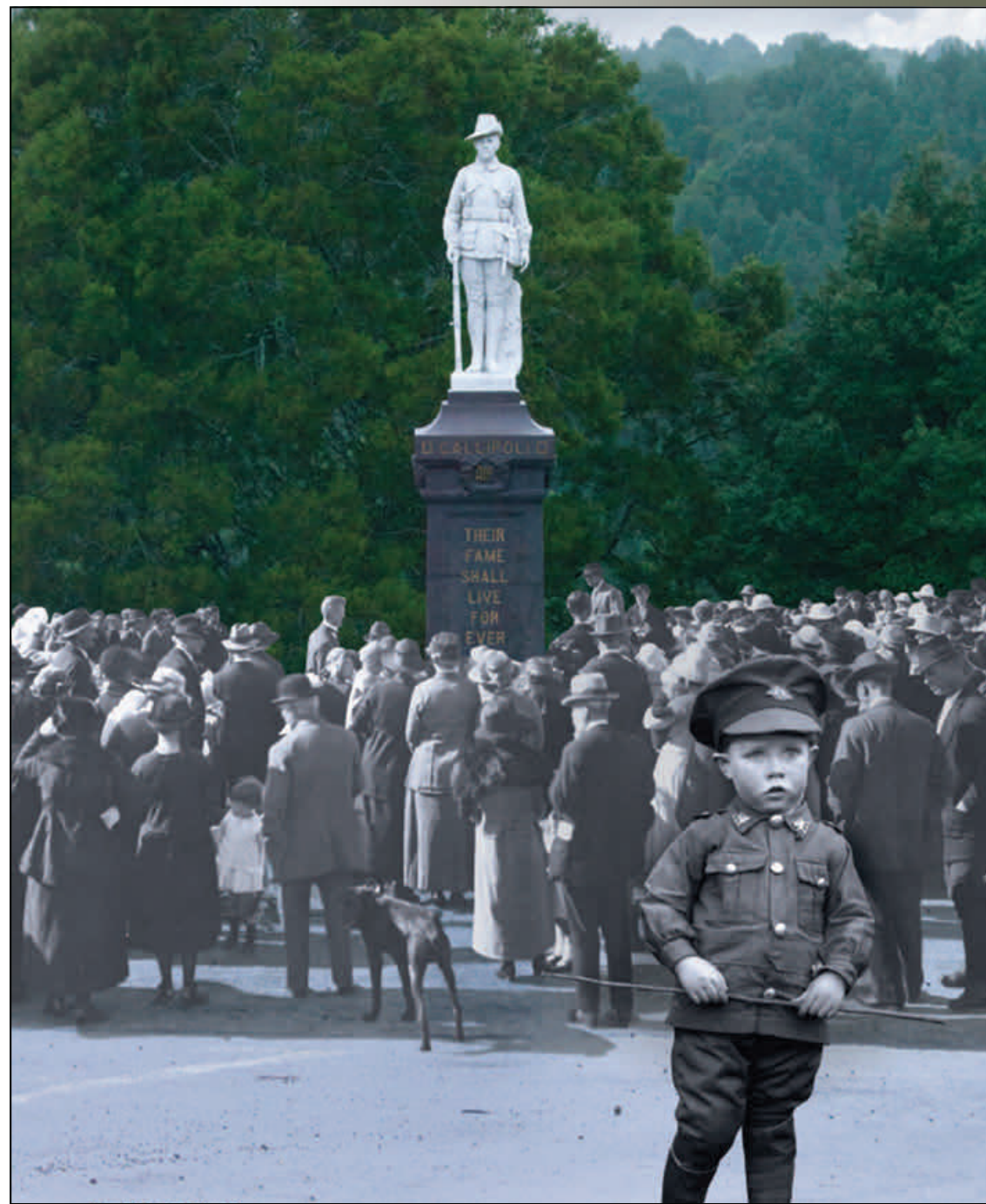




WARATAH-WYNYARD COUNCIL

ANNUAL REPORT 2016



FRONT AND BACK COVER

TIMELESS STORIES

Is a gallery of images blending vivid colour and nostalgic black and white photographs of iconic places from Wynyard to Waratah and beyond with the people and characters that have created the rich tapestry which is this place.

The designs were created by Jenny Archer.

Key partners included:

- * Waratah Wynyard Council
- * Jenny Archer, Jen Evans Design and Consulting
- * Charter Hall
- * Rachel Ehrat, Stream Art Design
- * Wynyard Historical Society
- * Burnie Museum
- * Tasmanian Museum and Art Gallery
- * Tasmanian State Archive Office
- * Graeme King, Wynyard Camera Club
- * Faye Hulme, Wynyard Camera Club
- * Laurie Davison
- * Cordell Richardson
- * D-Signs
- * Woolworths Wynyard



Pieman River, Corinna

Modern Image, Jenny Archer

Historical Image: John H Robinson (Courtesy of Tasmanian Museum and Art Gallery)



Waratah Cenotaph, Waratah

Modern Image, Jenny Archer

Historical Image—Young Boy: John H Robinson (Courtesy of Tasmanian Museum and Art Gallery)

Historical Image—Crowd: Photographer Unknown (Tasmanian State Archive)



Inglis River, Wynyard

Modern Image, Jenny Archer

Historical Image: Photographer Unknown (Courtesy of Wynyard Historical Society)



Philosopher Falls, Waratah

Modern Image, Jenny Archer

Historical Image: John H Robinson ((Courtesy of Tasmanian Museum and Art Gallery)

OUR VISION

Waratah-Wynyard municipality will continue to be a thriving and prosperous municipality, with opportunities for all.

OUR MISSION

Waratah-Wynyard Council will work to create an environment where its people can prosper and take advantage of the municipality's unique advantages to the benefit of the community.

OUR VALUES

<i>Good Governance</i>	<i>Fairness and Responsiveness</i>	<i>Service Excellence</i>	<i>Communication and Engagement</i>	<i>Environmental Sustainability</i>	<i>Leadership</i>
<i>We will have open, accessible and accountable governance in touch with the existing and changing needs of our community.</i>	<i>We will ensure that all people are treated with dignity, respect and fairness. Our staff is critical to the achievement of our goals and we are committed to their continuing development.</i>	<i>We are here to serve our community and will strive to meet its needs through the provision of service excellence based on a continuous improvement approach.</i>	<i>We will deliver accurate, timely and relevant information involving the open exchange of ideas and information with the community.</i>	<i>We aspire to become environmentally sustainable and maximise opportunities for all people and future generations to enjoy social and physical well-being.</i>	<i>We will effectively advocate the needs and aspirations of the community.</i>

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STATISTICALLY SPEAKING— DURING 2015/16

Held:

12 Ordinary Council Meetings

32 Councillor Workshops

3 Special Meeting of Council

Registered 43 Places of Assembly

Administered 258 Immunisations

Population 14,259

Median Age = 43

Couples with children = 26%

Older couples without children = 13%

Households with a mortgage = 32%

Unemployment = 6.6%

Provided for:

13,352 care sessions

1,171 child care sessions in Vacation Care

6,385 child care sessions in After School Hours Care

Provided \$40,681.93 in Community Grants to 40 organisations / individuals

Issued 168 Building Approvals for projects totalling \$24 million

Registered 103 Food Premises

Issued 61 Temporary Food Licences

Received 45 Applications for Special Plumbing Permits

Welcomed 27,625 tourists and visitors at the Visitor Information Centre

Received 201 Planning Applications

Received 28 Subdivision applications

A WORD FROM THE MAYOR AND GENERAL MANAGER

We are pleased to present the Waratah-Wynyard Council's Annual Report for 2015/16. This report describes the Council's performance over the 2015/16 financial year against the objectives of the 2015/16 Annual Plan and budget, together with the priorities of the Council's Strategic Asset Management Plan and Long-Term Finance Plan.

The last 12 months have seen us undertaking some significant steps in the pursuit of the best possible future for the Waratah-Wynyard Municipal Area, particularly through the development of the **Sustainable Murchison 2040 Community Plan**. This plan is a major regional planning initiative for Waratah-Wynyard, Circular Head, King Island and West Coast Councils and will now provide a long-term strategy for the future of the region and the Municipal Area.

The other major strategic initiative completed in 2015/16 was the **Wynyard Foreshore and Environs Masterplan**, which now provides direction to guide the future development of the Wynyard waterfront precinct. The plan identifies opportunities to stimulate economic activity and visitation to the precinct, provides for passive recreation, entertainment and accommodation opportunities and provides opportunities to diversify use and enhance amenity which will encourage the development of complementary uses within the precinct.

Additionally, work on the **Open Space, Sport & Recreation Plan** is nearing completion which will provide an evidence-based long-term direction for the planning and management of the open space networks, including recreational and sporting grounds, and associated community facilities for a ten year period from 2016 to 2026.

In 2015/16 we continued to strengthen our infrastructure and amenity through the completion of the following significant projects:

- * Installed a roundabout at the junction of Old Bass Highway and Mt Hicks Road with the assistance of blackspot funding from the Federal Government;
- * Upgraded the Seabrook Road and Village Lane intersection to improve sight distances and provide safety improvements to address long-held safety concerns with this section of road;
- * Completed renewal of the Pages Road Bridge over the Inglis River and Gibbons Street, Wynyard;
- * Constructed a unisex toilet to service the Sisters Beach Boat Ramp area; and
- * Completed tree removal on land west of Frederick Street to comply with Civil Aviation Safety Authority requirements.

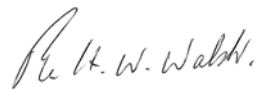
Organisationally, our focus over the last 12 months was on reviewing and re-structuring the Council into three Directorates, which included the creation of a new management structure comprising three Directors and the introduction of a middle management layer into the organisation. These changes are aimed at improving the organisation's strategic direction and operational management by improving communication and decision making throughout the organisation, whilst also strengthening our resource sharing arrangements with the Circular Head Council.

We have also focused strongly on completing an IT review and achieving operational savings in the delivery of our services through the introduction of a business improvement program based on the LEAN principles which aim to maximize customer value while minimizing waste.

Financially, the Council continued its recent strong improvement, recording a comprehensive surplus of \$403,382 and an underlying deficit of \$218,000. Future work to refine the Council's Strategic Asset Management Plan and Long-Term Finance Plan will see these results continue to improve with a return to operational surpluses achievable in the short term.

We would like to thank the Councillors for their leadership, vision and commitment to Waratah-Wynyard. Finally, we would like to thank all employees of the Waratah-Wynyard Council for the hard work, dedication and passion you have shown during the last year.

