



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**15 September 2025**

10 September 2025

## Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2025* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 15 September 2025 with the Business of the meeting to be in accordance with the following agenda paper.

### Chief Executive Officer's Certification

**“Legislative terminology – Chief Executive Officer/General Manager:** At the Waratah-Wynyard Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993*; and carries the same meaning for the purposes of the *Local Government Act 1993* and all other legislation administered by or concerning the Council.”

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Vanessa Adams  
CHIEF EXECUTIVE OFFICER (GM)

Enquiries: Mayor Duniam  
Phone: (03) 6443 8311  
Our Ref: 004.01

10 September 2025

Mrs Vanessa Adams  
Chief Executive Officer  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Vanessa,

### **COUNCIL MEETING**

In accordance with regulation 5 (2) of the *Local Government (Meeting Regulations) 2025* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 15 September 2025 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Cr Mary Duniam  
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2025*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 15 SEPTEMBER 2025, COMMENCING AT**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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## **1.0 RECORD OF ATTENDANCE**

### **1.1 ATTENDANCE**

### **1.2 APOLOGIES**

CR KEVIN HYLAND

### **1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil received.

## **2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

#### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 18 August 2025, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*

## **3.0 DECLARATIONS OF INTEREST**

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

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## **4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT**

### **4.1 ANNOUNCEMENTS BY MAYOR**

Nil received.

### **4.2 MAYOR'S COMMUNICATIONS**

#### **RECOMMENDATION**

**That Council notes the Mayor's Communications:**

<b>MAYOR DR MARY DUNIAM</b>	
20/8/25	CCA Function
21/8/25	ALGWA National Board Meeting
22/8/25	Yolla School – Book Week Celebrations
23/8/25	TasWater Selection Panel Meeting
23/8/25	ALGWA National Board Meeting
26/8/25	WWC Audit Panel Meeting
29/8/25	CCA Agenda Preparation Meeting
2/9/25	Coast FM Radio Show
3/9/25	BHB Masterplan Project Site Visit
3/9/25	UTAS Alumni Committee Meeting
8/9/25	Creative Paper Business Visit
8/9/25	Councillor Workshop
10/9/25	CCA Representatives Meeting
10/9/25	R U OK Day Event

### **4.3 REPORTS BY DELEGATES**

Nil received.

#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

##### RECOMMENDATION

That Council notes the following Workshops:

<b>25/8/25</b>	<b>Big Creek Flood Mitigation End of Year Results Councillor Continuing Development Program Nominations for LGAT Learning &amp; Development sub-Committee</b>
<b>3/9/25</b>	<b>Site Visit - BHB Masterplan Project Site</b>
<b>8/9/25</b>	<b>Business Visit - Creative paper Draft Waste Action Plan and Waste Service Levels Financial Management Strategy – Workshop 1 Elma Fagan Hall</b>

##### Councillor attendance – 1/7/25 – 8/9/25

	<b>Ordinary Meetings 2025/26 (2)</b>	<b>Special Meetings / AGM 2025/26 (0)</b>	<b>Workshops 2025/26 (7)</b>	<b>Community Conversations 2025/26 (0)</b>	<b>Weeks Leave Approved</b>
Mayor Mary Duniam	1	0	7	0	2
Deputy Mayor Celisa Edwards	2	0	5	0	2
Cr Gary Bramich	1	0	7	0	0
Cr Andrea Courtney	2	0	6	0	0
Cr Kevin Hyland	2	0	6	0	0
Cr Michael Johnstone	2	0	7	0	0
Cr Leanne Raw	2	0	6	0	0
Cr Dillon Roberts	2	0	3	0	1

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## 5.0 PUBLIC QUESTIONS AND STATEMENTS

### 5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

Nil received.

### 5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

#### 5.2.1 A SHAW - REQUEST FOR FIRE RISK ASSESSMENT AND CLEARING OF VEGETATION ON BACK CAM ROAD

##### QUESTION

When will a fire risk & prevention assessment be completed on 467- 540 Back Cam Road.

As per my email sent on both 26th August & 31st August. When will be width of the road from 467-540 Back Cam Road be brought up to code with state and council regulations?

There (is) barely enough room for 2 cars to pass each other.

Given the density of the overgrown tree's & vegetation from particularly 467-540 Back Cam Road, Somerset. What action will council be taking to make sure that in the instance of a fire we can evacuate our properties safely? At the moment there in only one way in and one way out

##### OFFICERS RESPONSE

This is not a straightforward matter, and a multi-pronged review is required to resolve the concerns raised; the first step will be arranging a consultation with TasFire as the State authority for bushfire, community protection planning and educating and preparing Tasmanians to better respond to fire events.

An inspection of the road will be conducted to assess whether it meets the standards outlined in Council's *Transport Infrastructure Service Level Document 2024* which can be reviewed on our website at the following link ([Transport-Infrastructure-Service-Level-Document-2024](#));

The reported potential narrowing of the road due to tree root encroachment will be assessed to determine the underlying cause; if confirmed council may need to engage an arborist to inspect the trees.

Once all necessary investigations are complete, a detailed response will be provided. This process may take some time.

Officers reviewed the Service Request system and while there are previous requests related to potholes, culverts, and fallen trees there is no record of the specific matters, raised in Ms Shaw's question or recent emails, having been lodged with Council previously.

Information in our *Tree and Vegetation Management Policy and Guidelines 2025* outlines how Council handles complaints and investigations related to trees. [ ([Tree-and-Vegetation-Management-Policy-and-Guidelines-2025](#)).

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**5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

**5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

Nil received.

**5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

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**6.0 PLANNING AUTHORITY ITEMS**

**THERE ARE NO PLANNING MATTERS ON THIS AGENDA**

**7.0 MATTER RAISED BY COUNCILLORS****7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

Nil received.

**7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

**8.0 NOTICE OF MOTION**



Nil received.

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## 9.0 REPORTS OF OFFICERS AND COMMITTEES

### 9.1 FREDERICK STREET RESERVE MASTER PLAN

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community Services
Report Date:	29 July 2025
File Reference:	001
Enclosures:	1. FSR Letter from Rees Campbell sent to Council  2. Revised Layout Frederick Street Reserve Master Plan 

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#### RECOMMENDATION

**That Council adopts the Frederick Street Reserve Master Plan Update**

**The Frederick Street Reserve (FSR) Master Plan Update was endorsed by Council to be released for community feedback at its July 2025 meeting.**

#### PURPOSE

Waratah-Wynyard Council is committed to improving the sustainability and management of sporting, recreation and open spaces/facilities within the community. The Open Space, Sport and Recreation Plan 2017 -2027 (OSSR) is the overarching document guiding this work. OSSR provides advice on the classification of open space, sport and recreation grounds and facilities by catchment types (local, district or regional), function and purpose.

This master plan relates to the site known as Frederick Street Reserve, which comprises three land titles totalling 16.82 hectares. The Frederick Street Reserve, located on Lowe Street, is one of the largest green spaces serving the Wynyard township.

It is important to note that a master plan is a blueprint for the future development of a site. A master plan is an agreed direction by the owner and users about the best way to develop a site or facility, based on the current demand and condition of facilities. The intent is to be able to fund and develop components of that plan as and when funds become available. A master plan is not a commitment to funds or to undertake immediate works.

Extensive targeted community consultation regarding the Reserve has already been undertaken with current users. At the July 2025 Council Meeting, Councillors endorsed the Draft Frederick Street Reserve Master Plan Update to be released to enable community members who are interested in the Reserve to provide comments and feedback on the plan.

#### BACKGROUND

The Frederick Street Master Plan 2017 was produced by @Leisure Planners to provide an overview of the key issues and directions for the Frederick Street Reserve. The Frederick Street Master Plan 2017 identified the potential to consolidate sports and play infrastructure from the Showgrounds into this site, providing for the possible relocation of major events and clubs with poor quality infrastructure at the reserve and developing Frederick Street as an event space, and social /family recreation area. Ultimately, the users of the Showgrounds decided against this move.

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In 2023 Council listed an Annual Plan Action to develop the Frederick Street Reserve area. In recognition of the time that had passed since the 2017 Master Plan development and the dynamic needs of the community, Council officers conducted specific site program analysis and community engagement with the Frederick Street Reserve regular and casual users. This included proactive engagement of the community and a broad range of stakeholders to help identify community needs, interests, and preferences for development and enhancements.

In August 2023 Council called for nominations to form the Frederick Street Reserve Working Group. The members were made up of user groups and the wider community, who met bimonthly to discuss the current needs and future development of the Frederick Street Reserve. It should be noted that the Pony Club was the only regular user of the Frederick Street Reserve who declined to have a representative attend on behalf of their user group.

The Working Group discussed how they used the land, what they enjoyed about the area, and what needed to change.

It was acknowledged that principles identified by the Open Space, Sport and Recreation Plan 2022-2027 (OSSR) remained, such as

- extending the range of sporting and recreation activities for visitors and residents in Wynyard,
- protecting the remaining forested areas for recreation, adjacent to the township,
- enhancing the landscape values and amenity of the reserve for users and spectators,

The Frederick Street Reserve Working Group developed and prioritised a list of renovations and other improvements they would like to see occur at the site.

## **DETAILS**

The Frederick Street Reserve Working Group identified the following priorities for the site

- Trails (including walking/running loops, linking pathways between zones, nature trails, dog walking, mountain biking)
- Toilets, BBQ areas, Wash Station, Showers
- Improved Facilities
- Parking (including trailer/long vehicle parking)
- Common Playground
- Lighting (including lighting for safety)

These important features were included in the updated plan that was released for further community feedback. The majority of feedback received was in regard to:

- the inclusion of a toilet at the BMX suite (It should be noted that a DDA-compliant toilet at BMX was included in the plan that was released for public feedback.)
- the removal of the Heathland Reserve, to be replaced by an overflow parking lot (Retaining the Heathland Reserve is an important feature of the FSR, and this area was not proposed as overflow parking.)
- parking considerations for vehicles that are accompanying horses and ponies

Below is a table of the feedback received.

Name	Feedback	Officer Response
Alan Chester	I worked on the establishment of an endemic plant community at Frederick Street Reserve which serves as an example of the plants which grew originally on the site. I expected that as council contributed to this site by supplying land and equipment to excavate plants from the original site and transport them to the new site that this would be preserved for future generations to see. On the proposed plan for Frederick Street Reserve, I note this area is proposed as an overflow car park. There are two road reserves close to the site which would seem to me a far better choice for overflow parking. One road reserve connects Lowe Street with Belton Street and a car park could be established with access from the proposed roundabout on Lowe Street. The second road reserve is a continuation of Lowe Street where it parallels Hill Court. This would also be a good location for an overflow car park. I like the concept of keeping an area of bushland with a walking track. I use this area for leisure walking at present.	Retaining the Heathland Reserve is an important feature of the FSR, and this area is not proposed as overflow parking.  Additional formalised parking is included at FSR.
Lachlan Type	Please make sure to protect the translocated heathland, such a cool project that turned out so well!	Noted. Retaining the Heathland Reserve is an important feature of the FSR
Britt Griffiths	So grateful this part of our beautiful town is getting a facelift finally. -It is a basic necessity that the bmx club has its own toilet amenities on site. Would love to see this in the plans. -also, accessible pathways around the track and new car park is also important as we can not provide simple access for persons in wheelchairs and the elderly as there is no solid pathways around the facility. - would also love to see an actual pavilion/ club rooms built track side at the bmx club. As a growing sport and lots of family involvement, there is currently no where for all our members and supporters to congregate or hide from the weather when needed. These are basic essentials for any sporting clubs, and unlike football, cricket and most other sports, Wynyard	A DDA compliant toilet at the BMX park is included in the plan.  Formalised pathways throughout the site are included on the plan.  There is currently no provision for a BMX specific club room, with a shared use sports pavilion servicing the site.

Name	Feedback	Officer Response
	Bmx club have never had any of these provided.	
Lisa-Jane Kent	As a BMX mum and Pony Club mum this parking requires re looking into. BMX require more space especially for state events. At the moment the bush becomes full and overflows on to the street. As a mum that transports horses, this parking is not float and big vehicle friendly. Who on earth is going to get vehicle and floats in angle narrow parking. Horses require space coming off and going on a float. The parking is an accident waiting to happen and a major hazard. Toilets should be looked at also being located on the BMX side with security fencing	The FSR Plan includes allocation for additional parking across the site, with formalised parking being added at the BMX track, at the Equestrian area, in Lowe Street and additional overflow parking being added for events.  A DDA compliant toilet at the BMX park is included in the plan.
Kurt Mason	Whilst I am a Burnie resident my family is heavily involved in the BMX club. The toilets for the BMX track are a must and it would be smart if the cubicles were slightly bigger to double as a change room. Also it's important for the pump track to be a decent size as there isn't a pump track in Tasmania that matches the offerings available on the mainland Consultation with the bmx track would be wise so there is an understanding of what is needed in the community. My boys live at pump tracks and I'm very aware of of the short comings of the local ones. The wesburn pump track in Victoria is possibly the best example that caters for little children learning to ride whilst still keeping the bigger kids interested	A DDA compliant toilet at the BMX park is included in the plan.  A pump track (recreational for children) will be included in the FSR. There will be an opportunity for the BMX club to provide input on the design of the track in the future.  The FSR is classified as a local level facility.
Debra Simpson	Needs an outdoor gym	Outdoor gyms are provided at other areas in the municipality, including the Wynyard and Somerset Foreshore. There is no immediate plan to add an outdoor gym to the FSR, but your feedback is noted for further consideration in the future.
Chace Williams	This is a great idea for kids that want to get outside and also for adults	Noted.
Tamiaka Whiteley	The overall plan looks great, maximizing the use of the precinct for the community. The new parking areas are perfect, the BMX club will appreciate suitable parking. Hopefully the number of parking spaces are suitable for the clubs needs and the	A DDA compliant toilet at the BMX park is included in the plan.  The FSR Plan includes allocation for additional parking across the site, with formalised parking being added at the BMX track, at the Equestrian

Name	Feedback	Officer Response
	club is consulted on this. Toilets on-site at the BMX track are an absolute must. For a sporting club to not have its own toilets is unacceptable. BMX club members currently have to walk over to the pony club room to use the toilets, this often makes them inaccessible for the elderly and disabled due to the distance from BMX spectator areas combined with the uneven ground to get to them, plus the poses safety risks to children, as they're unable to use the toilets unaccompanied.	area, in Lowe Street and additional overflow parking being added for events.
John Neilson	Good plan. Will only improve what is already available. One problem that I can see arising is the new parking bays on Frederick St. Cars entering or leaving these bays will be in the direct path of B-double and other trucks that use Frederick St. as the access way to the Fontera Cheese Factory multiple times during the day	Noted.
Gregg Sharman	Thank you for the consideration of another cricket oval at FSR. The WDC intend to enter the following teams for Sunday junior cricket this season: 4x under 12 teams 1x under 14 team Given that every fortnight we will see 3 home games, having another accessible ground at FSR would be appreciated and enable games to be played concurrently at the one venue if another pitch is installed. We are working closely with Somerset to support them with the Somerset primary School team which could eventually see junior cricket being played out of Langley Park, as well as to create a sustainable pipeline for their club. Ground shortage could be a problem in the future given our strategic priority in growing the game. Thank you for the opportunity to provide feedback.	The plan includes a cricket oval, along with space dedicated for an additional oval, if ever required.  Additional ovals are currently in various stages of being planned and installed across Wynyard and Somerset as part of the Wynyard Sporting Precinct and the Somerset Sporting Precinct Master Plans. The oval(s) at FSR are in addition to these.
Lucy Thamm	Love the parts about reveg work and protecting existing habitat - so important for an area of remnant bushland, especially with all the subdivisions happening in and around Wynyard. I find evidence of people cutting down trees and lighting fires in that bushland, so it needs consistent regulation if we're to combat that sort of activity. Providing a playground and other infrastructure on the ovals is a great idea, offering the youth	Noted.

