



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

21 October 2024

16 October 2024

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 21 October 2024 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Duniam
Phone: (03) 6443 8311
Our Ref: 004.01

16 October 2024

Mr Shane Crawford
Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 21 October 2024 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Cr Mary Duniam
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 21 OCTOBER 2024, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 16 September 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

2.2 CONFIRMATION OF MINUTES OF PREVIOUS SPECIAL COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Special Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Wednesday 2 October 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

RECOMMENDATION

That Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
10/9/24	RDA Tas Board meeting
10/9/24	UTAS Alumni Advisory committee Meeting
12/9/24	RDA Tas Committee Meeting
16/9/24	Council Meeting
17/9/24	Citizenship Ceremony
18/9/24	LGAT Performance Sub-Committee meeting
18/9/24	Book Launch Jenny Donovan CCA
20/9/24	Citizenship Ceremony
20/9/24	LGAT Community of Practice workshop
21/9/24	Advocate Media – Football finals
23/9/24	Councillor Workshop
24/9/24	CCA Reps Meeting
25/9/24	LGAT Performance Sub-Committee meeting
27/9/24	LGAT Governance Group – L&D Framework Meeting
30/9/24	Media Event Telstra new mobile coverage sites
30/9/24	Media Event – BHB Project
30/9/24	Media Event – Senator Urquhart Childcare
2/10/24	Special Council Meeting
2/10/24	Councillor Workshop
8/10/24	Coast FM Radio Interview
9/10/24	Business Visit TasLand
10/10/24	Media – Coastal Pathway
10/10/24	ALGWA Board Meeting
11/10/24	Opening of Exhibition at Artscape
12/10/24	Tulip Festival Opening

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

RECOMMENDATION

That Council note the following Workshops:

23/9/24	Presentation by Independent Audit Panel Chair Presentation by Cradle Coast Authority
2/10/24	Traffic Survey Cnr Old Bass Highway and Dart Street General Manager Recruitment Process

Councillor attendance 10 September 2024 – 10 October 2024 (updated to 10/9/24)

	Ordinary Meetings 2023/24 (3)	Special Meetings / AGM 2023/24 (1)	Workshops 2023/24 (9)	Community Conversations 2023/24 (0)	Weeks Leave Approved
Mayor Mary Duniam	3	1	8	0	0
Deputy Mayor Celisa Edwards	2	1	8	0	0
Cr Gary Bramich	3	1	8	0	0
Cr Andrea Courtney	2	1	7	0	0
Cr Kevin Hyland	3	1	8	0	0
Cr Michael Johnstone	3	1	7	0	0
Cr Leanne Raw	3	1	6	0	0
Cr Dillon Roberts	3	1	8	0	0

5.0 PUBLIC QUESTIONS AND STATEMENTS
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5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

Nil received.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS




6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

Nil received.

6.3 APPLICATION FOR PLANNING SCHEME AMENDMENT PSA3/2024 FOR MURCHISON HIGHWAY, SOMERSET

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Officer: Director Infrastructure and Development Services
Report Date: 9 October 2024
File Reference: 3018847
Supporting Documents: 1. Consolidated Application Documents 
2. Extension of Time Received 
3. Detailed assessment under Cradle Coast Regional Land Use Strategy and Liveable Waratah Wynyard Settlement Strategy 

RECOMMENDATION

That Council:

1. In accordance with S38(2)b) of the Land Use Planning and Approvals Act 1993, decide to refuse to prepare the draft amendment of the LPS; and
2. In accordance with S38(3) of the Land Use Planning and Approvals Act 1993 give notice of the decision to the person who made the request.

PURPOSE

The purpose of this report is to provide an assessment of an application for planning scheme amendment No. PSA 3/2024, which is seeking to rezone land at 319 Murchison Highway, Somerset (CT 158979/2) from the Agriculture Zone under the *Tasmanian Planning Scheme – Waratah Wynyard* to the Low Density Residential Zone.

BACKGROUND

On 27 May 2024 Council received an application from JDA Planning Pty Ltd on behalf of the landowner for a planning scheme amendment to rezone land from Agriculture to Low Density Residential under S.37 of the *Land Use Planning and Approvals Act 1993* (LUPAA).

The site is vacant pasture, with small sections of mature vegetation along the property border. The south eastern corner of the site contains a small local waterway.

The subject land is bordered to the north west by the Murchison Highway. A number of smaller lots containing dwellings adjoin the site. These are not proposed for rezoning.

Land to the north east of the site is zoned Low Density Residential. This application is seeking to have that Low Density Residential zone expanded to cover the subject site.

Land to the east and south of the site is zoned Rural Living Zone A, and the remaining adjoining land, and indeed the majority of adjoining land, is zoned Agriculture.

The site was the subject of a previous, unsuccessful application for a combined rezoning (PSA 4-2017) and subdivision (SD2019) under the previous *Waratah-Wynyard Interim Planning Scheme 2013*, prior to the most recent amendments to the Cradle Coast Regional Land Use Strategy (implemented on 28 February 2024). The current application for rezoning is to be considered by the planning authority on its own merits, independently of any previous applications submitted to Council.

DETAILS

The site is identified in Figure 1 below, along with the current zoning of the property and the immediate surrounds.

The site is currently zoned Agriculture under the Tasmanian Planning Scheme. The proposal is to rezone the site from Agriculture to Low Density Residential. No further development of the site is included in the proposal.

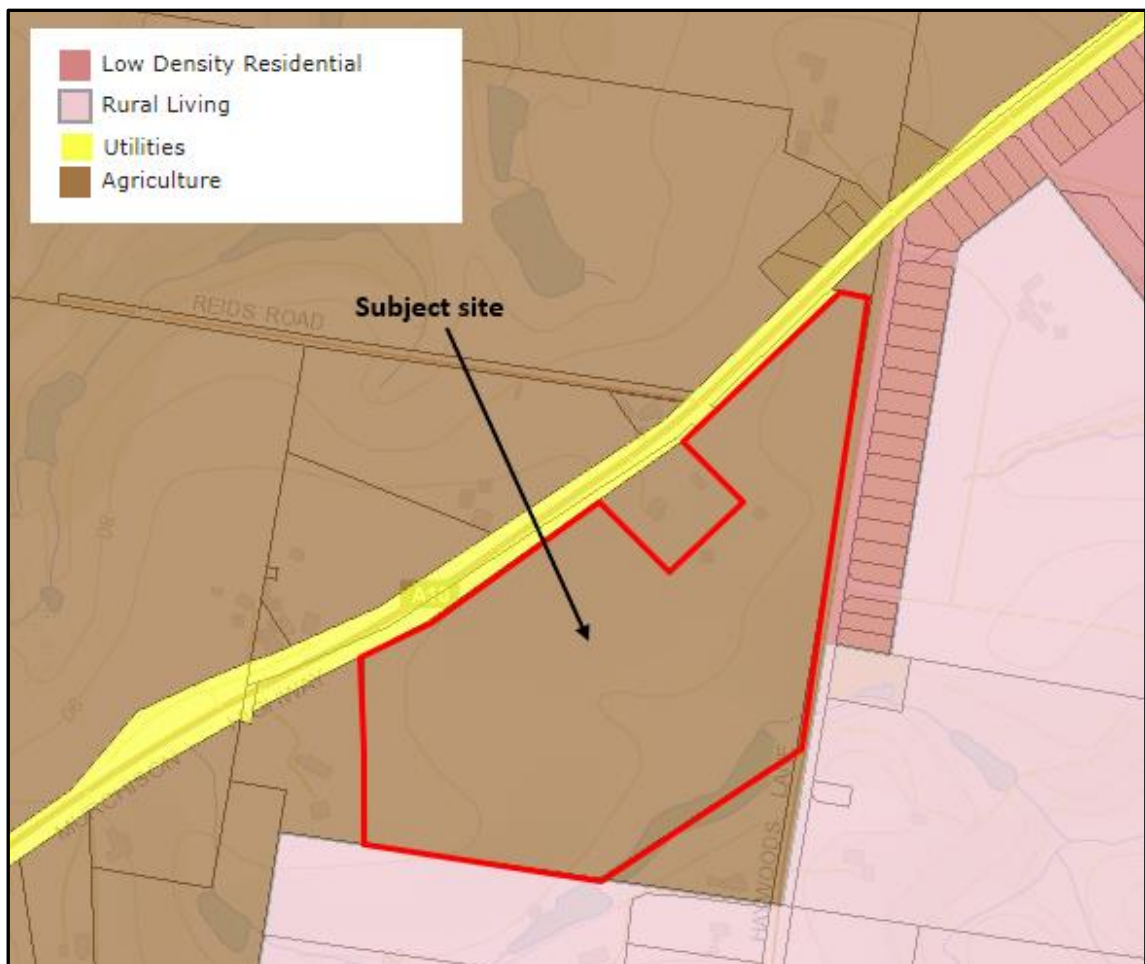


Figure 1: Current zoning of 319 Murchison Highway and surrounds



Figure 2: Aerial image of site and surrounds (Source: ListMap)



Figure 3: Site photo, from Murchison Highway, September 2024



Figure 4: Site photo, taken from Haywoods Lane, September 2024



Figure 5: Site photo of waterway at rear of property, taken from Haywoods Lane, September 2024

The process by which Council must assess a planning scheme amendment is detailed under s38 (Decision in relation to request) and s34 (LPS Criteria) of LUPAA. This process is described in more detail under the Legislative Requirements section.

PLANNING ASSESSMENT

Legislative Requirements

An application for a planning scheme amendment is available under Part 3B, Division 2 of LUPAA. The version of LUPAA current from 17 May 2023 to date references amendments to State Planning Provisions under this provision, which have been in force in the Waratah Wynyard municipality since the Local Provision Schedule (LPS) came into effect on 6 February 2023.

Division 2 of LUPAA allows for an application to be made to revoke, in whole or in part, the planning scheme and to alter the area covered by the planning scheme (e.g. a rezoning). The process entails:

1. Compliance with s34 (2) (LPS criteria) of LUPAA, with the section requiring that the alteration:
 - a) Contains all the provisions that the SPPs specify must be contained in an LPS;
 - b) Is in accordance with section 32;
 - c) Furthers the objectives of schedule 1;
 - d) Is in accordance with the State Policies;
 - da) Satisfies the criteria in relation to the TPPs;
 - e) Is consistent with the regional land use strategy;
 - f) Has regard to Council’s Strategic Plan;
 - g) Is consistent and coordinated with adjoining municipal areas; and
 - h) Has regard to the requirements of the *Gas Pipelines Act 2000*.

2. If the decision under s38 is to agree to the amendment and to prepare a draft amendment, the decision is required to comply with s40 (Requests for amendments of LPSs) of LUPAA, with this section referring to sections:
 - a) 40 D (Preparation of draft amendments)
 - b) 40F (Certification of draft amendments)
 - c) 40J (Representations); and
 - d) 40 K (Report to Commission about draft amendments).

3. Should the planning authority decide to refuse to prepare the draft amendment, under s38(2)(b), the applicant must be notified under s38(3) of LUPAA.

It is noted that the Tasmanian Planning Commission (TPC) can review a decision to refuse a request to initiate a draft amendment if a request for review is made within 14 days of the planning authority decision in which case the TPC may direct the planning authority to reconsider the amendment.

An assessment of the proposal against the relevant provisions of LUPAA as outlined above is provided below. Reference is made to each subclause, with comments provided underneath.

Section 34 LUPAA	
The LPS criteria to be met by a relevant planning instrument are that the instrument -	
s34(2)(a)	<i>Contains all the provisions that the SPPs specify must be contained in an LPS;</i>
The application does not alter any of the provisions that the SPPs specify must be contained in an LPS.	
s34(2)(b)	<i>Is in accordance with section 32</i>
The application does not impact compliance with s32.	
s34(2)(c)	<i>Furthers the objectives set out in Schedule 1</i>

Part 1 – Objectives of the Resource Management and Planning System of Tasmania

1. *The objectives of the resource management and planning system of Tasmania are –*
 - (a) To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and**
 - (b) To provide for the fair, orderly and sustainable use and development of air, land and water; and**
 - (c) To encourage public involvement in resource management and planning; and*
 - (d) To facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c); and**
 - (e) To promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.*
2. *In clause 1(a), sustainable development means managing the use, development and protection of natural resources in a way, or at a rate, which enables people and communities to provide for their social, economic and cultural well-being and for their health and safety while –*
 - (a) Sustaining the potential of natural and physical resources to meet the reasonably foreseeable needs of future generations; and**
 - (b) Safeguarding the life-supporting capacity of air, water, soil and ecosystems; and**
 - (c) Avoiding, remedying or mitigating any adverse effects of activities on the environment.*

The proposal has potential to interact with the objectives set out in Schedule 1, particularly 1(a), (b), and (d) as well as 2(a) and (b) through the conversion of agricultural land.

These objectives are reflected by the *Protection of Agricultural Land Policy* (PAL Policy). The policy outlines principles for agricultural land management and provides a means of assessing the proposal in relation to the natural resource of agricultural land (objectives 1a, 1b, 2a & 2b). A detailed assessment is provided below.

The CCRLUS and the LWWSS also provide the detail for assessment of a proposal in relation to the fair, orderly and sustainable use and development of land in this situation (objectives 1a, 1b & 2a). These policies are also addressed in detail further below.

These three documents also provide guidance for assessment against (d).

As detailed in the discussion under s34(2)(d), it is considered that the proposal would result in the unnecessary conversion of agricultural land, and as such, would not comply with objectives 1(a), 1(b) or 2(a).

s34(2)(d)	<i>Is consistent with each State Policy</i>
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It is considered that the proposal does not conflict with the *Tasmanian State Coastal Policy* due to the distance from the coast. There is similarly no potential conflict with the National Environment Protection Measures.

The rezoning in itself would not conflict with the *State Policy on Water Quality Management 1997*. Future development would be required to comply through various provisions in the Tasmanian Planning Scheme, were the rezoning to be approved.

The proposal is also required to be consistent with the *State Policy on the Protection of Agricultural Land 2009* (PAL Policy).

The site is currently utilised as 12.8ha of vacant pasture and is included in the broad scale land capability mapping was undertaken by the Department of Primary Industries, Parks, Water and Environment. According to this mapping, available on the LIST, the site is identified as containing primarily class 3 soils to the north/north-west with a section of class 4 to the south and an unclassified section along the eastern border.

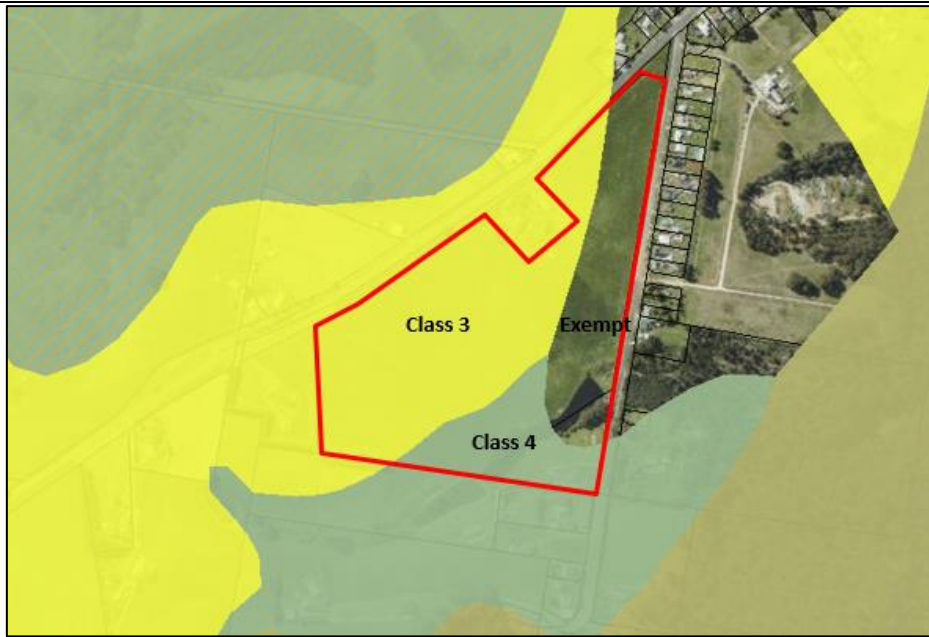


Figure 6: Land capability mapping, theList.

The application documentation included a site specific agricultural assessment which differed from the above classification and states that despite the waterway onsite, no irrigation is available. The assessment provided with the application identified the land as covered by Class 3&4 soils to the north and western portion, with soils deteriorating as you move down to the south and east of the site (Class 5&6).



Figure 7: Site specific land capability assessment. Refer to agricultural report for details.

As per the supporting report and Project Note by Pinion Advisory, the land has limited capacity for commercial scale agricultural use and would be limited, as it has historically, to small scale cropping or pastoral use. However, whilst the PAL Policy focuses on prime agricultural land, classified as classes 1 through 3, there are also protections for agricultural land outside of prime agricultural land.

