.7	0.2	0.3
0100-0200	0.0	0.0	0.1	0.3	0.2	0.7	0.3	0.1	0.2
0200-0300	0.0	0.0	0.0	0.1	0.1	0.2	0.6	0.0	0.1
0300-0400	0.4	0.2	0.0	0.1	0.2	0.2	0.7	0.2	0.3
0400-0500	1.3	0.9	0.3	0.6	1.0	0.8	0.4	0.8	0.8
0500-0600	3.1	3.6	2.0	2.8	1.9	1.0	0.6	2.7	2.1
0600-0700	*	*	*	*	*	*	*	*	*
0700-0800	*	*	*	*	*	*	*	*	*
0800-0900	*	*	*	*	*	*	*	*	*
0900-1000	*	*	*	*	*	*	*	*	*
1000-1100	*	*	*	*	*	*	*	*	*
1100-1200	*	*	*	*	*	*	*	*	*
1200-1300	*	*	*	*	*	*	*	*	*
1300-1400	*	*	*	*	*	*	*	*	*
1400-1500	*	*	*	*	*	*	*	*	*
1500-1600	*	*	*	*	*	*	*	*	*
1600-1700	*	*	*	*	*	*	*	*	*
1700-1800	*	*	*	*	*	*	*	*	*
1800-1900	*	*	*	*	*	*	*	*	*
1900-2000	*	*	*	*	*	*	*	*	*
2000-2100	*	*	*	*	*	*	*	*	*
2100-2200	1.2	1.3	0.4	2.9	3.7	3.0	1.9	1.9	2.1
2200-2300	0.4	0.3	0.2	1.4	2.7	3.9	1.0	1.0	1.4
2300-2400	0.1	0.4	0.3	0.3	0.8	1.0	0.1	0.4	0.4
Totals									

#### FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

#### RISK IMPLICATIONS

There are no risk implications as a result of this report.

#### CONSULTATION PROCESS

During consultation with the SEAP group a request to undertake additional traffic counts during summer peak periods was requested. This additional data has been captured and detailed below.

Two additional traffic counts were place on Sisters Beach Road from Wednesday 11<sup>th</sup> December 2024 to Friday 24<sup>th</sup> January 2025.

Analysing the data captured from these counts provided the following comparative data:

	Original Count	New Count 1	New Count 2
85% speed	85.32 km/h	93.24 km/h	77.58 km/h
AADT	138	1248	1159
HV AADT	27	89	184
HV %	20	7	16
Dusk to Dawn average hourly traffic			
9pm-10pm	2.1	25.8	23.5
10pm-11pm	1.4	15.1	13.8
11pm-12am	0.4	6.7	6.0
12am-1am	0.3	4.2	3.5
1am-2am	0.2	1.9	1.6
2am-3am	0.1	1.2	1.1
3am-4am	0.3	1	1
4am-5am	0.8	2.8	2.4
5am-6am	2.1	13.9	13.8

## Road Geometry

The geometric requirements of a road are assessed against the Tasmania Standard drawings for the type of road and user class the align with pending on the nature of their use and associated traffic volume. In this instance Sisters Beach Road has been assessed against the requirements of Tasmanian Standard Drawing TSD-R02-v3, code S4 – excerpt provided below.

8. Two coat 'Hot Bitumen' spray

9. Surface type to be determined location and grade.

CODE*	A.A.D.T.	EXISTING INFRASTRUCTURE	NEW DEVELOPMENT	SEALED SHOULDER	GRAVEL SHOULDER	VERGE	CARRIAGEWAY WIDTH	LOGGING ROUTE	HEAVY VEHICLES	BUS ROUTE	Bends with < 50m sight line
		(w) SEALED TRAFFIC WIDTH	(w) SEALED TRAFFIC WIDTH								
S1	< 30	4000 (S)	–	–	500	NO	5000	NO	< 5%	NO	w + 1000
S2	30 – 100	4000 (S)	–	–	1000	NO	6000	YES < 5%	< 5%	YES	w + 1000
S3	100 – 300	5500 (D)	5500 (D)	400 <sup>Refer Note 7</sup>	500	500	6500	YES	< 10%	YES	w + 500
S4	300 – 2000	6000 (D)	6000 (D)	400 <sup>Refer Note 7</sup>	500	500	7000	YES	> 10%	YES	w + 500
S5	> 2000	7000 (D)	7000 (D)	500	500	500	9000	YES	> 10%	YES	w + 500

\*To satisfy a Road Class (eg. S3) the capability to comply with all A.A.D.T, LOGGING ROUTE, HEAVY VEHICLE and BUS ROUTE is necessary.

(S) – SINGLE LANE  
(D) – DUAL LANE

Whilst there are some restrictions in available road width to provide fully constructed shoulders and verges, these areas are generally treated with additional safety treatment such as additional guideposts, guard rail and signage. The majority of Sisters Beach Road can achieve compliance with these geometrical requirements and is typical of several rural road alignments within the Tasmanian road network.



Whilst the traffic counts undertaken over the summer of 24/25 indicate a significant increase in traffic volume, this does not change the recommendation to Council, such that it is **not recommended** to reduce the speed of Sisters Beach Road from 100km/h to 80km/h, due to:

- Increased volume has not increased the occurrence of vehicle accident suggesting the road in its current condition is fit for purpose.
- The prevailing 85% speeds are below the posted 100km limit but above the suggested 80km limit, suggesting vehicles can comfortably navigate the road at the current 100km posted speed limit and are restricted where necessary by the road geometry.
- The findings of the rural road safety audit are not correlated to volumetric change.
- There remains a significant decrease in traffic from the daylight period to the dusk/dawn period, further limiting exposure to wildlife.
- There has been no reported increase of pedestrian or cycle movement, suggesting vulnerable road user groups are unimpacted.
- Current road formation and construction standard remains compliant with municipal standards and service level requirements. In consideration of the road geometry, it is noted that there are restrictions

Existing safety treatments and crash prevention devices are in a serviceable condition.

## CONCLUSION


In consideration of the following key points, it is not recommended to reduce the speed limit on Sisters Beach Road from 100km/h to 80m/h:

- 1 vehicle accident in the last 5 years resulting in property damage.
- 85% of the recorded speeds are 85km/h suggesting that the road geometry is already effectively governing prevailing traffic speeds.
- Low to medium hazard band finding in the rural road safety audit that can be treated with conventional road safety controls.
- Significant decrease in traffic volume during the period between dusk and dawn, average decrease of 95%.
- Very low pedestrian and cycle movement, which limit the exposure of vulnerable road users.

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- Current road formation and construction standard complies with municipal standards and service level requirements.
  - Existing roadside safety treatment and crash prevention devices are in a serviceable condition.