Name	Feedback	Officer Response
	<p>more recreational options (less boredom = less destruction, hopefully). Great to see Council taking a sustainable, balanced approach to development - it reassures me as someone who cares deeply about our natural environment.</p>	
Leah Lovell	<p>This update looks great but the bmx track needs a TOILET as there is NONE at the track. We have so many young children and elderly at the track every Sunday for racing and walking over the road is not ok. I also don't think there needs to be a play ground added maybe just a bigger pump track or just the toilet at bmx please. Apologies if there is a plan for a toilet but I can't see it on plans.</p>	<p>A DDA compliant toilet at the BMX park is included in the plan.</p> <p>The inclusion of a playground was identified as a priority by members of the Frederick Street Reserve Working Group, who sought to ensure the Reserve catered to all age groups and interests, including those unable or unwilling to participate in cycling activities.</p>
Dorothy Harvey	<p>I am astounded that the WW Council has deemed it necessary to destroy the hard work that they and other groups within the community have done to establish a heathland in this area to protect species of plants and frogs from extinction. The Councils website declares "The Heathland Reserve The Waratah-Wynyard Council in partnership with the Friends of Remnant Heathland of Wynyard (FORHOW) came together to relocate rare and endangered species of plants from a vacant block at Goldie Street, Wynyard to Frederick Street Reserve. This heathland transfer was the first of its kind in Tasmania and is an important step toward flora conservation in Waratah-Wynyard. With the help of 75 volunteers, over 60 plants were relocated, some of which are the only living specimen in the Wynyard region." How can the Council now decide it needs to eliminate this area just for the purpose of parking cars? I am astounded.</p>	<p>Retaining the Heathland Reserve is an important feature of the FSR, and this area is not proposed as overflow parking.</p>
Ben Anderson	<p>I recon the lay it is great, the bmx club needs some better parking that what they have, I travel up every couple weeks to race, my main concern is the larger trees around the track could do with ether a trim back or being cut down as there isn't much sun light on the track and in high winds there is a high factor of a branch falling on the track and hurting the riders</p>	<p>The FSR Plan includes allocation for additional parking across the site, with formalised parking being added at the BMX track, at the Equestrian area, in Lowe Street and additional overflow parking being added for events.</p> <p>Noted. Trees at the FSR are covered under WWC's tree and vegetation policies.</p>

Name	Feedback	Officer Response
Kristin Broomhall	Definitely lights and toilets at the bmx track	<p>A DDA compliant toilet at the BMX park is included in the plan.</p> <p>Additional lighting across the site is included in the FSR Plan.</p> <p>Council has been supporting Wynyard BMX with their grant application for lights at the BMX Park.</p>
Taylor Anderson	There are to many trees around the bmx track as they are dangerous for the kids and adults if they fall And they don't let the sun shine on the track a better car park for the cars on race days also wouldn't hurt	Noted. Trees at the FSR are covered under WWC's tree and vegetation policies.
Alicia Frankcombe	It's great to see such an initiative in supporting and encourage the community to be active. Congratulations. I also commend the addition of accessible toilets for sporting clubs. I note the BMX Club do not currently have change rooms or toilets for members to use so that addition is fantastic. I would like to confirm the addition of accessible pathways is in the proposed plan? Are you able to advise how many toilets will be planned for the BMX Club? Are the addition of rubbish and recycling bins included in the plan. When my family access the area we have noted the lack of bins and at times rubbish in the area as a result. I note in the summary the challenge of light tower heights due to the airport vicinity. Has the height of the trees in the area also been assessed as part of the plan? The addition of appropriate and safe parking is a necessity with so many sporting clubs utilizing the area; often at the same time. With unmarked parking and tree roots it's unsafe for younger children navigating the area and for people with disabilities and the elderly. That doesn't include the large falls risk with the mud. I truly hope this can be actioned as a priority. I truly hope the money spent on developing the plan isn't wasted and items for this updated plan can be progressed. I note that council were not able to progress anything from the old plan devised.	<p>One DDA compliant toilet is proposed for the BMX site. The toilet block at FSR is also accessible and available for use.</p> <p>No additional rubbish collection is proposed for the site as a part of the plan.</p> <p>Trees at the FSR are covered under WWC's tree and vegetation policies.</p> <p>Parking near BMX will be formalised as a part of the plan.</p> <p>The Frederick Street Master Plan 2017 identified the potential to consolidate sports and play infrastructure from the Showgrounds into this site, providing for the possible relocation of major events and clubs with poor quality infrastructure at the reserve and developing Frederick Street as an event space, and social /family recreation area. Ultimately, the users of the Showgrounds decided against this move.</p>
Brenton Hosking	I am a little concerned that WWC seems to have forgotten that it recently spent a deal	Retaining the Heathland Reserve is an important feature of the FSR, and this

Name	Feedback	Officer Response
	<p>of time and money to transfer a collection of rare wetland species from a site in Goldie Street to the Frederick St Reserve. At the time, this was seen as a way to preserve this remnant plant community. What's changed. The idea of paving over these plants for a car park seems counterproductive. Can these sort of projects be vetted by the SEAP group?</p>	<p>area is not proposed as overflow parking.</p> <p>The Reserve is a significant community asset, supporting both environmental values and recreational use. As part of Council's commitment to transparent and inclusive planning, feedback from the entire community is important.</p>
<p>Anne Hamilton</p>	<p>I am very shocked to see that the current Heathland Reserve is to be replaced by an overflow carpark in this plan. So much community energy and effort was put in to establish this important conservation area and at the time, the council was supportive and helpful. Please reconsider this part of the plan so that the heathland reserve and the nearby pond can be left as they are.</p>	<p>Retaining the Heathland Reserve is an important feature of the FSR, and this area is not proposed as overflow parking.</p>
<p>Richard Muir Wilson</p>	<p>Its good to see existing bushland protected at the FSR. This should extend to having an active weed management plan for the area covering: blackberries, broom and invasive garden plants. Macrocarpa trees are also growing along the boundary adjacent to the Hill Street/King Street homes., these should be removed before they grow any larger. The track around the bushland west of the Barcoo Arena is popular year round. In wet years sections are under water, could the track be built up in these sections? There are stands of black wattle nearing the end of its lifetime, could these be replaced with other native Tasmanian trees which enhance the biodiversity of the bushland and improve the habitat for birds. White goshawks and bronzewing pigeons are some of the less conspicuous but larger birds seen here. Evidence of burrowing crayfish has been hard to find although I did spot a mound formed by one four years ago. This unfortunately was destroyed when a horse jump was constructed nearby. A proper survey of burrowing crayfish in the FSR might reveal more. FSR and its close neighbour the Lowe Street Reserve are important green spaces in West Wynyard for residents and visitors. Both areas compliment each other by providing</p>	<p>Trees and weeds at the FSR are covered under WWC's tree and vegetation policies.</p> <p>Feedback regarding building up tracks in the bushland west of the Barcoo Arena is noted and can be considered.</p> <p>A Natural Values Assessment of Frederick Street Reserve was completed by ECOTas in December 2021.</p> <p>The report noted that there are areas of threatened vegetation at Frederick Street Reserve that have protection under the Environment Protection and Biodiversity Conservation Act 1999 (EPBCA).</p> <p>There is also a threatened species located along the drainage channel on the western side of the Pony Club/equestrian area according to the Tasmanian Threatened Species Protection Act 1995 (TSPA).</p>

Name	Feedback	Officer Response
	passive and active recreational opportunities.	
Rees Campbell and Col Meyers	See separate attachment, sent to Council via the SEAP Group	<p>There are no plans for intrusive works in the area you've highlighted. There is no intention to seal the overflow parking area or undertake any major construction including drainage works.</p> <p>The intent is to formalise the existing informal parking — possibly through low-impact measures such as placing large rocks or fencing to contain vehicles within a defined space and further protect the area surrounding the Heathlands plantings.</p> <p>The exact treatment of the site is still to be determined, and your suggestions regarding protection of the heathland and frog pond and movement of this parking area will be taken into consideration.</p>
Charlie Jacobson	<p>From the updated map it appears Council has everything in order, for those Clubs, etc involved at Frederick Street. However what is disappointing is that PDF Document has apparently not been updated since 2017, despite saying it was updated 08/08/23. Reading this document you would NOT be aware that the Show Society is well established at the current Showgrounds and will NOT be involved with Frederick Street Reserve. A lot of the facilities at the Showgrounds have been upgraded since 2017, and this is ongoing, with a progressive and active Committee. Facilities and circumstances are nowhere near as bad as described in the 2017 document (if they ever were then). Nothing is achieved by reprinting this document without amendments, or an additional document, advising updated matters since 2017, and in fact you are seeking comment without advising the full facts.. The following from p.20 of the 2017 document is an example: "The Show is not currently able to demonstrate future plans as to how it is to be developed as an ongoing event. It appears to have limited capacity to address the needs of future</p>	<p>Council acknowledges your concerns regarding the outdated information in the 2017 document. However, the document currently open for public comment is the updated plan released in July 2025, which clearly outlines the current arrangements for Frederick Street Reserve and does not propose any involvement from the Show Society.</p> <p>The older document remains publicly available for transparency and historical reference, but it is not the basis for current planning or consultation. We encourage all feedback to be directed toward the July 2025 plan, which reflects the most accurate and up-to-date information.</p>

Name	Feedback	Officer Response
	<p>infrastructure requirements, as well as to provide for an ongoing viable show. If it were to be relocated to Frederick Street into higher quality facilities, the Show may be more sustainable" This has been proven to be completely incorrect, as proved by the new/updated facilities, and record attendance numbers at the latest shows. N.B. This is my personal opinion, made without input from the Show Society</p>	
<p>Bonnie Bonneville</p>	<p>Community members who co-manage the Heathland Reserve in Wynyard have contacted Cradle Coast NRM with concerns associated with the Preliminary Frederick Street Reserve Master Plan 2025. The Preliminary Master Plan intends to protect the Heathland Reserve and other forested areas and threatened species. However, there is concern that the works to create the overflow parking area could impact the values of the Heathland Reserve and other important wetland features of the site. We wish to emphasise the value of this heathland project as a biodiverse reserve and as a community-led and collaborative environmental project with positive outcomes for Waratah-Wynyard Council and the Cradle Coast region's natural resources, as recognised on the Council's excellent webpage on the project. There are a range of rare and unusual plants at the site, and wetland-dependant species such as frogs, aquatic insects, Latham's Snipe and listed (Vulnerable) <i>Persicaria decipiens</i>. Cradle Coast NRM have supported this bold and exciting project and congratulate Waratah-Wynyard Council in committing to moving and re-establishing this diverse native heathland in the Frederick Street Reserve. It is a positive story of valuing under-recognised native vegetation and biodiversity, and it has captured the imagination of the many local volunteers who contributed to the project. Cradle Coast NRM supported the project by providing a Community Capacity Small Grant to help install the raised boardwalk across the site. Some of our staff have provided financial contributions or volunteer hours in</p>	<p>There are no plans for intrusive works in the area you've highlighted. There is no intention to seal the overflow parking area or undertake any major construction including drainage works.</p> <p>The intent is to formalise the existing informal parking — possibly through low-impact measures such as placing large rocks or fencing to contain vehicles within a defined space and further protect the area surrounding the Heathlands plantings.</p> <p>The exact treatment of the site is still to be determined, and your suggestions regarding protection of the heathland and frog pond and movement of this parking area will be taken into consideration.</p>

Name	Feedback	Officer Response
	<p>moving and maintaining the heathland vegetation and our Cradle Coast NRM Chair, Peter Voller, donated a hand-made iron gate for the entry to the Heathland Reserve.</p> <p>The Cradle Coast NRM Strategy 2030 identifies Key Biodiversity Areas (KBAs) and small reserves as a Priority (Strategy Action B12.b), aiming to reduce the threats affecting small reserves and improve community educational outcomes. Many important places for species and their habitats are not part of formal reserves and face threats, including development pressures, which prompted the moving of this reserve in the first place. Protecting this site is an action that aligns with other NRM Strategy priorities, such as Aquatic species of concern (Strategy Action BS4.h), raising awareness about threatened and important frog species and undertaking wetland management extension work. Cradle Coast NRM is keen to establish partnerships with land managers, local councils and community groups looking after the region’s natural assets and to undertake activities that raise community awareness of natural values and threats, support participation in conservation actions and enhance the tourism experience. We support the recommendation by the Friends of Remnant Heathlands that the proposed “Overflow car parking” area is moved further north (pink polygon on Figure 1a), and the values of the permanently wet former cross country water jump (pale pink polygon) are enhanced by establishing a designated frog pond. We also recommend that care is taken to prevent unnecessary drainage works or machinery use/compaction in the vicinity of the heathland adjacent to Barcoo Arena. We would like to continue to work with Waratah Wynyard Council and the local Friends of Remnant Heathlands volunteer group to help maintain, conserve and promote this important natural area. Please let us know how we</p>	

Name	Feedback	Officer Response
	may be able to assist by contacting Bonnie Bonneville, Regional NRM Manager	
Kelly Smith	<p>Hi I am really concerned that none of the proposed changes are Good for the Inglis Pony Club Horses can not be tied to floats on the bitumen... Unsafe for horses and kids without the dog walking track fenced off Is the Pony club going to be refunded for the demolished equipment for safety the card parks are normally fenced/ barrier off.... does it need 2 ? will the PC still have access and still be able to use soccer ground there is a proposed new shelter down where the gate is.. is there going to be appropriate fencing in the designated areas</p>	<p>In regard to float parking, Council notes your point about bitumen not being ideal for tying horses. Council welcomes feedback and advice regarding float parking areas.</p> <p>FSR is a shared-use facility. It is the responsibility of dog walkers to keep their pets on lead or demonstrate effective control when horses are present. There is no plan to build additional fences between the walking path and the sports fields.</p> <p>There is no plan to demolish any Pony Club equipment.</p> <p>There is no proposal to change the access that horse riders currently have at FSR.</p> <p>The proposed new shelter (if required) will not block access from the cricket ground to the equestrian area.</p> <p>There is no new fencing proposed as part of the Frederick Street Reserve Master Plan.</p>
Louise Sadler	<p>We use the facility for Pony Club (PC). I have a few concerns. 1. CARPARKING. There aren't enough yards (and you could never have enough yards as all events have between 20-100 horses) so the majority of horses are tied to horse floats. Horse floats can't be parked on asphalt (horses can't stand on it). Both carparks would be of little benefit for the PC as you also need some room next to each horse float to tie horses up, so even if we had no choice to park on asphalt you could only use every second/third space - so there is not nearly enough. It also doesn't look that easy for parking trailers. There are also several people who would be driving horse trucks, not sure where they would fit. So the carparking won't help the PC community. While we could just not use the car park - our space for riding has been</p>	<p>Council appreciates the importance of equestrian events and the unique requirements they bring. However, Council must balance infrastructure planning to meet the needs of regular, year-round users rather than designing specifically for events that occur annually.</p> <p>Horse floats require specific conditions; not every vehicle attending Pony Club events is towing a float. Council needs to provide safe and accessible parking for all attendees.</p> <p>In regard to float parking, Council notes your point about bitumen not being ideal for tying horses. Council welcomes further feedback and advice regarding float parking areas.</p>

Name	Feedback	Officer Response
	<p>decreased so would be tricky for larger events. 2. The existing shed (next to the existing yards) isn't on the plan? or is that the building which now has a carpark between it and the grassed oval? We have trailers with gear in those sheds which we need to assess with a car to then tow to where its needed - can't do that with a carpark in the way? 3. Possibly the only major work the PC has done is the water jump and bank complex (looking a bit daggy now but hopefully will be brought back to life this season) which is next to the Barcoo arena. By placing the overflow carpark there we wont be able to use it. It is also right in the middle of the Cross Country course so we would no longer be able to hold our event each year. We could of course build another and re-direct the course but that would cost money we don't have. ' 4. I also can't quite tell from the plan where the boundary fence is? Horse events (including where the horses are tied up) need to be in a secured area in case of a loose horse - which does happen often!</p>	<p>The carparks are designed to support general FSR use, and while they may not suit every float and bike riding configuration, they offer flexibility for the mixture of users' vehicles.</p> <p>There is no plan to remove the existing shed. It remains available for use with no changes planned.</p> <p>The overflow parking area is a formalisation of existing parking. It is not a new development and does not alter the riding space.</p> <p>There is currently no plan to add additional fencing, and it is expected that animals at the Reserve are under the effective control of their owners.</p>
Tania McNamara	<p>The wash down area would be better suited near the Pony Club shed or somewhere between the BMX track and the PC grounds so it is not near the complex with public access. Float parking on the grounds would be best left as grass to enable horses to be tethered and not standing on a hard surface, or at least hard surface for the cars only to park on. Would it be possible to have the walking track along the fence line near the trees instead between the float parking &amp; the equestrian area please</p>	<p>The location of the wash down area has been selected to allow access to all users, including BMX, Carriage Drivers and Pony Club. This location is close to existing water infrastructure.</p> <p>Thank you for your feedback regarding float parking on the grounds away from hard surfaces. This feedback is noted and access for float parking on the grounds will be continued for events.</p> <p>Note your feedback regarding having the walking path under the tree line and not on the other side of the carparking.</p>
Virginia Saward	<p>As a member of the Inglis Pony Club, I have a few concerns regarding the upgrades. - New car parking area is where existing horse yards are which was paid for by the pony club. Would they be removed and reinstalled? - New car parking is not suitable for floats as loading/unloading horses onto a road is dangerous. - In some instances horses need to be tied to the</p>	<p>The existing horse yards will need to be relocated.</p> <p>The car parking is for all FSR users, not just for the Pont Club. The intention is to offer flexibility for the mixture of users' vehicles.</p> <p>Council acknowledges the concerns raised about float access, horse</p>

