



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

21 October 2024

TABLE OF CONTENTS

1.0	RECORD OF ATTENDANCE	5
1.1	ATTENDANCE.....	5
1.2	APOLOGIES	5
1.3	LEAVE OF ABSENCE PREVIOUSLY APPROVED	5
2.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	6
2.1	CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING.....	6
2.2	CONFIRMATION OF MINUTES OF PREVIOUS SPECIAL COUNCIL MEETING.....	6
3.0	DECLARATIONS OF INTEREST	6
4.0	COUNCILLORS ANNOUNCEMENTS AND REPORT	7
4.1	ANNOUNCEMENTS BY MAYOR.....	7
4.2	MAYOR'S COMMUNICATIONS.....	7
4.3	REPORTS BY DELEGATES.....	8
4.4	NOTIFICATION OF COUNCIL WORKSHOPS.....	8
5.0	PUBLIC QUESTIONS AND STATEMENTS.....	9
5.1	RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING	9
5.2	PUBLIC QUESTIONS RECEIVED IN WRITING	9
5.3	PUBLIC QUESTIONS WITHOUT NOTICE	9
5.4	PUBLIC STATEMENTS RECEIVED IN WRITING.....	9
5.5	PUBLIC STATEMENTS WITHOUT NOTICE	9
6.0	PLANNING AUTHORITY ITEMS	10
7.0	MATTERS RAISED BY COUNCILLORS.....	11
7.1	RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING.....	11
7.1.1	CR COURTNEY - DIGITISATION OF PROPERTY RECORDS.....	11
7.2	COUNCILLOR QUESTIONS RECEIVED IN WRITING	11
7.3	COUNCILLOR QUESTIONS WITHOUT NOTICE	11
8.0	NOTICE OF MOTION	11
9.0	REPORTS OF OFFICERS AND COMMITTEES.....	12
9.1	COMMUNITY ACTIVATION GRANTS ROUND ONE	12
9.2	EAST YOLLA ROAD OPTIONS ANALYSIS.....	17
9.3	EAST WYNYARD FORESHORE MASTER PLAN - ANNUAL REPORT	21
9.4	ANNUAL PLAN PROGRESS REPORT - 1 JULY 2024 TO 30 SEPTEMBER 2024.....	26
9.5	COUNCILLOR CODE OF CONDUCT ORDER 2024	30

9.6	MANAGING UNREASONABLE CUSTOMER CONDUCT.....	33
9.7	REVIEW OF CHILD CARE POLICIES	36
9.8	COMMUNITY AND ENGAGEMENT QUARTERLY REPORT	39
9.9	AWARD OF TENDER - REPLACEMENT FOR CRANE TRUCK 1265.....	55
9.10	FINANCIAL REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2024	58
9.11	SENIOR MANAGEMENT REPORT.....	60
9.12	MINUTES OF OTHER BODIES/COMMITTEES	65
	9.12.1 NOTES OF WARATAH COMMUNITY BOARD, 13 SEPTEMBER 2024	65
10.0	MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING	68
11.0	CLOSURE OF MEETING TO THE PUBLIC.....	69
12.0	RESUMPTION OF OPEN MEETING	70
13.0	PUBLIC RELEASE ANNOUNCEMENT.....	70

THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 21 OCTOBER 2024, COMMENCING AT 6.00PM

	From	To	Time Occupied
Open Council	6.00PM	6.36PM	36MINS
Planning Authority	N/A		
Closed Council	6.36PM	6.50PM	14MINS
Open Council	6.50PM	6.50PM	0 MINS
TOTAL TIME OCCUPIED			50MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Mayor Mary Duniam
Deputy Mayor Celisa Edwards
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Kevin Hyland
Councillor Michael Johnstone
Councillor Leanne Raw
Councillor Dillon Roberts

IN ATTENDANCE

Shane Crawford – General Manager
Daniel Summers – Director Development and Infrastructure Services
Sallie Moore-Wood – Director Governance and Information Systems
Alan Cattermole – Director Community Services
Sally Blanc - Executive Officer

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 16 September 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

2.2 CONFIRMATION OF MINUTES OF PREVIOUS SPECIAL COUNCIL MEETING

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND

That the Minutes of the Special Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Wednesday 2 October 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR BRAMICH
SECONDED BY	CR JOHNSTONE

That Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
10/9/24	RDA Tas Board meeting
10/9/24	UTAS Alumni Advisory committee Meeting
12/9/24	RDA Tas Committee Meeting
16/9/24	Council Meeting
17/9/24	Citizenship Ceremony
18/9/24	LGAT Performance Sub-Committee meeting
18/9/24	Book Launch Jenny Donovan CCA
20/9/24	Citizenship Ceremony
20/9/24	LGAT Community of Practice workshop
21/9/24	Advocate Media – Football finals
23/9/24	Councillor Workshop
24/9/24	CCA Reps Meeting
25/9/24	LGAT Performance Sub-Committee meeting
27/9/24	LGAT Governance Group – L&D Framework Meeting
30/9/24	Media Event Telstra new mobile coverage sites
30/9/24	Media Event – BHB Project
30/9/24	Media Event – Senator Urquhart Childcare
2/10/24	Special Council Meeting
2/10/24	Councillor Workshop
8/10/24	Coast FM Radio Interview
9/10/24	Business Visit TasLand
10/10/24	Media – Coastal Pathway
10/10/24	ALGWA Board Meeting
11/10/24	Opening of Exhibition at Artscape
12/10/24	Tulip Festival Opening

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

MOVED BY	CR ROBERTS
SECONDED BY	CR EDWARDS

That Council note the following Workshops:

23/9/24	Presentation by Independent Audit Panel Chair Presentation by Cradle Coast Authority
2/10/24	Traffic Survey Cnr Old Bass Highway and Dart Street General Manager Recruitment Process

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE**5.3.1 I ROWE - FINE FOR ORCHARD NETTING**

Mr Rowe of Boat Harbour Beach queried why a fine of \$400 from council was issued for covering a quantity of fruit trees with netting. He asked what Council are the regulations in place and where can they be found.

The General Manager took the question on notice, unaware of the fine and will need to research.

5.3.2 I ROWE - BIRD FLU POLICIES

Mr Rowe of Boat Harbour Beach stated that Bird Flu is going to arrive in Australia soon and asked what policies does council have for when it gets here.

The General Manager took the question on notice. He noted that with matters such as bird flu, federal and state governments determine education and action programs and would advise council on what steps to take

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS

THERE WERE NO PLANNING MATTERS AT THIS MEETING

NOTE:

Agenda Item was formally withdrawn by the applicant prior to the meeting.

7.0 MATTERS RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR COURTNEY - DIGITISATION OF PROPERTY RECORDS.****QUESTION**

Cr Andrea Courtney asked when will digitisation of property records be completed.

The General Manager took the question on notice

OFFICERS RESPONSE

The digitisation project is a key part of the organisation's Digital Transformation Strategy.

The first phase involved digitising 7,583 Building Application files, with ZircoData engaged to carry out the work. All files have been successfully received in digital format, and Officers have completed the data entry, capturing the necessary metadata into Council's Electronic Document Management System.

The focus has now shifted to digitising the remaining property files. This phase is still in progress and will extend into the new calendar year. Based on the volume of boxes, we anticipate that this work will continue until the end of 2025. Officers are working closely with ZircoData to monitor progress and ensure the project stays on track.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

Nil received.

8.0 NOTICE OF MOTION

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES**9.1 COMMUNITY ACTIVATION GRANTS ROUND ONE**

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community Services
Report Date: 30 August 2024
File Reference: 001
Enclosures: Nil

PURPOSE

This report has been prepared to assist Council to determine allocation of grant funding to community organisations under Round One of the 2024-2025 Community Activation Grants program.

BACKGROUND

Waratah-Wynyard Council has committed funding for the provision of a Community Activation grants program that supports community initiatives that encourage and enhance social and cultural wellbeing, recreation and that foster economic development and education pursuits.

Grants are offered to assist in the provision of community projects and activities, support individuals selected to compete at a national or international level and to sponsor local events that provide economic and social benefit for the community. There are two funding rounds each financial year. Community groups, organisations and individuals who meet the guidelines are eligible to receive grant funding once per financial year. Typically, these grants are as follows:

Round	Open	Close	Assessed	Announced at Council Meeting
Round 1	1 July	26 August	September	October
Round 2	1 November	31 December	January	February

DETAILS

Promotion of the Community Activation Grants is undertaken through advising local community groups, organisations and event organisers. Application forms, guidelines and an acquittal form are available on Council's website. Posts are made on Council's social media sites regarding the opening and closing dates of the Community Activation Grant rounds. Council Officers notify community clubs and organisations of the grants through emails and conversations.

Each applicant needs to provide details of the organisation's eligibility to receive a grant. In addition, the applications are assessed against the assessment criteria outlined in the grant information.

Assessment Criteria

How each project:

- offers benefit to the Waratah-Wynyard community.
- encourages or enhances social and cultural wellbeing.
- fosters economic development and/or educational pursuits.
- would acknowledge Waratah-Wynyard Council for support.

Project Details

All the applications are reviewed and assessed against the assessment criteria by the Council Grants Committee made up of Councilors Raw and Courtney and Council officers.

In Round One, Council received 12 eligible Community Activation Grant applications with funding requests totaling \$22,059.

