

PARKS, RESERVES, AND SPORTING
GROUNDS INFRASTRUCTURE
SERVICE LEVEL DOCUMENT 2022



WARATAH
WYNYARD
COUNCIL



Contents

1.	INTRODUCTION	4
	<i>Table 1: Network Summary</i>	4
2.	SERVICE AIM	4
3.	SERVICE PRINCIPLES	5
4.	OPEN SPACE DEFINITIONS	5
	<i>Table 2: Definitions</i>	5
5.	LIFECYCLE MANAGEMENT PLAN	5
6.	MAINTENANCE RESPONSIBILITY	6
7.	HIERARCHY	6
	<i>Table 3: Hierarchy Definitions</i>	6
8.	MAINTENANCE ACTIVITY SCHEDULES	6
	<i>Table 4: Parks and Reserves Maintenance</i>	7
	<i>Table 5: Sporting Grounds Maintenance Schedule</i>	10
	<i>Table 6: Walking Tracks Maintenance Schedule</i>	11
	<i>Table 7: Water Based Recreation Maintenance Schedule</i>	12
	<i>Table 8: Cemeteries and Memorial Reserves Maintenance Schedule</i>	13
9.	INSPECTIONS	14
10.	PRIORITISATION OF WORKS	14
11.	RESPONSE TIMES	14
12.	APPENDIX A – OPEN SPACE HIERARCHY INVENTORY	15
	<i>Table 9: Parks and Reserves Hierarchy Inventory</i>	15
	<i>Table 10: Sporting Grounds Hierarchy Inventory</i>	16
	<i>Table 11: Walking Tracks Hierarchy Inventory</i>	17
	<i>Table 12: Water Based Recreation Hierarchy Inventory</i>	18
	<i>Table 13: Cemetery & Memorial Reserves Hierarchy Inventory</i>	18
13.	APPENDIX B – OPEN SPACE MAPS	19
	<i>Figure 1: Map of Boat Harbour #1</i>	20
	<i>Figure 2: Map of Boat Harbour #2</i>	21
	<i>Figure 3: Map of Flowerdale</i>	22
	<i>Figure 4: Map of Henrietta</i>	23
	<i>Figure 5: Map of Mount Hicks #1</i>	24
	<i>Figure 6: Map of Mount Hicks #2</i>	25
	<i>Figure 7: Map of Sisters Beach #1</i>	26

Figure 8: Map of Sisters Beach #2	27
Figure 9: Map of Somerset #1	28
Figure 10: Map of Somerset #2	29
Figure 11: Map of Somerset #3	30
Figure 12: Map of Somerset #4	31
Figure 13: Map of Somerset #5	32
Figure 14: Map of Somerset #6	33
Figure 15: Map of Table Cape #1	34
Figure 16: Map of Table Cape #2	35
Figure 17: Map of Table Cape #3	36
Figure 18: Map of Waratah #1	37
Figure 20: Map of Waratah #2	38
Figure 21: Map of Waratah #3	39
Figure 22: Map of Waratah #4	40
Figure 23: Map of Waratah #5	41
Figure 24: Map of Wynyard #1	42
Figure 25: Map of Wynyard #2	43
Figure 26: Map of Wynyard #3	44
Figure 27: Map of Wynyard #4	45
Figure 28: Map of Wynyard #5	46
Figure 29: Map of Wynyard #6	47
Figure 30: Map of Wynyard #7	48
Figure 31: Map of Wynyard #8	49
Figure 32: Map of Wynyard #9	50
Figure 33: Map of Wynyard #10	51
Figure 34: Map of Wynyard #11	52
Figure 35: Map of Wynyard #12	53
Figure 36: Map of Yolla	54

1. INTRODUCTION

Waratah-Wynyard Council (WWC) is responsible for maintaining a wide range of open spaces throughout the municipality. These include parks, reserves, sporting grounds, walking tracks, cemeteries, memorial gardens, boat ramps, and jetties. Table 1 provides a summary of the whole portfolio.

Table 1: Network Summary

TYPE	NUMBER OF FACILITIES
Parks and Reserves	50
Sporting Grounds	9
Gardens/Surrounds of Other Sporting Facilities	4
Walking Tracks	21
Boat Ramps and Jetties	11
Cemeteries and Memorial Reserves	13

The community expects its open spaces to be maintained at an acceptable and affordable level. Council must also comply with relevant legislation, industry standards and guidelines to ensure its statutory and risk management obligations are met.

This document sets out the manner in which Council will meet its various obligations and outlines the level of service to be provided with respect to its open spaces.

Specifically, the intention is to clearly communicate the different levels of maintenance activities that apply throughout the open space portfolio and the methodology by which defects and hazards are prioritised for corrective works (including capital renewal and construction activities).

This document relates to all Council-maintained open spaces:

- Parks and Reserves (including playgrounds, gardens, landscaped areas, irrigation, street furniture, park furniture, off-street parking, barbeques, shelters, pathways, lighting, fencing, retaining walls),
- Sports Grounds (including playing surfaces, irrigation, gardens, landscaping surrounding sporting facilities),
- Walking Tracks (including pathways, boardwalks, footbridges, retaining walls, and fencing),
- Boat Ramps and Jetties (including wharves, boat ramps, jetties, beach access for boats) and
- Cemeteries & Memorial Reserves (including graves, memorial walls, cenotaphs, memorial gardens, irrigation).

Buildings infrastructure is not covered by this service level document.

Given limitations in available resources, the goal is to achieve a reasonable balance between managing any risks posed to users while still providing acceptable, fit-for-purpose open spaces that can be maintained in a sustainable and cost effective manner into the future.

2. SERVICE AIM

The service aim with regards to open spaces is drawn from Council's Corporate Strategic Plan, specifically from Goal 4: Community Recreation and Wellbeing as follows:

Waratah-Wynyard will be a healthy community with access to more recreational choices in safe and welcoming environments. It will enjoy programs and recreational spaces that are inclusive, thriving and energetic, and will have access to high quality facilities, services and equipment.

3. SERVICE PRINCIPLES

Council's strategic asset management framework and decision-making processes are underpinned by the three principles of good governance:

- Transparency
- Accountability
- Evidence Based

In this way, Council aims to deliver sustainable, value for money services to the community.

4. OPEN SPACE DEFINITIONS

Key aspects of the open space portfolio are defined as follows:

Table 2: Definitions

TYPE	DEFINITION
Parks and Reserves	Parks and other open spaces reserved for social, physical, and play activities for people from a wide range of age groups and abilities, typically catering for play, picnics, casual ball games, social sports activities, etc. Also includes open space with some but minimal recreational infrastructure such as seats and paths, viewing areas or interpretive signage that is primarily green or natural with high environmental quality, providing for relaxation, contemplation and escape.
Sporting Grounds	Areas reserved specifically for organised sporting pursuits. Also includes the gardens and surrounds of other sporting facilities.
Walking Tracks	Areas designated for the principle activity of walking or running for recreation or leisure
Water Based Recreation	Recreation which predominately takes place on or in water
Cemeteries and Memorial Reserves	Reserves dedicated to the burial and memory of people including parks or gardens dedicated to the memory of people or reserved for the protection or interpretation of significant trees, gardens or buildings reflecting European settlement, or indigenous cultural heritage or events: e.g. shrine of remembrance, memorial parks, peace parks.

