



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**15 May 2023**

15 May 2023

## Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 15 May 2023 with the Business of the meeting to be in accordance with the following agenda paper.

### General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford  
GENERAL MANAGER

Enquiries: Mayor Duniam  
Phone: (03) 6443 8311  
Our Ref: 004.01

15 May 2023

Mr Shane Crawford  
General Manager  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Shane,

#### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 15 May 2023 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Mary Duniam  
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 15 MAY 2023, COMMENCING AT**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
<b>TOTAL TIME OCCUPIED</b>			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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<b>1.0 RECORD OF ATTENDANCE</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(a) attendance and apologies.*

**1.1 ATTENDANCE**

**1.2 APOLOGIES**

**1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Deputy Mayor Edwards.

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<b>2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(b) Confirmation of the minutes.*

## **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 17 April 2023, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*



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### **3.0 DECLARATIONS OF INTEREST**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)*

*(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.*

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

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## 4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

### 4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

### 4.2 MAYOR'S COMMUNICATIONS

#### RECOMMENDATION

**That the Council note the Mayors Communications:**

MAYOR DR MARY DUNIAM	
8/4/23	Coast FM Interview ANZAC Park
12/4/23	Councillor Workshop
13/4/23	Meeting with Constituent
14/4/23	Professional Development - Media
17/4/23	Probus Meeting
17/4/23	Tas Community Fund Presentation
17/4/23	Council Meeting
18/4/23	Meeting with North West Amputee Group
19/4/23	CCA Executive Committee Meeting
21/4/23	ALGWA General Meeting
22/4/23	Councillor Workshop
25/4/23	ANZAC Day Services
26/4/23	NW Flood Recover Advisory Group Meeting
27/4/23	CCA – Urban provocation workshop
28/4/23	LGAT Planning Authority and Managing Growth Workshop
1/5/23	Citizenship Ceremony
1/5/23	Councillor Workshop
2/5/23	Meeting with Constituent
3/5/23	Meeting with Consultant
3/5/23	Advocate – Waste Transfer Station
3/5/23	LGAT GMC Candidates Forum
3/5/23	LG Reform Presentation

#### Mayors Correspondence

	PURPOSE
27/4	Red Hat Society

### 4.3 REPORTS BY DELEGATES

Nil received.

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#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

##### RECOMMENDATION

That the Council note the following Workshops:

<b>12/4/23</b>	<b>UTAS Presentation – Professor Jim Cavaye Gone Nuts race Presentation</b>
<b>1/5/23</b>	<b>Gavin Pearce MP Operational Budget</b>
<b>8/5/23</b>	<b>BighART Operational Budget Future of Local Government</b>

##### Councillor Attendance Records

**New Council Commenced 8/11/22 Meetings attended during 2022/23 (to 8/5)**

	<b>Ordinary Meetings 2022/23 (6)</b>	<b>Special Meetings 2022/23 (1)</b>	<b>Workshops 2022/23 (16)</b>	<b>Community Conversations 2022/23 (0)</b>	<b>Weeks Leave Approved</b>
Mayor Dr Mary Duniam	6	1	16	0	3
Deputy Mayor Celisa Edwards	5	0	13	0	4
Cr Gary Bramich	6	1	16	0	0
Cr Andrea Courtney	6	0	14	0	0
Cr Kevin Hyland	6	1	16	0	0
Cr Michael Johnstone	5	0	15	0	0
Cr Leanne Raw	5	1	16	0	0
Cr Dillon Roberts	6	1	16	0	0

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**5.0 PUBLIC QUESTIONS AND STATEMENTS****5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**5.2 PUBLIC QUESTIONS RECEIVED IN WRITING****5.2.1 MR J POWELL - GAZEBO REPLACEMENT****QUESTION**

I understand that the Council has approved a plan to replace the gazebo opposite the Bischoff Hotel and overlooking the Waterfall.

Please provide a concept design, construction schedule, interior contents and estimated cost please.

**OFFICERS RESPONSE**

Council is preparing its 2023/24 Annual Plan and Budget with a proposal to replace the gazebo opposite the Bischoff Hotel in Waratah. The budgetary figure will allow for a like for like replacement gazebo structure in this location, with details being finalised.

There will also be a budgetary figure to replace a shelter structure in Saunders Park, Waratah.

The total budget amount forecast for these replacements is based upon market rates, and will allow for supply and install of both structures and removal and disposal of the old Saunders Park Shelter structure.

**5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

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**5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

Nil received.

**5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

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**6.0 PLANNING AUTHORITY ITEMS**

**THERE ARE NO PLANNING MATTERS ON TONIGHTS AGENDA**

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**7.0 MATTER RAISED BY COUNCILLORS****7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR HYLAND - NEW ROAD WORKS BASS HIGHWAY****QUESTION**

Cr Hyland asked that State Growth be contacted regarding recently completed road works on the Bass Highway. He advised that when approaching the intersection of Old Bass Highway with the Bass Highway you cannot see the Highway until you are almost over the hill, there have already been near misses where people go to turn into the U-Turn area thinking that is the Highway entry. There needs to be an urgent review and much better signage.

The Director Infrastructure and Development Services advised he would contact State Growth

**OFFICERS RESPONSE**

The concerns have been raised with the project manager of these works. At the time of agenda compilation, a response was yet to be received.

**7.1.2 CR COURTNEY - ROAD WORK SPEED LIMIT SIGNS BASS HIGHWAY****QUESTION**

Cr Courtney asked that State Growth be contacted regarding road work speed limit signs that are still in place on the completed Bass Highway upgrades. In particular the 60km sign that is sometimes turned sideways just after you enter the highway from Old Bass Highway is causing confusion with some drivers doing 60kph, others 80kph and others 100kph.

The Director Infrastructure and Development Services advised he would contact State Growth.

**OFFICERS RESPONSE**

The concerns have been raised with the project manager of these works. At the time of agenda compilation, a response was yet to be received.

**7.1.3 CR BRAMICH - ROUNDABOUT MAINTENANCE****QUESTION**

Cr Bramich asked that council raise the matter of roundabout maintenance, on the Bass Highway, with State Growth once again. He noted the Roundabouts are the entry to Wynyard and either State Growth should maintain or pay Council to maintain on our behalf.

The Director Infrastructure and Development Services advised he would contact State Growth.

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## **OFFICERS RESPONSE**

The issue has been raised with the Department of State Growth (DSG) and it is noted that their maintenance contract works will soon be undertaken by Stornaway. It seems likely that a response would be forthcoming after this new contractor has onboarded for DSG highway maintenance works.

### **7.1.4 CR ROBERTS - GRANTS SUB-COMMITTEE**

#### **QUESTION**

Cr Roberts asked if Council could form a sub-committee for sourcing of funding and grants for sports groups.

The question was taken on notice

#### **OFFICERS RESPONSE**

Council understands that a combination of grant funding, borrowings and Council's cash reserves will be required to fund new capital works into the future.

Grant funding opportunities will need to be actively pursued as an essential funding source.

Identifying opportunities for Council to apply for grants and educating clubs and associations of grant rounds which may be of interest to them is an important task undertaken within the existing recreation resources of Council.

Given the breadth and variety of these grants and stakeholders, this process appears to be the most effective way to have a coordinated and consistent approach to grants in this field

It is suggested that grants and funding opportunities could become a standing agenda item for working groups such as that for the Wynyard Sporting Precinct, where the group can identify opportunities, relevant projects and provide recommendations to Council on a preferred direction.

### **7.1.5 CR ROBERTS - TREE AT SKATE PARK**

#### **QUESTION**

Cr Roberts asked if Council could place a tree net around the tree causing issues at the skate park.

The question was taken on notice

#### **OFFICERS RESPONSE**

Notwithstanding the concerns raised, a tree net could be placed around the oak tree at the skate park area however the design and feasibility of this would need to be guided by a qualified arborist or other professional.

Most commercial tree netting installations usually involve suspending a draped net over the trees to prevent access to fruit by birds or other animals.

In this instance the intent is to catch falling acorns, seeds or other matter that currently falls upon the skate park which would require a different net installation that is tensioned appropriately to catch and collect. This would be very different to the traditional use of tree



netting and have more similarities to a typical shade sail installation requiring constructed footings.

Other considerations are the aesthetics for a significant tree and any impacts upon tree health of constructing footings close to root systems. Ongoing maintenance to remove material from the net and any repairs to ensure its function and longevity would also need some qualified advice if Council wished to progress.

The typical period of oak trees dropping acorns is about 3-4 weeks during autumn. An alternate approach to tree netting to improve the safety of skate park use for this period could involve low-cost but lower impact measures such as signage to warn people of this occurrence. Council staff currently undertake some removal of fallen acorns in this area however even an increased frequency of clean-up would not eliminate the risk during this period.

Given the nature of the design required, likely costs and associated residual risks, it is believed best to not proceed with this netting at this time.

### 7.1.6 CR ROBERTS - AUDIO BOOKS

#### QUESTION

Cr Roberts asked if the Council Agenda could be converted to an audio book.




The question was taken on notice

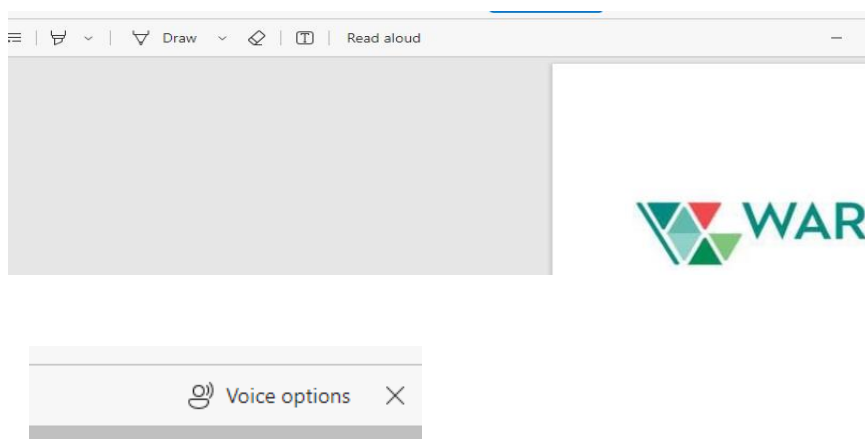
#### OFFICERS RESPONSE

The ability to have the council agenda (and any other documents) read aloud is already available to Councillors and the public.

When the documents are “downloaded” and viewed using a browser a “Read aloud” function is available.

When you select the “Read aloud” function, there is an ability to change the voice and speed of the reading to personal preferences.

Title	Size	Date added	Date modified	
 Council Meeting 17 April 2023 – PUBLIC MINUTES	3.95 MB	20-04-2023		<a href="#">Download</a>  <a href="#">Preview</a> 



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### **7.1.7 CR ROBERTS - EXTENSION OF BOAT RAMP**

#### **QUESTION**

Cr Roberts asked if the Boat ramp could be extended by 3m because larger boats cannot unload in Wynyard, they need to launch in Burnie and travel across.

The question was taken on notice.

#### **OFFICERS RESPONSE**

A full feasibility associated assessments and approvals would need to be undertaken prior to any extension of the existing boat ramp. Officers are seeking feedback from MAST (Marine and Safety Tasmania) as to any feedback they have received from users to support further investigation of this matter. At the time of agenda compilation, information was yet to be received.

### **7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

Nil received.

### **7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

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## 8.0 NOTICE OF MOTION

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 16*

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
  - (a) *is defamatory; or*
  - (b) *contains offensive language; or*
  - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil received.

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## **9.0 REPORTS OF OFFICERS AND COMMITTEES**

### **9.1 FOOD ORGANICS AND GARDEN ORGANICS (FOGO) KERBSIDE COLLECTION**

To: Council  
Reporting Officer: Director Infrastructure and Development Services  
Responsible Manager: General Manager  
Report Date: 1 May 2023  
File Reference: Waste  
Enclosures: Nil

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#### **RECOMMENDATION**

**That Council agree in principle to the implementation of a FOGO collection and processing service for Council's urban areas through the proposed regional Cradle Coast Waste Services (CCWS) contract with an expected commencement in the 24/25 financial year**

#### **PURPOSE**

To determine Council's position in relation to a potential Food Organics and Garden Organics (FOGO) kerbside collection service via a regional collaboration administered by Cradle Coast Waste Services (CCWS).

Cradle Coast Waste Services (CCWS) is a business of Dulverton Waste Management (DWM) and provides technical advice, project management and administrative services to the Cradle Coast Waste Management Group to deliver regional-scale waste minimisation, recycling and public education programs across Northwest Tasmania.

#### **BACKGROUND**

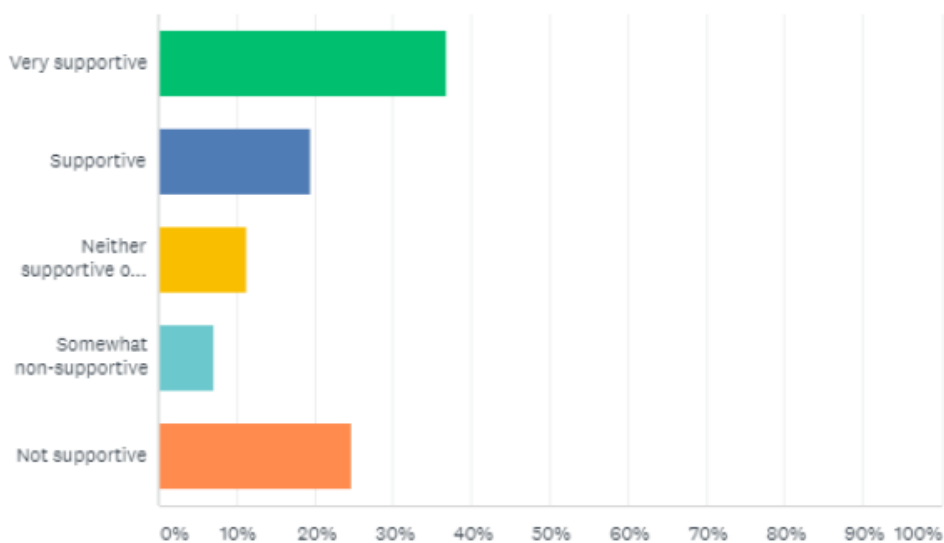
Council's Waste and Resource Recovery Strategy 2019-2024 aims to achieve 50% diversion of waste from landfill by 2024. At the time of setting this strategy goal, the general waste composition of a kerbside bin was estimated to be 44% food organics and garden organics materials. One of the key actions to achieve 50% waste diversion from landfill was to investigate the removal of organics from the current waste stream.

During development of the Waste and Resource Recovery Strategy, a community survey was undertaken. Pertinent to considering FOGO collection services were the following questions and responses. These were noted at the June 2020 Council meeting: -



All waste in your green-lidded wheelie bin goes straight to landfill. When organic waste such as food scraps and green waste is put in landfill, it eventually releases methane, a greenhouse gas that is 25 times more potent than carbon dioxide. Council is considering options for a new kerbside bin that allows residents to separate food and garden waste and allows it to be processed into high-grade compost. How supportive would you be for this new service?

Answered: 583 Skipped: 21



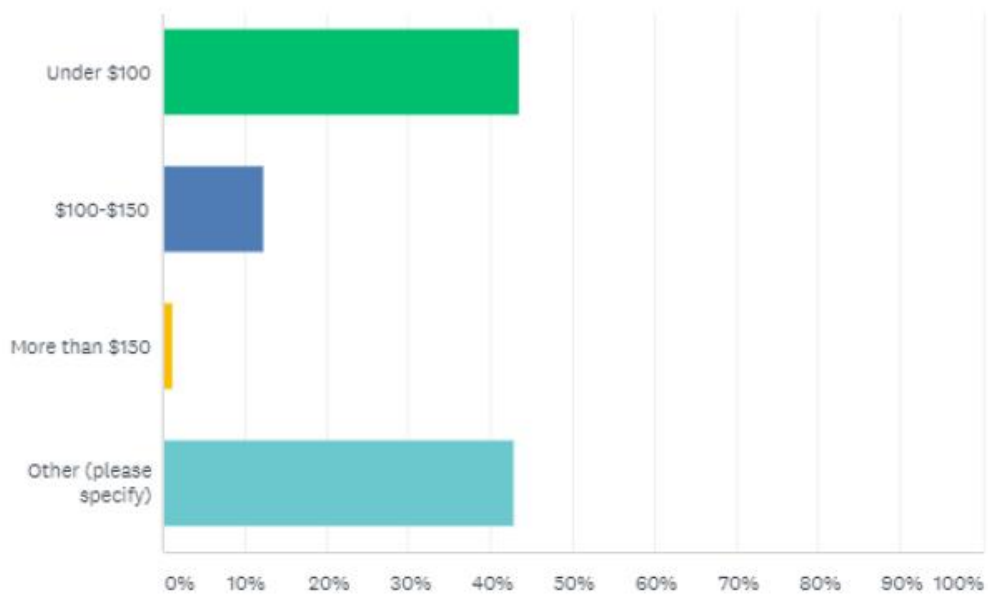
ANSWER CHOICES	RESPONSES	
Very supportive	36.88%	215
Supportive	19.38%	113
Neither supportive or un-supportive	11.32%	66
Somewhat non-supportive	7.03%	41
Not supportive	24.70%	144
<b>TOTAL</b>		<b>583</b>

Q6



If a food and garden waste kerbside collection service is offered, there will be a cost to process the materials. This could be offset from the sale of compost and changes to current kerbside collection services. What is the maximum additional amount you are prepared to pay per year to include a food and garden waste kerbside collection?

Answered: 562 Skipped: 42



ANSWER CHOICES	RESPONSES
Under \$100	43.59% 245
\$100-\$150	12.28% 69
More than \$150	1.25% 7
Other (please specify)	42.88% 241
<b>TOTAL</b>	<b>562</b>

One of the key actions upon adoption of the strategy was to undertake a FOGO feasibility study. This study was jointly funded by Waratah-Wynyard Council and Circular Head Council. At the 16 November 2020 Council meeting, the completed study was noted, and the following resolution was passed: -

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR COURTNEY

**That Council note the contents of the Food Organics and Garden Organics (FOGO) Feasibility Study and given the current economic uncertainty:**

- 1. Reject at this time, any implementation of a Waratah-Wynyard FOGO kerbside collection service; and**
- 2. promote alternative methods to encourage the diversion of FOGO materials from landfill.**

The MOTION was put and was CARRIED unanimously.

**IN FAVOUR**

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

Council has continued to participate regionally with the CCWS by promoting education resources around alternate methods to encourage diversion of FOGO materials, largely through the Re-think Waste online resources.

In November 2021, Dulverton Waste Management announced they were successful in securing federal and state funding to upgrade their current garden organics compost facility to be capable of receiving the full predicted FOGO stream from Cradle Coast Councils, should they choose to adopt a new kerbside service to collect FOGO. The Dulverton FOGO upgrade is forecast to be operational and ready to receive FOGO material for processing by 1 July 2024.

In February 2021, the State Government introduced the draft Waste and Resource Recovery bill which since been legislated and includes the introduction of a waste levy for every tonne of waste disposed to landfill. This levy is intended to incentivise diverting waste from landfill with the levy fund used to facilitate a “circular economy” for re-use and recycling of salvaged materials including the container deposit scheme.

The forecast waste levy introduced by the State government was originally published as being: -

- 2022/23 - \$20/tonne
- 2023/24 - \$20/tonne
- 2024/25 - \$40/tonne
- 2025/26 - \$40/tonne
- 2026/27 - \$60/tonne
- 2027/28 - \$60/tonne

The introduction of waste levy alters the end property owner cost projections made in the original 2020 FOGO feasibility study due to the rising cost of waste over time that is not diverted from landfill.