Recommended successful submissions are as follows:

Organisation	Project	Details
Farm it Forward	2x raised garden beds	More garden beds at the Somerset Community Garden
Lions Club	Christmas Parade	Christmas Parade floats prize money, sound system, lollies for the parade
Live Well	Printer	A printer for the Saunders Street location for community members and Live Well to use
Samurai Ju Jitsu	Instructor training	Instructors attend National Conference to develop skills and knowledge to bring back to Wynyard community and share
Sand Manipulation (<i>delivered by SMART</i>)	Sand Sculpture Event	Event to enable sand sculpture and exploration of local geological features
Somerset Basketball	TV Scoreboard	No scoreboard in the West Wing. Utilising an App running on an iPad SABA will cast to the TV screen to provide a running scoreboard
Ten Days on the Island	Event	Ten Days On the Island intends to host a statewide finale on the last day of the Festival at Table Cape
Word Players Wynyard	Printing Zines (<i>a small self- published booklet</i>)	Create an exhibition of words that will feature multimedia works, performance poetry, and produce a zine
Waratah Axemen's Association	Seating	Provide more seating for visitors when they come to Waratah for the Axemen's event

Organisation	Project	Details
Wynyard Community Garden	Roof for storage container	Place a new roof on the storage shed
Wynyard Gymnastics	“Ninja” equipment	Purchase the MEMAX Ninja System – 15 pieces. Aimed at typical and neurotypical children
Artscape	Undercurrent exhibition	Acquisitional art prize. Assist with costs of the event.

All organisations awarded a grant are required to produce evidence of expenditure, such as quotations or invoices for payment, prior to the funds being disbursed.

All organisations that receive a grant, must complete a grant acquittal (a template is available on Council’s website) at the end of the project, detailing how the funds were spent and outlining the outcomes of the project.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* states:

Grants and benefits

77. (1) *A council may make a grant or provide a benefit that is not a legal entitlement to any person, other than a Councillor, for any purpose it considers appropriate.*

(2) *The details of any grant made, or benefit provided are to be included in the annual report of the council.*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.2 We listen and engage with our community in decision making.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

The Community Activation Grants program is delivered in accordance with the Community Activation Grant policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has an annual allocation of \$40,000 in the 2024-2025 approved budget for Community Activation Grants. Round One is has \$22,059 worth of grants recommended to be awarded.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

All applicants will be advised of the outcome of their Community Activation Grant application and be provided with feedback on their application upon request.

Retrospective requests for support will not be considered.

CONCLUSION

It is recommended that Council provide Community Activation Grants to the outlined organisations as recommended under Round One of Council's 2024-2025 Community Activation Grants program.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council allocate funding to the following organisations under round one of Council's 2024-2025 Community Activation Grants program.

Organisation	Project	Amount Recommended for Approval
Farm it Forward	2x raised garden beds	\$1,910
Lions Club	Christmas Parade	\$1,500
Live Well	Printer	\$1,749
Samurai Ju Jitsu	Instructor training	\$2,000
Sand Manipulation (Delivered by SMART)	Sand Sculpture Event	\$2,000
Somerset Basketball	TV Scoreboard	\$2,000
Ten Days on the Island	Event	\$2,000
Word Players Wynyard	Printing Zines (a small self- published booklet)	\$1,000
Waratah Axemen's Association	Seating	\$2,000
Wynyard Community Garden	Roof for storage container	\$1,900
Wynyard Gymnastics	"Ninja" equipment	\$2,000
Artscape	Undercurrent exhibition	\$1,900

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.2 EAST YOLLA ROAD OPTIONS ANALYSIS

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 8 October 2024
File Reference: .
Enclosures: Nil

PURPOSE

To provide Council with a range of options analysis for a section of East Yolla Road, between number 145 and 250 that is subject to inundation during high intensity and/or prolonged rain events.

BACKGROUND

There is a section of East Yolla Road, between numbers 145 and 250 that is a low lying section of road subject to inundation during high intensity rain events. This section of road is an unsealed gravel road treatment and classified as a class R9 unsealed gravel road in accordance with Council's Transport Infrastructure Service Level Document 2024.

This section of road is bordered on both the northern and southern side by bodies of water that are low lying and on a flat geometry, acting as swamp type environments with poor hydraulic characteristics for free drainage.

During August and into early September, coinciding with the storm and wind events, prolonged rainfall occurred. The Bureau of Meteorology has published that 226mm of rain was recorded at the Wynyard airport for the 20 days from the 21 August 2024 to 9 September 2024. Inundation at this section of East Yolla Road was first reported to Council on 26 August 2024 and remained when inspected again on 24 September 2024.

Below is an image of the inundation on East Yolla Road, facing East: -



DETAILS

There are several options available to treat road sections that are subject to this type of inundation, each with their own variants of pros and cons and cost implications. In consideration of these options it is also critical to consider the road itself, including function, characteristics, usage and impact during events.



East Yolla Road is classified as a class R9 unsealed gravel road in accordance with Council’s Transport Infrastructure Service Level Document 2024, it acts as a collector road providing a linkage to the Murchison Highway at each extremity of the road. During flood or inundation events all parcels of land are able to access the Murchison Highway from one end or the other of East Yolla Road, resulting in no land locked parcels.

The level of flooding and inundation on East Yolla Road witnessed during events could be considered as nuisance floodwaters, typically being at or below 100mm in depth with negligible flow rate and still safely traversable by vehicle under controlled speed.

There is one recorded vehicle incident/accident occurring in the vicinity of this section of East Yolla Road, just to the east of the flood prone area. This accident occurred in 2017 and resulted in property damage only with the following description, *off left bend into object/parked vehicle*.

Traffic count data taken between 2010 and 2012 indicate the following traffic volumes utilising East Yolla Road.

Location	AADT	HV AADT	HV%
Southern End	88.6	7.07	7.98
Northern End	95.2	2.33	2.45

Below are some available options in response to occasional inundation of a section of East Yolla Road following prolonged heavy rainfall, some of which can be combined: -

Option	Description
1	Do nothing, remain status quo and undertake site specific warning signage during an event and remedial works to repair road damages - \$1000
2	Lift the road surface (nominally 300mm) by means of layered road material including armour rock and geofabric layers along with additional drainage pipes to bring the level of East Yolla Road above the flood plane - \$70,800
3	Treat the existing road pavement material with foam bitumen stabilisation techniques or similar to strengthen the road pavement and provide greater resistance to damage during flood inundation - \$31,500
4	Install additional warning signage and flood markers to warn road users of potential hazards - \$5,000
5	Install concrete ford/flood way crossing to provide fixed infrastructure solution during flood inundation. - \$108,000

In consideration of the options available to treat the section of East Yolla Road subject to inundation, a table is provided below with each option scored against a multi-criteria analysis. Description of each option is provided below the table for clarity along with a high level cost estimate. Each criteria is weighted on a scale of 1-5 with 1 being the most negative result and 5 being the most positive, culmination of these scores provides the most beneficial option to pursue.

Option	Cost	Safety improvement	Longevity	Traffic continuity	Environmental impacts	Total
1	5	1	2	1	5	14
2	2	5	3	5	2	17
3	3	3	4	3	3	16
4	4	2	1	2	4	13
5	1	4	5	4	1	15

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Each option presented to Council will have a financial implication, the high-level cost estimates provided in the table of descriptions are based on expert estimation only and will require further refinement to accurately define scope and actual cost.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council consider the information provided in this report and prepare a budget submission for option/s for treatment to be considered in the Annual Plan and Budget for 2025/26.

MOVED BY	CR BRAMICH
SECONDED BY	CR ROBERTS

That Council:

- 1. Note the information provided in relation to options for East Yolla Road improvements; and**
- 2. Prepare a budget submission for consideration in the 2025/26 Annual Plan and Budget for any preferred treatment option/s.**

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.3 EAST WYNYARD FORESHORE MASTER PLAN - ANNUAL REPORT

To: Council
Reporting Officer: Contracts and Administration Officer
Responsible Manager: Director Infrastructure and Development Services
Report Date: 8 October 2024
File Reference: East Wynyard Foreshore Master Plan
Enclosures: 1. EWF Master Plan - Action Status Report 

PURPOSE

To provide Council with an annual update on the status of the actions contained within the East Wynyard Foreshore Master Plan (EWFMP).

BACKGROUND

In Council's 2020/21 Annual Plan, Council recognised the need to develop a master plan for the East Wynyard Foreshore Reserve. The plan provided an opportunity to review the existing concept plan (developed by GHD Woodhead in 2017) and to build on the prior investment at the Rotary Park Playground.

The previous concept plan (2017) had a major foreshore market focus with a contemporary style. Key activities completed from that plan included removal of the macrocarpa trees and swimming pool and a renewal and upgrade of the Rotary Park Playground.

A community consultation process was initiated to address a knowledge gap around community desires and expectations. A three-week consultation period beginning mid-October 2020 resulted in a total 98 responses, a summary of which was tabled at the February 2021 Council Meeting. A draft plan was adopted in April 2021 for the purposes of undertaking a public consultation period.

A four-week public consultation process commenced in May 2021 and was advertised through social media, Council's website, a letter-drop to nearby households and a poster displayed within the reserve. At the close of the feedback period, 56 comments were received from the community and considered prior to the final plan being adopted by Council in September 2021.

