



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

19 August 2019

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 19 AUGUST 2019, COMMENCING AT

	From	To	Time Occupied
Open Council	6.00PM	9.15PM	195MINS
Planning Authority	N/A		
Closed Council	9.15PM	9.56PM	41MINS
Open Council	9.56PM	9.56PM	0MINS
TOTAL TIME OCCUPIED			236MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Mayor Robby Walsh
Cr Dr Mary Duniam
Cr Darren Fairbrother
Cr Celisa Edwards
Cr Allie House
Cr Gary Bramich
Cr Kevin Hyland
Cr Andrea Courtney

IN ATTENDANCE

Shane Crawford - General Manager
Daniel Summers - Director Infrastructure and Development Services
Tracey Bradley - Director Community and Engagement
Samantha Searle – Director Organisational Performance
Sally Blanc - Executive Officer

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR DUNIAM
SECONDED BY	CR BRAMICH

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 15 July 2019, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

3.0 DECLARATIONS OF INTEREST

COUNCILLOR AND AGENDA ITEM NUMBER

Cr Fairbrother – Agenda Item 19.1 closed session of council meeting

STAFF AND AGENDA ITEM NUMBER

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

9/7/19	Bush Watch Meeting
9/7/19	Meeting with General Manager
15/7/19	Council Meeting
16/7/19	Meeting with General Manager
16/7/19	Meeting with Constituent
17/7/19	Meeting with Senator Anne Urquhart
22/7/19	Bass Highway (Wynyard to Marrawah Corridor Strategy) Work Group
22/7/19	Councillor workshop
23/7/19	UTAS Presentation at Cradle Coast Authority
23/7/19	Audit Panel Meeting
23/7/19	Meeting with General Manager
25/7/19	Waratah Visit with General Manager
29/7/19	Wynyard Community Conversations forum
30/7/19	Meeting with General Manager
30/7/19	Dept. Premier & Cabinet Presentation – Legislative Review
31/7/19	Mayors YouTube Messages video shoot
5/8/19	Councillor Workshop
6/8/19	Meeting with General Manager
7/8/19	Mayors YouTube Messages video shoot
8/8/19	TasWater Representatives Quarterly Meeting
8/8/19	Wynyard High School – Kinmen Island students farewell
12/8/19	Councillor Workshop

MOVED BY	CR DUNIAM
SECONDED BY	CR HOUSE

That the Council note the Mayors Communications.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

4.3 REPORTS BY DELEGATES

4.3.1 CR D FAIRBROTHER – SISTERS BEACH WORKING GROUP

Cr Darren Fairbrother provided an update on the newly formed Sisters Beach Working Group. He advised that the Group has held their first meeting where the Terms of Reference were established. The Group has identified the top three priorities it will commence working on including: -

- Design for recreational space
- A community facility
- Freedom Camping implications

The group has committed to having further conversations with the Sisters Beach Community Association and working closely with them to identify what the community wants

4.4 COUNCILLOR STATEMENTS

4.4.1 CR A HOUSE - PUBLIC CAMPING AT BOAT HARBOUR BEACH

As you are all aware, this council currently have several pieces of information which report views on freedom camping at Boat Harbour Beach, some of which are conflicting. We have the September 2018 Freedom Camping Survey, which reported that 74% of respondents wanted public camping permitted at BHB in some form. We have the Open Spaces Sport and Rec plan which recommends no public camping at BHB, and we now have the draft BHB Development Plan for which all community feedback pertaining to public camping, was against it.

On Saturday 27 July 2019 Councillor Celisa Edwards and I spent several hours at Boat Harbour Beach doorknocking to canvas current views on freedom camping in the area in order, to get some context from residents on their thoughts and expectations associated with their vote in the September 2018 survey.

As a result, this is a summary of our findings from our doorknocking, which we hope may be of assistance as another tool to help us all make the most appropriate decision for both our BHB residents and wider community. The summary is as follows;

- 16 households had residents that were home and participated in discussions on freedom camping.
- Of the 16 participating households, 7 wanted some form of public camping, and 7 did not. 2 were not fussed either way.
- Whilst an entirely even split is neither surprising nor helpful, what was interesting was the comments from residents: Of those who did not want any form of public camping, they all were extremely passionate, firm and/or informed on their views. The overwhelming consensus was that it was simply impossible to govern properly, and the lack of space was an unresolvable issue at this point in time. Of those who did want some form of public camping, many tempered their “yes” vote with the view that it was only on the basis that the council governed it to the required standard, and that the necessary infrastructure, development and resources were provided to

support it. We walked away with a general feel from the yes voters was that most acknowledged and demonstrated acceptance that it was unlikely that Council would be able to manage it to a standard that met the campers needs and the communities expectations.

This statement is not intended to persuade voting one way or another – simply to provide a sample of some of the context that went with the September votes. I hope this is of some benefit for Councillors consideration as they need when heading into item 8.2 for debate and decision.

4.4.2 CR DR M DUNIAM - UPDATE ON MEETINGS ATTENDED

1. **LGAT Conference Hobart 3rd – 5th July 2019: *Finding Your Voice*** (Cr Edwards, Cr Courtney and myself attending)
 - a. Motions passed:
 - i. Reinstatement of Heavy Vehicle Road Tax
 - ii. Compensation for no indexation of Heavy Vehicle Road Tax
 - iii. Climate Change (lobby State and Federal Governments) for emergency action
 - iv. Single Use Plastics/Waste Strategy (State legislation)
 - v. State Weed Management (increased resourcing levels for management of public lands from State government)
 - vi. Feral cats (similar to Fox Eradication program)
 - vii. Review of Certificate 337s (omissions in *Land Use Planning and Approvals Act 1993, Building Act 2016, and Property Agents and Land Transactions Act 2016* – relates to timing of 337 for applicants and transactions that affect property)
 - viii. Increased Penalties for Unlawful Use and Development
 - ix. Smoke Free Areas (increase smoking distance from doorways from 3 metres to 5 metres).
 - b. Motions not passed:
 - i. Amend Meeting Procedures (with regard to elected members voting against an “Officer’s Recommendation” or “Motion”)
 - ii. Waste Management Storage and Collection (multiple dwelling standards)
 - iii. Gun Control Laws (to align Tasmanian law with National Firearms Agreement)
 - c. Address: Minister for Local Government (Tasmania) Mark Shelton MP – emphasis on efficiency with suggestion that ‘Regional Councils’ may be a more effective governance mechanism and that there is no pressure for Council amalgamations.
2. **Jim’s Plain and Robbins Island Renewable Energy Parks** an update provided to Cradle Coast Mayors and GMs at LGAT Conference (4th July 2019), particularly regarding key studies undertaken and the concept designs of the transmission line to Sheffield and wharf and bridge designs.
3. **Tasmanian Women’s Council Meeting** 26th June 2019: I am Waratah-Wynyard/Circular Head representative and items discussed:
 - a. Women’s Portfolio

-
- i. Multicultural Grants Program call for applications
 - ii. Tasmanian LGBTI Framework Refresh (first survey in Australia)
 - iii. Women's Health and Well-being Plan to address housing, homelessness, palliative care and aged care services; family and sexual violence abuse experienced by women with a disability; access to women's shelters; access to primary health services; mental health issues; gender equity and job insecurity.
 - b. Minister Petrusma MP reported on Women on Boards Strategy with female representation at 44.9% of all government boards and committees which is well on track to achieve target of 50% by 2020.
 - c. Minister Petrusma MP has since resigned from the position as Minister for Women due to ill-health and Sarah Courtney MP has the new Minister for Women Tasmania.
4. **Safe Homes, Families, Communities:** Letter from Will Hodgman (Premier and Minister for Prevention of Family Violence) (4th July 2019: see attached) advising the launch of *Safe Homes, Families, Communities: Tasmania's action plan for family and sexual violence 2019-2022*. This plan is available at <http://www.dpac.tas.gov.au/safehomesfamiliescommunities>
5. **Palliative Care at Home** – A collaboration between Circular Head and Waratah-Wynyard municipalities. The Consultative Group held its Inaugural Meeting 2nd July 2019 at Waratah-Wynyard Council Chambers. I am Chair of this group. Primary aim is to improve coordination and integration on end-of-life care across primary, secondary, tertiary and community health services to support at home palliative and end-of-life care. A Dying2Know forum has already been held in Waratah, and one is schedule for Somerset on 28th August at Cam Lodge (opposite Yaarandoo) 11:30-1:30.
6. **Waratah-Wynyard Child and Family Learning Centre:** Inaugural stakeholders meeting 24th July 2019. Issues identified in servicing the whole municipality and a hub and spoke model was proposed that would include our other settlements of Somerset, Waratah, Sisters Beach, Boat Harbor for example.
7. **Reform Directions Paper Presentation** – DPAC 30th July 2019 (Waratah-Wynyard Council (Mayor Walsh, Cr Edwards, Cr Bramich and myself) and Circular Head Council representatives): Major reform areas discussed:
- a. A flexible, innovative and future-focused legislative framework;
 - b. Representative and democratic councils;
 - c. Councils connected to their communities;
 - d. Responsible and Effective Councils;
 - e. Adaptable Council; and
 - f. Strategic Reviews

FURTHER ACTIVITIES:

Monday 12th August: **Wynyard Probus Club presentation** relating to all the proposed activities by WWC for this year. Questions asked:

1. Crossings in Somerset CBD – close calls and these should be made either zebra crossings or not crossings at all.
2. Amalgamations – is this on the cards. Not been discussed of late but maintaining shared services with Burnie and Circular Head.