The Principles of the PAL Policy are addressed below in detail.

1. *“Agricultural land is a valuable resource and its use for the sustainable development of agriculture should not be unreasonably confined or restrained by non-agricultural use or development”*

Comments: The agricultural report identifies the land as suitable for small scale cropping or pastoral use. Any proposed development would be required to be assessed under the provisions of the proposed zone. The proposed Low Density Residential zone does not include provisions specifically designed to protect agricultural land from conversion, or confinement or restraint from adjoining uses.

2. *“Use or development of prime agricultural land should not result in unnecessary conversion to non-agricultural use or agricultural use not dependent on the soil as the growth medium”*

Comments: It has been independently confirmed that the site contains some prime agricultural land. In order for this land to be converted from uses promoting agricultural zoning, there would need to be clear strategic reasoning to demonstrate that such conversion is necessary. This is considered in relation to the *Cradle Coast Regional Land Use Strategy* and the *Liveable Waratah Wynyard* strategy.

3. *“Use or development, other than residential, of prime agricultural land that is directly associated with, and a subservient part of, an agricultural use of that land is consistent with this Policy.”*

Comments: No use or development is proposed. The rezoning would introduce potential for a number of new uses / developments that would be considered separately from any agricultural use.

4. *“The development of utilities, extractive industries and controlled environment agriculture on prime agricultural land may be allowed, having regard to criteria, including the following:*

(a) Minimising the amount of land alienated;

(b) Minimising the negative impacts on the surrounding environment; and

(c) Ensuring the particular location is reasonably required for operational efficiency.”

Comments: It has been independently confirmed that the site contains a small section of prime agricultural land. No utilities, extractive industries or controlled environment agriculture are proposed.

5. *“Residential use of agricultural land is consistent with this Policy where it is required as part of an agricultural use or where it does not unreasonably convert agricultural land and does not confine or restrain agricultural use on or in the vicinity of that land.”*

Comments: The proposal would result in the conversion of the land to Low Density Residential zoning. The subsequent uses would not be required as part of an agricultural use.

6. *“Proposals of significant benefit to a region that may cause prime agricultural land to be converted to non-agricultural use or agricultural use not dependent on the soil as a*

growth medium, and which are not covered by Principles 3, 4 or 5, will need to demonstrate significant benefits to the region based on an assessment of the social, environmental and economic costs and benefits.”

Comments: It has been independently confirmed that the site contains a small portion of prime agricultural land. The rezoning of this land is not considered to meet the “significant benefit to a region” test.

7. *“The protection of non-prime agricultural land from conversion to non-agricultural use will be determined through consideration of the local and regional significance of that land for agricultural use.”*

Comments: Much of the site has been independently confirmed as non-prime agricultural land. Page 17 of the Project Note by Pinion Advisory Principle 7 details the small area of the site in reference to the total available agricultural land in the region, as well as the likely inability for the site to be integrated into a larger agricultural operation.

Site inspection reveals that the property presents as outside of the town borders of Somerset and that Haywoods Lane effectively provides a transition between the various types of residential land and the agricultural operations of the area.

If the Agriculture Zone is not considered appropriate, it is reasonable to consider the site for the Rural zone or the Rural Living Zone A. These are addressed in this report.

8. *“Provision must be made for the appropriate protection of agricultural land within irrigation districts proclaimed under Part 9 of the Water Management Act 1999 and may be made for the protection of other areas that may benefit from broad-scale irrigation development.”*

Comments: The land is not within a proclaimed irrigation district.

9. *“Planning schemes must not prohibit or require a discretionary permit for an agricultural use on land zoned for rural purposes where that use depends on the soil as the growth medium, except as prescribed in Principles 10 and 11.”*

Comments: No change to the zone provisions are proposed.

10. *“New plantation forestry must not be established on prime agricultural land unless a planning scheme reviewed in accordance with this Policy provides otherwise. Planning scheme provisions must take into account the operational practicalities of plantation management, the size of the areas of prime agricultural land, their location in relation to areas of non-prime agricultural land and existing plantation forestry, and any comprehensive management plans for the land.”*

Comments: The proposal does not involve plantation forestry.

11. *“Planning schemes may require a discretionary permit for plantation forestry where it is necessary to protect, maintain and develop existing agricultural uses that are the recognised fundamental and critical components of the economy of the entire municipal area, and are essential to maintaining the sustainability of that economy.”*

Comments: The proposal does not involve plantation forestry.

The proposal is considered to conflict with Principles 1, 2, 5, 6 and 7 of the PAL Policy.

s34(2)(da)	<i>Satisfies the relevant criteria in relation to the TPPs</i>
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As at this date, the Tasmanian Planning Policies have not yet been made under s.12 of LUPAA.

s34(2)(e)	<i>As far as practicable, is consistent with the regional land use strategy, if any, for the regional area in which is situated the land to which the relevant planning instrument relates;</i>
<p>The CCRLUS promotes the wise use of resources, the distribution and development of urban centres and residential settlements, the management of rural land and coastal environments and support for economic activity in the North-West Region.</p> <p>Comment is provided below, and a full assessment against the CCRLUS is attached as Appendix C.</p> <p>As a sub-category of the CCRLUS (as detailed in the CCRLUS), the Liveable Waratah Wynyard Settlement Strategy (LWWSS) is reviewed in detail in this section as well.</p> <p><u>CCRLUS</u></p> <p>The CCRLUS identifies that “land is to be used in the manner best matched to its highest capability to support social, cultural and economic endeavour while always protecting the health of the environment”.</p> <p>The original submissions made with the application include the statements that “rezoning will enable infill development within the current established urban (growth) boundary. The change to the zone recognises the limits and constraints applying to the property achieving the maximum development density within the urban boundary”. The submission proceeds to define infill development as:</p> <p><i>Small scale development or unit development on existing residential lots; or</i></p> <p><i>Redevelopment of brownfield or greyfield sites;</i></p> <p><i>c. May resolve increase in density.</i></p> <p>The planning authority requested additional information regarding this response, as it was unclear as to which category the application was relying upon to classify this site as infill development, given the site is not an existing residential lot, a brownfield or greyfield site or developed in such a manner that rezoning could be considered as providing an increase in density.</p> <p>Additional submissions were made in the Response Submission, dated 26 August 2024. These focused on the site being contiguous with existing residential development, in contrast to the original submission and definition provided therein of infill development. The Response Submission states that “the development encourages density achieving environmentally sustainable growth and may be related to green field sites where that site is proximate infrastructure services”. The position stated in the Response Submission relies upon the site being considered as being within the urban growth boundary however this is considered to conflict with Council’s <i>Liveable Waratah Wynyard</i> strategy, discussed further below.</p> <p>As per Appendix C, the planning authority does not consider the proposal to be consistent with the CCRLUS due to:</p> <p>the conversion of agricultural land to residential use;</p> <p>unnecessary expansion of the settlement boundaries;</p> <p>lack of alignment with local strategic work (in the form of the <i>Liveable Waratah Wynyard Settlement Strategy</i>).</p> <p><u>LWWSS</u></p> <p>The LWWSS takes the principles of the CCRLUS and expands upon these, bringing these into specific detail for the Waratah Wynyard Municipal area. The LWWSS recognises the need for additional ‘lifestyle’ lots such as those provided for within the Rural Living and Low Density Residential zonings, however it cautions that there are specific challenges that present alongside</p>	

such expansion. The LWWSS provides site specific reviews of potential locations for this expansion. This site is not one of those recommended for expansion. A significant focus of the LWWSS is to consolidate existing towns and settlements, rather than expanding or creating new settlements. Specifically, high rates of vacant dwellings and undeveloped land were identified for towns and villages in the municipality, including Somerset, with demand for housing near the centre of Somerset identified as an ongoing need due to the older demographic of the area. A demand for RLZ lots was identified as opposed to expansion of land for urban uses alone (contributing to sprawl).

The submissions accompanying the application for rezoning purport that the expansion of the Low Density residential would be in keeping with the tenets of the LWWSS for retaining compact urban form though it is at least 1km from the recommended growth front for Somerset identified by the LWWSS. Similar contradictions regarding infill vs greenfield development within town boundaries present throughout these submissions, as those for the CCRLUS.

Detailed assessment against the LWWSS is provided within Appendix C to this report.

It is noted that the planning authority is currently reviewing remaining sites as recommended within the LWWSS, separate from this current proposal before the planning authority.

Sustainable Murchison Community Plan 2040

The Sustainable Murchison Community Plan (SMCP) provides additional guidance for assessment of a rezoning application.

The *Sustainable Murchison Community Plan 2040* provides a framework for actions through initiatives associated with business and industry, tourism, strong communities and social capital, access and infrastructure, natural resource management, health and wellbeing, education, place making and liveability, governance and working together. The plan provided the basis for the most recent review of the CCRLUS.

The applicant has provided some commentary on the alignment of the proposed rezoning and the SMCP.

The most relevant section is Principle 4: Distinctive, accessible, compact settlements, which includes:

- *Sustainable urban settlements*
 - *Conserve valuable resources for agriculture and mineral extraction*
 - *Infill development opportunities within the boundaries of existing urban centres*
 - *Greenfield development of lots within 1,000 metres of the current urban centre boundary to minimise land use conflicts with agricultural uses*

Application documents make some comment in response to these Principles on pages 27 and 28 of the original submission. These three issues (protecting agriculture from conversion, infill, and greenfield development) are three of the key items in the decision by the planning authority as to whether to agree with and prepare the proposed amendment or whether to refuse to prepare the amendment. This report addresses these three issue in detail in the sections on the PAL Policy, the CCRLUS and the LWWSS.

Central Area Development Plan – Somerset

The site sits outside the *Central Area Development Plan* for Somerset.

s34(2)(f)	<i>Has regard to the strategic plan, prepared under section 66 of the Local Government Act 1993, that applies in relation to the land to which the relevant planning instrument relates;</i>
No impact outside matters already discussed.	
s34(2)(g)	<i>As far as practicable, is consistent with and coordinated with any LPSs that apply to municipal areas that are adjacent to the municipal area to which the relevant planning instrument relates</i>
The proposed rezoning would be in proximity to, but not directly interact with, the adjoining Burnie municipal area.	
s34(2)(h)	<i>Has regard to the safety requirements set out in the standards prescribed under the Gas Safety Act 2016.</i>
No impact.	
Section 37(1) LUPAA	
A person may request a planning authority to amend an LPS that applies to the municipal area of the planning authority.	
Section 37(2) LUPAA	
A request under subsection (1) is to be in a form approved by the planning authority or, if a form has been approved by the Commission, is to be in that form.	
The request was made the planning authority as per s37(1). The application format complies with s37(2).	
Section 37(3) LUPAA	
A request under subsection (1) by a person to a planning authority to amend the zoning or use or development of one or more parcels of land specified in an LPS must, if the person is not the owner, or the sole owner, of the land-	
(a) Be signed by each owner of the land; or	
(b) Be accompanied by the written permission of each owner of the land to the making of the request.	
The application was accompanied by the written permission of each landowner to the making of the request. The application complies with s37(3).	
Section 38 LUPAA	
Before making a decision as to whether or not to prepare a draft amendment of an LPS the planning authority must-	
s38(1)	<i>Be satisfied that such a draft amendment of an LPS will meet the LPS criteria</i>
The LPS criteria are addressed in detail throughout this report. The proposed rezoning has been found not to meet the LPS criteria.	
s38(2)	<i>Within 42 days after receiving a request under section 38(1) or a longer period allowed by the Commission, must-</i> <i>(a) Decide to agree to the amendment and prepare a draft amendment of the LPS; or</i> <i>(b) Decide to refuse to prepare the draft amendment of the LPS.</i>
An extension to the 42 day assessment timeframe was required due to the timing of the Council Meeting(s). Council requested an extension so that the proposal could be considered at the	


Council meeting of 21 October 2024. The extension request was granted by the Tasmanian Planning Commission on 12 September 2024.	
s38(3)	<i>Within 7 days of deciding under subsection (2) whether or not to prepare a draft amendment of an LPS in accordance with a request under section 37(1), must give notice of the decision to the person who made the request.</i>
The decision is to be considered and made at the Council Meeting of 21 October 2024. The applicant will be notified within 7 days of this decision.	

Further to satisfying the LUPAA requirements, the draft amendment requires consistency with the Section 8A Guidelines for LPS zone and code application. The guidelines for the relevant zones and codes are reproduced below, with further commentary.

Existing zoning: 21.0 Agriculture Zone

	Zone Application Guidelines	Comment
AZ 1	<p>The spatial application of the Agriculture Zone should be based on the land identified in the 'Land Potentially Suitable for Agriculture Zone' layer published on the LIST, whilst also having regard to:</p> <p>(a) any agricultural land analysis or mapping undertaken at a local or regional level for part of the municipal area which:</p> <p>(i) incorporates more recent or details analysis or mapping;</p> <p>(ii) better aligns with on-ground features; or</p> <p>(iii) addresses any anomalies or inaccuracies in the 'Land Potentially Suitable for Agriculture Zone' layer, and</p> <p>where appropriate, may be demonstrated in a report by a suitably qualified person, and is consistent with the relevant regional land use strategy, or supported by more detailed local strategic analysis consistent with the relevant regional land use strategy and endorsed by the relevant council.</p> <p>(b) any other relevant data sets; and</p> <p>(c) any other strategic planning undertaken at a local or regional level consistent with the relevant regional land use strategy, or supported by more detailed local</p>	<p>The land was identified in this layer, albeit as 'Potentially Constrained – Criteria 3'.</p> <p>The application includes agricultural land analysis at a local level.</p> <p>The CCRLUS and the LWWSS provide the necessary assessment referenced in AZ1(c). These are addressed in this report in detail.</p>

	strategic analysis consistent with the relevant regional land use strategy and endorsed by the relevant council.	
AZ 2	Land within the Significant Agriculture Zone in an interim planning scheme should be included in the Agriculture Zone unless considered for an alternate zoning under AZ6.	<p>The site was considered during the assessment of the transition from the interim planning scheme to the TPS. The request at that time was that the site be considered for revision from the Agriculture Zone to the Rural Living Zone.</p> <p>The planning authority and the Tasmanian Planning Commission concluded that the rezoning of the site was not supported by local strategy and that the site is able to support agricultural activity.</p>
AZ 3	<p>Titles highlighted as Potentially Constrained Criteria 2A, 2B or 3 in the 'Land Potentially Suitable for Agriculture Zone' layer may require further investigation as to their suitability for inclusion within the Agriculture Zone, having regard to:</p> <p>(a) existing land uses on the title and surrounding land;</p> <p>(b) whether the title is isolated from other agricultural land;</p> <p>(c) current ownership and whether the land is utilised in conjunction with other agricultural land;</p> <p>(d) the agricultural potential of the land; and</p> <p>(e) any analysis or mapping undertaken at a local or regional level consistent with the relevant regional land use strategy, or supported by more detailed local strategic analysis consistent with the with the regional land use strategy and endorsed by the relevant council.</p>	<p>The layer identified the site as Potentially Constrained -3.</p> <p>The application includes further investigation of the listed matters as does this assessment report.</p> <p>In particular:</p> <ul style="list-style-type: none"> - the land is currently utilised as 12.8 ha of vacant pasture; - the land adjoins a number of dwellings and the Murchison Highway; - the land is not part of a wider agricultural holding; - land capability assessment has been undertaken at a local level and found to have some agricultural potential. - The proposed rezoning has been assessed against the relevant land use strategy and local strategy in this

		<p>report. The proposed rezoning is not considered to be in keeping with these strategies.</p>
AZ 4	<p>The 'Potential Agricultural Land Initial Analysis' layer may assist in making judgments on the spatial application of Agriculture Zone, including, but not limited to:</p> <ul style="list-style-type: none"> (a) any titles that have or have not been included in the 'Land Potentially Suitable for Agriculture Zone' layer, including titles that are surrounded by land mapped as part of the LIST layer; (b) any titles highlighted as Potentially Constrained Criteria 2A, 2B or 3; (c) outlying titles that are either included or excluded within the 'Land Potentially Suitable for the Agriculture Zone' layer; and (d) larger titles or those with extensive areas of native vegetation cover. 	<p>The subject land was identified in this analysis as potential agricultural land.</p>  <p>Figure 9: Land in dark brown identifies the potential agricultural land</p> <p>The site was identified as Potentially Constrained – 3, which references the proximity of residences for a potential conflict of uses.</p>
AZ 5	<p>Titles may be split zoned to align with areas potentially suitable for agriculture, and areas on the same title where agriculture is constrained. This may be appropriate for some larger titles.</p>	<p>N/A.</p> <p>Titles are not split zoned. The current application does not propose split zoning and the planning authority has no reason to consider such a proposal, given the specifics of the site and surrounds.</p>
AZ 6	<p>Land identified in the 'Land Potentially Suitable for Agriculture Zone' layer may be considered for alternate zoning if:</p> <ul style="list-style-type: none"> (a) local or regional strategic analysis has identified or justifies the need for an alternate consistent with the relevant regional land use strategy, or supported by more detailed local strategic analysis with the relevant regional land use strategy and endorsed by the relevant council; (b) for the identification and protection of a strategically important naturally occurring resource which requires an alternate zoning; 	<p>The land was identified in this layer, albeit as potentially constrained.</p> <p>The application provides a more detailed local analysis in accordance with (a). Additional analysis is provided in Appendix C against the relevant strategies.</p> <p>There are no strategically important resources known to be located on the site.</p>