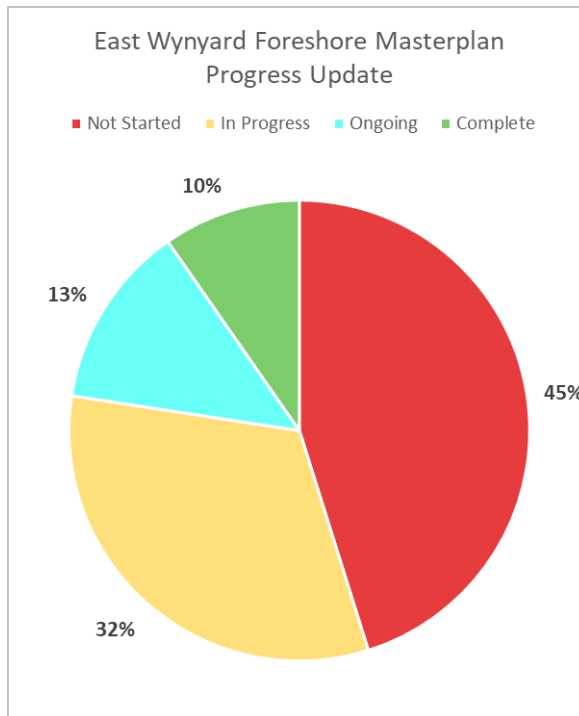
DETAILS

The EWFMP proposes a total 31 actions to cover the nominated themes of Safe Access and Circulation; Events and Markets; Nature, Relaxation and Design; and Active Recreation.

An update of the activities undertaken against each action has been included in the table attached to this report.

Of the 31 actions, three are 'Complete', ten are 'In Progress' and four are 'Ongoing' activities embedded into standard business practice. The remaining 14 actions categorised as 'Not Started' are either not scheduled yet or have been rescheduled to commence later in the five-year plan for East Wynyard.

Details on progress are shown in the summary graph below.



A summary of the key achievements to note for the previous 12 months include:

One of two proposed DDA Compliant pedestrian crossings were installed along Old Bass Highway near the old pool and market shed sites. A second crossing location is scheduled into a future year once the location is finalised.

The East Wynyard foreshore boardwalk replacement project was completed early in the 2023/24 financial year after running into weather and site access delays early on. The dismantling of the boardwalk was completed with the assistance of a helicopter to avoid the use of heavy machinery on mobility areas.





Lastly, a new low impact sign to help promote the use of the viewing platform at East Wynyard, which is located near the middle carpark, was also erected during the year.



Planned actions to be delivered during the 2024/25 financial year are:

- Installation of new and replacement foreshore furniture.
- Planning for the outdoor sensory garden which will be followed by construction towards the end of 2025.
- An additional pathway is planned to be installed to the north of the Rotary Park playground leading past the barbeque areas.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this progress update. Individual projects undertaken as part of the EWFMP's recommendations will be subject to the Council's standard budget approval process.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is therefore recommended that the Council note the annual status update on the progress of the East Wynyard Foreshore Master Plan.

Cr Edwards left the meeting at 6.14pm

MOVED BY	CR ROBERTS
SECONDED BY	CR RAW

That Council note the annual status update on the progress of the East Wynyard Foreshore Master Plan.


The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

Cr Edwards returned to the meeting at 6.19pm.

9.4 ANNUAL PLAN PROGRESS REPORT - 1 JULY 2024 TO 30 SEPTEMBER 2024

To: Council
Reporting Officer: Information Management Officer
Responsible Manager: Director Governance and Information Systems
Report Date: 9 October 2024
File Reference: Corporate Management - Planning
Enclosures: 1. Annual Plan Action Report - end September 2024 

PURPOSE

This report is provided as an update on the Annual Plan actions to 30 September 2024.

By providing a regular update, Council can see how the organisation is tracking in the delivery of commitments made to the community through the Annual Plan.

BACKGROUND

The Annual Plan and Budget Estimates is developed by Council each year, outlining key activities and initiatives for the year.

The Council adopted the 2024/25 Annual Plan and Budget Estimates on 17 June 2024.

The strategic planning framework guides Council in identifying community needs and aspirations over the long term (Our Mission, Vision & Values), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

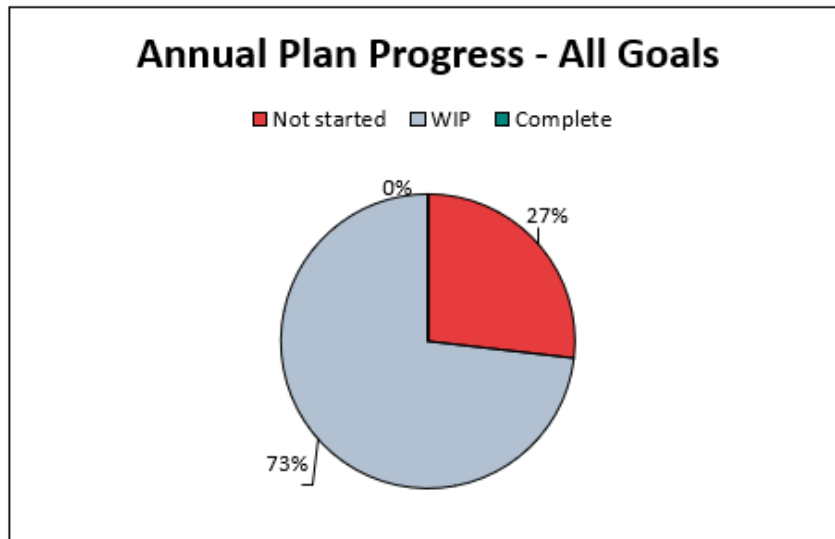
The activities and initiatives included in the Annual Plan and Budget Estimates contribute to achieving the strategic objectives specified in the Strategic Plan.

DETAILS

The attached report provides a progress report of actions against Council's 2024/25 Annual Plan.

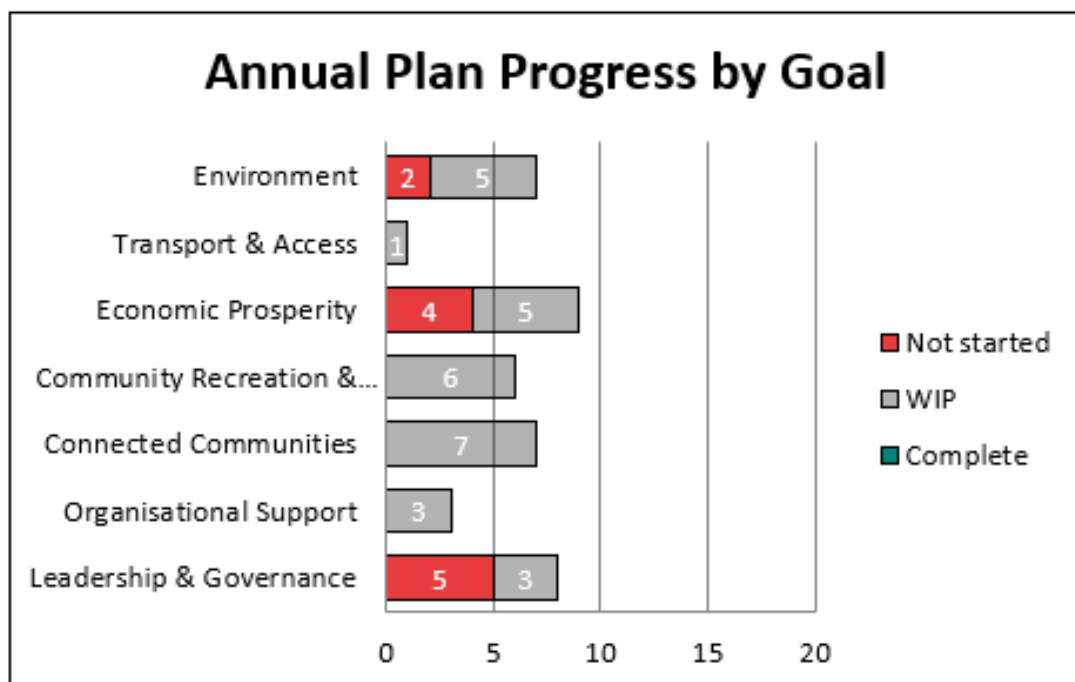
As at 30 September 2024, 30 actions are in progress (73%) and 11 actions have not started (27%).

There was a total of 41 actions adopted in the Annual Plan and Budget. The below graphs present overall progress of the actions to date.



- 0 actions are completed
- 21 actions at least 90% of monthly target
- 2 actions between 70% – 90% complete
- 6 actions at less than 70% complete
- 11 actions have not started
- 1 ongoing action

The following graph outlines progress against each of Council’s strategic goals:



Outstanding Actions Progress 2023/24:

Status on actions which remain uncompleted from the 2023/24 financial year, is provided below -

Action	Progress
Frederick Street Sports Complex Master Plan	Carry forward. Final draft version nearing completion.
Workforce Development Plan	Carry forward. Early work is underway on a broad organisational document. Many departments are well advanced in plan development.
Stormwater modelling for urban catchments	Carry forward. Consultant services being procured to complete.
Review of Waratah Services	Will carry forward and progress in 2024/25 with completion expected June 2025.
Electric car charging stations	Will carry forward and progress in 2024/25. EOI's have been sought.
Penguin viewing experiences	Draft Plan nearing completion. Will carry forward 2024/25 period.
Big Creek Flood Mitigation Works	Investigation into alternative design options is being undertaken to provide a more effect flood mitigation outcome. Will carry forward to 2024/25.

STATUTORY IMPLICATIONS

Statutory Requirements

The Annual Plan is prepared as part of the Budget Estimate process and is required under the Local Government Act 1993:

71. *Annual plan*
- (1) *A council is to prepare an annual plan for the municipal area for each financial year.*
 - (2) *An annual plan is to –*
 - (a) *be consistent with the strategic plan; and*
 - (b) *include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
 - (c) *include a summary of the estimates adopted under section 82; and*
 - (d) *include a summary of the major strategies to be used in relation to the council's public health goals and objectives. The Annual Plan is part of a larger strategic planning framework.*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

The plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017/27 and the Sustainable Murchison Community Plan 2040.