In 2022, CCWS embarked upon a multistage procurement process for regional waste management services in two parts being:

- Part 1 – which included the kerbside recyclables collection, proposed FOGO collection and transfer station bulk cardboard collection and delivery of the waste to the disposal/recycling facilities; and
- Part 2 - which included the receipt and processing of recyclable material at the nominated facility, including management and disposal of all residual waste, as per the specification.

Council determined at its 18 July 2022 meeting: -

MOVED BY	CR DUNIAM
SECONDED BY	CR EDWARDS

**That Council:**

- 1. Award Contract 786 – Regional Recycling Collection and Processing *Parts 1 and 2* to Veolia Environmental Services**
- 2. Defer decision-making regarding the implementation of a food and garden organics kerbside collection service until early 2023**

The MOTION was put and was CARRIED.

**IN FAVOUR**

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS		

Council is now required to make a decision to participate or not in the FOGO collection service opportunity in the regional contract proposal.

**DETAILS**

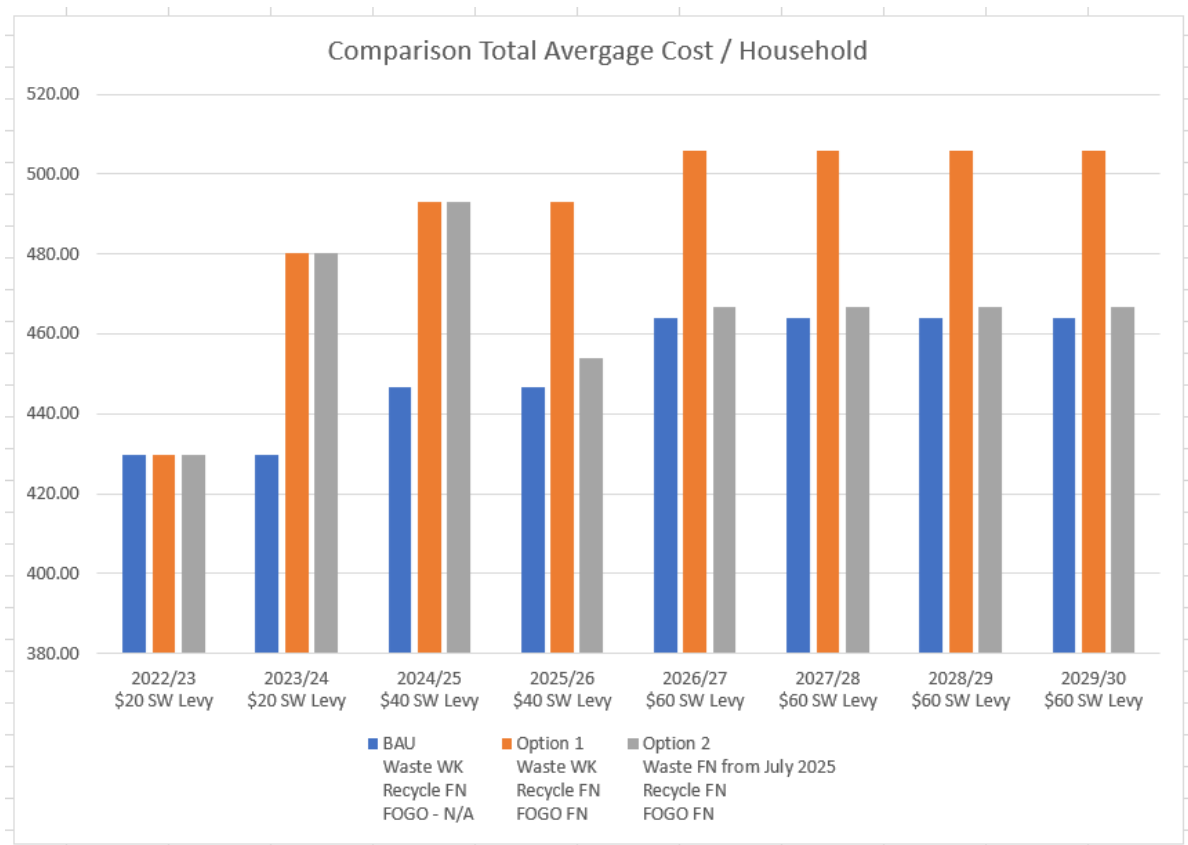
The proposed cost of introducing a new fortnightly kerbside FOGO collection service for properties that currently receive a weekly waste collection kerbside service (excludes rural fortnightly collection areas) under the tendered option recommended by CCWS is presented below. It should be noted that the lift rates also include a \$0.36 supply of bins to properties amortised cost.

Three modelled options and the inclusion of the state waste levy have been analysed; the options are: -

MODELLED OPTIONS	
BAU	Business as usual – current service levels
Option 1	<p><b>Maintain:</b></p> <ul style="list-style-type: none"> <li>• 240L weekly waste</li> <li>• 240L fortnightly recycling</li> </ul> <p><b>Add:</b></p> <ul style="list-style-type: none"> <li>• 240L fortnightly FOGO</li> </ul>
Option 2	<p><b>Maintain:</b></p> <ul style="list-style-type: none"> <li>• 240L fortnightly recycling</li> </ul> <p><b>Add:</b></p> <ul style="list-style-type: none"> <li>• 240L fortnightly FOGO</li> </ul> <p><b>Adjust:</b></p> <ul style="list-style-type: none"> <li>• 240L weekly waste to fortnightly waste from July 2025 (aligns with contract expiry)</li> </ul>



The comparative resultant total costs to property owners of each option is as per the below table: -

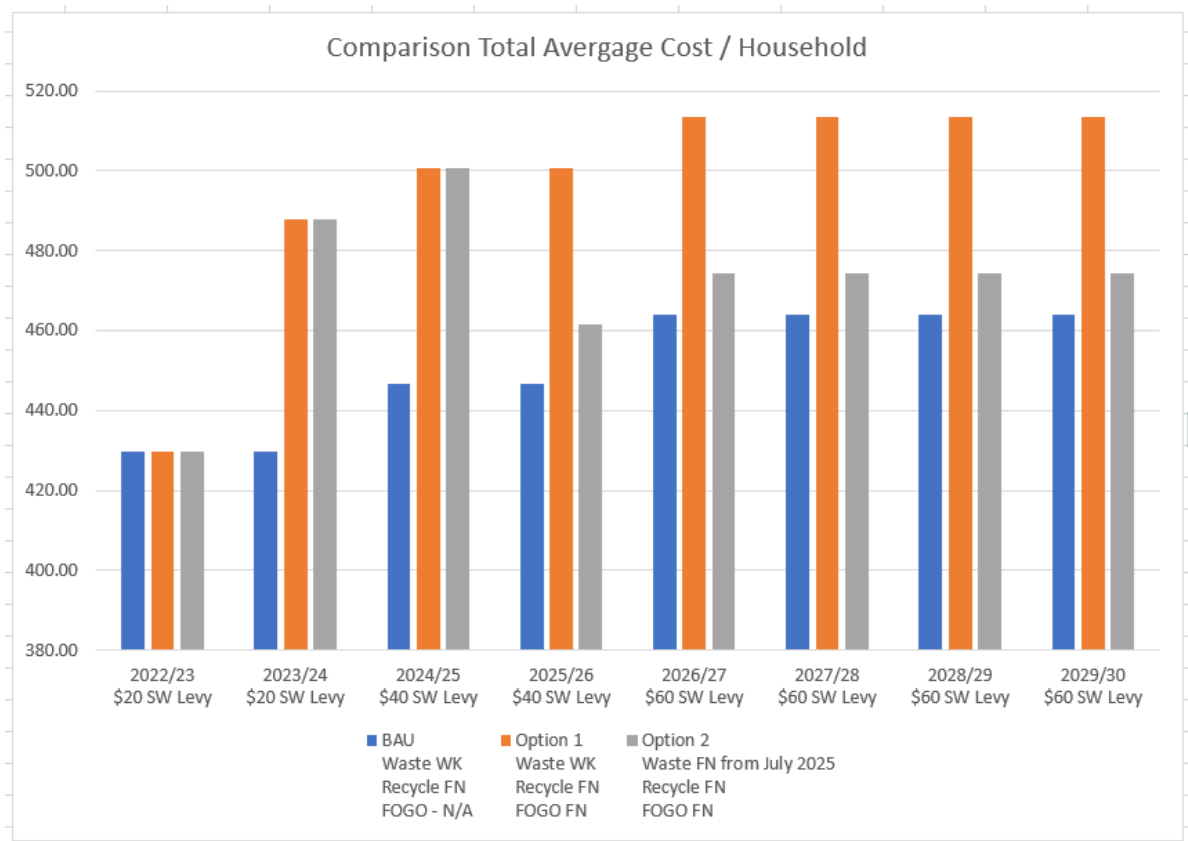


The tendered costs advised by CCWS used to model the above options are: -

Item	Unit	Rate (\$)
Lift Rate (regional)	bin	1.66
Lift rate (WWC only)	bin	1.96
Processing gate fee	tonne	81.18

It must be noted in the above that the regional lift rate (\$1.66) has been used for comparison of total average cost which is available if Council decide to participate by advising CCWS of an intention to do so by 31 May 2023.

The adjusted comparisons for the scenario of Council participation at a later date where economies of scale for purchase of bins and collection machinery are not available (\$1.96) is: -



**STATUTORY IMPLICATIONS**

Statutory Requirements

There are no statutory implications as a result of this report.

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
<b>Our Priorities</b>
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

From the past MRA Feasibility report noted by Council on 16 November 2020, the vast majority of all emissions associated with kerbside collection arise from landfilled material. In landfill, the anerobic decomposition of organic material creates significantly greater greenhouse gas emissions compared with the composting of organic materials at a compost facility.

As modelled in the MRA feasibility report, emissions from waste management activities are predicted to reduce by 21%-29% if FOGO kerbside collection is to be implemented.

Advice from Dulverton Waste Managements Operations and Project Delivery Manager is that the number of tonnes waste diverted from landfill to FOGO processing approximately equates to a 2:1 CO2 emission abatement to tonnes waste diverted.

### **FINANCIAL IMPLICATIONS**

The estimated budgetary impact of implementing a fortnightly FOGO collection and processing service in Council's urban area in 2024/25, with kerbside waste and kerbside recycling collection services remaining the same is an increased total cost of approximately \$95 per rateable property receiving the new service.

If the current weekly kerbside waste collection were to be reviewed and reduced to a fortnightly frequency then the estimated cost per rateable property for fortnightly kerbside waste, fortnightly recycling and fortnightly FOGO collection would be approximately the same cost of retaining weekly kerbside waste and fortnightly recycling as is (\$5-\$6 difference).

This review of kerbside waste collection frequency is considered an opportunity to explore prior to the start of the 2025/26 financial year as it aligns with the current contract for weekly kerbside waste collection.

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## RISK IMPLICATIONS

- Reputational Risk

There is some potential risk of a new kerbside FOGO collection service not being adopted and used by the public and/or concerns with a new cost. There is an opportunity to review the total cost of waste management services prior to 2025/26 by altering the frequency of waste kerbside collection from weekly to fortnightly.

Council can mitigate against poor uptake of a new service by considering the provision of kitchen caddies to assist food organic separation at source. This is a recommended best practice task by MRA from the 2020 FOGO feasibility study.

- Financial Sustainability

There is some risk of cost escalation if the material through FOGO kerbside collection is contaminated and not able to be processed. Community education resources to be deployed regionally will mitigate against this risk.

- Environmental Impact

There is some potential risk of unanticipated impacts such as local washing of waste bins with subsequent run off into urban drainage systems and the environment as a result of introducing this new kerbside service or by lessening the frequency of waste kerbside collection in the future.

## CONSULTATION PROCESS

Past consultation has occurred during the community survey undertaken in forming the Waste and Resource Recovery Strategy 2019-2024. If Council choose to introduce this new FOGO kerbside collection service, there is a forecast 12-month period of community education prior to the service being implemented which CCWS will undertake on a regional basis including a call centre-based service.

## CONCLUSION

In weighing up the decision to introduce or not a kerbside FOGO collection service for urban areas of Waratah Wynyard Council must consider the goals of its Waste and Resource recovery strategy 2019-2024 and it's Integrated Council environmental plan, which in priority 5.1 states "*Continue to implement the initiatives and recommendations from the Waste and Resource Recovery Strategy 2019-2024*".

Taking the opportunity via the CCWS regional contract proposal allows the 50% waste diversion target to be achieved and also achieves value for money from economy of scale. Importantly, the community education as part of the CCWS regional collaboration, also gives the Waratah Wynyard community best opportunity to understand how to use a FOGO kerbside service some 12 months before the service would commence.

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## 9.2 RECONCILIATION ACTION PLAN

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community and Engagement  
Report Date: 28 April 2023  
File Reference: 001  
Enclosures: Nil

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### RECOMMENDATION

#### That Council:

- a) **Determine to proceed with the development of a Waratah-Wynyard Council Reconciliation Action Plan (RAP) in 2023/24; and**
- b) **make a financial allocation in the 2023/24 annual plan and budget estimates for the project**

### PURPOSE

For Council to progress a Reconciliation Action Plan, to be developed within the next financial year, and set aside adequate funds to enable the development as an Annual Plan Action in 2023/24.

### BACKGROUND

In the 2022/23 Annual Plan, Council committed to exploring opportunities to progress the development of a RAP with our community.

A RAP is a strategic planning process that details reconciliation commitments that will create a cultural change within an organisation, with staff, and with stakeholders. Developing a RAP will enable Council to develop unique commitments that reflect the specific intent to create meaningful change within our Council and our sphere of influence.

Council has a RAP at the Warawyn Early Learning Centre, which provides education and learning outcomes for children and employees within the centre. To date, these programs have not been extended more widely throughout the organisation.

### DETAILS

Reconciliation Tasmania is suitably qualified and experienced to provide consultancy services to Council to prepare a RAP.

There are four levels of RAPs – Reflect, Innovate, Stretch and Elevate, with the Reflect stage preferred as the starting point.

According to Reconciliation Tasmania, Reflect RAPs *“are for 12 months and are right if your organisation is new to reconciliation and unsure how to get started. They set out steps to prepare your organisation for reconciliation initiatives in future RAPs.*

*Committing to a Reflect RAP means scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on your vision for reconciliation and exploring your sphere of influence”.*

A number of Council's throughout the state have completed, or are progressing, reconciliation action plans.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
2.4 We have a learning culture that embraces the development and growth of our people.
<b>Our Priorities</b>
1.5.1 Build our knowledge base to apply in decision-making processes.

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
4.1 Our community is welcoming and supportive.
<b>Our Priorities</b>
2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

It is estimated a budget of \$10 000 will be required to engage Reconciliation Tasmania to provide consultancy services to Council to prepare a RAP and undertake associated activities. This includes the facilitation of meetings, drafting unique commitments, and providing advice in working with Aboriginal organisations and communities essential to the RAP process.

## **RISK IMPLICATIONS**

The tangible, positive and sustained effect developing a RAP will have on advancing reconciliation by Council should be considered. Reconciliation is a highly complex and emotive matter and likely to raise numerous cultural sensitivities.

## **CONSULTATION PROCESS**

Reconciliation Tasmania, Reconciliation Australia and the State Service Management Office – Department of Premier and Cabinet were consulted in the preparation of this report and associated research.

## **CONCLUSION**

That Council progresses development of a Waratah-Wynyard Council Reconciliation Action Plan.

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### 9.3 QUARTERLY INFORMATION REPORT - INFRASTRUCTURE & DEVELOPMENT SERVICES

To: Council  
Reporting Officer: Director Infrastructure and Development Services  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 1 May 2023  
File Reference: IDS  
Enclosures: Nil

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#### RECOMMENDATION

**That Council note the Corporate Quarterly Information Report for the Infrastructure and Development Services Department as of 30 April 2023.**

#### PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

#### BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

#### DETAILS

##### Development and Regulatory Services

##### Project Updates

After much time and effort, the Tasmanian Planning Commission has approved the Waratah-Wynyard Local Provisions Schedule (LPS).

This means that the Tasmanian Planning Scheme – Waratah-Wynyard formally commenced operation on 19 April 2023 and replaces the Waratah-Wynyard Interim Planning Scheme 2013.

The Tasmanian Planning Scheme - Waratah-Wynyard LPS is now available on the iplan website ([www.iplan.tas.gov.au](http://www.iplan.tas.gov.au)) and information on zoning and overlays is available from theLIST ([www.listmap.tas.gov.au](http://www.listmap.tas.gov.au)). The Enquiry service on PlanBuild is also fully



functional now that Council has progressed to operate under the Tasmanian Planning scheme ([Enquiry \(planbuild.tas.gov.au\)](http://planbuild.tas.gov.au)).