	<p>(c) for the identification and protection of significant natural values, such as priority vegetation areas as defined in the Natural Assets Code, which require an alternate zoning;</p> <p>(d) for the identification, provision or protection of strategically important uses that require an alternate zone; or</p> <p>(e) it can be demonstrated that:</p> <p>(i) the land has limited or no potential for agricultural use and is not integral to the management of a larger farm holding that will be within the Agriculture Zone;</p> <p>(ii) there are significant constraints to agricultural use occurring on the land; or</p> <p>(iii) the Agriculture Zone is otherwise not appropriate for the land.</p>	<p>There are no significant natural values on the site that require specific protection.</p> <p>There are no strategically important uses that require alternative zoning.</p> <p>The application attempts to demonstrate that the land has limited potential agricultural use and is significantly constrained.</p> <p>The planning authority has reviewed these submissions and provide alternate assessments in response to the state policies and local and regional strategies that contradict the submissions as provided.</p>
<p>AZ 7</p>	<p>Land not identified within the 'Land Potentially Suitable for Agriculture Zone' layer may be considered for inclusion within the Agriculture Zone if:</p> <p>(a) local or regional strategic analysis has identified the land as appropriate for the Agriculture Zone consistent with the relevant regional land use strategy, or supported by more detailed local strategic analysis consistent with the relevant regional land use strategy and endorsed by the relevant council</p> <p>(b) the land has similar characteristics to land mapped as suitable for the Agriculture Zone or forms part of a larger area of land uses in conjunction with land mapped as suitable for the Agriculture Zone;</p> <p>(c) it can be demonstrated that the Agriculture Zone is appropriate for the land based on its significance for agricultural use; or</p> <p>(d) it addresses any anomalies or inaccuracies in the 'Land Potentially Suitable for Agriculture Zone' layer; and</p> <p>(e) having regard to the extent of the land identified in the 'Potential Agricultural Land Initial Analysis' layer.</p>	<p>The land was identified in this layer, albeit as Potentially Constrained.</p>

Conclusion: the main consideration for this site in the 8A Guidelines is that of the agricultural capacity of the land and the regional and local strategies. Compliance with these strategies is considered in detail above in response to the PAL Policy as well as in Appendix C.

Proposed zoning: 10.0 Low Density Residential zone

	Zone Application Guidelines	Comment
LDRZ 1	<p>The Low Density Residential Zone should be applied to residential areas where one of the following conditions exist:</p> <ul style="list-style-type: none"> (a) residential areas with large lots that cannot be developed to higher densities due to any of the following constraints: <ul style="list-style-type: none"> (i) lack of availability or capacity of reticulated infrastructure services, unless the constraint is intended to be resolved prior to development of the land; and (ii) environmental constraints that limit development (e.g. land hazards, topography or slope); or (iii) existing low density residential areas characterised by a pattern of subdivision specifically planned to provide for such development, and where there is justification for a strategic intention not to support development at higher densities. 	<p>The site is not a residential area. The proposal intends to alter this situation, expanding the residential footprint of the area.</p> <p>The site is able to be serviced by water. It appears unable to be serviced by sewer and would be considered in keeping with (i).</p> <p>There are no significant constraints to limit development. Bushfire risk and the relationship to the waterway on site would need to be managed in any future development.</p> <p>The application documentation makes the case that the proposed rezoning would be an expansion of the existing low density residential land. This is discussed in detail in response to s34(2)(e) in this report, including Appendix C.</p>
LDRZ 2	<p>The Low Density Residential Zone may be applied to areas within a Low Density Residential Zone in an interim planning scheme or a section 29 planning scheme to lots that are smaller than the allowable minimum lot size for the zone, and are in existing residential areas or settlements that do not have reticulated infrastructure services.</p>	N/A.
LDRZ 3	<p>The Low Density Residential zone should not be applied for the purpose of protecting areas of important natural or landscape values.</p>	<p>The site is not identified as having important natural or landscape values.</p>

LDRZ 4	The Low Density Residential Zone should not be applied to land that is targeted for greenfield development unless constraints (e.g. limitations on infrastructure, or environmental considerations) have been identified that impede the area being developed to higher densities.	The site is considered by the planning authority to be a greenfield site.
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Conclusion: the site is not able to be fully serviced and is, to some extent, adjoining other land within the Low Density Residential Zone. It is however considered to be a ‘greenfield’ site. The appropriate modification of this site to Low Density Residential zoning would be reliant upon demand and strategic planning supporting the proposed change. These matters are assessed elsewhere in this report in detail.

Potential alternative zonings:

The site was also summarily considered for potential alternative zonings. These were limited to the 11.0 Rural Living zone, due to the proximity of land within this zoning to the subject site, and the 20.0 Rural zone, as a potentially appropriate alternative to the Agriculture zone, should that be deemed inappropriate.

Conversion of land to the Rural Living Zoning is heavily reliant upon compliance with the regional and local strategic planning, addressed in detail in Appendix C to this report. As such, this zoning was dismissed from consideration.

Conversion of land to the Rural Zone is appropriate where land has limited agricultural value, as has been identified on this site. The next consideration for this site in the following:

RZ3 The Rural Zone may be applied to land identified in the ‘Land Potentially Suitable for Agriculture Zone’ layer, if:

- (a) it can be demonstrated that the land has limited or no potential for agricultural use and is not integral to the management of a larger farm holding that will be within the Agriculture Zone;*
- (b) it can be demonstrated that there are significant constraints to agricultural use occurring on the land;*
- (c) the land is identified for the protection of a strategically important naturally occurring resource which is more appropriately located in the Rural Zone and is supported by strategic analysis;*
- (d) the land is identified for a strategically important use or development that is more appropriately located in the Rural zone and is supported by strategic analysis; or*
- (e) it can be demonstrated, by strategic analysis, that the Rural Zone is otherwise more appropriate for the land.*

Items (c) and (d) are able to be dismissed. The assessment then returns to that matters of agricultural potential, constraints and strategic analysis for the site. These have been

addressed in detail in response to the PAL Policy and regional and local strategic planning throughout this report. The site is not considered appropriate for rezoning to the Rural Zone.

In short, the clarity provided in the Liveable Waratah Wynyard Strategy and the detail within the previous decisions applicable to this site result in any change in land zoning being dismissed.

STATUTORY IMPLICATIONS

The proposal requests that land identified as 319 Murchison Highway be rezoned from Agriculture to Low Density Residential.

For a planning scheme amendment to be agreed to and prepared under s.38(2)a of LUPAA, the proposal needs to be assessed as complying with (amongst others) the relevant sections of LUPAA, the objectives of the State Planning Policies, CCRLUS, the Sustainable Murchison Community Plan 2040, LWWSS and the planning scheme (please refer to legislative requirement above for further detail). It is considered that the proposed amendment as demonstrated in the planning assessment is not consistent with the legislative requirements and should therefore not be agreed to or prepared under s38(2)(a).

POLICY IMPLICATIONS

A planning scheme is a policy statement by a planning authority with respect to local requirements for the use, development, conservation and protection of land so as to achieve compliance with the requirements of State legislation and land use strategies.

Council has a statutory duty as a planning authority to ensure local planning controls are appropriate to the provision of a sustainable future for the Waratah-Wynyard municipality. The planning scheme amendment can be agreed to and prepared only if it can be considered to be consistent with the Statutory implications detailed above.

FINANCIAL IMPLICATIONS

There are financial costs associated with a planning scheme amendment application. These include costs in the initial assessment, with additional costs associated with representing the interests of the planning authority before the Tasmanian Planning Commission (TPC) in the event of a hearing, as well as costs in preparing the amended planning scheme maps for inclusion in the planning scheme should the amendment proceed. These are operational costs within the budget considerations of Council.

RISK IMPLICATIONS

Applications for planning scheme amendments are ultimately determined by the TPC. The Council is required in the first instance to decide whether to agree to and prepare the planning scheme amendment or whether to refuse the proposal. Should the application for planning scheme amendment be agreed to and prepared, it is also required to be certified under s40F LUPAA.

The risk to Council if the proposed planning scheme amendment is agreed to and prepared (rezoned) in conflict with the requirements of LUPAA is related to the costs of preparing the amendment, notifying and assessing as required, with subsequent hearings in front of the

TPC. There may be additional costs should a decision by the Planning Authority be contrary to professional advice provided and alternative expert representation for the planning authority at the TPC be required during the hearing process.

The risk to Council if the proposed planning scheme amendment is not agreed to and prepared (rezoned) is the continuation of the existing use of the land. There is the additional risk of the applicant requesting that the TPC review the refusal under s40B of LUPAA.

CONSULTATION PROCESS

Should the planning authority choose to progress with the planning scheme amendment, the next step will be public notification for a minimum of 28 days. At the expiration of that public exhibition process, Council would provide the TPC with a report in relation to the draft amendment, representations and their merit, as well as additional recommendations.

Should the planning authority choose not to progress with the planning scheme amendment, the planning authority must notify the applicant within 7 days of the decision.

COMMENT

The rezoning of the site from Agriculture to Low Density Residential will:

- result in the conversion of agricultural land to residential use;
- will expand the settlement footprint unnecessarily; and
- will conflict with local strategic planning.

The planning authority can only decide to allow a planning scheme amendment application to progress where it does not conflict with or is in accordance with the list of provisions stated under s34(2) of LUPAA. As discussed above, the proposal is not considered to be consistent with the PAL Policy, the CCRLUS, the SMCP or the LWWSS.

As such, the proposed amendment:

- Does not comply with the CCRLUS as required by s34(2)(e) of LUPAA through:
 - the conversion of agricultural land to residential land;
 - the unnecessary expansion of the settlement footprint;
 - the lack of correlation between the proposal and the local strategic planning in the form of the LWWSS.
- Does not comply with the State Agricultural Land Policy as required by s34(2)(d) of LUPAA as it results in the conversion of agricultural land to residential land; and
- Does not comply with the LWWSS.

As a result, the proposed rezoning cannot comply with s34(2)(c) of LUPAA.

It is therefore recommended that the application for rezoning be refused.

7.0 MATTER RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR COURTNEY - DIGITISATION OF PROPERTY RECORDS.****QUESTION**

Cr Andrea Courtney asked when will digitisation of property records be completed.

The General Manager took the question on notice

OFFICERS RESPONSE

The digitisation project is a key part of the organisation's Digital Transformation Strategy.

The first phase involved digitising 7,583 Building Application files, with ZircoData engaged to carry out the work. All files have been successfully received in digital format, and Officers have completed the data entry, capturing the necessary metadata into Council's Electronic Document Management System.

The focus has now shifted to digitising the remaining property files. This phase is still in progress and will extend into the new calendar year. Based on the volume of boxes, we anticipate that this work will continue until the end of 2025. Officers are working closely with ZircoData to monitor progress and ensure the project stays on track.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

8.0 NOTICE OF MOTION

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES**9.1 COMMUNITY ACTIVATION GRANTS ROUND ONE**

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community Services
Report Date: 30 August 2024
File Reference: 001
Enclosures: Nil

RECOMMENDATION

That Council allocate funding to the following organisations under round one of Council's 2024-2025 Community Activation Grants program.

Organisation	Project	Amount Recommended for Approval
Farm it Forward	2x raised garden beds	\$1,910
Lions Club	Christmas Parade	\$1,500
Live Well	Printer	\$1,749
Samurai Ju Jitsu	Instructor training	\$2,000
Sand Manipulation (Delivered by SMART)	Sand Sculpture Event	\$2,000
Somerset Basketball	TV Scoreboard	\$2,000
Ten Days on the Island	Event	\$2,000
Word Players Wynyard	Printing Zines (a small self- published booklet)	\$1,000
Waratah Axemen's Association	Seating	\$2,000
Wynyard Community Garden	Roof for storage container	\$1,900
Wynyard Gymnastics	"Ninja" equipment	\$2,000
Artscape	Undercurrent exhibition	\$1,900

PURPOSE

This report has been prepared to assist Council to determine allocation of grant funding to community organisations under Round One of the 2024-2025 Community Activation Grants program.

BACKGROUND

Waratah-Wynyard Council has committed funding for the provision of a Community Activation grants program that supports community initiatives that encourage and enhance social and cultural wellbeing, recreation and that foster economic development and education pursuits.

Grants are offered to assist in the provision of community projects and activities, support individuals selected to compete at a national or international level and to sponsor local events that provide economic and social benefit for the community. There are two funding rounds each financial year. Community groups, organisations and individuals who meet the guidelines are eligible to receive grant funding once per financial year. Typically, these grants are as follows:

Round	Open	Close	Assessed	Announced at Council Meeting
Round 1	1 July	26 August	September	October
Round 2	1 November	31 December	January	February

DETAILS

Promotion of the Community Activation Grants is undertaken through advising local community groups, organisations and event organisers. Application forms, guidelines and an acquittal form are available on Council's website. Posts are made on Council's social media sites regarding the opening and closing dates of the Community Activation Grant rounds. Council Officers notify community clubs and organisations of the grants through emails and conversations.

Each applicant needs to provide details of the organisation's eligibility to receive a grant. In addition, the applications are assessed against the assessment criteria outlined in the grant information.

Assessment Criteria

How each project

- offers benefit to the Waratah-Wynyard community.
- encourages or enhances social and cultural wellbeing.
- fosters economic development and/or educational pursuits.
- would acknowledge Waratah-Wynyard Council for support.

Project Details

All the applications are reviewed and assessed against the assessment criteria by the Council Grants Committee made up of Councilors Raw and Courtney and Council officers.

In Round One, Council received 12 eligible Community Activation Grant applications with funding requests totaling \$22,059.

Recommended successful submissions are as follows:

Organisation	Project	Details
Farm it Forward	2x raised garden beds	More garden beds at the Somerset Community Garden
Lions Club	Christmas Parade	Christmas Parade floats prize money, sound system, lollies for the parade

Organisation	Project	Details
Live Well	Printer	A printer for the Saunders Street location for community members and Live Well to use
Samurai Ju Jitsu	Instructor training	Instructors attend National Conference to develop skills and knowledge to bring back to Wynyard community and share
Sand Manipulation (delivered by SMART)	Sand Sculpture Event	Event to enable sand sculpture and exploration of local geological features
Somerset Basketball	TV Scoreboard	No scoreboard in the West Wing. Utilising an App running on an iPad SABA will cast to the TV screen to provide a running scoreboard
Ten Days on the Island	Event	Ten Days On the Island intends to host a statewide finale on the last day of the Festival at Table Cape
Word Players Wynyard	Printing Zines (a small self- published booklet)	Create an exhibition of words that will feature multimedia works, performance poetry, and produce a zine
Waratah Axemen’s Association	Seating	Provide more seating for visitors when they come to Waratah for the Axemen’s event
Wynyard Community Garden	Roof for storage container	Place a new roof on the storage shed
Wynyard Gymnastics	“Ninja” equipment	Purchase the MEMAX Ninja System – 15 pieces. Aimed at typical and neurotypical children
Artscape	Undercurrent exhibition	Acquisitional art prize. Assist with costs of the event.

All organisations awarded a grant are required to produce evidence of expenditure, such as quotations or invoices for payment, prior to the funds being disbursed.

All organisations that receive a grant, must complete a grant acquittal (a template is available on Council’s website) at the end of the project, detailing how the funds were spent and outlining the outcomes of the project.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* states:

Grants and benefits

- 77. (1)** A council may make a grant or provide a benefit that is not a legal entitlement to any person, other than a Councillor, for any purpose it considers appropriate.
- (2)** The details of any grant made, or benefit provided are to be included in the annual report of the council.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.2 We listen and engage with our community in decision making.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

The Community Activation Grants program is delivered in accordance with the Community Activation Grant policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has an annual allocation of \$40,000 in the 2024-2025 approved budget for Community Activation Grants. Round One is has \$22,059 worth of grants recommended to be awarded.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

All applicants will be advised of the outcome of their Community Activation Grant application and be provided with feedback on their application upon request.

Retrospective requests for support will not be considered.

CONCLUSION

It is recommended that Council provide Community Activation Grants to the outlined organisations as recommended under Round One of Council's 2024-2025 Community Activation Grants program.

9.2 EAST YOLLA ROAD OPTIONS ANALYSIS

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 8 October 2024
File Reference: .
Enclosures: Nil

RECOMMENDATION

That Council:

1. Note the information provided in relation to options for East Yolla Road improvements; and
2. Prepare a budget submission for consideration in the 2025/26 Annual Plan and Budget for any preferred treatment option/s.

