



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

19 MARCH 2018

9 March 2018

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street Wynyard on Monday 19 March 2018 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

9 March 2018

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

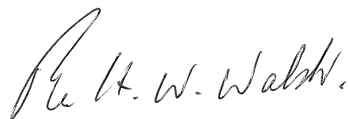
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
(1) *The mayor of a council may convene council meetings.*


I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 19 March 2018 commencing at 6:00 pm at the Council Chambers 21 Saunders Street Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

Council discloses the following policy that relates to Audio Recording of Ordinary and Special Council Meetings:

	AUDIO RECORDING OF COUNCIL MEETINGS POLICY	DOC NO: GOV. 017	
		VERSION 1	DATE 18 July 2011
CONTROLLER:	APPROVED BY:	REVIEW DATE:	
GENERAL MANAGER	COUNCIL	November 2011	

1.0 Purpose

- 1.1 This policy provides for digital audio recording of meetings of Council to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion at meetings is available.

2.0 Objective

- 2.1 to record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available.

3.0 Scope

- 3.1 This policy applies to all Council Meetings Council of Waratah-Wynyard Council.

4.0 Policy

- 4.1 All meetings of the Council and its standing committees shall be digitally recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15 (2).
- 4.2 The Council may, by resolution, determine to digitally record the proceedings of a specific meeting or part thereof that is closed to the public in accordance with Regulation 15 (2) of the *Local Government (Meeting Procedures) Regulations 2015*.
- 4.3 The Chairman is to ensure that no recording is made of the proceedings of a meeting or part of a meeting closed to the public in accordance with Regulation 15 (2) except where the Council has specifically resolved to record the proceedings of that meeting or part thereof.

Access

- 4.4 The General Manager is to retain the digital files of meeting recordings for 6 months in accordance with Regulation 33 and to dispose of the files promptly following the expiry of that period. The General Manager is authorised, pursuant to section 64 of the *Local Government Act 2009*, to delegate these functions to a council officer.
- 4.5 The digital files of meeting proceedings closed to the public will only be available for listening, upon written request, by one or more councillors entitled to be present during the proceedings in question.
- 4.6 The digital files of all other meeting proceedings will be accessible on the Council's website for listening by any person for the period they are retained by the Council. The Council makes this information available as a routine disclosure under the *Right to Information Act 2009*, the objectives of which are to:
- (a) Increase the accountability of the government to the people of Tasmania;
 - (b) Increase the ability of the people of Tasmania to participate in their governance; and
 - (c) Acknowledge that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.

Disclosure Of Policy

- 4.7 This policy is to be printed on the agenda of all Council and Special Council meetings to inform the public that the proceedings are recorded.
- 4.8 A notice to inform the public that meeting proceedings are recorded is to be displayed at the entrance to a room in which a meeting, the proceedings of which are to be recorded, is to be held.
- 4.9 At the time of declaring the meeting open, the Chairman is to inform all councillors and any public present that the meeting is being recorded.

5.0 Legislation

- 5.1 Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides as follows:

33. Audio recording of meetings

- (1) A council may determine that an audio recording is to be made of any meeting or part of a meeting.
- (2) If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be:–
 - (a) retained by the council for at least 6 months; and
 - (b) made available free of charge for listening on written request by any person.
- (3) If after the minutes of a Council Meeting have been confirmed as a true record a discrepancy between the minutes and the audio recording of that meeting or part of that meeting is noticed the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the records to reflect the audio recording and then confirm the minutes as amended to be a true record.
- (4) A council may determine any other procedures relating to audio recording of meetings it considers appropriate.

6.0 Responsibility

- 6.1 The General Manager has the overall responsibility for this policy.

7.0 Minute Reference

Minute No. 12.3

8.0 Council Meeting Date

Amended 14 July 2015 (pending overall Review).

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The Public is advised that it is Council policy to record the proceedings of meetings of Council on digital media to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion of meetings is available.
This audio recording is authorised by the *Local Government (Meeting Procedures) Regulations 2015*.

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 19 MARCH 2018 COMMENCING AT 6:00 PM

	From	To	Time Occupied
Open Council	6.02PM	6.41PM	39MINS
Planning Authority	n/a		0
Closed Council	6.41PM	8.01PM	80MINS
Open Council	8.01PM	8.01PM	0MINS
TOTAL TIME OCCUPIED			119MINS

Audio Recording of Council Meetings Policy

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy titled 'Audio Recording of Council Meetings' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

1.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

Mayor Robby Walsh
Deputy Mayor Mary Duniam
Cr Maureen Bradley
Cr Gary Bramich
Cr Darren Fairbrother
Cr Kevin Hyland

IN ATTENDANCE

Shane Crawford – General Manager
Daniel Summers – Director Infrastructure and Development Services
Tracey Bradley – Director Corporate and Community Services
Paul Smith – Director Strategic and Financial Services
Sally Blanc – Executive Officer

1.2 APOLOGIES

Cr Stephen Wright

MOVED BY	CR BRAMICH
SECONDED BY	CR DUNIAM

That the apology is noted

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Alwyn Friedersdorff

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 19 February 2018 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Cr Bradley noted that a question she had raised regarding the closure of Bank branches in the municipal area and what Council could do about it and that is was not recorded in the minutes.

The General Manager confirmed that the question had been responded to on the night and that Council would advocate for the retention of branches whenever the opportunity arose.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

The Mayor noted the Wonders of Wynyard Information Centre was Tasmania's representative at the National Tourism Awards held in Perth. He noted that while we were ultimately unsuccessful, the WOW received a lot of recognition for the region including film footage at the awards evening.

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That the Council note the Mayor's Diary.

Date	Purpose
13/2/18	Audit Panel Review Meeting
16/2/18	Coast FM Mayors Radio Show
19/2/18	Acting Mayor – Agenda Settlement Meeting
19/2/18	Acting Mayor – Council Meeting
23/2/18	Australian Tourism Awards
26/2/18	Funding Announcement Adam Brooks
26/2/18	Councillor Workshop
28/2/18	Meeting with Constituent
28/2/18	Visit to Wynyard Tip Shop
2/3/18	LGAT Regional Breakfast Forum
2/3/18	LGAT General Meeting
6/3/18	Audit Panel Meeting
7/3/18	Talk with Somerset Primary School Students
8/3/18	Agricultural Landscape Rehabilitation Scheme Project – Site Visit

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

4.3 REPORTS OF DELEGATES

Nil

4.4 COUNCILLOR STATEMENTS

4.4.1 Cr Fairbrother – Gone Nuts Event

Cr Fairbrother noted that the Gone Nuts Adventure Run event was once again successfully held in early March. He noted that there had been many expressions of thanks for Waratah-Wynyard and Circular Head Councils for their support. This is the second year of a 3 year sponsorship arrangement.

Cr Fairbrother noted good coverage for the region because of the number of local, interstate and international visitors. Our area has been highlighted at its best through films produced, media coverage and word of mouth from participants.

Cr Fairbrother acknowledged the staff who participated in the event as well as those who helped make the event successful. He noted that now that Council is fixing the bridge on the River Track it would be good to have the course changed back to the original path prior to the floods.

4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(c) the date and purpose of any council workshop held since the last meeting.

MOVED BY	CR HYLAND
SECONDED BY	CR BRAMICH

That the Council notes that the following workshops were conducted by Council since its last Ordinary Council Meeting.

26/2/18	Coastal Pathway Update
26/2/18	Sisters Creek Erosion Discussion
26/2/18	Somerset Arts Project
26/2/18	General Managers Update – 3 month report

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time:-

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
 - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
 - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
 - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
 - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
 - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
 - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5) *(a) If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
 - (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
 - (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
 - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
 - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15 minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements:-

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
 - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
 - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
 - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*

-
-
- (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
 - (2) *Fifteen minutes is to be allocated for the public statement time.*
 - (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
 - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
 - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
 - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING ORDINARY MEETING OF COUNCIL

Nil

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

- (2) *The Chairperson of an ordinary council meeting may –*
- (b) *invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

- (5) *The Chairperson may –*
- (b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

5.3.1 MR KEN EWINGTON – TRANSFER STATION OPENING HOURS

Mr Ken Ewington of Flowerdale asked if Council could explain how it was determined that 10.00am to 4.00pm were the best hours of operation of the Transfer Station to meet ratepayer needs.

He also asked if council could consider longer hours for those who work for example extended hours during day light savings, opening hours on the weekend, open on public holidays.

The General Manager took the question on notice.

5.3.2 MR KEN EWINGTON – ROAD SIDE SLASHING

Mr Ken Ewington of Flowerdale asked why the Council is doing road verge slashing in the autumn when there is no advantage to rural rate payers.

The General Manager took the question on notice. He also noted that a response was provided for similar question at February Council Meeting.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 MR KEN EWINGTON – MEETING CHANGES

Mr Ewington of Flowerdale made a statement regarding changes that he would like to see at council meetings to encourage more people to attend including a meet and greet session prior to the council meeting and installation of a sound system in the chambers.

He also recommended training should be sourced for chairperson of meetings and that a notification system be introduced to inform speakers how they had remaining during their speech.

5.5.2 MR IAN ROWE – BUILDING FEES

Mr Rowe of Boat Harbour made a statement regarding the amount of fees (\$20,000) listed in costs for the proposed redevelopment of the Boat Harbour Surf Club building announced during the State Government election campaign.

He noted that high fees for building homes are impacting on developers being able to build additional homes and this in turn is impacting on young people being able to buy homes.

5.5.3 MRS ROBIN CAMERON – NAMING OF ROAD AT OLD BASS HIGHWAY

Mrs Cameron of Wynyard made a statement and noted her objection regarding the renaming of the road in front of her property from Old Bass Highway.

5.5.4 MR BRUCE CAMERON - NAMING OF ROAD AT OLD BASS HIGHWAY

Mr Cameron of Wynyard made a statement regarding the renaming of road at his property and noted that any changes would be confusing. He also noted that the Land Titles Office records have the address listed as Bass Highway.

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Legislative Reference:

Local Government Act 1993; Part 6, Division 1; Sections 57, 58, 59, 60, 60A.

57. Petitions

- (1) A person may lodge a petition with the council by presenting it to a *councillor or the general manager*.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to
- (a) *table the petition at the next ordinary meeting of the council; or*
 - (b) *forward it to the general manager within 7 days after receiving it.*
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to *table the petition at the next ordinary meeting of the council.*

57(2) A petition is not to be tabled if it does not contain –

- (a) *a clear and concise statement identifying the subject matter; and*
- (b) *a heading on each page indicating the subject matter; and*
- (c) *a brief statement on each page of the subject matter and the action requested; and*
- (d) *a statement specifying the number of signatories; and*
- (e) *the full printed name, address and signature of the person lodging the petition at the end of the petition.*

58(3) A petition is not to be tabled if –

- (b) *it is defamatory; or*
- (c) *any action it proposes is unlawful.*

- (4) *The General Manager is to advise the lodger of any petition that is not tabled the reason for not tabling it within 21 days after lodgement. Local Government (Meeting Procedures) Regulations 2015, Regulation 38(1)(a)(b),(2)*

(1) The chairperson of a meeting, including a closed meeting, may invite a person –

- (a) *to address the meeting; and*
- (b) *to make statements or deliver reports to the meeting.*

- (2) *An invitation under sub regulation (1) may be subject to any condition the council may impose on deputations.*

6.1 PETITIONS

Nil

6.2 DEPUTATIONS AND PRESENTATIONS

Nil

7.0 PLANNING AUTHORITY ITEMS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 25 / Judicial Review Act.

The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the requirements of the *Judicial Review Act*.

