



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

18 August 2025

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2025*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 18 AUGUST 2025, COMMENCING AT 6.00PM

	From	To	Time Occupied
Open Council	6.00PM	7.11PM	71MINS
Planning Authority	N/A		
Closed Council	7.11PM	7.35PM	24MINS
Open Council	7.35PM	7.37PM	2MINS
TOTAL TIME OCCUPIED			97MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

NOTE: There was a technical issue with sound on the audio recording between 6.48pm and 6.52pm during the course of this meeting

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Councillor Gary Bramich
Councillor Andrea Courtney
Mayor Mary Duniam
Councillor Celisa Edwards
Councillor Kevin Hyland
Councillor Dillon Roberts
Councillor Michael Johnstone
Councillor Leanne Raw

IN ATTENDANCE

Vanessa Adams – Chief Executive Officer (GM)
Daniel Summers - Director Infrastructure and Development Services
Sallie Moore-Wood – Director Governance and Digital Information Services
Mitchell Smith – Director Financial Services
Sally Blanc – Executive Officer

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

MOVED BY	CR ROBERTS
SECONDED BY	CR JOHNSTONE

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 21 July 2025, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

3.0 DECLARATIONS OF INTEREST**Councillor and Agenda Item Number**

Cr K Hyland – Item 9.10 – Senior Management Report

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR HYLAND
SECONDED BY	CR EDWARDS

That Council notes the Mayor's Communications:

MAYOR DR MARY DUNIAM	
17/7/25	Bucknell University Student Presentation
18/7/25	Professional Development Sessions
18/7/25	CCA Photo
21/7/25	ACTING MAYOR EDWARDS – Council Meeting
31/7/25	Meeting with Constituent
31/7/25	Langley Park Media / Photo's
4/8/25	Councillor Workshop
5/8/25	On-line Announcement of Winners of LGPro Australasian Management Challenge
6/8/25	Meeting with Senator Anne Urquhart
9/8/25	Wynyard Fire Brigade Dinner

Note: the Mayor was on leave from 8 July to 25 July 2025.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Councillor attendance – 1/7/25 – 10/9/2025

	Ordinary Meetings 2025/26 (1)	Special Meetings / AGM 2025/26 (0)	Workshops 2025/26 (5)	Community Conversations 2025/26 (0)	Weeks Leave Approved
Mayor Mary Duniam	0	0	5	0	2
Deputy Mayor Celisa Edwards	1	0	3	0	2
Cr Gary Bramich	0	0	5	0	0
Cr Andrea Courtney	1	0	4	0	0
Cr Kevin Hyland	1	0	4	0	0
Cr Michael Johnstone	1	0	5	0	0
Cr Leanne Raw	1	0	5	0	0
Cr Dillon Roberts	1	0	2	0	0

MOVED BY	CR ROBERTS
SECONDED BY	CR JOHNSTONE

That Council notes the following Workshops:

28/7/25	Councillor Professional Development
4/8/25	Presentation by “Just Cats” organisation Presentation by Bluestone Mines Tasmania Strategic Projects Update
11/8/25	Sisters Beach Foreshore Management Plan Renaming of Streets/Dual Naming of Landscapes Boat Harbour Beach SLSC project update Watershed Update

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

5.0 PUBLIC QUESTIONS AND STATEMENTS

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

Nil received.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

5.2.1 MR B POLSON - RABBITS ON SOMERSET ESPLANADE

QUESTION

I have been in contact with Sally Blanc at the council about the rabbit problem, Somerset Esplanade, ANZAC Park and Bells Parade area. Sally told me to get in contact with the appropriate people which I did.

Lisa Edwards Senior Biosecurity Inspector, then got back to the council. I believe the council's NRE officer has spoken to the department.

The outcome of this was that the Biosecurity Operations Branch will schedule the next RHDV1 release when conditions are optimum and resources are available. This is a major problem as the RHDV1 cannot be released until around May 2026.

I am led to believe that the council were approached to supply labour to pre-feed out carrots before the Department baited with the Virus in May 2025, the council declined to supply the labour as this was then unsuccessful. The council must participate with the Department when they are baiting on council land.

What does the council plan to do with the Rabbit's now. They are out of control and causing much damage and financial difficulties to the rate payers in the area.

OFFICERS RESPONSE

Correspondence was sent to Mr B Polson, dated 25 July 2025, to address the enquiry. Council remains committed to working with Biosecurity Tasmania to identify opportunities for biological controls, subject to alignment with appropriate timing and weather conditions. A copy of the letter has been included below:-

Thank you for your recent correspondence outlining your concerns regarding the rabbit infestation affecting your property and surrounding areas in Somerset.

Council acknowledges the impact that invasive pests such as rabbits can have on residents, especially in coastal environments. In accordance with the Biosecurity Act 2019 (Tas) and the General Biosecurity Duty (GBD), all individuals, including homeowners, share responsibility for managing biosecurity risks. As such, all property owners are legally obliged to take reasonable steps to prevent, manage or respond to the presence of declared pests on their land.

Council has proactively engaged with Biosecurity Tasmania to explore coordinated control measures in response to rabbit activity in the Somerset area. Seasonal timing and regulatory considerations are key factors in the implementation of effective programs. Regretfully, on this occasion, sufficient notice was not given to Council to participate in a coordinated and planned

manner with due regard for workplace health and safety and environmental best practice.

Despite this, Council remains committed to ensuring that all planning is undertaken and we continue to work closely with Biosecurity Tasmania to identify suitable opportunities for future initiatives, including the release of biological controls. Successful outcomes depend on carefully aligned timing and conditions, and Council is committed to supporting these efforts to deliver sustainable long-term results for the community.

Regarding your recent submission, please note that it was received after the formal deadline for written statements to be included in the agenda for the 21 July Council meeting.

Should you require further guidance on control measures or available resources, we recommend contacting Biosecurity Tasmania directly or visiting www.nre.tas.gov.au.

Thank you again for your correspondence.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Nil.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

Nil.

6.0 PLANNING AUTHORITY ITEMS

THERE WERE NO PLANNING ITEMS ON THIS AGENDA

7.0 MATTERS RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR COURTNEY - WORKING WITH VULNERABLE PEOPLE CARDS FOR COUNCILLORS****QUESTION**

Cr Courtney noted the response provided on the agenda for the Council meeting 21 July 2025 relating to a previous question on the matter of Working with Vulnerable People Cards WWVP for Councillors, however, strongly believes the role of a Councillor does involve providing services to and representing vulnerable people and requested further clarification on the response provided.

The matter was taken on notice.

OFFICERS RESPONSE

While Councillors may advocate for vulnerable people, they do not provide one-to-one personal support services such as a care worker may provide (for example which would require such a worker to be alone with a vulnerable person while taking care of their needs). It is understood that the Minister's determination has been made on this basis.

7.1.2 CR COURTNEY - SOLAR PANEL PROGRAMS**QUESTION**

Cr Courtney asked if officers could investigate whether there are any solar panel programs or grants available specifically for recreational centres.

The Director of Infrastructure and Development Services took the question on notice.

OFFICERS RESPONSE

The best source of this information appears to be the Federal Government, Department of Climate Change, Energy, the Environment and Water.

From their website, and for cases where the Sporting club or organisation is the asset owner, some existing programs are: -

- Tasmania's Energy Saver Loan Scheme – 0% interest loans from \$500 to \$10,000 with fortnightly repayments over 3 years
- Cheaper Home Batteries Program – Community organisations can get a discount of up to 30% of the upfront cost of installing small-scale battery systems connecting to new or existing solar systems.

Any community based sporting club or other community organisation is best to liaise with the above program providers for specifics on eligibility and how to apply.

7.1.3 CR COURTNEY - HEALTH AND WELLBEING SUPPORT FOR BRADDON**QUESTION**

Cr Courtney referred to Robin Krabbe's question on health and wellbeing at the meeting held 21 July 2025 and noted data available indicating low levels of literacy and low economic

status for the Braddon electorate and asked if staff could write to the relevant Minister to enquire on what outcomes and support are being provided for the mental health and wellbeing of the community in Braddon.

OFFICERS RESPONSE

Pending the result of State Election; it is intended that letters will be sent to all incoming Ministers raising issues relevant to each portfolio and seeking a response on their policies and intentions to improve outcomes and services in the North West.

7.1.4 CR RAW - SOCIAL AND COMMUNITY ACTIVATION PANEL

QUESTION

Cr Raw asked Council to review the proposal put forward by Robin Krabbe at the meeting held 21 July 2025 on the creation of a Social and Community Activation Panel and requested the proposal be discussed in more detail at a workshop.

It was agreed to table this item for further discussion at a workshop.

OFFICERS RESPONSE

The matter has been scheduled for discussion at the Council workshop to be held 25 August 2025.

7.1.5 CR RAW - BIODEGRADABLE PLASTIC BAGS FOR FOGO BINS

QUESTION

Following on from the investigation into the use of bags in FOGO bins, Cr Raw asked if officers could write to the company who produce the bags to determine whether producing biodegradable bags in an identifiable colour for use in FOGO bins would be a viable option to assist in distinguishing between biodegradable and non-biodegradable bags.

The Director of Infrastructure and Development took the matter on notice.

OFFICERS RESPONSE

As published in an Advocate article on 29 July 2025, Dulverton CEO Veronica Schilling has clarified that regardless of the bag colour, the actual time and chemical process associated with biodegradable and compostable plastic bags varies and also presents a challenge for the FOGO processing plant.

The position of no bags to the FOGO plant has been taken with this challenge in mind also.

From recent investigations, Ms Schilling has advised that whilst bright coloured bags were previously available a number of years ago these seem to no longer be the case.

7.1.6 CR HYLAND - SPILLAGE INCIDENT - BASS HIGHWAY

QUESTION

Cr Hyland asked whether staff had any details on a spillage of gravel and rocks incident occurring on the Bass Highway near the Calder Road intersection.

The Director of Infrastructure and Development advised he was not aware of any incident and took the matter on notice.

OFFICERS RESPONSE

A contractor carting material on behalf of Council lost some material onto the Bass Highway on Friday 11 July. Tasmania police assisted the contractor and Council officers in traffic control and cleanup, cost of which was borne by the contractor.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

7.3.1 CR JOHNSTONE - ON-LINE BOOKING SYSTEM

Cr Michael Johnstone noted that an on-line booking systems for the Wynyard Indoor Rec Centre had been discussed some months ago and asked when this would be available for use.

The Director of Governance and Information Systems advised that the project to implement an on-line booking system is in this years (2025/26) capital budget. She noted that investigations have commenced and the system will be completed by the end of the financial year. It is expected to take some time to determine the best system to use.

7.3.2 CR BRAMICH - USE OF TRAIN LINE IN SOMERSET

Cr Gary Bramich asked if a workshop could be held on the possible uses of the old railway line at Somerset.

The CEO agreed a workshop could be arranged.

8.0 NOTICE OF MOTION**8.1 MAYOR M DUNIAM - AUSTRALASIAN LOCAL GOVERNMENT MANAGEMENT CHALLENGE**

Enclosures: Nil

The Mayor Vacated The Chair At 6.09pm

The Deputy Mayor Assumed The Chair

BACKGROUND INFORMATION

Waratah-Wynyard Council entered a team in this year's Challenge, initially winning the State round against competition from eight other Tasmanian Councils and progressing to the national finals where they competed against the top team from all States and Territories except Canberra, and the top team from New Zealand.

The challenge is a fast-paced, unforgiving day-long event designed to test teamwork, collaboration and community focus in the face of everything from unexpected incidents, to challenging customers to catastrophic infrastructure failure.

Exceptionally mentored by our Director Governance and Information Systems, Sallie Moore-Wood, the team is:

- Sarah Alderson – People and Safety
- Amy Symes – Financial Services
- Emma Allen – Childcare
- Binaya Giri – Engineering
- Kaarina de Ryder – Governance and ICT
- Lucy Taylor – Communications and Tourism

This cross-organisational team of six has worked through months of planning, team building, and problem-solving and has grown professionally and personally.

Not only were they crowned the overall winners, but the team also secured the JLT Risk Assessment Award – a testament to their strategic thinking and attention to detail under pressure.

This is only the second time that a Tasmanian team has won the event in its 30 years.

Our team stood tall on the national stage and led with confidence, capability and heart.

Council can justifiably be proud to have such talented and dedicated individuals working for our community.

OFFICERS COMMENTS

We are exceptionally proud of the team's achievements.

MOVED BY	MAYOR DUNIAM
SECONDED BY	CR COURTNEY

That Council congratulates the ‘Gutteridge Guardians’ staff team, the 2025 Winners of the Australasian Local Government Management Challenge.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

The Deputy Mayor Vacated The Chair At 6.13pm

The Mayor Resumed the Chair

8.2 CR A COURTNEY - PUBLIC DISCLOSURE ACT

Enclosures: Nil

BACKGROUND INFORMATION

The *Public Interest Disclosures Act 2002* (the Act) is Tasmania's whistleblowing legislation. The purpose of the Act is to:

- encourage and facilitate disclosures of improper conduct by Tasmanian public officers and public bodies;
- protect persons making those disclosures and others from reprisals;
- provide for the matters disclosed to be properly investigated and dealt with; and
- provide all parties involved in those disclosures with natural justice.

A significant barrier to making a disclosure is fear of reprisal.

To address this, the Act provides protection against 'detrimental action' to people who have made, or intend to make, a protected disclosure.

Detrimental action includes:

- action causing injury, loss or damage;
- intimidation or harassment;
- discrimination, disadvantage or adverse treatment in relation to a person's employment, career, profession, trade or business, including the taking of disciplinary action; and
- threats of detrimental action.

Unfortunately, the protections available to a whistleblower do not come into effect until the Public Body to whom the disclosure has been made, assesses the disclosure and agrees that the individual qualifies for protected status.

Timeframe and (Lack of) penalties for Public Bodies making an assessment

The procedure for disclosure to a Public Body provides for an initial assessment to be undertaken within 45 days to decide whether the disclosure is a protected disclosure.

However, there is no penalty in the Act for failure to carry out an assessment in this time frame and no means of enforcing it. In practice this has enabled a Public Body to delay an assessment indefinitely, leaving the individual who has made the disclosure without protection. This is also a failure to provide procedural justice and constitutes a psycho-social safety risk

While creating a psycho-social safety risk at work is a breach of the Workplace Health and Safety Act, the penalty is merely a Performance Improvement Notice (PIN).

Because of these weaknesses in the legislation, the law is rarely used. This means that fraud, misconduct and corruption, when they take place, are not addressed effectively internally by a Department, and are not being made public. This is to the detriment of public servants providing the services on which our communities rely.

The Drive for Change

Recognising the need to improve protections, a Whistleblower Protection Authority Bill was introduced to the Federal Parliament in February by Andrew Wilkie with crossbench support. The Bill is currently with the Legal & Constitutional Affairs Committee for inquiry, with a report expected by the end of August.

Recent polling conducted by the Australia Institute indicated there is increasing support for whistleblowers with 86% of respondents supporting stronger legal protections.

There are recognised examples of people who tried to raise serious concerns but were not effectively protected and who suffered intimidation, legal action, and job losses as a result. They include Jeannie-Marie Blake, a Centrelink employee who raised concerns about the Robodebt scheme as early as 2016; David McBride, and Robert Boyle who spoke up about aggressive debt-collection tactics harming small businesses.

David McBride, an Australian whistleblower and former army lawyer, reported alleged war crimes committed by Australian soldiers in Afghanistan. McBride's actions led to investigations and reports on the alleged misconduct. However, he was ultimately prosecuted and jailed for his actions, which he maintained were done in the public interest.

In Tasmania, whistleblowers have raised concerns about Ashley Youth Detention Centre (Alysha) and problems in mental health services in Tasmania (Kevin Moylan) and suffered reprisals for their actions, with both having to leave the State.

A 2020 report by Greg Melick into a COVID outbreak in Tasmania, while making a range of recommendations related to COVID also identified other cultural issues within the Health Department because the majority of submissions to his report were made anonymously because of a fear of retribution. The report noted: "evidence of the actions of some managers suggest that those fears are not unfounded".

Statistics provided by WorkSafe Tasmania show that 1 in 10 injuries are mental health injuries and the number of PTSD claims has more than doubled over the past 10 years.

WorkSafe Tasmania also states that "work-related harassment and/or workplace bullying, and work pressure are the most significant causes of work-related mental health issues and account for over 60% of serious mental health claims in Tasmania".

While the above statistics from WorkSafe are not broken down to a level that can be directly tied to lack of protection for whistleblowers, the experiences of these individuals will factor in.

This is State legislation – why Council should act

These gaps in the Act have resulted in people who have made disclosures not being protected and unfortunately being victimised and harassed to the point of leaving Tasmania altogether. While it is not Council's role to address that directly – the service failures that

the whistleblowers have attempted to highlight include services on which our community relies – and it is Council’s role to advocate on behalf of its community.

In addition, the impotence of current whistleblower legislation is another element that serves to undermine trust in government at all levels and this ripples out to councils.

Do we really want a situation where the State public servants who work in our community and for our residents who rely on the services provided, are not protected from reprisal if they report breaches or negligence?

Whistleblowers risk their jobs, reputations, and safety to hold public bodies to account. When they are properly protected, we all benefit from better services because corruption and malpractice are exposed; allowing for greater transparency and accountability in the use of public funds.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council submits a Notice of Motion for the next convenient Local Government Association of Tasmania (LGAT) meeting that:

“LGAT advocates to the Tasmanian State Government in support of a review of Tasmania’s Public Disclosures Act 2002 to strengthen the Act to ensure that the services provided to our communities are not impaired due to ineffective protections for prospective whistleblowers.”

The MOTION was put and was CARRIED.


IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
	CR ROBERTS	CR JOHNSTONE	

AGAINST

CR HYLAND			CR RAW

9.0 REPORTS OF OFFICERS AND COMMITTEES**9.1 COUNCILLOR VISION STATEMENT**

To: Council
Reporting Officer: Executive Officer
Responsible Manager: Chief Executive Officer
Report Date: 2 July 2025
File Reference: 0807
Enclosures: 1. Councillor Vision Statement 

PURPOSE

To adopt a shared Vision Statement for Councillors.

BACKGROUND

Councillors have recently undertaken a program of workshops designed to support professional development and team building.

DETAILS

The outcomes include a draft Vision Statement which is now presented for adoption.

STATUTORY IMPLICATIONSStatutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONSStrategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Councillors discussed in detail over several workshops their vision and how to improve working relationship.