### Public Health

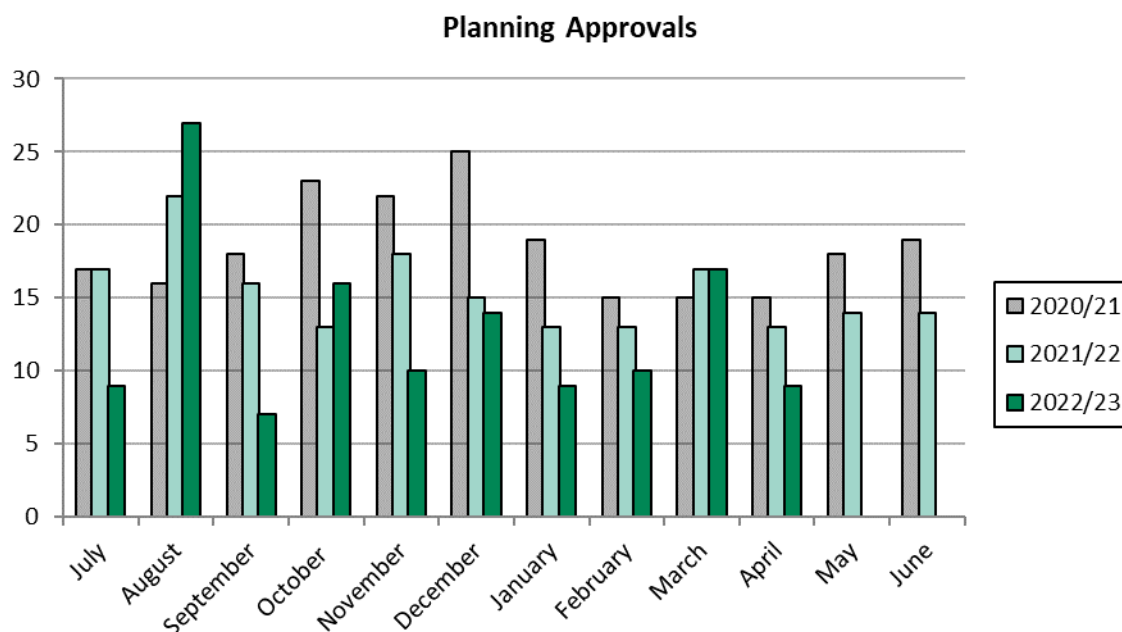
During the quarter, Council issued:

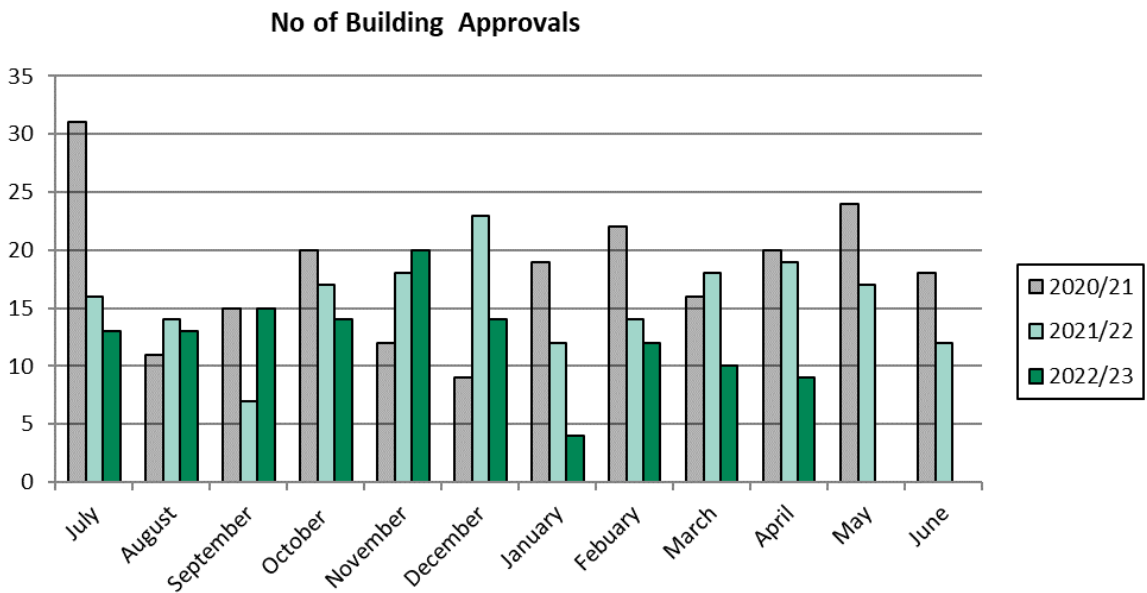
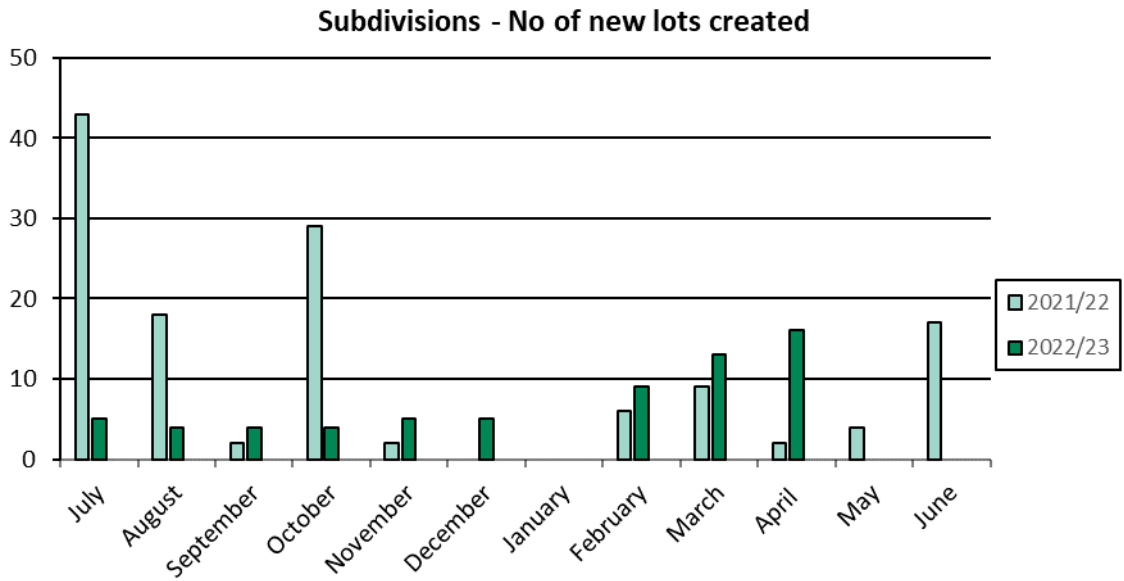
- 4 Certificates of Food Registration.
- 8 Temporary Food Premises Permits.
- 3 Statewide Mobile Food Certificates; and
- 3 Certificate of Registration for Private Water Suppliers.

### Animal Control

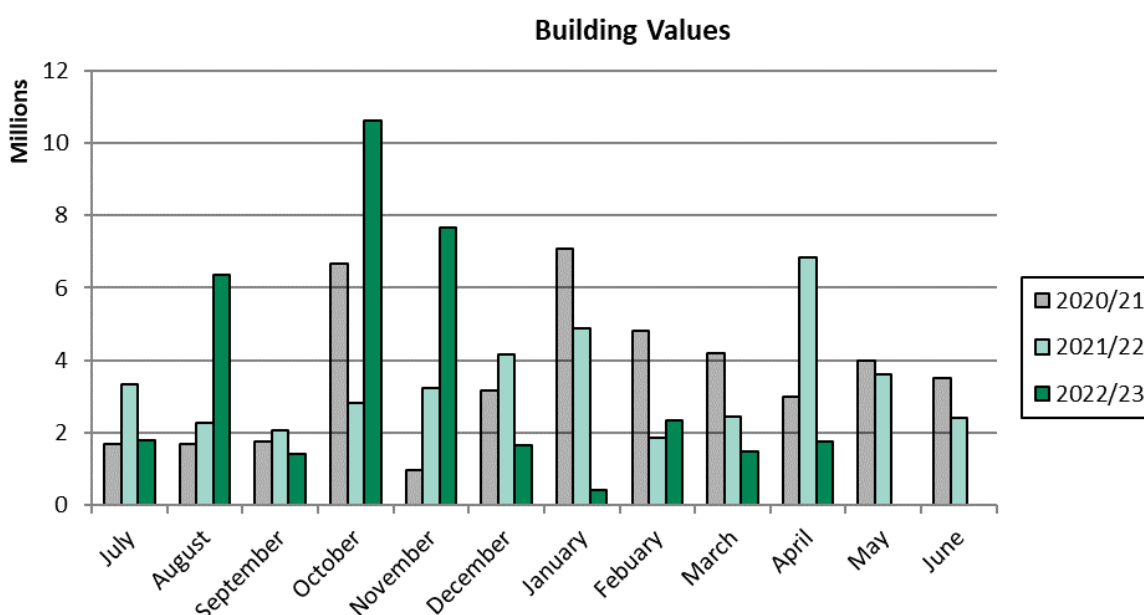
	February to April 2022	2022/2023 Year to Date
Dogs Registered	29	2032
Dogs Impounded	7	21
Infringement Notices Issued	3	11

### Statistics





Building Approvals include Building Permits and Notifiable Building Work (Category 3)



Building Approvals include Building Permits and Notifiable Building Work (Category 3)

## Engineering Services

### Project Updates

Project	Status
<b>ANZAC Park all ability playground</b>	Practical Completion Certificate has been issued and the playground was open to the public for the first time on Easter Saturday with a family fun day held to mark the occasion.
<b>ANZAC Park erosion mitigation</b>	Awaiting lodgement of DA and procurement to commence works
<b>Stairway replacement adjacent to 276 Port Road, Boat Harbour</b>	Works Complete
<b>Stairway replacement opposite Cumming Street</b>	Project awarded, awaiting scheduling to commence
<b>East Wynyard foreshore car park and pathway</b>	Works well underway with kerb works completed and base preparation nearing finish height
<b>Inglis River Walking track options study</b>	Awaiting receipt of final report
<b>Sisters Beach estuary rehabilitation</b>	Works substantially complete
<b>IGA Area intersection reconfiguration &amp; car park</b>	Works substantially complete, awaiting Telstra to realign pit to complete footpath works on Inglis Street. Modification to DDA bays on Church Street will be undertaken.
<b>West Calder Bridge Replacement</b>	Works Complete
<b>Oonah Road Bridge</b>	Works Complete
<b>Bassets Road Bridge</b>	Works Complete

Project	Status
Calder Road Bridge	Works to be completed during May/June
Robin Hill Road upgrade and seal	Works Complete
Urban Reseal program	Resealing works complete, awaiting line marking
Old Bass Highway footpath linkage	Works Complete
Goldie Street Wharf area footpath linkage	Works Complete
Fossil Bluff traffic impact assessment	Final report received
Serrata Crescent Driveway works	Works substantially complete, some minor tidy up to finish off
Somerset foreshore traffic impact assessment works	Works substantially complete, line marking at Falmouth/Esplanade to be completed
Port Creek flood mitigation	Tenders received, award of contract pending
Big Creek flood mitigation	Working through some details with NRE, procurement to follow
22 Goldie Street	Works Complete
5 Stockdale Ave piped drain	Works Complete
Cumming Street Boat Harbour – stormwater extension	Likely May works commencement
Walking track counters	Works Complete
Little Saunders Street Surface Reconstruction	Works awarded to Hardings, commencing in May
Hepples Road surface repair	Works currently underway

### Procurement Updates

The following projects are currently out to tender or in the process of being released for tender in preparation of the 2023/24 budget adoption.

- **Provision of Bitumen Surfacing Services and Asphalt Repairs**
- **Somerset Tennis Court Fence Replacement**
- **Bridge Replacement Program**

### ANZAC Park Playground Pedestrian Movement

At the opening of the ANZAC Park All Abilities Playground pedestrian counters were placed at each entry point of the playground to gain an appreciation of the utilisation of the playground. The following tables provide numerical values for visitation during the opening and over the week following.

Select position: **EAST** Select sensor: - Select month: **April**

	Saturday 2023-04-01	Sunday 2023-04-02	Monday 2023-04-03	Tuesday 2023-04-04	Wednesday 2023-04-05	Thursday 2023-04-06	Friday 2023-04-07	Saturday 2023-04-08	Sunday 2023-04-09	Monday 2023-04-10	Tuesday 2023-04-11	Wednesday 2023-04-12	Thursday 2023-04-13	Friday 2023-04-14	Saturday 2023-04-15	Sunday 2023-04-16	Monday 2023-04-17	Tuesday 2023-04-18
0:00 - 1:00	-	-	-	-	-	-	0	0	0	0	0	0	2	0	0	0	0	-
1:00 - 2:00	-	-	-	-	-	-	0	0	0	0	0	0	3	0	0	0	0	-
2:00 - 3:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
3:00 - 4:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
4:00 - 5:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
5:00 - 6:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
6:00 - 7:00	-	-	-	-	-	-	0	0	0	0	1	0	0	0	0	0	0	-
7:00 - 8:00	-	-	-	-	-	-	0	0	9	0	7	0	0	0	0	0	0	-
8:00 - 9:00	-	-	-	-	-	-	0	13	3	5	1	3	2	0	0	5	0	-
9:00 - 10:00	-	-	-	-	-	-	4	4	21	5	11	0	6	8	3	9	0	-
10:00 - 11:00	-	-	-	-	-	-	15	56	18	39	22	24	27	20	0	29	15	-
11:00 - 12:00	-	-	-	-	-	-	21	219	26	84	36	6	55	34	17	37	0	-
12:00 - 13:00	-	-	-	-	-	-	35	284	23	74	75	6	32	24	4	9	-	-
13:00 - 14:00	-	-	-	-	-	-	74	173	24	66	96	5	117	9	15	34	-	-
14:00 - 15:00	-	-	-	-	-	22	38	15	8	37	52	7	66	3	2	38	-	-
15:00 - 16:00	-	-	-	-	-	6	16	13	30	27	64	7	2	23	0	23	-	-
16:00 - 17:00	-	-	-	-	-	0	15	18	32	24	25	30	13	31	0	3	-	-
17:00 - 18:00	-	-	-	-	-	0	3	26	4	7	18	9	9	1	0	1	-	-
18:00 - 19:00	-	-	-	-	-	0	2	9	11	0	2	0	11	6	0	0	-	-
19:00 - 20:00	-	-	-	-	-	0	0	0	0	0	0	4	0	0	0	0	-	-
20:00 - 21:00	-	-	-	-	-	0	0	0	0	0	0	0	6	0	0	1	-	-
21:00 - 22:00	-	-	-	-	-	0	0	0	0	0	4	0	0	0	0	0	-	-
22:00 - 23:00	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-	-
23:00 - 0:00	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>223</b>	<b>830</b>	<b>209</b>	<b>368</b>	<b>414</b>	<b>101</b>	<b>351</b>	<b>159</b>	<b>41</b>	<b>189</b>	<b>15</b>	<b>-</b>
	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>

Select position: **WEST**      Select sensor: **-**      Select month: **Apr**

	Saturday 2023-04-01	Sunday 2023-04-02	Monday 2023-04-03	Tuesday 2023-04-04	Wednesday 2023-04-05	Thursday 2023-04-06	Friday 2023-04-07	Saturday 2023-04-08	Sunday 2023-04-09	Monday 2023-04-10	Tuesday 2023-04-11	Wednesday 2023-04-12	Thursday 2023-04-13	Friday 2023-04-14	Saturday 2023-04-15	Sunday 2023-04-16	Monday 2023-04-17
0:00 - 1:00	-	-	-	-	-	-	0	0	0	0	0	0	4	0	0	0	0
1:00 - 2:00	-	-	-	-	-	-	0	5	0	0	0	0	7	0	0	0	0
2:00 - 3:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
3:00 - 4:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
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5:00 - 6:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
6:00 - 7:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
7:00 - 8:00	-	-	-	-	-	-	0	0	1	0	0	0	1	0	0	7	0
8:00 - 9:00	-	-	-	-	-	-	0	1	1	8	3	0	0	8	1	7	10
9:00 - 10:00	-	-	-	-	-	-	0	3	3	77	38	0	31	64	1	28	9
10:00 - 11:00	-	-	-	-	-	-	5	7	8	28	36	4	16	167	2	79	9
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14:00 - 15:00	-	-	-	-	-	46	119	24	120	57	25	23	35	185	20	44	-
15:00 - 16:00	-	-	-	-	-	4	50	35	123	50	64	28	22	206	32	64	-
16:00 - 17:00	-	-	-	-	-	0	12	44	124	107	152	57	127	91	3	91	-
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19:00 - 20:00	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	3	-
20:00 - 21:00	-	-	-	-	-	0	0	0	0	0	0	3	0	0	0	12	-
21:00 - 22:00	-	-	-	-	-	8	0	0	0	0	0	9	2	0	0	0	-
22:00 - 23:00	-	-	-	-	-	0	0	0	0	0	0	2	0	0	0	0	-
23:00 - 0:00	-	-	-	-	-	0	0	0	0	0	0	5	0	0	0	0	-
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112</b>	<b>269</b>	<b>327</b>	<b>795</b>	<b>549</b>	<b>382</b>	<b>197</b>	<b>355</b>	<b>1168</b>	<b>84</b>	<b>630</b>	<b>28</b>
	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>	<a href="#">Graph</a>

National Heavy Vehicle Regulator permit applications

**Consent Performance**  
**Monthly Statistics for Mar 2023**

Based on Received Date  
Based on Completed Date  
Based on both dates



Permit Application Type	Consents Received	%
B-Double - Higher Mass Limit (HML)	7	46.7%
Performance Based Standards (PBS)	4	26.7%
Oversize and/or Overmass (OSOM)	2	13.3%
Prime and semi-trailer - Higher Mass Limit (HML)	2	13.3%
<b>Total</b>	<b>15</b>	<b>100.0%</b>

Permit Application Type	Consents Completed	%
B-Double - Higher Mass Limit (HML)	7	53.8%
Performance Based Standards (PBS)	4	30.8%
Prime and semi-trailer - Higher Mass Limit (HML)	2	15.4%
<b>Total</b>	<b>13</b>	<b>100.0%</b>

Completed Status	Completed	%
Granted	13	100.0%
<b>Total</b>	<b>13</b>	<b>100.0%</b>

Vehicle Class	Completed	%
Class 2	13	100.0%
<b>Total</b>	<b>13</b>	<b>100.0%</b>

**Consent Performance**

# Consent Performance by month

## Average days with Road Managers

All figures below are averages for the selected period

Due to inconsistencies in consent tracking, Total Time will not currently reflect the sum of New and Assessment time. New and Assessment times are given for trend level analysis and guidance.

