



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

17 February 2025

12 February 2025

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 17 February 2025 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Daniel Summers
ACTING GENERAL MANAGER

Enquiries: Mayor Duniam
Phone: (03) 6443 8311
Our Ref: 004.01

12 February 2025

Mr Daniel Summers
Acting General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 17 February 2025 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Cr Mary Duniam
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 17 FEBRUARY 2025, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 20 January 2025, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

2.2 CONFIRMATION OF MINUTES OF PREVIOUS SPECIAL COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Special Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Wednesday 5 February 2025, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

RECOMMENDATION

That Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
13/1/25	Meeting with Police Inspector
15/1/25	CEO Selection Panel Interviews
17/1/25	Meeting with Recruitment Consultant
20/1/25	Council Meeting
22/1/25	Meeting with Minister of Emergency Management
22/1/25	Meeting with Mayor Jarmon CCA Review
22/1/25	Meeting with Constituent
24/1/25	Opening of Open Library Access at Penguin Library
24/1/25	Tas Library Board Meeting
24/1/25	Freda Henshaw Exhibition opening ArtScape
24/1/25	General Manager Interviews
26/1/25	Australia Day Awards & Citizenship Ceremony
29/1/25	Office of Local Government – Local Govt. Meeting Procedure Review
30/1/25	Office of Local Government – Future of Local Government Review Discussion
30/1/25	Deputy Mayor – Hellyer Awards Evening
3/2/25	RDA Tas. Board Meeting
3/2/25	Councillor Workshop
4/2/25	Coast FM Radio Interview
5/2/25	Special Council Meeting

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

RECOMMENDATION

That Council note the following Workshops:

3/2/25	Austin Street Road Closure Sisters Beach Erosion Study Feedback Strategic Projects Update Multi-Purpose Facility Commercial Lease Targeted Amendments to Local Government Act Cradle Coast Authority Board Review
10/2/25	The Social Planners Workshop (Community Plans) LGAT Model Councillor Behaviour Councillor Expenses Policy Cradle Coast Authority Review

Councillor attendance – 1/7/24 - 7/2/2025

	Ordinary Meetings 2023/24 (7)	Special Meetings / AGM 2023/24 (3)	Workshops 2023/24 (16)	Community Conversations 2023/24 (0)	Weeks Leave Approved
Mayor Mary Duniam	7	3	15	0	0
Deputy Mayor Celisa Edwards	6	3	16	0	0
Cr Gary Bramich	6	3	16	0	0
Cr Andrea Courtney	6	3	15	0	0
Cr Kevin Hyland	6	3	16	0	0
Cr Michael Johnstone	6	3	15	0	0
Cr Leanne Raw	6	3	15	0	3
Cr Dillon Roberts	6	3	16	0	0

5.0 PUBLIC QUESTIONS AND STATEMENTS
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5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

Nil received.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS

6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

Nil received.

6.3 VISITOR ACCOMMODATION (CAMPGROUND AND TOILET BLOCK) LOCATED AT 20 LOWRIES ROAD, OLDINA - DA 183/2024

To: Council
Reporting Officer: Town Planner
Responsible Officer: Manager Development and Regulatory Services
Report Date: 31 January 2025
File Reference: 7383606
Supporting Documents: 1. Consolidated advertised documents 
2. Representation 
3. Signed extension of time 

RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Tasmanian Planning Scheme - Waratah-Wynyard*, grant approval for Visitor Accommodation (campground and toilet block) at 20 Lowries Road, Oldina subject to the following conditions:

CONDITIONS:

- (1) The development is to be generally in accordance with the updated application as submitted and endorsed documents as listed:
 - a. Proposal plan for Ladybug Camping as prepared by Peter and Kimberley Misfud and dated 25 September 2025.
- (2) Toilet block plans with Page Numbers: 1 – 4 as prepared by Outhouse Blueprints. Approval is for eight (8) campsites restricted to tent camping only. Vehicles including caravans, motorhomes and camper trailers are not permitted on the site.
- (3) No signage is approved as part of this application.
- (4) Stormwater from the development is to be fully contained within the boundaries of the property.
- (5) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (6) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (7) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- This project must be substantially commenced within two years of the issue of this permit.

-
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
 - A full assessment of the onsite waste water disposal system will be required at the Plumbing/Building application stage.
 - Should water be provided for campers/guests from a private water supply (eg. rain water, bore etc), registration as a private water supplier may be required.
 - This permit is based on information and particulars set out in Development Application DA 183/2024. Any variation requires an application for further planning approval of Council.
 - This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
 - Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
 - Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Tasmanian Civil & Administrative Tribunal (TASCAT), G.P.O. Box 2036, Hobart, 7001 (<mailto:resourceplanning@tascat.tas.gov.au>). Updated Notices of Appeal are available on the Tribunal's website at <https://www.tascat.tas.gov.au/>.

PURPOSE

The purpose of this report is for Council to consider the merits of the application DA 183/2024 against the requirements of the *Tasmanian Planning Scheme - Waratah-Wynyard*.

BACKGROUND

The subject site is zoned Rural and is accessed from Lowries Road via a crown access licence and right of way over neighbouring land. It has an area of 19.43ha and contains an existing dwelling and outbuildings located in the south-eastern corner of the lot. The remainder of the site contains a mix of native vegetation in the form of forest areas and shrubland. Portions of Blackfish Creek run through the subject site.

The adjoining properties to the north, east and south are zoned Agriculture and contain dwellings with agricultural use limited to low intensity grazing. To the north-west the site adjoins native vegetation zoned Rural and to the south-west grazing land zoned Agriculture.

A locality plan identifying the site is provided in Figure 1 below.

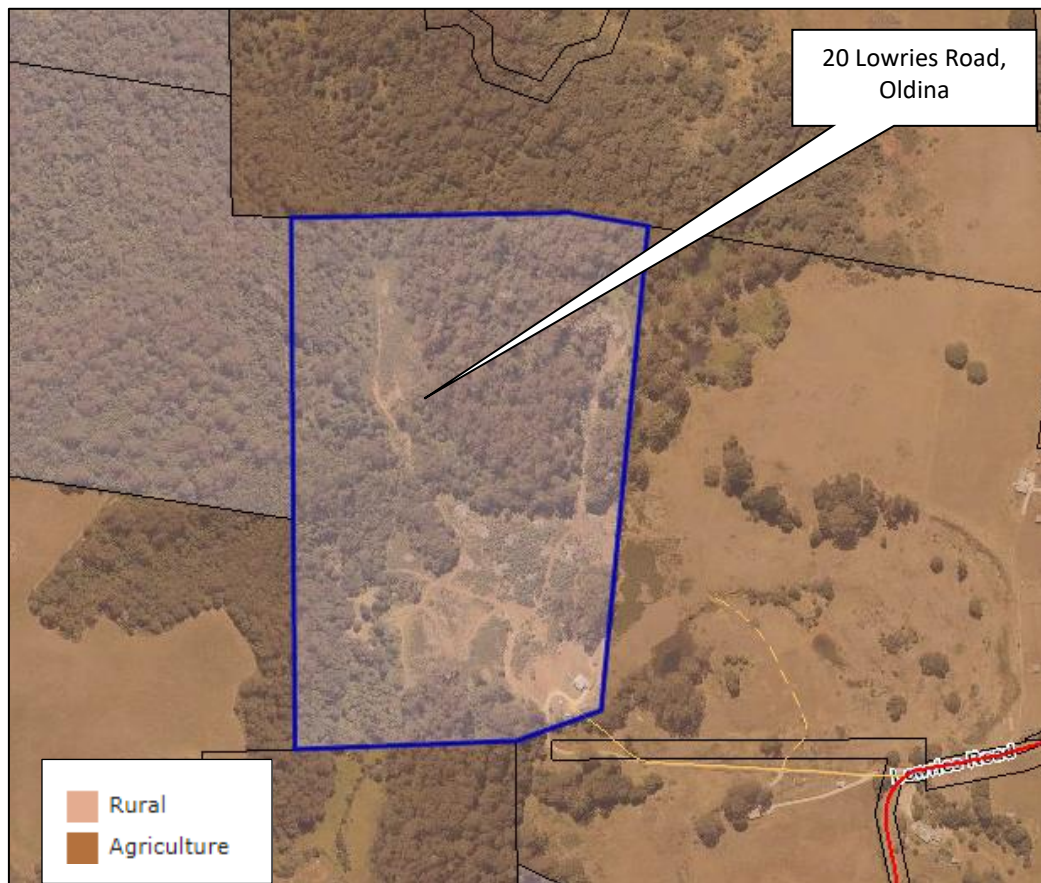


Figure 1: Subject site with zoning

DETAILS

The applicant is seeking approval for visitor accommodation in the form of a campground on land at 20 Lowries Road, Oldina.

The campground includes a total of eight campsites spread throughout the property. The sites are at least 50m from each other, 75m from the northern boundary, 35m from the eastern boundary, 150m from the southern boundaries and 50m from the western boundary.

The toilet block is located north-west of the existing dwelling on the site, at least 120m from all boundaries. It is a 2.5m², 3m high timber structure and contains a single composting toilet.

The campsites are intended for tent camping and to accommodate up to six persons each. Two parking spaces are available for each site. Ancillary infrastructure including outdoor seating, picnic tables and fire pits are also proposed throughout the site.

This report assesses the proposal against the *Tasmanian Planning Scheme - Waratah-Wynyard* (the Planning Scheme) and takes into account any representations received during the public exhibition period.

The subject site is zoned Rural zone under the Planning Scheme. The use is a Visitor accommodation Use Class which is a permitted use with qualifications in this zone, provided the application meets all the relevant acceptable solutions.

The proposal does not meet the necessary qualifications or all relevant acceptable solutions for development standards. The applicant is applying for discretion under the following Clauses of the Planning Scheme:

- 20.3.1 Discretionary Use (P1, P2, P3, P4)

CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA.

The following documentation was advertised:

- Development application form x 3 Pages;
- Crown land consent x 2 Pages;
- Title documents x 7 Pages;
- Crown works application x 2 Pages;
- Response to further information request x 3 Pages;
- Supporting report x 11 Pages;
- Site plan and photographs x 10 Pages; and
- Toilet block plans x 12 Pages.

The period for representations closed on 14 January 2024. One (1) representation was subsequently received from an adjoining landowner.

A map demonstrating the relationship between the subject site and representors land is shown in Figure 2.

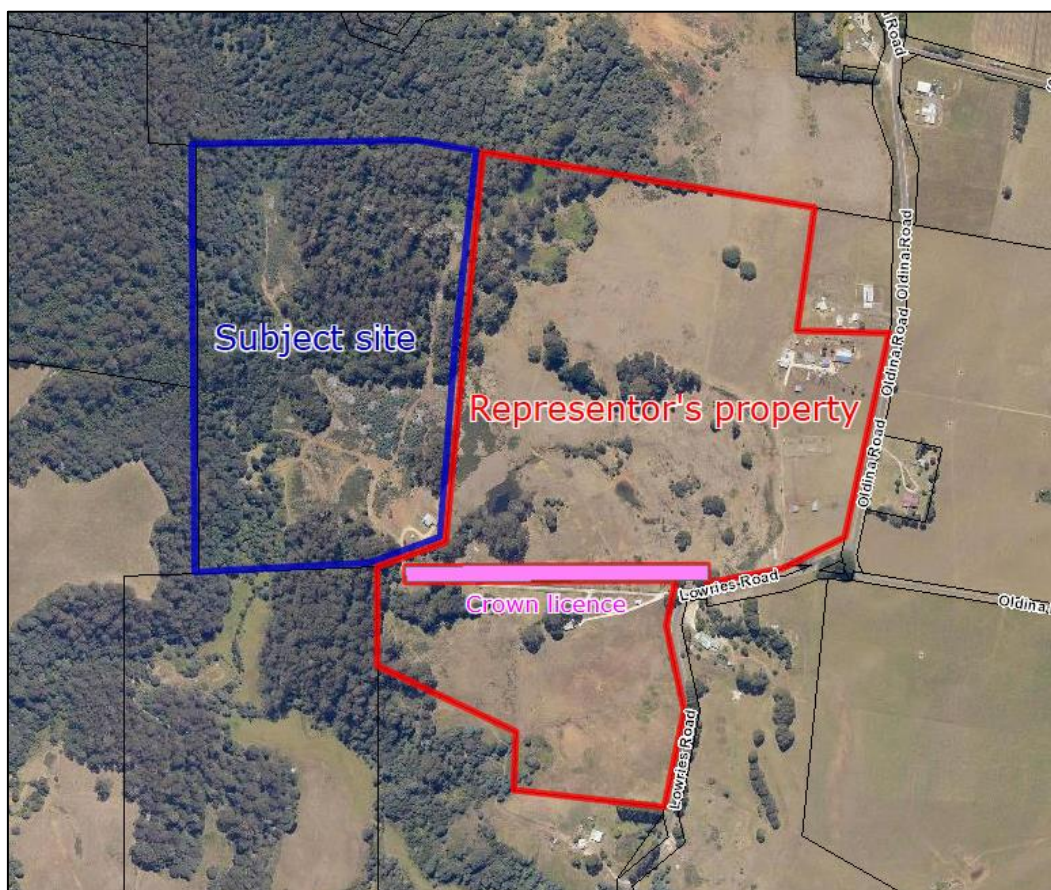


Figure 2: Relationship between the subject site and representors' properties

A summary of the issues raised by the representation and planning responses to these issues is provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the complete representation, which is included as an enclosure to this report.

Representor: M Boyd

Issues Raised:	Response:
<p>The proposal will result in an increase in traffic over the right of way of up to 16 vehicles twice or more per day and places a significant additional burden on the subservient tenement.</p>	<p>The property is accessed from Lowries Road via a crown access licence and right of way (ROW) over neighbouring land.</p> <p>The application was referred to Council’s Engineering Department for comment. No upgrades to Council maintained roads are required for the proposal as the road network is capable of handling traffic generated from the proposed use. Crown land has also consented to the making of the application and there is an existing access licence already in place over the Crown administered reserved road (shown above in Figure 2).</p> <p>Regarding the representor’s property, a ROW in favour of the subject site, 20 Lowries Road, is registered on the title for 1260 Oldina Road. The extent of access rights granted by the ROW, including questions regarding reasonable use, are issues to be determined between the parties to the agreement. They are not a matter for Council to consider as a Planning Authority.</p>
<p>The proposed campsites are in close proximity to forest vegetation and are at risk of bushfire. The application does not include an updated fire plan to deal with the proposed visitors and the exit point through the right of carriageway.</p>	<p>Clause 6.10 of the Planning Scheme sets out the matters which Council must have regard to when determining applications. This includes the content of any representations received, but only insofar as the content relates to the discretions being exercised.</p> <p>The subject site is in a mapped bushfire-prone area however it is not a vulnerable or hazardous use as defined by the Bushfire-Prone Areas Code under the Planning Scheme and therefore does not require assessment against this Code. No emergency management information was required to be submitted with the application.</p>

INTERNAL REFERRALS

Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) Stormwater from the development is to be fully contained within the boundaries of the property.
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (4) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

Environmental Health

The following environmental health conditions were recommended.

- (1) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

Notes:

This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

Should water be provided for campers/guests from a private water supply (eg. rain water, bore etc), registration as a private water supplier may be required.

EXTERNAL REFERRALS

The application did not require any external referrals.

PLANNING ASSESSMENT

The subject site is zoned Rural under the *Tasmanian Planning Scheme - Waratah-Wynyard*. The use is a Visitor accommodation Use Class which is a permitted use with qualifications in this zone, provided the application meets all the relevant acceptable solutions.

The proposal does not meet the necessary qualifications or all relevant acceptable solutions for development standards. Therefore, a discretionary application is made under s57 of the *Land Use Planning & Approvals Act 1993* (LUPAA) and assessed under the *Tasmanian Planning Scheme – Waratah-Wynyard* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the Rural zone is provided below.

20.3.1 Discretionary Use

<p>A1</p> <p>A use listed as Discretionary, excluding Residential, is for an alteration or extension to an existing use, if:</p> <p>(a) the gross floor area does not increase by more than 30% from that existing at the effective date; and</p>	<p>P1</p> <p>A use listed as Discretionary, excluding Residential, must require a rural location for operational reasons, having regard to:</p> <p>(a) the nature, scale and intensity of the use;</p>
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<p>(b) the development area does not increase by more than 30% from that existing at the effective date.</p>	<p>(b) the importance or significance of the proposed use for the local community;</p> <p>(c) whether the use supports an existing agricultural use;</p> <p>(d) whether the use requires close proximity to infrastructure or natural resources; and</p> <p>(e) whether the use requires separation from other uses to minimise impacts.</p>
<p>Planning Comments: Complies</p> <p>The proposed visitor accommodation is not located within existing buildings and does not meet the qualifications for permitted use. The proposal requires assessment against P1 for this Clause.</p> <p>The property has a heavily varied topography and contains a mix of native vegetation, predominantly dry & wet eucalypt and Tasmanian blackwood, with a cleared area surrounding the existing dwelling and outbuildings. Portions of Blackfish Creek also run through the site which LISTmap as containing Giant Freshwater Crayfish (<i>Astacopsis gouldi</i>), a species listed as vulnerable under both state and federal legislation.</p> <p>The proposed accommodation takes the form of eight campsites spread throughout the subject site and allows visitors to experience the natural values of the area in a more private, bush setting which is not available in traditional serviced caravan parks/campgrounds. The proposal is for low impact camping, with campervans and caravans not permitted on the site in order to maintain privacy and visitors are required to take waste with them.</p> <p>The proposal satisfies P1 for this Standard.</p>	
<p>A2</p> <p>No Acceptable Solution.</p>	<p>P2</p> <p>A use listed as Discretionary must not confine or restrain existing use on adjoining properties, having regard to:</p> <p>(a) the location of the proposed use;</p> <p>(b) the nature, scale and intensity of the use;</p> <p>(c) the likelihood and nature of any adverse impacts on adjoining uses;</p> <p>(d) whether the proposed use is required to support a use for security or operational reasons; and</p> <p>(e) any off site impacts from adjoining uses.</p>
<p>Planning Comments: Complies</p> <p>The proposed visitor accommodation is not located within existing buildings and does not meet the qualifications for permitted use. The proposal requires assessment against P2 for this Clause.</p> <p>The adjoining properties to the north, east and south all contains dwellings with agricultural use limited to low intensity grazing. To the west the site adjoins native vegetation and grazing land. The proposed visitor accommodation takes the form of eight campsites spread throughout the subject site. The sites are at least 50m from each other, 75m from the northern boundary, 35m</p>	

from the eastern boundary, 150m from the southern boundaries and 50m from the western boundary. There is sufficient separation between the proposed use and adjacent grazing operations to avoid increasing constraint beyond that already present as a result of the existing dwelling on the site.