CONCLUSION

It is recommended that the Councillor Vision Statement be adopted.

MOVED BY	CR EDWARDS
SECONDED BY	CR ROBERTS


That Council adopts a Vision Statement reflecting Councillors' commitment to working as a team on behalf of the community

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.2 COMMUNITY WELLBEING PLAN 2025-2030

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Chief Executive Officer
Report Date: 14 May 2025
File Reference: 001
Enclosures: 1. Waratah Wynyard Council Community Wellbeing Plan
2025 2030 

PURPOSE

The DRAFT Community Wellbeing Plan is a major planning initiative of both the Waratah-Wynyard and Circular Head Councils. It will provide an evidence-based long-term direction for the planning and implementation of wellbeing initiatives that will improve outcomes for the whole community.

The Plan covers a five-year period, from 2025 to 2030, and brings together health and wellbeing, age-friendly and youth-specific projects and activities into one, overarching wellbeing plan.

Following a tender process, the Plan was developed by The Social Planners, in conjunction with both communities and Council staff, and funded through both council budgets.

BACKGROUND

The Community Health and Wellbeing Plan 2019-2024, Age Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN) ('the Plans') were a major planning initiative of both the Waratah-Wynyard and Circular Head Councils to provide an evidence-based long-term direction for the planning and implementation of health and wellbeing, age-friendly and youth specific projects and activities to improve outcomes for the whole community in both the Waratah-Wynyard and Circular Head Municipal Areas over five year period from 2019 to 2024.

The plans have now concluded, and through a merit-based quotation process, Council engaged "The Social Planners" to conduct research and develop a new community plan. The Social Planners have created an overarching "Wellbeing Plan" that is responsive to the individual needs of both the Waratah-Wynyard and the Circular Head communities.

At the June 2025 Council meeting the DRAFT Wellbeing Plan was endorsed to be released to the public for feedback and review prior to formal adoption.

DETAILS

The Waratah-Wynyard Community Wellbeing Plan offers a comprehensive roadmap for enhancing health, inclusion, connectedness, and resilience within the community. It acknowledges that wellbeing is influenced by various factors beyond just services, including the environment we live in, our lifestyle, available opportunities, and social connections.

By focusing on the social determinants of health, the Plan considers how elements such as education, employment, safety, culture, and environment contribute to overall quality of life. It integrates community feedback and aligns with broader state and national planning

directions, reflecting a growing emphasis on the role of local government in supporting community wellbeing.

Councils are encouraged to adopt a holistic approach, considering how planning, infrastructure, events, services, and partnerships can foster supportive communities. This is particularly relevant in Waratah-Wynyard, where local knowledge and place-based solutions are crucial.

The Plan provides a practical framework for guiding Council's efforts, ensuring alignment with its Mission, Vision, and Values. It promotes informed decision-making and coordinated responses to emerging needs, aiming to strengthen the community over time. Ultimately, the Plan seeks to unite people, support healthy choices, and maintain Waratah-Wynyard as a vibrant place to live at every stage of life.

Below is a table of feedback received on the DRAFT Wellbeing Plan together with officers' comments in response.

FEEDBACK	OFFICER RESPONSE
<p>I used to live at Stanwyn Court, Wynyard, for many years. I raised my children there, and now my son lives there. Flooding is a problem. The bank, known as the Isthmus, is the cause of the flooding. For many years, I have asked that it be lowered, but my pleas have fallen on deaf ears. The gentleman who is the consultant about flooding says the computer is RIGHT and it will solve nothing, the COMPUTER only reports as per instructions. people who live in Stanwyn Court are waiting constantly for the next heavy rains for the area to flood again. PLEASE save everyone's mental health and wellbeing LOWER THE ISTHMUS before it floods again. I am happy to take the Mayor, Dep Mayor and anyone else to have a look and show them what the COMPUTER cannot see, neither it or its operator have eyes.</p>	<p>Flooding at Stanwyn Court is outside the scope of the Health and Wellbeing Plan and is being addressed as part of Council's Big Creek flood mitigation project</p>
<p>Everything seems well thought out. Personally, I would like to see an Olympic sized indoor pool and sports facility in Wynyard. We need better access to swimming lessons, therapy and healthy fun. It would be so beneficial to all ages.</p>	<p>Noted. The Wynyard Sporting Precinct and Somerset Sporting Precinct Plans both list actions planned or currently taking place to address large sporting infrastructure.</p>
<p>I think our town needs a Nurse run health and wellbeing clinic. To be able to check observations BP, HR, and spo2 Temperatures etc. Check blood sugar levels. And provide basic wound care. To check Height and weight BMI. Urine analysis etc I am a Nurse and so is my daughter and I believe this would be great for health and wellbeing in the community . Maybe a community transport car to go out to country areas</p>	<p>These services are already effectively provided in Wynyard by Rural Health Tasmania, Community Transport, and other private organisations such as local chemists and medical clinics. Given the existing infrastructure and community partnerships, there is no clear need for local government to duplicate these efforts. Instead, the Health and Wellbeing Plan focuses on supporting and enhancing these existing services through collaboration, promotion, and resource sharing, ensuring</p>

FEEDBACK	OFFICER RESPONSE
	sustainability and avoiding unnecessary expenditure.
<p>I think firstly it is vitally important to not only have a well thought out Health and Wellbeing Plan, as health and wellbeing underpins everything else that people value, such as safe communities, good education systems etc. Secondly it is important there are resources available, including a proactive approach to applying for grants where there are insufficient Council resources available. I found the plan very lacking in substance and details about how the aspirational goals are to be achieved. For example one goal is: Work with local organisations to build people’s skills and confidence to take care of their own health and wellbeing needs. This is a very vague goal with no way of measuring whether it has been achieved. Indeed there is no indicators or timelines for any of the goals. Also perhaps greater use of research could have been used to inform the plan, eg the importance of attachment relationships. I would also like to mention that I only found out through a chance conversation with someone from the Council about this consultation window, and only a few days before the closing date. As I did a one to one interview with the consultants perhaps it would be good to at least notify those who contributed about the consultation period? That said I do appreciate the efforts the Council makes to promoting health and wellbeing in our community.</p>	<p>Your strong support for the development of a Health and Wellbeing Plan, recognising its importance in underpinning broader community outcomes such as safety, education, and social connection is appreciated.</p> <p>Council will continue to provide support to the community to apply for grant funding to support health and wellbeing outcomes.</p> <p>Council notes that the goals in the current plan are intentionally open and flexible. This approach allows Council to respond dynamically to the evolving needs of the community, recognising that health and wellbeing is not a “one size fits all” issue. The diversity of the community requires adaptable strategies that can be tailored over time.</p> <p>It is also important to note that specific indicators, timelines, and accountabilities will be developed in the next stage of the process through a detailed Action Plan. This staged approach ensures that implementation is both responsive and measurable.</p> <p>Feedback regarding the consultation process—particularly the need for improved communication and notification to those who contributed—has been noted. Council will continue to review its engagement practices and thanks you for your feedback.</p>
<p>Tightening up of the wording in the Equity Guiding Principle.</p> <p>Current wording is: "Supporting everyone in our community to live our best life whatever their strengths, challenge or background".</p> <p>Consider removing everyone. Could the wording be: "Supporting our community to live their best life whatever their strengths, challenges or background".</p> <p>Tightening up of some of the Strategic Themes markers in the plan.</p> <p>Whilst I understand the point of leaving the dot points open, so staff can work creatively and</p>	<p>The change of wording is noted, and the Plan will be updated to reflect this. The feedback regarding the specificity and measurability of strategic theme markers in the draft Health and Wellbeing Plan is appreciated and noted. The concern raised—that open-ended markers may lead to ambiguity in implementation and challenges in reporting—is valid and reflects a commitment to accountability and transparency in Council operations.</p> <p>However, in developing the new Health and Wellbeing Plan, a conscious decision has been made to retain a degree of openness</p>

FEEDBACK	OFFICER RESPONSE
<p>achieve valuable things, I worry that the opposite can happen where staff do not have guidance on specific things to work towards, nothing can be measured accurately and nothing may happen. When reporting back to the community on what has been done towards a marker, value judgements will need to be made with no specific achievement data to rely on.</p> <p>Some of the markers are specific and achievable. E.g. 1.1.4 - Carry out regular community needs assessments to identify service gaps and guide future planning.</p> <p>You can report on how many assessments were done, when done, what information you received and how that changed the direction of the plan.</p> <p>But some are a mystery in what they mean and the direction that will be taken. E.g. 1.1.3 Work with local organisations to improve access to inclusive, timely and culturally safe health services whilst strengthening the connection of isolated and vulnerable residents to services and support.</p> <p>Is this one too wide, not specific enough, not measurable and not achievable?</p>	<p>within the strategic theme markers. This approach is intentional and reflects the dynamic nature of community health and wellbeing needs. A rigid framework, while offering clarity and ease of measurement, risks becoming outdated or misaligned with emerging priorities. It may inadvertently constrain officers to deliver on actions that were relevant at the time of consultation but no longer reflect the current or future needs of the community.</p> <p>The open markers are designed to provide strategic direction while allowing flexibility for officers to respond creatively and responsively. This ensures the Plan remains robust and adaptable, capable of evolving alongside the community it serves. For example, while specific actions such as “1.1.4 – Carry out regular community needs assessments” offer clear reporting metrics, broader markers like “1.1.3 – Work with local organisations to improve access to inclusive, timely and culturally safe health services...” are intentionally wide to accommodate diverse initiatives that may arise from partnerships, community feedback, or emerging service gaps.</p> <p>To address concerns around measurability and accountability, internal reporting mechanisms will be strengthened. Officers will be required to document the rationale, outcomes, and community impact of initiatives undertaken under broader markers. This will ensure that value judgements are supported by qualitative and contextual data, even where quantitative metrics are not applicable.</p>

STATUTORY IMPLICATIONS

Statutory Requirements

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.2 We listen and engage with our community in decision making.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

Community Activation has an annual operational budget that includes activities and actions associated with the delivery of the Plan.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

The community had the opportunity to provide feedback on the draft plan prior to formal adoption.

CONSULTATION PROCESS

In June 2025 the Council endorsed the release of the DRAFT Wellbeing Plan to the community to provide feedback and comment prior to formal adoption by Council.

CONCLUSION

The Wellbeing Plan is a five-year roadmap for promoting and improving the physical, mental and social wellbeing of the community. The Plan has been developed to reflect both research and data and local knowledge and experience.

The DRAFT Wellbeing Plan was made available to the public for a period of three weeks to provide feedback and comment.

As a result of this consultation period, 5 community members submitted feedback, listed above, along with an Officers response. Feedback received did not cause any major change to the Draft Plan, however, did result in an extension and readvertisement of the feedback period and an adjustment of some wording.

It is therefore recommended that Council adopts the Wellbeing Plan 2025-2030.

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council adopts the Community Wellbeing Plan 2025-2030.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.3 QUARTERLY REPORT - INFRASTRUCTURE & DEVELOPMENT SERVICES

To:	Council
Reporting Officer:	Director Infrastructure and Development Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	1 August 2025
File Reference:	IDS
Enclosures:	Nil

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

DETAILS

This report contains information on the activities, projects and programs being delivered by the Infrastructure and Development Services Team.

Development and Regulatory Services

PUBLIC HEALTH

During the quarter council issued:

- New Certificates of Food Registration: **2**, Current Food Businesses Registered to date: 42
- Temporary Food Premises Permits: 5
- Certificate of Registration State-wide Mobile Food Permit: 4, Current Statewide Mobile Food Businesses Registered to date: 21
- Food Safety Inspections of Food Business Undertaken: 26

	Food Premises (FP)	Private Water Suppliers (PWS)	Public Health Risk Activities (PHRA)	Regulated Systems Air Cooling Systems
Renewal notices sent in July	93	11	3	4
Renewal of registrations received in July	55	8	1	3

ANIMAL CONTROL

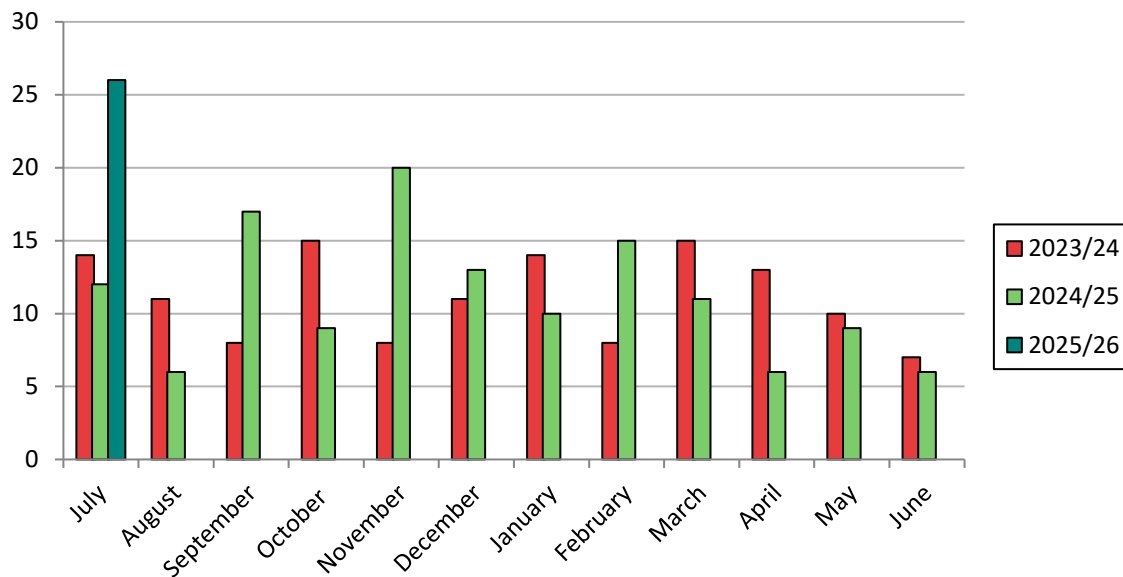
Total Dogs registration renewal notices sent out in July	2217
- Dog renewals notices sent via post	1641
- Dog renewals notices sent via email	576
New dogs registered this quarter (May-June-July)	94
Total number of dogs currently registered by end of July	1206
Kennel Licence renewal notices sent out in July	30
- Application for renewal of Kennel Licences received in July	25
Dogs Impounded this quarter (May-June- July)	3

COMPLIANCE –BUILDING & PLUMBING

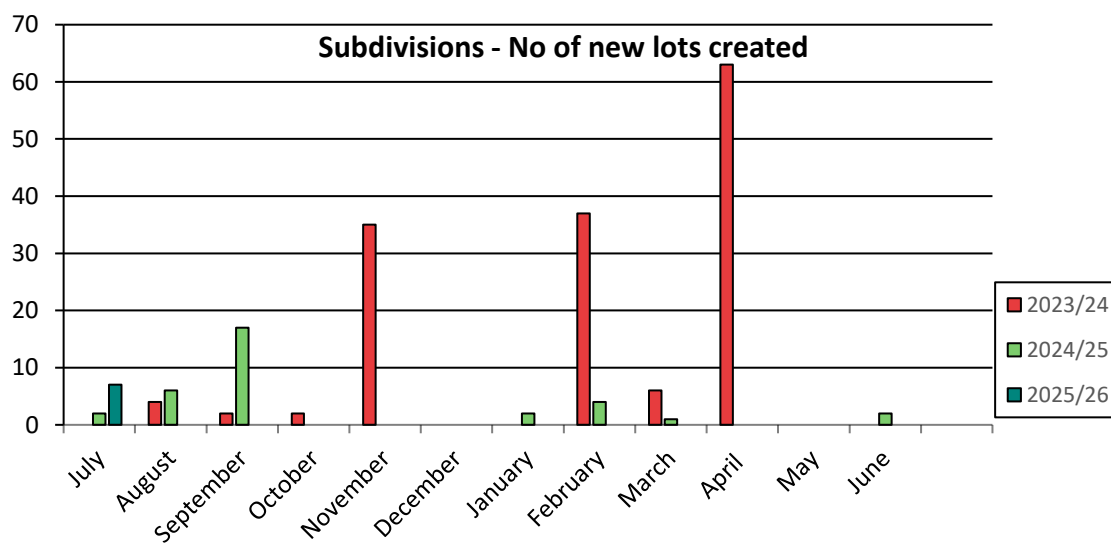
	May, June & July	2025/2026 Year to Date
Plumbing Orders Issued	7	21
Building Orders Issued	10	41
Orders Complied /Revoked	8	33