PURPOSE

To provide Council with a range of options analysis for a section of East Yolla Road, between number 145 and 250 that is subject to inundation during high intensity and/or prolonged rain events.

BACKGROUND

There is a section of East Yolla Road, between numbers 145 and 250 that is a low lying section of road subject to inundation during high intensity rain events. This section of road is an unsealed gravel road treatment and classified as a class R9 unsealed gravel road in accordance with Council's Transport Infrastructure Service Level Document 2024.

This section of road is bordered on both the northern and southern side by bodies of water that are low lying and on a flat geometry, acting as swamp type environments with poor hydraulic characteristics for free drainage.

During August and into early September, coinciding with the storm and wind events, prolonged rainfall occurred. The Bureau of Meteorology has published that 226mm of rain was recorded at the Wynyard airport for the 20 days from the 21 August 2024 to 9 September 2024. Inundation at this section of East Yolla Road was first reported to Council on 26 August 2024 and remained when inspected again on 24 September 2024.

Below is an image of the inundation on East Yolla Road, facing East: -



DETAILS

There are several options available to treat road sections that are subject to this type of inundation, each with their own variants of pros and cons and cost implications. In consideration of these options it is also critical to consider the road itself, including function, characteristics, usage and impact during events.



East Yolla Road is classified as a class R9 unsealed gravel road in accordance with Council's Transport Infrastructure Service Level Document 2024, it acts as a collector road providing a linkage to the Murchison Highway at each extremity of the road. During flood or inundation events all parcels of land are able to access the Murchison Highway from one end or the other of East Yolla Road, resulting in no land locked parcels.

The level of flooding and inundation on East Yolla Road witnessed during events could be considered as nuisance floodwaters, typically being at or below 100mm in depth with negligible flow rate and still safely traversable by vehicle under controlled speed.

There is one recorded vehicle incident/accident occurring in the vicinity of this section of East Yolla Road, just to the east of the flood prone area. This accident occurred in 2017 and resulted in property damage only with the following description, *off left bend into object/parked vehicle*.

Traffic count data taken between 2010 and 2012 indicate the following traffic volumes utilising East Yolla Road.

Location	AADT	HV AADT	HV%
Southern End	88.6	7.07	7.98
Northern End	95.2	2.33	2.45

Below are some available options in response to occasional inundation of a section of East Yolla Road following prolonged heavy rainfall, some of which can be combined: -

Option	Description
1	Do nothing, remain status quo and undertake site specific warning signage during an event and remedial works to repair road damages - \$1000
2	Lift the road surface (nominally 300mm) by means of layered road material including armour rock and geofabric layers along with additional drainage pipes to bring the level of East Yolla Road above the flood plane - \$70,800
3	Treat the existing road pavement material with foam bitumen stabilisation techniques or similar to strengthen the road pavement and provide greater resistance to damage during flood inundation - \$31,500
4	Install additional warning signage and flood markers to warn road users of potential hazards - \$5,000
5	Install concrete ford/flood way crossing to provide fixed infrastructure solution during flood inundation. - \$108,000

In consideration of the options available to treat the section of East Yolla Road subject to inundation, a table is provided below with each option scored against a multi-criteria analysis. Description of each option is provided below the table for clarity along with a high level cost estimate. Each criteria is weighted on a scale of 1-5 with 1 being the most negative result and 5 being the most positive, culmination of these scores provides the most beneficial option to pursue.

Option	Cost	Safety improvement	Longevity	Traffic continuity	Environmental impacts	Total
1	5	1	2	1	5	14
2	2	5	3	5	2	17
3	3	3	4	3	3	16
4	4	2	1	2	4	13
5	1	4	5	4	1	15

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Each option presented to Council will have a financial implication, the high-level cost estimates provided in the table of descriptions are based on expert estimation only and will require further refinement to accurately define scope and actual cost.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council consider the information provided in this report and prepare a budget submission for option/s for treatment to be considered in the Annual Plan and Budget for 2025/26.

9.3 EAST WYNYARD FORESHORE MASTER PLAN - ANNUAL REPORT

To: Council
Reporting Officer: Contracts and Administration Officer
Responsible Manager: Director Infrastructure and Development Services
Report Date: 8 October 2024
File Reference: East Wynyard Foreshore Master Plan
Enclosures: 1. EWF Master Plan - Action Status Report 

RECOMMENDATION

That Council note the annual status update on the progress of the East Wynyard Foreshore Master Plan.

PURPOSE

To provide Council with an annual update on the status of the actions contained within the East Wynyard Foreshore Master Plan (EWFMP).

BACKGROUND

In Council's 2020/21 Annual Plan, Council recognised the need to develop a master plan for the East Wynyard Foreshore Reserve. The plan provided an opportunity to review the existing concept plan (developed by GHD Woodhead in 2017) and to build on the prior investment at the Rotary Park Playground.

The previous concept plan (2017) had a major foreshore market focus with a contemporary style. Key activities completed from that plan included removal of the macrocarpa trees and swimming pool and a renewal and upgrade of the Rotary Park Playground.

A community consultation process was initiated to address a knowledge gap around community desires and expectations. A three-week consultation period beginning mid-October 2020 resulted in a total 98 responses, a summary of which was tabled at the February 2021 Council Meeting. A draft plan was adopted in April 2021 for the purposes of undertaking a public consultation period.

A four-week public consultation process commenced in May 2021 and was advertised through social media, Council's website, a letter-drop to nearby households and a poster displayed within the reserve. At the close of the feedback period, 56 comments were received from the community and considered prior to the final plan being adopted by Council in September 2021.

DETAILS

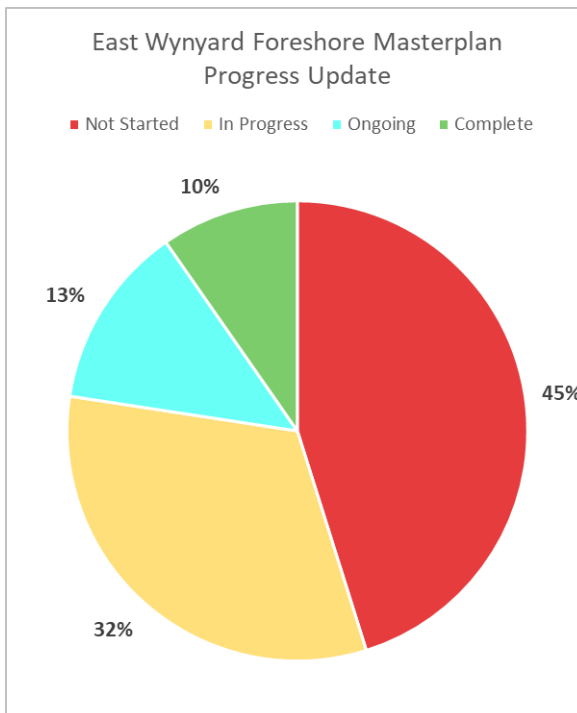
The EWFMP proposes a total 31 actions to cover the nominated themes of Safe Access and Circulation; Events and Markets; Nature, Relaxation and Design; and Active Recreation.

An update of the activities undertaken against each action has been included in the table attached to this report.

Of the 31 actions, three are 'Complete', ten are 'In Progress' and four are 'Ongoing' activities embedded into standard business practice. The remaining 14 actions categorised as 'Not

Started' are either not scheduled yet or have been rescheduled to commence later in the five-year plan for East Wynyard.

Details on progress are shown in the summary graph below.



A summary of the key achievements to note for the previous 12 months include:

One of two proposed DDA Compliant pedestrian crossings were installed along Old Bass Highway near the old pool and market shed sites. A second crossing location is scheduled into a future year once the location is finalised.

The East Wynyard foreshore boardwalk replacement project was completed early in the 2023/24 financial year after running into weather and site access delays early on. The dismantling of the boardwalk was completed with the assistance of a helicopter to avoid the use of heavy machinery on mobility areas.





Lastly, a new low impact sign to help promote the use of the viewing platform at East Wynyard, which is located near the middle carpark, was also erected during the year.



Planned actions to be delivered during the 2024/25 financial year are:

- Installation of new and replacement foreshore furniture.
- Planning for the outdoor sensory garden which will be followed by construction towards the end of 2025.
- An additional pathway is planned to be installed to the north of the Rotary Park playground leading past the barbeque areas.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this progress update. Individual projects undertaken as part of the EWFMP's recommendations will be subject to the Council's standard budget approval process.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is therefore recommended that the Council note the annual status update on the progress of the East Wynyard Foreshore Master Plan.

9.4 ANNUAL PLAN PROGRESS REPORT - 1 JULY 2024 TO 30 SEPTEMBER 2024

To: Council
Reporting Officer: Information Management Officer
Responsible Manager: Director Governance and Information Systems
Report Date: 9 October 2024
File Reference: Corporate Management - Planning
Enclosures: 1. Annual Plan Action Report - end September 2024 

RECOMMENDATION

That Council note the 2024/25 Annual Plan Progress Report for the period 1 July 2024 to 30 September 2024.

PURPOSE

This report is provided as an update on the Annual Plan actions to 30 September 2024.

By providing a regular update, Council can see how the organisation is tracking in the delivery of commitments made to the community through the Annual Plan.

BACKGROUND

The Annual Plan and Budget Estimates is developed by Council each year, outlining key activities and initiatives for the year.

The Council adopted the 2024/25 Annual Plan and Budget Estimates on 17 June 2024.

The strategic planning framework guides Council in identifying community needs and aspirations over the long term (Our Mission, Vision & Values), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

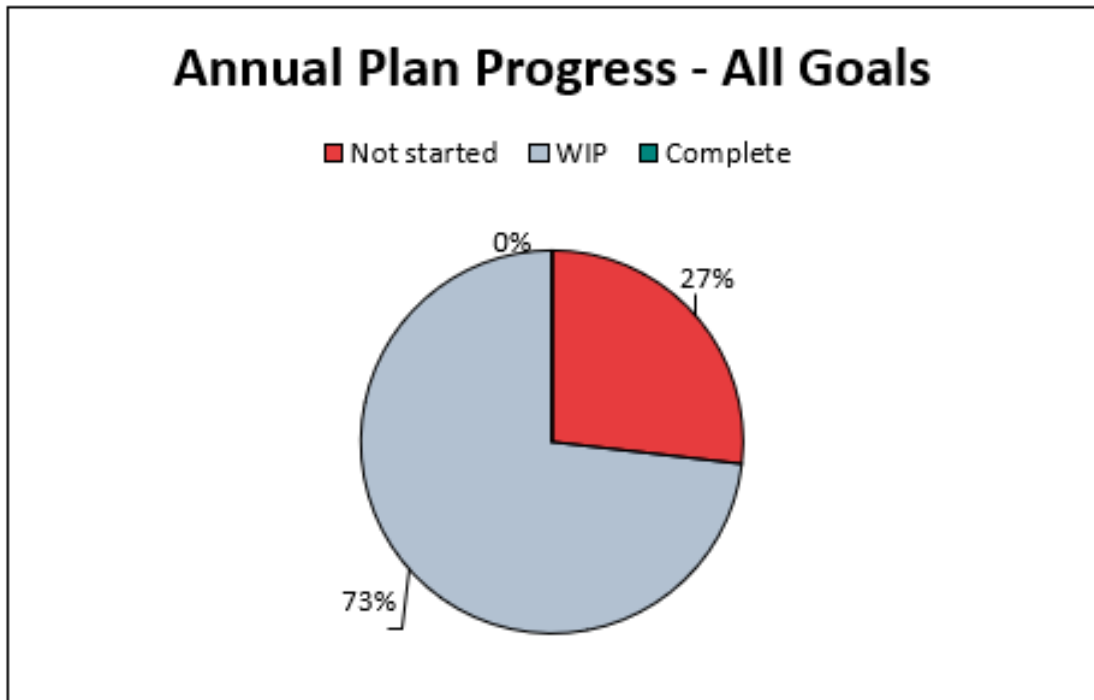
The activities and initiatives included in the Annual Plan and Budget Estimates contribute to achieving the strategic objectives specified in the Strategic Plan.

DETAILS

The attached report provides a progress report of actions against Council's 2024/25 Annual Plan.

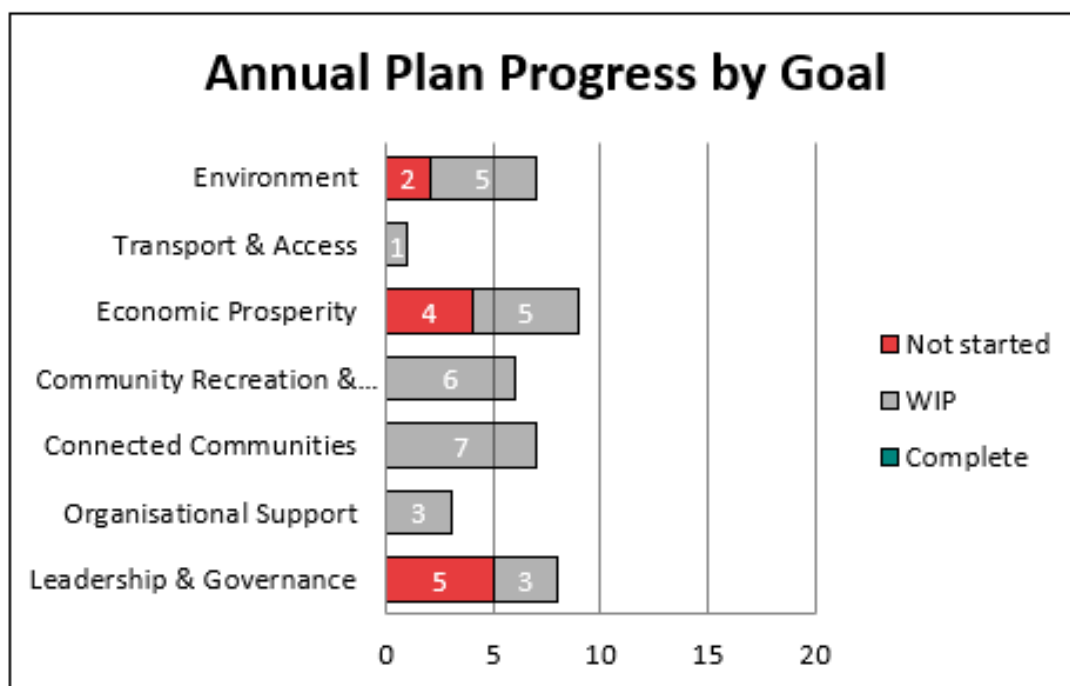
As at 30 September 2024, 30 actions are in progress (73%) and 11 actions have not started (27%).

There was a total of 41 actions adopted in the Annual Plan and Budget. The below graphs present overall progress of the actions to date.



- 0 actions are completed
- 21 actions at least 90% of monthly target
- 2 actions between 70% – 90% complete
- 6 actions at less than 70% complete
- 11 actions have not started
- 1 ongoing action

The following graph outlines progress against each of Council's strategic goals:



Outstanding Actions Progress 2023/24:

Status on actions which remain uncompleted from the 2023/24 financial year, is provided below -

Action	Progress
Frederick Street Sports Complex Master Plan	Carry forward. Final draft version nearing completion.
Workforce Development Plan	Carry forward. Early work is underway on a broad organisational document. Many departments are well advanced in plan development.
Stormwater modelling for urban catchments	Carry forward. Consultant services being procured to complete.
Review of Waratah Services	Will carry forward and progress in 2024/25 with completion expected June 2025.
Electric car charging stations	Will carry forward and progress in 2024/25. EOI's have been sought.
Penguin viewing experiences	Draft Plan nearing completion. Will carry forward 2024/25 period.
Big Creek Flood Mitigation Works	Investigation into alternative design options is being undertaken to provide a more effect flood mitigation outcome. Will carry forward to 2024/25.

STATUTORY IMPLICATIONS

Statutory Requirements

The Annual Plan is prepared as part of the Budget Estimate process and is required under the Local Government Act 1993:

71. Annual plan

(1) A council is to prepare an annual plan for the municipal area for each financial year.

(2) An annual plan is to –

- (a) *be consistent with the strategic plan; and*
- (b) *include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
- (c) *include a summary of the estimates adopted under section 82; and*
- (d) *include a summary of the major strategies to be used in relation to the council's public health goals and objectives. The Annual Plan is part of a larger strategic planning framework.*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

The plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017/27 and the Sustainable Murchison Community Plan 2040.

Council Strategy or Plan	Date Adopted:
Annual Plan and Budget Estimates 2024/25	17 June 2024

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.



CONSULTATION PROCESS

Council provides quarterly reports as part of the Council meeting process to ensure Councillors and the public can see progress against annual plan actions.

CONCLUSION

That Council note the 2024/25 Annual Plan Action Report for the period 1 July 2024 to 30 September 2024.

