



## **ORDINARY MEETING OF COUNCIL**

### **ATTACHMENTS TO REPORTS**

**15 April 2024**



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## NOTICE OF PROPOSED DEVELOPMENT

Notice is hereby given that an application has been made for the following development:-

<b>NO:</b>	<b>DA 45/2024</b>
<b>LOCATION:</b>	<b>22 Hogg Street WYNYARD</b>
<b>APPLICANT:</b>	<b>Marcol Construction</b>
<b>SCHEME:</b>	<b>Tasmanian Planning Scheme – Waratah-Wynyard</b>
<b>ZONING:</b>	<b>General Residential</b>
<b>USE CLASS:</b>	<b>Residential</b>
<b>PROPOSAL:</b>	<b>Front Boundary Fence</b>
<b>DISCRETIONARY MATTER:</b>	<b>Frontage fences for all dwellings 8.4.7 (P1)</b>

The application and associated plans and documents are available for inspection on Council website <https://www.warwyn.tas.gov.au/planning-and-development/advertised-permits/> and at Council offices, located at 21 Saunders Street Wynyard during normal office hours for a period of 14 days from the date of this notice.

Any person who wishes to make representations in accordance with the *Land Use Planning and Approvals Act 1993*, must do so during the 14-day period.

Representations in writing will be received by the General Manager, PO Box 168, Wynyard, 7325, or email [council@warwyn.tas.gov.au](mailto:council@warwyn.tas.gov.au) by **Thursday 21 March 2024**.

Dated Wednesday 6 March 2024.

A handwritten signature in black ink, appearing to be 'Shane Crawford', written over a light blue circular stamp.

**Shane Crawford**  
**GENERAL MANAGER**

SECTION 51 LAND USE PLANNING & APPROVALS ACT 1993

<b>PERMITTED APPLICATION</b> - Assessment and determination of permit application under S58 Land Use Planning and Approvals Act 1993	\$280.00 plus \$1.35 per \$1,000 of value for use or development
<b>DISCRETIONARY APPLICATION</b> - Assessment and determination of a permit application under S57 Land Use Planning and Approvals Act 1993	\$450.00 plus \$1.75 per \$1,000 of value for use or development plus advertising fee
<b>SUBDIVISION APPLICATION</b> - Assessment and determination of a subdivision application for 1 to 5 lots under s57 or s58 Land Use Planning & Approvals Act 1993	\$450.00 plus \$1.75 per \$1,000 of value for use or development plus advertising fee
<b>SUBDIVISION APPLICATION</b> - Assessment and determination of a subdivision application for more than 5 lots under s57 or s58 Land Use Planning & Approvals Act 1993	\$815.00 plus \$175 per lot plus advertising fee
<b>ADVERTISING FEE</b>	\$280.00
<b>Level 2 Environmental Activity - Additional charge to permit application</b>	\$530.00 + advertising fee by quote

Please refer to [www.warwyn.tas.gov.au](http://www.warwyn.tas.gov.au) (Council Services - Planning Services - Planning Fees) for all other fees

Is a hard copy of planning permit and endorsed documents required? Yes ..... No .....

1. Value of work (inc GST) \$ 12,000 ..... Contract Price ..... Estimate

2. Development Address 22 HOGG ST WYNYARD .....

3. Full Name of Applicant(s) Colin Guest (MARLOE CONSTRUCTION) .....

Contact Details: Address: 23 BRAVO ST WYNYARD .....

Email Address Colin@marloeconstr.com.au ..... Telephone 0419 559 191 .....

For requests in hardcopy format all correspondence in relation to this application, will be sent to the contact address, otherwise all correspondence will be forwarded to the email address

4. Would you like the contact address recorded above to be applied for all future Council correspondence? (including rates/animal control etc)? Yes.....No.....

5.

Where the Applicant is not the Owner

In accordance with Section 52 of the Land Use Planning and Approvals Act 1993 if the applicant for the permit is not the owner of the land in respect of which the permit is required, the applicant must include in the application for the permit, a declaration that the applicant has notified the owner of the intention to make the application.  
In the event that the property is owned or managed by the Crown or Council, this application is to be signed by the relevant Crown Minister responsible, or General Manager of the Council, and accompanied by written permission of the Minister/General Manager to the making of this application.

Owners Full Name PETER + GIOVANA LEWIS .....

Address 22 HOGG ST WYNYARD ..... Telephone Work/Business .....

Crown Minister/General Manager Signature.....

Applicant's Notification to Owner

I, Colin Guest ..... Full Name of Applicant(s)

of 23 BRAVO ST WYNYARD ..... Applicant's Address

Declare that I/we have notified the owner(s) of the property(ies) of the intention to make this application.  
I/We understand that in accordance with Section 52(2) of the Land Use Planning and Approvals Act 1993 a person must not obtain or attempt to obtain a permit by wilfully making, or causing to be made, any false representation or declaration either orally or in writing.

Applicant's Signature(s) Colin Guest .....

6. Proposed Development (Fully describe intended use of land or premises)

FRONT BOUNDARY FENCE + GATE

7. Supporting Information if necessary to explain special features of the proposal. (Attach separate sheet if required)

✓

To include –

a. One Copy (electronic copy if available) of any plan(s) and/or specification(s) for the proposed development, showing where applicable:

- i. Sufficient information to demonstrate compliance with all applicable standards, purpose statements in applicable zones and codes, any relevant local area objectives or desired future character statements;
- ii. a full description of the proposed use or development;
- iii. a full description of the manner in which the use or development will operate;
- iv. a site analysis and site plan at an acceptable scale;
- v. a detailed layout plan of the proposed buildings with dimensions at a scale of 1:100 or 1:200;
- vi. a plan of the proposed landscaping;
- vii. car parking facilities and capacity;
- viii. area of clearing of trees and bushland;
- ix. size, position, colour, illumination, fixing or support and other design details of advertising sign(s).

b. A full copy of your title shall also accompany the application.

Title Certificate  Title Plan  Schedule of Easements

c. Relevant engineering pre-lodgement approvals

Access  Stormwater

8. Present use of site and/or buildings – full description

PRIVATE DWELLING.

9.

Car Parking		Floor Area	
Existing on site	.....	Existing	.....
Total no. proposed	.....	Proposed	.....

Site Area.....m<sup>2</sup> .....Total .....m<sup>2</sup>

**Questions 10 to 13 relate to Commercial and industrial Uses and Development ONLY**

10.	What days and hours of operation are proposed?			
	Monday to Friday:	From <u>7:00</u> a.m. to <u>4:45</u> p.m.		
	Saturday	From ..... a.m. to ..... p.m.		
	Sunday	From ..... a.m. to ..... p.m.		
11.	Number of Employees?			
	Existing.....	Proposed.....		
12.	Vehicles visiting or delivering to or from the site?		Trips per day	
	Type	No.		
13.	What type of machinery is to be installed or used			
	Type	No.		

**Declaration By Applicant (Mandatory)**

I declare that the information given is a true and accurate representation of the proposed development. I understand that the information and materials provided with the development application may be made available to the public. I understand that the Council may make such copies of the information and materials as in its opinion are necessary to facilitate a thorough consideration of the Permit Application. I have obtained the relevant permission of the copyright owner for the communication and reproduction of the plans accompanying the development application for the purposes of assessment of that application. I indemnify the Waratah-Wynyard Council for any claim or action taken against it in respect of breach of copyright in respect of any of the information or material provided.

I/We hereby acknowledge that Section 20(a) of the *Local Government Act 1993* provides the power for persons authorised by the General Manager to enter land without notice in relation to an application by the owner or occupier for a licence, permit or other approval given by the council.

Signature(s)  
(all applicants to sign)

[Signature]  
.....  
.....

Date 27. 02. 2024



SEARCH OF TORRENS TITLE

VOLUME 230939	FOLIO 1
EDITION 2	DATE OF ISSUE 11-Mar-2009

SEARCH DATE : 09-Jun-2021  
SEARCH TIME : 10.46 AM

DESCRIPTION OF LAND

Town of WYNYARD  
Lot 1 on Plan 230939  
Derivation : Part of 500 Acres Gtd. to J.K. Percy  
Prior CT 3110/17

SCHEDULE 1

C902028 ASSENT to PETER RICHARD LEWIS Registered 11-Mar-2009  
at 12.01 PM

SCHEDULE 2

Reservations and conditions in the Crown Grant if any

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

ORIGINAL - NOT TO BE REMOVED FROM TITLES OFFICE

R.P. 1469  
TASMANIA  
REAL PROPERTY ACT, 1862, as amended  
NOTE - REGISTERED FOR OFFICE  
CONVENIENCE TO REPLACE



CERTIFICATE OF TITLE

Register Book  
Vol. Fol.  
3110 17

Cert. of Title Vol. 762 Fol. 10

I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple in the land within described together with such interests and subject to such encumbrances and interests as are shown in the Second Schedule. In witness whereof I have hereunto signed my name and affixed my seal.

*A.M. Imlach*

Recorder of Titles.



DESCRIPTION OF LAND

TOWN OF WYNYARD  
THREE ROODS TWENTY SEVEN PERCHES on the Plan hereon

FIRST SCHEDULE (continued overleaf)

CHARLES ST. LEGER LEWIS of Wynyard, Merchant and  
DIANA JACQUELINE LEWIS his wife.

SECOND SCHEDULE (continued overleaf)

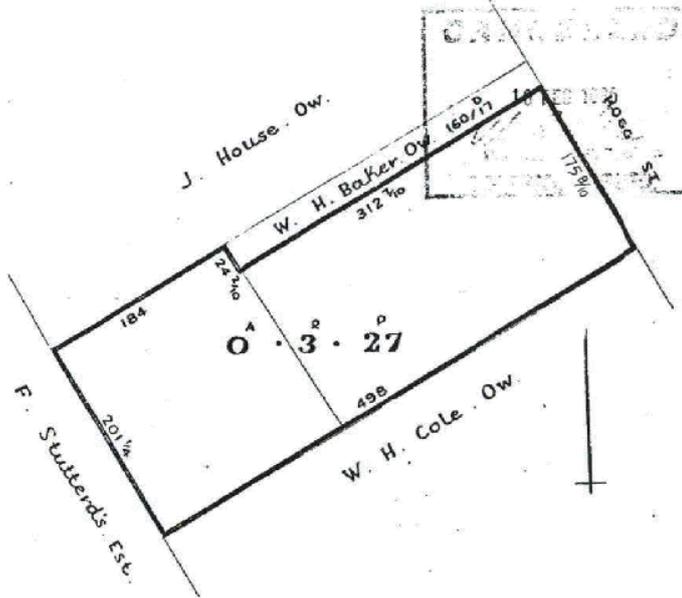
NO. A34856 MORTGAGE to Director of  
War Service Homes.  
Produced 6th October, 1954 at Noon.  
(Sgd.) A. IMLACH (L.S.)  
Recorder of Titles.

DISCHARGED B28751  
(4.2.1986)

*A.M. Imlach*  
Recorder of Titles.

Lot 1 of this plan consists of all the land comprised in the above-mentioned recorder of titles are no longer subsisting. cancelled folio of the Registrar.

