



MINUTES

Annual General Meeting

Monday 9 December 2024

At 5.30pm

Council Chambers, 21 Saunders Street, Wynyard

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AGENDA OF THE ANNUAL GENERAL MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 9 DECEMBER 2024 COMMENCING AT 5.30PM.

1.0 PRESENT

Councillors

Deputy Mayor Celisa Edwards
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Kevin Hyland
Councillor Leanne Raw
Councillor Dillon Roberts

In Attendance

Shane Crawford - General Manager
Daniel Summers Acting General Manager
Sallie Moore-Wood – Director Governance and Information Services
Mitchell Smith – Director – Financial Services
Alan Cattermole – Director Community Services
Sally Blanc - Executive Officer

Recorded on Attendance Sheet

Tracey Jones	Susan Robertson
Brett Donoghue	Warwick Mauger
Ian Jones	Codie Hutchison
Tracey Hoanke	Bronwyn Folden

2.0 APOLOGIES

Mayor, Dr Mary Duniam
Councillor Michael Johnstone

3.0 WELCOME

The Deputy Mayor made the following statement on behalf of the Mayor.

“I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

I would also like to advise that the meeting will be recorded and live streamed, in accordance with the Council Policy '**GOV.017 – Digital Recording of Council Meetings**'.

On behalf of the Council I extend a warm welcome to all of you attending this Annual General meeting (AGM) this evening.

This AGM is an opportunity to reflect on 2024 and an opportunity for community members to raise matters you consider are important to the community.

Having delivered on the final stages of a number of key master plans in the last few years, 2023-24 was a year to look to the future – to reset, take stock and make strategic decisions now that we will see the benefit of in future years.

We have taken time to listen to, and work with, the community and hear what they feel is important, so we can incorporate their views into our long-term plans and future developments. We have carefully planned and prepared for our exciting Boat Harbour Master Plan project - putting the final steps in place for construction which has just commenced. This year we also adopted the Somerset Sporting Precinct Master Plan, which provides a blueprint for recreation infrastructure provision that will serve that community for many years to come. We are also very happy to see how many people are enjoying the completion of the Coastal Pathway.

Council has planned for the future of our childcare delivery, reviewing service provision and determining to design and construct a new, long day care centre in Wynyard. This new facility will help meet the growing demand in the community.

Long term solutions for our coastlines and our communities have been developed for Sisters Beach and other areas prone to coastal erosion – important work underpinned by Council's commitment to environmental sustainability.

And finally, Council continues to participate in the Future of Local Government process, open to exploring and discussing all structural and functional reform options that would result in positive outcomes for the community.

As we move forward into 2025, I am incredibly proud of this Council's achievements and know that the hard work and dedication of the General Manager, Executive Team, all staff, and Councillors will continue to be at the heart of our success.

I would like to make particular mention of General Manager Mr Shane Crawford who finishes officially with Council this Friday. On behalf of Councillors and staff, I thank Shane for his service to our community over the last seven years. He leaves council in a much better position that when he arrives and we wish him well into the future.”

4.0 ANNUAL GENERAL MEETING STATUTORY REQUIREMENTS

The Deputy Mayor noted the following statutory requirements:

Section 72B. of the *Local Government Act 1993* (the Act) provides that in relation to an Annual General Meeting.

72B. Annual General Meeting

(1) *A council must hold an Annual General Meeting on a date that –*

(a) is not later than 15 December in each year; and

(b) is not before 14 days after the date of the first publication of a notice under [subsection \(2\)](#).

(2) *A council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*

(3) *If a quorum of the council is not present at an Annual General Meeting –*

(a) the Annual General Meeting is to be reconvened and held within 14 days; and

(b) a notice is to be published in a daily newspaper circulating in the municipal area specifying the date, time and place of the Annual General Meeting.

(4) *Only electors in the municipal area are entitled to vote at an Annual General Meeting.*

(5) *A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.*

(6) *A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.*

(7) *The general manager is to keep minutes of the Annual General Meeting.*

The Deputy Mayor noted that voting on motions was to be conducted via a show of hands.

5.0 CONFIRMATION OF PREVIOUS MINUTES

MOVED BY	CR ROBERTS
SECONDED BY	CR BRAMICH

“That Council receive and note the Minutes of the Annual General Meeting of the Waratah-Wynyard Council, held at 21 Saunders Street, Wynyard on 15 January 2024, previously circulated and adopted at the Council Meeting on 22 January 2024.”

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRAMICH	CR COURTNEY	CR EDWARDS
CR HYLAND		CR RAW	CR ROBERTS

6.0 ANNUAL REPORT PUBLIC SUBMISSIONS

Under the provisions of the *Local Government Act 1993*, Council invited the community to make submissions on its Annual Report for discussion at the Annual General Meeting. The closing date for submissions was 4 December 2024.

There were no submissions received.

7.0 ANNUAL REPORT 2023/243

The General Manager gave a presentation on project delivery, key activities, financial management strategy and current financial position. He also advised the Statutory Requirements for the Annual General Meeting.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council note the Annual Report for the year ended 30 June 2024

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRAMICH	CR COURTNEY	CR EDWARDS
CR HYLAND		CR RAW	CR ROBERTS

8.0 NOTICES OF MOTION

8.1 C HUTCHISON – RIGHT TO INFORMATION FINDINGS

MOVED BY	C HUTCISHON
SECONDED BY	CR COURTNEY

That Council:

- 1. Note the decision by the Ombudsman to direct Council to release in part, the 12-page report dated 3 September 2013 titled 'Waratah-Wynyard Council - Report on the organisation's ability to resolve issues', by Mr. Neil Johnston of Small Business Safety Systems.**
- 2. Further note parts of the report released by Council, remain redacted, despite calls in the community earlier in the year to release the report, unredacted.**
- 3. Undertake a review of its Right to Information procedures, to ensure that applications are processed correctly.**
- 4. Assess if recommendations within the report were adequately implemented in the past 10 years, prepare a report of this progress according to the criteria outlined in the recommendations, and complete this assessment prior to May 1 2025 released to Councillors and the general public on its website.**
- 5. Collaborate with the community during 2025 to develop a Transparency Policy, that seeks to promote good governance principles of openness, honesty, and transparency, to avoid further reputational risk resulting from existing practices**

Cr Hyland moved a PROCEDURAL MOTION that the MOTION BE PUT.

The Mayor accepted the PROCEDURAL MOTION.

The MOTION was put and was CARRIED (13/2)

9.0 PUBLIC QUESTIONS WITHOUT NOTICE

9.1 T.JONES – REVIEW OF REPORT RECOMMENDATIONS

Mrs Jones of Wynyard asked how many iterate reviews there had been to address the recommendations in the report *{as referred to in Motion on this agenda}*.

The General Manager advised that none had been completed in the last seven years, with the focus being on forward looking and positive action rather than items that are no longer relevant.

He advised that the highest level of corporate governance and transparency is in place at this council.

9.1 T.JONES – PRESENTATION OF REVIEWS TO COUNCIL

Mrs Jones of Wynyard asked if subsequent reviews been presented to council in open meetings and if not why?

The General Manager noted that General Manager reviews follow a stringent process and external reviews have been undertaken. This includes Staff surveys and other methods keep on top of current staff matters and cultural trends.

Everything the public needs to know about how this council is operated is included in the open section of council meeting agenda's

10.0 PUBLIC STATEMENTS WITHOUT NOTICE

9.1 T.JONES – GOVERNANCE

Mrs Jones of Wynyard made a statement regarding her views on corporate governance.

11.0 Closure

There being no further business the Annual General meeting closed at 7.04pm.