Sunday 18th August: **Vietnam Veterans Day service**, Anzac Park, Somerset.

4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Councillor Workshops

22/7/19	CBD Plaza Design
22/7/19	Playground Audit Results
22/7/19	Warawyn Reconciliation Plan
22/7/19	Boat Harbour Beach Masterplan Consultation Results
22/7/19	Wynyard Community Conversations forum planning
29/7/19	Wynyard Community Conversations
5/8/19	St Brigid's After School Care Presentation
5/8/19	Planning Service Review
5/8/19	Stormwater Service Level Review
5/8/19	Wynyard Recreation Ground Changerooms Update
5/8/19	Preolenna Hall
12/8/19	"Gone Nuts" event presentation
12/8/19	Loo with a View presentation
12/8/19	Nomenclature Name Changes
12/8/19	Meeting Procedures

Upcoming Workshops – Indicative only

26/8/19	Waratah Community Conversations
2/9/19	Dog Control presentation
2/9/19	Council Roundtable – 21 st Century Local Councils
4/9/19	Joint Workshop – Asset Management Systems
9/9/19	Wynyard S.E.S.
23/9/19	U3A presentation
23/9/19	Cradle Coast Authority presentation
23/9/19	Minister Roger Jaensch
30/9/19	Boat Harbour Community Conversation

Councillor Attendance Record

Meetings attended during 2019/20

	Ordinary Meetings 2019/20 (1)	Special Meetings 2019/20 (0)	Workshops 2019/20 (6)	Weeks Leave Approved
Mayor Robert Walsh	1	0	6	
Deputy Mayor Mary Duniam	1	0	6	
Cr Gary Bramich	1	0	6	
Cr Andrea Courtney	1	0	4	
Cr Celisa Edwards	1	0	6	
Cr Darren Fairbrother	1	0	6	
Cr Allie House	0	0	5	1
Cr Kevin Hyland	0	0	1	

MOVED BY	CR HOUSE
SECONDED BY	CR HYLAND

That the Council note the following Councillor Workshops

22/7/19	CBD Plaza Design
22/7/19	Playground Audit Results
22/7/19	Warawyn Reconciliation Plan
22/7/19	Boat Harbour Beach Masterplan Consultation Results
22/7/19	Wynyard Community Conversations forum planning
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5/8/19	St Brigid's After School Care Presentation
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12/8/19	"Gone Nuts" event presentation
12/8/19	Loo with a View presentation
12/8/19	Nomenclature Name Changes
12/8/19	Meeting Procedures

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 MR P GAYLARD - CAMPING AT MOORE STREET BOAT HARBOUR BEACH****QUESTION**

Mr Gaylard asked if council found evidence to prove existing use that camping took place west of Moore Street on Port Road.

The General Manager advised that he would provide a response in writing, he also advised that research was ongoing

OFFICERS RESPONSE

Council has commenced a research process to gather the necessary material which will then be referred to Council's legal representatives for verification of the existing use rights status. If there is insufficient evidence to demonstrate existing use, then a planning permit will likely be required.

It is acknowledged that the matter needs to be resolved in a timely manner and the research task cannot continue indefinitely. The timeframes must be sufficient to allow all necessary processes, should they be required, to be completed prior to the summer camping season.

There are a number of matters listed on this agenda that will impact whether the above process is to continue.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**5.2.1 MR D BYE - CAMPING AT BOAT HARBOUR BEACH****QUESTION**

Should Council commit to a reasonable time period to find a resolution regarding the so called "research" task

OFFICERS RESPONSE

Council has commenced a research process to gather the necessary material which will then be referred to Council's legal representatives for verification of the existing use rights status. If there is insufficient evidence to demonstrate existing use, then a planning permit will likely be required.

It is acknowledged that the matter needs to be resolved in a timely manner and the research task cannot continue indefinitely. The timeframes must be sufficient to allow all necessary processes, should they be required, to be completed prior to the summer camping season. There are a number of matters listed on this agenda that will impact whether the above process to continue.

5.2.2 MR D BYE - EXISTING USE LEGISLATION

QUESTION

If Council wants to argue that there was an existing use predating the current legislation, then is it incumbent on Council to check the previous applicable legislation?

OFFICERS RESPONSE

The research work that Council is undertaking with regards to the existing use rights issue is addressing legislation that pre-dates the current legislation. The current *Land Use Planning and Approvals Act* originally came into force in 1994, but superseded planning legislation was in effect prior to the current act. Council lawyers will be requested to undertake a full assessment of all relevant legislation that would govern use rights and use of public land.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.3.1 MR C HUTCHISON – PREOLENNA HALL

Mr Hutchison of Preolenna asked if Council does not allocate funds based on Council building usage (*as stated in the officers response to item 5.2.1 of the May 2019 meeting minutes*) why did Council informally determine not to repair or maintain the Preolenna Hall because the asset showed limited use/requirement as detailed in item 5.2.1 of the July 2019 council Meeting Minutes?

The General Manager took the question on notice.

5.3.2 MR C HUTCHISON – PREOLENNA HALL – EVIDENCE OF USAGE DATA

Mr Hutchison of Preolenna asked if council could provide documentary evidence that Preolenna Hall showed limited use before the decision was made to decommission the hall. He also asked if this was still councils position and that there is still no evidence of a significant rise in use for the hall following review of his submissions.

The General Manager took the question on notice.

5.3.3 MRS C DIBLEY – PREOLENNA HALL AND WAR MEMORIAL

Mrs Dibley of Somerset asked if the Council had considered the idea of the sale of the building for removal “as is where is” as first mooted in 2013? She also asked when Council was going to consider the Preolenna War Memorial.

The General Manager advised the sale or removal of the Preolenna hall was subject to a separate report on the agenda.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 MR P GAYLARD – BOAT HARBOUR BEACH MASTERPLAN

Mr Gaylard of Boat Harbour Beach made the following statement:

Master plan for Boat Harbour Beach.

As a permanent resident of Boat Harbour Beach I am in favour of the council's master plan for Boat Harbour Beach and believe that it will improve the place I live in both for residents and the wider community.

I think that the changes made by council to the draft plan address concerns raised to the Consultants at the public meetings and through written submissions.

Personally I am pleased to see the addition of a school bus drop off /pickup point, more grassed area, and a walking path to the Sisters Beach track.

I am also pleased to see that there is no space allocated for camping.

I hope the Master Plan is adopted and the next stages proceed in a timely manner so that Boat Harbour Beach can progress. It would be a great shame if this Master Plan languished on a shelf and is not acted upon.

5.5.2 MR P GAYLARD – FREEDOM CAMPING

Mr Gaylard of Boat Harbour Beach made the following statement:

Freedom Camping.

I applaud Mayor Walsh's motion to stop camping on council controlled land at Boat Harbour Beach.

I believe his arguments in support of his motion are valid.

Personally I am against camping at Boat Harbour Beach on public land.

I have no problem with caravan parks on private land but as there is very limited public land available for community use at Boat Harbour Beach, I don't believe it should be taken up by campers.

I was surprised by Councillor Fairbrother's comments about only a noisy minority wanting a total ban on Camping. I do not believe this is true. In fact I believe the opposite is true. I believe that now only a limited number of residents are in favour of camping and these are far outnumbered by those who are wanting a total ban.

I was interested to see in Mayor Walsh's statement that three out of four studies for council have recommended not having camping at Boat Harbour Beach, with the exception being the survey.

Like Mayor Walsh I know many of those who completed the council survey in favour of some camping have changed their minds and now support a total ban on camping. Whilst they initially believed in controlled camping, their belief now is that the best and only way of controlling camping is to have none.

It was made evident to the consultants at the public meetings re the master plan that camping was not wanted at Boat Harbour Beach.

The fact that three out of four studies recommended no camping at Boat Harbour Beach is also a powerful argument to ban camping there.

I know two councillors recently carried out a door knock at Boat Harbour Beach and I will be interested to hear their results and opinions.

I look forward to hearing the debate on this motion and hope that Council supports Mayor Walsh's motion.

5.5.3 MR I ROWE – BOAT HARBOUR BEACH

Mr Rowe of Boat Harbour Beach made a statement regarding freedom camping at Boat Harbour Beach. He noted that 74% of survey respondent's supported freedom camping but they wanted better regulation. He stated that he has concerns about how effective regulation could occur and agreed that parking was a big issue at Boat Harbour Beach with many people going down for the day and not being able to find parking. He hoped that council would consider and resolve the matter.

5.5.4 MR B NEAL – YARD ROAD YOLLA

Mr Neal of Yolla provided photo's (see below) of Yard Road, Yolla which is the only access to his farm. He asked if council considered this acceptable. Mr Neal stated that Council officers have not replied to recent emails about this matter. He noted a letter received 12 months ago stating that to trigger maintenance the road needed to be unusable by a two-wheel vehicle and he challenged anyone to drive their two-wheel vehicle down the road. He also stated that lack of maintenance has made the problem worse.

Before maintenance



after maintenance





5.5.5 MR C HUTCHISON –PREOLENNA HALL

Mr Hutchison of Preolenna made a statement regarding the Preolenna Hall. He discussed several matters including; disputing the way the record noted a question raised by Cr Fairbrother at the previous council meeting, he questioned whether council had actually made a formal decision on Preolenna Hall already even though General Manager had stated no formal decision has been made; he asked that if Preolenna Hall was sold would an alternate indoor public space be made available, he also made several assertions about validity of information being provided.

