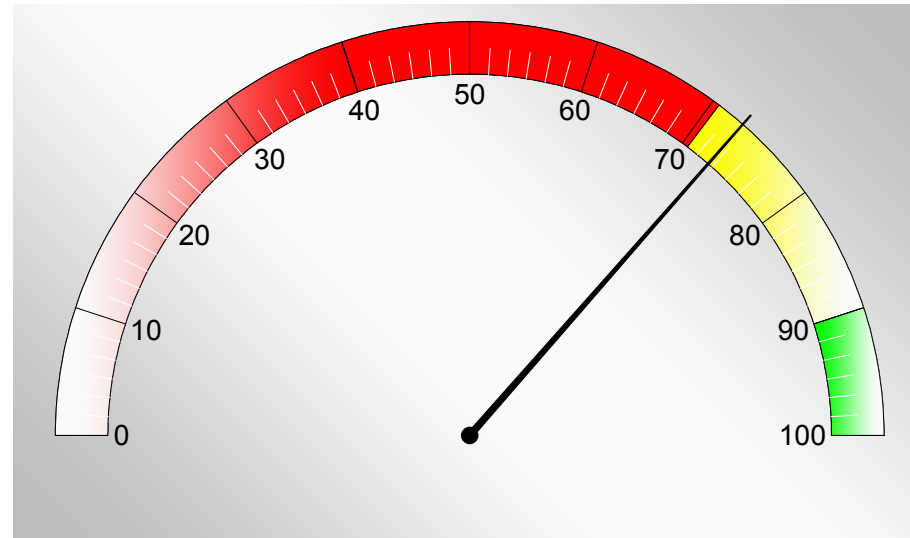




Departmental Monthly Performance Report

April 2019

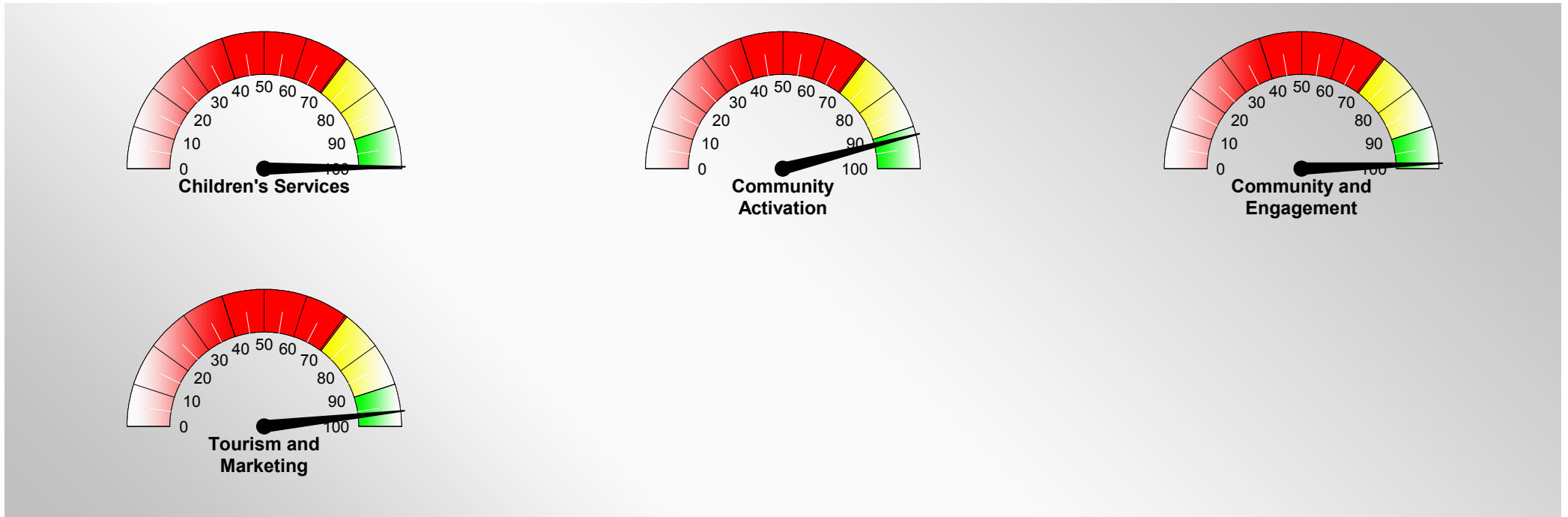
Monthly Progress against Actions



<i>Description</i>	<i>Indicator</i>
107 Actions reported on	
46 Actions at least 90% of monthly target	█
19 Actions between 70 and 90% of monthly target	█
33 Actions less than 70% of monthly target	█
0 Ongoing Actions	
2 Deferred Actions	
7 Actions with no target set	
7 Incomplete Actions	




Departmental Monthly Performance Report

Monthly Progress by Business Group








BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Children's Services	6	6	0	0	0	0	0	0
Community Activation	15	11	1	1	1	0	1	1
Community and Engagement	5	3	2	0	0	0	0	0
Tourism and Marketing	5	4	0	1	0	0	0	0


Departmental Monthly Performance Report - Community and Engagement

-  At least 90% of monthly Action target achieved
-  Between 70 and 90% of monthly Action target achieved
-  Less than 70% of monthly Action target achieved

Children's Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 3 Connected Communities							
Strategy: 3.4.1 Promote and work with stakeholders to provide affordable quality services.							
3.4.1.2 Development of a business model and infrastructure proposal for Warwyn Early Learning to meet demand.	Warren Moore consulting is developing the business plan and has met with key staff.	Wendy Richards	30/06/2019	N/A	80	80	
Strategy: 3.5.1 Build community capacity through services and programs that strengthen, support and care for our community.							
3.5.1.1 Deliver Early Years Programs consistent with the National Quality Framework (cfwd).	Boat Harbour has been assessed and rated under the changes implemented from January 2019. Program assessed as meeting the national Quality standard	Wendy Richards	30/06/2019	N/A	80	80	
Future Direction: 4 Community Recreation and Wellbeing							
Strategy: 4.1.2 Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.							
4.1.2.1 Deliver wellbeing program in Warawyn Early Years services in partnership with the Smith Family.	There is a deliverer providing a yoga and well-being program for the children.	Wendy Richards	30/06/2019	N/A	80	80	
4.1.2.2 Implement Warawyn Early Learning services strategies from the Reconciliation Action Plan.	The Reconciliation Action Plan has been updated with the Traker progress. Warawyn has nominated for a Reconciliation recognition award	Wendy Richards	30/06/2019	N/A	80	80	
Strategy: 4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.							
4.2.1.1 Implement move-well-eat-well healthy food provision into all Warawyn Early Learning services.	Morning and afternoon teas and lunch provision has commenced. Centre has applied for Move Well / Eat Well accreditation under the 7 quality areas.	Wendy Richards	30/06/2019	N/A	80	80	