In addition to boundary setbacks, the campsites are located in a gully shielded from the surrounding properties. The proposed visitor accommodation takes the form of eight campsites spread throughout the subject site with capacity for up to six persons on each site. The proposal is for low impact camping, with campervans and caravans not permitted. The nearest dwelling on adjacent land is at least 400m from the campground and will not be negatively affected by the proposed use.

The proposal satisfies P2 for this Standard.

A3

No Acceptable Solution.

P3

A use listed as Discretionary, located on agricultural land, must minimise conversion of agricultural land to non-agricultural use and be compatible with agricultural use, having regard to:

- (a) the nature, scale and intensity of the use;
- (b) the local or regional significance of the agricultural land; and
- (c) whether agricultural use on adjoining properties will be confined or restrained.

Planning Comments: Complies

The proposed visitor accommodation is not located within existing buildings and does not meet the qualifications for permitted use. The proposal requires assessment against P3 for this Clause.

The property has a heavily varied topography and contains a mix of native vegetation, predominantly dry & wet eucalypt and Tasmanian blackwood, with a cleared area surrounding the existing dwelling and outbuildings. Portions of Blackfish Creek also run through the site which LISTmap as containing Giant Freshwater Crayfish (*Astacopsis gouldi*), a species listed as vulnerable under both state and federal legislation.

According to the *Land Capability Survey 1999* (Grose CJ, Land Capability Handbook, Guidelines for the Classification of Agricultural Land in Tasmania, DPIWE), the subject site contains class 5 and 6 land which is identified as being land unsuited to cropping and moderate to severe limitations for grazing. In addition to soil quality, the agricultural potential of the site is further constrained by its steep topography and presence of listed threatened species.

The proposed visitor accommodation takes the form of eight campsites spread throughout the subject site. The proposal is for low impact camping, with campervans and caravans not permitted. Ancillary infrastructure is limited to outdoor seating, picnic tables and fire pits with a small 2.5m² toilet block also proposed. No significant buildings are required, and the proposed campsites are already cleared. The sites are at least 50m from each other, 75m from the northern boundary, 35m from the eastern boundary, 150m from the southern boundaries and 50m from the western boundary. In addition to boundary setbacks, the campsites are located in a gully shielded from surrounding agricultural use, which is limited to low intensity grazing.

Having regard to the natural limitations on the subject land as well as the current non-agricultural use on the site and adjoining properties, the proposal is considered to comply with P3 for this Standard.

A4

No Acceptable Solution.

P4

A use listed as Discretionary, excluding Residential, must be appropriate for a rural location, having regard to:

- (a) the nature, scale and intensity of the proposed use;
- (b) whether the use will compromise or distort the activity centre hierarchy;
- (c) whether the use could reasonably be located on land zoned for that purpose;
- (d) the capacity of the local road network to accommodate the traffic generated by the use; and
- (e) whether the use requires a rural location to minimise impacts from the use, such as noise, dust and lighting.

Planning Comments: Complies

The proposed visitor accommodation is not located within existing buildings and does not meet the qualifications for permitted use. The proposal requires assessment against P4 for this Clause.

The property has a heavily varied topography and contains a mix of native vegetation, predominantly dry & wet eucalypt and Tasmanian blackwood, with a cleared area surrounding the existing dwelling and outbuildings. Portions of Blackfish Creek also run through the site which LISTmap as containing Giant Freshwater Crayfish (*Astacopsis gouldi*), a species listed as vulnerable under both state and federal legislation.

The rural location of the site allows visitors to experience the natural values of the area in a bush setting not available in traditional serviced caravan parks/campgrounds and makes efficient use of a rural property constrained for agricultural use. The proposal will not disturb the activity centre hierarchy.

The proposed visitor accommodation takes the form of eight campsites spread throughout the subject site. The proposal is for low impact camping, with campervans and caravans not permitted on the site. A composting toilet is proposed to manage waste with ancillary infrastructure limited to outdoor seating, picnic tables and fire pits.

The adjoining properties to the north, east and south all contains dwellings with agricultural use limited to low intensity grazing. To the west the site adjoins native vegetation and grazing land. In addition to boundary setbacks, the campsites are located in a gully shielded from surrounding land use.

The property is accessed from Lowries Road via a crown access licence and right of way over neighbouring land. No upgrades to the existing access track are required for the application.

The scale and intensity of the proposed use is appropriate for the site's rural location and complies with P4 for this Standard.

STATUTORY IMPLICATIONS

Land Use Planning and Approvals Act 1993

The Council is established as a Planning Authority by definition under Section 3(1) of the LUPAA and must enforce the Planning Scheme under s48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

STRATEGIC IMPLICATIONS

There are no strategic implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council other than those ordinarily associated with administering the Planning Scheme.

RISK IMPLICATIONS

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its Planning Scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

COMMENT

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

It is considered that the proposed visitor accommodation complies with either the acceptable solution or satisfies the performance criteria for all applicable standards of the Planning Scheme. The proposal allows visitors to the site to experience the natural values of

the area in a bush setting not available in traditional serviced caravan parks/campgrounds and makes efficient use of a rural property constrained for agricultural use. The proposal is for low impact camping. A composting toilet is proposed to manage waste with ancillary infrastructure limited to outdoor seating, picnic tables and fire pits. The campsites are located in a gully shielded from surrounding properties and will not constrain or interfere with adjoining agricultural land use.

The application is considered to comply with the Rural provisions and applicable codes for the *Tasmanian Planning Scheme - Waratah-Wynyard*. It is therefore recommended that Council approve a planning permit for the proposed visitor accommodation.

7.0 MATTER RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR BRAMICH - GOLDIE STREET****QUESTION**

Cr Gary Bramich noted the dirty condition of the Goldie Street footpath, particularly between Woolworths's and Dixon's Pharmacy, and asked if a review of the latest cleaning methods could be held, to find a way to remove chewing gum and other marks to improve the look of the main street.

The question was taken on notice

OFFICERS RESPONSE

Officers advise that the Goldie Street Footpath is scheduled and budgeted to be cleaned three times per year; prior to Christmas, prior to the Tulip Festival and towards the end of summer.

A review of contractual arrangements is being undertaken to ensure that best results are obtained.

7.1.2 CR BRAMICH - CALDER ROAD ROUNDABOUT**QUESTION**

Cr Gary Bramich asked if a meeting can be arranged with State Growth to discuss the condition and maintenance of the Calder Road Roundabout. As a main entry into town it needs to be maintained in a much better condition.

The question was taken on notice

OFFICERS RESPONSE

The information available in regard to the Department of State Growth's Mowing service level at this location is that they require their contractor to mow to a type B standard (height of 100mm) 5 times year and completed by the end of each month below: -

- September
- December
- February
- April
- June

7.1.3 CR BRAMICH - PAGES ROAD**QUESTION**

Cr Gary Bramich asked if a review of the sight distance for vehicles entering Calder Road at Pages Road could be undertaken, as trees are blocking the view to the right.

OFFICERS RESPONSE

Officers noted this is a service request matter and the matter was reported accordingly and managed through normal processes. Following an inspection of the location, a requirement letter has been issued to a property owner to undertake vegetation trimming

7.1.4 CR BRAMICH - LINE MARKING TRIAL

QUESTION

Cr Gary Bramich asked if the trial installation of photoluminescent paint line marking could be actioned as soon as possible with a firm date to be set.

OFFICERS RESPONSE

The trial of the photoluminescent line marking has been installed at the intersection of Pages Road and Calder Road, installed on the centreline lead into to the intersection from Pages Road.

The work to install the trial photoluminescent line marking was undertaken by the Hardings Group on 22 January 2025, refer to image below.



7.1.5 CR HYLAND - STAMPER MILL

QUESTION

Cr Kevin Hyland asked for an update on the progress of works at the Waratah Stamper Mill. The question was taken on notice.

OFFICERS RESPONSE

Officers advise that the works at the Waratah Stamper Mill remains scheduled for repairs during February, subject to the arrival of a new water pump to replace the failed part.

7.1.6 CR RAW - PENGUIN VIEWING EXPERIENCE

QUESTION

Cr Leanne Raw asked if the matter of beach access raised in the Public Question in Writing on this agenda could be considered for inclusion with the Penguin viewing experiences.

The question was taken on notice

OFFICERS RESPONSE

Council will consider a budget item for the 2025/26 financial year, to undertake necessary investigations to support a request to Parks and Wildlife service's for review and relocation of the position of some access gates in the newly constructed Penguin fence adjacent the Doctors Rocks Conservation area.

7.1.7 CR HYLAND - LONG TERM PLAN FOR WONDERS OF WYNYARD

QUESTION

Cr Kevin Hyland asked, that given the decline in the number of tourists stopping at information centres, if council should be looking at the long term plan for the Wonders of Wynyard Information Centre and the vintage car collection.

OFFICERS RESPONSE

Visitor Information Centres are still viewed as a vital asset to Tasmania's visitor economy, enhancing visitor experiences and driving economic benefits. With 57% of visitors indicating they would spend more in Tasmania after visiting a centre (TVIN Visitor Survey, 2023), these services play a key role in regional dispersal and economic stability. Providing trusted, face-to-face guidance, Visitor Information Centres help visitors filter overwhelming travel options, promote Tasmania's National Parks (providing parks passes), and showcase local businesses, produce, arts, and cultural experiences. By offering curated, current information (including emergency updates such as road closures) and personalised itinerary planning, the Wonders of Wynyard (WOW) arguably strengthens Waratah Wynyard's tourism appeal, ensuring seamless, high-quality visitor engagement that fosters growth and community connection.

Long term plans for the centre are important and do need to be given consideration in resource planning for the future. In the Waratah-Wynyard Council Tourism Plan 2022- 2027,

there is an action to *promote the Wonders of Wynyard, including the Ransley Veteran Car Collection, and build on its existing reputation for excellence.*

A current Annual Plan action item includes the review and upgrade of the WOW website. This is being undertaken with a renewed focus on 'Australia's oldest Veteran Car Collection including the equal oldest Ford in the world!' This work is currently 75% complete and will be published online in the coming months, complimented by small scale Veteran Car exhibition display upgrades and a marketing campaign.

There is also work underway to develop a WOW Off Season event as part of the growing winter tourism attraction, Permission to Trespass in our municipality. This event will see the WOW viewed in a different light this July - an evening venue with entertaining stories about our Veteran Car collection, local tipples and interactive art. This one off occasion and the collaborative marketing effort to promote the event with regional tourism body, WXNW and tourism Tasmania aims to support growth and awareness in the WOW exhibition centre and it's unique offerings.

The long term sustainability of the centre through adaptability and innovation continues to be considered in line with current Council plans.

7.1.8 CR BRAMICH - POP-UP TOURISM INFORMATION SERVICES

QUESTION

Cr Gary Bramich noted a previous visit by the CEO of West by North West Tourism and the mention of Pop-Up Tourist Information services. He asked if this concept was still something that was being considered.

The Mayor took the question on notice

OFFICERS RESPONSE

The concept is not being considered by Waratah Wynyard Council.

The Waratah-Wynyard Council asset, the Wonders of Wynyard Exhibition and Visitor Information Centre - which includes Australia's largest collection of Veteran Cars and oldest Ford - continues to provide an attraction that is unique beyond that of a Pop- Up visitor Information services model.

Despite the rise of digital travel planning, visitor numbers at accredited Visitor Information Centres such as the Wonders of Wynyard exhibition centre remain somewhat steady in the face of industry challenges, such as the pandemic and cost of living pressures in recent years. Pop- Up visitor servicing options are an effective solution for current needs in some communities.

The Australian Visitor Information Servicing Guidelines highlight that VICs are more than static information hubs; they are continually evolving to meet changing visitor needs, which includes the provision of concepts such as Pop- Up servicing, place ambassadors and other innovations. In response to budget constraints and digital disruption, VICs are redefining their role, strengthening connections with communities and businesses to drive regional tourism and support economic growth. With these considerations in mind, Council is not currently considering a Pop- Up Tourist Information service for Waratah-Wynyard municipality. The existing exhibition space is being utilised at full capacity by local artists

and community groups and the Veteran Car collection a unique and valuable tourism attraction for our town.

Council will continue to look at ways of providing a sustainable model of operation for the Wonders of Wynyard exhibition and visitor information centre with the objective of growth for the visitor economy and our community's wellbeing.

7.1.9 CR BRAMICH - LOAD LIMITS BOAT HARBOUR BEACH

QUESTION

Cr Gary Bramich asked if there were any load limits on Boat Harbour Beach Roads during construction.

OFFICERS RESPONSE

No load limits have been applied to Port Road, Boat Harbour Beach in respect to the prior construction of the seawall at Boat Harbour Beach, nor during the current works associated with the foreshore redevelopment.

The General Mass Limits for heavy vehicles applies to Port Road.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

8.0 NOTICE OF MOTION**8.1 CR M JOHNSTONE - WYNYARD PICKLEBALL CLUB**

Enclosures: Nil

PROPOSED MOTION

That Council work with the Wynyard Pickleball Club and the Wynyard/Somerset Tennis Club towards the sharing of existing facilities and provide a report to Council of the findings by 17 March 2025

BACKGROUND INFORMATION

The Wynyard Pickleball Club have formally requested the Waratah /Wynyard council to approve and facilitate the painting of pickleball court lines on the Wynyard/Somerset tennis courts. Specifically that the Council: -

1. Approve and facilitate the painting of pickleball court lines on the Wynyard and Somerset tennis courts.
2. Note that Wynyard Pickleball to finance painting and pressure cleaning of the Wynyard tennis courts to the value of \$3200.
3. Source funding for painting of Somerset tennis courts.
4. Arrange separate leases to Wynyard Pickleball and Wynyard /Somerset Tennis Club for both the Wynyard and Somerset tennis court facilities.
5. Facilitate the allocation of time when each club will have use of the facilities.

Rationale:

- **Community access and use:** The Wynyard/Somerset tennis courts are community asset owned by the Waratah/ Wynyard council. Adding pickleball court lines would enhance their usability by catering to all broader demographics, supporting recreation and healthy living for the community members of all ages.
- **Shared use of facilities:** The addition of pickleball lawns would not interfere with the courts primary use for tennis but will enable the courts to be utilised for multiple sports increasing their value to the community.
- **Promoting recreation and competition:** The loans would allow the courts to be used for pickleball recreation practise and local competitions providing more opportunities for community engagement and fostering social connection.
- **Growing interest in pickleball:** Pickleball is the fastest growing sport globally and locally within increasing participation in Wynyard and the surrounding areas supporting this sport aligns with the council's goals of promoting active and inclusive communities.

It is requested that council collaborates with the Wynyard Pickleball Club to determine the specifications, designs and process for painting pickleball lines ensuring that both tennis and pickleball players can use the courts harmoniously.

OFFICERS COMMENT

Wynyard Pickleball currently make use of the Wynyard Indoor sport centre and the Wynyard Tennis Facility via casual hire arrangements. The Wynyard Indoor sports centre bookings are currently managed by the Wynyard Basketball Club and the Wynyard Tennis Facility booking are currently managed by the Wynyard/Somerset Tennis club.

Neither of these facilities are currently purpose built to facilitate the sport of pickleball, but they could be easily adapted with additional line marking. Current use is achieved by Pickle ball users setting up portable equipment including nets and lines to suit on each occasion.

Wynyard Pickleball representative, Mr Colin Smith, recently attended a Council meeting on 15 July 2024 to ask the following questions of Council: -

5.3.1	C SMITH - PICKLEBALL FACILITIES
	<p>Mr Colin smith of Wynyard asked the following questions:</p> <ol style="list-style-type: none">1. Will Council provide independent oversight and transparency of the two indoor sporting facilities within our municipality, ensuring adequate and fair playing time for all sports.2. The proposed Somerset Sporting Precinct Plan has a fourth basketball court being considered; what consideration has been given to providing this fourth court in Wynyard where there is a greater population and can representatives of Wynyard Basketball and Wynyard Pickleball be included on the Wynyard Sports Precinct working group so they can be included in future community sporting decisions.3. The Somerset Sports Precinct Plan mentions relocation of Somerset Tennis Court, what plans does the council have for the old facilities and would they consider providing this facility to the Wynyard Pickleball Club providing outdoor courts which would reduce the amount of indoor court requirements. <p>The Acting General Manager noted that the current agreements for the indoor facilities were due for review and points raised could be included in that review.</p> <p>He also noted the Somerset Sports Precinct plan was currently out for public consultation and this feedback should be included and that the Wynyard Sports Precinct working group can look at including reps from two sports mentioned.</p>

Since this time, it is understood that Wynyard Pickleball have participated in the Wynyard Sports Precinct working group, primarily around planning for a new indoor multi-sport training facility.

On 12 December 2024, Wynyard Pickleball wrote to Council's Acting General Manager to further explore opportunities for facility provision, some key points made in correspondence included: -

- Member numbers exceed 100 participants, with expected further growth
- Currently have three playing sessions per week with numbers sometimes exceeding 40 participants per session.

-
- Member skill and capability has increased resulting in participation at events such as the Tasmanian Masters games, Devonport Grand Slam, Tasmanian State Championships and other interstate competitions.
 - Current available playing time with existing facility use was now not meeting demand.
 - Reference to other tennis facilities, nationwide and locally that have been adapted for Pickle ball competition.
 - Particular reference made to a facility at Latrobe where 10 pickleball courts have been line marked on the existing facility that provides for 3 tennis courts, thereby making the facility multi use with black lines to not distract from the existing tennis courts that use white lines.
 - It was also noted that the Burnie Tennis club have recently upgraded their facility to installed 3 permanent or standalone pickleball courts, a hit up wall for practice and line marked another 4 pickle ball courts over existing tennis courts.
 - Urges the Council to consider the greater asset utilisation benefits of adopting Waratah-Wynyard Tennis facilities to pickle ball use with line marking as there are many times currently that the tennis courts are not in use and;
 - Requests the Council make provision for the following specific matters to progress multi use: -
 - Wynyard Pickleball to have access and hire of both Wynyard and Somerset Tennis facilities
 - Marking out of pickleball courts over existing tennis courts at both Wynyard and Somerset
 - Act as a mediator for the integration of the two sports sharing the same facilities.

Initial responses from Council officers in July 2024 and in December 2024 to Wynyard Pickleball have been along the lines of Wynyard Pickleball making contact with the existing Tennis Club to discuss their wishes and then Council could convene a way forward with the two groups.