**New Time**

The period between receipt and allocation

**4.95**

**Assessment Time**

The period of assessment prior to completion

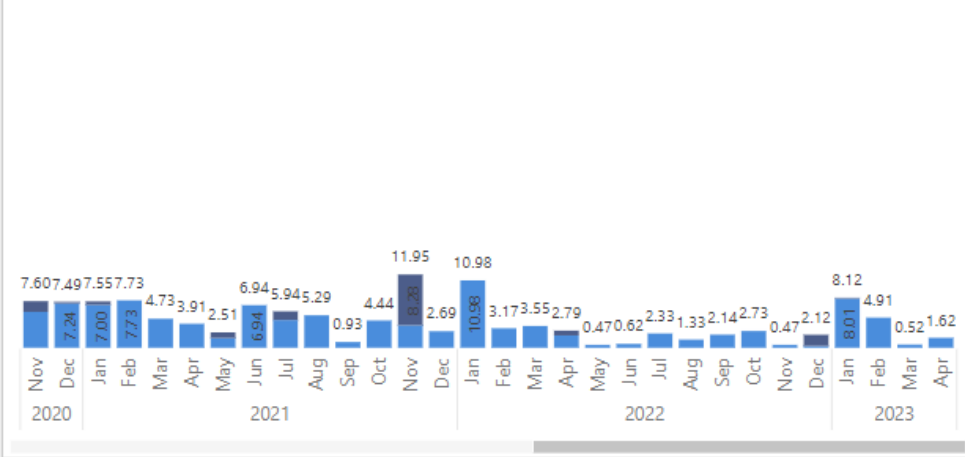
**0.65**

**Total Time**

The total time the consent was in the system

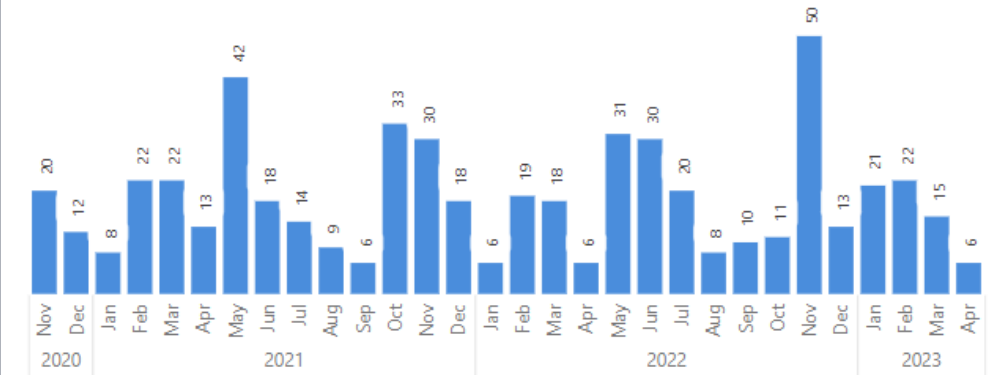
**5.60**

● Avg Days With Road Manager New ● Avg Days With Road Manager Assessment

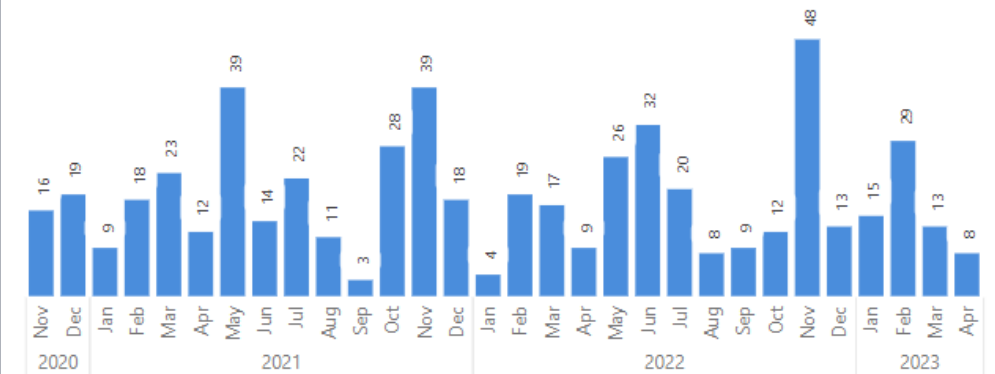


## Total Consents

**Received 805**



**Completed 801**



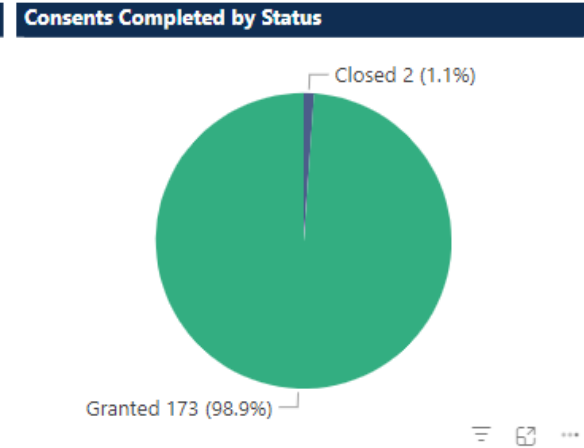


Consent Performance  
Consent Status Comparison

Quarter **Month**

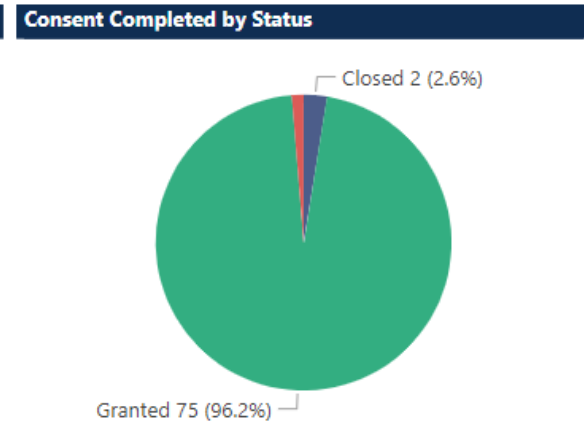
Current Financial Year

Consents Completed by Period											
Status	2022-07	2022-08	2022-09	2022-10	2022-11	2022-12	2023-01	2023-02	2023-03	2023-04	Total
☒ Closed							1	1			2
☒ Granted	20	8	9	12	48	13	14	28	13	8	173
<b>Total</b>	<b>20</b>	<b>8</b>	<b>9</b>	<b>12</b>	<b>48</b>	<b>13</b>	<b>15</b>	<b>29</b>	<b>13</b>	<b>8</b>	<b>175</b>



Previous Financial Year 2021-22 2020-21 >

Consents Completed by Period													
Status	2018-07	2018-08	2018-09	2018-10	2018-11	2018-12	2019-01	2019-02	2019-03	2019-04	2019-05	2019-06	Total
☒ Closed	1											1	2
☒ Granted	8	10	2	7	2	5	10	6	14	3	4	4	75
☒ Refused				1									1
<b>Total</b>	<b>9</b>	<b>10</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>5</b>	<b>10</b>	<b>6</b>	<b>14</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>78</b>



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## Works and Services

### Operations and Maintenance Updates

The past quarter is the most productive time of the year with clear weather wise and warmer temperatures allowing focus on scheduled operation and maintenance tasks with less risk of interruption due to severe weather events. The programs achieved during the quarter consist of the following:

- Most of the roadside slashing and commencing shoulder grading post Easter
- Reseal preparations, including patching
- Maintenance Grading on unsealed roads
- Potholing and shoulder repairs
- Signage repair/replacement
- Installation of new stormwater gully pits
- Clearing of culverts and open drains
- Irrigation of sports grounds and reserves
- Sports ground maintenance (mowing, fertilising etc)
- Cricket Wicket care at the Wynyard Recreation Ground including assembly and use of the new turf wicket cover
- Walking track maintenance
- Planting of annual flowers and maintenance in CBD areas
- Gutteridge Gardens water line replacement
- Installation of AFL goal posts at Frederick Street
- Weed spraying on sports fields, reserves, road shoulders and around culverts and signposts



*Figures 1 & 2 Culver clearing on Calder Road and a new Side Entry Pit on the Esplanade in Somerset*



Figures 3 & 4 – Emergency works on Lowries Road to fix the land slip (during and completion)



Figures 5 & 6 – Open drain clearing at Somerset and new Stormwater pit and entry at Stockdale Ave., Sister Beach



Figures 7, 8 & 9 – Repairs to the retaining wall and retrieval of a bin at Gutteridge Gardens and CBD bin cleaning



Figures 10 & 11 - Preparation and Planting of annuals at Wonders of Wynyard and Dodgin St, Wynyard



Figures 12 & 13 – The Parks & Reserves team learning how to use the new turf cricket wicket cover



Figures 14, 15 & 16 – Hedge removal at Yolla sport ground

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## Capital Project Updates



Figure 17, 18 & 19 – Sealing of Robin Hill Road, Flowerdale



Figures 20 & 21 – New driveways at Serrata Crescent



Figure 22, 23, 24 & 25 – Work ongoing at the New East Wynyard Car Park



Figures 26 & 27 – Installation of new culvert on Gates Road

**Retirement and Service Recognition**



Figure 28 – Shane (Spud) Whiteley, retires after 47 years with Waratah Wynyard Council



Figures 29, 30 & 31 – Recognition of service – Ant Macmichael 20 years, John Pearce 15 years and Mick Haines 10

years

## Asset Services

### Project Updates

*Rolling Service Review* - Current practice is to review the Asset Management Plan (AMP) and associated service levels for each major asset class every four years and review the overarching Strategic Asset Management Plan (SAMP) every year. As part of this process (coordinated by the Asset Services team) a multi-disciplinary working team is assembled comprising key staff involved in the delivery of services associated with the asset class under review.

In the 2022/23 financial year Council's Urban Stormwater Infrastructure asset class is under review with Council's Transport (Roads & Bridges) assets the focus in 2023/24.

*AMP and Service Level (SL) Review* – Draft revisions of both the AMP and SL Document are substantially completed for the Urban Stormwater asset class. These will be presented at the June Council meeting. Planning is about to commence for the 2023/24 review of Transport services.

*Asset Revaluations* – The revaluation of Council's Urban Stormwater Infrastructure is substantially complete and its impact on the operational budget (i.e., increased annual depreciation costs) is being factored into the 2023/24 budget process.

*Strategic AMP* – Asset Services also reviews and updates Council's Strategic Asset Management Plan each year to capture the most recent AMP review and ensure financial management considerations can be updated in the Financial Management Strategy (FMS). This work is currently underway for the 2022/23 SAMP review.

*Asset Management Strategy* – Asset Services also coordinates the implementation of Council's improvement plan from its Asset Management Strategy. A key tool in this strategy is the Asset Management Maturity assessment. This was recently reviewed (2022) and guides the organisation's Strategic AM Improvement/Action Plan.

### **Asset Management Maturity Improvement Plan 2023/24**

Task No	Element	Recommendation	Comments	Action
5	Annual Budgeting	Annual Budget items should be expressed in terms of life cycle cost increase/decrease to Council as a percentage increase/decrease of the general rate.	Considered achievable	Commit for 2023/24 Budget and Council Reports where applicable
9	Asset Management Strategy	Review the strategy to fit with the council strategic plans and improve inputs and interface with FMS.	Opportunities in Waratah re: buildings assets	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
14	Governance and Management	Continue to improve the formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	Current AMP 4 year review cycle identifies risks to pass on to	Ensure communication of AMP Risk reviews to Org Performance

Task No	Element	Recommendation	Comments	Action
			operational risk register	
15	Governance and Management	AM improvement should continue to be driven by EMT by improving role clarity and responsibility to manage assets to meet service delivery needs.	Raise as issue to EMT/SMT for direction on staff role clarity	Clarify accountable person for the Transport Asset class - strategic discussion with SMT with formalisation through PDs
17	Levels of Service	In future reviews of technical LOS for each of the AMPs ensure that service level targets for the next ten years are achievable and make clear what Council can and cannot do for the likely budget and FMS.	SAMP/FMS increased integration	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
18	Levels of Service	Ensure technical LOS are incorporated, monitored and reported at an operational level.	Next step improvement is to increase audit of LOS performance	Sample auditing + determine reporting (eg as KPI)
19	Levels of Service	Link community and technical service levels in AMPs to the community strategic plan and corporate plan informed by formal community engagement.	Link to rolling AMP cycle	Incorporate community engagement into development of community levels of service/ willingness to pay
23	Data and Systems	Prepare or complete inspection manuals for all major asset classes as each AMP is reviewed/updated.	Urban Stormwater review in 2022/23; Transport in 2023/24	Eg depth of gravel remaining prior to resheet trigger.
24	Data and Systems	Progress mobile field technology implementation for more efficient data capture and maintenance.	Enable Conquest 4 - roads, footpaths, pits, culverts + ongoing 10 yr works renewal planning	Condition inspections are done using mobile computing in the field (eg with MapInfo access +)
28	Evaluation	Service level reporting needs to be implemented using "state of the assets" metrics, reporting on trends for condition, quality, function and capacity for strategic service levels. Continue regular reporting on current maturity and status of AM Improvement Plan implementation.	Add to 4 yr AMP review cycle	Produce an up-to-date "state of the assets" report for the Transport asset class



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## Recreational Planning and Environment

### Project Updates

Works to construct the boundary fence to the southern side of the Somerset Langley Park recreation ground were completed this quarter. This will now ensure safety of patrons.

### Environmental Sustainability Services

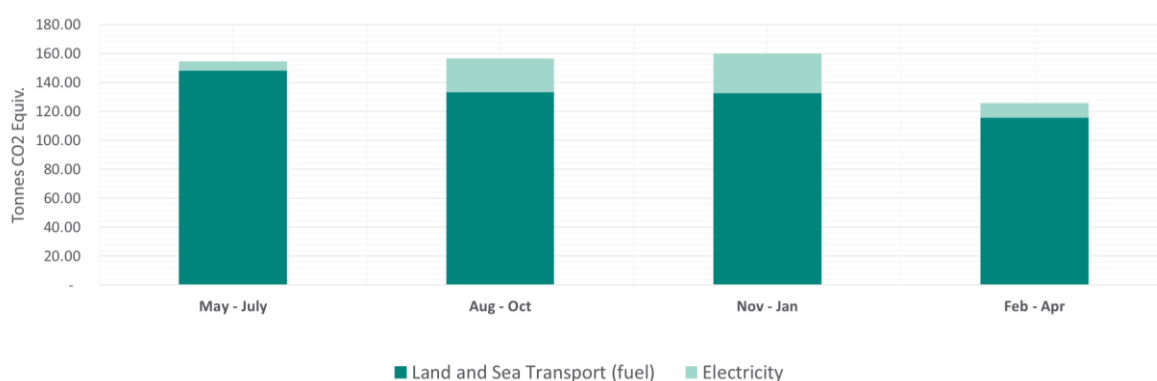
The Sustainability and Environmental Advisory Panel (SEAP) meeting in March yielded three recommendations to Council which were endorsed at the April meeting of Council.

Emissions statistics provided below are based on fuel consumption from council fleet, plant and machinery only (partial scope 1 emissions), as well as electricity consumption (scope 2 emissions) on councils buildings and other assets. Scope 3 emissions have not been included. It is noted that electricity data will be received intermittently throughout the year so it is expected to see variations when comparing one quarter to the next.

At the time of preparing this report last quarter, electricity emissions were not available for the November – January period. This detail has now been included as part of last quarter’s data. Fuel consumption has continued to reduce throughout the year.

From next quarter visible changes in consumption habits should become apparent as side by side comparisons between reporting periods year on year can start to be made.

### WWC Quarterly Emissions Trend – 2022/23



### Waste Management Services

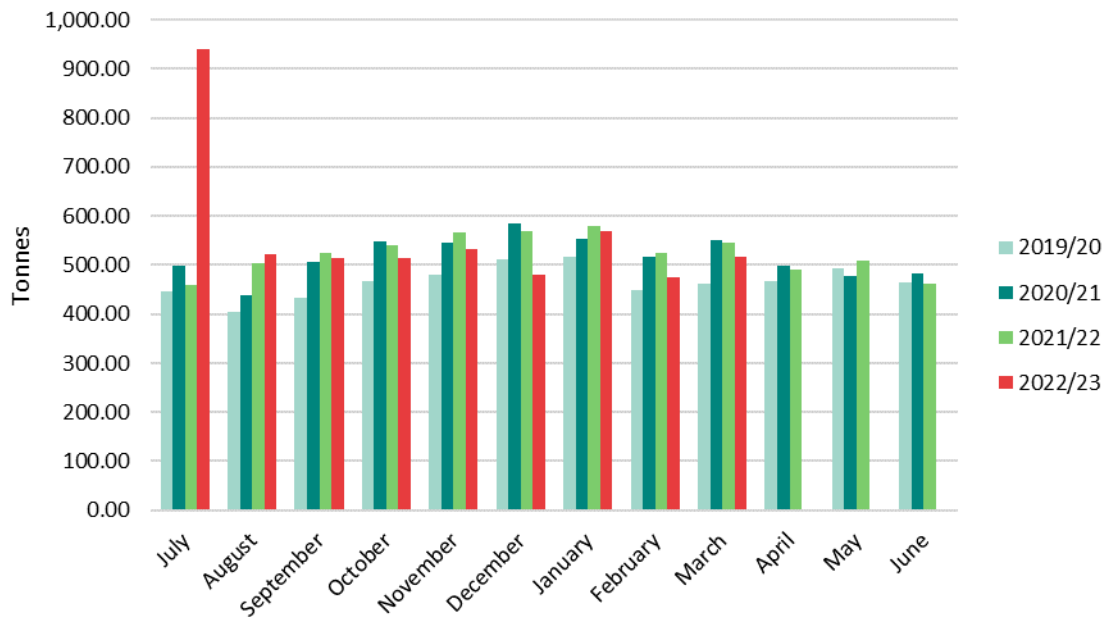
Waste management statistics provided below are inclusive of the waste derived from both the kerbside collection services and the waste transfer station (WTS) operations of Council. Tonnes of waste and recycling has been presented up to 31 March 2023 (not all data for March or April had been received at the time of preparing this report). The number of WTS customers has been provided for the period up to 31 March 2023. To summarise the waste statistics data for this quarter:

#### Waste and Recycling:

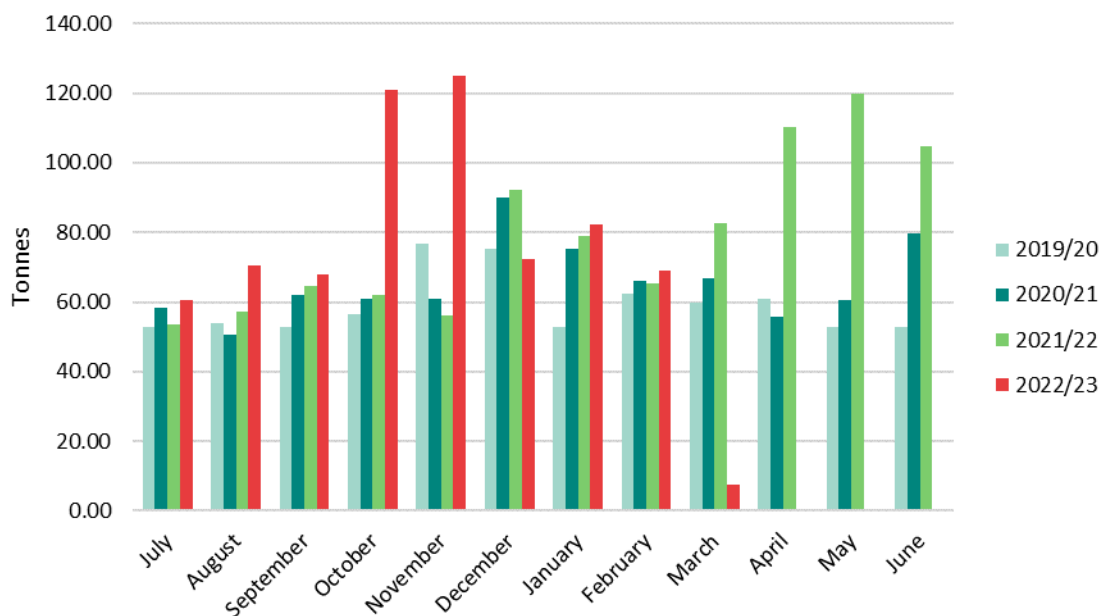
- The total waste to landfill from January - March was 1561 tonnes. This is 5% less than the same period the previous year.

- The total comingled recycling collected during January & February was 151 tonnes. The total tonnes of comingled recycling has increased by just over 5% in comparison to the same period last year (144 tonnes).
- The recycling trend on the whole for this financial year to date (Jul - Feb 2023 at 669 tonnes) is up by approximately 26% as compared to the same period same period last financial year (Jul – Feb 2022 at 530 tonnes)

### Tonnes of Waste to Landfill



### Tonnes of Comingled Recycling



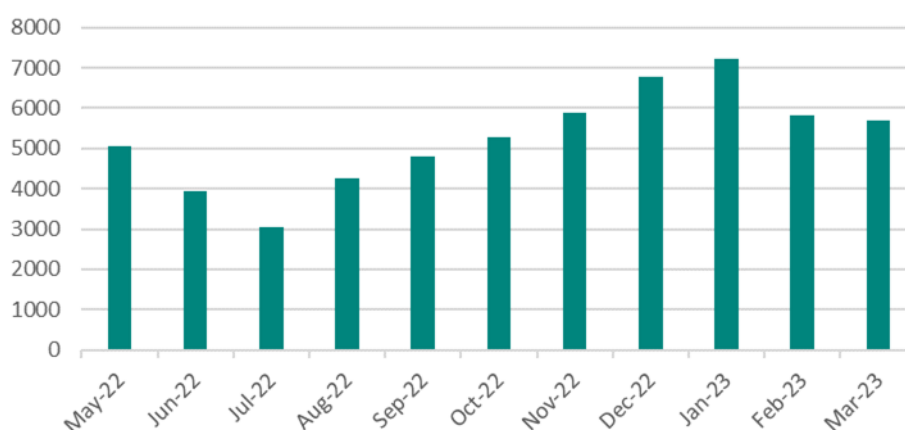
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### Wynyard Waste Transfer Station:

- The total number of customers for the period to 31 March 2023 was 11,543.
- The busiest day at the WTS during this period was on Sunday 5 February, with 302 customers. This represents on average, eight customers every ten minutes while the WTS was open that day
- The slowest day during this quarter (excluding public holiday closures) was reported on Thursday 3rd March with 68 customers attending the site, approximately 11 per hour.
- Average number of customers/day at the WTS for the period 1 Feb – 31 Mar is 196 visits.