Name	Feedback	Officer Response
	<p>side of a float. This would not be possible with the new parking arrangement. - The north to south part of the new carpark (under the trees) would be better left as float parking on grass rather than bitumen - It makes no sense to have to go through the new car park to access the existing pony club shed for gear - Overflow parking is where existing cross country jumps are - Location of wash down area should be further away from the main building</p>	<p>safety, and proximity to the pony club shed.</p> <p>Council will review the suitability of float parking under the trees, consider safe loading/unloading zones, and assess access routes to ensure they support equestrian activities. More consultation can occur prior to installation.</p> <p>The overflow carparking is the formalisation of existing parking, mainly used by visitors to the Heathland Reserve.</p>
<p>Greg Saward</p>	<p>I think overall the upgrades will have a positive impact for the community and will be well received. I do have a couple of concerns as a member of the Inglis Pony Club though. This is mainly to do with the carparking. - Overflow parking is where existing cross country jumps are - New car parking area is where existing horse yards are which was paid for by the pony club. Would they be removed and reinstalled? - New car parking is not suitable for floats as loading/unloading horses onto a road is dangerous. Also trying to reverse a float out of parking spots would be very difficult - In some instances horses need to be tied to the side of a float. This would not be possible with the new parking arrangement. - The north to south part of the new carpark (under the trees) would be better left as float parking on grass rather than bitumen - It makes no sense to have to go through the new car park to access the existing pony club storage sheds, ie, they are on the wrong side of the car park. - Location of wash down area should be further away from the main building</p>	<p>The overflow carparking is the formalisation of existing parking, mainly used by visitors to the Heathland Reserve. It is not where the existing cross-country jumps are.</p> <p>The existing horse yards will need to be relocated.</p> <p>The car parking is for all FSR users, not just for the Pont Club. The intention is to offer flexibility for the mixture of users' vehicles.</p> <p>Council acknowledges the concerns raised about float access, horse safety, and proximity to the pony club shed.</p> <p>Council will review the suitability of float parking under the trees, consider safe loading/unloading zones, and assess access routes to ensure they support equestrian activities. More consultation can occur prior to installation.</p> <p>Thank you for your feedback regarding float parking on the grounds away from hard surfaces. This feedback is noted and access for float parking on the grounds will be continued for events.</p> <p>The location of the wash down area has been selected to allow access to all users, including BMX, Carriage Drivers and Pony Club. This location is close to existing water infrastructure.</p>

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
<b>Our Priorities</b>
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

A Natural Values Assessment of Frederick Street Reserve was completed by ECOtas in December 2021.

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The report noted that there are areas of threatened vegetation at Frederick Street Reserve that have protection under the *Environment Protection and Biodiversity Conservation Act 1999 (EPBCA)*.

There is also a threatened species located along the drainage channel on the western side of the Pony Club/equestrian area according to the Tasmanian *Threatened Species Protection Act 1995 (TSPA)*.

### **FINANCIAL IMPLICATIONS**

The intent is to be able to fund and develop components of the Plan as and when funds become available. The Frederick Street Reserve Master Plan relies upon a 50% contribution from external funding bodies to undertake immediate works.

The masterplan proposes the delivery of 17 actions, at a total estimated cost of \$2.6 million. Once completed, an additional \$178,000 annually is required to cover depreciation and maintenance. These recurrent costs are equivalent to a 1.9% general rate increase. In line with Council's Financial Management Strategy, operational improvements would need to be achieved to fund the additional cost. This could be achieved through decreasing expenditure or increasing revenue streams.

The estimates assume that most assets become public, owned and maintained by Council. This creates an additional financial burden on the broader community. Council will continue to work with key stakeholders to negotiate asset ownership moving forward, potentially reducing the annual recurrent costs.

The estimates have been prepared based on current market rates and a conceptual understanding of each action. The costs will be revised once detailed design and planning has been completed for each action. Additionally, current estimates do not include inflation or conditions placed on the works by other authorities.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

Extensive targeted community consultation regarding the Reserve was undertaken with current users. In July 2025, Councillors endorsed the release of the updated plan to the community to enable community members to provide comments and feedback on the plan.

### **CONCLUSION**

As a result of this open consultation period, 29 community members submitted feedback (listed above, along with an Officer's response).

Feedback received raises awareness of the importance of the Heathland Reserve to the community, the desire to have a toilet at the BMX area and the need to consult again with the Pony Club and Carriage Drivers prior to the finalisation of parking layout and surfaces at the equestrian area.

It is recommended that Council adopts the Frederick Street Reserve Master Plan Update.

A copy of the plan is available on Council's Website here:

[Revised-Map-Layout](#)

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## 9.2 LIVEABLE WARATAH-WYNYARD SETTLEMENT STRATEGY IMPLEMENTATION PLAN

To: Council  
Reporting Officer: Economic Development Officer  
Responsible Manager: Director Financial Services  
Report Date: 29 April 2025  
File Reference: 01  
Enclosures: 1. Settlement Strategy - Implementation Plan 

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### RECOMMENDATION

**That Council notes the progress of year 4 – 2024/25 of the Liveable Waratah Wynyard Settlement Strategy Implementation Plan.**

### PURPOSE

The purpose of this report is to present the year 4 – 2024/25 Waratah Wynyard Settlement Strategy Implementation Plan for noting. The Implementation Plan (the Plan) will guide the future delivery of the recommendations contained in the Liveable Waratah Wynyard Settlement Strategy.

The Plan will be used to:

- prioritise the recommendations contained in the Strategy
- develop appropriate actions to deliver the recommendations
- estimate a delivery timeframe and potential cost (where appropriate)
- assign leadership responsibility and,
- display progress updates.

### BACKGROUND

The Liveable Waratah-Wynyard Settlement Strategy 2021 (the Strategy) was adopted by Council on 17 May 2021. An Implementation Plan has now been developed to guide the delivery of the recommendations contained in the Settlement Strategy and to assist in future budget considerations. Council will be updated on the delivery of the strategy every 12 months.

This Liveable Waratah-Wynyard Settlement Strategy 2021 is designed to enhance the liveability of Wynyard, Waratah, Somerset, Boat Harbour Beach, Sisters Beach and Yolla. The niche that this Strategy fits into is defined by State and regional plans, the Cradle Coast Regional Land Use Strategy, and the Sustainable Murchison Community Plan. These documents stress the importance of liveability as a key goal that we must strive for in our planning decisions. Liveability is increasingly seen as the key to economic success and contributes to everyone's quality of life.

The Strategy also complements local plans such as the Central Area Development Plans for Wynyard and Somerset, which establish a direction for those town centres, and the Open Space and Recreation Strategy which identifies the actions required to meet the open space

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needs of community and incorporates principles and objectives from Council's integrated Council Environmental Plan (iCEP).

The Strategy sets out interconnected recommendations that will enable Council to protect and enhance these qualities and leverage off them to make our towns and villages (even) more sustainable, inclusive, inspiring, and nurturing places to live, work and visit. The strategy recognises that supporting liveability requires more than just a narrow view of land use planning. Consequently, these recommendations are in two parts:

Part 1 of the document relates to use and development of land and outlines a series of measures to encourage appropriate development in the best locations; and Part 2 seeks to retain and enhance the qualities of our towns and villages that make them such appealing places.

Both parts of the Strategy seek to align Council's actions and policies with those of other Government agencies and the community to co-ordinate actions to achieve greater liveability.

## **DETAILS**

The Plan will be used to prioritise the recommendations contained in the Strategy, develop appropriate actions, estimate a delivery timeframe and potential cost (where appropriate), assign leadership responsibility and display progress updates. The Plan will be used to direct future budget considerations.

As with the Strategy, the Implementation Plan has been divided into two (2) parts. Some of the recommendations contained in the Strategy have already been completed or are currently in progress.

Part 1 of the recommendations, *Land Use and Development Recommendations* lists the following: -

LU1 – Identification of preferred development fronts and candidate sites for rezoning

LU2 – Outline Development Plans for residential expansion areas

LU3 – Outline Development Plan for Industrial areas

LU4 – Advocate IPWEA to adopt standard drawings for low traffic access ways

LU5 – Independent advisory service for applicants for development and community environmental enhancements

Part 2 of the recommendations, *Protecting, promoting and enhancing liveability* lists the following: -

L1 – Streetscape Strategy

L2 – Pause places

L3 – Tree Planting

L4 – Interpretive and wayfinding signage

L5 – Demonstration/exemplar gardens

L6 – Greenways

L7 – Park and pedal, bus and bike

L8 – Bicycle storage structures

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L9 – Promotional and accessible explanation of planning and good design

L10 – Physical activity/active transport promotion

L11 – App for themed walks

L12 – Facilitation of community adoption and contracting of open space and landscaping projects

L13 – Advocate CCA for compilation of coastal management techniques and awareness raising

L14 – Advocate for prompt delivery of additional pedestrian crossing points across Bass Highway in Somerset

L15 – Advocate for improved Wi-Fi Internet access

L16 – Promotion of Food Sensitive Planning and Design

L17 – Advocate for safe pedestrian and cycle crossing of Bass Highway at Deep Creek Road and/or Oldina Road

Many of the recommendations are complimentary and/or dependent upon one another to realise the strategic intent.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

Council is required to undertake strategic planning, to provide a direction for the future of Wynyard, Somerset, Waratah, Boat Harbour Beach, Sisters Beach, Yolla and the isolated clusters of land zoned Rural Living throughout the municipality. Without this planning, strategic amendments cannot be made to Council’s planning scheme.

The Settlement Strategy and accompanying Implementation Plan is required to be consistent with the Cradle Coast Regional Land Use Strategy.

## **STRATEGIC IMPLICATIONS**

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.
<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
<b>Our Priorities</b>
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
4.2 Our community values, encourages and supports physical, social and cultural activities.
<b>Our Priorities</b>
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

The Implementation Plan will be used to prioritise the Strategy recommendations and actions for future budget considerations.

### **RISK IMPLICATIONS**

Reputational Risk - Council may be at reputational risk if it develops a Strategy but does not implement the recommendations in a timely and strategic manner.

### **CONSULTATION PROCESS**

Consultation was conducted via an in-house working group.

### **CONCLUSION**

That Council notes the progress of year 4 – 2024/25 of the Liveable Waratah-Wynyard Settlement Strategy Implantation Plan.

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### 9.3 OPEN SPACE, SPORT AND RECREATION PLAN - ANNUAL UPDATE REPORT

To: Council  
Reporting Officer: Community Development Officer  
Responsible Manager: Manager Community Activation  
Report Date: 2 July 2025  
File Reference: 001  
Enclosures: Nil

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#### **RECOMMENDATION**

That Council notes the annual status update on progress of the Open Space, Sport and Recreation Plan 2017-2027.

#### **PURPOSE**

To provide an annual update on the current status of recommendations contained in the Open Space, Sport and Recreation (OSSR) Plan 2017-2027.

#### **BACKGROUND**

The OSSR plan is a major planning initiative to provide an evidence-based long-term direction for the planning and management of the open space networks, including recreational and sporting grounds, and associated community facilities. The OSSR covers both the Waratah-Wynyard and Circular Head municipal areas for ten years, from 2017 to 2027.

The Plan provides:

1. An open space, sport and recreation classification hierarchy based on catchment and function;
2. Standards for supply of open space, sport and recreation grounds, facilities and assets;
3. An open space, sport and recreation supply and demand analysis;
4. Master planning for identified key open space, recreation facilities and/or sports grounds. Specifically:
  - a. Wynyard Recreation Precinct;
  - b. Frederick Street Reserve;
  - c. Somerset Recreation Precinct.
5. A comprehensive community engagement process; and
6. A prioritised and costed set of actions to achieve overall open space, sport and recreation vision and goals.

The vision for open space, sport and recreation in Waratah-Wynyard is:

“A diversity of recreation opportunities that enhance participation in physical and social opportunities, livability, the health and wellbeing of all residents and the economic, environmental, and social sustainability of the region. These are delivered and promoted in a sustainable manner in partnership with other providers and users and attract new residents, businesses, and visitors to the region.”

The OSSR was adopted by Council on 19 September 2017. The plan was developed by @leisure which is one of Australia’s largest and leading sport, leisure and open space consultancies. The OSSR plan was approved for public release by the Council at its meeting

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on 17 July 2017 and subsequently underwent a public engagement process over a seven-week period concluding on Friday 1 September 2017.

As part of the OSSR, the following papers were also developed to provide specific recommendations and detailed findings in key areas:

1. **Demand and Consultation Findings**
2. **Open Space Planning Framework**
3. **Locality Analysis**
4. **Issues Papers including:**
  - a. Camping Issues Paper
  - b. Off-road Trails Issues Paper
  - c. Community Meeting Places / Halls Issues Paper
  - d. Public Toilets Issues Paper
  - e. Occupancy Agreements Issues Paper
  - f. Destination Play Spaces
  - g. Acquisitions and Disposals
5. **Master Plans for three sites:**
  - a. Wynyard Recreation Ground and Sporting Precinct
  - b. Frederick Street Recreation Reserve
  - c. Somerset Sport & Recreation Precinct

## **DETAILS**

Council is now eight years into its ten-year plan. Of the 206 recommendations made in the OSSR Plan, 190 (92%) have now been completed/actioned or have become standard business practice. This means four projects reached full completion in the past financial year.

Progress and actions in the last year include:

1. Coastal Pathway – The coastal pathway has been completed. A feasibility study for a rail trail from Wynyard to Stanley has also been undertaken, though this project is not yet funded.
2. Frederick Street Masterplan – Public toilets are included in the concept design and will be considered further during the detailed design phase.
3. Yolla Public Toilet – This has been constructed and is now operational.
4. Waratah - The Elma Fagan Hall is being used by the Men’s Shed, leading to increased community use. A broader asset review is underway.
5. A Working Group for the Somerset Sporting Precinct has been established. One of its early actions was to explore the idea of creating a Community Centre within an existing building in Somerset. While this option was ultimately not pursued, Vinnies has since established a presence in the area, and planning is now underway to ensure the new precinct includes dedicated community meeting space.

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6. An opportunity to upgrade the tennis court at a privately owned accommodation premises (Boat Harbour) for community use was investigated. However, due to the extensive degradation of the court surface, the proposal was found to be unfeasible and did not proceed.
  7. Waratah - The initiative to allow natural rainforest regeneration in select reserves around the township has been actioned, reducing mowing requirements and enhancing landscape diversity. As part of this effort, an arboretum has now been established on Smith Street at the former Tyre Park site, further contributing to the town's environmental and aesthetic goals.
  8. Somerset - The rationalisation of the two small play spaces at Ronald Crescent and Oonah Crescent has been completed, with the development of a high-quality replacement playground at ANZAC Park to serve the southern area of Somerset. With this new facility now in place, Council can proceed to consider future uses for the Ronald and Oonah Crescent sites.
  9. Waratah will be promoted as an affordable and attractive place to live, highlighting its golf course and the unique character of the town.
  10. Somerset Sporting Precinct (SoSP) – Langley Park –
    - i. The construction of four new towers and installation of LED lighting has been completed, including the necessary geotechnical reporting and electrical capacity upgrades.
    - ii. Additionally, the renewal and upgrade of the existing synthetic wicket has been successfully delivered.
    - iii. Starbox Architects has prepared a design package for the upgrade of the Langley Park facilities.
  11. Somerset Sporting Precinct (SoSP) – Stadium –
    - i. Philp Lighton Architects has been engaged to undertake the detailed design and documentation of a new indoor sports stadium to be located at the Somerset Primary School.
    - ii. Stakeholder consultation has informed a concept design for the project including site configuration, functional layout, accommodation schedule and preliminary cost estimates.
    - iii. A function review of the concept with stakeholders is proposed for early September 2025. Detailed design, documentation and permit processes to follow.
    - iv. It is anticipated that the detailed design work will be complete by 30 June 2026.
  12. Boat Harbour Beach Masterplan –
    - i. Civil works and building construction are now well underway.
    - ii. Progress continues on the café and surrounding infrastructure.
    - iii. Retaining wall works along Port Road commenced on 5 August 2025.