5. LIFECYCLE MANAGEMENT PLAN

The Parks, Reserves, and Sporting Grounds Infrastructure Asset Management Plan drives lifecycle management of the Council owned assets covered in this service level document. The plan considers acquisition and/or construction of new assets, the operating and maintenance costs of assets in service, and planning for the renewal or disposal of assets at the end of their useful life. Management of the risks associated with this infrastructure is also considered in this process.

6. MAINTENANCE RESPONSIBILITY

There is no specific legislation that requires Council to provide and maintain particular service standards for open space and recreation infrastructure. Rather, Council provides and maintains these assets for the benefit of the community and to meet their needs and expectations. In doing this Council must balance the community's service level expectations with their willingness and/or capacity to pay so that a sustainable level of service provision can be ensured into the future.

7. HIERARCHY

A key aspect of Council's approach is to recognise that some infrastructure is of greater 'importance' than others in the sense that a specific asset may provide service to a wider section of the community than other similar assets. A particular reserve may be identified in this manner because it is subject to particularly high levels of use, attracts competition at a state level, or attracts considerable tourism.

Council will also take into consideration future trends in projected population growth and demographics when making decisions on the provision of open space and recreation infrastructure to the community.

The hierarchy for Council's open space and associated infrastructure has been adapted from definitions utilised in the Open Space, Sport and Recreation (OSSR) Plan 2017-2027.

See Table 3 for a description of each of the hierarchy classes and Table 9 to Table 13 in Appendix A for a full inventory of Council's open space and recreation infrastructure categorised by their ranking within the hierarchy.

Table 3: Hierarchy Definitions

HIERARCHY CLASS	FUNCTION
Regional	Predominately serving the whole Council area or region. This may have significance to a large population including visitors.
District	Serving an area larger than the locality it is located in – i.e. a township, precinct, or group of localities.
Local	Predominately serving the immediate local residents. This typically has a relatively small size (e.g. up to 1ha), services daily and weekly needs and is generally accessed by walking or cycling from surrounding areas.

Within each of these hierarchy classes there is a further categorisation of sub-classes to reflect varying service standards, denoted by a 1, 2, 3, 4 allocation where 1 is the highest and 4 is the lowest (refer to Appendix A)

8. MAINTENANCE ACTIVITY SCHEDULES

Council's defined maintenance levels for open space and recreation infrastructure are detailed below. As this is a varied group of assets, many subject to seasonal variation, a varied approach to maintenance is required. The following tables set out the maintenance schedules employed by Council to maintain current service standards. Where cells in the tables are greyed out, the particular activity is non-applicable.

Table 4: Parks and Reserves Maintenance

Location	General Inspections	Grass Mowing (average)	Grass Mowing		Grass Edging (tractor drawn edge mowing machine)	Irrigation – Automatic Nov – Mar (dry season)	Irrigation - Manual Nov – Mar (dry season)	Planting - Annuals	Permanent Garden Bed Major Renovation (including mulching)	Permanent Garden Bed Minor Renovation	Weeding (hand)	Spraying	Raking Leaves / Debris	Tree Pruning	Barbeque Cleaning		Furniture Cleaning	Furniture Maintenance	Rubbish Collection		Playground Inspections	Playground Maintenance	Playground Sand / Mulch
			Sept-Apr	May-Aug											Spring & Summer	Autumn & Winter							
Gutteridge Gardens (incl. wharf & yacht club)	3x/wk	1x/2wks	1x/2wks	1x/mth	2x/yr	3x/wk			1x/2yrs	1x/2yrs	1hr/wk	3x/yr	2hr/wk	reactive	1 BBQ 2x/mth	1 BBQ 1x/mth	1x/wk	reactive	3x60L + 1x240L	7x/wk			
ANZAC Park	1x/wk	1x/3wks	1x/3wks	1x/6wks	2x/yr				1x/2yrs	1x/2yrs		4x/yr	1hr/wk	reactive	2 BBQ 2x/mth	2 BBQ 1x/mth	1x/mth	reactive	2x60L + 3x240L	3x/wk	1x/wk	reactive	2x/yr
Cam River	1x/wk	1x/3wks	1x/3wks	1x/6wks	2x/yr							4x/yr	1hr/wk	reactive	4 BBQ 2x/mth	4 BBQ 1x/mth	1x/mth	reactive	2x60L + 5x240L	7x/wk	1x/wk	reactive	2x/yr
East Wynyard Foreshore	1x/wk	1x/3wks	1x/3wks	1x/6wks	2x/yr				1x/2yrs	1x/2yrs		4x/yr		reactive	2 BBQ 2x/mth	2 BBQ 1x/mth	1x/mth	reactive	8x60L + 3x120L + 5x240L 8x240L (market)	7x/wk 2x/mth	1x/wk	reactive	2x/yr
Somerset Foreshore	1x/wk	1x/3wks	1x/3wks	1x/6wks	2x/yr							4x/yr		reactive			1x/mth	reactive	8x60L	3x/wk	1x/wk	reactive	2x/yr
Apex Park	2x/wk	1x/2wks	1x/1.5wks	1x/3wks	1x/2wks	3x/wk	2x/wk	2x/yr	1x/2yrs	1x/2yrs	1hr/mth	4x/yr	2hr/wk	reactive			1x/2wks	reactive					
CBD Plaza (Wynyard)	2x/wk					3x/wk			1x/2yrs	1x/2yrs	1hr/mth	2x/yr	2hr/wk	reactive			1x/2wks	reactive	2x120L + 2x recycle	2x/wk			
Civic Park (Cow Park)	2x/wk	1x/2wks	1x/1.5wks	1x/3wks	1x/2wks	3x/wk			1x/2yrs	1x/2yrs	1hr/mth	4x/yr	2hr/wk	reactive			1x/2wks	reactive	4x60L	7x/wk			
Council Chambers - surrounds	2x/wk	1x/2wks	1x/1.5wks	1x/3wks	1x/2wks	3x/wk	1x/wk		1x/2yrs	1x/2yrs	1hr/mth	4x/yr	2hr/wk	reactive			1x/2wks	reactive	1x60L	3x/wk			
Dodgin St Garden (at roundabout)	2x/wk	1x/2wks	1x/1.5wks	1x/6wks	1x2/wks		2x/wk	2x/yr			1hr/mth	2x/yr											
Goldie St Gardens (Wynyard CBD)	1x/day						2x/wk	3x/yr			1hr/wk	2x/yr	3x/wk				1x/2wks	reactive	13x120L + 13x recycle	2x/wk			
Somerset CBD (incl. plaza)	2x/wk					2x/wk	2x/wk	3x/yr	1x/2yrs	1x/2yrs	1hr/wk	2x/yr	2hr/wk	reactive			1x/2wks	reactive					
Wonders of Wynyard	2x/wk	1x/2wks	1x/1.5wks	1x/6wks	1x2/wks		2x/wk	2x/yr	1x/2yrs	1x/2yrs	1hr/mth	3x/yr	2hr/wk	reactive									
Boat Harbour Beach Foreshore	1x/wk	1x/3wks	1x/3wks	1x/6wks								3x/yr		reactive	2 BBQ 2x/mth	2 BBQ 1x/mth	1x/2mths	reactive			1x/wk	reactive	2x/yr
Cape Bridge	1x/3wks	1x/3wks	1x/3wks	1x/6wks								1x/yr		reactive	2 BBQ 2x/mth	2 BBQ 1x/mth	1x/mth						
Fossil Bluff	1x/wk	1x/3wks	1x/3wks	1x/6wks								4x/yr		reactive			1x/mth	reactive					
Sisters Beach Foreshore	1x/wk	1x/3wks	1x/3wks	1x/6wks					1x/2yrs	1x/2yrs		3x/yr		reactive	2 BBQ 2x/mth	2 BBQ 1x/mth	1x/2mths	reactive			1x/wk	reactive	2x/yr
Table Cape Lookout	1x/3wks	1x/6mth	1x/12mth	1x/12mth					1x/2yrs	1x/2yrs		3x/yr					1x/2mths	reactive					
Table Cape Lighthouse	1x/mth	1x/6mth	1x/12mth	1x/12mth								1x/yr		reactive			1x/2mths	reactive					
Airport Gardens	1x/mth	1x/3wks	1x/3wks	1x/6wks								1x/yr		reactive									