PLANNING

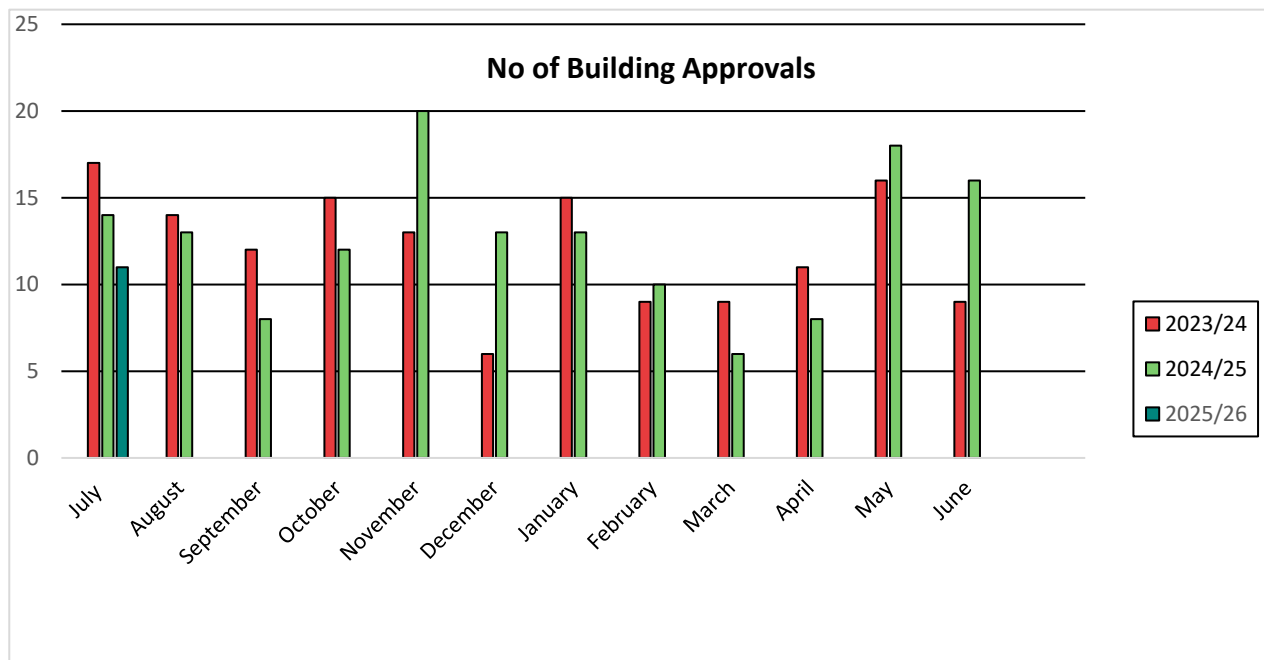
Planning Approvals



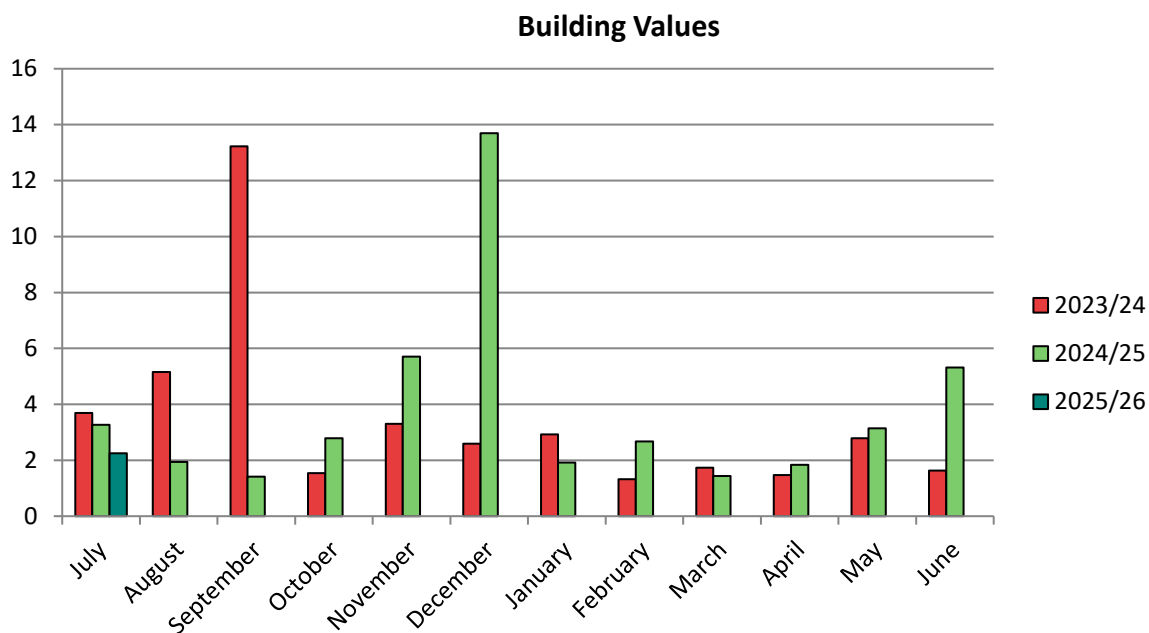
Subdivisions - No of new lots created



BUILDING



Building Approvals include Building Permits and Notifiable Building Work (Category 3)



Building Values includes Building Permits and Notifiable Building Work (Category 3)

Engineering Services

National Heavy Vehicle Regulator permit applications

Consent Performance

Monthly Statistics for Jul 2025

Based on Received Date
Based on Completed Date
Based on both dates

25 Consents Received	24 Consents Completed	24 Consents Received & Completed	24 Consents Granted	(Blank) Consents Refused
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Permit Application Type	Consents Received	%
Prime and semi-trailer - Higher Mass Limit (HML)	14	56.0%
Oversize and/or Overmass (OSOM)	7	28.0%
B-Double - Higher Mass Limit (HML)	2	8.0%
Performance Based Standards (PBS)	2	8.0%
Total	25	100.0%

Permit Application Type	Consents Completed	%
Prime and semi-trailer - Higher Mass Limit (HML)	13	54.2%
Oversize and/or Overmass (OSOM)	7	29.2%
B-Double - Higher Mass Limit (HML)	2	8.3%
Performance Based Standards (PBS)	2	8.3%
Total	24	100.0%

Completed Status	Completed	%
Granted	24	100.0%
Total	24	100.0%

Vehicle Class	Completed	%
Class 2	17	70.8%
Class 1	7	29.2%
Total	24	100.0%

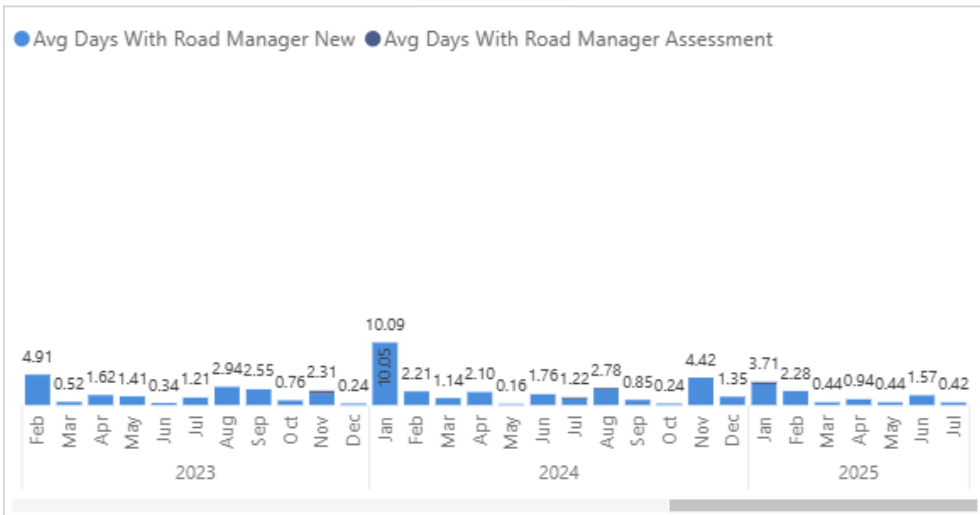
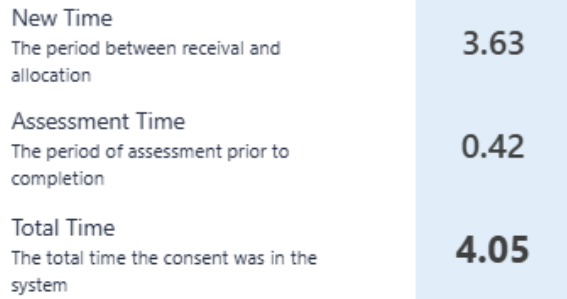
Consent Performance

Consent Performance by month

Average days with Road Managers

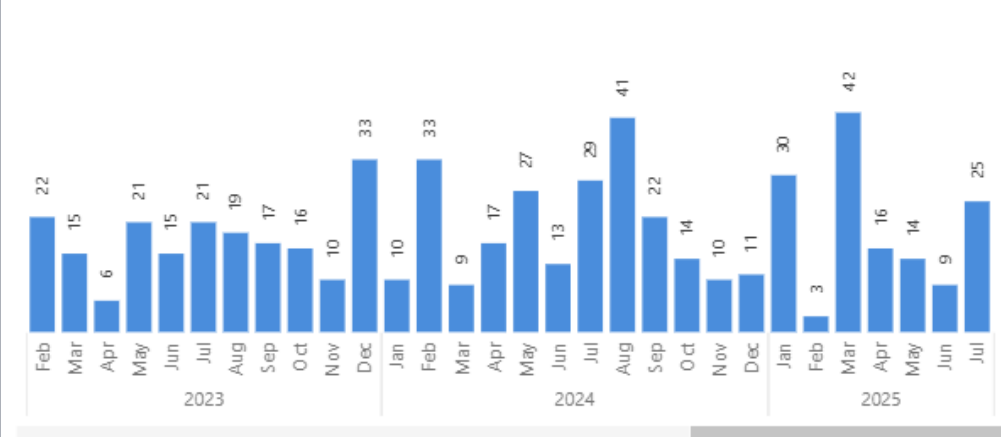
All figures below are averages for the selected period

Due to inconsistencies in consent tracking, Total Time will not currently reflect the sum of New and Assessment time. New and Assessment times are given for trend level analysis and guidance.

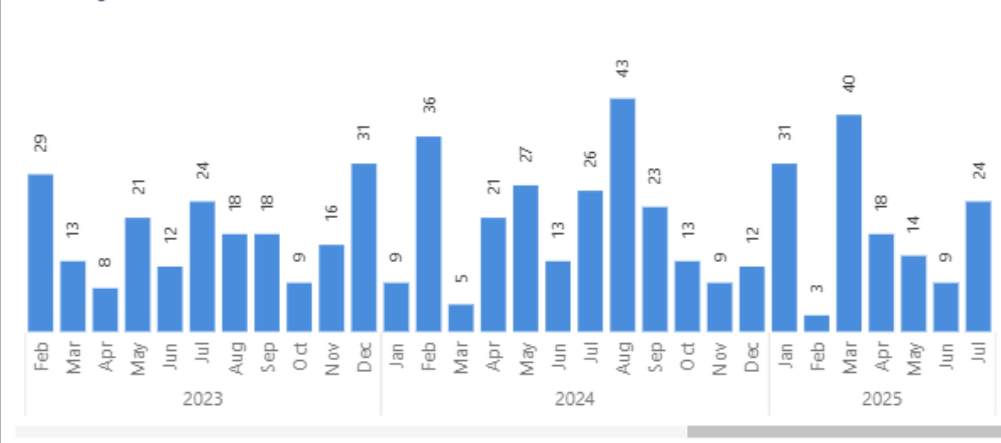


Total Consents

Received 1,332



Completed 1,326



Consent Performance

Consent Status Comparison

Quarter

Month

Current Financial Year

Consents Completed by Period

Status	2025-07	Total
Granted	24	24
Total	24	24

Consents Completed by Status

Status ● Granted



Granted 24 (100.0%)

Previous Financial Year

2024-25

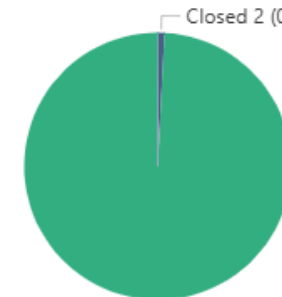
2023-24

Consents Completed by Period

Status	2024-07	2024-08	2024-09	2024-10	2024-11	2024-12	2025-01	2025-02	2025-03	2025-04	2025-05	2025-06	Total
Closed				2									2
Granted	26	43	23	11	9	12	31	3	40	18	14	9	239
Total	26	43	23	13	9	12	31	3	40	18	14	9	241

Consent Completed by Status

Status ● Closed ● Granted



Closed 2 (0.8%)

Granted 239 (99.2%)

Consent Status Comparison

Last Month Status

Help

Works and Services

Operations and Maintenance Updates

Work Highlights

Over the past quarter, our teams have been working diligently to complete a wide range of important tasks across the municipality.

A notable example is the collaboration between the Parks and Reserves team and external contractors to remove driftwood near the Somerset Surf Life Saving Club. Thanks to their teamwork and dedication, the project was completed efficiently and at a cost lower than initially expected.

The Civil Maintenance team explored alternative methods for shoulder grading, with the goal of achieving a longer-lasting, more durable surface that requires less ongoing maintenance. Trials were carried out along the Old Bass Highway, the northern side of Reservoir Drive, and the northern side of Mt Hicks Road.

The team also trialed a more efficient technique for clearing blocked culverts, using a high-pressure water jetting truck. As a result, several culverts that had been blocked for years were successfully restored to full capacity.

During a recent project, the Civil Works team identified a more effective method for spreading gravel by using a posi-track fitted with a four-way blade. This new approach reduces gravel segregation and enables the team to work more smoothly and efficiently compared to traditional excavator use.



Somerset beach cleanup



Somerset beach cleanup



Before - high-pressure water jetting



After - high-pressure water jetting

Service Requests

During the past quarter, a total of 178 service requests were received from ratepayers and internal departments across the municipality. These requests covered a broad range of operational areas. Of these, 147 requests have been completed, with the remaining 31 in progress or scheduled for upcoming works.

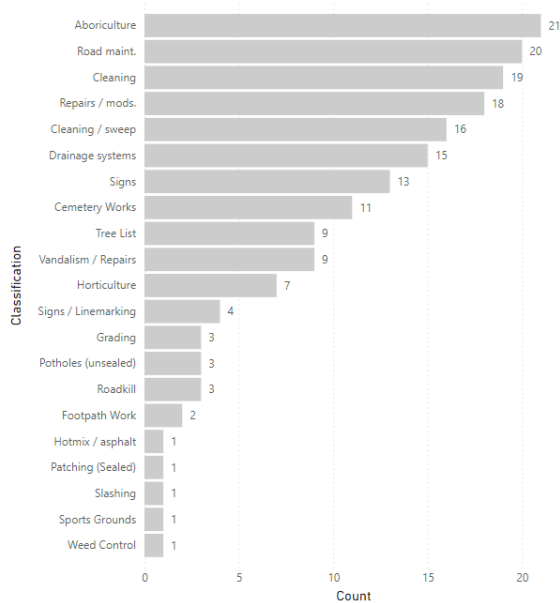


The breakdown of request types is as follows:

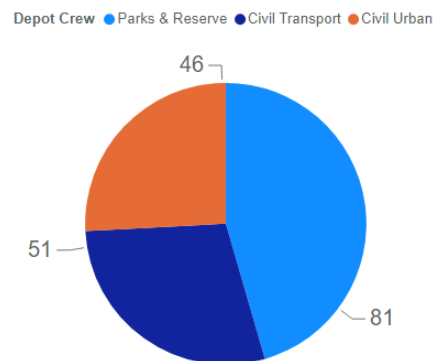
- 35 involved cleaning and sweeping of public spaces, footpaths, and roads
- 21 related to arboriculture (tree maintenance, removals, or assessments)
- 20 related to road maintenance (including pothole repairs and surface issues)
- 18 were for repairs to other infrastructure, such as signage, fencing, or street furniture
- 15 related to drainage systems (including blocked drains and culvert concerns)

The timely and effective response to these requests reflects our continued commitment to service delivery and maintaining public assets to a high standard.

By Classification



Depot Team



Parks and Reserves Team

The Parks and Reserves team has undertaken a wide variety of maintenance, improvement, and seasonal preparation works across the municipality. Key activities this quarter include:

Seasonal Planting and Preparation
Tulip preparation and planting

Preparation and planting of winter annuals

Cam River garden bed preparation, planting, and mulching near the new pool fence

Cam River – woodland planting

Gutteridge Gardens – tree planting and mulching

Somerset Foreshore – erosion planting

Garden maintenance – including Council Chambers, Gutteridge Gardens, and Wynyard and Somerset CBDs

Turfing and Lawn Works
Little Goldie Street – turfing

Artscape – re-lawned, garden prepared, and re-mulched (Capital Project – new fence)

New ANZAC Gym equipment area – re-soiled and seeded

Sports grounds upkeep

General mowing, brush cutting, spraying, and maintenance

Cemetery Works



Tulip Bulb Planting



Wynyard Cemetery new plinth garden



Before - Waratah Arboretum



After - Waratah Arboretum

Parks and Reserves Team

Wynyard Cemetery – garden preparation, Ginkgo tree planting, and mulching as part of the Capital Project for the new plinth garden

Wynyard Cemetery turf bays – stripped back, lowered, and replaced with soil and seed
Somerset Cemetery – removal of vegetation around graves

General maintenance – plaques, ashes areas, and irrigation repairs

Arboretum and Tree Works

Waratah Arboretum – garden preparation, planting, mulching, and installation of tree plaques

Various tree maintenance jobs across the municipality

General Grounds and Asset Maintenance
Soft-falling of playgrounds

Playground inspections and reporting

Wynyard Foreshore – story seat placements
Security camera cleaning

Depot yard clean-up

Amazon mowing of sports ovals



Tree Pruning Lowe St Park

Civil Works & Maintenance Team

The Civil Works team has successfully delivered several key infrastructure upgrades this quarter, including:

Yacht Club Carpark and Seawall Upgrade:
Realignment of kerbs, installation of a new footpath and handrail, and preparation of base course gravel for future asphalt surfacing.



Rural Road Safety Audit Signage

Civil Works & Maintenance Team

Rural Road Safety Audit Signage: Completion of signage upgrades to improve road safety as identified in the recent audit.

Millpond Stormwater Upgrade: Installation of 12 metres of 225mm StormPro pipes to improve drainage capacity.

Waratah Arboretum Upgrade: Construction of new concrete footpaths and ramps, installation of outdoor seating, garden edging, and mulching.

Disability Discrimination Act (DDA) Compliance: Upgrades to multiple pedestrian access ramps to improve accessibility at the following locations

- Rees St / Hale St
- Moore St / Quiggin St
- Ward St / Austin St



Rural Road Safety Audit Signage



Rees St / Hale St

Ward St / Austin St

Moore St / Quiggin St

The Civil Maintenance team has continued essential upkeep of rural and regional roads throughout the municipality:

Grading Works – Maintenance grading was completed on:

- Reservoir Drive
- Regrowth Spur
- Lighthouse Road
- Murdering Gully
- Tennis Court Road
- Gates Road
- Studderds Road
- Old Mount Hicks Road
- Patch grading on Meunna Road
- Lapoinya Road
- Scotts Road



Old Bass Highway Shoulder Grading



Ingleford Road Pipe Upgrade

Civil Works & Maintenance Team

Nunns Road

Takone Road

Pinners Road

Culvert Upgrades – Replacement of 200mm culverts with larger 375mm culverts to improve drainage and flood resilience on:

Ingleford Road

Reillys Road

Kellatier Road

Robinsons Road

Guardrail Repairs – Damaged guardrails have been repaired on:

West Calder Road

Ten Foot Track



Ingleford Road Pipe Upgrade

Asset Services

Project Updates

Rolling Service Review - Current practice is to review the Asset Management Plan (AMP) and associated service levels for each major asset class every four years and review the overarching Strategic Asset Management Plan (SAMP) every year. As part of this process a multi-disciplinary working team is assembled comprising key staff involved in the delivery of services associated with the asset class under review.