REGISTERED NUMBER  
**230939**



Part of 500 acres - Gtd. to J.K.Percy - Meas. in Links 8/28 Well.  
FIRST Edition. Registered  
Derived from C.T. Vol. 762 Fol. 10 - Transfer A34855 H.S.Sadler

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**From:** [Colin Guest](#)  
**To:** [Town Planning](#)  
**Subject:** RE: DA 45/2024 - Additional Information Required (Planning) - 22 Hogg Street WYNYARD  
**Date:** Friday, 8 March 2024 12:04:59 PM  
**Attachments:** [image001.png](#)

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Hello Mario

My apologies I had a scale on the drawing to match 2.0m but no measurement.

The building materials for the fence at 22 Hogg St will be a face masonry block in a cream colour to be similar to the new house at a height of 2.0 m.

Just speaking with the owner they tell me they have had no correspondence with council regarding heights of the fence .

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**From:** Town Planning <[townplanner@warwyn.tas.gov.au](mailto:townplanner@warwyn.tas.gov.au)>  
**Sent:** Friday, 8 March 2024 11:37 AM  
**To:** Colin Guest <[colin@marcolconstruction.com.au](mailto:colin@marcolconstruction.com.au)>  
**Subject:** RE: DA 45/2024 - Additional Information Required (Planning) - 22 Hogg Street WYNYARD

Good morning Colin,

Can you please also confirm the height and the materials of the fencing in the drawings?

Based on my conversation with the owner, I've know that it will be full solid fencing with 1.8m but public doesn't know that and wondering the actual height and materials of the fencing.

We will update the documents in our website after we receive further information from you.

Thanks.

**Regards,**

**Mario Ang**

Town Planner

Waratah-Wynyard Council

21 Saunders Street (PO Box 168)

WYNYARD Tas 7325

T: 6443 8308



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**From:** Colin Guest <[colin@marcolconstruction.com.au](mailto:colin@marcolconstruction.com.au)>  
**Sent:** Friday, 1 March 2024 1:31 PM  
**To:** Town Planning <[townplanner@warwyn.tas.gov.au](mailto:townplanner@warwyn.tas.gov.au)>  
**Subject:** RE: DA 45/2024 - Additional Information Required (Planning) - 22 Hogg Street WYNYARD

Please find attached correspondence regarding planning application DA 45/2024 for a Front Boundary Fencing at 22 Hogg Street, Wynyard (PID 9633202).

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Hello In regard to the above application.

- My clients have recently completed a new residence that they now live in.
- The new house was elevated from the street to alleviate any water ingress issues .
- The outlook from the street restricts privacy for the owners , as they are aging and do feel insecure if people can look into their property.
- The new residence has a large setback from the road and is close the middle of the street on the road frontage.
- Driveway access is off the kerb of the street approx. three metres and very clear to exit.
- The clients are aware of the ongoing subdivision toward the south of Hogg St and do have concerns regarding foot and vehicular traffic.
- My clients gained the idea of the fence in comparison to a property on the Dodgin St end of Hogg St.
- The Gate incorporated in the fence will be 90 % transparent.
- Previously the residence had a large hedge that screened the house , this was removed in the building process as it was dying and access needed to be gained for the build.

I hope this is of some help to gain a decision .

Colin Guest

Marcol Construction.

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**From:** Town Planning <[townplanner@warwyn.tas.gov.au](mailto:townplanner@warwyn.tas.gov.au)>

**Sent:** Friday, 1 March 2024 11:36 AM

**To:** Colin Guest <[colin@marcolconstruction.com.au](mailto:colin@marcolconstruction.com.au)>

**Subject:** DA 45/2024 - Additional Information Required (Planning) - 22 Hogg Street WYNYARD

Good morning Colin,

Please find attached correspondence regarding planning application DA 45/2024 for a Front Boundary Fencing at 22 Hogg Street, Wynyard (PID 9633202).

Should you have any further queries, please contact me as per the details below.

Thanks.

**Regards,**

**Mario Ang**

Town Planner

Waratah-Wynyard Council

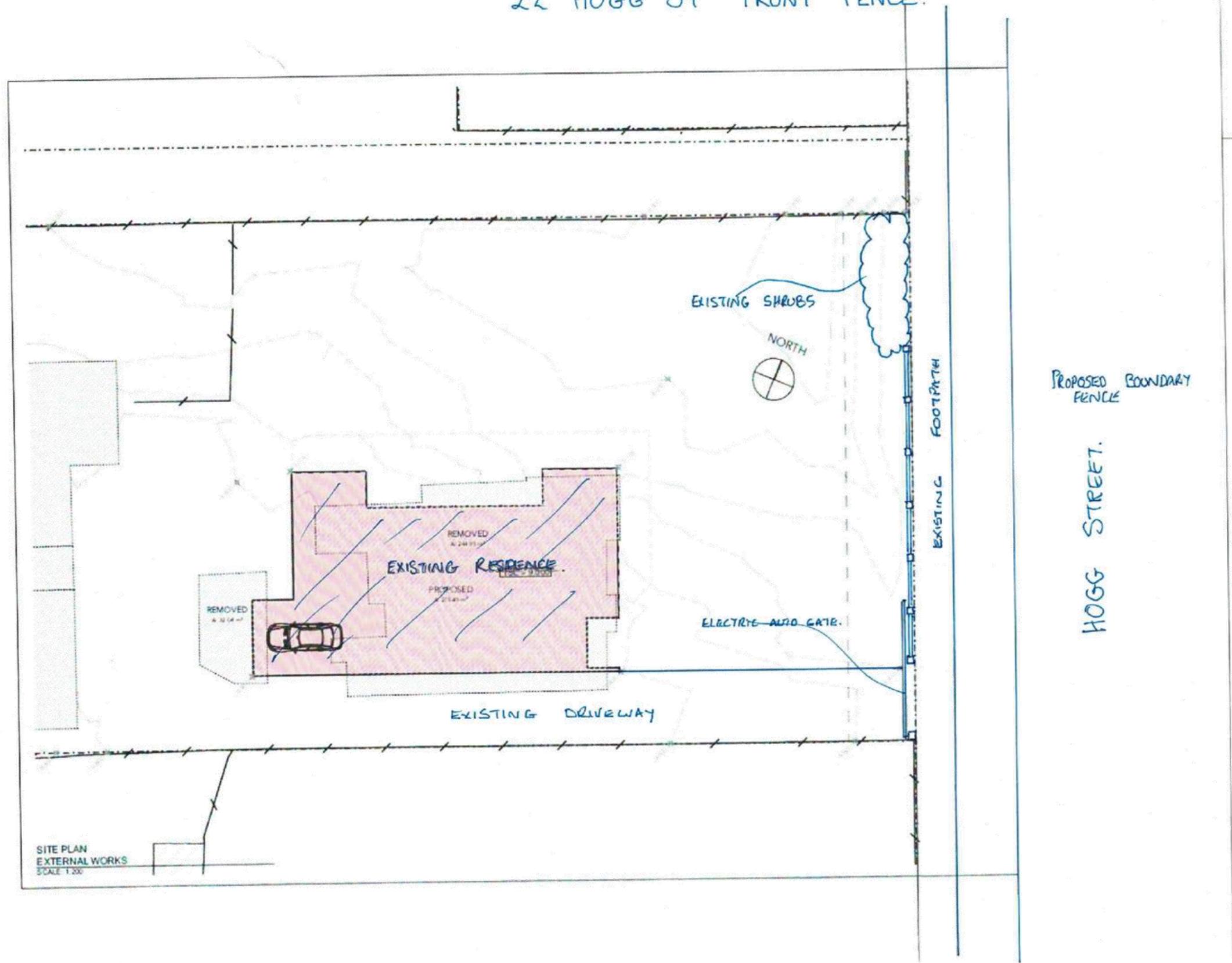
21 Saunders Street (PO Box 168)

WYNYARD Tas 7325

T: 6443 8308

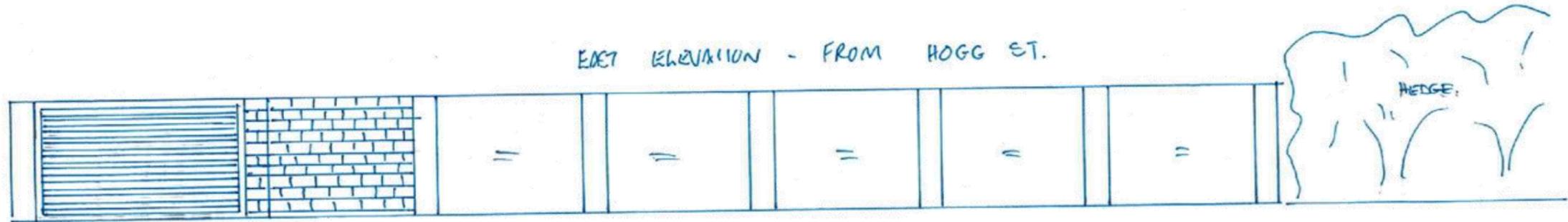


22 HOGG ST FRONT FENCE.

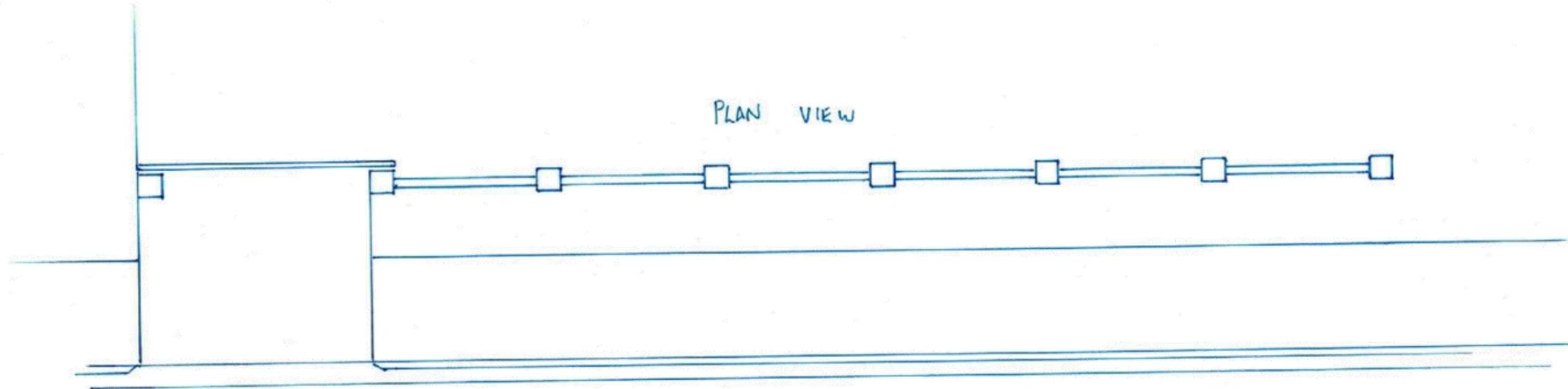


22 HOGG ST FRONT FENCE.

EAST ELEVATION - FROM HOGG ST.