Location	General Inspections	Grass Mowing (average)	Grass Mowing		Grass Edging (tractor drawn edge mowing machine)	Irrigation – Automatic Nov – Mar (dry season)	Irrigation - Manual Nov – Mar (dry season)	Planting - Annuals	Permanent Garden Bed Major Renovation (including mulching)	Permanent Garden Bed Minor Renovation	Weeding (hand)	Spraying	Raking Leaves / Debris	Tree Pruning	Barbeque Cleaning		Furniture Cleaning	Furniture Maintenance	Rubbish Collection	Playground Inspections	Playground Maintenance	Playground Sand / Mulch	
			Sept-Apr	May-Aug											Spring & Summer	Autumn & Winter							
Bread & Butter Hill	1x/mth	1x/mth	1x/mth	1x/2mths					1x/2yrs	1x/2yrs	1hr/mth	3x/yr		reactive									
Camp Creek	1x/mth											1x/yr		reactive			reactive						
Falmouth St Reserve (village sign)	1x/mth	1x/3wks	1x/3wks	1x/6wks					1x/2yrs	nil		2x/yr		reactive			1x/2mths	reactive					
Lowe Street	1x/2wks	1x/mth	1x/mth	1x/2mths								2x/yr		reactive			1x/mth	reactive			1x/wk	reactive	2x/yr
Railway Hall - surrounds	1x/mth	1x/mth	1x/mth push 1x/6wk ride-on	1x/2mth push 1x/2mth ride-on						1x/2yrs		1x/yr						reactive					
Wynyard Community Centre	2x/wk	1x/mth	1x/3wks	1x/6wks								2x/yr											
Wynyard Community Garden																							
Wynyard Skate Park	2x/wk	1x/mth	1x/1.5wks	1x/6wks								2x/yr					1x/wk	reactive			1x/wk	reactive	
Mackenzie Drive Reserve	1x/mth	1x/mth	1x/mth	1x/2mths								1x/yr											
Oonah Crescent Reserve	1x/2wks	1x/3wks	1x/3wks	1x/6wks								1x/yr		reactive			1x/mth	reactive			1x/wk	reactive	2x/yr
Pelissier Court Reserve	1x/mth	1x/3wks	1x/3wks	1x/6wks								1x/yr		reactive									
Petunia Street Reserve	1x/mth	1x/mth	1x/mth	1x/2mths								1x/yr		reactive							1x/wk	reactive	2x/yr
Ronald Crescent Reserve	1x/2wks	1x/3wks	1x/3wks	1x/6wks								1x/yr		reactive			1x/mth	reactive			1x/wk	reactive	2x/yr
Seabrook Road Reserve	1x/mth	1x/mth	1x/mth	1x/2mths										reactive				reactive					
Ballad Avenue	1x/mth	1x/mth	1x/mth	1x/2mths										reactive									
Old Wynyard Landfill Site	1x/3mths	2x/yr	2x/yr											reactive									
Oak Avenue	1x/mth	1x/mth	1x/mth	1x/2mths										reactive									
SES Wynyard	1x/3mths	2x/yr	2x/yr											reactive									
Somerset Landslip	1x/3mths	1x/mth	1x/mth	1x/2mths	1x/yr									reactive									
Sweat Track/ Kinship Walk (WHS to cemetery)	1x/3mths	2x/yr	2x/yr											reactive									
Synovum Reserve	1x/3mths	2x/yr	2x/yr																				

Location	General Inspections	Grass Mowing (average)	Grass Mowing		Grass Edging (tractor drawn edge mowing machine)	Irrigation – Automatic Nov – Mar (dry season)	Irrigation - Manual Nov – Mar (dry season)	Planting - Annuals	Permanent Garden Bed Major Renovation (including mulching)	Permanent Garden Bed Minor Renovation	Weeding (hand)	Spraying	Raking Leaves / Debris	Tree Pruning	Barbeque Cleaning		Furniture Cleaning	Furniture Maintenance	Rubbish Collection	Playground Inspections	Playground Maintenance	Playground Sand / Mulch
			Sept-Apr	May-Aug											Spring & Summer	Autumn & Winter						
Waratah - Rhododendron Reserve	1x/3wks	6x/yr	1x/mth	1x/3mth							3x/yr		reactive			1x/mth	reactive	reactive		1x/mth	reactive	2x/yr
Waratah - Civic Square	1x/3wks	1x/mth	1x/2wks	1x/mth							3x/yr		reactive			1x/mth	reactive	reactive				
Waratah – Caravan Park (incl. Council Office & Athenaeum Hall surrounds)	1x/3wks	1x/mth	1x/2wks	1x/mth				3x/yr			3x/yr	3hr/wk	reactive	1 BBQ 1x/2wk	1 BBQ 1x/mth	1x/mth	reactive	reactive				
Waratah - Kenworthy Stamper Mill Gardens	1x/3wks	1x/mth	1x/2wks	1x/mth							3x/yr		reactive			1x/mth	reactive	reactive				
Waratah – Saunders Park	1x/3wks	1x/mth	1x/2wks	1x/mth							3x/yr		reactive	1 BBQ 1x/2wk	1 BBQ 1x/mth	1x/mth	reactive	reactive				
Waratah – Tyre Park	1x/3wks	1x/mth	1x/2wks	1x/mth							3x/yr		reactive	1 BBQ 1x/2wk	1 BBQ 1x/mth	1x/mth	reactive	reactive				
Waratah – Water Wheel Park	1x/3wks	1x/mth	1x/2wks	1x/mth							3x/yr		reactive			1x/mth	reactive	reactive				
Waratah - Elma Fagan Oval Reserve	3x/yr	1x/mth	1x/2wks	1x/mth							3x/yr		reactive			1x/mth	reactive	reactive				
French's Road Reserve	1x/3mths												reactive				reactive					