6.0 PLANNING AUTHORITY ITEMS

THERE WERE NO PLANNING ITEMS

6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

N/A

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

N/A.

7.0 MATTERS RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR D FAIRBROTHER - DECOMMISSIONING OF PREOLENNA HALL****QUESTION**

Cr Fairbrother asked that it be verified whether a motion had been passed in 2013 that the hall be decommissioned.

OFFICERS RESPONSE

The General Manager advises that to the best of his knowledge no specific motion was passed to decommission the Preolenna Hall however \$5,000 was approved and included as part of the 2013/14 Annual Plan and Budget.

It should be noted that decommissioning refers to making safe and no longer utilising the Hall. No budget figure was approved for any further action including possible demolition of the Hall.

7.1.2 CR G BRAMICH - STREET SWEEPER CONTRACT**QUESTION**

Cr Bramich asked when Council was likely to take over the Street Sweeper Contract

OFFICERS RESPONSE

The Director of Infrastructure and Engineering Services advised that there is a significant lead time for this equipment and it will take approximately 9 months for the machinery to be delivered once the tender process is completed. Tender documents are being prepared at present.

7.1.3 CR D FAIRBROTHER - LEGAL ADVICE RE CAMPING AT BOAT HARBOUR BEACH**QUESTION**

Cr Fairbrother asked that Councillors be provided with a copy of the legal advice regarding camping on Crown Land at Boat Harbour Beach.

OFFICERS RESPONSE

The information has been provided as requested.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

7.3.1 CR G BRAMICH - TEDDY SHEEHAN WAR MEMORIAL FOUNDATION GRANT

Cr Bramich asked if funding had been received from the Teddy Sheehan War Memorial Foundation.

The General Manager advised that funding had been received to relocate Preolenna War Memorial and that no decision on allocation of those funds would be made until a resolution was made on what was to happen with the War Memorial.

7.3.2 CR C EDWARDS – YORK STREET / INGLIS STREET / BASS HIGHWAY SIGNAGE

Cr Edwards stated that she believes that the signage indicating no right turn onto the Bass Highway at the end of Inglis Street is inadequate and unsafe. She asked if council could investigate. She noted that vehicles have been seen trying to turn right onto the Bass Highway where no right hand turn is allowed.

The Director of Infrastructure and Development Services advised that the Department of State Growth has been contacted and they have committed to providing updated signage.

7.3.3 CR C EDWARDS – YARD ROAD YOLLA

Cr Edwards asked if council could look into the matter regarding maintenance of Yard Road Yolla as raised by Mr Neal.

The Director of Infrastructure and Development Services took the question on notice

7.3.4 CR D FAIRBROTHER – SISTERS BEACH EROSION – UPDATE FROM CROWN LAND SERVICES

Cr Fairbrother asked the General Manager for an update on what was happening in regards to Sisters Beach erosion activities.

The General Manager advised that there was no update at the present time. He advised that the timing of the proposed individual site assessments and works by Parks and Wildlife Services was being followed up constantly and consistently by officers and would continue to be.

Cr Fairbrother then asked that the General Manager or Mayor write to Premier seeking his intervention to get action on this matter due to lack of response from Crown Land Services.

The General Manager advised that he would arrange for escalation to occur.

7.3.5 CR D FAIRBROTHER - STATE GOVERNMENT PURCHASE OF TASWATER

Cr Fairbrother asked if council has seen any of the money the State Government paid for their share of TasWater by way of an increase in dividends.

The General Manager advised that council's dividend amount is fixed and that Council would not see any further dividend as a result of the transaction.

8.0 NOTICE OF MOTION**8.1 CR A HOUSE - COUNCIL MEETING VIDEO STREAMING****BACKGROUND INFORMATION**

As a region of approximately 14,000 residents, the Waratah Wynyard Council attracts only a handful to its formal, public meeting each month. Council meetings contain valuable information for the community and enable them to understand not only the decisions of council, but how they were considered and reached. There are means and capacity to extend a much greater audience through both Social Media and/or Council websites, and other councils in Tasmania already do this, some of which their councillors have informally reported great benefits. As a council, we agreed to strive towards increased communication and transparency, through the recent adoption of the Waratah Wynyard Communications Strategy.

This motion serves to engage Council officers to review and report on cost, capacity and value of Council to provide of video streaming of its meetings (live, or recorded and published) and formally report those findings back

OFFICERS COMMENT

The motion requests a report by October 2019 and this timeframe can be achieved.

The *Local Government (Meeting Procedures) Regulations 2015* do not preclude the introduction of live streaming of open Council meetings or the availability of the audio/visual recording for public viewing post a meeting and several Councils in Tasmania have now commenced live streaming of their meetings.

MOVED BY	CR HOUSE
SECONDED BY	CR COURTNEY

That Council produce a report by October 2019, which considers the value and viability of publishing video recording of its public monthly Council Meetings to enable greater transparency, knowledge, accountability and engagement for its residents and ratepayers

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

8.2 MAYOR R WALSH - CAMPING AT BOAT HARBOUR BEACH

BACKGROUND INFORMATION

Council has been exploring the issue of camping at Boat Harbour Beach for many years and in recent times the matter has become more concerning for the residents of Boat Harbour Beach given the significant growth in visitor numbers to the area during summer.

In November 2018 Council completed and adopted a survey from Boat Harbour residents and this showed 74% of respondents supportive of freedom camping and 26% in favour of excluding it. The majority of respondents 89% wanted the current situation to change either through exclusion or regulation.

Since that time, last summer was the busiest yet and it is my belief that many people who voted to support camping at the time of the survey have now changed their mind. The feedback from the consultants completing the Boat Harbour Beach Masterplan indicate a community desire to prohibit camping.

The Open Space, Sport and Recreation Plan outlined considerations for freedom camping and the opportunities and challenges it can present but did not recommend freedom camping at Boat Harbour Beach. The site assessment against the OSSR Issues Paper Recommendations also supported this view. Three of four studies have recommended not having camping at Boat Harbour Beach, with the survey being the exception.

It is important the adoption of the Boat Harbour Beach Masterplan is not compromised or distracted by the issue of camping as the plan is a wonderful vision for the area. This motion seeks to separate the two matters and give a clear direction to the subject

OFFICERS COMMENT

At the June 2019 Council meeting, it was determined to note a Freedom Camping Options Report and develop and implement plans for public camping within the municipality in line with the guidelines outlined in the report. These guidelines were based on a previous decision of Council and included implementation to:

Boat Harbour

- Determine number of sites and location from Boat Harbour Beach Development Plan
- Determine management model – community partner
- Refine interim signage to reflect permanent arrangement

Sisters Beach

- Consultation with community to determine need
- Identify site requirements
- Determine management model – community partner
- Develop budget for development of the site

Wynyard Showgrounds

- Complete discussion with Lion Club regarding alternate location at Lions Park
- Consult with Show Society on alternative location within Showgrounds or change of use for current site

Somerset

- Install signage advising that the areas identified are for Day Use only.

Freedom Camping, or Public Camping, has been a difficult and sometimes divisive issue in the community. There are conflicting views on how to address the competing interests and to achieve an acceptable outcome. It is imperative that Council make a determination on the management of the issue and allow time for appropriate implementation and evaluation. Furthermore, this decision needs to be completed in time for appropriate actions to be concluded prior to the peak camping period.

The commentary provided above regarding previous studies is correct. The Open Space, Sport and Recreation Plan studies concluded that camping should not be permitted at Boat Harbour Beach and the initial assessment report by David Hammond supported this view however in light of the survey results he proposed an implementation strategy for Boat Harbour in the report noted by Council. Community sentiment at the recent Boat Harbour Beach Master planning sessions held a similar position.

Council does not want to lose the interest of campers and the progression of Sisters Beach as a location in a timely manner will be imperative to the change associated with the above motion. It will be challenging to have the necessary permissions for Sisters Beach in place prior to the end of the year but will be attempted.

The development of a site at Sisters Beach will need community support and cannot be seen as moving the 'problem' from one area to another. It will provide an opportunity to determine the scope and management of the site prior to establishment.

The MAYOR vacated the chair at 6.58pm and the DEPUTY MAYOR assumed the chair

MOVED BY	MAYOR WALSH
SECONDED BY	CR HOUSE

That Council with immediate effect:

- 1. Prohibit and abolish camping, caravan and motorhome overnight occupancy on council-controlled land at Boat Harbour Beach;**
- 2. Erect signage to that effect at the Port Road Junction in particular and other locations as necessary;**
- 3. Commence consultation and communication and investigate options of providing an area at Sisters Beach to accommodate such activities.**

AMENDMENT

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR EDWARDS

That Council with immediate effect:

- 1. Prohibit and abolish camping, caravan and motorhome overnight occupancy on council-controlled land at Boat Harbour Beach;**
- 2. Erect signage to that effect at the Port Road Junction in particular and other locations as necessary.**

The MOTION was put and was LOST.