Council Strategy or Plan	Date Adopted:
Annual Plan and Budget Estimates 2024/25	17 June 2024

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Council provides quarterly reports as part of the Council meeting process to ensure Councillors and the public can see progress against annual plan actions.

CONCLUSION

That Council note the 2024/25 Annual Plan Action Report for the period 1 July 2024 to 30 September 2024.

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND



That Council note the 2024/25 Annual Plan Progress Report for the period 1 July 2024 to 30 September 2024.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.5 COUNCILLOR CODE OF CONDUCT ORDER 2024

To: Council
Reporting Officer: Governance Officer
Responsible Manager: Director Governance and Information Systems
Report Date: 11 September 2024
File Reference: 0201
Enclosures: 1. Local Government (Code of Conduct) Order 2024 
2. Letter from Hon Nic Street MP Minister for Local Government 

PURPOSE

The purpose of this report is for Council to note the new Local Government (Code of Conduct) Order 2024 which legislatively automatically applies to all Councillors without the need for formal adoption by individual councils and replaces Waratah-Wynyard Council's existing Councillors Code of Conduct Policy (GOV.016).

BACKGROUND

The Government recently concluded consultation on draft statutory instruments to support the commencement of the Local Government Amendment (Code of Conduct) Act 2023.

The Amendment Act delivers a number of targeted improvements to the Local Government Code of Conduct framework, including:

- Providing for a single statewide Code, which will apply automatically to all councillors.
- Requiring councils to adopt a dispute resolution policy within 12 months of its commencement.
- Introducing a 'public interest' test for investigating complaints.
- Having a more rigorous initial assessment process undertaken by a Panel member who is a lawyer (who will not be on any subsequent investigating Panel).
- Having the Code of Conduct Panel Executive Officer undertake monitoring of compliance with sanctions.

To support the intent of the Amendment Act changes, the General Regulations were amended to:

- establish prescribed minimum standards for dispute resolution policies; and
- set annual reporting requirements for dispute resolution policies.

The new Order supersedes the Local Government (Model Code of Conduct) Order 2016.

DETAILS

The provisions of the Amendment Act, supporting Amendment Regulation provisions and new Code of Conduct Order formally commenced on 10 September 2024.

With the commencement of the Amendment Act, all councils will be required to adopt a dispute resolution policy by no later than 10 September 2025. The Local Government

Association of Tasmania is developing a model dispute resolution policy for councils to adopt where they wish to do so and will be available in the coming months at which time a policy will be developed for adoption.

The new Code and amended Act are available on the Tasmanian Legislation website and through Council’s website.

STATUTORY IMPLICATIONS

Statutory Requirements

Section 28T of the Local Government Act 1993 has been repealed removing the requirement for Councils to review their Councillors Code of Conduct with 3 months of an ordinary election.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

The review of the Code of Conduct for Councillors is a legislative requirement and there is no scope for community consultation

CONCLUSION

That Council note the new Local Government (Code of Conduct) Order 2024 effective 10 September 2024 and rescind the existing Councillors Code of Conduct Policy GOV.016.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council:

- 1) Note the new Local Government (Code of Conduct) Order 2024; and**
- 2) Rescind the existing Councillors Code of Conduct Policy GOV.016.**




The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.6 MANAGING UNREASONABLE CUSTOMER CONDUCT

To: Council
Reporting Officer: Governance Officer
Responsible Manager: Director Governance and Information Systems
Report Date: 8 October 2024
File Reference: Policies - GOV.042
Enclosures:

1. Draft - Managing Unreasonable Conduct by Customers Policy 
2. Draft - Guidelines - Disruptive behaviour by the public at council meetings 
3. Amended Customer Service Charter 

PURPOSE

To adopt a new Policy and Guidelines based on the models provided by the Office of Local Government to assist in the management of unreasonable customer conduct and disruptive behaviour at council meetings.

BACKGROUND

Unreasonable conduct can occur between members of the public and councils (including council staff and elected members/councillors), and when it does occur, it can present real risks for councils in their responsibility to maintain a safe workplace.

The Office of Local Government has, with the assistance of councils and the Local Government Association of Tasmania (LGAT), developed some resources to assist councils in the management of unreasonable conduct of customers across local government.

The Office of Local Government is aware of the need for unreasonable conduct of elected members to also be addressed. Work is ongoing in this space, and clear practical advice and associated guidance materials are being developed to detail how unreasonable conduct of *elected members* can and should be managed.

DETAILS

The proposed Policy is based on the provided Model that provides a clear, standardised, and consistent approach that councils can use to inform and support their policy development processes. The Model Policy is based on the NSW Ombudsman's unreasonable conduct practice manual, which has been adopted by the Tasmanian Ombudsman and is provided as a resource for public authorities on the Ombudsman's website.

The Guidelines provide practical actions General Managers can take to limit and address disruptive behaviour including the removal of disruptive individuals. The Guidelines also detail circumstances where Police can be legitimately called to assist.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

It is proposed that Council’s Customer Service Charger GOV.012 be amended at point 12 ‘Abusive Customers’ to reflect the proposed Managing Unreasonable Conduct by Customers Policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

The Office of Local Government provided Councils with opportunity to provide feedback the development of the new policies. Workshops were held with Councillors and submissions provided on each occasion.

CONCLUSION

That Council:

- 1. adopt the Managing Unreasonable Conduct by Customers Policy.**
- 2. adopt the Disruptive Behaviour by the Public at Council Meeting Guidelines.**
- 3. note the Customer Service Charter amendment to reference the new policy at point 12 Abusive Customers.**

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council:


- 1. adopt the Managing Unreasonable Conduct by Customers Policy;**
- 2. adopt the Disruptive Behaviour by the Public at Council Meeting Guidelines; and**
- 3. note the Customer Service Charter amendment to reference the new policy at point 12 Abusive Customers.**

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.7 REVIEW OF CHILD CARE POLICIES

To: Council
Reporting Officer: Manager Children's Services
Responsible Manager: General Manager
Report Date: 3 October 2024
File Reference: 001
Enclosures: 1. List of Child Care Policies 

PURPOSE

To inform Councillors that all Child Care policies, are now compliant with the new *Child and Youth Safe Organisations Act 2023 and the Child Care National Quality Framework Regulations*.

BACKGROUND

Waratah Wynyard Council provides child care services for 0-12 year olds through Warawyn Children's Services.

In 2022/23 Child Care National Quality Framework Regulations and Law changes were made across all 7 quality areas of the framework. In 2023 the *Child and Youth Safe Organisations Act 2023 (Act)* policy requirements were also introduced. Council adopted its Safeguarding Children And Young People Policy (GOV.040) at the July 2024 Council Meeting.

DETAILS

Council has now completed a full review of all polices and updated them to ensure all the requirements under the Act are meeting its legislative and compliance responsibilities.

Under the Education and Care Services Regulations (ECSR), an approved provider must ensure that policies and procedures are in place in relation to the governance and management of the service.

Council has a suite of policies relating to its Child Care Services and these policies are regularly reviewed as legislated by the (ESCR).

These policies also meet all requirements of Council's *Safeguarding Children and Young People Policy (GOV.040)*.

A list of the policies is attached for reference.

STATUTORY IMPLICATIONS

Statutory Requirements

Child Care Act (Tasmania) 2001

Child and Youth Safe Organisations Act 2023 Framework

Education and Care Services National Law (Tasmania)

Education and Care Services National Law Act 2010 (National Law)

Education and Care Services National Regulations (National Regulations)

National Quality Standard 2018 (NQS 2018)

Tasmanian Licensing Standards for Centre Based Care Class 5 (0-12 years)

The National Quality Framework (NQF).

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational and tertiary education. Education retention rates have increased.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

All Child Care Policies have been updated in line with the following Council policies :

- Safeguarding Children And Young People Policy (GOV.040)
- Safeguarding Children and Young People – Allegations and Complaints Handling Procedure (GOV.041)

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

These Policies are required to be reviewed and updated in accordance with relevant legislation; failure to update and enforce policies that are required under legislation could impact on Councils ability to provide Child Care services for the community.

CONSULTATION PROCESS

These policies were reviewed internally by staff and have been approved by Education and Care Services (Tas).

CONCLUSION

It is recommended that Councillors note the review and update of Council's Child Care Policies.

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council notes the review of all Child Care Policies to ensure legislative compliance with the new *Child and Youth Safe Organisations Act 2023* and requirements of the *Child Care National Quality Framework Regulations*.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.8 COMMUNITY AND ENGAGEMENT QUARTERLY REPORT

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community Services
Report Date:	3 October 2024
File Reference:	001
Enclosures:	Nil

PURPOSE

To provide statistical information and a quarterly update on the activities of the Community and Engagement Department. This report covers the following areas:

- Community Activation
- Tourism
- Communications
- Wonders of Wynyard
- Warawyn Early Learning

BACKGROUND

The quarterly report is to provide an overview of statistical information on the activities of Council for each department.

Following a review of organisational reporting to ensure consistent and improved information sharing to Council, a quarterly information report is provided for each Directorate with a snapshot of activities undertaken.

DETAILS

This report contains statistical and anecdotal information of the activities, projects and programs being delivered within the Community and Engagement Directorate. The strategic context for these actions comes from a range of strategy documents including the Health and Wellbeing, Age Friendly Communities and Youth Plans, the Open Space Sport and Recreation Plan, Communications and Engagement Plan and Tourism Plan.

WARAWYN EARLY YEARS

COMMUNITY CONNECTIONS

Quality Area 6 - Collaborative Partnerships with Families and Communities

For children, a sense of community brings significant connection to people and places both in the community within the service, as well as the wider community around us. These connective threads of experience occur as part of our quality early learning experience.