Table 5: Sporting Grounds Maintenance Schedule

Location	General Inspections	Mowing	Irrigation Nov – Mar (dry season)	Fertilising	Mulching Garden Beds	Broadleaf Spraying	Boundary Spraying	Aerate Ground	Turf Renovation (Levelling & Reseeding)	Soil Testing	Between Season Condition & Risk Inspection	Goal Post - installation & removal	Cement Cricket Wickets - covering & uncovering	Rubbish Collection
Somerset Recreation Ground (Cardigan St)	2x/wk	1x/wk*	3x/wk	2x/yr		2x/yr	3x/yr	5x/yr	2x/3yrs	1x/2yrs	2x/yr			5x240L 1x/2wks
Wynyard BMX Club – gardens/surrounds**	1x/2wks	1x/mth					1x/yr							
Wynyard Recreation Ground	3x/wk	1x/wk*	3x/wk	4x/yr		3x/yr	3x/yr	12x/yr	1x/yr	1x/2yrs	2x/yr	2x/yr	2x/yr	7x240L + 3m skip 1x/2wks
Frederick St Reserve - playing fields and gardens	2x/wk	1x/wk	3x/wk	2x/yr	1x/yr	2x/yr	2x/yr	4x/yr			2x/yr			2x240L 1x60L+ 2x240L Daily 1x/2wks
Langley Park	2x/wk	1x/wk*	3x/wk	2x/yr		2x/yr	2x/yr	4x/yr	1x/3yrs		2x/yr	2x/yr	2x/yr	5x240L + 1.5m skip 1x/2wks
Somerset Indoor Recreation Centre (Basketball) – gardens/surrounds**	1x/mth	1x/mth			1x/2yrs	1x/yr	2x/yr							1x60L 1x/wk
Wynyard Indoor Recreation Centre (Basketball) – gardens/surrounds**	1x/mth				1x/2yrs		2x/yr							2x240L 2x/wk
Wynyard Showgrounds - oval only	2x/wk	1x/wk	1x/wk	2x/yr		2x/yr	2x/yr				2x/yr			
Yolla Recreation Ground	2x/wk	1x/wk*		2x/yr		2x/yr	2x/yr	2x/yr			2x/yr	2x/yr	2x/yr	5x60L + 6x240L 1x/2wks
Frederick St Reserve - equestrian field	1x/mth	1x/mth												
Somerset Tennis Courts	1x/mth													
Wynyard Squash Centre – gardens/surrounds**	1x/mth				1x/2yrs		2x/yr							2x240L 1x/wk
Wynyard Tennis Courts	1x/mth													

* between playing seasons mowing frequency reduces to fortnightly

** includes gardens and surrounds only

Table 6: Walking Tracks Maintenance Schedule

Location	General Inspections	Spraying	Grass Edging & Brushcutting	Planned Tree Pruning	Infrastructure & Furniture Maintenance & Repairs *** (maximum time period)	Reactive Obstacle Clearing *** (maximum time period)
Coastal Pathway - Wharf to Cam River*	1x/3mth	2x/yr	1x/yr	2x/yr	within 1 wk	within 1 wk
Boat Harbour - Point Loop	1x/6mth	1x/yr		1x/yr	within 1 mth	within 1 mth
Boat Harbour - Port Rd	1x/6mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Cam River Track	1x/mth	2x/yr			within 1 mth	within 1 mth
Camp Creek to Synovum	1x/yr	1x/yr			within 6 mths	within 6 mths
Fossil Bluff Lookout	1x/6mth	2x/yr		1x/yr	within 1 mth	within 1 mth
Frederick St Reserve	1x/yr			1x/yr	within 6 mths	within 6 mths
Frenchs Road Nature Reserve**	1x/yr				within 6 mths	within 6 mths
Inglis Dale Mews	1x/6mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Inglis River Track - Gutteridge Gardens to Cape Bridge	1x/mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Inglis River Track - Cape Bridge to Highway via Primary School	1x/mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Inglis River Track - Highway to Cape Bridge via River Road	1x/mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Inglis River Track - Cape Bridge to Freestone Court via Golf Links Road	1x/mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Sisters Beach - creek area	1x/6mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Sisters Beach - Irby Boulevard Nodes	1x/6mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Table Cape - lookout to lighthouse	1x/6mth	2x/yr		2x/yr	within 1 mth	within 1 mth
Waratah - Philosopher Falls	1x/6mth		1x/yr	1x/yr	within 6 mths	within 6 mths
Waratah - Waterfall	1x/6mth		1x/6mth	1x/yr	within 6 mths	within 6 mths
Waratah - Power Station					within 6 mths	within 6 mths
Waratah - The Magnet Walk					within 6 mths	within 6 mths
Zig Zag Track & Land Slip	1x/mth	4x/yr			within 1 mth	within 1 mth

All walking track decks, structures and stairs are inspected on a 6 mthly basis by structural engineers.

* Only applies completed sections of the Coastal Pathway, being from ANZAC Park to end of Somerset Esplanade and Nurses Retreat to Jenner St Cemetery.

** Under management by Wynyard Landcare.

*** Reported defects inspected as soon as is practically possible and immediate safety measures taken as needed.

In the event of a natural disaster or extraordinary weather event timeframes may vary based on whole of community safety needs and available resources.

Table 7: Water Based Recreation Maintenance Schedule

Location	General Inspections	Reactive Maintenance
Wynyard Wharf Main Commercial Structure*	2x/yr	as required
Wynyard Wharf Private Pontoon	2x/yr	as required
Yacht Club Boat Ramp & Pontoon	2x/yr	as required
Sisters Beach Boat Ramp & Jetty*	2x/yr	as required
Wynyard Wharf Public Pontoon	2x/yr	as required
Cam River Boat Ramp & Pontoon	2x/yr	as required
Cape Bridge Reserve Boat Ramp	2x/yr	as required
Jenners St Boat Ramp & Pontoon	2x/yr	as required
Bettys Lane Beach Access Ramp (off Old Bass Hwy/Mt Hicks Road Roundabout)	2x/yr	as required
Boat Harbour Beach Access Ramp	2x/yr	as required
Somerset Surf Club Beach Access Ramp	2x/yr	as required

* Wynyard Wharf and Sisters Beach Jetty structures are inspected on a 6 mthly basis by structural engineers.