Much has been achieved and we look forward to continue working with the community and the Council in the years to come.



Cr Robert (Robby) Walsh
Mayor



Michael Stretton
General Manager

MAYOR AND COUNCILLORS PROFILES (2014—2018)



Mayor Robby Walsh

Council Committees & Representatives:

- * Cradle Coast Authority
- * Local Government Association of Tasmania Conference
- * Resource Sharing Committee
- * Tas Water
- * Emergency Management Committee



Deputy Mayor Mary Duniam

Council Committees & Representatives:

- * Australia Day Committee
- * Cradle Coast Authority
- * Local Government Association of Tasmania Conference
- * Resource Sharing Committee



Councillor Maureen Bradley

Council Committees & Representatives:

- * Australia Day Committee
- * SES Local Unit Liaison Representative



Councillor Gary Bramich

Council Committees & Representatives:

- * Recreation Advisory Committee



Councillor Darren Fairbrother

Council Committees & Representatives:

- * Coastal Pathway Working Group
- * Masters Games Working Group (2017)



Councillor Alwyn Friedersdorff

Council Committees & Representatives:

- * Children's Services Advisory Committee
- * Resource Sharing Committee (Proxy)
- * Recreation Advisory Committee



Councillor Kevin Hyland

Council Committees & Representatives:

- * Coastal Pathway Working Group
- * Resource Sharing Committee (Proxy)
- * Tourism Special Committee



Councillor Stephen Wright

Council Committees & Representatives:

- * Australia Day Committee
- * Resource Sharing Committee

COUNCILLORS ATTENDANCE AT MEETINGS AND ALLOWANCES 2015/16

COUNCILLORS ATTENDANCE

Ordinary Council Meetings are held on a monthly basis whilst Councillor Workshops are generally held on a weekly basis throughout the year.

The following table details the attendances of the Mayor, Deputy Mayor and Councillors at meetings and workshops in 2015/16:

	Ordinary Meetings 2015/16	Special Meetings 2015/16	Workshops 2015/16
Mayor Robert Walsh	10	2	24
Deputy Mayor Mary Duniam	12	3	28
Cr Maureen Bradley	11	3	27
Cr Gary Bramich	10	3	31
Cr Darren Fairbrother	12	3	32
Cr Alwyn Friedersdorff	11	2	28
Cr Kevin Hyland	12	2	18
Cr Stephen Wright	12	3	19

MAYOR, DEPUTY MAYOR AND COUNCILLORS ALLOWANCES AND EXPENSES

In accordance with section 72 (1)(cb) of the *Local Government Act 1993*, the total allowances and expenses paid to the Mayor, Deputy Mayor and Councillors were:

	Councillor Allowances	Communication Allowance	Travel Expenses
Mayor	\$49,185	\$1,000	\$ 0
Deputy Mayor	\$31,543	\$1,000	\$1,383
Councillors	\$84,321	\$ 600	\$2,575
Total	\$165,049	\$8,000	\$3,958

EXECUTIVE MANAGEMENT TEAM



Michael Stretton
General Manager



Paul Smith
**Director Strategic & Financial
Services**

- * Economic Development & Governance
- * Financial Services



Tracey Bradley
**Director Corporate & Community
Services**

- * Corporate Services & Risk
- * Community Activation
- * Children's Services



Daniel Summers
**Director Infrastructure &
Development Services**

- * Development & Regulatory Services
- * Engineering and Projects
- * Assets Services
- * Works

MANAGEMENT STRUCTURE

ENTERPRISE POWERS AND ANNUAL REPORT

The positions comprising Council's Executive Management Team and their incumbents at 30 June 2016 are as follows:

Position	Name
General Manager	Michael Stretton
Director Strategic & Financial Services	Paul Smith
Director Infrastructure & Development Services	Daniel Summers
Director Corporate & Community Services	Tracey Bradley

In accordance with Sections 72 (1(cd), 72(4) and 72(5) of the *Local Government Act 1993* Council is to include within its Annual Report a statement relating to the total annual remuneration paid to Council employees who hold positions designated by it as being senior positions.

Total Annual remuneration includes the salary paid, contributions to superannuation, value of the use of any motor vehicle and any other allowances or benefits paid.

Three Director positions form part of a resource sharing arrangement with Circular Head Council with Waratah-Wynyard Council.

The amounts below are based on full time equivalent positions and do not reflect any resource sharing arrangements in place.

Annual remuneration	No of Employees
\$200,000 — \$220,000	1
\$180,000 — \$200,000	0
\$160,000 — \$180,000	1
\$140,000 — \$160,000	0
\$120,000 — 140,000	2

FULL TIME EQUIVALENT (FTE) BY DEPARTMENT

Department	Number of	FTE	Male	Female
General Manager	2	2.0	1	1
Corporate & Community Services	20	13.57	4	16
Children's Services	23	15.8	1	22
Infrastructure & Development Services	46	42.67	37	9
Strategic & Financial Services	11	10.61	5	6
Total	102	84.65	48	54

SENIOR MANAGEMENT TEAM



Senior Management Team:

L-R: John Stretton, Bilal Akhtar, Darrell Walsh, Bruce Corbett (retired Feb), Jonathan Linden, Wendy Richards, Stephen Imms, Deb Mainwaring (insert Heather Sheppard—commenced Feb)



RESOURCE SHARING WITH CIRCULAR HEAD COUNCIL

Circular Head and Waratah-Wynyard Councils started resource sharing in 2008 with the appointment of the Circular Head Council General Manager as General Manager of Waratah-Wynyard Council. Although the General Manager position is no longer shared, both councils have expanded resource sharing to a range of roles, projects and procurement in order to improve levels of service and preserve and maintain local representation. In 2015/16 the Circular Head and Waratah-Wynyard Councils (together with the Kentish and Latrobe Councils) engaged the Australian Centre of Excellence for Local Government (ACELG) at the University of Technology Sydney to review the resource sharing arrangements between the two councils.

This review found that the resource sharing arrangements are strongly supported by councillors and senior staff. Both councils have seen improved levels of service quality, economies of scope and scale and increased organisational development and strategic capacity.

There are a range of success factors which have supported the arrangement including:

- * A common, agreed rationale/approach for resource sharing, in the absence of clear objectives;
- * Increased strategic capacity with shared staff at senior levels;
- * Incremental rather than transformational change over time which has helped build an organisational culture of shared resources;
- * Transparency, equity and flexibility to create trust; and
- * Shared leadership meetings to discuss and resolve shared issues.

The review also reinforced that technology and management systems are a vital key enabler for resource sharing as they support physical movement between locations and ensure efficiency of use.

Both Councils are committed to implementing the findings of the IT review which was carried out in 2015/16 to further strengthen and gain maximum impact from the resource sharing arrangements.

As at 2015/16 there were 17 positions shared to varying degrees across the two councils. These are shown in the following table:

In 2015/16 the two councils were involved in shared projects including:

- * Sustainable Murchison Community Plan 2040;
- * IT Review;
- * Open Space, Sport and Recreation Plan;
- * Policy Review; and
- * List of services project.

Shared procurement between the Councils also occurred in the form of joint infrastructure contracts such as for road resurfacing, recycling and joint insurance brokerage.

WORK STREAM	POSITION
Infrastructure and Development Services	Director Infrastructure and Development Services
	Manager Engineering and Projects
	Manager Asset and Services
	Asset Service Levels Developer
	Manager Development and Regulatory Services
	Engineering Projects Co-ordinator
	NRM Officer
Corporate and Community Services	Plumbing Compliance Officer
	Director Corporate and Community Services
	Manager Corporate Services and Risk
	Manager Community Activation
	IT Co-ordinator
	HR Co-ordinator
	Health and Safety Officer
Strategic and Financial Services	GIS Co-ordinator
	Director Strategic and Financial Services
	Communications Officer

STATUTORY REPORTING REQUIREMENTS

JOINT AUTHORITIES

Section 30(1) *Local Government Act 1993*

Cradle Coast Authority Report 2015/16



The Authority continues to reinvent itself, working closely with our shareholder councils and in partnership with the community, business and government.

This year saw significant investment in reviewing our organisation's delivery model, corporate systems and procedures. The Corporate services staff numbers were reduced from 10.97 to 5.0 FTE with a 25% dividend. These savings were reinvested to establish a Regional Development business unit, focused on economic development and projects of regional significance. As part of this new focus, the Authority met with councils in early 2016 to present the proposal to develop a Regional Economic Development Strategy (REDS).

These meetings were an ideal opportunity for the Authority to discuss the barriers and gaps holding the region back and to outline a framework for designing a response in collaboration with the councils, industry and business. In May 2016, Representatives approved the REDS.

In an example of the power of collaboration, the Authority teamed up with the Tourism Industry Council of Tasmania, Parks and Wildlife Service and Kentish Council to develop the Cradle Mountain Master Plan. The plan received wide applause from industry, the community and government. In recognition of its economic benefit across the whole region, the Master Plan became the region's principle infrastructure project for the Federal Election. As a result of the councils' solidarity behind the project, it has received support from both the State and Federal Governments and will continue to be a project of regional significance for the Authority for the year ahead.

The Australian Masters Games (AMG) will be a huge event for the region in October 2017. Events such as the AMG require significant planning and preparation and this started in earnest in 2015/16. In October 2015, a delegation of councillors, alderman and myself attended the Adelaide AMG and witnessed first-hand the potential opportunities that the event presents the region. The most important outcome will be showing our region can host an event of national significance.

Another example of collaboration and partnership between the Authority, councils and community is the renewed focus and commitment to developing the North West Coastal Pathway Network. Working closely with the councils' engineering and economic development teams, the Authority is developing a project prospectus and strategy. The prospectus pulls together a detailed picture of the current and planned investment required to realise the vision.

The strategy, to be developed with community stakeholders, will explore the socio-economic opportunities associated with the network.

From this year I am particularly pleased with the number of events facilitated by the Authority for council officers. The Authority held a number of informal workshops for council officers working in economic development, communications and geographic information systems (GIS). These workshops provided council officers the opportunity to share ideas and explore issues of common interest and is a great example how we can help each other as a region.

In February, the 2015-2020 Cradle Coast Natural Resource Management Strategy was completed. The Strategy aims to achieve sustainable environmental, economic and social outcomes and requires all stakeholders (government, industry, community and nongovernment organisations) to contribute and participate. The Strategy was developed using extensive engagement and consultation with the community and stakeholders.

