



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

24 July 2023

24 July 2023

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 24 July 2023 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Duniam
Phone: (03) 6443 8311
Our Ref: 004.01

24 July 2023

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 24 July 2023 commencing at at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Mary Duniam
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 24 JULY 2023, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

1.2 APOLOGIES

NIL RECEIVED.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Celisa Edwards

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2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 19 June 2023, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

4.1.1 EX-COUNCILLOR MR JOE FAGAN

Prepared by Cr Kevin Hyland

On behalf of the Waratah-Wynyard Council I wish to acknowledge the passing of former Councillor Mr Joe Fagan.

Young Joe Fagan was a family man, a well respected business man and a larakin who gave so much to so many. The Fagan family business has been based in Waratah for many decades with a strong emphasis on hiring local people.

The Fagan name was very prominent in the start up of the Savage River Mine in the early 1960's. Joe was also a great supporter of any community activities that were organised for Waratah and in particular the annual woodchops.

Mr Fagan was a Councillor from 1993-1999.

4.2 Mayor's Communications

RECOMMENDATION

That the Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
17/6/23	CR JOHNSTONE – Fire Brigade Annual Dinner and Presentation
19/6/23	Council Meeting
20/6/23	CCA Representatives Meeting
20/6/23	Meeting with General Manager and Mayor Circular Head Council
21/6/23	Citizenship Ceremony
21/6/23	Local Government Reform Workshop
22/6/23	WXNW Tourism Forum
23/6/23	Mayors Local Government Reform Workshop
26/6/23	TasWater General Meeting
27/6/23	Audit Panel Meeting
30/6/23	LGAT General Meeting
3/7/23	Councillor Workshop
4/7/23	Meeting with General Manager and Mayor Circular Head Council
7/7/23	CCA Executive Committee Meeting
7/7/23	Glow & Gather event Wynyard Foreshore
10/7/23	Community Conversation Wynyard and Somerset
12/7/23	CCA Function – Meeting with Minister Catherine King MP
13/7/23	Presentation of Winter Warmer donations to Vinnies
13/7/23	Wynyard Youth Leaders Meeting
13/7/23	TasWater Recruitment Panel Meeting
15/7/23	Lion's Club Changeover Dinner

4.3 Reports by Delegates

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

RECOMMENDATION

That the Council note the following Workshops:

21/6	Local Government Reform
3/7	TasWater Outstanding Rates Single Use Plastics Local Government Reform
17/7	Tourism Update Local Government Reform General Managers Report

Councillor Attendance Records

Councillor attendance 1 July 2023 – 30 June 2024 (updated to 17/7/23)

	Ordinary Meetings 2023/24 (0)	Special Meetings / AGM 2023/24 (0)	Workshops 2023/24 (2)	Community Conversations 2023/24 (2)	Leave Taken 2023/24
Deputy Mayor Mary Duniam	0	0	2	2	
Cr Gary Bramich	0	0	2	2	
Cr Andrea Courtney	0	0	1	0	
Cr Celisa Edwards	0	0	0	0	3 weeks
Cr Kevin Hyland	0	0	2	2	
Cr Michael Johnstone	0	0	2	2	
Cr Leanne Raw	0	0	2	2	
Cr Dillan Roberts	0	0	2	2	

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 S CRAWFORD - INTERNATIONAL SPORTS REPRESENTATIVE GRANTS****QUESTION**

Ms Crawford of Somerset asked how many residents receive sponsorship from Council to represent Australia at International Sports Events.

The question was taken on notice.

OFFICERS RESPONSE

Requests for support to attend international sporting events is infrequent. Council has provided financial support in line with its existing policy for a number of sailors and futsal participants in recent years.

5.1.2 C HUTCHISON - VARIOUS**QUESTION**

Mr Hutchison of Preolenna provided questions in writing that were received too late to receive a response at the June Council Meeting. The questions raised and responses are provided in the "Officers Response" section below.

OFFICERS RESPONSE

Mr Hutchison of Preolenna asked the following questions in writing prior to the June Meeting. The following responses (*noted in italics*) were provided to Mr Hutchison:-

#	The questions relate to the officer's response to the question taken on notice that I received via email, or the following Agenda item - 5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING Questions – Please respond individually to each question, so that I know which questions have been answered and which have not:
1	In relation to the independent review, can Council please detail the a) title of the final independent review report as provided to Council in 2013. b) Commencement date of the independent review c) the date the independent review concluded d) the date on which the independent review report was finalised and presented to the then Waratah-Wynyard Council General Manager? <i>There were a series of external reports completed throughout 2013 /2014 on a range of workplace matters. Details on the reports will not be provided.</i>
2	If the Independent Review Report will not be placed on the public agenda, can Council please provide me with a copy of this report directly to my email address? <i>No.</i>

3	<p>In reference to Council’s response to public questions taken on notice, if there is no public benefit to releasing this report(s), can Council elaborate as to why there is no public benefit?</p> <p><i>The report is no longer relevant to the current workplace.</i></p>
4	<p>As someone that commentates on this Council in the public domain, I can say, with confidence, that the report is of high public interest. Will Council consider releasing a redacted version – that blocks out employee names?</p> <p><i>No.</i></p>
5	<p>If the time period of 10 years is the only barrier, why didn’t Council release the report to the public when the report was relevant?</p> <p><i>As stated previously, personnel matters and industrial relations matters, should they be required to be presented to Council, are discussed as part of the closed meeting of Council.</i></p> <p><i>Employee matters are the domain of the General Manager.</i></p>
6	<p>In the Advocate Newspaper article, December 18, 2013, Page 8 “Union Wants Council Culture Revamp” - Assistant Secretary of the Australian Services Union, Igor Grattan, stated that the Union had been given assurances that Council would make the report public, and release the information. However, in this month’s agenda response to questions taken on notice, Council again refuses to make the report publicly accessible.</p> <p>Did Council give assurances to the ASU that you would release the report to the public?</p> <p><i>It is not known what assurances were given to the ASU at the time.</i></p>
7	<p>If the content of the report has no relevance to today’s Council, why is it important to maintain confidentiality of Council personnel referred to in the report, no longer a part of the organisation?</p> <p><i>As stated previously, personnel matters and industrial relations matters, should they be required to be presented to Council, are discussed as part of the closed meeting of Council. Personnel matters remain confidential indefinitely.</i></p>
8	<p>In the October 2022 meeting minutes, Public Questions Taken On Notice – item 5.1.2 – Council’s answer to a question at the September meeting stated that “41 staff out of workforce of 120 (34%) have worked more than 10 years at Council.” As Council has indicated that 41 staff had been working for greater than 10 years as at Sept 2022. Are any of the staff that have worked for Council for a period of 10 years or more, referred to in the Independent Review Report?</p> <p><i>Details of the reports will not be disclosed.</i></p>
9	<p>If existing Council workplace culture is no longer the same, yet 34% of the workforce according to October 2022 figures, then what mechanism is Council using to be certain that workplace culture a decade ago in 2013, is no longer the case in 2023?</p> <p><i>Council has a range of contemporary human resources practices it uses to monitor workplace culture.</i></p>
10	<p>The independent review related to workplace culture and issues at Council. Between what period did the report relate to (i.e. 2010-2012; 2008-2013; 1995 – 2013)?</p> <p><i>Details of the reports will not be disclosed.</i></p>
11	<p>Cr. Kevin Hyland was a Councillor between:</p> <p>Did the report relate to workplace culture when Cr. Hyland was Waratah-Wynyard Mayor?</p> <p><i>No.</i></p>
12	<p>Was Cr. Hyland the subject of review during this independent review?</p> <p><i>No – refer to Q11</i></p>
13	<p>Was Cr. Hyland’s name mentioned in the independent review report?</p> <p><i>No – refer to Q11</i></p>

14	<p>If there are still Councillors and Staff that were part of the Waratah-Wynyard Council during either a) the period of the independent review, b) the period over range of years that the independent review sort to understand, or c) the period of 12 months directly after the final report and the implementation phase of the Review’s recommendation, then the question of relevance may not be settled.</p> <p>It should not matter how long it has been since the report was completed – but that current staff and the Mayor are assessed accordingly to determine if any recommended or enforced changes have taken place and culture has improved to an acceptable standard.</p> <p>My question to the Mayor and Councillors is – it is time for a follow up review?</p> <p><i>Employee matters are the domain of the General Manager. Councillors are satisfied all appropriate mechanisms are in place.</i></p>
15	<p>In reference to Council’s response to my questions, Council implies that the independent review is akin to a workplace cultural survey / study. Who initiated the independent review, and what were the triggers for this review?</p> <p><i>Management initiated the review.</i></p>
16	<p>Is Council trying to smooth over the significance of this independent review and its findings because it did not want to make the findings public then or now because of the nature of the report?</p> <p><i>No</i></p>
17	<p>Other sources, including Igor Grattan (then ASU assistant secretary) and more recently, Cr. Courtney have referred to the results of the independent review as being a ‘damning report’.</p> <p>Does Council believe</p> <ul style="list-style-type: none"> a) The report was damning? b) The results of the review were significant? c) That the results of the review resulted in organisational change? <p><i>There are a suite of reports. The reports are no longer relevant to the workplace or culture of today.</i></p>
18	<p>If the report referred to is so ‘out of date’ then do contemporary Council practices look differently than those identified at the time and how does Council know?</p> <p>If change has occurred, the differences would be noticeable to highlight the growth and positive change. Informing the public is true accountability, Mayor Duniam.</p> <p><i>Councillors are satisfied all appropriate human resource systems and processes are in place. The Local Government Act is clear that the General Manager is to develop human resource practices and procedures in accordance with policies of the council.</i></p>
19	<p>The State Government is undergoing a period of review into Local Government. In other Councils, there have been instances of toxic workplace cultures. Will Council please highlight how Waratah-Wynyard Council is a healthy and positive workplace, and demonstrate how the workplace culture investigated a decade ago, has been changed?</p> <p><i>Council has no workplace cultural issues or concerns.</i></p>
20	<p>Will Councillors vote to, at a minimum, see the report in closed meeting in order to compare that historical report to any available recent internal reviews?</p> <p><i>No.</i></p>
21	<p>If Councillors are not satisfied with changes over the past decade, will Councillors lead the way to commission a follow up independent workplace review?</p> <p><i>No.</i></p>

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

N/A

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

N/A

6.0 PLANNING AUTHORITY ITEMS

THERE ARE NO PLANNING ITEMS ON THIS AGENDA

7.0 MATTER RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR COURTNEY - POINT OF ORDER****QUESTION**

Cr Andrea Courtney noted the Local Government Act (Act) section 23.1.e and asked if the Point of Order Legislation is fit for purpose in light of the Human Rights Charter regarding freedom of speech and given we are operating in digital media forum.

The General Manager advised that parliamentary privilege does not apply to councils so meeting procedures and conduct more controlled. He noted that Council's regulations are a direct replica of the requirements of the Act. He noted that he does not believe this is a matter that can or should be addressed by Council but could get an opinion from the Local Government Division.

OFFICERS RESPONSE

Council officers sought opinion from the Office of Local Government as requested in relation to the questions posed by Councillor Courtney and received the following response:

All subordinate legislation is required to be tabled in Parliament and assessed by the Subordinate Legislation Committee of the Tasmanian Parliament. The Committee is required to conduct its examination of regulations with particular reference to prescribed matters, including whether or not the regulation unduly trespasses on personal rights and liberties. Where the Committee has concerns with subordinate legislation, these are formally reported. Following tabling, the Committee examined the Local Government (Meeting Procedures) Regulations on 20 August 2015 and did not prepare a report.

Regulation 23(1)(e) allows the chairperson to make a ruling on whether comments made by a councillor are, or are likely to be, offensive to a councillor or another individual. This is consistent with other meeting procedures in relation to motions and public questions, which may be refused, including where they are considered defamatory, contain offensive language or are unlawful. These procedures are intended to ensure that Council meetings are conducted in a fair, orderly, and respectful manner and focus on Council business. They also recognise that the comments made in Council meetings are not protected by Parliamentary privilege.

With regards to concerns about impingement on freedom of speech, the provisions of Article 29 of the Universal Declaration of Human Rights are noted. These recognise that in exercising rights and freedoms everyone shall be subject only to such limitations as are determined by law solely for the purpose of securing due recognition and respect for the rights and freedoms of others and of meeting the just requirements of morality, public order and the general welfare in a democratic society.

The Meeting Procedures Regulations expire in June 2025 and will be reviewed prior to that time. The Office of Local Government will be consulting with the local government sector in reviewing the Regulations.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

N/A

8.0 NOTICE OF MOTION

8.1 CR ROBERTS - STATE REPRESENTATION POLICY REVIEW

Enclosures: Nil

PROPOSED MOTION

That Council review its current policies and guidelines relating to providing financial support to residents representing Tasmania and Australia at National and International events

BACKGROUND INFORMATION

Ms S Crawford of Somerset made a statement at the June Council Meeting regarding councils' policy on sporting grants, which noted that there is a grant available from Council for international level representation in sports but not national representation. It was noted by Ms Crawford that other councils already have provision to support community members competing at a national level.

I believe we should review Council's current policies so that an informed decision is made as to whether to make changes to the current policies and guidelines or not. In either case the reasons for the decision should be documented.

OFFICERS COMMENT

Waratah-Wynyard Council has committed funding for the provision of a community grants program that supports community initiatives that encourage and enhance social and cultural well-being, recreation, and that foster economic development and educational pursuits.

As indicated, grants are currently offered to support individuals selected to represent Australia at an international level.

This policy and guidelines were last reviewed in June and March 2022 respectively with the next review due in 2026. If the motion is carried, officers will commence a review of the guidelines immediately with recommendations to be workshopped with Councillors and a report put to council in due course.

MOTION

That Council review its current policies and guidelines relating to providing financial support to residents representing Tasmania and Australia at National and International events.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 FUTURE OF LOCAL GOVERNMENT REVIEW SUBMISSION

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 5 July 2023
File Reference: 0405
Enclosures: 1. Western Community Catchment Info Pack 
2. Future of Local Government Review - Submission 3 

RECOMMENDATION

That Council endorse and approve its submission to the Future of Local Government Review

PURPOSE

To approve Council's submission to the Future of Local Government Review

BACKGROUND

The Future of Local Government Review has been commissioned by the Tasmanian Government to ensure the State's local government is robust, capable and ready for the challenges and opportunities of the future.

The Minister for Local Government has appointed five members to the Local Government Board, including the Director of Local Government, to undertake the Review.

The Future of Local Government Review commenced on 20 January 2022 and was expected to take approximately 18 months to complete. Following requests for more time from the sector, the final report is expected to be delivered in October 2023.

All information relating to the process, publications and submissions are located on the website <https://www.futurelocal.tas.gov.au/>. The website also includes a Council data dashboard, to provide information on some of the key activities and operations of Tasmanian councils using publicly available data sets.

DETAILS

Council has previously lodged two submissions throughout the process, again both are publicly available on the website above. Council has been consistent throughout the process that it seeks recommendations from the reform process that result in positive outcomes for the Waratah Wynyard community including ensuring that service levels are maintained, local representation is maintained, and the financial status of the community is strengthened.

The Local Government Board through release of its stage 2 report, state the best pathway forward for the structure of local government is through a hybrid approach – boundary changes to deliver larger, more capable councils, supported by mandated shared service arrangements where there is a clear need or benefit. A series of Information Packs, in line with nine Community Catchments identified by the Board in its Stage 2 Interim Report, have also been released.

Each Pack puts forward several different scenarios for new local government boundaries and service delivery models that could build scale and capability to improve services.

The Information Packs set out a range of options to test with councils and communities. Data is provided to enable councils and the community how they perform against a set of criteria focused on future community needs, potential council service capability, and long-run financial sustainability.

The scenarios in the Information Packs are not the only options for reform the Board will consider, and they welcome feedback outside that which is proposed.

The Board is due to deliver its final reform recommendations to the Government at the end of October and comment on the Information Packs is open until 2 August 2023.

Western Community Catchment

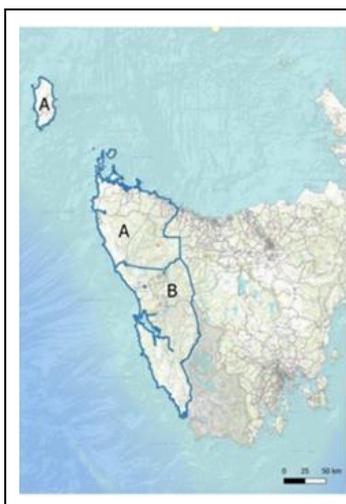
The Western Community Catchment information pack outlines three possible structural reform scenarios. They are presented as options designed to prompt a discussion about some of the possible pathways available to deliver a more capable and sustainable system of local government.