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 7 Environment							
Strategy: 7.3.1 Provide education to facilitate awareness and appreciation of built and natural assets.							
7.3.1.1 Implementation of Sustainability Action Plan through all Warawyn Early Learning Services.	Embedding sustainability through working with stakeholders. Staff have completed the five modules from the Green Steps Program - the strategies from that work are being implemented.	Wendy Richards	30/06/2019	N/A	80	81	

Departmental Monthly Performance Report - Community and Engagement



Community Activation

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.1.1 Commit to best practice in community engagement.							
1.1.1.1 Support the delivery of the Waratah Community Board.	Administrative support is being provided to the Waratah Community Board by the Community Development Officer. The next meeting will be held in late May. Organised for the Waratah Falls walkway to be re costed.	Richard Muir Wilson	30/06/2019	N/A	80	80	
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.2 Develop a sponsorship program for key events.	A review of the current sponsorship package has been undertaken with a view of further refinement.	Deb Mainwaring	30/06/2019	N/A	80	75	
Future Direction: 2 Organisational Support							
Strategy: 2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.							
2.4.1.1 Investigate developing a Health and Wellbeing Plan in conjunction with Circular Head Council and Live Well Tasmania (cfwd).	The Health and Wellbeing Plan has been adopted by Council.	Deb Mainwaring	30/06/2019	N/A	80	100	
Future Direction: 3 Connected Communities							
Strategy: 3.2.1 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.							
3.2.1.1 Review and update community databases.	This is being undertaken on a continuous basis as information comes to hand.	Richard Muir Wilson	30/06/2019	N/A	80	80	
Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.							
3.3.1.1 Partner in delivery of the 7UP youth program with Rural Health Tasmania.	Wynyard 7 Up opened for the first time on the 23 February. During school term time it will be open from Tuesday to Thursdays from 3pm until 5pm.	Richard Muir Wilson	30/06/2019	N/A	80	100	

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.3.1.2 Support establishment of community health and wellbeing hubs in Wynyard.	The Community Health and Wellbeing Hub project is now complete and a report will be provided to Council at the June meeting.	Tracey Bradley	30/06/2019	N/A	80	92	
Strategy: 3.4.2 Support and promote strategies to increase the rate of volunteerism in the community.							
3.4.2.1 Complete Review of Tulip Festival and associated events to ensure sustainability of the event.	Internal review has been undertaken. Survey has been sent to relevant stakeholders. Planning for 2019 event is underway.	Deb Mainwaring	30/06/2019	N/A	80	100	
Strategy: 3.5.1 Build community capacity through services and programs that strengthen, support and care for our community.							
3.5.1.1 Progressively implement the Inclusive Ageing Strategy (cfwd).	Draft Age Friendly Communities Plan 2018-2023 has been adopted by Councillors at their meeting on the 18 March	Richard Muir Wilson	30/06/2019	N/A	80	100	
3.5.1.2 Deliver Waratah-Wynyard youth leaders annual action plan events and activities.	We held Youth Fest & Job Expo during youth week in collaboration with YFCC & Rural Health with over 180 young people attending. We had leadership day which all members attended and WWYL members completed a First Aid Course.	Chantelle French	30/06/2019	N/A	80	95	
3.5.1.3 Implementation of health and wellbeing plan strategies and actions in conjunction with Circular Head Council.	This will commence following the adoption of the Health and Wellbeing Plan. An Action Plan will be developed for the 2019/2020 financial year.	Deb Mainwaring	30/06/2019	N/A	80	0	Deferred
3.5.1.4 Implement age friendly communities plan strategies and actions / activities in conjunction with Circular Head Council.	Health and Well being Plan 2018 - 2023 was adopted by Councillors on the 18th March.	Richard Muir Wilson	30/06/2019	N/A	80	100	
3.5.1.5 Implement the youth strategy plan actions and activities.	Seven Up youth centre is back up and running after the school holidays. We had the official opening of Seven Up on the start of Youth Week with heaps of activities and cake. Try skills was ran over the holidays with 8 kids trying out bush walking at Waratah	Chantelle French	30/06/2019	N/A	80	90	

Departmental Monthly Performance Report - Community and Engagement


ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Strategy: 3.5.2 Become a 24/7 accessible council through the use of technology.							
3.5.2.1 Investigate opportunities for online access to booking payments for facilities.	Work in being undertaken to determine whether this can be integrated into web based software. The Assets and Facilities Group is managing this project	Deb Mainwaring	30/06/2019	N/A	80	50	
Future Direction: 4 Community Recreation and Wellbeing							
Strategy: 4.1.2 Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.							
4.1.2.1 Identify and implement projects within Council's Public Art Program.	A new public art project is being scoped with the support of Fiona Dowling. Work is underway on the Somerset Mall project.	Richard Muir Wilson	30/06/2019	N/A	80	71	
Strategy: 4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where							
4.4.2.1 Development of list of facilities in Waratah-Wynyard for community use to be promoted on Waratah-Wynyard Council website.	Content for the list is being scoped and will range from private, Local Government and Community owned facilities.	Richard Muir Wilson	31/03/2019	N/A	N/A	50	No Targets Set

Departmental Monthly Performance Report - Community and Engagement

Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Review arrangement structure for SES support.	MOU final ready for SES State and Council approval first year Annual Budget allocation developed as part of the MOU Municipal Emergency management coordination now a shared service with Circular Head Council	Tracey Bradley	30/06/2019	N/A	80	92	
Strategy: 1.3.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.							
1.3.1.1 OSSR - Develop, adopt and implement Freedom Camping Strategy and practices.	The freedom camping strategy has been completed ready for presentation to Council for consideration. Interim strategies for Boat Harbour implemented	Tracey Bradley	30/06/2019	N/A	80	72	
Strategy: 1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.							
1.4.1.1 Review, promote and set up monitoring program for customer service charter and standards.	Customer Service Charter is being monitored. The Conquest program is being reviewed for efficiencies through an internal stakeholder group.	Tracey Bradley	30/06/2019	N/A	80	70	
Future Direction: 3 Connected Communities							
Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.							
3.3.1.1 OSSR - Complete detailed design for the ANZAC PARK All Ability Playground.	Concept plan has been completed and staged concept designs currently being developed for broad community communication.	Tracey Bradley	30/06/2019	N/A	80	64	
Future Direction: 4 Community Recreation and Wellbeing							
Strategy: 4.1.1 Collaborate with community organisations that provide recreation opportunities to our community.							