9.5 COUNCILLOR CODE OF CONDUCT ORDER 2024

To: Council
Reporting Officer: Governance Officer
Responsible Manager: Director Governance and Information Systems
Report Date: 11 September 2024
File Reference: 0201
Enclosures: 1. Local Government (Code of Conduct) Order 2024 
2. Letter from Hon Nic Street MP Minister for Local Government 

RECOMMENDATION

That Council:

- 1) Note the new Local Government (Code of Conduct) Order 2024; and**
- 2) Rescind the existing Councillors Code of Conduct Policy GOV.016.**

PURPOSE

The purpose of this report is for Council to note the new Local Government (Code of Conduct) Order 2024 which legislatively automatically applies to all Councillors without the need for formal adoption by individual councils and replaces Waratah-Wynyard Council's existing Councillors Code of Conduct Policy (GOV.016).

BACKGROUND

The Government recently concluded consultation on draft statutory instruments to support the commencement of the Local Government Amendment (Code of Conduct) Act 2023.

The Amendment Act delivers a number of targeted improvements to the Local Government Code of Conduct framework, including:

- Providing for a single statewide Code, which will apply automatically to all councillors.
- Requiring councils to adopt a dispute resolution policy within 12 months of its commencement.
- Introducing a 'public interest' test for investigating complaints.
- Having a more rigorous initial assessment process undertaken by a Panel member who is a lawyer (who will not be on any subsequent investigating Panel).
- Having the Code of Conduct Panel Executive Officer undertake monitoring of compliance with sanctions.

To support the intent of the Amendment Act changes, the General Regulations were amended to:

- establish prescribed minimum standards for dispute resolution policies; and
- set annual reporting requirements for dispute resolution policies.

The new Order supersedes the Local Government (Model Code of Conduct) Order 2016.

DETAILS

The provisions of the Amendment Act, supporting Amendment Regulation provisions and new Code of Conduct Order formally commenced on 10 September 2024.

With the commencement of the Amendment Act, all councils will be required to adopt a dispute resolution policy by no later than 10 September 2025. The Local Government Association of Tasmania is developing a model dispute resolution policy for councils to adopt where they wish to do so and will be available in the coming months at which time a policy will be developed for adoption.

The new Code and amended Act are available on the Tasmanian Legislation website and through Council's website.

STATUTORY IMPLICATIONS

Statutory Requirements

Section 28T of the Local Government Act 1993 has been repealed removing the requirement for Councils to review their Councillors Code of Conduct with 3 months of an ordinary election.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS




There are no risk implications as a result of this report.

CONSULTATION PROCESS

The review of the Code of Conduct for Councillors is a legislative requirement and there is no scope for community consultation.

CONCLUSION
That Council note the new Local Government (Code of Conduct) Order 2024 effective 10 September 2024 and rescind the existing Councillors Code of Conduct Policy GOV.016.

9.6 MANAGING UNREASONABLE CUSTOMER CONDUCT

To:	Council
Reporting Officer:	Governance Officer
Responsible Manager:	Director Governance and Information Systems
Report Date:	8 October 2024
File Reference:	Policies - GOV.042
Enclosures:	<ol style="list-style-type: none">1. Draft - Managing Unreasonable Conduct by Customers Policy 2. Draft - Guidelines - Disruptive behaviour by the public at council meetings 3. Amended Customer Service Charter 

RECOMMENDATION

That Council:

1. **adopt the Managing Unreasonable Conduct by Customers Policy;**
2. **adopt the Disruptive Behaviour by the Public at Council Meeting Guidelines; and**
3. **note the Customer Service Charter amendment to reference the new policy at point 12 Abusive Customers.**

PURPOSE

To adopt a new Policy and Guidelines based on the models provided by the Office of Local Government to assist in the management of unreasonable customer conduct and disruptive behaviour at council meetings.

BACKGROUND

Unreasonable conduct can occur between members of the public and councils (including council staff and elected members/councillors), and when it does occur, it can present real risks for councils in their responsibility to maintain a safe workplace.

The Office of Local Government has, with the assistance of councils and the Local Government Association of Tasmania (LGAT), developed some resources to assist councils in the management of unreasonable conduct of customers across local government.

The Office of Local Government is aware of the need for unreasonable conduct of elected members to also be addressed. Work is ongoing in this space, and clear practical advice and associated guidance materials are being developed to detail how unreasonable conduct of *elected members* can and should be managed.

DETAILS

The proposed Policy is based on the provided Model that provides a clear, standardised, and consistent approach that councils can use to inform and support their policy development processes. The Model Policy is based on the NSW Ombudsman's unreasonable conduct practice manual, which has been adopted by the Tasmanian Ombudsman and is provided as a resource for public authorities on the Ombudsman's website.

The Guidelines provide practical actions General Managers can take to limit and address disruptive behaviour including the removal of disruptive individuals. The Guidelines also detail circumstances where Police can be legitimately called to assist.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

It is proposed that Council’s Customer Service Charger GOV.012 be amended at point 12 ‘Abusive Customers’ to reflect the proposed Managing Unreasonable Conduct by Customers Policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS


The Office of Local Government provided Councils with opportunity to provide feedback the development of the new policies. Workshops were held with Councillors and submissions provided on each occasion.

CONCLUSION

That Council:

- 1. adopt the Managing Unreasonable Conduct by Customers Policy.**
- 2. adopt the Disruptive Behaviour by the Public at Council Meeting Guidelines.**
- 3. note the Customer Service Charter amendment to reference the new policy at point 12 Abusive Customers.**

9.7 REVIEW OF CHILD CARE POLICIES

To: Council
Reporting Officer: Manager Children's Services
Responsible Manager: General Manager
Report Date: 3 October 2024
File Reference: 001
Enclosures: 1. List of Child Care Policies 

RECOMMENDATION

That Council notes the review of all Child Care Policies to ensure legislative compliance with the new *Child and Youth Safe Organisations Act 2023* and requirements of the *Child Care National Quality Framework Regulations*.

PURPOSE

To inform Councillors that all Child Care policies, are now compliant with the new *Child and Youth Safe Organisations Act 2023* and the *Child Care National Quality Framework Regulations*.

BACKGROUND

Waratah Wynyard Council provides child care services for 0-12 year olds through Warawyn Children's Services.

In 2022/23 Child Care National Quality Framework Regulations and Law changes were made across all 7 quality areas of the framework. In 2023 the *Child and Youth Safe Organisations Act 2023 (Act)* policy requirements were also introduced. Council adopted its Safeguarding Children And Young People Policy (GOV.040) at the July 2024 Council Meeting.

DETAILS

Council has now completed a full review of all polices and updated them to ensure all the requirements under the Act are meeting its legislative and compliance responsibilities.

Under the Education and Care Services Regulations (ECSR), an approved provider must ensure that policies and procedures are in place in relation to the governance and management of the service.

Council has a suite of policies relating to its Child Care Services and these policies are regularly reviewed as legislated by the (ECSR).

These policies also meet all requirements of Council's *Safeguarding Children and Young People Policy (GOV.040)*.

A list of the policies is attached for reference.

STATUTORY IMPLICATIONS

Statutory Requirements

Child Care Act (Tasmania) 2001

Child and Youth Safe Organisations Ac 2023 Framework

Education and Care Services national Law (Tasmania)

Education and Care Services National Law Act 2010 (National Law)

Education and Care Services National Regulations (National Regulations)
National Quality Standard 2018 (NQS 2018)
Tasmanian Licensing Standards for Centre Based Care Class 5 (0-12 years)
The National Quality Framework (NQF).

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational and tertiary education. Education retention rates have increased.

POLICY IMPLICATIONS

All Child Care Policies have been updated in line with the following Council policies :

- Safeguarding Children And Young People Policy (GOV.040)
- Safeguarding Children and Young People – Allegations and Complaints Handling Procedure (GOV.041)

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

These Policies are required to be reviewed and updated in accordance with relevant legislation; failure to update and enforce policies that are required under legislation could impact on Councils ability to provide Child Care services for the community.

CONSULTATION PROCESS

These policies were reviewed internally by staff and have been approved by Education and Care Services (Tas).

CONCLUSION

It is recommended that Councillors note the review and update of Council's Child Care Policies.

9.8 COMMUNITY AND ENGAGEMENT QUARTERLY REPORT

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community Services
Report Date: 3 October 2024
File Reference: 001
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Community and Engagement Department as at end September 2024

PURPOSE

To provide statistical information and a quarterly update on the activities of the Community and Engagement Department. This report covers the following areas:

- Community Activation
- Tourism
- Communications
- Wonders of Wynyard
- Warawyn Early Learning

BACKGROUND

The quarterly report is to provide an overview of statistical information on the activities of Council for each department.

Following a review of organisational reporting to ensure consistent and improved information sharing to Council, a quarterly information report is provided for each Directorate with a snapshot of activities undertaken.

DETAILS

This report contains statistical and anecdotal information of the activities, projects and programs being delivered within the Community and Engagement Directorate. The strategic context for these actions comes from a range of strategy documents including the Health and Wellbeing, Age Friendly Communities and Youth Plans, the Open Space Sport and Recreation Plan, Communications and Engagement Plan and Tourism Plan.

WARAWYN EARLY YEARS

COMMUNITY CONNECTIONS

Quality Area 6 - Collaborative Partnerships with Families and Communities

For children, a sense of community brings significant connection to people and places both in the community within the service, as well as the wider community around us. These connective threads of experience occur as part of our quality early learning experience.

We welcomed Constable Jason Rybarczyk to our service. Councillor Rybarczyk spoke to the children on the importance of road safety and travelling safely in a car. Crossing the road with an adult and always wearing your seatbelt.

An excursion to the Fire and Ambulance station allowed the children the valuable experience of riding in a fire engine, exploring the back of an ambulance, riding up and down on an ambulance bed and listening to the sirens.

An excursion to Snyovum Care Home Wynyard, allowed children to engage with the residents singing songs, dancing and sharing stories.

Children's connectedness and varied ways of belonging with people, country and communities helps them learn ways of being which reflect the values, traditions and practices of their families and communities.



FRUIT AND VEGETABLE MONTH

Quality Area 2 – Children's Health and Safety

Everyone can benefit from eating more fruits and vegetables and during September our service celebrated fruit and vegetable month with a visit to Woolworths and a range of hands-on in-service activities.

The children were given a guided tour of Woolworths fruit and vegetable department looking at the varieties of fruit and vegetables.

Smelling, touching and eating a variety of fruit and vegetables and a range of cooking experiences allowed children to enjoy a different healthy fruit and vegetable food experience each day.



Warawyn Early Learning – Attendance

July	August	September
53.75 Average	55.36 Average	51.6 Average

Wynyard OSHC

July	August	September
34 Average	37.24 Average	33.45 Average

Boat Harbour OSHC

July	August	September
13.4 Average	13.2 Average	13.9 Average

COMMUNITY ACTIVATION

RECREATION

The annual Try Skills program will be running during the school holidays this spring. The program aims to encourage children in grade five through to grade seven to try different activities on offer in the community, from fishing to painting, sword fighting to gym fundamentals. There is something for all interests. This popular program is now fully booked.

Farm it Forward Tasmania has been successful in their application to take on one of the rooms in the Wynyard Community Centre and will now be regularly offering community classes and sessions from this space.

13 applications have been received for Round One of the Community Activation Grants. These applications are now being processed with the successful recipients being announced this month.

Feedback for the Draft Somerset Sporting Precinct Master Plan (SoSp) was collected. The SoSp vision is to enhance participation in physical and social activities, community liveability, health and well-being, along with the economic, environmental and social sustainability of the region. Council is now working with community partners to seek funding and ensure the SoSp vision translates to reality.

The popular Kids on the Cape children's running event will be back again this year as part of the Tulip Festival program of events. The Recreation Officer has worked alongside the Tulip Farm and the organisers of the Gone Nuts event to ensure the success of this unique activity.

PUBLIC ART

The Public Art Advisory Group has decided on its 2024/2025 initiatives, with a program of small and unique art opportunities being rolled out for local artists. The exciting first project has included an open expression of interest to artists who would like to add their work to some of the street cabinets in our local area. There has been an overwhelming influx of applicants with 34 designs currently being considered.

Art on the Coastal Pathway is arriving! The first piece is a work by Jessica Webster called "Serenity by the Sea". This little marvel can be found opposite the nursery on the Bass Hwy near Somerset.



Michelle Walker was the successful local artists who was selected to create the artwork for Council's Reconciliation Action Plan. Michelle is a Palawa woman who grew up in Wynyard.



EVENTS

Planning is well underway (at the time of writing this report) for the 2024 Tulip Festival! The events have been locked in and announced through the Tulip Festival program and online

through Council's webpage. This year Council staff have created the first-ever digital map of the site location that will help enormously with the task of setting up stalls and welcoming stallholders into their appropriate spaces on the big day.

2024 will be the biggest Tulip Festival ever, with over 150 stall holders now confirmed, inclusive of food vendors, stallholders, and entertainment. This is an increase of 25% from last year's bumper numbers, and excitingly includes twice as many entertainment rides as previous festivals.

Council has locked in a pop-up laser tag provider who will bring the thrill of laser tag directly to Wynyard. This event will be fully subsidised and there will be no cost to participants to come in and play. This is an important feature that enables the Tulip Festival to be a fun, FREE, family event.



Events and Recreation staff attended government grant writing workshops to learn new skills and remain current with market trends. This will enable Council to continue to deliver quality festivals with lots of free and accessible events.

Officers continued their participation and support of the Permission to Trespass Tourism initiative by attending wrap-up events to debrief events and discuss reporting obligations.

YOUTH

In June the Waratah-Wynyard Youth Leaders participated in the Gather and Glow Night Market where they raised over \$400 to donate to locals in need. The Youth Leaders purchased grocery items that they donated to the Vinnies Pantry.



In September the Community Activation Trainee attended Wynyard High School to speak to students regarding the Tulip Festival, volunteering opportunities and the Waratah-Wynyard Youth Leaders.

HEALTH AND WELLBEING

Staff attended the LGAT Health and Wellbeing Network Workshop. This was a fantastic opportunity to connect with peers and learn what other Councils are doing in the Community space in their region.



Staff attended Tasmanian Events & Festivals Roundtable about Reusables Crockery Implementation, hosted by B Alternative. Many of Council's adopted plans include actions to consider the environmental and sustainability impact of the work that is done.

Council is looking at reducing the impact of waste on the environment and is excited to be exploring an initiative that would present an environmentally friendly option to better manage waste and improve sustainability on Tulip Festival day in future years.

Resources for *RU OK Day?* were shared online and in hardcopy to promote this important community initiative and give resources of where people can go for help.

AGE-FRIENDLY COMMUNITIES

In July Council awarded the design and construction of the Sisters Beach Playground to Active Area PTY Ltd. Community Activation team members have been in contact with locals through the school and the shop to provide the opportunity for future users to have their say and provide feedback regarding the design.

A public call for volunteers has yielded pleasing results with 19 new community members identifying themselves as being willing and able to assist on Tulip Festival Day. This is a wonderful opportunity to meet new people, learn new things and create a meaningful impact in the community.

This quarter Officers have met with the members of the Senior Citizens Club in Wynyard to open lines of communication to ensure that Senior Citizens have access to information in a style that suits them. Work is ongoing to reinvigorate the community noticeboard at the Senior Citizens Club.

RECONCILIATION ACTION PLAN

Council has developed a Reconciliation Action Plan, that has been sent to Reconciliation Australia for feedback. At this year's Tulip Festival Council has included elements of the RAP in the event planning and will have cultural activities that have been funded by Festivals Australia on offer.

Council officers and staff have had the opportunity to attend meetings and educational sessions during their development of the RAP, including the opportunity for sharing at a Council Workshop that was attended by Palawa man Jye Crosswell.



COMMUNITY ASSISTANCE

Between July and September 2024, Community Activation has accepted and processed the following requests for community support.

Community Group	Support	Value
Table Cape Primary School	Bean bags	\$200
Wynyard RSL	Photocopying	\$12
Community Garden Wynyard	Street banner	\$1500
Wynyard Senior Citizens	Photocopying	\$100
Total:		\$1812

- Burnie Coastal Art Group, Waratah-Wynyard Council Prize \$1000
- Chloe Harris, selected to represent Tasmania at the Inter Schools National Championships for the Equestrian Event has received \$100 in sponsorship.
- Carol Self, selected to represent Tasmania at the National Titles for Indoor Bias Bowls has received \$100 in sponsorship.



Use of Facility Requests

Between July and September, Community Activation has accepted and processed 30 Use of Facility requests.

SOCIAL RECOVERY

To help the community prepare for the rough and stormy weather events this quarter, Council has been sharing information and resources, such as the TasALERT App. and Tasmania SES contact information, through social media and via the website.