Scenario 1 – Establishing two separate councils – one encompassing the current King Island, Circular Head, and Waratah-Wynyard LGAs, and the second retaining the current West Coast LGA

Scenario 2 – Establishing three new LGAs – An enlarged West Coast Council incorporating the town of Waratah and Savage River; B. An LGA based on Waratah-Wynyard council areas but excluding Waratah and Savage River and Circular Head; and C. King Island

Scenario 3 – Establishing a consolidated Western council.

Extracts from the report state -



Scenario 1 establishes two new council areas within the Western Community Catchment. The first (A) combines the existing LGAs of Circular Head, King Island, and Waratah-Wynyard. The second (B) consists of the existing West Coast LGA.

Under this scenario, the two council areas have been formulated on the basis of communities of interest relating to common industries, demographics and projected future needs and priorities. It recognises existing shared service arrangements and primary travel connections and movements in the region.

Under this model, there is the possibility of existing administrative, customer service, and works hubs being maintained in their current locations in order to ensure local jobs, representation and services are maintained. This would be especially important for King Island given its isolation and distinctive needs.



Scenario 2 establishes three council areas within the Western Catchment: (A) The existing West Coast LGA extending north to incorporate Waratah and Savage River; (B) Circular Head and Waratah-Wynyard minus Waratah and Savage River; and (C) King Island existing LGA.

Under this scenario, the three councils recognise different communities of interest. Incorporating Waratah and Savage River into the West Coast area reflects the prevalence of mining communities, and to the north (Council B), the predominance of agriculture. While increasing the area of the south-western council over Scenario 1, this scenario only marginally increases its population and rating base. King Island remains a stand-alone council.

Existing customer service, works, and administrative hubs could be maintained under this model, with Waratah’s hub reorientated to the West Coast area. This scenario would be suited to a shared service or cross-LGA coordination mechanism, such as through the Cradle Coast Authority or an authority focussed on this catchment.



Scenario 3 creates one consolidated council area for the Western Community Catchment, combining the communities of Tasmania’s west coast and far north, including that of King Island.

Under this scenario, the entire community catchment becomes one LGA, recognising the strong interconnections (for example, through work, travel, service delivery) between communities, and the natural geography of the region. This proposal maximises possible scale benefits for this remote and sparsely populated region and the scope for cohesive coordination to address common challenges across the area.

The trade-off for building capability through scale is the need to make greater effort in servicing the specific needs of different local communities. This scenario would require establishing a number of administration and service centres with supporting works hubs in other areas to maintain regional employment and service delivery. It would also depend on establishing robust mechanisms for engaging with communities around the council area to ensure that all voices are represented in council decisions.

Cradle Coast Community Catchment

The Cradle Coast Community Catchment data is also relevant to Waratah Wynyard as it has been included in this conversation to help establish the most appropriate western boundary of the catchment.

The Board has been considering whether Wynyard and Somerset should be included in the Cradle Coast or Western Community Catchment. In their words *“A case can be made that the stronger commercial and service centre links are to Burnie, but at the same time, there are arguments that strong historical and industry links connect to areas to the west. Certainly, the community connections to Burnie are weaker in other parts of the current Waratah Wynyard council area.*

Waratah-Wynyard Council has service sharing arrangements with both Burnie and Circular Head Councils, but a significant resource sharing agreement with Circular Head Council covering shared staff, integrated strategic and operational planning, joint procurement, plant and equipment, policies and procedures and shared contract management.

The map opposite shows Burnie’s westerly commuting zone and more than twice the number of Somerset residents work in Burnie as in Somerset (also see table above). Relatively few Somerset residents commute to Wynyard, however, suggesting a much stronger connection between Burnie and Somerset than exists between either Somerset and Wynyard or Wynyard and Burnie. In some of the scenarios discussed here, Somerset and Wynyard form the western edge of one of the Cradle Coast councils, while in others they remain an eastern part of a western council. For all scenarios, the Board is interested in testing views on which of these alternatives would best serve and reflect how the community sees itself”.

Council’s submission to the Board (attached), responds to the catchment debate above, in addition to a broad analysis of each of the scenarios within the western catchment.

To summarise, the submission recognises that scenario 3 presented for the Western Catchment is a likely long-term option, and notes scenario 2 has a much easier and smoother pathway forward. The Board need to appropriately analyse issues of sustainability in this catchment due to the large geographical area and limited population base. Retention of Wynyard and Somerset in this catchment therefore remains critical.

STATUTORY IMPLICATIONS

Statutory Requirements

The Local Government Board, established to undertake the review, has been appointed by the Minister for Local Government under section 210 of the *Local Government Act 1993*.

Changes will not come into effect without formal government approval.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

The area of reform within local government is a highly emotive issue, one in which consensus is difficult to reach. The final decision around the future structure of Council's will not be a decision of Council, however Council has participated fully in the process and provided submissions at every possible opportunity.

Council notes with interest the comments of the Premier on Sunday 16 July regarding the fact that this review process will not result in any forced amalgamations. The Board's report is conclusive that change must occur in the sector. The sector will not reform itself so it appears what is best for the industry may be lost and opportunities for improvement wasted.

CONSULTATION PROCESS

Gaining interest and engagement with the community on this stage of the reform has been challenging. Council held two community conversations, one in Wynyard and one in Somerset, with minimal attendees.

The Board ran a series of surveys for community members, council staff and elected representatives with 22 community members undertaking the survey from Waratah Wynyard, 5 staff members and one elected representative completing the survey. Council promoted this survey through its social media channels with limited reaction.

FURTHER COMMUNITY ENGAGEMENT MAY BE CONSIDERED IN THE FUTURE.

CONCLUSION

Council's submission to the process of reform is attached.

9.2 SAND SCULPTURE FAMILY DAY EVENT

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: General Manager
Report Date: 3 July 2023
File Reference: 001
Enclosures: Nil

RECOMMENDATION

That Council:

1. **Seek expressions of interest from existing community groups to host a Sand Sculpture Family Event Day; and**
2. **In the event of no expressions of interest being received, Council includes a Sand Sculpture Family Event as part of the Spring Loaded Program in 2024.**

PURPOSE

To inform Council of the options to enable a Sand Sculpture Family Event Day to go ahead in 2024.

BACKGROUND

At the Council meeting on 19 June 2023, Cr L Raw requested that Council explores the feasibility of a Sand Sculpture Family Event Day that will tie in with exploring and learning about all geological features in the immediate area.

DETAILS

The Community Activation Team delivers a wide range of programs and events with and for the community every year. The current program includes events aimed at all sectors of our community and has been developed and informed in response to the Community Health and Wellbeing Plan, Age-Friendly Communities Plan, and Youth Plan.

In response to Council decisions, Community Activation has made a commitment to expand event and activity offerings in the 2023/24 Financial year. These additional activities to be delivered include:

- small, boutique-style events in the environmental area (an outcome of iCEP and SEAP working groups)
- additional winter events/activities (aimed at increasing visitor numbers, supporting the shoulder and off-season)
- activities and events to foster feelings of welcoming and belonging (to coincide with Harmony Week)
- exploration of multicultural relationships and learning opportunities year-round

The opportunity to increase the offering to include a Sand Sculpture Family Day Event is exciting.

There may be an existing community group, such as a Surf Life Saving Club, or similar, who would be interested in receiving support from Council to deliver such an activity. Council could put forward an open Expression of Interest to community groups to see if anyone is interested in self-nominating to take on the activity. Through the Community Activation Grants, an existing community group would be able to apply to Council for funding up to two thousand dollars for the event.

If the Expression of Interest is unsuccessful, the Community Activation Team could look to hosting the event as a final activity of the 2024 Spring Loaded program, occurring late in October 2024.

There is already a financial provision and resourcing provided for a community activity as a part of this program, that could be adapted to include the Sand Sculpture Family Day Event.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

There may be an opportunity to leverage this project to provide education in the environment space.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Engage with the community to see if there are any existing groups who would be willing to take on the event. Offer financial support, via the Community Activation Grant, along with administrative support and other in-kind assistance, where practical.

CONCLUSION

Council to seek expressions of interest from existing community groups to host a Sand Sculpture Family Event Day.

In the event of no expressions of interest being received, Council includes a Sand Sculpture Family Event as part of the Spring Loaded Program in 2024.

9.3 BALLAST PIT ROAD - SPEED LIMIT REDUCTION

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 16 June 2023
File Reference: .
Enclosures: 1. Direction Letter - Request to speed limit change -
Waratah Wynyard Council - Ballast Pit Road, Wynyard 

RECOMMENDATION

That Council:

1. Note the direction letter received from the Transport Commissioner; and
2. Proceed with works to reduce the speed limit of Ballast Pit Road as approved by the Transport Commissioner.

PURPOSE

To note the direction letter received from the Transport Commissioner regarding the speed limit reduction on Ballast Pit Road, Wynyard and to proceed with works to implement the speed limit change.

BACKGROUND

At the ordinary meeting of Council September 2022, a Notice of Motion was put and carried such that:

That Council Officers undertake an assessment of Ballast Pit Road, Wynyard as soon as possible in order to provide the Department of State Growth, Transport Services the evidence required for consideration of a possible speed limit reduction.

DETAILS

Pursuant to the Motion being carried at the Ordinary Meeting of Council September 2022, Council Officers undertook an assessment of the road network subject to the proposed speed limit reduction and consultation with effected stakeholders, which was presented at the Ordinary Meeting of Council March 2023. A further Motion was put and Carried:

That Council proceed with seeking the support and approval of the Transport Commissioner to reduce the speed of Ballast Pit Road to 80km/hr.

After lodging of the request for speed reduction on Ballast Pit Road to 80 km/h a Department of State Growth representative assessing the request noted that 80km/h was appropriate for Ballast Pit Road from Calder Road to about 400m north of the Fosters Road junction. Beyond this point, given the frequent property accesses a 60km/hr speed limit was deemed appropriate, consistent with that on Emerald Vale Road.

The position of the Department State Growth representative was consistent with findings in Council's 2020 Rural Road safety audit, so this was accepted for recommendation to the Transport Commissioner.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There will be financial implications to install the speed reduction treatment on Ballast Pit Road. This implication includes the purchase and installation of signage to advise and enforce the new speed limit, which is expected to cost approximately \$2000.

RISK IMPLICATIONS

Reduction of a speed limit reduces risk for road users, including pedestrians.

CONSULTATION PROCESS

Consultation was undertaken with road users at the outset of the proposed change. Notification has not been provided of the recommended alterations as proposed by the Transport Commissioner.

CONCLUSION

Note the direction letter received from the Transport Commissioner and proceed with works to reduce the speed limit of Ballast Pit Road.

9.4 WYNYARD SPORTS PRECINCT - AUSTIN STREET CLOSURE

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 11 July 2023
File Reference: Transport
Enclosures: 1. Wynyard Sports Precinct Traffic Impact Assessment & Options Assessment 

RECOMMENDATION

That Council:

1. Note the attached Traffic Impact Assessment prepared by Traffic and Civil Services and the recommendations contained within; and
2. Seek further feedback from the community on the recommendations before determining an intent to close or not the southern leg of the Jenner and Austin Street junction.

PURPOSE

For Council to note a Traffic Impact Assessment and recommendation within prepared by Traffic and Civil Services Consultants considering the impact of closing the southern leg of the Austin and Jenner Street junction as part of the Wynyard Sports Precinct Master Plan.

BACKGROUND

Council adopted the Wynyard Sports Precinct Master Plan at the March 2022 meeting with the following resolution: -

MOVED BY	CR DUNIAM
SECONDED BY	CR EDWARDS

That Council:

1. Note the community feedback on the draft Wynyard Sports Precinct Master Plan;
2. Adopt the revised Wynyard Sports Precinct Master Plan and associated action plan; and
3. Commit to a road impact assessment for the possible closure of a section of Austin Street as outlined in the plan.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

Since adoption of the masterplan, several initiatives have commenced including facilitating the relocation of the Wynyard and District Cricket Club to the Wynyard Recreation Ground and progressing a tender process for the development of a new oval on the Wynyard High School Site.

The Master Plan identified that the integration of the Wynyard Sports Ground, the sports and community facilities on the west side of Austin Street and the Wynyard High School was important in achieving the strategic aims within the Master Plan.

A key concern raised was the safety of precinct users when moving through the precinct, which is bisected by a road. The Master Plan identified a potential action to address this concern was a closure of the southern leg of the Austin and Jenner Street intersection.

To understand the implication of this action in response to concerns raised of traffic congestion during the masterplan consultation and to consider possible alternative approaches to achieving the connectivity and safety aims, a Traffic Impact Assessment (TIA) was commissioned.

Consultants Traffic and Civil Services undertook a detailed assessment and have presented the attached report to Council.

DETAILS

The attached traffic Impact Assessment reports on a detailed assessment of four (4) options to achieve pedestrian safety and connectivity aims associated with the implementation of the Wynyard Sports Precinct Master Plan.

The four options assessed were:

- Option 1 – Austin Street no through road.
- Option 2 – Austin Street 10 km/hr shared zone.
- Option 3 – Austin Street traffic Calming.
- Option 4 – Austin Street 40 km/hr zone speed limit

The report structure is:

- Proposed Development
- Existing conditions
- Traffic generation and assignment
- Impact on Road Network
- Road Hierarchy Management
- Stakeholder consultation
- Discussion and Decision analysis (Austin Street safety improvement)
- Recommendation

The objectives considered in investigating, assessment and development of recommendations were: -

Minimised through traffic in Austin Street:

- o Need for calm environment for vehicle and pedestrian access to support operation of a sports precinct.
- o Closeness of nearby High School, Wynyard Sports Ground and Bowls Club
- o Use as a collector road to Table Cape Primary when a more suitable collector road is available i.e. Saunders Street

Better pedestrian safety given:

- o the range of sports catered for in the area
- o Proportion of vulnerable pedestrians (primary age and elderly)
- o Proximity of Wynyard Recreation Ground which generates pedestrian activity
- o Pedestrian activity associated with the Wynyard High School

Better Traffic Safety

- o Need to consider needs of all road users

Cost effectiveness

Preserve Residential Amenity

Better vulnerable road user safety

- o Provide for motorcyclists, bicyclists, and disabled with accessible parking

A multi criteria assessment tool was used to rank the four options and identify the option which best achieved the precinct safety and connectivity aims.

The report identified several matters associated with the function of the broader traffic network, generally sightlines issues, which can be addressed through minor works. Officers have noted these issues for attention.

In respect to the options analysis, closure of the southern leg of the Austin and Jenner Street intersection was recommended, with a modified intersection concept provided for information.

Actions noted to progress this closure were:

- Road Closure process in accordance with the *Local Government Highway Act 1982*
- Modify the Austin Street / Jenner Street intersection corner by retrofit of kerb & channel and B3 centreline, see Section 9.2.1 and Figures 65.3
- Consult with residents concerning management of the Austin Street / Jenner Street Intersection
- Consult with Bus Lines and other users on the future design of the off street parking upgrades

It is recommended that Council note the recommendations in the attached TIA and before Council considers its position on closing the southern leg of the Austin Street and Jenner Street intersection that further feedback is sought from the community.

STATUTORY IMPLICATIONS

Statutory Requirements

The implementation of the TIA recommendations will require that firstly the requirements of *Section 14* of the *Local Government Highways Act 1982* be complied with.