Finally, in January 2016, Chairman, Mr Glynn Williams resigned from the Authority as a result of a rapidly expanding legal practice. Mr Williams will be remembered for his insight and strategic vision for the region. I am indebted to Mr Williams for his guidance and support as I navigated the stakeholders and issues specific the Cradle Coast.

The year ahead is full of exciting opportunities and the Authority looks forward to realising these with each and every one of you.

Brett Smith

CEO Cradle Coast Authority

ENTERPRISE POWERS AND ANNUAL REPORT

Section 21 and Section 72(1)(ca) of the *Local Government Act 1993*

The Council has not resolved to exercise any powers or undertake any activities in accordance with Section 21 (Enterprise Powers) of the Local Government Act 1993.

- * No Activity to report.

SALE AND DISPOSAL OF LAND

Section 177 of the *Local Government Act 1993*

- * Council did not donate, sell or dispose of any land under the provisions of Section 177 of the *Local Government Act 1993* during the year.

PUBLIC INTEREST DISCLOSURE ACT 2002

The Waratah-Wynyard Council guidelines for dealing with matters under the *Public Interest Disclosure Act 2002* are available for viewing on the Council's homepage at www.warwyn.tas.gov.au or a copy can be made available by contacting the Manager Economic Development & Governance on 03 6443 8333.

ANNUAL REPORT

Section 72 (1)(e) of the *Local Government Act 1993*

For the purposes of section 72(1)(e) of the Act, a council is to report the following in its annual report in relation to any contract, for the supply or provision of goods or services valued at or exceeding \$100,000 (excluding GST) but less than \$250,000, that is entered into, or extended, in the financial year to which the annual report relates.

Contracts - \$100,000 and up to \$250,000

Description of Contract	Purchase of Asphalt truck
Period of Contract	2015/16
Extension Options Involved	Nil
Contract Value	185,729.00
Business Name or Contractor Name	Trout River
Business Address or Contractor Address	21 Star Cres, Hallam VIC 3803

Contracts– Over \$250,000

For the purposes of section 72(1)(e) of the Act, a council is to report the following in its annual report in relation to any contract, for the supply or provision of goods or services valued at or exceeding \$250,000 (excluding GST), that is entered into, or extended under regulation 23(5)(b), in the financial year to which the annual report relates.

Description of Contract	Provision of Bitumen Surfacing Services 2015/16
Period of Contract	2015/16
Extension Options Involved	nil
Contract Value	\$618,994.00
Business Name or Contractor Name	Roadways Pty Ltd
Business Address or Contractor Address	28 Jackson Street Glenorchy TAS 7010

Description of Contract	Provision of Guardrail Design and Installation
Period of Contract	2015/16
Extension Options Involved	nil
Contract Value	\$277,661.17
Business Name or Contractor Name	Protector Rail
Business Address or Contractor Address	PO Box 303 Glenorchy TAS 7010

Description of Contract	Design and Construct Bridge Replacement- Pages Road
Period of Contract	2015/16
Extension Options Involved	nil
Contract Value	\$552,695.50
Business Name or Contractor Name	BridgePro Engineering Pty Ltd
Business Address or Contractor Address	PO Box 3253 Ulverstone TAS 7315

COMMUNITY ASSISTANCE GRANTS AND BENEFITS

Section 77 of the *Local Government Act 1993*

The *Local Government Act 1993* provides that specific items are to be recorded with the Council's Annual Report - the details of any grant made or benefit provided.

<i>Organisation</i>	<i>Paid</i> \$
Boat Harbour Surf Lifesaving Club	2,000.00
Wynyard BMX Park Inc	2,000.00
University of the Third Age Wynyard Inc	1,800.00
The Wynyard Chorale Inc	876.36
Wynyard Ladies Probus	200.00
Somerset Arts Festival	1,940.00
Rotary Club of Somerset	2,000.00
Playgroup Tasmania Inc	695.00
Wynyard Bowls Club Inc	2,000.00
Wynyard Yacht Club Inc	2,000.00
Wynyard Junior Soccer Club	1,112.04
Wynyard Municipal Concert Band Inc	2950.00
The Wynyard Players	550.00
Friends of the Lobster Ponds	2,000.00
Lions Club of Wynyard	1,700.00
Somerset Christmas Parade	2,000.00
The Sovereign Military Order of the Knights Templar Tasmania	2,000.00
Hellyer College 2015	500.00
Hellyer College 2016	500.00
Smith Family—Railway Institute Hall	187.27
University of Tasmania	500.00

<i>Organisation</i>	<i>Paid</i> \$
Burnie Coastal Art Group (BCAG)	1,000.00
Sisters Beach Community Association	1,210.40
Wynyard Garden Club	700.00
The Yolla Memorial Hall Committee	2,000.00
Wynyard Camera Club	572.00
Wynyard Baptist Church	500.00
UTAS Science Investigation Award	500.00
Somerset Primary School	50.00
Yolla District High School	50.00
Northern Tasmanian Driving Society	350.00
Women of the World	150.00
Inglis Pony Club	750.00
Project O Bighart	200.00
Brody Wylie	200.00
Wynyard Baptist Church	59.00
Rotary Club of Somerset	59.00
Jack Harman	200.00
Christmas Float Committee	42.73
Community Groups—Admin Support	2578.13
TOTAL	\$40,681.93

CAPITAL WORKS SUMMARY

The summary below outlines the performance status for Council's budgeted capital works projects for the 2015/16 financial year:

LEGEND	
Budgeted Projects Completed	✓
Budgeted Projects still in Progress at 30 June 2016	⊗
Budgeted Projects Deferred	
Budgeted Projects not Completed	✗

GOVERNANCE	
Public Art Program	⊗
Murchison Strategic Plan	⊗
Records Management	
Records Compactus	
Information Technology	
PC/Laptop Replacement	✓
I-PAD replacements	✓
IT Review	⊗
Somerset Wi Fi	✓
Telephone Replacement	✓
Document Scanner Upgrade	✓
ORGANISATIONAL AND COMMUNITY DEVELOPMENT	
Community Development	
Community – Christmas Banners	
Picnic Tables	✓

Children's Services	
Child Care – replace slide on play equipment	✓
Child Care- replace stove	✓
Drainage - Child Care Centre	✓
Tourism	
Waratah Road Signage	⊗
Organisational Development	
Implement Performance Evaluation System	
ENGINEERING SERVICES	
Depot	
Upgrade Depot Loft	✓
Two Way Radio	⊗
Wynyard Office	
Office Refurbishment	⊗
Plant	
Replace – Kubota Mower 1547	✓
Replace – Kubota Mower WARATAH	✓
Replace – New Holland Tractor 1313	✓
Replace Mitsubishi Light Truck 1212	✓
Renewal - Small Plant	✓
Upgrade SES Vehicle	⊗
Compliance Officer Vehicle	✓
Subaru Forrester p/n 2344	✓
Subaru Forrester p/n 2356	✓
Utility Hilux - No. 7 - p/n 3057	✓
Mitsubishi Triton Utility p/n 3016	✓
Mitsubishi Triton 4x4 utility p/n 2315	✓
Urban Works trailer	✓

Public Conveniences	
Sisters Beach Boat Ramp Toilet	✓
Transport	
Rural Rd Pavement Renewal:	
Sisters Beach	✓
Mt Hicks Road	✓
Re-Sheeting:	
Ewingtons Road (0000 - 156m) - Surface	✓
Harris Road (0000 - 1141m) – Surface	II
Meunna Road (2104 - 4428m) – Surface	✓
Stennings Road (0498 - 1579m) – Surface	✕
Ten Foot Track (1600 - 3324m) – Surface	✓
Pinebrae Rd (0084 - 1582m) – Surface	II
Nicholsons Road (0000 - 0236m) - Surface	✓
Hawleys Road (0000 - 1985m) - Surface	✓
Reseals – Rural:	
Broomhalls Road (1086 - 1612m) - Surface	✓
East Yolla Road (7217 - 8517m) - Surface	✓
East Yolla Road (8517 - 9801m) - Surface	✓
Max's Road (0000 - 0298m) - Surface	✓
Mount Hicks Road (10471 - 15079m) - Surface	✓
Pinebrae Road (0000 - 0084m) - Surface	✓
Preolenna Road (21309 - 23616m) – Surface	✕
Preolenna Road (23616 - 25335m) - Surface	✓
Sisters Beach Road (3064 - 5195m) - Surface	✓
Village Lane (1327 - 3186m) – Surface	✕
Rural Roads Other:	
Rural Road Culvert Replacements and Upgrades	✓
Upgrade Seabrook Road Village Lane junction	✕

Reseals – Urban:	
Renewal -Urban Roads - Pavement - Gibbons Street	✓
Athol Street Sec - 1 Surface	✓
Athol Street Sec - 2 Surface	✓
Athol Street Sec - 3 Surface	✓
Athol Street Sec - 4 Surface	✓
Beaufort Street Sec - 1 Surface	✓
Bridge Street Sec - 1 Surface	✓
Church Street Sec - 1 Surface	✓
Church Street Sec - 2 Surface	✓
Church Street Sec - 3 Surface	✓
Delacey Street Sec - 1 Surface	✓
Edward Street (0000 - 0570m) - Surface	✓
Esplanade (Somerset) Sec - 4 Surface	✓
Esplanade Sec - 1 Surface	✓
Falmouth Street Sec - 3 Surface	✓
Gibbons Street Sec - 2 Surface	✓
Gibbons Street Sec - 4 Surface	✓
Gibbons Street Sec - 5 Surface	✓
Hales Street Sec - 3 Surface	✓
Hales Street Sec - 4 Surface	✓
Hales Street Sec - 5 Surface	✓
Hales Street Sec - 6 Surface	✓
Inglis Street Sec - 11 Surface	✓
Pandanus Court Sec - 1 Surface	✓
Park Street Sec - 4 Surface	✓
Ramsden Street Sec - 1 Surface	✓
Riverdale Crescent Sec - 1 Surface	✓
Simpson Street Sec - 1 Surface	✓
Simpson Street Sec - 2 Athol Roundabout - Surface	✓