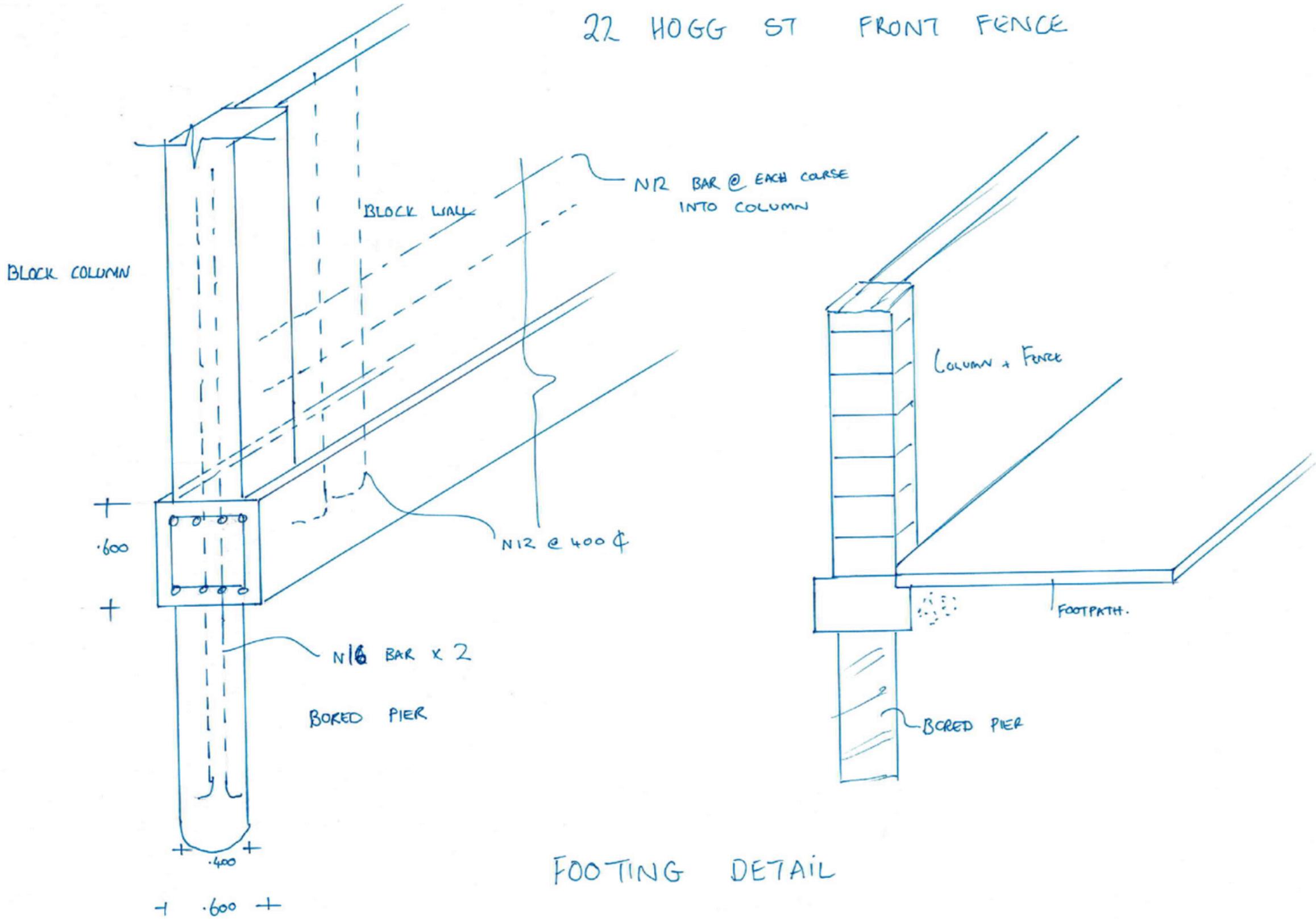


PLAN VIEW



HOGG ST

22 HOGG ST FRONT FENCE



FOOTING DETAIL

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**Enclosure 2 Representation**

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21 March 2024

Attention: Mr Shane Crawford

General Manager

Waratah-Wynyard Council

council@warwyn.tas.gov.au

Dear Mr Crawford,

I am writing regarding the following Application:

**RE: DA45/2024, 22 Hogg Street Wynyard 7035**

**Applicant: Marcol Construction**

**Proposal: Front boundary fence**

**Discretionary Matter: Frontage fences for all dwellings 8.4.7 (1)**

I wish to object on the grounds that the proposal does not meet the Performance Criteria outlined in 8.4.7 (1) P1. According to the criteria the fence:

- a. Should provide for security and privacy while allowing allow mutual passive surveillance between the house and the dwelling;
- b. Be compatible with the height and transparency of the fences in the street

**Justification of our objection:**

The proposed fence measures 2.0 metres in height and is solid brick construction using modern 21<sup>st</sup> century style bricks and modern design is not in keeping or anywhere near close to compatible with any other fence on Hogg Street, and does not allow mutual surveillance.

1. This high, solid, modern design with new style bricks is not in keeping or anywhere near close to compatible with any other fence on Hogg Street. The property the owners were inspired by at 29 Hogg Street is not a valid precedent to draw upon because:
  - 29 Hogg Street is a period property and that fence is in keeping with the period and style of that house, which in turn is in keeping with the overall appearance of other period homes on the street.
  - The dwelling at 29 Hogg is much closer to the street warranting more concern over privacy and security as pedestrians are able to view inside the home more easily. The property at 22 Hogg Street is considerably set back and one would need a good set of binoculars to ascertain any detail from the street of the interior of the home through the distant and small windows.
  - The majority of fences in the street are below 1.5m, with significant transparency through timber palings, wire mesh or some shrubbery. Some properties do not have a fence at all, many are around 1m only. Only 1 fence is built of brick at over 2m tall and that is 29 Hogg St,

**Enclosure 2 Representation**

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which is some distance from 22 and is built in a period style to match the house and therefore is appropriate to the style of the street.

- The proposed fence should be in keeping with the majority of styles in the street.
  - When I called council the Officer explained that the adjoining fence was already around 2m high. However, on the application photograph of the property it appears as though the property marked '0' of LP 1SP230939 22 also belongs to the property owners of No. 22 Hogg Street, given there is no fence between the properties at the back and items including what appears to be a concrete slab from a rear building stretches across the boundary. It seems as though there is no dwelling at '0' Hogg St.
  - This photo also shows that at the rear of the property there are large areas of unfenced boundaries that leave the residence open for invasion from the rear more than the front. A solid 2m high brick wall at the front on Hogg St will not eliminate this problem at the back, which means the argument that the owners feel insecure, assumed to be in fear of home invasion, is not warranted as they have not fenced the rear or sides of their property.
2. A solid fence, without transparency in the walls, does not allow reasonable mutual surveillance between the dwelling to the street. A transparent gate is not a transparent fence and does not allow mutual surveillance along the whole of the property.
- Perceived insecurity of residents should not be reason enough to build a solid high fence without evidence that there is a significantly increased threat.
  - Is there any evidence of a *significant* increase in security breeches in Wynyard that would be reduced by building 2m high brick walls along every street? If so, please make this information public so that we can all encase ourselves in 2m high brick walls so that Wynyard looks like Alcatraz and we hide all the beautiful houses and stop that dangerous business of chatting to each other over the fence.
  - If there *is* an increase in crime on the streets, then we need to allow for children and the elderly to be able to safely seek refuge by knocking on a front door or calling for help and being heard. A solid 2m brick will prohibit this from happening.
3. Concerning the new subdivision:
- A high fence is not going to reduce foot or vehicle traffic and the house is so far set back from the street that any loss of amenity will be extremely minimal.

We sympathise with feeling older and more frail and increasingly worry that we are vulnerable if someone breaks in. But honestly, living in fear with high brick walls will not stop people breaking in if they really want to. Streets with towering high walls will just make the Wynyard we know and love feel like a prison. Mr Crawford, please consider what the wonderful, friendly, safe town of Wynyard would look like if you allowed everyone to build 2m high solid fences based on some imagined fear that the town is unsafe. It would be absolutely appalling! Tourists would be suspicious and potential newcomers would be discouraged by the signs that the town is living in fear. Property prices – and subsequent Council Rates – would fall and young people would have further reason to leave the unfriendly town. We do not want this and the Planning Criteria is there to protect us from this. Please see that **this proposal does not meet the Planning Criteria 8.4.7 (1) for front fences. The fence must be in keeping with the street.**

Kind regards,

Hogg Street Residents

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## AGREEMENT FOR EXTENSION OF TIME

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In accordance with Section 57 (6) of the *Land Use Planning and Approvals Act 1993* I

Marcol Construction

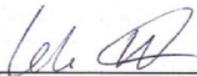
of

23 Bravo Street  
WYNYARD TAS 7325 colin@marcolconstruction.com.au

hereby grant the Planning Authority an extension of time until the 22 day of April 2024

Ref. No. PID 9633202 & DA 45/2024

Signed COLIN GUEST/MARCOL CONST. (Applicant)

 (Applicant)

28/3/24 (Date)

Signed 

REBECCA PLAPP, *per Council delegation*  
(Manager Development & Regulatory Services)

28.03.2024 (Date)

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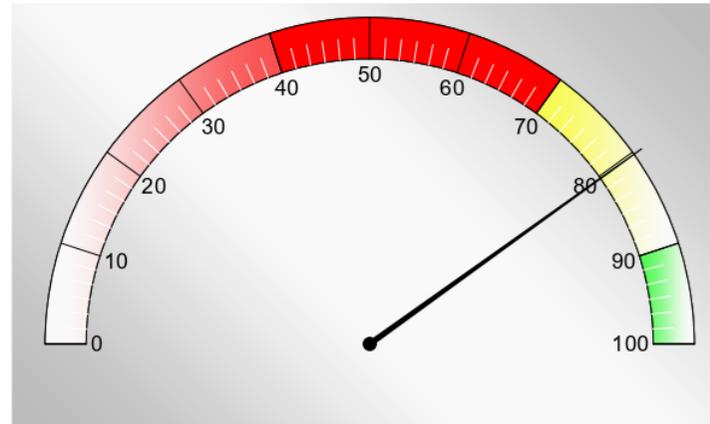
## Departmental Monthly Performance Report

March 2024

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Departmental Monthly Performance Report

