



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

15 APRIL 2019

1 April 2019

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street Wynyard on Monday 15 April 2019 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.
3. All advice has been provided in writing and is included within this agenda



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

1 April 2019

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

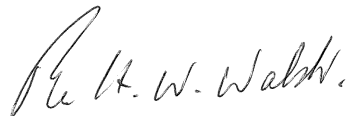
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

- c. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 15 April 2019 commencing at 6:00 pm at the Council Chambers 21 Saunders Street Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

TABLE OF CONTENTS

1.0	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	7
1.1	ATTENDANCE.....	7
1.2	APOLOGIES.....	7
1.3	LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	7
2.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	8
2.1	CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING	8
3.0	DECLARATIONS OF INTEREST	9
4.0	COUNCILLORS ANNOUNCEMENTS AND REPORT	10
4.1	ANNOUNCEMENTS BY MAYOR.....	10
4.2	MAYOR'S COMMUNICATIONS.....	10
4.3	REPORTS OF DELEGATES.....	11
4.4	COUNCILLOR STATEMENTS.....	11
4.5	NOTIFICATION OF COUNCIL WORKSHOPS	11
5.0	PUBLIC QUESTIONS AND STATEMENTS	12
5.1	RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING	13
5.1.1	MR D. MOORE – REPLY TO PREVIOUS QUESTION	13
5.2	PUBLIC QUESTIONS RECEIVED IN WRITING.....	15
5.2.1	MR C HUTCHINSON – PREOLENNA COMMUNITY HALL.....	15
5.2.2	MR C HUTCHINSON – PREOLENNA COMMUNITY HALL.....	16
5.3	PUBLIC QUESTIONS WITHOUT NOTICE	17
5.4	PUBLIC STATEMENTS RECEIVED IN WRITING	17
5.5	PUBLIC STATEMENTS WITHOUT NOTICE.....	17
6.0	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	18
6.1	PETITIONS	18
6.2	DEPUTATIONS AND PRESENTATIONS	18
7.0	PLANNING AUTHORITY ITEMS.....	19
8.0	MATTERS RAISED BY COUNCILLORS	20
8.1	RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING	20
8.1.1	CR HOUSE – BOAT HARBOUR BEACH INTERIM ARRANGEMENTS	20
8.1.2	CR HOUSE - RECYCLING.....	20
8.1.3	CR HOUSE – TRAFFIC MANAGEMENT SIGNS EAST WYNYARD.....	21
8.1.4	CR FAIRBROTHER – SIGNS AT BOAT HARBOUR BEACH.....	21
8.2	COUNCILLOR QUESTIONS RECEIVED IN WRITING	22
8.2.1	CR A. HOUSE – BOAT HARBOUR BEACH INTERIM FREEDOM CAMPING ARRANGEMENTS	22
8.2.2	CR FAIRBROTHER – SISTERS BEACH EROSION AND ACCESS MATTERS	22
8.3	COUNCILLOR QUESTIONS WITHOUT NOTICE	24
9.0	NOTICES OF MOTION	25

9.1	CR CELISA EDWARDS – PATHWAY PLANNERS IN SCHOOLS	25
9.2	CR DARREN FAIRBROTHER – WARATAH DAM	26
9.3	CR ALLIE HOUSE COMMUNITY ENGAGEMENT EVENTS	27
10.0	REPORTS OF OFFICERS AND COMMITTEES	28
10.1	DRAFT COMMUNITY HEALTH AND WELLBEING PLAN 2019 -2024.....	28
10.2	LIFETIME REGISTRATION TAGS	34
10.3	NATURAL RESOURCE MANAGEMENT QUARTERLY REPORT 1 JANUARY – 31 MARCH 2019	37
10.4	LGAT GENERAL MANAGEMENT COMMITTEE ELECTION – NOMINATION	46
10.5	FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2019	51
10.6	SENIOR MANAGEMENT REPORT.....	59
10.6.1	PLANNING PERMITS APPROVED UNDER DELEGATION – MARCH 2019.....	64
10.6.2	BUILDING PERMITS APPROVED – DECEMBER 2018.....	65
10.6.3	OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - SUMMARY OF MATTERS REQUIRING ACTION.....	66
10.6.4	QUARTERLY STATISTICS	79
10.7	MINUTES OF OTHER BODIES / COMMITTEES –CRADLE COAST REPRESENTATIVES MEETING AND ANNUAL GENERAL MEETING – UNCONFIRMED MINUTES 28 FEBRUARY 2019.....	91
11.0	MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING.....	103
12.0	CLOSURE OF MEETING TO THE PUBLIC.....	105
13.0	RESUMPTION OF OPEN MEETING	106
14.0	PUBLIC RELEASE ANNOUNCEMENT	106

THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*.

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 18 APRIL 2019 COMMENCING AT 6:00 PM

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy **GOV.017 - Audio Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available”.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED
--

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(c) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	
SECONDED BY	

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 18 March 2019 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	
SECONDED BY	

That the Council note the Mayor's Diary.

Date	Purpose
14/3/19	100 TH Birthday Wynyard Veteran Bob Tyrell
14/3/19	Meeting with new Burnie Police Inspector
15/3/19	Federal Communications Round Table Forum
15/3/19	Meeting with Minister Rockcliff re Coastal Pathway
15/3/19	Visit to Burnie Cruise Ship
16/3/19	Wynyard Show official duties
18/3/19	Council Meeting
19/3/19	Meeting with General Manager
20/3/19	Joint Council Workshop – Burnie City Council & Circular Head Council
21/3/19	Meeting with Tri-Skills
21/3/19	Meeting with Kentish/Latrobe Mayor
23/3/19	Somerset Surf Club 50 Years Celebration
25/3/19	Stage 2 Bass Highway Strategy Meeting
25/3/19	Councillor Workshop
26/3/19	RACT Luncheon
26/3/19	Meeting with General Manager
27/3/19	CCTV Funding Announcement
27/3/19	ANZAC Park Funding Announcement
27/3/19	Truck Wash Funding Announcement
28/3/19	Visit to CLTP Facilities
29/3/19	LGAT General Meeting
1/4/19	Councillor Workshop
2/4/19	Waratah Dam Meeting
3/4/19	Meeting with MP Dr Shane Broad
3/4/19	Constituent Meeting
4/4/19	Tidy Towns Launch
5/4/19	Yolla High School Polish Program
5/4/19	Tidy Towns Awards Dinner
8/4/19	Councillor Workshop
9/4/19	Meeting with Constituent
9/4/19	Meeting with General Manager

4.3 REPORTS OF DELEGATES

Nil

4.4 COUNCILLOR STATEMENTS

Nil

4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)c

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:
the date and purpose of any council workshop held since the last meeting.*

MOVED BY	
SECONDED BY	

That the Council notes that the following workshops were conducted by Council since its last Ordinary Council Meeting.

1/4/19	Presentation to Chris Fagg, retiring Emergency Services Coordinator
1/4/19	Community Health & Well Being Plan Discussion
1/4/19	Wynyard Showground Proposal
1/4/19	Waratah-Wynyard Council – Meeting procedures review
8/4/19	Independent Audit Panel Presentation
8/4/19	Communications & Engagement Strategy
8/4/19	Freedom Camping

UPCOMING WORKSHOPS – Indicative only and subject to change

12/4/19	Councillor Capital projects bus tour 8.00-3.00pm
29/4/19	Operational Budget Workshop
1/5/19	Waste Review Workshop
6/5/19	Planning Scheme Review – Session #1 Review Fees and Charges 2019/20 and Rating Policy
13/5/19	Review Draft Annual Plan & Budget
27/5/19	Planning Scheme Review – Session #2

5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time:-

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
 - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
 - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
 - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
 - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
 - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
 - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5)
 - (a) *If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
 - (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
 - (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
 - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
 - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15 minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*

-
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements:-

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
- (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
 - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
 - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
 - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*
- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
- (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
- (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
- (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING ORDINARY MEETING OF COUNCIL

5.1.1 MR D. MOORE – REPLY TO PREVIOUS QUESTION

Mr David Moore of Somerset asked that a reply to his question (item 5.3.1) at the February Council meeting be provided prior to the next Council Meeting.

The General Manager advised that he would follow-up reply, and response is provided below.



Wed 20/03/2019 3:17 PM

Sally Blanc

Response to Question Raised at March Council Meeting

Cc Council

Good Afternoon David,

On behalf of the General Manager and in response to your question at Monday's meeting regarding a written response to your question from the February Meeting I can advise that a written response was included in the agenda for the March Meeting.

The response to your question regarding the Noticeboard was:

The Director of Community and Engagement has advised that the Noticeboard which was located in the plaza area in Somerset was removed during the construction work in the plaza and was found to be in bad condition when removed and not salvageable. Replacement options are being investigated and will be installed in a location with good access for the community and consistent with public art also being developed for the plaza area.

Our apologies for not providing the information to you directly.

In response to your request for a copy of the 2015 Somerset Masterplan I need to seek clarification on what you require. There are several reports including

1. 2014 Somerset Plan (superseded by Somerset CBD Masterplan and Open Space, Sport & Recreation Plan (OSSR))
2. Somerset CBD Masterplan (current works almost complete)
3. OSSR Masterplan which covers ANZAC park, Cam River Reserve, public halls and reserves among other things

If you let me know what you are looking for I can ensure you get the right information.

Kind regards,

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

5.2.1 MR C HUTCHINSON – PREOLENNA COMMUNITY HALL

Can a councillor please advise whether an informal and/or a formal decision has been made regarding the status and timeframe for the proposed demolition of the Preolenna Community Centre, the exact dollar figure allocated for this demolition and the expected costs of the demolition, the exact dollar figure of accrued funds over the past 5-10 years still available for maintenance (not yet undertaken) to the Preolenna Community Centre, how much and in what manner the council intends to reimburse (i.e. rate reduction, the provision of an equivalent or greater community asset, road upgrades, and/or vouchers for Preolenna residents to local government owned public facilities that incur costs, etc.) the Preolenna Community for

- A. The loss of the last community asset in Preolenna, and
- B. The loss of maintenance funds accrued for the intentional neglect of the now dilapidated but repairable Preolenna community centre.

And if there are no concrete intentions with a public guarantee to reimburse the Preolenna community for these losses, that the Preolenna community can be given 6 months to form an incorporated body in order to sign a renewal for the lease of the (which was decommissioned in 2014 or earlier with little to no community consultation) to keep it in the hands of the community for a range of user groups, using the successful model of the Myalla Community Centre lease arrangement.

OFFICERS COMMENTS

There are no current plans to demolish the Preolenna Hall. What is occurring at present is, that in close consultation with the RSL, it is intended to move the war memorial to Gutteridge Gardens and residents have been contacted in regard to this. The remaining parts of this question re costs, timeframes etc are therefore not able to be answered.

Budget for operational activities are allocated and approved each year. Funds do not accrue but rather are allocated based on requirements for that financial year. Previous Budget figures for the Preolenna Hall are as follows (includes all operational costs such as insurance, lights and power, land tax and minor maintenance):

	BUDGET	ACTUAL
2009/10	4236	5049
2010/11	4565	5020
2011/12	4240	7825
2012/13	5543	6980
2013/14	7547	6574
2014/15	4725	5794
2015/16	6507	5964
2016/17	6374	5899
2017/18	6711	4981
2018/19	5343	
2019/20	3532	

As part of Council's Open Space, Sport & Recreation Plan and Council's Strategic Asset Management Plan, Council will continue to review its assets, particularly those such as the Preolenna Community Centre that have lower usage and will require significant maintenance and Council have to make decisions as to the best outcomes for the community as a whole.

Council staff have begun the process of reviewing such facilities and will make recommendations to Council when all data and options have been considered – including options for sale, re-purposing, demolition etc.

Council will discuss options with the community as part of the review process.

5.2.2 MR C HUTCHINSON – PREOLENNA COMMUNITY HALL

Is a representative from the council currently in formal and/or informal discussions with one or more interested parties, to sell the Preolenna Community Centre, and if so, what the intentions are of the interested party for the use of the Community centre building and surrounding land, and if the council has significantly accounted for the economic, social, cultural, and historical impact of selling this community building onto the private market (please evidence), and upon the event of such a sale, what portion of the sale will be used and in what manner the council intends to reimburse (i.e. rate reduction, the provision of an equivalent or greater community asset, road upgrades, and/or vouchers for Preolenna residents to local government owned public facilities that incur costs, etc.) the Preolenna Community for

- A. The loss of the last community asset in Preolenna, and
- B. The loss of maintenance funds accrued for the intentional neglect of the now dilapidated but repairable Preolenna community centre,

And if there are no concrete intentions with a public guarantee to reimburse the Preolenna community for these losses, that the Preolenna community can be given 6 months to form an incorporated body in order to sign a renewal for the lease of the community centre (which was decommissioned in 2014 or earlier with little to no community consultation) to keep it in the hands of the community for a range of user groups, using the successful model of the Myalla Community Centre lease arrangement.

OFFICERS COMMENTS

Over the past few years there has been a number of enquiries in relation to the hall but none of these enquiries have resulted in formal discussions.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) *The Chairperson of an ordinary council meeting may –*

(b) *invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

(5) *The Chairperson may –*

(b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

6.1 PETITIONS

Nil

6.2 DEPUTATIONS AND PRESENTATIONS

Nil

7.0 PLANNING AUTHORITY ITEMS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 25 / Judicial Review Act.

The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the requirements of the *Judicial Review Act*.

THERE ARE NO PLANNING AUTHORITY ITEMS

8.0 MATTERS RAISED BY COUNCILLORS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; 29 (3)

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

8.1.1 CR HOUSE – BOAT HARBOUR BEACH INTERIM ARRANGEMENTS

Cr House asked that interim arrangements decided upon for Boat Harbour Beach (BHB) signage regarding freedom camping be detailed as an update to the public.

The General Manager agreed to provide the information and can advise that signage is being arranged to designate an area for camping at BHB and to prevent any overnight stays in the car park.

Signage will be delivered to Council on Tuesday 16 April to be installed at Boat Harbour in the locations indicated by Councilors; that is at the entrance to the formal car park and at either end of the designated camping area. The signage will enable freedom camping to be controlled within the agreed designated area, enforced by Council's Compliance Officer and Tasmania Police.

8.1.2 CR HOUSE - RECYCLING

Cr House asked why council does not have footpath recycling bins in any of its townships business districts.

The Director of Infrastructure and Development Services advised this could be considered as part of waste review. He took on notice to determine whether this had been considered previously.

The Director of Infrastructure and Development Services advised that from review of the past 2004 Waste Management Strategy an action item was listed PUBLIC PLACE RECYCLING with the description "Limited public place recycling is carried out".

The actions listed to undertake from the 2004 Strategy are: -

- *Council involvement in the Don't Waste Tasmania program has commenced and is to continue*
- *Identify an "event" in 2006 as a trial for the provision of recycling opportunities and report to Council on the benefits gained from the exercise.*

The history of whether the second action was undertaken and what the results where was not able to be obtained prior to publishing of the agenda.

The only provision of public recycling bins has been at the sisters Beach Creek reserve area adjacent the public toilets. This was provided in circa 2004 and then removed in circa 2012 when changes were made to the parking area to control freedom camping. Contamination of the recyclables with general waste was an ongoing issue throughout the time the public recycling bin was available.

In more recent times the Cradle Coast Waste Management Group have worked regionally around recycling bin provisions for events. The CCWVG have recently received feedback that a three-bin system was trialled at the Taste of Tasmania (2 for sorted recyclables and one for general waste) but this was not overlay successful as the patrons were confused.

8.1.3 CR HOUSE – TRAFFIC MANAGEMENT SIGNS EAST WYNYARD

Cr House asked when traffic management signs would be installed at East Wynyard Foreshore.

The Director of Infrastructure and Development Services took question on notice and agreed to provide an update.

The Director of Infrastructure and Development Services confirmed that the identified traffic management measures will be installed by the start of May 2019

8.1.4 CR FAIRBROTHER – SIGNS AT BOAT HARBOUR BEACH

Cr Fairbrother asked what process was for installing signs at Boat Harbour Beach and asked whether Crown Land Services consent and planning consent be required.

The Manage Development and Regulatory Services advised that officers are in contact with Crown Land Services regarding installation of the signage. He also advised that no planning permissions are required for signs as there is no change of use been in place since prior to planning schemes being implemented. at this stage, no development application is required.

8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

8.2.1 CR A. HOUSE – BOAT HARBOUR BEACH INTERIM FREEDOM CAMPING ARRANGEMENTS

Can Council please provide an update on the progress of implementing the intended interim freedom camping arrangements. Are these on track to be in effect by Easter 2019, and what approach does Council intend to undertake if not?

OFFICERS COMMENTS

Signage will be delivered to Council on Tuesday 16 April to be installed at Boat Harbour in the locations indicated by Councillors, that is at the entrance to the formal car park and at either end of the designated camping area. The signage will enable freedom camping to be controlled within the agreed designated area, enforced by Council's compliance officer and Tasmania Police.

8.2.2 CR FAIRBROTHER – SISTERS BEACH EROSION AND ACCESS MATTERS

That Councillors be provided with an up-to-date report on where progress is at with the erosion and access related issues at Sisters Beach?

OFFICERS COMMENTS

Three matters pertain to the above: -

From the November 2018 Council meeting: -

NOM 9.2 MOTION That Council by the end of this week provide safe beach access through the area of the removed pine trees adjacent to the car park / public toilets at Sisters Beach and remove barricades at the same time that are preventing pedestrian access to the beach area and make the area presentable in readiness for summer use by the community.

This has been completed

From the December 2018 Council meeting: -

Council Resolution 10.3 **That Council, by absolute majority:**

- 1. Seek approval from Crown Lands and Parks & Wildlife services to restore the damaged beach accesses affected by coastal erosion at nodes 2 and 10.**
- 2. Amend the 2018/19 Annual Plan and Budget Estimates to include a new capital renewal project - Sisters Beach – Beach Accesses for \$83,050**

-
-
3. **Ensure nodes 3, 7 and 9 are adequately barricaded and signed to prevent public access and meet Council's duty of care requirements as an interim measure until such time as council undertake an appropriate review including costings and consultation with the affected community regarding the reinstatement and/or rationalisation of access in that area**

In regard to the dot points above: -

1. A contractor has been selected following a request for quote process to restore damaged beach accesses at nodes 2 & 10 (the same contractor has also been awarded the replacement of the Sisters Beach Timber pedestrian bridge replacement in the creek area). Aboriginal heritage approval for works has also been received Outstanding steps that remain before works can be completed by end August 2019 are: -
 - a. Planning permit for node 10
 - b. Detail design for both nodes 2 & 10
 - c. Coastal Engineers review of detail design for node 2 & 10
 - d. Crown lands and Parks & Wildlife approval to commence works
2. Complete
3. Partial completion, to be finalised prior to start of May 2019.