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- iv. Underground services including sewage pump station construction have been completed.
  - v. Stage 1 carpark and roading (Southern portion of site) has been completed.

13. Wynyard Sports Precinct - The working group met on 28 May 2025 and endorsed the concept design, confirming sports carpet as the chosen surfacing for the hall. Preparation of the Development Application (DA) package is now underway. Additionally, the replacement of the sports field lamps at Wynyard Recreation Ground has been completed.

#### Boat Harbour Masterplan



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Yolla Public Toilet complete



Waratah Arboretum



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Langley Park – New light Towers



Langley Park – New Synthetic Wicket



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## Key actions included in Annual Plan and Budget Estimates for delivery in 25/26:

1. The Boat Harbour Beach Masterplan project is forecast for completion in May 2026. The project is funded via Council, State Government and Australian Government contributions.
2. The Somerset Sporting Precinct -
  - i. Langley Park - Construction of new public toilets, player amenities and lift to be completed. Works to include re-fit of downstairs including walls, joinery, painting, umpire amenities.
  - ii. Stadium complex - Preferred Concept design has been selected. Stakeholder feedback on the concept was sought.
3. Frederick Street Reserve Sports Complex to finalise the draft masterplan. The Frederick Street Master Plan was open for public feedback. A report summarising community input and providing recommendations is included in this agenda.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
	supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>
Waratah Community Plan
Destination Action Plan
East Wynyard Foreshore Master Plan
Central Area Development Plan
Age Friendly Communities Plan 2019-2024
Y Plan – (Youth) 2019-2024
Community Health and Wellbeing Plan 2019-2024
Strategic Asset management Plan
Tourism Plan (2011- 2020)
Communication and Engagement Strategy 2019/2021
Boat Harbour Beach Master Plan
iCEP
Cam river Masterplan
Open Space, Sport and Recreation Plan 2017-2027

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report. Policy and/or guideline documents may be required as a part of individual projects and will be addressed at that time.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report. Environmental reports or impact studies may be required as a part of individual projects and will be developed or addressed as appropriate.

### **FINANCIAL IMPLICATIONS**

There are many financial implications in addressing the recommendations within the OSSR Plan, and these are managed following the usual budget approval processes.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report. There may be risks associated with individual OSSR projects that will be addressed following the usual process.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

### **CONCLUSION**

It is recommended that the status update on the Open Space, Sport and Recreation Plan 2017 - 2027 (the OSSR Plan) actions/recommendations be noted.

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## 9.4 QUARTERLY INFORMATION REPORT - ORGANISATIONAL PERFORMANCE

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Director Financial Services  
Report Date: 19 August 2025  
File Reference: Quarterly Statistics  
Enclosures: Nil

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### RECOMMENDATION

**That Council notes the Quarterly Information Report for the Organisational Performance Department as of 31 August 2025.**

### PURPOSE

To provide statistical information and a quarterly update on the activities of Council for activities undertaken within the following Directorates and Departments:

- Organisational Performance:
  - People and Safety
  - Economic Development
  - Governance and Information Systems
  - Risk Management

### BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

## PEOPLE AND SAFETY

People and Safety provides human resource management services including health, safety and wellbeing and advice to maximise the value of Council’s significant investment in a skilled workforce. The team has a strong focus on supporting the organisation to attract, retain and develop the workforce we need to deliver services to the community.

### Staff Numbers and Statistics

Staff Numbers as at:		31 August 2025					
	Permanent Positions		Temporary Positions			Total	Fulltime equivalent
	Full-time	Part-time	Full-time	Part-time	Casual		
Indoor	37	17	3	2	7	66	65.0
Outdoor	32	2	4	0	0	38	39.6
Childcare	9	13	0	4	3	29	22.8
<b>Total</b>	<b>78</b>	<b>32</b>	<b>7</b>	<b>6</b>	<b>10</b>	<b>133</b>	<b>127.3</b>

As of 31 August 2025, Council employed 133 people equivalent to 127.3 full time employees.

Statistics	Ave. Yrs Service	Gender			Ave. Age
		Female	Male	Other	
Indoor	6.5	43	23	0	45.6
Outdoor	8.0	6	32	0	43.4
Childcare	9.8	29	0	0	39.8
<b>Total</b>	<b>8.1</b>	<b>78</b>	<b>55</b>	<b>0</b>	<b>42.9</b>

Diversity Statistics	Yes	No	Undisclosed
Aboriginal or Torres Strait Islander	6%	91%	3%
Culturally or linguistically diverse	3%	94%	3%
Special needs or additional learning support requirements	1%	95%	4%

### Turnover Rate of Permanent Staff

**0.9** Average (*Permanent Departure rate divided by total permanent employee rate*)  
%

Council demonstrates strong employee retention, reflected in an impressive average length of service of 8.1 years across the workforce. This is especially noteworthy in the Childcare team, where staff average 9.8 years of service, highlighting a stable and committed workforce in a sector often characterised by high turnover.

Complementing this is a remarkably low permanent staff turnover rate of just 0.9%, indicating a positive work environment, strong organisational culture, and effective workforce management strategies.

The composition of Council’s workforce positions the organisation to leverage both experience and fresh perspectives, supporting knowledge transfer, innovative practices, and succession planning. Maintaining this blend of skills and age diversity will be critical to meeting service delivery goals and supporting future growth opportunities.

## New Starters/Departures

New Starters & Departures this Quarter							
		Permanent Positions		Temporary Positions			Total
		Full-time	Part-time	Full-time	Part-time	Casual	
New Starters	Indoor	1	0	0	0	0	1
	Outdoor	2	0	2	0	0	4
	Childcare	0	0	0	2	0	2
	<b>Total</b>	<b>3</b>		<b>4</b>		<b>0</b>	<b>7</b>
Departures	Indoor	1	0	0	0	0	1
	Outdoor	0	0	0	0	0	0
	Childcare	0	0	0	1	0	1
	<b>Total</b>	<b>1</b>		<b>1</b>		<b>0</b>	<b>2</b>

Council inducted seven (7) new employees throughout the reporting period and had two (2) employee departures.

## Recruitment Activity

The following recruitment activity has occurred between 1 June and 31 August 2025.

Position	Date Advertised	Offer Signed	Working days to fill
Waste & Sustainability Officer	15-May-25	03-Jul-25	36
Children's Services Administration Officer	20-Jun-25	23-Jul-25	24
Maintenance Carpenter	22-May-25	16-Jul-25	40
Civil Works Trainee	25-May-25	17/725	39
Parks & Reserves Trainee	25-May-25	27-Jul-25	45
Children's Services Trainee	25-May-25	28-Jul-25	46
Civil Works Employee		Ongoing	
Workshop Mechanic		Ongoing	
Children's Services Educator		Ongoing	
<b>Average days to fill vacancies this quarter</b>			<b>38</b>

## Absenteeism Rate

	Absenteeism Rate			
	Personal Leave Taken	Hours Worked	Absent Rate	Full Time Equivalent
Indoor	1261	29,246	4.1%	1.29
Outdoor	615	18,038	3.3%	0.62
Childcare	389	10,391	3.6%	0.39
<b>Total</b>	<b>2265</b>	<b>57,675</b>	<b>3.8%</b>	<b>2.31</b>

## WORK HEALTH AND SAFETY

### Incident/Hazard Report Forms received this Quarter

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Property/ Plant Damage	Verbal Abuse	Total Reports
Indoor	0	0	0	0	2	0	2
Outdoor	8	2	2	3	11	1	27
Childcare	0	1	0	0	0	0	1
<b>Total</b>	<b>8</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>13</b>	<b>1</b>	<b>30</b>

Reporting contributes to safety improvements and education to improve health and safety outcomes for the workforce.

### Lost Time Injury and Workers Compensation Cases

#### Lost Time Injury Frequent Rate (LTIFR) and Workers Compensation Cases for this Quarter

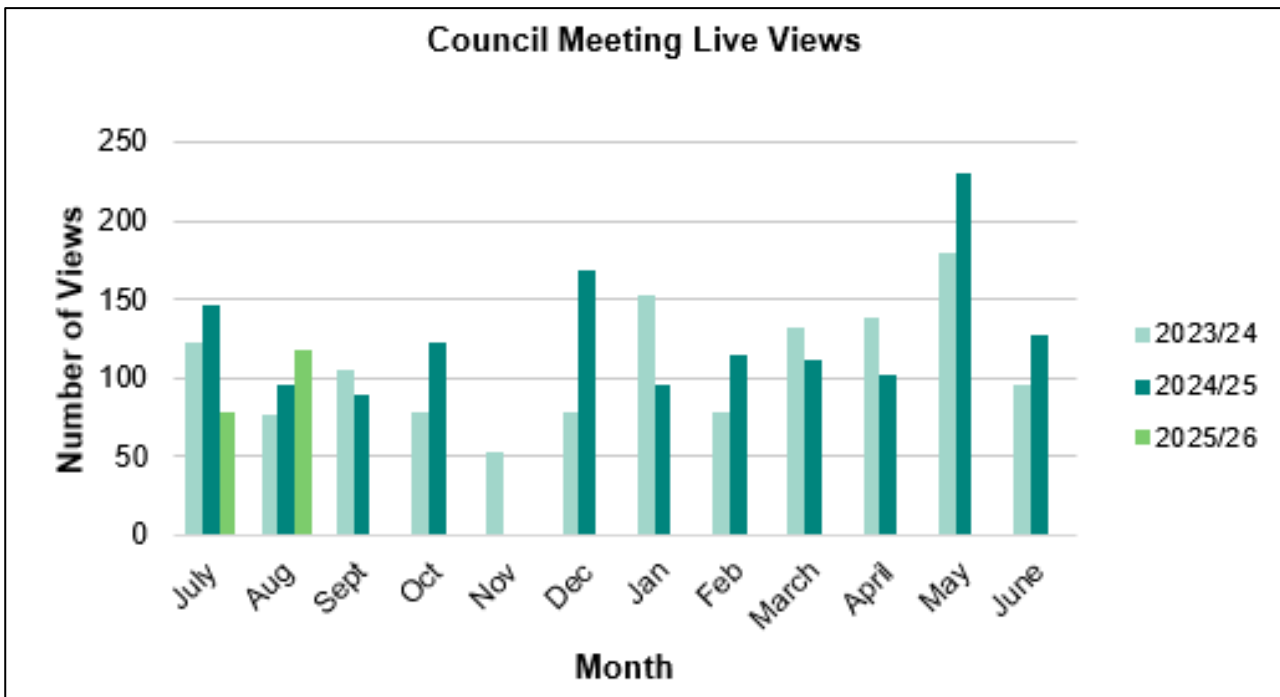
	No. of LTI's	Lost Time Injuries (hrs)	Hours Worked in Period	LTIFR	Total New WC Cases	Ongoing WC Cases	Finalised WC Cases
Indoor	0	0	0	0.00	0	0	0
Outdoor	0	0	0	0.00	0	0	0
Childcare	0	0	0	0.00	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LTIFR Industry Benchmark</b>				<b>12.6</b>			

During the reporting period, Council recorded three (3) injuries. Of these, none resulted in workers' compensation claims.

### Drug & Alcohol Testing

Council conducts random Drug & Alcohol testing up to three times per year. Testing was conducted on 5 August 2025 with 5 randomly selected employees from the Works & Services Department and 5 from the Council Chambers. All were negative and Council has not encountered a non-negative test since 2020.

**Council Meeting Live Stream Views – Ordinary Meetings**



\*November 2024 stats not available due to technical issues.

**Policies Adopted by Council**

There following policies were adopted by Council for the period 01 June 2025 – 31 August 2025:

- Australia Day Awards Policy and Guidelines
- Asset Management Policy

**Workplace Policies Reviewed**

The following workplace policies were reviewed and adopted by the Senior Leadership Team for the quarter:

- Phased in Retirement Policy
- Urban Stormwater Policy and Guidelines (NEW)
- Rates and Charges Policy
- Councillor Work Health and Safety (NEW)
- Commemorative Tributes Policy
- Donation of Assets to Council Policy
- Waiver, reduction and refund of bonds or application fees Policy & Guidelines
- Subdivision Development Bond Policy
- Acquisitions Guidelines Wonders of Wynyard
- Asset Capitalisation Policy
- Annual Asset Reviews Procedure

**Complaints**

Council received no formal complaints during the period 01 June 2025 – 31 August 2025

## Tenders & Contracts

In accordance with Council's Procurement Policy the following table is provided for all contracts awarded YTD for 2025/26 over \$100,000 excluding service contracts.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
837 – 2025/2026 Bitumen Surfacing Services	Hardings Group (Tas) Pty Ltd	07/08/2025 – 28/02/2026	N/A	\$844,839.00

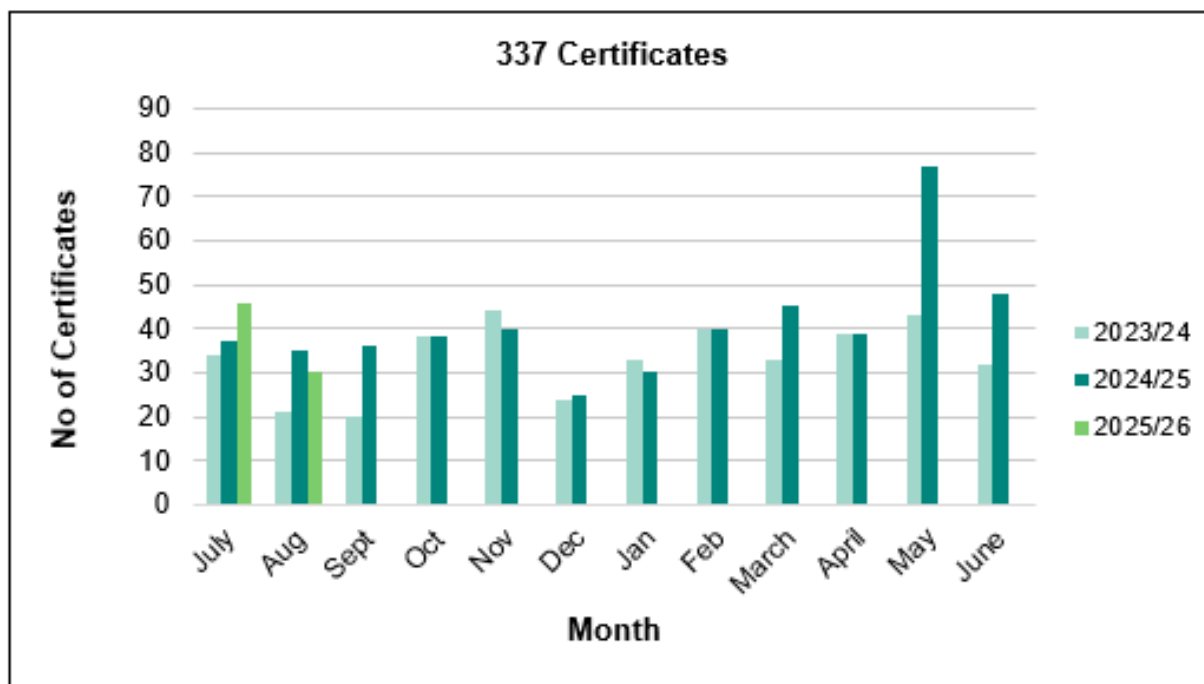
## Non-Application of Public Tender Process

Pursuant to Section 27 of the *Local Government (General) Regulations* there have been no contracts awarded where the public tender process was not applied.