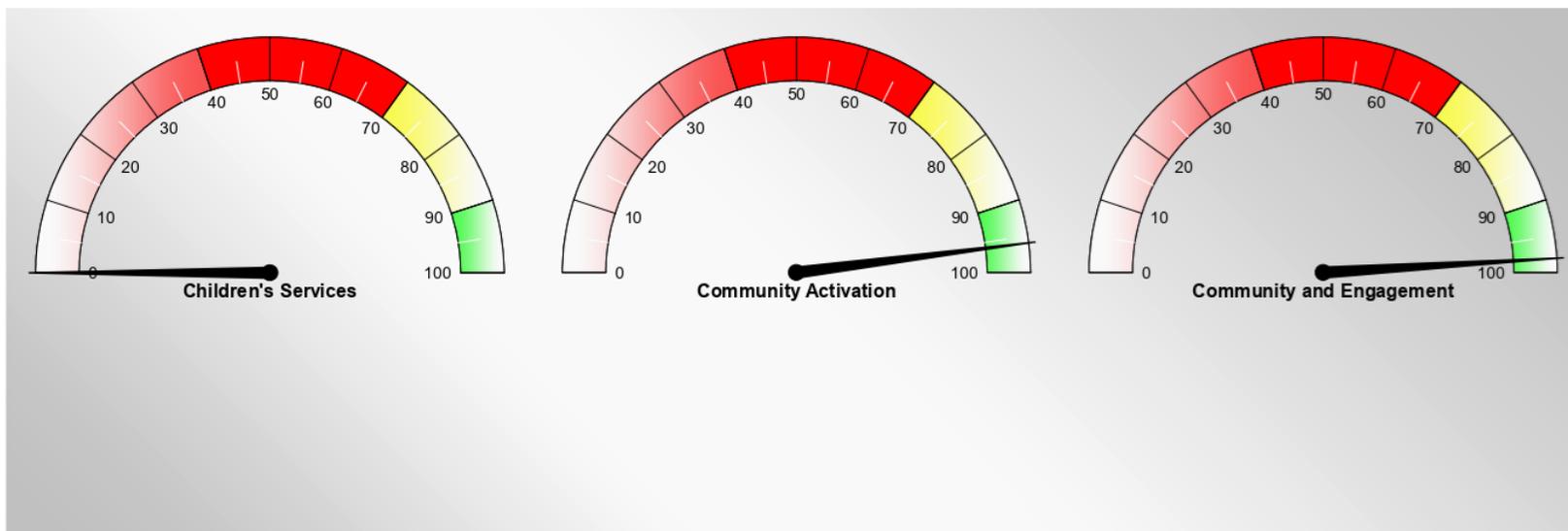
### Monthly Progress against Actions



<i>Description</i>	<i>Indicator</i>
50 Actions reported on	
26 Actions at least 90% of monthly target	■
9 Actions between 70 and 90% of monthly target	■
14 Actions less than 70% of monthly target	■
1 Ongoing Actions	
0 Deferred Actions	
0 Actions with no target set	
0 Incomplete Actions	

Departmental Monthly Performance Report

**Monthly Progress by Business Group**



BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Children's Services	1	0	0	1	0	0	0	0
Community Activation	10	8	2	0	0	0	0	0
Community and Engagement	6	4	2	0	0	0	0	0

Departmental Monthly Performance Report - Community and Engagement



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

**Children's Services**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 4 Community Recreation and Wellbeing</b>							
<b>Strategy: 4.1.2 Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.</b>							
4.1.2.1 Review and develop a new WaraWyn Early Years Reconciliation Action Plan.	Review is scheduled for April with final adoption of the new plan in June.	Wendy Richards	30/06/2024	N/A	72	0	

Departmental Monthly Performance Report - Community and Engagement

**Community Activation**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.3.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.</b>							
1.3.1.3 Investigate a Youth Council operating model to increase youth participation.	Manager Community Activation has completed an investigation into youth council operating models to increase youth participation and has written a report with the findings and recommendations. The Waratah-Wynyard Youth Leaders Guidelines and Application forms have been reviewed and updated.	Bronwyn Folden	30/06/2024	N/A	72	72	
<b>Future Direction: 3 Connected Communities</b>							
<b>Strategy: 3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.</b>							
3.3.2.1 C/Fwd: Establish an enclosed dog exercise area in Wynyard.	Work with the Wynyard Show Society regarding developing a fully enclosed off-leash dog park at the cattle pavilion area of the Wynyard Show Grounds is ongoing. Design plans have been shared between WWC and the Show Society, the project has gone to tender, and a successful candidate selected. Work to commence on the project after the Wynyard Show.	Bronwyn Folden	30/06/2024	N/A	72	56	
<b>Strategy: 3.5.1 Build community capacity through services and programs that strengthen, support and care for our community.</b>							
3.5.1.1 Deliver year four actions of the Health and Wellbeing Plan.	Year four actions of the Health and Wellbeing Plan remain on track. Recent activities include meetings of the Accessibility Working Group and adoption of the Accessibility Strategy, awarding Round Two Community Activation Grants, various Public Art initiatives and activities for International Women's Day and Harmony Day.	Bronwyn Folden	30/06/2024	N/A	72	72	

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.5.1.2 Deliver year four actions of the Age-Friendly Communities Plan.	Delivery of year four actions for the Age-Friendly Communities Plan remains on track. Recent activity has included Community Development Officers attending the Generations Connect Tas meetings with COTA, with follow up activities ongoing. Meetings with Housing Choices Tasmania regarding housing solutions in rural and regional communities, Waratah Health and Wellbeing programs, through Heathy Tas, and meetings with the Australian Red Cross regarding delivery of healthy meals and transport options in Waratah.	Bronwyn Folden	30/06/2024	N/A	72	72	
3.5.1.3 Deliver year four actions of the Youth Plan	Delivery of Year Four Actions in the Youth Plan remains on track. The Youth Leaders have been involved in a range of projects and initiatives, including meetings with Vinnies coordinators in our area to create a partnership for the upcoming Gather and Glow winter connection event, Participation in the Clean Up Australia Activity, attendance at the Wynyard Show to raise the profile and increase membership and planning to create a Youth Week event in Wynyard this April.	Bronwyn Folden	30/06/2024	N/A	72	72	
3.5.1.4 Implement Public Art projects in consultation with the Public Art Advisory Group.	The Wynyard Mural has been completed by local artist, Amy Morrow. A formal opening for the activity will be held in April, with Councillors, guests and the Public Art Advisory Group invited to attend. A commemorative plaque will be installed noting the year, artist name and the Waratah-Wynyard Council Public Art Advisory Group.	Bronwyn Folden	30/06/2024	N/A	72	90	
<b>Strategy: 3.5.2 Become a 24/7 accessible council through the use of technology.</b>							

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.5.2.1 Enhance and promote the online calendar.	The online calendar process has been discussed and is now formally documented. This process has been shared across Council to relevant stakeholders. An online promotion campaign to promote the use of the online calendar has been created and scheduled for social media posting. Community Activation Team members will work with their community groups to raise awareness of the calendar and how to populate it. Information regarding the calendar has also been shared with the WOW.	Bronwyn Folden	30/06/2024	N/A	72	100	
<b>Future Direction: 4 Community Recreation and Wellbeing</b>							
<b>Strategy: 4.1.2 Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.</b>							
4.1.2.2 Development of a Council Reconciliation Action Plan (RAP).	Council has engaged the help of Reconciliation Tasmania to provide consultancy services as WWC goes through the process of preparing a RAP. The work involved with developing the RAP is significant and, even with the support of Reconciliation Tas, will require significant coordination and input. The invoice has been partially paid, and consultation with stakeholders has commenced. Public consultation commences this week and launching the RAP reflect is expected to occur in October 2024.	Bronwyn Folden	30/06/2024	N/A	72	56	
<b>Strategy: 4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in</b>							

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.3.1.2 Establish an inclusion group to support the Implementation of the Accessibility Strategy	A Draft Accessibility Strategy was created and put out to the public to receive feedback. This Draft then went to the Accessibility Strategy Working Group for further review and feedback. The Accessibility Strategy was adopted by Council at the December 2023 Council meeting. The Accessibility Strategy Working Group has met in 2023 and 2024. The group has prioritised actions from the Strategy and the actions have been shared with the relevant Managers for implementation.	Bronwyn Folden	30/06/2024	N/A	72	100	
4.3.1.3 Develop Frederick Street Sports Complex Master Plan.	The Frederick Street Working Group has met on numerous occasions to discuss how the area is currently used and their vision for the future. A list of priorities has been developed and ordered. The Senior Management Team has also undertaken a similar activity. A revised and updated map and overview to be developed.	Bronwyn Folden	30/06/2024	N/A	72	72	

Departmental Monthly Performance Report - Community and Engagement

**Community and Engagement**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.1.1 Commit to best practice in community engagement.</b>							
1.1.1.1 Review and adopt a revised Communication and Engagement Strategy	Survey for Council's Communication and Engagement feedback underway, started at Wynyard Show and will have online and at foreshore markets and some 'about town' locations. Development of the plan itself underway. Due for workshop in May for adoption at June Council meeting.	Rachael Burgess	30/06/2024	N/A	72	65	
<b>Strategy: 1.3.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.</b>							
1.3.1.1 Undertake year two actions of the Waratah Community Plan 2022-2025.	Year Two Actions ( and follow-up on previously uncompleted actions) have been ongoing and remain on track for delivery this financial year. Recent achievements include: <ul style="list-style-type: none"> <li>Viewing platform at the base of the falls is complete, except for lighting and seat</li> <li>Barge in place for pile driving at eastern access ramp to the pontoon</li> <li>Upgrade works on the Community Hub are almost complete</li> <li>The two shelters have been ordered, and the slabs will be poured in May</li> <li>Tenders have been selected for the Atheneum Hall improvement works</li> </ul>	Bronwyn Folden	30/06/2024	N/A	72	72	
<b>Future Direction: 3 Connected Communities</b>							
<b>Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.</b>							

Departmental Monthly Performance Report - Community and Engagement

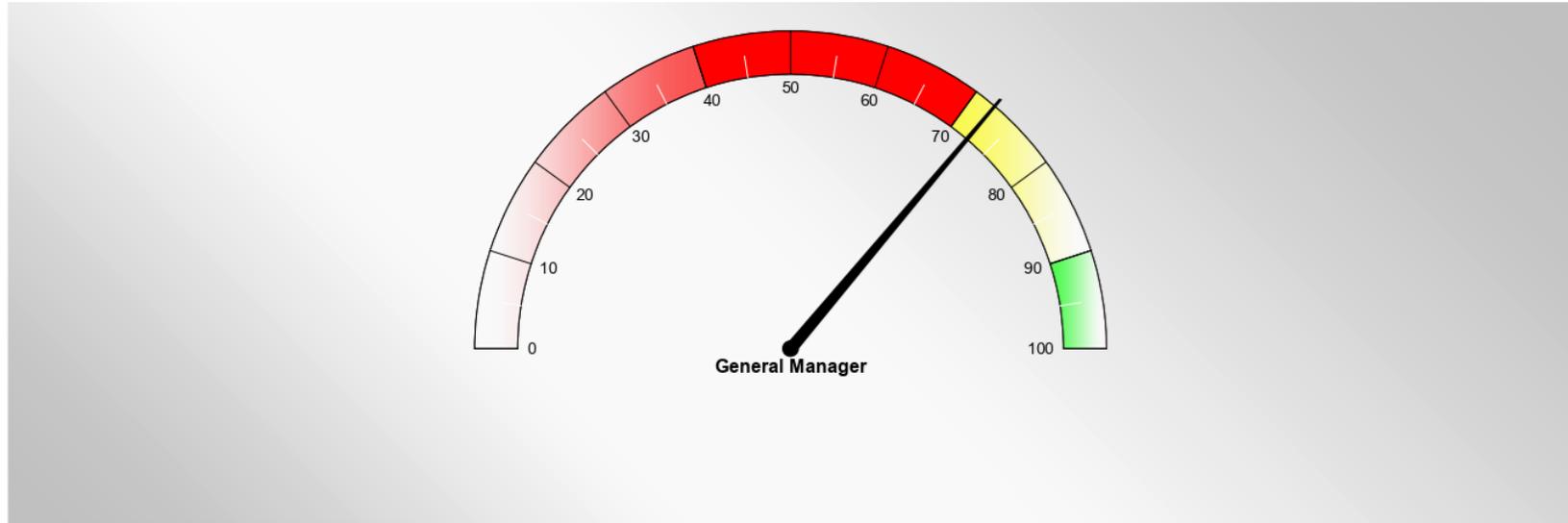
ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.3.1.1 Design and Planning for the Upgrade of the Warawyn Early Learning Centre.	Council has undertaken feasibility studies and market analysis this financial year and determined to explore development of a greenfield site. Discussions are underway regarding a preferred site.	Shane Crawford	30/06/2024	N/A	72	60	
<b>Strategy: 3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.</b>							
3.3.2.2 C/Fwd (3.3.2.1): - Implement the actions arising from the Cemetery Strategy.	As an outcome of the Cemetery Strategy, a desktop review of the cost of burials has been undertaken and a recommendation to change the fees to achieve better cost recovery will be submitted to Council at the January 2024 meeting. Other actions are under review, including investigation of an area suitable for natural burials in the Wynyard area.	Bronwyn Folden	30/06/2024	N/A	72	72	
<b>Future Direction: 4 Community Recreation and Wellbeing</b>							
<b>Strategy: 4.1.1 Collaborate with community organisations that provide recreation opportunities to our community.</b>							