We welcomed Constable Jason Rybarczyk to our service. Counstable Rybarczyk spoke to the children on the importance of road safety and travelling safely in a car. Crossing the road with an adult and always wearing your seatbeat.

An excursion to the Fire and Ambulance station allowed the children the valuable experience of riding in a fire engine, exploring the back of an ambulance, riding up and down on an ambulance bed and listening to the sirens.

An excursion to Snyovum Care Home Wynyard, allowed children to engage with the residents singing songs, dancing and sharing stories.

Children's connectedness and varied ways of belonging with people, country and communities helps them learn ways of being which reflect the values, traditions and practices of their families and communities.



FRUIT AND VEGETABLE MONTH

Quality Area 2 – Children's Health and Safety

Everyone can benefit from eating more fruits and vegetables and during September our service celebrated fruit and vegetable month with a visit to Woolworths and a range of hands-on in-service activities.

The children were given a guided tour of Woolworths fruit and vegetable department looking at the varieties of fruit and vegetables.

Smelling, touching and eating a variety of fruit and vegetables and a range of cooking experiences allowed children to enjoy a different healthy fruit and vegetable food experience each day.



Warawyn Early Learning – Attendance

July	August	September
53.75 Average	55.36 Average	51.6 Average

Wynyard OSHC

July	August	September
34 Average	37.24 Average	33.45 Average

Boat Harbour OSHC

July	August	September
13.4 Average	13.2 Average	13.9 Average

COMMUNITY ACTIVATION

RECREATION

The annual Try Skills program will be running during the school holidays this spring. The program aims to encourage children in grade five through to grade seven to try different activities on offer in the community, from fishing to painting, sword fighting to gym fundamentals. There is something for all interests. This popular program is now fully booked.

Farm it Forward Tasmania has been successful in their application to take on one of the rooms in the Wynyard Community Centre and will now be regularly offering community classes and sessions from this space.

13 applications have been received for Round One of the Community Activation Grants. These applications are now being processed with the successful recipients being announced this month.

Feedback for the Draft Somerset Sporting Precinct Master Plan (SoSP) was collected. The SoSp vision is to enhance participation in physical and social activities, community liveability, health and well-being, along with the economic, environmental and social sustainability of the region. Council is now working with community partners to seek funding and ensure the SoSp vision translates to reality.

The popular Kids on the Cape children's running event will be back again this year as part of the Tulip Festival program of events. The Recreation Officer has worked alongside the Tulip Farm and the organisers of the Gone Nuts event to ensure the success of this unique activity.

PUBLIC ART

The Public Art Advisory Group has decided on its 2024/2025 initiatives, with a program of small and unique art opportunities being rolled out for local artists. The exciting first project has included an open expression of interest to artists who would like to add their work to some of the street cabinets in our local area. There has been an overwhelming influx of applicants with 34 designs currently being considered.

Art on the Coastal Pathway is arriving! The first piece is a work by Jessica Webster called "Serenity by the Sea". This little marvel can be found opposite the nursery on the Bass Hwy near Somerset.



Michelle Walker was the successful local artists who was selected to create the artwork for Council's Reconciliation Action Plan. Michelle is a Palawa woman who grew up in Wynyard.



EVENTS

Planning is well underway (at the time of writing this report) for the 2024 Tulip Festival! The events have been locked in and announced through the Tulip Festival program and online

through Council's webpage. This year Council staff have created the first-ever digital map of the site location that will help enormously with the task of setting up stalls and welcoming stallholders into their appropriate spaces on the big day.

2024 will be the biggest Tulip Festival ever, with over 150 stall holders now confirmed, inclusive of food vendors, stallholders, and entertainment. This is an increase of 25% from last year's bumper numbers, and excitingly includes twice as many entertainment rides as previous festivals.

Council has locked in a pop-up laser tag provider who will bring the thrill of laser tag directly to Wynyard. This event will be fully subsidised and there will be no cost to participants to come in and play. This is an important feature that enables the Tulip Festival to be a fun, FREE, family event.



Events and Recreation staff attended government grant writing workshops to learn new skills and remain current with market trends. This will enable Council to continue to deliver quality festivals with lots of free and accessible events.

Officers continued their participation and support of the Permission to Trespass Tourism initiative by attending wrap-up events to debrief events and discuss reporting obligations.

YOUTH

In June the Waratah-Wynyard Youth Leaders participated in the Gather and Glow Night Market where they raised over \$400 to donate to locals in need. The Youth Leaders purchased grocery items that they donated to the Vinnies Pantry.



In September the Community Activation Trainee attended Wynyard High School to speak to students regarding the Tulip Festival, volunteering opportunities and the Waratah-Wynyard Youth Leaders.

HEALTH AND WELLBEING

Staff attended the LGAT Health and Wellbeing Network Workshop. This was a fantastic opportunity to connect with peers and learn what other Councils are doing in the Community space in their region.



Staff attended Tasmanian Events & Festivals Roundtable about Reusables Crockery Implementation, hosted by B Alternative. Many of Council's adopted plans include actions to consider the environmental and sustainability impact of the work that is done.

Council is looking at reducing the impact of waste on the environment and is excited to be exploring an initiative that would present an environmentally friendly option to better manage waste and improve sustainability on Tulip Festival day in future years.

Resources for *RU OK Day?* were shared online and in hardcopy to promote this important community initiative and give resources of where people can go for help.

AGE-FRIENDLY COMMUNITIES

In July Council awarded the design and construction of the Sisters Beach Playground to Active Area PTY Ltd. Community Activation team members have been in contact with locals through the school and the shop to provide the opportunity for future users to have their say and provide feedback regarding the design.

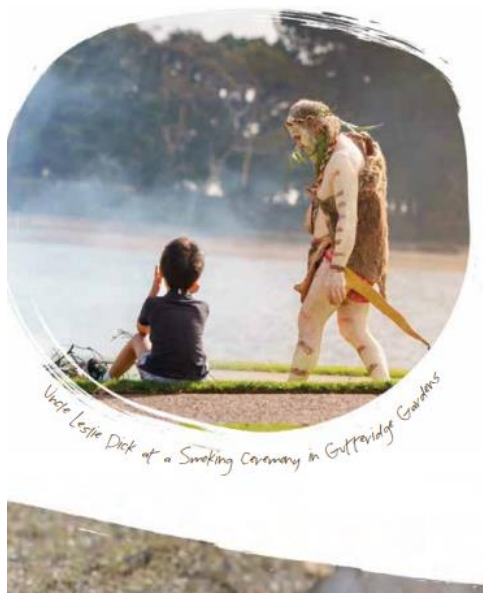
A public call for volunteers has yielded pleasing results with 19 new community members identifying themselves as being willing and able to assist on Tulip Festival Day. This is a wonderful opportunity to meet new people, learn new things and create a meaningful impact in the community.

This quarter Officers have met with the members of the Senior Citizens Club in Wynyard to open lines of communication to ensure that Senior Citizens have access to information in a style that suits them. Work is ongoing to reinvigorate the community noticeboard at the Senior Citizens Club.

RECONCILIATION ACTION PLAN

Council has developed a Reconciliation Action Plan, that has been sent to Reconciliation Australia for feedback. At this year's Tulip Festival Council has included elements of the RAP in the event planning and will have cultural activities that have been funded by Festivals Australia on offer.

Council officers and staff have had the opportunity to attend meetings and educational sessions during their development of the RAP, including the opportunity for sharing at a Council Workshop that was attended by Palawa man Jye Crosswell.



COMMUNITY ASSISTANCE

Between July and September 2024, Community Activation has accepted and processed the following requests for community support.

Community Group	Support	Value
Table Cape Primary School	Bean bags	\$200
Wynyard RSL	Photocopying	\$12
Community Garden Wynyard	Street banner	\$1500
Wynyard Senior Citizens	Photocopying	\$100
Total:		\$1812

- Burnie Coastal Art Group, Waratah-Wynyard Council Prize \$1000
- Chloe Harris, selected to represent Tasmania at the Inter Schools National Championships for the Equestrian Event has received \$100 in sponsorship.
- Carol Self, selected to represent Tasmania at the National Titles for Indoor Bias Bowls has received \$100 in sponsorship.



Use of Facility Requests

Between July and September, Community Activation has accepted and processed 30 Use of Facility requests.

SOCIAL RECOVERY

To help the community prepare for the rough and stormy weather events this quarter, Council has been sharing information and resources, such as the TasALERT App. and Tasmania SES contact information, through social media and via the website.

In preparedness for the weather, Council designated the Wonders of Wynyard as a staffed, safe and warm place that people could go to if they needed to charge their phones. The Frederick Street Reserve facility was opened of a morning following requests from the public to have a suitable space available to shower prior to going to school or work. Council had keys available to members of the community who were affected by ongoing power issues to be able to help themselves to showers and amenities at a time that best suited them.

Following the weather event, Council shared resources, such as Tas Recovery, to help connect the community to food grants and other government services and supports. Community Team members have attended recovery debrief meetings, coordinated by the Regional Management Coordinator, to share community specific information and learn from the experience of others in the network.