Table 8: Cemeteries and Memorial Reserves Maintenance Schedule

Location	General Inspections	Grass Mowing (average)	Grass Mowing		Irrigation	Permanent Garden Bed Major Renovation (including mulching)	Permanent Garden Bed Minor Renovation	Mulching	Weeding (hand)	Spraying	Raking Leaves & Debris	Lawn Levelling	Tree Pruning	Cenotaph Maintenance	Furniture Cleaning	Furniture Maintenance	Tribute Removal, Flowers, Etc.	Rubbish Collection	
			Sept-Apr	May-Aug															
Wynyard Lawn Cemetery (old & new)	1x/wk	1x/2wks	1x/2wks	1x/mth	3x/wk	1x/2yrs	1x/2yrs	1x/2yrs	1hr/mth	3x/yr	2hrx/wk	1x/yr	reactive	2x/yr	1x/yr	reactive	1x/wk	5x240L	1x/wk
Jenner St Cemetery	1x/mth	1x/6wks	1x/6wks	1x/8wks						2x/yr			reactive			reactive			
Somerset Cemetery	1x/mth	1x/6wks	1x/mth	1x/6wks						2x/yr			reactive	1x/yr		reactive			
Waratah Cemetery (new)	1x/yr	3x/yr	2x/yr	1x/yr						1x/yr	reactive		reactive		1x/yr	1x/yr	1x/yr		reactive
Wynyard Monumental Cemetery	1x/mth									2x/yr			reactive			reactive			
Flowerdale Cemetery*	1x/mth	1x/6wks	1x/6wks	1x/8wks						2x/yr			reactive			reactive			
Mt Hicks Cemetery	1x/6wks	1x/6wks	1x/6wks	1x/8wks						2x/yr			reactive			reactive			
Yolla/Henrietta Cemetery	1x/mth	1x/6wks	1x/6wks	1x/8wks						2x/yr			reactive			reactive			1x/6mths
Old Waratah Cemetery	1x/yr	3x/yr	2x/yr	1x/yr						2x/yr	reactive		reactive			reactive			reactive
Table Cape Cemetery																			
Tollymore Road Cemetery*																			
Wynyard Cenotaph	See Table 4: Parks and Reserves Maintenance – included with Gutteridge Gardens																		
Waratah War Memorial Park	1x/yr	4x/yr	3x/yr	1x/yr						2x/yr	reactive		reactive		1x/yr	1x/yr			reactive
Yolla War Memorial Grove*	1x/2mths	1x/6wks	1x/6wks	1x/8wks									reactive						

* Not Council owned or licenced.

9. INSPECTIONS

Routine inspections of Council's open spaces are continually being carried out by maintenance staff as a part of their normal duties and the locations and severity of defects used to plan maintenance activities. Defects are also reported to Council by infrastructure users and in such instances a reactive inspection is triggered to assess the concern in accordance with the same criteria used in the routine inspection process.

10. PRIORITISATION OF WORKS

Open space and recreation infrastructure are susceptible to various defects (a fault or failure which may present a hazard to users). A defect which poses a risk to users is prioritised for corrective maintenance according to the severity of the defect, the hierarchy classification of the asset in question, and available resources. In this way, available resources are targeted to strategically manage the risk associated with defects in open space and recreation infrastructure. In general, a severe defect will be prioritised for action before a lesser defect and infrastructure higher in the hierarchy will be prioritised over others lower in the hierarchy.

11. RESPONSE TIMES

Council's response times are directly related to the priority of the defect as determined in the section above (Prioritisation of Works). As Council's primary consideration is to manage the risk to infrastructure users, response times relate to the time required for Council to take reasonable steps to reduce the risk associated with the defect, and for it to be scheduled into the planned program for corrective maintenance.

Examples of managing the risk posed by a defect may include:

- Closing all or part of an asset; or
- Placing hazard warning signs or barriers.

The time taken to actually repair the defect will depend upon the appropriate repair method and availability of resources.

12. APPENDIX A – OPEN SPACE HIERARCHY INVENTORY

Table 9: Parks and Reserves Hierarchy Inventory

PARKS AND RESERVES	HIERARCHY CLASS	
Gutteridge Gardens (incl. wharf & yacht club)	Regional	1
ANZAC Park	Regional	2
Cam River	Regional	2
East Wynyard Foreshore	Regional	3
Somerset Foreshore	Regional	3
Apex Park	District	1
CBD Plaza (Wynyard)	District	1
Civic Park (Cow Park)	District	1
Council Chambers - surrounds	District	1
Dodgin St Garden (at roundabout)	District	1
Goldie St Gardens (Wynyard CBD)	District	1
Somerset CBD (incl. plaza)	District	1
Wonders of Wynyard	District	1
Boat Harbour Beach Foreshore	District	2
Cape Bridge	District	2
Fossil Bluff	District	2
Sisters Beach Foreshore	District	2
Table Cape Lookout	District	2
Table Cape Lighthouse	District	4
Airport Gardens	Local	2
Bread & Butter Hill	Local	2
Camp Creek	Local	2
Falmouth St Reserve (village sign)	Local	2
Lowe Street	Local	2
Railway Hall - surrounds	Local	2
Wynyard Community Centre	Local	2
Wynyard Community Garden	Local	2
Wynyard Skate Park	Local	2
Waratah - Rhododendron Reserve	Local	2
Waratah - Civic Square	Local	2
Waratah - Council Caravan Park (incl. Council Office & Athenaeum Hall surrounds)	Local	2
Waratah - Kenworthy Stamper Mill Gardens	Local	2
Waratah - Elma Fagan Oval Reserve	Local	2
Waratah - Saunders Park	Local	2

PARKS AND RESERVES	HIERARCHY CLASS	
Waratah - Tyre Park	Local	2
Waratah - Water Wheel Park	Local	2
Mackenzie Drive Reserve	Local	3
Oonah Crescent Reserve	Local	3
Pelissier Court Reserve	Local	3
Petunia Street Reserve	Local	3
Ronald Crescent Reserve	Local	3
Seabrook Road Reserve	Local	3
Ballad Avenue	Local	4
Old Wynyard Landfill Site	Local	4
Oak Avenue	Local	4
SES Wynyard	Local	4
Somerset Landslip	Local	4
Sweat Track (WHS to cemetery)	Local	4
Synovum Reserve	Local	4
French's Road Reserve	Local	4

Table 10: Sporting Grounds Hierarchy Inventory

SPORTING GROUNDS	HIERARCHY CLASS	
Somerset Recreation Ground (Cardigan St)	Regional	2
Wynyard BMX Club – gardens/surrounds	Regional	3
Wynyard Recreation Ground	District	1
Frederick St Reserve - playing fields and gardens	District	2
Langley Park	District	2
Somerset Indoor Recreation Centre (Basketball) – gardens/surrounds	District	2
Wynyard Indoor Recreation Centre (Basketball) – gardens/surrounds	District	2
Wynyard Showgrounds - oval only	District	2
Yolla Recreation Ground	District	2
Frederick St Reserve - equestrian fields	District	3
Somerset Tennis Courts	Local	3
Wynyard Squash Centre – gardens/surrounds	Local	3
Wynyard Tennis Courts	Local	3

Table 11: Walking Tracks Hierarchy Inventory

WALKING TRACKS	HIERARCHY CLASS	
Coastal Pathway - Wharf to Cam River	Regional	2
Boat Harbour - Point Loop	District	3
Boat Harbour - Port Rd	District	3
Cam River Track	District	3
Camp Creek to Synovum	District	3
Fossil Bluff Lookout	District	3
Frederick St Reserve	District	3
Frenchs Road Nature Reserve	District	3
Inglis Dale Mews	District	3
Inglis River Track - Gutteridge Gardens to Cape Bridge	District	3
Inglis River Track - Cape Bridge to Highway via Primary School	District	3
Inglis River Track - Highway to Cape Bridge via River Road	District	3
Inglis River Track - Cape Bridge to Freestone Court via Golf Links Road	District	3
Sisters Beach - creek area	District	3
Sisters Beach - Irby Boulevard Nodes	District	3
Table Cape - lookout to lighthouse	District	3
Waratah - Philosopher Falls	District	3
Waratah - Waterfall	District	3
Waratah - Power Station	District	3
Waratah - The Magnet Walk	District	3
Zig Zag Track & Land Slip	District	3

