



ORDINARY MEETING OF COUNCIL

ATTACHMENTS TO REPORTS

18 March 2024

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Waratah Wynyard Council

1576 Murchison Hwy, Yolla
Yolla Hall/Public WC renovation

- A01 Cover
- A02 Site Plan
- A03 Existing Floor Plan
- A04 Floor Plan
- A05 Elevations
- A06 Drainage Plan
- A07 Safety Notes
- A08 Wet Area Information

Project details:

Land Title Reference Number: 227107/1
& 232890/1

Design Wind Speed: N2
Climate Zone: 7
Soil Classification: N/A
BAL Level: N/A
Alpine Area: N/A
Corrosion Environment: N/A
Other Hazards:
(Flooding, Landslip, Dispersive Soils,
Sand Dunes, Mine Subsidence,
Landfill) N/A

Area:
Land: 603.6 & 226.35m²

Rosene Cox

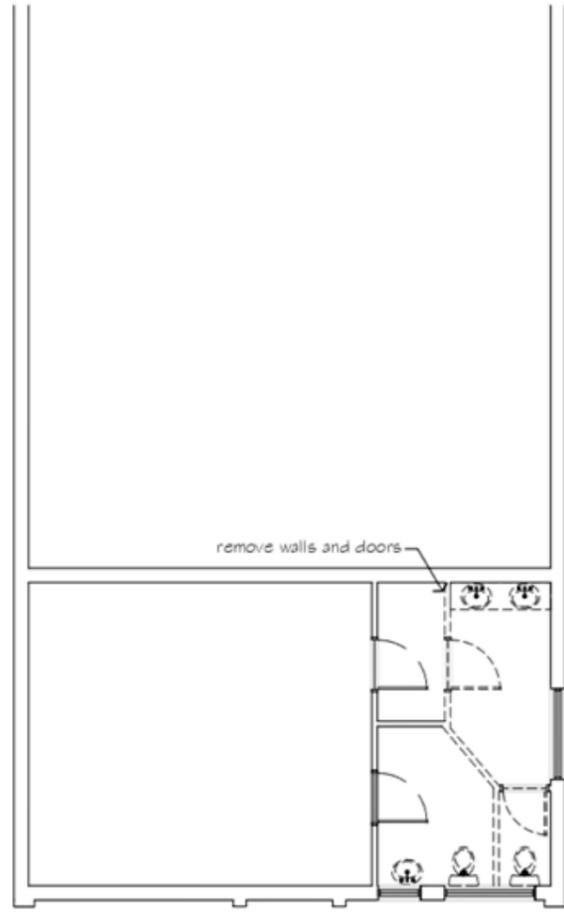
BUILDING DESIGN & DRAFTING
e.rosene.cox@gmail.com m. 0418 171 074
12 Jackson St ABN 84 634 774 986
Wynyard TAS 7325 CC No. CC5197 G