TOURISM

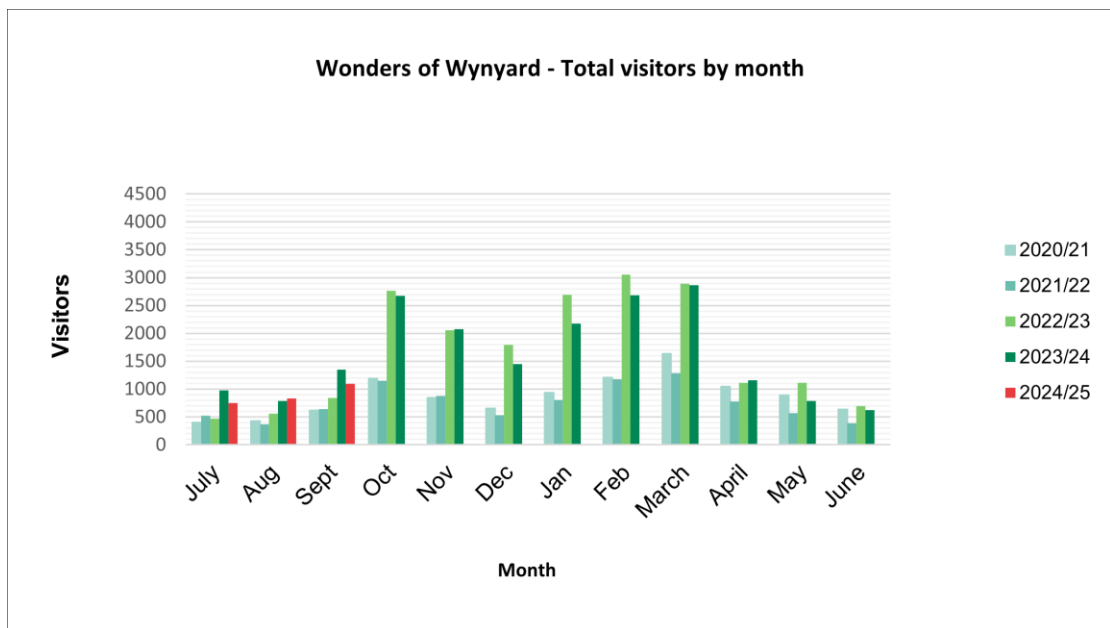
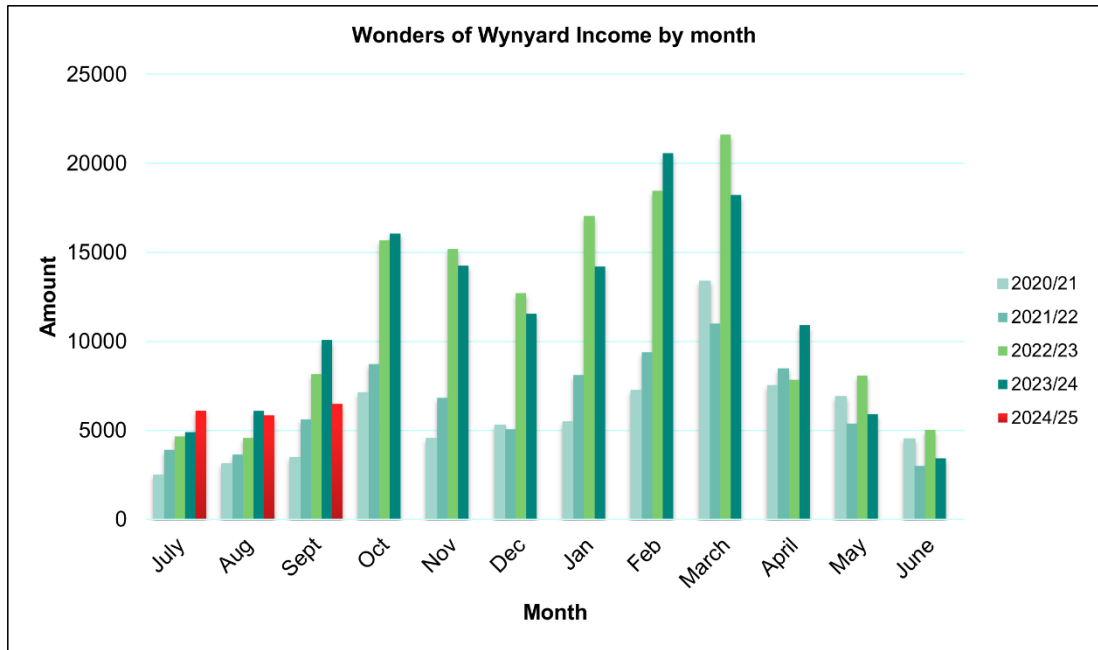
Tourism – General

The Wynyard Tulip Festival has garnered strong interest from state-wide and interstate markets, with promotional advertising focusing on the Southern States. A key collaboration with West by North West (Regional Tourism Operator) has been a key driver in the campaign.

Wonders of Wynyard

Visitors to the WOW were down 14.9% for the first quarter, compared to last year. Car Collection Ticket Sales were also down 26.2% for the quarter, reflecting the flattening in state-wide visitor numbers and drop in expenditure by visitors.

Income for the quarter was down 13.6% on last year – reflecting the drop the state-wide drop in expenditure and winter lows.



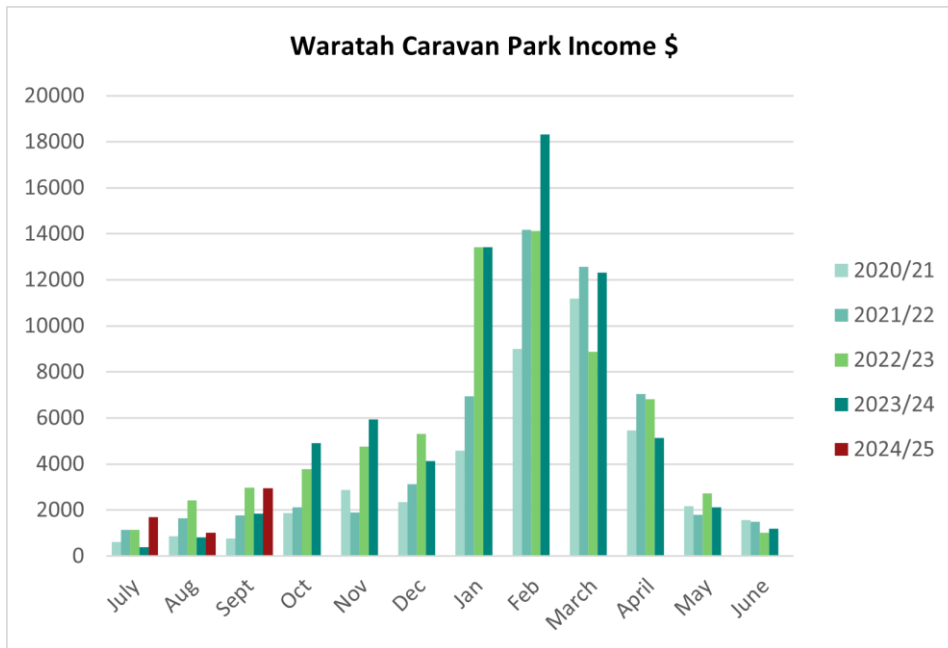
WOW Exhibition Summary

The Wonders of Wynyard Exhibition Centre has curated three separated galleries in Q1 from local artists (Margaret Brown Studio Painters, Jo Ross and Wynyard Camera Club). An opening of the exhibition was held for Margaret Brown Studio Painters with 50+ attendees.

The Wonders of Wynyard also supported the community during a major storm in September. The loss of cruise ship and coach tour operators into the Burnie port also continues to impact on visitor numbers.

Waratah

The Waratah Caravan Park income increased 60% for the quarter compared to previous year. There was an 53.4% increase in total nights booked compared to the same quarter last year, with an increase in powered sites over non-powered sites. Recent capital projects completed in the area drove significant state-wide media coverage of the area and is the likely driver of the increase in total nights booked at the caravan park.



COMMUNICATIONS

General

- Strong communication plan being implemented for the Wynyard Tulip Festival, with over 94,000 accounts reached on the Wynyard Tulip Festival Facebook page in the last quarter.
- Team have continued to focus on delivering on the FOGO communication plan.
- New Wonders of Wynyard website is in final stages of development.
- Team have separated the use of Facebook, Instagram and LinkedIn for new target audiences (local community, destination/tourism and industry respectively).

Social Media Reach and Engagement

- We had net growth of 231 Facebook followers between July-Sept 2024. Our current Facebook following is 8,539.
- Over 132,000 accounts were reached this quarter, a 9% increase since last quarter.
- Reach and content interaction have both increased, curated by strong interest from recent Wynyard Tulip Festival posts.
- Significant growth can also be seen on the Wynyard Tulip Festival Facebook Page, which is maintained by Council, with over 94,000 additional accounts reached in the quarter.

FY Quarterly 24/25

WWC Social FB and IG			
	FY Q1 23/24 (July-September)	FY Q1 24/25 (July-September)	Growth
Reach FB	219,995	132,198	-40%
Reach IG	1,503	29,245	1846%
Profile visits FB	18,300	25,900	42%
Profile Visits IG	340	626	84%
FB net Followers	213	231	8%
IG new followers	N/A	116	N/A
FB Link Clicks	1,154	1,313	14%

FACEBOOK Content Performance

The 5 top posts according to total reach were:

1. New walking track and stairs at Fossil Bluff
2. Austin Street road closure announcement
3. PAAG post to recruit artists for annual group project
4. Proposed roundabout at Simpson/Raglan St—Somerset.
5. Recruitment post for Warawyn Child Service Educators.

