



AGENDA

ANNUAL GENERAL MEETING

3 November 2020

Notice is given that an Annual General Meeting of Council will be held at the Waratah-Wynyard Council Chambers, 21 Saunders Street, Wynyard, on Tuesday 3 November 2020 commencing at 5.30pm.

A handwritten signature in black ink, appearing to read 'Shane Crawford', is positioned above the printed name.

Shane Crawford
GENERAL MANAGER

AGENDA OF THE ANNUAL GENERAL MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS 21 SAUNDERS STREET, WYNYARD ON TUESDAY 3 NOVEMBER 2020 COMMENCING AT 5.30PM

DIGITAL RECORDING OF COUNCIL MEETINGS

The Public is advised that it is Council policy to record and live stream the proceedings of meetings of Council on digital media to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion of meetings is available.

This recording is authorised by the *Local Government (Meeting Procedures) Regulations 2015*.

1.0 PRESENT:

Councillors

In Attendance

2.0 APOLOGIES

3.0 WELCOME

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

The Mayor to provide opening address.

4.0 ANNUAL GENERAL MEETING – STATUTORY REQUIREMENTS

The General Manager to advise the meeting of the statutory provisions relating to the holding of an Annual General Meeting.

Section 72B. of the Local Government Act 1993 (as amended) provides that in relation to an Annual General Meeting

- (1) *A council must hold an Annual General Meeting on a date that –
 - (a) is not later than 15 December in each year; and
 - (b) is not before 14 days after the date of the first publication of a notice under subsection (2).*
- (2) *A council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*
- (3) *If a quorum of the council is not present–
 - (a) the Annual General Meeting is to be reconvened and held within 14 days; and
 - (b) a notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*
- (4) *Only electors in the municipal area are entitled to vote at an Annual General Meeting.*
- (5) *A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.*
- (6) *A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.*
- (7) *The general manager is to keep minutes of the Annual General Meeting.*

5.0 CONFIRMATION OF PREVIOUS MINUTES

MOVED BY	
SECONDED BY	

That the Minutes of the Annual General Meeting of Waratah-Wynyard Council held at the Council Chambers Saunders Street, Wynyard, on Monday 28 October 2019, and previously circulated, be confirmed as a true record.

6.0 ANNUAL REPORT – PUBLIC SUBMISSIONS

There were no submissions received at the time of agenda compilation – 4:50pm Friday 30 October 2020.

7.0 ANNUAL REPORT 2019/20

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	26 October 2020
File Reference:	
Enclosures:	2019/20 Annual Report

RECOMMENDATION

That Council note the 2019/20 Waratah-Wynyard Council Annual Report.

PURPOSE

To provide a review of Councils performance during the 2019/20 Financial Year.

BACKGROUND

Council is required to prepare an Annual Report detailing its achievements in respect of goals and objectives for the financial year.

DETAILS

Council's strategic planning framework guides Council in identifying community needs and aspirations over the long term (Our Vision), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

The Annual Plan and Budget Estimates are set in June each year and progress reporting occurs to Council on a quarterly basis.

The Annual Report provides highlights of the Council's achievements throughout the year together with a performance report on activities listed in the 2019/2020 Annual Plan.

As required, the Annual Financial Report for the year ended 30 June 2020, together with the Independent Audit Report are included within the Annual Report. Council formally received the audited financial statements at the October meeting.

In accordance with Section 72(2)(d) and (3) of the *Local Government Act*, Council placed advertisements in the Advocate Newspaper on 17 October 2020 and 26 October 2020 notifying the public of the Annual General Meeting on Tuesday 3 November 2020 and invited submissions from the community on the Annual Report.

STATUTORY IMPLICATIONS

The Annual Report of the Council for 2019/20 has been prepared pursuant to section 72 of the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
We maintain and manage our assets sustainably.	
We encourage broad community input to create a focussed and strong sense of belonging.	
We cherish fairness, trust and honesty in our conduct and dealings with all.	
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.	
We are recognised for proactive and engaged leadership.	
Our Priorities	
1.4	Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
1.6	Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.8	Review and adjust service levels to provide value for money.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Financial statements are included within the annual report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Councils plans and strategies are adopted in consultation with the community and the annual plan and budget estimates are developed to achieve those community aspirations.

COMMENT

It is recommended that the Annual Report be noted as presented.

8.0 PUBLIC STATEMENTS / QUESTIONS / COMMENTS / MOTIONS

Questions, statements or motions will be heard at this stage of the meeting

9.0 CLOSURE

There being no further business the Annual General Meeting closed at xxxx.

Confirmed,

MAYOR

_____ Date