Project Number: 2324-8
Date: 08.12.23

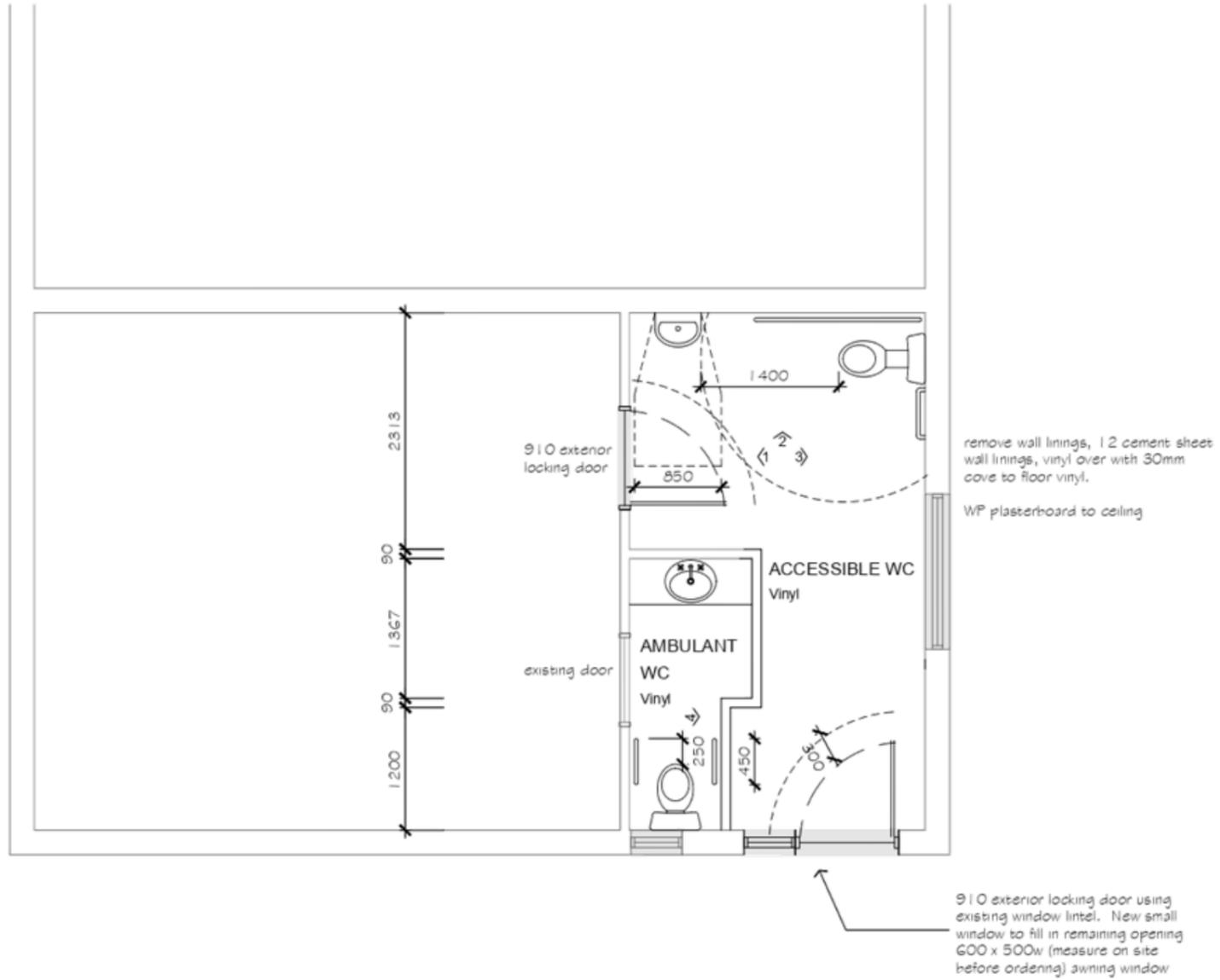


SITE PLAN
Scale 1:200

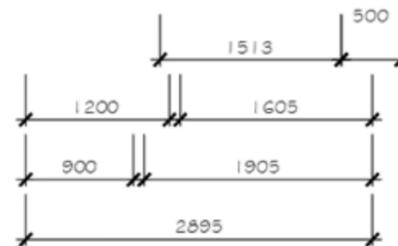


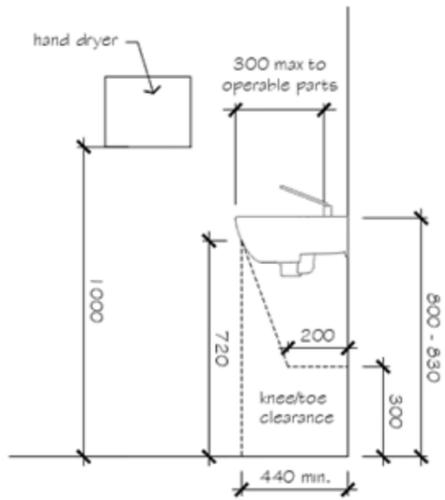


EXISTING FLOOR PLAN
SCALE 1:100

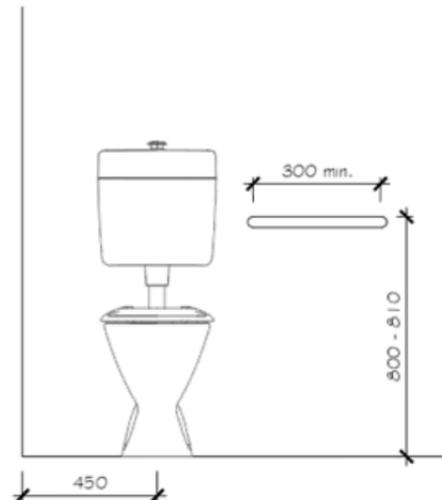


FLOOR PLAN
 Scale 1:50

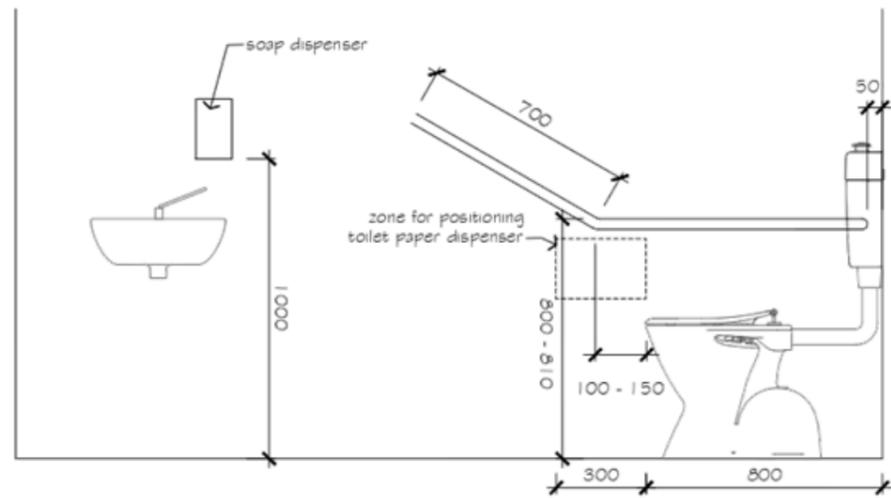




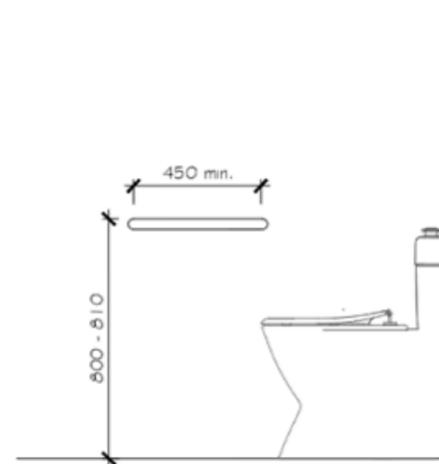
ELEVATION 1
SCALE 1:20



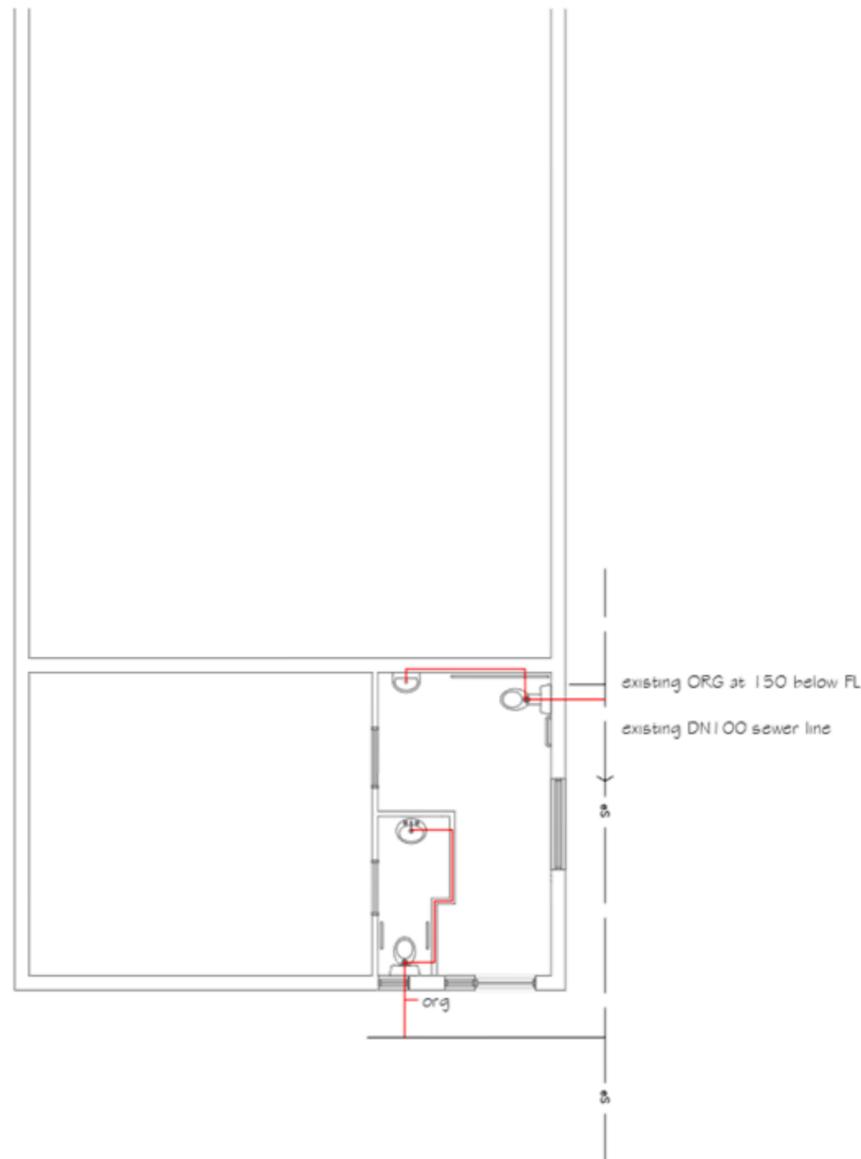
ELEVATION 3
SCALE 1:20



ELEVATION 2
SCALE 1:20



ELEVATION 4
SCALE 1:20



DRAINAGE PLAN
 SCALE 1:100

LEGEND & NOTES

- Stormwater line (100mm UPVC)
- Sewer line (100mm UPVC)

Wet areas shown hatched. Refer to wet area information page for waterproofing information

Install inspection openings at major bends for stormwater and all low points of downpipes.

All plumbing and drainage to be in accordance with local council requirements.

Provide surface drain to back of bulk excavation to drain leveled pad prior to commencing footing excavation.

Services
 The heated water system must be designed and installed with Part B2 of NCC Volume Three - Plumbing Code of Australia.

Thermal insulation for heated water piping must:

- a) be protected against the effects of weather and sunlight, and
- b) be able to withstand the temperatures within the piping, and
- c) use thermal insulation in accordance with AS/NZS 4851.1

Heated water piping that is not within a conditioned space must be thermally insulated as follows:

1. Internal piping

- a) All flow and return internal piping that is -
 - i) within an unventilated wall space
 - ii) within an internal floor between storeys; or
 - iii) between ceiling insulation and a ceiling
 Must have a minimum R-Value of 0.2 (ie 9mm of closed cell polymer insulation)

2. Piping located within a ventilated wall space, and enclosed building subfloor or a roof space

- a) All flow and return piping
 - b) Cold water supply piping and Relief valve piping - within 500mm of the connection to central water heating system
- Must have a minimum R-Value of 0.45 (ie 19mm of closed cell polymer insulation)

3. Piping located outside the building or in an unenclosed building sub-floor or roof space

- a) All flow and return piping
 - b) Cold water supply piping and relief valve piping - within 500mm of the connection to central water heating system
- Must have a minimum R-Value of 0.6 (ie 25mm of closed cell polymer insulation)

Piping within an insulated timber framed wall, such as that passing through a wall stud, is considered to comply with the above insulation requirements.

SAFETY NOTES

FALLS, SLIPS, TRIPS

A) WORKING AT HEIGHTS DURING CONSTRUCTION

THIS BUILDING WILL REQUIRE WORKERS TO BE WORKING AT HEIGHTS WHERE A FALL IN IS POSSIBLE AND INJURY IS LIKELY TO RESULT FROM SUCH A FALL. THE BUILDER SHOULD PROVIDE A SUITABLE BARRIER WHEREVER A PERSON IS REQUIRED TO WORK IN A SITUATION WHERE FALLING IS A POSSIBILITY.

MAINTENANCE: CLEANING AND MAINTENANCE OF WINDOWS, WALLS, ROOF OR OTHER COMPONENTS OF THIS BUILDING WILL REQUIRE PERSONS TO BE SITUATED WHERE A FALL IS POSSIBLE, WHERE THIS TYPE OF ACTIVITY IS REQUIRED, SCAFFOLDING, LADDERS OR TRESTLES SHOULD BE USED IN ACCORDANCE WITH RELEVANT CODES OF PRACTICE, REGULATIONS OR LEGISLATION. WHERE SCAFFOLD, LADDERS, TRESTLES ARE NOT APPROPRIATE: CLEANING AND MAINTENANCE OF WINDOWS, WALLS, ROOF OR OTHER COMPONENTS OF THIS BUILDING FALL BARRIERS OR PERSONAL PROTECTIVE EQUIPMENT (PPE) SHOULD BE USED IN ACCORDANCE WITH RELEVANT CODES OF PRACTICE, REGULATIONS OR LEGISLATION.

B) SLIPPERY OR UNEVEN SURFACES ANCHORAGE POINTS

ANCHORAGE POINTS FOR PORTABLE SCAFFOLD OR FALL ARREST DEVICES ARE TO INCLUDED INSTALLED FOR USE BY MAINTENANCE WORKERS. ANY PERSONS ENGAGED TO WORK ON THE BUILDING AFTER COMPLETION OF CONSTRUCTION WORK SHOULD BE INFORMED ABOUT THE ANCHORAGE POINTS.

DURING OPERATION OR MAINTENANCE FLOOR FINISHES SPECIFIED

IF FINISHES HAVE BEEN SPECIFIED, THESE HAVE BEEN SELECTED TO MINIMISE THE RISK OF FLOORS AND PAVED AREAS BECOMING SLIPPERY WHEN WET OR WHEN WALKED ON WITH WET SHOES/FEET. ANY CHANGES TO THE SPECIFIED FINISH SHOULD BE MADE IN CONSULTATION WITH THE ARCHITECT OR, IF THIS IS NOT PRACTICAL, SURFACES WITH AN EQUIVALENT OR BETTER SLIP RESISTANCE SHOULD BE CHOSEN.

STEPS, LOOSE OBJECTS & UNEVEN SURFACES

STEPS AND/OR RAMPS ARE INCLUDED IN THE BUILDING WHICH MAY BE A HAZARD TO WORKERS CARRYING OBJECTS OR OTHERWISE OCCUPIED. STEPS SHOULD BE CLEARLY MARKED WITH BOTH VISUAL AND TACTILE WARNING DURING CONSTRUCTION. BUILDING OWNERS AND OCCUPIERS SHOULD MONITOR ACCESS TO AREAS WHERE MAINTENANCE IS ROUTINELY CARRIED OUT TO ENSURE THAT SURFACES HAVE NOT MOVED OR CRACKED SO THAT THEY BECOME UNEVEN AND PRESENT A TRIP HAZARD. SPILLS, LOOSE MATERIAL, STRAY OBJECTS OR ANY OTHER MATTER THAT MAY CAUSE A SLIP OR TRIP HAZARD SHOULD BE CLEANED OR REMOVED FROM ACCESS WAYS. CONTRACTORS ARE REQUIRED TO MAINTAIN A TIDY WORK SITE DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION TO REDUCE THE RISK OF TRIPS AND FALLS IN THE WORKPLACE. MATERIALS FOR CONSTRUCTION OR MAINTENANCE SHOULD BE STORED IN DESIGNATED AREAS AWAY FROM ACCESS WAYS AND WORK AREAS.

FALLING OBJECTS

LOOSE MATERIALS OR SMALL OBJECTS

CONSTRUCTION, MAINTENANCE OR DEMOLITION WORK ON OR AROUND THIS BUILDING IS LIKELY TO INVOLVE PERSONS WORKING ABOVE GROUND LEVEL OR ABOVE FLOOR LEVELS. WHERE THIS OCCURS ONE OR MORE OF THE FOLLOWING MEASURES SHOULD BE TAKEN TO AVOID OBJECTS FALLING FROM THE AREA WHERE THE WORK IS BEING CARRIED OUT ONTO PERSONS BELOW.

- PREVENT OR RESTRICT ACCESS TO AREAS BELOW WHERE THE WORK IS BEING CARRIED OUT
- PROVIDE TOEBOARDS TO SCAFFOLDING OR WORK PLATFORMS
- PROVIDE PROTECTIVE STRUCTURE BELOW THE WORK AREA
- ENDURE THAT ALL PERSONS BELOW THE WORK AREA HAVE PERSONAL PROTECTIVE EQUIPMENT (PPE)

BUILDING COMPONENTS

DURING CONSTRUCTION, RENOVATION OR DEMOLITION OF THIS BUILDING, PARTS OF THE STRUCTURE INCLUDING FABRICATED STEELWORK, HEAVY PANELS AND MANY OTHER COMPONENTS WILL REMAIN STANDING PRIOR TO OR AFTER SUPPORTING PARTS ARE IN PLACE. CONTRACTORS SHOULD ENSURE TEMPORARY BRACING.

TRAFFIC MANAGEMENT

FOR BUILDING A MAJOR ROAD, NARROW ROAD OR STEEPLY SLOPING ROAD: PARKING OF VEHICLES OR LOADING/UNLOADING OF VEHICLES ON THIS ROADWAY MAY CAUSE A TRAFFIC HAZARD. DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION OF THIS BUILDING DESIGNATED PARKING FOR WORKERS AND LOADING AREAS SHOULD BE PROVIDED. TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE RESPONSIBLE FOR THE SUPERVISION OF THESE AREAS.