The section is reproduced below

14.Closure and diversion of highways

-
- (1) If, in the opinion of the corporation, a local highway or part of a local highway should be diverted or closed for the public benefit, in the interests of public safety or because of lack of use, it may –
 - (a) if it is satisfied, in the case of a diversion of a highway, that standard requirements, if applicable, have been complied with; and
 - (b) not less than 28 days after a written notice of its intention to do so –
 - (i) has been served on each of the owners and occupiers affected;
 - (ii) has been served on the Transport Commission;
 - (iii) has been displayed in a prominent position at each end of the highway; and
 - (iv) has been published twice in separate issues of a local newspaper circulating in the municipality in which the highway is situated –
close or divert the highway in respect of all traffic or particular types of traffic or subject to the reservation of a footpath or some other highway that may be used only for limited purposes.
 - (2) A notice under [subsection \(1\)](#) may apply to 2 or more highways that are connected with one another.
 - (3) Subject to [subsection \(4\)](#), a notice under [subsection \(1\)](#) shall contain a map or plan showing the proposed closure or diversion to which it relates.
 - (4) A notice under [subsection \(1\)](#) that is required to be published in a newspaper may, instead of containing such a map or plan as is referred to in [subsection \(3\)](#), contain a statement of a place in the municipality in which the highway is situated where the plan may be inspected free of charge at all reasonable hours.
 - (5) An interested person may, before the expiration of a notice under [subsection \(1\)](#), give written notice to the corporation of his objection to the proposed closure or diversion.
 - (6) The corporation is to refer each objection that it is notified of under [subsection \(5\)](#) to the Magistrates Court (Administrative Appeals Division).
 - (7) The Magistrates Court (Administrative Appeals Division) has power to receive and determine the objection as if it were an application to review the decision relating to the proposed closure or diversion and, in addition to its powers under the [Magistrates Court \(Administrative Appeals Division\) Act 2001](#), the Court may make a local highway order –
 - (a) upholding the objection; or
 - (b) authorizing the proposed closure or diversion.
 - (8) An order under [subsection \(7\)\(b\)](#) may prohibit, in whole or in part, the closure or diversion authorized by the order until such conditions as may be specified in the order have been fulfilled, being conditions that the Magistrates Court (Administrative Appeals Division) considers proper to impose for the provision or preservation of the means of communication by highway or the means of access to a highway.
 - (9) Where the Magistrates Court (Administrative Appeals Division) makes an order under [subsection \(7\)\(b\)](#), the Minister shall, as soon as possible after the making of the order, cause a notice containing particulars of the order to be published in the *Gazette*.
 - (10) A diversion of a highway that is opened under this section by a corporation is maintainable by the corporation.

In addressing *Section 14(1)* the rationale for the closure of the southern leg of the Austin and Jenner street intersection would be:

- Public benefit – facilitating the implementation of the Wynyard Sports precinct Master Plan

- Safety – addressing future pedestrian Safety concerns associated with the implementation of the Wynyard Sport Precinct Master Plan.

The TIA being the body of evidence to support the Council’s position.

In progressing the *Section 14* process Council would need to first, formally resolve its intention to close the intersection, publicise its intention as per the requirements of the *Act* and refer any objections received to the Magistrates Court (Administrative Appeals Division) after noting at a subsequent meeting of Council.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

The proposed area of road closure for road safety and connectivity has been proposed for landscaping in the Masterplan which can contribute to the goals of iCEP and the Liveable Waratah-Wynyard Settlement strategy.

FINANCIAL IMPLICATIONS

Council allocated funds in the 22/23 Annual plan and budget to commission the Traffic Impact Assessment.

Progressing the road closure process will require the allocation of Officer time to prepare the necessary documentation, engage with the community and provide further reporting to Council.

Subject to the outcome of the Road Closure process detailed design of the road closure will be required and funds allocated for implementation of the design. Such costs will be considered in subsequent budget processes but are forecast to be within the range of \$30,000-\$50,000 depending upon final landscaping scope and inclusions.

RISK IMPLICATIONS

The purpose of the Traffic Impact Assessment was to identify a preferred option to address concerns associated with pedestrian safety and connectivity arising from the progressive implementation of Wynyard Sports Precinct Master Plan.

The recommended road closure was selected considering a range of factors and determined to best achieve the desired safety and connectivity outcomes.

A Road Closure can be a cause for community concern as changes to established patterns of travel are required. The *Local Government (Highways) Act* provides a mechanism for objection with a proposed road closure to be raised with Council. Council, if in receipt of any objections must refer these to the Magistrates Court (Administrative Appeals Division).

The costs of any referral to the Magistrates Court by Council is limited to Council's own appearance on the matter and in this regard the commissioned Traffic Impact Assessment is the basis for demonstrating public benefit and public safety should Council wish to proceed.

CONSULTATION PROCESS

Consultation occurred prior to adopting the masterplan where concerns were raised of potential traffic congestion if the southern leg of the Austin and Jenner Street junction was closed.

High level consultation occurred in the preparation of the Traffic Impact Assessment to address this concern. Refer to section 8 of the TIA.

It is recommended that further feedback from the broader community is sought on the TIA recommendations before Council forms an intent to close or not the southern leg of the Austin and Jenner Street junction.

To aid this, Officers will place the Traffic Impact Assessment on the Council website for information.

CONCLUSION

It is therefore recommended that the Council note the Traffic Impact Assessment and seek further feedback on the recommendations with the TIA before form an intent to close or not close the southern leg of the Austin and Jenner Street junction.

9.5 QUARTERLY INFORMATION REPORT - COMMUNITY AND ENGAGEMENT

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: General Manager
Report Date: 19 June 2023
File Reference: Community and Engagement
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Community and Engagement Department as of 20 June 2023.

PURPOSE

To provide statistical information and a quarterly update on the activities of the Community and Engagement Department. This report covers the following areas:

- Customer Services
- Community Activation
- Tourism and Marketing
- Communications
- Wonders of Wynyard
- Warawyn Early Learning

BACKGROUND

The quarterly report is to provide an overview of statistical information on the activities of Council for each department.

Following a review of organisational reporting with the aim of ensuring consistent and improved information sharing to Council a quarterly Information Report is provided each quarter for each Directorate with a snapshot of activities undertaken.

DETAILS

This report contains statistical and anecdotal information on the activities, projects and programs being delivered. The strategic context for these actions comes from a range of strategy documents including Health and Wellbeing, Age Friendly Communities and Youth Plans. The Open Space Sport and Recreation Plan, Communications and Tourism Plan.

Information provided will be refined over each reporting period as measurable outcomes and feedback is captured.

Warawyn EARLY YEARS

Visit from Constable Murray

When children are connected to extended family, family friends and people in their neighbourhood and community, they have:

- A sense of belonging to a place and community
- Opportunities to learn about getting along with others
- People to go to when they need help
- A network they can use to learn about different jobs, skills and so on

Strong social connections can also boost children's confidence and lead to new friendships.

As part of our Centre's Community Connections, Constable Paul Murray from Tasmania Police was invited to visit the children in the pre-school room.

During Constable Murray's visit he talked to the children about lots of important information.

Constable Murray talked about what to do when children are out walking with their families. He reminded them to hold hands with an adult and to cross the road at a crossing or at the traffic lights.

He talked about travelling in the car and the importance of wearing seatbelts and wearing a safety helmet when riding bikes and scooters.

Constable Murray talked to the children about stranger danger, explaining to the children not to talk to people they do not know.

Constable Murray ended his visit with lights and sirens to the enjoyment of the children.



Kitchen Upgrade

The Department for Education, Children and Young people through the Education and Care Unit grants program, provides one-off grant funding for eligible organisations to complete upgrades to an education and care service premise.

The objective of the capital grants program is to support Tasmanian Education and Care services to provide safe, inclusive, high-quality education and care to children.

Council secured a grant in 2022 to upgrade the kitchen facilities at the Wynyard After School and Holiday Program, located at the Community Centre.

The new kitchen has improved storage facilities with a pantry and storage drawers for ease of access. Hand washing sink and dishwasher has modernised the space and improved preparation surfaces for cooking and serving of food.

The new facilities will provide increased opportunities for the children to engage in cooking activities and food experiences, in a safe and hygienic environment.



Childcare Waitlist

Childcare places continue to be in high demand with many families putting their name down in early pregnancy.

Demand is across all age groups but particularly in the under threes. Currently, on average, three families a week are looking for a range of care needs from childcare to Before and After-school care.

Waitlist times vary from 6 months to 12 months, securing a place has required parents to be flexible in accepting what becomes available rather than what they may have requested.

The current waitlist sits at 67 families looking for childcare placements.

Utilisation

Warawyn Early Learning

April	May	June
52.6 average	56.75 average	57.2 average

Warawyn – Wynyard OSHC

April	May	June
34.7 average	41.3 average	41.9 average

Warawyn – Boat Harbour OSHC

April	May	June
15.6 average	16.8 average	16.42 average

COMMUNITY ACTIVATION

Customer Service

The data for the period covering 20 March 2023 through to 20 June 2023 indicates that Council is responding to 6-7 requests for service per day. This is on par with the service request volume in the last reporting period.

- 410 requests for service registered in Conquest (Customer Request System).
- 371 have been actioned and completed.
- 39 requests are currently open in Conquest and being progressed.
- 44 requests are “Closed but not Complete” (Require further resource allocation).
- 15 requests were from Waratah.

Waste and Recycling – Recycling levels have remained consistent over the last two reporting periods. Recycling of batteries and mobile phones has had the greatest uptake within the community

Recreation

Pickleball demonstration session - A second community demonstration was scheduled for Saturday 6th May by community member Susie at Wynyard High School. Pickleball is a growing sport that is suitable for all ages and abilities.

Wynyard Sporting Precinct (WySp) – Meetings have been held with clubs and organisations, including Football, Cricket and the Show Society regarding the upcoming move of Wynyard and Districts Cricket from their current site at the Show Grounds to the Wynyard Rec Ground.

Discussions continue between Wynyard High School, sporting groups and Council regarding Oval 3 and 4 being located at the site.

Investigations continue regrading best locations for future planning of a community Dog Park.

Cricket Audit – completed audit on behalf of Cricket Tasmania regarding state of facilities and grounds in this region.

Gone Nuts – Review and debrief with event staff and affiliated parties.

Kids on the Cape – new fun run being developed in conjunction Gone Nuts and Tulip Farm for the Spring Loaded Program.

High School Mentoring Programs – Yolla and Wynyard High had sessions organised in conjunction with the Beacon Foundation.

Pony Club State Championships – supported event organisers with staging and logistics.

Public Art

Waratah Tassie Tigers – As part of the Waratah Community Plan process, feedback was received from Waratah community members that they would like to see public art featuring Tassie Tigers in their community. The Tassie Tigers have now been installed at various locations around the town to delight visitors and locals alike.



Cam River Reserve Boat – Decommissioning of the existing boat will occur in December. The existing Cam River boat has been degrading and no longer meets Australian playground standards. Local Artists, Adam and Clarissa Horne, have been working with Somerset Primary School students to create the elements of the new boat. The children have been designing images, symbols and now songs around different elements and themes of The Cam River. Andrew Mansell (Indigenous representative and landscape artist) has been working with Adam and Clarissa and students on the design process from a First Nations Perspective. Mixed local artists, including visual artists, glass artists, musicians, weavers and spinners have been involved.

Events

Tulip Festival Update – In May Expressions of Interest were opened for those wishing to become stallholders at the 2023 Tulip Festival.

In June, sponsorship opportunities opened, with local businesses being offered the opportunity to help deliver the festival which has become a part of Wynyard's identity. Sponsorship enables Council to continue to offer this FREE, fun, family-oriented community event.

National Volunteer Week – In May Council celebrated National Volunteer Week, by taking the opportunity to acknowledge the incredible contribution volunteers make to the community. A morning tea was held at Council to recognise and thank all the hardworking volunteers who take time out of their lives to give back to the community in so many ways.



Spring Loaded 2023, Bloom Time! With the opportunity to register an event in the Spring Loaded program rapidly coming to an end, Council has been busy arranging another bumper October extravaganza. From fun runs, to art expos, to drive in movies, to a Ghosts of Waratah investigation, this year's Spring Loaded promises to be bigger and better than ever before. The program will be finalised in early July, ready for printing and distribution.

Glow & Gather – To celebrate the Off-Season, Council is organised a new winter event. Held on 7 July, Glow & Gather is a Winter Bonfire community event with a Night Market on the East Wynyard Foreshore, featuring food vans, Wynyard Band, Taiko Drummers, Slipstream Glow Jugglers and Amy Pegg to perform live.

Glow & gather

Free entertainment at East Wynyard Foreshore
on Friday 7 July, 5 - 7pm
Rain, Hail or Shine!

Winter Bonfire with Night Market
Hot Soup, Food Vans, Art Therapy and Stalls

5:15pm
Wynyard Concert Band

6pm
Slipstream Circus "GLOW"
with Taiko Drummers

6:30pm
Amy Pegg

contact: council@warwyn.tas.gov.au
a community wellbeing event

WARATAH WYNYARD

EMBRACE THE ELEMENTS!

THE OFF SEASON

Youth

Waratah-Wynyard Youth Leaders- met regularly throughout the quarter. Along with activities for the upcoming Tulip Festival, plans to serve soup as a fundraiser at the Glow & Gather event are underway.

Waratah-Wynyard Youth Leaders Winter Warmers Collection – The Waratah-Wynyard Youth Leaders set up donation bins at Council in Wynyard, Vinnies in Somerset, and the Yolla School for donations of warm winter woollies, non-perishable food, and sanitary products. These items will be donated to Vinnies Somerset Hub for distribution within our local community.



Youth Employment and Transport – Council assisted West North West Working with their Youth Employment and Transport survey by sharing information through social media and community networks.

Work Inspirations – Council hosted grade nine students from Wynyard High School for the Work Inspirations Program. Students got a taster about employment opportunities in local government, a deeper understanding of themselves and their personalities and pathways to employment.

All Abilities Playground – The much anticipated All Abilities Playground in Somerset opened to the public on Saturday 8 April. The wet weather held off just long enough to allow the public to enjoy the fun schedule of events to take place.



Magic Park at ANZAC Park - Magical Park opened in Somerset in late March. Magical Park is a mobile app that uses Augmented Reality to turn a normal park into a digital playground. To interact, users scan the QR code on the sign at ANZAC Park to download the app and start playing.



Health and Wellbeing

Light Up for Huntington's Disease – in May Council supported Huntington's Disease Tasmania by lighting up the foyer in blue and purple. Council assisted in raising awareness by sharing resources and information about Huntington's Disease online.

Light Up for National Road Safety Week – in May Council supported National Road Safety Week by lighting up the foyer in yellow. Council assisted in raising awareness by sharing resources and information about road safety online and through community networks.

Light Up for World Haemochromatosis Week – In June Council helped spread awareness and information about Haemochromatosis by lighting the foyer red. Information about Australia's most common genetic disorder was shared via social media and through community networks.

Tasmanian Suicide Prevention Community Network (TSPCN) – Council assisted TSPCN to promote their network for people with an interest in mental health and suicide prevention.

Spinal Health Week - Council assisted the Australian Chiropractic Association by sharing information and resources regarding Spinal Health Week through social media and community networks.

Changing Places Australia - Council is proud to have built the 250th registered Changing Places toilet at the new all-abilities playground in Somerset. A changing places toilet allows people with high support needs to participate in all elements of community life without having to limit their time out due to concerns about be able to access a suitable toilet.

Age-Friendly Communities

ANZAC Day – The Community Activation Team supported the Wynyard RSL to host a variety of ANZAC Day events across the townships of Yolla, Waratah, and Wynyard. Council assisted with hire and set up audio-visual equipment, printing order of service booklets, hiring spaces, promoting the events, road closure announcements, and use of equipment, such as chairs, enabling the RSL to concentrate on the services.



Headstone Project – Council shared information regarding specific families the Headstone Project was trying to contact in the Somerset and Wynyard area. Information was also shared via Council’s social media and local network regarding the work of the Headstone Project in our community.

Community Assistance

- Inglis Pony Club – Marquees, PA System, Picnic Tables, Garbage Bins
Value \$850
- Keep Our Coast Clean – Bean Bags
Value \$200
- Wynyard RSL – Chairs, PA System, Advertising Road Closures, Printing, Morning Tea, Room Hire
Value \$3216.80
- Wynyard High School – Garden Party. Lights
Value \$100
- Combined Churches of Wynyard – Power Box
Value \$100
- Wynyard Yacht Club –Bins
Value \$60
- Saunders Street Clinic – Safety Gear (witches’ hats, signs)
Value \$150
- Live Well Tasmania – Photocopying
Value \$50
- Wynyard Community Garden – Photocopying
Value \$20
- Burnie United Soccer Club – Marquee
Value \$100

Use of Facility Requests

Between 28 March and 20 June, Community Activation have accepted and processed 34 Use of Facility requests.

Emergency Management

There have not been any significant events over the last reporting period which have required a response above normal operations by Council .

Officers have attended meetings for the Interim Northwest Regional Recovery Committee the Regional Emergency Management Committee.

Waratah Community Board

The Waratah Community Board have held meetings in March, April and May.

