



**Right to Information Act 2009**  
**Application for Assessed Disclosure**

**Applicant's Details:**

**Name:**  **Title:**

**Postal Address:**

**Daytime contact information:**

**Telephone:**  **Business:**  **Home:**  **Mobile:**

**Email:**

**Public Authority or Minister applied to:**

**General topic of information applied for:**  
(one sentence summary of information requested)

**Description of efforts made prior to this application to obtain this information:**

**Application fee included (please tick)**

**OR**

<b>Application for waiver:</b>	<input type="checkbox"/> Member of Parliament	<input type="checkbox"/> Impecunious applicant	<input type="checkbox"/> General public interest or benefit
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**If application for person information, proof of identity provided (please tick)**

**Details of Information sought:**

*(If there is insufficient room in the space provided please attached further details.)*

**Applicant's Signature:**

**Date:**

## Information about assessed disclosure under the Right to Information Act 2009

### Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) The object of this Act is to improve democratic government in Tasmania:
  - (a) by increasing the accountability of the executive to the people of Tasmania; and
  - (b) by increasing the ability of the people of Tasmania to participate in their governance; and
  - (c) by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.
- (2) This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.
- (3) This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.
- (4) It is the intention of Parliament:
  - (a) that this Act be interpreted so as to further the object set out in subsection (1); and
  - (b) that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.

### Applications for assessed disclosure

- Applications are to be addressed to:  
Right to Information Officer  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325  
Email: council@warwyn.tas.gov.au
- Applications are to be made in writing and include the information required by Regulation 4 of the Right to Information Regulations 2010.
- Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$41.25 as at 1 July 2021 and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

### Responsibilities of the public authority

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.