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.1.1.2 Undertake consultation and determine the future direction for the Somerset Sports Precinct.	<p>*SoSP group has formulated a reply to Councillors to address their questions. Much consultation has occurred to comprehensively address each issue, including meeting with planning to determine if there is an appropriate greenfield space in Somerset.</p> <p>*Clubs were provided an update before the end of the year to meet the original deadline. Clubs have been informed of the delays and that an actual decision will likely be around April to June.</p> <p>*Clubs have provided feedback on draft plan which the group has noted.</p> <p>* Met with Paula Pearce, Principal of Somerset Primary, to seek feedback on plan. Without parents' association approval, the school cannot 100% commit but essentially does not object to the concept of the plan at this stage.</p> <p>Next steps: *Seek feedback from Councillors on the updated draft plan</p>	Stephanie Hanson	30/06/2024	N/A	72	64	
<b>Future Direction: 5 Economic Prosperity</b>							
<b>Strategy: 5.1.3 Support existing and encourage new innovative activities/industries to the area.</b>							
5.1.3.1 C/Fwd: Seek funding to progress the Table Cape Lookout amenities	Detailed budgets and plans are being prepared by the Architects. These are required prior to considering funding options. Design concept presented to Council workshop - have instructed Architects to move forward with design as discussed. Consultation with key stakeholders complete.	Rachael Burgess	30/06/2024	N/A	72	88	

Departmental Monthly Performance Report - General Manager

**Monthly Progress by Business Group**



BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
General Manager	3	1	1	1	0	0	0	0

Departmental Monthly Performance Report - General Manager

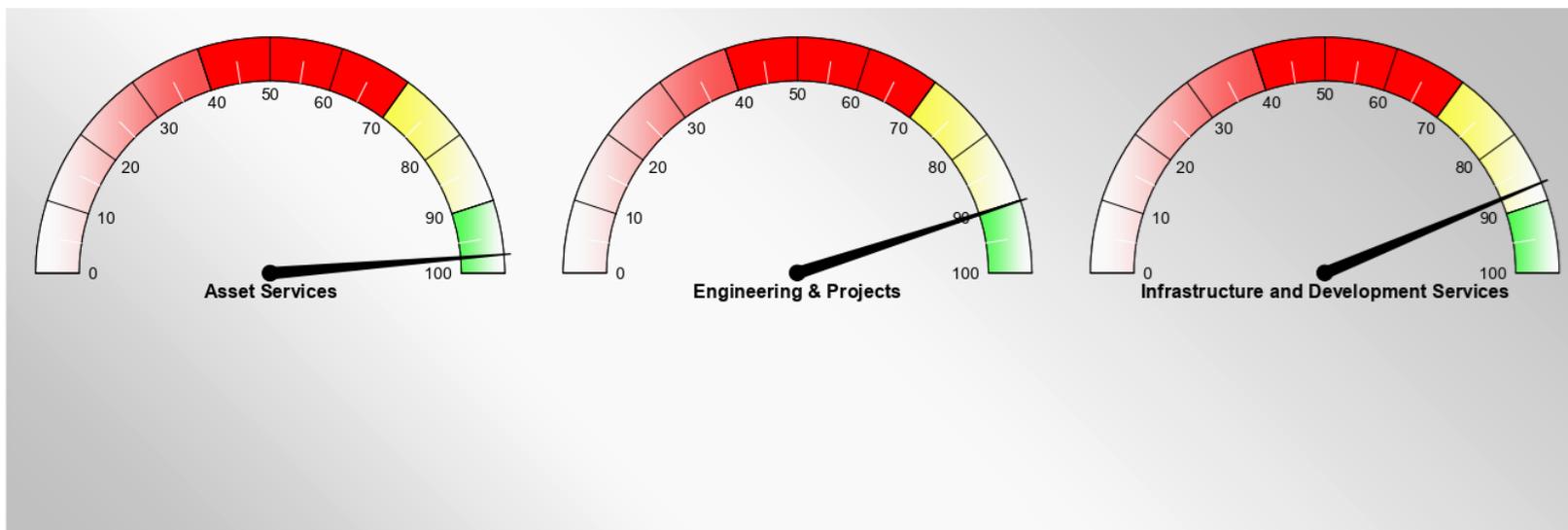
-  At least 90% of monthly Action target achieved
-  Between 70 and 90% of monthly Action target achieved
-  Less than 70% of monthly Action target achieved

**General Manager**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.3.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.</b>							
1.3.1.2 Advocate for positive outcomes for the Waratah Wynyard community in local government reform, including ensuring that service levels are maintained, local representation is maintained, and the financial status of the community is strengthened	Council has participated in all processes to date. Council appeared at the hearings with the Local Government Board on 21 August. Submissions have been completed for all reports and requests for feedback. Council awaits further direction from an incoming government.	Shane Crawford	30/06/2024	N/A	72	75	
<b>Strategy: 1.6.1 Encourage increased participation by all stakeholders.</b>							
1.6.1.1 Implement a Councillor Professional Development Program.	A professional development program has been developed for councillors. The first session, education on the Voice referendum, has been undertaken. Social Media training and an update by WxNW has also been conducted.	Shane Crawford	30/06/2024	N/A	72	60	
<b>Future Direction: 2 Organisational Support</b>							
<b>Strategy: 2.6.1 Promote Best Practice and foster innovation.</b>							
2.6.1.1 Develop and implement a Workforce Development Plan.	Early work is underway on this document. Childcare will be an initial focus.	Shane Crawford	30/06/2024	N/A	72	5	

Departmental Monthly Performance Report - Infrastructure and Development Services

**Monthly Progress by Business Group**



BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Asset Services	1	0	1	0	0	0	0	0
Engineering & Projects	12	5	1	5	0	1	0	0
Infrastructure and Development Services	11	5	1	5	0	0	0	0

Departmental Monthly Performance Report - Infrastructure and Development Services



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

**Asset Services**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.5.1 Build our knowledge base to apply in decision-making processes.</b>							
1.5.1.1 Undertake agreed annual actions arising from Council's Asset Maturity Assessment.	10 action items listed for 2023/24, the majority will be completed as part of the Transport assets review currently in progress.	Jonathan Linden	30/06/2024	N/A	72	60	

Departmental Monthly Performance Report - Infrastructure and Development Services

**Engineering & Projects**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 3 Connected Communities</b>							
<b>Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.</b>							
3.3.1.2 C/Fwd: Upgrade of Waratah Community Hub facility	Complete.	Dana Hicks	30/06/2024	N/A	72	100	
<b>Future Direction: 4 Community Recreation and Wellbeing</b>							
<b>Strategy: 4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in</b>							
4.3.1.4 Undertake consultation and construction for the renewal of the Sisters Beach Playground.	Community consultation via an external provider has been completed within the Sisters Beach community. Design specification is being prepared based on the feedback received. Procurement to commence after Easter with a second stage of consultation once the concept designs have been received.	Dana Hicks	30/06/2024	N/A	72	56	
4.3.1.5 Undertake consultation and construction for the upgrade of the Waratah Lake Playground.	Concepts for consultation and costings have been developed. Grant received and detailed planning underway. Awaiting Crown Land approvals for the plantings at the Smith Street Reserve (Tyre Park) before this project can commence substantially. Saunders Park playground procurement will commence imminently.	Dana Hicks	30/06/2024	N/A	72	25	
<b>Strategy: 4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.4.2.1 C/Fwd: Complete construction of the Waratah Rail Bridge.	The State Government has allocated funds for the project and a funding deed was received in late 2022. Advertising for tenders has occurred. Project awarded to Tas Marine constructions. Off site fabrication in process. site commencement in October 2023 Western abutment constructed. Pontoon structure and gangways on site. Installation of restraint piles to be complete late March Eastern walkway 90% complete . Aim to complete project Mid April 2024	Gary Neil	30/06/2024	N/A	72	85	

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.4.2.4 Implement actions of the Fossil Bluff and Surrounding Trails Master Plan.	<ul style="list-style-type: none"> <li>- The extension of the Crown lease for the Eastern trail on Fossil Bluff has been formally agreed upon and approved between Council, PWS and CLS.</li> <li>- Biodiversity planting continues on the Bluff and foreshore during scheduled planting periods.</li> <li>- Regular update meetings are held with our local palawa liaison for this project from CCA who has helped by taking the interpretive signage project concept to the local community and drawing together a working group of local palawa people who are interested in the project outcome. Progress continues toward the end goal, gathering content, ideas and relevant signage locations.</li> <li>- The stairways on the western and southern sides of the Bluff are being upgraded (a result of the earlier asset review in the area). Procurement for works is complete, currently awaiting approvals from PWS to commence work.</li> <li>- An earlier investigation of the Inglis River Walking track (which included flooding and erosion concerns for the riverside section of Golf Links Road) has resulted in significant upgrades to be done for the walking track. The preliminary planning processes have begun.</li> <li>- Park furniture is due to be installed on the freestone foreshore. Procurement is complete and PWS approvals to install have been received with the caveat that guttering and</li> </ul>	Kassandra Steward	30/06/2024	N/A	N/A	N/A	Ongoing