Commitment from Parks & Wildlife Services to stabilize the foreshore dune bordering Irby Boulevard properties with vegetation and to undertake encroachment audit &

December 2018

NOM 9.2 MOTION That Council request that Parks and Wildlife complete their proposed assessment audits of beach front properties at Sister Beach by March/April rather than the proposed 30 June deadline.

(As listed in the action list items section of the agenda) 7/3/19 - PWS have advised due to tender process and availability of contractors they cannot bring forward to March/April. They have indicated they will look to try and complete by May

(As listed in the action list items section of the agenda) Council has been liaising with Parks and Wildlife requesting that their individual property assessments are completed as soon as possible. Parks and Wildlife have indicated they need to complete a tender process and schedule the successful consultants and at this stage have indicated a completion date of end of May.

8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

9.0 NOTICES OF MOTION

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 16

(5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*

(6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*

(a) *is defamatory; or*

(b) *contains offensive language; or*

(c) *is unlawful.*

(7) *A councillor who has given notice of a motion that has not been refused under sub regulation (6) is to move the motion at the meeting, otherwise it lapses.*

9.1 CR CELISA EDWARDS – PATHWAY PLANNERS IN SCHOOLS**MOTION**

That Council advocate for Pathway Planners to be reinstated in schools on behalf of the Hellyer Regional Collective.

BACKGROUND

- Their pastoral care focus with students at risk, is a high leverage role and great beneficial role to students, teachers and the principal.
- the Pathway Planner helps build positive relationships with families.
- All the work placements, traineeships, and apprenticeship communications, is through the Pathway Planner, being the one contact communication person with the businesses throughout the wider community.

OFFICERS COMMENTS

Council hosted a joint meeting with Burnie City Council and Circular Head Council on 20 March 2019. The Hellyer Collective, represented by Julie Jacobson and Mr Alex Downes, expressed their desire to have Pathway planners returned to schools. Some political parties are also advocating for the redeployment of Pathway Planners back to public schools.

Should the motion be supported a draft letter will be prepared on behalf of the three councils requesting a review of this matter.

9.2 CR DARREN FAIRBROTHER – WARATAH DAM

MOTION

That council liaise with TasWater and the local Waratah community to establish the environmental, cultural and the historical significance of the Waratah dam

and

That council make representation to the owners of TasWater highlighting regarding the significance and exceptional circumstances surrounding the Waratah Dam requesting that the dam will be made safe by reinstatement or repair.

BACKGROUND

The majority of Councillors attended a public meeting and presentation with the people of Waratah on Tuesday 2nd of April. The purpose of the meeting was to hear from TasWater and its consultants and other interested parties on the safety of the dam, related issues and the process associated with the calling of expression of interest for the takeover of ownership of the dam.

It became apparent that there appeared to be some questions and conjecture surrounding the information captured within the report and what information was missing along with concern raised with the lack of input from the community.

OFFICERS COMMENTS

At the August Council Meeting, following a notice of motion from Cr Fairbrother, it was resolved that:

“Council devise a communications strategy to request TasWater to amend Customer Service Charter in line with motion passed.”

As a result, a communication plan was developed, and Cr Fairbrother met with TasWater CEO Mike Brewster. Discussions with both community members and TasWater have been ongoing since this time.

As stated above, the majority of Councillors attended a public meeting on Tuesday 2 April. An expression of interest process is being undertaken to seek an owner for the dam and is open until 2pm 24 April 2019. Council continues to take a role of facilitation and advocacy in relation to this matter.

9.3 CR ALLIE HOUSE COMMUNITY ENGAGEMENT EVENTS

MOTION

That Council give in-principal support is given for establishing community engagement events, and that Council prepare a paper detailing options for conducting these, for consideration and adoption.

BACKGROUND

In order to build trust, demonstrate transparency and ensure council operate in an informed manner, is best practice to openly engage with our community at all times - not just at times of change or on contentious matters.

The October 2018 election “Candidates Forum” attracted in excess of 100 attendees at extremely short notice. This provides some demonstration as to the extent which our community are not apathetic to local government, and their desire to attend events of this nature and utilise opportunities to personally engage with Council.

The candidate’s forum included statements from candidates that community engagement events, such as the forum, were warranted routinely, not just during the election period – a notion which appeared to be supported by the community attendees, and should rightly be followed through by this Council.

It is intended that this motion directs council officers to consider and prepare options and recommendations for Council to consider in terms of the most effective, sustainable and appropriate way of undertaking such event/s. It should be noted that these events are not necessarily expected to be delivered in a format replicating that of the candidate’s forum – but that recommendations consider how this might occur in a best practice manner that will be most collaborative, productive and informative for community members and Council attendees alike.

OFFICERS COMMENTS

There are a variety of forums used throughout the country in order to improve engagement between council and communities. The report requested will outline these examples and recommend a model best suited to Waratah-Wynyard. Information can be included with Council’s Communication and Engagement Strategy currently being drafted.

10.0 REPORTS OF OFFICERS AND COMMITTEES**10.1 DRAFT COMMUNITY HEALTH AND WELLBEING PLAN 2019 -2024**

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: Director Community and Engagement
Report Date: 4 April 2019
File Reference:
Enclosures: Draft Community Health and Wellbeing Plan

RECOMMENDATION

That Council adopt the draft Community Health and Wellbeing Plan 2019-2024

PURPOSE

The purpose of this report is to recommend that Waratah Wynyard Council adopt the work produced by EJ Shu from The Social Yield Pty Ltd with the community and council staff to develop the Draft Community Health and Wellbeing Plan 2019-2024

BACKGROUND

The draft Community Health and Wellbeing Plan 2019-2024 is a major planning initiative of both the Waratah-Wynyard and Circular Head Councils to provide an evidence-based long-term direction for the planning and implementation of health and wellbeing projects and activities that will improve outcomes for the whole community over five year period from 2019 to 2024.

DETAILS

The Plan is intended to support everyone living in Waratah-Wynyard to improve their health and enjoy enhanced wellbeing.

The Plan is a living document, with progress towards goals tracked and measured to ensure the learnings from experience will strengthen the Plan over time.

Development of the Plan began with a review of the policy and planning context, including each Council's *Corporate Strategic Plan 2017-2027* and key Tasmanian Government documents. A picture of each community was built via a rapid review of the available literature to identify evidence of known issues and areas of concern.

The plan also drew on what is known about community experiences and aspirations from a range of sources, including:

- outcomes from a health and wellbeing planning workshop held in May 2018 with 32 participants drawn from Council staff, community leaders, and local and regional service providers. Participants identified multiple issues of concern and named potential enablers and barriers to achieving positive change. Workshop participants also identified what they saw as being the most pressing priorities for each local government area;
- findings from each Council's Annual Community Survey as well additional community consultation outcomes from internal research;
- community input into *Sustainable Murchison 2040*, a joint strategic planning framework for Circular Head, Waratah-Wynyard, West Coast, King Island and Burnie. Community input into *Sustainable Murchison 2040* was comprised of more than 1,900 responses gathered in 2016 through a series of community consultation sessions, an online survey, a school program, council workshops and community leaders' forums. Maintaining health and wellbeing was named as a key future direction for *Sustainable Murchison 2040*.

Further review was undertaken at Waratah-Wynyard after problem gambling was highlighted as a key objective for that area. Additions have been made to incorporate problem gambling into the Plan as follows-

Theme

4. Reducing socio-economic disadvantage

Objective

Reduce the harms of problem gambling

Actions

- Support public education campaigns working to combat problem gambling via education and awareness-raising
- Seek funding to undertake research to better understand community concerns about gambling harm
- Advocate for supports for community members impacted by gambling
- Make appropriate information and support available
- Seek funding to develop a community strategy to address gambling harms.

The resulting Plan brings these inputs together in the form of a five-year framework for action. Annual delivery plans derived from the Plan will comprise actions targeted to the needs and characteristics of individual communities.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications to consider.

STRATEGIC IMPLICATIONS

The program of work has significant alignment with the Strategic Plan and Sustainable Murchison in the following ways:

Strategic Plan Reference

GOAL 3: Connected Communities	
Desired Outcomes	
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.	
We listen and engage with our community in decision making.	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our strong local economy allows for the development of affordable services and programs for all ages.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
Our Priorities	
3.1	Promote and work with stakeholders to provide affordable quality services.
3.2	Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.4	Build community capacity through services and programs that strengthen, support and care for our community.
3.5	Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.
3.6	Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.
3.8	Support and promote strategies to increase the rate of volunteerism in the community.

GOAL 4: Community Recreation and Wellbeing	
Desired Outcomes	
Our community is welcoming and supportive.	
Our community values, encourages and supports physical, social and cultural activities.	
We provide recreational opportunities to the community for all ages and abilities.	
Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
Our Priorities	

4.1	Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.2	Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3	Employ land-use planning strategies to promote connectivity and equity in the allocation or use of open space for recreation purposes.
4.4	Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5	Collaborate with community organisations that provide recreation opportunities to our community.
4.6	Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.

Sustainable Murchison Community Plan 2040

This process has strong alignment to many themes of Sustainable Murchison.

Community Future Direction Theme	Key Challenges & Opportunities:	Contribution to outcomes:
Strong communities and social capital	<i>Enduring community capital</i> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.	The Plans highlight where the community can enhance outcomes through targeted activities and actions.
Place making and liveability	<i>Liveable places for all ages</i> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.	The Plans identify the broad social issues facing the community and provides strategies to ensure inclusion and sense of place for all citizens
Health and Wellbeing	<i>Maintaining good health and wellbeing</i> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.	The Plans support health and wellbeing pursuits and provide strategies to reduce barriers to positive health outcomes.
Education	<i>Lifelong learning and education</i> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.	A key focus of the Plans is to increase community awareness and shine a light on opportunities for self-improvement.

POLICY IMPLICATIONS

There are no identified policy implications

FINANCIAL IMPLICATIONS

There are no identified financial implications

RISK IMPLICATIONS

There are no identified risk implications in respect to endorsing the Plans.

CONSULTATION PROCESS

Community consultation was open for a four-week period.

Previous Feedback on the Plan

The draft version of the Community Health and Wellbeing Plan was exhibited for community feedback between 26 September and 24 October 2018 through the following channels:

Print media

- The draft plan was featured in *The Advocate* newspaper on 29 September and in the *Circular Head Chronicle* on 4 October.

Council website

- A media release about the draft plan and the call for community feedback were posted to both Council websites in the 'Latest News' and 'Have Your Say' sections on 26 September.

Social media

- A notice about the draft and invitation to provide feedback was posted to the Council Facebook page on 1 October, with an additional reminder posted on 22 October.

Hardcopies

- Hardcopies of the draft plan were placed in the Council foyer from 26 September and remained there throughout the feedback period.

Email

- The plans were circulated via email to all participants of the original Health and Wellbeing Planning Workshop convened during the plans' development; as well as to the Service providers Access Network (SPAN) and the Sport and Recreation Network
- A reminder email was sent to these recipients 22 October with links to the plans.

LGAT

- In addition to the above activities, the Local Government Association of Tasmania (LGAT) promoted and disseminated the draft CHC & WWC Community Health and

Wellbeing Plan throughout the sector as part of its Local Government Community Health and Wellbeing Project.

Targeted consultation

- Targeted sessions were held with young people and individual agencies

Workshop discussions

- An additional workshop was held with Councillors

Community members and other stakeholders were invited to provide feedback to Council on the draft plans via letter, telephone, the 'Have Your Say' online facility or email. By close of the consultation period seven written submissions on the drafts.

Further consultation

The draft Plan was discussed at council workshops in March and April.

COMMENT

The Plan is a five-year roadmap for promoting and improving the physical, mental and social wellbeing of our citizens. The plan has been developed to reflect both research and data and local knowledge and experience.

The integrated nature of the Plans reflects the ongoing close working relationship between Circular Head and Waratah-Wynyard Councils, and the way in which strategic goals are set in tandem. While the Plan is a joint strategy, the aim is to target actions to meet the individual needs of the communities.

It is therefore recommended that Council adopt the draft Community Health and Wellbeing Plan 2019-2024

10.2 LIFETIME REGISTRATION TAGS

To:	Council
Reporting Officer:	Compliance Officer
Responsible Manager:	Manager Development and Regulatory Services
Report Date:	3 April 2019
File Reference:	506.02
Enclosures:	N/A

RECOMMENDATION

That Council endorse the use of permanent dog registration tags for dog registrations in place of disposable tags currently issued annually.

PURPOSE

To streamline the dog registration renewal process, ease the burden of collecting or mailing out annual registration tags, and enact time cost savings within Council.

BACKGROUND

The *Dog Control Act 2000* ('the Act') and the *Dog Control Regulations 2010* provide the legislative framework for the management of dogs in Tasmania.

Section 10 of the Act requires that Council, upon receiving registration, allocate a registration number to the dog; and issue to the owner a disc or tag clearly and durably marked with:

- the name of the council;
- the registration number of the dog; and
- the expiry date of registration.

A registration disc is valid until the expiry date marked on the registration disc.

Traditionally Council has issued a yearly coloured plastic tag that requires the owner to attend Council offices, pay their registration fee and receive a new tag. The remainder, on request, pay over the phone and Council posts their new tag in the mail, requiring the old one to be replaced on receipt.

This process requires additional human resources to be utilised during the registration period, with an average of 100 extra individual daily visits to reception for the dog registration discounted period to collect their tags, resulting in added cost, as well as an inconvenience for our customers.

DETAILS

It is proposed to replace the annual plastic tags with a metal disc, which would be issued once and would be retained for the life of the dog. The disc will have a diameter of 25mm, with the information engraved on one side. This would then allow the dog owners to engrave the name of their dog and contact numbers on the other side, should they wish.

Registration renewals would then just be a financial transaction. Customers would not be required to attend Council to pay registration and receive the tag, and it removes the time and costs associated with mailing the tags out to those how pay their registrations over the phone.

This method allows further investigation and consideration of lifetime dog registration fees and this analysis is not intended as part of this report.

STATUTORY IMPLICATIONS

As described above, the use of a disc that does not need to be replaced annually complies with the requirements of the *Dog Control Act 2000*.

STRATEGIC IMPLICATIONS

The proposed changes to the issuing of permanent dog tags is consistent with the following desired outcomes:

GOAL 1: Leadership and Governance
Desired Outcomes
We maintain and manage our asset sustainably
1.8 Review and adjust service levels to provide value for money

GOAL 2: Organisational Support
Desired Outcomes
We are future-focussed and value continuous improvement.
2.4 Review and update systems and processes to ensure best practice and customer-centric outcomes.

POLICY IMPLICATIONS

There are no internal Council policies that will be impacted by this proposed process change.

FINANCIAL IMPLICATIONS

Based on previous purchase cost for dog tags, including shipping and a quote from several suppliers, the following prices per unit is outlined in the table below.

Cost per unit	
Annual tag	\$0.28
Lifelong tag with split ring	\$0.97

The purchase cost alone will be recovered within four years. Council will also make savings on human resource hours and the convenience of not having to replace the tag every year.

Further cost savings can be negotiated with the supplier upon placing an order.

The dog registration budget would need to be increased in the first year of rollout to purchase a bulk number of discs, but then would not require a budget for several years until the initial batch of discs is exhausted.

RISK IMPLICATIONS

Reluctance to change within the community, so the change will require clear notification and education campaign coinciding with the registration renewal period.

CONSULTATION PROCESS

No formal community consultation has been undertaken, however, Council officers have received feedback from the community with regards to the current tags being difficult to clip together. The new discs will resolve this issue.

10.3 NATURAL RESOURCE MANAGEMENT QUARTERLY REPORT 1 JANUARY – 31 MARCH 2019

To: Council
Reporting Officer: Natural Resource Management Officer
Responsible Manager: Director Infrastructure & Development Services
Report Date: 1st April 2019
File Reference:
Enclosures: Natural Resource Management (NRM) Activities Report
(including Weed Management)

RECOMMENDATION

That Council note the attached Natural Resource Management quarterly report.

PURPOSE

To provide Council with a report on actions taken towards its NRM and Weed Management Strategic objectives for the period January – March 2019.

BACKGROUND

Council resource shares a NRM Officer with Circular Head Council to enact its Weed Management strategy objectives.

DETAILS

See attached report for detail of actions taken.

It is noted that the NRM Officer was on leave during early January.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Weed Management Act 1999* is the legislative head of power available to Council to facilitate a strategic and sustainable approach to Weed Management for the Municipal area.

STRATEGIC IMPLICATIONS

Corporate Strategic Plan Reference

GOAL 7: Environment	
Desired Outcomes	
Stewardship of our land, water and marine ecosystems respects past, present and future generations.	
Our Priorities	
7.1	Provide education to facilitate awareness and appreciation of built and natural assets.
7.4	Consider and encourage biodiversity through forward thinking and planning.

Sustainable Murchison 2040 Community Plan

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>

The 2005 WWC Weed Management Strategy provides the objectives that are reported against in the attached report.

POLICY IMPLICATIONS

No significant policy implications identified

FINANCIAL IMPLICATIONS

Council has approved budgeted amounts in its 2017/18 Annual Plan of \$ 12,000 for actions toward the Weed Management Strategy objectives.

RISK IMPLICATIONS

No significant risks implications identified.

CONSULTATION PROCESS

Not applicable

COMMENT

It is therefore recommended that Council notes the attached action report against Weed Management Strategy objectives. Further action updates to follow on a quarterly schedule.

Natural Resource Management Activities (including weed control) January – March (2019)

The **Natural Resource Management (NRM) Officer** addresses weed management issues for both strategic and operational works as well as with Natural Resource Management related activities. The position is resource shared with the Circular Head Council and subsequently has 0.5 of a full time equivalent (FTE) dedicated to Waratah- Wynyard Natural Resource Management (NRM) activities. At times when there is a heavier, seasonally influenced or peak work load in one of the two municipal jurisdictions more time can be dedicated to those activities and the time differentiation noted and resources shared between the two Councils as required.