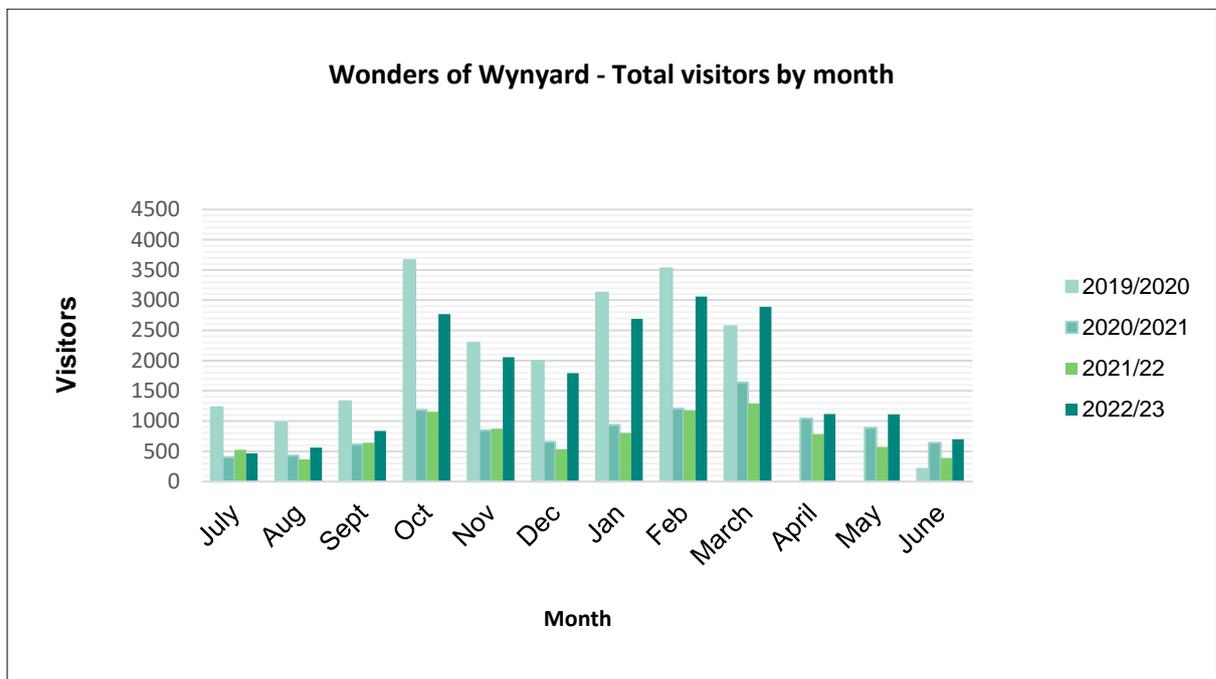
A noticeboard has been set up at the Post Office where council news, board news and community news are now on display. The Waratah Community Plan is displayed on the noticeboard, along with meeting notes.

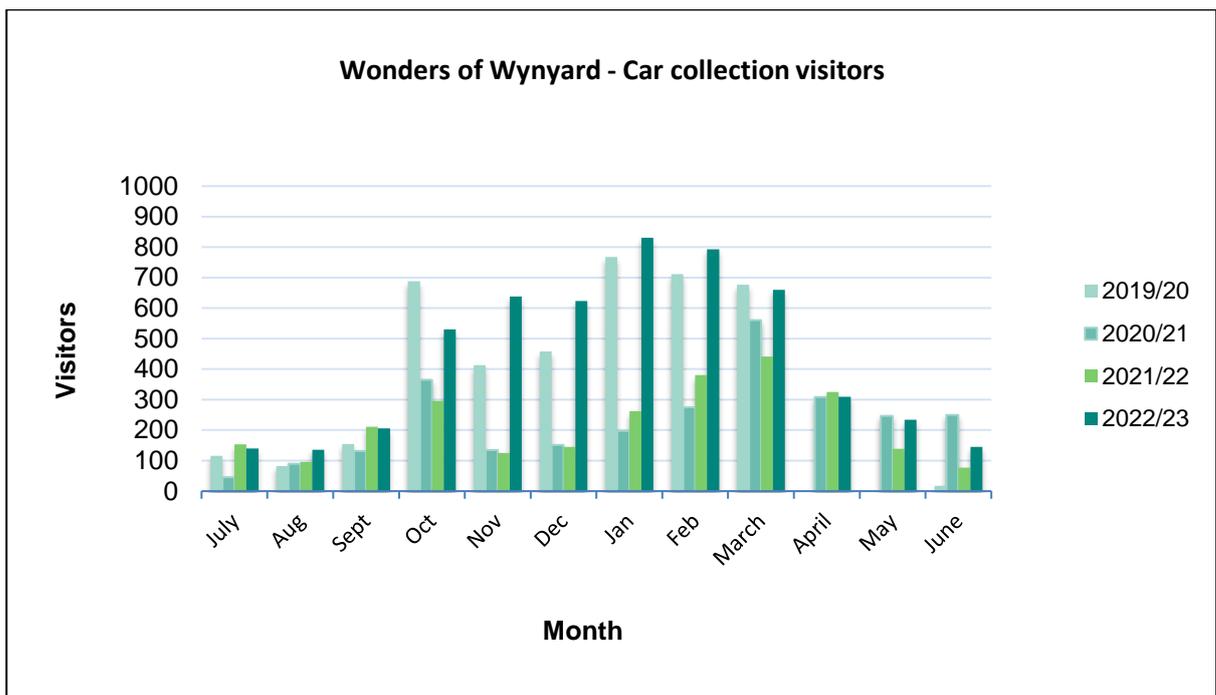
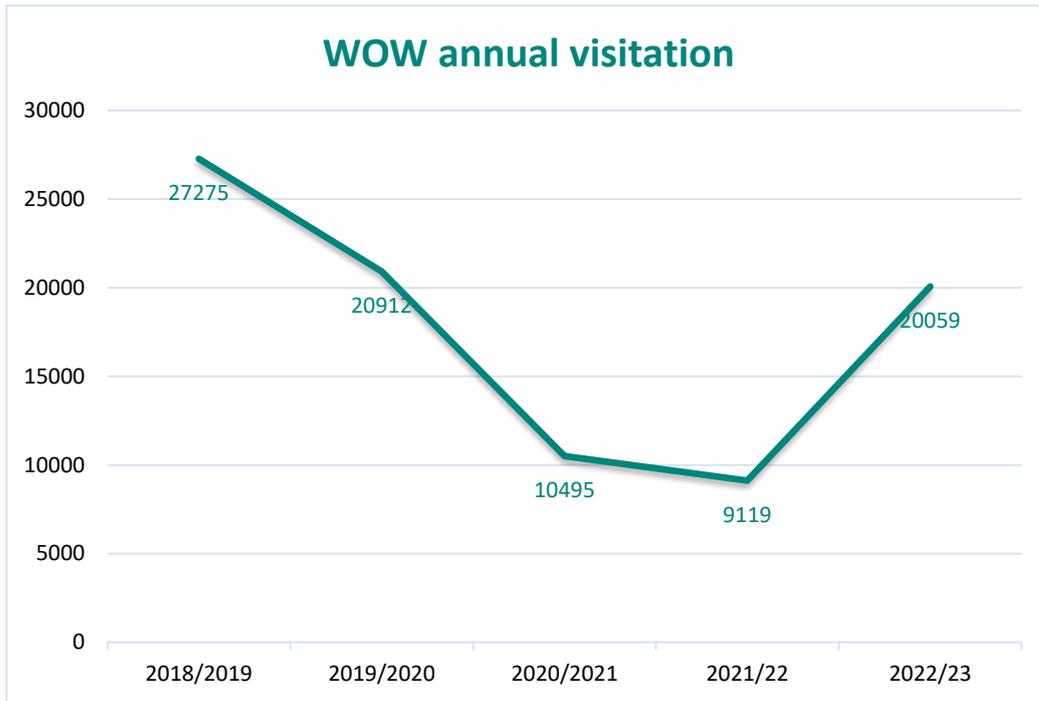
TOURSIM

Tourism Statistics April- June 2023

Wonders of Wynyard

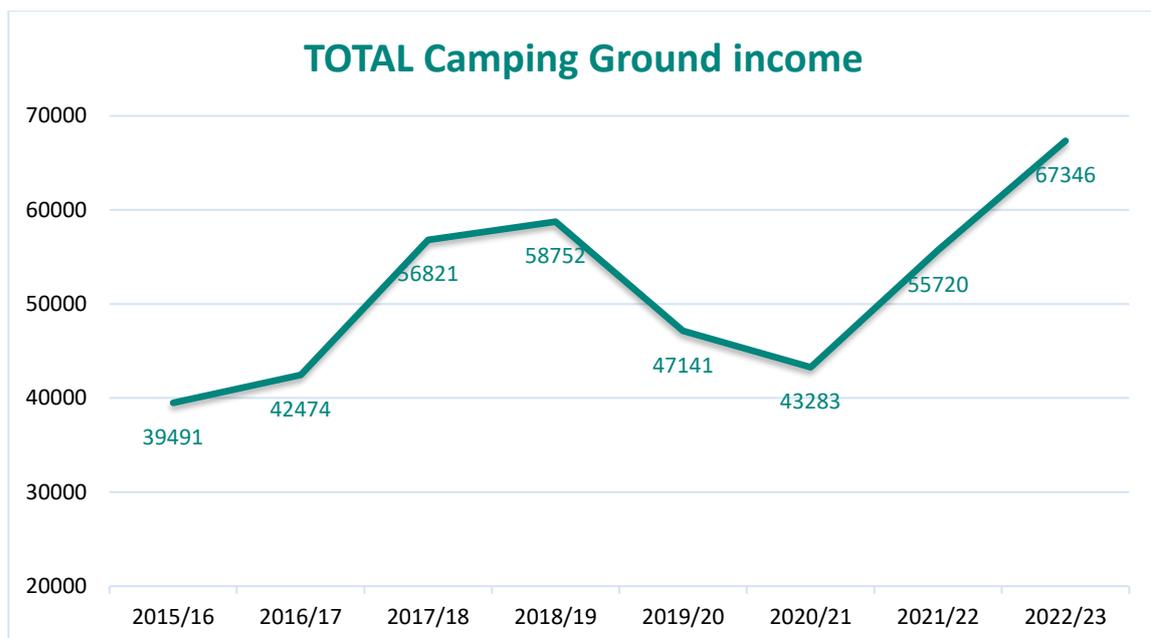
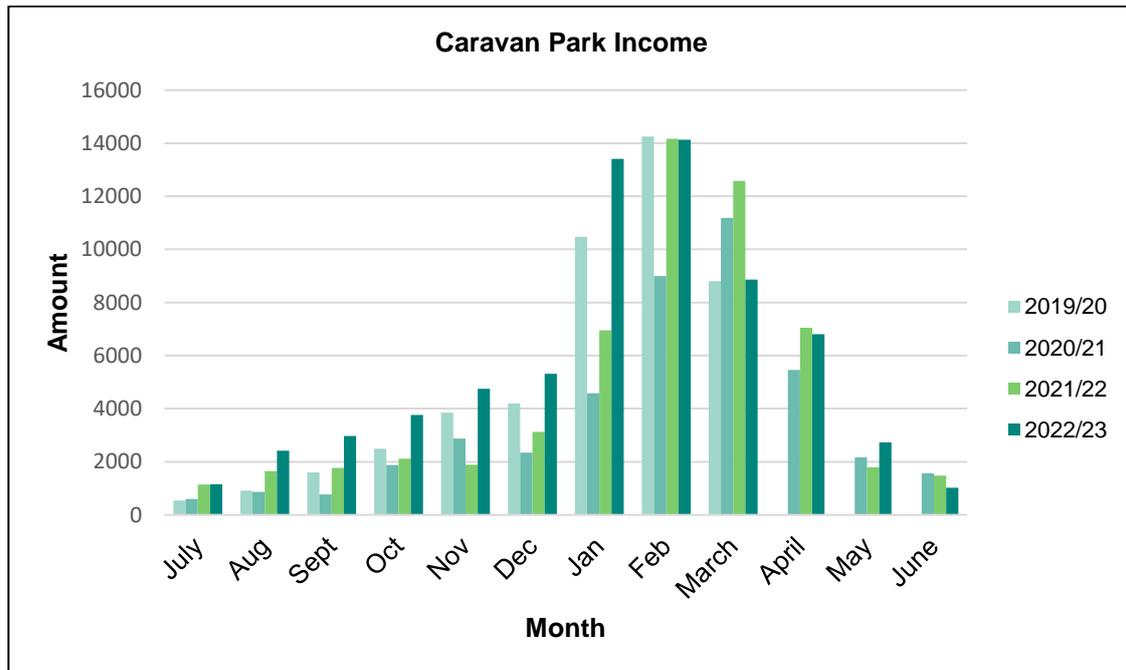
- Visitor Numbers to the WOW are up 68% compared with same quarter last year. For the full year, WOW saw a total of 20,059 visitors in 2022-23 compared to 9,119 last year - an annual increase of 120%.
- Income for the quarter was up 24% compared to last year, with both May and June producing record monthly sales. The annual income total was up 76% on last year, with 9 out of the last 12 months producing record monthly sales figures (since WOW opened in 2005). Pleasingly, income was up 39% on our previous highest year record (2019-20), demonstrating that despite overall visitation still below pre-covid numbers, the current spend per visitor is much higher.
- Car Collection Tickets Sales for the quarter was up 27% compared to last year. The annual ticket sales were up 98% on last year.





Waratah

- The Waratah Caravan Park income was up 2% compared to same quarter last year. The annual income of \$67,346 was the highest on record and up 21% on last year.
- Athenaeum Hall was closed from Sunday 22 April. Annually the hall visitor numbers were up 86%, perhaps a positive reflection on the recent change in opening days and the addition of after-hours caravan park bookings at the hall on weekends.



Tourism – General Summary

- Fabulous new interactive equipment has been installed at the WOW. In partnership with Business North-West, WOW will house Sensing Table Cape – which includes an Interactive Kiosk, Table Cape Smart Table and two Virtual Reality experiences “Walking with Giants” and “Table Cape Glass Elevator”. The Kiosk and Table will be on display at all times – with the VR experiences available depending upon space requirements in the gallery. These items are owned by Business North West and are on loan to the WOW. A launch was held on June 30 at the WOW – followed by a viewing of the tunapri Table Cape Lightshow at the Table Cape Lighthouse.



- Table Cape Lighthouse Tour operations – Waiting approval from Department of Crown Lands Services to allow council move forward with new expressions of interest for the lighthouse. They have advised a decision should be made by the end of June as to the best way to progress.
- The Off Season – Permission to Trespass – July 2023.

Events include Moonlight Stories a light show projection on Table Cape which offers the audience an incredible visual and auditory journey through a projected artwork on Table Cape Lighthouse by talented Aboriginal artist Caleb Nichols Mansell. Other events boast long table dinners where guests can savour a unique dining experience among friends, distillery doors open with a seat at the distiller's bench, educational workshops with experts in their respective fields, and tours of farm gates being open for those who want an intimate understanding of place and people.

Promotion/Advertising

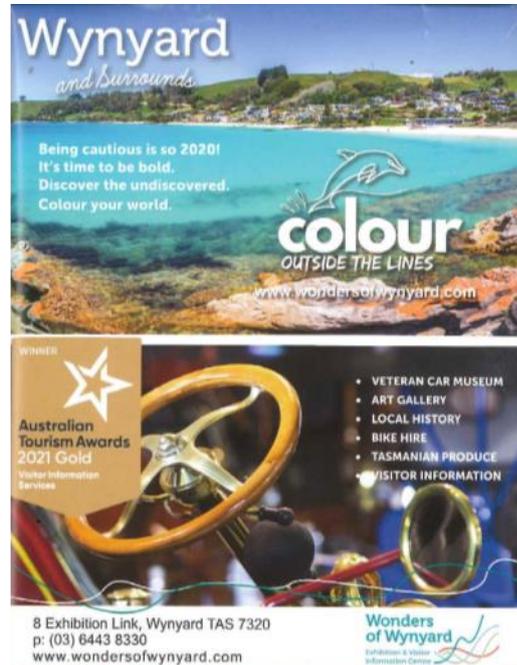
- Wynyard's geological history has been showcased in the Geological Society of Australia's newsletter called TAG – here is a small extract from the 3 page (unsolicited) article:



A free brochure and additional information on the geotrail may be obtained from tinyurl.com/wynyard-geotrail or at the Wonders of Wynyard Visitors Centre. In addition, a highly informative 56-page booklet *Explore the wonders of Wynyard's Geology* written by Jo Crothers may be purchased, and is excellent value at \$4 (plus postage). The geotrail provides an excellent overview of the local geology, described in simple concepts for visitors and tourists, and the exceptionally exposed geosites will attract anyone with an interest in geoscience.

- Tasmania Travel Guide – Maps of Tasmania.

Advertising was purchased in the new map - with Wynyard, the WOW and Tulip Festival promoted on a full page – these maps very popular and are sold at retail outlets and tourism businesses across Tasmania.