IN FAVOUR

		CR FAIRBROTHER	CR EDWARDS
	CR BRAMICH		CR COURTNEY

AGAINST

MAYOR WALSH	CR DUNIAM		
CR HOUSE		CR HYLAND	

MOVED BY	MAYOR WALSH
SECONDED BY	CR HOUSE

That Council with immediate effect:

- 1. Prohibit and abolish camping, caravan and motorhome overnight occupancy on council-controlled land at Boat Harbour Beach;**
- 2. Erect signage to that effect at the Port Road Junction in particular and other locations as necessary;**
- 3. Commence consultation and communication and investigate options of providing an area at Sisters Beach to accommodate such activities.**

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH	CR DUNIAM		CR EDWARDS
CR HOUSE			CR COURTNEY


AGAINST

		CR FAIRBROTHER	
	CR BRAMICH	CR HYLAND	

The DEPUTY MAYOR vacated the chair and the MAYOR assumed the chair at 7.48pm

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 ADOPTION OF BOAT HARBOUR BEACH MASTER PLAN

To:	Council
Reporting Officer:	Project Support Officer
Responsible Manager:	General Manager
Report Date:	25 July 2019
File Reference:	004.01
Enclosures:	1. Boat Harbour Beach Master Plan - 5 Aug 

The meeting was ADJOURNED at 7.48pm

The meeting RESUMED at 7.53pm

PURPOSE

The Boat Harbour Beach Masterplan has been developed to address community expectations and provide a unifying vision and strategic plan for the area. Adoption of this report will set the strategic direction for works and budget in Boat Harbour Beach.

BACKGROUND

Boat Harbour Beach is an important residential and visitor hub for the North-West Coast and the State. In the 2016/17 Annual Plan Council included an action “to complete a Boat Harbour Development Plan to improve public realm, traffic and parking arrangements, recreational use and development opportunity”.

Following this decision Council commenced the development of a Boat Harbour Beach Master Plan to form a unifying vision for the site area, outlining the strategic principles and direction required to deliver an infrastructure and public realm which reflects the values and aspirations of the community.

In July 2019 Council resolved to:

1. *Note the draft Boat Harbour Beach Masterplan; and*
2. *Approve the release of the draft Boat Harbour Beach Masterplan for public consultation and that this feedback be considered prior to finalising the masterplan for the final Council approval.*

Community engagement has been a critical component of input into the preparation of the Boat Harbour Beach Plan. The process involved;

- A planning for engagement workshop
- A workshop with Council
- A community workshop
- Online Survey
- One – on – one dialogue

-
- Direct mailout to Boat Harbour Beach land owners to determine their position on public camping on the foreshore
 - Four-week public consultation of Draft Plan inclusive of two information sessions at Boat Harbour Beach.

DETAILS

Following Council endorsement of the Draft Boat Harbour Beach Plan (the Plan) a four-week public comment period was held and finished on 28 June 2019. During this period, feedback sessions on the Plan were held on Friday 14 June 2019 (2pm-4pm) and Saturday 15 June 2019 (10am – 12noon). The process was facilitated by the noagroup together with ERA and Cumulus Studio.

Approximately 25 people attended the feedback session on Friday 14 June 2019. This session involved a short presentation given by the consultant group followed by questions, answers and general discussion. The session occurred over a period of two hours and was held in the café at Boat Harbour Beach.

Approximately 40 people attended the session on Saturday 15 June 2019. The session involved a site walk-through with a short presentation given by the consultant group at three key points followed by questions, answers and general discussion. The session occurred over a period of approximately 1.5hours.

A total of 30 written submissions were received during the comment period.

The outputs from the sessions indicated a general level of support for the plan. Participants were asked what worked well for them about the plan, what reservations they had and what could be done to address the reservations. All comments were analysed, grouped into issues and ranked by comment count. Road access and freedom camping were most frequently mentioned.

The feedback is summarised in the table below:

3.1 Environment	Concerns were raised with regard to rising sea levels and their effect on the proposed building, foreshore reclamation (as well as support for this) and past detrimental decisions that cannot be reversed.
3.2 Free/ freedom camping	Free public camping was not supported, and the consensus being that free camping be banned with motor homes required to use the existing caravan park. Comments suggest that free camping is currently out of control and there are detrimental impacts on the residential amenity of the residents / shack owners. The increasing number of campers is making this an all year-round issue.
3.3 Open Space	The master plan should maintain green open space with increased shade and less hard stand areas.
3.4 Parking	Parking is considered better than what presently exists, but there are reservations around Port Road with comments raising concern that direct parking along the road, is not appropriate for safety reasons. Several comments raised concern about retaining the opportunity for the elderly to sit in their cars and look out at the beach. There is an underlying suggestion that more parking will be needed over time and area 17 is seen as a site for consideration.
3.5 Playground / active infrastructure	There are some reservations about moving the existing playground. The safety of children is a key issue. There is no clear agreed new location. There are also suggestions around putting in exercise equipment and a shared path.
3.6 Road	The proposed relocation of the road was supported and considered safer. A second access into Boat Harbour is still an issue. Several comments were about the problems faced and caused by large vehicles and caravans and a location for the school bus. A roundabout at Moore Street and a one-way traffic system were suggested.
3.7 Surf club	There is support for a new surf club however there are differences of opinions as to where to put it; concerns were raised about it becoming more commercial than community focused.
3.8 Visitor numbers	There is concern that catering to increased visitor numbers could jeopardise what makes Boat Harbour Beach popular and loved today. There is a concern about over-engineering the area.

Council workshopped the recommendations and the following key changes / updates were made to the Masterplan: -

- The Masterplan includes more detail on management of the existing rock retaining wall
- The Masterplan notes that the preference is for no Freedom Camping at Boat Harbour Beach in the future and all references removed/updated as appropriate
- The concept plan has been updated to include more grassed areas (removal of concrete surfaces), improved connection between the grassed areas and the beach and the inclusion of windbreaks
- A shared pathway is included from the surf club/playground to the west linking into the Sisters Beach Track.
- Exercise equipment has been removed from concept plan. Further investigation into maintenance issues is required before this can be agreed to.
- An area has been included on the Masterplan for school bus requirements
- Car parking on Port Road is shown in more detail.

A report on investigations into alternate access routes into Boat Harbour will be presented at the September Council meeting.

Following adoption of the Masterplan, a working group will be established with elected members, Council officers and community members to determine priority actions to progress the plan and commence more detailed design. The Boat Harbour Beach Surf Life Saving Club will be a partner in this delivery phase.

STATUTORY IMPLICATIONS

There are no statutory implications as a result of this report

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcome:	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
1.1	Commit to best practice in community engagement.
GOAL 3: Connected Communities	
Desired Outcome:	
We listen and engage with our community in decision making.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Once the Masterplan is approved the preparation of project plans and detailed costings will commence so that works can be submitted for budget approval.

RISK IMPLICATIONS

Reputational Risk - Council needs to ensure that the 3-year process and extensive community consultation period consolidates into an effective Master Plan. Furthermore, there will be expectation that Council will deliver the plan in a timely and cost-effective manner.

Environmental Impact - The environmental impact has been considered and the character and setting of the town is an important feature which needs to be retained.

Community and Organisational Safety - This report has highlighted concerns around pedestrian safety and allows an opportunity to improve the quality, efficiency and connectedness of the public open space.

CONSULTATION PROCESS

The Council will continue to work with key stakeholders throughout the development of projects contained within the Masterplan. Council will establish a working group made up of Key Stakeholders, Community Members, Councillors and Staff

CONCLUSION

It is recommended that Council adopt the final draft of the Boat Harbour Beach Master Plan.

MOVED BY	CR COURTNEY
SECONDED BY	CR DUNIAM

That Council adopt the Boat Harbour Beach Master Plan.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That Cr House, Cr Courtney and Cr Fairbrother be nominated as councillor representatives on the Boat Harbour Masterplan working group



The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.2 WASTE AND RESOURCE RECOVERY STRATEGY 2019-2024

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 6 August 2019
File Reference:

Enclosures: 1. Waste and Resource Recovery Strategy 2019-2024 
2. Feedback Summary for Draft Strategy 

PURPOSE

To seek Council approval for the adoption of the Waste and Resource Recovery Strategy 2019-2024.

BACKGROUND

In Council's 2018/19 Annual Plan, the Council recognised the need to review waste management service opportunities and gaps through balancing the level of service with the community's ability/willingness to pay, in order to maintain sustainable service provision.

As an output to the review, a 5-year Waste Strategy has been developed to serve as Waratah-Wynyard Council's commitment to sustainable and affordable service delivery into the future for waste management.

A five-week community consultation period commenced on the 24 June 2019. The community were made aware of the draft strategy through a media release, social media posts and the distribution of flyers at key Council facilities. The feedback received was considered prior to finalising the Strategy document.

DETAILS

The Waste and Resource Recovery Strategy 2019-2024 seeks to address opportunities and challenges through the key focus areas of materials recovery, education, environmental compliance and value-for-money. It must be stated that the Waste Strategy does not include the provision of waste management services in reserves, public open space or recreation facilities.

In summary, the Strategy intends to address community enquiries and changing technologies in areas such as organics collection, waste and recycling collection for rural residents, the provision of a formalised "tip shop" and community education and awareness campaigns. Additionally, the Strategy also addresses operational issues such as the ongoing management of green waste contamination and maximising the capacity and value of scrap metal.

Upon the close of the consultation period, eleven comments were received by interested community members, these are detailed in the *Feedback Summary for Draft Strategy* document which is attached to this report. The comments were considered by Council and approved alterations were made to the draft strategy document.