In preparedness for the weather, Council designated the Wonders of Wynyard as a staffed, safe and warm place that people could go to if they needed to charge their phones. The Frederick Street Reserve facility was opened of a morning following requests from the public to have a suitable space available to shower prior to going to school or work. Council had keys available to members of the community who were affected by ongoing power issues to be able to help themselves to showers and amenities at a time that best suited them.

Following the weather event, Council shared resources, such as Tas Recovery, to help connect the community to food grants and other government services and supports. Community Team members have attended recovery debrief meetings, coordinated by the Regional Management Coordinator, to share community specific information and learn from the experience of others in the network.

TOURISM

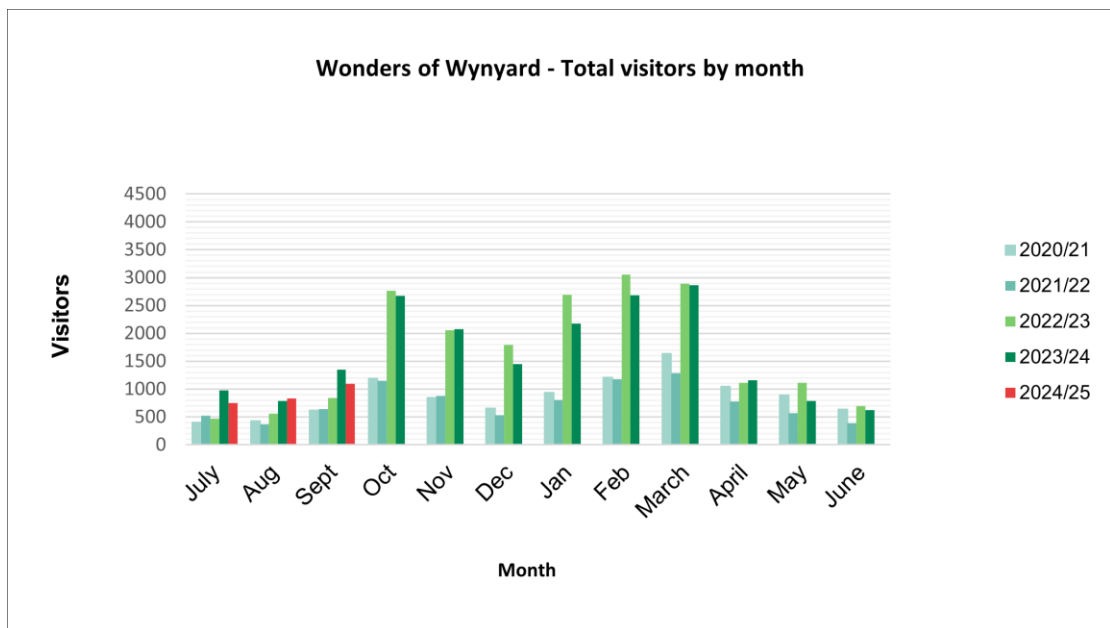
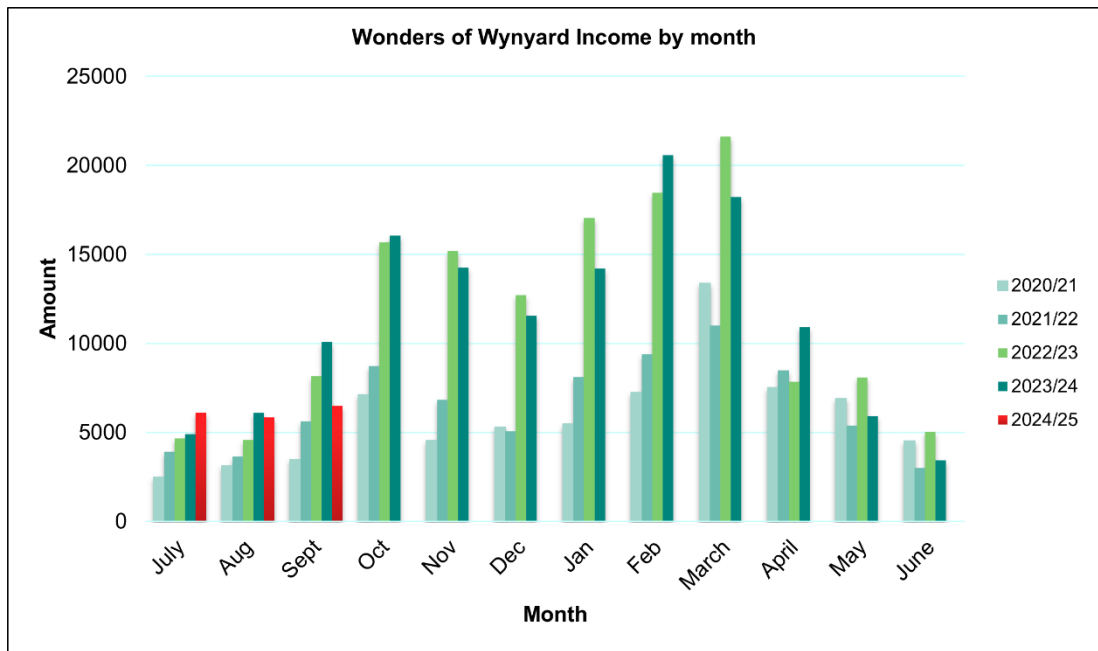
Tourism – General

The Wynyard Tulip Festival has garnered strong interest from state-wide and interstate markets, with promotional advertising focusing on the Southern States. A key collaboration with West by North West (Regional Tourism Operator) has been a key driver in the campaign.

Wonders of Wynyard

Visitors to the WOW were down 14.9% for the first quarter, compared to last year. Car Collection Ticket Sales were also down 26.2% for the quarter, reflecting the flattening in state-wide visitor numbers and drop in expenditure by visitors.

Income for the quarter was down 13.6% on last year – reflecting the drop the state-wide drop in expenditure and winter lows.



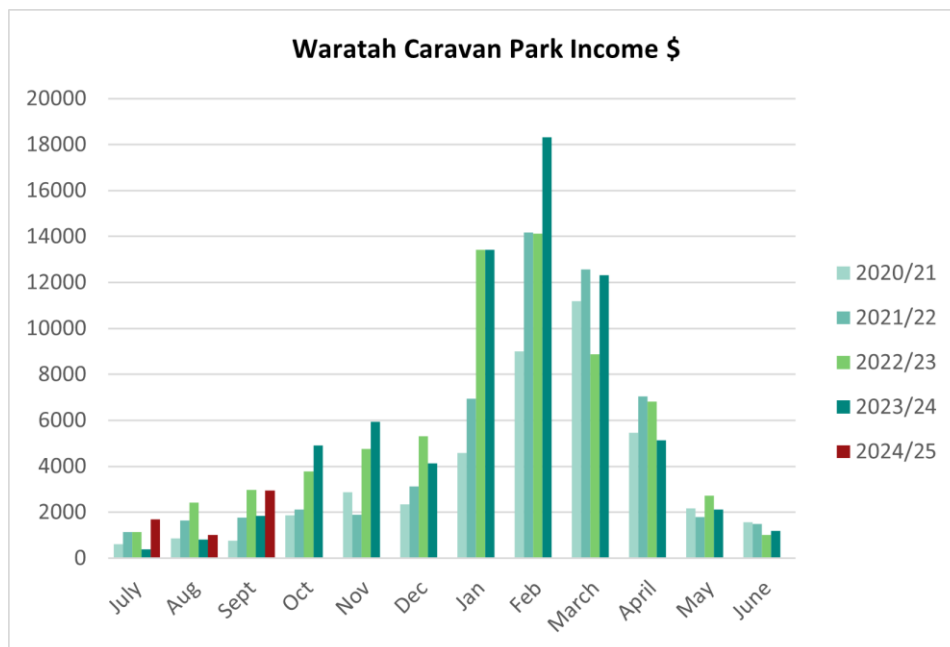
WOW Exhibition Summary

The Wonders of Wynyard Exhibition Centre has curated three separated galleries in Q1 from local artists (Margaret Brown Studio Painters, Jo Ross and Wynyard Camera Club). An opening of the exhibition was held for Margaret Brown Studio Painters with 50+ attendees.

The Wonders of Wynyard also supported the community during a major storm in September. The loss of cruise ship and coach tour operators into the Burnie port also continues to impact on visitor numbers.

Waratah

The Waratah Caravan Park income increased 60% for the quarter compared to previous year. There was an 53.4% increase in total nights booked compared to the same quarter last year, with an increase in powered sites over non-powered sites. Recent capital projects completed in the area drove significant state-wide media coverage of the area and is the likely driver of the increase in total nights booked at the caravan park.



COMMUNICATIONS

General

- Strong communication plan being implemented for the Wynyard Tulip Festival, with over 94,000 accounts reached on the Wynyard Tulip Festival Facebook page in the last quarter.
- Team have continued to focus on delivering on the FOGO communication plan.
- New Wonders of Wynyard website is in final stages of development.
- Team have separated the use of Facebook, Instagram and LinkedIn for new target audiences (local community, destination/tourism and industry respectively).

Social Media Reach and Engagement

- We had net growth of 231 Facebook followers between July-Sept 2024. Our current Facebook following is 8,539.
- Over 132,000 accounts were reached this quarter, a 9% increase since last quarter.
- Reach and content interaction have both increased, curated by strong interest from recent Wynyard Tulip Festival posts.
- Significant growth can also be seen on the Wynyard Tulip Festival Facebook Page, which is maintained by Council, with over 94,000 additional accounts reached in the quarter.

FY Quarterly 24/25

WWC Social FB and IG			
	FY Q1 23/24 (July-September)	FY Q1 24/25 (July-September)	Growth
Reach FB	219,995	132,198	-40%
Reach IG	1,503	29,245	1846%
Profile visits FB	18,300	25,900	42%
Profile Visits IG	340	626	84%
FB net Followers	213	231	8%
IG new followers	N/A	116	N/A
FB Link Clicks	1,154	1,313	14%

FACEBOOK Content Performance

The 5 top posts according to total reach were:

1. New walking track and stairs at Fossil Bluff
2. Austin Street road closure announcement
3. PAAG post to recruit artists for annual group project
4. Proposed roundabout at Simpson/Raglan St—Somerset.
5. Recruitment post for Warawyn Child Service Educators.

The 5 highest interaction posts (reactions, comments, shares and saves):

1. Destination post about Table Cape Tulip Farm
2. New walking track and stairs at Fossil Bluff
3. PAAG post to recruit artists for annual group project
4. Post about depot crew cleaning roads after storms
5. Lowe street receives a new playground

Facebook's average engagement per post is 0.15%							
1st FY Quarter 24/25 (April - June 24)							
Highest Interactive posts							
Image	Date	Objective/Genre	Reach	Engagement (shares, reactions,	Conversion	Reactions/likes	Conversion
	12th September	Tourism / Destination	13,416	273	2.03	204	1.52
	1st August	Council work + Fossil Bluff Master Plan	23,043	243	1.05	203	0.88
	25th July	Council work / Austin St Rd Closure	20,971	77	0.37	30	0.14
	13th August	Council Work / PAAG street cabinet commission call out	20,030	168	0.84	74	0.37
	4th September	Council Work / sever weather + wellbeing	10,824	149	1.38	100	0.92
	12th August	Council work / Playground up-grade	4,859	142	2.92	120	2.47

INSTAGRAM Content Performance

The 5 top posts according to total reach:

1. Post announcing Hannah Maloney as Wynyard Tulip Festival ambassador (Photo)
2. Meet Hannah Maloney post (Photo)
3. Tulip Farm drone destination shot (Photo)
4. Snow at Waratah (Photo)
5. Official opening of the Tulip Farm – destination post (Photo)

Instagram Top content by reach

Boost content

See all content

Our guest ambassador for Tuli...
Fri Sep 27, 10:00pm
18.5K likes, 1.1K hearts, 9 comments, 8 shares

@hannah_moloney
Thu Sep 26, 5:07pm
4.3K likes, 1 comment, 0 shares

What a view Clean air, rich soil, locally...
Wed Sep 11, 10:20pm
3.9K likes, 164 hearts, 1 comment, 22 shares

Snow in our beautiful Waratah this mornin...
Fri Sep 13, 8:10pm
2.7K likes, 298 hearts, 8 comments, 29 shares

OPENING this SATURDAY If you'
Thu Sep 19, 3:57am
1.8K likes, 206 hearts, 0 comments, 21 shares

The 5 highest interaction posts (reactions, comments, shares and saves):

1. Table Cape Tulip Farm destination post #1
2. Table Cape Tulip Farm destination post #2
3. Table Cape Scenic drive post
4. Hannah Maloney announcement Post #1
5. Hannah Maloney announcement Post #2

Instagram Top content by interactions

Boost content

See all content

Mon Sep 30, 11:23pm
2 likes, 0 shares

Sat Sep 28, 7:45pm
1 comment, 0 shares

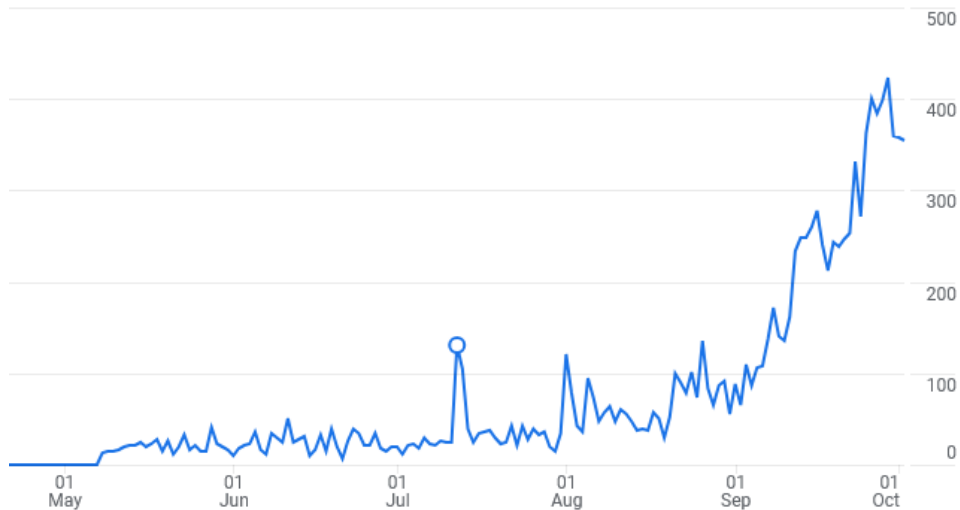
Even on a cloudy day, the Table Cape sceni...
Sat Sep 28, 7:44pm
2 likes, 1 share

Fri Sep 27, 10:59pm
1 comment, 0 shares

Our guest ambassador for Tuli..
Fri Sep 27, 10:00pm
1.1K likes, 9 comments, 8 shares

Website content performance

- Waratah-Wynyard Council’s website continues to provide a valuable source of information for our audience with 22,151 users over the quarter and increase of 36% in traffic over the previous quarter. A large spike is common year-on-year with the upcoming Wynyard Tulip Festival web page being popular.
- The top performing page was the tulip festival web page, followed by the home page, planning permits, contact and waste pages.
- The graph below shows the increase in website visits (daily) after the 2024 tulip festival page was made public.



Daily views to warwyn.tas.gov.au/tulip-festival

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
3.5 Our Community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practicable.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local regional collaboration for shared outcomes.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
3.3 Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.1.1. Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Community and Engagement Department delivers a wide range of activities that directly impact the health and well-being of the community. This report provides an overview of a selection of those activities. It is recommended that the report be noted.

9.9 AWARD OF TENDER - REPLACEMENT FOR CRANE TRUCK 1265

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 23 September 2024
File Reference: Plant
Enclosures: 1. Tender Evaluation summary - Confidential

RECOMMENDATION

That Council award the tender for replacement of Crane Truck 1265 to CJD/Fulham for the net change over price of \$162,093.

PURPOSE

To determine Council's position in regard to tender submissions received for replacement of the Crane Truck 1265.

BACKGROUND

This report advises Council of the tender process to secure a replacement truck for Crane Truck 1265.

Tenders were called 15 August 2024 and closed 30 August 2024. At the close of tenders 4 submissions were received.

DETAILS

A call for tenders was made through Council's electronic tendering portal "TenderLink". At the close of tenders on 30 August 2024.

A total of 4 Submission were lodged, demonstrating project interest.

Submissions were assessed against the tender lodgement criteria and found to be compliant.

Attached is a confidential tender assessment report detailing the assessment process and determining the life cycle cost of each submission.

The recommendation based upon lowest life cycle cost to Council is from CJD/Fulham for the Mitsubishi Fuso.

STATUTORY IMPLICATIONS

Statutory Requirements

Council's statutory requirements for public tender under the *Local Government Act 1993* were followed.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

GOAL 1: Leadership and Governance
Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

Councils Asset Management Policy is relevant in this instance in terms of seeking the lowest life cycle cost for plant replacement.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The budget adopted by Council in the 2023/24 Annual plan and Budget for net changeover of the Crane Truck 1265 was \$118,000. The current internal hire rate for cost recovery of the Crane Truck 1265 is \$2/km.