Departmental Monthly Performance Report - Community and Engagement

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
<p>4.1.1.1 OSSR - Work with Wynyard BMX Club to design, develop and implement upgrade to facilities in line with OSSR Plan.</p>	<p>The BMX Track Upgrade Project is progressing well and is currently inside its projected budget BMX is managing the works and contractors involved and Dana Hicks is managing Council's involvement in the project. Completed:</p> <ul style="list-style-type: none"> • Planning and compliance matters e.g. Development Approval, Building Permit, WHS regulations and contractor and volunteer inductions. • Site preparation including surveying and tree removal • Start hill earthworks and underground plumbing and electricals • Purchase of new gate and new shelter <p>The realignment of the track and its connection to the new start hill is underway and on schedule and compaction tests are currently achieving the required standards.</p>	Tracey Bradley	30/06/2019	N/A	80	75	

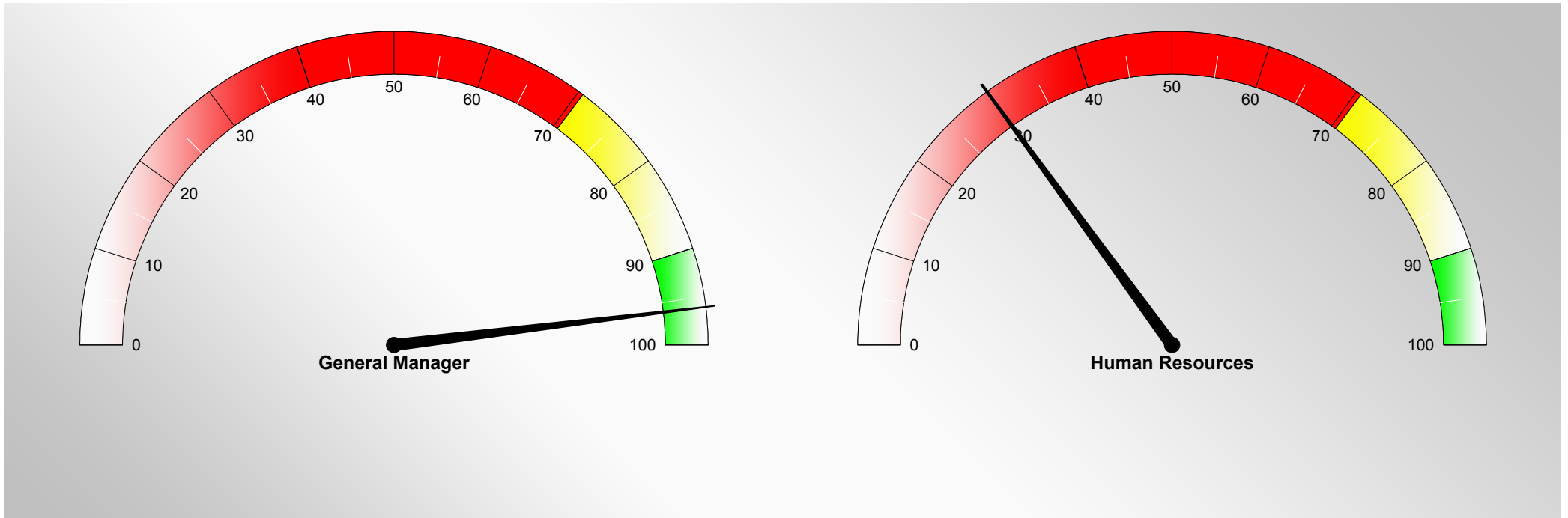
Departmental Monthly Performance Report - Community and Engagement

Tourism and Marketing

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.							
1.1.2.1 Develop and adopt Communication and Engagement Strategy.	Draft taken to Council in early April. No feedback received from Councillors. Final document to be ready May	Rachael Hogge	30/06/2019	N/A	80	85	
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Review operational service levels for visitor services.		Rachael Hogge	30/06/2019	N/A	80	80	
Future Direction: 3 Connected Communities							
Strategy: 3.2.1 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.							
3.2.1.1 Develop communication plan for key strategic documents (cfwd).	New template has been developed. To be progressively rolled out for existing and new projects.	Patrick Fahy	30/06/2019	N/A	80	40	
Future Direction: 5 Economic Prosperity							
Strategy: 5.1.2 Identify and maximise current industry and resource capacities.							
5.1.2.1 Continue to develop and promote the Wonders of Wynyard Exhibition Centre as a significant regional tourism attraction (cfwd).	Strong figures continue New staff member commenced 29 April Advertising for Cadillacs promotion in April successful - increase of 18% ticket sales to last year	Rachael Hogge	30/06/2019	N/A	80	81	
Strategy: 5.1.3 Support existing and encourage new innovative activities/industries to the area.							
5.1.3.1 Maintain membership of, and active involvement in, Cradle Coast Authority Tourism structure (cfwd).		Rachael Hogge	30/06/2019	N/A	80	83	

Departmental Monthly Performance Report - General Manager

Monthly Progress by Business Group



BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
General Manager	18	5	8	4	0	0	1	1
Human Resources	18	1	1	13	0	0	3	3

Departmental Monthly Performance Report - General Manager



At least 90% of monthly Action target achieved



Between 70 and 90% of monthly Action target achieved



Less than 70% of monthly Action target achieved

General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.							
1.1.2.1 Conduct bi-annual Community Survey.	Survey circulated and has closed. Final report being prepared by external agency.	Shane Crawford	30/09/2019	N/A	0	80	
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Implement Council's Highway, Public Reserves, Parking & Stormwater By-Law (cfwd).	Interim signage is in place at Boat Harbour Beach and associated patrols undertaken.	Shane Crawford	30/06/2019	N/A	80	50	
Strategy: 1.3.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.							
1.3.1.1 Promote and increase public awareness of the Sustainable Murchison Community Plan (cfwd).	Elected members from Circular Head, Burnie and Waratah Wynyard were briefed on the plan and progress against actions at a workshop on 20 March 2019. Work continues with the Cradle Coast Authority to progress implementation of the Sustainable Murchison Plan in line with actions in the Futures Plan.	Shane Crawford	30/06/2019	N/A	80	70	