NIL

7.1 PUBLIC QUESTIONS WITHOUT NOTICE –RELATING TO PLANNING MATTERS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

*(2) The Chairperson of an ordinary council meeting may –
(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

*(5) The Chairperson may –
(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

Not Applicable

7.2 PUBLIC STATEMENTS – RELATING TO PLANNING MATTERS

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes

Not Applicable

8.0 MATTERS RAISED BY COUNCILLORS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; 29 (3)

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

8.1.1 CR WRIGHT – SUBDIVISION NOTICE

Cr Wright asked that the Planners confirm that they had stated to the owner of a property at Inglisdale Road that if he received no objections to a sub-division application the sub-division would be approved. Cr Wright referred to a letter which he had circulated earlier in the day via email to Councillors and Management

The Director of Infrastructure & Development Services took the question on notice.

The Director of Infrastructure & Development Services advised the following:

Lots within the Inglisdale subdivision have a number of covenants placed on them by the developer. This has made some of the sites difficult to develop for the current owners.

The applicant already has a planning permit for a subdivision (1 into 2 lots) – SD2044 which was approved on 5 October 2017, but did not require advertising as it was a Permitted application. However, due to the restrictive covenants, he is unable to place a building envelope within the new lot. The schedule of easements identifies ‘no build areas’ for most of the lots within the subdivision. Therefore, the applicant is trying to have this covenant removed, so that he can build on his new lot.

This process is called a Petition to Amend a Sealed Plan and is governed under section 103 of the Local Government (Building and Miscellaneous Provisions) Act. The applicant has attempted this petition process; however his letter has caused confusion with his neighbours. Council Officers have since contacted him, and advised that he seek legal assistance in preparing the petition.

The petition process involves writing to all people impacted by changing the sealed plan, which in this case is all the landowners in Inglisdale Drive as they have the same covenant. The affected parties then have up to 28 days to make comment to Council. If Council receive responses then a hearing is to be arranged to present the relevant arguments. Council either refuses the petition, or signs and seals it, and the applicant then refers it to the Land Titles Office.

It is important to note that covenants are not a consideration under the planning scheme, and are essentially a contract between the current landowner and the original developer. People that develop in contradiction of a covenant may be subject to civil legal proceedings.

It is likely that confusion surrounding terminology and process has contributed to a number of the questions being raised in relation to this matter.

8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil

8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

Nil

9.0 NOTICES OF MOTION

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 16

(5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*

(6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*

(a) *is defamatory; or*

(b) *contains offensive language; or*

(c) *is unlawful.*

(7) *A councillor who has given notice of a motion that has not been refused under sub regulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil

10.0 REPORTS OF OFFICERS AND COMMITTEES

10.1 INSTALLATION OF CCTV SYSTEMS IN WYNYARD AND SOMERSET

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 19 March 2018
File Reference:
Enclosures:

PURPOSE

To provide information regarding the installation of a Closed Circuit television system in the Wynyard and Somerset Central business areas.

BACKGROUND

In early 2017 following a Notice of Motion from Councillor Gary Bramich, Council resolved:

That the Council complete an investigation of the costs and benefits associated with the installation of Closed Circuit Television (CCTV) systems into the Wynyard and Somerset Central business areas.

In support of the above motion, it was stated that from time to time instances of anti-social and/or criminal activity are experienced in the main business areas of both Wynyard and Somerset. Some business owners have indicated Council should install Closed Circuit Television (CCTV) systems in these business areas as a deterrent to such instances in the future. The business owners expressed a willingness to financially contribute towards the installation and maintenance of such systems.

DETAILS

Flower beds, signs, grassed areas, sprinklers, light bollards, trees and shrubs and power boxes all come in for attention from vandals or thieves within the Wynyard and Somerset CBDs. Similarly the public toilets in the Woolworth's car park and Gutteridge Gardens are subject to continuous vandalism. This can range from small fires, graffiti, and deliberately broken door locks. Several private businesses have experienced broken windows in recent years.

Some existing businesses provide their own CCTV which includes street coverage but this does not cover all key areas and the quality of the footage varies between businesses. Additional cameras of a better quality might prove a deterrent or at least help identify

people have committed an offence. Throughout the entire Waratah Wynyard area, in the 2016/17 and 17/18 financial years to date, Council has recorded 29 acts of vandalism at a cost of repair of \$20,490.

CCTV systems are generally introduced to:

- Increase public confidence regarding their safety;
- Act as a crime deterrent;
- Add an additional layer of security to Council assets; and
- Provide a more efficient police response to incidents that occur within the 'footprint' of the CCTV network.

CCTV cameras can be used simply as a recording mechanism or actively monitored. In this case, it would be recommended that the footage is simply recorded and stored for 30 days prior to disposal. The longer the information is stored, the greater the need for enhanced back-end infrastructure to support the system.

The cameras should be placed in strategic locations developed in consultation with Tasmania Police. These areas could include:

- Public areas using permanent fixed, temporary, portable and potentially vehicle-based mobile cameras;
- Council buildings, facilities and assets using permanent fixed cameras; and
- Council service and staff areas using permanent fixed cameras.

Should a CCTV system be introduced a Memorandum of Understanding should be developed with the Tasmania police to clarify expectations and understanding regarding the operation of the system, access to footage and financial and maintenance requirements. A Code of Practice should be developed to provide clear guidance to all system users and to set the standards and protocols for the management, operation and use of the system installed by Council as owner of the system.

Similarly, a detailed procedure document would need to be developed which outlines who can access footage, and in what circumstances.

STATUTORY IMPLICATIONS

Statutory Requirements

CCTV systems must be managed in accordance with relevant Commonwealth and State legislation including the Privacy Act 1988 (Commonwealth), the *Personal Information Protection Act 2004*, *Listening Devices Act 1991* and the *Security and Investigations Act 2002*. Members of the public may apply to view or receive a copy of CCTV footage which would be assessed in accordance with the provisions of the *Right to Information Act 2009*, and eligibility criteria in respect to requests for the release of CCTV footage/images.

A number of Acts, Standards and Guidelines exist that are relevant to the implementation and operation of CCTV systems. These should be carefully considered, understood and complied with where and as required.

- *Security and Related Activities (Control) Act 1996*
- *Privacy Act 1988*
- *Privacy Amendment Act 2000*
- *Privacy Amendment Act 2004*
- *Tasmanian Policing requirements for closed circuit Television guidelines*
- *Australian Standard AS4806.1: Closed circuit television (CCTV) Part 1: Management and Operation;*
- *Australian Standard AS4806.2: Closed circuit television (CCTV) Part 2: Application Guidelines;*
- *Australian Standard AS/NZS 3080: Telecommunication Installations -Integrated telecommunications cabling systems for commercial premise*
- *Listening Devices Act 1991*
- *Listening Devices Regulations 2004*
- *Security and Investigations Act 2002*
- *Security and Investigations Regulations 2004*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
1.1	<i>Commit to best practice in community engagement.</i>

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Strong communities and social capital	<i>Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.</i>
Access and infrastructure	<i>Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.</i>

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

Council does not have any policies that specially relate to CCTV and an appropriate suite of documents would need to be prepared should Council wish to implement a system.

FINANCIAL IMPLICATIONS

When examining the financial implications of a CCTV system there are a number of factors to consider – the cameras, connectivity, installation, storage of data and access/connection for the Police.

Cameras

At a basic level, to get cameras of 1080p with a quality zoom (plus pan and tilt), a 3 year warranty and infrared/night mode, you can expect to pay approximately \$3,000 per unit.

Installation and Connectivity

There are costs associated with installation of the camera, depending on whether there are poles or infrastructure available to mount the devices. A pair of radio links will cost approximately \$500, a managed network switch approximately \$250, a stainless steel box to house any power/networking termination or equipment will cost approximately \$900.

There is also the labour to fit the equipment, lift hire, traffic management should it be required near a street, configuration and setup which in total would equate to

approximately \$1,000 per site. If a stand-alone pole and power is required further costs would be expended.

Storage

A server with enterprise grade storage is essential to store the footage as it will be constantly writing and re-writing footage throughout the life of the asset. The amount of storage needed will vary based on quality of the footage (which may be dependent on link speed and camera numbers running through the one link) and total number of cameras. As an example 30 cameras with 30 days of retention footage would likely require a server which would cost in the vicinity of \$30,000.

Software to manage the system would likely to be a one-off cost of approximately \$1,500.

Maintenance

The cameras would need to be checked on a regular basis, both internally to ensure footage is being recorded, and physically to ensure the unit and connection remains in good condition. Occasional parts replacement may be required.

In summary, to install a network of ten new good quality cameras, with 30 day footage retention, the initial outlay would be in the vicinity of \$56,000 for the cameras and an initial outlay in the vicinity of \$20,000 for supporting server infrastructure and licensing. Ongoing maintenance would likely to be approximately \$10,000 per annum, which combined with depreciation (based on a five year life for the cameras and ten years for server infrastructure), would have an effect of \$23,200 per annum on the operating budget.

CCTV camera systems can attract grant funding to support the initial capital outlay. Operating expenditure will be borne by Council unless retailers choose to provide some contribution towards the operation of the system.

RISK IMPLICATIONS

According to the Tasmania Police website:

- *“CCTV systems can be used to enhance the safety and security of a business.*
- *CCTV footage can also provide valuable assistance to the police when investigating crimes and prosecuting offenders.*
- *The presence of CCTV cameras may serve as a deterrent to inappropriate or illegal activity. This is the preferred role of CCTV systems – to prevent or reduce the opportunity for crime to occur.*

Technological changes occur rapidly in this area and future advancement of technologies and software would need to be monitored at all times to ensure the use of up to date systems and hardware.

CONSULTATION PROCESS

No consultation has been undertaken as a result of this report. Should Council wish to proceed with CCTV further discussion would be undertaken with Tasmania Police to determine the most appropriate location for the cameras. Similarly, further education and consultation would be undertaken with retailers.

COMMENT

In summary, to install a network of ten new good quality cameras, with 30 day footage retention, the initial outlay would be in the vicinity of \$56,000 for the cameras and an initial outlay in the vicinity of \$30,000 for supporting server infrastructure and licensing.