Asset/Service Class	Rolling Service Review
Transport (Roads & Bridges) Assets	2023/24
Buildings Assets	2024/25 & 2025/26
Parks, Reserves & Sporting Ground Assets	2025/26
Urban Stormwater Assets	2026/27

Council's Buildings assets were the focus during the 2024/25 financial year, with Parks, Reserves & Sporting Ground assets under review in 2025/26. This year will also see some improvements in the Mobile Plant & Equipment assets area which will be formalised in an updated Plant AMP.

AMP and Service Level (SL) Review – The revised Buildings AMP was adopted by Council in June 2025, however further SL work will be continued in the Buildings space throughout 2025/26. Planning has been completed for the review of the Parks, Reserves & Sporting Grounds AMP and Service Levels as well as work to review and improve Council's asset management practices for the mobile Plant & Equipment asset class.

Asset Revaluations – Roads (and Footpath) assets were revalued during 2024/25 including improvements to the way we document the process to smooth the annual audit process. No asset classes are due for revaluation in 2025/26 with Urban Stormwater due in 2026/27.

Strategic AMP – Council's Strategic Asset Management Plan (SAMP) is also reviewed each year to capture the most recently reviewed AMP update and ensure financial management considerations can be updated in the Financial Management Strategy (FMS). This work will be progressed over the next quarter with an emphasis on increasing the level of executive scrutiny of infrastructure risks reported to Council and improving the alignment between the SAMP and FMS source data.

Asset Management Strategy – Asset Services also coordinates the implementation of Council's improvement plan from its Asset Management Strategy. A key tool in this strategy is the Asset Management Maturity assessment. This was last reviewed in 2022 and guides the organisation's Strategic AM Improvement/Action Plan (reproduced below). Many of these actions were progressed during the Transport and Buildings Service Reviews last year. Council's Strategic Asset Management Maturity Assessment is scheduled to be revised in the coming weeks and this will result in a revision of the previous AM maturity improvement plan outlined below:

Asset Management Maturity Improvement Plan 2024/25

Task No	Element	Recommendation	Comments	Objective
5	Annual Budgeting	Annual Budget items should be expressed in terms of life cycle cost increase/decrease to Council as a percentage increase/decrease of the general rate.	Achievable	Commit for 2024/25 Budget and Council Reports where applicable
9	Asset Management Strategy	Review the strategy to fit with the council strategic plans and improve inputs and interface with FMS.	Opportunities in Waratah re: buildings assets	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
14	Governance and Management	Continue to improve the formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	Current AMP 4 year review cycle identifies risks to pass on to operational risk register	Ensure communication of AMP Risk reviews to Org Performance
15	Governance and Management	AM improvement should continue to be driven by EMT by improving role clarity and responsibility to manage assets to meet service delivery needs.	Raise as issue to EMT/SMT for direction on staff role clarity	Clarify accountable person(s) for services delivered through building assets - "hub and spoke" model (building asset team with service managers?) Facilities budgeting and SL's particularly an area to address
17	Levels of Service	In future reviews of technical LOS for each of the AMPs ensure that service level targets for the next ten years are achievable and make clear what Council can and cannot do for the likely budget and FMS.	SAMP/FMS increased integration	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
18	Levels of Service	Ensure technical LOS are incorporated, monitored and reported at an operational level.	Next step improvement is to increase audit of LOS performance	Audit of Buildings health and safety compliance
19	Levels of Service	Link community and technical service levels in AMPs to the community strategic plan and corporate plan informed by	Link to rolling AMP cycle	Incorporate community engagement into development of community levels of

REPORTS OF OFFICERS AND COMMITTEES

Task No	Element	Recommendation	Comments	Objective
		formal community engagement.		service/ willingness to pay
23	Data and Systems	Prepare or complete inspection manuals for all major asset classes as each AMP is reviewed/updated.	Documented Inspections	Document essential health and safety compliance inspection schedule + proactive maintenance and renewals inspections
24	Data and Systems	Progress mobile field technology implementation for more efficient data capture and maintenance.	CHC Roads Conquest field inspection tool development to inform this space at WWC	Condition inspections are done using mobile computing in the field (eg with MapInfo access +)
28	Evaluation	Service level reporting needs to be implemented using "state of the assets" metrics, reporting on trends for condition, quality, function and capacity for strategic service levels. Continue regular reporting on current maturity and status of AM Improvement Plan implementation.	Add to 4 yr AMP review cycle	Produce an up-to-date "state of the assets" report for the Buildings asset class

Recreational Planning and Environment

Environmental Sustainability Services

The Sustainability and Environmental Advisory Panel (SEAP) meeting in July yielded no new recommendations to Council. The meeting primarily focussed on informing members of current project status and receiving new information from members regarding topics such as vegetation management for fire protection and climate education.

During this quarter Council welcomed two new Panel members and farewelled four existing Panel members. A small function was held to celebrate the achievements of the SEAP since its first official meeting in 2023.



*Some of the attendees of the SEAP Function held to welcome new members and farewell outgoing members. **Pictured left to right:** Robin Krabbe (outgoing), Ian Dutton (new), Hannah Sadler (outgoing), Wendy Bryant-Bergman (continuing), Ian Ferris (continuing), Cr Celisa Edwards (chair), Karen Feeney (new)*

Emissions Statistics

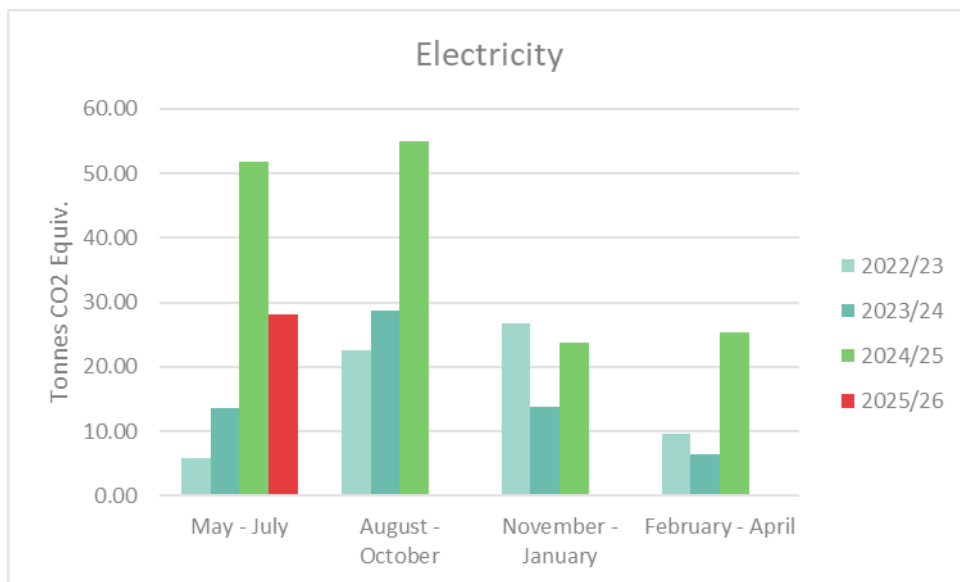
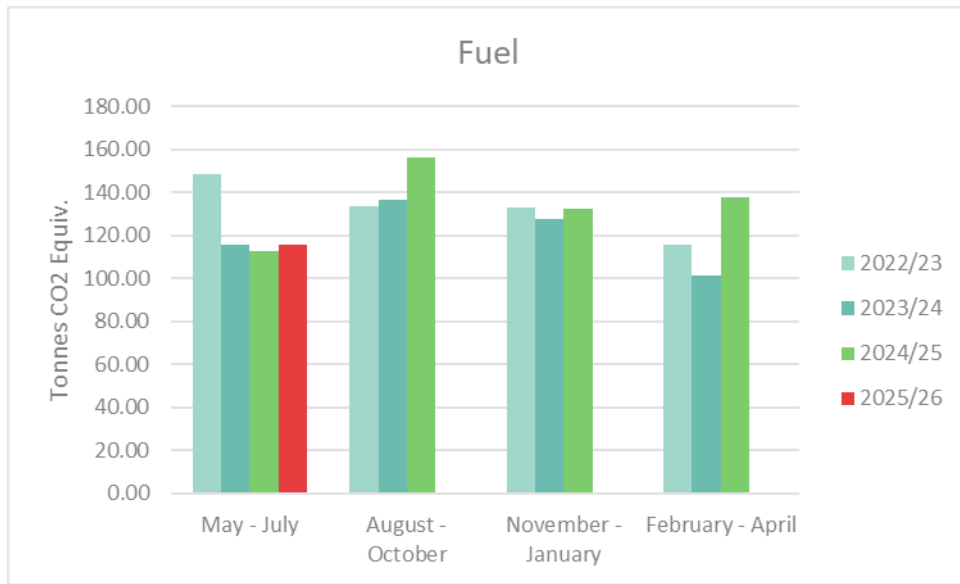
The emissions data below is based on fuel use from Council's fleet, plant, and machinery (partial Scope 1 emissions), and electricity use across Council buildings and other assets (Scope 2 emissions). Scope 3 emissions are not included.

Electricity data is received intermittently throughout the year, which can cause quarter-to-quarter fluctuations and inconsistencies.

- Fuel consumption decreased by 16% compared to the previous quarter, but showed a slight 3% increase compared to the same period last year.
- Electricity consumption rose by 11% from the previous quarter but dropped significantly—by 46%—compared to the same time last year.

As mentioned, electricity data remains inconsistent between reporting periods.

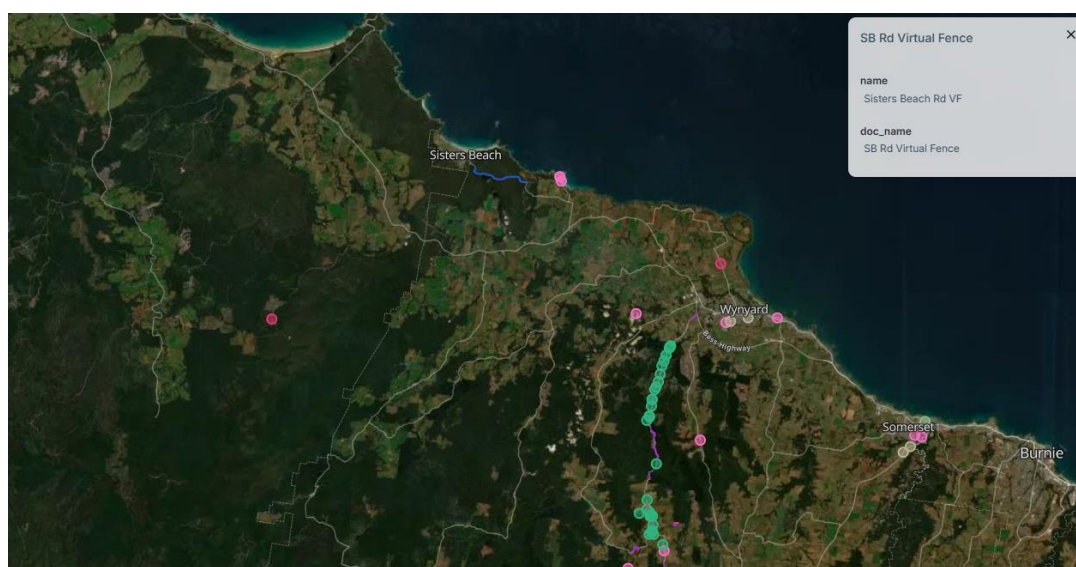
WWC Quarterly Emissions Trend 2022 - 2025



Natural Resources Management (NRM)

Key activities undertaken over this quarter include:

- In partnership with Wynyard Landcare, invited the community to take part in a Tree Planting Day along the Inglis River. The day was a great success, with an incredible 450 native plants being planted and staked in just two hours. While this area is part of Council's broader Inglis River project, the Tree Planting Day was an initiative of Wynyard Landcare.
- Progressed weed management and revegetation work for the Inglis River (Esplanade to Cemetery) project; a collaboration between contractors, Council's Works & Services team and community
- Continued to work with Cradle Coast NRM and key community stakeholders (such as Oldina Landcare) to build a central geospatial dataset, mapping key natural values and invasive species across the municipality. This work is critical to determine conservation priorities, guide control efforts and support evidence-based funding applications.
- Staff attended Biosecurity Tasmania's Authorised Weed Officer Training to strengthen regulatory capability.
- Ongoing collaboration between neighbouring councils, state agencies, and the TMAG Herbarium (Invasive Species Branch) to coordinate natural values management and invasive species response.
- Completed the community consultation for the draft Ballad Avenue Master Plan
- Received early drafts for the Camp Creek Master Plan and French's Road Nature Reserve Management Plan; soon to be considered by the SEAP for feedback
- Completed the second stage of rehabilitation at the Camp Creek riparian reserve, and supported Wynyard Landcare to undertake additional planting on the eastern side of the creek for further biodiversity improvements



Screenshot of current Natural Resource Management local mapping. Some of the data

shown has been supplied by Oldina Landcare in collaboration to improve data capture for the municipality.



Wynyard Landcare's Community Tree Planting Day (supported by Council)



Inglis River (Esplanade to Cemetery) Revegetation Project



Camp Creek Rehabilitation – Plantings at Stage 2 (undertaken by contractor)

NRM Regional Overview

The quarter was characterised by strong engagement with community members, who reported a range of concerns spanning lesser-known declared flora, invasive fauna, and marine wildlife welfare. Reports and enquiries were triaged and addressed in collaboration with Biosecurity Tasmania, Parks and Wildlife, and the Tasmanian Herbarium (weed taxonomy) to ensure timely identification and response.

In line with Council’s approach in the Feb–Apr update, NRM delivery continues to leverage collaboration with the Cradle Coast Authority to improve access to regional assets and specialist knowledge, strengthening invasive species control, biodiversity conservation and landscape rehabilitation.

Weed Management

Council has a legal obligation under the Biosecurity Act 2019 to control declared weeds on land we own or manage, as well as undertake the function of the Authorised Weed Officer. This regulatory role enables Council to legally inspect any property and issue notices to the landowner to address the weed outbreak consistent with the landowner’s legal obligations.

From a management perspective, declared weeds are categorised into two zones under the Biosecurity Act:

- **Zone A** – Species that have very limited presence or no presence within the municipality. The primary objective for these weeds is to eradicate them.
- **Zone B** – Species that are widespread in the municipality. The primary management objective for these weeds is to control them and help to contain them.

The determination of weed zones is undertaken by the State government.

Over the past quarter, field observations and community reports has resulted in reports of the following invasive species:

Weed	Declaration Status	Management Protocol	Other Comments
Pampas Grass (<i>Cortaderia sp.</i>)	Zone A	Eradicate	Various sightings across land management borders. Plants within municipality have had seed heads removed and mapped for correct seasonal treatment.
Great Mullein (<i>Verbascum thapsus</i>)	Not declared – However a significant environmental invasive species	Eradicate where possible, with interim containment as appropriate	Great Mullein is a short lived (annual or biennial) herb growing 1 - 3 m high, with a large basal rosette of leaves, and generally a single large flowering stem.
Jimsonweed (<i>Datura stramonium</i>)	Zone A	Eradicate	Toxic plant. A localised outbreak has reemerged at the start of winter. Sites are being monitored by staff, with a weed management plan for secondary seeding in place.
Horehound (<i>Marrubium vulgare</i>)	Zone B	Contain	Localised outbreaks discovered on council managed land. Council has mapped the area in preparation for correct seasonal treatment.
Gorse (<i>Ulex europaeus</i>)	Zone B	Contain	Council continues to work with landowners to resolve outbreaks. In urban areas this is generally targeted through a fire abatement process, in rural areas Council will work with the landowners and Biosecurity Tas where applicable to enact appropriate controls.
Heaths (<i>Erica Spp.</i>)	Zone B	Eradicate isolated areas, containment for wider establishments	Spanish heath is a problem in the Northwest coast, but other lesser-known species are also on the declared species list, such as Winter heath (<i>E. carnea</i> and <i>E. melanthera</i>).
Sweet Pittosporum (<i>Pittosporum undulatum</i>)	Not declared – However a significant environmental invasive species	Containment and preventative spreading measures as appropriate.	Sweet Pittosporum even though not declared, is a serious environmental threat. Seed dispersal via birdlife as well as its ability to cross breed with natives is a growing concern.

Emerging Weeds of Significance



The Northwest Weeds Working Group met in May, to discuss weeds in the area, this included NRM officers across the northwest, as well as Department of State Growth, Parks and Wildlife and Biosecurity.

The working group has established “emerging weeds” as a standing agenda item. Emerging Northwest species to monitor include:

- Common Heliotrope (*Heliotropium europaeum*) - Declared
- Inkweed (*Phytolacca octandra*)
- Spurge laurel (*Daphne laureola*)
- Chilean mayten (*Maytenus boaria*)
- South African weed orchid (*Disa bracteata*)
- Yellow Nut Sedge (*Cyperus esculentus*) - Declared

Pictured left, Yellow Nut sedge (Cyperus esculentus) Not to be confused with the existing weed, Tall flatsedge (Cyperus eragrostis). Which isn't declared at this stage.