Generally, the changes reflected: -

- an expanded description of education campaigns;
- the inclusion of actions that focus on reducing waste production (such as plastics); and
- the discussion around the current arrangements for the use of the Port Latta Landfill site.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Current costs associated with the waste management services covered by this strategy is approximately \$1,984,000. This expenditure is funded through a user pays model, which requires the full cost of waste management to be recovered through separate charges outside of the general rate. The Waste Strategy seeks to continue operating under this financial model.

It is anticipated that some of the actions within the strategy will have an impact to waste related expenditure. As these costs are identified within the term of the Strategy, they will be included within Council's annual budgeting process. Any change in expenditure (increase/decrease) will be reflected with an appropriate change to the user charges as per the current financial model.

RISK IMPLICATIONS

- Reputational Risk

There is a risk in adopting the Waste Strategy that it does not reflect community expectation and ability to pay for the service, however this has been minimised through the consultation period and with the inclusion of consultation throughout relevant actions contained within the Strategy.

CONSULTATION PROCESS

Various staff across the organisation, Councillors and industry experts have been consulted in the process of producing the Waste Strategy.

Feedback received from community members, either through engagement with the waste review or through previous customer enquiries logged into Council's document management system has also informed the strategy document. Additionally, a survey of a sample of the rural community was undertaken as part of the strategy development to determine appetite for the expansion of collection services to rural residents. Finally, a five-week consultation period was conducted upon the release of the draft strategy document. All comments received during this process were considered prior to the final endorsement of the Waste and Resource Recovery Strategy.

CONCLUSION

It is therefore recommended that the Council adopt the Waste and Resource Recovery Strategy 2019-2024 and endorse the action plan contained within.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR DUNIAM

That Council adopt the Waste and Resource Recovery Strategy 2019-2024 and endorse the action plan contained within.





The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.3 LOO WITH A VIEW PROPOSAL

To: Council
 Reporting Officer: Manager Tourism and Marketing
 Responsible Manager: Director Community and Engagement
 Report Date: 10 July 2019
 File Reference: 082019

- Enclosures:
1. Reimagining Our Regions: Far North-West 2019 
 2. Loo With A View Concept Plan - Cumulous Studio 2018 
 3. Parking and turning circle design 
 4. Budget estimate - Loo with a view 

PURPOSE

To seek Council in-principle support of the project concept and budget estimates and authorise the General Manager to pursue external funding opportunities to progress.

BACKGROUND

Table Cape is a highly trafficked area during the tourist season in general, but in particular Spring when the tulip fields are in bloom from late September-mid October. In terms of supporting visitor infrastructure, there is currently a lookout (built circa 2010) which has no cover leaving it exposed in wet and windy weather, some interpretive material identifying geological landmarks and a walking track linking the lookout to the Table Cape Lighthouse.

The area is marketed heavily as a destination and is frequented by many bus tours, including local operators, in-bound tour companies and cruise ship visits. The issue of no public amenities at the site has been raised to Council on several occasions in the past by the operators of the Table Cape Lighthouse Tours and the Table Cape Tulip Farm. The lack of toilet facilities has restricted the business operations of the Lighthouse Tours and has caused inconvenience to the Tulip farm operators as visitors request access to their private facilities.

The Wynyard Destination Action Plan (2017-2020) identified the development of visitor infrastructure at Table Cape as a high priority for improving the visitor experience. There is

PRIORITY 2 Infrastructure, product and experience development		Possible partners and project participants	Priorities
Actions 1. Undertake an audit of visitor infrastructure (including accommodation), products, services and experiences to identify needs for maintenance, renewal and development opportunities matched to market demand. Concentrate on understanding market needs and consider: <ul style="list-style-type: none"> ▪ Public visitor assets and amenities ▪ Local produce including markets ▪ Table Cape development (site interpretation, lookout and related visitor infrastructure development) ▪ Nature based experiences ▪ Premier playground that caters for all abilities ▪ Tracks and trails ▪ Garden experiences ▪ Agriculture & farm based experiences. 	Tourism Tasmania, WWC, CCA	HIGH (ongoing)	

an opportunity to create a “wow” moment with visitor infrastructure in this location, making it a must visit location all year round – increasing the economic benefits of tourism for our region. By capitalising on the internationally recognised spectacle of the tulip fields in bloom and creating an experience that allows visitors to experience in some way (e.g. augmented reality; CGI; audio-visual effects) this unique and beautiful phenomenon all year round – rather than for a few weeks of the year each spring.

In April 2018, a Council workshop was held to discuss the initial project concept and seek ‘in principle’ support to move forward with the development of a concept design.

In September 2018, Cumulous Studios was engaged to produce a Concept Design for the Loo with a View project. The concept design was intended to be a brief document from which Council could seek external funding for the project should Council wish to proceed. Complete design and construction documents will be the next stage should Council decide to take the project to the consultation and implementation phases. This Concept Plan is attached for information.

In May 2019, the State Government instigated the “Reimagining our Regions” project under the T21 Visitor Economy Strategy. The project is led by the Office of the Co-ordinator General in partnership with Tourism Tasmania. The primary objective of the project is to identify product development and investment opportunities that will drive visitor demand into the far north west region of Tasmania. Stage 1 of this project identified the ‘transformation of Table Cape into a ‘must-stop’ hub” as one of the key priorities. (Reimagining Our Regions: Far North West 2019 report attached). Stage 2 of this project – the Action Plan Development – is expected to be released in August 2019 and it is anticipated that there will be a grant program attached to that plan that will assist in the implementation of the priority projects.

(Extract from the Reimagining Our Regions report)



- Transform Table Cape into a ‘must stop’ hub that encourages visitors to spend 1-2 hours on location, and supports the Bloomin’ Tulips Festival and Table Cape Tulip Farm open days:

- Cantilever lookout
- ‘Loo with a view’ – a ‘must see’ public toilet experience – and other wheelchair accessible amenities

- Augmented reality app / experience to substitute tulip fields in bloom
- Outpost location, or relocation for Wynyard Visitor Information Centre (Wonders of Wynyard)
- New observatory building, hidden from the road, that references tulips / tulip farming in its architecture and design (could incorporate lookout, amenities, visitor information and interpretation)
- Better signage / wayfinding for the walk between the lookout and the lighthouse
- Improvements to the walk between the lookout and the lighthouse: wheelchair accessibility, second lookout or walkway suspended over the side of the cliff
- Ensure lighthouse tours are maintained
- Pop-up food offerings.

DETAILS

This project aims to build a visitor facility that provides a solution to the lack of current public amenities, incorporates the existing lookout and provides an iconic landmark that will become a ‘must-see’ drawcard in its own right.

The goal of this project is to build an environmentally friendly, cutting edge design that delivers not only a solution to a practical problem, but an innovative, immersive and exciting visitor experience. Toilets are one element of a destination that every visitor, regardless of their demographics and psychographics, need to use. Great loos in tourism destinations become talking points, encourage repeat visits and can be a positive indicator of how the host community respects tourists. There is an internationally growing trend which sees the beautifully designed toilets, toilet blocks and or “loos-with-a-view” becoming the destination themselves.

Inspiration for the Loo with A View concept came from the winner of the 2018 International Tourism Awards – The James Bond Loos at Piz Gloria, Murren, Switzerland. This loo is located at 2970m at the top of Mt Schilthorn in Switzerland. The Piz Gloria revolving restaurant and visitor centre has embraced a James Bond theme since the location was used as Blofeld’s Lair during filming of “On Her Majesty’s Secret Service.” Refurbished in 2017, the toilet experience now has James Bond audio-visual effects: Bond girl Diana Rigg appears in the mirror when men wash their hands. The ladies’ loo has music and a shot ringing out as an image of James Bond appears in the mirror beside a bullet hole.

The Loo with A View concept will incorporate the existing lookout into the toilet design, providing greater shelter and viewing opportunities. The proposed budget allows for widening of the access road to incorporate angled parking and a full bus turning circle, DDA parking and bus parking areas. The proposal will address the current congestion and parking issues at the site which are being exacerbated by significant increases in visitation in recent years.

Augmented reality and the use of technology will be a key element of the project, both in the building itself but also in the lookout and the walk from the lighthouse to the lookout.

The site will pose some construction challenges – so the proposal recommends off-site construction of the unit then being craned into place as a possible solution.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 5: Economic Prosperity
Desired Outcomes
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
5.2 Investigate and embrace new economic opportunities.

GOAL 5: Economic Prosperity
Desired Outcomes
Residents and visitors are provided with information and helped to access and appreciate our natural and heritage assets.
Our Priorities
5.7 Support existing and encourage new innovative activities/industries to the area.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The estimated project costs are between \$900,000-\$1,100,000 with on-going annual costs of approximately \$56,000, including annual depreciation of approximately \$21,000.

The estimate is considered sound based on existing knowledge, with a nominal allocation of \$75,000 for the augmented reality/technology enhancements – which has been substantiated as sufficient for a high-end experience by a leading Tasmanian supplier. The budget includes all road widening and modifications, parking alterations and an allowance for possible land acquisition.

The budget has a contingency allowance of 25% - which is considered generous for this project – but allows for unknowns such as site-specific restrictions/complications in the construction phase. More detailed designs will enable closer estimates if the project is progressed.

The estimated on-going annual cost of the project once complete is approx. \$56,000. This includes annual depreciation costs of \$21,275 and an operations and maintenance budget based on a 100% increase in standard public toilet service levels. It is deemed that this increased service level is necessary for such a high-profile public amenity that will be heavily promoted as a high-end visitor experience.