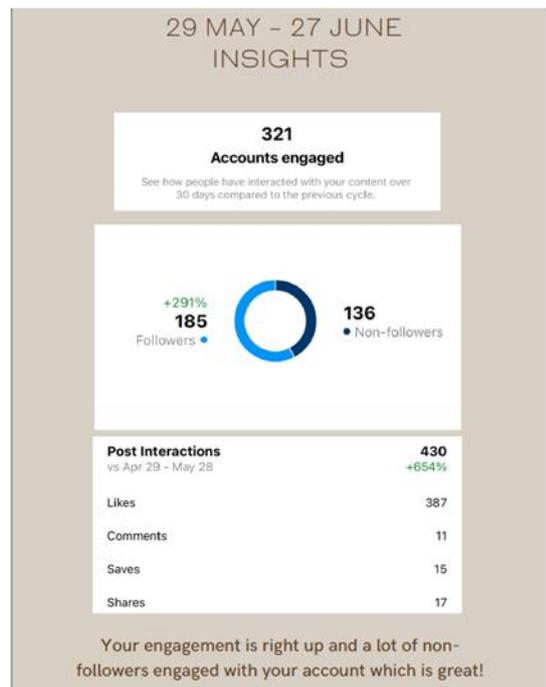
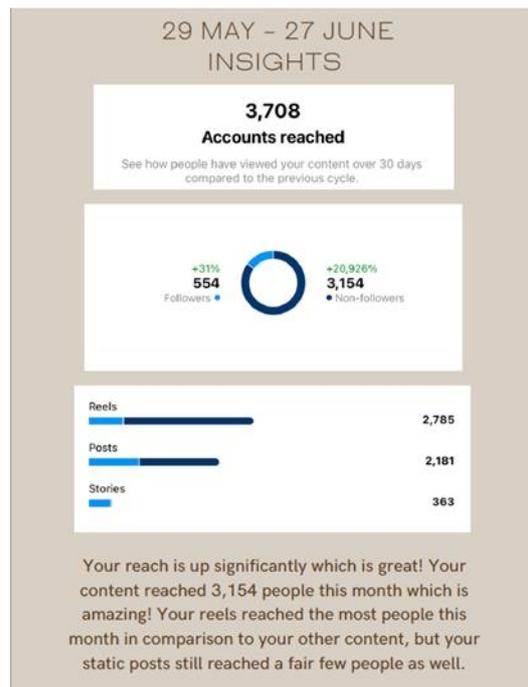
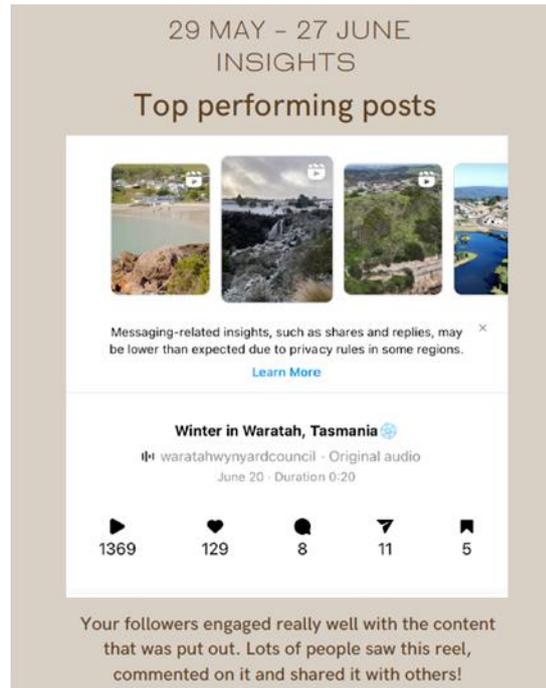
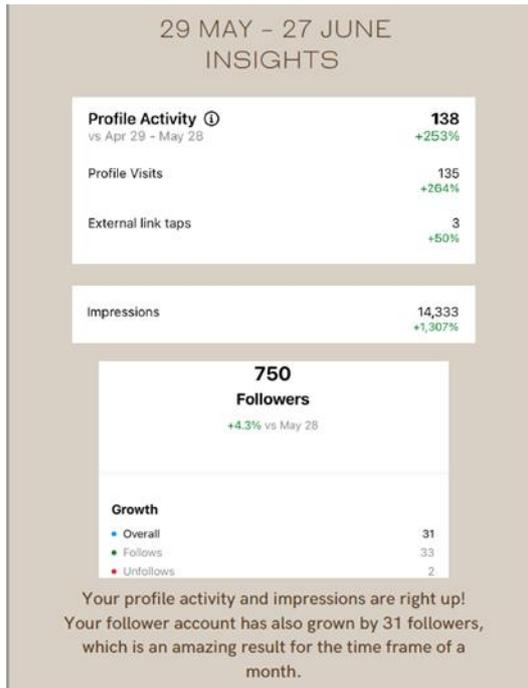
Communications update

- Recruitment

The permanent full-time Communications Officer role has been unfilled since January 2023, however a new part-time officer commenced on 19 June.

- Instagram

For the month of June, Council engaged Poppy Socials to manage Council’s Instagram account content (due to current resourcing constraints). This one-month contract produced some positive results.



STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

Community and Engagement delivers a wide range of activities which directly impact on the health and wellbeing of the community. This report provides an overview of a selection of those activities. It is recommended that the report be noted.

9.6 IMPLEMENTATION OF TACTILE GROUND SURFACE INDICATORS (TGSI'S)

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 27 June 2023
File Reference: .
Enclosures: 1. Excerpt Footpath Service Level 
2. TSD-R18-v3 

RECOMMENDATION

That Council note the update on the implementation of Tactile Ground Surface Indicators

PURPOSE

To provide an overview of the Disability Discrimination Act (DDA) compliant access requirements for the public footpath network, the implementation of Tactile Ground Surface Indicators (TGSI's) and the standards applicable to this application.

BACKGROUND

Council has received several public statements and questions regarding the implementation and management of TGSI's throughout the public footpath network as it relates to achieving DDA compliant access.

This report aims to provide clarity on DDA requirements for the public footpath network and the appropriate use of TGSI's and reflect on Council's practice as being consistent with and perhaps exceeding requirements.

DETAILS

The *Disability Discrimination Act 1992* states under *section 3 Objects*: -

"The object objects of this Act are:

- a) To eliminate, as far as possible, discrimination against persons on the ground of disability in the areas of:
 - i. Work, accommodation, education, **access to premises**, clubs and sport; and*
 - ii. The provision of goods, facilities, services and land; and*
 - iii. Existing laws; and*
 - iv. The administration of Commonwealth laws and programs and**
- b) To ensure, as far as practicable, that persons with disabilities have the same rights to equality before the law as the rest of the community; and*
- c) To promote recognition and acceptance within the community of the principle that persons with disabilities have the same fundamental rights as the rest of the community.*

In the above, the reference to “**access to premises**” is covered by section 23 of the *DDA 1992* and applies to public footpaths.

From the Australian Human Rights Commission website, frequently asked questions: Access to premises: -

“..there is no mandatory minimum technical compliance standard under the DDA that can be referred to in relation to footpaths.

While the Commission does not have the legal authority to make determinations on what is and is not unlawful discrimination it can provide advice to assist people to avoid discriminating.

This advice concerning footpaths draws on material found in Australian Standards 1428 parts 1 and 2 and overseas guidelines and standards and represents what the Commission considers to be good practice.”

Further to the advice from the Human Rights Commission drawing upon Australian Standards, *Australian/New Zealand Standard 1428.4.1:2009 – Design for access and mobility, Part 4.1: Means to assist the orientation of people with vision impairment, Tactile ground surface indicators* is the governing Australian standard for the use and application of TGSIs.

The Foreword of this standard goes some way to provide a description of the purpose and intended application of TGSIs –

TGSIs provide cues, which, when combined with other environmental information, assist people who are blind or vision-impaired with the orientation. Orientation is a person’s awareness of where they are, where they are going, and where they have been. Information on wayfinding is given in Appendix A.

Warning TGSIs indicate an approaching hazard but not what the nature of the hazard will be. When used in conjunction with directional tactile ground surface indicators, TGSIs provide a ‘message’ to pause and consider a change in direction.

The application of TGSIs will not correct bad design or make an unsafe environment safe. Good design will minimise the need for the use of TGSIs.

TGSIs should be installed to provide guidance and/or warning of an obstruction or hazard in any location where insufficient alternative or ‘natural’ tactile cues exist.

Furthermore, Appendix A of this standard provides details on the application of TGSIs regarding wayfinding. It is clear in *AS1428.4.1:2009* that the application of TGSIs should not be over-used or over-prescribed and that TGSIs may impair the useability of the road environment for other user groups. Specific excerpts from *AS1428.4.1:2009* in relation to the placement of TGSIs;

Section A1 Wayfinding

Use of TGSIs should be minimised on kerb ramps.

Having established the circumstances that assist safe wayfinding, the design industry should not over-use or over-prescribe the installation of TGSIs, but rather should make use of the range of environmental guidance features available so as to minimise inconvenience to other members of the community.

Alternative wayfinding aids should be exploited to minimise the use of TGSIs. Proven aids including lang canes and guide dogs. Very few people are able to use proximity devices.

Section A2 People with mobility impairment

People with a mobility impairment may find that TGSIs affect their balance or interfere with the use of their mobility aid.

People who use wheelchairs may have difficulty manoeuvring on TGSIs. Therefore, use of TGSIs should be minimised on areas where people in wheelchairs are likely to need to make fine adjustments in manoeuvring and turning their wheelchairs.

Section C3 Kerb Ramps

Warning TGSIs are not required to be installed on a kerb ramp if –

- (a) The distance between the building line/boundary and the top of the kerb ramp is less than 3m;*
- (b) The change in gradient between that of the pedestrian surface at the top of the kerb ramp and the gradient of the kerb ramp surface lies between 1 in 8 to 1 in 8.5; and*
- (c) The kerb ramp is aligned with the building line and in the direction of travel across the carriageway, as shown in Figure C2(A).*

TGSI's should not be used as the primary means of enabling safe crossing points for the blind or visually impaired, nor should they be used as a design or construction tool. Construction of compliant pedestrian kerb ramps should be the primary focus of supplying a DDA compliant public footpath network.

The use of TGSI's should be carefully considered and evaluated on a site-specific basis considering the surrounding environment and service level requirements. Council's adopted Footpaths Infrastructure Service Level Document 2022 is reflective of this with provision for consideration of TGSI's in Hierarchy Class 1 and Class 2 footpath networks.

Excerpts from both Council's adopted Footpath Infrastructure Service Level Document 2022 and LGAT Standard drawing TSD-R18-v3 – Concrete kerbs and channels, Access Ramps have been provided as an attachment to this report.

It should also be noted that *AS1428.4.1:2009* provides the requirements and expectation for TGSI's to be installed at the interface to public transport facilities and terminals. In Tasmania the relevant authority for the provision of public transport is the Transport Services Division of the Department of State Growth, as such the responsibility for provision of TGSI devices at these interfaces' rests with this authority.

Council has implemented TGSI's in the multiyear Wynyard main street upgrade undertaken across approximately 2006 to 2009. Post this, in other locations around the Wynyard CBD, the new Multi use Community building at the Wynyard waterfront and at the central pedestrian refuge crossing Inglis Street in front of the Wynyard IGA supermarket, along with other locations. This contrasts with information presented at the June Council meeting by a member of the public stating that they had discovered that the first TGSI's installed by Council were in Goldie street, Wynyard in 1980 with no significant installation since then and "that it's been 43 years since the last installation of a tactile paver for the blind".

Further to this, Council set out to apply TGSi's, where required by the Australian Standards, to all hierarchy 1 footpaths over a five-year period. The budget allocation for 2023/24 in the adopted Annual Plan and budget estimates adopted at the June 2023 meeting marks the fifth year of this improvement.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no explicit statutory requirements to retrospectively correct kerb ramps built under a previous version of the Australian standards; however, Council has recognised the importance to the community to promote and encourage pedestrian movement throughout the municipality and has been proactive in retrospectively modifying kerb ramps to current standard requirements in accordance with the hierarchies of our Footpath Infrastructure Service Level Document 2022.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has committed to \$30,000 in funding to upgrade existing pedestrian kerb ramps to DDA compliant standards in the 23/24 Annual Plan and Budget, which will include an audit

of the pedestrian network to reinform, prioritise and schedule the next phasing of upgrades. Upgrading kerb ramps to DDA compliance has been an annual project commitment by Council since 2013/14, which has now seen Council invest approximately \$285,000 in kerb ramp upgrades throughout the public footpath network in addition to other measures such as new footpath construction.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council note the contents of this report pertaining to the implementation and application of TGSIs.

9.7 AUDIT PANEL - MINUTES OF MEETING HELD 27 JUNE 2023, AUDIT PANEL ANNUAL REPORT 2022/23, CHARTER AND RENEWAL OF MEMBERSHIP

To: Council
Reporting Officer: Governance Officer
Responsible Manager: Manager Financial Services
Report Date: 26 June 2023
File Reference: Audit Panel
Enclosures: 1. Letter to Council from Audit Panel Chair 
2. Audit Panel Minutes - 27 June 2023 
3. Audit Panel Annual Report 2022/2023 
4. Audit Panel Charter 

RECOMMENDATION

That Council:

1. Note the unconfirmed minutes of the Audit Panel Committee meeting held on 27 June 2023;
2. Note the Annual Report of the Audit Panel for the 2022/23 financial year;
3. Adopt the revised Waratah-Wynyard Audit Panel Charter; and
4. Approve the re-appointment of Lisa Dixon as an independent member of the shared Audit Panel for a period of three years from 3 August 2023 to 3 August 2026.

PURPOSE

The Audit Panel met on the 27 June 2023 and the unconfirmed minutes were released by the Chair on the 1 July 2023 and are presented to Council for noting.

The Audit Panel Chairperson provides an Annual Report to Council on the Audit Panel's activities and achievements for the previous 12 months and is presented to Council for noting.

This report is presented for the Council to re-adopt the revised Audit Panel Charter. The Charter was last adopted at the July 2020 Council meeting and is reviewed every three years.

This report is presented for the Council to consider the re-appointment of Lisa Dixon to the Audit Panel for a further three-year period.

BACKGROUND

In February 2014, the Tasmanian State Government passed legislation that requires all Tasmanian Councils to establish an Audit Panel. Ministerial Orders were subsequently issued that specify the minimum requirements and matters to be considered by the Audit Panel.

King Island, Circular Head, and Waratah Wynyard Councils appointed a shared Audit Panel on 3 August 2015 consisting of 3 independent members.

DETAILS

The current Audit Panel members and their terms of office are as follows:

- Stephen Allen – Audit Panel Chair – expires 17 September 2024
- Lisa Dixon – Audit Panel Member – expires 3 August 2023; and

- Paul Viney – Audit Panel Member – expires 22 November 2025.

The Audit Panel met on 27 June 2023. The major workplan items and standing agenda items reviewed are detailed in the attached letter from the Chair.

A copy of the Annual Report for 2022/2023 is attached.

The Charter is reviewed on an annual basis to approve the revised panel fees which are adjusted annually as of 1 July based upon the change in CPI (Hobart) for the 12 months to June. A full review is also undertaken every three years as an opportunity to review the arrangements within the Charter. The Charter will be reviewed earlier if there is a change in legislation. The Panel has reviewed the Charter and have no changes other than the revised fees for 2023/24 as detailed in the fees and charges schedule at Appendix A.

The Audit Panel Charter outlines that the term of each member will be for a period of three (3) years, with terms coordinated so that a position becomes vacant each year. Audit Panel Members may be reappointed at the approval of the Councils. In this instance, Lisa Dixon is eligible for re-appointment and it is proposed to offer her a reappointment to the role for a further three year term.

STATUTORY IMPLICATIONS

Statutory Requirements

An Audit Panel is a mandatory requirement under section 85 of the *Local Government Act 1993*.

The functions of an Audit Panel as defined in Section 85A of the Act and in the Ministerial Order are to consider:

- Whether the annual financial statements accurately reflect the state of affairs of the Council.
- how the strategic plan, annual plan, long term financial management plan and long-term strategic asset management plan are integrated and the processes and assumptions under which those plans were prepared.
- whether the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls safeguard the long-term financial sustainability.
- whether the Council complies with the provisions of the Act and other legislation; and
- whether the Council has taken effective action in relation to previous recommendations.

Section 85B of the Act provides for Ministerial Orders to specify requirements for Audit Panels beyond those required under Section 85A

STRATEGIC IMPLICATIONS

GOAL 1: Leadership and Governance
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications of the proposed recommendation outside allowing for an annual increment.