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## 9.6 COUNCIL ISSUED DELEGATIONS - CHIEF EXECUTIVE OFFICER

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Director Governance and Information Systems  
Report Date: 29 January 2025  
File Reference: Delegations  
Enclosures: 1. Schedule 'A' - Delegations Issued from Council to CEO 

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### RECOMMENDATION

#### That Council:

1. **That Council, by absolute majority and in accordance with s.20(3) and s.22 of the *Local Government Act 1993* and other legislative authorities listed in Schedule “A”, grants authorisations and approve delegations to the Chief Executive Officer, being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993, the powers and functions as detailed in the attachment of this report.**
2. **By special resolution requiring a two-thirds majority in accordance with section 124 of the *Local Government (Highways) Act 1982*, grants and approves the delegations to the Chief Executive Officer as attached under the Local Government (Highways) Act 1982, subject to the relevant conditions and/or restrictions.**
3. **Update its resolution of 19 June 2023 to appoint the Director of Infrastructure and Development Services, Mr Daniel Summers to be Acting Chief Executive Officer when the current Chief Executive Officer is on leave or absent.**

### PURPOSE

The purpose of this report is to approve delegations of legislative powers and functions to the recently appointed Chief Executive Officer (CEO) to enable officers to undertake the day-to-day conduct of the Council’s business.

In addition, this report seeks to update the Council resolution below from 19 June 2023 for Mr Daniel Summers to act in the role of CEO, in lieu of the CEO.

**“That Council, in accordance with Section 61B of the *Local Government Act 1993*, appoints the Director of Infrastructure and Development Services, Mr Daniel Summers, to be Acting General Manager when the current General Manager is on leave or absent.”**

### BACKGROUND

Under s.22 of the *Local Government Act 1993 (Tas)*. A council, in writing, may delegate with or without conditions to the Chief Executive Officer being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993, any of its functions or powers under any Act (subject to restrictions).

The Chief Executive Officer being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993, in writing, may delegate to an employee of the



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council (a) any functions or powers under any Act, other than this power of delegation; and (b) any functions or powers delegated by the council which the council authorised the CEO to delegate under s.64 of the *Local Government Act 1993(Tas)*.

## DETAILS

Upon appointment of the new CEO, Mrs Vanessa Adams; council is required to issue new delegations to enable the CEO and officers to undertake the day-to-day conduct of the Council's business

The regular review of Council's Delegations Register is essential to ensuring that delegated functions and powers remain current and appropriate. Council maintains a register of delegations it has approved in relation to the exercise of its legislative powers and functions by Council officers.

The Local Government Association of Tasmania (LGAT) maintains a Master Delegations Register that contains all relevant sections of legislation that may be delegated by Council. Since delegations were last issued from Council to the previous General Manager there has been some updates to the register as outlined below:

Legislation	Amendment Details
<ul style="list-style-type: none"><li>• Land Titles Act 1980</li></ul>	The Land Titles Act 1980 has now been included in the register to include Council's functions in relation to s.138U(2) and s.138Y(2).
<ul style="list-style-type: none"><li>• Biosecurity Act 2019 and the Weed Management Act 1999</li></ul>	The Weed Management Act was repealed in 2023 and replaced by provisions enacted under the Biosecurity Act 2019 and Biosecurity Regulations 2022.
<ul style="list-style-type: none"><li>• Building Regulations 2016</li><li>• Monetary Penalties Enforcement Act 2005</li><li>• Road and Jetties Act 1935</li><li>• Traffic Act 1925</li></ul>	Amendments to these Acts were deemed insignificant in the execution of the Council's delegation powers as determined in the review undertaken by Simmons Wolfhagen Lawyers and LGAT, as such powers to be delegated remain the same.

At a Special Council Meeting on 2 December 2024 council passed a resolution to:

**“Agree that all staff delegations that are currently approved by the General Manager will be considered to be approved by the Chief Executive Officer and that paperwork for the delegations will be updated when the delegation is next reviewed, or a new person comes into the role.”**

Officers will continue working through updating delegations to officers as required as part of business-as-usual processes.

Delegations under the Land Use Planning and Approvals Act 1993 should be delegated to Officers by the Council acting as the planning authority separately to Council exercising its general power of delegation under the Local Government Act as a consequence of Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015. Delegations to be issued under the LUPAA are a separate item on this agenda under Planning Authority matters.

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## STATUTORY IMPLICATIONS

### Statutory Requirements

The following Acts and regulations include powers and functions that apply to local government, and which may be delegated to Council officers:

Archives Act 1983  
Biosecurity Act 2019  
Building Act 2016  
Building Regulations 2016  
Burial and Cremation Act 2019  
Burial and Cremation Regs 2015  
Dog Control Act 2000  
Environmental Management and Pollution Control Act 1994  
Food Act 2003  
Heavy Vehicle National Law (Tasmania) Act 2013  
Historic Cultural Heritage Act 1995  
Litter Act 2007  
Land Titles Act 1980  
Local Government Act 1993  
Local Government (Building and Miscellaneous Provisions) Act 1993  
Local Government (General) Regulations 2015  
Local Government (Highways) Act 1982  
Monetary Penalties Enforcement Act 2005  
Place Names Act 2020  
Public Health Act 1997  
Public Interest Disclosures Act 2002  
Right to Information Act 2009  
Roads and Jetties Act 1935  
Strata Titles Act 1998  
Survey Co-Ordination Act 1944  
Traffic Act 1925  
Urban Drainage Act 2013

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>

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1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
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### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

There are no policy implications associated with this review of Council’s appointments, authorisations, or delegations.

### **FINANCIAL IMPLICATIONS**

There are no financial implications because of this report.

### **RISK IMPLICATIONS**

Risk of adverse action does exist where the exercise of Council’s legislative powers and functions occurs without proper delegation and the purpose of this report is to recommend action that minimises exposure to such risk.

### **CONSULTATION PROCESS**

There are no consultation requirements because of this report.


### **RECOMMENDATION**

It is recommended:

- 1. That Council, by absolute majority and in accordance with s.20(3) and s.22 of the *Local Government Act 1993* and other legislative authorities listed in Schedule “A”, grant authorisations and approve delegations to the Chief Executive Officer, being the General Manager as appointed by the Council pursuant to s61 of the *Local Government Act 1993*, the powers and functions as detailed in the attachment of this report.**
- 2. By special resolution requiring a two-thirds majority in accordance with section 124 of the *Local Government (Highways) Act 1982*, grant and approve the delegations to the Chief Executive Officer as attached under the *Local Government (Highways) Act 1982*, subject to the relevant conditions and/or restrictions.**
- 3. Update its resolution of 19 June 2023 to appoint the Director of Infrastructure and Development Services, Mr Daniel Summers to be Acting Chief Executive Officer when the current Chief Executive Officer is on leave or absent.**

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## 9.7 CHIEF EXECUTIVE OFFICER TITLE POLICY

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Director Governance and Information Systems  
Report Date: 11 February 2025  
File Reference: GOV.046  
Enclosures: 1. Chief Executive Officer Title Policy 

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### RECOMMENDATION

**That Council endorses the Chief Executive Officer Title Policy as attached.**

### PURPOSE

The purpose of this report is for Council to consider a Chief Executive Officer Title Policy whereby an appointment has been made as the Chief Executive Officer (CEO) as distinct from being appointed as the General Manager pursuant to s.61 of the *Local Government Act 1993 (Tas)*.

### BACKGROUND

Section 61(1) of the *Local Government Act 1993 (Tas)* requires a Council to appoint a person as a General Manager for a term not exceeding 5 years.

As part of a closed special meeting of Council held on 2 December 2024 to consider General Manager Recruitment processes, Council resolved to rename the position from General Manager to Chief Executive Officer. The change being in title only, this policy sets out administrative processes to be followed to ensure the execution of Council's statutory and regulatory functions by the Chief Executive Officer can be carried out lawfully.

