

The following information is required to hold a stall at the Foreshore Market and will not be made public

STALLHOLDER DETAILS			
Contact Name			
Phone/Mobile No.			
Postal Address			
Email Address			
Stall Name			
Products for Sale			
Stall type (select one)	Tent <input type="checkbox"/>	Tables <input type="checkbox"/>	Marquee <input type="checkbox"/> Food Van/Truck <input type="checkbox"/>
Facebook page (optional)			
GENERAL QUESTIONS			
Do you intend to sell eggs? If Yes, please provide your official Egg Stamp Number:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Egg Stamp Number:
Do you have an ABN number? If Yes, please provide:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	ABN No:
Will you be selling hot or cold food?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
<i>If Yes, please contact Council's Environmental Health Department on 6443 8333 to determine if you need a food permit. If you have a Food Permit, please provide a copy with your registration form.</i>			
DECLARATION			
I have read, understood and will abide by the rules and advice contained in the "General Information" and the "Terms and Conditions" of the Foreshore Market.			
Full Name		Date	
Registrations to be submitted to the Market Coordinator			

TERMS AND CONDITIONS

1. Stallholders will comply with all Waratah-Wynyard Council policies and procedures, regulations, codes of conduct and the laws of the land.
2. Stallholders will respect and assist staff, volunteers and each other as they work to support the Market and our Community. Sites must not be established prior to **6.00am** to minimise disruption to neighbouring residents.
3. The Wynyard Foreshore Market is a non-smoking event. The consumption of alcohol is not permitted.
4. The Waratah-Wynyard Council reserves the right to reject or cancel any stallholder registration at its discretion without explanation. The right to the use of specific sites is not guaranteed, site allocation will be at the discretion of the Market Coordinator.
5. The Waratah-Wynyard Council reserves the right to deny or remove permission for the sale of any item at the Wynyard Foreshore Market.
6. Stall signs must be within the allocated site and relate entirely to stall goods. Signs or goods which may be considered offensive for any reason will be removed.
7. The Waratah-Wynyard Council accepts no responsibility for any loss or damage to any stall, stall products, vehicles or other equipment before, during, after or between markets.
8. It is the responsibility of stallholders to obtain all required permits. The cost of permits is the responsibility of stallholders. Stallholders must ensure permits are current and on display.
9. Stallholders will not make alterations, additions, carry out works or cause damage to the market site property. Damage caused to the site and the costs of restoration will be the responsibility for the stallholder.
10. It is the responsibility of stallholders to bring their own power leads. All power leads must have current test tags and be covered to prevent trip hazards. The Waratah-Wynyard Council takes no responsibility for the consistent access to power supply.
11. **The market will be closed to all vehicles between 7.30am and 12 noon**, except for emergency services. No vehicle movements will be allowed between 7.30am and 12 noon on the Market Grounds. The Market Coordinator may allow vehicle movements with an escort, at their discretion. All stallholders' vehicles must be parked in allocated site during these hours.
12. Stallholders, before departure, will ensure that their site is cleaned of any rubbish and things such as posters, adhesive tapes, staples etc. must be removed. Cleaning fees may apply.
13. It is the responsibility of stallholders not to obstruct access ways nor intrude upon neighbouring spaces and to prevent trip and other hazards. Stallholders must always take care and follow good workplace health and safety practices.
14. It is the responsibility of stallholders to report all incidents and potential safety hazards to the Market Coordinator and correct them, if safe to do so. Reporting forms will be available from the Market Coordinator.
15. Selling of eggs will only be permitted if you have an official Egg Stamp Number. Eggs must be stored correctly, in accordance with the Egg Food Safety Scheme (<https://dpiwve.tas.gov.au/>), in new egg cartons and they must be clean.
16. All stallholders must complete and submit a Covid-19 Safety Plan to attend the Market. Stallholders must abide by all safety measure put in place at the Market.