Departmental Monthly Performance Report - General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
1.3.1.2 Develop projects and governance framework for the Sustainable Murchison 2040 Plan priority projects.	Elected members from Circular Head, Burnie and Waratah Wynyard were briefed on the plan and progress against actions at a workshop on 20 March 2019. Work continues with the Cradle Coast Authority to progress implementation of the Sustainable Murchison Plan in line with actions in the Futures Plan.	Shane Crawford	31/03/2019	N/A	N/A	60	No Targets Set
Strategy: 1.5.1 Build our knowledge base to apply in decision-making processes.							
1.5.1.2 Review and revise Council Agenda content and implement agenda compilation software.	May agenda completed using new software. Training completed.	Shane Crawford	30/06/2019	N/A	80	100	
Strategy: 1.6.1 Encourage increased participation by all stakeholders.							
1.6.1.2 Ensure regular meetings are held with relevant State and Federal Ministers on matters of importance (cfwd).	Occurs on an ongoing basis. The pending Federal Election has increased frequency of contact with ministers, candidates and advisors and these discussions continue	Shane Crawford	30/06/2019	N/A	80	80	
1.6.1.3 Develop effective regional collaborative governance particularly in respect to the implementation of the Sustainable Murchison Community Plan (cfwd).	Elected members from Circular Head, Burnie and Waratah Wynyard were briefed on the plan and progress against actions at a workshop on 20 March 2019. Work continues with the Cradle Coast Authority to progress implementation of the Sustainable Murchison Plan in line with actions in the Futures Plan. NW Councils are currently preparing a MOU to ensure the plans and their implementation are resourced sufficiently	Shane Crawford	30/06/2019	N/A	80	70	
Strategy: 1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.							

Departmental Monthly Performance Report - General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
1.6.2.1 Drive organisational change to develop the preferred Constructive organisational culture (cfwd).	An ongoing task however systematic changes continue to be rolled out throughout the organisation. The Continuous Improvement (CI) Board process has been introduced at the Works centre and continues to work well. Consultative Committee has recommenced following lengthy break. Pulse surveys are now being undertaken. Organisational KPIs developed and outlined to all staff.	Shane Crawford	30/06/2019	N/A	80	80	

Future Direction: 2 Organisational Support

Strategy: 2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.

2.2.2.1 Refine arrangements for resource shared employees, including development of individual MOU's.	Facilitated meeting with all resource shared employees to gain feedback. Draft MOU developed. Working through staff to place all on MOUs in order to better define and clarify the resource sharing arrangements. Risk Management function has been set up as a shared service arrangement with appropriate documentation in place. Next internal pulse survey is likely to be focussed on this area.	Shane Crawford	30/06/2019	N/A	80	45	
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Strategy: 2.5.1 Maintain and develop effective collaboration and resource-sharing practices with Circular Head Council.

2.5.1.1 Implement the recommendations from the review of resource sharing arrangements with Circular Head Council (cfwd).	Resource sharing implementation plan developed by the combined EMT and is progressively being implemented. Document reviewed at monthly joint EMT meetings as required. Discussion in recent times has been more focused on possible shared service arrangements, specifically in the IT area.	Shane Crawford	30/06/2019	N/A	80	70	
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Future Direction: 3 Connected Communities

Strategy: 3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which

Departmental Monthly Performance Report - General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.1.1.1 Commence implementation of strategies identified in the Central Area Development Strategies document.	Central Area Development Plan endorsed by Council at the March meeting for public consultation. Final report will be presented to May Council meeting.	Shane Crawford	30/06/2019	N/A	80	70	
Strategy: 3.1.2 Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.							
3.1.2.1 Secure funding to enable implementation of CCTV System in Somerset and Wynyard CBD areas.	\$140,000 secured under the Safer Communities Grants and officially announced on 27 March 2019. Grant deed being drafted.	Shane Crawford	30/06/2019	N/A	80	100	
Future Direction: 4 Community Recreation and Wellbeing							
Strategy: 4.1.1 Collaborate with community organisations that provide recreation opportunities to our community.							
4.1.1.1 Work with Taswater and the Waratah community to facilitate a mutually agreed future for the Waratah Dam.	Discussions ongoing. Public meeting held Tuesday 2 April. EOI process underway seeking possible dam owner and closes on 22 May.	Shane Crawford	30/06/2019	N/A	80	50	
Strategy: 4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in							
4.3.1.1 Continue commenced staged implementation of the Waratah-Wynyard Open Space, Sport and Recreation Plan and progress Sport and Recreation precinct Masterplans in Somerset and Wynyard (cfwd).	Internal working group meeting regularly to progress plans. Somerset masterplans being reviewed. Work has commenced on a number of playground related tasks. BMX track upgrade commenced. Funding secured for new changerooms at the Wynyard Recreation Ground. Camping discussions continue. Report on showgrounds to the May meeting	Shane Crawford	30/06/2019	N/A	80	70	
Future Direction: 5 Economic Prosperity							
Strategy: 5.1.1 Investigate and embrace new economic opportunities.							
5.1.1.1 Pursue economic development and expansion opportunities that will be beneficial to the community (cfwd).	A range of ED opportunities progressing across the region. A briefing was provided to elected members at a joint workshop of Burnie, Circular Head and Waratah Wynyard Councils on 20 March.	Shane Crawford	30/06/2019	N/A	80	60	

Departmental Monthly Performance Report - General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Strategy: 5.3.1 Promote value-adding to current production streams.							
5.3.1.1 Explore opportunities to redevelop existing public land holdings to create prime residential opportunities to encourage population growth (cfwd).	A list of potentially surplus land has been compiled through the OSSR Process. In addition to the Council's current land holding in Hales Street and Serrata Crescent this land will be appropriately redeveloped as opportunities arise in the future.	Shane Crawford	30/06/2019	N/A	80	60	
Strategy: 5.3.3 Actively manage community and economic growth through community engagement.							
5.3.3.1 Establish a visitation program between business and Council (cfwd).	Since commencement the General Manager has visited a number of clubs, associations and businesses. Activities of the GM are listed each month in the Council agenda. The Mayor and GM will continue with this introductory program.	Shane Crawford	30/06/2019	N/A	80	65	
Strategy: 5.4.1 Develop a recognised brand and actively market the local government area.							
5.4.1.1 Progressively implement a rebranding of the Council to align the corporate and destination marketing brand for Waratah-Wynyard (cfwd).	Work to progressively implement the brand internally and externally has commenced. Town entry signs to be installed shortly	Shane Crawford	30/06/2019	N/A	80	50	