## Council and Land Information Certificates (337)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

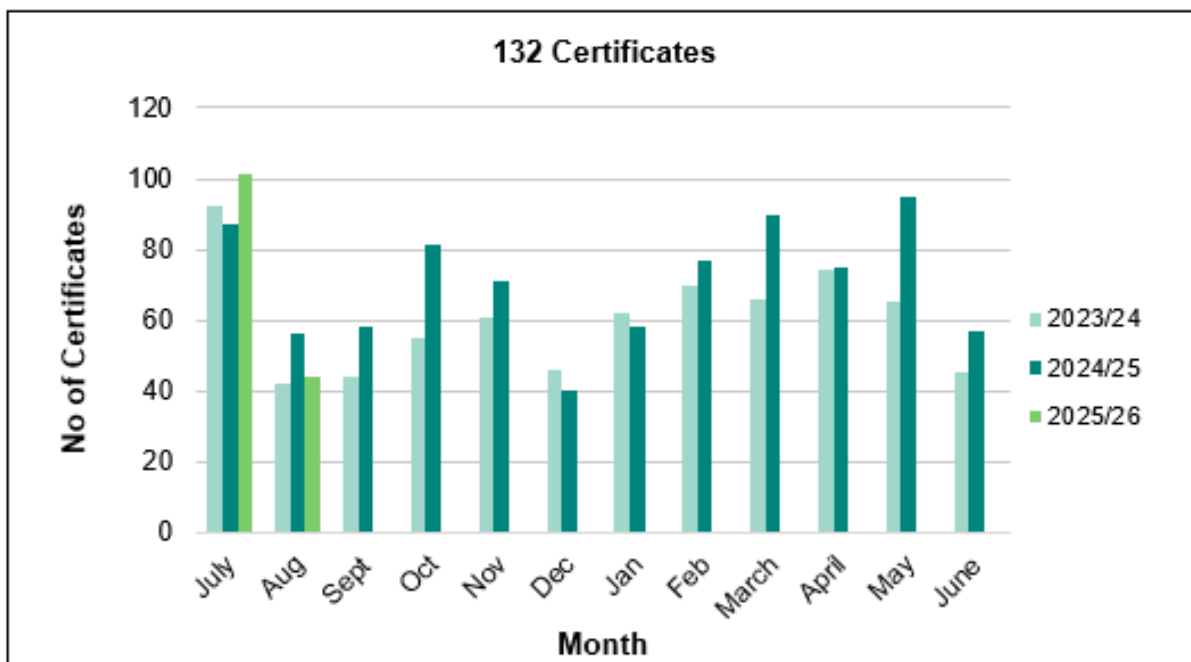
A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. For the 2025/26 period there have been 76 Section 337 certificates completed as at 31 August 2025 compared with 72 in August 2024.



## Certificate of Liabilities (132)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines rate and property liabilities. For the 2025/26 period there have been 145 Section 132 certificates completed as at 31 August 2025 compared with 143 in August 2024.



**ECONOMIC DEVELOPMENT UPDATE**

Key economic development activities undertaken by Council’s Economic Development Officer (EDO) are outlined below:

Penguin Viewing Experience and Park and Pedal facility

This project has been deferred to the current 2025/26 financial year to allow for budget allocation towards a feasibility study, concept designs, and necessary reporting requirements.

Investment Prospectus

The development of our Investment Prospectus is well underway and progressing strongly. This project will provide potential investors with comprehensive insights into the opportunities available within our municipality.

To further enhance the prospectus, we’ve committed to creating a dedicated marketing website that will showcase the unique strengths and offerings of our region. As part of this initiative, we’ve engaged Mason Doherty to produce a series of storytelling videos that will bring our local opportunities to life and add significant value to the online platform.

Business/Industry Visits

Site visits offer an opportunity for Councilors and the Executive team to tour premises, gain valuable insights into operations and acknowledge the significant contributions businesses make to our local economy. By strengthening connections with local businesses, these visits also highlight what makes our region an exceptional place to live, work, and thrive.

One business visit is planned for the remainder of 2025, and planning has commenced for 2026 visits.

Sisters Beach Camping and Open Space

A working group has been established to explore freedom camping options at Sisters Beach. This project has been combined with the review of the Sisters Beach Open Space and the need to find an alternative site due to coastal erosion concerns.

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### Leases / Licenses

#### Watershed

Council officers are working with interested parties following an expression of interest process.

### Emergency Services Hub

Council has formed a working group to work alongside the relevant stakeholders to identify suitable sites for Emergency Services in Wynyard.

## INFORMATION SYSTEMS UPDATE

Key corporate system development projects and their current progress status are outlined below:

### **Update on Digital Transformation Strategy**

Over the past three months, we have continued to prioritise initiatives that strengthen our department's capabilities and align with strategic goals. Key highlights include:

### **Staff Development and Industry Engagement**

We remain committed to professional development, with team members from Spatial Services attending the recent Spatial Services Forum in Hobart. Also, our Director of Governance and Information Systems participated in the Women in STEMM (Science, Technology, Engineering, Maths and Medicine) event in Melbourne—an invaluable opportunity to connect with peers and explore emerging trends in digital innovation.

### **Progress on Strategic Projects**

Several major initiatives are nearing completion, contributing to more secure, modern, and connected services across Council. These projects lay the groundwork for future transformation while supporting day-to-day operations.

### **Continued Collaboration with Elected Members**

Digital engagement tools have helped maintain strong communication and collaboration with elected members, supporting informed decision-making and transparent governance.

Looking ahead, we are excited to build on these achievements as we continue to deliver on our digital transformation strategy—driving innovation, enhancing service delivery, and preparing for the future.

### **Information Management**

Council's Information Management function provides and manages integrated and secure systems and processes to centralise the collection, storage and retrieval of Council records and associated documentation. The team has been working on several projects to improve the accessibility of information.

### **Property File Digitisation**

Whilst most of Council's property files are digitised some manual files remain. As part of the Digital Transformation Strategy, the remaining files will be digitised to improve access and reduce risk. Although nearing completion the data entry work currently remains ongoing. Officer's estimate the work should be completed by the end of the calendar year workload permitting.

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
<b>GOAL 2: Organisational Support</b>
<b>Desired Outcomes</b>
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
<b>Our Priorities</b>
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS


There are no consultation requirements as a result of this report.

## CONCLUSION

That Council notes the Corporate Quarterly Information Report for the Organisational Performance Department.

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## 9.5 TASMANIAN REUSE IMPACT STUDY

To: Council  
Reporting Officer: Manager Recreational Planning and Environment  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 5 September 2025  
File Reference: 0901  
Enclosures: 1. Tasmanian Reuse Impact Study Executive Report 

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### RECOMMENDATION

**That Council notes the Tasmanian Reuse Impact Study and the ongoing work of the Tasmanian Waste and Resource Recovery Board.**

### PURPOSE

To note the Tasmanian Reuse Impact Study an initiative of the Tasmanian Waste and Resource Recovery Board to measure the financial, social and environmental impact of the reuse industry in Tasmania

### BACKGROUND

The *Tasmanian Reuse Impact Study* is an initiative of the Tasmanian Waste and Resource Recovery Board to measure the financial, social and environmental impact of the reuse industry in Tasmania. A report detailing the findings of the study was released in March 2025. The findings of this study will be used to guide decision making around resource allocation towards this vital contributor to statewide waste reduction.

The data has also informed the development of the *Reuse Impact Calculator* that enables reuse organisations and Councils to easily assess, quantify and demonstrate the environmental, economic and social impact generated through their Resale shops located within the waste transfer stations, for example. The full report is attached, and the reuse impact calculator can be found here:

<https://www.charitablereuse.org.au/about/policies-and-projects/tas-reuse-impact-calculator/>.

### DETAILS

Reuse is the third pillar in the waste management hierarchy; the acceleration of reuse practices is crucial to supporting the reduction of Australia's waste generation. Accelerating 'reuse' is the third best thing that all Australian Governments can do to reduce the environmental impact of waste, after 'avoid' and 'reduce'.

In summary, in the 2023-24FY it is estimated that reuse organisations in Tasmania:

- rehomed 13.9 million second-hand items, or 11,000 tonnes, equating to 24 items per person, or 19.3 kilograms per person;
- of these items, 10.8 million were resold in Tasmania, 77,000 were donated to welfare recipients and the remaining 3 million items were reused overseas;

- 
- generated paid employment for an estimated 414 full time equivalents (FTEs), including 192 FTEs facing barriers to employment, such as people with a disability and the long-term unemployed. Further, an estimated 615 FTEs volunteer their time across reuse organisations;
  - provided an estimated \$147 million in community savings, or about \$600 of savings per household;
  - reinvested \$8.3 million into social and community programs. This includes support for people facing homelessness, people with a disability, youth, elderly people, families, and other social and community support;
  - provided an estimated 30,000 hours of training to their paid staff and volunteers. This included work-readiness training, life skills, case management support and professional development;
  - avoided the direct consumption of about 5,300 tonnes of virgin materials that would otherwise be used to produce equivalent new products; and
  - saved an estimated 70,000 tonnes of Carbon dioxide equivalent (CO<sub>2</sub>-e), 2,700 megalitres (ML) of water and 37,000 hectares (ha) of land.

The study found that reuse organisations repair less than 1% of all reused items and most repair occurs offshore. Of items that are exported from Australia, up to an estimated 100 tonnes are repaired internationally. Locally, it is estimated that <50 tonnes of items are repaired.

Within the Waratah–Wynyard municipality, a diverse network of community groups, charities and local businesses contribute to the reuse economy. The Wynyard Waste Transfer Station’s resale shop, operated by City Mission, provides a key outlet for recovered goods, complemented by a strong presence of charity op shops including the Mission Shop, Lifeline and Vinnies stores within our area. Local businesses and services such as Mother Hubbards, Wynyard Indoor Market and the Wynyard Foreshore Market can also trade in quality second-hand items, while Vincent Industries also plays a significant role in textile reuse through sorting donated clothing and producing industrial cleaning rags. Community-led initiatives further strengthen the sector, with the Wynyard Men’s Shed, Waratah Men’s Shed, and the Somerset Community Shed engaged in repair and refurbishment activities. Collectively, these organisations together with Council’s support and initiatives, form the foundation of a local circular economy, extending product lifecycles and reducing waste to landfill.

Tasmania’s reuse sector punches above its weight, facilitating large reuse volumes despite a small population and high transport costs. It plays a vital role in sustainable development by creating jobs, generating economic value, supporting community programs, and delivering significant environmental benefits. These findings highlight the need to strengthen and expand reuse initiatives to maximise their impact and provide valuable insights for shaping policies that support reuse and accelerate Tasmania’s transition to a circular economy.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

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## STRATEGIC IMPLICATIONS

The CCWMG's strategic vision is to:

*Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.*

CCWMG prepares a five-yearly Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses. This Annual Plan and Budget marks the third year of the *CCWMG 2022/23 – 2027/28 Strategic Plan Actions*.

The objectives of the CCWMG Strategic Plan 2023-2028 are:

1. *By 2028, establish regionally consistent practices for waste management in all member council areas for consistent waste contracts, services and best practice principles*
2. *By 2028, target 60% MSW resource recovery*
3. *By 2028, target <10% contamination rate in kerbside recycling bins (based on annual kerbside recycling auditing)*
4. *By 2028, phase out priority single-use plastics.*

The *Strategy* identified 43 Actions to be implemented over the 5-year plan. Action 7 required the group to develop a *Reuse Shop Best Practice Guideline* for Councils to use and distribute to their reuse shop operators. This guide was developed and distributed to Councils in September 2024. *The Tasmanian Reuse Impact Study* further supports the necessity for Council to ensure that their reuse shops are being operated as effectively as possible to maximise the environmental, social and economic benefits of the reuse industry within their municipality.

This work supports the following objectives of the the *Tasmanian Waste and Resource Recovery Strategy 2023-2026*:

- Understanding material flows, infrastructure capacity, supply chains and priorities;
- Understanding priorities for resource recovery, research and development activities; and
- Increasing reuse and recovery.

Being able to calculate the quantity of waste being diverted from landfill through the reuse market also enables the state to measure its progress towards meeting the targets put forward by *The National Waste Policy 2024*, of reducing total waste generated by 10% per person by 2030, as well as providing publicly available data to support better consumer, investment and policy decisions.

### Strategic Plan Reference

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
<b>Our Priorities</b>
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

The Tasmanian Reuse Impact Study was initiated by the Waste and Resource Recovery Board. The purpose of the Board is to coordinate a statewide approach to reducing waste to landfill, increasing resource recovery, promoting waste avoidance, and overseeing investments from the landfill levy. Noting the findings of the Reuse Impact Study is particularly relevant to advancing the circular economy and supporting more sustainable environmental outcomes.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council as a result of noting this report.

However, it is recognised that the reuse industry contributes financial benefits to the Tasmanian economy. In addition to calculating the savings in money paid towards the Statewide Waste Levy, Councils can use the [Impact Calculator](#) to estimate the generated revenue, cost of living relief, social investment and employment, for each tonne of textile, homewares or building and hardware waste that moves through the resale shop. For example, 1 tonne of building and hardware materials diverted from landfill through the resale shop will generate \$1500 of revenue, provide \$8700 of cost-of-living relief, \$2400 of social investment and employ 0.031 FTE staff.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

A total of 172 reuse shops were identified in Tasmania, across a scope of organisations including charity reuse/op shops, other not-for-profits, second-hand clothing shops, rent-a-racks, and tip shops. This is equivalent to 30 reuse shops per 100,000 people. Most reuse shops were either part of large organisations with multiple shops (7 or more), or are small,

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independent organisations with one shop. Data on reuse volumes were collected via a survey with organisations that use point-of-sales data wherever possible.

It is important to note that one of the biggest reuse markets: Facebook, was not included in this study. Facebook marketplace, along with all the local online community buy and sell pages would also play a significant contribution to this economy and its economic and environmental impact on the reuse industry should not be underestimated.

## **CONCLUSION**

It is recommended that Council notes the Tasmanian Reuse Impact Study and acknowledges the ongoing work of the Tasmanian Waste and Resource Recovery Board.

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## 9.6 ACCESSIBILITY WORKING GROUP APPOINTMENT OF MEMBERS

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community Services  
Report Date: 18 June 2025  
File Reference: 001  
Enclosures: Nil

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### RECOMMENDATION

**That Council appoints the following community representatives to the 2025 – 2027 Accessibility Strategy Working Group:**

<b>Peter Lambert</b>	<b>Continuing member</b>
<b>Ken Ewington</b>	<b>Continuing member</b>
<b>Annette Kirkpatrick</b>	<b>Continuing member</b>
<b>Jamie Elphinstone</b>	<b>Continuing member</b>
<b>Melissa Jones</b>	<b>New member</b>
<b>Craig Richardson</b>	<b>New member</b>
<b>Morgan Price</b>	<b>New member</b>

### PURPOSE

To appoint community representatives to the Accessibility Strategy Working Group (Working Group) for the term spanning September 2025 – 30 July 2027.

### BACKGROUND

At the 24 May 2023 ordinary meeting, Council approved the release of the DRAFT Accessibility Strategy for public consultation and authorised officers to commence advertisement for membership nominations to the Accessibility Strategy Working Group.

In August 2023 the inaugural Accessibility Working Group was endorsed by Council, and in December 2023 the Accessibility Strategy was formally adopted by Council. The majority of the initial actions arising from the initial Accessibility Strategy action plan have now been completed.

In late 2024 and early 2025 two original Accessibility Working Group members, Nellie McKenna and Alastair Crouch, withdrew due to moving out of the area, creating an opportunity for additional community members to join the group.

### DETAILS

The Waratah-Wynyard Accessibility Strategy promotes an inclusive and accessible community where all people, including people with a disability, are active, socially connected

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individuals who can access information, activities, facilities, and services within the community.

In June 2025 Councillors noted the recommendation to reopen Expressions of Interest for Working Group Members. The Terms of Reference and the Nomination Form were placed on Council's Website from 1 July 2025, until after 4pm Friday 29 of August.

All current Working Group members were notified via email in June 2025 and subsequently elected to continue their involvement. Council also promoted the opportunity via social media to encourage broader community engagement.

During the nomination period, three additional Expressions of Interest were received. Each applicant demonstrated relevant experience and a strong connection to the purpose of the group, and their endorsement is therefore recommended.

There are also two allocated positions available for councillor representation, which will continue to be filled by Cr Raw and Cr Edwards, appointed at the November 2022 Council meeting. The Manager, Engineering & Projects, and the Manager Community Activation will provide Council staff support.

The intended commencement of the Accessibility Working Group is scheduled for Tuesday 4 November.