Native Plant Spotlight: Banksia serrata (Old Man Banksia)



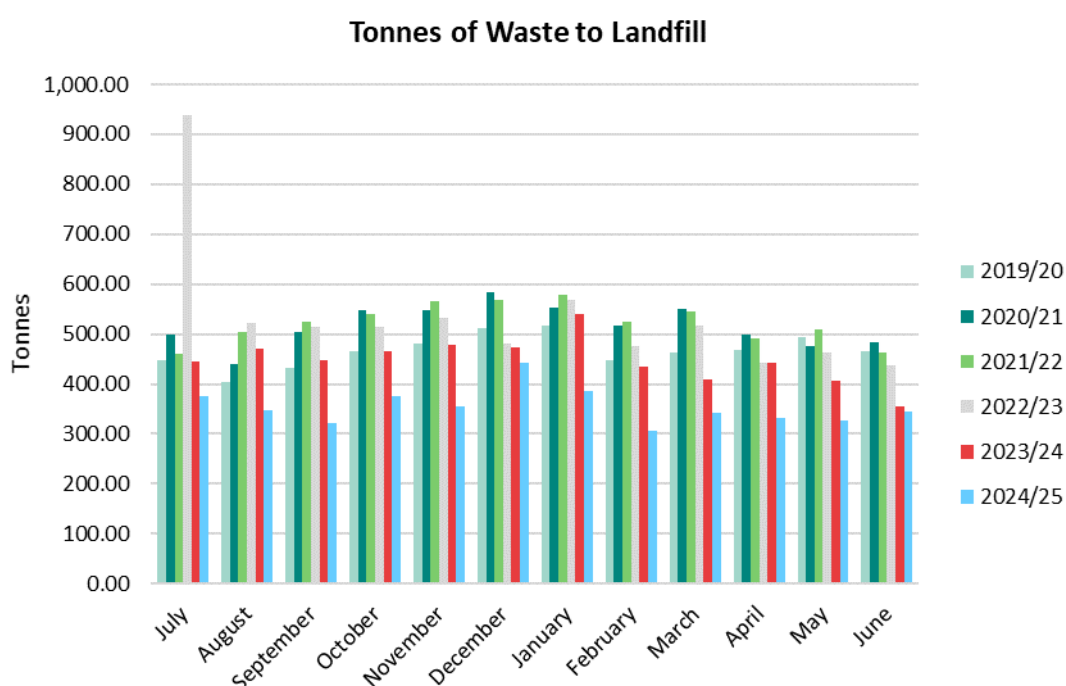
Banksia serrata, commonly known as ‘Old Man’ or ‘Saw-toothed’ Banksia, is a rare small to medium sized tree characterized by its distinctive coarsely serrated leaves, large yellow flower spikes, and woody seed cones. In Tasmania this species has a very limited range, confined to a few populations around Sisters Hills near Rocky Cape in the northwest and in the Wingaroo area of Flinders Island.

This species is listed as ‘rare’ under the Tasmanian Threatened Species Protection Act. Fire plays a key role in its ecology: *Banksia serrata* is fire-adaptive, storing seeds in woody cones that are released after fire. Its nectar-rich blooms are primarily pollinated by birds.

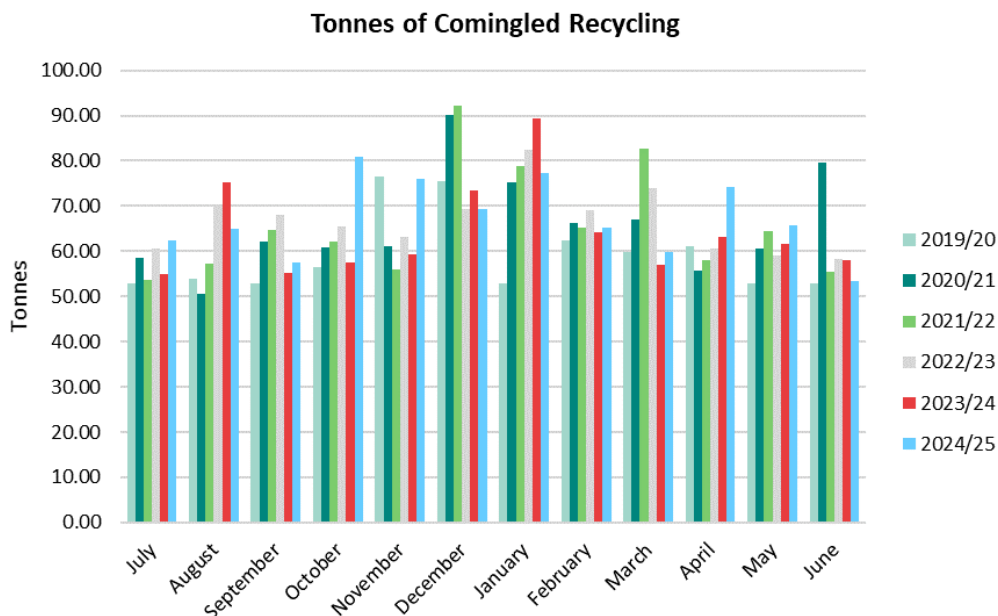
Major threats to its survival include intense bushfires, land clearing and the root rot fungus *Phytophthora cinnamomic* (cinnamon fungus).

Waste Management Statistics

- The total **waste to landfill** from April to June was 1,003 tonnes (kerbside collection and waste transfer stations). This is 17% less than the same period last year and a 21% total reduction from the previous financial year.
- Overall, community waste has declined significantly over the past two years—by 16% in 2023/24 and 21% in 2024/25—reflecting the success of national, state, regional, and local strategies promoting waste diversion and resource recovery (including the kerbside FOGO service), in line with the waste management hierarchy: avoid, reduce, reuse, recycle, and dispose. This local progress is a positive sign of trends in sustained behavioural change.

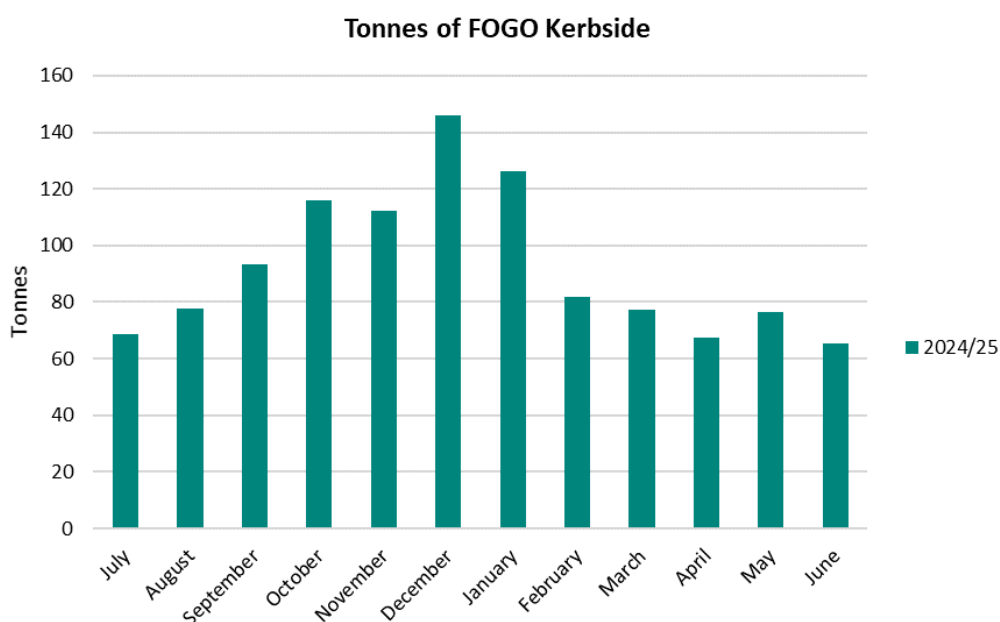


- From April to June, 193 tonnes of **commingled recycling** were collected—an increase of 6% compared to the same period last year.
- The introduction of two container refund points (a reverse vending machine and a depot) in the Waratah-Wynyard municipality on May 1, as part of the State Government’s Recycle Rewards container deposit scheme, likely contributed to an 8% decrease in June’s recycling volumes compared to last year. This contrasts with the trend observed from February to May, when monthly recycling volumes consistently exceeded those of the previous year.



NB. Due to changes in invoicing and measurement units, the recycling figures for 24/25 were adjusted to more accurately account for the portion of comingled recycling collected from the Wynyard WTS (approximately 10% of total monthly comingled recycling figure).

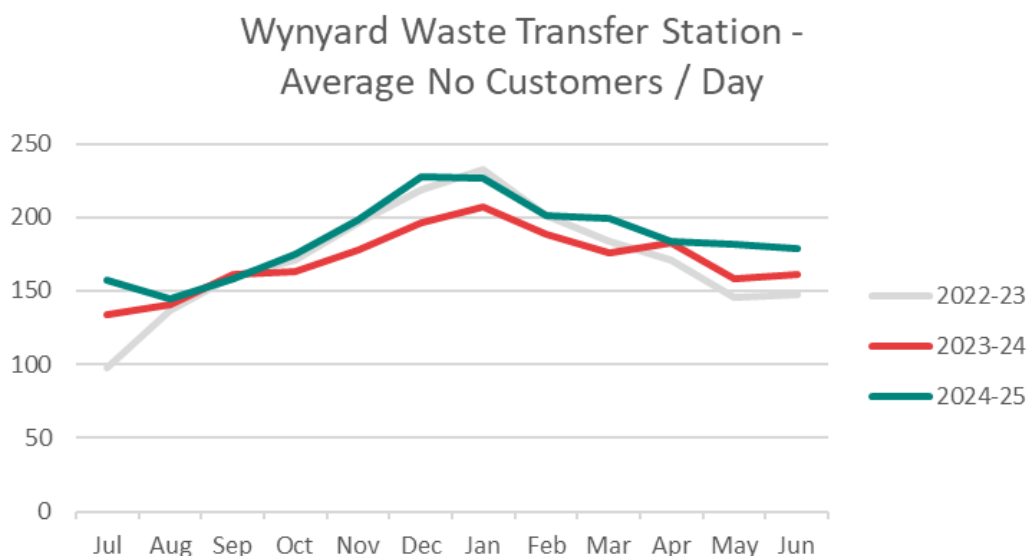
- From April to June, 209.5 tonnes of **FOGO material** were collected, continuing the downward monthly trend observed since February, with an average of 73.7 tonnes per month. This pattern is consistent with other councils in the region and likely reflects seasonal reductions in green waste during Winter.
- Over the 12-month period from July 2024 to June 2025, a total of 1,109.26 tonnes of organic material were diverted from landfill. Data from the next quarter will offer further insights into community uptake of kerbside FOGO services and allow for the first year-on-year comparison for this period.



Wynyard Waste Transfer Station:

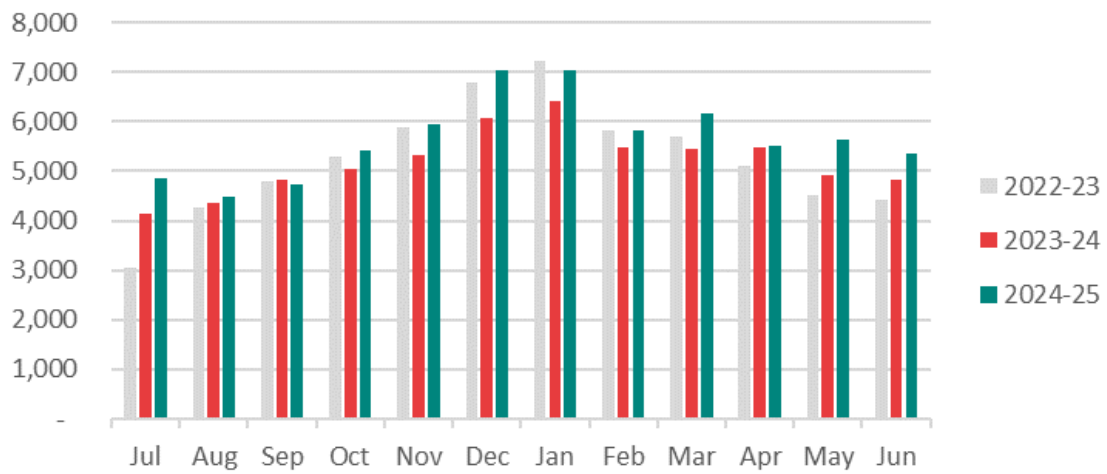
- A total of 14,557 customers visited the Wynyard Waste Transfer Station (WTS) from April to June—an increase of 5% compared to the same period last year, with notable growth in May and June. The average daily customer count rose to 181, up 8.5% from 167 per day last year.
- Seasonal trends remain evident, with higher visitation in summer and lower in winter. However, seasonal variation has narrowed significantly—from a 124% difference between the busiest and quietest months in 2022/23 to just 62% in 2024/25.
- Notably, while customer numbers have increased by 8% since 2022/23, total waste disposal has decreased by 34%, which 60% of this is attributable to the Wynyard WTS. This substantial reduction reflects improved material diversion from landfill through the development of dedicated stockpiles (eg. timber, rubble, soil, green waste), increased recycling, and enhanced resource recovery via the resale centre.

NB. New systems introduced in late 2023 have improved waste data accuracy at the Wynyard WTS. Adjustments were applied to the past 18 months of data to better reflect multiple waste types pervisit and include tip shop entires. The new data is reflected in the below graph.



*Average customer numbers per day represent all inward vehicle entries **inclusive** of both waste disposal and tip shop visitation

Wynyard Waste Transfer Station - Total No Customers / Month



Total number of customer per month represent all inward vehicle entries **inclusive of both waste disposal and tip shop visitation (tip shop visitation accounts for an average of 12% of total customers per month, 602 customers across FY24/25).*

Recreational Planning



Stage 1 Camp Creek Walking Trail (complete)



Langley Park Sports Lighting Upgrades (complete) – An action out of the Somerset Sports Precinct Master Plan



Sisters Beach Playground Renewal and Exercise Equipment Installation (complete)

Buildings and Facilities:



Opened the new Yolla Public Toilet at the Yolla Memorial Hall, through a collaboration with the Yolla Hall Committee

Contracts and Reporting

Statistics below describe the contract extensions in the current reporting period, based on the date the extension was approved. During this quarter, Six (6) contract extension were executed:

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
769	Provision of Cleaning Services for Council Facilities	01-Feb-22	15-Jan 2025	17-Aug-25	3 + 3 year extension option Contract extension to 1 June 2025 in line with public toilet contract expiry has been raised. (10/10 KS - sent 11 Oct (11/10 KS) - accepted (23/10 KS) - Contract extension to 17 August 2025 to allow for new tender release, review, award has been raised. (09/05 KS) - sent 21 May (21/05 KS) - accepted (27/05 KS)
771	Provision of Public Toilet and BBQ Cleaning Services	01-Jun-22	1-Jun-25	17-Aug-25	3 + 3 year extension option Contract extension to 17 August 2025 to allow for new tender release, review, award has been raised. (09/05 KS) - sent 21 May (21/05 KS) - accepted (12/06 KS)
781	Provision of Kerbside Refuse Collection Services	01-Oct-22	30-Jun-25	30-Jun-26	3 + 4 year extension option Extension raised for 12 months to 30 June 2026 with possibility of extending further subject to the outcomes of the regional waste tender process (16/05 KS) - sent 22/05 - accepted 23/05/2025 (27/05 KS) 3 years extension option remains beyond 2026
812	Somerset Stormwater Outlet	05-Mar-24	25-Jun-24	30-Sep-25	Extension raised to 30 November (8/05 KS) sent 8 May, - No changes requested, deemed accepted (16/05 KS) - Extension raised to 30 December (28/06 KS) sent 2 July, - No changes requested, deemed accepted (05/07 KS) - Extension raised to 30 March 2025 (14/10 KS) sent 15 Oct, - No changes requested, deemed accepted (22/10 KS) - Extension raised to 30 June 2025 (18/02 KS) sent 21/02, - No changes requested, deemed accepted (05/03 KS) - Extension raised to 30 September 2025 (16/05 KS) - sent 22/05 - No changes requested, deemed accepted (30/05 KS)
816	Port Road Drainage	26-Sep-24	28-Feb-25	31-Dec-25	Extension raised to 30 June 2025 (18/02 KS) sent 21/02 - No changes requested, deemed accepted (05/03 KS) - Extension raised to 31 December 2025 (16/05 KS) - sent 22/05 - No changes requested, deemed accepted (30/05 KS)
824	Consultant Services - Wynyard Indoor Training Facility - Design and Document	25-Sep-24	31-Mar-25	30-Sep-25	Extension raised to 30 June 2025 (18/02 KS) sent 21/02, - No changes confirmed and accepted (24/02 KS) - Extension raised to 30 September 2025 (16/05 KS) - sent 22/05 - No changes requested, deemed accepted (30/05 KS)

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.
GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.
GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Quarterly Information Report for the Infrastructure and Development Services Department is presented for Council noting. More detailed annual reports for individual Council Plans and Strategies are also provided as required.

MOVED BY	CR ROBERTS
SECONDED BY	CR JOHNSTONE

That Council notes the quarterly information report for the Infrastructure & Development Services Department as of 31 July 2025

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.4 CENTRAL AREA DEVELOPMENT STRATEGIES - ANNUAL PROGRESS UPDATE

To:	Council
Reporting Officer:	Economic Development Officer
Responsible Manager:	Director Financial Services
Report Date:	29 April 2025
File Reference:	CADP
Enclosures:	1. Central Area Development Strategy - Action Plan 

PURPOSE

The Central Area Development Strategies (CADS) implementation plan was endorsed by Council at its February 2020 meeting, with an annual progress report required each August. This report provides the annual progress update.

BACKGROUND

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in Somerset and Wynyard.

The retail precincts of Somerset and Wynyard are important hubs of economic and social activity and play a role in ensuring community well-being and cohesion through the provision of access to consumer goods and services and social interaction. It is important that these areas remain vibrant, functional and liveable, and the commercial and community spaces used support the economic and social infrastructure of the municipality.

However, it was identified that these precincts lack a long-term comprehensive master plan and design framework to guide their sustainable development. The CADS project was commissioned to seek practical outcomes that can provide a framework for driving economic development on private land, assist in budgeting for capital improvements in the public realm and enable the rationalisation of assets.

DETAILS

The Central Area Development Strategies Project (CADS) was adopted by Council in 2019. The document did include an Implementation Plan under Chapter 8; however, the priorities and timings were limited to descriptions such as Low, Medium and High. No specific timeframes were attributed to any of the actions.

An implementation plan was developed and endorsed by Council in February 2020, with the projects/actions reviewed annually.

Please refer to the attached Implementation Plan for details on the progress to date, and actions identified for the coming four-year timeframe.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1.1 Commit to best practice in community engagement.
GOAL 3: Connected Communities
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Implementation of various recommendations of the CADS will require funding. The recommended actions of the CADS should be reviewed each year to determine which, if any, actions are to be included within the budget.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report. Community consultation was undertaken in the drafting of the CADS, prior to its adoption.

CONCLUSION

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard central areas. The project has developed a number of options and initiatives to guide the future development and improvement of the central areas of Somerset and Wynyard.

To ensure delivery of the long-term strategy, it is recommended that the progress of the projects contained within the CADS continue to be reported back to Council on an annual basis.

MOVED BY	CR RAW
SECONDED BY	CR EDWARDS

That Council notes the progress of the projects recommended under the Central Area Development Strategies.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.5 CEMETERY STRATEGY UPDATE

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Chief Executive Officer
Report Date:	24 June 2025
File Reference:	001
Enclosures:	Nil

PURPOSE

Waratah-Wynyard Council (WWC) is committed to a consistent and strategic approach to cemetery services. The Cemetery Strategy was developed by WWC in 2023 to define Council's role in the provision of cemetery services and to ensure that the services were aligned with the needs of the community.