RISK IMPLICATIONS

The establishment of an independent Audit Panel provides another layer of risk mitigation by providing independent oversight over Council's risk management framework and policy and procedural compliance.

CONSULTATION PROCESS

King Island Council and Circular Head Council have been notified of the offer of re-appointment and will be considering the acceptance of the re-appointment at their respective meetings. The appointment to the shared panel requires formal approval by all three Councils.

CONCLUSION

1. It is recommended that Council note the Unconfirmed Minutes of the Audit Panel Committee held on 27 June 2023.
2. It is recommended that Council note the Audit Panel Annual Report.
3. It is recommended that Council adopted the revised Audit Panel Charter as presented.
4. With the acceptance of re-appointment, it is recommended that Council formally approve the re-appointment of Lisa Dixon as independent member of the shared Audit Panel for a period of three years from 3 August 2023 to 3 August 2026 subject to approval of King Island and Circular Head Councils.

9.8 NOMINATION OF MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 23 November 2022
File Reference: 01
Enclosures: Nil

RECOMMENDATION

That Council nominate to the Minister for Police, Fire and Emergency Management through the SES Director, in accordance with Section 23 of the *Emergency Management Act 2006*:

- 1) Corey Gould (Manager Engineering Services) to be its appointee to the role of Municipal Emergency Management Coordinator; and**
- 2) Kaarina De Ryder (Works Support Coordinator) to be its appointee to the role of Deputy Municipal Emergency Management Coordinator**

PURPOSE

To consider and nominate a Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator in accordance with Section 23 of the *Emergency Management Act 2006* ('the Act').

BACKGROUND

Following the retirement of Richard Muir-Wilson who held the position as Council's Municipal Emergency Management Coordinator; and changes to the role of Mathew Jamieson, Council is required to appoint someone to the positions in accordance with the Waratah-Wynyard Emergency Management Plan and the Act.

DETAILS

In accordance with Section 23 of the Act, Council is required to nominate a person to fulfil the positions of Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator.

The functions of the positions are to coordinate, advise and assist the Council on all matters pertaining to emergency management within the Municipal area. The specific powers and functions of the position are laid out in the Act.

Corey Gould has worked for Council since 2017 and holds the role of Manager Engineering Services. Kaarina De Ryder commenced with Council on 19 June 2023 in the role of Works Support Coordinator. Both roles are ideal to take on the function of Municipal Emergency Management Coordinator and Deputy given the level of infrastructure expertise and connections to the works depot and outdoor resources. Both incumbents will be coached and mentored in the emergency management area by Gary Neil who has significant experience in this field.

Both Corey and Kaarina have the requisite background, skills and ability to undertake the nominated positions.

STATUTORY IMPLICATIONS

Statutory Requirements

Under Section 23 of the Act the Minister is to appoint a Municipal Emergency Management Coordinator and a Deputy Municipal Emergency Management Coordinator for each municipal area.

The *Emergency Management Amendment Act 2018* states that the amendments have been incorporated in the original act.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Our community is welcoming and supportive.
Our Priorities
3.7 Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

It is a legislative requirement to comply with the Act. Failure to comply might adversely affect the Council's preparedness to optimise the safety, security and continuity of the community putting people at risk and leave the Council open to complaint and reputational risk.

Insufficient resources to carry out the function required under the *Emergency Management Amended Act 2018* could impact ability to maintain community and organisational safety.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council proceed with nominations as outlined in this report.

9.9 CRADLE COAST WASTE MANAGEMENT GROUP - 2023/24 ANNUAL PLAN AND BUDGET

To: Council
Reporting Officer: Manager Recreational Planning and Environment
Responsible Manager: Director Infrastructure and Development Services
Report Date: 10 May 2023
File Reference: 0606
Enclosures: 1. CCWMG Annual Plan and Budget 2023 - Public 

RECOMMENDATION

That Council note the Cradle Coast Waste Management Group 2023/24 Annual Plan and Budget.

PURPOSE

The purpose of this report is to advise Council of the activities to be undertaken by the Cradle Coast Waste Management Group (CCWMG) for the 2023/24 financial year.

BACKGROUND

The Cradle Coast Waste Management Group (CCWMG) was formed in 2007 to improve waste management from a regional perspective, providing efficiencies and economies of scale and provide specialty waste reduction services in the North-West of Tasmania. CCWMG currently represents seven north-west Tasmanian municipal councils. These are Burnie City, Central Coast, Circular Head, Devonport City, Latrobe, Kentish and Waratah Wynyard Councils.

Over the last year the group has been working with King Island and West Coast Council on a range of matters and these two Councils are expected to become formal members in the 2023/2024 year.

Each year the group prepares an Annual Plan and Budget to identify the projects and focus for the coming year. The development of this work is underpinned by the Cradle Coast Waste Management Group Strategic Plan 2022/23- 2027/28, together with the individual waste strategies of the member Councils and an understanding of the state and national expectations.

DETAILS

Achievements for 2022/23

Projects and actions delivered:

- a) Continued operation of the *Rethink Waste* web site and co-ordination of the program across multiple social media platforms, together with preparation of a strategic plan for the ongoing operation of the service. Strategic planning work included the WRRB to add greater integration into the messaging and focus. A sample of posts is provided below.
- b) Delivery of the education program in primary schools across the region:
 - NW Christian School
 - Romaine Primary School

- Cooe Primary School
 - Table Cape Primary School
 - Andrews Creek Primary School
 - Hillcrest Primary School
 - Somerset Primary School
 - Yolla Primary School
 - Ridgely Primary School
- c) Development of a secondary school program, participation in Science Teacher extension conference and support for the statewide *Youth Climate Leaders* program;
- d) Attendance and education at *Agfest 2022* and *Living Lightly Festival October 2022* as well as presentations to a number of community groups (Phot below from *Agfest* sponsored recycled farm clothing parade);
- e) Ongoing work toward the implementation of kerbside FOGO collection and processing contracts and new recycling collection and processing contracts to 2037;
- f) Audit of the Waste Transfer Stations and purchase of items needed to increase safety for operators and site users;
- g) Support of those sites using the Mandalay Point of Sale system and preparing reports to NRE on state levy collected for Level 1 sites from 1 July 2022;
- h) Reporting on progress with the Annual Plan and Budget for the CCWVG for 2022/23;
- i) Regional procurement to extend the range of problematic materials collected at WTS across the region and upgrading of the collection system to best practice infrastructure;
- j) Collection of hazardous household chemicals by specialist contractors – Table of materials collected below;
- k) Report to the CCWVG members on the alignment between the CCWVG Strategic Plan and the draft Tasmanian Waste Strategy; and
- l) Administration, governance and financial management of the operations of the CCWVG.

Household Hazardous Collection Event outcomes

Collection Dates and Times				
WTS / RRC	DATE	TIME	No of customers	KG collected
Sheffield	03 November	9am – 12pm	6	184kg
Wynyard	03 November	1pm – 4pm	4 (plus earlier drop off)	439kg
Whitehills	10 November	10am – 3pm	7	266kg
Spreyton	17 November	9am – 12pm	10	563kg
Ulverstone	17 November	1pm – 4pm	8	465kg
Port Sorrell	24 November	10am – 12pm	8	264kg
Burnie	24 November	1pm – 4pm	12	997kg

Display of entries for young people in the Agfest Recycled Fashions Competition, May 2023



Social Media posts on Facebook, Instagram and Linked in through Rethink Waste

Instagram

rethinkwasteta...
Tue 14/2/2023 9:29 pm ...

ARRR! It's not just a pirate exclamation. It's the acronym for the Waste Hierarchy. The...

Total Engagements	5
Likes	4
Comments	0
Saves	1

rethinkwasteta...
Wed 22/2/2023 5:08 pm...

☀️ It's estimated that you could between \$1300-\$2000 every y replacing one disposable napp!

Total Engagements	3
Likes	3
Comments	0
Saves	0

rethinkwasteta...
Sat 25/2/2023 4:14 am ...

Great things are done by a series of small things done together 🍀 One small thing...

Total Engagements	1
Likes	1
Comments	0
Saves	0

Four key areas have been identified as strategic priorities for the region within the 2022/23 Annual Plan and Budget. These areas are:

1. Waste Education and Awareness
2. Waste Industry Improvements
3. Waste Diversion Programs
4. Governance and Program Maintenance

The 2022/23 Annual Plan and Budget has identified a total of 21 discreet activities, services, and projects that address these priorities.

Key Projects for 2023/24

Waste Education and Awareness		
Ref #	Action	Action Summary
1.01	Recycling bin assessments	Residential recycling bin assessments and contamination education across the region with reporting.
1.02	Recycling Education Schools Program	Rethink Waste Schools Program for educating students in recycling habits across the region.
1.03	Recycling Education Public Events	Promote good recycling habits at public events across the region.
1.04	Statewide <i>Rethink Waste</i> Education & Promotion	State-wide waste education & communications, including <i>Rethink</i> Website.
1.05	FOGO Education & Marketing	FOGO education and communications in preparation for FOGO roll out.
1.06	FOGO Regional Rollout	Budget allocation for the program rollout. Funds will be allocated between marketing and Council support services.
1.07	Regional Services Marketing	Support Regional programs with regional - specific marketing campaigns.
Waste Industry Improvements		
2.01	Illegal Dumping Funding	Funding available for Councils to apply for signage, cameras, clean-ups, and other initiatives to reduce illegal dumping.
2.02	Regional WTS & RRC Improvements	Funding for Councils to implement recommended actions detailed in the Best Practice Guidelines review, or other relevant initiatives that improve the safety, performance or environmental impact of WTS / RRC.
2.03	WTS Staff Training	Allocation for training transfer station staff - may include changes to safety regulations, State levy requirements or new diversion initiatives being rolled out.
2.04	Customer Service Centre Management	Service call centre to be brought online early to enable smooth transition with current to new recycling contract.
Waste Diversion Programs		
3.01-6	Recycling problem materials: Household Battery Fluoro Tube & Globe E-Waste Paint X-ray Film Mobile Phone	Free household collection of various materials at transfer stations and/or Council offices.
3.07	Kerbside Recycling and FOGO Collection Contract	Management of Kerbside recycling and FOGO contract.
3.08	Green Waste Mulch Contract	Management of Green waste contract.

3.09	Concrete Crushing Contract	Tender creation and management of concrete crushing contract.
3.09	Household Hazardous Waste	Host yearly collection events of household hazardous waste chemicals.
3.09	Tyre Subsidy	CCWMG to reimburse \$2/tyre for Councils who recycle tyres through Tyre cycle Tasmania. Additional allocation to support special site clean-ups and illegal dumping collection costs.
Governance and Program Delivery		
4.01	CCWMG Annual Report	Publication of Annual Report costs
4.02	Mandalay Shared Service for WTS	Overhead Tenancy cost for POS software
4.03	Waste Governance	Implementation of Waste Governance changes as approved by CCWMG.
4.04-6	CCWS Administration, Project Management and state reporting	<ul style="list-style-type: none"> • CCWMG executive, administrative, financial and communication support • Waste Levy funding management • Regional Waste Data collection and Reporting • Financial Administration, Budget preparation and Reporting requirements • Deliver CCWMG Projects and ongoing services • Procurement and technical support • Grant Administration fees

Since the introduction of the waste levy the group has also been working with the state Waste and Resource Recovery Board to identify additional actions in the draft *Tasmanian Waste Strategy* that can be delivered on behalf of the state using their established networks and capacity. This additional work is proposed in return for additional funding from the levy collected.

It is anticipated that there will be a better understanding of the prospects for such work in the late 2023/early 2024.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

The CCWVG's strategic vision is to:

Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.

CCWVG prepares a five-yearly Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses. This Annual Plan and Budget (AP&B) marks the second year of the CCWVG 2022/23 – 2027/28 Strategic Plan Actions.

The objectives of the CCWVG Strategic Plan 2023-2028 are:

1. By 2028, establish regionally consistent practices for waste management in all member council areas for consistent waste contracts, services and best practice principles
2. By 2028, target 60% MSW resource recovery
3. By 2028, target <10% contamination rate in kerbside recycling bins (based on annual kerbside recycling auditing)
4. By 2028, phase out priority single-use plastics.

The implementation of the regional FOGO collection service across the north west from mid 2024 will be instrumental in reducing the amount of materials bound for landfill and achieving the 2028 target of 60% of municipal waste being recovered and reused.

Projections based on such services implemented elsewhere in the country indicate that at least 17,363 tonnes of household waste currently going to landfill will be composted through the new green bin.

This will lift the current resource recovery rate from 31% in 2022 to between 57 and 65% putting the region on track to reach its goal of 60% diversion from the municipal waste stream, and exceeding the state goal of reducing the amount of organic waste sent to landfill by 25% by 2020.

Additional growth in the rate of recycling collection through the yellow bins is also expected as the FOGO education and marketing material will include information on the best use of the 3-bin system. Most Councils are also moving to fortnightly waste collection to offset the

additional collection costs and this will provide a practical incentive to use the correct bin when sorting to maximise bin space.

Opportunities for the newest member Councils, King Island and West Coast to increase recycling and manage FOGO wastes are also under investigation separately. These communities face relatively unique challenges, compared to the rest of the region. But options do exist and there is a design and education piece of work to be done to find the best fit solutions.

The new organics facility at Railton will also support the reduction in waste to landfill by commercial food makers and venues in the coming years as well as support recycling of construction materials made of organic elements (ie timber, gyprock and similar components).rt.

ENVIRONMENTAL IMPLICATIONS

The CCWVG's vision of increasing waste diversion and recovery within the region is expected to have a positive impact on the environment. The 2023/24 Annual Plan and Budget funds activities that align with this vision.

FINANCIAL IMPLICATIONS

No direct impact for Council as the activities of the CWWVG are funded via the State Waste Levy.

Until 2022/23, the CCWVG was funded by a voluntary levy for waste collected at the regions three landfills: Dulverton (DWM), Port Latta and Lobster Creek. During the 2021/22 FY this levy was charged at a rate of \$5.50 per Tonne and was scheduled to increase by \$0.50 per year for the next ten years.

On 1 July 2022, the Tasmanian State Government initiated the State Waste Levy of \$20.00 per Tonne, which superseded the regional voluntary levy collection method as ongoing funding for all regional groups was promised from the State. This levy will increase to \$60.00 per Tonne over four years.

The Landfill Levy is managed by the Waste and Resource Recovery Board (WRRB), which is developing a clear path for supporting Statewide infrastructure and circular economy projects.

WRRB funding is delivered through a three-year Grant linked to average tonnages over the previous three years at an income of \$7.50 per tonne and increased by CPI each year. This creates a smoothing function for significant landfill changes, such as the introduction of a Food Organics and Garden Organics (FOGO) service. CPI increases are announced in February each year.

The 2022/23 funding amount has been included in the Grant Deed as a base minimum for future years to maintain a baseline in case of tonnage reductions. The 2023/24 rate is \$7.85 and calculated at 88,024 tonnes. The CCWVG grant income for 2023/24 is \$690,990.

The group also has retained earnings from previous years, where projects were underspent, delayed or additional was received. This funding is expected to be drawn down over the coming 3 years to support the region with engagement, education and marketing around the new FOGO service as well as support popular programs such as the Hazardous Waste Collection, that reduces the risks and safely manages disposal of unwanted chemicals in households and agricultural settings.

RISK IMPLICATIONS

The rates of waste generation per person, together with the costs for disposal and the requirements to manage the environmental and social impacts have become increasingly demanding for many communities to manage. At a regional level, joint contracts provide the ability to increase market competition, when compared to individual Council purchasing. Also for some Councils in the region, staff may not have specialist knowledge or have an already full workload, limiting their ability to source the best outcomes.

It has recently been seen by a number of member Councils that complaints about noise and dust have been reduced as the new green waste shredding contract specified a slow speed shredder to process the materials collected at Waste Transfer Stations. This new approach means that there is better consistency in the quality of the materials shredded as well as the reduction in engine noise that houses near these facilities are exposed to.

The list of programs for the coming year also seek to increase the skills of staff at the transfer stations, separate potentially hazardous materials collected at these sites and provide a custom made community program to remove dangerous stored chemicals from garages, sheds and homes across the region.

In the last 12 months work has also been undertaken through CCWVG to improve safety of operations at each of the transfer station sites as signage, resources and other layout improvements have been assessed and implemented.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council note the CCWVG Annual Plan and Budget for 2023/24 and note the ongoing work of the Cradle Coast Waste Management Group

9.10 PUBLIC OPEN SPACE CONTRIBUTION POLICY AND GUIDELINES

To: Council
Reporting Officer: Town Planner
Responsible Manager: Manager Development and Regulatory Services
Report Date: 12 July 2023
File Reference: Governance - Land Use Planning Policies
Enclosures: 1. Public Open Space Contribution Policy 
2. Public Open Space Contribution Policy Guidelines 

RECOMMENDATION

That Council adopt the Public Open Space Contribution Policy and associated guidelines with immediate effect.