Table 12: Water Based Recreation Hierarchy Inventory

BOAT RAMPS AND JETTIES	HIERARCHY CLASS	
Wynyard Wharf Main Commercial Structure	Regional	1
Wynyard Wharf Private Pontoon	Regional	1
Yacht Club Boat Ramp & Pontoon	Regional	1
Sisters Beach Boat Ramp & Jetty	District	1
Wynyard Wharf Public Pontoon	District	1
Cam River Boat Ramp & Pontoon	Local	1
Cape Bridge Reserve Boat Ramp	Local	1
Jenners St Boat Ramp & Pontoon	Local	1
Bettys Lane Beach Access Ramp (off Old Bass Hwy/Mt Hicks Rd Roundabout)	Local	2
Boat Harbour Beach Access Ramp	Local	2
Somerset Surf Club Beach Access Ramp	Local	2

Table 13: Cemetery & Memorial Reserves Hierarchy Inventory

CEMETERIES AND MEMORIAL RESERVES	HIERARCHY CLASS	
Wynyard Lawn Cemetery (old & new)	District	1
Wynyard Cenotaph	District	1
Jenner St Cemetery	District	2
Somerset Cemetery	District	2
Waratah Cemetery (new)	District	2
Wynyard Monumental Cemetery	District	3
Flowerdale Cemetery	Local	2
Mt Hicks Cemetery	Local	2
Yolla/Henrietta Cemetery	Local	2
Old Waratah Cemetery	Local	3
Waratah War Memorial Park	Local	3
Table Cape Cemetery*	Local	4
Tollymore Road Cemetery*	Local	4
Yolla War Memorial Grove*	Local	4

* Not Council owned or licenced

13. APPENDIX B – OPEN SPACE MAPS

Map Legend

PARKS AND RESERVES		MAP
P1	Airport Gardens	Wynyard #7
P2	ANZAC Park	Somerset #5
P3	Apex Park	Wynyard #7
P4	Ballad Avenue	Wynyard #3
P5	Boat Harbour Beach Foreshore	Boat Harbour #1
P6	Bread & Butter Hill	Somerset #3
P7	Cam River	Somerset #4
P8	Camp Creek	Wynyard #10
P9	Cape Bridge	Wynyard #1
P10	CBD Plaza (Wynyard)	Wynyard #8
P11	Civic Park (Cow Park)	Wynyard #8
P12	Council Chambers - surrounds	Wynyard #7
P13	Dodgin St Garden (at roundabout)	Wynyard #9
P14	East Wynyard Foreshore	Wynyard #11
P15	Elma Fagan Oval Reserve	Waratah #2
P16	Falmouth St Reserve (village sign)	Somerset #4
P17	Fossil Bluff	Wynyard #1
P18	French's Road Reserve	Somerset #6
P19	Goldie St Gardens (Wynyard CBD)	Wynyard #8
P20	Gutteridge Gardens (incl. wharf & yacht club)	Wynyard #9
P21	Kenworthy Stamper Mill Gardens	Waratah #2
P22	Lowe Street	Wynyard #4
P23	Mackenzie Drive Reserve	Somerset #1
P24	Oak Avenue	Somerset #1
P25	Old Wynyard Landfill Site	Wynyard #3
P26	Oonah Crescent Reserve	Somerset #2
P27	Pelissier Court Reserve	Somerset #2
P28	Petunia Street Reserve	Wynyard #12
P29	Railway Hall - surrounds	Wynyard #7
P30	Rhododendron Reserve	Waratah #2
P31	Ronald Crescent Reserve	Somerset #2
P32	Saunders Park	Waratah #2
P33	Seabrook Road Reserve	Mount Hicks #2
P34	SES Wynyard	Wynyard #4
P35	Sisters Beach Foreshore	Sisters Beach #1
P36	Somerset CBD (incl. plaza)	Somerset #4
P37	Somerset Foreshore	Somerset #5
P38	Somerset Landslip	Somerset #2
P39	Sweat Track/Kinship Walk (WHS to cemetery)	Wynyard #3
P40	Synovum Reserve	Wynyard #10
P41	Table Cape Lighthouse	Table Cape #1

PARKS AND RESERVES		MAP
P42	Table Cape Lookout	Table Cape #1
P43	Tyre Park	Waratah #2
P44	Waratah Civic Square	Waratah #3
P45	Waratah Caravan Park (incl. Council Office & Athenaeum Hall Gardens)	Waratah #2
P46	Water Wheel Park	Waratah #3
P47	Wonders of Wynyard	Wynyard #7
P48	Wynyard Community Centre	Wynyard #8
P49	Wynyard Community Garden	Wynyard #6
P50	Wynyard Skate Park	Wynyard #8

SPORTING GROUNDS		MAP
S1	Frederick St Reserve - equestrian fields	Wynyard #5
S2	Frederick St Reserve - playing fields and gardens	Wynyard #5
S3	Langley Park	Somerset #5
S4	Somerset Indoor Recreation Centre (Basketball) – gardens/surrounds	Somerset #1
S5	Somerset Recreation Ground (Cardigan St)	Somerset #3
S6	Somerset Tennis Courts	Somerset #1
S7	Wynyard BMX Club – gardens/surrounds	Wynyard #5
S8	Wynyard Indoor Recreation Centre (Basketball) – gardens/surrounds	Wynyard #6
S9	Wynyard Recreation Ground	Wynyard #6
S10	Wynyard Showgrounds - oval only	Wynyard #9
S11	Wynyard Squash Centre – gardens/surrounds	Wynyard #6
S12	Wynyard Tennis Courts	Wynyard #6
S13	Yolla Recreation Ground	Yolla

BOAT RAMPS AND JETTIES		MAP
B1	Bettys Lane Beach Access Ramp	Wynyard #11
B2	Boat Harbour Beach Access Ramp	Boat Harbour #1
B3	Cam River Boat Ramp & Pontoon	Somerset #4
B4	Cape Bridge Reserve Boat Ramp	Wynyard #1
B5	Jenner St Boat Ramp & Pontoon	Wynyard #9
B6	Sisters Beach Boat Ramp & Jetty	Sisters Beach #2
B7	Somerset Surf Club Beach Access Ramp	Somerset #5
B8	Wynyard Wharf Main Commercial Structure	Wynyard #9
B9	Wynyard Wharf Private Pontoon	Wynyard #9
B10	Wynyard Wharf Public Pontoon	Wynyard #9
B11	Yacht Club Boat Ramp & Pontoon	Wynyard #9

WALKING TRACKS		MAP
W1	Boat Harbour - Point Loop	Boat Harbour #1
W2	Boat Harbour - Port Rd	Boat Harbour #2
W3	Cam River Track	Somerset #4
W4	Camp Creek to Synovum	Wynyard #10
W5	Coastal Pathway - Wharf to Cam River	under construction
W6	Fossil Bluff Lookout	Wynyard #1
W7	Frederick St Reserve	Wynyard #5
W8	Frenchs Road Nature Reserve	Somerset #6
W9	Inglis Dale Mews	Wynyard #1
W10	Inglis River Track - Gutteridge Gardens to Cape Bridge	Wynyard #1
W11	Inglis River Track - Cape Bridge to Highway via Primary School	Wynyard #2
W12	Inglis River Track - Highway to Cape Bridge via River Road	Wynyard #2
W13	Inglis River Track - Cape Bridge to Freestone Court via Golf Links Road	Wynyard #1
W14	Philosopher Falls	Waratah #5
W15	Sisters Beach - creek area	Sisters Beach #1
W16	Sisters Beach - Irby Boulevard nodes	Sisters Beach #1+2
W17	Table Cape - lookout to lighthouse	Table Cape #1
W18	The Magnet Walk	Waratah #4 + 5
W19	Waratah Power Station	Waratah #3
W20	Waratah Waterfall	Waratah #3
W21	Zig Zag Track & Land Slip	Somerset #2