Statutory (Weed Management)

Activity	Liaison (External)	Action
Keeps abreast with any amendments to Tasmanian Weed Management Act 1999 and / or related statutes.	<ul style="list-style-type: none"> DPIPWE Other public sector stakeholders. 	<ul style="list-style-type: none"> Written and verbal communication with private and public sector stakeholders relating to weed management within Waratah Wynyard Council's municipal boundaries. (Ongoing) Discussions with Invasive species branch as well as officers of various Government departments regarding complaints from residents about weed infestations on Crown Land and road reserves etc. as required. Weed mitigation planning. (Ongoing)
Permit review to transport declared weeds	<ul style="list-style-type: none"> DPIPWE 	<ul style="list-style-type: none"> Currency confirmed (Annual review and extension process ongoing)
Undertake Waratah -Wynyard Council (and Circular Head) municipality Weed Inspectorial duties as prescribed under the Weed Management Act 1999 .	<ul style="list-style-type: none"> Dept. State Growth DPIPWE – Invasive Species Section regional officer Tas Rail representatives WWC and CHC staff as required. Cradle Coast Weeds Authority activity and planning participation Other Stakeholders 	<ul style="list-style-type: none"> Consultations were undertaken with the relevant land owners (including state authorities) to encourage weed control on their land. <ul style="list-style-type: none"> Programmed response to seasonal weed emergence issues or resident's (and other) enquiries. (Seasonal – ongoing) Planning and implementation summer weed growth period communication and mitigation strategy (Ongoing)
Participate in any formal / informal forums – training seminars as requested by DPIPWE or relevant to professional development.	<ul style="list-style-type: none"> Appropriate DPIPWE officer – Regional or State wide Local / State Government and private sector stakeholders as required. 	<ul style="list-style-type: none"> None scheduled in period from July - December 2018

Strategic Activities

Activity	Liaison (External)	Action
<p>Review (and implement actions defined in) Waratah - Wynyard Weed Management Strategy Consider, develop and implement contemporary weed management strategies to comply with the Tasmanian Weed Management Act 1999. (Soon to be the Biosecurity Act)</p>	<ul style="list-style-type: none"> • Appropriate State Government officers: Biosecurity Tasmania – Crown Land Services. • Appropriate Local Government officers • Representatives of relevant industry bodies • Appropriate representatives of aligned weed management organisations • Local / regional Landcare group representatives 	<ul style="list-style-type: none"> • Discussion with Biosecurity Tasmania Officers and Crown Land Services officers regarding effectiveness of current Weed Management Act and implications of the expected passing of • Attended a formal DPIPW Biosecurity briefing of local government and other relevant stakeholders to be updated with progress of the new Biosecurity Act which will overarch weed management. • The Act will be taken to parliament as a Bill for first reading prior to the end of this financial year. • Ongoing through formal specified meetings or informal weed management stake holder contacts as required.
<p>Keep abreast with Commonwealth and State Government position relating to NRM policy / activities and weed management and funding as required.</p>	<ul style="list-style-type: none"> • Strategically aligned weed management service delivery providers. • Update on the status of the WONS (Weeds of National Significance) concept.) 	<ul style="list-style-type: none"> • Contact with CCNRM project officers and EO regarding funding and partnership opportunities for weed management or natural resource management projects. • Assist brokering funding sourcing activities for local stakeholders. • Assist in facilitating communication between Government agency staff and local stakeholders as required.
<p>Participates in regional and Statewide natural resource management activities and provides input / advice as required.</p>	<ul style="list-style-type: none"> • Internal WWC staff • WWC ratepayers and customers 	<ul style="list-style-type: none"> • Address Natural Resource Management issues in Waratah Wynyard and Circular Head Council jurisdictions as directed or required.
<p>Liaise with scientific researchers developing biological agents for targeted weed management. (Ragwort, English Broom, Montpellier Broom, Gorse & other emerging priority weeds) Ongoing</p>	<ul style="list-style-type: none"> • UTAS Science facility • Bookend Trust: Where? Where? Wedgie project (NRM) • Tas Landcare Weeds Management Facilitator • Local residents and other stakeholders as required 	<ul style="list-style-type: none"> • The product market is continually reviewed to identify environmentally friendly and biodegradable herbicide products for the land owners to minimise impact on the environment.

Customer Service (Proactive)

Activity	Liaison (External)	Action
Participate in local community group discussions as required	Ad Hoc as required <ul style="list-style-type: none"> • Designated Landcare Groups • CCNRM • Schools • TAFE 	<ul style="list-style-type: none"> • Ongoing discussions were undertaken with the Landcare groups and educational institutions (TAFE) to support NRM activities. • Facilitate meeting with local Landcare groups and individuals, CLS staff, Tasrail, Fonterra regarding weed management on non-Council owned / managed land parcels behind Fonterra industrial precinct. • Respond to enquiry regarding rock obstruction to Cam River above tidal zone. Inspect site, contact appropriate DPIPW officer and brief them of the issue within their jurisdiction.
Developing and implementing an “identify, inform and act” process with respect to natural resource management on Public non-Council land	<ul style="list-style-type: none"> • State Authorities • Commonwealth Authorities • Relevant scientific research bodies. CSIRO, UTAS, TAFE • 	<ul style="list-style-type: none"> • Ongoing
Developing and implementing and identify, inform and act process with respect to weed management on private land. Liaise with	<ul style="list-style-type: none"> • Private landowners • DPIPW Biosecurity Section • Crown Land Services 	<ul style="list-style-type: none"> • Contact property owners / Managers (private or government) by telephone, face to face visit or letter as appropriate to the specific issue. Eg Contact a rural property owner by phone or visit to let them know if there are ragwort plants noted on their property and provide them with technical information relating to the weed, how to deal with it as well as what it’s statutory management plan status is under the Weeds Management Act 1999. • Contact with government representatives and other property owners / managers indicating the presence of declared weeds within their boundaries and requesting treatment. • Issue letters to specific property owners regarding requirement to treat specific weeds within a specified timeframe. (Ongoing, as required) • Follow up discussion and site visits with property owners who have been issued with requirement notices.
Seasonally notify targeted residents in known declared weed zones: Pampas Grass Ragwort	<ul style="list-style-type: none"> • Regional Weed Officer – Invasive Weeds Section of DPIPW. • Forestry Tasmania officers • Land owners, Quarry lease holders 	<ul style="list-style-type: none"> • A seasonal inspection of targeted land (including quarries) in WWC municipal area was undertaken during January / March to identify treatment or operational consultations processes. • Quarries inspected and owners / leasee’s consulted.

Activity	Liaison (External)	Action
Slender thistles Others		<ul style="list-style-type: none"> • WWC quarries inspected with Council staff and ongoing management strategies identified. • Pampas Grass plants (various sizes) mapped and treated immediately (when practical) or responsible leasee's / owners notified with required action specified. (Ongoing)
Follow up inspection of all areas known to have infestations of targeted weeds (As above)	<ul style="list-style-type: none"> • Land owners (Including Crown Land) 	<ul style="list-style-type: none"> • Seasonal inspection of targeted land (including quarries) in WWC municipal area to identify treatment options or operational consultation processes. (Ongoing)
Personal contact with non-compliant landowners	<ul style="list-style-type: none"> • Landowners 	<ul style="list-style-type: none"> • Ongoing education and support has been offered to non-compliant landowners on a case by case basis. • Issue official requirement to treat weeds where necessary.
Engage appropriate weed management contractors to undertake programmed weed eradication activities.	<ul style="list-style-type: none"> • Approved contractors 	<ul style="list-style-type: none"> • Appropriate weed management contractors were engaged as required to spray target weed growth cycle on Council land and some road reserves as required. <ul style="list-style-type: none"> - Montbretia - Spanish Heath - Thistles - Sea Spurge - Gorse - Pampas Grass
Undertake natural resource management activities as required.	Appropriate stakeholders. CCNRM project officers	<p>Support was provided to engineering staff to preserve native fauna and undertake vegetation assessment during engineering and construction activities.</p> <p>Preliminary tree surveys</p> <p>Preliminary natural values assessments</p> <p>Discussion with CLS Officers in relation to Crown Land licences and responsibility of management planning and implementation issues.</p>

Customer Service (Responsive)

Activity	Liaison (External)	Action
Respond to all customer enquiries relating to weed management	<ul style="list-style-type: none"> • Customers / Ratepayers • Councillors (via appropriate communication channels) • General Manager (As directed) SMT 	<p>Respond to enquiries relating to weed management and NRM issues as required.</p> <p>Ongoing education and support has been offered to customers on a case by case basis.</p>

		Specific weed management strategies are implemented as appropriate.
Provide technical assistance to customers / ratepayers.	Internal (Staff – Councillor enquiries) / Customers / Ratepayers	Ongoing as required
Inform land owners (public and private) if they have infestations of declared weeds of appropriate management action	Land owners Regional Weeds Officer – Invasive Species Section :DPIPWE	Ongoing education and support has been offered to customers on a case by case basis.
Remove declared weeds identified by customers on Council land or implement appropriate management strategy with the relevant land owner.	Property owners / managers Approved contractors	Where declared weeds are identified immediate treatment (Removal) is undertaken by inspecting officer where practical. Advise stakeholders of management options / directions relating to non-declared weeds as required.
Answer queries from Landcare groups relating to natural resource management issues, weed management planning. Investigate implementation funding sourcing.	Landcare group representatives	Ongoing, as required
Respond to any natural resource management matters raised by Councillors through appropriate communication channels.	Councillors	•Attend Council workshops and provide NRM and Weed management briefings on relevant matters. (Ongoing, as required)

Natural Resource Management Liaison – Internal / External

Activity	Liaison	Activity
<p>NRM Project Facilitation – beach erosion at Irby Boulevard, Sisters Creek mouth – Storm damage mitigation (Ongoing)</p> <p>Review Rehabilitation plan for Ballast Pit Quarry. Completed: ongoing monitoring and weed inspection - Quarterly</p>	<p>Development Services Officers (Internal) Corporate and Community Services (Internal) Consultants State Government Officers and elected members (as directed)</p> <p>EPA Officers (External) WWC Officers / Managers as required (Ongoing) Parks and Reserves Coordinator General Managers of Circular Head and Waratah Wynyard Councils, Director of Development Services (CHC and WWC), Regional Co-ordinator Cat</p>	<p>Inspect and report on beach erosion at Irby Boulevard, Sisters Beach (Ongoing as required)</p> <p>Liaise with Internal and external stake holders with respect to specific stakeholder communication issues (Ongoing as required)</p> <p>Liaise with consultant representatives regarding contract engagement specifics.</p> <p>Provide technical information regarding problem specifics as required.</p> <p>Site meetings and discussion with Crown Land Services officers regarding resident vegetation removal activities on crown coastal reserves (Ongoing)</p> <p>Provide advice to Waratah Wynyard Council directors / officers regarding environmental matters as required. (Ongoing)</p>

Participate in Cat Management Plan formal discussion through formal (Cradle Coast Cat Management Working Group) or informal on an ad hoc basis	Management, working group members, other stakeholders as required.) Attends Cradle Coast Regional Cat Management advisory group meetings as chairperson and closely liaises with Haylee Kaplan (Regional Coordinator	Attend Cradle Coast Cat Management Working Group meetings as required. Has been elected as chair of this working group. Report to management of CHC and WWC regarding progress as well as seeking guidance with respect to matters both Councils require addressing in the anticipated Cat Management Plan. Address the forum 70 participants with other mentors and facilitate a group discussion with student participants. Provide ongoing mentorship as required.
Climate Change Youth Forum – Burnie High School - Mentor	Liaised with Nel Smit (Greening Australia) and other mentors.	
Flood and storm surge mitigation process.	Development Services (Internal) Crown Lands Service officers Parks and Wildlife officers Corporate and Community Services (Internal) Consultants Precinct residents	Visit site and note landscape issues relating to flooding Reporting to consultants as well as WWC GIS Coordinator (Completed but follow up as required) Ongoing consultation with stakeholders in relation to estuarine bank erosion and Bass Strait fore dune collapse
Environmental Strategy Planning activities – Both Councils	Internal liaison: Director of Development Services – other Council officers External: E J Shu.	Attend prescribed formal and informal meetings as required. Provide technical and project planning advice relating to local government perspective to natural resource management.

Weed Management – External Liaison and Implementation

Tasman Island Weed Management Plan Review	The Natural Resource Management was invited by the Friends of Tasman Island Wildcare Group to review the Island's Weed Management Plan. (Completed)	Continues to undertake volunteer weed management related work on an ad hoc basis.
---	---	---

Agricultural Landscape Rehabilitation Scheme (ALRS) Funding Application Facilitation

Project completed and reconciled. Ongoing liaison with Barbara Alsop continues as required (now limited) to address any matters that may arise from post project monitoring.	Internal and external action as required.	Assisting with potential funding application processes as required.
--	---	---

10.4 LGAT GENERAL MANAGEMENT COMMITTEE ELECTION – NOMINATION

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 27 March 2019
File Reference:
Enclosures: Letter from Electoral Commission and Nomination Form

RECOMMENDATION

Option 1 - That Council nominate _____ for the General Management Committee.

Or

Option 2 - That Council does not wish to nominate anyone to the General Management Committee.

PURPOSE

The purpose of this report is to determine if Council wishes to nominate anyone for the Local Government Association of Tasmania (LGAT) General Management Committee.

DETAILS

The Tasmanian Electoral Commission has been asked to conduct the 2019 election of President and 6 members of the LGAT General Management Committee for a two-year term in accordance with the rules of LGAT adopted at the AGM of the association on 25 July 2018

The General Management Committee is responsible for setting the rules of LGAT. The General Management Committee is chaired by the LGAT President who is elected by all member Councils. There are seven Council representatives on the committee as well as representatives from LGAT.

The following key dates apply to the election:

- Nominations close at 5.00pm on Tuesday 30 April 2019
- If a ballot is required materials will be posted Friday 3 May 2019
- Close of postal ballot 10am Wednesday 19 June 2019
- Declaration of result Wednesday 19 June 2019

STATUTORY IMPLICATIONS

Election is being held in line with the rules of the Local Government Association of Tasmania adopted at the AGM of the association on 25 July 2018.

FINANCIAL IMPLICATIONS

There are no new financial implications as a result of this report.

RISK IMPLICATIONS

There are no new identified as a result of this report.

Reference: F85.21



Level 3
169 Main Road
Moonah Tasmania 7009
PO Box 307
Moonah Tas 7009
Phone (03) 6208 8700
Fax (03) 6208 8791
ballot.bow@tec.tas.gov.au
www.tec.tas.gov.au

Mayor Robby Walsh
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Mayor Robby Walsh

Local Government Association of Tasmania – 2019 General Management Committee election

The Tasmanian Electoral Commission has been asked to conduct the 2019 election of President and 6 members of the General Management Committee for a two-year term in accordance with the rules of the Local Government Association of Tasmania (LGAT) adopted at the AGM of the Association on 25 July 2018.

Nominations are now invited from LGAT members and must be received at my office by 5:00pm Tuesday 30 April 2019.

Candidates will be notified of receipt of their nomination by this office.

Election timetable

Nominations open..... Thursday 28 February 2019
Nominations close..... 5:00 pm Tuesday 30 April 2019
Ballot material posted (if a ballot is required) Friday 3 May 2019
Close of postal ballot..... 10:00 am Wednesday 19 June 2019
Declaration of the result..... Wednesday 19 June 2019

A nomination form and reply paid envelope are enclosed.

If you would like further information or assistance, please call Kristi Read of this office on 6208 8722.

Yours sincerely

A handwritten signature in black ink, appearing to read 'AH'.

Andrew Hawkey
ELECTORAL COMMISSIONER

27 February 2019



Local Government Association of Tasmania Nomination Form

Nomination of a candidate for election of President or Committee Member of the General Management Committee, Local Government Association of Tasmania.

Nominations are invited and must be lodged, posted or emailed to be received by the Returning Officer at the address shown below **before 5 pm on Tuesday 30 April 2019**. This nomination must be accompanied by a copy of the Resolution passed by the Council that lawfully nominated the candidate for election. Candidates will be notified of receipt of the nominations by this office.

It is the responsibility of the candidate to ensure that the nomination form is received by the Returning Officer before the close of nominations. Late nominations cannot be accepted.

Each member is entitled to:

- nominate one elected Councillor or Alderman of a Member Council for the position of President of the Local Government Association of Tasmania; and
- nominate one elected Councillor or Alderman of a Member Council for the position of Committee Member of the General Management Committee. Members can only nominate a Councillor or Alderman within their own electoral district and population category.

Candidate (please print)

<i>Family Name:</i>	<i>Given names:</i>	<i>Member Council:</i>
<i>Position:</i> <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Committee Member</i>		
<i>Postal address:</i>	<i>Email address:</i>	
<i>Given names for ballot paper: (if different from above)</i>	<i>Contact phone numbers:</i>	
	<i>Mobile</i>	<i>Other</i>
<ul style="list-style-type: none"> • <i>I accept the nomination as a candidate for election to the position shown above.</i> 		
<i>Signature</i>		<i>Date</i>

Nominator

<i>Name of Member Council:</i>	<i>Hereby nominates the above-named candidate for election.</i>
<i>Name of person authorised to lodge nomination on behalf of Member Council</i>	<i>Contact phone numbers:</i>
	<i>Mobile</i> <i>Other</i>
<i>Endorsed at council meeting held on:</i>	<i>This nomination must be accompanied by a copy of the Resolution passed by the Council that lawfully nominated the candidate for election.</i>
<i>Date</i>	
<i>Signature of authorised person</i>	<i>Date</i>

The address for lodgement at the Tasmanian Electoral Commission is:

Level 3, TasWater Building, 169 Main Road, MOONAH TAS 7009

Phone: (03) 6208 8722

Postal Address: PO Box 307, MOONAH TAS 7009

Email: nominations@tec.tas.gov.au

Electoral Districts

(for the purpose of electing members to the General Management Committee)

NORTH WEST AND WEST COAST ELECTORAL DISTRICT

Members within the electoral district having a population less than 20,000 – **one position**

Burnie City Council
Circular Head Council
King Island Council
Waratah-Wynyard Council
Kentish Council
Latrobe Council
West Coast Council

Members within the electoral district having a population of 20,000 or more – **one position**

Devonport City Council
Central Coast Council

NORTHERN ELECTORAL DISTRICT

Members within the electoral district having a population less than 20,000 – **one position**

Break O'Day Council
Flinders Council
Meander Valley Council
Dorset Council
George Town Council
Northern Midlands Council

Members within the electoral district having a population of 20,000 or more – **one position**

Launceston City Council
West Tamar Council

SOUTHERN ELECTORAL DISTRICT – NO ELECTION FOR EITHER CATEGORY

Members within the electoral district having a population less than 20,000 – **one position**

Brighton Council
Glamorgan-Spring Bay Council
Derwent Valley Council
Southern Midlands Council
Central Highlands Council
Huon Valley Council
Sorell Council
Tasman Council

Members within the electoral district having a population of 20,000 or more – **one position**

Clarence City Council
Glenorchy City Council
Kingborough Council

10.5 FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2019

To:	Waratah-Wynyard Council
Reporting Officer:	Manager Financial Services
Responsible Manager:	Manager Financial Services
Report Date:	4 April 2019
File Reference:	100.10
Enclosures:	Financial Summary Underlying Position Cash Position Rate Summary Capital Works Summary

RECOMMENDATION

That Council note the Financial Report for the period ended 31 March 2019.

PURPOSE

To provide an overview, summarising the financial position of the organisation monthly

BACKGROUND

The financial reports presented incorporate:

- Financial Summary
- Underlying Position
- Cash Position
- Rate Summary
- Capital Works Summary

SUMMARY

Council reported a comprehensive year-to-date surplus of \$2,766,158 which is \$1,486,198 lower than budgeted due to the timing of Capital Grants/Contributions.