FOR BUILDINGS WHERE ON-SITE LOADING/UNLOADING IS RESTRICTED: CONSTRUCTION OF THIS BUILDING WILL REQUIRE LOADING AND UNLOADING OF MATERIALS ON THE ROADWAY. DELIVERIES SHOULD BE WELL PLANNED TO AVOID CONGESTION OF LOADING AREAS AND TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE USED TO SUPERVISE LOADING/UNLOADING AREAS. CONFIRM WITH LOCAL COUNCIL WHEN DELIVERIES ARE TO BE MADE WHEN VEHICLES WILL HAVE TO REMAIN ON THE ROAD.

FOR ALL BUILDINGS: BUSY CONSTRUCTION AND DEMOLITION SITES PRESENT A RISK OF COLLISION WHERE DELIVERIES AND OTHER TRAFFIC ARE MOVING WITHIN THE SITE. A TRAFFIC MANAGEMENT PLAN SHOULD BE ADOPTED FOR THE WORK SITE.

MANUAL TASKS

COMPONENTS WITHIN THIS DESIGN WITH A MASS IN EXCESS OF 25KGS SHOULD BE LIFTED BY TWO OR MORE WORKERS OR BY MECHANICAL LIFTING DEVICE. WHERE THIS IS NOT PRACTICAL, SUPPLIERS OR FABRICATORS SHOULD BE REQUIRED TO LIMIT THE COMPONENT MASS. ALL MATERIAL PACKAGING, BUILDING AND MAINTENANCE COMPONENTS SHOULD CLEARLY SHOW THE TOTAL MASS OF PACKAGES AND WHERE PRACTICAL ALL ITEMS SHOULD BE STORED ON SITE IN A WAY WHICH MINIMISES BENDING BEFORE LIFTING. ADVICE SHOULD BE PROVIDED ON SAFE LIFTING METHODS IN ALL AREAS WHERE LIFTING MAY OCCUR. CONSTRUCTION, MAINTENANCE AND DEMOLITION OF THIS BUILDING WILL REQUIRE THE USE OF PORTABLE TOOLS AND EQUIPMENT. THESE SHOULD BE FULLY MAINTAINED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS AND NOT USED WHERE FAULTY OR (IN THE CASE OF ELECTRICAL EQUIPMENT) NOT CARRYING A CURRENT ELECTRICAL SAFETY TAG. ALL SAFETY GUARDS OR DEVICES SHOULD BE REGULARLY CHECKED AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE USED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATION.

HAZARDOUS SUBSTANCES

ASBESTOS

REMOVAL AND DISPOSAL OF ASBESTOS IS TO BE DONE BY ACCREDITED PERSONNEL AND ACCORDING TO AUSTRALIAN STANDARDS.

SEALED FLOORS

THIS BUILDING MAY CONTAIN SEALED FLOORS WHICH HAVE AN APPLIED FINISH. AREAS WHERE FINISHES ARE APPLIED SHOULD BE KEPT WELL VENTILATED DURING SANDING AND APPLICATION AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT IS TO BE USED. MANUFACTURERS RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES.

SYNTHETIC MINERAL FIBRE

FIBREGLASS, ROCKWOOL, CERAMIC AND OTHER MATERIAL USED FOR THERMAL OR SOUND INSULATION MAY CONTAIN SYNTHETIC MINERAL FIBRE WHICH MAY BE HARMFUL IF INHALED OR IF IT COMES IN CONTACT WITH THE SKIN, EYES OR OTHER SENSITIVE PARTS OF THE BODY. PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL SHOULD BE USED WHEN INSTALLING, REMOVING OR WORKING NEAR BULK INSULATION MATERIAL.

VOLATILE ORGANIC COMPOUNDS

MANY TYPES OF GLUE, SOLVENTS, SPRAY PACKS, PAINTS, VARNISHED AND SOME CLEANING MATERIALS AND DISINFECTANTS HAVE DANGEROUS EMISSIONS. AREAS WHERE THESE ARE USED SHOULD BE KEPT WELL VENTILATED WHILE THE MATERIAL IS BEING USED AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT MAY ALSO BE REQUIRED. THE MANUFACTURERS RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES.

TREATED TIMBER

THE DESIGN OF THIS BUILDING MAY INCLUDE PROVISION FOR THE INCLUSION OF TREATED TIMBER WITHIN THE STRUCTURE. DUST OR FUMES FROM THIS MATERIAL CAN BE HARMFUL. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL WHEN SANDING, DRILLING, CUTTING OR USING TREATED TIMBER IN ANY WAY THAT MAY CAUSE HARMFUL MATERIAL TO BE RELEASED. DO NOT BURN TREATED TIMBER.

POWDERED MATERIALS

MANY MATERIALS USED IN THE CONSTRUCTION OF THIS BUILDING CAN CAUSE HARM IF INHALED IN POWDERED FORM. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION WHILE USING POWDERED MATERIAL OR WHEN SANDING, DRILLING OR OTHERWISE DISTURBING OR CREATING POWDERED MATERIAL.

SERVICES

GENERAL

RUPTURE OF SERVICES DURING EXCAVATION OR OTHER ACTIVITY CREATES A VARIETY OF RISKS INCLUDING RELEASE OF HAZARDOUS MATERIAL. EXISTING SERVICES ARE LOCATED ON OR AROUND THIS SITE. WHERE KNOWN, THESE ARE IDENTIFIED ON THE PLANS BUT THE EXACT LOCATION AND EXTENT OF SERVICES MAY VARY FROM THAT INDICATED. SERVICES SHOULD BE LOCATED USING AN APPROPRIATE SERVICE (SUCH AS DIAL BEFORE YOU DIG), APPROPRIATE EXCAVATION PRACTICE SHOULD BE USED AND, WHERE NECESSARY, SPECIALITY CONTRACTORS SHOULD BE USED. LOCATIONS WITH UNDERGROUND POWER LINES MUST BE DISCONNECTED OR CAREFULLY LOCATED AND ADEQUATE WARNING SIGNS USED PRIOR TO ANY CONSTRUCTION, MAINTENANCE OR DEMOLITION COMMENCING.

LOCATIONS WITH OVERHEAD POWER LINES: OVERHEAD POWER LINES MAY BE NEAR OR ON THIS SITE. THESE POSE A RISK OF ELECTROCUTION IF STRUCK OR APPROACHED BY LIFTING DEVICES OR OTHER PLANT AND PERSONS WORKING ABOVE GROUND LEVEL. WHERE THERE IS A DANGER OF THIS OCCURRING, POWER LINES SHOULD BE, WHERE PRACTICAL, DISCONNECTED OR RELOCATED. WHERE THIS IS NOT PRACTICAL, ADEQUATE WARNING IN THE FORM OF BRIGHT COLOURED TAPE OR SIGNAGE SHOULD BE USED OR A PROTECTIVE BARRIER PROVIDED.

HIGH RISK ACTIVITY

ALL ELECTRICAL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH THE CODE OF PRACTICE: MANAGING ELECTRICAL RISKS AT THE WORKPLACE, AS/NZ 3012 AND ALL LICENSING REQUIREMENTS. ALL WORK USING PLANT SHOULD BE CARRIED OUT IN ACCORDANCE WITH THE CODE OF PRACTICE: MANAGING RISKS OF PLANT AT THE WORKPLACE. ALL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH THE CODE OF PRACTICE: MANAGING NOISE AND PREVENTING HEARING LOSS AT WORK. DUE TO HISTORY OF SERIOUS INCIDENTS IT IS RECOMMENDED THAT PARTICULAR CARE BE EXERCISED WHEN UNDERTAKING WORK INVOLVING STEEL CONSTRUCTION AND CONCRETE PLACEMENT. ALL THE ABOVE APPLIES.

ACCESS

PUBLIC ACCESS TO CONSTRUCTION AND DEMOLITION SITES AND TO AREAS UNDER MAINTENANCE CAUSES RISK TO WORKERS AND PUBLIC. WARNING SIGNS AND SECURE BARRIERS TO UNAUTHORISED ACCESS SHOULD BE PROVIDED. WHERE ELECTRICAL INSTALLATIONS, EXCAVATIONS, PLANT OR LOOSE MATERIALS ARE PRESENT THEY SHOULD BE SECURED WHEN NOT FULLY SUPERVISED.

CONFINED SPACES

SMALL SPACES

FOR BUILDINGS WITH SMALL SPACES WHERE MAINTENANCE OR OTHER ACCESS MAY BE REQUIRED: SOME SMALL SPACES WITHIN THIS BUILDING WILL REQUIRE ACCESS BY CONSTRUCTION OR MAINTENANCE WORKERS. ANY REQUIRED WARNING SIGNS AND BARRIERS TO UNAUTHORISED ACCESS SHOULD BE MAINTAINED THROUGHOUT THE LIFE OF THE BUILDING. WHERE WORKERS ARE REQUIRED TO ENTER SMALL SPACES THEY SHOULD BE SCHEDULED SO THAT ACCESS IS FOR SHORT PERIODS. MANUAL LIFTING AND OTHER MANUAL ACTIVITY SHOULD BE RESTRICTED IN SMALL SPACES.

EXCAVATION

CONSTRUCTION OF THIS BUILDING WILL REQUIRE EXCAVATION AND INSTALLATION OF ITEMS WITHIN EXCAVATIONS. WHERE PRACTICAL, INSTALLATION SHOULD BE CARRIED OUT USING METHODS WHICH DO NOT REQUIRE WORKERS TO ENTER THE EXCAVATION. WHERE THIS IS NOT PRACTICAL, ADEQUATE SUPPORT FOR THE EXCAVATED AREA SHOULD BE PROVIDED TO PREVENT COLLAPSE. WARNING EXCAVATION SIGNS AND BARRIERS TO PREVENT ACCIDENTAL OR UNAUTHORISED ACCESS TO ALL EXCAVATIONS SHOULD BE PROVIDED. REFER TO ENGINEERS DRAWINGS FOR UNDERPINNING SPECIFICATIONS. UNDERPINNING TO BE UNDERTAKEN BY ACCREDITED CONTRACTOR.