Simpson Street Sec - 3 Surface	✓
Simpson Street Sec - 4 Surface	✓
West Jenner Street Sec - 1 Surface	✓
Kerb & Channel:	
Kerb and Channel - Camp Creek	✓
Footpaths:	
Renew Footpath & pedestrian handrail - Camp Creek Bridge	✓
Renew Damaged Footpaths – Somerset	✗
Renew Damaged Footpath - Wynyard	✓
Renew Damaged Footpaths - Waratah	✓
Renewal - kerb & channel Raglan Street	✗
Renewal - kerb & channel Austin Street	✓
Upgrade Urban Footpaths DDA compliant	✓
New Footpath Bridge Street Sisters Beach	✓
General:	
Saunders Street driveway slab turn area	✓
Guardrail - Johnsons Road	✓
Shepperds Lane tree pruning	✓
Roundabout Old Bass Highway and Mt Hicks Road	✓
Bridges:	
Bridge Barrier upgrades	✓
Renew Inglis River Bridge Pages Road Moorleah	✓
Sporting Facilities	
Wynyard:	
Renewal - Wynyard Basketball Centre - Playing Court Lights	✓
Renew - Wynyard Basketball Centre - front door	✓
Renewal - Frederick Street kitchen floor	✓
Somerset:	
Somerset Basketball Court - recoat floors	✓

Yolla:	
Recreation Ground Buildings	✓
Parks and Gardens	
Wynyard:	
Exercise Equipment renewal and maintenance program	✓
Wynyard Waterfront Masterplan	✓
Boat Harbour Beach:	
Boat Harbour playground renewal (beach)	✓
Boat Harbour Beach Infrastructure Plan implementation	
Somerset:	
Cam River Reserve Pontoon	
General Parks & Reserves:	
Rubbish Bin Replacements - Reserves	✓
Rubbish Bin Replacements - Streets	✓
Renewal - fence Council block Waratah	✓
Parks BBQ renewal program	✓
Stormwater Drainage	
Gully Pit and manhole works:	
Renew 10 Manhole lids - Wynyard	✓
Renew 10 Manhole lids - Somerset	✓
Renew grated pits - Wynyard	✓
Renew grated pits - Somerset	✓
Stormwater Pipe Replacements and Upgrades:	
Renew 300mm Main opposite - 92 Saunders Street	✓
General:	
Serrata Crescent Subsoil drainage	✓
Flood Studies	✓
Upgrade Stormwater - Moore Street Boat Harbour	✗

FINANCE AND PERFORMANCE STATISTICS 2015/16

FINANCIAL INDICATOR COMPARISONS

		2015/16	2014/15	2013/14	2012/13
Current Ratio	Current Assets / Current Liabilities	3.01:1	3:52:1	3.23:1	3.88:1
Quick Asset Ratio	Cash + Liquid Debtors / Current Liabilities	2.75:1	3:24:1	2.84:1	3.54:1
Rate Coverage Ratio	Rate Revenue / Operating Revenue	66.67%	55.27%	67.04%	60.94%
Outstanding Rate Debtors	Rate Debtors / Rate Revenues	3.59%	3.96%	7.71%	5.35%
Expenditure per Capita	Operating Expenditure / Population	\$1,189.87	\$1,167.85	\$1,291.99	\$1,173.76
Operational Grant Coverage Ratio	Operating Grant Revenue / Operating Revenue	9.93%	24.98%	11.61%	21.04%

FINANCE AT A GLANCE

The following table 'Finance at a Glance' provides comparisons of this year's results with the previous years:

	2015/16	2014/15	Increase/ (Decrease)		2015/16	2014/16	Increase/ (Decrease)
	\$	\$			\$	\$	
Operational Income	15,663,869	18,201,175	(2,537,306)	Borrowing Costs	0	0	0
Operational Expenditure	17,001,990	16,731,840	270,150	Remissions and Discounts	367,115	346,830	20,285
Net Increase from Operating Surplus (/Deficit)	(1,338,121)	1,469,335	(2,807,456)	Cash on Hand (incl. Investments)	8,047,424	8,585,075	(537,651)
Rate Revenue	10,443,902	10,059,950	383,952	Receivables (Current)	848,475	733,103	115,372
Government Grants	1,555,947	4,547,360	(2,991,413)	Payables	1,367,290	1,271,497	95,793
User Charges	2,004,378	1,976,045	28,333	Outstanding Loans	505,850	11,250	494,600
Interest Income	292,770	289,873	2,897	Provisions	2,119,376	1,901,604	217,772
Employee Costs	6,169,374	5,837,417	331,957				

UNDERLYING SURPLUS / (DEFICIT)

	2015/16 \$ 000	2014/15 \$ 000
Recurrent Income	15,664	18,201
Financial Assistance Grant Prepayment	1,426	(1,426)
	17,090	16,775
Total Expenditure	17,002	16,732
Loss on Disposal of Assets	451	422
Flood Damage Assets	(145)	
De recognition of Assets		(26)
	17,308	17,128
Underlying Surplus/(Deficit) as reported	(218)	(353)
Exclusion of asset write offs – Old Bass Hwy	(32)	
Underlying Surplus/(Deficit)	(186)	(353)
Roads to Recovery Funding	391	391
Underlying Surplus/(Deficit) Incl. R2R	205	38
Intangible Assets	275	
Underlying Surplus/(Deficit) Incl. Intangibles	480	38

UNDERLYING OPERATING SURPLUS / (DEFICIT)

Council is required under s84 (2)(db) of the Local Government Act 1993 to report an underlying surplus/(deficit) ratio consistent with the local government sustainability objectives and indicators.

This requires the conversion of the Statement of Profit or Loss and Other Comprehensive Income required under the Australian Accounting Standards to an Operating Statement to establish the underlying surplus/(deficit). This is reported in the Financial Statements at note 34, and is audited by the Tasmanian Audit Office, consistent with the Auditing Standards Boards interpretations.

The Australian Accounting Standards are not specifically designed for local government, but rather for publicly traded entities, and do not directly support the concept of an Operating Statement. The statement contains a number of variations based on the specific nature of local government, determined by the Auditor General.

Council received late advice from the Audit Office that the write off of footpath, kerb and channel and stormwater assets associated with the Blackspot funded safety upgrade of a roundabout at the intersection of Old Bass Highway and Mt Hicks Road could be excluded from the Underlying Surplus calculations. The absence of critical staff members did not allow the update of the financial statements at that time.

There are a number of issues where this Council disagrees with the interpretation of the Auditor General and which materially affect the operating result. Along with other Councils we argue that the annual Roads to Recovery Grant from the Federal Government should be included as recurrent revenue.

This funding is provided in acknowledgement of the financial difficulties, particularly of rural councils, to fund renewal of existing road assets. As council fully expenses road depreciation in its operating statement, we consider it appropriate that the annual component of R2R funding be included as recurrent revenue to help fund that depreciation.

Council acknowledges that additional R2R funding is more naturally a capital funding source for new and upgraded assets.

In 2015/16 Council sought to create as an Intangible Asset, a range of long term plans, that would guide decision making over the next decade for the creation of new assets or the introduction of cost efficiency measures. These included the Sustainable Murchison Community Plan, Open Space, Sport and Recreation Plan 2016-2026 and the Wynyard Waterfront and Environs Masterplan.

From the Council's perspective the amortization of these costs over the period of benefit would be a better reflection of the consumption of the benefits from these plans and the long term sustainability of the Council than a single upfront expense. The Auditor General did not consider these plans met the definition of intangible assets in that they could not be separated from the entity and sold, and that as public documents they were not legally enforceable rights. It is the Council's contention that the plans are transferable to another entity and that control of the plans only flowed to an entity that controlled the related assets.

Waratah-Wynyard Council has made significant improvements in financial management in recent years and has brought significant underlying deficits under control. Council is very comfortable with its current small underlying deficit, given the way we currently treat the annual Roads to Recovery funds, and that it's long term financial planning demonstrates future financial sustainability.



Wynyard Waterfront—subject of Wynyard Waterfront and Environs Masterplan

ANNUAL PLAN - PROGRAMS OVERVIEW



Gibbons Street Resealing

COUNCIL AND EXECUTIVE MANAGEMENT

Waratah-Wynyard Council's role is to provide leadership and good local governance and to act as a strong advocate for the community.

Council is required to operate within the legislative framework established for local government in Tasmania.

The Council, which comprises eight (8) members including the Mayor and Deputy Mayor, has conducted twelve (12) ordinary meetings for the year, with the Annual General Meeting integrated with the December Ordinary meeting of Council and held at the Civic Office. Three (3) special meetings of Council were conducted.

Workshops were generally on a weekly basis with Councillors to assist in providing direction to the Council by considering and discussing specific topics and issues and also to develop the Annual Plan and Budget.

Council remains committed to regional cooperation through its ongoing Resource Sharing Arrangement with Circular Head Council, the development of the Sustainable Murchison 2040 Community Plan with the Circular Head, King Island, West Coast and Burnie Councils and its commitment to exploring resource sharing with other Cradle Coast Councils as part of the State Government's drive for Local Government reform.

The General Manager, along with the Directors and support staff, manages Council's activities in accordance with legislation, Council policy, strategic direction and specific decisions. This includes responsibility for direction and management of personnel, resources and assets to achieve optimum use of public monies and the most effective use of business assets and human resources.

The General Manager is responsible to ensure the provision of professional advice is available to support Council in its strategic and policy-making roles. Assistance is also provided to support representation and advocacy functions in regional, State and National forums.

With the support of the Executive Management Team (EMT), the General Manager ensured the operations of Council were undertaken in accordance with legislative requirements and Council policies. Activities included implementation of Council's funded Plans as described in this Annual Report, the pursuit of economic development and expansion opportunities and monthly site visits to businesses in the municipal area with the Mayor.

The General Manager also advocated Council's interest in the state and regional arena on Local Government reform, the Federal election together with matters of regional development.



Waratah-Wynyard Council – Audit Panel Members

L-R: Paul Arnold (Chairman), Lisa Dixon, Paul McCormick and John Howard

CORPORATE AND COMMUNITY SERVICES

The Corporate and Community Services Directorate provide professional corporate support services to the organisation through workplace health and safety, risk management and human resources practices.

The Directorate also facilitates a diverse range of community development activities to build community capacity and contribute to community wellbeing. Key programs include youth services, recreation, community events, the arts and cultural activities, tourism and children's services programs.

CHILDREN'S SERVICES

Warawyn Early Learning continued to deliver quality early years programs at Wynyard and Waratah, After School Care at Yolla, Boat Harbour and Wynyard and holiday Care at Wynyard also. These programs are all accredited under the National Quality Framework and currently have a rating of 'Exceeding' the National Standard.

In October all of the programs celebrated Families week. At Warawyn Early Learning parents, guardians and extended family members enjoyed story time at the library, morning tea and many organised activities with the children. Extended family members travelled from across the state and interstate to be with the children, with over 80 family members enjoying the festivities with the children.

The School Holiday program commemorated ANZAC Day making poppies and visiting the Cenotaph to place their creations. Many rich conversations were shared with the children around their understanding of ANZAC day providing a powerful insight into understanding this aspect of Australian life.