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
	downpipes be added onto the picnic shelter to reduce potential erosion issues. Slabs are due to be laid in the next few weeks ahead of the furniture arriving and being installed.						
4.4.2.5 Implement actions of the Wynyard Sporting Precinct Master Plan.	Wynyard High School oval ( Oval 3 ) . Tender awarded and site occupation mid September 2023. To be complete late December 2023 Oval works complete early December 2023. Awaiting confirmation on light tower erection Cricket nets ,. Site works have commenced . Addressing a service issue withy Taswater Oval three work complete as at 12 March 2024 . Available for use from 2 April 2024. Cricket net project to recommence post hydrant relocation ( work subject to Taswater programming) March 2024 - Council determined to trial a road closure in Austin street - statutory process to progress	Gary Neil	30/06/2024	N/A	72	80	
<b>Future Direction: 5 Economic Prosperity</b>							
<b>Strategy: 5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.</b>							
5.4.2.1 C/Fwd: Undertake Big Creek flood mitigation works.	Investigation into alternative design options is being undertaken to provide a more effect flood mitigation outcome.	Corey Gould	30/06/2024	N/A	72	40	
5.4.2.2 C/Fwd: Undertake Port Creek flood mitigation works.	Works are proceeding well, new bridge in place. A large percentage of the Levees have been constructed. Waiting to hear back from Taswater re: lowering existing water main.	Brendon Hicks	30/06/2024	N/A	72	80	
<b>Future Direction: 6 Transport and Access</b>							
<b>Strategy: 6.1.1 Develop service levels to inform the delivery of a transport network that affordably meets demand and transparently communicates accepted risk.</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
6.1.1.1 Undertake a review of the Transport Service Level and Asset Management Plan.	To date, Council staff have reviewed the current practice of road shoulder maintenance and identified that improvements will be required moving forward. Other task completed include, reviewing roadside retaining walls, current road hierarchy and roadside drainage maintenance options.	Daniel Summers	30/06/2024	N/A	72	84	
<b>Strategy: 6.2.1 Plan for a priority access network for freight.</b>							
6.2.1.1 Construction of the Coastal Pathway	<p>Project has been designed and documented .Tender awarded for project delivery. Development approval issued. Preliminary rail corridor works commenced December 2023 ( vegetation clearing) . Track removal notice application with Minister for determination.( early December 2023 )</p> <p>Track removal works programmed for early January 2024 - subject to ministers approval</p> <p>Track removal has been completed. As of March majority of pathway gravel in place. Fencing works commenced later March 2024 Revetment structures programmed for later April / May</p>	Gary Neil	30/06/2024	N/A	72	30	
<b>Future Direction: 7 Environment</b>							
<b>Strategy: 7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
7.3.1.2 Implement action plan of the Sustainable Environmental Advisory Panel (SEAP).	Updated action plan endorsed by Council at the August meeting. Completed actions to date include creation of an Eco Fair as part of the Spring loaded program and updates to the Sponsorship signage policy to exclude sponsorship from fossil fuel based companies. Currently progressing an options paper for improvements to the Home Energy Audit Toolkit (HEAT) and understanding barriers for walking and riding to school. Vegetation Framework is progressing, with a draft Tree and Vegetation Management Policy to be tabled at an upcoming Council meeting (to replace the existing). The Food Security project is also underway, with early research progressing and the development of a draft educational video. Quotations being sought for third-party development of a master plan for Ballad Avenue as per the endorsed statement at the March council meeting.	Dana Hicks	30/06/2024	N/A	72	45	
<b>Strategy: 7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.</b>							
7.3.3.1 Undertake stormwater modelling for urban catchments in accordance with the Stormwater System Management Plan.	Consultant services being procured to complete.	Corey Gould	30/06/2024	N/A	72	25	

Departmental Monthly Performance Report - Infrastructure and Development Services

**Infrastructure and Development Services**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.2.1 Review and adjust service levels to provide value for money.</b>							
1.2.1.1 Upgrade Stormwater infrastructure at Somerset	Design for package of works is in the final stages with an intent to release tender documents prior to Christmas.	Corey Gould	30/06/2024	N/A	72	32	
<b>Future Direction: 3 Connected Communities</b>							
<b>Strategy: 3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and whi</b>							
3.1.1.1 Implement the agreed actions arising from the Settlement Strategy.	Four locations for the implementation of pause places have been identified, being Camp Creek, Port Creek mouth, the Coastal pathway rest stop, north of Bruces Cafe and the Estuary Rehab area in Sisters Beach. Works are now significantly progressed	Daniel Summers	30/06/2024	N/A	72	80	
<b>Strategy: 3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.</b>							
3.3.2.3 C/Fwd (3.3.2.1): - Construction of a public toilet at Yolla.	Council and the Yolla Memorial Hall Committee have both endorsed the partnership arrangement for a public toilet to be provided at the Hall. Designs for the necessary renovations have been completed and tender documentation is being prepared.	Dana Hicks	30/06/2024	N/A	72	40	
<b>Future Direction: 4 Community Recreation and Wellbeing</b>							
<b>Strategy: 4.1.1 Collaborate with community organisations that provide recreation opportunities to our community.</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.1.1.1 Continue progressing the Boat Harbour Beach Master Plan in conjunction with the working group and Boat Harbour Beach Surf Life Saving Club.	Development approval secured for the project. Detailed design for precinct 50% complete .Final plans due late October 2023 Project delivery - to be considered as a separate action 100% plans have been delivered ( mid December 2023). Tender documents in preparation December 2023 Building permit to be issued late January 2024  Waiting a number of approvals to be issued ( March 2024 ) - minor matters	Gary Neil	30/06/2024	N/A	72	95	
<b>Strategy: 4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in</b>							
4.3.1.1 C/Fwd: Undertake Erosion Mitigation Works at ANZAC Park to protect Council assets from sea level rise	The project to install a buried seawall was tendered, however tender submissions were above budgeted expectations. It has been resolved to progress the second option of the Alluvium report to provide foreshore protection in this area, being mass planting and sand management. Propagation of seedling to facilitate planting is underway.	Corey Gould	30/06/2024	N/A	72	41	
<b>Strategy: 4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

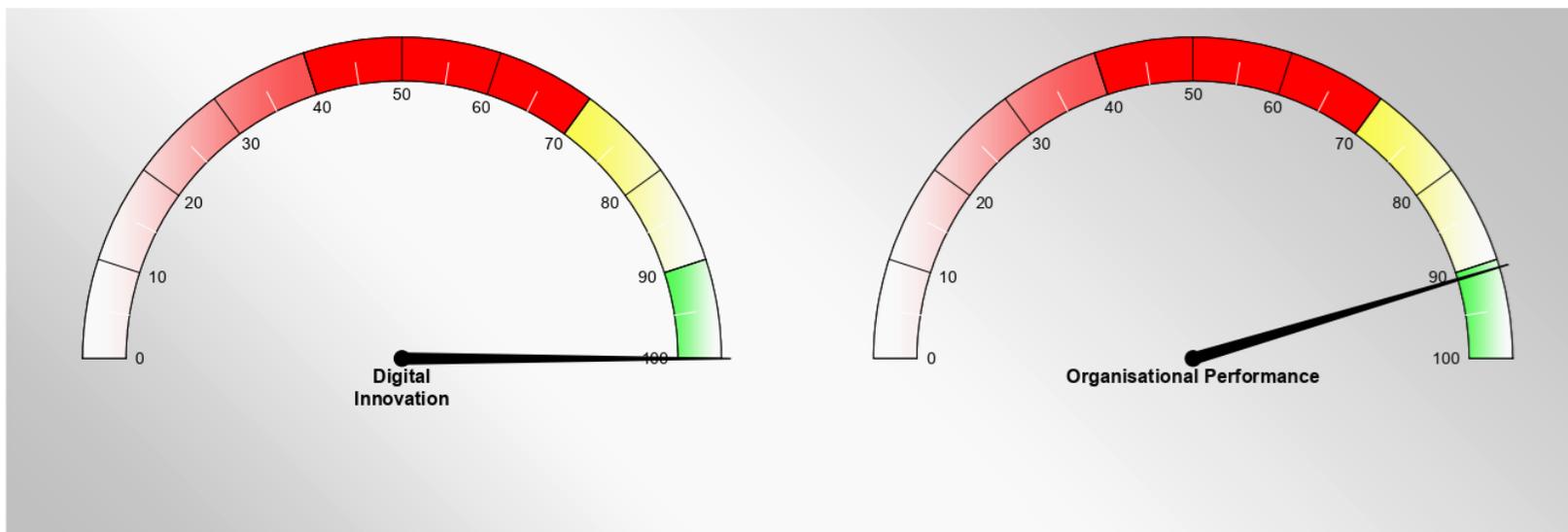
ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
4.4.2.2 Implement year 2 actions contained in the East Wynyard Foreshore Master Plan	Car park adjoining the playground and the new boardwalk on the western end has been completed. Specimen trees were selected and planted following a multi-staged consultation process. The design for the upgrades to the market storage shed has been completed following consultation with the market coordinator/s. A pedestrian crossing now complete, the second is pending completion of subdivision. Promotion of the viewing platform underway, with signage in procurement.	Dana Hicks	30/06/2024	N/A	72	92	
4.4.2.3 Implement year 4 actions of the Cam River Master Plan.	Some of the entry plantings have been completed with more underway. Installation of interactive art imminent, expected in May 2024.	Dana Hicks	30/06/2024	N/A	72	45	
<b>Future Direction: 6 Transport and Access</b>							
<b>Strategy: 6.1.2 Prioritise and address service gaps with a road hierarchy.</b>							
6.1.2.1 Undertake footpath linkage improvements.	Hogg Street footpath and Jackson Street (adjacent St Vincents) footpath works complete.	Corey Gould	30/06/2024	N/A	72	100	
<b>Future Direction: 7 Environment</b>							
<b>Strategy: 7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.</b>							
7.1.1.1 Implement Year 5 actions of the Waste and Resource Recovery Strategy	Improvements are being made to material separation stock piling at the waste transfer station. In addition to this, updated tracking software, necessary for the state waste levy requirements has been installed and is now consistent with other LGA's within the region. Community consultation regarding the rollout of FOGO in 2024 has commenced with bins to start rolling out during May.	Dana Hicks	30/06/2024	N/A	72	60	
<b>Strategy: 7.2.1 Support and foster community led adaption and initiatives.</b>							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
7.2.1.1 Undertake Stage 2 estuary works in partnership with the Sisters Beach WildCare Group.	Works have been procured and scheduled for late November.	Corey Gould	30/06/2024	N/A	72	75	
<b>Strategy: 7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.</b>							
7.3.1.1 Implement agreed actions of the Integrated Council Environment Plan (ICEP).	Investigation for the council fleet EV stations have highlighted a need for switchboard and mains capacity upgrades which has been requested as part of the 24/25 capital budget deliberations. Meanwhile, a grant submission is being prepared for the future installation of EV chargers at Chambers/Depot for fleet vehicles. Expression of interest for public EV station will be released soon. Urban and rural firebreak project has commenced and will be embedded into the broader Vegetation Framework project to help inform councils strategy and operations for managing environmentally sensitive areas for risk of fire. In partnership with Wynyard Landcare, early work regarding the Camp Creek Rehabilitation project has started with planting to occur after summer, pending Crown Land approval. Planning for the erosion mitigation work at Anzac Park and Sisters Beach has commenced.	Dana Hicks	30/06/2024	N/A	72	40	