GENERAL INFORMATION

Introduction

The Wynyard Foreshore Market is located on the foreshore at East Wynyard and operates between the hours of 8.00am and 2.00pm on 1st and 3rd Sunday of the month throughout the year. Twilight Markets may run from November to March once a month on a Friday night from 4.00pm to 8.00pm, at the discretion of the Market Coordinator. The Foreshore Market is a key economic and recreational focus for the Wynyard community and visitors.

The following information have been developed to assist you as a stallholder to meet the expectations of the community and requirements of the market:

Sites

The majority of sites at the Foreshore Market are 4 metres wide and are set 2 metres off the walking track and go back towards the road. Some sites are wider but not as deep and will accommodate smaller stalls only. **The walking track must be kept clear at all times.** Reserved sites will be identified; all site areas are identified by markings on the walking track. Stalls must be within the boundary of the designated numbered site.

Permanent Sites

Permanent sites can be booked through the Market Coordinator. Permanent sites can be booked for either a six- or twelve-month period. The fee applicable will cover the total number of markets held within the period reserved. Permanent sites will be invoiced when due. Permanent sites not renewed within 30 days of due date revert to Market Coordinator control and will be available for redistribution. There is no option to book for one market only per month on a permanent basis.

Permanent sites not occupied by 7.30am on the day of the market can be made available to casual users. Permanent site reservations cannot be transferred, sublet or on-sold.

Casual Sites

Casual sites are not available on a reserved basis and can be paid for in the following two ways.

- On the day with a receipt issued by the Market Coordinator.
- In advance at Waratah-Wynyard council with a receipt issued for the number of weeks pre-paid. This receipt must be available for the Market Coordinator to view at each market.

Booking Sites During COVID-19

Sites can be reserved for the upcoming market by contacting the Market Coordinator directly. This can be done via telephone, email or Facebook. Contact details are provided at the end of this document.

Charitable Sites

Wynyard Foreshore Market allocates one free stall space for use by charity groups and fundraisers at each market. To utilise this space, the charity needs to provide a letter of verification from the organisation they are raising funds on behalf of.

Charities may register to use the space for up to six free market stalls per calendar year. Once a charity has exceeded the six free markets per calendar year, the charity is required to pay for a site. If no other user is in the free charity space, a charity who has already exceeded their six free uses may occupy the charity site for free, but priority will be given to other charities.

Please contact the Market Coordinator directly to reserve the free charity space.

Traffic and Pedestrian Management

The General Information and Conditions for stallholders should be read in conjunction with the *Vehicular and Pedestrian Management Plan* for the Foreshore Market. This plan outlines the requirements for the management of the market in relation to vehicles and pedestrians. The plan will have additional requirements which must be adhered to by all stallholders.

Fee schedule July 2021 – June 2022:

Casual Non-Powered Site (All Sites During COVID-19)	\$20
Casual Powered site – Not yet available	\$50
Reserved Non-Powered site – Six Month fee	\$150
Reserved Non-Powered site – Annual fee	\$300
Reserved Powered site – Annual fee - Limited spaces	\$675
Casual food van non powered	\$40
Casual food van non powered – six month fee	\$370

Inclement Weather:

Refunds for reserved sites will not be available due to inclement weather, as determined by the Market Coordinator. No fee for casual sites will be incurred for stallholders who depart prior to 9.30am. Stallholders who wish to remain on site after 9.30am will pay the applicable fee.

Payments

Can be made by cash to Market Coordinator or Direct Deposit

Direct Account payments

Waratah-Wynyard Council

BSB: 067 010

ACC: 2800 0127

REF: Foreshore Market and Surname

Contact Information

Waratah-Wynyard Council engage a market coordinator to operate the Wynyard Foreshore Market:

Angela Cannell

Market Coordinator

0472 733 387

6438 4170

Marketeers.tas@gmail.com

Wynyard Foreshore Market (Facebook)

COVID-19 Measures

All Stallholders must book a site and must complete and submit a COVID-19 Safety Plan for their stall before they can attend the market. The Foreshore Market will supply initial COVID-19 signage and have safety measures in place to keep everyone safe. All requirements must be followed.