Departmental Monthly Performance Report - General Manager

Human Resources

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.5.1 Build our knowledge base to apply in decision-making processes.							
1.5.1.1 Complete feasibility study for a HR system to record training and qualifications to identify skill gaps.	Not yet commenced.	Sharon Debono	30/06/2019	N/A	80	0	
Strategy: 1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.							
1.6.2.1 Complete Leadership Development program.	Program complete.	Sharon Debono	30/06/2019	N/A	80	100	
Future Direction: 2 Organisational Support							
Strategy: 2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.							
2.1.1.1 Investigate new IT solutions for e-learning for staff and contractors (cfwd).	Online induction completed for all contractors, induction information now all held electronically within the system. Insurances now transferred from manual system to electronic system. All training details now entered for Childcare with training to complete. Draft online employee induction prepared and out for consultation and review	Sharon Debono	30/06/2019	N/A	80	40	
2.1.1.2 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe).	A HR Strategy is under development. All actions recommended by the World Café working groups have been incorporated into this document. Expect the action plan will be finalised in Feb 2019	Sharon Debono	30/06/2019	N/A	80	10	
2.1.1.3 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Improved Communication.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	

Departmental Monthly Performance Report - General Manager

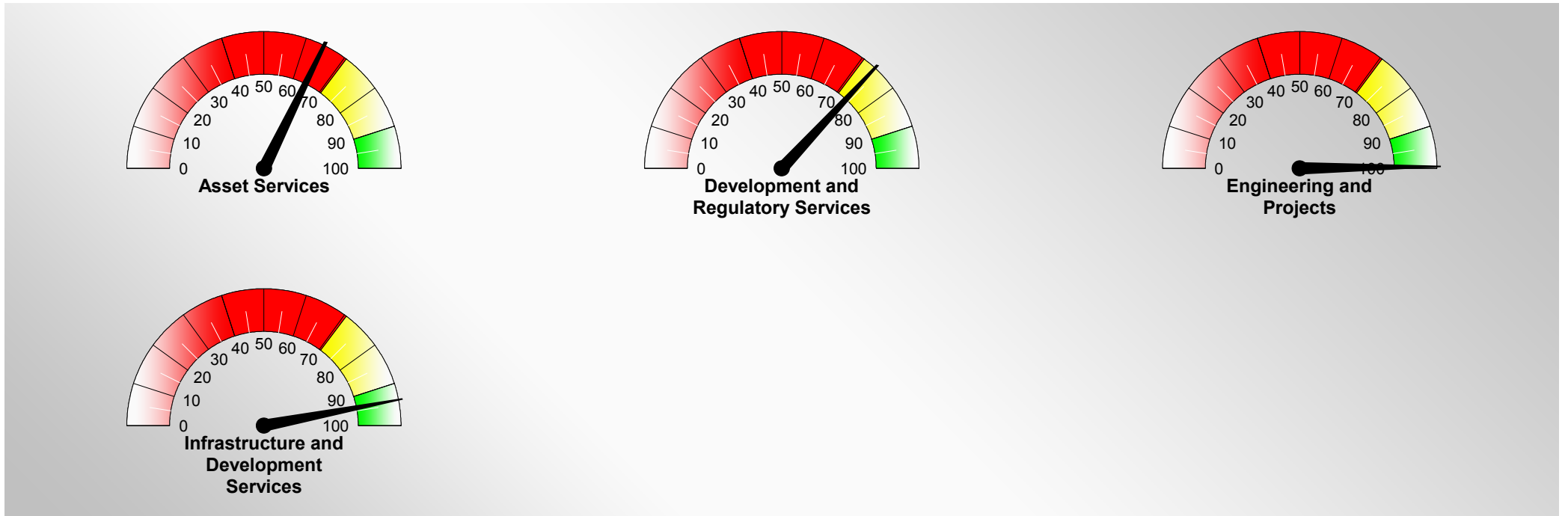
ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
2.1.1.4 Complete Workforce Development Plan: (a) Skills audit to be completed; and (b) Skills gap analysis completed.	Qualifications now gathered for all staff and entered into Whos on Location	Sharon Debono	28/02/2019	N/A	N/A	25	No Targets Set
2.1.1.5 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Team alignment, cohesion and role clarity.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	
2.1.1.6 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Interpersonal Skills.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	
2.1.1.7 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Cross-functional cohesion.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	
2.1.1.8 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Induction and training.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	
2.1.1.9 Complete projects and implement strategies identified during staff Strategic Cultural Planning Workshop (World Cafe): Feedback and recognition.	Will be incorporated in HR Strategy.	Sharon Debono	30/06/2019	N/A	80	0	
2.1.1.10 Training Register to be updated following completion of performance reviews. Aligned to Performance Review Register.	All current training is loaded onto Whos on Location.	Sharon Debono	30/06/2019	N/A	80	20	
Strategy: 2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.							
2.2.2.1 Update HR policies under adopted HR Framework (cfwd).	6 policies have been drafted under the adopted HR Framework . Consultation phase complete - policies adopted. 6 others in draft awaiting consultation through SMT and all staff. Remaining 3 policies not yet drafted.	Sharon Debono	30/06/2019	N/A	80	40	

Departmental Monthly Performance Report - General Manager

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
2.2.2.2 Implement an online employee induction system.	Completed draft content for the online induction - waiting on review by other stakeholders to progress.	Sharon Debono	28/02/2019	N/A	N/A	50	No Targets Set
Strategy: 2.3.1 Identify and satisfy internal customer needs by consulting and managing expectations.							
2.3.1.1 Investigate online training solutions for staff.		Sharon Debono	28/02/2019	N/A	N/A	0	No Targets Set
Strategy: 2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.							
2.4.1.1 Delivery of Training Register and Performance Reviews (cfwd).	All training data from the Depot collated into online system. All Childcare staff, training details implemented. Performance Appraisals nearing completion.	Sharon Debono	30/06/2019	N/A	80	60	
Strategy: 2.6.1 Promote Best Practice and foster innovation.							
2.6.1.1 Commence development of the Workforce Development Plan (cfwd).	To be progressed following development of HR Strategy	Sharon Debono	30/06/2019	N/A	80	0	
2.6.1.2 Investigate and implement electronic HR time and attendance system.	Not yet commenced.	Sharon Debono	30/06/2019	N/A	80	0	




Departmental Monthly Performance Report - Infrastructure and Development Services

Monthly Progress by Business Group






BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Asset Services	5	2	1	2	0	0	0	0
Development and Regulatory Services	5	1	0	3	0	0	1	1
Engineering and Projects	3	3	0	0	0	0	0	0
Infrastructure and Development Services	13	4	4	4	0	0	1	1



Departmental Monthly Performance Report - Infrastructure and Development Services