RISK IMPLICATIONS

- **Financial Sustainability**

The project will incur ongoing operational costs of \$56k – equivalent to a 0.61% rise in rates or operational efficiencies that total this amount. The project itself, however, will have a significant positive economic impact on the town and local businesses through the generation of increased tourist visitation. It is proposed Council source external funding for the costs of the development.

- **Environmental Impact**

It is proposed that the Loo with a View toilet design will follow best practice environmental design principles and be innovative in its design solutions so as to minimise any environmental impact. It would be an added drawcard to be able to highlight the project as being a 'leader in environmental design' – and the budget has made allocation for this.

- Technology

The success of the project relies heavily on the integration of innovative technologies to elevate the concept from a simple amenity (toilet) to an 'experience' that people are willing to travel to see. Augmented reality technology will be incorporated into the design, which as a relatively new concept brings with it some risk associated with underperformance, technological failure and on-going maintenance and upgrade costs. A contingency has been factored into the budget estimates to cover this.

CONSULTATION PROCESS

Prior to the progression of more detailed plans, consultation with the owners of the Table Cape Tulip Farm would be required to gain support for the road widening and parking changes proposed as part of the development. Adjustment of boundary fence lines and possible acquisition of a small portion of farmland to facilitate required turning circle and parking improvements may be required.

As the site is a conservation reserve, the application would need to be supported by advice from the relevant authority for the land. In this case, they would also be the land owner (PWS), and their consent is required to lodge the application.

The application would need to be referred to Burnie Airport Corp for advice. They will need elevation plans with Australian Height Datum (AHD) levels of existing ground, and heights of the structure at each corner point in the roof. They will also be interested in any lighting proposed.

An Aboriginal Heritage Survey was conducted for Waratah-Wynyard Council in 2010 – covering the area between the Lighthouse and the current lookout site. At that time, no aboriginal sites were discovered in the vicinity of the current lookout. This report recommends another Aboriginal site assessment should any other sub-surface ground disturbance beyond the four pillars dug for that site be proposed.

As the project is on an iconic site of significant importance for the local community the project will likely require extensive public consultation to ensure community support.

CONCLUSION

The Loo with a View project offers Council the opportunity to create an attraction that will increase the 'visitability' of Wynyard, that will provide a genuinely unique and 'sharable' experience for visitors and at the same time solves an amenity problem that has been identified as a priority by the community. This project would enhance and leverage off the existing development proposals for Table Cape and provide a solution to what will undoubtedly be a further increase in consumer demand for a 'high end' Table Cape experience.

Whilst external funding will be sought to cover all/part of the development costs – the on-going operating costs Council must consider whether the on-going operating and depreciation expenses can be considered a reasonable offset against the broader benefits to the community from increased visitation and tourism spend.

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council provide in-principle support to proceed with the Loo with a View Concept Plan and budget estimates subject to external funding to cover the capital cost of the project.

The MOTION was put and was LOST.

IN FAVOUR

MAYOR WALSH	CR DUNIAM		CR EDWARDS
		CR HYLAND	

AGAINST

		CR FAIRBROTHER	
CR HOUSE	CR BRAMICH		CR COURTNEY

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That council provide in principle support to providing a toilet facility on Table Cape or in the same/similar location as the Loo with a View concept.

The MOTION was put and was LOST.



IN FAVOUR

		CR FAIRBROTHER	
	CR BRAMICH		CR COURTNEY

AGAINST

MAYOR WALSH	CR DUNIAM		CR EDWARDS
CR HOUSE		CR HYLAND	

9.4 PREOLENNA HALL

To: Council
Reporting Officer: Project Support Officer
Responsible Manager: General Manager
Report Date: 11 July 2019
File Reference: 7095487
Enclosures: 1. 26.2 Use Table 
2. 26.0 Rural Resource Zone 

PURPOSE

To provide Council with a report on the Preolenna Hall including the current state of the building, expenditure, options, legislative requirements and any other considerations.

BACKGROUND

In 1970, Council constructed the hall at 2420 Preolenna Road on a block of 0.1012 hectares and it was officially opened by Ross Smith, Warden of Wynyard, in 1971.

The main entrance, kitchen and amenities area is externally constructed of brick, with the remainder clad in clip lock with a galvanised roof. Welded steel pipe trusses combined with hardwood beams support the roof which is lined and insulated. Internally, Tasmanian hardwood has been used extensively to line the walls and the floor.

The Preolenna Mothers Group of the Timber Communities Australia Ltd advised Council that they no longer wished to manage the Hall at the conclusion of the 10-year lease in 2014.

The Tasmanian Fire Service also ceased utilising the station which adjoins the eastern end of the hall and had removed vehicles and all property by March 2012.

Once the demand for usage ceased the power was disconnected and the building has sat vacant since this time.



DETAILS

The most recent valuation data lists the total Capital Value for the property as \$132,500 with the Land Value as \$27,000.

The property identified as 2420 Preolenna Road, Preolenna (Preolenna Hall) PID 7095487 is zoned Rural Resource under the *Waratah-Wynyard Interim Planning Scheme 2013*. The Rural Resource zones primary purpose is for the sustainable use of resources such as agriculture, forestry, mining and other primary industries not residential development. The Rural Resource zone does provide a pathway for a new residential house or use to be applied for on the land, however, such proposal is a discretionary application (not a given) and the planning scheme sets a very high bar in order to achieve compliance to gain an approval for a house in this zone.

Attached is the Use Table from the Rural Resource zone of the *Waratah-Wynyard Interim Planning Scheme 2013*. This Table provides a list of all relevant uses that can be applied for on the land. A full copy of Council's planning scheme is publicly available at www.iplan.tas.gov.au where there are full definitions of each use class.

A surveyor is to be engaged by Council to determine the property boundaries and the correct alignment of the adjacent memorial. Currently it is unclear if the memorial is within the property boundaries or situated within the road reservation. A subdivision of the title maybe necessary if the memorial is determined to be inclusive as the future of the memorial will be considered as a separate process to the Preolenna Hall.



As the building has not been utilised, the condition has deteriorated. There is evidence of several leaks in the roof especially above the brick kitchen area at the front of the building. This roof area is almost flat which has allowed rain inside, causing damage on the ceiling. The ceiling in this area consists of concrete sheet which has prevented the ceiling falling in. The wooden timber framed windows are also in poor condition and require replacement. This building is listed on Council's Asbestos Register and an estimate of \$40,000 is considered conservative to re-establish the hall for public purposes.

Council has received some interest for the acquisition of the hall over previous years and as such considers an open Expression of Interest appropriate to allow for a transparent process. There would be a requirement for two avenues of purchase;

Option 1 - A community development opportunity which will be assessed on merit in accordance with meeting the community's best interests. The purchase price for the property would be a nominal figure to allow a community opportunity to progress.

Option 2 - A private buyer who will pay market rate for the property so as not to make a personal gain.

Consideration has been given to lease the building, but this is not recommended as a feasible option in the first instance. The cost to repair, reconnect services and then continually maintain is not determined as cost effective due to the previous lack of demand for usage.

Council may wish to advertise the Expression of Interest for a 3-month period and if no sale eventuates, then explore further options.

STATUTORY IMPLICATIONS

Statutory Requirements

Section 177 of the *Local Government Act (1993)* relates to sale and disposal of land:

- (1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.
- (2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under [section 4 of the Land Valuers Act 2001](#)
- (3) A council may sell –
 - (a) any land by auction or tender; or
 - (b) any specific land by any other method it approves.
- (4) A council may exchange land for other land –
 - (a) if the valuations of each land are comparable in value; or
 - (b) in any other case, as it considers appropriate.
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.
- (6) A decision by a council under this section must be made by absolute majority.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.2 Focus on the value of recreation in promoting the health and wellbeing of our community.
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Council’s Asset Management Policy states that Council is to “ensure that our infrastructure services are provided in an economically optimal way, with the appropriate levels of service to residents, visitors and the environment determined by reference to our financial sustainability”.

FINANCIAL IMPLICATIONS

The 2019/20 budget includes a cost to Council of \$3,518 to leave this building vacant which covers land tax, insurance, depreciation, overheads and minor maintenance.

Council included an amount of \$5,000 in the capital budget of 2013/14 for decommissioning of the hall.

RISK IMPLICATIONS

There are risk implications as a result of this report;

- **Reputational Risk**
Council may be seen as lacking direction and demonstrating indecisiveness on this matter, along with allowing the unsafe aspects.
The community may perceive the disposal of the building as a significantly detrimental message regarding investment and support for Preolenna.
- **Financial Sustainability**
There is a financial risk to ensure that Council services are provided in an economically optimal way.
- **Environmental Impact**
Council is exposed to risk by allowing the building to remain unused in a deteriorating state, detrimental to the environmental landscape.
- **Community and Organisational Safety**
The condition of the building will worsen each year that it remains vacant and heightens the exposure for vandals and arsonists.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

Consideration and analysis of the options available concludes that an Open Expression of Interest for sale of the building is the best course of action for Council at this time.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR DUNIAM

That Council commence an Expression of Interest process for the sale or other uses of 2420 Preolenna Road

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	

AGAINST

			CR COURTNEY

9.5 NOMENCLATURE BOARD - CHANGES TO DUPLICATED STREET NAMES

To: Council
Reporting Officer: Acting Manager Digital Innovation
Responsible Manager: General Manager
Report Date: 10 July 2019
File Reference: 03 082019

Enclosures: 1. Maps of Land Parcels affected by Nomenclature Office Recommendations 

PURPOSE

To consider a request from the Nomenclature Office to rename the Esplanade in Somerset to Somerset Esplanade and the Esplanade in Wynyard to Wynyard Esplanade.