### **Wynyard Waste Transfer Station – Total No. Customers / Month**



### Buildings and Facilities

Statistics included below are all customer service requests for public toilets lodged directly with Council during the reporting period. In summary:

- Public toilet requests made up 16% of the total customer service requests received between February and April, on par with the previous quarter
- 73 requests relating to public toilets were received during this period (average 0.82/day)
- About 57% of the public toilet requests were for maintenance, with half of those (50%) being due to toilet blockages, through: technical fault, excessive use of toilet paper or flushing of inappropriate item/s (either intentional or unintentional)
- Other maintenance faults during the period included running water, leaks, no water, flooding or burst pipe, flush buttons sticking or not flushing and door faults (i.e. broken door closers)
- About 23% of public toilet enquiries related to cleaning requests for this quarter; only slightly up from 22% in the previous quarter. The majority of these concerns appear to be issues arising inbetween scheduled cleans and possibly the occurrence of maintenance faults rather than a poor standard of cleaning

- ‘Known vandalism’ has increased in the last quarter with a total of thirteen reports between February and April with March alone having surpassed reports for the whole of the previous quarter. These largely consisted of instances sharps containers having been removed, opened or contents strewn around the building. Other issues included; smashed toilet roll holders, tap knobs, door locks or soap dispensers removed and other generally destructive activities.

### Public Toilets – Number of Service Requests by Type



### Recreational Planning

Planning for the start of the East Wynyard Foreshore boardwalk widening and replacement has occurred with a start works date of mid June 2023.

All stakeholders will be communicated with prior to works starting on site

### Contracts and Reporting

Statistics below describe the contract extensions in the current reporting period, based on the date the extension was approved. During this quarter, two (2) contract extensions were executed across two (2) separate contracts:

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
795	Digital Transformation Strategy Phase 1	31/10/2022	5/06/2022	5/06/2023	Initial term six months from contract execution (31 October 2022) plus one (1) year optional contract extension. Contract extended to 5 June 2023.
792	Design and Construct Wynyard Foreshore Boardwalk Replacement	31/10/2022	3/05/2023	31/08/2023	Contract extension to 31 August has been raised due to contractor workload and staff availability. Extension was accepted on 28 April 2023.

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

<b>GOAL 2: Organisational Support</b>
<b>Desired Outcomes</b>
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
<b>Our Priorities</b>
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

<b>GOAL 6: Transport and Access</b>
<b>Desired Outcomes</b>
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
<b>Our Priorities</b>
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
<b>Our Priorities</b>
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
<b>Our Priorities</b>
7.2.1 Support and foster community led adaption and initiatives.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy,

Community Future Direction Theme	Key Challenges & Opportunities:
	water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

### **CONCLUSION**

The Corporate Quarterly Information Report for the Infrastructure and Development Services Department is as presented for Council noting. More detailed annual reports for individual Council plans and Strategies are also provided.

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## 9.4 CENTRAL AREA DEVELOPMENT STRATEGIES - ANNUAL PROGRESS UPDATE

To: Council  
Reporting Officer: Manager Development and Regulatory Services  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 3 May 2023  
File Reference: CADP  
Enclosures: Nil

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### RECOMMENDATION

**That Council note the progress of the projects recommended under the Central Area Development Strategies.**

### PURPOSE

The Central Area Development Strategies (CADS) implementation plan was endorsed by Council at its February 2020 meeting, with an annual progress report required each May. This report provides the annual progress update.

### BACKGROUND

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in Somerset and Wynyard.

The retail precincts of Somerset and Wynyard are important hubs of economic and social activity and play a role in ensuring community well-being and cohesion through the provision of access to consumer goods and services and social interaction. It is important that these areas remain vibrant, functional and liveable, and the commercial and community spaces used support the economic and social infrastructure of the municipality.

However, it was identified that these precincts lack a long-term comprehensive master plan and design framework to guide their sustainable development. The CADS project was commissioned to seek practical outcomes that can provide a framework for driving economic development on private land, assist in budgeting for capital improvements in the public realm and enable the rationalisation of assets.

### DETAILS

The Central Area Development Strategies Project (CADS) was adopted by Council at its May 2019 meeting. The document did include an Implementation Plan under Chapter 8; however, the priorities and timings were limited to descriptions such as Low, Medium and High. No specific timeframes were attributed to any of the actions.

An implementation plan was developed and endorsed by Council in February 2020, with the projects/actions reviewed annually.

Within this financial year actions relating to the review of planning scheme zonings have been progressed, with the proposed rezonings included within Council's draft Local Provisions Schedule of the Tasmanian Planning Scheme. The Local Provisions Schedule have now been approved, with the Tasmanian Planning Scheme – Waratah-Wynyard declared on 19 April 2023.

Please refer to the attached Implementation Plan for details on the progress to date, and actions identified for the coming four-year timeframe. Additionally, the below table provides a list of the projects and their planned implementation in chronological order.

PROJECT	DESCRIPTION	IMPLEMENTATION
Langley Park potential rezoning	Rezoning to the surrounding General Residential Zone is a necessary component of attracting new investment to the site should it be pursued.	Site now zoned General Residential under the Tasmanian Planning Scheme <b>COMPLETE</b>
Somerset Veneer Mill site potential rezoning	Replacement with a range of retail, business and community uses would require a rezoning of the site from General Industrial to General Business and Commercial, as an extension of the Somerset town centre.	Site now zoned Commercial under the Tasmanian Planning Scheme <b>COMPLETE</b>
General Business Zone potential boundary change	<p>The General Business Zone east of the Wragg Street/Falmouth Street intersection identified as being an anomaly, and contrary to efforts to consolidate the town centre.</p> <p>Rezone three properties east of Wragg Street/Falmouth Street intersection from General Business to General Residential.</p>	Properties now zoned General Residential under the Tasmanian Planning Scheme <b>COMPLETE</b>
Fonterra site potential rezoning	Rezoning required to facilitate additional use of land for storage to the south-west of the rail line	Site now zoned General Industrial under the Tasmanian Planning Scheme <b>COMPLETE</b>
Wynyard IGA potential rezoning	Expansion is dependent on a change in zoning, most likely to Local Business in the new Tasmanian Planning Scheme.	Site now zoned Local Business under the Tasmanian Planning Scheme <b>COMPLETE</b>
Better linking Wynyard Central Area with Inglis River waterfront	Encouraging activation of the area between Wynyard Central Area and the Inglis River waterfront in accordance with the Wynyard Waterfront Master Plan. Uses that encourage pedestrian movement focusing on the waterfront preferred.	Site now zoned Urban Mixed Use under the Tasmanian Planning Scheme to encourage mixed use development <b>COMPLETE</b>
Moore and Goldie Streets (Old Bass Highway) potential rezoning	Consideration given to introducing the Urban Mixed-Use Zone between the Goldie Street General Business Zone	Site now zoned Urban Mixed Use under the Tasmanian Planning Scheme <b>COMPLETE</b>



PROJECT	DESCRIPTION	IMPLEMENTATION
	<p>and the Waterfront.</p> <p>Facilitating greater activity and orientation toward the waterfront, the Urban Mixed-Use Zone also provides opportunities for higher density residential development.</p>	
<p>24 Saunders Street – potential rezoning.</p>	<p>Rezone property from General Residential to General Business to recognise approved use as a veterinarian clinic.</p>	<p>Not progressed. Existing use rights allow continued use of the site as a veterinarian clinic</p>
<p>Somerset Industrial Estate</p>	<p>Significant areas of vacant industrial land remain east of McKays Road and to the south of existing developments. Servicing issues will need to be addressed during subdivision of the land; however, these are not anticipated to preclude development of the balance General Industrial Zoned land.</p> <p>The estate would benefit with preparation of a Specific Area Plan and underlying master plan, initiated by the property owner.</p>	<p>The Settlement Strategy has recommended the preparation of an Outline Development Plan (ODP) to assist in facilitating appropriate development of this area.</p> <p>To be progressed in the 2023-24 financial year</p>
<p>Wynyard IGA potential expansion</p>	<p>Realignment of Park Street, and future expansion of supermarket.</p>	<p>Park Street realignment and car park expansion works are now completed. IGA expansion can now be applied for with the zoning being amended to Local Business. <b>COMPLETE</b></p>
<p>Local connectivity projects</p>	<p>Improving the cycle and pedestrian connectivity in Somerset, particularly linking the School with the Cam River Reserve via the town centre. A two-lane cycle path on Simpson Street, together with appropriate bike parking near the town centre, and signage would assist in improving accessibility in Somerset.</p> <p>Connections to the proposed</p>	<p>In progress. One of the actions of the Cam River Master Plan is addressing connectivity with the eastern end of Simpson Street, with the linking path to reserve completed.</p> <p>Completion of the master plan to be delivered after the Cam River Bridge works are undertaken, which will include pedestrian access under the new bridge.</p>

PROJECT	DESCRIPTION	IMPLEMENTATION
	North West Coastal Pathway should also be planned to encourage cyclists and others using the 110 km pathway to call in to Somerset.	
Langley Park Oval potential redevelopment	<p>Relocation of sport activities to the new recreation precinct provides opportunity for the redevelopment of a prime waterfront site, for either tourism purposes, housing, recreation, or a combination of all three.</p> <p>Staging: Rezoning, EOI, sale and realisation of funds for public infrastructure, contribution to construction of Bass Highway overpass and associated landscaping.</p>	<p>Feasibility study for the Somerset Sports Precinct has been completed, and is to be workshopped by Council in June 2023.</p> <p>Working group to be convened in 23/24, ahead of community consultation</p>
Wragg Street additional public car parking	<p>Opportunities to develop new public car parks in Wragg Street are identified, both located on private land. Joint venture development of the parking areas should be explored whereby Council leases a number of the parking spaces for public use.</p> <p>Alternatively offering rates relief in return for allocation of spaces for public use.</p>	Formalisation of use of car park is currently being explored with land owner
Former school site redevelopment opportunities	<p>Relocation of existing skate park provides opportunity to develop large area of vacant land adjacent to the existing Community Centre.</p> <p>Suggestions include medium density or affordable housing in fulfilment of the Affordable Housing Strategy, or expansion of the retail offering.</p>	Options for the site are being explored. Council to continue discussions with stakeholders.
IGA additional car parking	<p>Potential to provide additional public car parking on land at the rear of the existing IGA new carpark (Somerset). Council would be required to purchase additional land to facilitate development in</p>	Site has been privately sold

PROJECT	DESCRIPTION	IMPLEMENTATION
	accordance with the concept plan.	
Bass Highway potential intersection upgrades and pedestrian crossing	A range of traffic calming, junction upgrades and potential pedestrian overpass identified to improve connectivity and road safety (local road network only). While the pedestrian overpass has not been identified as a priority by the Department of State Growth in the recent Bass Highway Study, this could change over time should Langley Park and the Somerset Mill sites be redeveloped as described.	Long term project post development of Langley Park and veneer mill site. These key uses would be required for successful business case  Pending upgrade to the Cam River bridge includes pedestrian underpass to link Cam River reserve and Anzac Park  4+ years
Somerset Veneer Mill site potential redevelopment	The relocation of the existing Veneer Mill to an industrial park would improve the appearance and amenity of Somerset. Some site remediation works may be required. It is a key strategic site given its proximity to the Somerset Central Area, take-off site for a potential Bass Highway pedestrian overpass, and new entry to Somerset utilising the adjoining Elizabeth Street.	As part of the Settlement Strategy, the site owners had requested that the surrounding vacant lots retain the General Industrial Zone. This has not been supported in the strategy, given the risks of land use conflict with adjoining sensitive uses.  No intention to relocate the existing business.  4 + years
Fonterra site potential expansion	Expansion for storage of product on land owned by Fonterra and accessed internally via a new crossing of the disused TasRail rail line easement.	Site now zoned General Industrial under the Tasmanian Planning Scheme, allowing for a development application to be lodged for future development <b>COMPLETE</b>
Goldie Street Streetscape Works	A range of streetscape improvements are suggested, ranging from paving to delineate trafficable areas, trees in existing outstands, private awnings and shade areas, private outdoor eating zones, connectivity to existing car parks, and the like.	The Settlement Strategy has identified ongoing improvements to streetscapes, with delivery commencing under the 2022-23 Annual Plan.
Central Car Park - Redevelopment	The existing car park to the rear of Woolworths Supermarket and Council	Car park recently refurbished. Any further redevelopment would be 4+ years

PROJECT	DESCRIPTION	IMPLEMENTATION
	Offices represents a large under-used site that could be developed for additional retail or commercial use, with existing and new car park located above ground level.	
Inglis River - Pedestrian Bridge	Pedestrian footbridge over the Inglis River linking the Central Area with walking trails, golf course precinct residences, and the coastal foreshore including Fossil Bluff.	Long term project. No action required in next 4 years

This program will continue to be reviewed annually, with a new project or projects added to the fourth year.

Additionally, a number of the projects rely upon interest from private landowners and investors. Interest in these projects may determine that one of these projects be brought forward, where assistance or involvement from Council is required.

This year has seen substantial advancement of the projects, with the Tasmanian Planning Scheme being adopted in April. With this adoption, the recommended rezonings have been actioned. This now paves the way for development or redevelopment of these sites under the new zonings.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.
<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
<b>Our Priorities</b>
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

Implementation of various recommendations of the CADS will require funding. The recommended actions of the CADS should be reviewed each year to determine which, if any, actions are to be included within the budget.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report. Community consultation was undertaken in the drafting of the CADS, prior to its adoption.


### **CONCLUSION**

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard central areas. The project has developed a number of options and initiatives to guide the future development and improvement of the central areas of Somerset and Wynyard.

To ensure delivery of the long-term strategy, it is recommended that the progress of the projects contained within the CADS continue to be reported back to Council on an annual basis.

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## 9.5 PUBLIC INTEREST DISCLOSURE PROCEDURES

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	2 April 2023
File Reference:	Governance - Policy - Council Policies
Enclosures:	1. Public Interest Disclosure Procedures 

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### RECOMMENDATION

**That Council adopt the Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval.**

### PURPOSE

The purpose of this report is to update Council's existing Public Interest Disclosure Procedures.

### BACKGROUND

The *Public Interest Disclosures Act 2002* (the Act) is Tasmania's whistleblowing legislation.

The purpose of the Act is to:

- Encourage and facilitate disclosures of improper conduct by Tasmanian public officers and public bodies.
- Protect persons making those disclosures and others from reprisals.
- Provide for the matters disclosed to be properly investigated and dealt with.
- Provide all parties involved in those disclosures with natural justice.

The Ombudsman has several functions under the Act, including preparing and publishing guidelines and standards.

The Ombudsman's guideline sets out the key requirements for public bodies in relation to public interest disclosure procedures. It provides the minimum standard for what must be included in those procedures.

All public bodies are required to develop and publish procedures to handle public interest disclosures which comply with the Ombudsman's guidelines and standards. Large public Bodies must submit their procedures for approval on establishment and then at least every three years.

Council last reviewed and adopted its procedures in January 2021; the Ombudsman approved the procedure in April 2021 with the next review scheduled for April 2024. The review of the procedures has been brought forward following recent interest in the document from Councillor Courtney.

The General Manager has delegation to apply the procedures in line with the *Public Interest Disclosures Act 2002*.

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## **DETAILS**

### **Model Procedures**

All public bodies are required to develop and publish procedures to handle public interest disclosures which comply with the Ombudsman's guidelines and standards.

The procedures are designed to complement normal communication channels between supervisors and employees. Employees will continue to be encouraged to continue to raise appropriate matters at any time with their supervisors, and to use existing grievance procedures within the organisation where appropriate.

The procedures relating to disclosure include:

- To whom a disclosure should be made.
- That the discloser does not have to know or say that they are making a disclosure under the Act.
- The requirement for a risk assessment relating to potential harm to the discloser.
- An assessment as to whether the disclosure is a public interest disclosure – how this is to be done and who is to do it.
- An assessment under section 64 as to whether a public interest disclosure may not have to be investigated – how this is to be done and who is to do it.

The procedures relating to investigations include:

- The appointment of the investigator.
- Terms of reference, and who is to issue them.
- The need for an investigation plan, and what it should address.
- How the investigation should be conducted.
- Referral to the Ombudsman and Tasmania Police, when this may be necessary, and who should decide.
- The maintenance of contact with the discloser and the Ombudsman.
- The action to be taken after the investigation – who is to do what.

The revised procedures continue to allow protections from reprisal including steps that must be taken to support, and protect the welfare of, the discloser and witnesses including developing a support plan. The procedures if followed allow for procedural fairness and natural justice.

### **Revisions to the Document**

The Public Interest Disclosure Officers have been altered due to staff changes and are now proposed to be Council's Governance Officer and Manager Governance and Information Systems.

Administrative changes have been made to ensure the current version of the document is in line with the current template provided by the Ombudsman.

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Clarity has been added regarding protections for disclosers ensuring that all reasonable steps will be taken to protect people who make sure a disclosure, and to protect their welfare. Protection from reprisals will occur on all occasions a genuine disclosure is submitted.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

The *Public Interest Disclosures Act 2002* (the Act) governs the public interest disclosures for public bodies.

Briefly, the Act works in this way:

- it gives certain people – public officers and contractors – the right to make disclosures about improper conduct or detrimental action to certain integrity agencies, other persons and bodies (Part 2 of the Act, particularly s 6);
- it provides certain statutory protections for protected disclosures, even if the discloser does not reference the Act (Part 3);
- it dictates how the recipient of the disclosure is to deal with it (Parts 4 to 8);
- it treats the Ombudsman as the oversight agency in relation to the operation of the Act, including the default investigator, monitor of investigations by public bodies, and setter of standards under the Act;
- where the disclosure is handled by the Ombudsman or a public body, it requires a determination as to whether the protected disclosure is a public interest disclosure (ss 30 and 33);
- subject to exceptions, it requires investigation by the Ombudsman or public body of any public interest disclosure (ss 39 and 63);
- it requires such investigation to be conducted as soon as practicable, but if it is being conducted by a public body, not more than six months from the date of the determination that the disclosure is a public interest disclosure (ss 39A and 77A);
- it controls the way a disclosure is investigated, and provides investigative powers; and
- in the case of an investigation by a public body which results in a finding that the alleged conduct occurred, it requires the public body to take action to prevent that conduct from continuing or recurring, and to take action to remedy any harm or loss which may have arisen (s 75).

Powers of the Principal Officer are covered by *Section 62A and 62B* of the Act which states:

#### **62A. Role of principal officer**

- (1) *The principal officer is responsible for –*
- (a) preparing procedures for approval by the Ombudsman; and*
  - (b) receiving public interest disclosures and ensuring they are dealt with in accordance with this Act; and*
  - (c) ensuring the protection of witnesses; and*
  - (d) ensuring the application of the principles of natural justice in the public body's procedures; and*



(e) ensuring the promotion of the importance of public interest disclosures, including general education of all staff about the legislation, and ensuring easy access to information about both the legislation and the public body's procedures; and

(f) providing access, for persons making a disclosure and others involved in the process of investigation, to confidential employee assistance programs; and

(g) providing access, for persons making a disclosure and others involved in the process of investigation, to appropriately trained internal support staff.

- (2) The principal officer of a public body is to appoint one or more persons as public interest disclosure officers.
- (3) A public interest disclosure officer may be appointed for a period not exceeding 3 years and may be reappointed for further periods not exceeding 3 years.
- (4) Prior to the appointment or reappointment of a public interest disclosure officer, the principal officer must ensure that the officer to be appointed or reappointed has the skills and knowledge to fulfil the role of a public interest disclosure officer.