Financial Summary

The Financial Summary provides YTD revenue and expenditure against profiled budget for each Directorate.

Underlying Position Statement

The underlying position statement shows the outcome of Council's usual day to day operations. As at the 31 March 2019 the actual YTD underlying surplus is \$2,766,158.

- Other income of \$243,680 below budget of \$344,700 due to timing of TasWater distributions.
- Employee costs are \$579,616 under budget due to variances in resource levels.
- Materials and contract expenses \$330,810 over budget due to increase in labour hire and contractor engagements.

Note: the underlying position statement excludes capital grants and non-recurrent income and expenditure.

Rate Summary

The rate summary provides an indication of outstanding rate debtors, the amount collected and the rates in credit. At the end of the period there were \$672,831 unpaid rates and charges.

Cash Position

As at 31 March 2019 Council held a cash balance of \$12,349,066, all cash investments comply with Council's Investment Policy (FIN 004).

Capital Works Summary

The capital works summary provides a snapshot of the percentage of expenditure against the 2018/19 capital works program. Timing of expenditure is based on the works plans.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards and the Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

Key Focus Area:	CIVIC LEADERSHIP AND GOVERNANCE A well-managed Council that services the municipality with integrity and has a strong voice in the region
Outcome 4.3	Council is managed in a financially sustainable and responsible manner
<i>Operational Aim 4.3.2</i>	Establish and maintain systems to support timely and efficient financial reporting

POLICY IMPLICATIONS

The contents of this special purpose financial report are prepared under the guidance of Council policies.

FINANCIAL IMPLICATIONS

No significant financial implications have been identified.

RISK IMPLICATIONS

No significant risk implications have been identified.

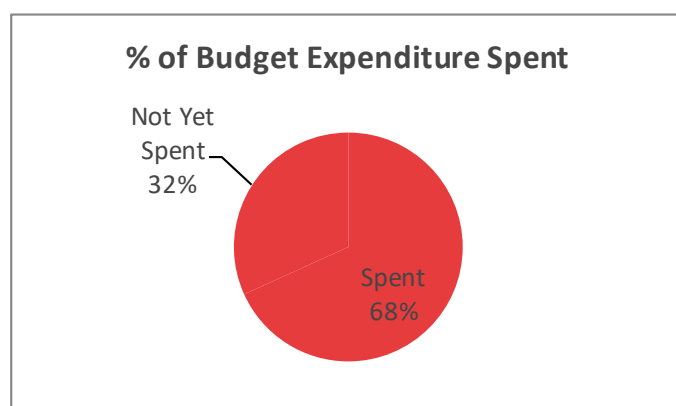
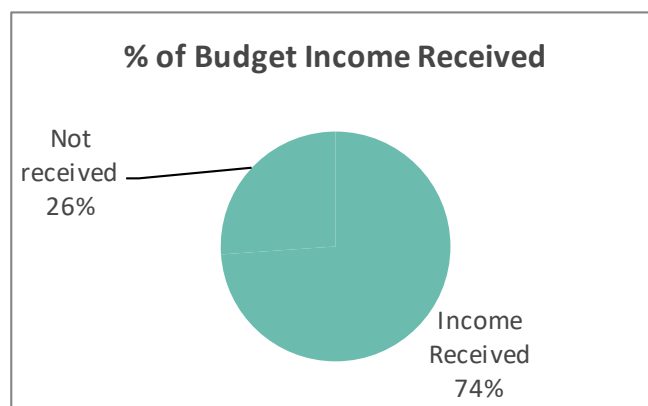
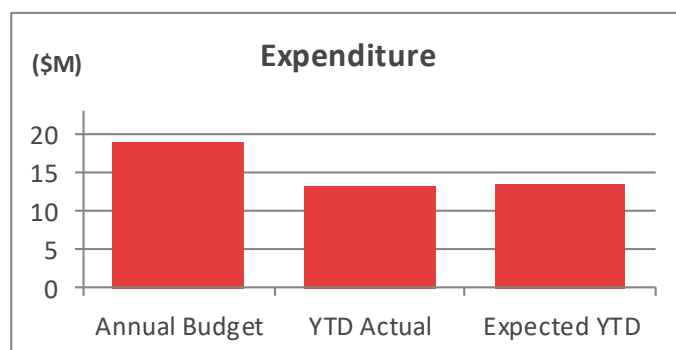
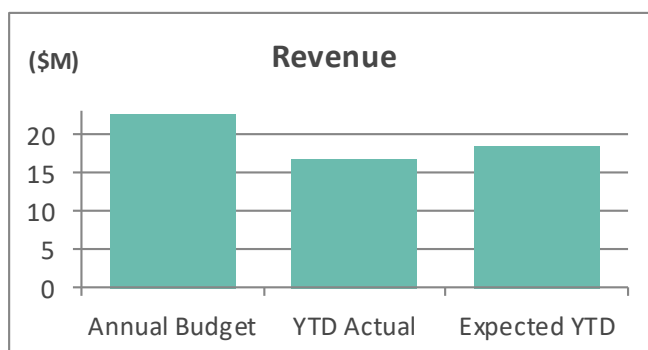
CONSULTATION PROCESS

Nil

COMMENT

It is recommended Council accept the Financial Report for the period ended 31 March 2019.

FINANCIAL SUMMARY As at 31 March 2019	BUDGET ANNUAL	ACTUAL YTD	BUDGET YTD	ACTUAL YTD % of BUDGET	Note
REVENUE (incl capital grants)	\$	\$	\$	%	
Corporate Governance	50,739	25,397	25,370	50.05	
Strategic & Financial Services	11,154,307	10,457,319	10,173,079	93.75	
Corporate & Community Services	2,012,654	1,490,654	1,479,525	74.06	
Infrastructure & Development Services	9,565,643	4,862,473	6,920,238	50.83	
	22,783,343	16,835,842	18,598,212	73.90	
EXPENDITURE	\$	\$	\$	%	
Corporate Governance	1,205,115	841,907	914,606	69.86	
Strategic & Financial Services	1,695,644	1,393,259	1,152,463	82.17	
Corporate & Community Services	3,495,588	2,538,632	2,640,410	72.62	
Infrastructure & Development Services	12,682,079	8,241,014	8,583,505	64.98	
	19,078,426	13,014,812	13,290,984	68.22	
Less Advance Payment of FAGs	(1,406,496)	(1,054,872)	(1,054,872)		
NET RESULT	2,298,421	2,766,158	4,252,356		





UNDERLYING POSITION STATEMENT			
For the month ending 31 March 2019			
	BUDGET ANNUAL	ACTUAL YTD	BUDGET YTD
	\$	\$	\$
INCOME			
Rate Revenue	11,099,094	11,156,410	11,009,094
User Charges	2,461,944	1,808,669	1,882,501
Reimbursements/Contributions	739,931	542,052	419,978
Grants and subsidies	3,821,689	2,323,626	3,107,054
Interest	275,010	262,792	228,259
Proceeds from Sale of Assets	189,500	110,700	-
Other	576,000	243,680	344,700
	19,163,168	16,447,930	16,991,586
EXPENDITURE			
Employee Costs	6,838,564	4,636,075	5,215,691
State Levies	533,493	288,255	393,532
Remissions & Discounts	397,384	395,062	397,384
Materials & Contracts	6,964,530	4,570,209	4,239,399
Depreciation	3,986,635	2,995,001	2,988,269
Borrowing Costs	65,340	18,208	48,987
Value of sold/write off of assets	302,480	112,000	7,722
	19,078,426	13,014,812	13,290,984
UNDERLYING SURPLUS/(DEFICIT)	84,742	3,433,118	3,700,602
<p><i>The intent of the underlying result is to show the outcome of Council's usual day to day operations. This indicator is required to be included in Council's Financial Statements in accordance with Local Government Act 1993 (Tas) Section 84(2)(db).</i></p>			
RECONCILIATION TO COMPREHENSIVE RESULT			
Capital Grants/Contributions	3,620,175	387,912	1,606,626
Advance Payment of FAGs Grant	(1,406,496)	(1,054,872)	(1,054,872)
COMPREHENSIVE SURPLUS/(DEFICIT)	2,298,421	2,766,158	4,252,356
<p><i>The comprehensive result is required under Australian Accounting Standards and will be reported in the Financial Statements at year end. This reconciliation intends to show the alignment of the underlying position with the comprehensive result.</i></p>			

..... Page Break.....

RATE SUMMARY		2018/19		2017/18	
For the period 1 July 2018 to 31 March 2019		%	\$	%	\$

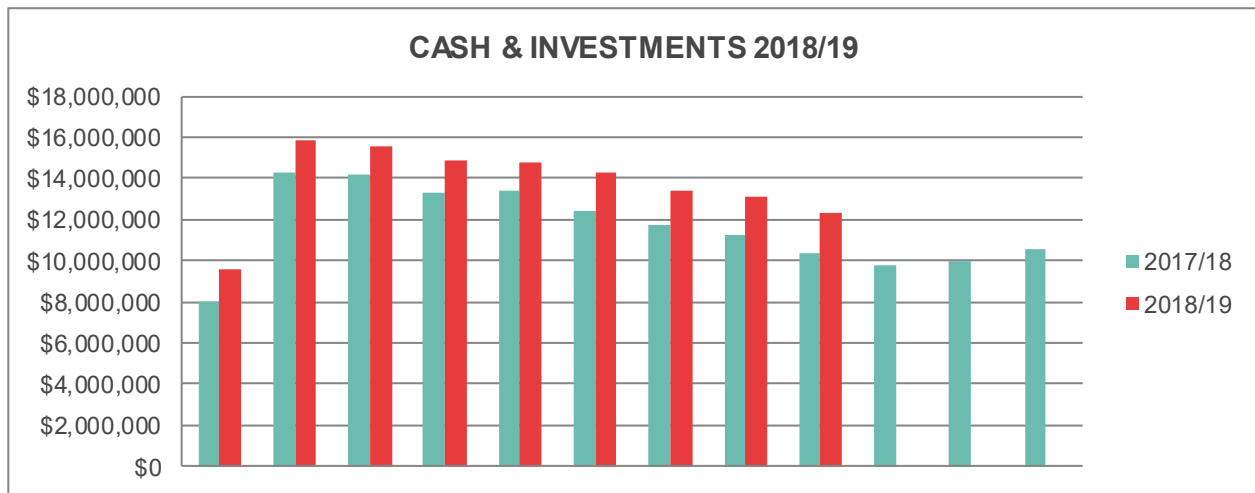
Notice Issue Date - 26 July 2018

OUTSTANDING RATE DEBTORS (As at 1 July 2018)	3.90	452,217	4.04	459,917
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)	96.10	11,156,410	95.96	10,914,196
GROSS RATES AND CHARGES DEMANDED	100.00	11,608,627	100.00	11,374,113
LESS RATES AND CHARGES COLLECTED	89.31	10,367,179	89.35	10,163,071
REMISSIONS AND DISCOUNTS**	8.33	966,941	8.46	961,704
	97.64	11,334,120	97.81	11,124,775
ADD PROPERTIES IN CREDIT	(3.43)	398,324	(3.15)	357,807
UNPAID RATES AND CHARGES (includes Deferred Rates)	5.80	672,831	5.34	607,145

**REMISSIONS AND DISCOUNTS	2018/19	2017/18
Discount	388,862	386,780
Pensioner Rebates	571,879	565,979
Council Remissions and Abandements	6,200	8,945
	<u>966,941</u>	<u>961,704</u>

Number of Assessments 609

CASH POSITION As at 31 March 2019	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	12,200,000	Commonwealth Bank	147,066	1.25%
		Bankwest	12,200,000	2.58%
Petty Cash and Till Floats	2,000	Petty Cash and Till Floats	2,000	
Trading Account	147,066			
BALANCE (ALL ACCOUNTS)	<u>12,349,066</u>		<u>12,349,066</u>	2.56%



RBA Cash Rate* 1.500
 90 Day BBSWs Rate** 1.771

*source: www.rba.gov.au as at 29 March 2019

**source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 29 March 2019

All cash investments are in compliance with Council's Investment Policy (FIN.004).

CAPITAL WORKS SUMMARY As at 31 March 2019	Notes	Budget \$	% Spend of Budget	Actual \$
GOVERNANCE				
Wynyard Wharf Entrance Augmentation		445,649	3%	14,637
New Board Walk and Seawall Renewal		739,678	8%	57,639
General		251,586	80%	200,780
		1,436,913	14%	200,780
STRATEGIC & FINANCIAL SERVICES				
		225,000	0%	-
CORPORATE SERVICES				
		45,000	9%	3,869
COMMUNITY SERVICES				
SES		10,600	100%	10,557
Children's Services		70,000	7%	4,715
Tourism		47,000	97%	45,612
General		60,365	32%	19,584
		187,965	43%	80,468
ENGINEERING SERVICES				
Depot		136,244	63%	85,398
Plant		644,210	65%	416,138
		780,454	64%	501,536
WASTE MANAGEMENT				
		25,000	0%	-
PUBLIC CONVENIENCES				
		15,000	0%	-
TRANSPORT				
Re-Sheeting		1,072,173	48%	511,321
Reseals - Rural		529,930	72%	379,257
Reseals - Urban		235,550	27%	63,550
Footpaths		84,500	57%	47,837
Coastal Pathway		3,714,440	2%	86,880
Wynyard CADP & Car Park Development		426,449	103%	438,477
Bridges		441,764	70%	308,829
General		515,199	14%	72,085
		7,020,005	27%	1,908,236
SPORTING FACILITIES				
Wynyard		535,500	0%	-
Somerset		49,800	84%	41,675
		585,300	7%	41,675
PARKS & GARDENS				
Wynyard		1,296,500	6%	78,613
Somerset		150,000	0%	-
General		50,000	22%	11,149
		1,496,500	6%	89,763
STORMWATER DRAINAGE				
Stormwater Pipe Replacements/Upgrades		117,600	27%	32,215
General		52,826	34%	17,920
		170,426	29%	50,135
TOTAL CAPITAL WORKS PROGRAM 2018/19		11,987,563	25%	2,948,737

100%

10.6 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 28 November 2018
File Reference: 009.02
Enclosures: Sisters Beach Information Bulletin

RECOMMENDATION

That Council: -

- 1. Note the monthly Senior Management Report; and**
- 2. Give approval for Deputy Mayor Duniam to attend the MAV Local Government Summit Conference from 23-24 May 2019.**

GENERAL MANAGERS OFFICE

MAV Conference

Deputy Mayor Duniam has submitted a request to attend the 2019 MAV Local Government National Summit Conference which will be held in Melbourne on 23-24 May. This conference has been designed especially for anyone interested in the changing nature of Local Government, the reasons for this and the challenges facing Local Government in the future.

Approximate Cost:

Registration for Conference	\$ 600
Accommodation and meals	\$ 350
Airfares	\$ 360
Cab Fares etc.	<u>\$ 100</u>
TOTAL COST PER PERSON	\$1410 (approximately)

This Summit has a wealth of excellent speakers with topics presented that fit with the future of our Council, namely: Rethinking the role of Mayors and Councillors; Community Boards NZ (update); Making Space for Community: Local Government letting go; Collective Impact Burnie: The Community Taking the Lead; Benefits of Integrating Communities; and others.

The focus of this Summit is 'localism', a concept that encourages and builds self-reliant, resilient communities through deliberative democracy and community-led actions and activities reinforcing the voice of communities in collaboration with local government.

Deputy Mayor Duniam has attended two previous MAV Summits and has presented extensive reports to this Council from each. The value of this Summit is to understand national and international trends in local government together with emerging issues and the solutions facilitated to mitigate concerns relative to each Council regardless of size and location.

Activities Since Last Council Meeting

Listed below is a summary of activities undertaken by the General Manager during the period **9 February 2019 to 8 March 2019**. It also provides information on issues of significance or interest, statistical information and summaries of specific areas of operations

Corporate

- Participated in a number of meetings to progress the IT Shared Services project being undertaken by Burnie, Circular Head and Waratah-Wynyard Council
- Participated in a Joint workshop between Burnie, Circular Head and Waratah Wynyard Councils which covered subjects such as the Hellyer Collective, shared services, Sustainable Murchison Plan, economic development and Cam River Historical Trail proposal
- Met with Council's insurance brokers to discuss a range of matters relating to their contract and service delivery
- Met with the Mayor and Deputy Mayor as part of the General Manager's Performance Review

Community

- Met with representatives from the Wynyard Yacht Club to discuss the waterfront project and determine next steps. The club took the opportunity to provide an overview of their programs and activities
- Met with a resident of Sisters Beach actively pursuing a Community Centre for the town on behalf of the Sisters Beach Community Association
- Participated in a Project Introduction meeting with Department of State Growth representatives and Circular Head Council regarding the Bass Highway – Wynyard to Marrawah Corridor
- Met with a community member from Preolenna regarding the future of the Preolenna Hall
- Met with a retailer regarding the content of the Central Area Development Plan
- Participated as an Industry Mentor in the *Polish* Program hosted by the Beacon Foundation for students of the Yolla District School. *Polish* empowers year 9 – 10 students (approx. 14-15 years of age) to better navigate their transition into the future world of work by raising awareness of global trends, understanding the value of developing skills relevant to the workplace and practicing how to promote themselves to an employer.
- Attended the public meeting relating to the Waratah Dam facilitated by TasWater

Industry

- Attended the Bioenergy Forum in Smithton which included presentations relating to the world bioenergy association, bioenergy opportunities within the community and plans for the Circular Head wellbeing centre.
- Met with representatives from the Office of the Coordinator General and the Senior Investment Specialist in tourism and regional investment from Austrade to discuss opportunities in the tourism industry across Circular Head and Waratah Wynyard
- Attended part of a Communications Roundtable hosted by the National Party's Senator Bridget McKenzie and Senator Steve Martin
- With representatives from Burnie City Council, met with Minister Rockliff regarding the Coastal Pathway and possible delays to this project
- Undertook a site visit of the proposed CLTP interim site in Waterworth Street including an overview of their proposed operations
- Attended the LGAT General Meeting where presenters included –
 - David Adams (UTAS) and Kathleen Priestly regarding a state-wide approach to the Festival of Learning
 - Garry Bailey, Chair of the Road Safety Advisory Council
 - Mayor Kristie Johnston, Glenorchy City Council providing a Council update
 - Childhood Cancer fundraiser, Tim Blair
- Attended the LGAT General Managers Workshop in Launceston. Presenters included –
 - Alex Tay, Director of Local Government
 - EPA Tasmania, Warren Jones, Board Chair
 - WALGA
 - Tasmanian Audit Office
 - Amber Mignot, Department of Justice National Redress Scheme