**WATERPROOFING AND WATER RESISTANCE REQUIREMENTS FOR BUILDING ELEMENTS IN WET AREAS
 PART H401**

- Shower Area:** (enclosed or unenclosed)
- Floors and horizontal surfaces - waterproof floor in shower area (including hob or step-down) or preformed shower base
 - Walls - waterproof all walls in shower area to a height the greater of - not less than 150mm above floor substrate or not less than 25mm above maximum retained water level and water resistant walls in shower area to not less than 1800mm above finished floor level of the shower
 - Wall Junctions and Joints - waterproof wall junctions within shower area
 - Wall/Floor Junctions - waterproof wall/floor junctions within shower area
 - Penetrations - waterproof penetrations in shower area

Area Outside Shower Area
 For concrete and compressed fibre-cement sheet flooring - water resistant floor of the room, waterproof wall/floor junctions
 For timber floors including particleboard, plywood and other timber based flooring materials - waterproof floor of the room, waterproof wall/floor junctions

- Areas Adjacent to baths and spas**
 For concrete and compressed fibre cement sheet flooring
- Floors and horizontal surfaces - water resistant floor of the room
 - Walls - water resistant to a height of not less than 150mm above the vessel, for the extent of the vessel, where the vessel is within 75mm of a wall
 - Wall Junctions and Joints - water resistant junctions within 150mm above a vessel for the extent of the vessel
 - Wall/Floor Junctions - water resistant wall/floor junctions for the extent of the vessel
 - Penetrations - waterproof tap and spout penetrations where they occur in horizontal surfaces

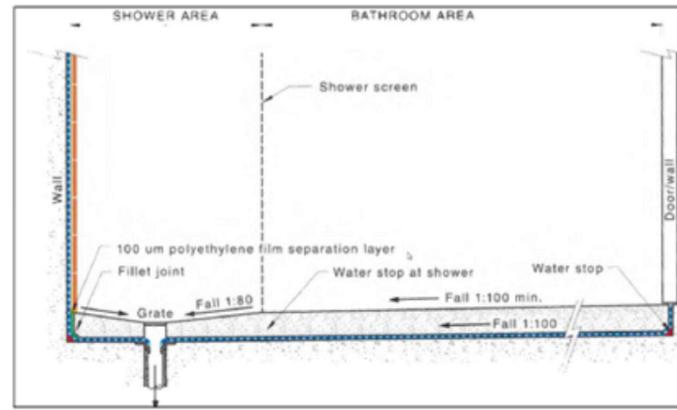
- For timber floors including particleboard, plywood and other timber based flooring materials
- Floors and horizontal surfaces - waterproof floor of the room
 - Walls - water resistant all exposed surfaces below vessel lip
 - Wall Junctions and Joints - water resistant junctions within 150mm above a vessel for the extent of the vessel
 - Wall/Floor Junctions - water resistant wall/floor junctions for the extent of the vessel
 - Penetrations - waterproof tap and spout penetrations where they occur in horizontal surfaces

- Inserted baths and spas**
- Floors and horizontal surfaces - waterproof shelf area incorporating waterstop under the bath lip - no requirement for under bath
 - Walls - waterproof to not less than 150mm above lip of bath or spa, no requirements under bath
 - Wall Junctions and Joints - waterproof junctions within 150mm above bath or spa, no requirements under bath
 - Penetrations - waterproof tap and spout penetrations where they occur in horizontal surfaces
- Note: Where a shower is above a bath or spa, use requirements for shower.

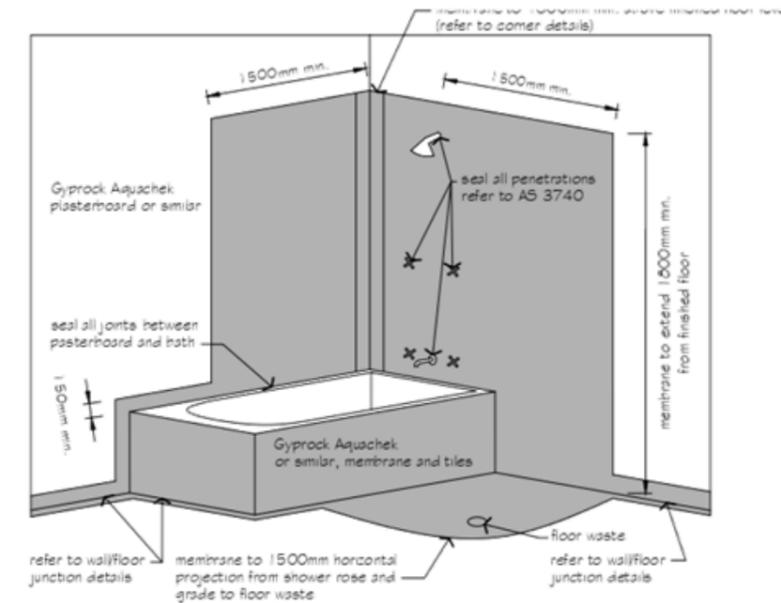
- Other Areas:**
 Laundries and WCs
- Floors and horizontal surfaces - water resistant floor of the room
 - Wall/Floor Junctions - waterproof wall/floor junctions

- Walls adjoining other vessels (e.g. sink, basin or laundry tub)**
- Walls - water resistant to a height of not less than 150mm above the vessel, for the extent of the vessel, where the vessel is within 75mm of a wall
 - Wall junctions and joints - waterproof wall junctions where a vessel is fixed to a wall
 - Penetrations - waterproof tap and spout penetrations where they occur in surfaces required to be waterproof or water resistant

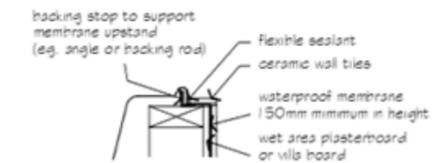
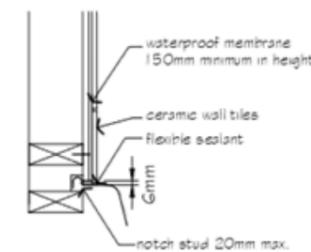
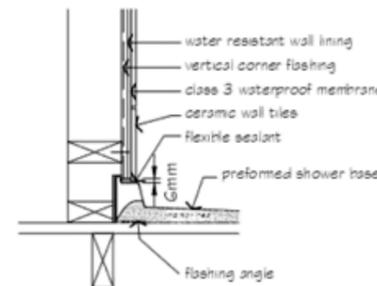
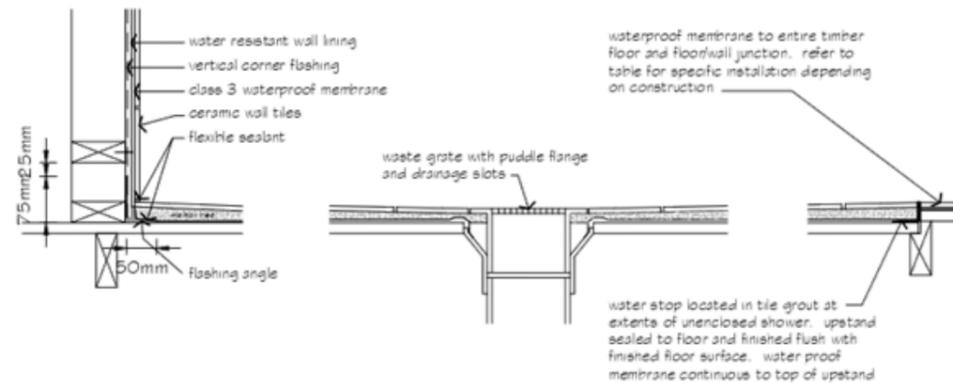
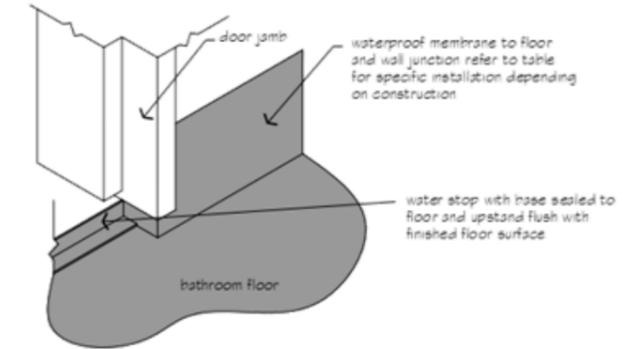
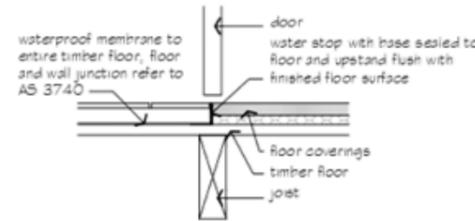
- Polished Concrete Floor in Bathrooms**
- Membrane shall be protected from abrasive damage when placing and vibrating the topping concrete by installing a protective underlayment
 - Membrane detail to vertical surfaces and walls are to be protected against damage caused when placing and polishing the concrete and incompatible sealers
 - topping concrete shall be bonded to the protective underlayment with a compatible bond coat



Polished concrete floor for unenclosed shower



FOR POLISHED CONCRETE IN WET AREAS REFER TO AUSTRALIAN STANDARD 3740



**AUSTIN STREET - TRAFFIC IMPACT ASSESSMENT
WYNYARD SPORTS PRECINCT MASTER PLAN
SUMMARY OF COMMUNITY CONSULTATION**

Name	Feedback	Comment	Action
Kevin Young	Supports a road closure	Nil	Noted
Acting Sgt Neil Evans	No issue with the suggested road closure Sought advice on project timelines, should project proceed	Noted	Noted
Paul Kuhn	Requested consideration of a footpath on the south side of Reid Street Concerns with lack of parking and use of Reid Street when funerals occur	To be reviewed against the 10 Year Capital works program Additional parking provision proposed as part of the Master Plan development	To be review Advised respondent
J Dobson	Preference for traffic calming. Did not support speed humps or 10 km shared zone	Traffic calming, while reducing traffic speeds, does not achieve the direct connectivity aim/	Note preference in report to council
Rosalie Martin	More parking required in the precinct.	The broader master plan notes developing additional parking to support use of oval 3. Opportunity to explore angle parking with any traffic change. Congestion not raised as an issue in the TIA . Key action to minimize any potential congestion will be an appropriate turn area to facilitate movements. Note off road	Assess parking opportunity on road to maximise use of available space.