Ongoing maintenance would likely to be approximately \$10,000 per annum, which combined with depreciation (based on a five year life for the cameras and ten years for server infrastructure), would have an effect of \$23,200 per annum on the operating budget.

Capital Outlay - \$86,000

Operational Expenditure – Per Annum - \$23,200

Although CCTV systems provide benefits to the community, they are complex to set-up and maintain and have regular operational expenditure requirements. Council generally are not the key beneficiaries of the system, rather Tasmania Police become the main users of the system. Retailers and business operators would be supportive of the introduction of such a system.

Based on the information included within the report, it is reasonable that Council discuss the matter as part of their 18/19 budget deliberations and determine whether it is appropriate to consider implementation in the next financial year or future years.

MOVED BY	CR BRAMICH
SECONDED BY	CR DUNIAM

That Council:

- 1. Note the information provided regarding CCTV; and**
- 2. Consider installation of CCTV as part of the 2018/19 budget deliberations**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

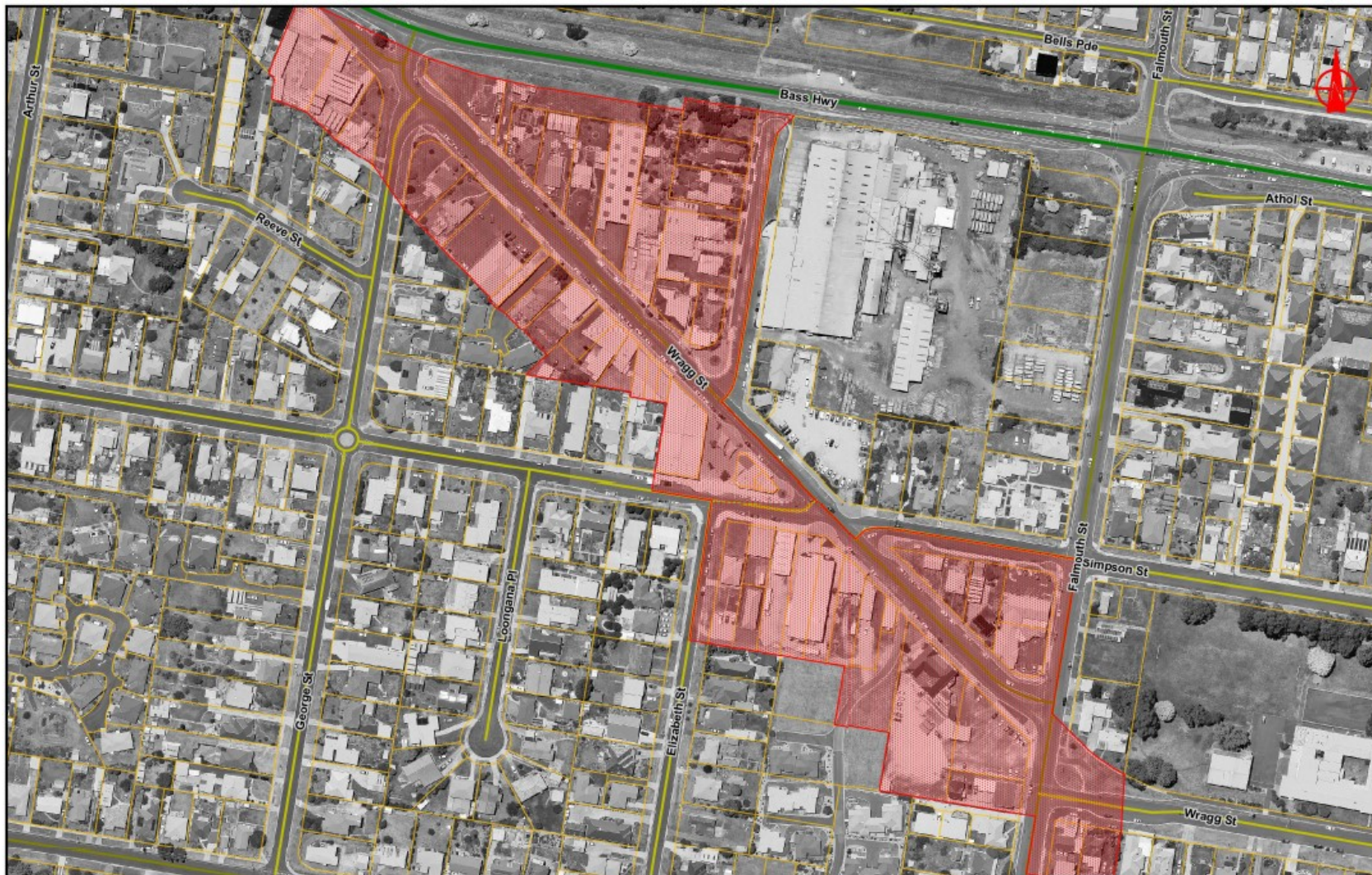
MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	



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WYNYARD CBD
(Proposed CCTV Coverage - General Business Zone)





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SOMERSET CBD (Proposed CCTV Coverage - General Business Zone)

0 100
Metres
Scale 1 : 2,700 (A4 Original Size)
(Universal Transverse Mercator (UTM) projection, GDA94, AMG Zone 55)



**Waratah
Wynyard
Council**

Printed On: 19 Sep 2017

10.2 AMENDMENT TO CRADLE COAST AUTHORITY RULES

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	8 March 2018
File Reference:	
Enclosures:	Summary of Proposed Rules Amendments REFER ATTACHMENT A Final Draft - Cradle Coast Authority Rules - 2018

PURPOSE

The Cradle Coast Authority Rules have been amended to address council concerns including improving accountability as well as governance procedures and practices. A working group was appointed by the Cradle Coast Representatives to coordinate and oversee the development of amended Rules. The Working Group sought comments and feedback from councils. The amended Rules have now been endorsed by Representatives, publicly exhibited and certified by a legal practitioner and General Manager in accordance with requirements under the Local Government Act 1993 (Tas). A simple majority of the participating councils is required to give effect to the changes.

BACKGROUND

The Cradle Coast Authority (CCA) was established as an 'authority' under the Tasmanian Local Government Act 1993 (LGA). The LGA requires that council(s) develop "rules" for the conduct of the business of an authority. The CCA Rules have been reviewed in 2005 and 2011.

Representatives reviewed the governance and operation of the CCA with the view of making the organisation more accountable, effective and efficient. A range of recommendations were made and endorsed by the Representatives some of which have been actioned through new conventions and processes. A number of recommendations required amendment to the CCA's Rules to give formal effect.

The principle areas for amendment related to:

1. Composition of the Representatives' Group
2. Appointment of the Chief Representative
3. Shareholder Voting provisions
4. Composition of the Board
5. Notification of Withdrawal
6. Board of Directors Performance Evaluation

Representatives appointed a Working Group comprising the Chief and Deputy Representatives Mayors Jan Bonde and Peter Freshney, General Managers Sandra Ayton and Andrew Wardlaw with support from the then CCA Chair and CEO.

In addition to the principle areas identified by Representatives, councils were invited to make submissions to the Working Group with any other proposed amendments. Circular Head, Kentish and Latrobe Councils responded with matters that could be addressed by other means. Councils were also invited to make comment in response to draft changes. General Managers provided comment on the draft changes. The Working Group oversaw the amendments made to the Rules by a legal practitioner.

DETAILS

The Rules have been amended according to the discussions and decisions of the Representatives, Councils and General Managers. In addition, the Rules have been reviewed and amended to improve administrative efficiency, clarity and removal of redundant provisions.

Key changes include:

- Appointment of two mayors and a General Manager to the CCA Board to increase accountability and transparency of decision making
- Change in the composition of the Representatives group to include General Managers (in addition to Mayors) to encourage increased participation and regional solidarity
- Inclusion of the NRM and Tourism Board Committee Chairs to the CCA Board to improve the region's relationship with these activities

In addition, procedural changes such as circulating the Representative's agenda 3 weeks prior to meetings and a reduction in council contributions by approximately 20% have also been implemented in response to issues raised by participating councils.

Changes to the provision in relation to a council's withdrawal from the CCA were revised and amended a number of times. Under the current 2012 Rules, a council has to advise its intention to withdraw from the CCA at least 24 months prior to the commencement of the financial year in which it wished to withdraw.

Devonport City Council advised that it sought to have this provision amended as per the inaugural CCA Rules which provided that a council had to advise its intention to withdraw from the CCA at least 3 months prior to the commencement of the financial year in which it wished to withdraw. In consideration of this request, it was noted that other councils did not seek a change and that the 3 months' notice did not align with budget planning and approvals.

The Working Group proposed that the rule be amended to require a 9-month notification prior to a financial year commencing which provided for the CCA and councils to make

budget provisions if there was to be a change in membership. Following feedback, the Rule was amended by the Working Group such that a council could give notice no less than 12 months following the completion of a dispute resolution process between the parties.

Taking on board additional feedback, the Rule was subsequently changed and agreed by Representatives that a council could withdraw from membership of the CCA provided that the withdrawal notice specifies a date of not less than 18 months. The withdrawal notice would also need to specify the reasons why that council is proposing to withdraw from the CCA.

The agreed amendment allows for a council to give a notification of withdrawal at any time with 18 months' notice compared with the original Rules that required 3 months prior to the commencement of a financial year (total of 15 months).

A summary of amendments is provided at the end of this report. A final draft copy of the amended Rules is included in Attachment A.

CURRENT SITUATION

The amended Rules were endorsed at the Representatives meeting on 24 November 2017 for public exhibition.

Pursuant to sections 32A and 38 (6) of the LGA, the amended Rules were required to be:

- Exhibited for public comment for 21 days by a council
- Certified by a legal practitioner and council General Manager
- Provided to participating councils for approval

Burnie City Council advertised the public exhibition of the amended Rules in The Advocate on 9 December 2017 with a copy available at council's office for 21 days for inspection and comment. No submissions were received.

The amended Rules have been certified by a legal practitioner and General Manager (Gerald Monson) in accordance with the LGA.

Under the LGA, the amended Rules will come into effect with a simple majority of participating councils approving changes.

STATUTORY IMPLICATIONS

The Cradle Coast Authority is a joint authority created by the nine councils of the North West Coast pursuant to Division 4 of the Local Government Act 1993 ('the Act') and operates under a set of Rules approved pursuant to the Act.

STRATEGIC IMPLICATIONS

This report and recommendations are consistent with the Waratah-Wynyard Strategic Plan 2016-2026.

POLICY IMPLICATIONS

No policy implications as a result of this report.

FINANCIAL IMPLICATIONS

No financial implications as a result of this report.

RISK IMPLICATIONS

No risk implications as a result of this report.

COMMENT

It is recommended that Council approve the amended Cradle Coast Authority Rules.