Departmental Monthly Performance Report - Organisational Performance

**Monthly Progress by Business Group**



BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Digital Innovation	1	1	0	0	0	0	0	0
Organisational Performance	5	2	1	2	0	0	0	0

Departmental Monthly Performance Report - Organisational Performance

-  At least 90% of monthly Action target achieved
-  Between 70 and 90% of monthly Action target achieved
-  Less than 70% of monthly Action target achieved

**Digital Innovation**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 2 Organisational Support</b>							
<b>Strategy: 2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.</b>							
2.1.1.1 Implement actions of the Digital Transformation Strategy Roadmap.	<p>We have signed a partnership agreement with Excite Cyber in relation to Cyber Security and Training which will see us use Sophos and KnowBe4 as our products to assist tackle the Cyber changes and risks.</p> <p>We have also engaged a Systems Admin support to assist with foundational building of the ICT landscape ready for the next phase of DTS projects.</p>	Sallie Moore-Wood	30/06/2024	N/A	72	75	

Departmental Monthly Performance Report - Organisational Performance

**Organisational Performance**

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Future Direction: 1 Leadership and Governance</b>							
<b>Strategy: 1.2.1 Review and adjust service levels to provide value for money.</b>							
1.2.1.2 Undertake a review of services provided in Waratah to ensure the best value is provided for the community.	An internal working group has been created to develop a project plan for this action. It is expected the plan will be finalised in April.	Mitchell Smith	30/06/2024	N/A	72	25	
<b>Future Direction: 5 Economic Prosperity</b>							
<b>Strategy: 5.1.1 Investigate and embrace new economic opportunities.</b>							
5.1.1.1 Seek support and funding for a detailed feasibility study for a Far Western Rail Trail.	<p>A grant application to the Better Active Transport in Tasmania Program Round 1 has been submitted. Awaiting a response.</p> <p>A Better Active Transport in Tasmania Grant of \$192k was awarded to Council at the end of 2023. A Tender Brief for consultant/s has been developed and the tender will be advertised in early to mid-January. The Feasibility and predesign study is expected to be completed by Jun 2024.</p> <p>9 submissions have been received and Council staff are in the process of reviewing them.</p>	Jennifer Archer	30/06/2024	N/A	72	100	
5.1.1.2 Seek regional support and funding in the review/development of a regional economic development plan to identify regional infrastructure priorities.	Meetings have been undertaken with representatives from CCA and RDA. Both organisations have regional economic strategies and priorities that have been developed in conjunction with LGA's. Developing another regional economic development plan through Waratah-Wynyard Council is not necessary.	Jennifer Archer	30/06/2024	N/A	72	100	

Departmental Monthly Performance Report - Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<b>Strategy: 5.1.2 Identify and maximise current industry and resource capacities.</b>							
5.1.2.1 Promote and facilitate investment in electric car charging stations within the municipal area for public and workplace use	<p>Council EV Charging: Council engaged an electrical contractor to look at the Council offices and depot switchboard capacity for EV chargers to be installed. Significant upgrades are required at the Council Offices and this will be completed in 2025 as part of the HVEC upgrades. No upgrades to switchboard at Council Depot required. Community Energy Upgrades Fund Round 1 to be applied for. 50% project cost available.</p> <p>Public EV charging station: A preferred site at the Goldie Street carpark has been identified. An expression of interest is currently being developed which will seek to find interested parties to develop and manage a public charging station on the preferred site or another suitable site identified by a developer. EOI to be advertised before June 24.</p>	Jennifer Archer	30/06/2024	N/A	72	45	
<b>Future Direction: 7 Environment</b>							
<b>Strategy: 7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.</b>							

Departmental Monthly Performance Report - Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
7.3.2.1 Undertake a feasibility study to explore opportunities to improve penguin viewing experiences.	A site visit of the current viewing facilities has been undertaken. A viewing platform at the end of the current wooden pathway situated at the western side of Doctors Rocks would be desirable to allow more people to view the penguins without trampling on the flora. Consultation with PWS and other stakeholders will be undertaken and if they are in favour of the upgrades a budget request could be considered for 24/25.	Jennifer Archer	30/06/2024	N/A	72	57	



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## 2023/24 CAPITAL PROGRAM MONTHLY PROGRESS REPORT

### Executive Summary

Reporting Month End: March 2024

Reporting Officer: Corey Gould, Manager Engineering Services

### Current Capital Delivery

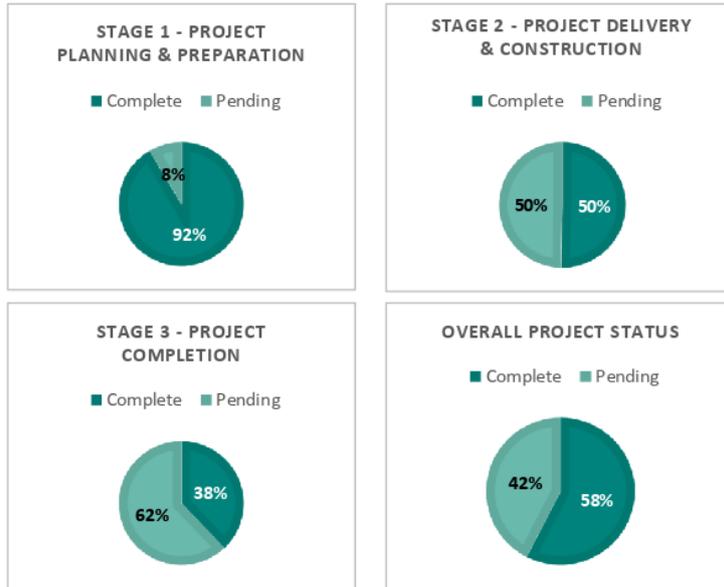
Section	Total Project Completion (%)
Parks & Open Spaces	57.5
Transport	70.0
Stormwater	45.7
Sporting Facilities	25.6
Buildings	53.3
Plant & Equipment	49.7
Budget Amendments	90.6

Status %	Stage
Between 0% and 25%	Stage 1 - Project Preparation including, design, permits, tender and consultation, construction approval.
Between 25% and 75%	Stage 2 - Project construction and delivery.
Between 75% and 100%	Stage 3 - Project Completion including initiation defects liability period, construction approval, as constructed drawings.



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## PARKS & OPEN SPACE



### Key project updates by exception:

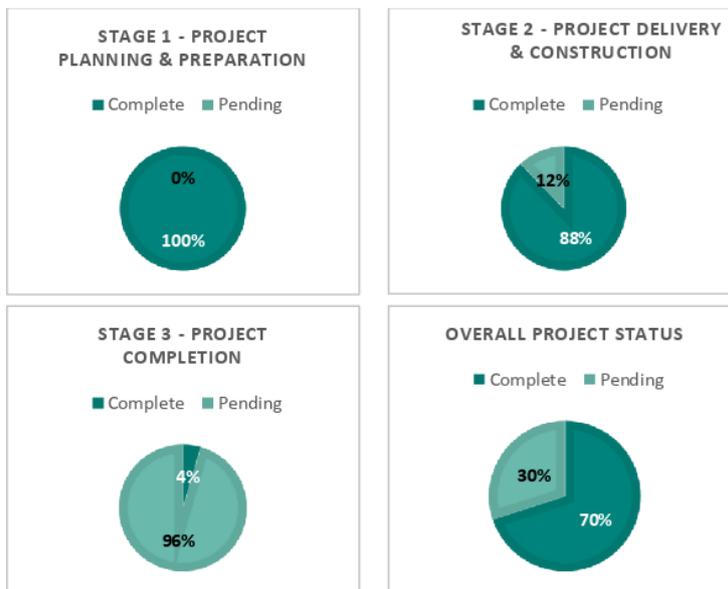
- Somerset:
  - ANZAC Park Erosion Mitigation is progressing, revegetation and sand management forms the basis of this project with propagation of plants currently underway. Design information has been received and information has been submitted to CLS.
- Sisters Beach:
  - Sisters Beach Erosion Works - The timeline for this project is dependent on the outcome of the public consultation which is now complete. The report is due in late April. The project is identified as certain of having a carry forward.
  - Sisters Beach Playground – community consultation is being conducted along with the consultation for estuary works. Awaiting findings from the consultant, documentation for playground replacement has also commenced. Procurement is imminent.
- Waratah:
  - Waratah Playground – There was a change of scope, and a grant has been procured. The project planning is complete and communication with Waratah community is underway. CLS approvals and procurement process to commence imminently. The project is identified as certain of having a carry forward.



- Walkways & Tracks:

- Coastal Pathway Construction Stage 2 of 3 - Works have commenced on WWC section. There will be a component of carry forward on 2 milestones, work is progressing well.
- Inglis River Walking Track – Golf Links Road and Esplanade to Cemetery – both are in the process of seeking approval and extending licences through CLS. These projects are identified as certain being a carry forward.

### TRANSPORT

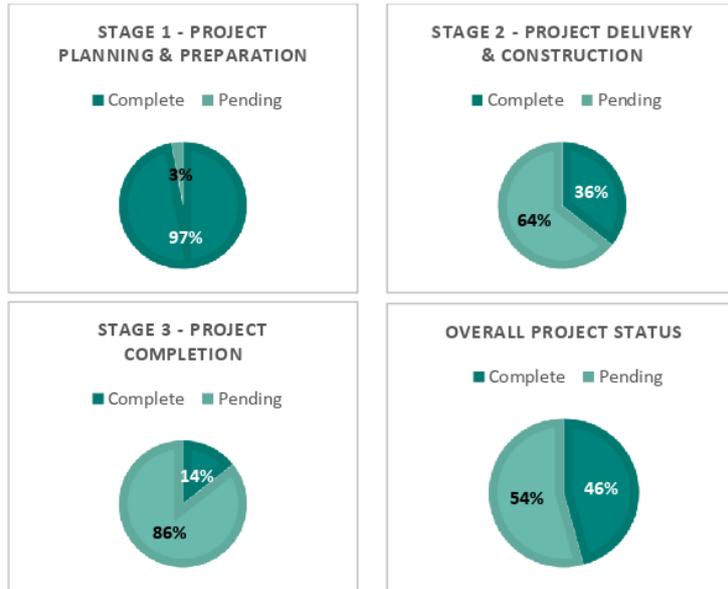


#### **Key project updates by exception:**

- Nothing significant to report.