The meeting dates and topics for the Working Group are as follows:

<b>Accessibility Strategy Working Group Schedule 25/26</b>	
<b>Date</b>	<b>Topic</b>
Tuesday 4 November 2025	Actions for 2026
Wednesday 3 December 2025	International Day of People with Disability Morning Tea
Tuesday 14 April 2026	Accessibility at Tulip Festival (and Events)
Tuesday 14 July 2026	Accessibility Specific Community Conversation
Tuesday 10 November 2026	Actions for 2027

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

The establishment of the Accessibility Working Group will help Council to deliver the objectives of the Accessibility Strategy and Health and Wellbeing Plan.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

The Working Group has an advisory capacity only.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

All relevant documentation for the Working Group was made available through the Council's website and community members were invited to self-nominate to the Working Group.


The public was informed of the Expression of Interest in the June 2025 Meeting Agenda, June 2025 Meeting Minutes, on Council's website, promoted through social media, and with strategic emails to community groups and organisations. Officers also made direct contact with a number of individuals within the community during the advertised period.

### **CONCLUSION**

The establishment of an Accessibility Working Group is an action explicitly recommended within the Accessibility Strategy and is expected to provide immense value to Council in its future decision-making on accessibility-related matters. It is therefore recommended that Council appoints the community representatives as nominated in the body of this report.

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## 9.7 COUNCIL ISSUED DELEGATIONS TO CHIEF EXECUTIVE OFFICER - BUILDING ACT 2016 AND BUILDING REGULATIONS 2016

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Director Governance and Information Systems  
Report Date: 22 August 2025  
File Reference: Delegations  
Enclosures: 1. Schedule "A" - Amended Delegations from Council to CEO  
- Building Act 2016 and Building Regulations 2016 

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### RECOMMENDATION

#### That Council:

1. **Revokes the previous delegations issued in March 2025 under the Building Act 2016 and the Building Regulations 2016 to the Chief Executive Officer and approves the reviewed delegations presented in schedule "A" due to legislative amendments.**
2. **Notes Council's Permit Authority Officers are appointed as licenced persons in accordance with the s.37C of the Occupational Licensing Act 2005 being:**
  - **Alison Harriss, Permit Authority**
  - **Mathew Jamieson, Building and Compliance Coordinator**
3. **Updates its resolution of 17 March 2025 to appoint the Director of Infrastructure and Development Services, Mr Daniel Summers to be Acting Chief Executive Officer when the current Chief Executive Officer is on leave or absent (Noting that use of the position title of Chief Executive Officer is a term of reference and is subsequent to the appointment to the role of General Manager under section 61(1) of the Act).**

### PURPOSE

The purpose of this report is to approve fresh delegations of legislative powers and functions under the Building Act 2016 and Building Regulations 2016 to the Chief Executive Officer (GM) to enable officers to undertake the day-to-day conduct of the Council's business, and to formally note Permit Authority Officers who have powers conferred on them as a result of being appointed as a 'licensed person' in Accordance with the Occupational Licensing (OL) Act.

### BACKGROUND

Under s.22 of the *Local Government Act 1993 (Tas)*. A council, in writing, may delegate with or without conditions to the Chief Executive Officer being the General Manager as appointed by the Council pursuant to s61 of the Local Government Act 1993, any of its functions or powers under any Act (subject to restrictions).

The Chief Executive Officer being the General Manager as appointed by the Council pursuant to s.61 of the Local Government Act 1993, in writing, may delegate to an employee of the council (a) any functions or powers under any Act, other than this power of delegation; and

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(b) any functions or powers delegated by the council which Council authorised the CEO to delegate under s.64 of the *Local Government Act 1993(Tas)*.

These fresh delegations remove powers and functions that due to legislative changes are no longer able to be delegated to or from a CEO(GM).

Prior to the Amending Act, the Permit Authority was an employee of the Council appointed by the General Manager. After the introduction of the Amending Act, both the Building Act and the OL Act were changed to make Council the Permit Authority. In summary a person who has been nominated by Council or the CEO (GM) as a licensed person in accordance with section 37C of the OL Act takes on the functions and powers of a Permit Authority pursuant to section 24 of the Building Act as of right.

## DETAILS

The regular review of Council's Delegations Register is essential to ensuring that delegated functions and powers remain current and appropriate. Council maintains a register of delegations it has approved in relation to the exercise of its legislative powers and functions by Council officers.

The Local Government Association of Tasmania (LGAT) maintains a Master Delegations Register that contains all relevant sections of legislation that may be delegated by Council.

Since delegations were last issued from Council LGAT has provided an updated master register prompting these amendments as follows:

Legislation	Amendment Details
<ul style="list-style-type: none"><li>• Building Act 2016</li></ul>	Remove previous powers and functions that have since been repealed namely sections 41(1), 267(1), 267(2) and 267(3).
<ul style="list-style-type: none"><li>• Building Regulations 2016</li></ul>	No changes to the existing
<ul style="list-style-type: none"><li>• Occupational Licensing</li></ul>	Note Council's Permit Authority Officer's as above

## STATUTORY IMPLICATIONS

### Statutory Requirements

The following Acts and regulations include powers and functions that apply to local government, and which may be delegated to Council officers:

Building Act 2016

Building Regulations 2016

Occupational Licensing Act 2005

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>

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1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
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### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

#### **POLICY IMPLICATIONS**

There are no policy implications associated with this review of Council’s appointments, authorisations, or delegations.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications because of this report.

#### **RISK IMPLICATIONS**

Risk of adverse action exists where the exercise of Council’s legislative powers and functions occurs without proper delegation and the purpose of this report is to recommend action that minimises exposure to such risk.

#### **CONSULTATION PROCESS**

Advice was sought and received from Simmons Wolfhagen Lawyers to ensure this delegation review is consistent with current legislation.

#### **CONCLUSION**

It is appropriate to update the delegations as indicated in the report.

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## 9.8 FIXING OF COUNCIL MEETING DATES

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: Chief Executive Officer  
Report Date: 20 August 2025  
File Reference: 0110  
Enclosures: Nil

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### RECOMMENDATION

That Council approves scheduling of Ordinary Council Meetings for the third Monday of each month commencing at 6:00 pm for the period from January 2026 to December 2026, or according to the Schedule below:

DATE OF MEETING	TYPE OF MEETING
Monday 19 January 2026	Ordinary Council Meeting
Monday 16 February 2026	Ordinary Council Meeting
Monday 16 March 2026	Ordinary Council Meeting
Monday 27 April 2026	Ordinary Council Meeting
Monday 18 May 2026	Ordinary Council Meeting
Monday 22 June 2026*	Ordinary Council Meeting
Monday 20 July 2026	Ordinary Council Meeting
Monday 17 August 2026	Ordinary Council Meeting
Monday 21 September 2026	Ordinary Council Meeting
Monday 19 October 2026	Ordinary Council Meeting
Monday 27 October 2026	Annual General Meeting
Monday 16 November 2026	Ordinary Council Meeting
Monday 14 December 2026*	Ordinary Council Meeting

\*Dates not on usual cycle due to public holidays or scheduling requirements.

### PURPOSE

The purpose of this report is for Council to determine meeting dates and times for Council for the 2026 calendar year.

### BACKGROUND

Council has generally conducted its Ordinary Council Meeting on the third Monday of each month, starting at 6:00pm, and held at the Council Chambers in Wynyard.

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This report has been prepared to enable the timing of future Ordinary Meetings to be determined by Council. For Council to be open, accessible, and accountable to its community, and to encourage communication and engagement, consistency in the meeting schedule allows residents and stakeholders to know with some certainty when Council meetings are normally held.

There are three months where changing from the standard third Monday of the month is recommended:

- April – The third Monday of April is difficult due to the Easter break being over the period the agenda would normally be prepared; it is recommended the meeting is delayed to 27 April.
- June – the third Monday of the month is 15 June. To allow further time to prepare the Annual Plan and Budget Estimates it is recommended the meeting is delayed by one week until 22 June.
- December - the third Monday of the month is 21 December. To allow for Christmas closure and staff annual leave it is recommended that the meeting is brought forward one week to 14 December.

The date suggested for the Annual General Meeting may need to change depending on when the Tasmanian Audit Office is able to finalise the annual audit.

## **DETAILS**

Council may determine the most appropriate timing for Ordinary Meetings. The only provision included within the *Regulations* is that an Ordinary Meeting is to be conducted at least once per month. All meetings are to commence after 5:00pm unless determined otherwise by the Council by absolute majority therefore, Council can determine to commence meetings at any time which suits the majority of Councillors.

A 6:00 pm start for meetings has been in place for some time now to allow both Councillors and residents time to complete normal daily work routines and attend Council meetings at a reasonable time.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

Section 18 (3) of the *Local Government Act 1993* provides that a meeting of Council is to be conducted in accordance with the prescribed procedures.

The *Local Government (Meeting Procedure) Regulations 2025* states:

#### **9. Notice of meetings**

(2) *At least once in each year, the general manager is to publish in a daily newspaper, or in a prescribed newspaper, circulating in the relevant municipal area a notice containing –*

*(a) the times and places of the ordinary council meetings for the next 12 months.*

...

(3) *The general manager is to ensure that –*

*(a) the notice referred to in [subregulation \(2\)](#) is made available to the public on the website of the council for the period to which the notice applies; and*

*(b) any member of the public is able to inspect, and obtain a copy of, that notice, free of charge, at the public office of the council.*

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

Council meetings are conducted in line with the Waratah-Wynyard Council Meeting Procedures.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

The conduct of any Council meeting has costs associated with the development of reports and agendas, their public distribution, and the involvement of some Council officers after normal business hours.

The conduct of meetings at venues other than the Council Chambers, if required, would incur additional costs in terms of staff time, transport costs, and setting up of venues suitable for a Council meeting.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS



There are no consultation requirements as a result of this report.

## CONCLUSION

It is recommended that Council adopts the meeting dates for 2026 as listed.

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## 9.9 DISPUTE RESOLUTION POLICY

To: Council  
Reporting Officer: Governance Officer  
Responsible Manager: Director Governance and Information Systems  
Report Date: 22 August 2025  
File Reference: Policies - GOV.053  
Enclosures: 1. Dispute Resolution Policy   
2. Dispute Resolutiopn Form 

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### RECOMMENDATION

**That Council adopts the new Dispute Resolution Policy as presented, in accordance with the requirement of section 28JA of the Local Government Act 1993.**

### PURPOSE

To introduce a new Dispute Resolution Policy, as required by the Local Government Act 1993.

Changes to the Act were made last year in relation the Code of Conduct framework. One of those changes required all Tasmanian councils to introduce a Dispute Resolution Policy by September 2025.

### BACKGROUND

The Dispute Resolution Policy for consideration is based on the Model Policy provided by LGAT provided to ensure greater consistency and transparent processes across all Councils.

### DETAILS

This policy applies to disputes with, and between, councillors. Matters of dispute include those under the Code of Conduct and behaviour of councillors towards each other, council employees and community members more broadly.

The *Local Government Act 1993* (Sections 28JA and 28V) requires that a Code of Conduct complainant details why the outcome from the dispute resolution process was not satisfactory, or if the process was not used, why the dispute resolution process was not appropriate for the circumstances.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

*Local Government Act 1993*

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We cherish fairness, trust and honesty in our conduct and dealings with all.
<b>Our Priorities</b>
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

The policy review has been undertaken with consultation of relevant Council Officers.

## CONCLUSION

That Council adopts the new Dispute Resolution Policy as presented.

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## 9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 31 AUGUST 2025

To: Council  
Reporting Officer: Accountant  
Responsible Manager: Director Financial Services  
Report Date: 2 September 2025  
File Reference: Financial Management - Reporting - Council  
Enclosures: 1. Program Monthly Progress Report - August 

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### RECOMMENDATION

**That Council note the Financial Report for the period ended 31 August 2025**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Project Progress Report (attached)

### DETAILS

Council's YTD results are consistent with the budget set by Council. Overall, the operational performance of Council is expected to be within the budget estimates set by Council.

The first full review of the forecast for the year will be provided at the October Council meeting.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

### STRATEGIC IMPLICATIONS

Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>

1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

**Council Strategy or Plan Reference**

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Financial Management Strategy 2025-2035	Adopted November 2024

**POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

**RISK IMPLICATIONS**

There are no risk implications as a result of this report.

**CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

**CONCLUSION**

All details are included in the attached reports.

## Income Statement

The Income Statement shows the performance of Council's operations year to date. Councils YTD results are tracking consistently with the budget estimates set by Council.

### Income Statement as at 31 August 2025

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance
<b>Recurrent Income</b>							
Rate Revenue	15,708,664	15,706,556	0%	⚠ 2,108	15,806,556	15,806,556	✔ -
User Charges	628,171	645,909	-3%	✖ (17,738)	3,727,922	3,727,922	✔ -
Reimbursements/Contributions	15,896	44,885	-65%	✖ (28,989)	965,274	965,274	✔ -
Grants and Subsidies	455,047	1,127,396	-60%	✖ (672,349)	4,676,310	4,676,310	✔ -
Interest	41,119	99,542	-59%	✖ (58,423)	597,500	597,500	✔ -
Distributions from Water Corporation	-	-	0%	✖ -	730,600	730,600	✔ -
<b>Total Recurrent Income</b>	<b>16,848,898</b>	<b>17,624,288</b>	<b>-4%</b>	<b>✖ (775,390)</b>	<b>26,504,162</b>	<b>26,504,162</b>	<b>✔ -</b>
<b>Recurrent Expenditure</b>							
Employee Costs	1,357,483	1,641,004	17%	✔ 283,521	10,896,485	10,896,485	✔ -
State Levies	1,032	17,947	94%	⚠ 16,915	863,378	863,378	✔ -
Remissions & Discounts	386,670	383,769	-1%	✖ (2,901)	413,769	413,769	✔ -
Materials & Contracts	869,204	1,635,937	47%	✔ 766,733	7,202,884	7,202,884	✔ -
Depreciation	1,050,628	1,050,628	0%	✖ -	6,280,279	6,280,279	✔ -
(Gain)/Loss on Disposal	-	4,592	100%	⚠ 4,592	27,574	27,574	✔ -
Borrowing Costs	(471)	(462)	-2%	✔ 9	37,048	37,048	✔ -
Other Expenses	13,979	18,896	26%	⚠ 4,917	332,818	332,818	✔ -
<b>Total Recurrent Expenditure</b>	<b>3,678,525</b>	<b>4,752,311</b>	<b>23%</b>	<b>✔ 1,073,786</b>	<b>26,054,235</b>	<b>26,054,235</b>	<b>✔ -</b>
<b>Surplus/(Deficit)</b>	<b>13,170,373</b>	<b>12,871,977</b>	<b>2%</b>	<b>✔ 298,396</b>	<b>449,927</b>	<b>449,927</b>	<b>✔ -</b>
<b>Capital Items</b>							
Capital Grants/Contributions	2,084,091	-	0%	✔ 2,084,091	6,348,001	6,348,001	✔ -
Derecognition of Assets	-	-	0%	✔ -	-	-	✔ -
Asset Recognition	-	-	0%	✔ -	-	-	✔ -
<b>Comprehensive Surplus/(Deficit)</b>	<b>15,254,464</b>	<b>12,871,977</b>	<b>19%</b>	<b>✔ 2,382,487</b>	<b>6,797,928</b>	<b>6,797,928</b>	<b>✔ -</b>

## Balance Sheet

Council continues to be in a financially strong position. Council is budgeting a current ratio of 1.13 as at 30 June 2026 compared to a current ratio of 4.91 as at 31 August 2025.