**62B. Delegation by principal officer**

- (1) The principal officer may by instrument in writing delegate to a public interest disclosure officer specified in the instrument the performance or exercise of such of his or her functions or powers under this Act (other than this power of delegation) as are specified in the instrument, and may, by instrument in writing, revoke wholly or in part any such delegation.
- (2) Notwithstanding any delegation under this section, the principal officer may continue to perform or exercise all or any of the functions or powers delegated.
- (3) Any act or thing done by or to a delegate while acting in the exercise of a delegation under this section has the same force and effect as if the act or thing had been done by or to the principal officer and is taken to have been done by or to the principal officer.

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
<b>Our Priorities</b>
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

**POLICY IMPLICATIONS**

On adoption of these procedures the existing procedures adopted by Council in January 2021 will be superseded.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

## **RISK IMPLICATIONS**

- Legislative compliance  
Council must adopt a Policy that embodies the requirements of the Act. By adopting the model guidelines, the risk of the Policy's non-compliance is low. If the Guidelines are followed Council will comply with the provisions of the Act. Training will occur to ensure the requirements are fully understood across the organisation.
- Reputational Risk  
Instances of improper conduct can be costly to Council's reputation and may damage the public's confidence in the integrity of Council.

## **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report. The procedures will be submitted to the Ombudsman for review to ensure they meet the objectives of the Act and the Guidelines and Standards published by the Ombudsman under s 38(1)(c).

## **CONCLUSION**

That Council adopt the updated Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval.

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## 9.6 SPONSORSHIP SIGNAGE POLICY AND GUIDELINES

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community and Engagement  
Report Date: 19 April 2023  
File Reference: 001  
Enclosures: 1. Sponsorship Signage Policy   
2. Sponsorship Signage Guidelines 

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### RECOMMENDATION

**That Council adopt the Sponsorship Signage Policy and associated guidelines with immediate effect**

### PURPOSE

The Sponsorship Signage Policy and Sponsorship Signage Guidelines were developed as a new policy and guidelines in January 2020 and, in accordance with standard procedure, have been reviewed in 2023.

The Policy outlines the obligations and responsibilities of Council staff when dealing with sponsorship signage that acknowledges sponsorship of activities or events initiated by Council or other users of facilities, including open space, owned or managed by Council, and provides guidance for appropriate decisions relating to the management of such.

It is proposed that Council incorporate a new condition in its guidelines to exclude sponsorship by businesses or organisations that are Fossil Fuel based in recognition of the impact on health and the climate as Council has already done for gambling, alcohol and tobacco.

### BACKGROUND

The Sponsorship Signage Policy and Sponsorship Signage Guidelines addresses the management of sponsorship signage on or in Council facilities, including open space. The policy and guidelines offer overarching principles, a policy position, and guidelines for the future management of sponsorship signage on and in Council owned and managed facilities.

### DETAILS

The Policy outlines the position and responsibilities of Council and the role of Council and its staff in these matters.

A recommendation from Council's Sustainability and Environmental Advisory Panel (S.E.A.P) to exclude Fossil Fuel sponsorship was endorsed unanimously at the April Council Meeting and updates have been made to the guidelines accordingly.

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The policy:

- Recognises sponsorship signage as a legitimate and necessary means for users to help fund activities and events.
- Endorses the need for users of Council facilities to display sponsorship signage.
- Requires Council approval before any signage can be installed at a Council facility.
- Requires Council assessment of requests for the placement of signage on or in its facilities completed by relevant Council staff within Infrastructure and Development or Community and Engagement.
- Requires assessments of requests for the placement of signage on or in Council facilities to consider the Sponsorship Signage Policy and compliance or otherwise with relevant legislative requirements.

The Guidelines direct the application and installation process for sponsorship signage at Council facilities and need to be read in conjunction with the Sponsorship Signage Policy and any other documents developed or employed by Council that relate to the placement and management of signage at Council assets.

The guidelines provide details and procedures to assist applicants and Council staff when making decisions around the placement and management of sponsorship signage at Council facilities, including requiring applicants to seek planning approval if applicable.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>
2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.
<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
5.1 We understand our local and regional potential, and we plan for and encourage investment in it.
<b>Our Priorities</b>
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

The key change to Council’s policy relates to the exclusion of sponsorship by businesses or organisations that are Fossil Fuel based.

### **ENVIRONMENTAL IMPLICATIONS**

The update to the policy includes recommendations from Council’s Sustainability and Environmental Advisory Panel.

### **FINANCIAL IMPLICATIONS**

Whilst there are no current financial implications from proposed changes to this policy, exclusion of sponsorship by businesses or organisations that are fossil fuel based may increase the risk of lost financial opportunities in the future.

### **RISK IMPLICATIONS**

An inadequate policy framework on this issue exposes Council to a range of risks including but not limited to injury or loss to third parties and reputational risk.

### **CONSULTATION PROCESS**


Public consultation on the policy and associated guidelines has not occurred. The documents were initially drafted internally, and the review has similarly been undertaken in this manner.

### **CONCLUSION**

It is recommended that the Council adopt the Sponsorship Signage Policy and Guidelines with immediate effect.

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## 9.7 CRADLE COAST AUTHORITY - 2022/23 ANNUAL PLAN PROGRESS REPORT

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: General Manager  
Report Date: 5 May 2023  
File Reference: 00301  
Enclosures: 1. CCA 2022-23 Quarterly Annual Plan Progress Report 

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### RECOMMENDATION

**That Council note the Cradle Coast Authority 2022/23 Annual Plan Progress.**

### PURPOSE

The purpose of this report is to provide Council with an update on the progress of activities undertaken by the Cradle Coast Authority (CCA) in line with the 2022/23 Annual Plan.

### BACKGROUND

The CCA is the regional voice of North West Tasmania, established by nine Local Government Councils to represent and advocate the needs of the region. Membership now consists of eight Councils.

The CCA collaborates and facilitates a diverse range of projects and initiatives involving all tiers of government, industry and the community largely focused on Economic Development and Natural Resource Management.

The activities and strategic direction of the Authority are managed by a Board. Council's General Manager is a current member of this Board. The Mayor and Deputy Mayor are Council's current representatives on the Representatives Group, with the Mayor currently Deputy Chief Representative.

The three key functions of the CCA are Regional Economic Development, Natural Resource Management and Strategic Services: focusing on long-term sustainability and future prosperity.

Quarterly Progress Reports are intended to let stakeholders know how they are progressing against the Annual Plan developed for, and approved by, Member Councils each year.

### DETAILS

The report notes that key focus areas this quarter have been the preparation and submission of grant applications, budget submissions and the major NRM tender for the next five years.

The tender for the Regional Residential Supply and Demand Study has been awarded, with the contract currently being finalised. This critical piece of work will ultimately inform the Cradle Coast Regional Land Use Strategy. In addition, the Regional Planning Group (RPG) is preparing a study of current planning processes along with a review of fees and charges across Member Councils.

The CCA Board is currently working on the development of the next Strategic Plan.

The attached annual plan progress report details the status of actions and initiatives against the CCA's four strategies:

<b>Strategy 1</b>	Regional Economic Development: Making our region an even better place to work, visit, learn, and invest
<b>Strategy 2</b>	Natural Resource Management: Improving the environment and supporting sustainable agriculture
<b>Strategy 3</b>	Strategic Service: Pursuing opportunities for our business, our owners, and our region
<b>Strategy 4</b>	Model best practices in local government and public administration

There are 33 actions with most on track and only six with minor delays.

The report also details a list of current projects and initiatives and other ongoing longer-term initiatives.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
<b>Our Priorities</b>
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued, and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

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Council Strategy or Plan Reference

Nil

**POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications resulting from this report. The 2030 CCNRM Regional Strategy is a significant guiding document intended to lay a blueprint for action based on good science and communication.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report. Council is a financial member of the CCA.

**RISK IMPLICATIONS**

There are no risk implications as a result of this report.

**CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.


**CONCLUSION**

It is recommended that Council note the Cradle Coast Authority update report as provided.



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## 9.8 AUDITOR-GENERAL REPORT ON THE FINANCIAL STATEMENTS OF STATE ENTITIES

To: Council  
Reporting Officer: Manager Financial Services  
Responsible Manager: General Manager  
Report Date: 9 May 2023  
File Reference: Financial Management - Audit - Audit Reports  
Enclosures: 1. Report of the Auditor General 2021-22 - Audit of State Entities and Audited Subsidiaries of State Entities - 31 December 2021 - 30 June 2022 

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### RECOMMENDATION

**That Council note the Auditor General's Report on the Financial Statements of State Entities tabled in Parliament on 17 April 2023.**

### PURPOSE

The report is to inform the Council of the performance and findings of the Auditor-General on the performance of local government for the year ended 30 June 2022.

### BACKGROUND

The Auditor-General is responsible for the audit of financial statements for all Tasmanian State entities including Councils.

Following the audits each year, the Auditor General prepares a report to Parliament providing financial analysis on the performance of the local government sector. The Auditor General tabled his report to Parliament on 17 April 2023.

### DETAILS

The report contains a financial analysis of the 29 Tasmanian Councils (from page 37 to page 68). Some extracts and additional commentary are provided for the information of Councillors.

It is worth noting that there were a number of errors noted in the report which have been highlighted in commentary below. Feedback was provided to the Tasmanian Audit Office on 3 April outlining the errors, but they were not updated in the final report tabled to Parliament. The full report is attached.

### Underlying operating results

The underlying result is an important measure of financial sustainability. Councils seek to achieve equity across generations by ensuring that rates are set at a level that ensures each generation pays its way with respect to recurrent expenses being met from recurrent revenue (the full cost of the service it consumes.).

Overall, the financial performance of local government councils for 2021-22 improved significantly, with the sector returning an underlying surplus of \$8.78m in the 2021-22 financial year compared with \$9.14m deficit in 2020-21.

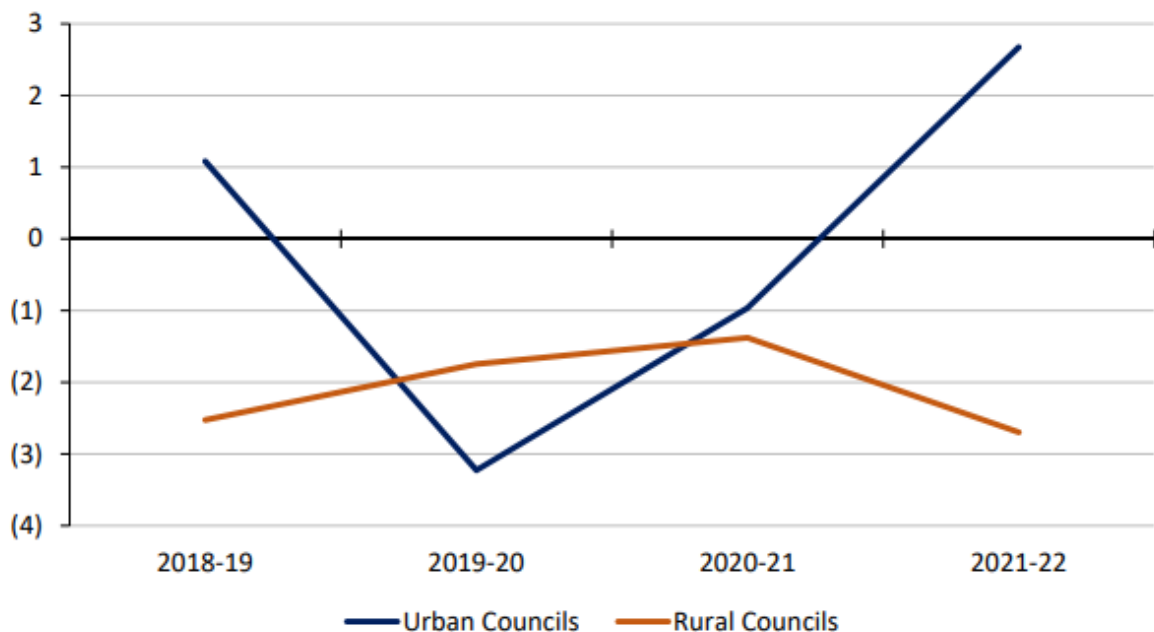
<b>\$(0.48)m</b>	<b>\$(22.64)m</b>	<b>\$(9.14)m</b>	<b>\$8.78m</b>
2018-19	2019-20	2020-21	2021-22
<b>▼ 102%</b>	<b>▼ (4,617%)</b>	<b>▲ 60%</b>	<b>▲ 196%</b>

The sector’s operating results were significantly impacted by COVID in 2019-20. In an environment of increasing expenses, and reduced Tas Water dividends, Councils did not increase rates and charges to the community.

While the sector as a whole has returned to surplus, the results for urban and rural Council’s is vastly different, with Urban Council’s having a collective surplus of \$16.446m compared to Rural Councils who had a collective \$7.662m deficit in 2021-22.

7 out of 10 urban based Council’s had a surplus position in 2021-22 compared with only 6 out of 19 rural based Council’s. It is pleasing that Waratah Wynyard was one of the 6 rural Council’s to have a surplus in 2021-22 and one of only 6 of 29 Council’s to record a surplus in all of the past four years.

Figure 11: Underlying surplus ratio



Waratah-Wynyard Council maintains a Financial Management Strategy which underpins Councils long-term financial sustainability. This planning process has been critical in navigating the financial challenges being experienced by the sector for this Council.

Waratah Wynyard is currently in a strong financial position with strong liquidity and cash flow, low debt levels, assets in good condition, and an ability to satisfactorily fund its asset renewal requirements. Councils operating position has also improved in recent years and is sustainable with its recurrent expenses able to be fully met by its recurrent revenue streams.

## Capital Works Spending

### Capital investment

Capital spend compared to budget

**\$1.16bn**

Total capital spend  
last 4 years

**\$1.45bn**

Total budgeted capital  
spend last 4 years

**\$73.11m**

Average spending gap  
last 4 years

The report shows capital expenditure for rural councils increased over the last 4 years, as did the level of actual capital expenditure compared to budget. The report does however highlight gaps between planned capital expenditure and capital expenditure delivered.

The figures used in the report for Waratah Wynyard Council (shown below) are not correct and this feedback was provided to the TAO on 3 April 2023 and a request was made for the information to be corrected, but the correction was unfortunately not made to the final report which was tabled in Parliament.

Waratah-Wynyard Council	(6,642)	(4,994)	(1,745)	3,834	
Waratah-Wynyard Council	▲	41.0%	57.4%	84.6%	138.3%

The correct capital works spending amounts are shown in the table below:

	Original Budget	Carry Forwards From Prior Year	Revised Budget	Actual/ Forecast	% Spent
2024 Budget		5,434,504			
2023	11,411,024	9,915,011	21,968,768	15,729,290	72%
2022	10,835,921	8,446,257	19,282,178	10,903,000	57%
2021	17,092,610	862,568	17,272,096	9,592,000	56%
2020	11,864,744	2,761,445	11,863,067	6,721,438	57%

On average the sector spent 80.0% of its budgeted capital expenditure in 2021-22, compared to a 57% spend of budgeted works for Waratah Wynyard. Over the 3-year period from 2020-2022, Waratah-Wynyard spent on average 56.6% of its capital program budget.

Waratah Wynyard Council has experienced resourcing pressures and has also experienced delays in some key projects which are proving to take more than 12 months from planning through to completion (for example the shared coastal pathway).

Council has recently workshoped this issue and has moved to budget for large projects in a staged approach, recognising that many large capital works projects take a number of years to plan, gain approval and construct. It is hoped that this approach will mean that Council

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will be able to deliver a higher percentage of capital works which are budgeted for in future years and will mean that less capital works budgets are required to be carried forward.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.5.1 Build our knowledge base to apply in decision-making processes.

### Sustainable Murchison Community Plan 2040

<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.
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## **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

## **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

## **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

## **CONCLUSION**

Overall, the financial performance of local government councils for 2021-22 was improved with urban Councils showing a greater improvement than rural Councils, with Rural Council's still having a collective underlying deficit.

The report shows capital expenditure for rural councils increased over the last 4 years however there is a widening gap between budgeted capital expenditure and actual

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expenditure. Council has taken a number of steps to try and address this issue in the way it budgets for large multi-year capital works projects.

It is recommended that Council note the Auditor General's Report on the Financial Statements of State Entities.

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## 9.9 AWARD OF CONTRACT 765 - PORT CREEK FLOOD MITIGATION WORKS

To:	Council
Reporting Officer:	Civil Engineer
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	2 May 2023
File Reference:	-
Enclosures:	1. Tender Evaluation Summary - Confidential

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### RECOMMENDATION

**That Council award contract 765 for Port Creek Flood Mitigation Works to Gradco Pty Ltd**

### PURPOSE

To determine and award contract 765 for construction of Port Creek flood mitigation works.

### BACKGROUND

Port Creek has historically overtopped and caused flooding to local residents in heavy rainfall events. This most recent event occurred in June 2016 with widespread riverine inundation in the North West of Tasmania.

Extensive design, flood mapping and modelling has yielded a solution to minimise the risk of urban flooding in accordance with the *Urban Drainage Act 2013*, and council's Stormwater System Management Plan.

The flood mitigation works largely consist of:

- Increasing the capacity of the existing Port Creek alignment
- Providing a minor levee system along Port Creek to contain and direct flood flows
- Creating an overflow diversion channel from Port Creek to Camp Creek

The design of these works was completed by Tetra Tech Coffey and the works tendered on 5 December 2022 through Tenderlink.

### DETAILS

The contract operates as a schedule of rates with select lump sum items, and provisional costs.

Tenders closed on 3 February 2023 with two submissions received from:

- Gradco PTY LTD
- Shaw Contracting Aust. PTY LTD

All tenderers have demonstrated previous experience with regard to the scope and nature of works outlined in the tender. They maintain, and have provided, safety management systems to the level expected of this contract including understanding of the scope of works.

Assessment of tender submissions was performed with a panel of five members using weighted criteria defined in the tender specification. These are:

Criteria A (50% weight) – Total sender sum

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Criteria B (15% weight) – Project understanding including quality and completeness of submission

Criteria C (30% weight) – Capacity, resources, capability and relevant experience to complete the works including financial viability

Criteria E (5% weight) – Quality Management Systems, including WHS, traffic, risk and environmental

A note was provided on the tender specification to highlight expedited contract delivery will see favourability for Criteria C.

The recommendation to Council is the optimal outcome of this assessment. This was found to be Gradco PTY LTD.

## STATUTORY IMPLICATIONS

### Statutory Requirements

Minimise the risk to urban flooding due to stormwater flows as per the *Urban Drainage Act 2013, Part 1, Section 4(a)*.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.2 We maintain and manage our assets sustainably.
<b>Our Priorities</b>
1.2.1 Review and adjust service levels to provide value for money.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
<b>Our Priorities</b>
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

Acid Sulphate Soils have been investigated in the vicinity of the proposed works. Treatment and management of these soils is included in the tender and contract.

The contractor is to provide a tailored environmental management plan to encompass the full site.

## **FINANCIAL IMPLICATIONS**

Council has total funding of \$2,434,384 for these works made up of \$1,434,384 Council funding and \$1,000,000 funding from the National Flood Mitigation Infrastructure Program.

The recommended tender proposes a cost of \$1,887,665. To date the costs of flood modelling, design, stakeholder consultation and overheads are \$264,571. Taking into account funds already expended, with expected further overheads and supervision of approximately \$70,000, the total projected cost is \$2,222,236.

The projected total project cost leaves a remaining budget of \$212,148 if required for contingency.

The ongoing maintenance and depreciation arising from these works is expected to be \$49,000 annually and will be funded through the Wynyard Stormwater Service rate.