As a result of the strategy, recommendations were made to provide a clear and consistent direction for the planning, management and operation of the cemeteries throughout the Waratah-Wynyard local government area. To implement the recommendations, an action plan outlining the required action, the responsible officer, and proposed timeframes was developed.

This report will provide an update on the achievement of these actions.

BACKGROUND

The Cemetery Strategy applies to the cemeteries under the care and control of Waratah-Wynyard Council.

The purpose of the Cemetery Strategy is to:

- Examine current service provision and management procedures
- Define Council's role in the provision of cemetery services
- Ensure that the services are aligned with the needs of the community
- Identify opportunities for community engagement and make recommendations.

These operational improvements and strategic directions take into consideration a number of key drivers including:

- public expectations
- legislative and regulatory requirements
- industry standards and trends
- consistency with other Local Government Area's
- future demands on the provision of cemeteries.
- retainment of the key characteristics of the cemeteries within the area

The Cemetery Strategy was developed to align with Council's existing policy framework. The Cemetery Strategy aligns with existing strategies and policies, including Community Plans (Age Friendly Community Plan, Health and Wellbeing Plan, Youth Plan – now the Community Wellbeing Plan), the Open Space, Sport and Recreation Plan 2017-2027, the Settlement Strategy, iCEP Plan and other corporate plans.

In January 2023 the Cemetery Strategy was released to the public and was available for a period of four weeks for the public or interested parties to provide feedback. The feedback period closed on Friday 3 March 2023 and the Cemetery Strategy was endorsed by Council later that month.

DETAILS

The Cemetery Strategy identified three discrete Goals and 12 actions as shown below:

Goal	Action
1. Internal Management & Operational Systems	1:1 Establish a range of clear and concise policies, procedures and agreements for the management and operation of Waratah-Wynyard Council Cemeteries.
	1:2 Ensure that trees in cemeteries are addressed in existing Council tree/planting policies. Ensure that future tree planting in cemeteries is addressed in existing Council tree/planting policies.
2. Viability & Sustainability	2:1 Review the cemetery-based fees and charges to reflect the management, operation and comparative costs with other Local Government areas.
	2:2 Ensure the longevity of Waratah-Wynyard Council cemeteries by investigating increasing the range of interment options such as columbarium walls, garden interments, monuments and natural burials.
	2:3 Determine an appropriate location for a designated “natural burial” area in the Wynyard municipality.
	2:4 Determine community interest in broadening the current area available for ashes interment in native and/or ornamental garden settings in Wynyard.
	2:5 Each modern cemetery that is still being utilised by Council to be surveyed by a registered land surveyor if there is any lack of confidence in the accuracy of the spatial integrity of the land parcel.
3. Stakeholder Engagement & Historical Value	3:1 Review existing service levels and clarify Council’s maintenance obligations for historic/other cemeteries in the community.
	3:2 Improve the range and distribution of public information regarding municipal cemetery history through the establishment of appropriate community collaborations with subject matter experts, such as the Wynyard Historical Society and/or the Waratah Museum Society.
	3:3 Seek funding for - cemetery conservation works history, education and story telling

Goal	Action
	enhancing the digitalisation and accessibility of cemetery information
	3:4 Council to – upgrade entry and directional signage at each Council owned cemetery , provide access to Council record and registers of burials and geographical information system
	3:5 Establish a series of partnerships with community groups and agencies to benefit the community, and the cemetery.

In order to stage delivery, the actions were broken into financial years and assigned to individual officers for action.

In the 24/25 financial year, the following actions were completed:

2:1 Review the cemetery-based fees and charges to reflect the management, operation and comparative costs with other Local Government areas.

The 25/26 Cemetery fees and charges have now been reviewed and updated to ensure better cost recovery.

2:3 Determine an appropriate location for a designated “natural burial” area in the Wynyard municipality.

A site within the Wynyard area has been found. Planning implications and Environmental Health concerns have been identified and investigated. Preliminary design and costings for the site have been determined at a high level, and the project has been entered into Council’s 10-Year Work Plan.

The following items have been commenced and are scheduled to be completed in the 25/26 financial year:

1:2 Ensure that trees in cemeteries are addressed in existing Council tree/planting policies. Ensure that future tree planting in cemeteries is addressed in existing Council tree/planting policies.

2:2 Ensure the longevity of Waratah-Wynyard Council cemeteries by investigating increasing the range of interment options such as columbarium walls, garden interments, monuments and natural burials.

2:4 Determine community interest in broadening the current area available for ashes interment in native and/or ornamental garden settings in Wynyard.

3:2 Improve the range and distribution of public information regarding municipal cemetery history through the establishment of appropriate community collaborations with subject matter experts, such as the Wynyard Historical Society and/or the Waratah Museum Society.

3:3 Seek funding for -

- cemetery conservation works
- history, education and story telling

-
- enhancing the digitalisation and accessibility of cemetery information
- 3:5 Establish a series of partnerships with community groups and agencies to benefit the community, and the cemetery.

The remaining actions will be commenced in the 26/27 financial year:

1:1 Establish a range of clear and concise policies, procedures and agreements for the management and operation of Waratah-Wynyard Council Cemeteries.

2:5 Each modern cemetery that is still being utilised by Council to be surveyed by a registered land surveyor if there is any lack of confidence in the accuracy of the spatial integrity of the land parcel.

3:1 Review existing service levels and clarify Council's maintenance obligations for historic/other cemeteries in the community.

3:4 Council to -

- upgrade entry and directional signage at each Council owned cemetery
- provide access to Council record and registers of burials and geographical information system

STATUTORY IMPLICATIONS

Statutory Requirements

Both State and Local Government have had a long-standing involvement in various aspects of burial and cemetery management. This includes:

- The provision and maintenance of public land for burial. Burial space has been provided by the State Government through the provision of cemeteries for over 200 years. Local government manages and operates many of Tasmania's cemeteries.
- Planning for land uses. State and local government undertake land use planning and designate broad land use zones. Competing interests for land can make cemeteries and crematoria development less competitive than other uses within a close proximity to urban areas.
- The administration of statutes governing cemeteries, including health standards. State Government legislation administering cemeteries and crematoria includes the Crown Lands Act 1989, the Local Government Act 1993, the Necropolis Act 1901, the Work Health and Safety Act 2011, the Public Health Act 2010, the Environmental Planning and Assessment Act 1979 and the regulations associated with these Acts. As previously noted, there is an array of legislation and regulations that provide the framework for the operation, management and planning of cemeteries.
- The provision of affordable interment, including the interment of deceased destitute persons. State Government has played a role in the provision of affordable interment by providing land for burial purposes; through management by volunteer trusts; and the provision of funds for interment of deceased destitute persons. Some local Council's provide a discounted fee to the State to further assist in the provision of burial space for deceased destitute persons.
- Peak Bodies. The peak body for the funeral industry in Tasmania is the Australian Funeral Directors Association (AFDA). Tasmania is covered by the Australasian Cemeteries and Crematoria Association (ACCA).

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

GOAL 3: Connected Communities
Desired Outcomes
3.1 Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

GOAL 2: Organisational Support
Desired Outcomes
2.5 We are future-focussed and value continuous improvement.
Our Priorities
2.6.1 Promote best practice and foster innovation.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

The Cemetery Strategy assists Council to effectively manage and deliver cemetery services, ensuring all statutory obligations are met and assets are safeguarded over the long term.

ENVIRONMENTAL IMPLICATIONS

The Cemetery Strategy ensures sustainable funeral services and practices can be catered for in Waratah-Wynyard Council cemeteries. The Action Plan includes investigating the increasing range of interment options such as modern burial systems, columbarium walls, garden interments, monuments and natural burials.

FINANCIAL IMPLICATIONS

To ensure funding for Waratah-Wynyard Council cemetery services is appropriate to meet its short-term and long-term cemetery commitments, Council will seek to fully recover the full cost of burials through the setting of burial fees. Burial fees will be reviewed annually as a part of the Council's annual budget deliberations. Council will seek to strike a balance between full cost recovery and affordability when setting burial fees.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

The community had the opportunity to inform the development of, and comment on the information provided in the Draft Cemetery Strategy prior to Council's formal adoption.

The Cemetery Strategy Action Plan has the establishment of relationships with local subject matter experts, such as the Wynyard Historical Society and Waratah Museum Society, listed as actions. The establishment and maintenance of these relationships enables Council to improve the range and distribution of public information regarding municipal cemetery history, and ensures Council has place-based, accurate information.

CONCLUSION

It is recommended that Council notes the update on the Cemetery Strategy.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council notes the Cemetery Strategy update.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.6 OLD BASS HIGHWAY - SPEED LIMIT REVIEW

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 1 August 2025
File Reference: .
Enclosures: Nil

PURPOSE

To provide Council with an assessment and determine a position regarding a Motion of Motion to review the speed limit of the Old Bass Highway with the intent to reduce the current speed limit of 70km/h to 60km/h up to the extent of the Seabrook Golf Club.

BACKGROUND

At the Ordinary meeting of Council December 2024 a Notice of Motion was put and carried unanimously;

That Council undertake an assessment of the Old Bass Highway for a future report to Council for the consideration of speed limit reduction.

DETAILS

Speed limits in Tasmania are approved and set by the Commissioner for Transport upon application and recommendation by a road authority with supporting evidence based on traffic engineering guidance and compliance with national standards. Below is an excerpt from the Department of State Growths, Transport Services, website providing a brief description of the process. The website also provides a range of information on the formal process for altering a speed limit within Tasmania and can be accessed via the following link:

https://www.transport.tas.gov.au/roads_and_traffic_management/managing_the_roads/speed_limits_on_tasmanian_roads

Excerpt.

Speed limit changes are approved by the Commissioner for Transport.

The Commissioner for Transport is the legal authority for setting speed limits on all roads in Tasmania.

The Commissioner makes a decision after looking at an application and recommendation from the road manager, such as the State Roads Division of the Department of State Growth, or by a local council.

The Commissioner will typically base their decision on applicable traffic engineering guidance and national standards.

In undertaking assessment of the speed reduction proposal for Old Bass Highway, the road environment and characteristics are assessed against the requirements of Australian Standard 1742.4, *Manual of uniform traffic control devices, Part 4: Speed controls* along with data gathered from the placement of a traffic counters.

Road Characteristics (AS1742.4 Assessment)	
Road function	Old Bass Highway is classified as a U7 road in accordance with Council Transport Infrastructure Service Level Document 2024
Road standard	Old Bass Highway is a two-way sealed road with the 70km zone approximately 2km in length. Lane widths are typically 3m wide with centreline marking throughout. Although the classification of Old Bass Highway is urban the road construction and characteristics are generally more in accordance with the rural road standard. The standard of Old Bass Highway is generally in accordance with the Tasmania Standard Drawing TSD-R02-v3 with the exception of sealed pavement width which should be 7m for the applicable AADT. The road surface is free from defects that trigger the intervention levels of the Transport Infrastructure Service Level Document 2024.
Road owner	Waratah-Wynyard Council
Roadside development (A2)	Residential, Coastal Pathway, Golf Course
Road alignment (A3.1)	Old Bass Highway has a generally flat and straight geometry with some large radius bends. Sight distance to approaching traffic and driveways throughout its length are generally good. The 85 th percentile speed is 69km/h.
Road accesses / intersections (A3.2 and A3.3)	Road Intersections – 2 Property Accesses – 36 Golf Club Access - 1
Traffic volume (A4.1)	Around 3200 vehicles per day use Old Bass Highway with a heavy vehicle usage of 382 vehicles per day (12% HV).
Pedestrians (A4.2)	There are a significant number of pedestrian and cyclist movements throughout the length of Old Bass Highway with multiple access points to the beach area. It is anticipated that the number of pedestrian and cyclist movements have grown considerably since the opening of the Coastal Pathway and the development of a new subdivision in the area, this number is likely to continue to increase as development occurs.
Length (2.3.4)	Approximately 2km
Adjacent speed zones	<ul style="list-style-type: none"> • Continuation of Old Bass Highway into Wynyard township 60km/h
Crash history (2.3.3 (c))	<p>Within the 2km length there have been 2 reported crash over the last 5 years, both in the vicinity of the Bass Highway intersection comprising of</p> <ul style="list-style-type: none"> • Fatalities – 0 • Serious injury – 0 • Minor injury - 0 • First aid - 0 • Property Damage - 2

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report though it could be supported that a lower speed limit could result in lower incidence of road kill.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

In consideration of the following key points, it is recommended to instigate the process of referral to the Transport Commissioner to reduce the speed limit of Old Bass Highway to 60km/h.

- With the opening of the Coastal pathway and adjacent property development, there has been a significant increase in the volume of pedestrian and cycling movement throughout the length of Old Bass Highway.
- There are multiple beach access points along Old Bass Highway without the provision of pedestrian protection for crossing the road.
- Old Bass Highway sealed pavement width is non-compliant with current municipal standards and consideration should be given in the Strategic Asset Management plan

and Financial Management Strategy for upgrade in the future to a minimum of 7m in accordance with the recorded AADT of 3200.

- There are more stages of the Seabrook subdivision to come and further development to occur in the West Wynyard area which will drive further demand on the road and pedestrian network, particularly linkages to the Coastal Pathway.

MOVED BY	CR JOHNSTONE
SECONDED BY	CR ROBERTS


That Council provides recommendation to the Transport Commissioner and seeks to have the speed limit of Old Bass Highway reduced to 60km/h throughout its entire length.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.7 CRADLE COAST WASTE MANAGEMENT GROUP 2025-26 ANNUAL PLAN AND BUDGET

To: Council
Reporting Officer: Executive Officer
Responsible Manager: Chief Executive Officer
Report Date: 4 August 2025
File Reference: 0308
Enclosures: 1. Cradle Coast Waste Management Group - Annual Plan and Budget 2025-26 

PURPOSE

The purpose of this report is to provide an update on the activities of the Cradle Coast Waste Management Group (CCWMG).

BACKGROUND

The Cradle Coast Waste Management Group (CCWMG) was established in 2007 and is comprised of the nine North West Councils being Burnie City, Central Coast, Circular Head, Devonport City, Kentish, King Island, Latrobe, Waratah Wynyard and West Coast. Participating Councils operate under a Terms of Reference and project and administration services are provided by Dulverton Waste Management's (DWM) 'Cradle Coast Waste Services' (CCWS) arm.

Since 1 July 2022 the group has been funded by the Tasmanian State Government Statewide Landfill Levy, managed by the Waste and Resource Recovery Board (WRRB). The group receives about 20% of the waste levy paid per tonne in the region back to fund programs and activities that promote waste reduction and increased resource recovery.

This is the second Grant program between the Department of Natural Resources and Environment Tasmania (NRE) and the three regional waste groups, with the first three-year grant program ending on 30 June 2025. Income for this grant is calculated utilising base tonnes of 124.956. Under this Deed a base rate of \$9.55/t has been applied resulting in a levy income of \$1,193,330 for 2025/26. Finalisation of this Deed is expected early in the first quarter. With the calling of the state election the new grant will be for 12 months only.

Each year the group prepares an Annual Plan and Budget (AP&B) to identify the projects and focus for the coming year. The development of this work is underpinned by the *Cradle Coast Waste Management Group Strategic Plan 2022/23- 2027/28*, together with the individual waste strategies of the member Councils and alignment with state and national expectations. This AP&B was endorsed by the CCWMG at the meeting held on the 4 July 2025 and has been provided for Council's information

DETAILS

Projects for delivery in 2025/26 that were adopted by the Cradle Coast Waste Management Group are detailed in Table 1.

The CCWMG also works actively with the WRRB to identify additional opportunities to assist them in the delivery of the *Tasmanian Waste & Resource Recovery Strategy 2023-2026* through utilisation of established regional networks and capacity. The CCWMG also works closely with Circular North and TasWaste South, to oversee the following joint initiatives:

- Food Waste Minimisation Program (Project 3.4);
- Household Hazardous Waste collection event procurement (Project 4.11);

- Development of procurement guidelines for use of recycled products (Project 4.18);
 - Public Event Trailer (Project 4.19);
 - 'How we're tracking' state-wide reporting initiative (Project 5.8); and
 - Rethink Waste education and communication across the state (funded by a separate state budget).
- Table 1: 2024/25 CCWMG Project Plan

Community Engagement and Education			
Ref #	Action	Action Summary	CCWMG Strategic Plan Ref #
3.1	Regional Kerbside Contamination Management	Residential kerbside bin checks, incoming material audits as required and contamination education across the region.	24, 42, 43
3.2	Regional Events & Community Activities	Actively promoting programs across the region through small scale event attendance, site tours & community group meetings etc.	38, 40
3.3	Regional Communication/ Education	Targeted messages relevant to services and/or waste issues within the region.	38, 40
3.4	Food Waste Minimisation Program	Work collaboratively with existing Not for Profit food growing and healthy eating organisations to incorporate food waste minimisation techniques into their programs and distribute through stakeholder channels. (State Initiative).	26
3.5	Regional FOGO Education & Marketing	FOGO education and communications across the region, to support the BCC & CHC rollout. May also include other kerbside bin education.	24, 40, 43
3.6	Veolia Education Contribution	Expenditure will be agreed to in accordance with Addendum 9 and as agreed by the contract's Performance Management Committee.	24, 40, 43
Waste Diversion Programs			
Ref #	Action	Action Summary	CCWMG Strategic Plan Ref #
4.1	Household Battery Recycling	Free household collection at transfer stations and Council offices.	6, 8
4.2	Fluoro Tube & Globe Recycling	Provision of free fluoro tube and globe collection at transfer stations.	6, 8
4.3	E-waste Recycling	Provision of free e-waste collection at transfer stations in each municipality.	6, 8
4.4	Paint Recycling	Free paint recycling service, covered by the Paint Back Scheme.	6, 8
4.5	Xray Collections	Provision of free X-ray recycling service in each municipality.	6, 8
4.6	Mobile Phone Collections	Provision of free mobile phone recycling service in each municipality.	6, 8
4.7	Green Waste Mulch Contract Management	Management of the regional Green Waste Contract.	6, 8