Enclosure 1 Feedback summary - Austin street road closure consultation

	<ul style="list-style-type: none"> • Potential congestion with only entry / exit in one direction • Suggested one way option 	<p>parking provided east and west of Austin Street.</p> <p>One way option not assessed. Potentially difficult to manage for an isolated street block and achieve compliance by users</p>	<p>Ensure dedicated turn area at north end of Austin Street (at Jenner Street) in provided.</p> <p>Include commentary in report to council</p>
<p>Wynyard Municipal Band</p>	<ul style="list-style-type: none"> • Concerns with Parking capacity and vehicle congestion • Precinct plan notes marked parking spaces outside Band rooms. May impact on access. 	<p>The closure does not change participation patterns of precinct users. Existing parking arrangements to be improved as part of broader precinct development/ Congestion issue managed with appropriate turn areas.</p> <p>Internal parking arrangements not part of current considerations. Will be discussed with users when that stage of project is progressed.</p> <p>Issue noted, to be assessed in future stages.</p> <p>A turn area to be provided as part of the road closure (as per TIA)</p>	<p>No action required. Note design to include a turn area.</p> <p>Future issue for discussion</p>

Enclosure 1 Feedback summary - Austin street road closure consultation

	<ul style="list-style-type: none"> • No disability parking spaces shown for internal parking. • Need for a turn circle to allow vehicles to exit the precinct. • Precinct parking availability inadequate • Off street parking plan indicates a coach drop off area. Concern about how this will operate and use by community garden of this space. 	<p>Additional parking to be provided to support Oval 3.</p> <p>Improved use of exiting off street parking to occur (seal and marking)</p> <p>No evidence provided as to demand.</p> <p>Bus access occurs within precinct now. Proposed plan facilitates this use. Note multiple users of the precinct and coaches not always on site. The coach area can be used for other one site purposes as required, as occurs now for the existing parking areas.</p> <p>Emergency services were asked to comment on the proposal and no concerns raised. High level congestion impacting access would be a rare occurrence. Emergency services deal with a wide range of situations and would adapt.</p> <p>Generally, precinct users are attending sports in one of the facilities on site. These all have toilet facilities/</p> <p>Community Garden have key access to the BB stadium facilities.</p>	<p>Future issue for discussion</p> <p>Design to include a turn area.</p> <p>Investigate options to increase on street parking – angle parking.</p> <p>Note simultaneous events do not always occur.</p> <p>Future issue for discussion</p>
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Enclosure 1 Feedback summary - Austin street road closure consultation

	<ul style="list-style-type: none">• Alternate arrangements would need to be made for mustering the Xmas parade		To be discussed with Xmas parade organisers.
Kinetic – Simon Lunnon – NW operation manager	Austin street form part of a bus route. Arrangement to divert the bus can be made if the closure proceeds	Alternate route feasible	Noted. No action required at present



2023/24 CAPITAL PROGRAM MONTHLY PROGRESS REPORT

Executive Summary

Reporting Month End: February 2024

Reporting Officer: Corey Gould, Manager Engineering Services

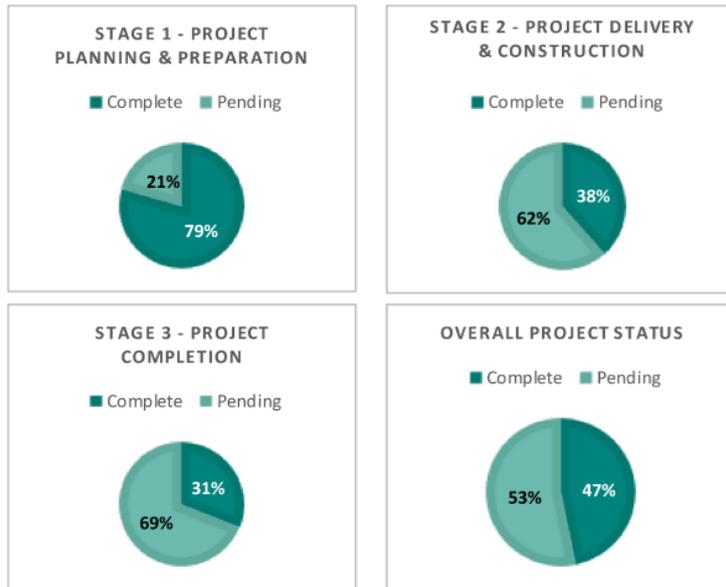
Current Capital Delivery

Section	Total Project Completion (%)
Parks & Open Spaces	46.8
Transport	43.7
Stormwater	41.4
Sporting Facilities	25.5
Buildings	49.0
Plant & Equipment	48.7
Budget Amendments	90.6

Status %	Stage
Between 0% and 25%	Stage 1 - Project Preparation including, design, permits, tender and consultation, construction approval.
Between 25% and 75%	Stage 2 - Project construction and delivery.
Between 75% and 100%	Stage 3 - Project Completion including initiation defects liability period, construction approval, as constructed drawings.



PARKS & OPEN SPACE



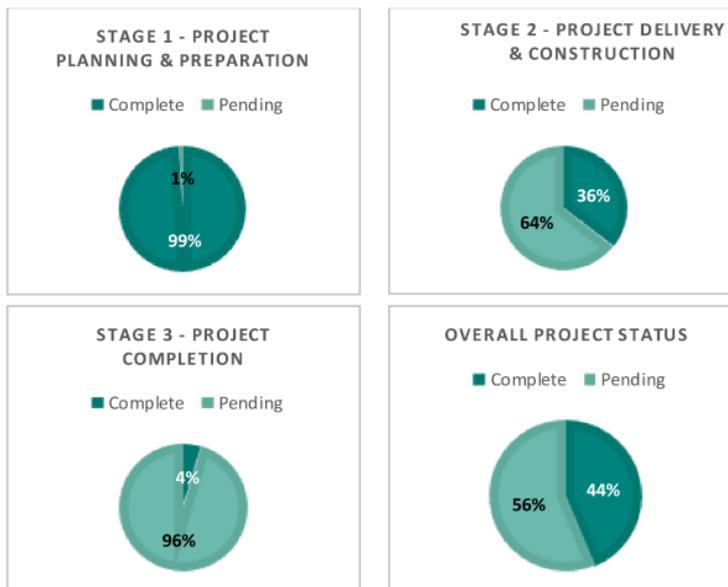
Key project updates by exception:

- Somerset:
 - Somerset Foreshore – Exercise Equipment is remains in procurement stage.
 - ANZAC Park Erosion Mitigation is progressing, revegetation and sand management forms the basis of this project with propagation of plants currently underway. Awaiting further information from the consultant.
- Sisters Beach:
 - Sisters Beach Erosion Works - The timeline for this project is dependent on the outcome of the public consultation which has commenced with the next session to occur 7 February. The project is identified as certain of having a carry forward.
 - Sisters Beach Playground – community consultation is being conducted along with the consultation for estuary works. Awaiting findings from the consultant, documentation for playground replacement has also commenced. Procurement is imminent.
- Waratah:
 - Waratah Playground – There was a change of scope, and a grant has been procured. The project planning is complete and communication with Waratah community is underway. CLS approvals and procurement process to commence imminently. The project is identified as certain of having a carry forward.



- Other:
 - James Philosopher Smith Statue – this item has been carried forward from the previous financial year and remains outstanding. No funding opportunities available at this stage.
 - Low St Playground replacement should be like for like. Has progressed to procurement.
 - Inglis River Seawall engineering is underway, looking into state funding. A consultant has been engaged for the design in conjunction with the carpark works.
- Walkways & Tracks:
 - Coastal Pathway Construction Stage 2 of 3 - Works have commenced on WWC section. There will be a component of carry forward 2 milestones.
 - Inglis River Walking Track – Golf Links Road and Esplanade to Cemetery – both are in the process of seeking approval and extending licences through CLS. These projects are identified as certain being a carry forward.

TRANSPORT

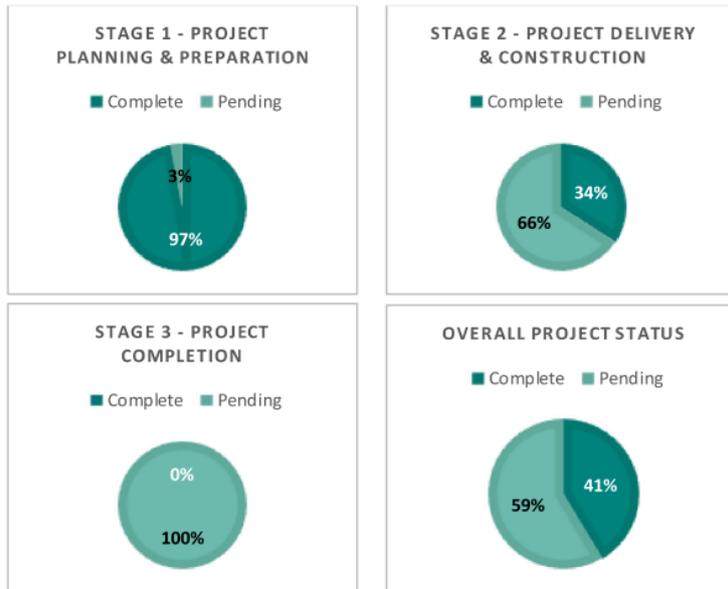


Key project updates by exception:

- Nothing significant to report.



STORMWATER

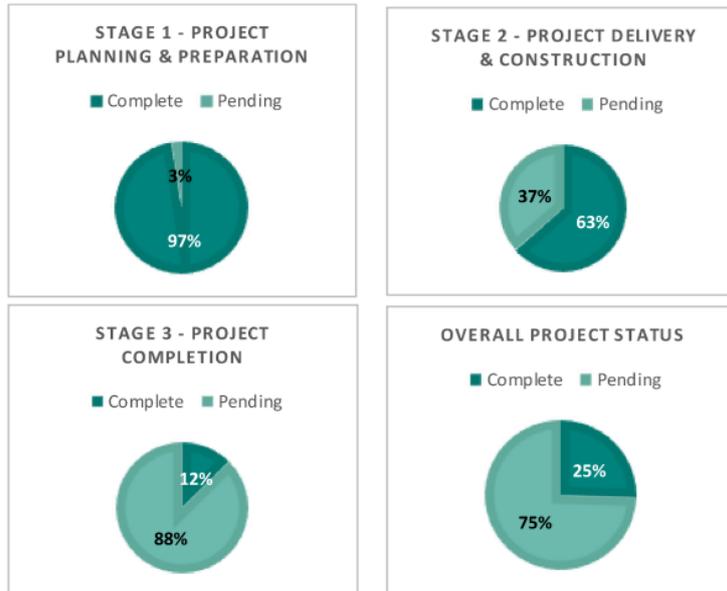


Key project updates by exception:

- Big Creek Flood Mitigation – undergone a third-party review per recommendation from the Department of Natural Resources and Environment (NRE). The design is being reviewed and has the potential to go back to an earlier concept. There is a meeting with residents planned for later this month to look at potential design. The project is identified as certain of having a carry forward.
- Port Road Boat Harbour Drainage now has a complete design and is working through planning approvals. The project will be going out to tender later this week, prior to the March Council meeting.



SPORTING FACILITIES

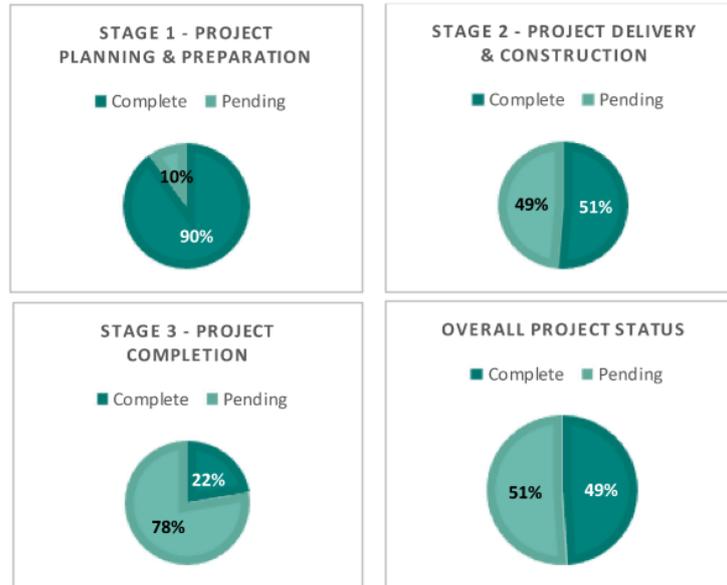


Key project updates by exception:

- Carpark works at Wynyard Yacht Club – this project is tied into the seawall works which is currently waiting assessment. The project is identified as certain to have carry forward.
- Recreation Ground maintenance storage shed - Shipping container is on site for cricket nets storage and redundant toilets have been stripped out. The project is identified as certain of having a carry forward.