## **RISK IMPLICATIONS**

In the conduct of any contract there are risks to Council, including time delays and poor quality of work. The use of experienced contractors coupled with contract documents will minimise any risk to council. The broad tender assessment, beyond just price, is intended to mitigate risk.

To minimise the risk of adverse weather impacts, works will be scheduled in and around drier months to take advantage of good weather. As a consequence, works would be expected to start post the winter period of 2023 which also allows adequate time for site mobilisation and planning by the contractor.

## **CONSULTATION PROCESS**

Consultation around timings of works with the Burnie Airport Corporation will be required. Residents in the vicinity of works will also be notified when commencing.

## **CONCLUSION**


The tenderer Gradco PTY LTD represents the most appropriate contractor according to the tender review panel. Assessment was performed using the weighted criteria found in the tender documentation.

It is therefore recommended tenderer Gradco PTY LTD be awarded contract 765 Construct Port Creek flood mitigation works.



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## 9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2023

To: Council  
Reporting Officer: Manager Financial Services  
Responsible Manager: Manager Financial Services  
Report Date: 3 May 2023  
File Reference: Financial Management - Reporting - Council  
Enclosures: 1. Capital Works Progress Report 

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### RECOMMENDATION

**That Council note the Financial Report for the period ended 30 April 2023**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Capital Works Progress Report (attached)

### DETAILS

Council's year to date financial performance is consistent with the budget estimates. A number of favourable and unfavourable variances have been identified. Overall Council's results are expected to be within the budget set by Council.

Commentary on known forecast variances identified to date is provided throughout the report.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Financial Management Strategy 2022-2032	Adopted October 2021

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

All details are included in the attached reports.

## Income Statement

The Income Statement shows the performance of Council's operations year to date.

### Income Statement as at 30 April 2023

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
<b>Recurrent Income</b>								
Rate Revenue	12,938,146	12,920,063	0%	⚠ 18,083	13,003,563	13,025,219	✔ 21,656	1
User Charges	2,542,920	2,229,443	14%	✔ 313,477	2,793,375	2,798,030	⚠ 4,655	
Reimbursements/Contributions	597,411	405,513	47%	✔ 191,898	684,274	767,813	✔ 83,539	2
Grants and Subsidies	358,541	2,095,329	-83%	✘ (1,736,788)	3,627,366	3,467,584	✘ (159,782)	3
Interest	436,811	77,254	465%	✔ 359,557	89,000	505,000	✔ 416,000	4
Distributions from Water Corporation	421,500	337,200	25%	✔ 84,300	674,400	674,400	✔ -	
<b>Total Recurrent Income</b>	<b>17,295,328</b>	<b>18,064,802</b>	<b>-4%</b>	<b>✘ (769,474)</b>	<b>20,871,978</b>	<b>21,238,046</b>	<b>✔ 366,068</b>	
<b>Recurrent Expenditure</b>								
Employee Costs	6,484,266	7,090,274	9%	✔ 606,008	8,206,381	8,042,220	✔ 164,161	5
State Levies	531,285	606,048	12%	✔ 74,763	690,276	690,276	✔ -	
Remissions & Discounts	471,278	463,450	-2%	✘ (7,828)	445,466	467,261	✘ (21,795)	6
Materials & Contracts	4,897,552	4,849,058	-1%	✘ (48,494)	5,752,670	5,962,844	✘ (210,174)	7
Depreciation	3,893,480	3,893,480	0%	✘ -	4,919,663	4,919,663	✔ -	
(Gain)/Loss on Disposal	-	35,460	100%	✔ 35,460	42,565	42,565	✔ -	
Borrowing Costs	37,534	10,275	-265%	✘ (27,259)	41,816	64,983	✔ (23,167)	8
Other Expenses	192,719	198,835	3%	⚠ 6,116	281,991	291,991	✘ (10,000)	
<b>Total Recurrent Expenditure</b>	<b>16,508,113</b>	<b>17,146,880</b>	<b>4%</b>	<b>✔ 638,767</b>	<b>20,380,828</b>	<b>20,481,803</b>	<b>✘ (100,975)</b>	
<b>Surplus/(Deficit)</b>	<b>787,215</b>	<b>917,922</b>	<b>-14%</b>	<b>✘ (130,707)</b>	<b>491,150</b>	<b>756,243</b>	<b>✔ 265,093</b>	
<b>Capital Items</b>								
Capital Grants/Contributions	1,581,943	3,380,825	-53%	✘ (1,798,882)	4,071,776	5,436,777	✔ 1,365,001	
Derecognition of Assets	-	-	0%	✔ -	-	-	✔ -	
Asset Recognition	-	-	0%	✔ -	-	-	✔ -	
<b>Comprehensive Surplus/(Deficit)</b>	<b>2,369,158</b>	<b>4,298,747</b>	<b>-45%</b>	<b>✘ (1,929,589)</b>	<b>4,562,926</b>	<b>6,193,020</b>	<b>✔ 1,630,094</b>	

Council is forecast to have a favourable variance to the budget of \$265k as at 30 June 2023. Commentary on variances of \$20k or higher are provided below:

#### 1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating a slightly higher level of revenue than anticipated. This is due to supplementary valuations received in June and after the preparation of the budget estimates (income generated from new property development).

#### 2) Reimbursements/Contributions

Reimbursement's income is expected to be higher than budget due to higher resource-sharing income from Circular Head Council. There is an additional resource-shared position when compared to budget.

#### 3) Grants and Subsidies

Grant income is expected to be lower than budget due to the timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission).

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#### **4) Interest**

Interest income is expected to be higher than budget due to higher interest rates on Council's term deposits and higher levels of cash on hand due to the timing of planned capital expenditure. The higher level of interest is a one-off favourable win to this year's operational budget and, therefore cannot be relied on in future budgeting years.

#### **5) Employee Costs**

Employee costs are expected to be lower than budget by \$164k. There are a number of variances both favourable and unfavourable which make up this amount, but the predominate reason for the variance is a number of vacancies in a number of roles across Council which have now been reflected in the forecast as operational savings.

#### **6) Remissions & Discounts**

Remissions & Discounts are expected to be higher than budgeted due to higher than budgeted take-up of the early payment discount provided by the Council if rates are paid in full by 31 August.

#### **7) Materials & Contracts**

Materials & contracts are expected to be higher than budget due to higher waste disposal costs, higher than budgeted planning legal fees, higher contractor costs for contract staff used to cover vacancies in Organisational Performance (offset by lower employee costs) and costs associated with the removal of trees from the Yolla Recreation Ground.

#### **8) Borrowing Costs**

Borrowing Costs are higher than budget due to interest on the concessional loan taken out by Council in 2021-22 to complete flood mitigation works. The increase in borrowing costs is offset by interest reimbursement from the State Government shown in Reimbursements/Contributions.

## Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.80 as of 30 June 2023 compared to a current ratio of 3.08 as at 30 April 2023.

### Balance Sheet as at 30 April 2023

	YTD Actual \$	Budget \$	Forecast \$
<b>Current Assets</b>			
Cash & Cash Equivalents	11,270,863	4,240,593	7,444,204
Receivables	1,139,715	951,000	951,000
Inventories	147,719	116,192	116,192
Other Current Assets	644,598	203,776	203,776
<b>Total Current Assets</b>	<b>13,202,896</b>	<b>5,511,561</b>	<b>8,715,172</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	232,167,906	235,320,209	240,264,070
Investment in Water	44,027,052	44,027,000	44,027,000
<b>Total Non-Current Assets</b>	<b>276,194,958</b>	<b>279,347,209</b>	<b>284,291,070</b>
<b>Total Assets</b>	<b>289,397,855</b>	<b>284,858,770</b>	<b>293,006,242</b>
<b>Current Liabilities</b>			
Payables	2,272,287	3,188,016	3,188,016
Interest-Bearing Liabilities	179,975	355,437	355,437
Provisions	1,940,359	1,321,000	1,321,000
<b>Total Current Liabilities</b>	<b>4,392,620</b>	<b>4,864,453</b>	<b>4,864,453</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	2,510,163	1,730,718	1,730,718
Provisions	73,692	165,830	165,830
<b>Total Non-Current Liabilities</b>	<b>2,583,855</b>	<b>1,896,548</b>	<b>1,896,548</b>
<b>Total Liabilities</b>	<b>6,976,476</b>	<b>6,761,001</b>	<b>6,761,001</b>
<b>Net Assets</b>	<b>282,421,379</b>	<b>278,097,769</b>	<b>286,245,241</b>
<b>Equity</b>			
Current Year Result	2,369,158	4,562,926	6,193,020
Accumulated Surplus	165,282,875	169,047,603	165,282,875
Reserves	114,769,346	104,487,240	114,769,346
<b>Total Equity</b>	<b>282,421,379</b>	<b>278,097,769</b>	<b>286,245,241</b>
<b>Current Ratio</b>	<b>3.01</b>	<b>1.13</b>	<b>1.79</b>

Council's cash is significantly higher at this time of year compared with that budgeted at 30 June due to the timing of Council's income and expenditure. Council collects 74% of its rates and charges income by 31 August. Council's cash will reduce over the course of the year due to the progression of the capital works spend. Council's receivables will reduce over the course of the year, with some ratepayers electing to pay by instalment.

### Cashflow Statement

As of 30 April Council had \$11.237m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$7.507m of cash on hand as of 30 June 2023.

A key assumption of the budget is the completion of the capital works program as set by Council.

#### Cashflow Statement as at 30 April 2023

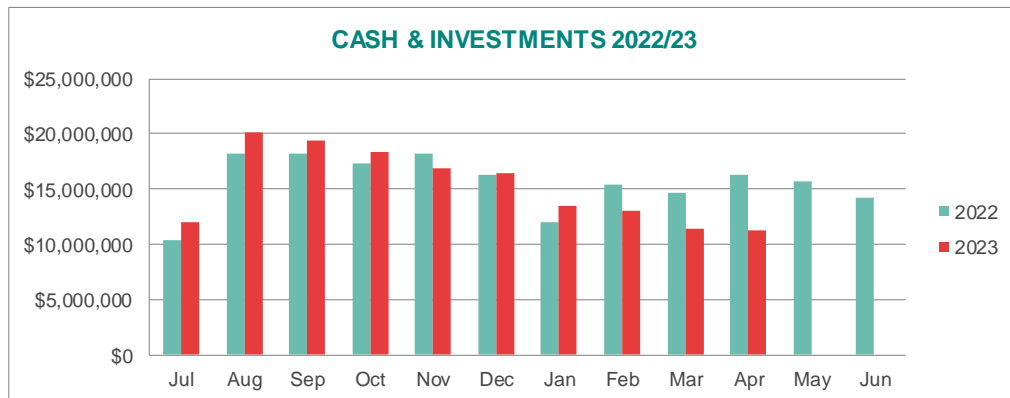
	YTD Actual	Budget	%	Balance	Forecast
	\$	\$		\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(6,485,139)	(8,754,059)	74%	(2,268,920)	(8,569,969)
Materials and Contracts	(6,079,738)	(4,834,505)	126%	1,245,233	(6,198,067)
State Levies	(531,285)	(690,276)	77%	(158,991)	(690,276)
Other Expenses	(663,996)	(727,457)	91%	(63,461)	(759,252)
Rates and Charges	12,899,929	12,941,908	100%	41,979	13,175,718
User charges	2,086,666	3,422,633	61%	1,335,967	2,782,598
Interest	436,811	89,000	491%	(347,811)	505,000
Reimbursement of Expenses	597,411	684,274	87%	86,863	767,813
Government Grants	358,541	3,627,366	10%	3,268,825	3,467,584
<b>Net Cash provided by (used in) operating activities</b>	<b>2,619,200</b>	<b>5,758,884</b>	<b>45%</b>	<b>3,139,684</b>	<b>4,481,150</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(7,388,154)	(20,348,681)	36%	(12,960,527)	(16,790,756)
Investment revenue from Water Corporation	421,500	674,400	0%	252,900	674,400
Proceeds from Sale of Property, Plant and Equipment	-	237,690	0%	237,690	237,690
Capital grants	1,581,943	4,071,776	39%	2,489,833	5,436,776
<b>Net cash provided by (used in) investing activities</b>	<b>(5,384,712)</b>	<b>(15,364,815)</b>	<b>35%</b>	<b>(9,980,103)</b>	<b>(10,441,890)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	(37,534)	(41,816)	90%	(4,282)	(64,983)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(174,240)	(359,810)	48%	(185,570)	(778,223)
<b>Net cash provided by financing activities</b>	<b>(211,774)</b>	<b>(401,626)</b>	<b>53%</b>	<b>(189,852)</b>	<b>(843,206)</b>
<b>Net (Decrease) in Cash Held</b>	<b>(2,977,287)</b>	<b>(10,007,557)</b>	<b>30%</b>	<b>(7,030,270)</b>	<b>(6,803,946)</b>
Cash at beginning of year	14,248,150	14,248,150	100%	-	14,248,150
<b>Cash at end of period</b>	<b>11,270,863</b>	<b>4,240,593</b>	<b>266%</b>	<b>(7,030,270)</b>	<b>7,444,204</b>

## Investments

The following table provides an outline of Council’s cash and investment portfolio as of 30 April 2023. Total cash and investments on hand as of 30 April is \$11.237m. The weighted average return on investment earned on Council’s investment portfolio is 4.20%.

### Investments as at 30 April 2023

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	9,300,000	Commonwealth Bank	1,969,263	
Petty Cash and Till Floats	1,600	Investments		
Trading Account	1,969,263			
		NAB	1,300,000	
		BOQ	4,000,000	
		CBA	4,000,000	
		Petty Cash and Till Floats	1,600	
<b>Balance - All Accounts</b>	<b>11,270,863</b>		<b>11,270,863</b>	<b>4.20%</b>



## Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

6.09% of the total rates levied for the year were outstanding as at 31 March 2023; this includes all aged rates and charges outstanding. This compares with 8.11% outstanding as at 30 April last year.

### Rates Summary to 30 April 2023

	2022-23		2021-22	
	%	\$	%	\$
<i>Notice Issue Date - 25 July 2022</i>				
Outstanding Rates Debtors (1 July 2022)		654,411		775,169
Less: Rates in Credit		(754,201)		(715,966)
<b>NET RATES OUTSTANDING (1 July 2022)</b>	<b>(0.77)</b>	<b>(99,790)</b>	<b>0.48</b>	<b>59,203</b>
Rates and Charges Levied	100.41	12,938,746	99.12	12,172,887
Interest Penalties Charged	0.37	47,387	0.40	49,036
<b>GROSS RATES AND CHARGES DEMANDED</b>	<b>100.00</b>	<b>12,886,343</b>	<b>100.00</b>	<b>12,281,126</b>
LESS RATES AND CHARGES COLLECTED	89.71	11,559,818	88.14	10,824,369
REMISSIONS AND DISCOUNTS**	8.75	1,127,270	8.81	1,081,830
	<b>98.45</b>	<b>12,687,089</b>	<b>96.95</b>	<b>11,906,199</b>
ADD PROPERTIES IN CREDIT	(4.55)	586,114	(5.05)	620,780
<b>UNPAID RATES AND CHARGES *</b>	<b>6.09</b>	<b>785,368</b>	<b>8.11</b>	<b>995,707</b>
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		<b>2022/2023</b>		<b>2021/2022</b>
Early Payment Discount		469,977		455,246
Pensioner Rebates		655,868		625,159
Council Remissions and Abandonments		1,425		1,425
		<b>1,127,270</b>		<b>1,081,830</b>
Number of Rateable Properties		8,004		7,939
Number of Unpaid Rateable Properties		679		1,141
% not fully paid		8.48%		14.37%



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## Grant Summary

### Grant Schedule as at 30 April 2023

	YTD Actual	Budget 2023	Forecast 2023
<b>Capital Grants</b>			
Multi Use Facility	48,733	320,601	320,602
Local Road & Community Infrastructure	-	564,685	564,685
Roads to Recovery	-	564,684	564,684
Waratah Rail Bridge	-	300,000	300,000
Park Street (IGA) Intersection	-	430,000	430,000
Calder Road - Bridge Replacement	295,980	713,324	713,324
Table Cape Amenities	-	512,690	512,690
Table Cape Lookout	2,366	135,250	135,250
James Philosopher Smith	-	110,000	110,000
Wynyard Squash Centre - Lighting	6,364	50,000	50,000
Dog Park & Freedom Camping	-	160,000	160,000
ANZAC Park All Abilities Playground	1,228,500	-	1,365,000
Rural Road Safety Audit	-	210,542	210,542
	<b>1,581,943</b>	<b>4,071,776</b>	<b>5,436,777</b>

## Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
<b>Community &amp; Engagement</b>				
Children's Services	(125,432)	(84,945)	(40,487)	1
Community Activation	764,578	764,578	-	
Corporate & Community Services	448,339	462,673	(14,334)	2
Tourism & Marketing	502,616	485,416	17,200	3
<b>Community &amp; Engagement Total</b>	<b>1,590,101</b>	<b>1,627,722</b>	<b>(37,621)</b>	
<b>Council &amp; General Managers Office</b>				
Council & General Manager's Office	1,558,243	1,538,413	19,830	4
<b>Council &amp; General Managers Office Total</b>	<b>1,558,243</b>	<b>1,538,413</b>	<b>19,830</b>	
<b>Infrastructure &amp; Development Services</b>				
Asset Services	51,556	34,294	17,262	5
Cemeteries	99,438	99,438	-	
Development Services	764,534	837,693	(73,159)	6
Engineering Services	111,687	90,579	21,108	7
Footpaths	318,466	318,466	-	
Garbage	32,444	31,527	917	
Public Halls	357,044	357,044	-	
Public Toilets	337,707	337,707	-	
Reserves	1,177,062	1,177,062	-	
Sports	1,005,509	1,020,310	(14,801)	8
Stormwater Drainage	(263,358)	(200,217)	(63,141)	9
Transport	3,070,075	3,164,455	(94,380)	10
Waste	(1,065)	34,032	(35,097)	11
Works & Services	65,127	47,627	17,500	12
<b>Infrastructure &amp; Development Services Total</b>	<b>7,126,226</b>	<b>7,350,017</b>	<b>(223,791)</b>	
<b>Organisational Performance</b>				
Financial Services	(11,193,248)	(11,555,172)	361,924	13
Governance & Information Systems	427,528	282,776	144,752	14
<b>Organisational Performance Total</b>	<b>(10,765,720)</b>	<b>(11,272,396)</b>	<b>506,676</b>	
<b>Total</b>	<b>(491,150)</b>	<b>(756,244)</b>	<b>265,094</b>	

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Commentary for departmental forecast variance of \$10,000 or greater is provided below:

**1) Children's Services**

The unfavourable forecast variance of \$40k for corporate & community services is due to higher than budgeted wages and increased food and consumables costs. YTD wage-to-income ratios are tracking slightly more elevated than budget, and the forecast has been updated to reflect the required wages to meet operational needs. Ratios are dependent on the age of children in the Centre's care and therefore are difficult to predict with absolute certainty. Childcare continues to perform well financially and is currently forecast to return \$84,945 in surplus funds to Council.

**2) Corporate & Community Services**

The unfavourable forecast variance of \$14k for corporate & community services is due to lower-than-expected resource-sharing reimbursements.

**3) Tourism & Marketing**

The unfavourable forecast variance of \$17k for tourism & marketing is due to a vacancy in corporate communications.

**4) Council & General Manager's Office**

The favourable variance to budget for the General Manager's Office is due to a vacancy in Human Resources.

**5) Asset Services**

The favourable variance to budget for Asset Services is due to a vacancy in Building Maintenance.