The above recommended approach is not inconsistent with the recent consolidation of sporting oval facilities in the Wynyard Sports Precinct to see the Wynard Football Club and the Wynard & Districts Cricket Club share oval facilities.

It should be noted that the above request and questions to Council through the 15 July 2024 meeting have occurred after the adoption of the 2024/25 Annual plan and budget, so the usual decision making of Council had passed. The next opportunity to make similar decisions on resource and budget allocation for the 2025/26 Annual plan and budget will occur first through workshopping in the coming months and ultimately via Council decision making at the June 2025 Council meeting.

However, in being responsive to the Notice of Motion and the requests made by the Wynyard Pickleball group, consultation by Council officers with Wynyard Pickleball and the Wynyard/Somerset Tennis club around a shared facility outcome could occur now and result in reporting to Council around May 2025, or earlier if possible.

An alternate motion, that provides for consultation and planning with both groups and consideration for the 2025/26 Annual plan and budget to achieve the intentions of the Wynyard Pickleball request could be: -

That the Waratah Wynyard Council work with the Wynyard Pickleball Club and the Wynyard/Somerset tennis club towards the sharing of existing facilities and provide a report to Council of the findings in May 2025, for 2025/26 budget consideration.

If any outcomes such as line marking of existing courts, via club funding or others source are able to be achieved amicably prior to this point in time then early actions and reporting to Council could be undertaken.

MOTION

That Council work with the Wynyard Pickleball Club and the Wynyard/Somerset Tennis Club towards the sharing of existing facilities and provide a report to Council of the findings by 17 March 2025.

8.2 CR COURTNEY - TRANSPERANCY POLICY

Enclosures: Nil

PROPOSED MOTION

That Council officers present a Transparency Policy for Council consideration and adoption.

BACKGROUND INFORMATION

The Waratah Wynyard Council had a motion at the AGM, from Community Member Codie Hutchison, who requested we consider a Transparency Policy for our Council.

Our website state that "Waratah-Wynyard Council is committed to being open and transparent with our community".

As a Councillor who ran on Transparency and Accountability being priorities in my term, I am requesting that Council Officers present a Transparency Policy for consideration for adoption by the Waratah Wynyard Council.

OFFICERS COMMENT

As reported in the Council agenda item 9.2, 16 December 2024, there is merit in developing a Transparency policy for Council. A dot point of the resolution of item 9.2 of the 16 December 2024 meeting is: -

Once appraised of any requirements from the Local Government Priority Reform Program 2024-26, develop any policies or practices required by any changes to the Local Government Act, that seeks to promote good governance principles of openness, honest, and transparency, to continually improve existing practices.

While there are many sources of information about Council which is freely shared with the public there is not necessarily a single source to view this.

There is however a consolidated page on Council's website titled **Transparency & Accountability** which lists the following matters and provides links to associated documents:-

- Elected Member Gifts and Benefits Register
- Public Interest Disclosure Procedures
- Public Land Register
- Right to Information
- Service Level Documents
- The Child and Youth Safe Organisations Framework

In addition to this, the page itself is preceded by the following statement: -

"Waratah-Wynyard Council is committed to being open and transparent with our community. Members of the community have a right to access information and are encouraged to contact Council in the first instance to seek information"

While the above list is not exhaustive in terms of all items of public information, it is an existing source. Equally, while the specific requirements of the Local Government Priority Reform Program 2024-26 have not yet been articulated by the State government, a Policy to reflect the existing statement on Council's page and the information sources currently available would not be onerous in the interim and would symbolise the Council's intent to continued Transparency and to continually improve this practice.

MOTION

That Council officers present a Transparency Policy for Council consideration and adoption.

9.0 REPORTS OF OFFICERS AND COMMITTEES**9.1 COMMUNITY ACTIVATION GRANTS ROUND TWO**

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community Services
Report Date: 14 January 2025
File Reference: 001
Enclosures: Nil

RECOMMENDATION

That council allocate funding to the following organisations under round two of council's 2024-2025 community activation grants program.

ORGANISATION	PROJECT	AMOUNT RECOMMENDED FOR APPROVAL
Boat Harbour Surf Life Saving Club	Foam training paddle boards	\$1762.82
Kentish Regional Clinic	CORES suicide prevention and selfcare and mental wellbeing workshops	\$2000
Leading Rein	Why don't you get me? Unlocking the art of Understanding People workshop	\$2000
Somerset Football Club	Roof for canteen	\$2000
Squid Inc Theatre	Lighting and stage equipment	\$2000
Vinnie's Community Garden	Re-activate community garden in Somerset	\$2000
Waratah Men's Shed	Woodworking tools	\$1977
Waratah Museum	Roving curator equipment	\$1998.99
Wynyard Baptist Church (Combined Churches of Wynyard)	Christmas carols booklet and sound technician	\$2000
Wynyard Basketball Association	Tv and iPads to aid coaching	\$2000
Wynyard BMX	First aid training	\$1720
Wynyard Historical Society	External hard drive and printer	\$832
Wynyard Municipal Band	Replace damaged music scores	\$500

PURPOSE

This report has been prepared to assist Council to determine allocation of grant funding to community organisations under Round Two of the 2024-2025 Community Activation Grants program.

BACKGROUND

Waratah-Wynyard Council has committed funding for the provision of a Community Activation grants program that supports community initiatives that encourage and enhance social and cultural wellbeing, recreation and that foster economic development and education pursuits.

Grants are offered to assist in the provision of community projects and activities, support individuals selected to compete at a national or international level and to sponsor local events that provide economic and social benefit for the community. There are two funding rounds each financial year. Community groups, organisations and individuals who meet the guidelines are eligible to receive grant funding once per financial year. Typically, these grants are as follows:

Round	Open	Close	Assessed	Announced at Council Meeting
Round 1	1 July	26 August	September	October
Round 2	1 November	31 December	January	February

DETAILS

Promotion of the Community Activation Grants is undertaken through advising local community groups, organisations and event organisers. Application forms, guidelines and an acquittal form are available on Council's website. Posts are made on Council's social media sites regarding the opening and closing dates of the Community Activation Grant rounds. Council Officers notify community clubs and organisations of the grants through emails and conversations.

Each applicant needs to provide details of the organisation's eligibility to receive a grant. In addition, the applications are assessed against the assessment criteria outlined in the grant information.

Assessment Criteria

How each project

- offers benefit to the Waratah-Wynyard community.
- encourages or enhances social and cultural wellbeing.
- fosters economic development and/or educational pursuits.
- would acknowledge Waratah-Wynyard Council for support.

Project Details

All the applications are reviewed and assessed against the assessment criteria by the Council Grants Committee made up of Councilors Raw and Courtney and Council officers.

In Round Two, Council received 13 eligible Community Activation Grant applications with funding requests totaling \$22,790.81.

Recommended successful submissions are as follows:

ORGANISATION	PROJECT	DETAILS
Boat Harbour Surf Life Saving Club	Foam training paddle boards	Foam paddleboards for the periwinkle program to enable 5 and 6-year-olds to safely

ORGANISATION	PROJECT	DETAILS
		interact with the ocean and learn rescue and racing techniques
Kentish Regional Clinic	CORES suicide prevention and selfcare and mental wellbeing workshops	Provision of free, full day suicide prevention courses in Wynyard
Leading Rein	Why don't you get me? Unlocking the art of Understanding People workshop	Provision of a free course aimed at building emotional resilience and expanding empathy
Somerset Football Club	Roof for canteen	Adding protection from sun and rain to the canteen area (located away from main building, adjacent to the hwy)
Squid Inc Theatre	Lighting and stage equipment	Add to the existing lighting and build more scenic flats and stage rosta
Vinnie's Community Garden	Re-activate community garden in Somerset	Reestablish the community garden at the Somerset Vinnies Community Hub
Waratah Men's Shed	Woodworking tools	Purchase a jointer and a free-standing bench press
Waratah Museum	Roving curator equipment	Purchase necessary archival equipment to enable the "roving curator" to work at the Waratah Museum
Wynyard Baptist Church (Combined Churches of Wynyard)	Christmas carols booklet and sound technician	Print carol booklets and cover the cost of a sound technician for the annual carols by candlelight at Gutteridge Gardens
Wynyard Basketball Association	Tv and iPads to aid coaching	Purchase tech to enable training and meetings with the option to engage digitally
Wynyard BMX	First aid and coaching training	Cover the cost of coaching and first aid courses to support the development of coaching capacity
Wynyard Historical Society	External hard drive and printer	Update the Society's infrastructure and capacity to gather, record, collate and safely store records of historical interest to the region
Wynyard Municipal Band	Replace damaged music scores	Replace sheet music and purchase containers to keep music scores in

All organisations awarded a grant are required to produce evidence of expenditure, such as quotations or invoices for payment, prior to the funds being disbursed.

All organisations that receive a grant, must complete a grant acquittal (a template is available on Council's website) at the end of the project, detailing how the funds were spent and outlining the outcomes of the project.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* states:

Grants and benefits

77. (1) A council may make a grant or provide a benefit that is not a legal entitlement to any person, other than a Councillor, for any purpose it considers appropriate.
- (2) The details of any grant made, or benefit provided are to be included in the annual report of the council.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.2 We listen and engage with our community in decision making.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

The Community Activation Grants program is delivered in accordance with the Community Activation Grant policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has an annual allocation of \$40,000 in the 2024-2025 approved budget for Community Activation Grants.

In Round One Council awarded \$22059 in grants. Ten Days on the Island was awarded \$2000 for an event in this LGA, but did not proceed with the application, resulting in a total distribution of \$20059. Round Two has \$22,790.81 worth of grants recommended to be awarded, bringing the total amount to \$42849.81.

The amount proposed to be awarded is above the budget allocation, however, can still be covered within the Community Activation Budget, specifically in the Events Expenditure budget.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

All applicants will be advised of the outcome of their Community Activation Grant application and be provided with feedback on their application upon request.

CONCLUSION

It is recommended that Council notes the amount proposed to be awarded is above the budget allocation, however, can still be covered within the Community Activation budget. It is further recommended that Council provide Community Activation Grants to the outlined organisations under Round Two of Council's 2024-2025 Community Activation Grants program.

9.2 AUSTIN STREET ROAD CLOSURE TRIAL

To: Council
Reporting Officer: Strategic Projects Manager
Responsible Manager: Acting General Manager
Report Date: 29 January 2025
File Reference: 0201
Enclosures: 1. Traffic count comparison 

RECOMMENDATION

That Council:

1. Notes the result of the trial closure of Austin Street Wynyard; and
2. Determines its intent to close Austin Street, Wynyard, immediately south of Jenner Street, in the interest of public safety (associated with the Wynyard Sports Precinct Master Plan objectives) and progresses the statutory process under *Section 14 of the Local Government Highways Act 1982*.
3. Receives a subsequent report regarding any submissions received in respect to Council's intent to affect the road closure.

PURPOSE

To inform Council as to community feedback received regarding a recent trial of a road closure on Austin Street, immediately south of Jenner Street, Wynyard, and assessment of road network impacts.

To recommend that Council proceed with the road closure, to achieve the desired aims of the Wynyard Sports Precinct Master Plan, by determining to progress the statutory process for a road closure under *Section 14 Closure and Diversion of Highways, Local Government Highways Act 1982*.

BACKGROUND

The closure of Austin Street (south side of Jenner Street intersection) is an identified action in the Wynyard Sports Precinct Master Plan.

The intention of the project is:

1. To improve precinct user safety
2. To provide physical connectivity for the precinct west and east of Austin Street.

At the July 2023 meeting Council received a Traffic Impact Assessment (TIA) which considered the implication of a road closure. Other traffic management measures to improve precinct users' safety were considered. These other measures did not facilitate the physical connection of the precinct.

The recommendation in the report was to proceed with the Road Closure as the option best meeting the precinct objectives.

At that time Council determined

That Council:

1. Note the attached Traffic Impact Assessment prepared by Traffic and Civil Services and the recommendations contained within; and

2. Seek further feedback from the community on the recommendations before determining an intent to close or not the southern leg of the Jenner and Austin Street junction

A report to the March 2024 meeting detailed the feedback received from the community.

Upon considering this report Council determined

That Council:

1. Note the feedback received during the consultation process in relation to a closure of a section of Austin Street, Wynyard.

2. Determines to undertake a three-month trial of the road closure as noted in this report and progress the statutory process outlined in Section 31 of the Local Government Highways Act 1982; and

3. Requests that at the conclusion of the trial, a report of the outcome be presented to a future Council meeting

Approval to affect the road closure trial was sought and received from the Transport Commissioner.

The trial closure was implemented Thursday 25 July 2024 and concluded 5 November 2024

This report closes the feedback loop to Council.

DETAILS

At the 3 February 2025 workshop Council received a paper regarding the outcome of the road closure trial. The paper included detail of all feedback received.

A summary of the workshop paper is provided below. Individual responses are not included in the interest of privacy.

At the commencement of the trial some feedback was provided by the community (13 comments). At the conclusion of the trial community comment was sought via social media (69 comments)

Post the closure of the online feedback a further written response was received as well as feedback from Tasmania Fire Service. The TFS feedback did not raise concern with the closure rather highlighted the need to provide unencumbered access to adjacent fire hydrants.

Most of the feedback received raised some concerns with the road closure. General themes included:

- Increased traffic on side streets
- Inconvenient, requiring alternate and longer routes to be used.
- There are less impactful options that could be put in place.
- Congestion in Austin Street when a number of events are occurring

Many of those responding, who did not support the road closure, did believe that some alternate form of traffic management in Austin Street would be beneficial.

Most respondents understood that safety was one of the project drivers, either wanting improved safety or questioning that value of the closure in improving pedestrian safety, pointing to other measures.

A minority noted the other key project intention being the integration of the Wynyard Sports Precinct.

Traffic counts

Some additional traffic data was collected prior to removing the barriers associated with the Austin Street trial. Refer **attachment**.

Collecting information at the end of the trial provided an initial period to allow motorists to adjust their travel patterns, allowing an understanding of traffic redistribution around the network to be obtained.

Referring to the comments above, respondents traffic concerns included

- Increased traffic in Jenner Street
- Increased traffic Reid Street
- Increased traffic Saunders Street

Observations from the traffic data collected:

- Due to cyclical variation in traffic volumes and some natural growth in traffic there will be variation in traffic volumes over time.
- Austin street (Park to Jenner) significant reduction in traffic approx. 517 VPD (approx. 50%) or
- Saunders street
 - o 457 VPD (20%) increase in traffic (46 VPH at peak or extra vehicle every 1.5 min)
 - o Study suggested 300 VPD extra traffic (30 VPH or extra vehicle every 2 min)
- Hales street.
 - o Estimated 103 VPD increase (7%)
- Jenner street
 - o 88% increase in traffic (approx. 88% increase) 14 VPH at peak or 1 every 4 minutes
- Reid street
 - o No initial count, recorded value 146 VPD (or 15 VPH at peak or 1 every 4 minutes)
- Gibbons street
 - o No significant change

No counts were carried out for Park Street. It is to expect though that some of the additional traffic on Saunders Street would use Park Street to access the sports precinct, with some consequential increase in traffic volumes. Like the Jenner Street traffic observations.

From a technical perspective traffic has generally redistributed as suggested by the traffic study. The study also concluded that there would be no level of service implications for the various intersections impacted by traffic reassignment.

Motorist / Road user perception as to the impacts of the traffic reassignment will vary. Noting the comments provided above.

Officer Comments

The primary driver for the proposed road closure is to facilitate the development of an integrated Wynyard Sporting Precinct, providing a safe path of travel for precinct users and creating a slow traffic environment.

From a Technical perspective the road closure confirmed the modelling in the TIA prepared for this project being that traffic would be redistributed primarily to Saunders Street.

Increased traffic on side streets was also noted.

The traffic increases were a concern for some people. From a road function perspective, the roads could adequately cater for much greater traffic volumes and the observed increases are relatively minor, however would seem significant when compared to past observer experience.

Much of the feedback on the closure related to:

- Inconvenience
- Additional travel time and distance.

Alternate traffic management options were put forward by respondents for consideration including speed humps and an overpass.

Noting the TIA also considered the merits of three other options.

- Calming of Austin Street with a 10 km/hr shared zone
- Calming of Austin Street with traffic management facilities
- Calming of Austin Street with a 40km/hr speed limit

However, the TIA determined that a road closure would best achieve the twin aims of

- To improve precinct user safety
- To provide physical connectivity for the precinct west and east of Austin Street.

Applying a technical lens to this matter, the proposed road closure would have no significant impact on the operation of the road network and would achieve the safety and connectivity aims as expressed in the WYSP master plan.

Road Closure Process

This report recommends that Council determines to progress the statutory processes under *section 14 of the Local Government Highways Act 1982* to formalise the road closure.

The rationale for the road closure being in the public interest, supported by the Traffic impacts Assessment.

This step is required to be completed before a physical permanent closure can be implemented.

In summary the process is

- Council determines its intention to affect the road closure.
- The required notices are published, and submissions sought
- Council considers any submissions received and determines whether it wishes to proceed or not.
- A decision by Council to close a road (under section 14) is appealable to the Magistrates Court.

Subject to a positive outcome to the road closure process a detailed design for the road closure would be prepared.

Implementation of the road closure would be subject to funding and timing of works should consider the delivery timelines of other key Master Plan actions including the Indoor training Facility.

STATUTORY IMPLICATIONS

Statutory Requirements

This report recommends that Council progress a road closure process as outlined in *Section 14 of the Local Government Highways Act 1982*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report, however, the envisaged Road closure in the masterplan does include some urban plantings.

FINANCIAL IMPLICATIONS

Progressing the statutory process associated with a road closure will incur cost associated advertising and officer time, funded via the operational budget.

There is potential for legal costs to be incurred should the matter progress to the Magistrates court.

Funding associated with detailed design and subsequent physical implementation of a road closure would be a matter for future capital works budget deliberations.

RISK IMPLICATIONS

The intent of the Austin Street Road closure is to achieve connectivity and safety improvements in the Wynyard Sports Precinct

Trialling the road closure provided an opportunity to test the effectiveness of the closure and identify any unintended consequences and inform future deliberations of Council.

As noted in the body of this report the TIA modelled impacts of the road closure were generally aligned with the observed traffic changes.

Many of those that provided feedback to Council were not supportive of the closure and would most likely be dis-satisfied should Council progress a formal closure process. Persons who have a strong objection to such an action can make formal submissions to Council and subsequently can appeal a Council decision to proceed, to the Magistrates Court.

Alternatively, should a road closure not be pursued, the joint connectivity and safety improvement aims would not be achieved. This may aggressive supporters of the Master Plan and those who expressed support for the road closure.