PURPOSE

The report has been prepared for Council to adopt the Public Open Space Contribution Policy and associated guidelines.

BACKGROUND

The term 'public open space' is defined in Part 3 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* as 'space for public recreation or public gardens or for similar purposes.'

Under the *Local Government Act 1993*, public open space is not defined however public land is defined as:

'a public pier or public jetty, any land that provides health, recreation, amusement or sporting facilities for public use, any public park or garden, any land acquired under this Act for the purpose of establishing or extending public land, any land shown on a subdivision plan as public open space that is acquired by a council under the Local Government (Building and Miscellaneous Provisions) Act 1993 and any other land that the council determines is public land.'

Both the *Local Government (Building and Miscellaneous Provisions) Act 1993* and the Tasmanian Planning Scheme – Waratah-Wynyard grant Waratah-Wynyard Council the authority to require public open space land or cash in lieu contributions from developers.

Waratah-Wynyard Council has an obligation to provide a diverse range of recreation opportunities as:

'Open space and sporting facilities provide clear benefits for users...these benefits as a whole include those related to physical and social activity, mental health, wellbeing and spirituality, environmental benefits, civic pride and economic benefits'

(Open Space Sport & Recreation Plan 2017-2027).

The Public Open Space Contribution Policy outlines the circumstances under which Waratah-Wynyard Council will require provision of public open space to be in the form of a land contribution and where a cash in lieu contribution will be required instead are clearly

outlined. The Policy ensures Council has an equitable and consistent approach to the assessment and application of conditions for public open space contributions.

DETAILS

The Policy provides a guideline to the exercise of the Council's statutory discretion on the provision of public open space. It provides clear guidelines to assist Waratah-Wynyard Council, private landowners and developers to understand the public open space contribution process.

The purpose of this Policy is to:

- (a) Establish guidelines that will assist Council in determining the appropriateness of levying a public open space contribution on subdivisions.
- (b) Establish parameters for determining whether a contribution should be taken in the form of land or cash in lieu payment from subdivision developments; and
- (c) Specify requirements for the holding and disposal of monies derived from cash in lieu contributions.

In updating this policy, the objectives have been refined. Previously they were not specific to public open space contributions, rather they addressed planning for public open space and establishing the public open space network. Objectives are now fit for purpose for this policy.

Background information has been removed, including analysis of legislation, and placed this information in the newly created supporting guidelines. It is important to retain but streamlines the policy by putting background information in a supporting guideline.

STATUTORY IMPLICATIONS

The Public Open Space Contribution Policy ensures Council's compliance with the relevant provisions of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and the Tasmanian Planning Scheme – Waratah-Wynyard.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
GOAL 3: Connected Communities
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes

4.3 We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

GOAL 5: Economic Prosperity
Desired Outcomes
5.4 Pathways to improve liveability now and in the future are provided.
Our Priorities
5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.

GOAL 7: Environment
Desired Outcomes
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities
7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued, and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Legislative compliance
The Policy minimises the risk of non-compliance with Council's statutory obligations.
- Reputational Risk
The Policy will provide transparency for Council's decision making regarding public open space contributions.

CONSULTATION PROCESS

Public consultation on the policy and associated guidelines has not occurred. The documents were initially drafted internally, and the review has similarly been undertaken in this manner.

CONCLUSION

It is recommended that the Council adopt the Public Open Space Contribution Policy and Guidelines with immediate effect.

9.11 AWARD OF CONTRACT 798 - CONSTRUCTION OF PONTOON BRIDGE AND VIEWING PLATFORM (WARATAH)

To: Council
Reporting Officer: Contracts and Administration Officer
Responsible Manager: Director Infrastructure and Development Services
Report Date: 12 July 2023
File Reference: 798
Enclosures:

1. Design Plans 
2. Tender evaluation summary Contract 798 - Confidential

RECOMMENDATION

That Council award Contract 798 Construction of Pontoon Bridge and Viewing Platform (Waratah) to Tas Marine Construction (Alternate tender) for the tendered sum of \$722,690.00 excluding GST.

PURPOSE

To seek a decision from Council in relation to the award of Contract 798 – Construction of Pontoon Bridge and Viewing Platform (Waratah).

BACKGROUND

Council has endorsed a Waratah Community Plan (2022-2025). The plan identifies a range of planned projects and initiatives for the Waratah Community.

This report focusses on the delivery of two identified infrastructure projects:

- Construction of historic rail bridge walkway.
- Commence Stage 1 of Waratah Waterfall Walk (viewing platform).



3D image of proposed pontoon bridge (historic rail bridge walkway)



Location of proposed viewing platform (Stage 1 of Waratah Waterfall Walk)



3D image of proposed viewing platform location at the base of the Waratah Falls (Stage 1 of Waratah Waterfall Walk)



3D image of proposed viewing platform (Stage 1 of Waratah Waterfall Walk)

Both projects were funded in the 2022/23 budget, with funding carried forward to facilitate the delivery of the projects during the 2023/24 financial year.

Council commissioned RARE Consulting Engineers to develop detailed designs for the projects (refer attached).

The Waratah Community Board were consulted through the design phase and provided with copies of the final designs.

Relevant approvals for the projects have been secured.

A formal call for tenders for the project was made through Council's electronic tendering portal "TenderLink" by public notice closing on 9 June 2023. At the close of tenders four submissions from three tenderers were received.

DETAILS

Tenders for the construction of a pontoon bridge and viewing platform were called by Council.

The nominated construction window is between October 2023 and late March 2024.

Tenders were received from:

Contractors
AJR Construct
Batchelor Construction Group
Tas Marine Construction Pty Ltd (conforming and alternate)

Tenderers had the opportunity to submit an alternate design for the works, subject to also lodging a conforming tender price.

An alternate design was required to demonstrate that it

- Provided the same service outcomes (safety, durability, performance).
- Had a similar aesthetic.

Tas Marine Construction Pty Ltd put forward the use of a Bellingham rigid concrete pontoon in place of the modular HDPE system as detailed on the design drawings.

The merits of the alternate pontoon were assessed by Rare Consulting Engineers. No concerns were raised with the use of the Bellingham system.

An assessment panel was convened to undertake the assessment of the submissions.

A copy of the tender evaluation sheet has been provided separately to Councillors as a confidential attachment.

Tas Marine Construction were identified as the preferred tender through the assessment process and also identified as the lowest cost tender.

The merits of using the Bellingham pontoon system were further assessed and this is the recommended system as per the alternate tender submission.

STATUTORY IMPLICATIONS

Statutory Requirements

The tender process has been complied in accordance with Council’s procurement policy.

STRATEGIC IMPLICATIONS

The project is consistent with the Waratah Community Plan (2022 – 2025)

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
4.3 We provide recreational opportunities to the community for all ages and abilities.
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

GOAL
Desired Outcomes
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities

7.3.2 Embed environmental considerations and potential climate impacts in Council’s infrastructure planning and decision making.
7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

The two projects will be constructed adjacent to waterways and in proximity to native flora and fauna.

A natural values assessment was prepared for each site. The contractor is to put in place appropriate environmental controls to limit the impact of the works, drawing upon the information in the natural values assessment.

FINANCIAL IMPLICATIONS

Council has received the following grants for the two projects:

Funding Source	Total Funding
State Government Grant	\$300,000
Federal Government, Local Roads & Community Infrastructure (LRCI) Round 3	\$515,000
Total:	\$815,000

Expenditure incurred to date totals \$100,035 related to project management, permits and approvals, reporting and detailed design of the works.

During the delivery of the project, supervision will be required as will inspection of hold points by the consulting engineers.

An allowance of \$15,000 is made for this future work and a contingency of \$30,000 has been allowed.

The recommended tender price is \$722,690 ex GST submitted by Tas Marine Construction (alternate tender); when combined with the \$100,035 expenditure to date and the forecast additional \$45,000 gives a total estimated cost of \$867,725.

The total estimated expenditure for project delivery of \$867,725 requires Council funding of \$52,725. This is within the budget allocation.

RISK IMPLICATIONS

From a construction perspective there are limited risks associated with the delivery of the two projects. Detailed site investigation works have been progressed, the recommended Contractor is well experienced and credentialed in this type of work. Council has in the past successfully managed such projects.

However, issues do arise in project and a small contingency has been provisioned for such eventualities.

Weather conditions may impact project timelines. The construction window has been selected to limit, as far as possible, such impacts.

The Contractor will be required to prepare and implement an environmental management plan to minimise potential impacts on the surrounding environment.

CONSULTATION PROCESS

The Waratah Community Board have been briefed on these projects, initially through the provision of design concepts and more recently with the provision of the detailed designs.

No concerns have been raised at these touch points.

Both projects will be carried out on Crown Land lease by Council. Appropriate approvals from the Crown were sought and obtained. No concerns have been raised by the Crown.

CONCLUSION

It is recommended that Council award Contract 798 – Construction of Pontoon Bridge and Viewing Platform (Waratah) to Tas Marine Services Pty Ltd.

9.12 FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2023

To: Council
Reporting Officer: Manager Financial Services
Responsible Manager: Manager Financial Services
Report Date: 7 July 2023
File Reference: Financial Management - Reporting - Council
Enclosures: 1. Monthly Capital Report - June 

RECOMMENDATION

That Council note the Financial Report for the period ended 30 June 2023

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Capital Works Progress Report (attached)

DETAILS

Council is currently forecast to perform favourably to budget by \$756k. This is made up of several favourable and unfavourable variances across the budget. Interim financials are presented below. Please note the results are draft only and do not include EOY adjustments. Final results for 2022/23 will be reported to Council at its September meeting.

At the time of reporting, transactional processing for the 2022/23 financial year is continuing. The reports are therefore interim reports subject to further changes over the coming weeks. The financial reports for the year ending 30 June 2023 will then be independently audited by the Tasmanian Audit Office by 30 September 2023. The final audited financial statements will be presented to Council for formal adoption following receipt of the audit opinion.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2022-2032	Adopted October 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Interim Income Statement

The Income Statement shows the performance of Council's recurrent operations. Please note the results are draft only and do not include end of year end of year balance day adjustments.

Interim Income Statement as at 30 June 2023

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance
Recurrent Income							
Rate Revenue	13,054,163	13,003,563	0%	✓ 50,600	13,003,563	13,025,219	✓ 21,656
User Charges	3,047,745	2,793,375	9%	✓ 254,370	2,793,375	2,798,030	⚠ 4,655
Reimbursements/Contributions	677,138	684,274	-1%	✗ (7,136)	684,274	767,813	✓ 83,539
Grants and Subsidies	5,101,810	3,627,366	41%	✓ 1,474,444	3,627,366	3,467,584	✗ (159,782)
Interest	498,339	89,000	460%	✓ 409,339	89,000	505,000	✓ 416,000
Distributions from Water Corporation	674,400	674,400	0%	✗ -	674,400	674,400	✓ -
Total Recurrent Income	23,053,596	20,871,978	10%	✓ 2,181,618	20,871,978	21,238,046	✓ 366,068
Recurrent Expenditure							
Employee Costs	8,167,409	8,206,381	0%	✓ 38,972	8,206,381	8,042,220	✓ 164,161
State Levies	686,988	690,276	0%	⚠ 3,288	690,276	690,276	✓ -
Remissions & Discounts	471,223	445,466	-6%	✗ (25,757)	445,466	467,261	✗ (21,795)
Materials & Contracts	6,576,881	5,752,670	-14%	✗ (824,211)	5,752,670	5,962,844	✗ (210,174)
Depreciation	4,919,663	4,919,663	0%	✗ -	4,919,663	4,919,663	✓ -
(Gain)/Loss on Disposal	-	42,565	100%	✓ 42,565	42,565	42,565	✓ -
Borrowing Costs	68,180	41,816	-63%	✗ (26,364)	41,816	64,983	✓ (23,167)
Other Expenses	225,417	281,991	20%	✓ 56,574	281,991	291,991	✗ (10,000)
Total Recurrent Expenditure	21,115,761	20,380,828	-4%	✗ (734,933)	20,380,828	20,481,803	✗ (100,975)
Surplus/(Deficit)	1,937,834	491,150	295%	✓ 1,446,684	491,150	756,243	✓ 265,093
Capital Items							
Capital Grants/Contributions	2,495,901	4,071,776	-39%	✗ (1,575,875)	4,071,776	2,962,928	✗ (1,108,848)
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -
Asset Recognition	-	-	0%	✓ -	-	-	✓ -
Comprehensive Surplus/(Deficit)	4,433,735	4,562,926	-3%	✗ (129,191)	4,562,926	3,719,171	✗ (843,755)

Interim Balance Sheet

Council's interim results at 30 June 2023 show a current ratio of 2.72 compared to a budgeted ratio of 1.13.

Interim Balance Sheet as at 30 June 2023

	YTD Actual \$	Budget \$	Forecast \$
Current Assets			
Cash & Cash Equivalents	13,932,219	4,240,593	12,097,130
Receivables	1,096,650	951,000	969,300
Inventories	126,854	116,192	116,192
Other Current Assets	645,831	203,776	202,476
Total Current Assets	15,801,554	5,511,561	13,385,098
Non-Current Assets			
Property, Plant and Equipment	233,056,425	235,320,209	234,650,382
Investment in Water	44,027,052	44,027,000	44,027,000
Total Non-Current Assets	277,083,477	279,347,209	278,677,382
Total Assets	292,885,030	284,858,770	292,062,480
Current Liabilities			
Payables	3,554,480	3,188,016	3,713,496
Interest-Bearing Liabilities	3,499	355,437	366,467
Provisions	2,257,240	1,321,000	2,008,935
Total Current Liabilities	5,815,219	4,864,453	6,088,898
Non-Current Liabilities			
Interest-Bearing Liabilities	2,510,163	1,730,718	2,070,745
Provisions	73,692	165,830	131,445
Total Non-Current Liabilities	2,583,855	1,896,548	2,202,190
Total Liabilities	8,399,075	6,761,001	8,291,088
Net Assets	284,485,956	278,097,769	283,771,392
Equity			
Current Year Result	4,433,735	4,562,926	3,719,171
Accumulated Surplus	165,282,875	169,047,603	165,282,875
Reserves	114,769,346	104,487,240	114,769,346
Total Equity	284,485,956	278,097,769	283,771,392
Current Ratio	2.72	1.13	2.20

Interim Cashflow Statement

As of 30 June Council had \$13.932m cash on hand. A key assumption of the budget is the completion of the capital works program as set by Council.

Interim Cashflow Statement as at 30 June 2023

	YTD Actual	Budget	%	Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(7,851,401)	(8,754,059)	90%	(902,658)	(7,916,419)
Materials and Contracts	(6,456,008)	(4,834,505)	134%	1,621,503	(5,672,587)
State Levies	(686,988)	(690,276)	100%	(3,288)	(690,276)
Other Expenses	(696,641)	(727,457)	96%	(30,816)	(759,252)
Rates and Charges	13,059,012	12,941,908	101%	(117,104)	13,157,418
User charges	2,590,259	3,422,633	76%	832,374	2,783,898
Interest	498,339	89,000	560%	(409,339)	505,000
Reimbursement of Expenses	677,138	684,274	99%	7,136	767,813
Government Grants	5,101,810	3,627,366	141%	(1,474,444)	3,467,584
Net Cash provided by (used in) operating activities	6,235,520	5,758,884	108%	(476,636)	5,643,179
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(9,302,856)	(20,348,681)	46%	(11,045,825)	(11,177,068)
Investment revenue from Water Corporation	674,400	674,400	0%	-	674,400
Proceeds from Sale of Property, Plant and Equipment	-	237,690	0%	237,690	237,690
Capital grants	2,495,901	4,071,776	61%	1,575,875	2,962,928
Net cash provided by (used in) investing activities	(6,132,555)	(15,364,815)	40%	(9,232,260)	(7,302,050)
Cash flows from financing activities					
Borrowing Costs	(68,180)	(41,816)	163%	26,364	(64,983)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(350,716)	(359,810)	97%	(9,094)	(427,166)
Net cash provided by financing activities	(418,896)	(401,626)	104%	17,270	(492,149)
Net (Decrease) in Cash Held	(315,931)	(10,007,557)	3%	(9,691,626)	(2,151,020)
Cash at beginning of year	14,248,150	14,248,150	100%	-	14,248,150
Cash at end of period	13,932,219	4,240,593	329%	(9,691,626)	12,097,130

Investments

The following table provides an outline of Council’s cash and investment portfolio as of 30 June 2023. Total cash and investments on hand as of 30 June is \$13.932m. The weighted average return on investment earned on Council’s investment portfolio is 4.59%.