**6) Development Services**

Development Services is expecting an unfavourable variance to the budget of \$73k which is due to higher than budgeted planning legal costs (\$30k) and higher than budgeted contractor costs for animal control due to employee leave.

**7) Engineering Services**

Engineering Services is expecting a favourable variance to the budget of \$21k due to higher than budgeted resource-sharing income.

**8) Sporting grounds**

Sporting grounds have an unfavourable variance to budget due to costs associated with the removal of a tree hedge at the Yolla Recreation Ground. The removal of the trees is expected to cost \$24,800, with \$10,000 being contributed by the Yolla District School.

**9) Stormwater Drainage**

Stormwater is expecting an unfavourable variance to budget of \$63k due to lower than budgeted rates income (\$39k) and higher than budgeted interest expense (\$23k).

**10) Transport Services**

Transport Services is expecting an unfavourable variance to budget of \$95k due to lower than budgeted financial assistance grant income.

**11) Waste**

Waste is expected to have an unfavourable variance to budget of \$35k predominately due to increased costs for the Waratah Transfer Station.

**12) Works & Services**

The favourable variance to budget for Works & Services is due to a vacancy in Plant Maintenance.

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### **13) Financial Services**

Financial Services is expecting a favourable variance to budget of \$361k, which is due to higher than budgeted interest income (\$416k), higher than budgeted rates income (\$33k) and lower than budgeted wages due to vacancies (\$90k).

Expected unfavourable variances to budget within this area include lower property certificate income (\$46k), financial assistance grant income (\$65k), higher contractor costs (\$31k), higher than budgeted training expenditure (\$9k) and higher audit fees (\$10k).

### **14) Governance & Information Systems**

Governance & Information Systems is expecting a favourable variance to budget of \$145k which is due to higher than budgeted resource sharing income (\$62k) and lower than budgeted wages due to a vacancy (\$65k) and higher than budgeted rental property income (\$50k), this is offset by higher than budgeted systems maintenance expenditure (\$42k).

## Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2022/23 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

Summary Capital Expenditure Report							
	YTD Actual \$	Budget Estimate \$	Remaining Budget \$	% Spent	Forecast \$	Forecast Variance \$	Note
<b>Buildings</b>							
Amenities	32,910	858,878	825,968	4%	99,441	(759,437)	1
Community Facilities	115,954	218,129	102,175	53%	198,869	(19,260)	
Childcare	31,944	54,475	22,532	59%	54,475	(0)	
Council Operational Buildings	16,666	470,163	453,498	4%	470,164	1	
<b>Total Buildings</b>	<b>197,474</b>	<b>1,601,646</b>	<b>1,404,172</b>	<b>12%</b>	<b>822,949</b>	<b>(778,697)</b>	
<b>Parks &amp; Open Spaces</b>							
Other Infrastructure	138,916	2,155,211	2,016,295	6%	565,169	(1,590,042)	2
Playgrounds	1,744,479	1,849,043	104,564	94%	1,849,043	(0)	
Walkways & Tracks	121,279	1,295,492	1,174,213	9%	689,033	(606,459)	3
Recreational Reserves	444,731	2,143,782	1,699,052	21%	1,880,187	(263,595)	4
<b>Total Parks &amp; Open Spaces</b>	<b>2,449,405</b>	<b>7,443,528</b>	<b>4,994,123</b>	<b>33%</b>	<b>4,983,431</b>	<b>(2,460,097)</b>	
<b>Plant &amp; Equipment</b>							
Other Plant & Equipment	46,734	84,749	38,015	55%	84,749	-	
Plant & Vehicle Replacements	251,860	542,446	290,586	46%	542,446	-	
Software & IT Replacements	161,451	763,869	602,418	21%	764,977	1,108	
<b>Total Plant &amp; Equipment</b>	<b>460,045</b>	<b>1,391,064</b>	<b>931,019</b>	<b>33%</b>	<b>1,392,172</b>	<b>1,108</b>	
<b>Sporting Facilities</b>							
Indoor Recreational Facilities	281,892	723,623	441,732	39%	600,576	(123,047)	5
Outdoor Sporting Facilities	180,226	1,827,500	1,647,274	10%	397,917	(1,429,583)	6
<b>Total Sporting Facilities</b>	<b>462,118</b>	<b>2,551,124</b>	<b>2,089,006</b>	<b>18%</b>	<b>998,493</b>	<b>(1,552,631)</b>	
<b>Stormwater</b>							
Flood Mitigation Works Total	74,897	3,150,518	3,075,621	2%	100,000	(3,050,518)	7
Other Stormwater Works	80,450	270,386	189,937	30%	266,175	(4,211)	
<b>Total Stormwater</b>	<b>155,347</b>	<b>3,420,904</b>	<b>3,265,558</b>	<b>5%</b>	<b>366,175</b>	<b>(3,054,729)</b>	
<b>Transport</b>							
Bridge Renewals	1,115,734	2,862,344	1,746,610	39%	2,192,205	(670,139)	8
Footpaths & Kerbs	127,406	210,647	83,241		151,135	(59,512)	9
Other Transport	1,433,406	2,534,160	1,100,754	57%	1,361,552	(331,524)	10
Resheeting	221,486	348,323	126,837	64%	197,196	(151,127)	11
Rural Upgrades	361,929	983,711	621,782	37%	983,711	0	
Rural Reseals	27,699	28,736	1,037	96%	25,000	(3,736)	
Urban Reseals	264,392	188,062	(76,330)	141%	212,014	23,952	12
<b>Total Transport</b>	<b>3,552,052</b>	<b>7,155,982</b>	<b>3,603,931</b>	<b>50%</b>	<b>5,122,813</b>	<b>(1,192,085)</b>	
<b>Total</b>	<b>7,276,439</b>	<b>23,564,248</b>	<b>16,287,809</b>	<b>31%</b>	<b>13,686,033</b>	<b>(9,037,131)</b>	

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Commentary for capital work forecast variance of \$20,000 or greater is provided below:

**1) Amenities**

Amenities are expecting a favourable variance to budget of \$759k as amounts budgeted to upgrade Table Cape amenities and Yolla public toilet will be carried forward to next financial year.

**2) Other Infrastructure**

There is a favourable forecast variance of \$1.6m expected for other infrastructure. This variance relates to amounts budgeted for ANZAC Park Erosion Mitigation, Sisters Beach Mitigation and James Philosopher Smith Statue all being carried forward to next financial year.

**3) Walkway & Tracks**

The favourable forecast variance of \$606k is due to tender being awarded below budget for the East Wynyard Foreshore Boardwalk Renewal, lower-than-expected costs for the Inglis River Walking Tracking upgrade and budgeted amounts for Waratah Falls Walk being carried forward to next financial year.

**4) Recreational Reserves**

The favourable variance to budget of \$264k is due to lower-than-expected costs for the ANZAC Park Shelters, expected carry forward of costs for the Cam River Reserve Master Plan Actions and budgeted amounts for dog park & freedom camping being carried forward to next financial year.

**5) Indoor Recreational Facilities**

The favourable variance to budget of \$123k is due to Heating & Lighting upgrades for the Wynyard Squash Centre being below budget as well as expected carry forward of costs for the Somerset Sporting Precinct Design and WySPDesign Indoor Training Facilities.

**6) Outdoor Sporting Facilities**

The favourable variance to budget of \$1.4m relates to budgeted amounts for Wynyard Sports Precinct and demolition of Grandstand at Wynyard Showgrounds being carry forward to next year.

**7) Flood Mitigation Works**

Flood Mitigation Works is expecting a favourable variance to the budget of \$3m. This is due to a budget a budget being inadvertently included for works already completed in last financial year (Cotton Street flood mitigation works) and budgeted amounts for Big Creek and Port Creek mitigation works being carry forward to next financial year.

**8) Bridge Renewals**

Bridge Renewals is expecting a favourable variance of \$670k, as costs for upgrading Onah Road bridge, Bassets Road bridge and West Calder Road bridge all being below budget. This also relates to budgeted amounts for Waratah bridge upgrades being carried forward to next year.

**9) Footpath & Kerbs**

The favourable variance to budget of \$60k is due to lower-than-expected costs for the Old Bass Highway Footpath Linkage.

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## **10) Other Transport**

Other Transport is expected to have a favourable variance to budget of \$331k due to costs being lower-than-expected for Somerset Foreshore Traffic Impact Assessment, IGA Area – Intersection configuration & carpark and Hepples Road Repair Works.

## **11) Resheeting**


Resheeting is expecting a favourable variance to budget of \$151k, predominately due to job costs being significantly lower for Chromys Road resurface and Pinnars Road resurface.

## **12) Urban Reseals**

Urban Reseals is expecting an unfavourable variance to budget of \$24k as the tender awarded for Old Bass Highway reseal was greater than budgeted.

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## 9.11 SENIOR MANAGEMENT REPORT

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: General Manager  
Report Date: 13 April 2023  
File Reference: 1312  
Enclosures: 1. Future of Local Government Review Stage 2 Summary Report 

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### RECOMMENDATION

**That Council:**

- 1. note the monthly Senior Management Report; and**
- 2. note the Future of Local Government (Stage 2) Summary Report.**

### SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

#### ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 6 April to 8 May 2023

#### **Corporate**

- Continued to participate in relevant meetings relating to development of Council's Digital Transformation Strategy
- Regular meetings with the General Manager of Circular Head Council. Also met with West Coast General Manager regarding the State Government's strategic partnership model
- Council's budget preparation continued with internal meetings and workshops with Council

#### **Community**

- Met with Scott Rankin and Angela Prior (BighART) for an update on their organisation's activities
- Held a discussions with Inspector Anthea Maingay (Central West including Waratah) regarding police resourcing for Waratah
- Met with Brian Whiteroad and Grant Jackson on behalf of the Somerset Amateur Basketball Club to discuss the club's infrastructure priorities
- Met with a number of different developers regarding a variety of projects



- 
- Met with representatives of the Wynyard Yacht Club who provided an overview of the club's last twelve months

### **Industry**

- With Mayor, Mary Duniam, and Community Development Manager, Tracey Bradley presented to the Tasmanian Community Fund Board activities and projects of Council
- Attended a meeting of the North West General Managers
- Attended a meeting of the Cradle Coast Waste Management group
- Attended the LGAT hosted session on Planning Authority and Managing Growth

### **Other**

- Met with Minister Felix Ellis for a summary and update on Council activities
- Attended a Board workshop of the Cradle Coast Authority

### Future of Local Government Review

At the end of 2021, the State Government established the Local Government Board and asked it to review the way Tasmanian councils work and make recommendations about how the current system needs to change so that councils can meet the challenges and opportunities the community will face in the future.

The Local Government Board has spent the past nine months in **Stage 2** of the Review developing and testing reform ideas and options that they think will deliver a successful and sustainable future system of local government in Tasmania.

The results of this review are attached for noting. Key findings are that to be successful, any reform package must:

1. Be resolutely focused on future community needs (and not just tied to councils' existing structures and current priorities)
2. Retain jobs and service presence locally
3. Preserve and enhance local voice
4. Be supported by fair funding models that smooth financial impacts for communities
5. Be supported by dedicated and appropriate resourcing for transition

The Board believes that:

1. The status quo is not an optimal or sustainable model for the sector as a whole, given growing demands, complexity, and sustainability challenges;
2. Some form of consolidation is necessary to deliver greater economies of scale and scope, at least for some services; and
3. The scale and extent of the consolidation needed to deliver significantly better services will, unfortunately, not occur on a purely voluntary basis within the current framework. Reform must be designed collaboratively but, once settled, implementation must be mandated by the State Government.

The Board will be inviting comment on all aspects of this Stage 2 Report until 21 June 2023. Council will prepare a submission accordingly.

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The summary report is attached and full report available on the Future of Local Government website.

**ADMINISTRATION – Use of Corporate Seal**

14/4/23	Final Plan and Schedule of Easements	SD2154 – 592 Murchison Highway Elliott (2 into 2 lots)
17/4/23	Contract	Provision of statutory Valuation Services
17/4/23	Grant Deed	Healthy Tasmania Fund Lift Local Grant Deed
20/4/23	Final Plan and Schedule of Easements	SD1970-D 263 Port Road Boat Harbour Beach (14 lots and balance)

**POLICIES TO BE RESCINDED**

As part of council's governance procedures policies are regularly reviewed. As part of that review, policies that are no longer relevant or that have been incorporated into other documents are required to be rescinded.

<b>POLICY NUMBER</b>	<b>POLICY TITLE</b>	<b>COMMENT</b>
NIL		

## WORKING GROUPS

Following the recent Council election new Councillors have appointed to Council's Working Groups.

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Recreation Liaison Officer</li> </ul>	The next meeting of the group will be scheduled upon completion of site surveyors' reports.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> <li>• Manager Recreation Planning and Environment</li> <li>• Recreation Liaison Officer</li> </ul>	A decision regarding the Somerset Sporting Precinct will be delayed to the 2023/24 financial year to enable Council to conduct an additional targeted consultation process with key stakeholders to identify opportunities, challenges and concerns.
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Infrastructure and Development Services</li> <li>• Strategic Projects Manager</li> <li>• Manager Community Activation</li> </ul>	<ul style="list-style-type: none"> <li>• Cricket infrastructure: - Turf wicket constructed and seeded. D/A completed for demolition and erection of practice nets.</li> <li>• Austin Street TIA report completed. Council to be briefed</li> <li>• Ongoing discussions with DOE regarding proposed works at Wynyard High School.</li> <li>• Group continues to meet as necessary</li> </ul>
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Executive Officer (GM office)</li> <li>• Strategic Projects Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Group met 8 May</li> <li>• Tender for building design awarded</li> <li>• Development application for the development approved</li> <li>• Seawall repair works underway.</li> </ul>
Oldina Reserve Stakeholder Group	Cr Courtney Cr Johnstone	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> </ul>	Initial meeting of the group has been held. Notes were included in the March 2023 agenda.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> </ul>	Not expected to meet until next financial year.

**PLANNING PERMITS UNDER DELEGATION: APRIL 2023**

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 65/2023	Parks & Wildlife Service Tasmania - Garry Febey	Corinna Road Corinna (CT126885/6)	Boat Ramp Upgrade	4.04.2023	28	P
DA 10/2023	L A Pilcher	51 Blackwell Road Oonah	Replacement Dwelling	4.04.2023	28	P
DA 40/2023	PLA Designs Pty Ltd	28 Irby Boulevard Sisters Beach	Dwelling Extension & Shed Replacement	12.04.2023	42	D
DA 47/2023	PLA Designs Pty Ltd	53 Austin Street Wynyard	Dwelling Extension (Deck)	13.04.2023	43	D
DA 61/2023	Lachlan Walsh Design	14 Beachside Close Wynyard	Dwelling	20.04.2023	42	D
DA 38/2023	PLA Designs Pty Ltd	82a Cardigan Street Somerset	Dwelling & Outbuilding (Shed)	20.04.2023	40	D
DA 71/2023	N Weeks	22 Bridge Street Sisters Beach	Outbuilding (Shed)	20.04.2023	38	D
DA 28/2023	C Steen	495 Mount Hicks Road Mount Hicks	Sheep Production Enterprise (Dwelling & Outbuilding (Shed), 8 x Visitor Accommodation Units, 2 x Meditation Platforms & Wool Workshop/Retail Shop	21.04.2023	49*	D
DA 76/2023	RCC Design Pty Ltd	Lot 2, 19 Tippetts Road Mount Hicks	Combined Dwelling and Shed	27.04.2023	36	D

\*extension of time received

**BUILDING PERMITS APPROVED - APRIL 2023**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
BLD-2023-32-01	Abel Drafting Services	1 Moore Street Waratah	New Dwelling	27/04/2023	1	NPR
BLD-2023-14-01	B Wilcox & L Smart	22 East Yolla Road HENRIETTA	New Addition	27/04/2023	7	DA 303/2022
PSC-2023-01-01	R Van Zyl	34 Elphinstones Road CALDER	AS Built Shed	06/04/2023	2	DA 44/2015

## COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	<p>Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve.</p> <p><i>Council staff met with Minister Jaensch’s office, and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where “impact” is limited to existing access running through Crown Land. No further progress.</i></p>	MDRS	No further progress
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	<p>Cr Courtney asked if the General Manager could advise how Councillors could be provided with further information and detail of purchases, considering proposed changes to the purchasing policy.</p> <p><i>The Procurement Policy was adopted by Council in November 2020. There are currently no proposed changes to the policy. It is next scheduled for review by Council in late 2023. Financial reporting to Councillors was discussed in detail at a recent finance training session for Councillors (on 19 January 2023). The outcome of the discussion by those present was the consensus that transactional listings are not a necessary inclusion in agenda reporting. Other mechanisms are in place to provide Councillors with assurance that operations of Council are being managed in accordance with Council’s Policy.</i></p> <p><i>Not all Councillors were present for the training session and therefore the matter will be listed for further discussion at earliest available opportunity to enable this action to be close</i></p>	DOP	Progressing
15/11/21	9.6	ROC – Future Use of 0 Ballad Avenue, Wynyard (187575)	<p>Motion Carried - That Council:</p> <ol style="list-style-type: none"> <li>1. note the Flora and Fauna Assessment Report for 0 Ballad Avenue, Wynyard.</li> <li>2. instruct Council Officers to register the natural values identified at the site with the Department of Primary Industries, Parks, Water and Environment (DPIPWE) to inform future development compliance.</li> <li>3. instruct Council Officers to continue to undertake appropriate weed containment management measures to prevent the spread and future occurrence of controlled weeds; and</li> <li>4. defer the expression of interest for sale or development of the land for residential purposes to undertake an assessment into the site’s suitability for other public recreational uses whilst preserving the natural values identified in the flora and fauna assessment.</li> </ol>	DOP	Progressing

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			<i>Options are currently being explored with report to be presented to Council in coming months.</i>		
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	<ol style="list-style-type: none"> <li>1. That Council writes to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following: <ol style="list-style-type: none"> <li>a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose.</li> <li>b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and</li> </ol> </li> <li>2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes</li> </ol>	DIDS	Yet to commence
26/9/22	7.3.3	CQWON – Cr Courtney – State Government Requests	<p>Cr Courtney asked that officers:</p> <ol style="list-style-type: none"> <li>1. Request that the Minister release the State of The Environment Report so it can be used to inform ICEP.</li> <li>2. Request that the state government facilitate a forum regarding fin fish farming.</li> </ol>	GM	Part 1 Pending Part 2 complete
20/2/23	8.1	NOM CR RAW – Request for TIA Junction of Old Bass Highway and Dart Street	<p>Motion Carried</p> <p>Discussions with affected business owners will be held this month.</p>	MEP	In Progress
20/3/23	6.1.1	PETITION – Reduction of Speed Limit Coopers Lane to 80kph	<p>Petition was noted and Council agreed to undertake assessment of the road for a future report to Council for determination.</p> <p><i>Traffic assessment to be undertaken. Counters are now in place</i></p>	MEP	In progress

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**9.12 MINUTES OF OTHER BODIES/COMMITTEES**

Nil received.

## 10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

### RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL</b></i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential <b>Port Creek Tender Documents</b></i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters <b>LGAT General Management Committee Election</b></i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

## 11.0 CLOSURE OF MEETING TO THE PUBLIC

### RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL</b></i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential <b>Port Creek Tender Documents</b></i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters <b>LGAT General Management Committee Election</b></i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)



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<b>12.0 RESUMPTION OF OPEN MEETING</b>
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At ..... pm the Open Meeting was resumed.

<b>13.0 PUBLIC RELEASE ANNOUNCEMENT</b>
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The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.