CONSULTATION PROCESS

The community has had several opportunities to provide feedback to Council regarding a proposed road closure in Austin Street. This latest process elicited the most responses to date.

CONCLUSION

Acknowledging that some in the community would be inconvenienced by a road closure in Austin Street, the trial of the road closure did not cause any significant road network impacts.

There would be no technical or road operation concerns associated with the road closure.

It is recommended to Council that it notes the feedback and determines its intention to close Austin Street, immediately south of Jenner Street.

9.3 SISTERS BEACH EROSION

To: Council
Reporting Officer: Strategic Projects Manager
Responsible Manager: Acting General Manager
Report Date: 29 January 2025
File Reference: 0202
Enclosures: Nil

RECOMMENDATION

That Council:

- 1. Note the community feedback in this report.**
- 2. Determines to implement the “Active sand and vegetation management, access control” action to address coastal erosion at the Sisters Creek reserve as detailed in the Alluvium consulting report,**
- 3. Engage Alluvium consulting to progress design and approvals processes associated with the recommended action.**

PURPOSE

To inform Council as to the outcome of a community feedback opportunity regarding the “Sisters Beach Open Space – Coastal Erosion options assessment – community engagement and options refinement” report.

And

To recommend that Council determines to implement the “Active sand and vegetation management, access control” action to address coastal erosion at the Sisters Creek reserve as detailed in the Alluvium consulting report and to engage Alluvium Consulting to undertake design, documentation and approvals processes associated with the recommended action.

BACKGROUND

At the August 2024 meeting Council received the Alluvium Consulting report “Sisters Beach Open Space – Coastal Erosion Options Assessment – Community Engagement and Options Refinement”.

That report noted that following a multicriteria analysis of a range of erosion management options, “Active sand and vegetation management and access controls” was the option recommend for implementation.

While some in the community supported this approach, others preferred an alternate option being a buried seawall.

In this matter Council determined

That Council

- 1. Receive the report by Alluvium Consulting “Sisters Beach Open Space – Coastal Erosion Options Assessment – Community Engagement and Options Refinement” and seek Community and Agency feedback; and***

2. Seek a further report from Officers detailing the feedback received before determining the preferred intervention option.

In response to this determination Officers undertook the following actions:

- Updated the Council Webpage: access to report provided and feedback page activated.
- Social media posts to promote the report.
- Flyer posted at Sisters Beach Store and hard copies of the report made available there.

Submissions were open from 8 October 2024 and closed 1 November 2024.

DETAILS

The feedback opportunity elicited six (6) website responses (refer to workshop paper previously circulated)

Responses were varied and can be summarised generally as:

- ❖ Improved management of Sisters creek flows (channel alignment, diversion of flows) should be considered.

Comment

- Creek flows are one of several factors impacting estuary dynamics.
- Storm surge and wave action are primary drivers of erosion as per the report.
- Suggested actions would have limited impact in mitigating foreshore erosion.

- ❖ Support structural approach (Limited success of past foreshore plantings efforts)

Comment

- Previous community efforts to stabilise the foreshore by plantings have not proven to be successful. Preference for a seawall
- Typically, though, plantings have been localised and dune sand restoration reliant upon natural replenishment of sand.
- A larger scheme with ongoing management would have a greater chance of success.

- ❖ Support active sand management.

Opinions as to the preferred option were split, reflecting the feedback commentary detailed in the engagement report.

Outside of the online submission opportunity, separate written feedback was received via email from two persons. Council is aware of the content of the emails.

Feedback was also received from Parks Tasmania noting that an active sand management and planting approach is consistent with a draft management plan which has been prepared on behalf of Parks Tasmania in relation to the management of the Sisters Beach foreshore.

Officers' comments

The alluvium report identified two shortlisted options to address erosion concerns adjacent to the Sisters Creek reserve.

- Active Sand and vegetation management, access control
- Buried seawall.

Based upon the multi criteria assessment the active sand and vegetation management, access control option was the recommended option.

A key driver in the multicriteria analysis is an understanding of the longer-term implications for the reserve associated with sea level rise, coastal inundation etc. At some time in the future a buried seawall will become a stranded asset and will no longer serve its purpose

An adaptive approach such as plantings and active sand management allows for progressive retreat.

While limited feedback has been received following the release of the Alluvium report, Some of the views that have been expressed are quite strong either in support or opposition.

Previous efforts of the community to mitigate erosion through plantings and subsequent frustration of consequent loss of these plantings through erosion events is understood. This history would appear to be a reason for some to support the buried seawall approach.

The response to this though is that Council would progress a much broader program of works to manage the foreshore dunes adjacent to the reserve, than could be undertaken at a community level and will allocate funds to maintain and enhance the areas of dune/foreshore under management.

Next Steps

This report recommends that Council endorse "Active sand and vegetation management, and access control" as the action to progress to address erosion concerns adjacent to the Sisters Creek reserve.

Should Council be supportive of the recommendation it is proposed that Alluvium Consulting be engaged to progress the design and approvals processes.

Key elements of that engagement would be:

- Defining the scope of works
- Developing the works package
- Developing an operational plan
- Obtaining approvals

Subject to approvals timelines, Officers would aim to progress the management actions in the 25/26 financial year.

Funding has been allocated in the current year capital works budget to progress an agreed erosion control action.

STATUTORY IMPLICATIONS

Statutory Requirements

Several approvals will need to be secured to deliver the recommended erosion management option. This will include crown lands works approval and a development approval.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

POLICY IMPLICATIONS

There are no policy implications because of this report.

ENVIRONMENTAL IMPLICATIONS

The recommended erosion mitigation works will occur in a vulnerable foreshore environment which has a range of natural values that need to be respected and protected.

The project will require close engagement with Parks Tasmania in that regard as well as with key community stakeholders.

Approvals process will include detailed assessment of environmental impacts and benefits associated with the recommended works.

FINANCIAL IMPLICATIONS

Council has allocated funding in the current years capital work program to deliver an agreed erosion control action. Total budget being \$587,000.

Progressing the design, documentation, and approvals process for the recommended erosion management action is estimated at \$47,000.

The August 2024 report to Council noted a capital cost of approximately \$320,000 to implement the active and management option (subject to design and approvals) and annual operational cost of around \$75,000 per annum.

RISK IMPLICATIONS

Coastal erosion is impacting on the Sister creek reserve and affecting the ability of the community to use the foreshore area.

In the absence of intervention, the coastal erosion will overtime, impact on adjacent community infrastructure.

Climate related change is resulting in sea level rise and more frequent and intense storm events. The impacts of these forces will overtime necessitate retreat from areas of the reserve subject to flooding, storm surge and the like.

An adaptive approach to erosion mitigation is the most appropriate approach in this situation. Risks that will need to be considered in progressing the recommend option will include:

- Gaining approval for the works
- Managing community expectations
- Implementing the works and avoiding unintended impacts
- Ensuring ongoing operational is available to maintain the implemented action.

Such matters can be addressed through the design process.

In the longer term, a management plan for the Sisters Creek Reserve should be developed to guide Council's response to managing the impacts of coastal hazards on the use of the reserve.

CONSULTATION PROCESS

Opportunities were presented to the Sisters Beach and broader community to participate in a community engagement process as outlined in the Alluvium report.

Community feedback has been documented in the report and has been incorporated in the assessment process.

A further opportunity has been presented to the community to provide feedback on the Alluvium Consulting report.

Engagement with Parks Tasmania occurred during and post the development of the Alluvium report.

Should Council support the recommendation in this report there will be further opportunity for community feedback.

- Alluvium consulting will engage with key local stakeholder regarding vegetation management.
- Development approval process allow for interested persons to make submission.

CONCLUSION

It is recommended that Council:-

- Notes the feedback community feedback received;
- Determines to implement the "Active sand and vegetation management, access control" action to address coastal erosion at the Sisters Creek reserve as detailed in the Alluvium consulting report; and
- Engage Alluvium consulting to progress design and approvals processes associated with the recommended action.

9.4 QUARTERLY INFORMATION REPORT - INFRASTRUCTURE & DEVELOPMENT SERVICES

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Acting General Manager
Report Date: 4 February 2025
File Reference: IDS
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Infrastructure and Development Services Department as of 31 January 2025

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

DETAILS

This report contains information on the activities, projects and programs being delivered by the Infrastructure and Development Services Team.

Development and Regulatory Services

Public Health

During the quarter Council issued:

- New Certificates of Food Registration: 1
- Temporary Food Premises Permits: 10
- Certificate of Registration State-wide Mobile Food Permit: 7
- Food Safety Inspections of Food Business Undertaken: 27

Animal Control

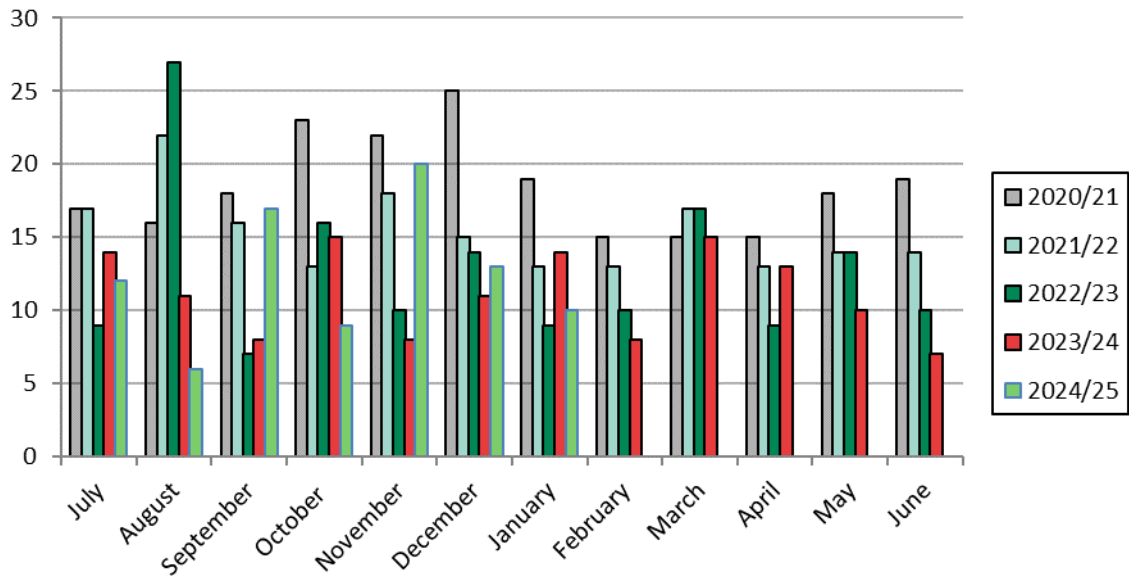
	November, December & January	2025 Year to Date
Dogs Registered	49	1962
Dogs Impounded	2	6
Infringement Notices Issued	1	9
New Kennel Licence	1	30

Compliance –Building & Plumbing

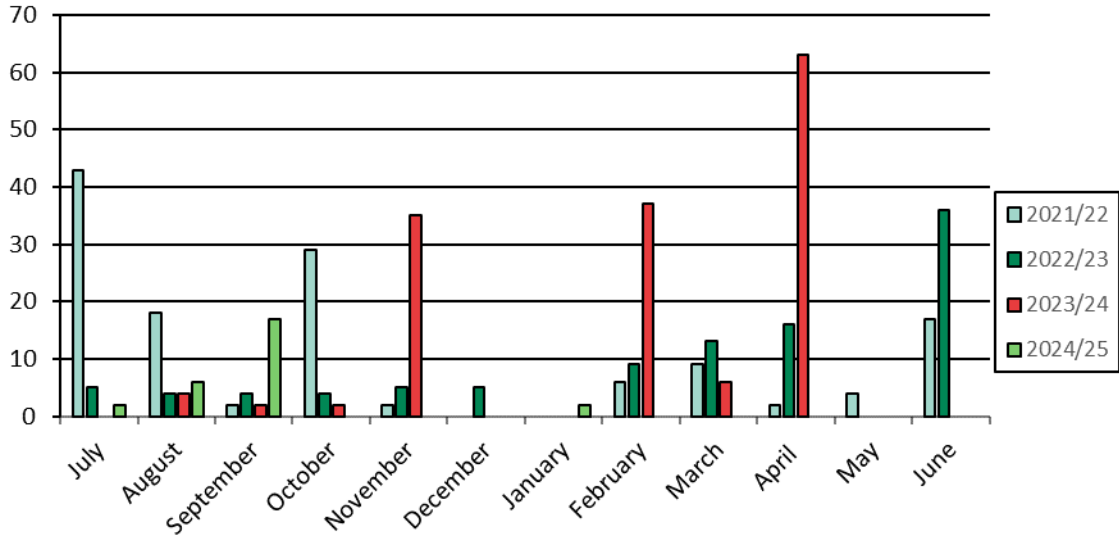
	November, December & January	2025 Year to Date
Plumbing Orders Issued	6	12
Building Orders Issued	12	21
Emergency Orders	2	2
Infringement Notices Issued	4	5
Orders Complied /Revoked	7	12
Building Certificate	3	4

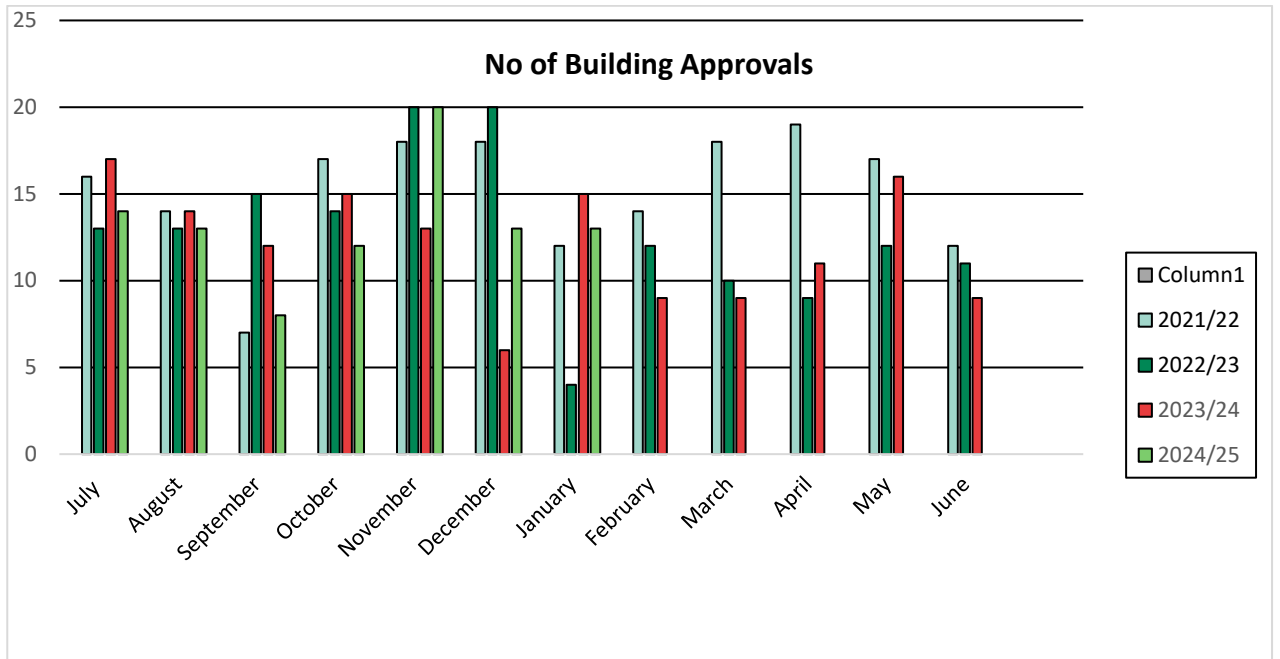
Statistics

Planning Approvals

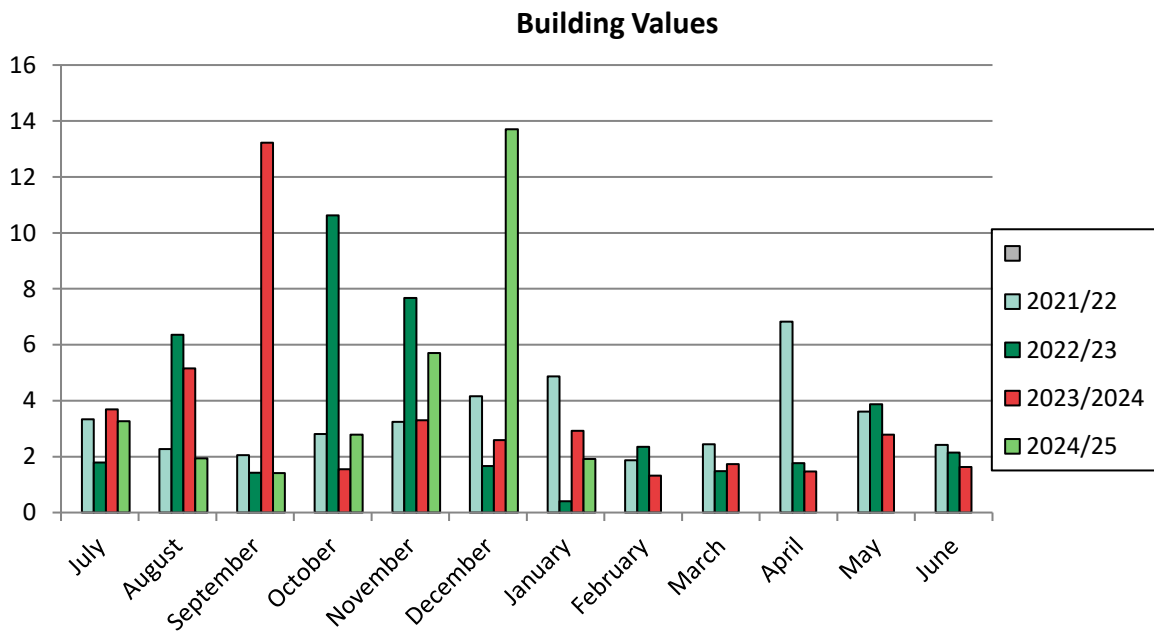


Subdivisions - No of new lots created





Building Approvals include Building Permits and Notifiable Building Work (Category 3)



Building Values includes Building Permits and Notifiable Building Work (Category 3)

