

## AUSTRALIA DAY AWARD GUIDELINES

### 1.0 PURPOSE

- 1.1 These guidelines are intended to provide a consistency in the process used to determine the recipients of Australia Day Awards.

### 2.0 NOMINATIONS

- 2.1 Nominations are to be invited no later than October each year and advertised for a period of at least six weeks.
- 2.2 Advertising of the invitation to nominate is to be published in the local Newspaper on at least two separate occasions and promoted on the Council's web site and social media sites.
- 2.3 Nominations are to be submitted in writing using the Australia Day nomination form which will be available on Council's website, at Council offices and at various locations in the municipal area.

### 3.0 ELIGIBILITY CRITERIA

- 3.1 Previous recipients of a Community Event of the Year award will not be eligible to receive the same award again for at least five (5) years after the date awarded.
- 3.2 Nominees for individual awards should live in the Waratah-Wynyard municipal area or have lived in the area during the period of contribution.
- 3.3 Groups nominated for the Community Event of the Year Award should be based, or undertake activity, in the municipal area.
- 3.4 Previous unsuccessful nominations will not be reconsidered unless they are re-nominated.
- 3.5 Nominees for the Young Citizen of the Year Award must be 30 years or younger as at the 26 January.
- 3.6 Self-nominations will not be considered.
- 3.7 Nominations by Selection Panel members will not be considered.
- 3.8 Nominations of serving Council members or staff will not be considered.
- 3.9 Council is not obligated to present awards annually.
- 3.10 In the event no nominations are received, the Mayor and Chief Executive Officer may put forward nominations.
- 3.11 Nominees for Citizen and Young Citizen Awards must be Australian citizens.
- 3.12 Nominees for the Cultural Contribution Award must:
- Reside in, or have made a significant artistic or cultural contribution to, the Waratah-Wynyard municipal area; and
  - Have demonstrated excellence, leadership, or sustained contribution in artistic or cultural practice; and
  - Have made a positive contribution to community connection, identity, or cultural life through their work.

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### 4.0 SELECTION CRITERIA

Citizen Award, Young Citizen Award, and Community Event Award criteria include eligibility, leadership, community benefit, impact, achievement, and role-model behaviour.

#### 4.1 Cultural Contribution Award

- (a) Meets eligibility criteria.
- (b) Demonstrates artistic excellence, innovation, or sustained contribution.
- (c) Has contributed positively to the cultural life or identity of the Waratah-Wynyard community.
- (d) Shows commitment to community engagement, participation, or cultural leadership.
- (e) Impact of the artist's work on the community, whether immediate or lasting.
- (f) Acts as a positive role model within the community.

### 5.0 SELECTION PANEL

- 5.1 The Selection Panel consists of the Mayor, two Councillors, and the Chief Executive Officer or nominee.
- 5.2 One recipient may be determined per category.
- 5.3 Decisions are by majority and final.
- 5.4 Where consensus cannot be reached, the Mayor and Chief Executive Officer will decide.
- 5.5 Conflicts of interest must be declared.

### 6.0 ANNOUNCEMENT OF AWARDS

- 6.1 Awards are announced at the Australia Day ceremony.
- 6.2 All nominees and nominators are invited.
- 6.3 Certificates are presented to all nominees.
- 6.4 Winners receive a certificate, medal, and gift.

### LEGISLATION

Nil

### RELATED DOCUMENTS

GOV.014 Waratah-Wynyard Council Australia Day Awards Policy

Australia Day Awards Nomination Form