### DETAILS

Council should take steps to prevent the possibility of a legal challenge to the CEO's proper exercise of power in circumstances whereby that power has been specifically by statute invested in a "General Manager" appointed under s.61 of the Local Government Act rather than a CEO.

This policy has been created to provide guidance and assistance to Council.

The policy covers and provides practical examples for Council as to how reference to the role of the CEO should be made in relation to day-to-day business of the Council.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

Local Government Act 1993 (Tas):

Division 1 – General manager and employees

Sections 61 – 64.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
2.6 We attract, retain and develop the workforce we need.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

The policy sets out a statement to be included on all Council policies.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There is risk that if appropriate steps are not taken and a protocol put in place, potential exists for a legal challenge to the CEO's exercise of power in circumstances whereby the appointment was not made as the General Manager.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.


The policy has been developed and cloned from existing policies in other councils where legal advice in relation to this issue was obtained.

## CONCLUSION

That Council endorses the Chief Executive Officer Title Policy as attached to this report.

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## 9.8 FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025

To: Council  
Reporting Officer: Accountant  
Responsible Manager: Director Financial Services  
Report Date: 3 March 2025  
File Reference: Financial Management - Reporting - Council  
Enclosures: 1. Project Progress Report - February 

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### RECOMMENDATION

**That Council notes the Financial Report for the period ended 28 February 2025**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Project Progress Report (attached)

### DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$172k. There are several favourable and unfavourable variances across the budget.

The Council's forecast will continue to be reviewed, and any variances identified will be reported in Council as the year progresses.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

### STRATEGIC IMPLICATIONS

Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.

Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2025-2035	Adopted November 2024

**POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

**RISK IMPLICATIONS**

There are no risk implications as a result of this report.

**CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

**CONCLUSION**

All details are included in the attached reports.

## Income Statement

The Income Statement shows the performance of Council's operations year to date.

### Income Statement as at 28 February 2025

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
<b>Recurrent Income</b>								
Rate Revenue	14,945,667	13,728,637	9%	✓ 1,217,030	14,838,314	14,945,992	✓ 107,678	1
User Charges	2,275,211	2,322,981	-2%	✗ (47,770)	3,419,312	3,471,595	✓ 52,283	2
Reimbursements/Contributions	414,533	428,239	-3%	✗ (13,706)	805,622	775,268	✗ (30,354)	3
Grants and Subsidies	563,112	2,931,264	-81%	✗ (2,368,152)	4,133,146	4,435,137	✓ 301,991	4
Interest	494,682	448,480	10%	✓ 46,202	673,000	673,000	✓ -	
Distributions from Water Corporation	281,000	281,000	0%	✗ -	674,400	674,400	✓ -	
<b>Total Recurrent Income</b>	<b>18,974,205</b>	<b>20,140,601</b>	<b>-6%</b>	<b>✗ (1,166,396)</b>	<b>24,543,794</b>	<b>24,975,392</b>	<b>✓ 431,598</b>	
<b>Recurrent Expenditure</b>								
Employee Costs	6,039,732	5,972,012	-1%	✗ (67,720)	9,659,746	9,627,187	✓ 32,559	5
State Levies	437,010	477,304	8%	✓ 40,294	849,748	863,347	✗ (13,599)	
Remissions & Discounts	380,585	347,521	-10%	✗ (33,064)	370,886	389,860	✗ (18,974)	
Materials & Contracts	4,837,836	4,669,408	-4%	✗ (168,428)	6,483,548	6,741,236	✗ (257,688)	6
Depreciation	3,964,611	3,961,272	0%	✗ (3,339)	5,944,300	5,944,300	✓ -	
(Gain)/Loss on Disposal	1,654	-	0%	✗ (1,654)	31,702	31,702	✓ -	
Borrowing Costs	23,926	23,306	-3%	✗ (620)	46,611	46,611	✓ -	
Other Expenses	184,656	213,695	14%	✓ 29,039	316,340	318,340	✗ (2,000)	
<b>Total Recurrent Expenditure</b>	<b>15,870,010</b>	<b>15,664,518</b>	<b>-1%</b>	<b>✗ (205,492)</b>	<b>23,702,881</b>	<b>23,962,583</b>	<b>✓ (259,702)</b>	
<b>Surplus/(Deficit)</b>	<b>3,104,194</b>	<b>4,476,083</b>	<b>-31%</b>	<b>✗ (1,371,889)</b>	<b>840,907</b>	<b>1,012,807</b>	<b>✓ 171,900</b>	
<b>Capital Items</b>								
Capital Grants/Contributions	3,905,851	2,146,775	82%	✓ 1,759,076	6,786,001	9,555,509	✓ 2,769,508	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
<b>Comprehensive Surplus/(Deficit)</b>	<b>7,010,046</b>	<b>6,622,858</b>	<b>6%</b>	<b>✓ 387,188</b>	<b>7,626,908</b>	<b>10,568,316</b>	<b>✓ 2,941,408</b>	

Council is forecast to have a favourable variance to the budget of \$172k at 30 June 2025. Commentary on variances of \$20k or higher are provided below:

### 1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating higher levels of revenue than anticipated. This is due to supplementary valuations received in May and June and after preparation of the budget estimates (income generated from new property development).

### 2) User Charges

User charges is expecting a favourable variance to budget of \$52k due to higher than budgeted subdivision fees, development fees and Tulip Festival income.

### 3) Reimbursement/Contributions

Reimbursement's income is expecting an unfavourable variance due to lower than budgeted resource-sharing income.



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#### 4) Grants and Subsidies

Grant income is expected to be higher than budget due to timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission). The additional \$302k of grant revenue is due to an increase in the yearly distribution via indexation (\$212k), and also a portion of additional grant funding from the final 2023-24 grant allocation which is a one off (\$56k).

#### 5) Employee Costs

Employee costs is expecting a favourable variance of \$33k due to lower than budgeted wages for Works & Services and IT. A vacant role in the IT department was budgeted as an employee of WWC, however was instead resource shared from CHC.

#### 6) Materials & Contracts

The unfavourable variance to budget for materials & contracts of \$258k. There are a number of variances both favourable and unfavourable which make up this amount, these are shown in the table below:

Item	Amount
Higher Consultant Costs	46,547
Higher IT Resource Sharing Costs	49,664
Higher Tulip Festival Costs	29,985
Higher Legal Expenses	35,000
Higher Water & Sewerage Costs	43,498
Higher Repairs & Maintenance Costs	43,793
Higher Valuation Fees	8,500
Higher Special Project Costs	29,205
Higher Training Costs	23,607
Lower Insurance Costs	(34,811)
Lower Contract Clearance & Disposal Cost	(51,014)
Higher Other Material Costs	33,714
	<b>257,688</b>

## Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.58 as of 30 June 2025 compared to a current ratio of 4.57 as at 28 February 2025.