The 5 highest interaction posts (reactions, comments, shares and saves):

1. Destination post about Table Cape Tulip Farm
2. New walking track and stairs at Fossil Bluff
3. PAAG post to recruit artists for annual group project
4. Post about depot crew cleaning roads after storms
5. Lowe street receives a new playground

Facebook's average engagement per post is 0.15%							
1st FY Quarter 24/25 (April - June 24)							
Highest Interactive posts							
Image	Date	Objective/Genre	Reach	Engagement (shares, reactions,	Conversion	Reactions/likes	Conversion
	12th September	Tourism / Destination	13,416	273	2.03	204	1.52
	1st August	Council work + Fossil Bluff Master Plan	23,043	243	1.05	203	0.88
	25th July	Council work / Austin St Rd Closure	20,971	77	0.37	30	0.14
	13th August	Council Work / PAAG street cabinet commission call out	20,030	168	0.84	74	0.37
	4th September	Council Work / sever weather + wellbeing	10,824	149	1.38	100	0.92
	12th August	Council work / Playground up-grade	4,859	142	2.92	120	2.47

INSTAGRAM Content Performance

The 5 top posts according to total reach:

1. Post announcing Hannah Maloney as Wynyard Tulip Festival ambassador (Photo)
2. Meet Hannah Maloney post (Photo)
3. Tulip Farm drone destination shot (Photo)
4. Snow at Waratah (Photo)
5. Official opening of the Tulip Farm – destination post (Photo)

Instagram Top content by reach

Boost content

See all content

The grid displays five Instagram posts. From left to right: 1. A woman with pink hair holding two bowls of red tulip petals. 2. A man in a patterned shirt standing in a field, with a 'LEARN MORE' button. 3. A scenic view of a road through a field with colorful tulips. 4. Two ducks in a snowy field. 5. A lighthouse in a field of yellow flowers.

Post Description	Date	Reactions	Comments	Shares
Our guest ambassador for Tuli...	Fri Sep 27, 10:00pm	18.5K	1.1K	9
@hannah_moloney	Thu Sep 26, 5:07pm	4.3K	--	1
What a view Clean air, rich soil, locally...	Wed Sep 11, 10:20pm	3.9K	164	1
Snow in our beautiful Waratah this mornin...	Fri Sep 13, 8:10pm	2.7K	298	8
OPENING this SATURDAY If you'	Thu Sep 19, 3:57am	1.8K	206	0

The 5 highest interaction posts (reactions, comments, shares and saves):

1. Table Cape Tulip Farm destination post #1
2. Table Cape Tulip Farm destination post #2
3. Table Cape Scenic drive post
4. Hannah Maloney announcement Post #1
5. Hannah Maloney announcement Post #2

Instagram Top content by interactions

Boost content

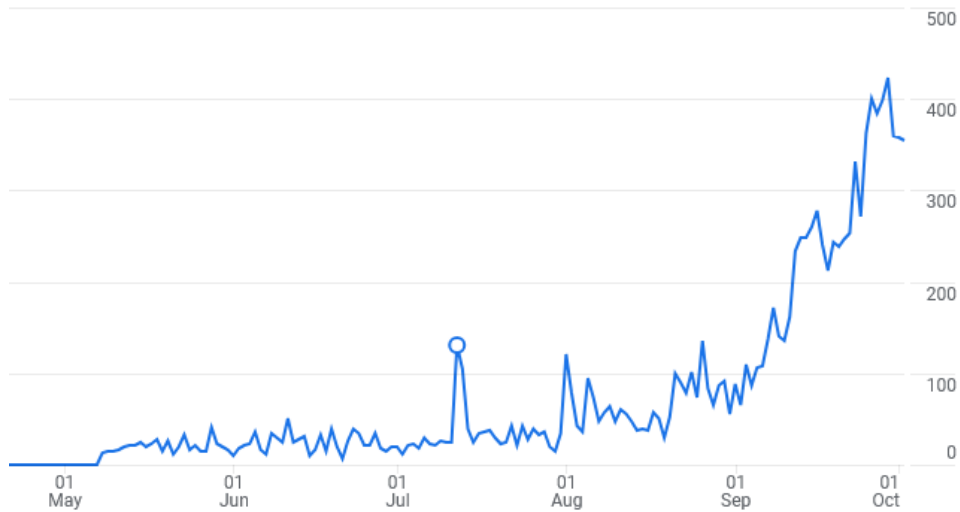
See all content

The grid displays five Instagram posts. From left to right: 1. A field of pink tulips at sunset. 2. A field of red tulips at sunset. 3. A scenic view of a road through a green field with a video player overlay. 4. A woman with pink hair holding two bowls of red tulip petals. 5. A woman with pink hair holding two bowls of red tulip petals.

Post Description	Date	Reactions	Comments	Shares
(Tulip field)	Mon Sep 30, 11:23pm	--	--	2
(Tulip field)	Sat Sep 28, 7:45pm	--	--	1
Even on a cloudy day, the Table Cape sceni...	Sat Sep 28, 7:44pm	--	--	2
(Woman with tulips)	Fri Sep 27, 10:59pm	--	--	1
Our guest ambassador for Tuli..	Fri Sep 27, 10:00pm	--	1.1K	9

Website content performance

- Waratah-Wynyard Council’s website continues to provide a valuable source of information for our audience with 22,151 users over the quarter and increase of 36% in traffic over the previous quarter. A large spike is common year-on-year with the upcoming Wynyard Tulip Festival web page being popular.
- The top performing page was the tulip festival web page, followed by the home page, planning permits, contact and waste pages.
- The graph below shows the increase in website visits (daily) after the 2024 tulip festival page was made public.



Daily views to warwyn.tas.gov.au/tulip-festival

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
3.5 Our Community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practicable.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local regional collaboration for shared outcomes.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.1.1. Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND

That Council note the Quarterly Information Report for the Community and Engagement Department as at end September 2024

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.9 AWARD OF TENDER - REPLACEMENT FOR CRANE TRUCK 1265

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 23 September 2024
File Reference: Plant
Enclosures: 1. Tender Evaluation summary - Confidential

PURPOSE

To determine Council's position in regard to tender submissions received for replacement of the Crane Truck 1265.

BACKGROUND

This report advises Council of the tender process to secure a replacement truck for Crane Truck 1265.

Tenders were called 15 August 2024 and closed 30 August 2024. At the close of tenders 4 submissions were received.

DETAILS

A call for tenders was made through Council's electronic tendering portal "TenderLink". At the close of tenders on 30 August 2024.

A total of 4 Submission were lodged, demonstrating project interest.

Submissions were assessed against the tender lodgement criteria and found to be compliant.

Attached is a confidential tender assessment report detailing the assessment process and determining the life cycle cost of each submission.

The recommendation based upon lowest life cycle cost to Council is from CJD/Fulham for the Mitsubishi Fuso.

STATUTORY IMPLICATIONS

Statutory Requirements

Council's statutory requirements for public tender under the *Local Government Act 1993* were followed.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

GOAL 1: Leadership and Governance
--

Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

Councils Asset Management Policy is relevant in this instance in terms of seeking the lowest life cycle cost for plant replacement.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The budget adopted by Council in the 2023/24 Annual plan and Budget for net changeover of the Crane Truck 1265 was \$118,000. The current internal hire rate for cost recovery of the Crane Truck 1265 is \$2/km.

At the completion of the call for tenders, the net cost of the replacement with changeover offers varied between \$162,093 - \$192,135 and the resultant expected internal hire rates range from \$2.22/km - \$2.48/km.

The recommended tender in this instance is the lowest capital cost to Council and is also the lowest life cycle cost as per the confidential attachment. In accepting the recommended tender option this presents an unfavourable capital budget variance of approximately \$44,093 which will need to be managed in the context of the overall capital budget for 2024/25.

RISK IMPLICATIONS

In the conduct of any contract there are risks associated to Council including time delays, poor quality of work and budget overruns. The use of experienced machinery suppliers in this instance coupled with contract documents are intended to minimise the risk to Council.

CONSULTATION PROCESS

There are no consultation requirements because of this report.

CONCLUSION

It is recommended that, consistent with Council’s asset management policy, the lowest life cycle cost option be awarded which is the CJD/Fulham changeover for the 1265 Crane Truck.

MOVED BY	CR HYLAND
SECONDED BY	CR COURTNEY

That Council award the tender for replacement of Crane Truck 1265 to CJD/Fulham for the net change over price of \$162,093.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2024

To: Council
Reporting Officer: Accountant
Responsible Manager: Director Financial Services
Report Date: 3 October 2024
File Reference: Financial Management - Reporting - Council
Enclosures: 1. 24-25 Monthly Project Reporting - September 

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Project Progress Report (attached)

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$210k.

The Council's forecast will continue to be reviewed and any variances identified will be reported in Council as the year progresses.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2024-2034	Adopted November 2023

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS



That Council note the Financial Report for the period ended 30 September 2024

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.11 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	17 September 2024
File Reference:	1312
Enclosures:	1. Submission - Proposed Renewable Energy Zone in North West Tasmania  2. PREMIER - Cradle Coast Authority General Managers - Road maintenance funding and specifications 

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the General Manager during the period 10 September 2024 to 11 October 2024

Corporate

- Attended the Magistrates Court to provide evidence regarding a matter being pursued by the Forest Practices Authority for alleged illegal clearing of threatened vegetation
- Participated in a tender review panel relating to the Boat Harbour Beach Tender assessment. The report of the panel will be provided to the Audit Panel
- Participated in internal workshops to review and update Council's Financial Management Strategy, which will be presented to Council at the November Council meeting
- Continued to undertake employee performance appraisals in line with management policy
- Met with representatives of Council information technology consultants, Avec, to hear about their business and future opportunities for collaboration
- Participated in the recruitment process for the vacant Manager Tourism and Corporate Communications position
- Engaged LGAT to deliver an information session to Council's management team regarding the LGAT procurement process, specifically the new civil contracts available
- Negotiations regarding the enterprise agreement continue
- Participated in a discussion with TasWater's Development Services representatives to hear an update and have general discussion

Community

- Met on site with land owners about a regulatory matter concerning the installation of tiny homes.
- Attended a book launch for author Jenny Donovan's latest publication.