Other

- Met with Labor's Anita Dow MP regarding a specific property matter
- Visited the Makers Workshop and Burnie Port whilst a cruise ship was in Burnie to understand the logistics of coordinating visitors and to look for opportunities for Waratah-Wynyard
- Attended the Burnie Chamber of Commerce and Industry breakfast with guest speaker Daryl Connelly discussing the Cradle Coast Futures Plan
- Attended the Burnie Chamber of Commerce and Industry breakfast with guest speaker Jackie Harvey from the Office of the Coordinator General
- Attended the funding announcement by Senator Steve Martin and Federal Liberal candidate Gavin Pearce for Anzac Park

Grants Received/Awarded

Since last Council Meeting

\$1.3m ANZAC Park Playground from Senator Steve Martin

This Financial Year

\$310k	Tasmanian State Government to upgrade change facilities at Wynyard Recreation Ground including new female facilities as part of the Levelling the Playing Field grant process
\$45k	from AFL Tasmania to assist with upgrade to change facilities at Wynyard Recreation Ground including new female facilities.
\$3.2m	from the Building Better Regions Fund (BBRF) for the Wynyard Waterfront and Environs Masterplan to complete the following stages of the project: 1. Stages 2-4 of the Camp Creek Rehabilitation 2. Wharf Entrance Augmentation 3. Construction of new boardwalk and replacement of seawall 4. Construction of Multipurpose Community Facility and Yacht Club
\$1.1m	from State Government towards the Wynyard Waterfront and Environs Masterplan, in particular the Multipurpose Community Facility and Yacht Club confirmed following approval of BBRF Grant.
\$140k	Safer Communities Fund: Round 3 - Infrastructure Grants application for CCTV in Wynyard and Somerset CBD's
\$4.795m	Cumulative

INFRASTRUCTURE AND DEVELOPMENT SERVICES

Major Road Closures Approved under Delegation

Wynyard ANZAC Day Parade – 25/4/19

- a) **Goldie Street – Between Hogg Street & Jackson Street**
5:30am – 6:30am, and 10:20am – 12:00pm
- b) **Jackson Street – Between Goldie Street & Park Street**
5:30am – 6:30am, and 10:20am – 12:00pm
- c) **Park Street – Between Jackson Street & Gutteridge Gardens**
6:am – 6:30am, and 10:20am – 12:00pm

Somerset ANZAC Day Parade – 25/4/19

- a) **Falmouth Street - south along Falmouth Street between Esplanade & Bells Parade**
7.00am – 10.00am
- b) **Bells Parade – east from Falmouth Street to Memorial Park**
7.00am – 10.00am

Targa Tasmania 2019 – 2/5/19

Henrietta - Murchison Highway will be closed from Lances Rd to just south of Hellyer Gorge between the hours 11:34am to 4:04pm

RSL Dedication of Photographic Wall – 1/6/19

Goldie St Wynyard will be closed (between Jackson St & Hogg St), assembly to take place at Wynyard RSL Club between 3:30 to 4:30pm

ADMINISTRATION - USE OF CORPORATE SEAL

15/3/19	Transfer of Title	45 Serrata Crescent
21/3/19	Final Plan & Schedule of Easements	SD2062 1051 Mt Hicks Road Wynyard – Subdivision – reconfiguration
21/3/19	Final Plan & Schedule of Easements	SD2049 32 Tablecape Road & 14 Ingleside Drive Wynyard Visitor Accommodation & Subdivision
22/3/19	Final Plan & Schedule of Easements	SD1876 28 Bowick Street, Wynyard 13 lots
27/3/19	Land Transfer	3026273/3026821 Hales St. Wynyard
8/4/19	Grant Deed	Wynyard Recreation Ground Change Rooms

10.6.1 PLANNING PERMITS APPROVED UNDER DELEGATION – MARCH 2019

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 6/2019	J Birtwistle	8 Newhaven Drive Somerset	Shed	1.03.2019	36	D
DA 7/2019	Abel Drafting Services P/L	29 Banksia Avenue Sisters Beach	Carport & dwelling extension	1.03.2019	35	D
DA 3/2019	P Allen	54 Inglis Street Wynyard	Dwelling extension (shed, carport & verandah)	1.03.2019	31	D
DA 136/2018	P Allen	177 Port Road Boat Harbour	Shed	7.03.2019	26	D
DA 15/2019	A Dixon	541 Calder Road Calder	Shed (Domestic storage)	7.03.2019	33	D
DA 16/2019	Mr & Ms Wilson	53 Goldie Street Wynyard	Shed extension	7.03.2019	35	D
SD2065	P Allen	56 Dodgin Street Wynyard	Subdivision (1 into 2 lots)	7.03.2019	17	D
DA 133/2018	M Wells (EnviroPlan)	32 Sisters Beach Road Sisters Beach & 254 Port Road Boat Harbour Beach	Water Main (Private Water Scheme)	13.03.2019	28	P
DA 2/2019	P Allen	7-9 Frederick Street Wynyard	Glass manufacturing workshop	20.03.2019	42	D
DA 144/2018	P Campbell	106-110 Goldie Street	Signage replacement, new rooftop platform, loading awning	20.03.2019	38	D
DA 11/2019	Hillmac Nominees Pty Ltd	1 Goldie Street Wynyard	Dwelling extension (managers residence) & replacement shed	20.03.2019	42	D
DA 12/2019	M Wells (EnviroPlan)	5 Moore Court Wynyard	Multiple Dwellings (4 Units)	20.03.2019	42	D
DA 18/2019	6ty Pty Ltd	Saunders Street Wynyard	Carparking (reconfigured)	21.03.2019	25	P

10.6.2 BUILDING PERMITS APPROVED – DECEMBER 2018

NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT**=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-149-01	B & R Dare	75 Lennah Drive Wynyard	Dwelling	7.03.2019	3	DA 81/2018
2019-28-01	Abel Drafting Services	29 Banksia Avenue Sisters Beach	Alteration, Addition & New Building – Dwelling & Carport	13.03.2019	0	DA 7/2019
2019-22-01	Billy Steele	23 & 23A Goldie Street Wynyard	Alteration – Change from two separate tenancies to one united building - Dentist	25.03.2019	4	DA 116/2018

10.6.3 OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - Summary of Matters Requiring Action

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
19/2/18	10.1	<p>ROC – Proposed East Wynyard Foreshore Masterplan - Motion Carried Adopt the Draft East Wynyard Foreshore masterplan;</p> <ul style="list-style-type: none"> Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget; Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future 	<p>A workshop was held on Monday 11 February to outline the proposed timetable for this playground project. Preliminary work will continue as part of the project planning and preparatory stage.</p> <p>13/3/19 - A further workshop was held on 12 March to progress the design concepts and discuss the project</p>	DIDS	Commenced	
19/3/18	5.3.1	<p>QON – K Ewington – Transfer Station Opening Hours. Asked if Council could explain how it determined that 10.00am to 4.00pm were best hours of operation for Transfer Station to meet ratepayer needs. He asked if council could consider longer hours for those who work e.g. extend hours during day light savings, opening hours on the weekend, open on public holidays.</p>	<p>15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project</p>	DIDS	Ongoing	
17/9/18	9.4	<p>NOM – Cr Fairbrother –Waratah Dam</p>	<p>PROCEDURAL MOTION CARRIED - That matter lay on the table until further information is obtained to deal with the matter.</p> <p>All final reports have now been released from TasWater and a public meeting was held Monday 2 April.</p>	GM	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
17/9/18	10.1	Freedom Camping	<p>The following motions were carried:</p> <ol style="list-style-type: none"> 1. That Council note the information relating to Freedom Camping; and agree to develop a Freedom Camping Strategy document. <p>8/4/19 – Information was provided by the Department of Treasury and Finance that under the National Competition Policy: Applying Competitive Neutrality Principles to public camping in Tasmania, that the specified 10% public camping allocation was for all public camping in the defined market area of 60 KM drive from any private unpowered site. This interpretation of the principles would constrain any proposed direction for Freedom Camping as the market area could cover up to 5 municipalities and all of Parks and Wildlife provision.</p> <p>Discussions were undertaken with the Department and evidence provided to highlight the difficulty in apply the Principles in the northwest region and how impractical they were in application.</p> <p>Further advice was received from the Department outlined that they have had closer look at the wording of the Policy Statement and discussed its practical implementation with the Office of the Tasmanian Economic Regulator. Now advise that the significant business activity test only relates to one public entity. The total market includes public camping provided by other public entities but a significant business activity of a council, by definition, is measured by the number of non-powered camping sites provided by that council only. This advice has been provided to the Local Government Association of Tasmania.</p>	EMT	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>This means that Waratah-Wynyard Council and the other councils in the Cradle Coast region can provide several public camping spaces up to 10 per cent of the market each, without applying competitive neutrality principles. However, if there is a complaint to the Economic Regulator Council would have to prove that the provision based on the location of the complaint is under 10%</p> <p>The Freedom Camping strategy will now progress with this information taken into account.</p> <p>2. That Council proceed with necessary planning for establishment of a site for Freedom Camping at Sisters Beach. 8/4/19 - Investigation of the this site has commenced again and will be considered in light of the clarification of the advice from the Department of Treasury and Finance</p> <p>3. That Council determine that a designated Freedom Camping site will not be provided for in Somerset or Yolla. 7/3/19 - Signage to be organised</p> <p>4. That Council Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area.</p> <p>5. That Council liaise with the Show Society to lodge a planning application to amend the use of showgrounds to allow self-contained caravans.</p>			

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>6. That statutory planning approval be sought for all areas where freedom camping might be located.</p> <p>8/4/19 - The Freedom Camping Strategy will consider this site in light of the clarification of the advice from the Department of Treasury and Finance .</p>			
17/9/18	10.6	Renewal of Crown Lease – Waratah Falls	<p>Motion Carried</p> <p>8/4/19 Advice received from Crown Land that they are waiting on approval internally and this is being delayed due to an extended fire season .</p>	DCE	Ongoing	
19/11/18	9.1	Motion – Cr Fairbrother – Coast to Coast Section – Advocate Newspaper	<p>Motion Passed</p> <p>The Mayor raised the matter at the CCA Representatives Meeting and it received support. The editor attended the CCA Reps meeting on 28 February. At the end of the meeting he stated he would explore options for re-introduction of the Coast to Coast section of the newspaper, including the Mayors Message, and options would be presented in the near future. These have not yet been received.</p>	GM	Ongoing	
19/11/18	10.4	Freedom Camping Boat Harbour	<p>Motion Passed</p> <p>Cr House asked that the implementation plan address traffic management and waste management matters.</p> <p>Cr Duniam asked that full review and considerations of the use of amenities be included.</p> <p>Cr House asked that the Open Space, Sport and Recreation Plan be updated to include changes once the Strategy is completed.</p>	DCE	Not yet commenced	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>8/4/19 The Freedom Camping Strategy is now progressing with the advice from the Department of Treasury and Finance informing the content.</p> <p>Interim arrangements are being put in place following the workshop on 4 March including:</p> <ul style="list-style-type: none"> • Signage to be arranged permitting camping in designated area (refer image) – • Signage to indicate no camping allowed in car parking areas • Communication strategy for interim measures. • Some monitoring to commence once signage installed. 			
19/11/18	10.7	Waratah Board Meeting	<p>Motion Passed</p> <p>Cr Fairbrother asked if councillors could attend next board meeting on 15 December and meet the board.</p> <p>8/4/19 Capital works tour proposed for Friday 12 April. Meeting with Board members as part of this trip..</p>	DCE/ GM	Complete	4/4/19
10/12/18	8.3.5	CQWON – Cr House - East Wynyard Foreshore	<p>Cr House asked what councils' position was on the use of vehicles on beaches in general.</p> <p>The Director Infrastructure and Development Services advises that Crown Land Services do not have a clear policy on this matter. As a measure to try and reduce the problem, Council will install local area traffic management signage to advise motorists of the need to take care in this shared use location.</p> <p>8/4/19 - The identified traffic management measures will be installed by the start of May 2019</p>	DIDS	Ongoing	
10/12/18	8.3.6	CQWON – Cr House -Speed Limits	Cr House asked if speed limits in the area of the East Wynyard boat ramp were considered adequate.	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>As per item 8.1.2, the Director Infrastructure and Development Services advises that local area traffic management signage will be installed to advise motorists of the need to take care in this shared use location.</p> <p>8/4/19 - The identified traffic management measures will be installed by the start of May 2019</p>			
10/12/18	9.2	NOM Cr Edwards – PWS Audit of Sisters Beach properties Carried	<p>That Council request Parks and Wildlife complete their proposed assessment audits of beach front properties at Sister Beach by March/April rather than the proposed 30 June deadline.</p> <p>7/3/19 - PWS have advised due to tender process and availability of contractors they cannot bring forward to March/April. They have indicated they will look to try and complete by May</p>	DIDS	Ongoing	
10/12/18	9.4	NOM Cr House – Communication Strategy Carried	<p>That Council commence the drafting of a Communications Strategy as a matter of priority, and the following are produced as a necessary suite of associated documents;</p> <ol style="list-style-type: none"> 1. Draft Communications Policy 2. A paper which reviews the cost-benefit of the Community Survey and alternative options 3. A report which explores the option of a Waratah Wynyard Council smartphone “app” for the public <p>9/4/19 - Workshop held on 8 April to review draft with a final document to be presented to the May Council Meeting.</p>	GM	Ongoing	
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed; and	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>Support the recommendation of the Department of State Growth to close the Wilkinson Street access to the Bass Highway; and</p> <p>Initiate the process of notification of intent to close under section 14 of the Local Government Highways Act 1982; and</p> <p>Undertake investigations into relocation of the existing York Street bus stop to another area within the vicinity</p> <p>State Growth have advised they will cover legal expenses if the closure goes ahead only. Further request made to State Growth as to what potential expenses may be so a determination can be made by Council.</p>			
10/12/18	10.2	ANZAC park Foreshore Repairs Carried	Old path has been removed and design completed for new pathway. Discussions are ongoing with the Somerset Surf Club as to the preferred direction of the new path which will be constructed to the standard for the Coastal Pathway. The pathway replacement commenced on 6 March with work expected to take up to a month	DIDS	Complete	8/4/19
10/12/18	10.3	Irby Boulevard Beach Access Repairs	<p>That Council, by absolute majority:</p> <p>Seek approval from Crown Lands and Parks & Wildlife services to restore the damaged beach accesses affected by coastal erosion at nodes 2 and 10.</p> <p>Amend the 2018/19 Annual Plan and Budget Estimates to include a new capital renewal project - Sisters Beach – Beach Accesses for \$83,050</p> <p>Ensure nodes 3, 7 and 9 are adequately barricaded and signed to prevent public access and meet Council's duty of care requirements as an interim measure until such time as</p>	DIDS		

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>council undertake an appropriate review including costings and consultation with the affected community regarding the reinstatement and/or rationalisation of access in that area</p> <p>12/3 /19 Expression of Interest process in relation to the restoration and repair of beach accesses at Node #2 and #10 has been completed and evaluation is underway. Aboriginal Heritage approval for works has been received, Crown Land Services Development approval is pending.</p> <p>Council has been liaising with Parks and Wildlife requesting that their individual property assessments are completed as soon as possible. Parks and Wildlife have indicated they need to complete a tender process and schedule the successful consultants and at this stage have indicated a completion date of end of May.</p> <p>In regard to short term remedial work, since December Council works staff have inspected the beach entrances nodes 1, 4, 5, 6 and 8. It was considered that each of these five access points did not require any immediate work to enable safe beach access.</p> <p>8/4/19 – Refer update this agenda – item # 8.2.2</p>			
21/1/19	8.3.1	Councillor Questions Without Notice – Cr A House – Environmental Strategy	<p>Cr House asked if some work could be done to explore the conception of such an environmental strategy, and can we formalise a means of partnering with the community on climate and environmental issues?</p> <p>7/3/19 - The General Manager advised this could be done and that he would arrange to have a discussion paper</p>	GM		

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>prepared and brought back to Council for consideration. The matter is scheduled for workshop on 25 March.</p> <p>8/4/19 A further workshop discussion was held seeking feedback from Councillors on the initial proposal for the Strategy scope.</p>			
21/1/19	8.3.3	Councillor Questions Without Notice – Cr k Hyland – Seabrook Subdivision	<p>Cr Hyland asked if discussion can be facilitated by Council to determine if anything can be done to progress the Seabrook Subdivision works.</p> <p>7/3/19 - The site has been sold and the new developers intend on recommencing work in very soon. Meetings have been held with Council Officers.</p>	GM	Complete	10/4/19
18/2/19	5.4.5	Public Question – D Moore – Somerset Community Board	<p>Mr Moore asked when community board (which was removed during CBD works and installed at the back of private carpark) would be reinstalled to a location that benefits the community</p> <p>Refer response this agenda item 5.1.2</p>	GM	Complete	8/4/19
18/2/19	10.2	York Street Bus Stop	<p>Motion Passed</p> <p>Progress design for alternative bus stop, with temporary relocation to be agreed with Dept. of Education</p>	DIDS		
	5.3.1	D. Moore – Question at previous council meeting	<p>Mr David Moore of Somerset asked that a reply to his question (item 5.3.1) at the February Council meeting be provided prior to the next Council Meeting.</p> <p><i>Reply sent 20/3/19</i></p>	GM	Complete	20/3/19
	7.3	Motion - That council seek to arrange meeting between stakeholders to facilitate resolution /agreement regarding management of shared parking area.	<p>Motion carried</p> <p><i>8/4/19 currently working to arrange mutually convenient date with all parties.</i></p>	GM	In Progress	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
	8.3.1	CQWN – Boat Harbour Beach Arrangements	<p>Cr House asked that interim arrangements decided upon for Boat Harbour Beach (BHB) signage regarding freedom camping be detailed as an update to the public.</p> <p>The General Manager agreed to provide the information and can advise that signage is being arranged to designate an area for camping at BHB and to prevent any overnight stays in the car park.</p> <p><i>8/4/19 - Signage will be delivered to Council for installation on Tuesday 16 April 2019</i></p>	GM		
	8.3.3	CQWN – Cr House Recycling	<p>Cr House asked why council does not have footpath recycling bins in any of its townships business districts.</p> <p>The Director of Infrastructure and Development Services advised this could be considered as part of waste review. He took on notice to determine whether this had been considered previously.</p> <p>8/4/19 - From review of the past 2004 Waste Management Strategy an action item was listed PUBLIC PLACE RECYCLING with the description “Limited public place recycling is carried out”.</p> <p>The actions listed to undertake from the 2004 Strategy are: -</p> <ul style="list-style-type: none"> • Council involvement in the Don’t Waste Tasmania program has commenced and is to continue • Identify an “event” in 2006 as a trial for the provision of recycling opportunities and report to Council on the benefits gained from the exercise. 	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>The history of whether the second action was undertaken and what the results where was not able to be obtained prior to publishing of the agenda.</p> <p>The only provision of public recycling bins has been at the sisters Beach Creek reserve area adjacent the public toilets. This was provided in circa 2004 and then removed in circa 2012 when changes were made to the parking area to control freedom camping. Contamination of the recyclables with general waste was an ongoing issue throughout the time the public recycling bin was available.</p> <p>In more recent times the Cradle Coast Waste Management Group have worked regionally around recycling bin provisions for events. The CCWVG have recently received feedback that a three-bin system was trialled at the Taste of Tasmania (2 for sorted recyclables and one for general waste) but this was not overlay successful as the patrons were confused.</p>			
	8.3.4	CQWN - Cr House – east Wynyard Foreshore traffic management	<p><i>Cr House asked when traffic management signs would be installed at East Wynyard Foreshore.</i></p> <p>8/4/19 - The identified traffic management measures will be installed by the start of May 2019</p>	DIDS		
	9.1	NOM – Cr Duniam – Somerset Community Board	<p>Original Motion LOST Subsequent Motion CARRIED That Council explore making a formal partnership arrangement with Building Somerset Futures 8/4/19 – meeting held with representative of Building Somerset Futures and potential Partnership Agreement discussed</p>	DCE	Ongoing	
	9.2	NOM – Mayor – Dog Enclosure Area	Motion CARRIED	DCE/DIDS		