### Balance Sheet as at 28 February 2025

	YTD Actual	Budget	Forecast
	\$	\$	\$
<b>Current Assets</b>			
Cash & Cash Equivalents	10,967,261	4,721,629	7,589,858
Receivables	4,928,518	1,178,686	1,178,686
Inventories	127,302	118,042	118,042
Other Current Assets	86,814	417,028	417,028
<b>Total Current Assets</b>	<b>16,109,895</b>	<b>6,435,384</b>	<b>9,303,613</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	265,942,066	300,386,893	300,460,072
Investment in Water	47,853,346	47,853,346	47,853,346
<b>Total Non-Current Assets</b>	<b>313,795,412</b>	<b>348,240,239</b>	<b>348,313,418</b>
<b>Total Assets</b>	<b>329,905,306</b>	<b>354,675,623</b>	<b>357,617,031</b>
<b>Current Liabilities</b>			
Payables	2,327,633	3,526,917	3,526,917
Interest-Bearing Liabilities	185,722	382,687	382,687
Provisions	1,014,096	1,967,420	1,967,420
<b>Total Current Liabilities</b>	<b>3,527,452</b>	<b>5,877,024</b>	<b>5,877,024</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	1,728,838	1,395,345	1,395,345
Provisions	1,179,092	280,586	280,586
<b>Total Non-Current Liabilities</b>	<b>2,907,930</b>	<b>1,675,931</b>	<b>1,675,931</b>
<b>Total Liabilities</b>	<b>6,435,382</b>	<b>7,552,954</b>	<b>7,552,954</b>
<b>Net Assets</b>	<b>323,470,314</b>	<b>347,122,669</b>	<b>350,064,077</b>
<b>Equity</b>			
Current Year Result	7,010,046	7,626,908	10,568,316
Accumulated Surplus	171,302,708	169,977,062	169,977,062
Reserves	145,157,561	169,518,697	169,518,697
<b>Total Equity</b>	<b>323,470,314</b>	<b>347,122,669</b>	<b>350,064,077</b>
<b>Current Ratio</b>	<b>4.57</b>	<b>1.10</b>	<b>1.58</b>

## Cashflow Statement

As of 28 February Council had \$10.967m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$7.590m of cash on hand as of 30 June 2025.

A key assumption of the budget is the completion of the capital works program as set by Council.

### Cashflow Statement as at 28 February 2025

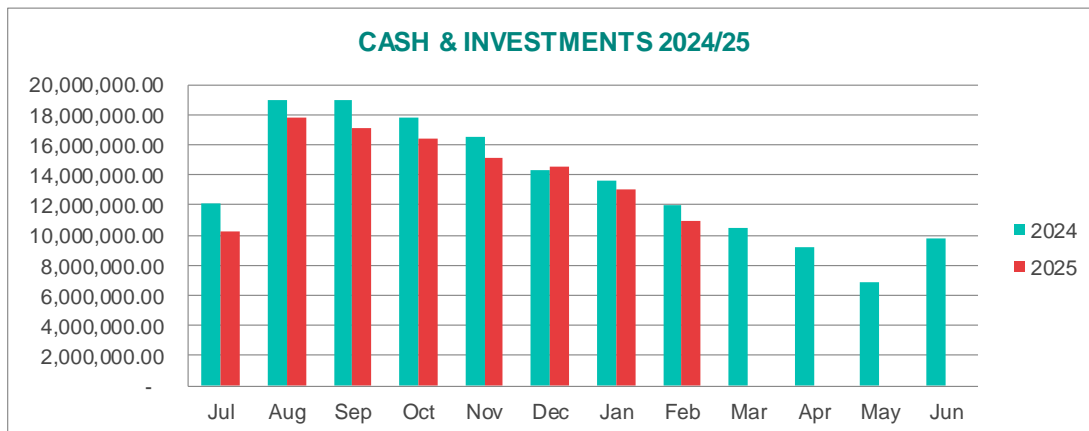
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(5,952,477)	(9,594,450)	62%	(3,641,973)	(9,484,545)
Materials and Contracts	(5,948,692)	(6,345,966)	94%	(397,274)	(6,606,629)
State Levies	(437,010)	(849,748)	51%	(412,738)	(863,347)
Other Expenses	(565,241)	(687,226)	82%	(121,985)	(708,200)
Rates and Charges	12,158,658	14,801,137	82%	2,642,479	15,908,815
User charges	2,596,358	3,419,312	76%	822,954	3,471,595
Interest	494,682	673,000	74%	178,318	673,000
Reimbursement of Expenses	414,533	805,622	51%	391,089	775,268
Government Grants	563,112	4,133,146	14%	3,570,034	4,435,137
<b>Net Cash provided by (used in) operating activities</b>	<b>3,323,923</b>	<b>6,354,828</b>	<b>52%</b>	<b>3,030,904</b>	<b>7,601,094</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(6,171,037)	(20,085,405)	31%	(13,914,368)	(20,235,588)
Investment revenue from Water Corporation	281,000	674,400	0%	393,400	674,400
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	572,690
Capital grants	3,905,851	7,786,001	50%	3,880,150	9,555,509
<b>Net cash provided by (used in) investing activities</b>	<b>(1,984,186)</b>	<b>(11,052,314)</b>	<b>18%</b>	<b>(9,068,128)</b>	<b>(9,432,989)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	(23,926)	(46,611)	51%	(22,685)	(46,611)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(183,364)	(369,087)	50%	(185,723)	(366,446)
<b>Net cash provided by financing activities</b>	<b>(207,290)</b>	<b>(415,698)</b>	<b>50%</b>	<b>(208,408)</b>	<b>(413,057)</b>
<b>Net (Decrease) in Cash Held</b>	<b>1,132,447</b>	<b>(5,113,184)</b>	<b>-22%</b>	<b>(6,245,631)</b>	<b>(2,244,955)</b>
Cash at beginning of year	9,834,813	9,834,813	100%	-	9,834,813
<b>Cash at end of period</b>	<b>10,967,261</b>	<b>4,721,629</b>	<b>232%</b>	<b>(6,245,631)</b>	<b>7,589,858</b>

## Investments

The following table provides an outline of Council’s cash and investment portfolio as of 28 February 2025. Total cash and investments on hand as of 28 February is \$10.967m. The weighted average return on investment earned on Council’s investment portfolio is 5.12%.

### Investments as at 28 February 2025

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	10,000,000	Commonwealth Bank	965,761	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	965,761	ING	5,500,000	
		WBC	2,500,000	
		BOQ	2,000,000	
		Petty Cash and Till Floats	1,500	
<b>Balance - All Accounts</b>	<b>10,967,261</b>		<b>10,967,261</b>	<b>5.12%</b>



## Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

9.23% of the total rates levied for the year were outstanding as of 28 February 2025; this includes all aged rates and charges outstanding. This compares with 9.71% outstanding as of 28 February last year.