-
- Met on site with developers to explore options for industrial land in Somerset.

Industry

- Attended an online meeting of the Cradle Coast Waste Management group
- Attended an online meeting of the North West General Managers
- Attended meetings with the North West General Managers regarding the Regional Land Use Strategy project
- Had a meeting to introduce Alan Cattermole with Chair West by North West Cyndia Hilliger and Vice President Business North West Justin McErlain
- Attended the Cradle Coast Authority Representatives meeting

Other

- Attended a Board meeting and workshop of the Cradle Coast Authority
- Annual Leave from 8 October until 10 October

Nomination of Deputy Municipal Emergency Management Coordinator

At the June 2024 Council Meeting a motion to, “...nominate Mr Brendon Hicks (Manager Projects & Sub-Division Works) to be its appointee to the role of Deputy Municipal Emergency Management Coordinator”, was carried.

A letter has now been received from the Hon Felix Ellis MP as Minister for Police, Fire and Emergency Management confirming Mr Hicks appointment to the role.

Premiers Response to Letter regarding Road Maintenance Funding and Specifications

A response has been received from the Premier regarding a letter from the NW Coast General Managers regarding the conditions of roads (a copy of the letter is attached).

The Premier notes the current budget and action plan to address issues raised and has sought a full briefing from the Department of State Growth on current road standards and specifications particularly in the North West. He has also requested that the department consult with industry and key stakeholders – including the Local Government of Tasmania for their views and suggestions to maximise resilience and conditions of the road network.

SUBMISSIONS

Phasing out Problematic Single-Use Plastics in Tasmania

The Cradle Coast Waste Management Group provided a submission to the Tasmanian government’s discussion paper on phasing out problematic single-use plastics (PSUPs). WWC officers were provided with an opportunity to contribute to the submission prior to lodgement.

Renewable Energy Zones in North West Tasmania

Council submitted a response to consultation on the proposed Renewable Energy Zones in North West Tasmania. Council has not yet formed a definitive position and is waiting on further information.

Council did not provide any specific feedback regarding wind towers in this submission as the consultation scope is not related to the merits of such developments, rather seeking feedback on the concept of a renewable energy zone.

Council reiterated the importance of genuine consideration of the matters outlined in the documentation: -

- Applicable reserved land management objectives and potential effects from some significant vantage points within Tasmania Wilderness World Heritage Area.
- Future forestry operations including access issues, bushfire management activities as well as harvesting, planting and regeneration operations.
- Agricultural practices, including irrigation, aerial agriculture (crop dusting), intensity of grazing, cropping activities, and management issues.
- Mining exploration requirements within areas of high strategic prospectivity.
- Residential uses and any potential amenity impacts.
- intangible and landscape Aboriginal cultural values, through consultation and engagement with Tasmanian Aboriginal people.

Council also noted its support with the proposal to establish a Community Benefit Sharing (CBS) framework to coordinate the delivery of benefits to regional communities hosting renewable energy infrastructure and willingness to provide feedback regarding any future iterations of the model.

It is suggested in the discussion paper that a large percentage of the funds a proponent is required to allocate are pooled in a regional fund that can be administered to deliver broader community outcomes, with the proponent left to administer the remainder at the project level as it sees fit. Council supports this approach.

Furthermore, the discussion paper goes on to say that an existing regional organisation is utilised to administer and govern the regional CBS fund. Again, Council supports that approach and recommends the Cradle Coast Authority (CCA) are used as the body to undertake this task.

The CCA have an established Board and supporting committees that provide a seamless governance option to proceed and are best placed to provide comment on regional priorities. They could be provided a financial contribution to administer the CBS program.

NOTICE OF EVENT AND ROAD CLOSURE

Rally Tasmania Event 2024

Round 6 of the of the Bosch Motorsport Australia Rally Championship (ARC) and rounds 3 and 4 of the Motorsport Australia Tasmanian Rally Championship (TRC) are to be held on

the northwest coast of Tasmania from Wednesday 20 November to Sunday 24 November 2024.

This event will take place across three separate municipal areas, being the Burnie City Council, Waratah-Wynyard Council and Circular Head Councils.

In order to safely conduct the event, road closures will be required to restrict the general public from access during racing stages. The roads within the Waratah-Wynyard Council municipal area that will require closure to support the event are;

- Meunna Road from Myalla Rd to Mine Rd
- West Calder Road from Jefferson Rd to Zig Zag Rd

These road closure will be occurring on Saturday 23 November 2024.

Rally Tasmania has provided Council with all required documentation to demonstrate that the event will be held in a safe and controlled manner with clear and concise safety plans and mitigation measures proposed along with clear planning and direction for public interaction.

Organisers have consulted with technical staff and local police regarding road closures. Full details of road closures, including road sections and times, will be advised to local residents and the general public.

ADMINISTRATION – Use of Corporate Seal

11/9/24	Adhesion Order	25 Old Bass Highway
11/9/24	Final Plan and Schedule of Easements	SD2014 – 42 Banksia Avenue (4 into 16 lots)
11/9/24	Final Plan and Schedule of Easements and Part V agreement	SD2182 – 1154 Oldina Road (1 into 2 lots)
11/9/24	Final Plan and Schedule of Easements	DA 88/2020 142 Deaytons Lane and Murchison Highway – Boundary Adjustment
19/9/24	Final Plan and Schedule of Easements	SD2190 – 2 Fosters Road Subdivision (1 Lot into 2)
24/9/24	Crown Land License	15 Falmouth Street Somerset 233719/1 & 233718/1
26/9/24	Adhesion Order and Plan of Survey	SD2202 245 & 247 Port Road Boat Harbour Beach
26/9/24	Final Plan and Schedule of Easements	SD2186 12 Shepperds Lane (1 into 3 lots)
26/9/24	Final Plan and Schedule of Easements	SD2173 10 Ingleside Drive (1 into 2 lots)
26/9/24	Final Plan and Schedule of Easements	SD2096 1699&1659 Murchison Highway (boundary configuration 2 into 2 lots)
7/10/24	Final Plan and Schedule of Easements	DA 118/2024 – 108 McKays Road & 1 Newhaven Drive – boundary adjustment

POLICY

Council currently has 40 policies in total. Nine of those policies will need to be reviewed over the next six months; four policies are outstanding as at the end of September with two of those reviews currently underway.

POLICIES TO BE RESCINDED

Councillors Code of Conduct Policy	GOV.016	Superseded by new Local Government (Code of Conduct) Order 2024 (separate report this agenda)
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MOVED BY	CR ROBERTS
SECONDED BY	CR BRAMICH

That Council note the monthly Senior Management Report.


The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.12 MINUTES OF OTHER BODIES/COMMITTEES

9.12.1 NOTES OF WARATAH COMMUNITY BOARD, 13 SEPTEMBER 2024

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community Services
Report Date:	17 September 2024
File Reference:	001
Enclosures:	1. Waratah Community Board Meeting Notes September 2024 

PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 13 September 2024.

BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In July 2022 the 2022-2025 Waratah Community Plan was adopted by Council, and an expression of interest was opened for interested community members to self-nominate for Board membership. In September 2022 Council endorsed the community members of the Board for a three-year term. The Waratah Community Board meet bi-monthly to discuss progress of the Waratah Community Plan.

DETAILS

The Waratah Community Board discussed the following at their meeting held on 13 September 2024:

- Completion of the new Waratah shelters. Furniture is still to be added. The Board members to select the colours.
- Safety fencing being added to the Historic Rail Bridge Walkway
- Waratah Waterfall Walk now complete. The ability to control the lights on the waterfall has been installed on an App that sits with the staff at the Waratah Post Office.
- Community Hub works now complete.
- Athenaeum Hall works are complete, except for exterior windows that will be installed in summer.
- Funding to be sought for the Philosopher Smith Statue.
- Men's Shed working on some community seats.
- Saunders Street Playground replacement has a design, with feedback open from the Board and residents now.
- Smith Street Park to feature a mini botanical garden with named species that showcase endemic plantings and local natives.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

That Council receives the notes of the Waratah Community Board Meeting held on 13 September 2024.

MOVED BY	CR HYLAND
SECONDED BY	CR EDWARDS

That Council receives the notes from the Waratah Community Board meeting held on Friday 13 September 2024.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

10.1 MOTION TO ACCEPT LATE ITEM

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council:

In accordance with Section 8(6) of the Local Government (Meeting Procedures) Regulations 2015, determine to add a report regarding General Manager Recruitment to the Council agenda noting:

- a) It was not possible to include the matter on the agenda due to the date of the workshop on this matter;
- b) The matter is urgent to prevent unnecessary delays to the recruitment process; and
- c) Advice has been provided to Council to aid their decision making.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

MOVED BY	CR ROBERTS
SECONDED BY	CR COURTNEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Crane Purchase Tender Evaluation</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)
<i>Confidential Report R15 (2) A - it deals with personnel matters, including complaints against an employee of the council and industrial relations matters – General Manager Recruitment Process</i>	15 (2) a

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

11.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR ROBERTS
SECONDED BY	CR COURTNEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 6.36PM

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request - Councillors</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

12.0 RESUMPTION OF OPEN MEETING

At 6.50pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council, pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, authorises the release to the public of the following decision relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
19.2	General Manager Recruitment Process	Motion Carried – to commence recruitment of a new General Manager.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	CR EDWARDS
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 6.50pm.

Confirmed,

MAYOR

18 November 2024