School Holiday Participants commemorating Anzac Day

During May Music Therapist Allison Davies delivered a range of music sessions for the children with an introduction to music, musical instruments and singing. The children were highly engaged in the interactive sessions with infants, toddlers and preschool children all participating.



Each year Warawyn Early Years participates in the National Simultaneous Story time at the Wynyard Library. National Simultaneous Story time aims to encourage more young Australians to read and enjoy books.

Promoting story time activities in public libraries and communities around the country provides an opportunity to involve families in reading.



COMMUNITY ACTIVATION

* Australia Day

Approximately 300 people attended the Aussie Breakfast and Award presentations in Richard Gutteridge Gardens on Australia Day. The warm weather and friendly atmosphere of the gardens welcomed those who attended. This year the **Australia Day Ambassador was Adam Mostogi** from Launceston. He is a former Young Tasmanian of the Year. He now travels extensively throughout Australia inspiring young people to develop business enterprise skills and acquire new approaches to problem solving.

Fiona Dowling was selected as the Citizen of the Year. **Nikkala Popowski** received the Young Citizen of the Year award and the **Australian Four Day Enduro** - Event was the Community Event of the Year.



L-R: Adam Mostogi (Australia Day Ambassador), Peter de Haan (Event of the Year-Australian Four Day Enduro), Mayor Robby Walsh, Nikkala Popowski (Young Citizen of the Year) and Fiona Dowling (Citizen of the Year)

* Bill French Memorial Scholarship

Each year Council provides the Bill French Memorial Scholarship to a student from the municipal area to assist in undertaking formal tertiary studies.

This year the Scholarship recipient was **Lillian Stewart** from Somerset. She has accepted a place in a Bachelor of Applied Science (Environmental Science) at UTAS.

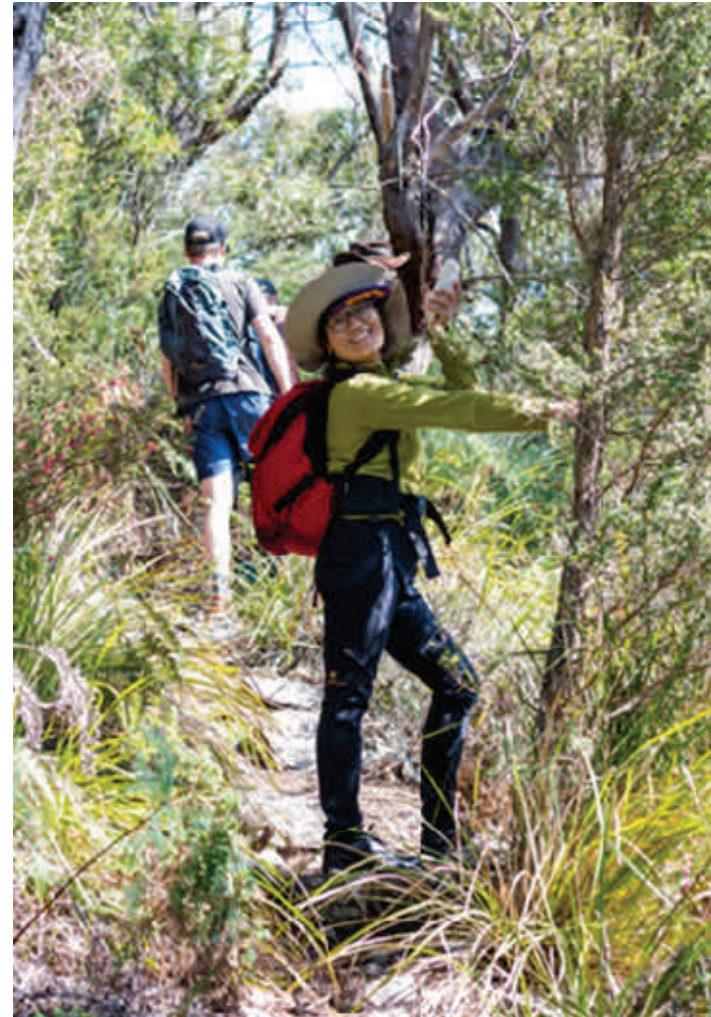
* **Healthy Communities Program**

Once again this year there have been a number of initiatives to promote Waratah-Wynyard as a Healthy Community including:

- * Seniors week activities included a bike ride along Deep Creek Road from the Wynyard Senior Citizens Club, Beginner Tai Chi classes at Myalla while Tai Chi classes were offered by volunteer instructors on a weekly basis at Boat Harbour Beach Surf Lifesaving Club, Myalla Community Centre and Wynyard Senior Citizens Centre.
- * The Wynyard Community Garden provided a focal point for gardening activities on Monday and Friday mornings. The last Friday of the month also saw the commencement of “Soup in the Garden” which involved a roster of volunteers producing their favourite soup recipe for lunch. Around 25 - 30 participants join in this increasingly popular social event.
- * Qigong training for local instructors was held at the Senior Citizens Club by Jay McGough, a Victorian based instructor. Introductory and experienced Tai Chi exponents participated.
- * Walking Wynyard includes tracks between Gutteridge Gardens and the Bass Highway pedestrian bridge. It is held on the second Sunday in November. Around 130 people participated in the walk and included a good cross section of ages.

This is a free event to encourage maximum participation with support such as water stations at the half way mark and finish. A healthy afternoon tea was also provided with walkers staying on until the random prize draw of vouchers to a local green grocer.

Two short walks are also offered in the second week of the Term 2 holidays. These walks attracted several first time walkers keen to explore tracks in our area but preferably from within the safety of a group. Walks included Boat Harbour Beach to Sisters Beach and Rocky Cape National Park (northern end) to Sisters Beach.



* Bloomin' Tulips Festival 2015

There was a record number of stall holders at this year's event along with more volunteers and great local entertainers. This all contributed to the Festival winning the 2015 WIN TV Cradle Coast Regional Tourism Award for Festivals and Events in July.

The Foreshore Market continues to perform strongly with over 40 permanent stallholders. The market is held the first and second Sunday of each month and is the major fundraiser for the Tulip Festival.

Mayoral Ball

Tulip Festival festivities commenced with the Mayoral Ball which was held at the Elliott Hall on Friday 28 August. The Elliott Hall Old Time Dancers coordinated the event which was well attended. It also should be recognised that the Hall Committee did a great job in assisting in the organisation of the ball.



Cocktail Party

A Cocktail Party was held on Friday 25 September 2015 at the Wonders of Wynyard. Patrons dressed in Masquerade theme while the photo booth was a hit again along with delicious food and great entertainment including the Drs Rocksters.



Festival Day

On Festival day Richard Gutteridge Gardens came alive with the sounds of music, the smell of fresh local produce, and thousands of people enjoying the 2015 Bloomin' Tulips Festival atmosphere.



Colour Run

The Colour Fun Run was held again and was enjoyed by both young and old with over 400 people participating.



Youth Services

* **Light on Light**

Light on Light was a Youth Arts project in collaboration with the Tasmanian Museum and Art Gallery. They funded local artist Michelle Walker to produce an exhibition of animated images built around their own character which was screened onto the Table Cape Lighthouse.

The Lighthouse screening saw over 120 people witness the exhibition over the course of an hour. Eight young artists, Nathan Humphreys, Brielle Jamieson, Toby Moore, Jasmine Nichols, Ethan Price and Isabel Ward participated in the project. These artists were invited to Hobart and attended the official opening which brought six similar projects together. The finished work explored the theme 'respect' through people's stories and journeys.

* **National Youth Week**

Big hART and the Project O girls from Wynyard High School organised an overnight camp-out at the Lions Club Wynyard where up to 50 young women and girls came together for a night of camping, music, bonding, games and leadership development. The event was supported by several women including community leaders, teachers, artists and local singer songwriters who gave workshops and performances.

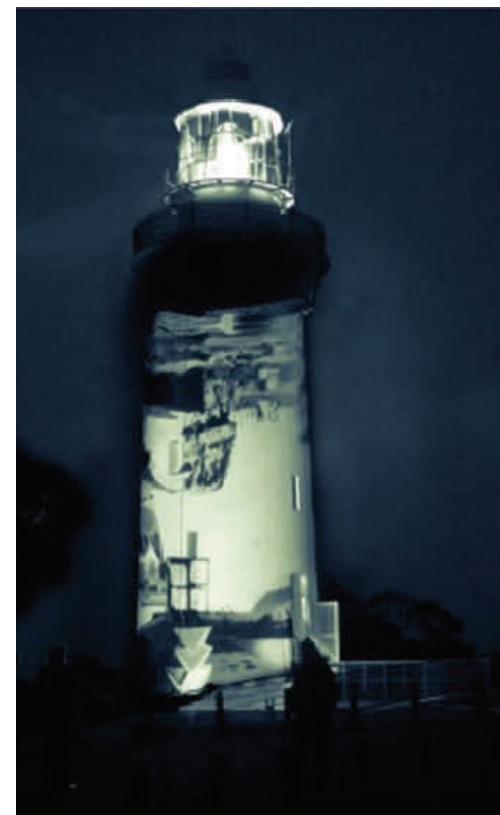
* **North West Action for Youth (NWAY)**

Council staff also contributed to the ongoing work of NWAY which assists youth service providers coordinate their resources to assist young people. This extends to chaperoning several young people from local schools to attend TYC (Tasmanian Youth Council) and YNOT (Youth Network of Tasmania) events held in Launceston twice yearly.

* **Try-Skills - Waratah-Wynyard - Junior Development Project**

This year TRY SKILL 14 again attracted many local clubs to be part of the program with a good variety of activities available for young people to experience. A team of 30 volunteers assisted with the 68 students who participated in 34 hours of activity involving nine clubs. Participants in the program attend an afternoon tea hosted by the Wynyard Bowls and Community Club.

The greens are available for people to try lawn bowls. This is followed by an acknowledgement of clubs who provided opportunities for junior development.



* **Wynyard School Community Partnerships Project**

The Waratah-Wynyard Council is a key member in this partnership and supported the delivery of a number of projects. The Work Inspirations program was one of the stand out activities the partnership has delivered.

This project involved year 9 Wynyard High Students gaining a better understanding of the work force and local businesses and career opportunities. Students visited local businesses where they were able to see first-hand opportunities for employment and application of skills and knowledge.

It also enabled students to experience various industries and discover pathways to employment. Students met with and interviewed local residents to discover, record, and report back on their life's journey and how choices shaped their lives.