### Rates Summary to 28 February 2025

	2024-25		2023-24	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2024</i>				
Outstanding Rates Debtors (1 July 2024)		356,192		778,159
Less: Rates in Credit		(878,209)		(855,516)
<b>NET RATES OUTSTANDING (1 July 2024)</b>	<b>(3.61)</b>	<b>(522,017)</b>	<b>(0.56)</b>	<b>(77,357)</b>
Rates and Charges Levied	103.42	14,949,673	100.65	13,923,453
Interest Penalties Charged	0.19	27,082	(0.10)	(13,182)
<b>GROSS RATES AND CHARGES DEMANDED</b>	<b>100.00</b>	<b>14,454,739</b>	<b>100.00</b>	<b>13,832,914</b>
LESS RATES AND CHARGES COLLECTED	87.42	12,636,294	86.69	11,992,141
REMISSIONS AND DISCOUNTS**	7.76	1,121,713	7.77	1,074,163
	<b>95.18</b>	<b>13,758,007</b>	<b>94.46</b>	<b>13,066,304</b>
ADD PROPERTIES IN CREDIT	(4.41)	637,882	(4.17)	577,146
<b>UNPAID RATES AND CHARGES *</b>	<b>9.23</b>	<b>1,334,613</b>	<b>9.71</b>	<b>1,343,756</b>
(includes Deferred Rates)				
<b>**REMISSIONS AND DISCOUNTS</b>		<b>2024-25</b>		<b>2023-24</b>
Early Payment Discount		344,293		335,838
Pensioner Rebates		741,126		701,320
Council Remissions and Abandonments		36,295		37,005
		<b>1,121,713</b>		<b>1,074,163</b>
Number of Rateable Properties		8,093		8,052
Number of Unpaid Rateable Properties		1,972		1,830
% not fully paid		24.37%		22.73%

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## Grant Summary

### Grant Schedule as at 28 February 2025

	YTD Actual	Budget 2025	Forecast 2025
<b>Capital Grants</b>			
Boat Harbour Beach Masterplan	3,150,000	1,800,000	4,500,000
Roads to Recovery	-	1,298,775	1,298,775
Artscape Fence	-	8,775	8,775
ANZAC Park Staged Development	-	46,000	46,000
Waratah Active Living Projects - Saunders & M	-	116,353	116,353
Warawyn Fence (Partial Replacement)	3,122	5,850	5,850
LRCI - Round 4	608,239	964,400	964,400
Langley Park - Cricket Wicket	16,674	17,160	17,160
Inglis River Walking Track Study	-	184,422	184,422
BBRF - Tablecape Lookout	9,816	302,801	302,801
Pause Places	40,992	40,992	40,992
Wynyard Childcare Centre Expansion	-	500,000	500,000
IGA Carpark	-	320,000	320,000
Recreation Infrastructure	-	20,473	20,473
Dog Park & Freedom Camping	7,500	160,000	160,000
Australian Cricket Infrastructure Fund	17,948	-	17,948
Mt Hicks Road Bridge Replacement	51,560	-	51,560
Flood Mitigation	-	1,000,000	1,000,000
	<b>3,905,851</b>	<b>6,786,001</b>	<b>9,555,509</b>

## Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
<b>Community &amp; Engagement</b>				
Children's Services	(249,480)	(244,873)	(4,607)	
Community Activation	651,001	658,330	(7,329)	
Corporate & Community Services	224,675	224,380	295	
Tourism & Marketing	521,407	524,003	(2,596)	
<b>Community &amp; Engagement Total</b>	<b>1,147,603</b>	<b>1,161,840</b>	<b>(14,237)</b>	
<b>Council &amp; General Managers Office</b>				
Council & General Manager's Office	1,216,222	1,202,223	13,999	1
<b>Council &amp; General Managers Office Total</b>	<b>1,216,222</b>	<b>1,202,223</b>	<b>13,999</b>	
<b>Infrastructure &amp; Development Services</b>				
Asset Services	(39,009)	(39,009)	0	
Cemeteries	76,203	90,546	(14,343)	2
Development Services	877,176	856,477	20,699	3
Engineering Services	296,573	314,963	(18,390)	4
Footpaths	347,682	347,682	0	
Garbage	(8,747)	(103,736)	94,989	5
Public Halls	342,394	345,063	(2,669)	
Public Toilets	381,048	387,763	(6,715)	
Recreational Planning	579,230	585,952	(6,722)	
Reserves	1,335,668	1,390,372	(54,704)	6
Sports	1,104,090	1,145,186	(41,096)	7
Stormwater Drainage	(218,216)	(231,818)	13,602	8
Transport	3,208,839	3,126,116	82,723	9
Waste	56,264	95,855	(39,591)	10
Works & Services	164,733	179,719	(14,986)	11
<b>Infrastructure &amp; Development Services Total</b>	<b>8,503,928</b>	<b>8,491,131</b>	<b>12,797</b>	
<b>Governance &amp; Information Systems</b>				
Governance	341,574	343,874	(2,300)	
Information Systems	1,374	28,148	(26,774)	12
Human Resources	339,885	355,229	(15,344)	13
<b>Governance &amp; Information Systems Total</b>	<b>682,833</b>	<b>727,251</b>	<b>(44,418)</b>	
<b>Financial Services</b>				
Economic Development	78,175	79,702	(1,527)	
Financial Services	(86,725)	(85,085)	(1,640)	
General Revenue	(12,772,812)	(12,978,947)	206,135	14
Revenue Services	389,865	389,078	787	
<b>Financial Services Total</b>	<b>(12,391,497)</b>	<b>(12,595,252)</b>	<b>203,755</b>	
<b>Total</b>	<b>(840,907)</b>	<b>(1,012,807)</b>	<b>171,900</b>	

Commentary for departmental forecast variance of \$10,000 or greater is provided below:

### 1) Council & General Manager's Office

The favourable variance for the General Manager's office is due to lower-than-expected insurance costs.

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**2) Cemeteries**

Cemeteries is expecting an unfavourable variance of \$14k due to higher than expected garden maintenance costs.

**3) Development Services**

Development services is expecting a favourable variance to budgeted of 21k due higher than expected subdivision & development fees.

**4) Engineering Services**

Engineering services has an unfavourable variance of 18k due higher than expected SES costs.

**5) Garbage**

Garbage is expecting to have a favourable variance to budget of \$94k due to lower than budgeted contract disposal costs.

**6) Reserves**

The unfavourable variance for reserves of \$54k relates to increase costs for tree and garden maintenance.

**7) Sports**

Sports Grounds has an unfavourable variance to budget of \$41k due to higher than budgeted water and sewerage costs as well as higher than budgeted repairs & maintenance costs.

**8) Stormwater Drainage**

Stormwater is expecting a favourable variance to budget of \$13k due to higher than budgeted rates income.

**9) Transport**

Transport Services is expecting a favourable variance to budget of \$82k due to higher than budgeted financial assistance grant income (\$102k), which is partially offset by an unfavourable variance for tree maintenance costs (\$20k).

**10) Waste**

Waste is expected to have an unfavourable variance to budget due to higher than expected costs for the Waratah Waste Transfer Station.

**11) Works & Services**

Works & Services is expecting an unfavourable variance to budget of \$15k. This is due to higher than budgeted costs for training, however this is partially offset by lower than budgeted wages.

**12) Information Systems**

Information Systems is expecting an unfavourable variance due to higher than budgeted consultant costs.

**13) Human Resources**

The unfavourable variance of \$15k is due to higher than budgeted consultant costs.