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council approve the amended Cradle Coast Authority Rules.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

Cradle Coast Authority: Proposed amendments to Rules

The table in Part 1 below contains a summary of the key amendments proposed. The other proposed amendments, not addressed in the table below, are minor drafting changes and/or consequential changes arising from the key changes noted in the table.

Part 2 of this memorandum outlines the procedural steps that will need to be undertaken under the Local Government Act to effect the proposed changes - including the council approvals required and public notification processes.

1. Part 1: Key proposed amendments

Rule No.	Proposed changes
6. Members	<ul style="list-style-type: none"> New Rule 6(3)(a) to be inserted to require any proposed new member council to be a council within the Cradle Coast Region
7. Financial Contributions	<ul style="list-style-type: none"> Amendments to be made to clarify the provisions dealing with payment of interest if a participating council defaults on paying any instalment funding contributions to the Authority Interest is to be calculated at the rate prescribed under s.128 of the LGA (being the interest rate that council's may charge rate payers for late of rates), and is to be calculated daily and paid monthly on overdue amounts The prior formulation of the rate of interest (and the calculation of interest) was uncertain and would be difficult to enforce
8. Representatives	<ul style="list-style-type: none"> New Rule proposed to require a participating council to appoint its current sitting Major and current serving general manger as its representatives, except if: <ul style="list-style-type: none"> the Mayor or the General Manager of that council has been appointed as director of the Authority - in which event the council must nominate a councillor or senior employee instead of the Mayor or the general manager; or both the Mayor and the General Manager of that council have been appointed as directors of the Authority - in which event the council must nominate a councillor and a senior employee (or 2 councillors) as its representatives instead of the Mayor and the general manager Rule 8 is also to be amended to clarify that if a commissioner is appointed to any participating council under section 230 of the LGA, the commissioner may only exercise the powers and functions of those representatives of that council who are councillors (and not the general manager or any other council employee who is a representative)
9. Convening of General Meetings	<ul style="list-style-type: none"> The requirement for the CEO to convene a general meeting of representatives on the requisition of 3 representatives is to be increased to 5 requisitioning representatives
10. Notice of AGMs and General Meetings	<ul style="list-style-type: none"> Notices of general meetings to be required to include details of any special resolution to be considered at the meeting
11. Annual General Meeting	<ul style="list-style-type: none"> Drafting clarification to confirm that the Board and the CEO are expected, but not required, to attend the AGM
12. Representatives Powers and Duties	<ul style="list-style-type: none"> Requirement for the representatives to review at least annually the performance of the Board and individual directors is to be deleted

Rule No.	Proposed changes
	<ul style="list-style-type: none"> Old Rule 13(2) regarding powers of representatives to be deleted as it is unnecessary and may have unintended consequences
15. General meetings	<ul style="list-style-type: none"> Provision whereby representatives can require directors, the CEO and Authority employees to attend general meetings and provide information to be deleted (but the chief representative can still invite any person to attend a general meeting)
16. Quorum	<ul style="list-style-type: none"> Quorum provisions for a general meeting to be clarified to: <ul style="list-style-type: none"> confirm that a quorum for a general meeting is a majority of the representatives appointed under Rule 8 (rather than "who may be" appointed); and ensure that when calculating the quorum, representatives of a council who are not entitled to vote under Rule 4 because the Council has not paid an instalment contribution are not included in the quorum requirements
17. Quorum not present	<ul style="list-style-type: none"> The period for which a general meeting may be adjourned is to be amended to period of up to 14 days for greater flexibility (rather than the same day in the next week)
18. Chief Representative and Deputy	<ul style="list-style-type: none"> New Rule to be inserted to provide that the chief representative must be a Mayor and the deputy chief representative must be a Mayor or Deputy Mayor
19. Voting	<ul style="list-style-type: none"> Rule to be amended to provide that (except for special resolutions), resolutions at general meetings are passed if a majority of the representatives present and entitled to vote on the resolution vote in favour of the resolution (rather than a majority of the representatives entitled to attend the meeting -even if they don't attend). This is to avoid the business of general meetings being disrupted by representatives refusing to attend meetings See Rule 22 for special resolutions
21. Resolution in writing	<ul style="list-style-type: none"> Rule to be amended to enable written resolutions (other than special resolutions) to be passed by a majority of the representatives entitled to vote on the resolution signing the resolution (rather than the resolution having to be signed by all representatives). All representatives must be given a copy of the proposed resolution before it is signed
22. Special resolution	<ul style="list-style-type: none"> For a special resolution to be passed it must be passed at a general meeting (or AGM) by three quarters of the representatives entitled to attend and vote on the resolution voting in its favour The list of matters requiring a special resolution of the representatives is to be amended to include the Authority borrowing money or granting security over its assets (other than any borrowings or security which are provided for in the council contribution budget; or credit card/cheque/overdraft balances incurred in normal course of Authority carrying on its business)
24. Appointment of directors	<ul style="list-style-type: none"> Composition of the board of directors to be amended to comprise: <ul style="list-style-type: none"> two directors who are Mayors of a participating council one director who is a general manager of a participating council the Chair of the Tourism Sub-Committee the Chair of the NRM Sub-Committee two independent directors

Rule No.	Proposed changes
	<ul style="list-style-type: none"> o a further independent director to be the chairperson of the board
26. Chairperson	<ul style="list-style-type: none"> • Concept of the CEO being able to be appointed as the chairperson of the Board to be removed (i.e. chairperson is to be an independent director)
27. Vacation of office	<ul style="list-style-type: none"> • Rule to be amended to confirm that the office of director also becomes vacant if, under the Corporations Act, the director is banned from managing a corporation
28. Suspension	<ul style="list-style-type: none"> • Rule to be amended to provide that if the representatives suspend the chairperson - such suspension also applies in respect of his or her office as director
29. Dismissal	<ul style="list-style-type: none"> • Rule to be amended to provide that if the representatives dismiss the chairperson - such dismissal also applies in respect of his or her office as director • Grounds for dismissing a director to be extended to include if the director is of unsound mind or a patient under a law relating to mental health
30. Remuneration	<ul style="list-style-type: none"> • New Rule to be added to make it clear that, subject to Rule 31, any directors who are councillors or employees of a participating council are not to be paid any remuneration by the Authority for the performance of their duties
31. Travel and expenses	<ul style="list-style-type: none"> • Rule to be amended to provide that directors <u>may</u> be paid reasonable travel, accommodation and other expenses (as opposed to "is to be paid" - which better reflects the practice of the Authority in meeting expenses to the extent provided for in approved budgets)
33. Duties of board and directors	<ul style="list-style-type: none"> • Enhanced governance obligations to be inserted for the directors of the Authority as follows: <ul style="list-style-type: none"> o express obligation to be imposed on the directors to maintain good corporate governance to enable the Authority to fulfil its obligations and responsibilities o duties of directors to be clarified to provide that the directors owe the same duties to the Authority as a director owes to a corporation under the Corporations Act; and o express obligation to be imposed on each directors to disclose to the Board any conflicts of interest or material personal interest in any resolution to be considered by the board and not to vote on that resolution unless approved by a majority of the directors present who do not have a conflict
36. Committees and advisory groups	<ul style="list-style-type: none"> • Requirement to be included for the Board to appoint the CEO (or a nominee of the CEO) and a director as members of each committee or advisory group formed by the Board; and for the director appointed by the Board to chair the relevant committee or advisory group • New Rule to be included to require the chair of the committee/advisory group to keep the Board regularly apprised of the affairs and decisions of the committee or advisory group • New Rule to be included to make it clear that the delegation of any of the Board's powers or functions to a committee or advisory group

Rule No.	Proposed changes
	does not relieve the directors' from the performance of their duties as provided for in Rule 33
37. CEO	<ul style="list-style-type: none"> Rule to be amended to clarify that the Board sets the terms of appointment of the CEO
42. Financial statements	<ul style="list-style-type: none"> In addition to annual financial statements, Rule 42 is proposed to be amended to require the Board to provide such other statements or reports as the representatives resolve to be provided
44. Annual Report and quarterly report	<ul style="list-style-type: none"> Annual report content requirements to be amended to better align with the requirements of s.36A of the LGA New Rule to be included to require the Board to prepare and provide to the representatives a quarterly report - consistent with s.36B of the LGA
47. Indemnity	<ul style="list-style-type: none"> Rule to be amended to provide that the indemnity provided by the Authority to its representatives, directors and employees does not apply to the extent that the liability arises out of a wilful breach of duty or gross negligence by the relevant person
49. Minutes and confidentiality	<ul style="list-style-type: none"> A resolution suspending or dismissing the chairperson or a director from office is to be kept confidential unless the person suspended or dismissed agrees to the disclosure or disclosure is required under any law
54. Withdrawal	<ul style="list-style-type: none"> The process for a participating council to withdraw its membership of the Authority to be varied to provide for the council: <ul style="list-style-type: none"> to give the CEO at least 18 months written notice of its intention to withdraw and its reasons for doing so (Proposed Withdrawal Notice) the CEO is to provide copy of Proposed Withdrawal Notice to the chief representative; the chairperson and each other participating council within 7 days the Chief representative must within 30 days of receipt of the Proposed Withdrawal Notice convene a meeting of the representatives to discuss the proposed withdrawal the CEO must, within 60 days of the date the CEO received the Proposed Withdrawal Notice, provide a good faith estimate of the Withdrawal Contribution (explained below) to be paid by the withdrawing council the CEO must not earlier than 30 days and not later than 14 days before the notified withdrawal date provide to the withdrawing council the final calculation of the Withdrawal Amount to be paid by the withdrawing council (as certified by a reputable accounting firm) The Withdrawal Payment Amount is the withdrawing council's participation proportion of the estimated net liabilities of the Authority as at the effective withdrawal date as calculated by the CEO and certified by the reputable accounting firm The withdrawing council may withdraw the Proposed Withdrawal Notice at any time before the notified withdrawal date The withdrawal of the council will only become effective if it pays the Withdrawal Payment amount to the Authority before the notified withdrawal date.

Rule No.	Proposed changes
	<ul style="list-style-type: none"> The essence of the proposed amendments is to require the withdrawing council to pay its share of any net liabilities of the Authority before it withdraws - rather than allowing the council to leave the remaining councils with those liabilities and potentially having to recover monies from the withdrawing council after its withdrawal
55. Insolvency	<ul style="list-style-type: none"> Consequential amendments proposed on account of amendments proposed to Rule 54 (i.e. given that a withdrawing council will now be required to pay to the Authority its share of the Authority's net liabilities before the date of its withdrawal, there is no need to seek financial contributions of the council after it withdraws)
56. Winding up	<ul style="list-style-type: none"> Consequential amendments proposed on account of amendments proposed to Rule 54 (i.e. given that a withdrawing council will now be required to pay to the Authority its share of the Authority's net liabilities before the date of its withdrawal, there is no need to seek financial contributions from the council after it withdraws)
Schedule 3: Proceedings of the Board	<ul style="list-style-type: none"> Provision included to provide that directors can pass a resolution in writing without a meeting of the directors if a majority of directors entitled to vote on the resolution sign the resolution

2. Part 2: LGA procedural steps for amending the Rules

The formal procedural steps required to be undertaken under the Local Government Act 1993 (**LGA**) to effect the amendments are set out below.