A feasibility study into a Community House has been initiated by the partnership and has received support from over 20 service providers. The Kinship Walk between Table Cape Primary and Wynyard High was also officially opened. Students from both schools attended the opening as did a number of State parliamentarians.

We Mind Be Kind month was held in November and will be an annual event. This initiative promotes respectful relations, being connected with the community and caring for the environment. The month was launched by random acts of kindness in Goldie Street with several students gifting donated flowers to passers-by.

* **Youth Team**

Council's Youth Team consists of 15 student representatives from 6 schools. Council staff organise and facilitate meetings. The group meets monthly during school terms. Guest speakers provide an insight into their occupations and the community. There are also opportunities for students to share news of their school with each other and to provide valuable insight into issues which impact on them.

Tourism

* **Gallery program**

The Wonders of Wynyard houses a feature exhibition each month showcasing the work of predominantly local artists and community groups including paintings, sculptures, photographs, textiles and craft. This exhibition space not only serves as a valued community asset, but as a place where visitors can view and purchase unique holiday mementos.

* **Wonders of Wynyard (WOW)**

The multi-purpose centre offers a full and rich visitor experience through the display and sale of uniquely local art, a retail outlet stocking both Tasmanian gifts and traditionally popular tourist merchandise, interpretation of local heritage and history and the crowning glory - the Ransley Veteran Car Collection - a niche tourist attraction of world-class standard.

* **Ransley Veteran Ford Collection**

The Ransley Veteran Ford Collection is Australia's largest collection of veteran Ford vehicles in a permanent exhibition and it attracted a record number of 4,978 visitors in the 2015/16 financial year. This represents 41% increase in visitation on the previous year.

* **Partnering with Tourism Tasmania on marketing campaign**

For the first time the Wonders of Wynyard put forward the story of Francis Ransley and his car collection to Tourism Tasmania to use as a feature of their interstate Autumn 2016 digital marketing campaign. Tourism Tasmania produced a 90 second video titled “Original Rev Head”.



In October 2015, the Wonders of Wynyard celebrated its 10th Birthday with a week of special activities, preceded by a targeted marketing campaign. This saw the biggest spike in visitor numbers ever recorded in the 10 year history of the WOW – and has been the catalyst for continued visitor growth to the car museum.

A highlight for the year was the receipt of a \$10,000 grant by the Tasmanian Department of State Growth for an upgrade to the interpretive material in the car museum. This project required matching funds from Council, which was able to be delivered in existing budgets, further reinforced Council’s commitment to the on-going provision of quality visitor experiences in Wynyard.

* **Stand-alone responsive website**

A new, responsive website was launched at the 10th Birthday Celebrations in October 2015. Previously the WOW only had web presence as a separate page on the Council website, with a focus on the Visitor Information Centre product. The new site was developed with focus on the main point of difference (car collection and other attractions) rather than the things WOW does similar to everyone else (visitor servicing).



* **Wynyard Visitor Information Centre**

In the 2015/16 financial year, the WOW welcomed 27,624 visitors, an increase of 4.5% over the previous year. The Centre continues to achieve accreditation with the Tourism Industry Council Tasmania (TICT) and the Tasmanian Visitor Network (TVIN).

Community and business partnerships

Charity Collection Centre

The WOW Supervisor organises a Christmas Collection. Donations of goods and money are invited and collected at the WOW which are then distributed to needy local families by St Vincent De Paul just before Christmas each year.

Services offered to industry partners

Brochure display – Free of Charge for local operators,
Poster displays – banner and poster space available on case by case basis;
Providing space for local artists to display and sell their art; and
Event venue – Bloomin’ Tulip Cocktail Party - and space provided Free of Charge for local community event.

Community use of the facility

WOW engages with community groups such as St Vincent de Paul, Smith family, Wynyard Adult Day Care Centre, Multicap Disability Services, local art, craft and photography groups, and disabled advocacy services. The Local Tourism Network meets at the building, as do groups such as historical society, Camera Club, Artscape, local charities. Local art/craft groups such as Chat N Choose and the Wynyard Patchwork Group use the gallery to exhibit and sell artworks.

Volunteering opportunities

The WOW provides a place where volunteers can spend time, contribute to their community, gain a sense of fulfilment and purpose and connect with other like-minded people. In return, they provide visitors to the WOW with personalised service and advice backed by many years of first hand travel experiences. Over 40 volunteers contribute approximately 5,000 hours per annum to the WOW.



CORPORATE SERVICES AND RISK

* Business Continuity Planning

Council has refined its Business Continuity Plan throughout this year which has involved work being undertaken in the preparation and testing of the Plan for Council. This project was undertaken as a joint venture along with the Burnie City Council and Circular Head Council.

* Risk and Health and Safety

Waratah-Wynyard, Circular Head and Burnie City Council, appointed Jardine Lloyd Thompson as its Insurance Broker and since that time have enjoyed the benefits of that change. The contract for provision of insurance brokerage services has been extended for two years to expire on 30 June 2017. The insurance premiums for the financial year has seen a reduction in cost of \$23,000 over the previous year.

* Training and Development

A comprehensive training and development program has continued to be undertaken as a result of a successful application for development funds through the State Government Skills Fund program for the provision of LEAN training in particular. The LEAN training focuses on a program which is predominantly focussed on people and culture, minimising waste in practice and processes, and implementing new systems to support best practice. As well as engaging all employees in the LEAN training, we have continued to ensure our employees meet their licensing conditions in reference to statutory requirements to meet the requirements of their individual industry membership.

* Workplace Health and Safety (WHS)

2015/16 has been a year of consolidation and building on the achievements in Workplace Health and Safety (WHS) after the development and implementation of a safety management framework which has assisted Council in impacting into the future on better outcomes and ultimately resulting in a low injury, cost effective, legislative compliant workplace.

The main structure of the framework consisted of a WHS risk register and a WHS audit tool, which are both specific to Local Government requirements. An audit was completed in 2015/16 showing a good result across most areas with some improvements in place identified the scoring in 2016/17.



Staff engaged in Planning Day for Sustainable Murchison 2040 Community Plan

INFRASTRUCTURE AND DEVELOPMENT SERVICES

ASSET SERVICES

As a result of Form & Function restructure, Council increased its focus on the need for transparent, accountable and evidence based service level standards, which provide Council and the community with a detailed picture of the services and costs provided by Council.

This will be used as the basis for further engagement with the community in defining future needs based upon the changing demographic, social and economic circumstances of the community.

Public Conveniences

As part of Council's 2015/16 Capital Works Projects there were public toilets installed at the Sisters Beach Boat Ramp. This new public convenience provides one unisex *Disability Discrimination Act 1992* compliant cubicle.

In the 2015/16 Capital Works a 44,000 litre concrete tank was installed adjacent to the toilets for firefighting and to service the public toilets.

All other public conveniences within the municipal area have received minor maintenance.

Public Halls

The Council currently maintains eight public halls throughout the municipal area to serve the community.

During the year, Council officers continued works on an asbestos register and have developed a regular program of inspections of all buildings containing asbestos to manage the risk to the public.

Minor repair works were carried out on the various public halls in the municipal area.

Sporting Facilities

Council's public sporting grounds and facilities are available to the public for use in private functions, sporting events and training grounds subject to approved conditions and fee payments.

During the financial year, 596 applications were received for the use of Council reserves across Somerset and Wynyard. The most frequently used facilities were:

Wynyard Basketball Centre – Playing Court Lights

Council replaced the court lights with new LED lights at the Wynyard Stadium to reduce operating costs for users and most importantly reduce maintenance which has been a major cost to council each year. The new lights have a warranty of 10 years.

Ground	Percentage of Use (all bookings)
Wynyard Recreation Ground	26%
Frederick Street Reserve	25%
Langley Park	16%
Wynyard Showground	15%

Wynyard Basketball Centre – Front door

Council installed the new aluminium door to replace the old wooden door which was difficult to adjust and was rubbing on the concrete.

Frederick Street kitchen floor

New vinyl was laid in the kitchen floor of Frederick Street sports facility to complement the new kitchen.

Yolla Recreation Ground Buildings

New umpires change room and time keepers viewing area were constructed at the Yolla Recreation Ground. The change rooms allow for female umpires as well as males to have separate change areas.

Waste Management Services

Council provides an integrated waste management service of kerbside domestic collections and site based transfer stations which aims to minimize waste to landfill, maximize recycling and diversion of green waste and dispose of residual waste to landfill in a cost efficient and environmentally responsible manner.

To achieve these aims Council is a member of the Cradle Coast Waste Management Group (CCWMG).

The CCWMG has a strategic goal for the period 2012 – 2017 of the diversion of 50% of waste from landfill for the whole of the Cradle Coast Region.

From 2011/12 the total tonnes of landfill from Waratah-Wynyard were 6,518 tonnes. At the end of 2015/16 we were able to reduce this to 4,957 marking a 24% reduction over this period of time against the regional target of 50%. In today's dollars this represents prevented cost increase of greater than \$300,000 per year resulting from this reduction.

Council's kerbside collection of household refuse from dwellings is undertaken weekly Wynyard, Somerset, Boat Harbour Beach, and fortnightly in Waratah. All material collected is transported and disposed of at the Port Latta Landfill. An 11% decrease has occurred from 2011/12 to 2015/16 with total tonnes decreasing from 3,274 to 2,917 per year to landfill.

Transfer stations are provided at Wynyard and Waratah for depositing waste into bins for later transport to landfill. The operation of the Waratah Transfer Station is undertaken largely by in-house staff, while the Wynyard Transfer Station is operated under tender by a contractor. The contractor works cooperatively with Councils towards the minimisation of waste to landfill with a strong focus on resource recovery, recycling and green waste diversion programs. A 37% decrease has occurred from 2011/12 to 2015/16 with total tonnes decreasing from 3,244 to 2,040 per year to landfill.

The most significant decrease for our transfer station was observed between the 2013/14 and 2014/15 financial years as a 582 tonnes reduction or 21%. This was primarily due to the creation of a separate green waste and inert materials waste site at Wynyard. The capital cost of this initiative was \$33,249 and has avoided cost increases to the end of 2015/16 exceeding \$100,000.

The costs of the transfer station and disposal are met by the waste utility charge and by gate fees. Ten transfer station tickets are distributed to each household, along with their rate notice, as an offset against the waste utility charge. Each year approximately 37% of these tickets are redeemed at the gate. The reductions in tonnages have seen cost increases for transport and disposal of waste contained and waste management charges unchanged.

Recycling at the transfer stations sees materials transported to Dulverton to be processed by Veolia. The waste management services are priced to fully recover the costs of the services through utility charges and fees, and are not cross subsidized by the General Rate.