**14) General Revenue**

General Revenue is expecting a favourable variance to budget of \$206k due to higher than budgeted rates income (\$70k) and higher than budgeted financial assistance grant income (\$147k)



## Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2024/25 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

Summary Capital Expenditure Report							
	YTD	Budget	Remaining	%	Forecast	Forecast	
	Actual	Estimate	Budget	Spent		Variance	Note
	\$	\$	\$		\$	\$	
<b>Buildings</b>							
Amenities	219,428	453,738	234,310	48%	453,738	-	
Community Facilities	1,035,744	4,662,252	3,626,509	22%	4,662,252	-	
Childcare	53,079	639,879	586,800	8%	639,879	-	
Council Operational Buildings	48,904	255,937	207,033	19%	255,937	-	
<b>Total Buildings</b>	<b>1,357,155</b>	<b>6,011,806</b>	<b>4,654,651</b>	<b>23%</b>	<b>6,011,806</b>	-	
<b>Parks &amp; Open Spaces</b>							
Other Infrastructure	197,028	823,106	626,078	24%	829,354	(6,248)	
Playgrounds	208,212	999,794	791,582	21%	999,794	-	
Walkways & Tracks	277,602	1,556,462	1,278,860	18%	1,556,462	-	
Recreational Reserves	437,882	1,106,641	668,759	40%	1,157,920	(51,279)	1
<b>Total Parks &amp; Open Spaces</b>	<b>1,120,725</b>	<b>4,486,003</b>	<b>3,365,278</b>	<b>25%</b>	<b>4,543,530</b>	<b>(57,527)</b>	
<b>Plant &amp; Equipment</b>							
Other Plant & Equipment	332,252	986,420	654,168	34%	986,420	-	
Plant & Vehicle Replacements	146,921	646,623	499,702	23%	646,623	-	
Software & IT Replacements	71,567	340,966	269,399	21%	333,238	7,728	
<b>Total Plant &amp; Equipment</b>	<b>550,741</b>	<b>1,974,009</b>	<b>1,423,268</b>	<b>28%</b>	<b>1,966,281</b>	<b>7,728</b>	
<b>Sporting Facilities</b>							
Indoor Recreational Facilities	124,479	210,000	85,521	59%	210,000	-	
Outdoor Sporting Facilities	486,421	1,565,506	1,079,085	31%	1,565,506	-	
<b>Total Sporting Facilities</b>	<b>610,901</b>	<b>1,775,506</b>	<b>1,164,605</b>	<b>34%</b>	<b>1,775,506</b>	-	
<b>Stormwater</b>							
Flood Mitigation Works Total	506,167	1,843,075	1,336,908	27%	1,843,075	-	
Other Stormwater Works	20,785	283,340	262,555	7%	283,340	-	
<b>Total Stormwater</b>	<b>526,952</b>	<b>2,126,415</b>	<b>1,599,463</b>	<b>25%</b>	<b>2,126,415</b>	-	
<b>Transport</b>							
Bridge Renewals	84,795	60,998	(23,797)	139%	84,378	(23,380)	2
Footpaths & Kerbs	141,548	205,985	64,437	69%	205,985	-	
Other Transport	299,164	588,657	289,493	51%	588,657	-	
Resheeting	554,050	1,119,332	565,282	49%	1,119,332	-	
Rural Upgrades	296,732	578,559	281,827	51%	578,559	-	
Rural Reseals	6,820	315,429	308,609	2%	315,429	-	
Urban Reseals	54,097	270,018	215,921	20%	270,018	-	
<b>Total Transport</b>	<b>1,437,207</b>	<b>3,138,978</b>	<b>1,701,771</b>	<b>46%</b>	<b>3,162,358</b>	<b>(23,380)</b>	
<b>Total</b>	<b>5,603,680</b>	<b>19,512,717</b>	<b>13,909,037</b>	<b>29%</b>	<b>19,585,896</b>	<b>(73,179)</b>	

Commentary for capital work forecast variance of \$20,000 or greater is provided below:

### 1) Recreational Reserves





Recreational Reserves is expecting an unfavourable variance of \$51k due to the purchase of land.

### 2) Bridge Renewals

Bridge Renewals has an unfavourable variance of \$23k due to higher than budgeted costs for Calder Road Bridge and Waratah Rail Bridge.

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## 9.9 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	Chief Executive Officer
Report Date:	18 February 2025
File Reference:	0304
Enclosures:	<ol style="list-style-type: none"><li>1. Letter re Declaration of Foxglove (<i>Digitalis</i> species) </li><li>2. LG Priority Reform - Targeted LG Act Amendments </li><li>3. Local Government (General) Regulations 2015 </li><li>4. Local Government (Meeting Procedures) Regulations 2015 </li></ol>

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### RECOMMENDATION

#### That Council:

1. **Notes the Senior Management Report; and**
2. **Notes the declaration of Foxglove as a pest (*Digitalis* species) under the *Biosecurity Act 2019*; and**
3. **Notes the feedback in the attachments collated for submission in response to amendments to Local Government legislation.**

### PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the Acting General Manager, Daniel Summers (8 February to 20 February 2025) and Acting General Manager Alan Cattermole (21 February to 7 March) during the period 8 February 2025 to 7 March 2025.

#### Corporate

- Attended meeting with Minister Ellis and Mayor to discuss options for an Emergency Services Site.
- Meeting with Mal Hingston Liberal Candidate
- Meetings regarding review of Local Government regulations (detailed in this report.

#### Community

- Attended Community Accessibility Workshop
- Attended Sustainability and Environmental Advisory Panel Meeting

#### Industry

- Meeting with Mayors from Murchison Region
- Attended NW General Managers meeting
- Meeting re Tasmanian Waste and Recovery Strategy

- 
- LGAT General managers Workshop regarding Targeted Amendments to the Local Government Act
  - Attend Cradle Coast Authority Representatives Meeting

#### **Other**

- NW Regional Emergency Management Committee – Update and consequences discussion
- Participated in independent review of the operational response to the August 2024 extreme weather event electrical network outage conducted by Renewables, Climate and Future Industries Tasmania, a department of State Growth.

#### **SUBMISSIONS**

##### Targeted Amendments Local Government - Feedback

As part of the Future of Local Government Review, a review of the *Local Government Act 1993 (the Act)* has commenced. Council has reviewed the recommended changes and prepared a submission to the first round of consultation; a copy of which is attached for Information.

##### Local Government (General) Regulations 2015

Staff and Councillors reviewed the proposed amendments to the Local Government (General) Regulations. All amendments supported. A copy is attached for information.

##### Local Government (Meeting Procedures) Regulations 2015

Staff and Councillors reviewed the proposed amendments to the Local Government (Meetings) Regulations. All amendments supported with an additional provision for attending meetings remotely suggested and some comments made in relation to parental leave provisions. A copy is attached for information.

#### **OTHER MATTERS**

##### Wynyard Multi-Purpose Community Facility

At its December 2020 meeting Council resolved to enter into a temporary lease for the Watershed Café. A lease was entered into from June 2022 to May 2023. It contained two, one- year options which have been taken. The Lease will now expire in May 2025.

In order to ensure that Council acts in a transparent and equitable way and maintains good governance processes, Council will begin the process to engage an external agent to seek expressions of interest for the next lessee of the Wynyard Multi-Purpose Community Facility – commercial space.

##### Declaration of Foxglove (*digitalis species*) under the biosecurity act 2019

Foxglove (*Digitalis species*) has been declared a pest under the *Biosecurity Act 2019* (the Act) and the Biosecurity Regulations 2022 by gazettal notice on the 19 February 2025 (Letter of advice attached).

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Council has obligations under the Act with respect to the management of foxglove and preventing further spread in the State. The Program prescribes regulatory measures for the control and management of *Digitalis* species through specific designated areas and designated purposes. Designated areas are established to prioritise the foxglove control, and any regulatory activities, to protect areas of high conservation value such as the Tasmanian Wilderness World Heritage Area.