- (Majority of participating councils to approve changes):** a majority of the participating councils must approve the amendments (i.e. at least 5 of the 9 participating councils must approve the amendments) (section 38(5) LGA)
- (Procedural steps before Councils' approve):** pursuant to sections 32A and 38 (6) of the LGA, the following procedural steps (set out in sections 31 and 32 of the LGA) must be taken before the participating councils approve the Rule changes:
 - (Newspaper notice):** a notice must be published by one of the participating councils (**Nominated Council**) in a daily newspaper circulating in the municipal areas of all of the participating councils stating:
 - that a copy of the proposed amended Rules will be available for inspection at the public office of the Nominated Council and that a copy may be purchased for the specified price¹;
 - the date until which a copy of the proposed amended Rules may be inspected or purchased (which must be at least 21 days after the date the notice is published); and
 - that written submissions on the Rules may be lodged with the general manager of the Nominated Council

¹ The purchase price must not be more than the cost of printing the Rules

-
- **(Amended Rules to be available for inspection):** the general manager of the Nominated Council must then:
 - make a copy of the proposed amended Rules available for inspection and purchase by the public during the period advised in the newspaper notice; and
 - provide a copy of the proposed amended Rules to the Director of Local Government; and
 - **(Display notice at public office):** the Nominated Council must display in its public office, for the advertised inspection period, a conspicuous notice covering the matters specified in the newspaper article
 - **(Certification by legal practitioner and general manager):** the amended Rules must be certified by:
 - a legal practitioner to be "in accordance with the law"; and
 - a general manager of one of the participating councils as having been made in accordance with the LGA
 - **(Council approval):** on completion of the inspection period and following consideration of any submissions received from the public, the participating councils can proceed to approve the amended Rules
 - **(Copy to Director of Local Government):** following approval of the Rules by a majority of the participating councils, a copy of the approved amended Rules must be provided to the Director of Local Government

10.3 OFFICIAL ROAD NAME ALLOCATION & READDRESSING

To: Council
Reporting Officer: Murray Jamieson
Responsible Manager: Heather Sheppard
Report Date: 21/02/2018
File Reference:
Enclosures: **REFER ATTACHMENT B**
Rules for Placenames in Tas.
Excerpt AS/ANZ 4819:2011
Map showing road location,
Wynyard Historical Society feedback,
Objection letter from residents (1)

PURPOSE

The purpose of this report is to highlight naming options for the Council owned, unnamed access road currently known as “Yacht Club Access” and request the readdressing of affected parcels. This road is currently serves as primary access for the Wynyard Yacht Club, Foreshore carpark and 4 occupied properties.

BACKGROUND

The recent approval of the Wynyard yacht Club reconstruction and the finalisation of a recent subdivision have both contributed to the need for the access road currently known as “Yacht Club Access” to be assigned an official name. This access road has never been allocated any official nomenclature, however given that several occupied properties and a major local sporting facility is using it as their primary access an official designated name needs to be assigned and affected parcels readdressed.

DETAILS

The approval of the Yacht Club reconstruction and the finalisation of a recent subdivision provided a perfect opportunity to allocate an official name to the currently unnamed council access road. Several (4) occupied properties along with the current and future Yacht Clubs are using this access road as their primary access. Council is obligated to ensure that all unnamed Council roads providing access to occupied parcels have an official name (*Nomenclature*); this not only gives the ability to allocate official addressing but also helps mitigate the risk of delay in the event of an emergency.

All feedback with regards to the naming of the road has been tabulated below in alphabetical order showing the proposed name, source, type and whether there is any current duplication and its extent. (*Duplication is allowed but not preferred by the Nomenclature Board due to possible inherent confusion*)

PROPOSED NAME	SOURCE	ROAD TYPE	DUPLICATION
Azimuth	Council Officer	Close, Court, Esplanade, Place	N
Breakwater	Wynyard Historical Society	Close, Court, Esplanade, Place	Y – Single Geographical
Companionway	Council Officer	Close, Court, Esplanade, Place	N
Confluence	Council Officer	Close, Court, Esplanade, Place	N
Darby	Wynyard Yacht Club	Close, Court, Esplanade, Place	Y – Single State
Dixon	Wynyard Historical Society	Close, Court, Esplanade, Place	Y – Numerous State
Fairlead	Council Officer	Close, Court, Esplanade, Place	N
Freeboard	Council Officer	Close, Court, Esplanade, Place	N
Halyard	Council Officer	Close, Court, Esplanade, Place	N
Mainsail	Council Officer	Close, Court, Esplanade, Place	N
Percy	Bruce & Robyn Cameron	Close, Court, Esplanade, Place	Y – Numerous Local
Riverview	Bruce & Robyn Cameron	Close, Court, Esplanade, Place	Y – Numerous State
Rodwell	Wynyard Yacht Club	Close, Court, Esplanade, Place	Y – Single State
Sabot	Council Officer	Close, Court, Esplanade, Place	N
Spindrift	Council Officer	Close, Court, Esplanade, Place	N
Stutterd	Bruce & Robyn Cameron	Close, Court, Esplanade, Place	Y – Single Local
Symonds	Wynyard Historical Society	Way, Close, Court, Esplanade, Place	Y – Single State
Tommeginer*	Wynyard Yacht Club	Close, Court, Esplanade, Place	N
Walker	Wynyard Yacht Club	Close, Court, Esplanade, Place	Y – Numerous State & Local

* Aboriginal name for Table Cape

STATUTORY IMPLICATIONS

Statutory Requirements

New road names that exist within a registered town boundary need to be assigned by Council then submitted to Nomenclature for final ratification, As per Part 4, section 47 of the “Rules for Place Names in Tasmania” guidebook. (*Attachment*)

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
1.1	Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and	Local, regional and global transport and infrastructure access – Safe and efficient

Community Future Direction Theme	Key Challenges & Opportunities:
infrastructure	access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Given that this road is already Council maintained, any further financial implications to Council would be immediate and minor. Council would need to purchase a new road sign and erect it in the appropriate location, the approximate cost for the supply and installation of a new road sign is \$250.

RISK IMPLICATIONS

It is Council responsibility to ensure all constructed roads within town boundaries have official nomenclature. Further to this, any relevant parcels must also have appropriate addressing assigned. Failure to do so could result in addressing related confusion including failed or incorrect mail delivery or a significant delay in the attendance of emergency services, which is a situation Council must make all appropriate efforts to avoid.

CONSULTATION PROCESS

The Consultation process involved the notification of numerous stake holders who were made aware of Council intentions to allocate an official name for this currently unnamed access road “Yacht Club Access”, stakeholders included:

- Wynyard Historical Society
- Wynyard Yacht Club
- Property owners currently using the unnamed road as primary access.

All stakeholders were invited to provide feedback regarding the new name for the access road.

Wynyard Historical society was specifically engaged to inject historically significant feedback regarding historical usage of the area that could be referenced in the naming process. Wynyard Yacht Club was invited to provide feedback given they are a major stakeholder in the site redevelopment and long term users of the access road. Finally all

property owners currently using the access road as their primary access were invited to submit feedback in the renaming process.

Positive feedback was initially received from all stakeholders with numerous naming suggestions submitted for the official name. However there was some later opposition expressed in writing by the residents specifically to the inevitable readdressing that would occur as a result of new name allocation (*Attachment*).

The opposition to the readdressing was born from the obvious short term inconvenience along with the presumption that their properties are currently using Old Bass Highway as their primary access however this is not the case. This access road is not now nor ever has been part of the “Bass” or “Old Bass Highways”.

This *unnamed access* road has never been allocated official nomenclature, thus the current “Old Bass Highway” addressing was most likely allocated out of necessity given that their primary access had no official name.

With the allocation of an official road name and allocation of appropriate and correct addressing any future addressing confusion can be avoided.

COMMENT

Given Councils obligations, reduction of current risks and the low associated cost, it is recommend that Council proceeds with both aforementioned recommendations:

That the Council:

1. Select and assign an official name to the currently unnamed access road “Yacht club Access”.
2. Approve the readdressing of all properties affected by the official renaming to reflect current standards (*AS/ANZ 4819:2011*) and newly assigned road name.

RECOMMENDATION

That Council:

1. Select and assign _____ as the official name to the currently unnamed access road “Yacht Club Access”.
3. Approve the readdressing of all properties affected by the official renaming to reflect current standards (*AS/ANZ 4819:2011*) and the newly assigned road name.

Cr Hyland moved a PROCEDURAL MOTION

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That the matter be discussed at a Councillor Workshop prior to any decision being made.

The MOTION was put and was CARRIED

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
		CR HYLAND	

AGAINST

CR FAIRBROTHER			

10.4 FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2018

To: Waratah-Wynyard Council
Reporting Officer: Accountant
Responsible Manager: Manager Financial Services
Report Date: 8th March 2018
File Reference: 100.10
Enclosures: Financial Summary
Cash Position
Rate Summary
Capital Works Summary

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Financial summary
- Cash Position
- Rate Summary
- Capital Works Summary

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards and the Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

Key Focus Area:	CIVIC LEADERSHIP AND GOVERNANCE A well-managed Council that services the municipality with integrity and has a strong voice in the region
Outcome 4.3	Council is managed in a financially sustainable and responsible manner
Operational Aim 4.3.2	Establish and maintain systems to support timely and efficient financial reporting

POLICY IMPLICATIONS

The contents of this special purpose financial report are prepared under the guidance of Council policies.

FINANCIAL IMPLICATIONS

No significant financial implications have been identified.

RISK IMPLICATIONS

No significant risk implications have been identified.

CONSULTATION PROCESS

Nil

COMMENT

It is therefore recommended that the Council notes the Financial Reports for the period ended 28 February 2018.