Engineering Services

Project Updates

Project	Status
Resheet	Currently sitting at 85% program completion
Sealed Rural Roads Shoulder Improvements	Mount Hicks Road substantially complete, review for future scheduling underway
Depot Store Room Upgrade	Planning in progress
Depot Security Upgrade	Planning and design currently underway
Re Gravel Roadways - Yolla Rec & Langley Park	Works completed
Install new footpath in Athol Street	Works completed
Footpath Upgrade Inglis and Park St	Works completed
Footpath Upgrades - DDA Compliance	Works commenced sitting at 50%
Irby Blvd Sealing - East	Seal prep complete
Wynyard Cemetery Seal Road	Works scheduled for seal prep in November
Rural Roads Safety Audit Project Delivery	Works to be completed throughout the year
Rural Culverts Replacement	Works to be completed throughout the year
Car Park Works - Wynyard Yacht Club	Works due to commence Feb
Low Street Playground	Works Complete
Coopers Lane/Andersons Road Realignment	Works substantially complete
ANZAC Park Erosion Mitigation	Works substantially completed with linkage to the Cam bridge area to come
Undertake review of CBD parking provision and compliance	Data collection and collation being undertaken
Review and update the Stormwater System Management Plan	Scheduled for February
Create and adopt a Stormwater Policy	Seeking feedback on draft policy from SEAP group, scheduled for February
SLST Coastal Risk Assessment	Works well underway, delays with CLS approvals
Sisters Beach Estuary Stage 3	Working through Crown Land approval to lodge DA
Big Creek Flood mitigation	Consultation and design in progress
15-17 George St - Lining of Drain	Works complete
Wynyard Showgrounds - Demolition of Grand Stand	Works complete
Gates Road Sealing - Investigation + Design	Design package to be prepared and tendered
Coastal Pathway Construction	Works substantially complete with some minor and subsidiary elements outstanding
IGA Intersection re Configuration & Carpark	Working through Crownland approval to finalise subdivision and titles
Port Road Boat Harbour Drainage	Working through Crown Land approval to lodge DA
Waratah Road Infrastructure Improvement Design	Works nearing completion
Waratah Falls Walk - Stage one	Works complete
Calder Road - Bridge Replacement (Blackfish Creek)	Works complete
Sisters Beach Erosion Works	In design phase with Parks
Port Creek flood mitigation works	Works substantially complete
Fossil Bluff Stairway	Works complete

National Heavy Vehicle Regulator permit applications

Consent Performance

Monthly Statistics for Jan 2025

- Based on Received Date
- Based on Completed Date
- Based on both dates



Permit Application Type	Consents Received	%
Prime and semi-trailer - Higher Mass Limit (HML)	17	56.7%
Truck and dog	8	26.7%
Performance Based Standards (PBS)	5	16.7%
Total	30	100.0%

Permit Application Type	Consents Completed	%
Prime and semi-trailer - Higher Mass Limit (HML)	18	58.1%
Truck and dog	8	25.8%
Performance Based Standards (PBS)	5	16.1%
Total	31	100.0%

Completed Status	Completed	%
Granted	31	100.0%
Total	31	100.0%

Vehicle Class	Completed	%
Class 2	23	74.2%
Class 3	8	25.8%
Total	31	100.0%

Consent Performance

Consent Performance by month

Average days with Road Managers

All figures below are averages for the selected period

Due to inconsistencies in consent tracking, Total Time will not currently reflect the sum of New and Assessment time.

New and Assessment times are given for trend level analysis and guidance.

New Time

The period between receipt and allocation

3.89

Assessment Time

The period of assessment prior to completion

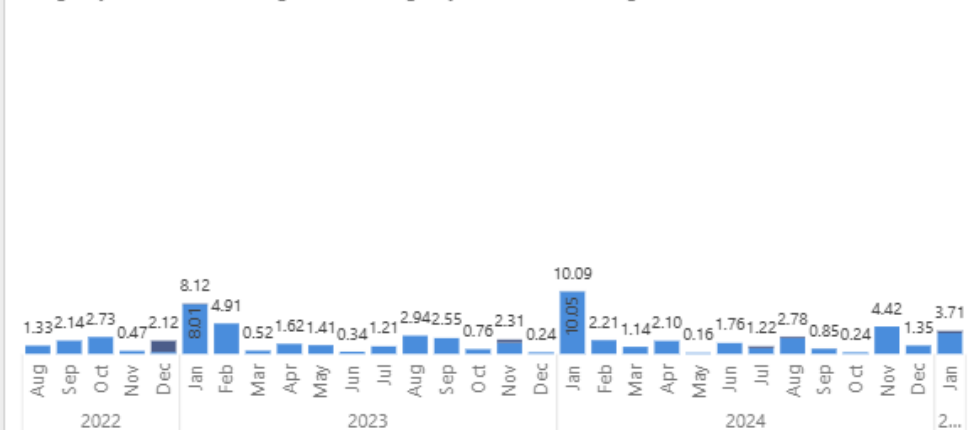
0.46

Total Time

The total time the consent was in the system

4.35

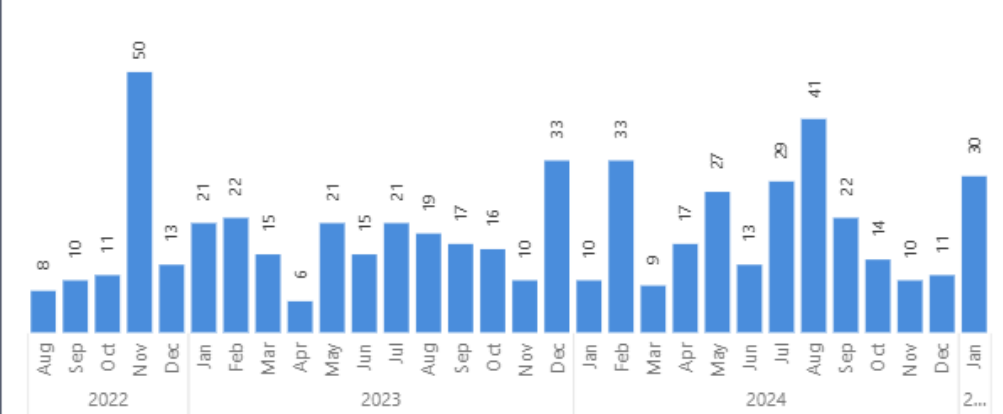
● Avg Days With Road Manager New ● Avg Days With Road Manager Assessment



Total Consents

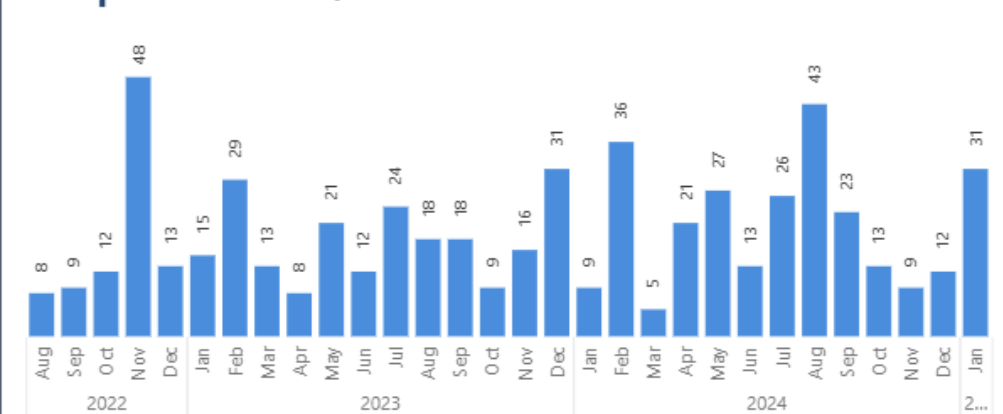
Received

1,223



Completed

1,218



Consent Performance
Consent Status Comparison

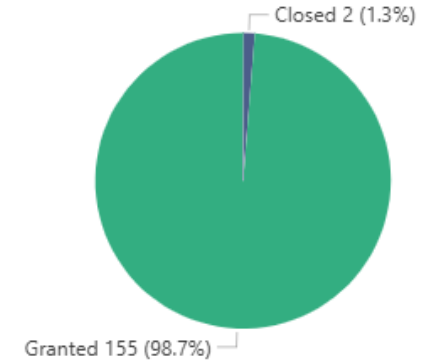
Quarter **Month**

Current Financial Year

Consents Completed by Period

Status	2024-07	2024-08	2024-09	2024-10	2024-11	2024-12	2025-01	Total
☐ Closed				2				2
☐ Granted	26	43	23	11	9	12	31	155
Total	26	43	23	13	9	12	31	157

Consents Completed by Status



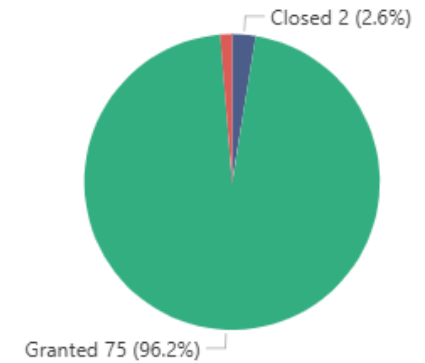
Previous Financial Year

2023-24 2022-23 >

Consents Completed by Period

Status	2018-07	2018-08	2018-09	2018-10	2018-11	2018-12	2019-01	2019-02	2019-03	2019-04	2019-05	2019-06	Total
☐ Closed	1											1	2
☐ Granted	8	10	2	7	2	5	10	6	14	3	4	4	75
☐ Refused				1									1
Total	9	10	2	8	2	5	10	6	14	3	4	5	78

Consent Completed by Status



Works and Services

Operations and Maintenance Updates

Cemetery road seal extension by Civil Urban Crew



Kerb and footpath repairs – Gold Links Rd



Annuals in full bloom – planted by Parks & Reserves team



Oval 3 renovation – Before vs. After



Flying fox repairs – Rotary Park, Wynyard



Footpath construction – Athol St



New CAT roller delivered to the depot



Pause Place Seating Installation – Somerset



Mowing SES Land in Wynyard – Before vs. After



Wynyard Recreation Ground - Cricket Pitch ready



Dangerous tree removal, rural road network



Annuals Planting in Wynyard CBD



Asphalting driveway to the maintenance shed at Wynyard Recreation Ground



Re-sheeting - Deep Creek Rd



Line-marking of the Wynyard Recreation Ground



Civil trainee pouring a new concrete slab, adjacent the Coastal Pathway in Somerset



Asset Services

Project Updates

Rolling Service Review - Current practice is to review the Asset Management Plan (AMP) and associated service levels for each major asset class every four years and review the overarching Strategic Asset Management Plan (SAMP) every year. As part of this process (coordinated by the Asset Services team) a multi-disciplinary working team is assembled comprising key staff involved in the delivery of services associated with the asset class under review.

Council's Buildings assets are the focus during the 2024/25 financial year.

AMP and Service Level (SL) Review – The 2024/25 review of Buildings services is nearing completion, with some aspects to be continued in 2025/26.

Asset Revaluations – 2023/24 saw revaluations for both the Transport (Roads, Footpaths & Bridges) and Buildings asset classes. This will update future annual depreciation costs for this asset class. Improvements have been made this year to the way we document the revaluation process with particular focus on our own internal scrutiny and review of the accuracy and reasonableness of each revaluation.

Strategic AMP – Council's Strategic Asset Management Plan is also reviewed each year to capture the most recently reviewed AMP update and ensure financial management considerations can be updated in the Financial Management Strategy (FMS). This work will be progressed over the next quarter.

Asset Management Strategy – Asset Services also coordinates the implementation of Council's improvement plan from its Asset Management Strategy. A key tool in this strategy is the Asset Management Maturity assessment. This was last reviewed in 2022 and guides the organisation's Strategic AM Improvement/Action Plan (reproduced below). Many of these actions were progressed during the Transport Service Review and will be carried through the 2024/25 Buildings service review. The Strategic Asset Management Maturity Assessment is scheduled to be revised following appointment of the new GM.

Asset Management Maturity Improvement Plan 2024/25

Task No	Element	Recommendation	Comments	Objective
5	Annual Budgeting	Annual Budget items should be expressed in terms of life cycle cost increase/decrease to Council as a percentage increase/decrease of the general rate.	Achievable	Commit for 2024/25 Budget and Council Reports where applicable
9	Asset Management Strategy	Review the strategy to fit with the council strategic plans and improve inputs and interface with FMS.	Opportunities in Waratah re: buildings assets	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
14	Governance and Management	Continue to improve the formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	Current AMP 4 year review cycle identifies risks to pass on to operational risk register	Ensure communication of AMP Risk reviews to Org Performance
15	Governance and Management	AM improvement should continue to be driven by EMT by improving role clarity and responsibility to	Raise as issue to EMT/SMT for direction on staff role clarity	Clarify accountable person(s) for services delivered through building assets - "hub

Task No	Element	Recommendation	Comments	Objective
		manage assets to meet service delivery needs.		and spoke" model (building asset team with service managers?) Facilities budgeting and SL's particularly an area to address
17	Levels of Service	In future reviews of technical LOS for each of the AMPs ensure that service level targets for the next ten years are achievable and make clear what Council can and cannot do for the likely budget and FMS.	SAMP/FMS increased integration	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
18	Levels of Service	Ensure technical LOS are incorporated, monitored and reported at an operational level.	Next step improvement is to increase audit of LOS performance	Audit of Buildings health and safety compliance
19	Levels of Service	Link community and technical service levels in AMPs to the community strategic plan and corporate plan informed by formal community engagement.	Link to rolling AMP cycle	Incorporate community engagement into development of community levels of service/ willingness to pay
23	Data and Systems	Prepare or complete inspection manuals for all major asset classes as each AMP is reviewed/updated.	Documented Inspections	Document essential health and safety compliance inspection schedule + proactive maintenance and renewals inspections
24	Data and Systems	Progress mobile field technology implementation for more efficient data capture and maintenance.	CHC Roads Conquest field inspection tool development to inform this space at WWC	Condition inspections are done using mobile computing in the field (eg with MapInfo access +)
28	Evaluation	Service level reporting needs to be implemented using "state of the assets" metrics, reporting on trends for condition, quality, function and capacity for strategic service levels. Continue regular reporting on current maturity and status of AM Improvement Plan implementation.	Add to 4 yr AMP review cycle	Produce an up-to-date "state of the assets" report for the Buildings asset class

Recreational Planning and Environment

Environmental Sustainability Services

The Sustainability and Environmental Advisory Panel (SEAP) meeting in December yielded no new recommendations, but a progress update was received by the panel on the active items in the action plan.

A separate agenda report was received by Council at the 16 December 2024 meeting where Council resolved to advocate to the Local Government Association of Tasmania (LGAT) regarding offshore oil and gas exploration in Tasmania and adjacent Commonwealth waters off Tasmania.

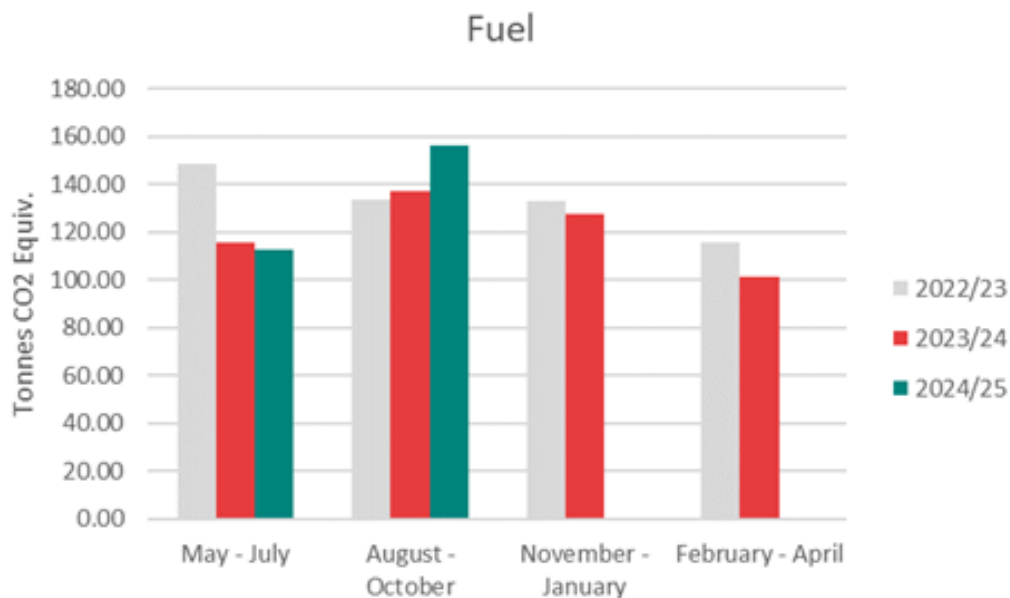
Emissions Statistics

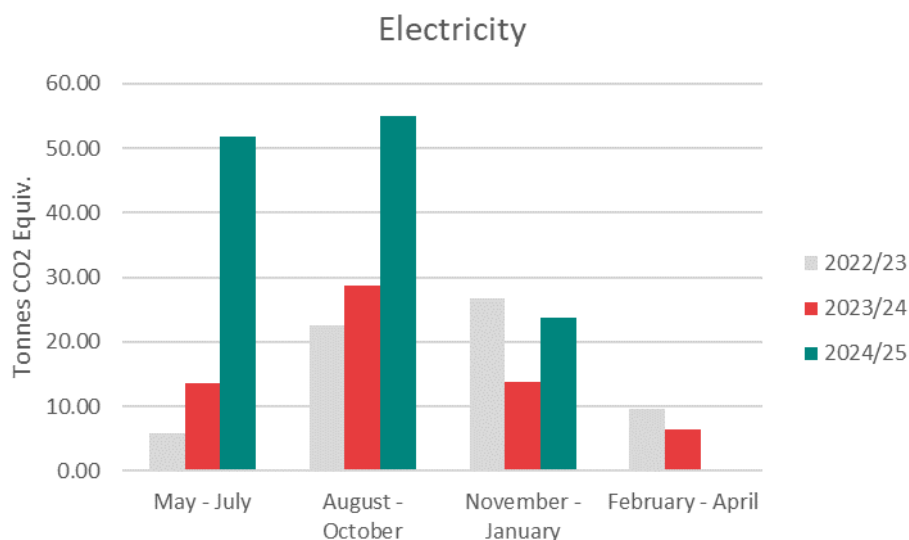
Emissions statistics provided below are based on fuel consumption from council fleet, plant and machinery only (partial scope 1 emissions), as well as electricity consumption (scope 2 emissions) on councils buildings and other assets. Scope 3 emissions have not been included. It is noted that electricity data will be received intermittently throughout the year so it is expected to see variations when comparing one quarter to the next.