Biosecurity Tasmania will engage with, encourage, and work collaboratively all key stakeholders, including Council, to develop and implement long-term management programs to reduce the impacts of foxglove in the highest priority areas.

Biosecurity Tasmania will coordinate an education and awareness program to ensure an understanding of foxglove, its impacts (including toxicity), options for management and regulatory obligations. Information including guidelines for management and control and a Frequently Asked Questions is available on the Department of Natural Resources and Environment Tasmania (NRE Tas) foxglove web page: [Foxglove \(Digitalis\) | Department of Natural Resources and Environment Tasmania](#)

#### Blue Banner Poles in Goldie Street

A workshop with Councillors was held on Monday 11 November to discuss the future of the blue banner poles on Goldie Street, Wynyard. The poles are cosmetically declining but remain structurally sound.

The poles are occasionally used to display advertising for community events. The cost and impact of hanging the advertising have increased, with Council currently spending approximately \$8000 in hanging/removal costs per year.

After considering usage, value for money, and other options, Council has decided to retain the banner poles but no longer use them for advertising.

This decision will enable the Council to consider the future of the banner poles as part of a strategic conversation regarding the future of the Goldie Street Precinct.

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## Easter Closure

### **Council Offices and Depot Wynyard**

Closed from 5pm Thursday 17 April until 8.30am Monday 28 April.

### **Wonders of Wynyard**

Friday 18 April	CLOSED
Saturday 19 April	CLOSED
Sunday 20 April	CLOSED
Monday 21 April	CLOSED
Tuesday 22 April	9.00am – 4.00pm
Wednesday 23 April	9.00am – 4.00pm
Thursday 24 April	9.00am – 4.00pm
Friday 25 April	CLOSED

### **Council Offices and Post office Waratah**

Friday 18 April	CLOSED
Saturday 19 April	CLOSED
Sunday 20 April	CLOSED
Monday 21 April	CLOSED
Tuesday 22 April	CLOSED
Wednesday 23 April	9.00am – 5.00pm
Thursday 24 April	9.00am – 5.00pm
Friday 25 April	CLOSED

### **Waste Transfer Station**

Friday 18 April	CLOSED
Saturday 19 April	CLOSED
Sunday 20 April	CLOSED
Monday 21 April	10.00am – 4.00pm
Tuesday 22 April	10.00am – 4.00pm
Wednesday 23 April	10.00am – 4.00pm
Thursday 24 April	10.00am – 4.00pm
Friday 25 April	CLOSED

## Kerbside Collections

- Collections due Friday 18 April will now be collected on Thursday 17 April.
- All other collections remain unchanged.

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**Childcare**

Friday 18 April	CLOSED
Saturday 19 April	CLOSED
Sunday 20 April	CLOSED
Monday 21 April	CLOSED
Tuesday 22 April	CLOSED
Wednesday 23 April	CLOSED
Thursday 24 April	CLOSED
Friday 25 April	CLOSED

The School Holiday Program will operate over school holidays from the 14 April till the 17 April 7am – 6pm

## WORKING GROUPS

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> </ul>	Works are now complete.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> <li>• Manager Recreation Planning and Environment</li> <li>• Recreation Liaison Officer</li> </ul>	<p>Council awarded the detailed design for Langley Park Changeroom upgrades at the December council meeting. A design brief is expected to be received in the coming week.</p> <p>The design package for the Somerset Indoor Stadium project was awarded at the January council meeting. The Architects has undertaken stakeholder consultation 12 March 2025 with the Primary school / DCEYP , Council staff and User groups . Design response to be submitted by Architect for review.</p>
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Infrastructure and Development Services</li> <li>• Strategic Projects Manager</li> <li>• Manager Community Activation</li> </ul>	The working group met 5 March January 2025 to review the design concept for the indoor training facility. Minor amendments discussed and to be implemented . Final concept shared with working group 12 March 2025. DA package to be progressed.
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Executive Officer (GM office)</li> <li>• Strategic Projects Manager</li> </ul>	February / March works will include erection of concrete panels for buildings , construction and sealing of road and parking areas. Excavation for new sewage pump station and demolition of existing sewage pump station.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> <li>• Manager Community Activation</li> </ul>	A new Master Plan concept has been developed. Modifications are being completed before obtaining costings and going out for further community feedback.

PLANNING PERMITS APPROVED UNDER DELEGATION – February 2025

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 229/2024	M Caulfield & H Cambridge	144 Little Village Lane Somerset	Outbuilding (Shed)	3.02.2025	48*	D
DA 221/2024	N+B Design Pty Ltd	56 Back Cam Road Somerset	Dwelling	3.02.2025	42	D
DA 224/2024	G Cole	3 McKays Road Somerset	Change of Use to Service Industry	4.02.2025	43	D
SD2203 & DA 154/2024	MC Planners	1,3, 5-7 & 9 Martin Street Wynyard	Subdivision (3 into 6 lots) & Multiple Dwellings (x30 Units) – Staged	6.02.2025	83*	D
DA 218/2024	CLTP Panel Products Pty Ltd	673 & 683 Deep Creek Road Wynyard	2x Storage Sheds	12.02.2025	47*	P
DA 5/2025	Fonterra Australia Pty Ltd	86-92 Inglis Street Wynyard	Fencing	13.02.2025	27	P
DA 234/2024	S. Group	56-58 Goldie Street Wynyard	Signage	13.02.2025	42	D
DA 203/2024	PLA Designs Pty Ltd	18 Frenchs Road Somerset	Workshop Extension & Demolition	20.02.2025	42	D
DA 231/2024	P Chatwin	450 Seabrook Road Somerset	Outbuilding (Shed)	20.02.2025	42	D
DA 1/2025	N+B Design	11 Hainsworth Court Wynyard	Dwelling	24.02.2025	42	D
SD2211	PLA Designs Pty Ltd	45A Inglis Street Wynyard	Subdivision (1 into 2 lots)	24.02.2025	41	D
DA 3/2025	TasRail	Guildford Road Guildford	Demolition of Outbuilding (Shed)	25.02.2025	26	P
DA 9/2025	R Truman & L Skellington	21 Fists Lane Boat Harbour	Outbuilding (Shed)	26.02.2025	25	P

\*extension of time received

BUILDING PERMITS APPROVED – February 2025

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
PSC-2025-01-01	Peter Bull	82 Old Bass Highway	As Built Shed	11/02/2025	6	DA 317/2022
BLD-W-2024-165-01	S & S Hill	14 Beachside Close Wynyard	New Dwelling	12/02/2025	5	DA 181/2024
PSC-W-2025-02-01	T Grieve & D Marthick	103 Nelsons Road Lapoinya	As Built Shed	28/02/2025	1	NPR
BLD-W-2024-150-01	A & R Okines	55 Gibbons Street Wynyard	New Dwelling & Shed	14/02/2025	4	NPR



## COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
17/6/24	8.1	NOM Cr Raw – Turning Lane Old Bass Highway	MOTION CARRIED: That Council explore the feasibility of adding a turning right lane at the junction of Old Bass Highway and the Watershed access road for traffic travelling west. <i>Design completed, being costed and prepared to present to Councillors</i>	DIDS	In Progress
16/12/24	8.1	NOM - Cr Johnstone – Speed Limit Old Bass Highway	MOTION CARRIED: That Council undertake an assessment of the Old Bass Highway for a future report to Council for the consideration of speed limit reduction	MES	In Progress
16/12/24	9.2	ROC – AGM Motion C Hutchison RTI Findings	MOTION CARRIED: Note that parts 1-3 of motion were for noting only.  Part 4 of motion: Once appraised of any requirements from the Local Government Priority Reform Program 2024-2026, develop any policies or practices as required by any changes to the <i>Local Government Act</i> , that seeks to promote good governance principles of openness, honesty, and transparency, to continually improve existing practices.	AGM	Pending
17/2/25	5.3.1	PQWON – I Berry – Dog Bag Station and Rubbish Bin Somerset Beach	I Berry of Somerset asked if council would consider installing a dog bag station and rubbish bin in the turning circle between the east and west beaches at Somerset (past the tennis club).  <i>Refer response this agenda</i>	MSP	Closed
17/2/25	8.1	NOM – Cr Johnstone Pickleball	MOTION CARRIED That Council work with the Wynyard Pickleball Club and the Wynyard/Somerset Tennis Club towards the sharing of existing facilities and approve the line marking changes, to be funded by Pickleball, at Wynyard Tennis Club.  <i>Refer update this agenda</i>	DIDS	In Progress

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
<b>Our Priorities</b>
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

It is recommended that council note the Senior Management Report and submissions made to the current round of consultation on Legislative Changes (as listed in the report) which are in line with the key recommendations of the Future of Local Government Review.

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## 9.10 MINUTES OF OTHER BODIES/COMMITTEES

### 9.10.1 NOTES OF THE WARATAH COMMUNITY BOARD MEETING HELD FRIDAY 14 FEBRUARY 2025

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community Services  
Report Date: 10 February 2025  
File Reference: 001  
Enclosures: 1. Waratah Community Board Meeting Notes February 2025



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#### RECOMMENDATION

**That Council receives the notes from the Waratah Community Board meeting held on Friday 14 February 2025.**

#### PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 14 February 2025.

#### BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In July 2022 the 2022-2025 Waratah Community Plan was adopted by Council, and an expression of interest was opened for interested community members to self-nominate for Board membership. In September 2022 Council endorsed the community members of the Board for a three-year term. The Waratah Community Board meet bi-monthly to discuss progress of the Waratah Community Plan.

#### DETAILS

The Waratah Community Board discussed the following at their meeting held on 14 February 2025:

- Waratah shelters – complete. Waiting on furniture
- Historic Rail Bridge Walkway - complete
- Waratah Waterfall Walk - complete
- Athenaeum Hall – first stage complete. More restoration work to doors and windows.
- Funding to be sought for the Philosopher Smith Statue – current request with Bluestone Mines
- Men’s Shed working on some community seats – Peter H following up with Bunnings
- Saunders Street Playground – continuing as planned
- Park on Smith Street Park – The Board request four stories on the railway to be installed at the site

#### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.
<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. Projects listed in the Community Board are funded as part of the 2024/2025 budget.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.


## COMMENT

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That Council receives the notes of the Waratah Community Board Meeting held on 14 February 2025.

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## 9.10.2 MINUTES OF OTHER BODIES/COMMITTEES - SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PANEL HELD 18 FEBRUARY 2025

To: Council  
Reporting Officer: Contracts and Administration Officer  
Responsible Manager: Manager Recreational Planning and Environment  
Report Date: 6 March 2025  
File Reference: SEAP  
Enclosures: 1. DRAFT SEAP Minutes February 2025 

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### RECOMMENDATION

**That Council note the Unconfirmed/Confirmed Minutes of the Sustainability Environmental and Advisory Panel meeting held on 18 February 2025.**

### PURPOSE

That the Unconfirmed/Confirmed Minutes of the Meeting of the Sustainability Environmental and Advisory Panel held on 18 February 2025, are laid on the table and circulated.

### BACKGROUND

After an expression of interest process, Council appointed its first Sustainability and Environmental Advisory Panel (SEAP) at the 26 September 2022 Council meeting.

### DETAILS

The Sustainability and Environmental Advisory Panel met on 18 February 2025 at the Waratah-Wynyard Council Chambers.

The meeting reviewed the revised standard agenda items which include:

- Confirmation of previous meeting minutes (17 December 2024),
- Active action updates (based on the action plan),
- Non-active actions noted (based on the action plan),
- New and general business.

There were no new recommendations to Council as a result of this meeting.

The Panel's next meeting is scheduled to be held on 15 April 2025 at the Waratah-Wynyard Council Chambers.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
<b>Our Priorities</b>
7.1.2 Advocate for effective environmental management and contribute to regional, state, and national climate change initiatives.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
<b>Our Priorities</b>
7.2.1 Support and foster community led adaption and initiatives.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
<b>Our Priorities</b>
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.5 Stewardship of our land, water and marine ecosystems respects past, present and future generations.
<b>Our Priorities</b>
7.5.1 Protect, enhance and recover biodiversity through forward thinking and planning.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## ENVIRONMENTAL IMPLICATIONS

The purpose of the SEAP and its subsequent recommendations are intended to advise Council on ways to reduce our environmental footprint, protect and enhance our natural values, provide education and access to relevant environmental information, and improve the community’s adaptability and resilience to climate related risks.

## POLICY IMPLICATIONS

Council’s Environmental Sustainability Policy is relevant to the items discussed within this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## COMMENT

It is recommended that Council notes the unconfirmed minutes from the SEAP meeting held 18 February 2025.



## 10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

### RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL</b></i>	15(2)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – <b>Conditions of Contract</b></i>	15 (2) (d)
<i>Confidential Report R15 (2) (e (ii)) the security of – the council, property of the council <b>CBD matters</b></i>	15 (2) (e (ii))
<i>Confidential Report R15 (2) (b,g,j) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business; AND information of a personal nature or information provided to the council on the condition it is kept confidential; AND the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area <b>Rates Matters</b></i>	15 (2) (b,g,j)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters <b>Nominations for LGAT Election</b></i>	15 (2) (a)
<i>Confidential Report R15 (2) (f) proposals for the council to acquire land or an interest in the land or for the disposal of land</i>	15 (2) (f)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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**11.0 CLOSURE OF MEETING TO THE PUBLIC**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

**RECOMMENDATION**

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL</b></i>	15(2)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – <b>Conditions of Contract</b></i>	15 (2) (d)
<i>Confidential Report R15 (2) (e (ii)) the security of – the council, property of the council <b>CBD matters</b></i>	15 (2) (e (ii))
<i>Confidential Report R15 (2) (b,g,j) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business; AND information of a personal nature or information provided to the council on the condition it is kept confidential; AND the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area <b>Rates Matters</b></i>	15 (2) (b,g,j)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters <b>Nominations for LGAT Election</b></i>	15 (2) (a)
<i>Confidential Report R15 (2) (f) proposals for the council to acquire land or an interest in the land or for the disposal of land</i>	15 (2) (f)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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**12.0 RESUMPTION OF OPEN MEETING**

At ..... pm the Open Meeting was resumed.

**13.0 PUBLIC RELEASE ANNOUNCEMENT**

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.