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
	10.1	ROC - Community Health & Well Being, Age Friendly Communities and Youth Plan	Amended Motion Carried That Council adopt the draft Age-Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN). Community Plan to be re-submitted at April Council meeting	DCE	Complete	4/4/19
	10.2	ROC - Public Consultation Central Area Development Plan	Motion CARRIED	DIDS	Complete	
	10.3	ROC - Emergency Management Arrangements	Motion CARRIED	DCE	Complete	20/3/19
	10.4	ROC – Policy Review Gifts, Bequests, Donations and Loans of Items to Council	Motion CARRIED	DOP	Complete	20/3/19
	10.5	ROC – Policy – Commemorative Tributes Policy	Motion CARREID	DOP	Complete	20/3/19
	10.6	ROC – Draft Audit Panel Charter	Motion CARRIED	DOP	Complete	20/3/19
	10.7	ROC – Audit Panel Committee Model Code of Conduct	Motion CARRIED	DOP	Complete	20/3/19
	10.8	ROC – Somerset community Centre	Motion CARRIED	DCE	In progress	
	10.9	ROC – Recreational Vehicle Dump Point	Motion LOST Alternate Motion CARRIED That Council nominate the site outside the waste transfer station as its preferred site for relocation of the Wynyard Recreational Vehicle dump point and authorise the commencement of design work for this location	DIDS		
	10.9	ROC – Recreational Vehicle Dump Point Subsequent Motion	Subsequent Motion CARRIED That council request TasWater to provide an update on when works to fix odour problem in Wynyard would be completed. 21/3/19 TasWater advised that they didn't proceed with the upgrade because it was no longer considered a priority. Their records indicate that they have only received a couple	GM	Complete	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<p>of complaints from the Nurses Retreat area over the past couple of years.</p> <p>That said, TasWater are currently developing an odour management plan – which will prioritise projects across the state – and are happy to take another look at Nurses Retreat. The technology they have available now (to detect odour) is significantly more advanced than what it was couple of years back and Nurses Retreat could well be identified as a priority project. The management plan is due for completion before the end of the 2019 calendar year.</p> <p>At present there is lack of feedback from residents, TasWater has requested that council provide any information at all about recent odour problems (dates, times, locations, nature of odour etc etc). They also suggested that if anyone contacts council that they be asked to contact TasWater on 13 69 92. The number of complaints would be a key factor in the prioritisation process</p> <p>29/3/19 A check of council records showed no complaints received by council regarding odour in the last 12 months.</p>			

10.6.4 QUARTERLY STATISTICS

GENERAL MANAGERS OFFICE

Staff Turnover January 2019 to March 2019

Arrivals			Departures		
Employee	Position	Date	Employee	Position	Date
Ingrid Ekman	Casual Admin Waratah	21/1/19	Nathan Gibson	Accountant	4/1/19
Lisa Bramich	Asset Services Officer	29/1/19	Joanne Johnson	Customer Service Officer WOW	11/1/19
Adrian Swinoga	Accountant	4/3/19	Amanda Davison	Manager Digital Innovation	25/1/19
David Bryan	Labourer/Truck Driver	25/3/19	Lynette Cole	Customer Service Waratah	1/2/19
Stacie Chilcott	Labourer/Truck Driver	25/3/19			
Latisha Smith	Trainee Horticulture	4/2/19			
Ryan Edwards	Trainee Horticulture	4/2/19			

Current Recruitment Activity

Customer Service Officer – Full Time, Part Time Wow, Part Time Waratah and Casual
205 applications were received, and Interviews have been scheduled.

Municipal Employee – Labourer/Truck Driver/Plant Operator
Leigh Target will commence on 1 April 2019

Civil Works Trainee
Rob McNear will commence on 1 April 2019

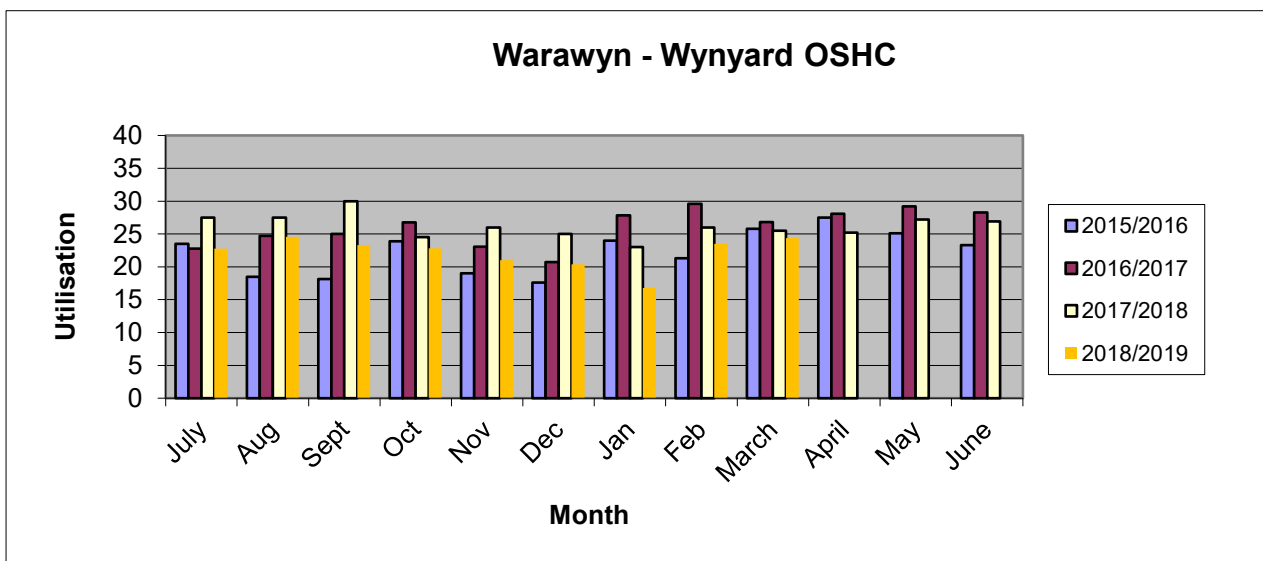
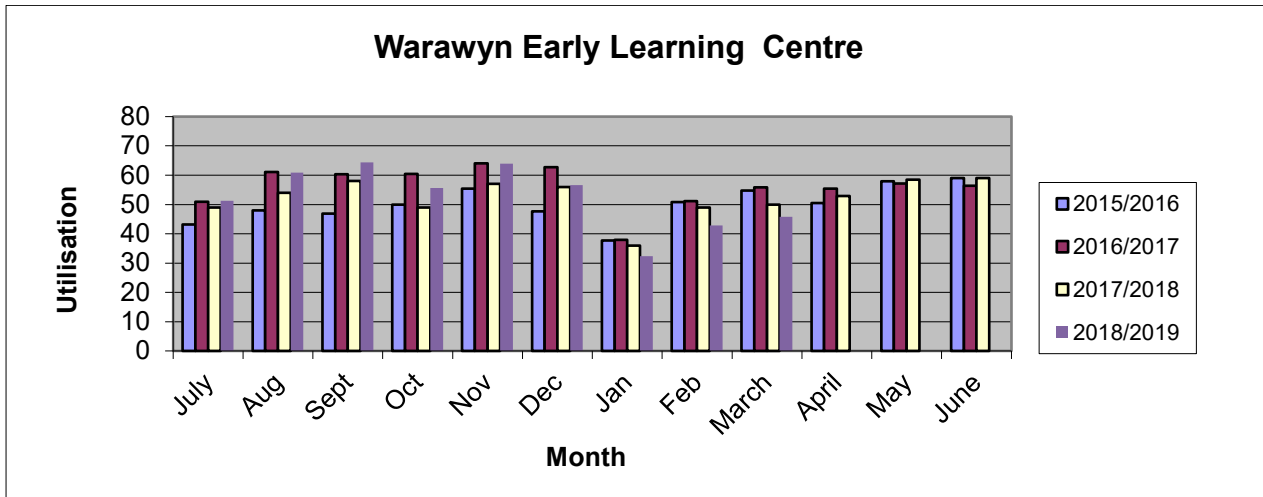
Council Trainees

Council currently has six (6) trainees in the following departments:

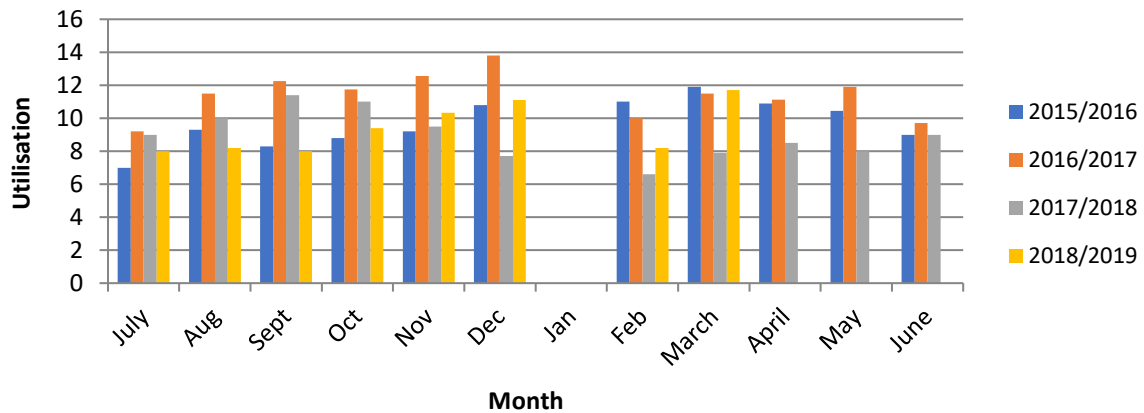
- Development Services (1)
- Civil Construction (3)
- Parks & Reserves (2)

COMMUNITY AND ENGAGEMENT

Children's Services



Warawyn - Boat Harbour After School Care



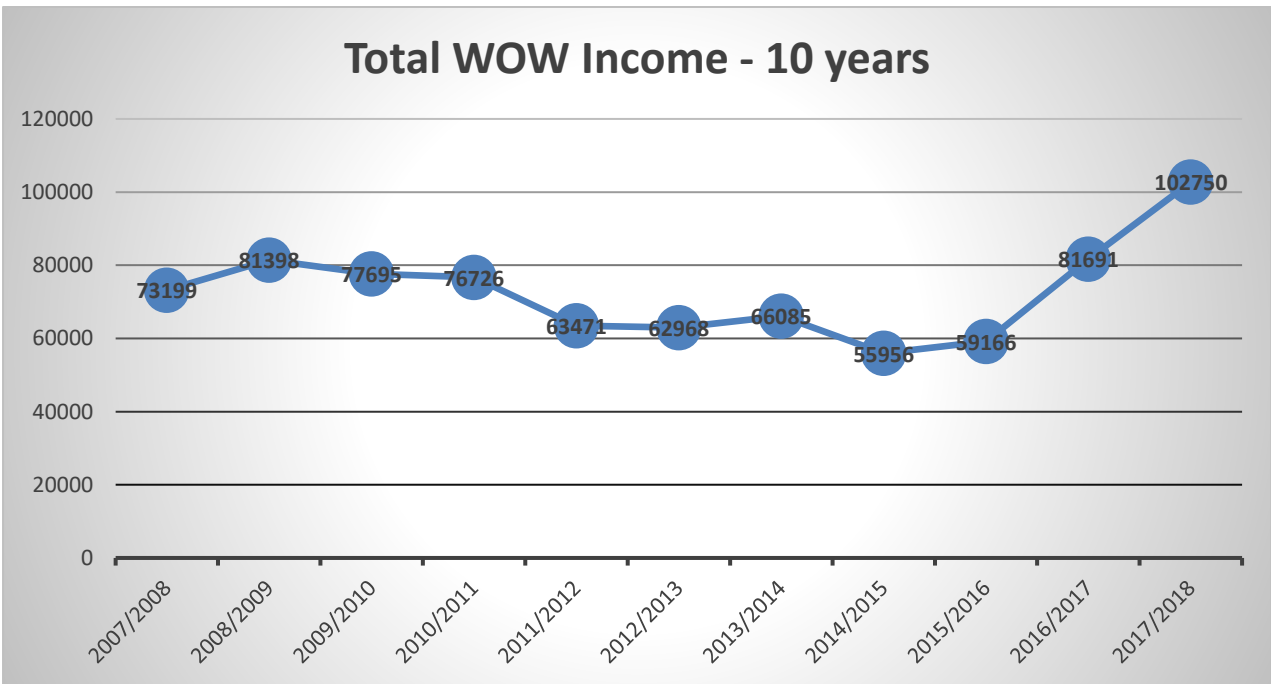
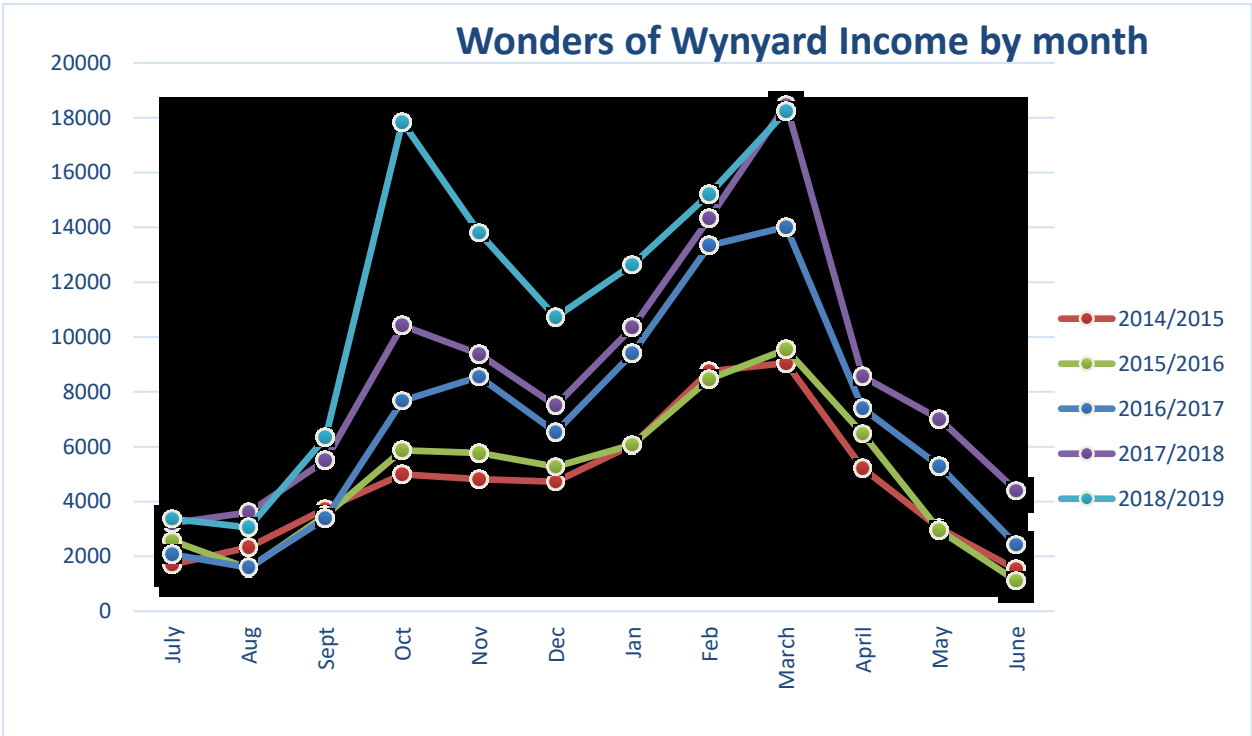
Tourism

Summary - WOW

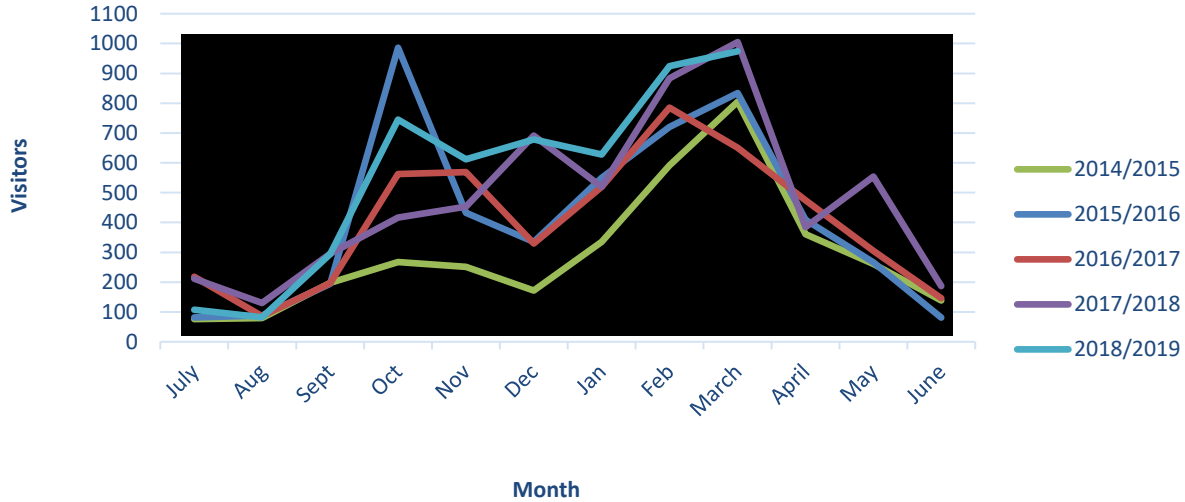
- Visitor numbers for March were slightly up (2.2%),
- Numbers for the car collection, although down 3% for the month – were still very high in comparison to historical numbers.
- Income was again high – with March traditionally being the biggest earner. Income reached \$18, 235 – just \$250 less than last year’s record. If it were not for the cancellation of a couple of cruise visits – the centre would have easily beaten last year’s figure.
- The final cruise ship visit was on 2 April.