The true nature of fuel consumption this quarter is unclear as only partial data was able to be attained. When viewing available usage information, consumption appears to have reduced by approximately 13% over the previous period. However, this does not take into account fuel consumption from the Depot fuel source.

Electricity consumption has decreased by 57% over the previous quarter, and increased by 42% when compared to the same period last year. As noted above, electricity data varies from period to period and data notoriously inconsistent to date.

WWC Quarterly Emissions Trend 2022 - 2024





Waste Management Services

Container Refund Scheme Update



In September, the Government announced the “Recycle Rewards” scheme contract’s had been finalised and the scheme is set to commence by mid-2025.

Under a split responsibility model, TasRecycle has been appointed as the Scheme Coordinator, with responsibility for administering the scheme and managing supplier relationships. TOMRA Cleanaway has been appointed as the Network Operator, with responsibility for deploying and operating the network of refund points around the state. Both partners have extensive experience managing similar schemes across Australia.

Mobilisation activities are now underway, including engagement with local government and refund partners, recruitment of key personnel, and other key logistics activities. Engagement with scheme participants will also begin soon.

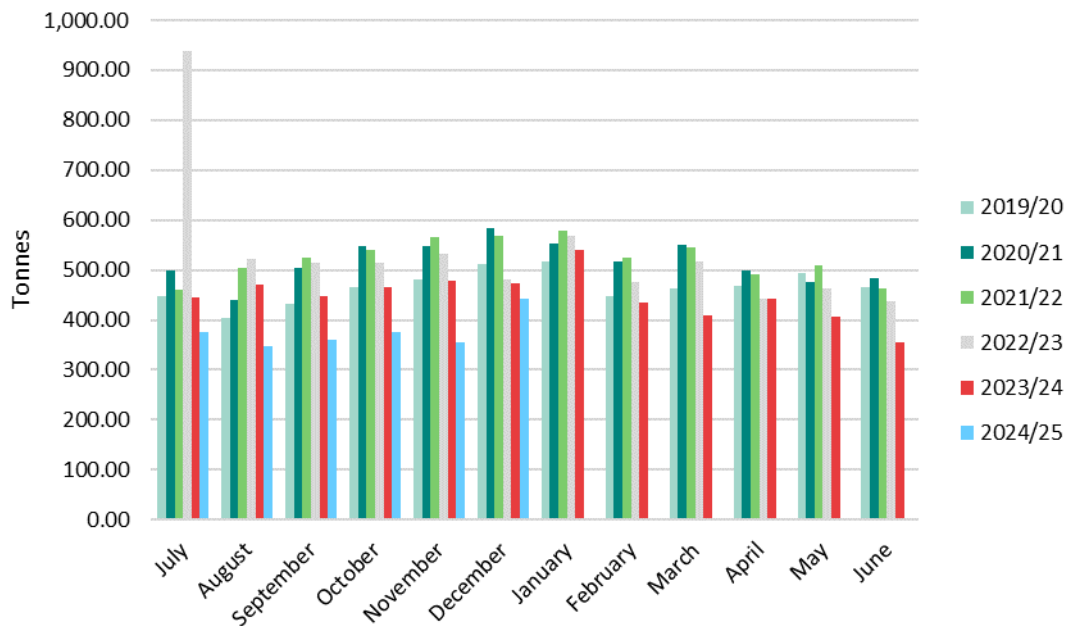
Once the network is fully established, 49 refund points state-wide will allow Tasmanians to return eligible drink containers for a 10c refund. With drink containers currently making up to 45 per cent of Tasmania’s litter, it is estimated that the Recycle Rewards scheme will reduce this by almost 50 per cent and double the recycling rates of eligible containers, reducing the number of containers going to landfill, and supporting the development of our circular economy. The scheme is funded by contributions from the beverage industry.

Recycle Rewards will provide economic and fundraising opportunities for Tasmanian businesses, charities, community, and sporting groups. There will be opportunities for the whole community to get involved, by collecting containers for themselves, for a local community organisation or by operating a refund point.

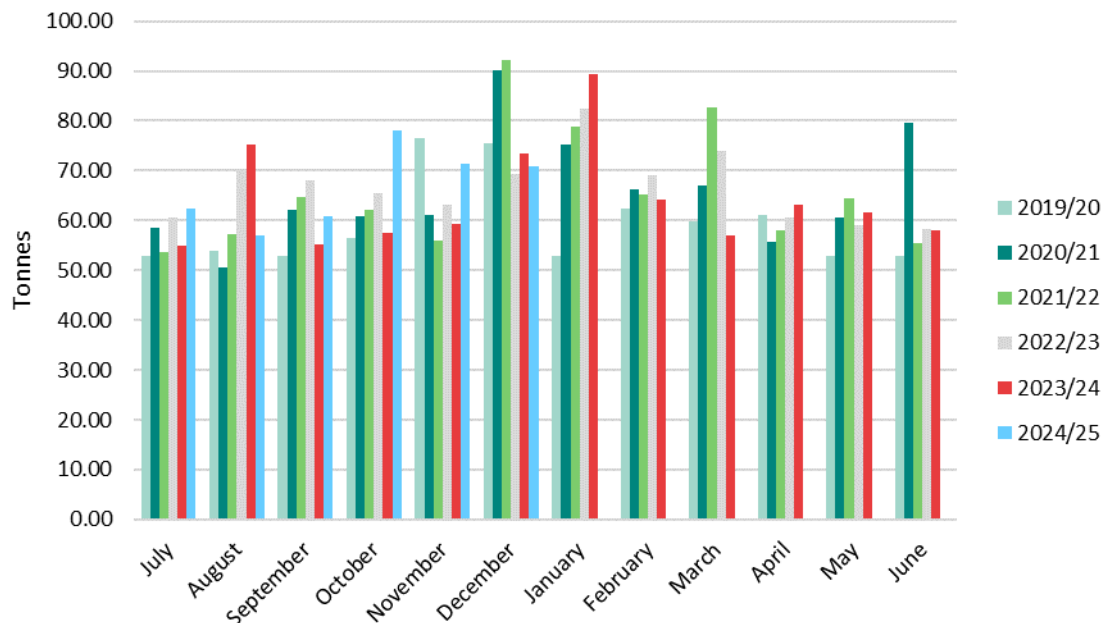
Waste Management Statistics

- The total waste to landfill from October to December was 1,171 tonnes. This is approximately 17% less than the same period last year. Generally speaking, community waste appears to be trending down.
- The total comingled recycling collected between October and December was 220 tonnes. This is a significant increase of 13% compared to the same period last year.
- FOGO continues to improve month on month. In July, total tonnes was 68.82 which has increased to 146.08 tonnes in December.

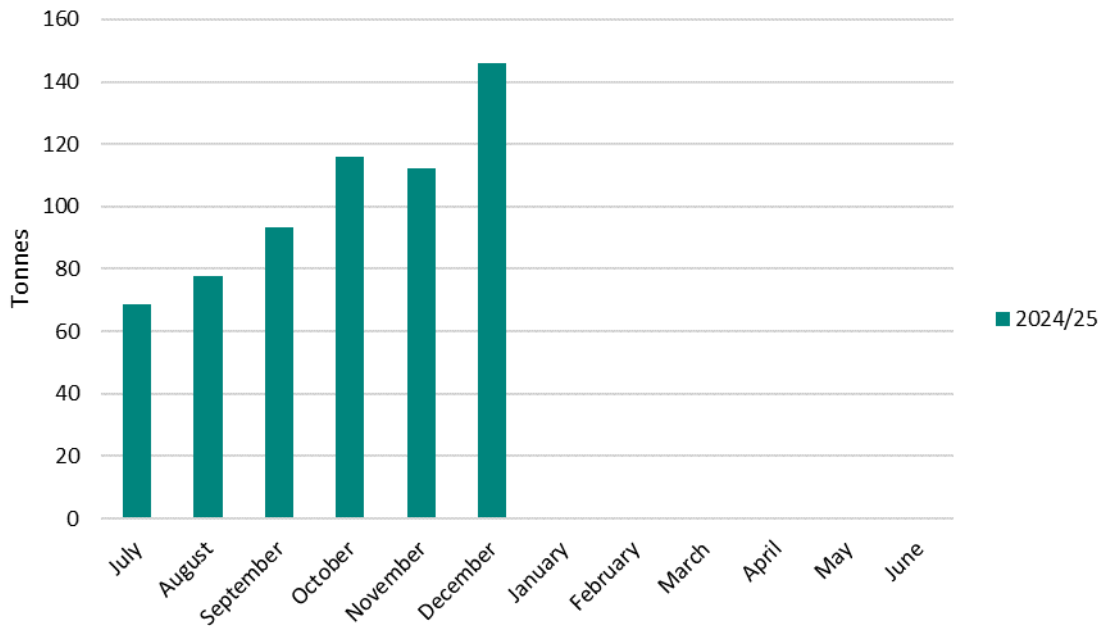
Tonnes of Waste to Landfill



Tonnes of Comingled Recycling



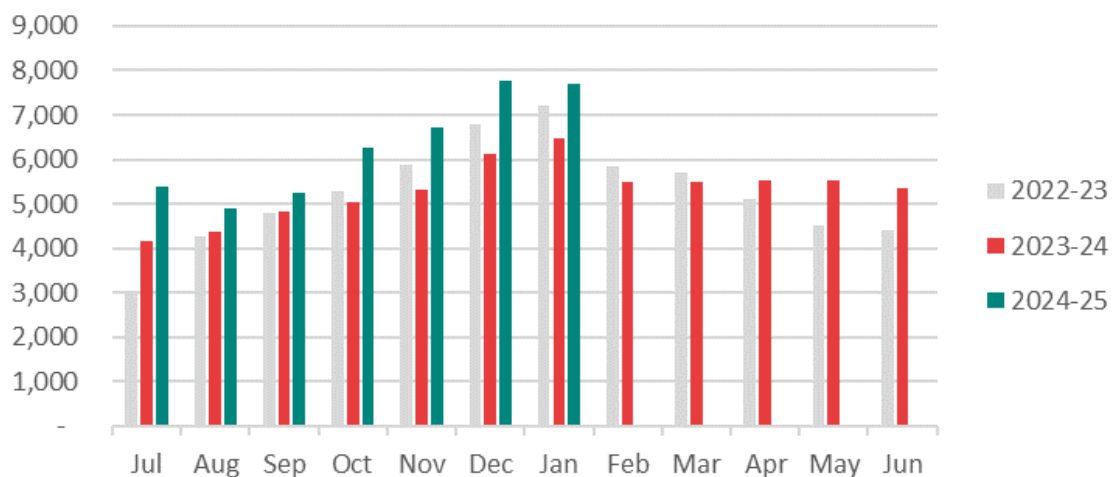
Tonnes of FOGO



Wynyard Waste Transfer Station:

- The total number of customers for the November to January period was 22,207.
- Average number of customers/day at the WTS for the same period was 241 visits, which is up from an average 195/day for the same period last year.

Wynyard Waste Transfer Station – Total No. Customers / Month



Recreational Planning



Saunders Park Waratah – Playground Renewal



Camp Creek Biodiversity Enhancement – Collaboration with Wynyard Landcare (Image 1)



Camp Creek Biodiversity Enhancement – Collaboration with Wynyard Landcare (Image 2)

Contracts and Reporting

Statistics below describe the contract extensions in the current reporting period, based on the date the extension was approved. During this quarter, One (1) contract extension was executed:

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
731	Servicing of Public Toilets and Emptying of Street Reserve Rubbish Bins and Containers and Cleaning of BBQ's	18-Mar-19	31-Mar-24	31-Mar-26	5 years + option for 2 additional years Contract amended to remove cleaning services from contract - approved 11 April 2022 Council meeting. Revised contract raised 13/04/2022 - signed by vendor on 2/5/2022 2 years extensions available (24/05 KS) Extension letter raised, waiting distribution in February. (7/12 KS) - Extension in train, formalisation details to be confirmed post bin review and new pricing schedule completion. (22/03 KS) Formalised extension in train, bin audit has taken place, outcome of audit and proposed changes to contract with vendor for pricing. (10/10 KS) Contract variation 002 with extension for two years to 31 March 2026 are drafted, in review (13/01 KS) - Contract extension and variation taken up and signed 23/01 (28/01/25 KS)

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.
GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.
GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Quarterly Information Report for the Infrastructure and Development Services Department is presented for Council noting. More detailed annual reports for individual Council plans and Strategies are also provided as required.

9.5 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

To: Council
Reporting Officer: Manager Financial Services
Responsible Manager: Acting General Manager
Report Date: 10 February 2025
File Reference: Financial Management - Reporting - Annual Financial Statements
Enclosures: 1. Waratah Wynyard Council - Financial Report 2023-24 

RECOMMENDATION

That Council receive the Annual Audited Financial Report for the year ended 30 June 2024 and note that it is included in the Annual Report.

PURPOSE

This report is provided to present the Annual Audited Financial Statements to Council for the year ended 30 June 2024.

BACKGROUND

The Annual Financial Statements have been prepared in accordance with the requirements of the *Local Government Act 1993*, the *Audit Act 2008* and relevant Accounting Standards.

The Audit Opinion and the Annual Financial Statements are attached to this report and will be made available on Council's website and for viewing at Customer Services.

DETAILS

The Annual Financial Report comprises four financial statements, together with notes to the accounts. The 'notes' provide additional detail and explanation to the financial statements.

The Annual Financial Statements fully comply with the accounting standards and Council's statutory obligations and have been audited by the Tasmanian Audit Office.

Council is currently in a strong financial position. Over recent years it has improved its underlying operating position, has strong liquidity and cash flow, relatively low debt levels and its asset renewal requirements are being satisfactorily funded.

Council's Financial Performance

It is pleasing to report that Council has recorded an underlying operating surplus of \$1.248m for the year ended 30 June 2024 compared to a budgeted surplus of \$0.604m, a favourable variance of \$0.644m.

Council's Financial Management Strategy continues to guide Council decision making ensuring that financial implications of Council decision-making are informed, sustainable and affordable to the community.

Through careful management, Council continues to have a sustainable operating position with Council having now had eight years of operational surpluses.

Council's ongoing underlying operating position remains sustainable, with Council budgeting for a surplus of \$0.841m in 2024-25 and Financial Management Strategy demonstrating the ability for Council to remain sustainable into the future.

Council's Financial Position

Council continues to have capacity to comfortably meet its financial obligations.

The community's net assets increased by \$20.678m to \$316,461m throughout the reporting period due to Council's continued investment in new infrastructure and increases in the fair value of Council community assets including an increase in Council's investment in Tas Water of \$2.474m and \$8.751m in infrastructure asset revaluations.

Council total capital expenditure for the year was \$9.835m compared with \$11.806m in the previous year. The total value of Council property, plant and infrastructure as of 30 June was \$263.155m (\$243.621m as at 30 June 2023). Council's equity investment in Tas Water is valued at \$47.853m.

Council's cash and investments at year-end was \$9.835m. Council's cash balance is subject to several internal and external restrictions that limit amounts available for discretionary or future use. This includes coverage of future commitments for infrastructure renewals, liabilities and reserve funds. \$1.444m of the funds on hand was restricted and committed to the fulfilment of future grant obligations and funds held in trust. Much of Council's surplus cash is committed to Council's ambitious capital expenditure program for ongoing projects scheduled for completion throughout 2024/25.

Council continues to have the capacity to meet its ongoing financial obligations.

Financial Management Strategy & Sustainability Targets

Council's Financial Management Strategy (FMS) is critical to Council's strategic planning process. It underpins Council's long-term financial sustainability while meeting the needs and expectations of our communities in delivering Council's strategic priorities.

Council's financial performance and position for 2023-24 continues to be sustainable and consistent with the objectives and targets set in its FMS.

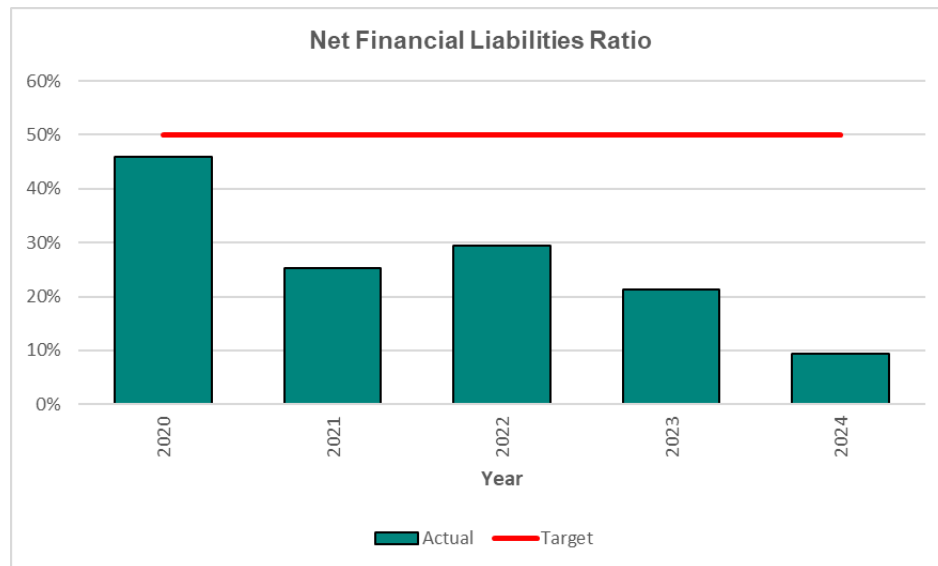
A generally accepted definition of financial sustainability is whether Council has enough financial capacity to meet current and prospective financial requirements. Therefore, to be sustainable, Council needs to have the ability to manage financial risks without adjusting current revenue or expenditure policies radically.

Section 84(2A) of the *Local Government Act*, Local Government (Management indicators) Order (S.R.2014, No. 36) has specified the following indicators of sustainability; the Tasmanian Audit Office has identified benchmarks for each.

Net Financial Liabilities Ratio

This ratio indicates the extent to which Council's financial liabilities could be met by recurrent income. A ratio above 50 per cent represents a low sustainability risk and may indicate that Council is holding cash reserves greater than it needs.

Council's 2023-24 ratio indicates that it is well placed to meet its ongoing financial liabilities.