### Balance Sheet as at 31 August 2025

	YTD Actual	Budget	Forecast
	\$	\$	\$
<b>Current Assets</b>			
Cash & Cash Equivalents	12,163,318	5,042,242	5,042,242
Receivables	6,035,674	1,222,651	1,222,651
Inventories	114,131	122,445	122,445
Other Current Assets	245,958	432,583	432,583
<b>Total Current Assets</b>	<b>18,559,082</b>	<b>6,819,921</b>	<b>6,819,921</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	352,675,475	314,485,624	314,485,624
Investment in Water	48,787,164	47,853,346	47,853,346
<b>Total Non-Current Assets</b>	<b>401,462,639</b>	<b>362,338,970</b>	<b>362,338,970</b>
<b>Total Assets</b>	<b>420,021,720</b>	<b>369,158,891</b>	<b>369,158,891</b>
<b>Current Liabilities</b>			
Payables	2,410,253	3,658,471	3,658,471
Interest-Bearing Liabilities	378,651	329,368	329,368
Provisions	988,233	2,046,117	2,046,117
<b>Total Current Liabilities</b>	<b>3,777,137</b>	<b>6,033,956</b>	<b>6,033,956</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	1,422,222	5,820,819	5,820,819
Provisions	1,220,791	291,809	291,809
<b>Total Non-Current Liabilities</b>	<b>2,643,013</b>	<b>6,112,628</b>	<b>6,112,628</b>
<b>Total Liabilities</b>	<b>6,420,150</b>	<b>12,146,584</b>	<b>12,146,584</b>
<b>Net Assets</b>	<b>413,601,570</b>	<b>357,012,307</b>	<b>357,012,307</b>
<b>Equity</b>			
Current Year Result	15,254,464	6,797,928	6,797,928
Accumulated Surplus	178,558,169	180,695,682	180,695,682
Reserves	219,788,937	169,518,697	169,518,697
<b>Total Equity</b>	<b>413,601,570</b>	<b>357,012,307</b>	<b>357,012,307</b>
<b>Current Ratio</b>	<b>4.91</b>	<b>1.13</b>	<b>1.13</b>

## Cashflow Statement

As of 31 August Council had \$12.163m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$5.042m of cash on hand as of 30 June 2025.

A key assumption of the budget is the completion of the capital works program as set by Council.

### Cashflow Statement as at 31 August 2025

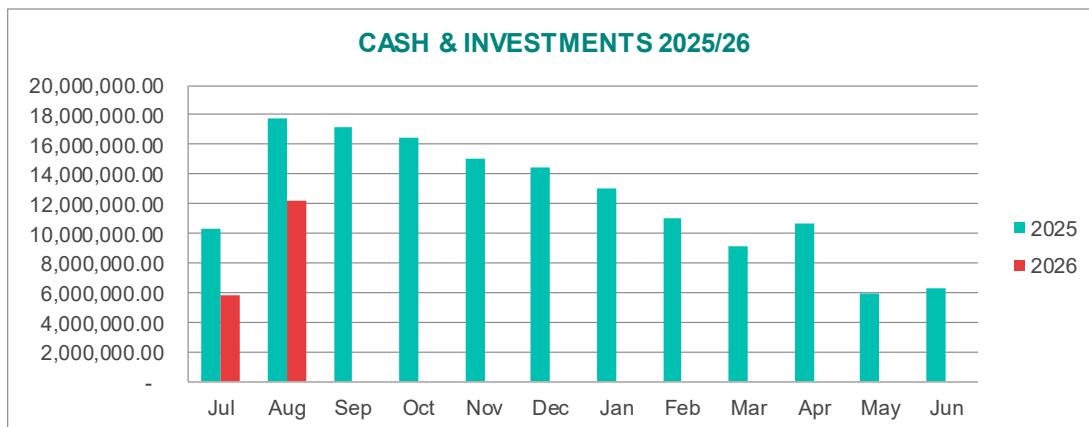
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(1,302,379)	(10,806,564)	12%	(9,504,185)	(10,806,564)
Materials and Contracts	(3,674,956)	(7,091,290)	52%	(3,416,334)	(7,091,290)
State Levies	(1,032)	(863,378)	0%	(862,346)	(863,378)
Other Expenses	(400,649)	(746,587)	54%	(345,938)	(746,587)
Rates and Charges	10,736,975	15,762,591	68%	5,025,616	15,762,591
User charges	797,259	3,727,923	21%	2,930,663	3,727,923
Interest	41,119	597,500	7%	556,381	597,500
Reimbursement of Expenses	15,896	965,274	2%	949,378	965,274
Government Grants	455,047	4,676,310	10%	4,221,263	4,676,310
<b>Net Cash provided by (used in) operating activities</b>	<b>6,667,281</b>	<b>6,221,779</b>	<b>107%</b>	<b>(445,502)</b>	<b>6,221,779</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(2,881,782)	(25,702,458)	11%	(22,820,676)	(25,702,458)
Investment revenue from Water Corporation	-	730,600	0%	730,600	730,600
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	572,690
Capital grants	2,084,091	6,348,000	33%	4,263,909	6,348,000
<b>Net cash provided by (used in) investing activities</b>	<b>(797,691)</b>	<b>(18,051,168)</b>	<b>4%</b>	<b>(17,253,477)</b>	<b>(18,051,168)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	471	(37,048)	-1%	(37,519)	(37,048)
Loan Drawdowns	-	4,800,000	0%	4,800,000	4,800,000
Loan Repayments	-	(427,845)	0%	(427,845)	(427,845)
<b>Net cash provided by financing activities</b>	<b>471</b>	<b>4,335,107</b>	<b>0%</b>	<b>4,334,636</b>	<b>4,335,107</b>
<b>Net (Decrease) in Cash Held</b>	<b>5,870,062</b>	<b>(7,494,282)</b>	<b>-78%</b>	<b>(13,364,344)</b>	<b>(7,494,282)</b>
Cash at beginning of year	6,293,256	12,536,524	50%	6,243,268	12,536,524
<b>Cash at end of period</b>	<b>12,163,318</b>	<b>5,042,242</b>	<b>241%</b>	<b>(7,121,076)</b>	<b>5,042,242</b>

## Investments

The following table provides an outline of Council’s cash and investment portfolio as of 31 August 2025. Total cash and investments on hand as of 31 August is \$12.163m. The weighted average return on investment earned on Council’s investment portfolio is 4.08%.

### Investments as at 31 August 2025

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	8,500,000	Commonwealth Bank	3,661,818	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	3,661,818	CBA	1,000,000	
		WBC	7,500,000	
		Petty Cash and Till Floats	1,500	
<b>Balance - All Accounts</b>	<b>12,163,318</b>		<b>12,163,318</b>	<b>4.08%</b>



## Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

28.88% of the total rates levied for the year were outstanding as at 31 August 2025; this includes all aged rates and charges outstanding. This compares with 28.65% outstanding as at 31 August last year.

### Rates Summary to 31 August 2025

	2025-26		2024-25	
	%	\$	%	\$
<i>Notice Issue Date - 18 July 2025</i>				
Outstanding Rates Debtors (1 July 2025)		423,588		356,192
Less: Rates in Credit		(956,105)		(878,209)
<b>NET RATES OUTSTANDING (1 July 2025)</b>	<b>(3.51)</b>	<b>(532,517)</b>	<b>(3.66)</b>	<b>(522,017)</b>
Rates and Charges Levied	103.49	15,706,341	103.63	14,783,905
Interest Penalties Charged	0.02	3,138	0.03	4,229
<b>GROSS RATES AND CHARGES DEMANDED</b>	<b>100.00</b>	<b>15,176,962</b>	<b>100.00</b>	<b>14,266,117</b>
LESS RATES AND CHARGES COLLECTED	65.04	9,870,537	68.06	9,709,050
REMISSIONS AND DISCOUNTS**	7.66	1,162,106	7.76	1,107,385
	<b>72.69</b>	<b>11,032,643</b>	<b>75.82</b>	<b>10,816,435</b>
ADD PROPERTIES IN CREDIT	(1.57)	239,018	(4.47)	637,882
<b>UNPAID RATES AND CHARGES *</b>	<b>28.88</b>	<b>4,383,338</b>	<b>28.65</b>	<b>4,087,564</b>
(includes Deferred Rates)				
<b>**REMISSIONS AND DISCOUNTS</b>		<b>2025-26</b>		<b>2024-25</b>
Early Payment Discount		385,831		340,416
Pensioner Rebates		739,799		730,674
Council Remissions and Abandonments		36,475		36,295
		<b>1,162,106</b>		<b>1,107,385</b>
Number of Rateable Properties		8,152		8,093
Number of Unpaid Rateable Properties		2,714		2,583
% not fully paid		33.29%		31.92%

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## Grant Summary

### Grant Schedule as at 31 August 2025

	YTD Actual	Budget 2026	Forecast 2026
<b>Capital Grants</b>			
Boat Harbour Beach Masterplan	1,350,000	3,700,000	3,700,000
Wynyard Childcare Centre Expansion	-	800,000	800,000
Roads to Recovery	734,091	903,000	903,000
Langley Park Upgrade	-	100,000	100,000
Biodiversity Projects	-	320,000	320,000
Blackspot Funding - Raglan St Roundabout	-	425,000	425,000
Sensory Garden	-	100,000	100,000
	<b>2,084,091</b>	<b>6,348,000</b>	<b>6,348,000</b>

## Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast
<b>Community &amp; Engagement</b>			
Children's Services	(258,688)	(258,688)	0
Community Activation	694,370	694,370	0
Corporate & Community Services	249,581	249,581	0
Tourism & Marketing	518,808	518,808	0
<b>Community &amp; Engagement Total</b>	<b>1,204,071</b>	<b>1,204,071</b>	<b>0</b>
<b>Council &amp; General Managers Office</b>			
Council & General Manager's Office	1,235,688	1,235,688	0
<b>Council &amp; General Managers Office Total</b>	<b>1,235,688</b>	<b>1,235,688</b>	<b>0</b>
<b>Infrastructure &amp; Development Services</b>			
Asset Services	(40,578)	(40,578)	0
Cemeteries	92,339	92,339	0
Development Services	945,637	945,637	0
Engineering Services	372,437	372,437	0
Footpaths	392,679	392,679	0
Garbage	(56,869)	(56,869)	0
Public Halls	470,099	470,099	0
Public Toilets	448,391	448,391	0
Recreational Planning	744,332	744,332	0
Reserves	1,191,096	1,191,096	0
Sports	1,417,081	1,417,081	0
Stormwater Drainage	(298,039)	(298,039)	0
Transport	3,070,737	3,070,737	0
Waste	395,599	395,599	0
Works & Services	215,497	215,497	0
<b>Infrastructure &amp; Development Services Total</b>	<b>9,360,438</b>	<b>9,360,438</b>	<b>0</b>
<b>Governance &amp; Information Systems</b>			
Governance	436,403	436,403	0
Information Systems	(874)	(874)	0
Human Resources	433,453	433,453	0
<b>Governance &amp; Information Systems Total</b>	<b>868,982</b>	<b>868,982</b>	<b>0</b>
<b>Financial Services</b>			
Economic Development	91,812	91,812	0
Financial Services	(26,956)	(26,956)	0
General Revenue	(13,606,245)	(13,606,245)	0
Customer Service	422,285	422,285	0
<b>Financial Services Total</b>	<b>(13,119,104)</b>	<b>(13,119,104)</b>	<b>0</b>
<b>Total</b>	<b>(449,925)</b>	<b>(449,925)</b>	<b>0</b>

## Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2025/26 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

	YTD Actual \$	Budget Estimate \$	Remaining Budget \$	% Spent	Forecast \$	Forecast Variance \$
<b>Buildings</b>						
Amenities	72,525	133,831	61,306	54%	133,831	-
Community Facilities	379,855	8,776,458	8,396,603	4%	8,776,458	-
Childcare	46,645	1,515,529	1,468,884	3%	1,515,529	-
Council Operational Buildings	34,495	983,401	948,906	4%	983,401	-
<b>Total Buildings</b>	<b>533,519</b>	<b>11,409,219</b>	<b>10,875,700</b>	<b>5%</b>	<b>11,409,219</b>	<b>-</b>
<b>Parks &amp; Open Spaces</b>						
Other Infrastructure	1,743,784	1,976,670	232,886	88%	1,976,670	-
Playgrounds	86,757	309,082	222,325	28%	309,082	-
Walkways & Tracks	41,651	1,083,333	1,041,682	4%	1,083,333	-
Recreational Reserves	6,971	821,672	814,701	1%	821,672	-
<b>Total Parks &amp; Open Spaces</b>	<b>1,879,163</b>	<b>4,190,757</b>	<b>2,311,594</b>	<b>45%</b>	<b>4,190,757</b>	<b>-</b>
<b>Plant &amp; Equipment</b>						
Other Plant & Equipment	25,637	103,311	77,674	25%	103,311	-
Plant & Vehicle Replacements	48,279	950,140	901,861	5%	950,140	-
Software & IT Replacements	36,252	283,900	247,648	13%	283,900	-
<b>Total Plant &amp; Equipment</b>	<b>110,168</b>	<b>1,337,351</b>	<b>1,227,183</b>	<b>8%</b>	<b>1,337,351</b>	<b>-</b>
<b>Sporting Facilities</b>						
Indoor Recreational Facilities	42,340	369,475	327,135	11%	369,475	-
Outdoor Sporting Facilities	10,513	1,745,579	1,735,066	1%	1,745,579	-
<b>Total Sporting Facilities</b>	<b>52,853</b>	<b>2,115,054</b>	<b>2,062,201</b>	<b>2%</b>	<b>2,115,054</b>	<b>-</b>
<b>Stormwater</b>						
Flood Mitigation Works	1,222	245,620	244,398	0%	245,620	-
Other Stormwater Works	193,405	1,006,338	812,933	19%	1,006,338	-
<b>Total Stormwater</b>	<b>194,627</b>	<b>1,251,958</b>	<b>1,057,331</b>	<b>16%</b>	<b>1,251,958</b>	<b>-</b>
<b>Transport</b>						
Bridge Renewals	3,136	1,111,796	1,108,660	0%	1,111,796	-
Footpaths & Kerbs	8,670	127,310	118,640	7%	127,310	-
Other Transport	29,070	805,483	776,413	4%	805,483	-
Resheeting	30,959	702,068	671,109	4%	702,068	-
Rural Upgrades	2,797	303,407	300,610	1%	303,407	-
Rural Reseals	36,002	2,092,382	2,056,380	2%	2,092,382	-
Urban Reseals	80	182,992	182,912	0%	182,992	-
<b>Total Transport</b>	<b>110,713</b>	<b>5,325,438</b>	<b>5,214,725</b>	<b>2%</b>	<b>5,325,438</b>	<b>-</b>
<b>Total</b>	<b>2,881,043</b>	<b>25,629,777</b>	<b>22,748,734</b>	<b>11%</b>	<b>25,629,777</b>	<b>-</b>

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## 9.11 SENIOR MANAGEMENT REPORT

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: Chief Executive Officer  
Report Date: 21 August 2025  
File Reference: 0304  
Enclosures: Nil

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### RECOMMENDATION

**That Council notes the Senior Management Report.**

### PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### CHIEF EXECUTIVE OFFICER

Listed below is a summary of activities undertaken by the Chief Executive Officer from 9 August 2025 to 7 September 2025.

#### Corporate

- Meeting with Paul Gardner GM, CHC
- Joint Executive workshop with CHC
- Audit Panel

#### Community

- Anne Urquhart MP – Productivity Roundtable
- Sheree Vertigan, CEO CCA
- CCA Board Meeting

#### Industry/Infrastructure

- Anne Urquhart MP re Boat Harbour Beach
- TAS Water Pricing Briefing
- Meeting with Central Coast Mayor and GM Kentish/Latrobe re Regional Land Use Strategy
- Marinus Link online briefing

#### Other

- CCA Letter of Expectation Working Group x 3
- NW GMs meeting
- State Fire Commission
- Tasmania GMs workshop

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## **COUNCIL CHRISTMAS CLOSURES**

### **Council Offices Wynyard**

- Closed from 2pm Monday 22 December 2025 until 8.30am Monday 5 January 2026

### **Waste Transfer Station – normal operations except for public holiday closure:**

- Christmas Day (25 December 2025)
- Boxing Day (26 December 2025)
- New Year's Day (1 January 2026)

### **Wonders of Wynyard – Will operate from 9.00am – 4.00pm except for public holiday closure:**

- Christmas Day (25 December 2026)
- Boxing Day (26 December 2026)
- New Year's Day (1 January 2026)

### **Waratah Offices - normal operations except for public holiday closure:**

- Christmas Day (25 December 2025)
- Boxing Day (26 December 2025)
- New Year's Day (1 January 2026)

### **Children's Services**

#### Warawyn Early Learning

- Closed from 6.30pm 19 December 2025 – re-opening 7am 5 January 2026

#### Wynyard OSHC and Holiday Care:

- Closed from 6.00pm 19 December 2025 – re-opening 7am 5 January 2026

#### Boat Harbour OSHC:

Closed from 6.30pm Thursday 18 December – re-opening Thursday 6 February 2026

### **Kerbside Collections**

Collections which are due to occur on Thursday 25 December 2025, will be changed; an alternate day/date will be advised in due course. All other collections remain unchanged.