Summary - Waratah

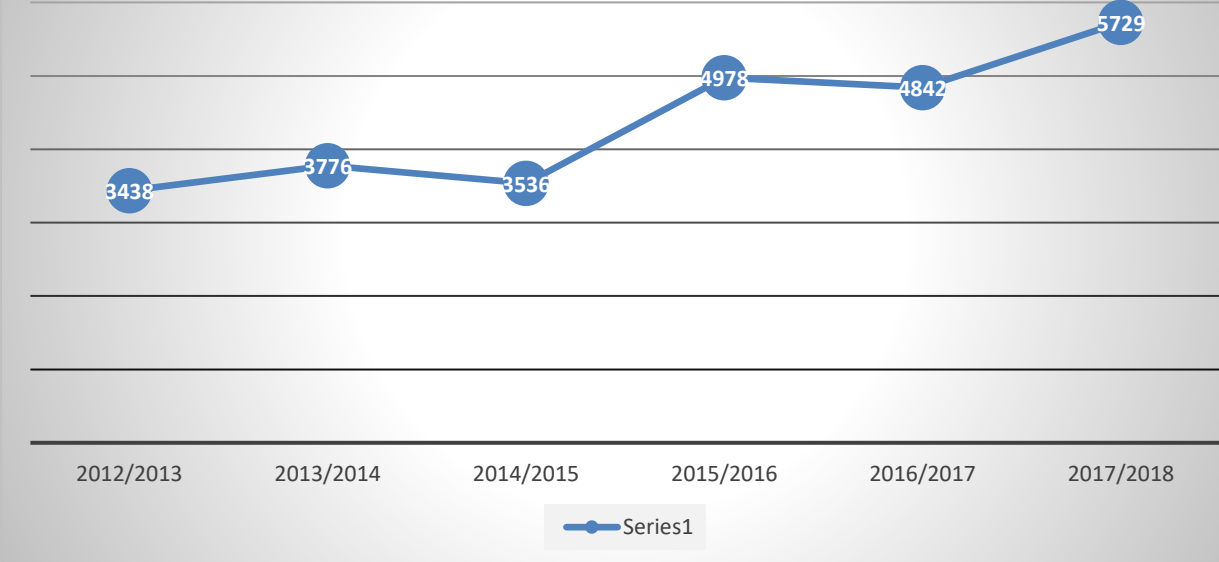
Waratah camping ground income was up by 18% - with the great Autumn weather impacting positively on camping numbers. The Athenaeum Hall numbers were down 21%, with museum numbers not provided for March.



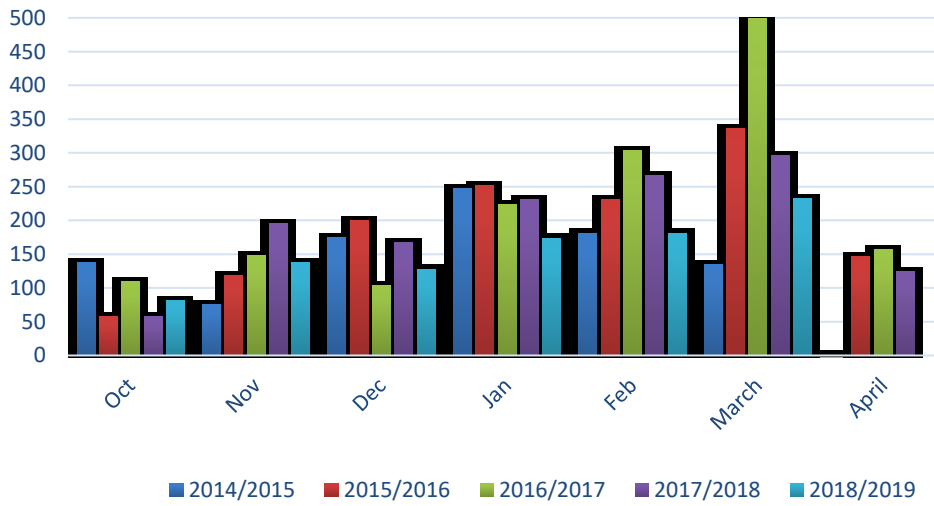
Wonders of Wynyard Car collection visitors



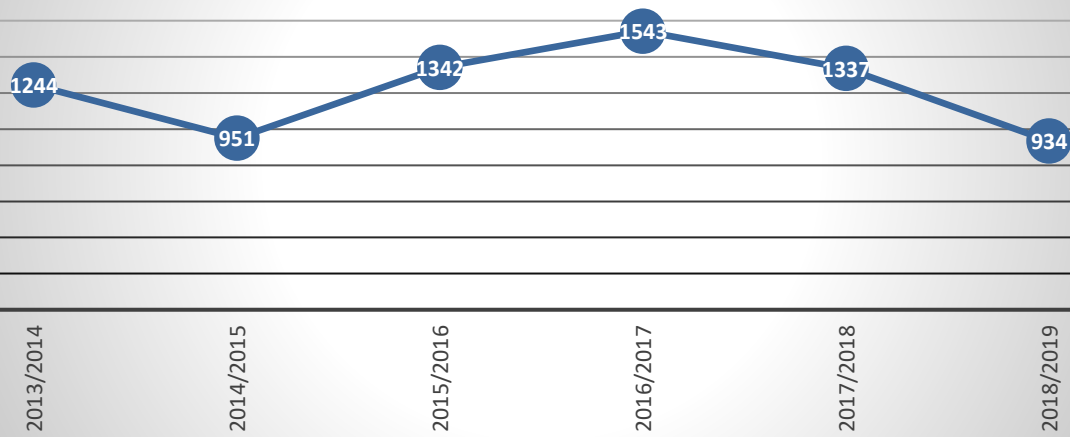
Annual Car collection visitor numbers

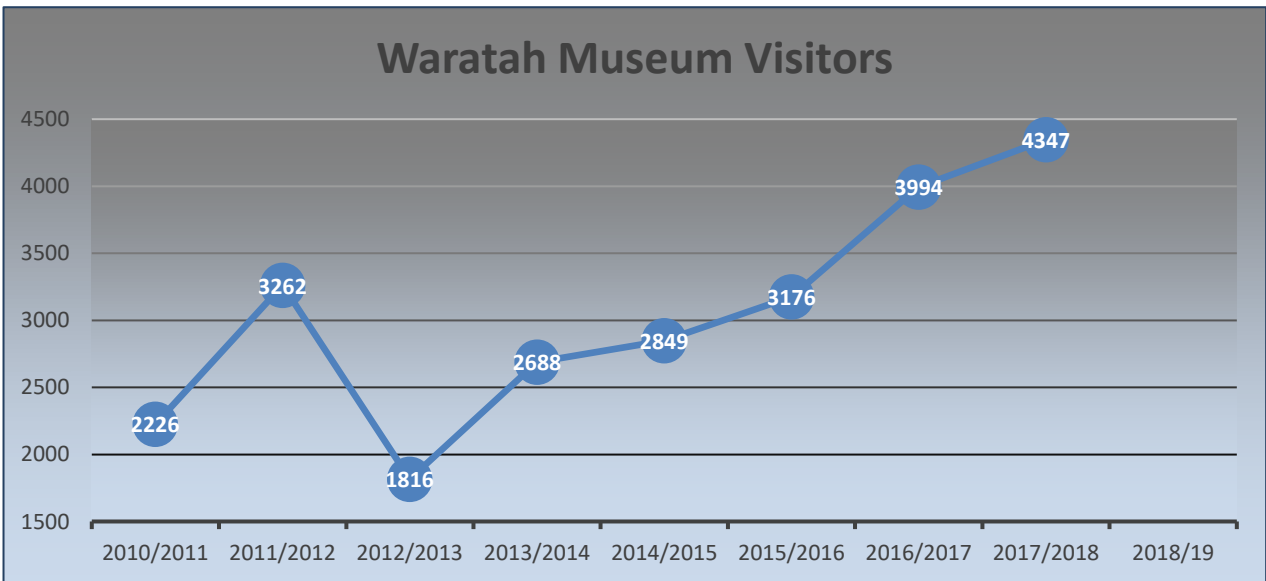
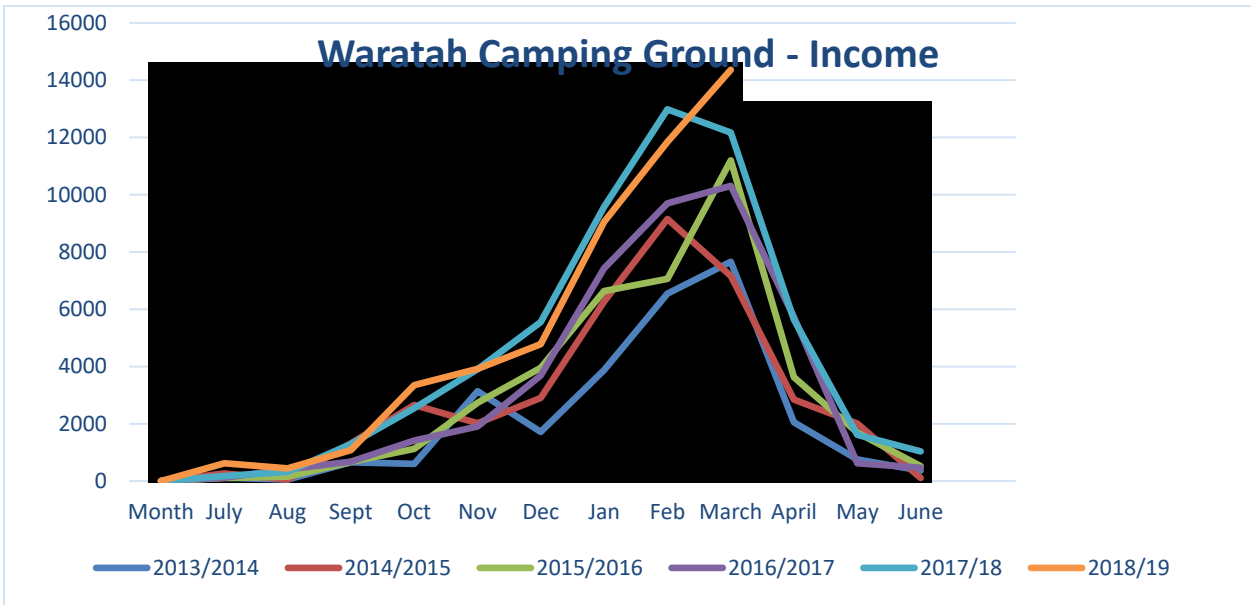


Athenaeum Hall Utilisation



Athenaeum Hall numbers





INFRASTRUCTURE AND DEVELOPMENT SERVICES
DEVELOPMENT & REGULATORY SERVICES
Environmental Health - Immunisations

Month	2017/2018		2018/2019	
	Persons	Vaccination	Persons	Vaccination
July	0	0	0	0
August	38	38	0	0
September	53	53	0	0
October	0	0	62	62
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March <i>*School Vaccinations - Burnie City Council are now contracted to run the school program.</i>	78	135	78	145
April	0	0		
May	0	0		
June	0	0		
TOTAL	169	226	140	207

Council Staff Influenza Vaccinations May 2018, 63 staff vaccinated.

Public Health / Food Premises Inspections / Abatement Notices

2018/2019	Notifiable Diseases	Inspections Of Registered Food Premises	Abatement Notices Issued
July	0	4	0
August	0	1	0
September	0	5	0
October	0	41	0
November	0	4	0
December	1	5	0
January	0	7	0
February	1	6	0
March	0	6	0
April			
May			
June			
TOTAL	2	79	0

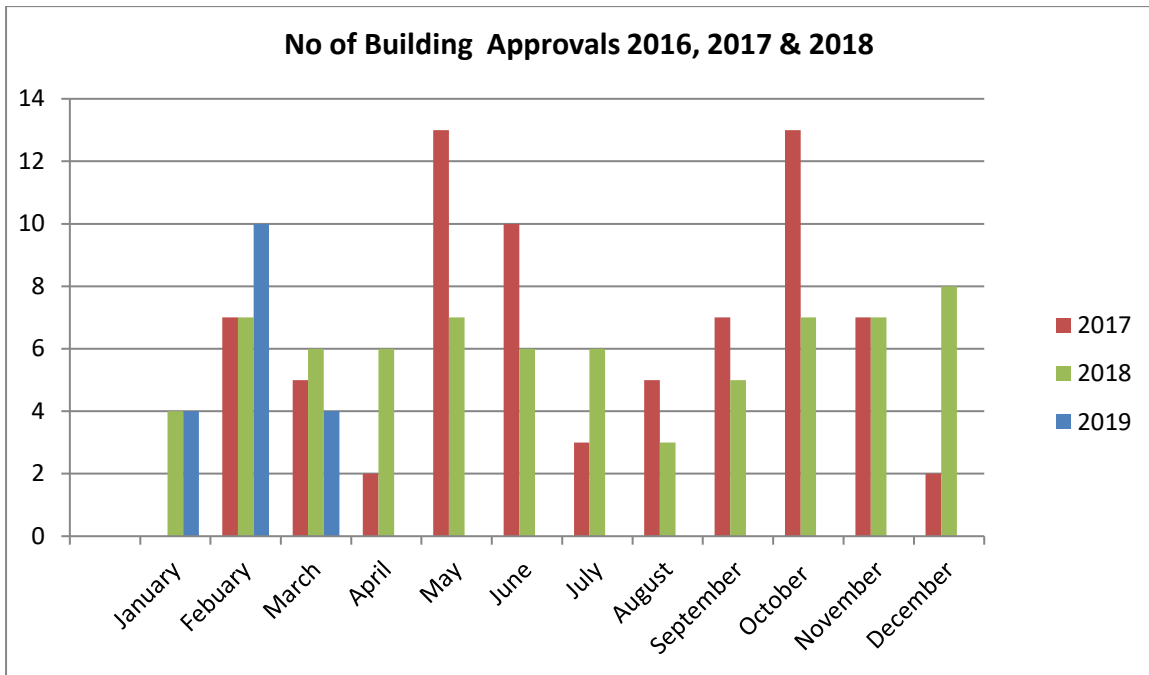
Health Approvals – Registrations

Month	Food Premises (FP)	Temporary Food Premises (TFP)	Places of Assembly (PA)	Public Health Risk Activities (PHRA)	Private Water Suppliers (PWS)	Regulated Systems Air Cooling Systems
July	3	3	1	0	30	0
August	60	5	0	0	0	2
September	12	7	1	3	0	6
October	3	2	0	0	0	1
November	5	9	0	0	0	0
December	9	1	0	0	0	0
January	4	4	0	0	0	0
February	1	6	0	0	0	0
March	2	3	0	0	0	0
April						
May						
June						
TOTAL	99	40	2	3	30	9

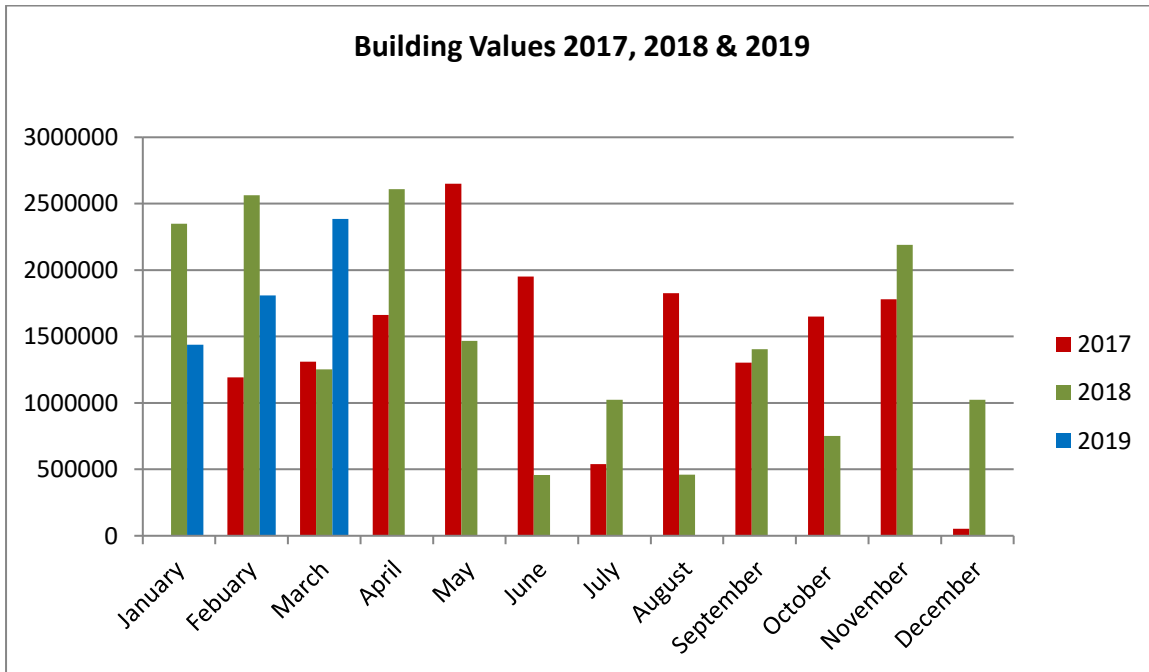
Building Approvals

Month	Class 1a	Class 1b	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7b	Class 8	Class 9a	Class 9b	Class 9c	Class 10a	Class 10b
July	5												3	1
August	2												2	2
September	4								1				1	
October	5												2	
November	11	-	-	-	-	1	-	1	1	-	-	-	7	1
December	3	-	-	-	-	-	-	-	-	-	-	-	4	1
January	3	1	-	-	-	-	-	-	-	-	-	-	-	-
February	5	-	-	-	-	1	1	-	-	-	-	-	2	-
March	2	-	-	-	-	1	-	-	-	-	-	-	1	-
April														
May														
June														
Total	40	1	-	-	-	3	1	1	2	-	-	-	22	5