BACKGROUND

There has existed an issue with the duplication of the name “Esplanade” right across the State for some time. There currently exists 57 instances of Esplanade across the state which are direct duplications. These include multiple examples of Esplanade East, Esplanade West, Esplanade South and Esplanade North as well as East Esplanade and West Esplanade and instances of The Esplanade. The Esplanade naming duplication is not ideal, has the potential to cause confusion and is an ongoing risk to accurate and timely discovery of any Esplanade property address.

DETAILS

At its recent meeting, the Nomenclature Board has tasked the Nomenclature Office with communicating with Councils state-wide to attempt to resolve this duplication issue. The proposal from the Nomenclature Office is to rename all instances of “Esplanade” by adding the relevant locality name in each case to uniquely identify each feature. In the majority of cases, in reality the name Esplanade would already be referenced with its associated locality name as a means to sufficiently describe an address location.

Within the Waratah Wynyard Municipality there exists two instances of Esplanade. The Nomenclature office’s proposal to Council is to rename them as such:

Current Name:	NomReg No.	Locality:	Proposed New Name:	Sec.
Esplanade	37424J	Wynyard	Wynyard Esplanade	20E
Esplanade	36844F	Somerset	Somerset Esplanade	20E

With Council approval, as these road names are within a Town Boundary under Section 20E of the Act, the Nomenclature Office is able to undertake an alteration to these names.

With any changes to road naming, as you are aware, the associated addresses will also be required to be updated and the Nomenclature Office is able to assist at this end in amending the official addresses.

It is the hope that all residents will be accepting of any change for a number of reasons; firstly, as the proposed name is most likely going to be what they already refer to as their street name and secondly for the advantage of having a unique street name that will ensure ease of location into the future, especially by emergency services.

As previously mentioned, along with the renaming of the two occurrences of “Esplanade” all the parcels currently addressed to these two roads must also be re-addressed. The number of affected parcels totals 43 all of which will need to be re-addressed. Please refer to the attached maps which show these parcels

Timeframes

Completing these changes as soon as possible would help avoid any further location problems that can occur with the road name duplication especially when they are in such close proximity with each other.

STATUTORY IMPLICATIONS

Statutory Requirements

Section 20E of the *Survey Co-ordination Act 1994* is applicable.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

In line with the requirements Council processes will ensure that road names are not duplicated.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

If Council are favourable to the proposed Nomenclature changes, notification letters will be sent to all affected property owners outlining the reasoning behind the proposed changes and inviting feedback, to be returned to Council within a 14 Days. After the 14 days, all feedback will be collated and sorted into favourable and unfavourable.

Provided council receive a majority favourable response, a response letter will be sent to all property Owners informing them of the expected time frame of the changes, generally 14 Days.

Council will then notify the following bodies of these addressing changes:

1. DPIPWE (CLS, Police, Tas Fire, Ambulance etc.)
2. AEC (Australian Electoral Commission)
3. Australia Post
4. Housing Tasmania
5. Telstra Addressing

NOTE: All other entities will need to be notified by the property Owners (Banks etc.)

In the case that there is overwhelming opposition to these proposed changes, a subsequent report will be provided to Council for a final decision on the matter.

CONCLUSION

It is recommended that Council accept the recommendations of the Nomenclature Office to rename the two instances of the “Esplanade” within the municipal area.

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM



That Council ratify the Nomenclature Office recommendations on the renaming and subsequent readdressing of the duplicated road “Esplanade” and associated land parcels.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.6 WAIVER, REDUCTION AND REFUND OF BONDS OR APPLICATION FEES POLICY

To:	Council
Reporting Officer:	Manager Development and Regulatory Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	7 August 2019
File Reference:	Council Policies
Enclosures:	<ol style="list-style-type: none">1. Waiver, Reduction and Refund of Bonds or Application Fees Policy 2. Waiver, Reduction and Refund of Bonds or Application Fees Guideline 

PURPOSE

The Waiver, Reduction and Refund of Bonds or Application Fees Policy is due for review, and this report presents the updated policy and associated guidelines for consideration.

BACKGROUND

The current Waiver, Reduction and Refund of Bonds or Application Fees Policy was adopted on 18 March 2013. The policy applies to all bonds and application fees set by Council.

DETAILS

The major change has been to the structure of the policy. The new policy template requires a brief Policy statement and a supporting guideline document that contains most of the detail. The current policy has all the information in one document.

The draft policy and guidelines have been amended to widen the scope of consideration of fee application waivers and reductions. The current policy excludes commercial development projects from consideration for a waiver or reduction. However, there have been examples in the past where a waiver or reduction would have been reasonable for a commercial project application.

To build upon this expansion in policy, a trigger has been included for large application fees, as an expensive development doesn't necessarily mean that the application will take more time for Council to assess. This circumstance would allow Council to track costs of a specific assessment, and where the application fee proves to be greater than the cost to assess the application, an application can be made to have the fee reduced.

The policy has also been updated to be consistent with Circular Head Council. This includes a table describing the recommended refund percentage applicable to any fees that aren't related to a planning application.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

Adoption of this policy is a policy decision. However, the adoption of this policy will not have an impact on any other Council policies.

FINANCIAL IMPLICATIONS

A financial decision will be required in assessing any application made under this policy. The Guidelines provide parameters to assist in making these decisions.

RISK IMPLICATIONS

- Reputational Risk
Reputational risk will need to be considered when making determinations under this policy. The guidelines provide parameters to assist with this decision making.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council adopt the Waiver, Reduction and Refund of Bonds or Application Fees Policy and the associated Waiver, Reduction and Refund of Bonds or Application Fees Guidelines as attached with immediate effect.

MOVED BY	CR HYLAND
SECONDED BY	CR HOUSE


That Council adopt the Waiver, Reduction and Refund of Bonds or Application Fees Policy and the associated Waiver, Reduction and Refund of Bonds or Application Fees Guidelines as attached with immediate effect.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.7 ST BRIGIDS PROPOSAL FOR AFTER SCHOOL CARE

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: General Manager
Report Date: 8 August 2019
File Reference: 01
Enclosures: 1. St Brigid's Proposal for After School Care 

PURPOSE

The purpose of the report is for Council to consider a proposal from St Brigid's Primary School for Warawyn Early years to enter into a partnership with the school and deliver after school care services on site at St Brigid's.

BACKGROUND

The Principal of St Brigid's School commenced discussions with the Director Community and Engagement and the Manager of Children's Services towards the end of 2018 seeking advice on the process to establish an after school care program at the school.

The school had established that there is a strong need and desire from the St Brigid's Catholic School Community to access after school care on the school site.

Based on the current utilisation at Warawyn Outside School Hours Care by children from St Brigid's School, the school was advised to survey families to determine the potential level of demand if a program was on the school site.

After the initial survey, there was a followed up with families to gain a stronger commitment via a phone interview. The data collected from this exercise indicated an average of 11.3 students requiring after school care daily.

The School is keen to establish a program on the school site to support families and to reduce children being transporting between school and after school care.

The school has a facility which could be adapted to meet the legislative requirements of an after school program under the National Quality Framework.

DETAILS

The proposal from St Brigid's outlines the partnership arrangements being proposed and seeks to establish a strong working relationship with Council in delivering after school care on the school site.

The school will commit funds of \$3000 towards the establishment of the program and provide the venue and access to existing equipment at no cost to the program. The operational costs for the venue would be met by the school.

The projected utilisation in the proposal is higher than the current utilisation of Warawyn after school care by children from St Brigid's, which is an average of 6-7 children however there may be additional demand for a service on the school site.

It is proposed that should the program be endorsed by Council, after school care would be established at St Brigid's ready to start in fourth term. This will be determined by the service meeting the legislative requirements for establishing the program. This includes assessment of the site and issuing of a license under the National Quality Framework. It is proposed to operate the program across six terms and then review the viability of the program.

The reduction in children attending Warawyn OSHC if the proposal is endorsed will be monitored. At present most children utilising the Warawyn program are from Table Cape Primary. The program at St Brigid's would operate as a single staff model unless utilisation determined otherwise. The establishment of a new program would not impact on current staffing levels and may lead to additional employment.

The overall cost to establish the program will exceed the contribution from the school, there will be a one-off to expenditure of up to \$3,000 for equipment and supplies to ensure the program can meet the requirements of an after-school program.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Education and Care Services National Law Act 2010* (National Law) is a national approach to the regulation and quality assessment of education and care services. The National Law sets out the objectives and guiding principles of the National Quality Framework (NQF) and regulates education and care services (known as 'in-scope' services).

The National Law was adopted in Tasmania in 2011 through the *Education and Care Services National Law (Application) Act 2011*.

The *Education and Care Services National Regulations* (National Regulations) have applied in Tasmania from 1 January 2012.

The National Regulations set out specific requirements for the governance and operation of education and care services. The regulations improve the implementation and effectiveness of the National Quality Framework (NQF).

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
3.4 Build community capacity through services and programs that strengthen, support and care for our community.

GOAL
Desired Outcomes
Our Priorities

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There will be an establishment cost of up to \$3,000 to be covered by Council.

The operational cost of the program will be offset by the income if the program can maintain an average utilisation of eight children per session.