BUILDINGS

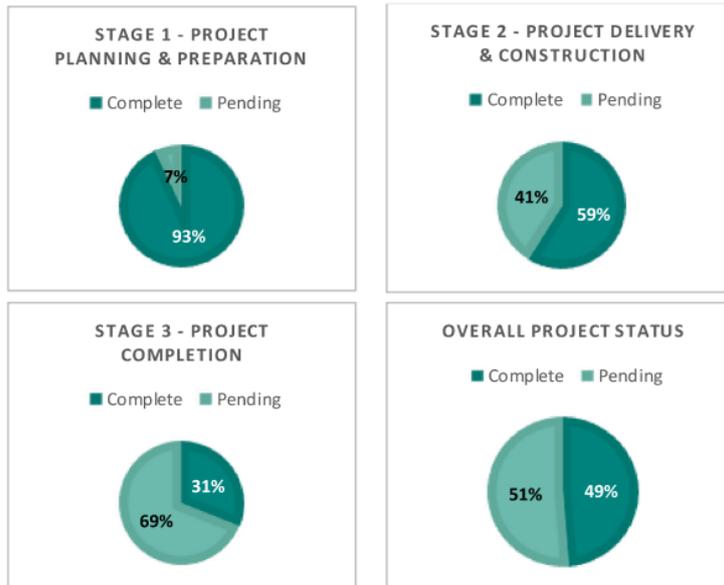


Key project milestones/updates:

- Feasibility Study of the Wynyard History Centre - Engaged Architect to develop floorplans and engaging with stakeholders on design. Identified as certain of being a carry forward.
- Athenaeum Hall – Window work still with Heritage Tas. Remainder of project has been tendered and awarded. Works are likely to commence Feb/Mar subject to stakeholder consultation. The majority of works will be complete for this project; however the window component is a certain a carry forward.
- Childcare Upgrade Planning – a report was provided to council with a recommendation to construct and retain the current for the time being. The project is confirmed to be a carry forward while land approvals are being sought.
- Yolla Public Toilet has progressed with preliminary review of Memorial Hall suggesting enough space for a DDA toilet with internal and external access. Detailed design is completed. Awaiting the surveyor response before providing a report to Council and pursuing procurement. Possibility of carry forward for the construction portion of the project at this stage.



PLANT & EQUIPMENT

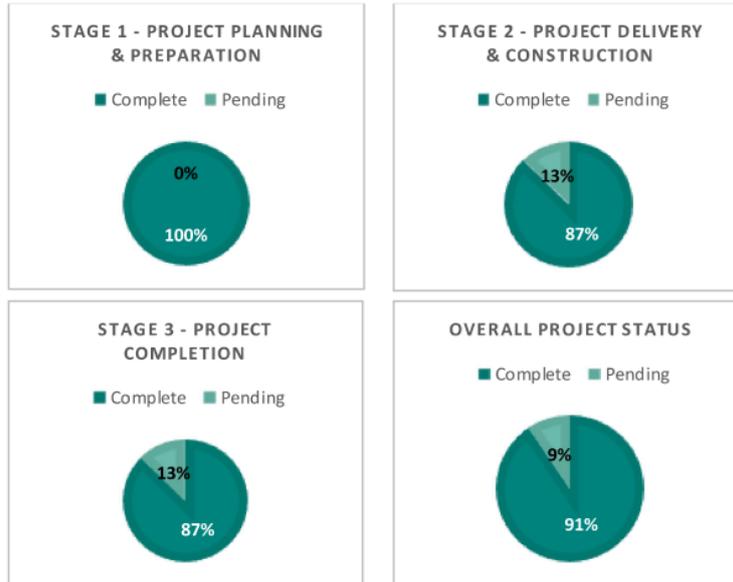


Key project milestones/updates:

- iCEP EV Charging Stations –The project is split with an EOI for the public portion being prepared while the workplace EV will require initial electrical upgrades before being fit to progress. Likely that the workplace EV install will be delayed until after workplace upgrades in the next FY. Looking at other funding options. This project is confirmed to be at least a partial carry forward.



BUDGET AMENDMENTS



Key project milestones/updates:

- Nothing significant to report.



MINUTES of the meeting
 Friday 2 February 2024
 2.00pm at the Waratah Community Hub

1. Present	Rosemary Dick, Anne Dunham, Tony Schmidt, Kim Kecely, Roz Rogers, Peter Hawthorn, Bronwyn Folden, Leanne King	Actions
2. Apologies	Cr. Kevin Hyland	
3. Board Charter	The Board Charter is noted at the start of each meeting.	
4. Declaration of Conflict of Interest	None declared.	
5. Works report from Council (quarterly)	<ul style="list-style-type: none"> • Waratah Shelters – Work is ongoing. Colour and style have been selected. Finalising award of contract for installation and delivery. • Historic Rail Bridge Walkway – The pontoon is in place: western ramp has been constructed. Waiting on pile barge from Hobart to construct the eastern approach ramp. Envisage this will follow on from the viewing platform completion in a week or two. • Waratah Waterfall Walk – Pads for mounting the platform have been poured. All materials are down at the base of the falls. Expect platform construction to commence this week. • Community Hub - Just waiting on a date from door and window manufacturer. Expect completion in February. Items have been moved around in the Community Hub – Kelly to check with Hub users about the items that have been moved. Reminder to all that this is a community building. 	Kelly
6. Achievement and Progress on the Waratah Community Plan	BF handed out the updated Community Plan which highlights the progress on the items listed.	

Enclosure 1 Waratah Community Board Meeting Notes February 2024

<p>7. Update on Requests for Service</p>	<p>BF provided an update to Board members about all of the items that have been forwarded to Council for action via our Customer Service Request system. Council@warayn.tas.gov.au or 6443 8333.</p>	
<p>8. General Business</p>	<ul style="list-style-type: none"> • Board members would like to re-organise the notice boards in the foyer at Council in Waratah. The board to the left walking into the Council Chambers will house all community related information e.g. pets available. The board directly in front of Reception will have all WCB information at the top and all tourism information at the bottom. • Board members raised a concern about the servicing of the public toilets over the weekend and public holidays. • Board members would like assistance in obtaining a grant to enable the War Memorial to be restored. Information exchanged so that Anne Dunham can speak with the RSL about this. • A copy of the Code of Conduct to be sent to the Board. • At the next meeting the Board would like to enable a photo of them alongside Council members. 	<p>Kelly to support</p> <p>BF to follow up</p> <p>Completed Noted for that meeting</p>
<p>7. Next Meeting</p>	<p>Monday 29 April 2.00pm at the Athenaeum Hall. Invitations have been sent</p>	

Frederick Street Reserve Working Group Meeting Notes

Meeting: Wednesday 31 Jan 2024

Time: 5:30pm

Present: Cr Dillon Roberts, Cr Michael Johnstone, Jill Cawsey, Jane Paroissien, Leighton Burr, Reece Ellis, Steph Hanson, Bronwyn Folden

Guests: Shaun Mulloy,

Apologies: Jo Williams, Travis Williams, Richard Douglas, Christina Massey

Notes:

Information shared via email since the last meeting:

- Natural Values Assessment
- Outcomes of Town Planning meeting.

Activity:

The group participated in an ideas generation activity to look at possible uses for the Reserve. Working independently each participant wrote down:

- different ways the space can be used,
- what elements are needed,
- what is important to existing user groups and organisations.

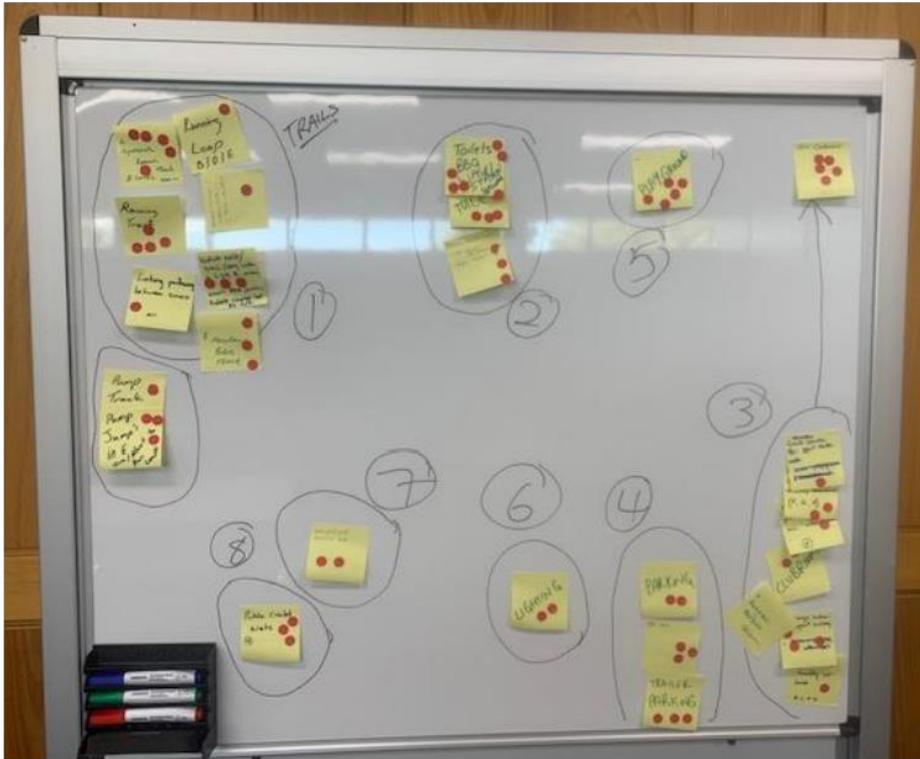
Factors such as community need, planning, Natural Values, budget, regional v's local facilities etc will all be applied to the ideas generated in due course and did not need to be considered for the purpose of the exercise.

The ideas were placed on a wall and each participant voted on ideas that they believed were important.

This was done by using a voting system where everyone gets ten "votes" that could be distributed as they liked. Sticky dots were used for this portion of the exercise.

Based on the voting exercise, the group developed a prioritised list of ideas, in order of importance as depicted below:

1	Trails (including a synthetic running track, walking/running loop, linking pathways between zones, nature trail, dog walking, mountain bike track)
2	Toilets, BBQs Wash Station, Showers
3	Facilities (including BMX Clubrooms, large indoor sport building, basketball/softball stadium)
4	Parking (including trailer/long vehicle parking)
5	Common Playground
6	Lighting (including lighting for games and lighting for safety)
7	Designated area for hitting golf balls
8	Public cricket net



Next Meeting: The group agreed to meet again in two months time, with any additional ideas or work to be shared via email between now and then.