Ref #	Action	Action Summary	CCWMG Strategic Plan Ref #
4.8	Regional Steel Contract Management	Management of the regional Steel Recycling Contract.	6, 8
4.9	Regional Concrete Crushing Contract Management	Management of the regional Concrete Crushing Contract.	6, 8, 14
4.10	Regional Kerbside Waste Collection Procurement & Contract Management	Finalise the ACCC application and, if approved, proceed to the procurement of a regional kerbside waste collection contract.	2, 6, 8
4.11	Household Hazardous Waste	Fund a series of Household Hazardous Waste collection events across the region in collaboration with the other regional waste groups (State Initiative). Continue Vape collection service.	8, 21, 34
4.12	Illegal Dumping Education, Data Analysis & Reporting	Undertake illegal dumping data analysis, education and preventative activities including signage, advertising campaign and hard rubbish disposal support.	8, 27, 28
4.13	Support Community Clean Up Initiatives	Reimburse the cost of the disposal of waste collected as part of community cleanup initiatives.	27
4.14	C&I Resource Recovery from WTS	Progress opportunities for resource recovery from WTS MSW.	18, 20
4.15	Blister Pack Recycling Contract	Investigate opportunities for a regional contract for blister pack recycling at Council facilities	30
4.16	Hard Plastic Recycling Shredder	Build on previous work by UTAS by coordinating plastic lid shredding and repurposing into merchandise and provide training/education to school groups on resource recovery.	12, 30, 35, 42
4.17	Agricultural Supply Bag Recycling	Seek to secure a contract with Big Bag Recovery for the recycling of agricultural supply bags.	30, 35
4.18	Procurement Procedure Guidelines	Develop procurement procedure guidelines for regional Councils, which focuses on the utilisation of products manufactured with recycled content in conjunction with the other regional waste groups. (State Initiative).	34, 36
4.19	Public Event Trailer	Conduct a business case and purchase of a reuse events trailer. Work with other regional groups to seek state funding for trailers in each region. (State Initiative).	29, 32, 33, 34
4.20	Soft Plastic Recycling with RecycleSmart	Seek opportunity to partner with RecycleSmart for the recycling of domestic soft plastic.	40
4.21	Tyre Subsidy	CCWMG to reimburse \$4/tyre for Councils who recycle tyres through Tyrecycle Tasmania.	8, 27
4.22	Allocation for Unknown	Funding allocation for waste diversion opportunities that arise during the year and/or project excesses. NOTE: July 2025 this was increased following receipt of Deed which included a provision for the private landfill – focus on C&I projects.	
Governance Programs			
Ref #	Action	Action Summary	Strategic Plan Ref #
5.1	2024/25 Annual Report	Development of the 2024/25 Annual Report.	1, 4

5.2	Mandalay Support & Program Costs	Mandalay licencing, support and associated costs.	3, 8, 10
5.3	Mandalay Premium Reporting	Facility analytics and premium reporting subscription.	3, 8, 10
5.4	Council Support with NRE Compliance and Reporting	Undertake Monthly NRE Reporting for Councils.	3, 9
5.5	Waste Governance	Continue to progress regional governance arrangements as opportunities arise.	2
5.6	Regional Transfer Station Improvements	Conduct a round of funding to assist Councils with bringing WTS/RRC facilities up to best practice standards.	7, 8
5.7	Waste Transfer Station Staff Training	Funding for WTS/RRC staff as identified by Councils.	7, 8
5.8	Kerbside Recycling and FOGO Contract Management	Management of the Kerbside Recycling and FOGO Contract and 'How we're tracking' (State Initiative).	7, 8, 24, 34
5.9	Administration Fees	Undertake administration of the CCWMG's activities including executive, administration and communication support, regional waste date collection and reporting and Waste Levy Grant management.	1, 2, 3, 4, 5, 8, 9
5.10	DWM Project Management Fees	Project manage the actions detailed in Table 1, 2 and 3 and development of the 2026/27 AP&B.	1, 2, 3, 4, 5, 8, 14, 18, 19, 20, 21, 22, 23, 26, 28, 30, 33, 34, 35, 36

The expansion of the regional FOGO collection service into Burnie and Circular Head Councils from September will further the groups endeavours to reduce the amount of materials bound for landfill and assist in achieving the 2028 target of 60% of municipal waste being recovered and reused.

In additional to this, the CCWMG will:

- Proceed with the tender process for a regional waste collection service, provided authorisation from the ACCC to enter into such an arrangement is granted.
- Support the reduction in waste to landfill by commercial food makers and venues in the coming years as well as support recycling of construction materials made of organic elements (i.e. timber, gyprock and similar components).
- Finalise a business case for expanding the kerbside FOGO collection service to commercial premises is in development and will support increased reduction in organic waste going to landfill from large food waste generators such as hospitality and food retail vendors.
- Investigate soft plastic, blister pack, hard plastic lid and agricultural supply bag recycling opportunities and implement these collection services across the region if viable.
- Deliver community engagement programs to build ownership of waste avoidance and reuse and improve the utilisation of existing and future services.
- Undertake Recycling and FOGO bin assessments provide education to users on how to best use their 3-bin suite and reduce bin contamination rates.

- Attend public events, and deliver the *Rethink Waste* schools program
- Promote print and digital information that allow residents to access correct sorting information as needed.

With the state governments plan to phase out single use plastic, work to be able to support regional events to transition to this initiative by purchasing an events trailer that provides reusable crockery and cutlery for hire to event organisers

STATUTORY IMPLICATIONS

Statutory Requirements

The Waste and Resource Recovery Act is applicable to this matter, which encourages the diversion of waste from landfill, increases the recovery of resources from waste and imposes a state levy on waste received at landfill facilities.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

The CCWVG's strategic vision is to:

Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.

CCWVG prepares a five-yearly Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses. This Annual Plan and Budget marks the third year of the CCWVG 2022/23 – 2027/28 Strategic Plan Actions.

The objectives of the CCWVG Strategic Plan 2023-2028 are:

1. By 2028, establish regionally consistent practices for waste management in all member council areas for consistent waste contracts, services and best practice principles
2. By 2028, target 60% MSW resource recovery

-
3. By 2028, target <10% contamination rate in kerbside recycling bins (based on annual kerbside recycling auditing)
 4. By 2028, phase out priority single-use plastics

CCWM activities align closely with Council Strategies, including:

- The Waste and Resource Recovery Strategy 2019-2024 – this strategy is due for review this financial year and will consider any outstanding actions in the current WARRS and how the new plan will align with the regional waste strategy as well as Tasmanian state policy and legislation.
- The Integrated Council Environmental Plan (iCEP) 2020-2030

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of noting this report. The actions undertaken by the CCWMG are intended to directly improve the impacts on the environment and are consistent with the Council's Waste and Resource Recovery Strategy.

FINANCIAL IMPLICATIONS

It is forecast that the CCWMG will receive \$1,193,330 from the State Government and a forecast 2024/25 closing balance of \$446,463. Together with interest and several smaller funding sources CCWMG has \$1,774,793 of funds available.

The AP&B has allocated \$1,279,500 of funds to undertake initiatives across the region, as well as \$259,838 in unfinished projects from 2024/25.

RISK IMPLICATIONS

There are no risks associated with noting this report; there are noteworthy risks associated within the public sector waste management industry.

The rates of waste generation per person, together with the costs for disposal and the requirements to manage the environmental and social impacts have become increasingly demanding for many communities to manage. At a regional level, joint contracts provide the ability to increase market competition, achieve savings and improve service, when compared to individual Council purchasing. Also, most Councils in the region do not have staff with specialist knowledge, or are at workload capacity, limiting their ability to source the best outcomes.

A regional kerbside FOGO collection and recycling service brings with it the risks associated with contamination of the end-product, which is used on our local farms, parks, and reserves. The facility has procedures in place to attempt to manage this. This risk will increase again with the two additional Councils coming on board as residents adapt to the new service. The CCWS is planning to deliver the community education campaign to these areas in the lead up to the rollout, in addition to the ongoing attendance at events across the region through the *Rethink* program.

The bin assessments and education program will continue to be conducted across the entire region where FOGO is collected, with advance notice provided to residents and Councils. An incoming FOGO and Recycling audits will also be conducted, to provide data on the main sources of contamination

that enter the facility. This will inform future education initiatives and key messaging for Councils to share with their communities.

The 3-strike bin removal system will also be enforced on residents who continue to present highly contaminated bins after receiving repeated warnings for doing so, to ensure that the region gets best value for the efforts of so many.

Programs to safely remove hazardous waste from our region will again include the Household Hazardous Waste collection campaign planned for November 2025, and the group will offer support to community groups who take on clean up initiatives of illegal dumping and littering.

A tyre subsidy will also be provided to Councils to enable them to keep tyre disposal fees affordable for residents using waste transfer station, and in turn reduce the occurrence of illegally dumped tyres.

Other activities identified in the *Litter and Illegal Dumping Strategy 2023-2028*, such as preventative signage and surveillance, will also continue to deter illegal dumping in general.

CONSULTATION PROCESS

The member Councils, staff and General Managers/Chief Executive Officers, together with community groups have been instrumental in making the CCWVG the most mature and stable Waste Management entity in the state. The commitment to fund activities and the capacity to work together has driven many changes in the last 15 years.

Supporting easy access for the community on how to reduce waste and increase recovery has been part of the school and community education programs. Similarly, involvement with various local events and the development of the *Rethink Waste* website and social media accounts have expanded this work.

The CCWS staff continue to offer tours of the landfill, FOGO facility and Material Recovery Facility at Spreyton to interested community groups, to share with residents what happens behind the scenes in local waste management facilities, and the importance of avoid, reduce, reuse and recycle

CONCLUSION

That Council receives this report and notes the ongoing work of the Cradle Coast Waste Management Group.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council receives this report and notes the ongoing work of the Cradle Coast Waste Management Group.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.8 POLICY REVIEW - AUSTRALIA DAY AWARDS POLICY AND GUIDELINES AND AUSTRALIAN CITIZENSHIP CEREMONIES POLICY

To: Council
Reporting Officer: Executive Officer
Responsible Manager: Chief Executive Officer
Report Date: 13 April 2023
File Reference: 0101
Enclosures: 1. Australia Day Awards Policy and Guidelines 
2. Australian Citizenship Ceremonies Policy 

PURPOSE

The following policies and guidelines have been reviewed and are put to council for approval.

- The Australia Day Awards Guidelines; and
- The Australian Citizenship Ceremonies.

BACKGROUND

The existing Australia Day Awards Guidelines were reviewed and adopted in 2022 and are now due for revision to ensure its contents continue to be relevant and in-line with the Australia Day Council's recommendations and Council's current practices.

The Australian Citizenship Policy was not due for review at this time and has been updated to reference changes to the Australian Citizenship Ceremonies Code (2024).

DETAILS

The Australia Day Awards Policy contains no changes and reflects the current Australia Day Council recommendations. Council is required to meet these recommendations to be eligible for funding to conduct its Australia Day event.

The draft Australian Citizenship Ceremonies Policy contains only minor administrative changes from the 2021 version. In particular, the legislative requirements have been revised to reflect the new Australian Citizenship Ceremonies Code (2024) (previously 2019).

Council continues to focus on Australia Day celebrations on acknowledging those who do volunteer work in our community and on ensuring that all activities have a cultural awareness and education focus.

STATUTORY IMPLICATIONS

Statutory Requirements

For Citizenship Ceremonies to be considered legal, they must be held in line with the following legislation and codes:

- *Australian Citizenship Act 2007*
- *Australia Citizenship Regulation 2016*
- *Australian Citizenship Ceremonies Code 2024*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

These policies are reviewed every two years or following any legislative changes. Further review of the Policy and Guidelines for Australia Day will occur following community consultation in line with the ongoing development of Council's Reconciliation Action Plan actions.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Updates were discussed by the Australia Day Committee, and it was determined that there are no consultation requirements for these policies and guidelines at this time as the changes made are administrative in nature to meet legislative obligations.

At a future time, public consultation will be required to determine the community's views on how Council should conduct future Australia Day events; this will most likely occur during future RAP (Reconciliation Action Plan) consultation activities.

CONCLUSION

It is recommended that the Australia Day Awards Policy and Guidelines and the Australian Citizenship Policy are adopted as presented.

MOVED BY	CR COURTNEY
SECONDED BY	CR RAW

That Council:

- 1. Adopts the Australia Day Awards Policy Guidelines with immediate effect.**
- 2. Adopts the Australian Citizenship Ceremonies Policy with immediate effect.**

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.9 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2025

To:	Council
Reporting Officer:	Accountant
Responsible Manager:	Director Financial Services
Report Date:	1 August 2025
File Reference:	Financial Management - Reporting - Council
Enclosures:	Nil

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Investments
- Rate Summary

DETAILS

The Finance Team have been working on Councils statutory financial reports for the 2024-25 financial year. Full reports will be presented to Council for formal adoption following the independent audit. Statements were submitted for audit on 14 August.

Departmental performance against budget for the 2025-26 financial year will be reported from next month following finalisation of the end of year statements.

Council's Income Statement for July 2025 is provided below, there are currently no known variances to budget.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2025-2035	Adopted November 2024

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

MOVED BY	CR ROBERTS
SECONDED BY	CR COURTNEY

That Council notes the Financial Report for the period ended 31 July 2025.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

Income Statement

The Income Statement shows the performance of Council's recurrent operations year to date.

Income Statement as at 31 July 2025

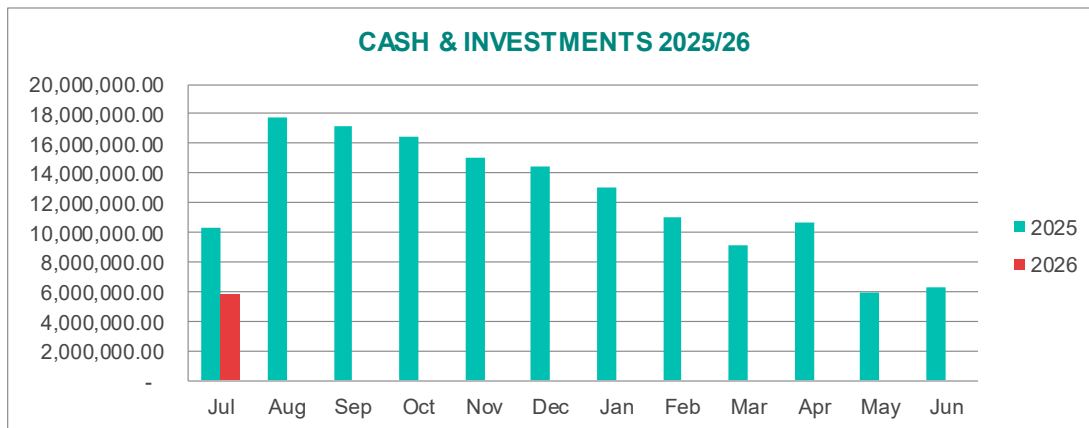
	YTD Actual	Budget	Forecast	Forecast Variance	
Recurrent Income					
Rate Revenue	15,705,547	15,806,556	15,806,556	✓	-
User Charges	326,990	3,727,922	3,727,922	✓	-
Reimbursements/Contributions	(4,634)	965,274	965,274	✓	-
Grants and Subsidies	9,500	4,676,310	4,676,310	✓	-
Interest	11,416	597,500	597,500	✓	-
Distributions from Water Corporation	-	730,600	730,600	✓	-
Total Recurrent Income	16,048,820	26,504,162	26,504,162	✓	-
Recurrent Expenditure					
Employee Costs	597,911	10,896,485	10,896,485	✓	-
State Levies	-	863,378	863,378	✓	-
Remissions & Discounts	131,557	413,769	413,769	✓	-
Materials & Contracts	514,643	7,202,884	7,202,884	✓	-
Depreciation	525,314	6,280,279	6,280,279	✓	-
(Gain)/Loss on Disposal	-	27,574	27,574	✓	-
Borrowing Costs	(471)	37,048	37,048	✓	-
Other Expenses	(17,437)	332,818	332,818	✓	-
Total Recurrent Expenditure	1,751,516	26,054,235	26,054,235	✓	-
Surplus/(Deficit)	14,297,304	449,927	449,927	✓	-
Capital Items					
Capital Grants/Contributions	12,210	6,348,001	6,348,001	✓	-
Derecognition of Assets	-	-	-	✓	-
Asset Recognition	-	-	-	✓	-
Comprehensive Surplus/(Deficit)	14,309,514	6,797,928	6,797,928	✓	-

Investments

The following table provides an outline of Council’s cash and investment portfolio as of 31 July 2025. Total cash and investments on hand as of 31 July is \$5.795m. The weighted average return on investment earned on Council’s investment portfolio is 4.20%.

Investments as at 31 July 2025

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	3,500,000	Commonwealth Bank	2,293,306	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	2,293,306	CBA	1,000,000	
		WBC	1,500,000	
		BOQ	1,000,000	
		Petty Cash and Till Floats	1,500	
Balance - All Accounts	5,794,806		5,794,806	4.20%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

78.07% of the total rates levied for the year were outstanding as at 31 July 2025; this includes all aged rates and charges outstanding. This compares with 82.04% outstanding as at 31 July last year.

Rates Summary to 31 July 2025

	2025-26		2024-25	
	%	\$	%	\$
<i>Notice Issue Date - 18 July 2025</i>				
Outstanding Rates Debtors (1 July 2025)		423,588		356,192
Less: Rates in Credit		(956,105)		(878,209)
NET RATES OUTSTANDING (1 July 2025)	(3.51)	(532,517)	(3.66)	(522,017)
Rates and Charges Levied	103.51	15,706,550	103.64	14,782,382
Interest Penalties Charged	-	-	0.02	2,188
GROSS RATES AND CHARGES DEMANDED	100.00	15,174,033	100.00	14,262,553
LESS RATES AND CHARGES COLLECTED	17.64	2,676,025	16.59	2,366,002
REMISSIONS AND DISCOUNTS**	5.87	890,689	6.31	900,043
	23.51	3,566,714	22.90	3,266,045
ADD PROPERTIES IN CREDIT	(1.58)	239,018	(4.94)	704,684
UNPAID RATES AND CHARGES *	78.07	11,846,337	82.04	11,701,192
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		2025-26		2024-25
Early Payment Discount		131,083		152,828
Pensioner Rebates		723,131		710,921
Council Remissions and Abandonments		36,475		36,295
		890,689		900,044
Number of Rateable Properties		8,152		8,093
Number of Unpaid Rateable Properties		6,383		6,634
% not fully paid		78.30%		81.97%

9.10 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	Chief Executive Officer
Report Date:	28 July 2025
File Reference:	0304
Enclosures:	Nil

PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

CHIEF EXECUTIVE OFFICER

Listed below is a summary of activities undertaken by the Chief Executive Officer from 14 July 2025 to 8 August 2025.