CEMETERIES AND MEMORIAL RESERVES		MAP
C1	Flowerdale Cemetery	Flowerdale
C2	Jenner St Cemetery	Wynyard #9
C3	Mount Hicks Cemetery	Mount Hicks #1
C4	Old Waratah Cemetery	Waratah #1
C5	Somerset Cemetery	Somerset #3
C6	Table Cape Cemetery	Table Cape #3
C7	Tollymore Road Cemetery	Table Cape #2
C8	Waratah War Memorial Park	Waratah #3
C9	Waratah Cemetery (new)	Waratah #4
C10	Wynyard Cenotaph	Wynyard #9
C11	Wynyard Lawn Cemetery (old & new)	Wynyard #3
C12	Wynyard Monumental Cemetery	Wynyard #3
C13	Yolla/Henrietta Cemetery	Henrietta
C14	Yolla War Memorial Grove	Yolla

Figure 1: Map of Boat Harbour #1



Figure 2: Map of Boat Harbour #2



Figure 3: Map of Flowerdale



Figure 4: Map of Henrietta



Figure 5: Map of Mount Hicks #1



Figure 6: Map of Mount Hicks #2



Figure 7: Map of Sisters Beach #1



Figure 8: Map of Sisters Beach #2



Figure 9: Map of Somerset #1



Figure 10: Map of Somerset #2