At the completion of the call for tenders, the net cost of the replacement with changeover offers varied between \$162,093 - \$192,135 and the resultant expected internal hire rates range from \$2.22/km - \$2.48/km.

The recommended tender in this instance is the lowest capital cost to Council and is also the lowest life cycle cost as per the confidential attachment. In accepting the recommended tender option this presents an unfavourable capital budget variance of approximately \$44,093 which will need to be managed in the context of the overall capital budget for 2024/25.

RISK IMPLICATIONS

In the conduct of any contract there are risks associated to Council including time delays, poor quality of work and budget overruns. The use of experienced machinery suppliers in this instance coupled with contract documents are intended to minimise the risk to Council.

CONSULTATION PROCESS

There are no consultation requirements because of this report.

CONCLUSION

It is recommended that, consistent with Council's asset management policy, the lowest life cycle cost option be awarded which is the CJD/Fulham changeover for the 1265 Crane Truck.

9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2024

To: Council
Reporting Officer: Accountant
Responsible Manager: Director Financial Services
Report Date: 3 October 2024
File Reference: Financial Management - Reporting - Council
Enclosures: 1. 24-25 Monthly Project Reporting - September 

RECOMMENDATION

That Council note the Financial Report for the period ended 30 September 2024

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Project Progress Report (attached)

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$210k.

The Council's forecast will continue to be reviewed and any variances identified will be reported in Council as the year progresses.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities

1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2024-2034	Adopted November 2023

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Income Statement

The Income Statement shows the performance of Council's operations year to date.

Income Statement as at 30 September 2024

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
Recurrent Income								
Rate Revenue	14,784,060	12,502,674	18%	✓ 2,281,386	14,838,314	14,882,401	✓ 44,087	1
User Charges	912,477	863,155	6%	✓ 49,322	3,419,312	3,433,900	⚠ 14,588	
Reimbursements/Contributions	65,590	182,120	-64%	✗ (116,530)	805,622	805,622	✓ -	
Grants and Subsidies	188,382	1,030,594	-82%	✗ (842,212)	4,133,146	4,413,172	✓ 280,026	2
Interest	156,527	168,180	-7%	✗ (11,653)	673,000	673,000	✓ -	
Distributions from Water Corporation	140,500	140,500	0%	✗ -	674,400	674,400	✓ -	
Total Recurrent Income	16,247,537	14,887,223	9%	✓ 1,360,314	24,543,794	24,882,495	✓ 338,701	
Recurrent Expenditure								
Employee Costs	2,138,986	2,119,038	-1%	✗ (19,948)	9,659,752	9,681,616	✗ (21,864)	3
State Levies	33,465	192,703	83%	✓ 159,238	849,748	863,347	✗ (13,599)	
Remissions & Discounts	377,113	321,969	-17%	✗ (55,144)	370,886	373,513	✗ (2,627)	
Materials & Contracts	1,495,633	1,675,021	11%	✓ 179,388	6,483,548	6,574,416	✗ (90,868)	4
Depreciation	1,485,477	1,485,477	0%	✓ -	5,944,300	5,944,300	✓ -	
(Gain)/Loss on Disposal	-	-	0%	✓ -	31,702	31,702	✓ -	
Borrowing Costs	(559)	-	0%	✓ 559	46,611	46,611	✓ -	
Other Expenses	27,737	84,376	67%	✓ 56,639	316,340	316,340	✓ -	
Total Recurrent Expenditure	5,557,852	5,878,584	5%	✓ 320,732	23,702,887	23,831,845	✓ (128,958)	
Surplus/(Deficit)	10,689,685	9,008,639	19%	✓ 1,681,046	840,907	1,050,650	✓ 209,743	
Capital Items								
Capital Grants/Contributions	47,283	2,146,775	-98%	✗ (2,099,492)	6,786,001	6,786,001	✓ -	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
Comprehensive Surplus/(Deficit)	10,736,968	11,155,414	-4%	✗ (418,446)	7,626,908	7,836,651	✓ 209,743	

Council is forecast to have a favourable variance to the budget of \$210k at 30 June 2025. Commentary on variances of \$20k or higher are provided below:

1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating higher levels of revenue than anticipated. This is due to supplementary valuations received in May and June and after preparation of the budget estimates (income generated from new property development).

2) Grants and Subsidies

Grant income is expected to be higher than budget due to timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission). The additional \$268k of grant revenue is due to an increase in the yearly distribution via indexation (\$212k), and also a portion of additional grant funding from the final 2023-24 grant allocation which is a one off (\$56k).

3) Employee Costs

The unfavourable forecast variance for employee costs of \$22k relates to increase costs for tree and garden maintenance.

4) Materials & Contracts

Materials & contracts are expected to be higher due to higher-than-expected water and sewerage costs mainly relating to councils sporting grounds.

balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.19 as of 30 June 2025 compared to a current ratio of 6.44 as at 30 September 2024.

Balance Sheet as at 30 September 2024

	YTD Actual	Budget	Forecast
	\$	\$	\$
Current Assets			
Cash & Cash Equivalents	17,123,942	5,085,629	5,295,372
Receivables	4,175,483	1,178,686	1,178,686
Inventories	111,623	118,042	118,042
Other Current Assets	221,275	417,028	417,028
Total Current Assets	21,632,323	6,799,384	7,009,127
Non-Current Assets			
Property, Plant and Equipment	265,660,710	300,022,891	300,022,891
Investment in Water	47,853,346	47,853,346	47,853,346
Total Non-Current Assets	313,514,056	347,876,237	347,876,237
Total Assets	335,146,378	354,675,621	354,885,364
Current Liabilities			
Payables	2,005,868	3,526,917	3,526,917
Interest-Bearing Liabilities	369,086	382,687	382,687
Provisions	983,461	1,967,420	1,967,420
Total Current Liabilities	3,358,415	5,877,024	5,877,024
Non-Current Liabilities			
Interest-Bearing Liabilities	1,775,392	1,395,345	1,395,345
Provisions	1,178,524	280,586	280,586
Total Non-Current Liabilities	2,953,916	1,675,931	1,675,931
Total Liabilities	6,312,331	7,552,954	7,552,954
Net Assets	328,834,437	347,122,667	347,332,410
Equity			
Current Year Result	10,736,968	7,626,908	7,836,651
Accumulated Surplus	171,201,389	169,977,062	169,977,062
Reserves	146,896,080	169,518,697	169,518,697
Total Equity	328,834,437	347,122,667	347,332,410
Current Ratio	6.44	1.16	1.19

Cashflow Statement

As of 30 September Council had \$17.124m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$5.295m of cash on hand as of 30 June 2025.

A key assumption of the budget is the completion of the capital works program as set by Council.

Cashflow Statement as at 30 September 2024

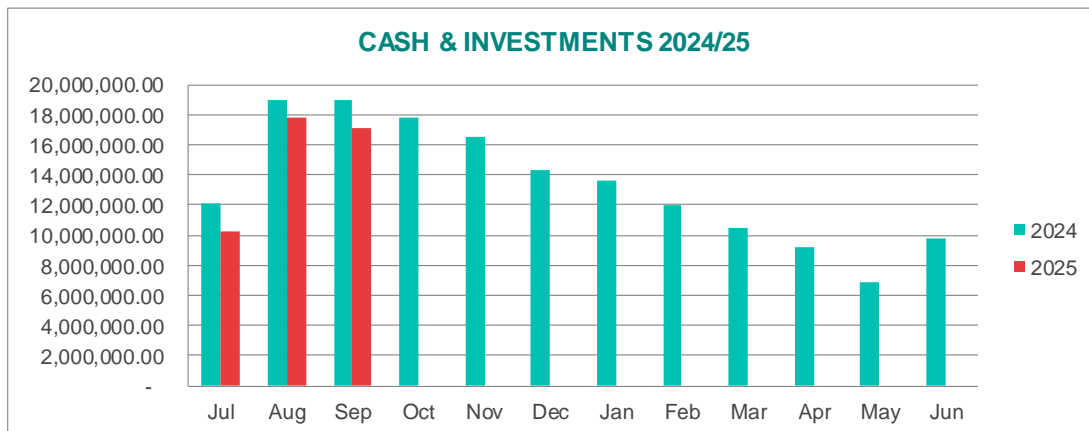
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(2,082,366)	(9,594,450)	22%	(7,512,084)	(9,538,974)
Materials and Contracts	(2,866,590)	(6,345,966)	45%	(3,479,376)	(6,439,809)
State Levies	(33,465)	(849,748)	4%	(816,283)	(863,347)
Other Expenses	(404,850)	(687,226)	59%	(282,376)	(689,853)
Rates and Charges	12,750,086	14,801,137	86%	2,051,051	15,845,224
User charges	1,099,165	3,419,312	32%	2,320,147	3,433,900
Interest	156,527	673,000	23%	516,473	673,000
Reimbursement of Expenses	65,590	805,622	8%	740,032	805,622
Government Grants	188,382	4,133,146	5%	3,944,764	4,413,172
Net Cash provided by (used in) operating activities	8,872,479	6,354,828	140%	(2,517,652)	7,638,935
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(1,771,693)	(19,721,405)	9%	(17,949,712)	(19,798,407)
Investment revenue from Water Corporation	140,500	674,400	0%	533,900	674,400
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	572,690
Capital grants	47,283	7,786,001	1%	7,738,718	6,786,001
Net cash provided by (used in) investing activities	(1,583,909)	(10,688,314)	15%	(9,104,405)	(11,765,316)
Cash flows from financing activities					
Borrowing Costs	559	(46,611)	-1%	(47,170)	(46,611)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	-	(369,087)	0%	(369,087)	(366,446)
Net cash provided by financing activities	559	(415,698)	0%	(416,257)	(413,057)
Net (Decrease) in Cash Held	7,289,128	(4,749,184)	-153%	(12,038,312)	(4,539,441)
Cash at beginning of year	9,834,813	9,834,813	100%	-	9,834,813
Cash at end of period	17,123,941	5,085,629	337%	(12,038,312)	5,295,372

Investments

The following table provides an outline of Council’s cash and investment portfolio as of 30 September 2024. Total cash and investments on hand as of 30 September is \$17.124m. The weighted average return on investment earned on Council’s investment portfolio is 5.11%.

Investments as at 30 September 2024

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	16,000,000	Commonwealth Bank	1,122,242	
Petty Cash and Till Floats	1,700	Investments		
Trading Account	1,122,242	ING	5,500,000	
		WBC	6,500,000	
		BOQ	3,000,000	
		BEN	1,000,000	
		Petty Cash and Till Floats	1,700	
Balance - All Accounts	17,123,942		17,123,942	5.11%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

25.44% of the total rates levied for the year were outstanding as of 30 September 2024; this includes all aged rates and charges outstanding. This compares with 24.12% outstanding as of 30 September last year.

Rates Summary to 30 September 2024

	2024-25		2023-24	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2024</i>				
Outstanding Rates Debtors (1 July 2024)		356,192		778,159
Less: Rates in Credit		(878,209)		(855,516)
NET RATES OUTSTANDING (1 July 2024)	(3.66)	(522,017)	(0.56)	(77,357)
Rates and Charges Levied	103.60	14,784,432	100.60	13,852,703
Interest Penalties Charged	0.06	8,622	(0.04)	(5,716)
GROSS RATES AND CHARGES DEMANDED	100.00	14,271,037	100.00	13,769,630
LESS RATES AND CHARGES COLLECTED	71.27	10,171,131	72.34	9,960,939
REMISSIONS AND DISCOUNTS**	7.76	1,107,787	7.73	1,064,534
	79.03	11,278,918	80.07	11,025,473
ADD PROPERTIES IN CREDIT	4.47	637,882	(4.19)	577,146
UNPAID RATES AND CHARGES *	25.44	3,630,001	24.12	3,321,303
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		2024-25		2023-24
Early Payment Discount		340,818		328,430
Pensioner Rebates		730,674		699,099
Council Remissions and Abandonments		36,295		37,005
		1,107,787		1,064,534
Number of Rateable Properties		8,093		8,052
Number of Unpaid Rateable Properties		2,432		2,341
% not fully paid		30.05%		29.07%

Grant Summary

Grant Schedule as at 30 September 2024

	YTD Actual	Budget 2024	Forecast 2024
Capital Grants			
Boat Harbour Beach Masterplan	-	1,800,000	1,800,000
Roads to Recovery	-	1,298,775	1,298,775
Artscape Fence	-	8,775	8,775
ANZAC Park Staged Development	-	46,000	46,000
Waratah Active Living Projects - Saunders & M	-	116,353	116,353
Warawyn Fence (Partial Replacement)	-	5,850	5,850
LRCI - Round 4	-	964,401	964,401
Langley Park - Cricket Wicket	-	17,160	17,160
Inglis River Walking Track Study	-	184,422	184,422
BBRF - Tablecape Lookout	6,291	302,800	302,800
Pause Places	40,992	40,992	40,992
Wynyard Childcare Centre Expansion	-	500,000	500,000
IGA Carpark	-	320,000	320,000
Recreation Infrastructure	-	20,473	20,473
Dog Park & Freedom Camping	-	160,000	160,000
Flood Mitigation	-	1,000,000	1,000,000
	47,283	6,786,001	6,786,001

Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
Community & Engagement				
Children's Services	(249,480)	(250,755)	1,275	
Community Activation	651,001	651,001	0	
Corporate & Community Services	224,675	224,675	0	
Tourism & Marketing	521,407	525,258	(3,851)	
Community & Engagement Total	1,147,603	1,150,179	(2,576)	
Council & General Managers Office				
Council & General Manager's Office	1,556,107	1,558,607	(2,500)	
Council & General Managers Office Total	1,556,107	1,558,607	(2,500)	
Infrastructure & Development Services				
Asset Services	459,436	463,231	(3,795)	
Cemeteries	76,203	84,444	(8,241)	
Development Services	877,176	883,176	(6,000)	
Engineering Services	377,358	379,151	(1,793)	
Footpaths	347,682	347,682	0	
Garbage	(8,747)	30,046	(38,793)	1
Public Halls	342,394	347,452	(5,058)	
Public Toilets	381,048	383,244	(2,196)	
Reserves	1,335,668	1,361,264	(25,596)	2
Sports	1,104,090	1,140,052	(35,962)	3
Stormwater Drainage	(218,216)	(215,460)	(2,756)	
Transport	3,208,839	3,088,116	120,723	4
Waste	56,264	35,048	21,216	5
Works & Services	164,733	168,797	(4,064)	
Infrastructure & Development Services Total	8,503,928	8,496,243	7,685	
Governance & Information Systems				
Governance	341,574	341,574	0	
Information Systems	1,374	1,374	0	
Governance & Information Systems Total	342,948	342,948	0	
Financial Services				
Economic Development	78,175	80,454	(2,279)	
Financial Services	(86,719)	(86,719)	0	
General Revenue	(12,772,812)	(12,981,841)	209,029	6
Revenue Services	389,865	389,481	384	
Financial Services Total	(12,391,491)	(12,598,625)	207,134	
Total	(840,905)	(1,050,648)	209,741	

Commentary for departmental forecast variance of \$10,000 or greater is provided below:

1) Garbage

Garbage is expected to have an unfavourable variance to budget of \$39k due to lower than budgeted waste collection rates income.

2) Reserves

The unfavourable variance for reserves of \$26k relates to increase costs for tree and garden maintenance.

3) Sports

Sports Grounds has an unfavourable variance to budget of \$34k due to higher than budgeted water and sewerage costs.

4) Transport

Transport Services is expecting a favourable variance to budget of \$121k due to higher than budgeted financial assistance grant income.

5) Waste

Waste is expected to have a favourable variance to budget due to higher than budgeted rates income.