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That Council notes Financial Reports for the period ended 28 February 2018.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	



Waratah-Wynyard Council

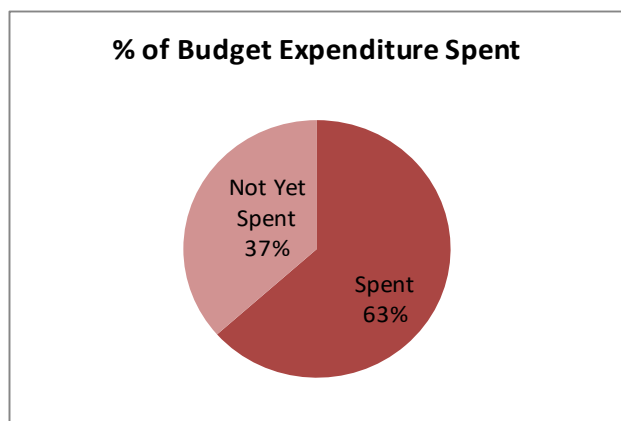
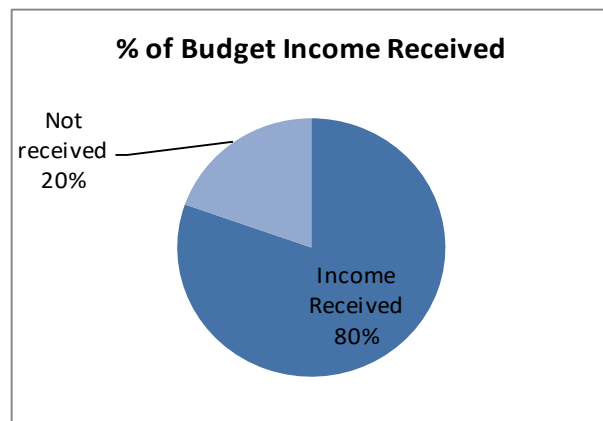
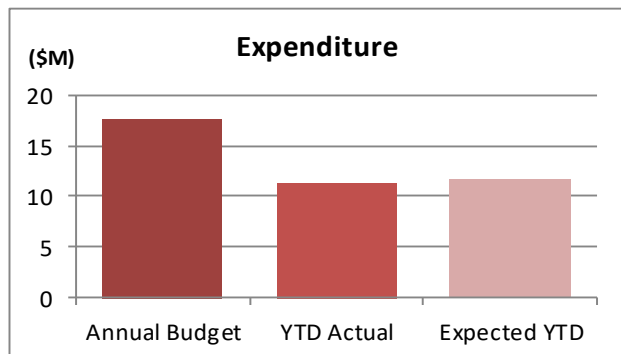
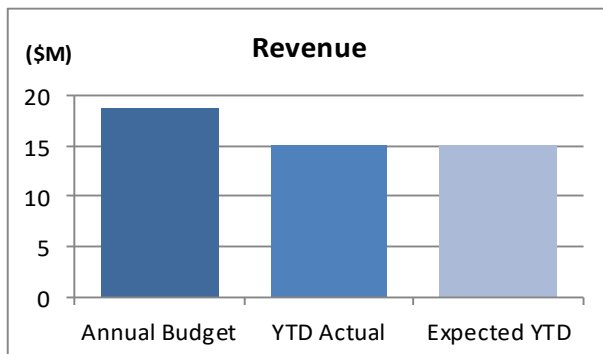
FINANCIAL SUMMARY

For the period ended 28 February 2018

REVENUE	Annual Budget \$	YTD Actual \$	Expected YTD \$	YTD Actual % of Budget %	Notes
Council & General Manager's Office	8,160	104,096	4,080	1,275.69	1.
Strategic & Financial Services	11,206,903	9,303,458	9,604,435	83.02	
Corporate & Community Services	1,760,959	1,254,578	1,149,099	71.24	
Infrastructure & Development Services	5,732,242	4,380,146	4,311,582	76.41	
	18,708,264	15,042,277	15,069,196	80.40	

EXPENDITURE	Annual Budget \$	YTD Actual \$	Expected YTD \$	YTD Actual % of Budget %	Notes
Council & General Manager's Office	1,022,339	648,356	652,297	63.42	
Strategic & Financial Services	1,778,652	1,239,362	1,326,149	69.68	
Corporate & Community Services	3,414,749	2,253,610	2,243,438	66.00	
Infrastructure & Development Services	11,490,523	7,092,205	7,531,866	61.72	
	17,706,263	11,233,533	11,753,750	63.44	

NET RESULT	1,002,001	3,808,744	3,315,446		
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Waratah-Wynyard Council

FINANCIAL SUMMARY NOTES

For the period ended 28 February 2018

Notes to Revenue	Annual Budget \$	YTD Actual \$	Expected YTD \$	YTD Actual % of Budget %
1. Council & General Manager's Office	8,160	100,000	2,040	1,225.49

\$100,000 grant received which was not allocated in 2018 budget. This grant was expected to be received during the 2016/17 financial year.

Notes to Expenditure	Annual Budget \$	YTD Actual \$	Expected YTD \$	YTD Actual % of Budget %
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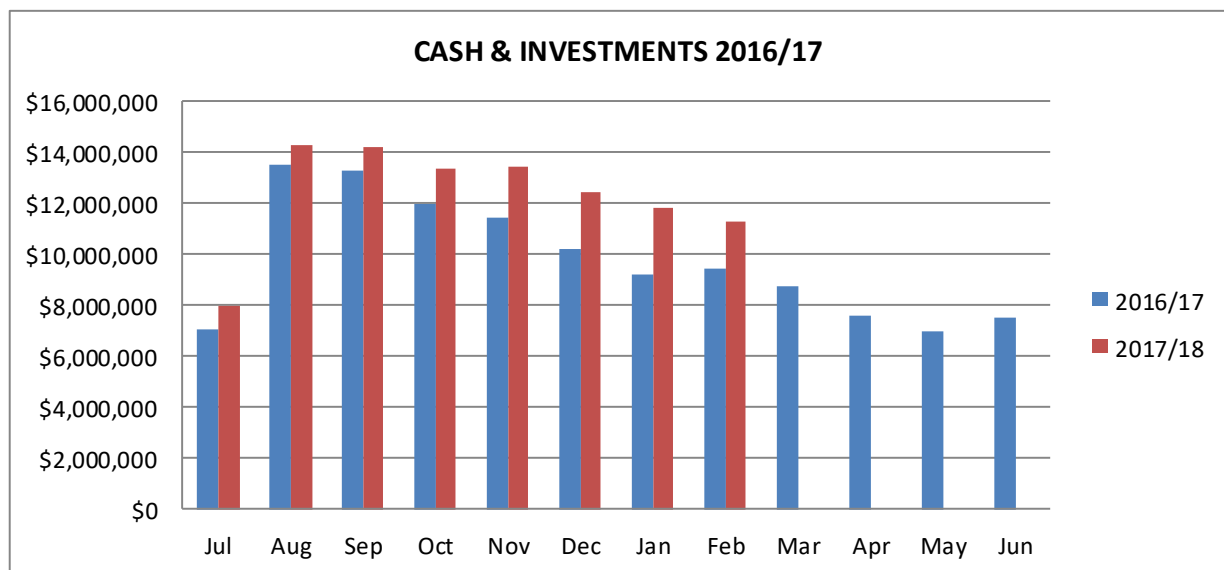


Waratah-Wynyard Council

CASH POSITION

For the period ended 28 February 2018

FINANCIAL INVESTMENTS	\$	INVESTMENTS	\$	Weighted Average
Deposits	10,950,000	Commonwealth Bank	312,014	1.25%
		ANZ	3,000,000	2.48%
		Bankwest	7,950,000	2.42%
Petty Cash and Till Floats	2,420	Petty Cash and Till Floats	2,420	
Trading Account	312,014			
BALANCE (ALL ACCOUNTS)	11,264,434		11,264,434	2.41%



Benchmarks: RBA Cash Rate* 1.500
90 Day BBSWs Rate** 1.785

*source: www.rba.gov.au as at 28 February 2018

**source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 28 February 2018

All cash investments are in compliance with Council's Investment Policy (FIN.004).



Waratah-Wynyard Council

RATE SUMMARY

For the period 1 July 2017 to 28 February 2018

RATE SUMMARY	2017/18		2016/17	
	%	\$	%	\$
<i>Notice Issue Date - 28 July 2017</i>				
OUTSTANDING RATE DEBTORS (As at 1 July 2016)	4.04	459,917	3.30	363,930
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)	95.96	10,924,629	96.70	10,677,570
GROSS RATES AND CHARGES DEMANDED	100.00	11,384,546	100.00	11,041,500
LESS RATES AND CHARGES COLLECTED	87.64	9,977,165	87.41	9,651,092
REMISSIONS AND DISCOUNTS**	8.45	961,592	8.34	921,090
	96.08	10,938,757	95.75	10,572,182
ADD PROPERTIES IN CREDIT	(2.80)	319,297	(2.52)	278,232
UNPAID RATES AND CHARGES (includes Deferred Rates)	6.72	765,086	6.77	747,550
**REMISSIONS AND DISCOUNTS				
	2017/18		2016/17	
Discount		386,667		369,591
Pensioner Rebates		565,980		550,094
Council Remissions and Abandements		8,945		1,405
		<u>961,592</u>		<u>921,090</u>



Waratah-Wynyard

CAPITAL WORKS SUMMARY

For the period ended 28 February 2018

Capital Projects 2017/18	Notes	Budget \$	% Spend of Budget
GOVERNANCE			
Wynyard Wharf Entrance Augmentation		450,000	1%
New Board Walk and Seawall Renewal		825,000	1%
Office Refurbishment		850,000	46%
Council - Other		223,492	97%
		2,348,492	26%
STRATEGIC & FINANCIAL SERVICES			
Wynyard Goldie St Carpark Development		897,000	22%
Other		25,000	0%
		922,000	22%
CORPORATE SERVICES			
Information Technology		40,000	56%
		40,000	56%
COMMUNITY SERVICES			
Children's Services		68,000	37%
		68,000	37%
ENGINEERING SERVICES			
Depot & Plant		483,000	36%
Waste Management		47,100	100%
Public Conveniences		10,000	102%
		540,100	42%
TRANSPORT			
Re-Sheeting		482,976	49%
Reseals - Rural		319,140	93%
Reseals - Urban		180,128	53%
Footpaths		114,600	100%
Wynyard Wharf Masterplan Works	1.	122,000	157%
Somerset CBD Masterplan Works		690,000	56%
General - Other & Bridges		649,643	19%
		2,558,487	57%
Sporting Facilities			
Sporting Facilities	2.	52,000	159%
		52,000	159%
PARKS & GARDENS			
Camp Creek Remediation		700,000	9%
Parks & Gardens - Other		505,000	78%
		1,205,000	38%
STORMWATER DRAINAGE			
Stormwater Pipe Replacements and Upgrades		81,250	100%
General		45,625	51%
		126,875	82%
TOTAL CAPITAL WORKS PROGRAM 2017/18		7,860,954	41%

- 100%
- Extra design cost for roundabout to bring turning circle up to required standard, land acquisition and legal costs related to increased footprint of roundabout, asphalt laid further up each of three approaches than anticipated to transition to existing surface, in particular Goldie Street..
 - Change of scope in budget. Extra funding to meet the gap in overspend via external sources.

10.5 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	9 March 2018
File Reference:	009.02
Enclosures:	TasWater Waratah Dam Meeting Update TasWater Waratah Dam Q&A

SUMMARY/PURPOSE

To provide information on issues of significance, matters of interest; statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

The below is a summary of activities undertaken by the General Manager during the period since the previous Council meeting.