Figure 11: Map of Somerset #3



Figure 12: Map of Somerset #4



Figure 13: Map of Somerset #5



Figure 14: Map of Somerset #6



Figure 15: Map of Table Cape #1



Figure 16: Map of Table Cape #2



Figure 17: Map of Table Cape #3



Figure 18: Map of Waratah #1



Figure 19: Map of Waratah #2

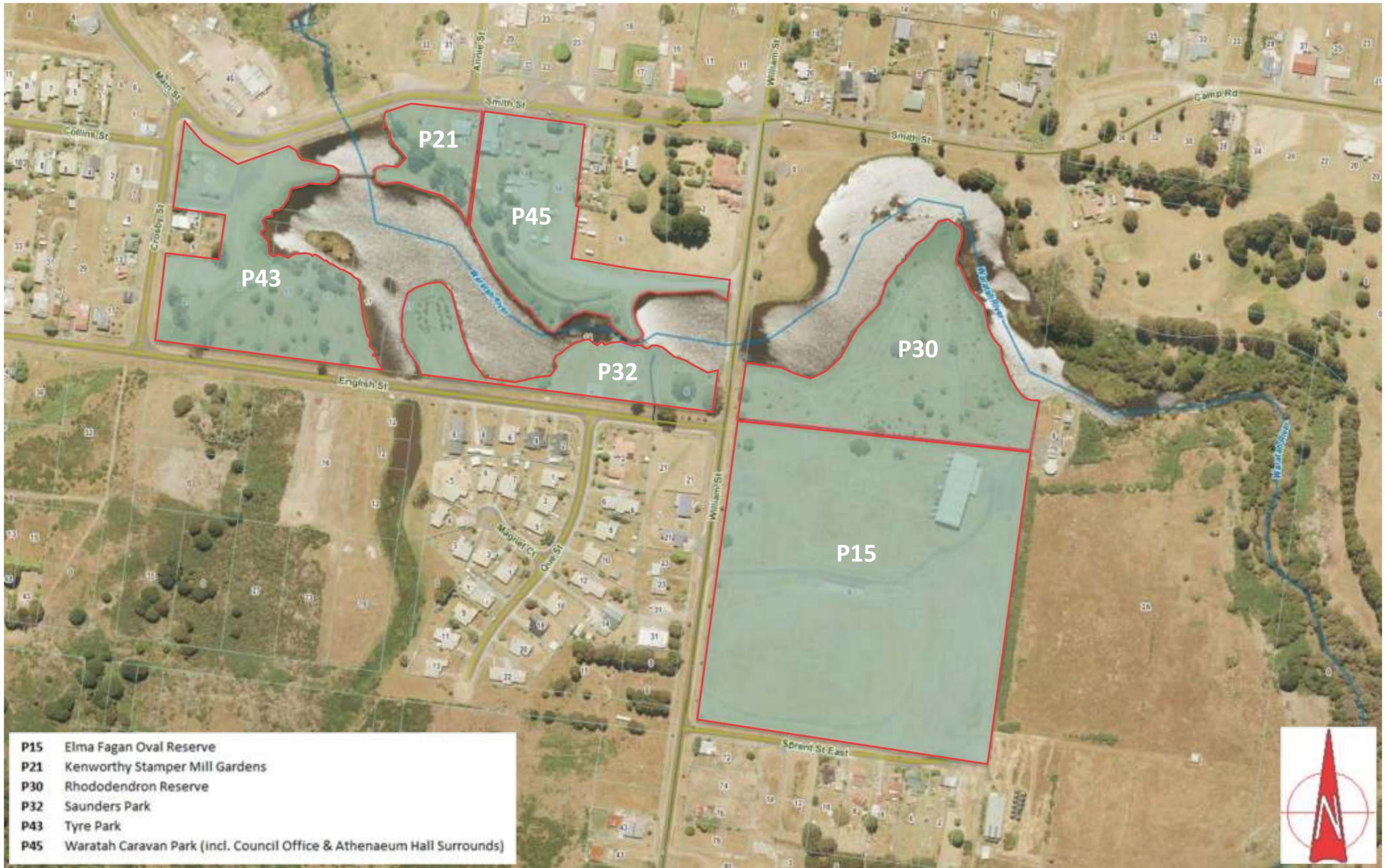


Figure 20: Map of Waratah #3



Figure 21: Map of Waratah #4



Figure 22: Map of Waratah #5

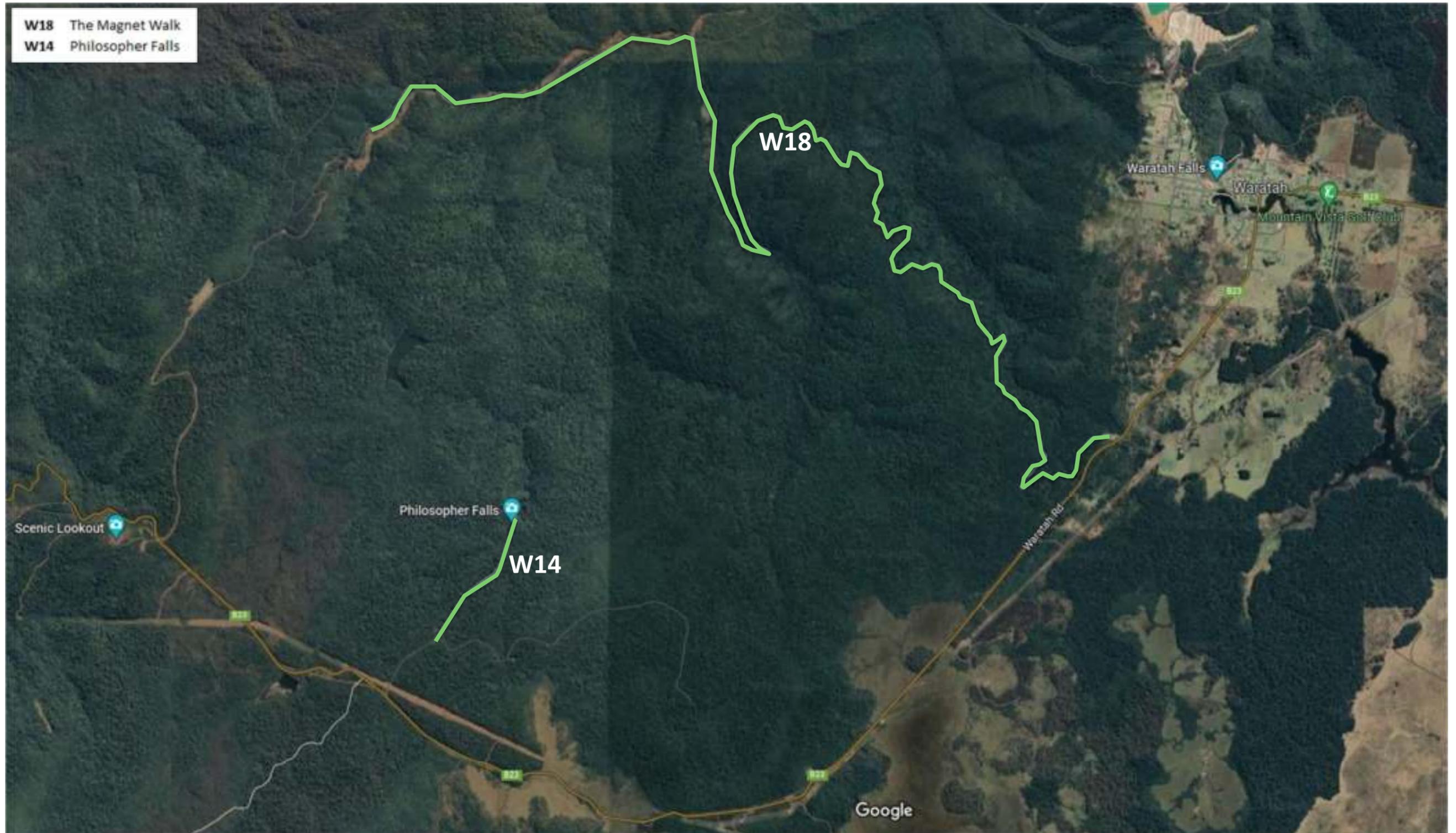


Figure 23: Map of Wynyard #1



Figure 24: Map of Wynyard #2

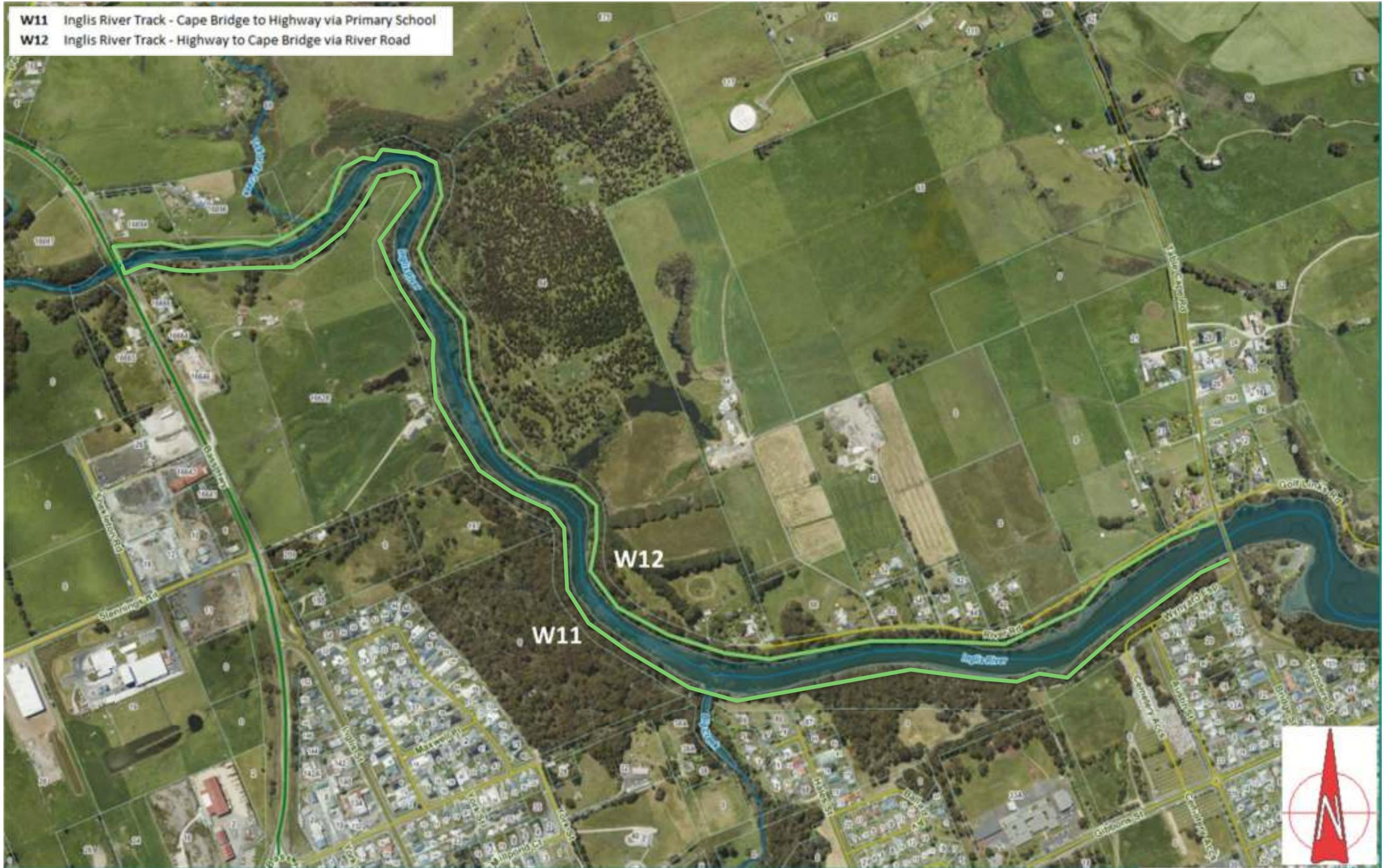


Figure 25: Map of Wynyard #3



Figure 26: Map of Wynyard #4



Figure 27: Map of Wynyard #5



Figure 28: Map of Wynyard #6



Figure 29: Map of Wynyard #7



Figure 30: Map of Wynyard #8



Figure 31: Map of Wynyard #9



Figure 32: Map of Wynyard #10



Figure 33: Map of Wynyard #11



Figure 34: Map of Wynyard #12



Figure 35: Map of Yolla