## **OTHER MATTERS**

### Regional Leaders Summit

The Director of Community & Engagement recently attended a Regional Leaders Summit in Newcastle on behalf of the Waratah-Wynyard and Circular Head Councils hosted by The Renewable Energy Alliance ([RE-Alliance](#)).

The summit was developed to address a lack of recognition and support for rural and regional leaders which, in some places, is hindering the delivery and local value created in

the shift to renewables due to the sheer volume of information to digest and work to implement, on top of business as usual.

We gratefully acknowledge Tas Networks for fully funding and supporting the Director’s attendance at the Summit. Their commitment to regional leadership and community engagement in the energy transition is deeply appreciated.

### Sponsorship

The following sponsorships have been awarded in line with Council’s Community Activation Grants Policy:

- 1. Western Division Indoor Bias Bowls Association** - Tasmania Indoor Bias Bowls Council have announced the Tasmania team for the upcoming National Titles at Warrnambool this year. Representing Tasmania in the last week of August 2025. Participants from our municipality include Lynda Charles, Bella Charles, Tony Simpson, Neil Simpson and Jonathan Jenkins. The team qualifies for \$250 sponsorship

### Successful Grant Applications

Funding Program	Amount	Purpose
Department of State Growth - Caravan and Motorhome Plan – Council Infrastructure Grants	\$55,000	Establishment of new dump point facility in Somerset

### **ADMINISTRATION – Use of Corporate Seal**

28/8/25	Final Plan and Schedule of Easements	SD2204 1 Edward St Somerset Subdivision (1 into 2 lots)
28/8/25	Final Plan and Schedule of Easements	SD2212 17 Vincent St Waratah subdivision (1 into 2 lots)
28/8/25	Final Plan and Schedule of Easements	SD2208 – TASCAT 108 McKays Rd Somerset stages subdivision (2 into 11 lots & road extension) stages 2 and 3
3/9/25	Grant Deed - Department of State Growth	Caravan and Motorhome Plan – Council Infrastructure Grants \$55,000 for Establishment of new dump point facility in Somerset

### **POLICY**

Council currently has 46 policies. Seven (7) of those policies will need to be reviewed over the next six months; four policies are outstanding as at the end of August with the Senior Leadership Team currently in the process of conducting reviews of all outstanding policies.

### **POLICIES TO BE RESCINDED**

NIL		
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**WORKING GROUPS**

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> <li>• Manager Recreation Planning and Environment</li> <li>• Recreation Liaison Officer</li> </ul>	<p>Council awarded the detailed design for Langley Park Changeroom upgrades at the December council meeting. Design has been informed through sporting stakeholder collaboration and a tender package will be issued in the coming weeks for the construction works to occur during this financial year.</p> <p>Concept design for the Shared Indoor Sports Facility has been workshopped with Council. Stakeholder briefing to occur early September 2025. Following consideration of feedback, development application to be lodged and detail design progressed.</p>
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Infrastructure and Development Services</li> <li>• Strategic Projects Manager</li> <li>• Manager Community Activation</li> </ul>	<p>Progressing discussions with DECYP on DA lodgement and site lease. Detailed design progressing.</p> <p>Formal advertising process for Austin street road closure to be progressed in September</p>
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Executive Officer (GM office)</li> <li>• Strategic Projects Manager</li> </ul>	<p>Café slab has been poured . Ground floor slab for surf club to be poured early September . 1st floor steel work erected . Roofing being installed.</p> <p>Retaining wall works Port Road in progress.</p>
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> <li>• Manager Community Activation</li> </ul>	Refer report this agenda.

PLANNING PERMITS APPROVED UNDER DELEGATION – August 2025

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 73/2025	N+B Design	135 Lennah Drive Wynyard	Dwelling & Outbuilding (Shed)	5.08.2025	35	D
DA 89/2025	PLA Designs Pty Ltd	1 Dudfields Road Mount Hicks	Outbuilding (Shed) & Demolition of Existing Shed	5.08.2025	36	D
DA 95/2025	J Hartley & L Wells	73 Oldina Road Wynyard	Outbuilding (Shed)	5.08.2025	27	D
DA 97/2025	J & D Taylor	1/95A Old Bass Highway Wynyard	Outbuilding (Shed) & Associated Demolition Work	6.08.2025	24	D
DA 98/2025	JDA Planning Pty Ltd	280A Pages Road Calder	Visitor Accommodation Cabin	6.08.2025	19	P
SD2217	PDA Surveyors	180 Deep Creek Road Wynyard	Subdivision (1 into 4 lots)	7.08.2025	42	D
DA 101/2025	Elphinstone Pty Ltd	91 Terra Nova Drive Wynyard	Change of Use (Workers Accommodation)	13.08.2025	20	P
DA 94/2025	L & K Nash	80 Tippetts Road Mount Hicks	Outbuilding (Carport)	13.08.2025	28	D
DA 26/2025	T & G Law	2 South Street Waratah	Visitor Accommodation (Self Contained Caravan Park)	14.08.2025	38	D
DA 93/2025	N+B Design	4B Dune Close Wynyard	Dwelling	20.08.2025	37	D
DA 103/2025	T & G Lardner	2/3 Isabelle Court Wynyard	Outbuildings (Shipping Container & Lean-to & Greenhouse)	20.08.2025	20	P
DA 88/2025	C Bakes-Ling & C Chalk	17535 Bass Highway Boat Harbour	Dwelling Extension	20.08.2025	31	D
DA 102/2025	D Cornwall	242 Reservoir Drive Wynyard	Ground Mounted Solar Panels	20.08.2025	13	P

BUILDING PERMITS APPROVED – August 2025

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
BLD-W-2025-93-01	S Gula	81 Gibbons Street Wynyard	New Dwelling, Carport & Container	13.08.2025	0	DA 114/2024-A

**COUNCIL MEETING ACTIONS – OPEN COUNCIL**

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
16/12/24	8.1	NOM - Cr Johnstone – Speed Limit Old Bass Highway	MOTION CARRIED: That Council undertake an assessment of the Old Bass Highway for a future report to Council for the consideration of speed limit reduction. <i>Assessment in Progress</i>	MES	In Progress
16/12/24	9.2	ROC – AGM Motion C Hutchison RTI Findings	MOTION CARRIED: Note that parts 1-3 of motion were for noting only. Part 4 of motion: Once appraised of any requirements from the Local Government Priority Reform Program 2024-2026, develop any policies or practices as required by any changes to the <i>Local Government Act</i> , that seeks to promote good governance principles of openness, honesty, and transparency, to continually improve existing practices.	CEO	Pending
17/3/25	9.5	ROC - Sisters Beach – Speed Reduction Request	AMENDED MOTION CARRIED - That Council receives and notes the assessment of the speed limit on Sisters Beach Road and determines to reduce the speed limit to 80km/h from the Bass Highway and all connecting roads through to Sisters Beach and forward that recommendation to the commissioner for transport. FORESHADOWED MOTION CARRIED - That Council Officers investigate traffic calming measures at Sisters Beach. <i>Budget item included in the 25/26 Annual Plan and Budget, consultant services brief released 31/07/25 – future report on this item will take place as part of the greater capital program reporting.</i>	MES	Pending
28/4/25	6.1.1	Petition - Boat Harbour Beach Store Signage, Public Toilets and Rubbish Services	Petition Noted –“Council to consider the urgent provisions of public toilet and rubbish facilities near the Boat Harbour Store along with approaching signage on the Highway”. <i>Officers are progressing the signage option to advise travellers of the nearest public toilet facility. Signage approvals are underway.</i>	DIDS	In Progress
28/4/25	8.3.1	CQTON - Cr Courtney – Foreshore Management Plan Sisters Beach	Cr Andrea Courtney noted that the Parks and Wildlife Service has completed a Sisters Beach Foreshore Plan and asked when the plan would be made public. The Director of Infrastructure and Development Services advised he would follow-up and seek that the report be released by the State Government.	DIDS	In Progress

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			<p><i>A copy of the plan has been made available to Council; this plan includes commitments from the State Government for foreshore management which may be best called upon following whatever remedy is determined by the Governor of Tasmania to re-establish Government following the recent motion of no confidence passed by MPs.</i></p> <p><i>The plan was workshopped with Councillors on 11 August, ahead of State parliament resuming post the recent election.</i></p> <p><i>Officers are in contact with PWS to organise next steps and community discussion</i></p>		
21/7/25	7.3.3	CQWN – Cr Courtney – Health and Wellbeing Support For Braddon	<p>Cr Courtney referred to Robin Krabbe’s question on health and wellbeing and noted data available indicating low levels of literacy and low economic status for the Braddon electorate and asked if staff could write to the relevant Minister to enquire on what outcomes and support are being provided for the mental health and wellbeing of the community in Braddon.</p> <p><i>A letter has been forwarded to new Minister, Bridget Archer MP.</i></p>	CEO	In Progress
18/8/25	8.2	NOM – Cr Courtney – Public Disclosure Act	<p>Motion Carried:</p> <p>That Council submits a Notice of Motion for the next convenient Local Government Association of Tasmania (LGAT) meeting that:</p> <p>“LGAT advocates to the Tasmanian State Government in support of a review of Tasmania’s Public Disclosures Act 2002 to strengthen the Act to ensure that the services provided to our communities are not impaired due to ineffective protections for prospective whistleblowers.”</p> <p><i>The motion was submitted to LGAT and accepted for the 20 November 2025 General Meeting.</i></p>	CEO	Closed

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
<b>Our Priorities</b>
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.



## CONCLUSION

It is recommended that Council notes the Senior Management Report.

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## 9.12 MINUTES OF OTHER BODIES/COMMITTEES

### 9.12.1 MINUTES OF OTHER BODIES/COMMITTEES - SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PANEL HELD 22 JULY AND 19 AUGUST 2025

To: Council  
Reporting Officer: Contracts and Administration Officer  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 25 August 2025  
File Reference: SEAP  
Enclosures: 1. SEAP Minutes 22 July 2025 (Confirmed)   
2. SEAP Minutes 19 August 2025 (Unconfirmed) 

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#### RECOMMENDATION

**That Council: -**

- 1. Notes the Confirmed Minutes of the meeting held on 22 July 2025, and**
- 2. Notes the Unconfirmed Minutes of the meeting held on 19 August 2025.**
- 3. Endorses the recommendation to Council from the 19 August 2025 meeting that:-**
  - (a) A cooperative site visit to Camp Creek and Frenchs Road Reserve be organised for SEAP members and Councillors.**

#### PURPOSE

The Confirmed Minutes of the Sustainability and Environmental Advisory Panel (SEAP) meeting held on 22 July 2025, are presented for information. Additionally, the unconfirmed minutes of the SEAP meeting held on 19 August 2025, are laid on the table and circulated.

#### BACKGROUND

Council appointed its first Sustainability and Environmental Advisory Panel (SEAP) on 26 September 2022 following an Expression of Interest process. On 22 October 2024, Council resolved to extend the panel's term to maintain continuity on key actions, support the prioritisation of the Integrated Council Environmental Plan (iCEP) initiatives, and mitigate disruption from the timing of local government elections. The extension, concluding in August 2026, also enables SEAP to review its Terms of Reference and provide recommendations to Council.

To support this, Council resolved at the October 2024 meeting to advertise short-term vacancies where members were unable to continue. On 23 June 2025, two new community representatives were appointed for an interim term from 1 July 2025 to 31 August 2026.

#### DETAILS

The Sustainability and Environmental Advisory Panel met on the 22 July 2025 and 19 August 2025 at the Waratah-Wynyard Council Chambers.

Both meetings reviewed the standard agenda items which include:

- Confirmation of previous meeting minutes,
- Active action updates (based on the action plan),
- Non-active actions noted (based on the action plan),

- New and general business.

During the 22 July 2025 meeting, there were no new recommendations to Council as a result of this meeting.

From the meeting of 19 August 2025, the SEAP made one (1) new recommendation for Council consideration, as follows:

**(a) That a cooperative site visit to Camp Creek and Frenchs Road Reserve be organised for SEAP members and Councillors.**

The SEAP recommend that a joint site visit be arranged to Camp Creek and Frenchs Road Reserve. The visit will support shared understanding of ecological values, management challenges, and opportunities ahead of the adoption of the respective management plans.

At the August 2025 meeting, the Panel were presented with drafts of the Camp Creek Master Plan and the Frenchs Road Reserve Management Plan for review and feedback. In discussion, members reflected on the complexity of both sites and the importance of understanding their unique ecological values, challenges, and potential for community use. While the draft plans provide clear strategic direction, it was agreed that an on-site perspective would greatly assist both SEAP and Councillors in visualising proposed actions such as rehabilitation works, vegetation management, and recreational opportunities.

The Panel considered that a cooperative site visit would also assist new members in familiarising themselves with the areas, strengthen shared understanding of the management issues and opportunities, and provide valuable context for Councillors when the plans are brought forward for adoption. Following discussion, the Panel resolved to recommend that Council endorse the organisation of a joint site visit.

The Panel’s next meeting is scheduled to be held on 21 October 2025 at the Waratah-Wynyard Council Chambers.

**STATUTORY IMPLICATIONS**

Statutory Requirements

There are no statutory implications as a result of this report.

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
1.6 We are recognised for proactive and engaged leadership.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
1.5.1 Build our knowledge base to apply in decision-making processes.
1.6.1 Encourage increased participation by all stakeholders.
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
7.5 Stewardship of our land, water and marine ecosystems respects past, present and future generations.
<b>Our Priorities</b>
7.1.2 Advocate for effective environmental management and contribute to regional, state, and national climate change initiatives.
7.2.1 Support and foster community led adaption and initiatives.
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.
7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.
7.5.1 Protect, enhance and recover biodiversity through forward thinking and planning.
7.5.2 Mitigate biosecurity risks through landscape restoration and industry collaboration.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

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## **ENVIRONMENTAL IMPLICATIONS**

The purpose of the SEAP and its subsequent recommendations are intended to advise Council on ways to reduce our environmental footprint, protect and enhance our natural values, provide education and access to relevant environmental information, and improve the community's adaptability and resilience to climate related risks.

## **POLICY IMPLICATIONS**

Council's Environmental Sustainability Policy is relevant to the items discussed within this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

## **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

## **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

## **COMMENT**

It is recommended that Council notes the SEAP meeting minutes of 22 July and 19 August 2025 and endorses the SEAP Panel's recommendation to organise a joint site visit to Camp Creek and Frenchs Road Reserve for SEAP members and Councillors.

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**10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING****RECOMMENDATION**

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2025 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion – <b>NIL RECEIVED</b></i>	15(2)
<i>Confidential Report R17 (2) (f (ii)) the security of – the council, property of the council</i>	17 (2) (f (ii))
<i>Confidential Report R17 (2) (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal</i>	17 (2) (e)
<i>Confidential Report R17 (2) (a) personnel matters, including complaints against an employee of the council</i>	17 (2) (a)
<i>Confidential Report R17 (2) (f (i)) the security of – the council, councillors and council staff <b>Audit Panel Committee Minutes</b></i>	17 (2) (f (i))
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL RECEIVED</b></i>	15(2)(h)
<i>Confidential Report R17 (2) (h (ii)) - Closed Senior Management Report</i>	17 (2) (h (ii))

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**11.0 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATION**

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters at \_\_\_\_pm:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2025 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion – <b>NIL RECEIVED</b></i>	15(2)
<i>Confidential Report R17 (2) (f (ii)) the security of – the council, property of the council</i>	17 (2) (f (ii))
<i>Confidential Report R17 (2) (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal</i>	17 (2) (e)
<i>Confidential Report R17 (2) (a) personnel matters, including complaints against an employee of the council</i>	17 (2) (a)
<i>Confidential Report R17 (2) (f (i)) the security of – the council, councillors and council staff <b>Audit Panel Committee Minutes</b></i>	17 (2) (f (i))
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL RECEIVED</b></i>	15(2)(h)
<i>Confidential Report R17 (2) (h (ii)) - Closed Senior Management Report</i>	17 (2) (h (ii))

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**12.0 RESUMPTION OF OPEN MEETING**

At ..... pm the Open Meeting was resumed.

**13.0 PUBLIC RELEASE ANNOUNCEMENT**

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2025* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.