Meeting Closed at 6.25pm

Accessibility Working Group

Meeting: Wednesday 7 February 2024

Time: 5.30pm

Council Chambers

Present: Cr Edwards, Cr Raw, Annie Kirkpatrick, Nellie McKenna, Peter Lambert, Ken Ewington, Jamie Elphinstone, Corey Gould, Bronwyn Folden.

Apologies: Alastair Crouch

Meeting Commenced: 5.35pm

The following is copied from the Accessibility Working Group Terms of Reference that was attached to the nomination form.

Mission: The Waratah-Wynyard Accessibility Strategy Working Group is a collaborative partnership between Council and the community to inform and advise Council on accessibility matters. The purpose of the Accessibility Strategy Working Group meetings initially is to inform the development of the Accessibility Strategy and Action Plan. The Accessibility Strategy Working Group then advises on the implementation, monitoring, and review of the Accessibility Strategy.

Council welcomes the opportunity to meet with members of the public and community to discuss requests for service and information. The Accessibility Strategy Working Group meetings are not a forum for personal grievances. Please contact Customer Service to schedule a time to discuss these important matters with the relevant Council officer.

Roles: Councillors: Act as Chairperson. Be the link between Council and the group. Table issues and concerns to Council on behalf of the group.

Community Representatives: Actively participate in meeting discussions in the interests of the wider community. Where appropriate, vote on matters addressed.

Staff: Provide advice, report on actions, and provide administrative support.

Meeting procedures: Meetings are to be held every two months and will be limited to a maximum of 1.5 hours duration. Meetings shall be scheduled after 5:00 pm.

Activity:

The group participated in an activity to look at prioritising the actions in the Accessibility Strategy Inclusion Action Plan

All of the actions were typed on a separate card and placed on a wall. Each participant voted on ideas that they believed should be prioritised.

This was done by using a voting system where everyone gets ten “votes” that could be distributed as they liked. Sticky dots were used for this portion of the exercise.

Based on the voting exercise, the group developed a prioritised list of actions. The actions that received the most support, and will therefore be prioritised to the first years of the Inclusion Action Plan are as follows:

Accessibility Working Group

1	Accessible Parking at Events (All large Council events have accessible parking space/s planned. Information regarding this space is shared prior to the event)
2	Develop Accessibility Maps/Guides
3	Investigate Funding Opportunities for the Establishment of a Sensory Garden
4	Provide Quiet/Sensory areas at Council Events
5	Provide Mandatory Inclusion Training For all Staff, Volunteers and Councillors
6	Celebrate and Promote Divers Events Important to the Community Including International Day of People with Disabilities, Autism Awareness, RUOK?Day etc
7	Education on Footpath Maintenance, Including Pruning of Trees and Bushes, to be Provided to the Community

Business Arising: Ken Ewington asked Manager of Engineering & Projects to share with the group the Australian standard for car parking gradient as well as the height of a walkway before the need for a handrail is triggered.

Annie Kirkpatrick asked for details of feedback received regarding the Accessibility Strategy be shared with the group.

Next Meeting: As per the meeting procedures, the group agreed to meet again in two months time, with any additional work to be shared via email between now and then.

Meeting Closed at 7pm



Sustainability and Environmental Advisory Panel

MEETING MINUTES – 20 FEBRUARY 2024

Sustainability and Environmental Advisory Panel (SEAP)	
Date & Time:	20 February 2024 - 5:00pm
Location:	Council Chambers, 21 Saunders Street, Wynyard
Council Representatives:	Cr Celisa Edwards (Chair), Cr Andrea Courtney (Deputy Chair)
Members:	Brenton Hosking, Colin Hocking, Fiona Loughran, Hannah Sadler, Ian Ferris, Ian Newman, Peter Lawrence, Robin Krabbe, Wendy Bryant
Staff in Attendance:	Dana Hicks, Kassandra Steward, Daniel Summers, Bill Walker
Apologies:	Robin Krabbe, Cr Andrea Courtney (Deputy Chair), Ian Newman

#	AGENDA ITEMS
1.	Welcome
2.	Confirm Minutes
3.	Guest Presenter/s: None
4.	Active Actions:
5.	Non-Active Actions: (from action plan)
6.	Upcoming Meetings
7.	New/General Business:
8.	Closure
#	NEW ACTIONS TAKEN
	NIL
#	RECOMMENDATIONS TO COUNCIL
1.	SEAP recommend to Council that the Ballard Avenue property be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River, incorporating educational and limited pathways for improved health and wellbeing opportunities for the whole community in consultation with nearby properties and adjacent school.
2.	SEAP recommend Council develop a food security policy, education materials and a project plan for the future development of a food security strategy.
3.	SEAP recommends that Waratah-Wynyard Council develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania, consistent with its commitments in Council's Integrated Council Environment Plan (iCEP), due to its negative impact on north-west Tasmania's marine resources and contribution to climate change.

1 WELCOME

A quorum was established, and the meeting was officially opened at 17:05.

2 CONFIRMATION OF MINUTES

Moved P. Lawrence Seconded C. Hocking

That the minutes of the SEAP meeting held on 21 November 2023, as circulated to Members, be confirmed as a true and accurate record of the proceedings.

Carried.



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

4 ACTIVE ACTIONS – MEETING OUTCOMES

Action Item	Source	Action Record	Responsibility	Outcome
<p>Ballad Ave: Suggest land use options for Council land.</p>	<p>Council Request (relates to action plan)</p>	<p>05/23: first raised. 02/24: recommendation raised at SEAP meeting.</p>	<p>I. Ferris P. Lawrence D. Hicks</p>	<p>T:= task</p> <p>An update from the Ballad Avenue subgroup provided high level detail of all options considered by the group for land use at Ballad Ave and concluded with the final suggested option (Option 9) for consideration of the group.</p> <p>Discussion occurred regarding the order of events related to making a recommendation on the Ballad Ave land use. The two arguments were around timing for consultation either pre or post making the recommendation. All agreed that consultation is essential for any outcome.</p> <p>The decision was made to put forward the recommendation of Option 9 (refer options table), to Council ahead of consultation, noting Council would, as a matter of course, enter into a consultation process prior to drafting any plan for the site.</p> <p>Moved: I. Ferris Seconded: F. Loughran</p> <p>SEAP were advised that post consultation a draft plan would be created which would come back to SEAP for input prior to finalisation.</p> <p>RECOMMENDATION: SEAP recommend to Council that the Ballad Avenue property be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River, incorporating educational and limited pathways for improved health and wellbeing opportunities for the whole community in consultation with nearby properties and adjacent school.</p>



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

Action Item R:= recommendation	Source	Action Record	Responsibility	Outcome T:= task
<p>Food Security: Investigate opportunities to develop a food policy. R: Identify and facilitate mapping of food security based partnerships.</p>	<p>Action Plan Focus Area 1.1</p>	<p>03/23: first raised. 09/23: recommendation raised at SEAP meeting. 10/23: recommendation made to Council and endorsed. 02/24: recommendation raised at SEAP meeting.</p>	<p>R. Krabbe H. Sadler W. Bryant D. Hicks D. Summers</p>	<p>An update from the Food Security subgroup discussed the broad scope of issues currently identified in the community, the capacity to progress such a large issue and the decision to compile a project plan in an effort to produce a recommendation to Council. It was agreed that proactively developing a policy is the first step toward action.</p> <p>Of note, recent statistics are showing that approximately 50% of households in the northwest are currently experiencing some measure of food insecurity.</p> <p>The group proceeded to discuss the content of the draft project plan tabled for review and discussion at the meeting. Key points of interest included; funding, mapping, food services, education, Council's sphere of control, and future proofing for the community.</p> <p>The decision was made to put forward a recommendation to Council to develop a food security policy which would support and progress the earlier food security recommendation endorsed by Council.</p> <p>Moved: W. Bryant Seconded: B. Hosking RECOMMENDATION: SEAP recommend Council develop a food security policy, education materials and a project plan for the future development of a food security strategy..</p>



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

Action Item	Source	Action Record	Responsibility	Outcome
R:= recommendation				T:= task
<p>Tree & Vegetation Strategy: R: Initiate creation of a comprehensive Tree & Vegetation Policy and Strategy</p>	Action Plan Focus Area 3.1	<p>03/23: first raised. 11/23: recommendation raised from SEAP meeting. 01/24: recommendation made and endorsed. 02/24: SEAP endorse draft project plan.</p>	<p>C. Hocking P. Lawrence I. Ferris D. Hicks D. Summers</p>	<p>An update from the Tree & Vegetation subgroup discussed the draft policy development plan, highlighting the key areas of interest.</p> <p>The discussion moved on the position of native species within the strategy and how reasoning of revegetation with non-native might be handled. It was noted that this point would require further discussion with Council.</p> <p>The group continued at a high level, to discuss the content of the policy development plan tabled for discussion at the meeting and supported the plan and its objectives as the way forward.</p> <p>Moved: C. Hocking Seconded: I. Ferris</p> <p>It was also noted that there would likely be some overlap with a food security policy.</p>
<p>HEAT: R: Council to seek out greater uptake options</p>	Action Plan Focus Area 1:	<p>03/23: first raised 05/23: recommendation raised at SEAP meeting. 06/23: recommendation made to Council and endorsed.</p>	<p>P. Lawrence K. Steward</p>	Information for noting was provided to the group, no discussion.
BREAK at 17:50 – RESUME at 17:55				



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p>Sisters Beach Road: R: Council to request reduced speed limit. R: Council consideration for extending virtual fencing.</p>	SEAP	<p>05/23: recommendations raised at SEAP meeting. 06/23: recommendations made to Council and endorsed.</p>	<p>D. Summers B. Walker</p>	<p>T:= task</p> <p>A brief update was given on the virtual fencing and the speed reduction recommendations that had been previously raised to Council. Part of the update on virtual fencing included some new information that is due to come out of the CHC virtual fencing program and noted that studies are showing that there are multiple means of reducing roadkill which may prove transferable to Sisters Beach.</p> <p>The group went on to discuss whether to raise a recommendation to Council to resource data gathering over to support the most effective means of reducing roadkill (not just Devils) for Sisters Beach. It was noted that an options paper on this subject was due to be finalised in the very near future which provides use cases and comparisons of different means of reducing roadkill. Another piece of background information was noted to be a recent short film on the subject which follows work being done in Southern Tasmania to reduce roadkill instances.</p> <p>On reflection of the pros and cons for proceeding to recommendation without more detailed information, the group decided to hold making a recommendation over until the next meeting once the CHC paper, short film and costing options for data gathering had had a chance to be circulated.</p> <p>Task: H. Sadler to provide a copy of the CHC options paper on the means of reducing [Devil] roadkill once it becomes available and circulate a link to the short film by Lara Van Raay re: roadkill and engagement in Southern Tasmania</p> <p>Task: D. Summers, B. Walker to provide costing options to the group for the requisite collection of data [4 years] to substantiate a future recommendation to Council on implementation of proven method(s) of reducing [Devil] roadkill.</p> <p>Task: SEAP group to review data papers from CHC and pricing options for data collection at Sisters Beach, once provided, and discuss offline in order to provide a considered recommendation during April meeting.</p>



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

Action Item	Source	Action Record	Responsibility	Outcome
R:= recommendation				T:= task
Expanding Focus Areas: R: SEAP & Councillors to attend other municipal localities to expand focus.	SEAP	09/23: recommendation raised at SEAP meeting. 10/23: recommendation made to Council and endorsed.	SEAP	SEAP have been invited to identify appropriate site visit locations as relevant to the active agenda items.
School Engagement on Alternative Transport: R: Council to engage with school community re: traffic & ways to encourage walking/riding to school	SEAP (Action Plan Focus Area 1)	11/23: recommendation raised at SEAP meeting. 01/24: recommendation made to Council and endorsed.	D. Hicks	Yet to commence - No discussion.
FOGO: Regional implementation of FOGO for reduced waste to landfill.	Council, (Action Plan Focus Area 2)	03/23: 2020 feasibility study shared with SEAP. 05/23: Council endorse regional rollout. 02/24: update on rollout.	D. Hicks	Information for noting was provided to the group. An update from the volunteer community reps who attended the focus group workshop held on 15 February was provided. The reps relayed their impressions of the information presented in the workshop with the focus group. Details on the timing of the public communications campaign were reinforced and noted by the group.