DEVELOPMENT & REGULATORY SERVICES

Animal Control

Council undertakes a number of animal management programs which include animal nuisance complaints, stock on roads, stray dogs and dog attacks. A Compliance Officer is employed by Council and provides after hours service in a shared capacity with Circular Head Council. The Compliance Officer undertakes patrols around the municipal area, responds to animal complaints and promotes responsible dog ownership to the wider community.

Council has statutory and legislative requirements under the *Dog Control Act 2000* to ensure that all dogs are registered and managed in a responsible manner.

A part of the management of dogs is to include restricted, prohibited and dog exercise areas across Waratah-Wynyard, to ensure a safe environment for dogs, families and wildlife. The designated dog areas were included in a new informative brochure available to members of the public through Council's website or at the Council Chambers.

- * As a result of Council's ongoing Animal Control Program:
- * 1818 dogs were registered in 2015/16 compared to 1842 dogs in the previous year;
- * Council impounded 82 dogs which is down from 101 for the previous year;
- * 7 infringement notices were issued for dog-related issues.

Building Control

As a result of changes within the building industry following the commencement of the *Building Act 2000*, private practitioners provide building survey services in the municipal area.

Council acts as a Permit Authority, checking that the required documentation is lodged and permits issued as required, under the legislation.

Council's statutory obligations under the Building Act 2000 have been discharged and it has continued to process building permits as expeditiously as possible. A total of 168 building approvals were granted for projects with a total value of \$24 million up from \$16 million for the previous year.

Except where approvals from other Statutory Agencies were required, all building permits applied for over this period that were accompanied by full documentation were issued on average within 3.8 days of lodgement of the application well within the statutory requirement of 7 days approval.

Building Control has continued to review legislation to ensure compliance with current building legislation and is looking to extend plumbing audits in the coming year via the shared resource of a Plumbing Compliance Officer with Circular Head Council.

Building Officers are currently receiving, recording, processing and issuing work in electronic format for several consultant companies.

Council's Manager Development & Regulatory Services was appointed as Delegated Officer for permit authority functions for King Island Council. During this period building officers processed all building applications for King Island Council on a fee for service basis.

Emergency Services

Council, in accordance with its statutory obligations, continues to maintain an efficient emergency management capability covering the whole municipal area.

Council has a responsibility under the *Emergency Services Act 1976* to prepare an emergency management plan for the municipal area, which was reviewed and submitted for approval during the year.

Council maintains a capability to implement the plan when required and has trained and committed volunteer emergency service units at Wynyard and Waratah under the direction of a local coordinator based at Wynyard.

The Waratah unit specialises in road accident rescue operation to provide this capability for the elevated southern part of the municipal area that can be inaccessible from the coast under wintry conditions.

As part of its ongoing commitment to the provision of emergency services, Council funded upgrading of first aid equipment and maintenance of equipment during the financial year. Council also fulfilled its obligations by providing administrative and financial support for volunteer emergency service units at Wynyard and Waratah and the continual investigation of opportunities to work collaboratively with other Councils in the delivery of emergency management services.

In the interest of improved regional services, Council worked with Burnie City and Circular Head Councils to establish the Western Emergency Management Committee, which will now improve the administration and consistency of emergency management for all three Councils.

The *Local Government Act 1993*, *Public Health Act 1997* and the *Food Act 2003* outline the primary roles and responsibilities of Council in relation to public health within the municipal area.

Environmental Health

The Environmental Health Service promotes public health and safety for the Waratah-Wynyard community by reducing the incidence of preventable illness and ensuring the provision of safe food and water.

It also provides for the management of the environment and the control of pollution including noise, odour, and wastewater. With active investigations undertaken in response to complaints received regarding issues involving smoke, noise and dust.

Water quality is monitored through the registration and sampling of Private Water suppliers. There are 30 private water suppliers in the municipal area. Sampling and analysis of recreational waters is also conducted during the warmer months.

The licensing, registration and inspection of food businesses continues as a core activity. Council currently has 103 registered food businesses.

Council participates in a regional (Burnie, Waratah-Wynyard and Circular Head) school immunisation program and a staff immunisation program to help protect the community against preventable diseases, such as hepatitis, whooping cough, tetanus and chicken pox.

During the 2015/16 year 33 applications for special plumbing permits were received up from 20 in the previous year. These applications related to proposals for on-site waste water management systems and grease traps.

Town Planning

The *Local Government Act 1993* and the *Land Use Planning and Approvals Act 1993* outline the main roles of Council in relation to its town planning responsibilities whilst the *Waratah-Wynyard Interim Planning Scheme 2013 (IPS)*, provides the direction for the Council and the community for development within the municipal area.

Council planning officers have worked with the Tasmanian Planning Commission (TPC) to finalise the Interim Planning Scheme (IPS). As part of this the planning officers participated in a regional group, working with the TPC on the State Planning Provisions (SPP).

Council is responsible for discharging a wide range of planning related regulatory functions including strategic land use planning, development control and legislative enforcement. Specifically, Council receives and determines applications for development or land use in accordance with a performance-based planning scheme and the *Land Use and Planning Approvals Act 1993*.

It also undertakes an educative role; informing the community about legislation and the State Policies that define and protect principles of 'sustainable development'.

During the year, in addition to processing planning applications and requests for information in an efficient and timely manner, Council maintained a review of development approval timeframes to identify process change that potentially could reduce future approval timeframes.

A total of 201 applications were received, up from 165 for the previous year and 18 applications carried over from the previous year. The 201 new applications consisted of 162 discretionary and 39 permitted uses.

Of the total 219 applications, 137 discretionary and 40 permitted use permits were issued, 2 applications were refused, 8 applications were withdrawn and 31 were carried over to the next financial year for processing.

WORKS & SERVICES

Contract Works

Upon request and by agreement, the Council undertakes construction or maintenance works for private purposes, utilising Council owned or leased assets and labour hire. These contract works include a cost recovery for all overhead and material expenses, and are undertaken in the best interests of the overall community.

During the year a total of 53 contract works were completed, with income generated at \$43,626 and expenditure \$43,437. This compared to 59 contract works, income of \$47,000 and expenditure of \$42,000 for the previous year

Cemeteries

Council's Works and Services staff maintain cemeteries in Wynyard, Somerset, Flowerdale, Yolla, Mount Hicks and Waratah. During the year Yolla High school students in conjunction with Council officers provided assistance in the maintenance of the cemeteries in Yolla, Mount Hicks and Somerset.

The total interments for the year in all six cemeteries under Council ownership were 52 burials and 13 ashes urns were placed in the niche wall at the Wynyard Lawn Cemetery. Records of all burials including historical burials are maintained at the Council Offices.

Transport Services

Transport Services is Council's major infrastructure category and consists of roads, bridges and other associated assets to meet the needs of the community.

During the year, Council officers undertook maintenance and capital works on roads and other assets, some of the major works: -

- * Bridge barrier upgrade program
- * Reseal and resheeting program for road surfaces
- * Rural Road Pavement renewal for Sisters Beach and Mount Hicks Road
- * Sisters Beach entry junction

Kerb and Footpaths

Various kerb and channel and footpath replacement works were undertaken in Wynyard, Somerset, Waratah and Sisters Beach. The works were identified for repair through Council's footpath and kerb and channel inspection program which prioritises projects based on risk management and safety strategies in line with our current service levels.

There were upgrades to various junctions to install *Disability Discrimination Act 1992* compliant pedestrian ramps. These works are part of ongoing upgrades to ensure that Council's footpath network provides for the needs of all users within the community.

Parks and Reserves

During the 2015/16 year various operational and capital works projects were undertaken to beautify our parks and reserves throughout the municipal area. Council liaises with various contractors, community groups and schools to ensure that open spaces are maintained to a suitable standard and to encourage a high level of community involvement and use in these areas. Some of the major initiatives were: -

- * Renewal of the Boat Harbour Beach playground in front of the Boat Harbour Surf Club
- * 10 new flower bins built for Wynyard & Somerset CBD's
- * Erosion control plantings undertaken at tree removal site at Sisters beach reserve

- * 3 new replacements electric BBQ's installed (2 at Boat Harbour and 1 at Wharf Reserve)
- * Exercise equipment renewal and maintenance program, including along the Wynyard Foreshore
- * Shepperds Lane Tree Removal

Stormwater Drainage

Council maintains piped drainage networks in the Wynyard, Somerset, Sisters Beach, Boat Harbour and Waratah areas, with over 3,400 connections across the municipal area. Some of the major initiatives were: -

- * Renew 300mm Main opposite 92 Saunders Street
- * Renew 900mm main works – Depot
- * Upgrade 39A Raglan Street drainage
- * Serrata Crescent Subsoil drainage
- * Flood studies

ENGINEERING & PROJECTS

Council's Infrastructure and Development Services team was restructured in the 2015/16 year to strengthen its resource sharing ability and capability to service the infrastructure needs of the community. Throughout the year engineering design, planning, environmental management and project management services have been used to streamline and deliver the 2015/16 capital investment works and the operational works targets. Some highlights of the year were:

Pages Road Bridge

The old single lane Timber Bridge (circa 1960s) at Pages Road/Inglis River was getting towards the end of its economic life and has been replaced with a new dual lane concrete structure in the 2015/16 year. The new concrete structure has new bridge guard rails, safety barriers at approaches, line marking and increased asset life to service the needs of the road users in the longer term.



Photo 1—Construction of Pages Road Bridge



Photo 2—Pages Road Bridge



Photo 3—Pages Road Bridge Completed

Upgrading of the Seabrook Road/Village Lane and Seabrook Road/Dallas Road intersections

The traffic junctions at Seabrook Road/Village Lane and Seabrook Road/Dallas Road were modified to reduce the risks associated with sight distances. Infrastructure development works at this intersection has resulted in enhanced school bus parking arrangements, a pavement upgrade and new line markings. Regulatory speed controls measures were also implemented in consultation with the Commissioner for Transport.

Gibbons Street Infrastructure Upgrade Works

A section of Gibson Street, Wynyard was upgraded in the 2015/16 financial year to primarily address issues relating to deteriorating asset condition and stormwater drainage. The existing road pavement was replaced, concrete kerb and channel/piped stormwater system was installed to improve stormwater drainage and a concrete footpath was reinstated to provide improved pedestrian access.