Investments as at 30 June 2023

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	12,300,000	Commonwealth Bank	1,630,719	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	1,630,719			
		NAB	1,300,000	
		ING	3,000,000	
		BOQ	4,000,000	
		CBA	4,000,000	
		Petty Cash and Till Floats	1,500	
Balance - All Accounts	13,932,219		13,932,219	4.59%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

5.35% of the total rates levied for the year were outstanding as at 30 June 2023; this includes all aged rates and charges outstanding. This compares with 5.33% outstanding as at 30 June last year.

Rates Summary to 30 June 2023

	2022-23		2021-22	
	%	\$	%	\$
<i>Notice Issue Date - 25 July 2022</i>				
Outstanding Rates Debtors (1 July 2022)		654,411		775,169
Less: Rates in Credit		(754,201)		(715,966)
NET RATES OUTSTANDING (1 July 2022)	(0.77)	(99,790)	0.48	59,203
Rates and Charges Levied	100.35	13,060,612	99.05	12,169,639
Interest Penalties Charged	0.42	54,428	0.47	57,870
GROSS RATES AND CHARGES DEMANDED	100.00	13,015,251	100.00	12,286,712
LESS RATES AND CHARGES COLLECTED	90.49	11,778,129	91.99	11,302,871
REMISSIONS AND DISCOUNTS**	8.66	1,127,092	8.82	1,083,737
	99.15	12,905,221	100.81	12,386,608
ADD PROPERTIES IN CREDIT	(4.50)	586,114	(6.14)	754,201
UNPAID RATES AND CHARGES *	5.35	696,144	5.33	654,305
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		2022/2023		2021/2022
Early Payment Discount		469,798		457,153
Pensioner Rebates		655,868		625,159
Council Remissions and Abandonments		1,425		1,425
		1,127,092		1,083,737
Number of Rateable Properties		8,004		7,979
Number of Unpaid Rateable Properties		508		570
% not fully paid		6.35%		7.14%

Grant Summary

Grant Schedule as at 30 June 2023

	YTD Actual	Budget 2023	Forecast 2023
Capital Grants			
Multi Use Facility	377,361	320,601	48,733
Local Road & Community Infrastructure	-	564,685	-
Roads to Recovery	-	564,684	564,684
Waratah Rail Bridge	300,000	300,000	300,000
Park Street (IGA) Intersection	-	430,000	430,000
Calder Road - Bridge Replacement	581,310	713,324	295,980
Table Cape Amenities	-	512,690	-
Table Cape Lookout	2,366	135,250	2,366
James Philosopher Smith	-	110,000	-
Wynyard Squash Centre - Lighting	6,364	50,000	50,000
Dog Park & Freedom Camping	-	160,000	-
ANZAC Park All Abilities Playground	1,228,500	-	1,228,500
Rural Road Safety Audit	-	210,542	-
Port Creek Flood Mitigation	-	-	42,665
	2,495,901	4,071,776	2,962,928

9.13 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 19 June 2023
File Reference: 1312
Enclosures: Nil

RECOMMENDATION

That Council note the monthly Senior Management Report.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 9 June to 14 July 2023

Corporate

- Council adopted its Annual Plan and Budget estimates at the June meeting. A series of information and overview meetings were provided to all employees throughout the month
- An interim management team structure has been instigated to cover from the loss of key personnel on unplanned personal leave and vacancies yet to be filled
- Met with the Circular Head Council Mayor and General Manager to discuss local government reform
- Participated in the Audit Panel meeting of the Waratah-Wynyard Council
- Attended the Community Conversations sessions held in Somerset and Wynyard

Community

- Met with residents regard a planning/compliance matter
- Met with representatives of BighArt to undertake their annual review in line with their lease of the Watershed
- Attended a meeting at the Wynyard Library to meet their team and receive a presentation on some of their community services such as housebound lending service, digital and tech support and early childhood programs
- Attended the launch of the Sensing Table Cape project, undertaken by Business North West, as part of the broader Permission to Trespass program

Industry

- Attended a meeting of the North West General Managers
- Attended a meeting of the Cradle Coast Waste Management group
- Attended the Cradle Coast Authority Representatives Meeting
- Attended the TasWater General Meeting (online)
- Attended a regional meeting with Minister Catherine King MP on infrastructure, regional challenges and the Growing Regions Program
- Attended the Regional Tourism Forum. Speakers included –
 - Jamie Durie - key note presentation on the Table Cape Resort Project
 - Sarah Clark - Tourism Tasmania, CEO
 - Bernard Dwyer - T-T Line Company, CEO
 - Dave Noonan - Tourism Hospitality Association
 - Kristy Malapa - Tourism Australia, Industry Relations Manager – Tasmania
 - An Accessible Tourism Panel featuring -
 - Kristy Malapa | Tourism Australia, Accessible Tourism Specialist
 - Morwenna Collett | Consultant, Disability & Diversity
 - Maddie Korn | The Unconformity

Other

- Nil

ADMINISTRATION – Use of Corporate Seal

15/6/23	Schedule of Easements and Amended Plan of Survey	Road Widening Preolenna Road
15/6/23	Final Plan and Schedule of Easements	SD2136 – 28 Bowick Street Wynyard (1 into 36 lots)
19/6/23	Crown Lease	Lease 007854 – Gibbons Street Wynyard (re-signed to correct formatting errors)
19/6/23	Contract	Parks and Wildlife Service Retail (Kiosk) Agent Agreement
21/6/23	Petition to Amend Sealed Plan	SD2115 57 Walker Street Wynyard (boundary adjustment)
29/6/23	Instrument of Delegation	Town Planners - Powers and Functions under <i>Land Use Planning and Approvals Act 1993</i>
29/6/23	Instrument of Delegation	Development Services Coordinator - Powers and Functions under <i>Land Use Planning and Approvals Act 1993</i>
29/6/23	Instruments of Delegation	Manager Development & Regulatory Services - Powers and Functions under: <ul style="list-style-type: none"> • <i>Land Use Planning and Approvals Act 1993</i> • <i>Land Use Planning and Approvals Regulations 2014</i>
29/6/23	Instruments of Delegation	Director Development & Regulatory Services - Powers and Functions under: <ul style="list-style-type: none"> • <i>Land Use Planning and Approvals Act 1993</i> • <i>Land Use Planning and Approvals Regulations 2014</i> • <i>Local Government (Highways) Act 1982</i>
29/6/93	Instruments of Delegation	General Manager – Powers and Functions under: <ul style="list-style-type: none"> • <i>Archives Act 1983</i> • <i>Building Act 2016</i> • <i>Building Regulations 2016</i> • <i>Burial and Cremation Act 2019</i> • <i>Burial and Cremation Regulations 2015</i> • <i>Dog Control Act 2000</i> • <i>Environmental Management and Pollution Control Act 1994</i> • <i>Food Act 2003</i> • <i>Historical Cultural Heritage Act 1995</i> • <i>Heavy Vehicle National Law (Tasmania) Act 2013</i> • <i>Litter Act 2007</i> • <i>Local Government Act 1993</i> • <i>Local Government (Highways) Act 1982</i> • <i>Local Government (Buildings and Miscellaneous Provisions) Act 1993</i> • <i>Local Government (General) Regulations 2015</i> • <i>Monetary Penalties Enforcement Act 2005</i> • <i>Public Interest Disclosure Act 2002</i>

		<ul style="list-style-type: none"> • <i>Placenames Act 2020</i> • <i>Public Health Act 1997</i> • <i>Right to Information Act 2009</i> • <i>Roads and Jetties Act 1995</i> • <i>Strata titles Act 1998</i> • <i>Survey Co-Ordination Act 1994</i> • <i>Traffic Act 1925</i> • <i>Urban Drainage Act 2013</i> • <i>Weed Management Act 1999</i>
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POLICIES TO BE RESCINDED

As part of council’s governance procedures, policies are regularly reviewed. As part of that review, policies that are no longer relevant or that have been incorporated into other documents are required to be rescinded. It is recommended Council rescind the following policies:

POLICY NUMBER	POLICY TITLE	COMMENT
NIL		

WORKING GROUPS

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> • General Manager • Manager Community Activation 	Discussions are continuing with the Show Society. A MOU is currently being drafted.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> • General Manager • Manager Community Activation • Manager Recreation Planning and Environment • Recreation Liaison Officer 	Council workshopped this matter on Monday 5 June and developed a clear pathway forward to undertake a consultation process with key stakeholders to identify opportunities, challenges and concerns. Meetings of this group will be convened soon.
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Infrastructure and Development Services • Strategic Projects Manager • Manager Community Activation 	<ul style="list-style-type: none"> • Tender for oval 3 awarded • Cricket infrastructure: - Turf wicket constructed and seeded. D/A completed for demolition and erection of practice nets. Tender awarded • Austin Street TIA report completed. Report to be provided to July Council meeting. • Ongoing discussions with DOE regarding proposed works at Wynyard High School. • Group continues to meet as necessary
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> • General Manager • Executive Officer (GM office) • Strategic Projects Manager 	Detailed Design process has commenced. Group have held a number of recent meetings to work through design response report and landscaping plans
Oldina Reserve Stakeholder Group	Cr Courtney Cr Johnstone	<ul style="list-style-type: none"> • Director Community and Engagement 	Initial meeting of the group has been held. Notes were included in the March 2023 agenda.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Community and Engagement • Manager Community Activation 	Call for members of this group will be undertaken in late July.

PLANNING PERMITS UNDER DELEGATION – JUNE 2023

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 131/2023	K Hurst	502 Murchison Highway Somerset	Outbuilding (Carport)	5.06.2023	25	P
DA 126/2023	S. Group Pty Ltd	9 Emily Crescent Somerset	Multiple Dwellings (x4 Units)	5.06.2023	26	P
DA 123/2023	PLA Designs Pty Ltd	1067 Mount Hicks Road Mount Hicks	Dwelling Extension	5.06.2023	24	D
DA 112/2023	D Best	16 Delacey Street Somerset	Outbuilding (Carport)	7.06.2023	33	D
DA 143/2023	Dickens Land Surveying Pty Ltd	86, 200 & CT 109705-1 Austins Road Myalla & CT 18360-1 Rulla Road Sisters Creek	Boundary Adjustment	14.06.2023	20	P
DA 127/2023	J & G Cranson	768 & 780 East Yolla Road Yolla	Boundary Adjustment, Dwelling Extension and Garage Replacement	14.06.2023	28	D
DA 142/2023	T & K Johnson	32 George Street Wynyard	Outbuilding (Shed)	19.06.2023	28	D
SD 2172	Michell Hodgetts Surveyors	153 Inglis Street Wynyard	Subdivision (1 into 2 lots)	19.06.2023	30	D
DA 160/2023	CLTP Panel Products Pty Ltd	673 & 683 Deep Creek Road Wynyard	Outbuildings (x3 Sheds)	28.06.2023	14	P
DA 161/2023	C Stokes	16 Irby Boulevard Sisters Beach	Visitor Accommodation (Change of Use)	29.06.2023	15	P

BUILDING PERMITS APPROVED – JUNE 2023

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
	NIL BUILDING PERMITS APPROVED IN JUNE 2023					

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Council staff met with Minister Jaensch’s office, and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where “impact” is limited to existing access running through Crown Land. No further progress.</i>	MDRS	No further progress
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	Cr Courtney asked how Councillors could be provided with further information, considering proposed changes to the purchasing policy. <i>The Procurement Policy was adopted by Council in November 2020. There are currently no proposed changes to the policy. It is next scheduled for review by Council in late 2023. Financial reporting to Councillors was discussed in detail at a recent finance training session for Councillors (on 19 January 2023). The outcome of the discussion by those present was the consensus that transactional listings are not a necessary inclusion in agenda reporting. Other mechanisms are in place to provide Councillors with assurance that operations of Council are being managed in accordance with Council’s Policy.</i> <i>Not all Councillors were present for the training session and therefore the matter will be listed for further discussion at earliest available opportunity to enable this action to be close</i>	DOP	Progressing
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	1. That Council writes to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following: <ul style="list-style-type: none"> a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose. b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and 	DIDS	Yet to commence

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes		
20/2/23	8.1	NOM CR RAW – Request for TIA Junction of Old Bass Highway and Dart Street	Motion Carried Affected business owners have been contacted to provide feedback into the process and the remainder of the study can be undertaken when this information is received.	MEP	In Progress
15/5/23	9.5	ROC – Public Interest Disclosure Procedures	MOTION CARRIED: That Council adopt the Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval <i>Document has been forwarded to Office of Ombudsman for Approval with no response at date of agenda publication</i>	GM	In progress
19/6		PQWON – S Crawford International Sports Rep. Grants	Ms Crawford of Somerset asked how many residents receive sponsorship from Council to represent Australia at International Sports Events. <i>Refer response this agenda</i>	MCA	In Progress
19/6	7.3.1	CQWON – Cr Courtney – Point of Order	Cr Andrea Courtney noted the <i>Local Government Act (Act) section 23.1.e</i> and asked if the Point of Order Legislation is fit for purpose in light of the Human Rights Charter regarding freedom of speech and given we are operating in digital media forum. The General Manager advised that parliamentary privilege does not apply to councils so meeting procedures and conduct more controlled. He noted that Council’s regulations are a direct replica of the requirements of the Act. He noted that he does not believe this is a matter that can or should be addressed by Council but could get an opinion from the Local Government Division. <i>Refer response this agenda</i>	GM	Closed
19/6	7.3.3	CQWON – Cr Roberts – Sate Sports Rep. Policy Review	Cr Roberts FORESHADOWED A MOTION to review the Sponsorship Policy at the next Council Meeting. <i>Refer Motion & Response this agenda</i>	MCA	Pending
19/6	8.1	NOM – Cr Raw – Sand Sculpture Family Day Event	Motion Carried That Council explore the feasibility of a Sand Sculpture Family Event Day <i>Refer report this agenda</i>	MCA	Closed

9.14 MINUTES OF OTHER BODIES/COMMITTEES

9.14.1 NOTES OF WARATAH COMMUNITY BOARD MEETING HELD FRIDAY 7 JULY 2023

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: General Manager
Report Date: 18 July 2023
File Reference: 001
Enclosures: 1. Waratah Community Board Meeting Notes July 2023 

RECOMMENDATION

That Council receive the Notes of the Waratah Community Board Meeting held on Friday 7 July 2023.

PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 7 July 2023.

BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In July 2022 the 2022-2025 Waratah Community Plan was adopted by Council, and an expression of interest was opened for interested community members to self-nominate for Board membership. In September 2022 Council endorsed the community members of the Board for a three-year term.

DETAILS

Notes from the meeting held on 7 July 2023:

Manager Community Activation went over the Waratah Community Plan 2022-2025, which has been broken down into actions to be achieved over three years. A copy of this document was circulated amongst the Board and placed on public display at the Post Office.

Economic Development Officer presented the Waratah Township Signage Proposal. This was favourably received. A copy has been placed on display at the Post Office.

Cr Highland gave an update on the Local Government reform process.

Board members gave an update on the development of a “New Residents Kit” along with the development of a fridge magnet with important Waratah contact information.

The Board would like to have some Saturday meetings and will organise and advise the Council of the date and time of this meeting.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

That Council receive the notes of the Waratah Community Board Meeting held on Friday 7 July 2023.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING**RECOMMENDATION**

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedure Regulations 2015 Reference)
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (h) applications by councillors for leave of absence</i>	15 (2) (h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)
<i>Confidential Report R15 (2) (a,i) personnel matters, including complaints against an employee of the council and industrial relations matters; AND relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council - UNPAID RATES</i>	15 (2) (a,i)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal CONTRACT #798 AND RENEWAL OF MOU</i>	15 (2) (d)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – DRAFT MINUTES CCA REPRESENTATIVES MEETING</i>	15 (2) (g)

11.0 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATION**

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters:

<i>Matter</i>	<i>Local Government (Meeting Procedure) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (h) applications by councillors for leave of absence</i>	15 (2) (h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)
<i>Confidential Report R15 (2) (a,i) personnel matters, including complaints against an employee of the council and industrial relations matters; AND relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council - UNPAID RATES</i>	15 (2) (a,i)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal CONTRACT #798 AND RENEWAL OF MOU</i>	15 (2) (d)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – DRAFT MINUTES CCA REPRESENTATIVES MEETING</i>	15 (2) (g)

12.0 RESUMPTION OF OPEN MEETING
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At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.