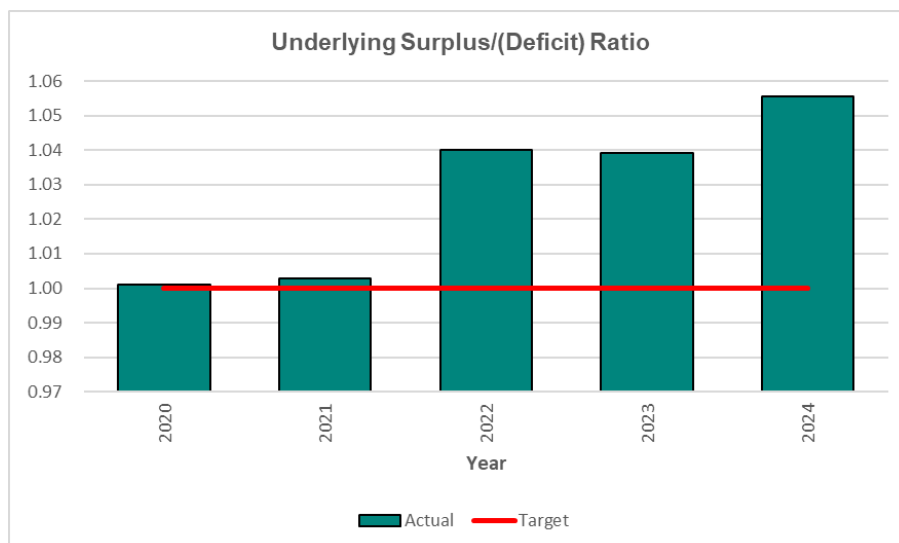


Underlying Surplus or Deficit Ratio

The operating surplus ratio is the operating surplus (deficit) expressed as a percentage of total revenue (Adjusted by excluding capital grants, contributed PP&E and asset revaluation increment/decrements).

Council has now had eight years of operational surpluses (2016/17 to 2023/24) following a significant period of operating deficits between 2011/12 and 2015/16.

Council's operating ratio is sustainable and exceeds the benchmark.



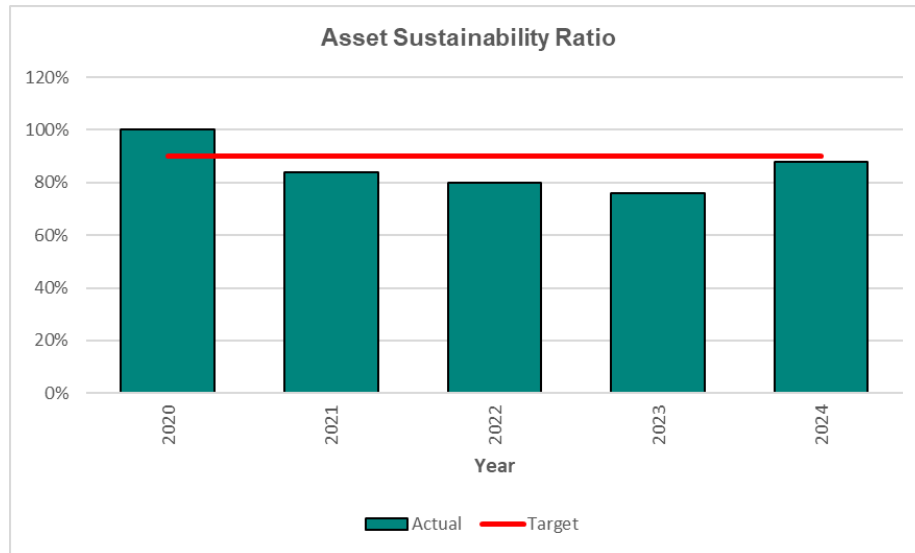
Asset Sustainability Ratio

This ratio calculates the extent to which Council is maintaining operating capacity through the renewal of its existing asset base.

It is a measure of asset replacement expenditure relative to depreciation for a period.

Whilst the ratio result is slightly below the target, Council is comfortable that asset renewal requirements are being satisfactorily met and provided for through its future planning.

Council's Financial Management Strategy demonstrates that Council will comfortably be able to fund its asset renewals as they become due and in accordance with Council's asset management plans and life cycle data for assets.



STATUTORY IMPLICATIONS

Statutory Requirements

Section 72 of the *Local Government Act 1993* requires Council to prepare an Annual Report containing the Annual Financial Statements and other statutory requirements. The Annual Report must be considered at the Annual General Meeting, which is to be held no later than 15 December.

The Annual Financial Statements are required to be prepared in accordance with applicable Accounting Standards; Section 84 of the *Local Government Act 1993* and the *Audit Act 2008*.

The *Audit Act 2008* requires that the financial statements are to be prepared within 45 days of the end of the financial year and forwarded to the Auditor-General as soon as practicable. The Tasmanian Audit Office then has a further 45 days to complete the audit of the Statements.

Section 84 (4) of the *Local Government Act 1993* requires that ‘the General Manager is to ensure that the certified financial statements are tabled at a meeting of the council as soon as practicable’.

This is the first opportunity for the certified financial statement to be provided formally to Council.

Section 82 (4) of the Act states “a council may alter by absolute majority any estimate referred to in subsection (2) during the financial year”.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.1 Build our knowledge base to apply in decision-making processes.
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications in receiving this report.

CONSULTATION PROCESS

The draft financial statements were presented to the Audit Panel for review at its meeting on 6th August 2024. The Audit Panel have not yet reviewed the final audited financial statements.

CONCLUSION

Council's audited financial statements outline Council's financial operating performance and financial position for 2023/24. Council's operating results are favourable to budget and continue to be sustainable with a favourable performance against the budget adopted by Council in June 2023.


Council's Financial Management Strategy continues to guide Council decision making ensuring that financial implications of Council decision-making are informed, sustainable and affordable to the community.

Through careful management, Council continues to have a sustainable operating position with Council having now had seven years of operational surpluses.

Council is currently in a strong financial position with strong liquidity and cash flow, low debt levels, assets that are in good condition, and an ability to satisfactorily fund its asset renewal requirements. Council's operating position has also improved in recent years and is sustainable with its recurrent expenses able to be fully met by its recurrent revenue streams.

It is recommended that Council receive the Annual Audited Financial Report for the year ended 30 June 2024 and note that it has been included in the Annual Report for the year ended 30 June 2024.

9.6 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2025

To: Council
Reporting Officer: Accountant
Responsible Manager: Director Financial Services
Report Date: 5 February 2025
File Reference: Financial Management - Reporting - Council
Enclosures: 1. Project Progress Report - January 

RECOMMENDATION

That Council note the Financial Report for the period ended 31 January 2025

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Project Progress Report (attached)

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$201k. There are several favourable and unfavourable variances across the budget.

The Council's forecast will continue to be reviewed and any variances identified will be reported in Council as the year progresses.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.

Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2025-2035	Adopted November 2024

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Income Statement

The Income Statement shows the performance of Council's operations year to date.

Income Statement as at 31 January 2025

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
Recurrent Income								
Rate Revenue	14,947,637	13,482,149	11%	✔ 1,465,488	14,838,314	14,947,031	✔ 108,717	1
User Charges	2,009,297	2,015,626	0%	✘ (6,329)	3,419,312	3,481,772	✔ 62,460	2
Reimbursements/Contributions	394,632	391,120	1%	⚠ 3,512	805,622	779,143	✘ (26,479)	3
Grants and Subsidies	372,765	2,221,706	-83%	✘ (1,848,942)	4,133,146	4,421,172	✔ 288,026	4
Interest	467,192	392,420	19%	✔ 74,772	673,000	673,000	✔ -	
Distributions from Water Corporation	281,000	281,000	0%	✘ -	674,400	674,400	✔ -	
Total Recurrent Income	18,472,522	18,784,021	-2%	✘ (311,499)	24,543,794	24,976,518	✔ 432,724	
Recurrent Expenditure								
Employee Costs	5,320,532	5,286,906	-1%	✘ (33,626)	9,659,746	9,623,858	✔ 35,888	5
State Levies	414,102	457,637	10%	✔ 43,535	849,748	863,347	✘ (13,599)	
Remissions & Discounts	380,659	342,564	-11%	✘ (38,095)	370,886	389,694	✘ (18,808)	
Materials & Contracts	3,984,052	3,932,686	-1%	✘ (51,366)	6,483,548	6,719,007	✘ (235,459)	6
Depreciation	3,470,629	3,466,113	0%	✘ (4,516)	5,944,300	5,944,300	✔ -	
(Gain)/Loss on Disposal	-	-	0%	✔ -	31,702	31,702	✔ -	
Borrowing Costs	23,926	23,306	-3%	✘ (620)	46,611	46,611	✔ -	
Other Expenses	147,803	188,851	22%	✔ 41,048	316,340	316,340	✔ -	
Total Recurrent Expenditure	13,741,704	13,698,063	0%	✘ (43,641)	23,702,881	23,934,859	✔ (231,978)	
Surplus/(Deficit)	4,730,818	5,085,958	-7%	✘ (355,140)	840,907	1,041,657	✔ 200,750	
Capital Items								
Capital Grants/Contributions	1,202,729	2,146,775	-44%	✘ (944,046)	6,786,001	6,869,292	✔ 83,291	
Derecognition of Assets	-	-	0%	✔ -	-	-	✔ -	
Asset Recognition	-	-	0%	✔ -	-	-	✔ -	
Comprehensive Surplus/(Deficit)	5,933,548	7,232,733	-18%	✘ (1,299,185)	7,626,908	7,910,949	✔ 284,041	

Council is forecast to have a favourable variance to the budget of \$201k at 30 June 2025. Commentary on variances of \$20k or higher are provided below:

1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating higher levels of revenue than anticipated. This is due to supplementary valuations received in May and June and after preparation of the budget estimates (income generated from new property development).

2) User Charges

User charges is expecting a favourable variance to budget of \$62k due to higher than budgeted subdivision fees, development fees and Tulip Festival income.

3) Reimbursement/Contributions

Reimbursement's income is expecting an unfavourable variance due to lower than budgeted resource-sharing income.

4) Grants and Subsidies

Grant income is expected to be higher than budget due to timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission). The additional \$280k of grant revenue is due to an increase in the yearly distribution via indexation (\$212k), and also a portion of additional grant funding from the final 2023-24 grant allocation which is a one off (\$56k).

5) Employee Costs

Employee costs is expecting a favourable variance of \$36k due to lower than budgeted wages for Works & Services and IT. A vacant role in the IT department was budgeted as an employee of WWC, however was instead resource shared from CHC.

6) Materials & Contracts

The unfavourable variance to budget for materials & contracts of \$235k. There are a number of variances both favourable and unfavourable which make up this amount, these are shown in the table below:

Item	Amount
Higher Consultant Costs	43,000
Higher IT Resource Sharing Costs	49,664
Higher Tulip Festival Costs	36,111
Higher Legal Expenses	35,000
Higher Water & Sewerage Costs	46,531
Higher Repairs & Maintenance Costs	26,288
Higher Valuation Fees	6,000
Higher Special Project Costs	20,000
Lower Insurance Costs	(36,414)
Higher Other Material Costs	9,279
	235,459

Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.19 as of 30 June 2025 compared to a current ratio of 4.77 as at 31 January 2025.

Balance Sheet as at 31 January 2025

	YTD Actual	Budget	Forecast
	\$	\$	\$
Current Assets			
Cash & Cash Equivalents	12,997,712	5,085,629	5,296,493
Receivables	2,484,512	1,178,686	1,178,686
Inventories	123,677	118,042	118,042
Other Current Assets	86,814	417,028	417,028
Total Current Assets	15,692,715	6,799,384	7,010,248
Non-Current Assets			
Property, Plant and Equipment	265,043,755	300,022,891	300,096,070
Investment in Water	47,853,346	47,853,346	47,853,346
Total Non-Current Assets	312,897,101	347,876,237	347,949,416
Total Assets	328,589,816	354,675,621	354,959,664
Current Liabilities			
Payables	2,082,080	3,526,917	3,526,917
Interest-Bearing Liabilities	185,722	382,687	382,687
Provisions	1,019,270	1,967,420	1,967,420
Total Current Liabilities	3,287,072	5,877,024	5,877,024
Non-Current Liabilities			
Interest-Bearing Liabilities	1,728,838	1,395,345	1,395,345
Provisions	1,179,092	280,586	280,586
Total Non-Current Liabilities	2,907,930	1,675,931	1,675,931
Total Liabilities	6,195,002	7,552,954	7,552,954
Net Assets	322,395,204	347,122,667	347,406,710
Equity			
Current Year Result	5,933,548	7,626,908	7,910,949
Accumulated Surplus	171,304,095	169,977,062	169,977,062
Reserves	145,157,561	169,518,697	169,518,697
Total Equity	322,395,204	347,122,667	347,406,708
Current Ratio	4.77	1.16	1.19

Cashflow Statement

As of 31 January Council had \$12.998m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$5.296m of cash on hand as of 30 June 2025.

A key assumption of the budget is the completion of the capital works program as set by Council.

Cashflow Statement as at 31 January 2025

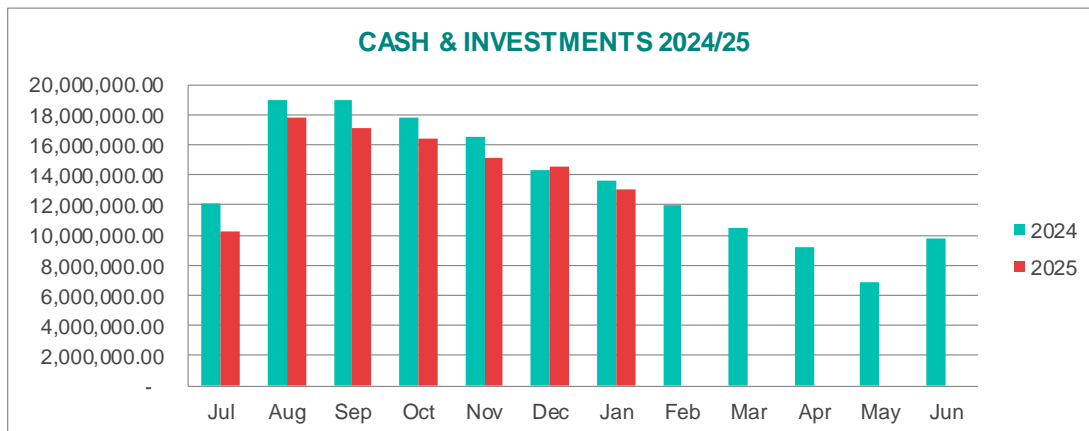
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(5,228,103)	(9,594,450)	54%	(4,366,347)	(9,481,216)
Materials and Contracts	(5,336,838)	(6,345,966)	84%	(1,009,128)	(6,584,400)
State Levies	(414,102)	(849,748)	49%	(435,646)	(863,347)
Other Expenses	(528,462)	(687,226)	77%	(158,764)	(706,034)
Rates and Charges	14,604,634	14,801,137	99%	196,503	15,909,854
User charges	2,330,445	3,419,312	68%	1,088,867	3,481,772
Interest	467,192	673,000	69%	205,808	673,000
Reimbursement of Expenses	394,632	805,622	49%	410,990	779,143
Government Grants	372,765	4,133,146	9%	3,760,382	4,421,172
Net Cash provided by (used in) operating activities	6,662,162	6,354,828	105%	(307,335)	7,629,944
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(4,775,703)	(19,721,405)	24%	(14,945,702)	(19,871,586)
Investment revenue from Water Corporation	281,000	674,400	0%	393,400	674,400
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	572,690
Capital grants	1,202,729	7,786,001	15%	6,583,272	6,869,292
Net cash provided by (used in) investing activities	(3,291,974)	(10,688,314)	31%	(7,396,340)	(11,755,204)
Cash flows from financing activities					
Borrowing Costs	(23,926)	(46,611)	51%	(22,685)	(46,611)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(183,364)	(369,087)	50%	(185,723)	(366,446)
Net cash provided by financing activities	(207,290)	(415,698)	50%	(208,408)	(413,057)
Net (Decrease) in Cash Held	3,162,898	(4,749,184)	-67%	(7,912,082)	(4,538,320)
Cash at beginning of year	9,834,813	9,834,813	100%	-	9,834,813
Cash at end of period	12,997,712	5,085,629	256%	(7,912,082)	5,296,493

Investments

The following table provides an outline of Council’s cash and investment portfolio as of 31 January 2025. Total cash and investments on hand as of 31 January is \$12.998m. The weighted average return on investment earned on Council’s investment portfolio is 5.14%.

Investments as at 31 January 2025

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	12,000,000	Commonwealth Bank	996,212	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	996,212	ING	5,500,000	
		WBC	3,500,000	
		BOQ	2,000,000	
		BEN	1,000,000	
		Petty Cash and Till Floats	1,500	
Balance - All Accounts	12,997,712		12,997,712	5.14%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

11.19% of the total rates levied for the year were outstanding as of 31 January 2025; this includes all aged rates and charges outstanding. This compares with 11.59% outstanding as of 31 January last year.