Corporate

External audit Panel Members, Paul Arnold and John Howard met with the General Manager of Circular Head Council, Scott Riley and Mayor Daryl Quilliam and Waratah-Wynyard Council representatives to discuss the operations of the Audit Panel, outcomes of the recent review and opportunities to establish succession plans for external members. As a result of the discussions, a revised Charter was presented to the Audit Panel meeting of 6 March.

Attended the Audit Panel meeting, the minutes of which will be presented to Council in a separate report. The Tasmanian Audit Office presented their Financial Audit Strategy for the coming financial year.

Had a general catch-up meeting as part of a client visit tour being done by Rod Whitehead, Auditor General, Ric De Santi, Deputy Auditor-General and Stephen Morrison, Assistant Auditor-General.

Participated in meetings with neighbouring Councils regarding opportunities for shared services, specifically in the provision of information technology.

Met with the State Grants Commission to discuss their Discussion Paper and two Conversation Starter flyers as part of their 2018 Hearings and Visits program. As reported last meeting, a response was provided regarding the three documents:

- Discussion Paper DP18-01: REGIONAL RESPONSIBILITY - The obligations that come with being a major regional hub;

-
- Conversation Starter CS18-01: Resource sharing effects and
 - Conversation Starter CS18-02: Socioeconomic impacts.

Met with representative of Vision Super to explore opportunities for education programs of mutual benefit to employees and their business.

Community

Attended the public meeting held in Waratah, hosted by TasWater, regarding the Waratah Dam. The meeting was well attended with approximately 30 residents present. TasWater responded to questions in relation to the dam structure and their intention to breach the dam prior to winter. Council's role will be to facilitate further discussions with parties interested in providing assistance or in-kind support to the dam wall rectification. Meeting Update and Question and Answer Sheet attached.

Attended the "Gone Nuts after Party" held in Gutteridge Gardens on Saturday 3 March.

Met with representatives of the Wynyard BMX Club to who provided a general overview of the club and outlined future development plans.

Undertook a tour of the Wynyard Transfer Station to get an overview of how the facility operates.

Undertook a site visit for the Agricultural Landscape Rehabilitation Scheme Project where volunteers from Conservation Volunteers Tasmania are planting hundreds of plants across two sites near Boat Harbour. The scheme was set up to assist landowners affected by the floods in June 2016.

Visited and met the operator of the Table Cape Lighthouse Tours.

Was Guest Speaker at a Rotary Club of Somerset meeting where an introduction was provided including an update on current Council capital projects.

Industry

Attended the Burnie Chamber of Commerce and Industry breakfast where Deputy Premier Jeremy Rockliff was the guest speaker.

Attended the Cradle Coast Authority Representatives Meeting, the minutes of such are attached as a separate report to Council .

Met with the operators of a local business who wished to express their concern with Freedom campers and their detrimental effect on their business.

Other

Attended a Cradle Coast General manager's meeting. Items discussed included:

- A presentation on the Regional Tourism team and Latent Demand by regional Tourism Manager Theresa Lord.
- A presentation by Cultivate Productions regarding a regional partnership proposal.
- A discussion on the responses from all Councils on the Shared Services Report and future progression of this report.
- A discussion on the Glenorchy City Council Board of Inquiry Recommendations and how the recommendations might impact all Councils.

Attended the LGAT Regional Breakfast Forum where the guest speakers were David Adams, Pro Vice-Chancellor (Community, Partnerships & Regional Development) & Professor of Management at the University of Tasmania and Peter Carr, Director Business Innovation and Digital Technology, City of Hobart.

Attended the LGAT General Meeting at the Burnie Arts and Function centre, the minutes of this meeting will be subject of separate report to Council.

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That the monthly Senior Management Report be noted.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	



TW HPRM ref: 18/23444

28 February 2018



File ref:	016.32
Log Ref:	18/117741
Officer:	G.M. S. Crawford
CC:	

Daniel Summers
Director of Infrastructure and Development Services and Acting General Manager
Waratah-Wynyard Council
PO Box 169
WYNYARD TAS 7325

Dear Sir/Madam

Waratah Dam – update following recent community meeting

I would like to provide you with an update on the status of the Waratah Dam in the state's northwest, following a community meeting on 13 February this year.

The community meeting was well attended, and we provided an update on our position in relation to the dam and the outcome of the Expressions of Interest (EOI) process. We also discussed a number of important issues with the community and other key stakeholders.

We recognise that the Waratah Dam is of great importance to the community, particularly in terms of recreation and environmental values. For this reason, we invited the community and other key stakeholders to respond to the EOI process, which provided an opportunity to take over ownership and responsibility for the dam. Unfortunately, there were no formal expressions of interest received by the due date of 31 January 2018.

As the dam owner, our primary concern is to ensure that the dam is safe. Currently the dam is not safe, and if it failed it could be a risk to life and property –this is a risk which we must address as we are obliged to ensure public safety.

Given this, we stated at the meeting that we will increase the safety of the dam by:

- Further lowering the dam in the coming weeks
- Breaching the dam before the onset of winter.

An environmental investigation has commenced to ensure any potential impacts on flora and fauna are identified and minimised. We will not be breaching the dam until this investigation is completed, unless there is a weather event which requires us to do so to maintain community safety. All of our key actions in relation to the dam are undertaken in consultation with the state's Dam Safety Regulator.

In addition to safety, we have a responsibility to all our customers, and our shareholders – the state's 29 local councils, to prudently manage our financial resources. We are also directed by the Tasmanian Economic Regulator to operate efficiently.

Tasmanian Water & Sewerage Corporation Pty Ltd
GPO Box 1393 Hobart Tas 7001
Email: enquiries@taswater.com.au
Tel: 13 6992

ABN: 47 162 220 653



The dam is not a required water supply asset for TasWater, as the water supply for Waratah is provided year round by the run of the river, therefore any further investment in the dam by TasWater must take this into consideration.

Breaching the dam will not affect whether we decommission or repair the dam. What it will mean is the dam will be safe. We will then collect the remaining information; further assess any interest from other parties in repairing and maintaining the dam, while also meeting our obligations.

The community meeting also raised questions for us to respond to in more detail. These covered the following topics:

- Environmental considerations of breaching and decommissioning
- Fire management
- Previous maintenance of the dam by TasWater
- Flood mitigation of the dam
- Ownership of the small town dam
- Effect of water supply from the small town dam
- Stream flow rates
- Ownership of the land under the Waratah reservoir
- Flow effects on the waratah waterfall
- Breaching federal and state environmental laws.

We will provide answers to the questions raised on our website at www.yoursay.taswater.com.au/waratahdam

We will continue to keep members of the Waratah community informed of developments with the dam. For more information please contact our Community Engagement Officer, Ivan Zwart, on 13 6992 or email enquiries@taswater.com.au

Yours sincerely

A handwritten signature in blue ink, appearing to read "Fraser White".

Fraser White
Dam Safety Manager



TW HPRM ref: 18/23203

Waratah Dam Community Meeting 13 February 2018

Answers to community questions

1. Who will TW hand ownership of the dam to should there be interested parties?

TasWater is happy to hand over ownership of the dam to anyone who is qualified and who can demonstrate that they can own and operate the dam in a safe manner. Technical criteria were included through the EOI process, which include:

- The ability to operate and maintain the Waratah Dam in a safe manner
- The ability to assess the Consequence Category of the Dam and regularly review its category
- The ability to implement an appropriate surveillance program
- Access to suitably qualified and experienced personnel who will be used for dam works and inspections
- The ability to determine the dam risk and be able to address the risk in accordance with regulatory requirements and recognised Australian dam engineering practice

There were also a range of criteria in relation to financial capacity.

2. When will TW undertake an environmental assessment?

An environmental assessment is currently in progress. This will determine what environmental considerations we will need to take into account when breaching the dam. We estimate the environmental assessment will be completed by the end of March 2018.

3. Is it legal for TW to drop the level of the dam, given there are environmental laws in place regarding the environment and threatened species?

While there are environmental laws that impact the reservoir, our legal advice is that we can lower the level of the reservoir so we can manage the dam safely, as stipulated under the *Water Management Act 1999*.

4. Has there has been any modelling done to demonstrate the area affected by a dam break or overtopping of the dam?

Yes, basic modelling has been undertaken. This modelling has considered the economic effect and population at risk (PAR) following a dam break. The PAR is associated with those using the park area (within Waratah) and the traffic crossing William and Smith Street bridges. The economic impact was estimated in a 2010 report as being in the order of \$1 million dollars, and includes damage to stream crossings, bridges, water infrastructure and downstream dams.

Tasmanian Water & Sewerage Corporation Pty Ltd
GPO Box 1393 Hobart Tas 7001
Email: enquiries@taswater.com.au
Tel: 13 6992

ABN: 47 162 220 653

5. Who owns the small dams below Waratah Dam, which David Krushka stated are not TW owned or maintained?

We believe DPIPWE owns these dams, and we are in communication with them to ascertain a way forward.

6. What is the streamflow at the moment? Does TW have data on this, given concerns about water levels over summer, impacts on the sewerage system downstream, as well as climate change?

Our modelling has shown that there is sufficient water in the river to supply the needs of the township. The figures show that the water needed to supply Waratah is about ten percent of the dry weather flow, given Waratah peak demand is 0.15ML/day, while low flow in the Waratah river is 1.73ML/day. Records between 2013 and 2018 also show that water has flowed consistently through the spillway over this period.

7. What effect will removal of the Waratah dam have on the waterfall in the Waratah township?

The effect on the waterfall is expected to be minor. This is because the current operation of the dam has seen it constantly spilling, i.e. for normal operations water flowing into the reservoir matches the flow in the spillway. As previously discussed TW is also considering the effect of flood mitigation provided by the dam and the results of this work will be made available when complete.

8. What is planned with the local mines?

It is our intention to discuss with the local mines, what support they may be able to provide in relation to the dam.

9. Given TW has lowered the reservoir, will fauna die? And if so, what are the risks to human health of drinking the water?

The environmental assessment we are currently undertaking will address this issue. A copy of the assessment will be provided on the TasWater website when it is completed.

10. Why doesn't TW make the spillway bigger to address flooding?

While we can make the spillway larger, the spillway requires a lot of work to make it compliant with modern engineering standards. It is also important to note that there are a range of safety and performance issues with the dam which need to be addressed. The dam is in poor condition and it is deteriorating, and other issues (such as piping) would also need to be addressed.

11. Could TW dig out the piping in the dam wall and use Bentonite to solve this problem?

TW is of the view that piping, in varying states of progress, is likely to be occurring across the dam wall. This is evidenced by the amount of leakage occurring at the downstream toe, which was discovered when the reservoir was lowered below the identified piping in August. The overall condition of the dam is poor. For the dam to meet modern dam engineering standards it is likely that the existing dam will first need to be removed and then replaced with a newly designed dam, which would also include a new spillway design.