6) General Revenue

General Revenue is expecting a favourable variance to budget of \$209k due to higher than budgeted rates income (\$70k) and higher than budgeted financial assistance grant income (\$147k)



Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2024/25 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

	YTD Actual \$	Budget Estimate \$	Remaining Budget \$	% Spent	Forecast \$	Forecast Variance \$	Note
Buildings							
Amenities	21,289	453,738	432,449	5%	453,738	-	
Community Facilities	120,337	4,662,252	4,541,915	3%	4,662,252	-	
Childcare	7,796	639,879	632,083	1%	639,879	-	
Council Operational Buildings	1,473	255,937	254,464	1%	255,937	-	
Total Buildings	150,896	6,011,806	5,860,910	3%	6,011,806	-	
Parks & Open Spaces							
Other Infrastructure	115,601	823,106	707,505	14%	823,106	-	
Playgrounds	161,314	999,794	838,480	16%	999,794	-	
Walkways & Tracks	58,939	1,556,462	1,497,523	4%	1,556,462	-	
Recreational Reserves	182,209	1,106,641	924,432	16%	1,106,641	-	
Total Parks & Open Spaces	518,063	4,486,003	3,967,940	12%	4,486,003	-	
Plant & Equipment							
Other Plant & Equipment	61,140	622,420	561,280	10%	622,420	-	
Plant & Vehicle Replacements	2,995	646,623	643,628	0%	646,623	-	
Software & IT Replacements	9,993	340,966	330,973	3%	340,966	-	
Total Plant & Equipment	74,128	1,610,009	1,535,881	5%	1,610,009	-	
Sporting Facilities							
Indoor Recreational Facilities	83,784	210,000	126,216	40%	210,000	-	
Outdoor Sporting Facilities	259,898	1,565,506	1,305,608	17%	1,565,506	-	
Total Sporting Facilities	343,682	1,775,506	1,431,824	19%	1,775,506	-	
Stormwater							
Flood Mitigation Works Total	295,558	1,843,075	1,547,517	16%	1,843,075	-	
Other Stormwater Works	3,301	283,340	280,039	1%	283,340	-	
Total Stormwater	298,859	2,126,415	1,827,556	14%	2,126,415	-	
Transport							
Bridge Renewals	1,805	60,998	59,193	3%	60,998	-	
Footpaths & Kerbs	17,740	205,985	188,245	9%	205,985	-	
Other Transport	89,342	588,657	499,315	15%	588,657	-	
Resheeting	202,021	1,119,332	917,311	18%	1,119,332	-	
Rural Upgrades	33,443	578,559	545,116	6%	578,559	-	
Rural Reseals	-	315,429	315,429	0%	315,429	-	
Urban Reseals	-	270,018	270,018	0%	270,018	-	
Total Transport	344,351	3,138,978	2,794,627	11%	3,138,978	-	
Total	1,729,978	19,148,717	17,418,739	9%	19,148,717	-	

9.11 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 17 September 2024
File Reference: 1312
Enclosures:

1. Submission - Proposed Renewable Energy Zone in North West Tasmania 
2. PREMIER - Cradle Coast Authority General Managers - Road maintenance funding and specifications 

RECOMMENDATION

That Council note the monthly Senior Management Report.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the General Manager during the period 10 September 2024 to 11 October 2024

Corporate

- Attended the Magistrates Court to provide evidence regarding a matter being pursued by the Forest Practices Authority for alleged illegal clearing of threatened vegetation
- Participated in a tender review panel relating to the Boat Harbour Beach Tender assessment. The report of the panel will be provided to the Audit Panel
- Participated in internal workshops to review and update Council's Financial Management Strategy, which will be presented to Council at the November Council meeting
- Continued to undertake employee performance appraisals in line with management policy
- Met with representatives of Council information technology consultants, Avec, to hear about their business and future opportunities for collaboration
- Participated in the recruitment process for the vacant Manager Tourism and Corporate Communications position
- Engaged LGAT to deliver an information session to Council's management team regarding the LGAT procurement process, specifically the new civil contracts available
- Negotiations regarding the enterprise agreement continue
- Participated in a discussion with TasWater's Development Services representatives to hear an update and have general discussion

Community

- Met on site with land owners about a regulatory matter concerning the installation of tiny homes.
- Attended a book launch for author Jenny Donovan's latest publication.
- Met on site with developers to explore options for industrial land in Somerset.

Industry

- Attended an online meeting of the Cradle Coast Waste Management group
- Attended an online meeting of the North West General Managers
- Attended meetings with the North West General Managers regarding the Regional Land Use Strategy project
- Had a meeting to introduce Alan Cattermole with Chair West by North West Cyndia Hilliger and Vice President Business North West Justin McErlain
- Attended the Cradle Coast Authority Representatives meeting

Other

- Attended a Board meeting and workshop of the Cradle Coast Authority
- Annual Leave from 8 October until 10 October

Nomination of Deputy Municipal Emergency Management Coordinator

At the June 2024 Council Meeting a motion to, "...nominate Mr Brendon Hicks (Manager Projects & Sub-Division Works) to be its appointee to the role of Deputy Municipal Emergency Management Coordinator", was carried.

A letter has now been received from the Hon Felix Ellis MP as Minister for Police, Fire and Emergency Management confirming Mr Hicks appointment to the role.

Premiers Response to Letter regarding Road Maintenance Funding and Specifications

A response has been received from the Premier regarding a letter from the NW Coast General Managers regarding the conditions of roads (a copy of the letter is attached).

The Premier notes the current budget and action plan to address issues raised and has sought a full briefing from the Department of State Growth on current road standards and specifications particularly in the North West. He has also requested that the department consult with industry and key stakeholders – including the Local Government of Tasmania for their views and suggestions to maximise resilience and conditions of the road network.

SUBMISSIONS

Phasing out Problematic Single-Use Plastics in Tasmania

The Cradle Coast Waste Management Group provided a submission to the Tasmanian government's discussion paper on phasing out problematic single-use plastics (PSUPs). WWC officers were provided with an opportunity to contribute to the submission prior to lodgement.

Renewable Energy Zones in North West Tasmania

Council submitted a response to consultation on the proposed Renewable Energy Zones in North West Tasmania. Council has not yet formed a definitive position and is waiting on further information.

Council did not provide any specific feedback regarding wind towers in this submission as the consultation scope is not related to the merits of such developments, rather seeking feedback on the concept of a renewable energy zone.

Council reiterated the importance of genuine consideration of the matters outlined in the documentation: -

- Applicable reserved land management objectives and potential effects from some significant vantage points within Tasmania Wilderness World Heritage Area.
- Future forestry operations including access issues, bushfire management activities as well as harvesting, planting and regeneration operations.
- Agricultural practices, including irrigation, aerial agriculture (crop dusting), intensity of grazing, cropping activities, and management issues.
- Mining exploration requirements within areas of high strategic prospectivity.
- Residential uses and any potential amenity impacts.
- intangible and landscape Aboriginal cultural values, through consultation and engagement with Tasmanian Aboriginal people.

Council also noted its support with the proposal to establish a Community Benefit Sharing (CBS) framework to coordinate the delivery of benefits to regional communities hosting renewable energy infrastructure and willingness to provide feedback regarding any future iterations of the model.

It is suggested in the discussion paper that a large percentage of the funds a proponent is required to allocate are pooled in a regional fund that can be administered to deliver broader community outcomes, with the proponent left to administer the remainder at the project level as it sees fit. Council supports this approach.

Furthermore, the discussion paper goes on to say that an existing regional organisation is utilised to administer and govern the regional CBS fund. Again, Council supports that approach and recommends the Cradle Coast Authority (CCA) are used as the body to undertake this task.

The CCA have an established Board and supporting committees that provide a seamless governance option to proceed and are best placed to provide comment on regional priorities. They could be provided a financial contribution to administer the CBS program.

NOTICE OF EVENT AND ROAD CLOSURE

Rally Tasmania Event 2024

Round 6 of the of the Bosch Motorsport Australia Rally Championship (ARC) and rounds 3 and 4 of the Motorsport Australia Tasmanian Rally Championship (TRC) are to be held on the northwest coast of Tasmania from Wednesday 20 November to Sunday 24 November 2024.

This event will take place across three separate municipal areas, being the Burnie City Council, Waratah-Wynyard Council and Circular Head Councils.

In order to safely conduct the event, road closures will be required to restrict the general public from access during racing stages. The roads within the Waratah-Wynyard Council municipal area that will require closure to support the event are;

- Meunna Road from Myalla Rd to Mine Rd
- West Calder Road from Jefferson Rd to Zig Zag Rd

These road closure will be occurring on Saturday 23 November 2024.

Rally Tasmania has provided Council with all required documentation to demonstrate that the event will be held in a safe and controlled manner with clear and concise safety plans and mitigation measures proposed along with clear planning and direction for public interaction.

Organisers have consulted with technical staff and local police regarding road closures. Full details of road closures, including road sections and times, will be advised to local residents and the general public.

ADMINISTRATION – Use of Corporate Seal

11/9/24	Adhesion Order	25 Old Bass Highway
11/9/24	Final Plan and Schedule of Easements	SD2014 – 42 Banksia Avenue (4 into 16 lots)
11/9/24	Final Plan and Schedule of Easements and Part V agreement	SD2182 – 1154 Oldina Road (1 into 2 lots)
11/9/24	Final Plan and Schedule of Easements	DA 88/2020 142 Deaytons Lane and Murchison Highway – Boundary Adjustment
19/9/24	Final Plan and Schedule of Easements	SD2190 – 2 Fosters Road Subdivision (1 Lot into 2)
24/9/24	Crown Land License	15 Falmouth Street Somerset 233719/1 & 233718/1
26/9/24	Adhesion Order and Plan of Survey	SD2202 245 & 247 Port Road Boat Harbour Beach
26/9/24	Final Plan and Schedule of Easements	SD2186 12 Shepperds Lane (1 into 3 lots)
26/9/24	Final Plan and Schedule of Easements	SD2173 10 Ingleside Drive (1 into 2 lots)
26/9/24	Final Plan and Schedule of Easements	SD2096 1699&1659 Murchison Highway (boundary configuration 2 into 2 lots)
7/10/24	Final Plan and Schedule of Easements	DA 118/2024 – 108 McKays Road & 1 Newhaven Drive – boundary adjustment

POLICY

Council currently has 40 policies in total. Nine of those policies will need to be reviewed over the next six months; four policies are outstanding as at the end of September with two of those reviews currently underway.

POLICIES TO BE RESCINDED

Councillors Code of Conduct Policy	GOV.016	Superseded by new Local Government (Code of Conduct) Order 2024 (separate report this agenda)
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WORKING GROUPS

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> • General Manager • Manager Community Activation 	Works are now essentially completely for the new dog park and camping area. The Show Society have lodged a development application for further changes to the camping area which is currently on advertising.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> • General Manager • Manager Community Activation • Manager Recreation Planning and Environment • Recreation Liaison Officer 	Masterplan adopted 08/24. Detailed design process for Langley Park Changerooms and a Concept design for Somerset Indoor Stadium to commence. Grant opportunities are being explored to fund initial stages of works.
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Infrastructure and Development Services • Strategic Projects Manager • Manager Community Activation 	The temporary road closure in Austin Street is in place. Work soon to commence on indoor facility design
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> • General Manager • Executive Officer (GM office) • Strategic Projects Manager 	Tender awarded and negotiations are occurring with successful contractor to determine pre-start requirements and start date.
Oldina Reserve Stakeholder Group	Cr Courtney Cr Johnstone	<ul style="list-style-type: none"> • Director Community and Engagement 	No further action at this stage.
Accessibility Strategy Working Group	Cr Raw Deputy Mayor Edwards	<ul style="list-style-type: none"> • Manager Community Activation 	The Working Group has prioritised the actions in the Strategy and informed the development of a three-year implementation plan. Regular meetings are continuing to update the Working Group on the status of the actions.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> • Director Community and Engagement • Manager Community Activation 	A new Master Plan concept has been developed for presentation to Councillors. The Working Group have had some input into this plan. Costings are being sought for the proposed works prior to workshop

PLANNING PERMITS UNDER DELEGATION – September 2024

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 129/2024	Cradle Coast Building Design	51 Goldie Street Wynyard	Multiple Dwellings (1x Additional Dwelling), Outbuildings (2x Carports) & Demolition	3.09.2024	42	D
DA 133/2024	PLA Designs Pty Ltd	31 Stockdale Avenue Sisters Beach	Boundary Fencing (as constructed)	3.09.2024	42	D
DA 120/2024	RCC Design Pty Ltd	12 Moore Court Wynyard	Dwelling and Outbuilding (Shed)	5.09.2024	42	D
SD2200	Planning 4 Bushfire	196 Ballast Pit Road Wynyard	Subdivision (1 into 2 lots)	5.09.2024	42	D
SD2198	PDA Surveyors	1182 Mount Hicks Road Mount Hicks	Subdivision (1 into 2 lots)	5.09.2024	42	D
SD2199	PDA Surveyors	1161 Mount Hicks Road & 44 Coates Road Mount Hicks	Subdivision – Boundary Reconfiguration (2 into 2 lots)	6.09.2024	42	D
DA 132/2024	PLA Designs Pty Ltd	19 Beachside Close Wynyard	Multiple Dwellings (x2 Units)	11.09.2024	22	P
SD2197 & DA 126/2024	S & V Morgado	373 Mount Hicks Road Wynyard	Subdivision (1 into 2 lots) & Change of Use (Food Services to Residential)	11.09.2024	42	D
DA 141/2024	V Fleming	56 Smith Street Waratah	Outbuilding (Shipping Container – as constructed)	11.09.2024	36	D
DA 149/2024	JD2 Consulting Pty Ltd	2-22 Fairlands Drive Somerset	Renovations	11.09.2024	22	P
DA 122/2024	RCC Design Pty Ltd	30 Irby Boulevard Sisters Beach	Dwelling, Secondary Residence & Outbuilding (Shed)	17.09.2024	42	D
DA 156/2024	Engineering Plus Pty Ltd	217 Calder Road Wynyard	Outbuilding (Shed)	19.09.2024	28	P
DA 159/2024	PLA Designs Pty Ltd	36 Mount Myrtle Road Elliott	Dwelling Alteration (Verandah Replacement)	19.09.2024	28	D
DA 144/2024	PLA Designs Pty Ltd	8-10 Bridge Street Sisters Beach	Dwelling Replacement	19.09.2024	41	D
DA 145/2024	S Coward	37 Blackabys Road Boat Harbour	Dwelling	24.09.2024	40	D
DA 143/2024	Design to Live	3 Banksia Avenue Sisters Beach	Dwelling, Outbuilding (Shed) & Water Tanks	24.09.2024	42	D
DA 142/2024	S van der Drift	3 Postmans Court Sisters Beach	Change of Use (Visitor Accommodation)	24.09.2024	37	D

BUILDING PERMITS APPROVED – September 2024


No building permits issued

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Matter being pursued with discussions being held with Crown Land Services (and through them State Growth)</i>	MDRS	In Progress
20/2/23	8.1	NOM CR RAW – Request for TIA Junction of Old Bass Highway and Dart Street	Motion Carried <i>A third-party traffic engineer has been engaged to undertake the traffic assessment. Awaiting final report to be workshopped with Councillors.</i>	MEP	In Progress
18/3/24	9.3	ROC – Wynyard Sports Precinct – Austin Street Closure	Three-month trial to be conducted and a report of outcomes to be put to council. <i>Statutory advertising process is underway.</i>	SPM	In Progress
17/6/24	8.1	NOM Cr Raw – Turning Lane Old Bass Highway	MOTION CARRIED: That Council explore the feasibility of adding a turning right lane at the junction of Old Bass Highway and the Watershed access road for traffic travelling west.	DIDS	In Progress
15/7/24	8.1	NOM – Cr Courtney – Road Marking	MOTION CARRIED - That Council undertake a trial introduction of photoluminescent paint when road marking. <i>Investigations commenced including liaison with ARRB around the Victorian trial results and with contractors around the supply and use of photoluminescent paint for line marking for a WWC trial.</i>	DIDS	In progress
16/9/24	7.3.1	QWON – Cr Courtney – Digitisation of records.	Cr Andrea Courtney asked when will digitisation of property records be completed. The General Manager took the question on notice. <i>Refer response this agenda.</i>	GIO	Closed

9.12 MINUTES OF OTHER BODIES/COMMITTEES

9.12.1 NOTES OF WARATAH COMMUNITY BOARD, 13 SEPTEMBER 2024

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community Services
Report Date: 17 September 2024
File Reference: 001
Enclosures: 1. Waratah Community Board Meeting Notes September 2024 

RECOMMENDATION

That Council receives the notes from the Waratah Community Board meeting held on Friday 13 September 2024.

PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 13 September 2024.

BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In July 2022 the 2022-2025 Waratah Community Plan was adopted by Council, and an expression of interest was opened for interested community members to self-nominate for Board membership. In September 2022 Council endorsed the community members of the Board for a three-year term. The Waratah Community Board meet bi-monthly to discuss progress of the Waratah Community Plan.

DETAILS

The Waratah Community Board discussed the following at their meeting held on 13 September 2024:

- Completion of the new Waratah shelters. Furniture is still to be added. The Board members to select the colours.
- Safety fencing being added to the Historic Rail Bridge Walkway
- Waratah Waterfall Walk now complete. The ability to control the lights on the waterfall has been installed on an App that sits with the staff at the Waratah Post Office.
- Community Hub works now complete.
- Athenaeum Hall works are complete, except for exterior windows that will be installed in summer.
- Funding to be sought for the Philosopher Smith Statue.
- Men's Shed working on some community seats.
- Saunders Street Playground replacement has a design, with feedback open from the Board and residents now.

- Smith Street Park to feature a mini botanical garden with named species that showcase endemic plantings and local natives.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

That Council receives the notes of the Waratah Community Board Meeting held on 13 September 2024.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING**RECOMMENDATION**

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Crane Purchase Tender Assessment</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

11.0 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATION**

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Crane Purchase Tender Assessment</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING
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At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.