

### WHAT ARE COMMUNITY ACTIVATION GRANTS?

Waratah-Wynyard Council have committed funding for the provision of a community grants program that supports community initiatives that encourage and enhance social and cultural wellbeing, recreation and that foster economic development and education pursuits.

Grants shall be offered to assist in the provision of community projects and activities, support individuals selected to represent Australia and to sponsor local events that provide economic and social benefit for the community

Waratah-Wynyard Council understand that practical assistance is required to support the changing needs of the community. New innovations need financial support to change from a good idea into reality.

The allocation of Community Activation Grants will occur within the following broad categories and in accordance with specific criteria provided in the Community Activation Grants Guidelines ('the Guidelines'):

- (i) Assistance to Clubs and Organisations;
- (ii) Assistance to individuals who Represent Australia in a sporting, cultural, recreational or similar pursuit; and
- (iii) Event Sponsorship.

### AVAILABLE FUNDING

Funding rounds will be offered bi-annually, with applications up to \$2,000 per community group each financial year.

### KEY DATES

The program will open:            **Round 1**        *1 July*    **Round 2**        *1 November*

### ASSESSMENT

All applications will be assessed after September or January, with successful applicants notified once the decision has been adopted by Council.

Applications will be assessed by a grants advisory group. A full list of grant recipients will be listed in the October or February Council agenda.

### EXPECTED PROGRAM OUTCOME

Financial and in-kind assistance through Community Activation Grants provides the opportunity for community groups to apply for funding for Community Small Grants, Recreation & Wellbeing, Art & Culture, Youth & Education, Community Support and Events.

## **ELIGIBILITY / TYPES OF ACTIVITIES / PROJECTS SUPPORTED**

Applicants must be not for profit community organisations or associations that are legally constituted as an incorporated body or under the auspice of one. Applicants must be based and operate within the Waratah-Wynyard Local Government Area (LGA) and the proposed activity must be undertaken in the Waratah-Wynyard LGA and benefit residents of Waratah-Wynyard.

Applications will be assessed against the assessment criteria and must meet the grant program eligibility criteria and address the expected program outcome.

### **THE FOLLOWING ARE INELIGIBLE:**

- incomplete applications.
- retrospective funding of any project or activity;
- general fundraising appeals;
- proposals from Government Departments, agencies or other Council.

### **ASSESSMENT CRITERIA**

Each application that meets the eligibility criteria will be assessed as follows:

- 1) The project idea.
- 2) How the project clearly supports community initiatives that encourage and enhance social and cultural wellbeing or foster economic development and/or education pursuits.
- 3) How will the Waratah-Wynyard community benefit from your idea?
- 4) How will the Waratah-Wynyard Council be acknowledged for support?
- 5) Budget – the budget is comprehensive, realistic and provides value for money.

As funding is limited, not every application that meets the assessment criteria will necessarily be successful with being allocated funding, or the full funding as requested.

### **WHAT IS THE ASSESSMENT PROCESS?**

Applications are accepted via email, mail or in person by delivering to Customer Service at Council.

Assistance will be provided to any group or individual if requested to ensure access and support with the application. Please contact Council to access this service.

Applications will be assessed by a grants advisory group. Council may request further information in considering any application and the right to reject any application that does not meet the criteria.

Council may award an amount less than that applied for if it is assessed that the amount requested is not justified by the information provided in the application or the full amount is not available at the time of the request.

All decisions of Waratah-Wynyard Council are final, and no negotiations will be entered into.

## NOTIFICATION AND PAYMENT

All applicants will be notified of the outcome of their application after the grant round closes.

Payment will be made after a signed funding agreement has been received.

All projects must be completed as agreed upon within the funding agreement.

## AQUITTAL

**All successful applicants are required to provide an acquittal of the funds allocated.** Project acquittals must include photographs and a copy of promotional materials, news articles and the like, where applicable, along with a written evaluation of the project. Applicants must use Waratah-Wynyard Council's Community Activation Grant Acquittal Template.

Applicants who do not complete and return an acquittal report by the dates agreed in their funding agreement may be ineligible for any future funding.

Waratah-Wynyard Council will require all successful recipients to publicly acknowledge the Waratah-Wynyard Council as a supporter of the activity / project.

## ADDITIONAL INFORMATION

In addition to the completed application form, where appropriate, the following must be provided with the application:

- a copy of your organisation's ABN or Certificate of Incorporation; and
- a copy of your organisation's public liability insurance certificate or a written quotation for public liability insurance cover for \$20 million.

Offer of funds by Council in no way implies any ongoing funding commitment or obligation by Waratah-Wynyard Council.

Organisation and proposed activity must comply with all COVID-19 government and health requirements, advice, and guidelines. Please refer to the Tasmanian Government Coronavirus disease (COVID-19) web sites for current advice <https://www.coronavirus.tas.gov.au/>.

Awarding of grant funding does not imply that Waratah-Wynyard Council has given any other consent. Applicants should note that many activities require approvals and consent from Waratah-Wynyard Council, Tasmania Police, and/or other state government agencies and that the organisations are wholly responsible for obtaining such approvals.

## KEY CONTACTS

Email: [council@warwyn.tas.gov.au](mailto:council@warwyn.tas.gov.au)

Waratah-Wynyard Council  
PO Box 168  
21 Saunders Street  
WYNYARD TAS 7325

6443 8333