## STORMWATER



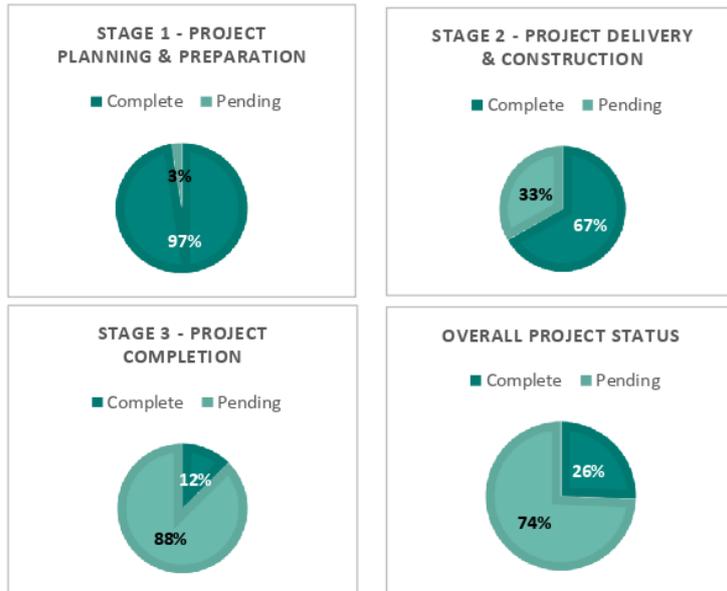
### Key project updates by exception:

- Big Creek Flood Mitigation – undergone a third-party review per recommendation from the Department of Natural Resources and Environment (NRE). The design is being reviewed and has the potential to go back to an earlier concept. There is a meeting with residents planned for later this month to look at potential design. The project is identified as certain of having a carry forward.
- Port Road Boat Harbour Drainage now has a complete design and is working through planning approvals. The project tender is now closed. Currently seeking CLS approval to re-lodge DA. The project is now identified as at high risk of being a carry forward.
- Somerset Stormwater Outlet (Somerset Esplanade) – The tender had been awarded. A slowdown in progress through CLS approvals with a requirement to complete an acid sulphate assessment. Site works occurred on 25 March. The project is identified for a potential a carry forward for CLS approvals.



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## SPORTING FACILITIES



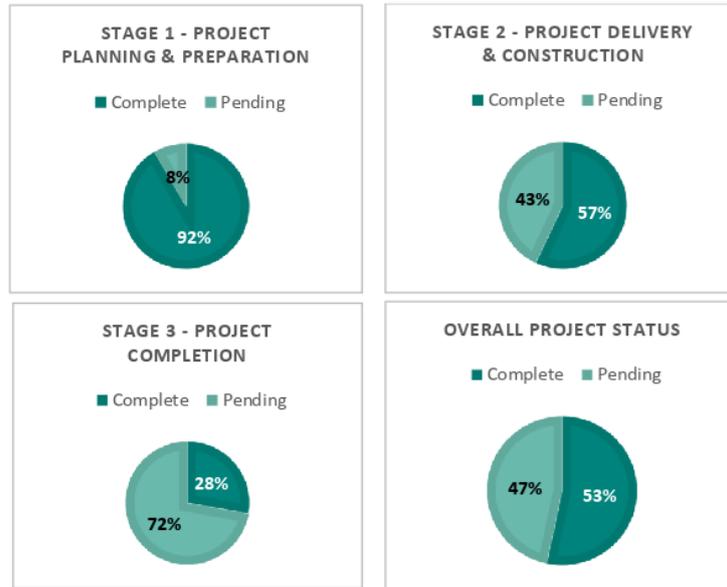
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### Key project updates by exception:

- Carpark works at Wynyard Yacht Club – this project is tied into the seawall works which is currently waiting assessment. The project is identified as certain to have carry forward.
- Recreation Ground maintenance storage shed - Shipping container is on site for cricket nets storage and redundant toilets have been stripped out. The DA for a new shed was lodged in late March. The project is identified as certain of having a carry forward.



## BUILDINGS



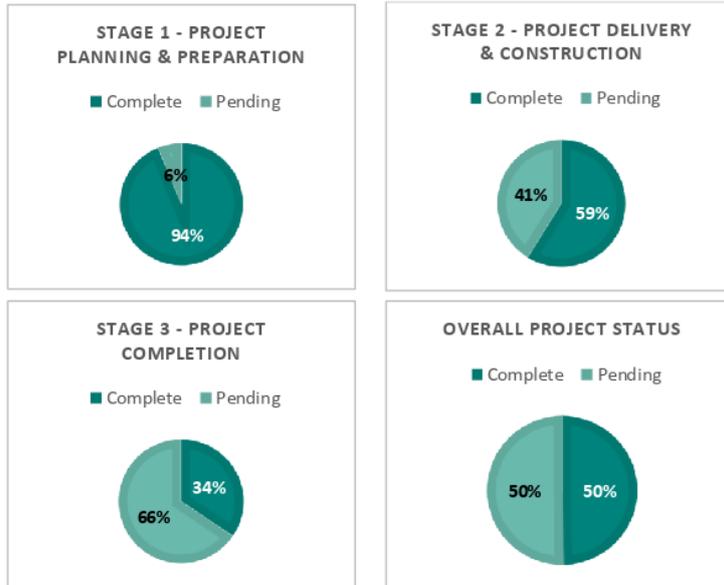
### Key project milestones/updates:

- Feasibility Study of the Wynyard History Centre - Engaged Architect to develop floorplans and engaging with stakeholders on design. Identified as certain of being a carry forward.
- Athenaeum Hall – Exterior project works have been tendered and awarded and works commenced. Heritage Tasmania have approved the window replacements and procurement is underway. Partial procurement awarded for the manufacture of window sashes; installation will be organised separately. The majority of works will be complete for this project; however the window component is certain to be a carry forward.
- Childcare Upgrade Planning – a report was provided to council with a recommendation to construct and retain the current for the time being. The school has approved land use however rezoning is still to be worked out through planning. The project is confirmed to be a carry forward while land approvals are being sought.
- Yolla Public Toilet has progressed with preliminary review of Memorial Hall suggesting enough space for a DDA toilet with internal and external access. Detailed design is completed. Awaiting the surveyor response before providing a report to Council and pursuing procurement. This project is likely to be a carry forward for the construction portion of the project.
- Depot Security Upgrade – remains in scoping phase.



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## PLANT & EQUIPMENT



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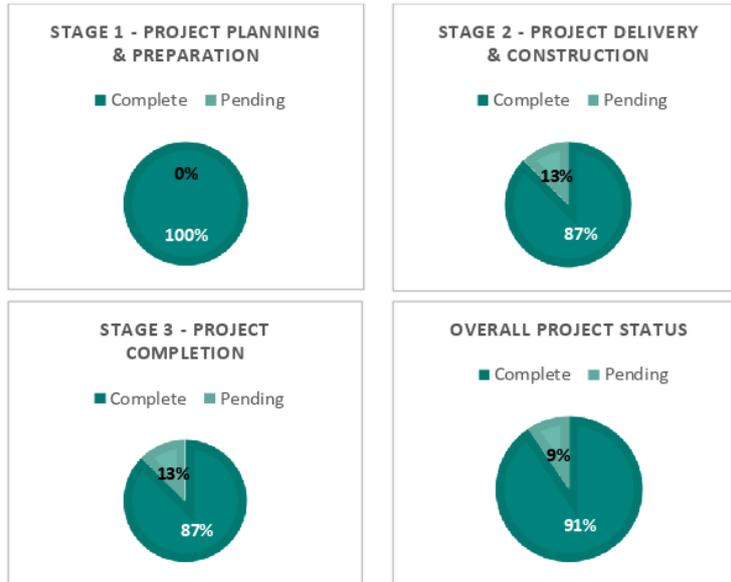
### **Key project milestones/updates:**

- iCEP EV Charging Stations –The project is split with an EOI for the public portion being prepared while the workplace EV will require initial electrical upgrades before being fit to progress. Likely that the workplace EV install will be delayed until after workplace upgrades in the next FY. Looking at other funding options including some grant opportunities. This project is confirmed to be at lease a partial carry forward.



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## **BUDGET AMENDMENTS**



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### **Key project milestones/updates:**

- Nothing significant to report.

# Statement of Intent to Declare *Digitalis spp.* (Foxgloves)

## Comments on proposed Restrictions and Measures

by Waratah Wynyard Council.

March -2024



## 1. Precis

Waratah Wynyard Council strongly endorses the Department of Natural Resources and Environment's proposal for the declaration of foxglove as a pest under the *Biosecurity Regulations 2022*.

It has a longstanding concern in relation to the large biomass of foxgloves in persistent and emerging zones within private / corporate plantation coupes in the municipality hinterland as well as connecting road corridors.

Further it has recently received a considerable amount of representation from residents from broadly across the demograph with concerns that there is no statutory instrument available to underpin enforcement of foxglove management.

The prohibiting of propagation, trading or otherwise distributing foxgloves is important but it is only a small component of the current foxglove infestation problem in non - urban areas. Commitment to enforcement by the government is an essential component of achieving the desired outcomes of the declaration implementation.

Waratah Wynyard Council manages any outbreaks of foxgloves on any areas that it owns or is licenced to maintain.

## 2. Comments on Restrictions and Measures

**1) *Except with the written approval of the Secretary, a person must not import or allow to be imported into the State any reproductively viable Digitalis species. Exceptions include sterile varieties of Digiplexis, and other similarly sterile varieties.***

**Noted and agree.**

**2) *The tolerance level for Digitalis seed in imported grain will be 0 seeds per kilogram.***

**Noted and agree.**

**3) *A person must not propagate, trade or otherwise distribute Digitalis or anything carrying Digitalis except:***

***a) transport for purposes of disposal;***

***b) sale or transport for purposes other than disposal where authorised by the Secretary;***

***c) sterile varieties of Digiplexis, and other similarly sterile varieties.***

**Noted and agree.**

The sale of foxglove seeds or seedlings has been a bone of contention throughout the community. While many nurseries have shown a responsible approach to foxglove trading

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several leading traders have continued to sell them even after being made aware of the environmental consequences of foxglove garden escapees.

Prohibiting the propagation, trading or otherwise distribution of foxgloves is overdue.

How will this be monitored / enforced?

Who will be responsible for enforcement?

**4) *Landowners and managers shall take all reasonable measures to control the impact and spread of Digitalis.***

**Noted and agree.**

Further:

How will this be monitored / enforced?

Who will be responsible for enforcement?

**5) *Digitalis plants shall be disposed of in a manner which will not result in further infestation.***

**Noted and agree.**

Further:

How will this be monitored / enforced?

Who will be responsible for enforcement?

**6) *Declaration is limited to “designated areas”, essentially areas buffering State Reserves and the Tasmanian Wilderness World Heritage Area and “designated purposes”. Designated purposes include specific requirements to control foxglove, in order to protect vulnerable industries or the natural environment, outside designated areas.***

**Noted and agree in principle.**

Further:

How will “designated areas” be identified?

The criteria of the need for protection of Tasmanian World Heritage Area(s) is understood, however it is noted that within the Waratah Wynyard municipal boundaries there are a plethora of plantation coupes that do not directly border world heritage areas but are in close proximity to public reserves and private bush areas.

There is evidence of infestation of these after plantations are harvested and the soil reworked prior to re planting. There is evidence that a large biomass of seed or seed

generating plants are unseen within the maturing plantations until soil disturbance when for a few years there is a disturbing increase of foxglove plants and consequently viable seed development. There is also evidence of poor hygiene with respect to isolating seed within boundaries of heavily infested areas as well as the failure to treat emerging infestations while new seedlings are growing to a size where they block out visibility of the foxglove infestation but do not stop it.

This issue is the most often articulated to Council in recent times.

How will this issue be addressed?