-  At least 90% of monthly Action target achieved
-  Between 70 and 90% of monthly Action target achieved
-  Less than 70% of monthly Action target achieved

Asset Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Conduct internal review of the management of public halls (Asset and Facilities Group.	Preliminary information has been gathered and discussed at Assets and Facilities Group, research ongoing.	Dana Hicks	30/06/2019	N/A	0	20	
1.2.1.2 Continue rolling program to install cost effective LED lighting to community facilities. Facilities for 2018/2019 are the Wonders of Wynyard and the Somerset Basketball Centre.	Wonders of Wynyard reception and exhibition rooms have been completed. Car Hall to follow. Somerset Basketball Centre to be commenced in early February.	Ashley McDougall	30/06/2019	N/A	80	85	
Future Direction: 6 Transport and Access							
Strategy: 6.1.1 Develop service levels to inform the delivery of a transport network that affordably meets demand and transparently communicates accepted risk.							
6.1.1.1 Expand transport service level document to include urban roads.	NAMS PLUS training is scheduled for June. Revaluation of the Transport asset class to follow in 2019/20 FY along with update and adoption by Council of the associated AMP. Review of the draft rural road service levels and expansion of document to include urban roads is expected to be completed as part of the AMP update in the 2nd half of the 2019/20 FY.	Jonathan Linden	30/06/2019	N/A	80	0	
Future Direction: 7 Environment							
Strategy: 7.4.1 Promote innovative sustainable design through renewable energy and resources.							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
7.4.1.1 Develop Storm Water Service Level Strategy.	Revaluation of the Stormwater asset class is approximately 80% complete and due to be finalised prior to June. NAMS PLUS training is scheduled for June. Update of the AMP for the Stormwater asset class will follow in the 2019/20 FY and aims to include the SW service level strategy (including flood mitigation measures) as part of a legislative requirement to have a Stormwater Management Plan completed by December 2019.	Jonathan Linden	30/06/2019	N/A	80	20	
7.4.1.2 Develop Waste Strategy.	Draft strategy document completed and circulated to review team for feedback. Workshop scheduled with Councillors in early May to review proposed strategy actions. Survey to rural residents for expanded kerbside collection has been completed, results have been added to draft briefing note which will be circulated to Councillors prior to community.	Dana Hicks	30/06/2019	N/A	80	70	




Departmental Monthly Performance Report - Infrastructure and Development Services

Development and Regulatory Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 2 Organisational Support							
Strategy: 2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.							
2.2.2.1 Review all planning templates. Full review of planning administration processes and development of an internal planning permit checklist.	Continuous improvement changes made to letter and report templates to increase automation and reduced need for regular minor edits.	Ashley Thornton	30/06/2019	N/A	80	80	
2.2.2.2 Review all food health templates.	No further update at this time.	Ashley Thornton	30/06/2019	N/A	80	51	
2.2.2.3 Implement system adjustments to reflect Building Act changes and streamline building administration procedures and manuals.	Overall department review of templates, ongoing process of developing procedures and templates.	Ashley Thornton	28/02/2019	N/A	N/A	61	No Targets Set
Future Direction: 3 Connected Communities							
Strategy: 3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which							
3.1.1.1 Complete the drafting of Waratah-Wynyard Council's Tasmanian Planning Scheme Local Provisions Schedule.	Zone transitions continuing, with expected completion early April. Re-drafting of Particular Purpose Zone to meet drafting conventions of the Tasmanian Planning Scheme. Regular update meetings and pre lodgement discussions with the TPC. Discussions with adjoining councils to ensure zoning consistency along municipal boundaries.	Ashley Thornton	30/06/2019	N/A	80	45	
Future Direction: 5 Economic Prosperity							
Strategy: 5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.							
5.4.2.1 Research, plan and develop Council's Settlement Strategy.	No further action. Next step is to prepare the project plan. Project is to be rolled forward into next financial year, after completion of planning scheme.	Ashley Thornton	30/04/2019	N/A	80	5	

Departmental Monthly Performance Report - Infrastructure and Development Services

Engineering and Projects

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 3 Connected Communities							
Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.							
3.3.1.1 Complete development and construction of the Wynyard Waterfront Masterplan projects.	New Boardwalk, seawall & wharf entry tender awarded. Wharf entry upgrade 60% complete	Daniel Summers	30/06/2019	N/A	80	79	
Future Direction: 7 Environment							
Strategy: 7.5.1 Consider and encourage biodiversity through forward thinking and planning.							
7.5.1.1 Continue to work with Crown Land Services to identify solutions for areas of Coastal Erosion.	Participated in the development of the Sisters Beach stakeholder bulletin with WWC communications officer as required recently.	Bill Walker	30/06/2019	N/A	80	75	
Strategy: 7.5.2 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.							
7.5.2.1 Review Weed Strategy and develop implementation for recommendations. Note - discussion required as to the ongoing relevance of this action.	Weed management review continues as a process of liaison with stakeholders from the private, public and business sectors as issues and relevant technical matters evolve.	Bill Walker	30/06/2019	N/A	80	75	

Departmental Monthly Performance Report - Infrastructure and Development Services

Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Improve the Integrated Strategic Asset Management Plan (cfwd).	Update of renewals program. Draft list of Strategic projects produced for prioritisation with the SAMP 10 year forecast	Daniel Summers	30/06/2019	N/A	80	50	
1.2.1.2 Undertake a Modern Equivalent Roads Renewal Review.		Daniel Summers	31/03/2019	N/A	N/A	70	No Targets Set
Strategy: 1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.							
1.4.1.1 Continue development of Service Level Standards (cfwd).	Out of hours callout review progressing. Service level discussion now occurring at Joint EMT level on monthly basis	Daniel Summers	30/06/2019	N/A	80	52	
Future Direction: 2 Organisational Support							
Strategy: 2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.							
2.4.1.1 Embed LEAN practices into project management and operational procedures.	Project Management approach with LEAN practices applied to the East Wynyard Foreshore playground projects. Learning's to be shared following completion of the project	Daniel Summers	30/06/2019	N/A	80	100	
Future Direction: 3 Connected Communities							
Strategy: 3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and whi							
3.1.1.1 Design, develop and implement the next stage of Coastal Pathway - Cooee to Wynyard.	Project now reliant upon the State Governments process for providing access to the rail corridor following coastal erosion events	Daniel Summers	30/06/2019	N/A	80	26	
Strategy: 3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.							