Building Approval Graph

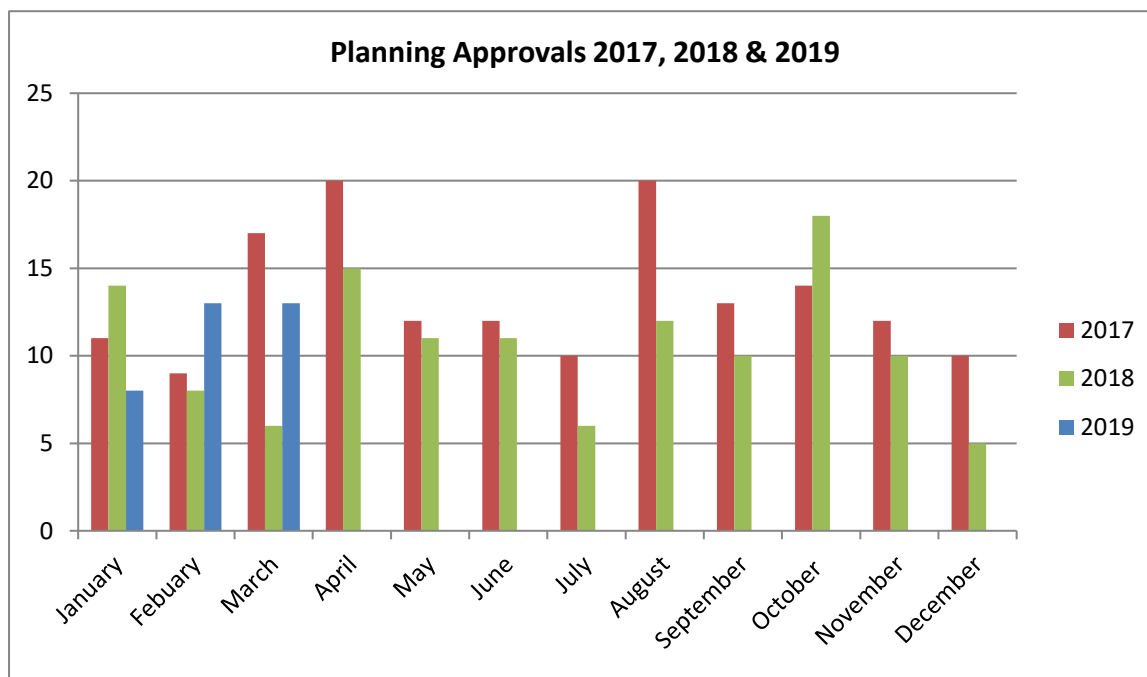


Building Values Graph



*2018 Building Values includes Building Permits and Notifiable Building Work (Category 3)

Planning Approvals Graph



Cemeteries

Cemetery	2018/2019
Wynyard Lawn	28
Wynyard Ashes in Grave	8
Wynyard Wall Ashes	5
Wynyard Old	-
Flowerdale	-
Somerset	-
Yolla	1
Waratah	-
Total	42

ORGANISATIONAL PERFORMANCE

Council Land Information Certificates (Certificate Of Councils' Power)

Month	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
July	32	32	34	24	39	33	31	16
August	37	20	31	24	23	36	33	24
September	17	16	35	27	31	31	26	20
October	24	23	33	29	36	25	20	29
November	25	26	44	33	36	32	34	27
December	21	24	21	24	26	35	22	16
January	27	21	25	35	26	21	22	22
February	25	25	38	35	31	35	28	26
March	26	31	30	30	39	35	21	26
April	26	25	34	28	33	38	24	
May	22	28	37	23	35	34	32	
June	21	25	32	23	33	24	20	
Total	303	296	394	335	388	379	313	206

10.7 MINUTES OF OTHER BODIES / COMMITTEES –CRADLE COAST REPRESENTATIVES MEETING AND ANNUAL GENERAL MEETING – UNCONFIRMED MINUTES 28 FEBRUARY 2019

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 4 April 2019
File Reference:
Enclosures: CCA Reps Meeting Unconfirmed Minutes 28/2/19

RECOMMENDATION

That Council note the unconfirmed minutes of the Cradle Coast Authority (CCA) Representatives Meeting and the Annual General Meeting held 28 February 2019.

PURPOSE

To note the unconfirmed open minutes of the Cradle Coast Authority (CCA) Representatives Meeting held **28 February 2019**.

BACKGROUND

The Cradle Coast Authority is the regional voice of North West Tasmania, established by nine Local Government Councils to represent and advocate the needs of the region.

The Authority collaborates and facilitates a diverse range of projects and initiatives involving all tiers of government, industry and the community. The three key areas of focus are Regional Economic Development, Natural Resource Management and Tourism.

The activities and strategic direction of the Authority are managed by a Board.

DETAILS

The unconfirmed minutes of the meeting of the Cradle Coast Authority (CCA) Representatives Meeting held **28 February 2019** are presented for noting.

The following is a summary of meeting highlights: -

In line with The Advocate's Editor, Mr Luke Sayer attended the meeting to discuss why the Coast to Coast section had been removed from The Advocate newspaper. Mr Sayer advised that due to budget cuts, the

revenue was not enough to cover its inclusion in the newspaper. It was agreed that CEO and Mr Sayer would meet to discuss an opportunity for councils to have more input into the newspaper.

This is in line with a motion put forward and adopted at the Council Meeting held on 19 November 2018.

CCA Board Appointments

Representatives endorsed Mayor Phil Vickers and Mr Peter Voller as Board Directors. Mr Voller's appointment is subject to ministerial approval of his role as the Chair of the NRM Committee.

Multi-purpose Stadium Proposal

Representatives considered Mr Scott Wade and Mr Royce Fairbrother's proposal for a multi-purpose stadium. It was regrettably decided that pursuing this further was not a priority for CCA at the present time.

Cradle Coast Authority Name Change

Representatives and CCA Board directors agreed that changing the name of the Cradle Coast Authority is not a priority and will be revisited in 12 months.

Key Resolutions

1. That the CCA Board develop a proposal re: the term of council representatives on the Board, for consideration by the Representatives.

Representatives agreed that any call for new directors should be subject to public advertisement and panel selection

STATUTORY IMPLICATIONS

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities

1.4	Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
-----	---

Sustainable Murchison Community Plan 2040

Community Future Direction	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Access and infrastructure	<i>Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued, and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>
Governance and working together	<i>Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

No financial implications have been identified as a result of this report.

RISK IMPLICATIONS

No significant risk implications have been identified as a result of this report.

CONSULTATION PROCESS

Not applicable.

COMMENT

It is therefore recommended that Council note the Unconfirmed Minutes of the Cradle Coast Authority (CCA) Representatives Meeting held **28 February 2019**.

REPRESENTATIVES MEETING

28 February 2019



Meeting Highlights

Coast to Coast Section in The Advocate

The Advocate's Editor, Mr Luke Sayer attended the meeting to discuss why the Coast to Coast section had been removed from The Advocate newspaper. Mr Sayer advised that due to budget cuts, the revenue was not enough to cover its inclusion in the newspaper. It was agreed that CEO and Mr Sayer would meet to discuss an opportunity for councils to have more input into the newspaper.

CCA Board Appointments

Representatives endorsed Mayor Phil Vickers and Mr Peter Voller as Board Directors. Mr Voller's appointment is subject to ministerial approval of his role as the Chair of the NRM Committee.

Multi-purpose Stadium Proposal

Representatives considered Mr Scott Wade and Mr Royce Fairbrother's proposal for a multi-purpose stadium. It was regrettably decided that pursuing this further was not a priority for CCA at the present time.

Cradle Coast Authority Name Change

Representatives and CCA Board directors agreed that changing the name of the Cradle Coast Authority is not a priority and will be revisited in 12 months.

Key Resolutions

1. That the CCA Board develop a proposal re: the term of council representatives on the Board, for consideration by the Representatives.
2. Representatives agreed that any call for new directors should be subject to public advertisement and panel selection.

MEETING MINUTES
REPRESENTATIVES MEETING



Date: 28 February 2019
Time: 10:00
Location: 1-3 Spring Street, Burnie

1. MEETING OPEN

Chief Representative and meeting Chair, Mayor Jan Bonde, opened the meeting at 10:06 am, welcoming attendees.

Attendees and apologies are noted at Attachment 1.

2. SPECIAL GUEST

2.1. Mr Luke Sayer, Editor, The Advocate

Mr Luke Sayer entered the meeting at 10:07 am to talk about the removal of the Coast to Coast section from The Advocate Newspaper.

Key highlights from Mr Sayer's attendance included:

- The reason that the Coast to Coast section from the paper was removed was because The Advocate underwent budget cuts and the revenue could not support its inclusion in the paper.
- Mayor Walsh advised that the Coast to Coast section is dearly missed by the broader Waratah Wynyard Community.

ACTION

CEO and Mr Sayer to meet and discuss the opportunities for councils to have an input into a section in the Advocate Newspaper.

Chief Representative thanked Mr Sayer for his time.

Mr Sayer left the meeting at 10:34 am.

3. STANDING ITEMS

3.1. DECLARATIONS

Nil

3.2. CONFIRMATION OF MINUTES

Minutes of 22 November 2018 Representatives Meeting were provided at Agenda Item 3.2

Resolution

The Representatives **ENDORSED** the 22 November 2018 Representatives Meeting Minutes.

Moved: Mayor Walsh / Seconded: Mayor Quilliam / CARRIED

3.3. ACTIVITY REGISTER

A schedule of activities was presented at Agenda Item 3.3 with edits noted

ACTIONS

EA to send the production schedule and locations for the Award-Winning Tasmania program to Representatives.

CEO to contact Mr Nick Probert from the Beacon Foundation to reaffirm the CCA's interest in working with the Foundation.

Resolution

The Representatives **ACCEPTED** and **NOTED** the Activity Register.

3.4. CORRESPONDENCE

A briefing note was presented at Agenda Item 3.4

Representatives agreed that correspondence is not required to be included in the Agenda.

Resolution

The Representatives **NOTED** the Correspondence.

Moved: Mayor Quilliam / Seconded: Mayor Walsh / CARRIED

4. CRADLE COAST AUTHORITY UPDATE

4.1. QUARTERLY FINANCIAL REPORT

The Financial Statements were presented at Agenda Item 4.1.

Resolution

The Representatives **ACCEPTED** and **NOTED** the Financial Statements.

Moved: Mayor Walsh / Seconded: Mr David Midson / CARRIED

5. FOR DISCUSSION

- 5.1. **TERMS OF GM & MAYOR APPOINTMENTS TO THE CCA BOARD – THE CCA RULES 24 (1) (C) REQUIRE THAT THE REPRESENTATIVES ARE TO SPECIFY A TERM OF OFFICE (NO LONGER THAN FIVE YEARS) HOWEVER THE APPOINTMENTS OF A. ROCKLIFF AND A. WARDLAW SPECIFIED NO SUCH TERM**

ACTION

That the CCA Board develop a proposal re: the term of council representatives on the Board, for consideration by the Representatives.

- 5.2. **APPOINTMENT OF PHIL VICKERS TO THE CCA BOARD, FOLLOWING THE VACANCY OF DUNCAN MCFIE**

Resolution

Representatives ENDORSED Mayor Phil Vickers as a CCA Board Director.

Moved: Mayor Walsh / Seconded: Mayor Guillian / CARRIED

- 5.3. **APPOINTMENT OF PETER VOLLER TO THE CCA BOARD UNTIL THE NRM FUNDING OUTCOME IS KNOWN AND SUBJECT TO MINISTERIAL APPROVAL OF PETER'S POSITION AS NRM CHAIR**

Resolution

Representatives ENDORSED Mr Peter Voller as a CCA Board Director, subject to Ministerial approval of Mr Voller's position as NRM Chair.

Moved: Deputy Mayor Jarman / Seconded: Mayor Walsh / CARRIED

- 5.4. **CRUISE SHIP VISITATION – THE MERITS OF A REGIONAL APPROACH**

CCA's Chair, Mr Sid Sidebottom advised that he and CEO visited the Burnie Cruise Ships recently. The process around administration and security measures were of a high professional standard.

General Managers and Mayors were encouraged to visit a cruise ship at the Burnie Port before the end of the season.

Resolution

That the tourism business unit undertake some work with Burnie City Council to understand what, if anything, councils should do collectively, to support cruise ship visitation.

- 5.5. **CRADLE COAST AUTHORITY NAME**

CCA's Chair, Mr Sid Sidebottom advised that at a previous Board meeting, there were discussions around replacing the word 'Authority' with 'Alliance'. The word 'Authority' is not reflective of the CCA's vision. Mr Sidebottom reiterated that this is not a priority for the CCA, but that he would raise it to hear the Representatives views.

Resolution

Representatives **AGREED** to postpone discussions around the Cradle Coast Authority name for the next 12 months.

5.6. STADIUM PROPOSAL

Representatives considered and agreed to regrettably decline Mr Scott Wade and Mr Royce Fairbrother's proposal for a multi-purpose stadium, due to a lack of funding and managing other priorities. It was decided that pursuing this further was not a priority for CCA at the present time.

ACTION

Chief Representative to write to Mr Fairbrother and Mr Wade to advise of this outcome.

5.7. COASTAL EROSION

NRM Project Officer, Ms Iona Flett entered the meeting at 11:45 am to discuss Coastal Erosion.

Ms Flett went through her perspective assessment of coastal erosion from a scientific and community member point of view.

Key impacts of rising sea levels:

- Accelerated erosion resulting in loss/damage of infrastructure (public or private)
- Loss of coastal habitat
- Salt water inundation of soils, which could affect agriculture
- Increased flooding, increased storm events and intensity

Ms Flett noted that the key concerns for councils is potential legal problems around planning and advised that the Coast Adapt website (www.coastadapt.com.au) is a great resource that goes through the adaptation measures that are possible and some of the issues across Australia, including examples.

Representatives discussed the following:

- The upcoming Federal Election will see Coastal Erosion on the Cradle Coast Region's priority list.
- There is a good opportunity for CCA and NRM to assist with community awareness for erosion.
- Waratah-Wynyard Council have an arrangement with PWS for undertaking property assessments at Sisters Beach to try and slow the erosion down in their areas.

Ms Flett left the meeting at 12:24.

The Representatives broke for lunch at 12:24.

5.8. TOURISM TRANSITION COMMITTEE AND NRM COMMITTEE EXPECTATIONS AROUND COST REDUCTIONS

CEO presented a slideshow of the Tourism Transition Committee and NRM Committee's expectations around cost reductions.

Chief Representative Bonde noted that local government spend around \$6.5M collectively on their local visitor information centres and marketing and would like to see Representatives and CCA working together collectively to discuss how each council supports their local businesses and local tourism to try and minimise duplication and provide cost saving measures.

Representatives Agreed to discuss the above matter in more detail in a workshop setting.

ACTION

EA to schedule a tourism workshop prior to the May meeting.

6. FOR NOTING

6.1. CCA CEO REPORT

A briefing note was presented at Agenda Item 6.1.

Resolution

Representatives **NOTED** the CEO's Report.

Moved: Councillor Lynch / Seconded: Mayor Walsh / CARRIED

6.2. RELATED PARTY DISCLOSURES

A briefing note was presented at Agenda Item 6.2.

Resolution

Representatives **NOTED** the Report.

Moved: Mayor Quilliam / Seconded: Mayor Walsh / CARRIED

7. LOCAL GOVERNMENT UPDATE

- Burnie City Council are looking at their own infrastructure for a stadium but on a smaller scale compared to Mr Wade and Mr Fairbrother's proposal.
- Devonport City Council: Mr Paul Fielding, President of the Cradle Coast Tourism Group has taken over the café at the Devonport Maritime Centre and is starting up a new tourism venture called 'Digest the North West'. It was raised that Mr Fielding could present at a Representatives meeting in the future, as he has a lot of stakeholders behind him.
- Central Coast Council: there are over 40 caravans along Preservation Drive / Sulphur Creek.
- Latrobe Council: Latrobe has been incredibly busy, particularly with strategic planning and flood mitigation.
- Kentish Council: the mountain bike tracks are currently progressing through Railton.

8. GENERAL BUSINESS

Free Camping

CEO and Mr Sidebottom recently were asked to visit a local caravan park to hear about the impact that unregulated free camping is having on their business. Representatives discussed the issue and cannot pursue it any further. CEO will write to the owners.

EOI for Directors

The Board has previously discussed appointing additional directors, with a private sector background to bolster the CCA's economic development expertise. The CCA Rules state that the Representatives must determine the process for appointing directors and sought direction from them.

Resolution

Representatives **AGREED** that any call for new directors should be subject to public advertisement and panel selection.

9. MEETING CLOSE

Meeting closed at 1:59 pm.

The next meeting will be held on Thursday 23 May 2019 at Cradle Coast Authority.

Attachment 1: Attendees, Observers and Apologies

Representatives

Councillor Jan Bonde	Mayor Central Coast Council (Chief Representative)
Ms Sandra Ayton	General Manager, Central Coast Council
Councillor Daryl Guillian	Mayor, Circular Head Council
Mr Scott Riley	General Manager, Circular Head Council
Councillor Chris Lynch	Burnie City Council (proxy)
Mr Paul West	General Manager, Devonport City Council
Councillor Alison Jarman	Deputy Mayor, Devonport City Council
Councillor Tim Wilson	Mayor, Kentish Council
Councillor Don Thwaites	Deputy Mayor, Kentish Council
Councillor Peter Freshney	Mayor, Latrobe Council (Deputy Chief Representative)
Mr Gerald Monson	General Manager, Latrobe Council
Councillor Graeme Brown	Deputy Mayor, Latrobe Council (proxy)
Mr Shane Crawford	General Manager, Waratah-Wynyard Council
Councillor Robby Walsh	Mayor, Waratah-Wynyard Council
Councillor Phil Vickers	Mayor, West Coast Council
Mr David Midson	General Manager, West Coast Council

Cradle Coast Authority

Mr Sid Sidebottom	Chairperson
Mr Malcolm Wells	Director
Mr Andrew Wardlaw	Director
Ms Kathy Schaefer	Director
Mr Peter Voller	Director
Councillor Annette Rockliff	Director
Mr Daryl Connelly	Industry Development Manager, A/Regional Tourism Manager
Ms Lauren Clarke	Executive Assistant, Meeting Secretariat

Apologies

Councillor Giovanna Simpson	Deputy Mayor, Burnie City Council
Councillor Steve Kons	Mayor, Burnie City Council
Ms Kate Mauric	Acting General Manager, King Island Council
Councillor Julie Arnold	Acting Mayor, King Island Council
Councillor Shane Pitt	Deputy Mayor, West Coast Council

11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters:-

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

MOVED BY	
SECONDED BY	

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting: -

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)
<i>Confidential Report R15 (2 (g))– information of a personal nature or information provided to the council on the condition it is kept confidential;</i>	15(2)(g)

12.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

MOVED BY	
SECONDED BY	

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being xxxx:-

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) - Notices Of Motion</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	<i>15 (2)(h)</i>
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2 (g))– information of a personal nature or information provided to the council on the condition it is kept confidential;</i>	<i>15(2)(g)</i>

13.0 RESUMPTION OF OPEN MEETING

At pm the Open Meeting was resumed.

14.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

Only required for the Minutes if there is an item that needs to be released from the closed meeting.

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED ATpm.

Confirmed,

MAYOR
18 FEBRUARY 2019