Rates Summary to 31 January 2025

	2024-25		2023-24	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2024</i>				
Outstanding Rates Debtors (1 July 2024)		356,192		778,159
Less: Rates in Credit		(878,209)		(855,516)
NET RATES OUTSTANDING (1 July 2024)	(3.61)	(522,017)	(0.56)	(77,357)
Rates and Charges Levied	103.45	14,952,057	100.61	13,900,079
Interest Penalties Charged	0.16	23,288	(0.05)	(7,148)
GROSS RATES AND CHARGES DEMANDED	100.00	14,453,328	100.00	13,815,574
LESS RATES AND CHARGES COLLECTED	85.54	12,363,136	83.86	11,585,056
REMISSIONS AND DISCOUNTS**	7.69	1,111,336	8.73	1,206,543
	93.23	13,474,472	92.59	12,791,599
ADD PROPERTIES IN CREDIT	(4.41)	637,882	(4.18)	577,146
UNPAID RATES AND CHARGES *	11.19	1,616,738	11.59	1,601,121
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		2024-25		2023-24
Early Payment Discount		344,367		469,798
Pensioner Rebates		730,674		699,739
Council Remissions and Abandonments		36,295		37,005
		1,111,336		1,206,543
Number of Rateable Properties		8,093		8,052
Number of Unpaid Rateable Properties		2,043		1,988
% not fully paid		25.24%		24.69%

Grant Summary

Grant Schedule as at 31 December 2024

	YTD Actual	Budget 2024	Forecast 2024
Capital Grants			
Boat Harbour Beach Masterplan	450,000	1,800,000	1,800,000
Roads to Recovery	-	1,298,775	1,298,775
Artscape Fence	-	8,775	8,775
ANZAC Park Staged Development	-	46,000	46,000
Waratah Active Living Projects - Saunders & M	-	116,353	116,353
Warawyn Fence (Partial Replacement)	-	5,850	5,850
LRCI - Round 4	608,239	964,401	964,401
Langley Park - Cricket Wicket	16,674	17,160	17,160
Inglis River Walking Track Study	-	184,422	184,422
BBRF - Tablecape Lookout	9,816	302,800	302,800
Pause Places	40,992	40,992	40,992
Wynyard Childcare Centre Expansion	-	500,000	500,000
IGA Carpark	-	320,000	320,000
Evacuation Centre	-	-	13,783
Recreation Infrastructure	-	20,473	20,473
Dog Park & Freedom Camping	7,500	160,000	160,000
Australian Cricket Infrastructure Fund	17,948	-	17,948
Mt Hicks Road Bridge Replacement	51,560	-	51,560
Flood Mitigation	-	1,000,000	1,000,000
	1,202,729	6,786,001	6,869,292

Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
Community & Engagement				
Children's Services	(249,480)	(244,873)	(4,607)	
Community Activation	651,001	662,623	(11,622)	1
Corporate & Community Services	224,675	224,380	295	
Tourism & Marketing	521,407	523,035	(1,628)	
Community & Engagement Total	1,147,603	1,165,165	(17,562)	
Council & General Managers Office				
Council & General Manager's Office	1,556,107	1,556,483	(376)	
Council & General Managers Office Total	1,556,107	1,556,483	(376)	
Infrastructure & Development Services				
Asset Services	459,436	466,158	(6,722)	
Cemeteries	76,203	85,330	(9,127)	
Development Services	877,176	867,244	9,932	
Engineering Services	377,358	395,748	(18,390)	2
Footpaths	347,682	347,682	0	
Garbage	(8,747)	(102,963)	94,216	3
Public Halls	342,394	345,063	(2,669)	
Public Toilets	381,048	387,763	(6,715)	
Reserves	1,335,668	1,390,372	(54,704)	4
Sports	1,104,090	1,155,106	(51,016)	5
Stormwater Drainage	(218,216)	(231,451)	13,235	6
Transport	3,208,839	3,126,116	82,723	7
Waste	56,264	95,855	(39,591)	8
Works & Services	164,733	129,794	34,939	9
Infrastructure & Development Services Total	8,503,928	8,457,817	46,111	
Governance & Information Systems				
Governance	341,574	343,874	(2,300)	
Information Systems	1,374	26,545	(25,171)	10
Governance & Information Systems Total	342,948	370,419	(27,471)	
Financial Services				
Economic Development	78,175	79,702	(1,527)	
Financial Services	(86,725)	(79,112)	(7,613)	
General Revenue	(12,772,812)	(12,981,209)	208,397	11
Revenue Services	389,865	389,078	787	
Financial Services Total	(12,391,497)	(12,591,541)	200,044	
Total	(840,907)	(1,041,657)	200,750	

Commentary for departmental forecast variance of \$10,000 or greater is provided below:

1) Community Activation

The unfavourable variance of \$11k is due to higher-than-budgeted equipment hire and entertainment costs for the Tulip Festival.

2) Engineering Services

Development services has an unfavourable variance of 18k due higher than expected SES costs.

3) Garbage

Garbage is expecting to have a favourable variance to budget of \$94k due to lower than budgeted contract disposal costs.

4) Reserves

The unfavourable variance for reserves of \$54k relates to increase costs for tree and garden maintenance.

5) Sports

Sports Grounds has an unfavourable variance to budget of \$51k due to higher than budgeted water and sewerage costs as well as higher than budgeted repairs & maintenance costs.

6) Stormwater Drainage

Stormwater is expecting a favourable variance to budget of \$13k due to higher than budgeted rates income.

7) Transport

Transport Services is expecting a favourable variance to budget of \$82k due to higher than budgeted financial assistance grant income (\$102k), which is partially offset by an unfavourable variance for tree maintenance costs (\$20k).

8) Waste

Waste is expected to have a favourable variance to budget due to higher than budgeted rates income.

9) Works & Services

Works & Services is expecting a favourable variance to budget of \$40k which is due lower than budgeted wages.

10) Information Systems






























Information Systems is expecting an unfavourable variance due to higher than budgeted consultant costs.

11) General Revenue

General Revenue is expecting a favourable variance to budget of \$208k due to higher than budgeted rates income (\$70k) and higher than budgeted financial assistance grant income (\$147k)

Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2024/25 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

Summary Capital Expenditure Report							
	YTD	Budget	Remaining	%	Forecast	Forecast	
	Actual	Estimate	Budget	Spent		Variance	Note
	\$	\$	\$		\$	\$	
Buildings							
Amenities	189,569	453,738	264,169		42%	453,738	-
Community Facilities	923,214	4,662,252	3,739,038		20%	4,662,252	-
Childcare	52,168	639,879	587,711		8%	639,879	-
Council Operational Buildings	13,427	255,937	242,510		5%	255,937	-
Total Buildings	1,178,378	6,011,806	4,833,428		20%	6,011,806	-
Parks & Open Spaces							
Other Infrastructure	167,259	823,106	655,847		20%	829,354	(6,248)
Playgrounds	204,273	999,794	795,521		20%	999,794	-
Walkways & Tracks	251,265	1,556,462	1,305,197		16%	1,556,462	-
Recreational Reserves	324,732	1,106,641	781,909		29%	1,157,920	(51,279) ¹
Total Parks & Open Spaces	947,529	4,486,003	3,538,474		21%	4,543,530	(57,527)
Plant & Equipment							
Other Plant & Equipment	285,724	622,420	336,696		46%	622,420	-
Plant & Vehicle Replacements	60,695	646,623	585,928		9%	646,623	-
Software & IT Replacements	44,909	340,966	296,057		13%	333,238	7,728
Total Plant & Equipment	391,328	1,610,009	1,218,681		24%	1,602,281	7,728
Sporting Facilities							
Indoor Recreational Facilities	120,340	210,000	89,660		57%	210,000	-
Outdoor Sporting Facilities	453,124	1,565,506	1,112,382		29%	1,565,506	-
Total Sporting Facilities	573,463	1,775,506	1,202,043		32%	1,775,506	-
Stormwater							
Flood Mitigation Works Total	381,817	1,843,075	1,461,258		21%	1,843,075	-
Other Stormwater Works	20,785	283,340	262,555		7%	283,340	-
Total Stormwater	402,602	2,126,415	1,723,813		19%	2,126,415	-
Transport							
Bridge Renewals	84,378	60,998	(23,380)		138%	84,378	(23,380) ²
Footpaths & Kerbs	124,183	205,985	81,802		60%	205,985	-
Other Transport	159,220	588,657	429,437		27%	588,657	-
Resheeting	428,010	1,119,332	691,322		38%	1,119,332	-
Rural Upgrades	294,831	578,559	283,728		51%	578,559	-
Rural Reseals	6,820	315,429	308,609		2%	315,429	-
Urban Reseals	43,666	270,018	226,352		16%	270,018	-
Total Transport	1,141,108	3,138,978	1,997,870		36%	3,162,358	(23,380)
Total	4,634,409	19,148,717	14,514,308		24%	19,221,896	(73,179)

Commentary for capital work forecast variance of \$20,000 or greater is provided below:


1) Recreational Reserves

Recreational Reserves is expecting an unfavourable variance of \$51k due to the purchase of land.

2) Bridge Renewals

Bridge Renewals has an unfavourable variance of \$23k due to higher than budgeted costs for Calder Road Bridge and Waratah Rail Bridge.

9.7 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: Acting General Manager
Report Date: 23 January 2025
File Reference: 1312
Enclosures: 1. Response to Ombudsman - RTI Review 

RECOMMENDATION

That Council:

1. Note the monthly Senior Management Report.
2. Note that the Lease at the Wynyard Multi-Purpose Community Facility – commercial space will expire on 30 May 2025 and that council will commence the process to engage a suitably qualified leasing agent to run an expression of interest for the lease of the Watershed Café on a commercial basis.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the Acting General Manager during the period 13 January 2025 to 7 February.

Corporate

- Attended an internal meeting to assess the State governments desired site/s for emergency services relocation in Wynyard.
- Attended an online discussion with the Acting General Manager of West Coast Council regarding Shared Services possibilities.
- Attended an online joint ICT Steering Committee meeting for Waratah-Wynyard Council & Circular Head Council.
- Attended a Boat Harbour Beach Project Control group meeting.

Community

- Attended a site meeting with a landowner regarding stormwater concerns affecting their property.
- Attended a discussion regarding a plumbing permit query.
- Took a Teams call with a property developer and their consultants around infrastructure considerations to meet planning permit requirements for subdivision.

Industry

- Attended a briefing session on the implementation of the Container Refund Scheme with appointed contractors, TOMRA Cleanaway and City mission

Other

- Attended an online Office of Local Government session regarding the State Governments Priority Reform targeted amendments.
- Attended an online Office of Local Government session on Local Government Meeting and General Regulations forecast review.

SUBMISSION

Ombudsman Office Review

As part of the Ombudsman Office internal review process, council was randomly selected to provide a response to a series of questions regarding Requests for Information (RTI's). A copy of the response is attached for information.

OTHER MATTERS

Wynyard Multi-Purpose Community Facility

At its December 2020 meeting Council resolved to enter into a temporary lease for the Watershed Café. A lease was entered into from June 2022 to May 2023. It contained two, one- year options which have been taken. The Lease will now expire in May 2025.

In order to ensure that Council acts in a transparent and equitable way and maintains good governance processes, Council will begin the process to engage an external agent to seek expressions of interest for the next lessee of the Wynyard Multi-Purpose Community Facility – commercial space.

Gone Nuts Event – Closure of Wynyard Wharf Boat Ramp

The Wynyard Wharf Boat Ramp will be closed Saturday 1 March 2025 due to the GONE NUTS event. Boat owners can use the Jenner Street boat ramp. The Wharf ramp will be re-open Sunday 2 March.

The boat ramp closure will be advertised in the Advocate Newspaper two weeks and one week prior to the event with Social Media alerts going out from 27 February. The digital trailer sign will also be used.

Grants

AMOUNT \$	PROGRAM	PURPOSE
\$80,000	AFL	Lights Upgrade Langley Park.
\$13,783	Dept. Premier and Cabinet – Community Grants.	To purchase specific resources and equipment (as listed in Deed) to support operation of evacuation and recovery centres for communities impacted by emergencies.

ADMINISTRATION – Use of Corporate Seal

30/1/25	Final Plan and Schedule of Easements and Part V Agreement	SD2198 – 1182 Mount Hicks Road Mount Hicks – Subdivision (1 into 2 lots)
7/2/25	Grant Deed	DPAC – Community Grants: \$13,783 for Specific resources and equipment to support the operation of evacuation and recovery centres for community members impacted by emergencies.

WORKING GROUPS

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> • General Manager • Manager Community Activation 	Works are now essentially complete for the new dog park and camping area.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> • General Manager • Manager Community Activation • Manager Recreation Planning and Environment • Recreation Liaison Officer 	<p>Council awarded the detailed design for Langley Park Changeroom upgrades at the December council meeting. A design brief is expected to be received in the coming week.</p> <p>The design package for the Somerset Indoor Stadium project was awarded at the January council meeting. A project inception meeting has occurred and stakeholder consultation will commence in the near future.</p>
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Infrastructure and Development Services • Strategic Projects Manager • Manager Community Activation 	The working group met 29 January 2025 to review design response , flooring options and to identify preferred siting of the new facility. Concept design to be further developed.
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> • General Manager • Executive Officer (GM office) • Strategic Projects Manager 	<p>Bulk earthworks have been completed. Carparking and roading being formed up. Foundation in place for new building. Public amenities demolished</p> <p>February / March works will include erection of concrete panels for buildings , construction and sealing of road and parking areas. Excavation for new sewage pump station and demolition of existing sewage pump station.</p>
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Community and Engagement • Manager Community Activation 	A new Master Plan concept has been developed. Modifications are being completed before obtaining costings and going out for further community feedback.

PLANNING PERMITS UNDER DELEGATION – January 2025

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 67/2024	N Smith	19 Kenelm Avenue Sisters Beach	Visitor Accommodation	9.01.2025	31	P
DA 220/2024	B De Koning & J Roberts-Smith	5 Shelter Point Court Boat Harbour Beach	Dwelling & Outbuilding (Shed) with Amenities – Staged	15.01.2025	48	D
DA 226/2024	D Cornwall	242 Reservoir Drive Wynyard	Outbuilding (Shed) with Amenities	15.01.2025	30	P
DA 216/2024	S & C Edwards	17 Old Bass Highway Wynyard	Change of Use (Visitor Accommodation)	16.01.2025	27	P
DA 213/2024	RCC Design Pty Ltd	19 Aldersons Road Wynyard	Combined Dwelling & Outbuilding and Associated Earthworks	22.01.2025	45	D
DA 160/2024	PLA Designs Pty Ltd	268 & 270 Murchison Highway Somerset	Boundary Adjustment, New Storage Facility, Caretakers Cottage & Additions Storage Units	22.01.2025	46	D
DA 232/2024	J & G Seward	14 Port Road Wynyard	Outbuilding (Shed)	30.01.2025	40	D
DA 227/2024	L & P Porro	30 Stockdale Avenue Sisters Beach	Dwelling Extension & Outbuilding (Shed)	30.01.2025	50*	D
DA 223/2024	L & B Perry	276 Reservoir Drive Wynyard	Water Tanks & Dwelling Re-Location	30.01.2025	55*	D
DA 230/2024	C Gray	1278 Mount Hicks Road Mount Hicks	Dwelling Extension	30.01.2025	39	D

*extension of time received

BUILDING PERMITS APPROVED – January 2025


Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
PSC-W-2024-11-01	Ian Ray – Abel Drafting Services	15 Moore Street Boat Harbour	As Built Deck and Retaining Wall	14/01/2025	2	DA 44/2024

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
18/3/24	9.3	ROC – Wynyard Sports Precinct – Austin Street Closure	Three-month trial to be conducted and a report of outcomes to be put to council. <i>Statutory advertising process is underway.</i> <i>Refer report this agenda.</i>	SPM	Closed
17/6/24	8.1	NOM Cr Raw – Turning Lane Old Bass Highway	MOTION CARRIED: That Council explore the feasibility of adding a turning right lane at the junction of Old Bass Highway and the Watershed access road for traffic travelling west. <i>Design completed, being costed and prepared to present to Councillors</i>	DIDS	In Progress
15/7/24	8.1	NOM – Cr Courtney – Road Marking	MOTION CARRIED - That Council undertake a trial introduction of photoluminescent paint when road marking. <i>Response this agenda.</i>	DIDS	Closed
16/12/24	7.3.1	CQWON Cr Edwards – Traffic Control Old Bass Highway	Safety when traffic exiting the new subdivision needs review and asked if a way to stop people pulling straight out onto highway could be considered as part of the Bass Highway traffic assessment. <i>Refer response this agenda</i>	MES	Closed
16/12/24	8.1	NOM - Cr Johnstone – Speed Limit Old Bass Highway	MOTION CARRIED: That Council undertake an assessment of the Old Bass Highway for a future report to Council for the consideration of speed limit reduction	MES	In Progress
16/12/24	9.2	ROC – AGM Motion C Hutchison RTI Findings	MOTION CARRIED: Note that parts 1-3 of motion were for noting only. Part 4 of motion: Once appraised of any requirements from the Local Government Priority Reform Program 2024-2026, develop any policies or practices as required by any changes to the <i>Local Government Act</i> , that seeks to promote good governance principles of openness, honesty, and transparency, to continually improve existing practices.	AGM	Pending
20/1/25	7.3.4	CQTON – Cr Bramich – Line Marking Trial	Refer response this agenda	AGM	Closed
20/1/25	7.3.5	CQTON – Cr Hyland – Stamper Mill	Refer Response this agenda	AGM	Closed
20/1/25	7.3.6	CQTON – Cr Raw – Penguin Viewing Experience Project	Refer Response this agenda	AGM	Closed
20/1/25	7.3.7	CQTON – Cr Bramich – Pop-Up Tourism Information Services	Refer response this agenda	AGM	Closed
20/1/25	7.3.8	CQTON – Cr Bramich – Boat Harbour Beach Road Limits	Refer response this agenda	AGM	Closed

9.8 MINUTES OF OTHER BODIES/COMMITTEES

9.8.1 MINUTES OF OTHER BODIES/COMMITTEES - SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PANEL HELD 17 DECEMBER 2024

To: Council
Reporting Officer: Contracts and Administration Officer
Responsible Manager: Acting General Manager
Report Date: 6 February 2025
File Reference: SEAP
Enclosures: 1. DRAFT SEAP Minutes December 2024 

RECOMMENDATION

That Council note the Unconfirmed Minutes of the Sustainability Environmental and Advisory Panel meeting held on 17 December 2024.

PURPOSE

The Unconfirmed/Confirmed Minutes of the Meeting of the Sustainability Environmental and Advisory Panel held on 17 December 2024, are laid on the table and circulated.

BACKGROUND

After an expression of interest process, Council appointed its first Sustainability and Environmental Advisory Panel (SEAP) at the 26 September 2022 Council meeting.

DETAILS

The Sustainability and Environmental Advisory Panel met on 18 June 2024 at the Waratah-Wynyard Council Chambers.

The meeting reviewed the revised standard agenda items which include:

- Confirmation of previous meeting minutes (22 October 2024),
- Active action updates (based on the action plan),
- Non-active actions noted (based on the action plan),
- New and general business.

There were no new recommendations to Council as a result of this meeting.

The Panel's next meeting is scheduled to be held on 18 February 2025 at the Waratah-Wynyard Council Chambers.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.2 Advocate for effective environmental management and contribute to regional, state, and national climate change initiatives.

GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.

GOAL 7: Environment
Desired Outcomes
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.

GOAL 7: Environment
Desired Outcomes
7.5 Stewardship of our land, water and marine ecosystems respects past, present and future generations.
Our Priorities
7.5.1 Protect, enhance and recover biodiversity through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

Community Future Direction Theme	Key Challenges & Opportunities:
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

ENVIRONMENTAL IMPLICATIONS

The purpose of the SEAP and their subsequent recommendations are intended to advise Council on ways to reduce our environmental footprint, protect and enhance our natural values, provide education and access to relevant environmental information, and improve the community’s adaptability and resilience to climate related risks.

POLICY IMPLICATIONS

Council’s Environmental Sustainability Policy is relevant to the items discussed within this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

It is recommended that Council note the unconfirmed minutes from the SEAP meeting held 17 December 2024.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (c (i)) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it Contract Extension</i>	15 (2) (c (i))
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – CCA Report</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request - Councillors</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

11.0 CLOSURE OF MEETING TO THE PUBLIC

RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (c (i)) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it Contract Extension</i>	15 (2) (c (i))
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – CCA Report</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request - Councillors</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING

At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.