Departmental Monthly Performance Report - Infrastructure and Development Services

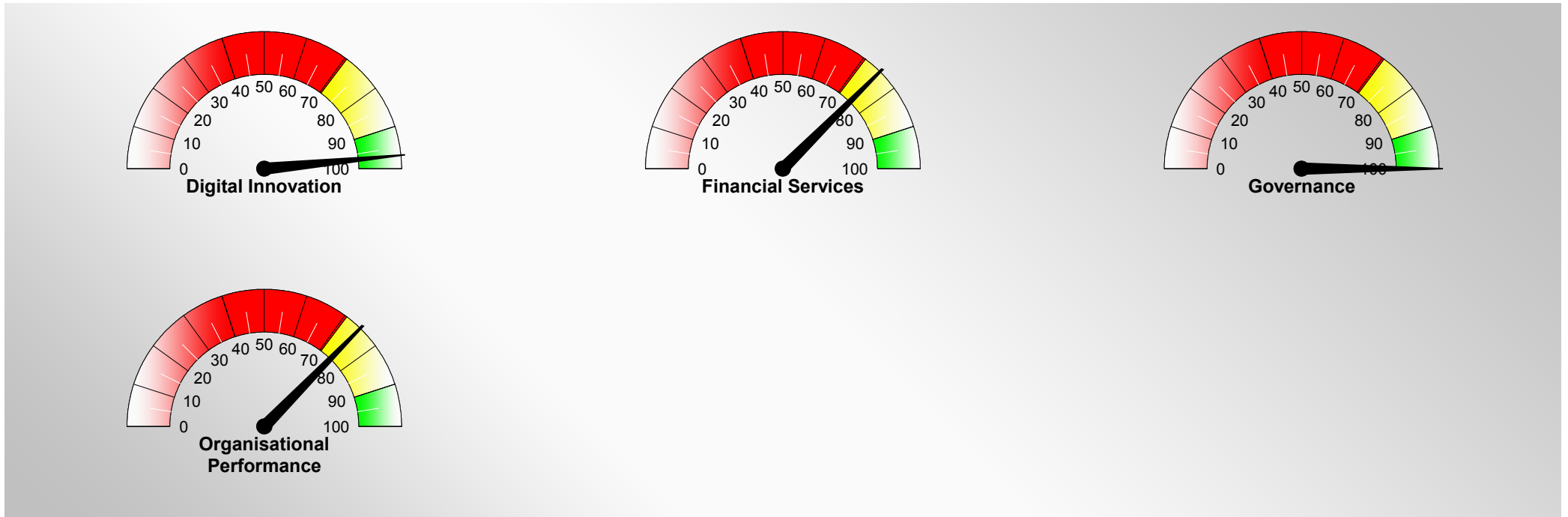
ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
3.3.1.1 OSSR - Complete detailed design for the East Wynyard Foreshore Playground.	Timeline extended into 19/20 financial year to allow playground construction to commence after school holiday period. Project planning timeline has been completed, detailed design expected in August. Concept drawing approved with minor amendments. Communications plan is being prepared. Site meeting with potential contractors scheduled for 11/4/19. Currently preparing draft EOI documents.	Dana Hicks	30/04/2020	N/A	24	20	
Future Direction: 5 Economic Prosperity							
Strategy: 5.1.2 Identify and maximise current industry and resource capacities.							
5.1.2.1 Support upgrade and redevelopment of Woolworths site carpark.	Works scheduled to coincide with Woolworths building upgrade	Daniel Summers	30/06/2019	N/A	80	67	
Future Direction: 6 Transport and Access							
Strategy: 6.2.1 Plan for a priority access network for freight.							
6.2.1.1 Identify priority access for freight (including development of heavy vehicle routes and bridge infrastructure) (cfwd).	Coordinated approach being undertaken with relevant stakeholders through the NHVR access network	Daniel Summers	30/06/2019	N/A	80	70	
Strategy: 6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.							
6.2.2.1 Work with State Growth to finalise the review of the Cooee to Wynyard Bass Highway - "Understanding and improving Traffic Flow".	Findings to be presented to Council by Director Infrastructure and Development in May	Daniel Summers	30/06/2019	N/A	80	80	
Future Direction: 7 Environment							
Strategy: 7.1.1 Foster opportunity through sustainable development and community engagement.							
7.1.1.1 Complete Flood Mitigation Studies for Big Creek and Port Creek (cfwd).	Stanwyn Court flood study significantly progressed and workshop held with Council to explore options. Port Creek modelling in progress. Mitigation options being developed	Daniel Summers	30/06/2019	N/A	80	79	
Strategy: 7.4.1 Promote innovative sustainable design through renewable energy and resources.							

Departmental Monthly Performance Report - Infrastructure and Development Services

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
7.4.1.1 Pursue implementation of strategies included within the Cradle Coast Waste Management Strategy (cfwd).	Illegal dumping funding Round 2 completed. Materials recovery programs are offered for each WTS site - battery, fluoro tubes and e-waste. Next CCWMMG meeting scheduled 17/4/19.	Dana Hicks	30/06/2019	N/A	80	65	
Strategy: 7.5.1 Consider and encourage biodiversity through forward thinking and planning.							
7.5.1.1 Pursue implementation of strategies included with the Council's adopted Waste Management Strategy (cfwd).	Waste Strategy review underway.	Dana Hicks	30/06/2019	N/A	80	50	
7.5.1.2 Complete catchment analysis for the creation of stormwater management plans pursuant to the Urban Drains Act 2013 (cfwd).	Cotton St Wynyard is being analysed as a priority with mitigation options investigated for catchment diversion.	Daniel Summers	30/06/2019	N/A	80	75	




Departmental Monthly Performance Report - Organisational Performance

Monthly Progress by Business Group






BUSINESS GROUP	NO. OF ACTIONS REPORTED ON	NO. OF ACTIONS AT LEAST 90% OF TARGET	NO. OF ACTIONS BETWEEN 70 & 90% OF TARGET	NO. OF ACTIONS LESS THAN 70% OF TARGET	NUMBER OF DEFERRED ACTIONS	NUMBER OF ONGOING ACTIONS	ACTIONS WITH NO TARGET	INCOMPLETE ACTIONS
Digital Innovation	5	2	1	2	0	0	0	0
Financial Services	4	1	0	2	1	0	0	0
Governance	1	1	0	0	0	0	0	0
Organisational Performance	4	2	1	1	0	0	0	0

Departmental Monthly Performance Report - Organisational Performance

-  At least 90% of monthly Action target achieved
-  Between 70 and 90% of monthly Action target achieved
-  Less than 70% of monthly Action target achieved

Digital Innovation


ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 2 Organisational Support							
Strategy: 2.2.1 Facilitate effective knowledge management practices.							
2.2.1.1 Complete the digitisation of records and implementation of the ECM document management system.	- ECM now live on-prem and good progress is being made on the Cloud Transition. - ECM is now being used widely within the organisation and Ad-Hoc in-house training is being provided as necessary. - Work on Council Document management policies and procedures is progressing.	Murray Jamieson	30/06/2019	N/A	80	95	
Strategy: 2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.							
2.2.2.1 Continue the digitalisation of historical records (cfwd).	Back Scanning Project complete	Murray Jamieson	30/06/2019	N/A	80	70	
2.2.2.2 Participate in IT Consortium Project in accordance with adopted MOU.	IT Consortium Group continuing to review information gathered to form service delivery report. Final report to be presented and discussed with Council in coming weeks.	Claire Smith	30/06/2019	N/A	80	55	
Strategy: 2.3.1 Identify and satisfy internal customer needs by consulting and managing expectations.							