Corporate

- AVEC

Community

- Graeme Fairbrother (BHB)

Industry/Infrastructure

- Regional Land Use Strategy Steering Committee
- CCA – Regional Economic Development
- Tas Water Price Briefing

Other

- Paul Gardner, GM Circular Head Council
- State Fire Commission
- Timor-Leste Delegation
- Anne Urquhart MP
- Senator Josh Dolega
- CCA – Letter of Expectation Working Group

OTHER MATTERS

Sponsorship

The following sponsorships have been awarded in line with Council’s Community Activation Grants Policy.

- 1. James Hyland** has been selected to attend the London International Youth Science Forum in the UK and qualifies for a \$500 Community Activation Grant.

James is a year 12 student at Hellyer College in Burnie. At the recent Hellyer College Evening of Excellence he was awarded the Physical Sciences award for achieving the top result in Physical Sciences 3 for 2024 and is passionate about all things STEM.

In November last year he was successfully nominated to attend the London International Youth Science Forum in the UK in July 2025. As part of attending this 2-week forum, he will engage directly with world renowned scientists, including Nobel prize winners, explore advanced scientific concepts, visit world leading scientific labs and explore diverse cultures by meeting with like-minded students from over 80 countries.

- 2. Macy Poke** – is a member of the Under 14 Girls North West Devils team which has been selected to attend the upcoming National Championships for Basketball, to be held in Perth, Western Australia and qualifies for a \$100 Community Activation Grant.

- 3. Zachary Kooistra** - is a member of the Under 14 Boys North West Devils team which has been selected to attend the upcoming National Championships for Basketball, to be held in Perth, Western Australia and qualifies for a \$100 Community Activation Grant

Successful Grant Applications

Funding Program	Amount	Purpose
N/A		

ADMINISTRATION – Use of Corporate Seal

15/7/2025	Final Plan and Schedule of Easements	DA 204/2024 – 219 Reservoir Drive and 13 Lennah Drive Wynyard (Boundary Adjustment)
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POLICY

Council currently has 46 policies. Eight (8) of those policies will need to be reviewed over the next six months; five policies are outstanding as at the end of July with the Senior Leadership Team currently in the process of conducting reviews of all outstanding policies.

POLICIES TO BE RESCINDED

NIL		
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REPORTS OF OFFICERS AND COMMITTEES

WORKING GROUPS

	Elected Member Representatives	Responsible Officer(s)	Status
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> • General Manager • Manager Community Activation • Manager Recreation Planning and Environment • Recreation Liaison Officer 	<p>Council awarded the detailed design for Langley Park Changeroom upgrades at the December council meeting. Design has been informed through sporting stakeholder collaboration and construction drawings will be finalised during July.</p> <p>Preferred Concept design for the Somerset Indoor Stadium project has been selected. Stakeholder feedback on the concept was sought. QS being prepared. Workshop briefing in planning.</p>
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Infrastructure and Development Services • Strategic Projects Manager • Manager Community Activation 	<p>The working group met 28 May 2025. Concept design has been endorsed. Surfacing in hall confirmed as sports carpet.</p> <p>DA package preparation to be progressed.</p> <p>Replacement of Wynyard Recreation Ground sports field lamps is complete.</p>
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> • General Manager • Executive Officer (GM office) • Strategic Projects Manager 	<p>Café roof poured late June. Roof steelwork for café roof installed. First floor slab poured 1 August 2025. Steel work to be erected on first floor late August</p> <p>Retaining wall works Port Road commenced 5 August 2025.</p>
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Community and Engagement • Manager Community Activation 	<p>The Frederick Street Master Plan is now open to the general public for feedback and comment. A report will come to the September Council meeting detailing the feedback and with a recommendation for Council.</p>

REPORTS OF OFFICERS AND COMMITTEES

PLANNING PERMITS APPROVED UNDER DELEGATION – July 2025

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
SD2218	Michell Hodgetts Surveyors	140 & Lot 1 Port Road Boat Harbour	Subdivision (2 into 2 lots)	1.07.2025	29	D
DA 16/2025	Starbox Architecture	9 Hepples Road Boat Harbour Beach	Dwelling Extension	3.07.2025	30	D
DA 85/2025	Planning 4 Bushfire	381 Johnsons Road Yolla	Amenities Block & Wood Shed	3.07.2025	21	P
DA 84/2025	L & D Blizzard	22 Tidal Mews Wynyard	Outbuilding (Shed)	17.07.2025	42	D
DA 57/2025	Heliotope Pty Ltd	424 Table Cape Road Table Cape	Redevelopment of Table Cape Lookout, Amenities & Walking Track	17.07.2025	30	D
DA 44/2025	6ty Pty Ltd	1 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	17.07.2025	30	D
DA 49/2025	6ty Pty Ltd	6 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	17.07.2025	30	D
DA 82/2025	6ty Pty Ltd	6 Heron Avenue Wynyard	Single Dwelling	17.07.2025	30	D
DA 58/2025	6ty Pty Ltd	1 Heron Avenue Wynyard	Single Dwelling	21.07.2025	39	D
DA 59/2025	6ty Pty Ltd	23 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 60/2025	6ty Pty Ltd	25 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 75/2025	6ty Pty Ltd	1 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 61/2025	6ty Pty Ltd	27 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 63/2025	6ty Pty Ltd	4 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 80/2025	6ty Pty Ltd	3 Heron Avenue Wynyard	Multiple Dwellings (2x Units)	21.07.2025	39	D
DA 45/2025	6ty Pty Ltd	2 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	22.07.2025	23	D
DA 79/2025	6ty Pty Ltd	2 Heron Avenue Wynyard	Multiple Dwellings (3x Units)	22.07.2025	40	D
DA 81/2025	6ty Pty Ltd	4 Heron Avenue Wynyard	Multiple Dwellings (2x Units)	23.07.2025	41	D
DA 62/2025	6ty Pty Ltd	3 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	23.07.2025	41	D
DA 64/2025	6ty Pty Ltd	5 Heron Avenue Wynyard	Multiple Dwellings (2x Units)	23.07.2025	41	D
DA 65/2025	6ty Pty Ltd	6 Sandpiper Road Wynyard	Multiple Dwellings (2x Units)	23.07.2025	41	D
DA 46/2025	6ty Pty Ltd	3 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	30.07.2025	32	D
DA 47/2025	6ty Pty Ltd	4 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	30.07.2025	32	D
DA 48/2025	6ty Pty Ltd	5 Cormorant Lane Wynyard	Multiple Dwellings (2x Units)	31.07.2025	33	D
DA 50/2025	6ty Pty Ltd	17 Heron Avenue Wynyard	Multiple Dwellings (2x Units)	31.07.2025	33	D
DA 87/2025	PLA Designs Pty Ltd	35 Baulds Road Table Cape	Dwelling Extension	31.07.2025	39	D

BUILDING PERMITS APPROVED – July 2025

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
BLD-W-2025-72-01	R Jones & R Evans	6 Raglan Street Somerset	New Shed	4.07.2025	5	DA 111/2024

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
16/12/24	8.1	NOM - Cr Johnstone – Speed Limit Old Bass Highway	MOTION CARRIED: That Council undertake an assessment of the Old Bass Highway for a future report to Council for the consideration of speed limit reduction. <i>Assessment in Progress</i>	MES	In Progress
16/12/24	9.2	ROC – AGM Motion C Hutchison RTI Findings	MOTION CARRIED: Note that parts 1-3 of motion were for noting only. Part 4 of motion: Once appraised of any requirements from the Local Government Priority Reform Program 2024-2026, develop any policies or practices as required by any changes to the <i>Local Government Act</i> , that seeks to promote good governance principles of openness, honesty, and transparency, to continually improve existing practices.	CEO	Pending
17/3/25	9.5	ROC - Sisters Beach – Speed Reduction Request	AMENDED MOTION CARRIED - That Council receives and notes the assessment of the speed limit on Sisters Beach Road and determines to reduce the speed limit to 80km/h from the Bass Highway and all connecting roads through to Sisters Beach and forward that recommendation to the commissioner for transport. FORESHADOWED MOTION CARRIED - That Council Officers investigate traffic calming measures at Sisters Beach. <i>Budget item included in the 25/26 Annual Plan and Budget, consultant services brief released 31/07/25 – future report on this item will take place as part of the greater capital program reporting.</i>	MES	Pending
28/4/25	6.1.1	Petition - Boat Harbour Beach Store Signage, Public Toilets and Rubbish Services	Petition Noted –“Council to consider the urgent provisions of public toilet and rubbish facilities near the Boat Harbour Store along with approaching signage on the Highway”. <i>Officers are progressing the signage option to advise travellers of the nearest public toilet facility. Signage approvals are underway.</i>	DIDS	In Progress
28/4/25	8.3.1	CQTON - Cr Courtney – Foreshore Management Plan Sisters Beach	Cr Andrea Courtney noted that the Parks and Wildlife Service has completed a Sisters Beach Foreshore Plan and asked when the plan would be made public. The Director of Infrastructure and Development Services advised he would follow-up and seek that the report be released by the State Government.	DIDS	Pending

REPORTS OF OFFICERS AND COMMITTEES

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			<p><i>A copy of the plan has been made available to Council; this plan includes commitments from the State Government for foreshore management which may be best called upon following whatever remedy is determined by the Governor of Tasmania to re-establish Government following the recent motion of no confidence passed by MPs.</i></p> <p><i>The plan was workshopped with Councillors on 11 August, ahead of State parliament resuming post the recent election</i></p>		
21/7/25	7.3.1	CQWN – Cr Courtney – Working with Vulnerable People Card	<p>Cr Courtney noted the response provided on the agenda relating to a previous question on the matter of Working with Vulnerable People Cards WWVP for Councillors, however, strongly believes the role of a Councillor does involve providing services to and representing vulnerable people and requested further clarification on the response provided.</p> <p><i>Refer response this agenda.</i></p>	CEO	Closed
21/7/25	7.3.2	CQWN – Cr Courtney – Solar Panel Programs	<p>Cr Courtney asked if officers could investigate whether there are any solar panel programs or grants available specifically for recreational centres. The Director of Infrastructure and Development Services took the question on notice.</p> <p><i>Refer response this agenda.</i></p>	DIDS	Closed
21/7/25	7.3.3	CQWN – Cr Courtney – Health and Wellbeing Support For Braddon	<p>Cr Courtney referred to Robin Krabbe’s question on health and wellbeing and noted data available indicating low levels of literacy and low economic status for the Braddon electorate and asked if staff could write to the relevant Minister to enquire on what outcomes and support are being provided for the mental health and wellbeing of the community in Braddon.</p> <p><i>Refer response this agenda.</i></p>	CEO	Pending
21/7/25	7.3.4	CQWN – Cr Raw – Social & Community Activation Panel	<p>Cr Raw asked Council to review the proposal put forward by Robin Krabbe on the creation of a Social and Community Activation Panel and requested the proposal be discussed in more detail at a workshop.</p> <p>It was agreed to table this item for further discussion at a workshop.</p> <p><i>Refer response this agenda</i></p>	CEO	Closed
21/7/25	7.3.5	CQWN – Cr Raw – Biodegradable Plastic Bags for Fogo Bins	<p>Following on from the investigation into the use of bags in FOGO bins, Cr Raw asked if officers could write to the company who produce the bags to determine whether producing biodegradable bags in an identifiable colour for</p>	DIDS	Closed

REPORTS OF OFFICERS AND COMMITTEES

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			<p>use in FOGO bins would be a viable option to assist in distinguishing between biodegradable and non-biodegradable bags.</p> <p>The Director of Infrastructure and Development took the matter on notice.</p> <p><i>Refer response this agenda</i></p>		
21/7/25	7.3.6	CQWN – Cr Hyland Spillage Incident – Bass Highway	<p>Cr Hyland asked whether staff had any details on a spillage of gravel and rocks incident occurring on the Bass Highway near the Calder Road intersection.</p> <p>The Director of Infrastructure and Development advised he was not aware of any incident and took the matter on notice.</p> <p><i>Refer response this agenda.</i></p>	DIDS	Closed

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council notes the Senior Management Report.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council notes the Senior Management Report.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.11 MINUTES OF OTHER BODIES/COMMITTEES

9.11.1 NOTES OF THE PUBLIC ART ADVISORY GROUP 22 JULY 2025

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Chief Executive Officer
Report Date: 23 July 2025
File Reference: 001
Enclosures: 1. Public Art Advisory Group Meeting Notes July 2025 

PURPOSE

The notes of the Public Art Advisory Group meeting held on 22 July 2025 are circulated for information.

BACKGROUND

At the Council meeting in November 2019 Council adopted a Public Art Policy, Public Art Procedures, and a Public Art Advisory Group Operating Procedure.

During the consultation phase of developing the Public Art policy expressions of interest were received from members of the public to be a part of the Public Art Advisory Group.

Further expressions of interest were advertised for and applicants to serve on the Public Art Advisory Group self-nominated.

A diverse range of community members form the committee, with the skills and experience necessary to inform and advise Council on matters relating to public art.

DETAILS

Council has an annual budget allocation for the Public Art Advisory Group (PAAG). The group is connected via email and meets annually (and as needed) to determine project/s to support in the upcoming year.

This financial year the Public Art Advisory Group will investigate having a large cortene steel 2D art piece installed at Camp Creek. The PAAG would like to have a bird represented, and suggested something native, such as a wedge-tailed eagle, a sea eagle, or even a native hen. The group discussed that PAAG member, Brenton Hosking, has expertise in this area, and an action was assigned for him to be contacted to suggest a suitable bird. Brenton has since advised he will work with local area experts to come up with a suitable suggestion.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities

Desired Outcomes

3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.

Our Priorities

3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report. Members of the PAAG are consulting with local experts to seek their opinion regarding the type of native animal to be depicted in the installation.

COMMENT

It is recommended that Council receives the notes of the Public Art Advisory Group meeting held on 22 July 2025.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS


That Council receives the notes of the Public Art Advisory Group meeting held on 22 July 2025.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.11.2 WARATAH COMMUNITY BOARD MEETING HELD FRIDAY 25 JULY 2025

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Chief Executive Officer
Report Date: 31 July 2025
File Reference: 001
Enclosures: 1. Waratah Community Board Meeting Notes Friday 25 July 2025 

PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 25 July 2025.

BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In June 2025 Council endorsed the community members of the Board for a three-year term. In July 2025 the 2025-2028 Waratah Community Plan was adopted by Council. The Waratah Community Board meets bi-monthly to discuss progress of the Waratah Community Plan.

DETAILS

The Waratah Community Board discussed the following at its meeting held on 25 July 2025:

- Retiring members, Anne Dunham and Tony Schmidt were presented with certificates of appreciation and thanked for their service to the Waratah Community Board
- New Board Members, Ian More, Mark Brostrom and Marcin Szymczak were welcomed
- Manager Tourism and Communications gave an update regarding the campground amenities upgrade and the progress of the Athenaeum Hall
- Works report was given for projects funded this financial year
- The new Community Plan was discussed, along with how the Board could work with the town to achieve actions
- Ideas to improve communication, including the possibility of a community newsletter, were discussed, with additional work to occur in this area prior to the next meeting.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.2 We listen and engage with our community in decision making.

Our Priorities
3.2.1 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.

GOAL 3: Connected Communities
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

That Council receives the notes of the Waratah Community Board Meeting held on 25 July 2025.

MOVED BY	CR HYLAND
SECONDED BY	CR ROBERTS

That Council receives the notes from the Waratah Community Board meeting held Friday 25 July 2025.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

MOVED BY	CR ROBERTS
SECONDED BY	CR EDWARDS

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2025 Reference</i>
<i>Confidential Report R17 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	17 (2)
<i>Confidential Report R17 (2) – Notices Of Motion NIL</i>	17(2)
<i>Confidential Report R17 (2) (g) proposals for the council to acquire land or an interest in land or for the disposal of land</i>	17 (2) (g)
<i>Confidential Report R17 (2) (i) requests by councillors for leave of absence</i>	17 (2) (i)
<i>Confidential Report R17 (2) (k) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council</i>	17 (2) (k)
<i>Confidential Report R17 (2) (a) personnel matters, including complaints against an employee of the council</i>	17 (2) (a)
<i>Confidential Report R17 (2) (d (i)) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it Audit Panel Membership</i>	17 (2) (d (i))
<i>Confidential Report R17 (2) (h (ii)) information that is – provided to the council on the condition that it be kept confidential Audit Panel Membership</i>	17 (2) (h (ii))
<i>Confidential Report R17 (2) (i) - Leave of Absence Request - Councillors</i>	17(2)(i)
<i>Confidential Report R17 (2) - Closed Senior Management Report</i>	17(2)

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

11.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR JOHNSTONE
SECONDED BY	CR COURTNEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 7.11PM

Matter	Local Government (Meeting Procedures) Regulations 2025 Reference
<i>Confidential Report R17 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	17 (2)
<i>Confidential Report R17 (2) – Notices Of Motion NIL</i>	17(2)
<i>Confidential Report R17 (2) (g) proposals for the council to acquire land or an interest in land or for the disposal of land</i>	17 (2) (g)
<i>Confidential Report R17 (2) (i) requests by councillors for leave of absence</i>	17 (2) (i)
<i>Confidential Report R17 (2) (k) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council</i>	17 (2) (k)
<i>Confidential Report R17 (2) (a) personnel matters, including complaints against an employee of the council</i>	17 (2) (a)
<i>Confidential Report R17 (2) (d (i)) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it Audit Panel Membership</i>	17 (2) (d (i))
<i>Confidential Report R17 (2) (h (ii)) information that is – provided to the council on the condition that it be kept confidential Audit Panel Membership</i>	17 (2) (h (ii))
<i>Confidential Report R17 (2) (i) - Leave of Absence Request - Councillors</i>	17(2)(i)
<i>Confidential Report R17 (2) - Closed Senior Management Report</i>	17(2)

12.0 RESUMPTION OF OPEN MEETING

At 7.35pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 17(8) of the *Local Government (Meeting Procedures) Regulations 2025* and having considered privacy and confidential issues, authorises the release to the public of the following discussions, decisions, reports or documents relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
19.1	Consent Agreement D/A 175/2024	Authorise consent agreement to resolve appeal.

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED
AT 7.37pm.

Confirmed,

MAYOR

15 September 2025