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

5 NON-ACTIVE ACTIONS – FOR INFORMATION

Action Item	Source	Action Record	Comments
Community Adaptation & Resilience: provide case studies to assist progress for achievable projects.	Action Plan Focus Area 1	03/23: first raised	No discussion.
Climate Leadership in line with Paris Agreement	Action Plan Focus Area 1		No discussion.
Waste Education Seek information on possible funding for waste education through the state government.	Action Plan Focus Area 2	03/23: first raised	No discussion.
Green Waste Recycling	Action Plan Focus Area 2		No discussion.
Local & Sustainable Food Waste Systems	Action Plan Focus Area 2		No discussion.
Increase Native Biodiversity	Action Plan Focus Area 3		No discussion.
Land for Wildlife Reserves	Action Plan Focus Area 3		No discussion.
Natural Values Database	Action Plan Focus Area 3		No discussion.
Plan for Arboreta/ums	Action Plan Focus Area 3		No discussion.
Weed Reduction Program: form a sub-group and produce reduction program incl. education	Action Plan Focus Area 3	03/23: first raised.	No discussion.



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

Action Item	Source	Action Record	Comments
<p>R:= recommendation</p> <p>Wildlife Corridors: research and provide case studies for the group's consideration to follow vegetation strategy actions</p>	Action Plan Focus Area 3	03/23: first raised.	No discussion. Noted during General Business that there are updates to be tabled at the next meeting. C. Hocking to follow up on Task 7 and circulate updates out of session. Due to the significant cross over, this item is intended to activate once the Tree & Vegetation Action has been completed.
<p>Sponsorship Signage Policy: R: amend Sponsorship Signage Policy to exclude fossil fuels in recognition of their health and climate impacts.</p>	Action Plan Focus Area 1	<p>03/23 recommendation raised at SEAP meeting.</p> <p>04/23: recommendation made to Council and endorsed.</p> <p>05/23: implementation complete, action closed.</p>	COMPLETE - CLOSED
<p>Cities of Power R: participate in the Cities Power Partnership which presents an opportunity to join dozens of other councils across the country leading the way to a zero emissions future by providing the necessary tools, resources, and connections to help accelerate their climate and energy goals.</p>	Action Plan Focus Area 1	<p>03/23 recommendation raised at SEAP meeting.</p> <p>04/23: recommendation made to Council and endorsed.</p> <p>04/23: implementation initiated.</p> <p>07/23: implementation complete, action closed</p>	COMPLETE - CLOSED
<p>Annual EcoFair: R: Introduce an annual EcoFair event in conjunction with Spring Loaded to raise awareness in the community and promote sustainable living and a healthy relationship with the environment.</p>	Action Plan Focus Area 3	<p>03/23 recommendation raised at SEAP meeting.</p> <p>04/23: recommendation made to Council and endorsed.</p> <p>04/23: implementation initiated.</p> <p>10/23: implementation complete, action closed.</p>	COMPLETE - CLOSED



Sustainability and Environmental Advisory Panel

MEETING MINUTES - 20 FEBRUARY 2024

6 UPCOMING MEETINGS

- Next meeting on 16 April 2024 located at Council Chambers has been confirmed.

7 GENERAL BUSINESS

The Chair called for members to raise other general business; the following discussions were noted:

- H. Sadler raised an item for discussion regarding continued development of fossil fuels off of north-west Tasmania. This discussion followed from an email sent to the group in the days prior to the meeting which flagged the increasing number of proposals for public consultation in the past six months in pursuit of offshore explorative testing and extraction of fossil fuels of the Tasmania coast.
- Following discussion on the matter amongst the group, it was decided to raise, as soon as possible, recommendations that Council develop a policy statement and potentially write to the relevant Federal Government Ministers to express support to ban such exploratory activities offshore, now and into the future. The recommendations were to be supported by a briefing note providing detail on the issue as well as WWC policy details which support the recommended stance on the subject.
- **Moved:** H. Sadler **Seconded:** B. Hosking

Recommendation: SEAP recommends that Waratah-Wynyard Council develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania, consistent with its commitments in Council's Integrated Council Environment Plan (ICEP), due to its negative impact on north-west Tasmania's marine resources and contribution to climate change.

Task: H. Sadler to prepare and circulate a briefing note on the recent influx fossil fuel development projects off the coast of Tasmania, to support a recommendation to Council for the creation of a position statement in relation to current and future fossil fuel projects.

Task: D. Summers to provide underpinning rationalisation (ICEP policy clauses) to support the briefing note and the SEAP group's recommendation to Council for the creation of a position statement in relation to current and future fossil fuel projects.

Task: SEAP group to; review the briefing note and underpinning policy rationalisation regarding the development of fossil fuel projects off the Tasmanian coast and provide feedback and/or confirm the proposed recommendation for Council consideration at the next (March) Council meeting.

8 CLOSURE

The Chair declared the meeting closed at 18:44.

Proposed Waratah Wynyard Council Position Statement on Offshore Oil and Gas Development in Waters Off Tasmania

Recommendation:

That Waratah Wynyard Council develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania, consistent with its commitments in Council's Integrated Council Environment Plan (iCEP), due to its negative impact on north-west Tasmania's marine resources and contribution to climate change.

Links to iCEP:

10. Contributing to regional, state, national and international climate initiatives

10.4 Where relevant to local government, reflect the goals and principles of the Paris Climate Agreement within Council decision-making.

10.5 Where opportunities arise, and in the context of existing Council priorities, foster partnerships with governments and non-government organisations locally and nationally to promote climate action and increased ambition.

38. Protecting, enhancing and recovering biodiversity

38.4 Through providing education and information, work with residents, landowners and community groups to mitigate climate change effects on biodiversity, for both private and public land.

38.5 Encourage community volunteerism and research to further understand natural populations of wildlife, insects and plants, and to provide practice support in conserving natural areas.

Overview

Offshore oil and gas exploration and extraction can have negative impacts on our coastal waters including:

- Environmental impacts such as the destruction and disruption of marine habitat, feeding and breeding grounds
- Maiming and death of untold number of marine species
- An unacceptable increase in greenhouse gases, including methane and carbon dioxide, causing further global temperature increases and climate instability
- Loss of income from damage to Tasmanian fisheries, including lobsters and scallops
- Pollution of ocean waters, impacting the health and survival of marine species spanning an enormous area of our Australian and Tasmanian coastal waters

Council is regularly consulted as a relevant stakeholder who may be impacted by these proposals. The proposals are technically detailed and complicated. It is not within Council's capacity and interest to provide detailed review or feedback.

Consistent with Councils existing plans, Council can develop a position statement opposing new offshore oil and gas development. Council can provide this to project proponents when consulted on

offshore oil and gas projects with the potential to impact on the Waratah-Wynyard Council resources and residents.

Offshore Oil and Gas Development Off North-West Tasmania

There are currently multiple offshore oil and gas projects being developed in the waters off north-west Tasmania which have the potential to significantly impact on our marine resources and further exacerbate climate change.

Seismic blasts are how the oil and gas industry surveys the ocean floor. Recent Tasmanian Institute of Marine & Antarctic Studies (IMAS) research found seismic blasting triggers extensive death in plankton, including krill, which are crucial foundations of marine food webs. Impacts were observed to be 100 times greater than the previously assumed, and all larval krill in the range were killed after the air gun's passage. Seismic blasting has been found to have detrimental impacts on the health of many marine species including scallops, lobsters and whales, as well as having negative impacts on habitat and breeding regimes. Seismic testing has had, and further proposed testing will likely have, an economic impact on Tasmanian fisheries, along with the obvious and severely adverse environmental consequences.

One of the current proposals off north-west Tasmania being assessed by NOPSEMA will be the world's largest 3D seismic blasting project on record, if approved, and would impact the feeding grounds of the endangered blue whale.

Drilling is also a risky part of resource operations. Current models for another oil and gas proposal currently under consideration off north-west Tasmania show multiple hydrocarbon spill scenarios from an uncontained wellhead blowout in its proposed test drilling areas could impact anywhere from Tasmania's Wilderness World Heritage coast, as far north as Jervis Bay in New South Wales.

In 2021 the International Energy Agency developed a pathway to net-zero greenhouse gas emissions by 2050, to give the world the best chance of a safe climate future. The report stated that, beyond projects already committed as of 2021, there could be no new coal, oil and gas fields approved to meet this target. The latest IPCC Report AR6 says we need to drastically reduce our emissions this decade (by 2030) to give us a fighting chance of a safe climate future.

Further development of oil and gas projects off north-west Tasmania will release significant greenhouse gases - especially methane, which is 80 times more potent (and damaging) than CO₂ - during their exploration, extraction, distribution and end-use, exacerbating climate change. Council has committed to having a role locally and nationally to promote climate action and increased ambition in emission reduction.

When offshore oil, gas and mineral exploration or extraction projects are being developed they have a requirement to consult with relevant stakeholders who may be impacted by the project.

Council is regularly identified as a relevant person that could be impacted by proposed offshore oil and gas proposals.

Offshore oil and gas exploration and extraction has negative impacts on north-west Tasmania's marine resource and further development of fossil fuel projects will exacerbate climate change.

Council has committed to taking action to protect biodiversity, promote climate action and increase climate ambition locally and nationally. Consistent with these commitments, council should develop a position statement opposing further offshore oil and gas development and show leadership in local government climate action and biodiversity protection.

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