Departmental Monthly Performance Report - Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
2.3.1.1 Progress actions from IT review.	<p>Have had brief discussion with General Manager - meetings to be held during next few weeks to go through details and timelines.</p> <p>Have met with IT Officer and relevant staff regarding expectations and resourcing. Currently compiling list of requirements and actions to progress actions from Review.</p> <p>Continuation of development plan - to align with Digital Innovation Strategic Plan</p> <p>- ECM on-prem finalised and now Cloud implementation proceeding.</p>	Murray Jamieson	30/06/2019	N/A	80	55	
Strategy: 2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.							
2.4.1.1 Finalise implementation of a common email platform with Circular Head Council.	<p>With the recent roll-out of Office 365 at both Waratah-Wynyard and Circular Head Councils now allows for better collaboration and easier access for all staff especially those resource shared. Ongoing actions are being undertaken to fine tune the platform to improve performance and minimise problems and enhance collaboration. Looking at the implementation of One-Drive and OneNote to enhance inter Council collaboration.</p>	Murray Jamieson	30/06/2019	N/A	80	90	

Departmental Monthly Performance Report - Organisational Performance

Financial Services


ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.2.1 Review and adjust service levels to provide value for money.							
1.2.1.1 Improve the Long Term Financial Plan (cfwd).	List of new and upgraded assets arising from recent strategy plans has been provided and is currently being inserted into the LTFP. Awaiting SAMP review and updated renewals program to update LTFP prior to the capital works budget. The LTFP update continuing without a SAMP revision or asset life review. Most indexes have been updated, as are the waste and garbage models. Data is being entered for year 0, formula are being reset and rolled forward to new ten year forecast. 10 Year capital works program is being reviewed and data entry commenced. Further progress pending Asset Management Plan review(s) which will have implications on Strategic Asset Management Plan.	Claire Smith	30/06/2019	N/A	80	5	Deferred
1.2.1.2 Establish best practice asset valuation and depreciation methodologies (cfwd).	Project being jointly run with Director Infrastructure & Development Services. Draft guideline on 'Valuing public infrastructure at current replacement cost' have been sourced from the Queensland Audit Office. Initial workshop with Circular Head Council has produced a first draft of an asset categorisation and valuation model. Work is progressing with Stormwater asset revaluations underway.	Claire Smith	30/06/2019	N/A	80	50	
Future Direction: 2 Organisational Support							

Departmental Monthly Performance Report - Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Strategy: 2.2.1 Facilitate effective knowledge management practices.							
2.2.1.2 Update the financial module of the enterprise software solution (Authority).	Will be updating to Version 7 in the new year, part of which will include Hierachy Manager which will enable more workflows. Version 7 Go live date is now early June 2019	Stephen Imms	30/06/2019	N/A	80	55	
Strategy: 2.6.1 Promote Best Practice and foster innovation.							
2.6.1.1 Review labour allocation process in finance system.	Looking at different options	Stephen Imms	30/06/2019	N/A	80	75	

Departmental Monthly Performance Report - Organisational Performance

Governance


ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 1 Leadership and Governance							
Strategy: 1.5.1 Build our knowledge base to apply in decision-making processes.							
1.5.1.1 Review and update Council policies as per agreed schedule.	35 policies currently under review. Six policies have been rescinded and one listed to be rescinded in the near future. Four policies merged as one. 31 policies are current. Currently obtaining SWMS and SOP's from Depot to list in Master Policy Index.	Roseanne Titcombe	30/06/2019	N/A	80	80	

Departmental Monthly Performance Report - Organisational Performance

Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
Future Direction: 3 Connected Communities							
Strategy: 3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and whi							
3.1.1.1 Adopt the Boat Harbour Beach Development Plan.	Amendments to the Boat Harbour Beach Development Plan to incorporate Public Camping along with recent feedback received from Council. Final draft plan to be presented at May Council Meeting for endorsement prior to public consultation.	Claire Smith	30/06/2019	N/A	80	70	
Future Direction: 5 Economic Prosperity							
Strategy: 5.1.1 Investigate and embrace new economic opportunities.							
5.1.1.1 Work in partnership with Burnie City Council to advance a prospectus for land availability for economic development (CCA).	Draft Regional Investment Prospectus developed by Cradle Coast Authority (CCA) in conjunction with the Office of the Coordinator General (OCG). WWC undertook initial data gathering/collection and provided the relevant information to CCA. CCA has finalised the Prospectus and is currently awaiting approval by the OCG. CCA has ben periodically following up with the OCG, who has recently advised it is near completion pending the inclusion of case studies and photos which the OCG is working on.	Claire Smith	30/06/2019	N/A	80	80	
Strategy: 5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.							

Departmental Monthly Performance Report - Organisational Performance

ACTION	PROGRESS	RESPONSIBLE PERSON	COMP. DATE	KPI TITLE	TARGET	ACTUAL	PROGRESS
5.4.2.1 Assess the feasibility of the expansion of industrial land east of the Airport (cfwd).	Stakeholder discussions have occurred in relation to potential industrial locations, design and access. In principle agreement from TasWater. Councillors accepting of proposal and aware of future infrastructure costs, rezoning issues and likely time to development. Taswater have confirmed they are ready to proceed with finalising the of transfer of ownership on the agreed basis. Council has been negotiating with the adjacent landholder to purchase a small parcel of privately owned land for the provision of a new road to access the TasWater treatment plant and potential sub-division to align with the new boundaries.	Claire Smith	30/06/2019	N/A	80	80	
5.4.2.2 Facilitate land rezoning and infrastructure development to provide appropriate retail, commercial and industrial land for future use.		Claire Smith	30/06/2019	N/A	80	0	