12. Has TW done any risk assessment for a flash flood?

Our risk assessment considers the reservoir's flood hydrology. As a result the spillway capacity for the dam's dam crest flood (DCF) was determined to have a 1:50 Annual Exceedance Probability (AEP), which is the probability of a rainfall event being equalled or exceeded in a given year. A dam crest flood is when the reservoir reaches the dam's crest and is the flow passing through the spillway at this level. Therefore for Waratah Reservoir the level of flood protection is relatively small and the spillway capacity (including freeboard) should be able to manage a flood with an AEP of least of 1:1,000. This is being considered in the breach planning, which is not yet complete.

13. How will TW rehabilitate the land given it does not own it?

Should the decision to decommission be made, we would put in an application to DPIPW for decommissioning. In that application we consider things like the environment, heritage, and what remediation is required. Once the application is lodged DPIPW will consider the application and if accepted grant a permit to decommission. As part of the permit DPIPW may also include other conditions for TW to meet.

14. How will fire management be handled if the dam is decommissioned?

We understand from discussions with the TasFire service that water can be obtained from a fire hydrant near the town weir.

15. Will TW provide the funding for decommissioning for any re-instatement of the dam by another party, provided the other party can undertake maintenance and meet regulations?

We would look at providing decommissioning costs which could be used if another organisation or body was willing to take ownership of the dam and do the necessary upgrades.

16. What maintenance has been undertaken by TasWater on the Waratah dam?

As Entura's 2013 risk assessment makes clear, the Waratah Dam was in a poor condition before TasWater took ownership and we have since implemented both maintenance and improvements as required, including:

- Work on the spillway to make it safer
- Work on the upstream face, including the installation of rock to prevent erosion of the dam's upstream face
- Refurbishment of the outlet
- The addition of a bridge to allow better access to the dam's crest so that inspections can be undertaken more safely
- Removing vegetation from the dam wall that could damage the embankment and limit dam safety inspections
- Lowering the spillway level to manage the risk of piping (the cause of leaking)
- General dam maintenance and



- Routine dam safety surveillance.

17. How did TasWater respond to the maintenance recommendations of the 2013 Entura Report?

Firstly, 10 of the 13 measures discussed in the 2013 Entura report were not recommendations for TasWater to be complied with, but rather suggestions from a workshop. This is mentioned in the report available on our TasWater YourSay website.

But more importantly, all those risk measures outlined in the 2013 report were based on if it was determined we were required to keep the dam for water supply. The yield assessment that we have done since showed that the dam is not required for water supply.

We have also done significant maintenance works to the dam in the interim period, since Cradle Mountain Water and TasWater have taken ownership of the dam.

18. What effect will decommissioning the Waratah Dam have on the water supply obtained upstream of the small town dam?

Decommissioning the Waratah Dam is not expected to have any significant impact on the water supply obtained upstream of the small town weir. Our modelling has shown that there is sufficient water in the river to supply the needs of the township. The figures show that the water needed to supply Waratah is about ten percent of the dry weather flow, given Waratah peak demand is 0.15ML/day, while low flow in the Waratah river is 1.73ML/day.

10.5.1 PLANNING PERMITS APPROVED UNDER DELEGATION – FEBRUARY 2018

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
143/2017	Ian Ray - Abel Drafting Services	310 Reservoir Drive Wynyard	Dwelling & Outbuilding	09.02.2018	33	D
3/2018	Steven Penton Building Design	Lot 2 Blackabys Road Boat Harbour	New Dwelling	09.02.2018	17	P
SD 2046	Michell Hodgetts & Associates	50A Irby Boulevard & 47 Bridge Street Sisters Beach	Subdivision (Boundary Reconfiguration)	08.02.2018	42	D
5/2018	J & N Evans	53 Aldersons Road Wynyard	New Outbuilding & Carport	15.02.2018	22	P
154/2017	Paul Allen (PLA Designs)	215 Old Bass Highway Doctors Rocks	Dwelling Addition	15.02.2018	36	D
1/2018	J Snare	86 Port Road Boat Harbour	Dwelling & outbuildings	26.02.2018	32	D
12/2018	Paul Allen (PLA Designs)	28 Oldina Road Wynyard	Multi-residential use of existing buildings	26.02.2018	5	P
SD 2052	D C & L Goninon	918 & 920 Murchison Highway Elliott	Boundary reconfiguration & outbuilding renovation	28.02.2018	35	D

10.5.2 BUILDING PERMITS APPROVED – FEBRUARY 2018

NPR= No Permit Required under *Waratah-Wynyard Interim Planning Scheme 2013* **EXEMPT**=application meets exemptions under LUPA and/or *Waratah-Wynyard Interim Planning Scheme 2013*

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-13-01	S P Gilligan	29 Quiggin Street Wynyard	Dwelling (Unit 3)	01.02.2018	3	DA 85/2016
2018-11-01	P Thompson for Police, Fire & Emergency	21 William Street Waratah	Additions & Alterations	05.02.2018	11	DA 70/2017
2018-8-01	I M Ray – Abel Drafting Services	25 Cardigan Street Somerset	Timber Deck Addition	07.02.2018	1	NPR
2018-16-01	A & A Tammens	130 Reservoir Drive Wynyard	New dwelling & Shed	07.02.2018	2	DA 127/2017
PSC-2018-1-01	Abel Drafting Services	13 Kenelm Avenue Sisters Beach	New addition & deck	09.02.2018	2	DA 146/2017
2017-154-01	R Newman	58 Smiths Road	New dwelling	13.02.2018	4	DA 138/2017
2018-17-01	R A Szekely	301 Mount Hicks Road	New building demolition & new dwelling	12.02.2018	5	DA 140/2017
2018-12-01	Rare Innovation Pty Ltd	2-22 Fairlands Drive	New Building – Cooling tower and pavement	12.02.2018	4	NPR
2018-19-01	R Duivenvoorden	193 Preolenna Rd	New shed and house	21.02.2018	6	109/2017

10.5.3 OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - Summary of MATTERS REQUIRING ACTION

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
22-Jan-18	5.3.1	Public Questions Without Notice - K Ewington - Standard of Airport Gardens	Mr Ken Ewington of Flowerdale asked when the Council would take action to have the Airport Corporation improve their surrounds including lawns, garden beds and signage. The General Manager to meet with Burnie Airport Corporation to discuss the maintenance of the site. <i>March – meeting to be scheduled with Burnie City Council and Airport Manager .</i>	GM	Ongoing	
22-Jan-18	8.1.1	RTQON - Cr Hyland - Raw Sewerage Calder Road	Tests were conducted and found to be inconclusive with second test to be completed. Subsequent advice that incorrect information provided after agenda had issued. Capacity of properties system currently being assessed. <i>March - Performance will need to be monitored during the winter months when ground conditions are more challenging due to rainfall.</i>	DIDS	Ongoing	
22-Jan-18	8.3.1	CQWN - Cr Bradley - Thistle Hut Request for Public Toilet Signs	Cr Bradley advised that the owners of the Thistle Hut Café at Boat Harbour have asked that Council provide signage that states where public toilets are available and that their shop does not have public toilets. February Update Director Infrastructure and Development Services to provide time frames for movement of signs <i>March – The Department of State Growth have denied the request for signage relocation. The Council may consider funding additional signage to advice motorists of the public toilet facilities at Boat Harbour at the approach to the Thistle Hut turn off bay as part of future budget deliberations.</i>	DIDS	Ongoing	
19 Feb 18	8.5	CQWN – Cr Wright – Subdivision Notice – Planning Action	Cr Wright asked that the Planners confirm that they had stated to the owner of a property at Inglisdale Road that if he received no objections to a sub-division application the sub-division	DIDS	Closed	10/3/18

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			would be approved. Cr Wright referred to a letter which he had circulated earlier in the day via email to Councillors and Management <i>Refer Agenda Item 8.1.1</i>			
19-Feb-18	9.1	NOM – Cr Wright – Camping on Crown Reserve	Motion Lost General Manager to progress Freedom Camping strategy across municipal area working with Council to develop its position on the matter across the entire municipal area, including the appropriate consultation, with a commitment to have appropriate signage, rules and enforcement procedures in place in preparation for the high tourist period next summer <i>First meeting of Statewide group to take place on 19 March 2018.</i>	GM	Ongoing	
19-Feb-18	10.1	ROC – Proposed East Wynyard Foreshore Masterplan	Motion Carried Adopt the Draft East Wynyard Foreshore masterplan; 2. Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget; 3. Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and 4. Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future	DIDS	Not Yet Commenced	
19-Feb-18	10.2	ROC ANZAC Park Concept Plan	Motion Carried That the Council form a reference group to progress detailed design of an all ability playground at Anzac Park, Somerset <i>9/3 – Charter and List of key stakeholders developed and meeting to be held before end of March once date coordinated</i>	GM	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
			<i>with all parties.</i>			
19-Feb-18	10.3	ROC – Waratah Community Plan	<p>Motion Carried</p> <p>That Council Adopt the Waratah Community Plan and Waratah Community Board Charter, endorse the Expression of Interest process for Community Board membership and endorse Councillor Kevin Hyland as the elected representative on the Waratah Community Board</p> <p>March – <i>Advertisement in Advocate and Community notifications completed. Expressions of interest close 16 March with a number of nominations received as of 9/3 when agenda closed.</i></p>	DCCS	Ongoing	
19-Feb-18	10.4	ROC – Community Grants Round Two	<p>Motion Carried</p> <p>Grants approved as per schedule</p> <p><i>Applicants advised of outcome via letter sent 21 February</i></p>	DCCS	Closed	23/2/18

ADMINISTRATION - USE OF CORPORATE SEAL

19/2/18	Request to Amend Sealed Plan	SD1931 - 8A George Street Wynyard (1 into 8 lots)
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SUMMARY OF CORRESPONDENCE CIRCULATED

Nil

11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters:-

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

Other Matters

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:-

Matter	Local Government (Meeting Procedures) Regulations 2015Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters</i>	15(2)(a)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms</i>	15(2)(d)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2) (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;</i>	15 (2)(i)
<i>Confidential Report R15 (2)(c) - Cheques And EFT's as at 31 January 2018</i>	15 (2)(c)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

Other Matters

12.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 6.41pm:-

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters</i>	15(2)(a)
<i>Confidential Report R15 (2) (d) contracts, and tenders, for the supply and purchase of goods and services and their terms</i>	15(2)(d)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2) (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;</i>	15 (2)(i)
<i>Confidential Report R15 (2)(c) - Cheques And EFT's as at 31 January 2018</i>	15 (2)(c)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

13.0 RESUMPTION OF OPEN MEETING

At 8.01pm the Open Meeting was resumed.

14.0 PUBLIC RELEASE ANNOUNCEMENT

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents
22.1	Contract # 724 – Provision of Guardrail – Design, Supply and Installation	Contract was awarded to GEOTAS

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER		CR HYLAND	

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 8.01pm.

Confirmed,

MAYOR
16 APRIL 2018