



1. SCOPE

- 1.1 This policy applies to street naming and parcel addressing within the Waratah-Wynyard municipal area.

2. PURPOSE

- 2.1 This policy is to provide Council with a structured process on the naming/renaming of streets that form part of our Municipal street network.
- 2.2 It seeks to ensure uniqueness and historical significance in street naming along with the logical and clear assignment of parcel addressing. Working within the bounds of relevant guidelines and standards to provide a structured approach to both municipal street naming and parcel addressing.

3. POLICY STATEMENT

- 3.1 A Council maintained list containing historically significant names relative to the Waratah-Wynyard municipal area will be made available to developers as part of any planning permit involving the construction of new streets intending to become part of Council's maintained street network.
- 3.2 All proposed names are to be in accordance with the Tasmanian Place Naming Guidelines for naming of streets issued by Department of Primary Industries, Parks, Water and Environment.
- 3.3 Developers may choose a suitable name from the abovementioned list or submit their own selection of two names to Council together with relevant supporting background documentation justifying their choice.
- 3.4 If no developer submissions are received, Council will assign a name that is either in theme with existing surrounding street names or select a name from the abovementioned list. Once Council has decided on a name it will then be lodged with the Placenames Tasmania Portal complete with a description, background and justification behind the name. All submitted street names will have to be ratified by State Nomenclature before being officially Gazetted.
- 3.5 Council can, when requested, apply for the gazettal of a street name for a private non-Council maintained street on the behalf of the street owner. The submission must adhere to the same restrictions outlined in section 3.2.
- 3.6 Parcels created as part of Greenfield development will be addressed in accordance with AS 4819:2011
- 3.7 Parcels created as part of brownfield development of existing parcels which are adjacent to already addressed parcels will be addressed in accordance with AS 4819:2011 while ensuring contiguity of and non-duplicated addressing.

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STREET NAMING & ADDRESSING POLICY

- 3.8 Addressing of parcels created as part of a brownfield development will be addressed as to minimally disrupt existing addresses. However, if necessary Council as the addressing authority will readdress adjacent parcels to retain contiguity and eliminate duplication.
- 3.9 Council will notify owners in writing when there is to be an intended change of existing address.
- 3.10 Council will notify the following agencies when new addresses are formally assigned:
 - 1. D.P.I.P.W.E (State Government)
 - 2. A.E.C (Australian Electoral Commission)
 - 3. Australia Post
 - 4. Telstra
 - 5. Housing Tasmania
 - 6. Internal Council Departments
- 3.11 Council will not notify any other private third-party institutions (e.g. Insurance, Banks) of any change of addressing. This will be the sole responsibility of the parcel owner.

LEGISLATIVE REQUIREMENTS

Council is obliged, under Section 20E of the *Survey Co-ordination Act 1944*, to lodge the proposed name to the Nomenclature Board Secretary within forty days of assigning any name to an urban street. All notifications are now to be submitted through the Placenames Tasmania portal.

The Board is not responsible for naming urban streets situated within proclaimed cities or towns - this is the responsibility of the relevant local government authority (council). However, when a new urban street name is assigned, the council is bound to notify the Nomenclature Board of that assignment within 40 days. Councils are bound by the same rules as the Board when making decisions regarding the assignment of names to streets within proclaimed towns.

RELATED DOCUMENTS:

Naming

Register of Names of Historical significance to Waratah-Wynyard municipal area.
Tasmanian Place Naming Guidelines June 2019

Addressing

Australian/New Zealand Standard TM Rural and Urban addressing (AS/NZS 4819:2011)

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