Flood Works

The 2016 North West floods were unprecedented large rainfall events (mainly 4 and 5 June 2016) which caused substantial damage to a number of public and private infrastructure assets, businesses and community. The floods also caused significant damage to Council's road infrastructure including three major stormwater/bridge infrastructure assets on Ingleford Road/Inglis River, Lapoinya Road/Flowerdale River and Smarts Road/Dowling Creek. Council's officers began the process of undertaking repairs and replacement of a number of assets which will continue to occur in the 2016/17 financial year.

Roundabout – Old Bass Highway/Mount Hicks Road

Council undertook the construction of a roundabout on Old Bass Highway/Mount Hicks Road in the 2015/16 financial year to improve traffic flow and efficiency at this intersection. The works included a new traffic island, new pedestrian access ramps, new pedestrian refuge islands, upgraded road pavement, and also installation of new kerbs to facilitate traffic movements and to improve stormwater drainage.



Operational Works

To ensure that operational programs are effective and to ensure value for money asset services, Council officers processed customer enquiries and service requests, and undertook inspections to determine and initiate appropriate responses throughout the 2015/16 financial year.

The Form and Function review undertaken in 2015 resulted in the restructuring of the previous Corporate Governance group, with the inclusion of Financial Services, and with the creation of an economic development function effective as from October.

COMMUNICATIONS

Community engagement continues as a major theme for the Council in 2015/16, with two staff near to completing Certificates with the International Association of Public Participation in Engagement and in Engagement Design and Participation.

The principles of Inform, Consult, Involve, Collaborate and Empower have been built into our communications approaches to the Annual Report and Budget documents, and in particular over the past year in the heavy involvement of the Communications Officer in the Sustainable Murchison Community Plan. Communications and Governance staff have supported the engagement with the general public through surveys, social media, street stalls and community meetings and they have conducted workshops with students in local schools. The Communications Officer has also supported the public engagement processes with King Island Council in an active example of an emerging regional collaboration.

Council continues to use a mix of traditional and advanced communications channels to communicate and engage with the Waratah-Wynyard community, and in particular Council's social media platform continues to play an increasing role in communicating with, and responding quickly to community concerns. An initial Community Advisory Panel has been established; this will be further developed over the coming year, and increasingly engaged in providing feedback and advice to Council on strategy, policy and service needs.

ECONOMIC DEVELOPMENT

In a new field for Council, activity to date has centred around the development of a network of contacts with local and regional businesses and stakeholders.

The Sustainable Murchison Community Plan has a strong emphasis on economic development, and has enabled the provision of regional economic data through Profile ID. This information, along with social and demographic data, is now available to any existing or potential business or investor through the Council website, to assist in the development of their business proposals.

This is supported by the collection of data to establish a local business data base to be used in collecting and disseminating local economy-related information. Regionally, staff are engaging with the Cradle Coast Authority, in particular through participation in the economic development officers' network and the current Regional Economic Development Strategy.

At the local level, staff liaise with and provide support to significant business development proponents as a single point of entry into multiple council strategic and regulatory functions. Investigations are ongoing for opportunities to use or re-use existing Council land and facilities to maximise economic development opportunities. Considerable work has been undertaken to acquire land associated with the proposed car park development north of Goldie Street in Wynyard.

The completion of the Sustainable Murchison Community Plan 2040 and subsequently, the Waratah-Wynyard Corporate Strategic Plan later in 2016 will pave the way for the development of an Economic Development Strategy which will provide a clearer direction for the activity into the future.

FINANCIAL MANAGEMENT

The Statement of Profit or Loss and Other Comprehensive Income shows an \$0.4 million profit. This figure includes nonrecurring one-off items such as capital grants, revaluation of assets and fair value adjustments to assets.

Council's Total Income for the year was \$16.9 million which was down dramatically from last years \$42.8 million result. This was primarily as a result of there being no advance payment of federal grant funding of \$1.4 million and there was no recognition of earthworks and land under roads this year which was \$24.3 million last year.

Total Expenditure amounted to \$17.0 million. The major components of this figure are employee costs \$6.2 million and materials and contracts \$5.7 million. Where possible, local people, contractors and suppliers are used to provide a wide range of services to the community.

The Total Assets of Council have increased to \$204.1 million. Infrastructure assets ie property, plant and equipment, totalling \$150.1 million is the main component of this figure and has increased from the \$149.3 million at the end of last year.

The other major asset of note is Council's share of Tas Water which has increased to \$44.2 million.

Council has liabilities of \$4.0 million which are made up primarily of payments owed to creditors and provisions for employee entitlements and gravel pit rehabilitation. Council has borrowed \$0.5 million this year to assist in the funding of car parking in the CBD.

Council's cash balance has decreased from \$8.6 million to \$8.0 million. A major reason of this was the decision by the Federal Government not to make the advance payment of \$1.42 million in FAGS grants.

It is essential for Council to retain reasonable levels of cash to be used as working capital which reduces its reliance or need for the use of overdrafts or borrowings. This cash balance is required to meet Council's future obligations to replace the \$150.1 million of property, plant and equipment assets and also to cover the provisions of \$2.1 million as they fall due.

FINANCIAL SERVICES

Financial Services provides accounting and financial management services to the organisation. Finance staff have coordinated and supported the development of 2016/17 Budget Estimates, Capital Works Program and the setting and collection of rates and other revenue. They are also responsible for the maintenance of Council's financial system, the processing of receipts, payment of accounts and compliance with applicable Australian Accounting Standards.

Financial reporting has undertaken significant development over the period, with on demand business unit financial reporting available to all managers in electronic form. Executive management review financial performance monthly, and comprehensive quarterly budget review has been initiated, to ensure performance is monitored and corrective action is taken to deliver and amend annual plans and budgets as required. The third quarter review develops an estimated end year result which is included as part of the budget review and adoption process.

Council's first 10 year Long Term Financial Plan (LTFP) was completed in the early part of the year, and formally adopted by Council in September. This is a comprehensive ten year financial model that fully integrates with Council's Strategic Asset Management Plan

The LTFP maintains future rate increases to the Local Government Cost Index, constrains employee and materials costs below CPI, provides for indexation of asset values and minimises operating deficits to manageable levels in the short term, before return to small surpluses.

The 2016/17 budget process continues to evolve, with the budget parameters established through the Long Term Financial Planning model, and discussed and agreed with councillors in August. The capital works budget was developed, based largely from the Strategic Asset Management Plan, but complemented by new and upgraded asset proposals prepared by staff and councillors. The proposals were evaluated through a project evaluation methodology that considered strategic alignment, cost benefit, state of readiness and risk, resulting in the capital budget being drafted by December.

Operational Budgets commenced in December and were finalised by March for incorporation into a preliminary budget document which was put out for public comment in April, reviewed and adopted by Council in June.

An IT Review has been conducted which identifies significant opportunities for the re-implementation and upgrading of the current finance system to enable a better structuring of the chart of accounts, improved reporting, greater electronic workflows and better system integration. This work will commence in the coming financial year.

The 2015/16 draft Annual Financial Statements were prepared by 15 August 2016.

GOVERNANCE

Governance continued to provide professional advice and support in strategy and policy development, the establishment of corporate standards and systems and the monitoring of corporate performance and compliance. This includes the provision of information to Councillors, the preparation of corporate documents, the development and maintenance of registers, management of Council's information records and the development and implementation of the corporate image and communications strategy.

The 2015/16 Annual Report was reformatted, and produced entirely in house this year. The document was redesigned to provide a more informative and user friendly presentation of the services provided by Council, and the contributions made by staff.

INFORMATION MANAGEMENT

Mountains of paper, piles of folders, constant clutter and limited storage have been the impetus behind the digitization project at Waratah Wynyard Council. The aim of the project has been to convert all hard copy files within council to electronic format. The hard copy files are archived at Iron Mountain; an offsite storage facility (controlled environment and certified by Tasmanian Archives and Heritage (TAHO)) in order to reduce the storage footprint and to enable ease of access for staff (end users) along with ensuring the integrity of files/document within Council.

During the past 12 months the staff within the Information Management department have been meticulously sorting and boxing files for despatch to Iron Mountain for scanning and digitising. The last of the Property files were sent offsite in May closely followed by Subject Files.

The digitisation of Human Resources, Road, Subdivision, Building and Development files were completed in-house by the respective departmental staff to expedite the conversion process.

The storage footprint within Waratah Wynyard Council has now considerably reduced. This is highly visible by the increase in physical space within the records room, storage room and various work locations.

Once the electronic records system has been fully certified for data integrity and disaster recovery capability, the physical boxes of records will be disposed of. This will provide further financial benefit to council through reduced storage costs.

The benefits of digitisation of the records are significant and include:

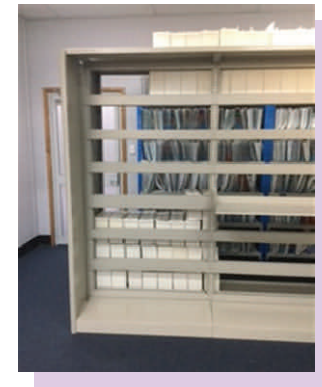
- * All staff will have immediate access to a digitised registered document (dependent on security settings) irrespective of their office location or the location of the hardcopy document;
- * Electronic records can be viewed/ accessed by more than one person simultaneously. This eliminates the reliance on individuals for knowledge as the document is accessible by multiple staff;
- * Accurate register of file access
- * Elimination of lost/misplaced files
- * Access to an individual file by more than one person at the same time
- * Enhanced integrity of the files from removal and non-replacement of individual documents
- * Protection of records from accidental destruction or poor storage conditions
- * Easy access to documents for staff out in the field
- * Digital back up of all records off-site (disaster recovery)
- * Single source of data, and
- * Removes duplication of documents, better version control.

The investment in the Digitisation Project has been most beneficial and has raised the integrity of the council's EDRMS and the documents held within it for now and for many years to come.

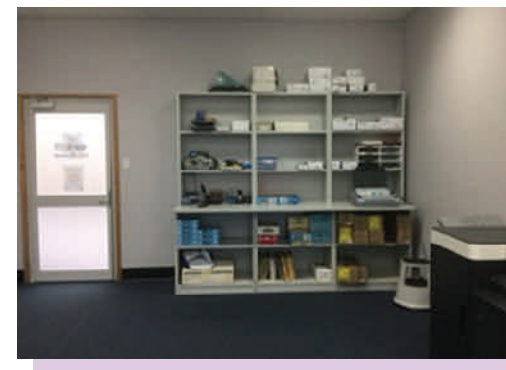
Moving forward, staff within the Information Management department will continue to monitor and develop the records systems, processes and procedures within council, to ensure ongoing compliance and consistency.



Going...



Going...



GONE

JUNE FLOODS



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