RISK IMPLICATIONS

- **Legislative compliance**
The ability to meet legislative requirements will be dependent on the partnership with the school and clear parameters for access to school facilities that are appropriately licensed.
- **Reputational Risk**
There is a reputational risk if the program does not meet the projected utilisation and does not continue after the six term review.
- **Financial Sustainability**
Financially the program must meet and sustain the minimum utilisation to meet the operational costs of the program.
- **Community and Organisational Safety**
Operating a program in a shared setting can present some risk due to others accessing the venue prior to the start of each session. This risk will be mitigated through a daily assessment of all areas children will access.

CONSULTATION PROCESS

The St Brigid's School has conducted extensive consultation with the school community. If the proposal is endorsed, communication with the Warawyn families will occur to ensure there is clear messaging about the change and assurances that it will not impact on access to the program delivered at the community centre.

CONCLUSION

The St Brigid's School has demonstrated through the proposal a genuine commitment to working in partnership with Warawyn Early Years to deliver a high quality after school care program on site at the school. There is acknowledgment that the program will have specific requirements which must be met, and that success of the program will be dependent on an ongoing positive relationship between the school and Warawyn.

The initial period of six terms will provide sufficient time to determine viability whilst also allowing for the program to become established and recognised. The review will provide a opportunity to check the assumptions of utilisation and make changes if required.

This proposal provides both the school and Warawyn to enter into a partnership which will deliver good outcomes for families and also create a community for children.

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council:



- 1. Approve the establishment of an after-school care program at St Brigid's Primary School**
- 2. Approve a contribution of up to \$3,000 for the establishment costs of the program**

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.8 PROCUREMENT POLICY REVIEW

To: Council
Reporting Officer: Project Support Officer
Responsible Manager: General Manager
Report Date: 24 July 2019
File Reference: 1
Enclosures: 1. Procurement Policy 
2. Code for Tenders and Contracts 

PURPOSE

The Procurement Policy and Code for Tenders and Contracts provide a framework to ensure that Council's procurement practices are compliant and in line with best practice. Both documents are required to be reviewed.

BACKGROUND

Under the *Local Government Act 1993 Division 2A section 333B*, a Council must adopt a code of tendering and comply with the code. Council's current code for tendering (adopted in 2005) is overdue for review.

DETAILS

The purpose of the Procurement Policy and Code for Tenders and Contracts provide a framework to ensure that Council's procurement practices are compliant and in line with best practice.

The Local Government Association has provided a model template for the Code of Tenders and Contracts which has been used in the development of the proposed policies.

The proposed policies provide a framework for procurement decision making that will:

- ensure compliance with relevant legislation;
- enhance principles of value for money through fair, competitive, non-discriminatory procurement;
- promote the use of resources in an efficient, effective and ethical manner;
- encourage probity, accountability and transparency in decision making;
- provide reasonable opportunity for competitive local businesses to supply to Council;
- minimise the cost to suppliers of participating in the tendering process;
- allow Council to appropriately manage risk;
- promote Council's economic, social and environmental plans and policies.

Although some procedural detail associated with Council tender and contract management systems and processes is included in the Code for Tender document (those required by legislation), additional lower level procedural detail is also held to guide decision making internally.

The policies require that Council must invite Tenders for any Contract it intends to enter into for the supply or provision of goods or services valued at \$250,000 (excluding GST) or more.

STATUTORY IMPLICATIONS

Statutory Requirements

Under the *Local Government Act 1993* Division 2A section 333B, a council must adopt a code of tendering and comply with the code. The Act requires: -

333A. Tenders

- (1) *A council must invite tenders for any contract it intends to enter into for the supply or provision of goods or services valued at or above the prescribed amount.*
- (2) *Tenders must be invited and made in a prescribed manner.*
- (3) *Subsection (1) does not apply to prescribed situations or prescribed contracts.*

333B. Code for tenders and contracts

- (1) *A council must adopt a code relating to tenders and contracts under this Division by 1 January 2006.*
- (2) *The code must –*
 - (a) *be consistent with this Act; and*
 - (b) *include any prescribed matter; and*
 - (c) *promote any prescribed principles; and*
 - (d) *be reviewed at least once every 4 years.*
- (3) *A council must comply with its code.*
- (4) *The general manager is to make a copy of the council's code and any amendments to the code available –*
 - (a) *for public inspection at the public office during ordinary office hours; and*
 - (b) *for purchase at a reasonable charge; and*
 - (c) *on its internet site free of charge.*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.3 Encourage increased participation by all stakeholders.
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no direct financial implications as a result of this report however the policies do promote and encourage the efficient use of Council resources and consideration of value for money in the use of Council resources.

RISK IMPLICATIONS

The introduction of the proposed policies will provide control and transparency around the procurement activities of Council and will therefore reduce the risk of fraud.

CONSULTATION PROCESS

The new documents have been developed following a body of work undertaken by an internal Procurement Working Group who undertook a review of our current processes and compliance requirements.

CONCLUSION

It is recommended that Council adopt the Procurement Policy and Code for Tenders and Contracts as attached with immediate effect.

MOVED BY	CR HYLAND
SECONDED BY	CR FAIRBROTHER


That Council adopt the Procurement Policy and the Code for Tenders and Contracts as attached.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.9 CRADLE COAST WASTE MANAGEMENT GROUP - ANNUAL PLAN AND BUDGET 2019/20

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 7 August 2019
File Reference:
Enclosures: 1. CCWVG Annual Plan and Budget 2019/20 

PURPOSE

The purpose of this report is to advise Council of the proposed activities of the Cradle Coast Waste Management Group (CCWVG) for the 2019/20 financial year.

BACKGROUND

The Cradle Coast Waste Management Group (CCWVG) Strategic Plan 2017-2022 was ratified in June 2017 by the North West Councils participating in the voluntary waste levy. The Strategy includes key focus areas, Key Performance Indicators (KPIs) and annual actions targeted at working towards achieving the KPIs by 2022. The Annual Plan and Budget outlines how the CCWVG goals will be pursued in 2019/20.

DETAILS

The CCWVG has set measurable and achievable objectives in the form of key performance indicators which will allow the group and member councils to track their progress over the 5-year plan. Four key performance indicators have been developed:

1. By 2022, divert 50% of all Municipal Solid Waste (MSW) from local government landfill facilities across the region;
2. By 2022, increase the proportion of recycling bins receiving a pass mark as part of recycling bin assessments to 90% across the region (based on the 2015-16 assessment pass rate of 81%);
3. By 2022, reduce incidents of illegal dumping at hotspot sites by 25% across the region (upon first establishing baseline data from council reports); and
4. By 2022, all member councils to be collecting and reporting a standardised set (for material types, units, etc.) of data in relation to waste and resource recovery activities.

The total value of the actions contained within the Annual Plan and Budget amount to \$448,546 which is funded in full by the voluntary waste levy. Actions proposed for 2019/20 are listed below:

Table 1: 2019/20 Ongoing Project Actions

Ref #	Action	Action Summary	Strategic Plan Ref #
2.1	Illegal Dumping Database	Manage and annually report on the regional illegal dumping database.	6
2.2	Illegal Dumping Funding	Conduct one round of illegal dumping funding.	7
2.3	Recycling Bin Assessments	Undertake kerbside recycling bin assessments and contamination education across the region.	16
2.4	Education & Promotion – Year 3	Implement year 3 of the Tasmanian Waste Management Communications Plan.	47
2.5	Schools Program	Visit schools to provide waste education / presentations.	48
2.6	Rethink Waste Website	Maintain and improve the Rethink Waste Website.	49
2.7	Public Events	Host an education stall at 2 public events.	51
2.8	Household Battery Recycling	Fund a free household battery recycling program.	18
2.9	Fluoro Tube & Globe Recycling	Fund a free fluoro tube and globe recycling program.	14
2.10	E-waste Recycling	Fund a free e-waste recycling program.	20
2.11	Paint Recycling	Participate in the Paintback funded paint recycling program.	14
2.12	FOGO Collection	Continue to focus on implementing a FOGO Collection across the region.	1
2.13	Allocation for Unknown	Funding allocation for resource recovery opportunities that arise during the year.	N/A

Table 2: 2019/20 One-Off Project Actions

Ref #	Action	Action Summary	Strategic Plan Ref #
3.1	Hazardous Waste Collection	Conduct a brief review to understand the need for a hazardous waste collection event in the region.	19
3.2	Cardboard Recycling Contract	Revise contract specifications, tender advertising, management of tender process & contract.	31
3.3	Green Waste Mulching Contract	Revise contract specifications, tender advertising, management of tender process & contract.	31
3.4	WTS Best Practice Improvements	Assist in bringing WTS facilities up to best practice standards.	13
3.5	Public Place Bin Subsidy	Provide a subsidy to CCWMG Councils to install public place waste and recycling bins.	14
3.6	Tyre Recycling Subsidy	Provide a subsidy to CCWMG Councils to assist with the cost of recycling of tyres.	14 & 22

Table 3: 2019/20 Governance Actions

Ref #	Action	Action Summary
4.1	Regional Waste Data Quarterly Reporting	Provide the CCWVG with a quarterly regional waste data report.
4.2	2020/21 Annual Plan & Budget	Develop the CCWVG Annual Plan and Budget for 2020/21.
4.3	2018/19 Annual Report	Develop the CCWVG Annual Report for 2018/19.
4.4	Financial Reporting	Manage the CCWVG financials and generate reporting monthly.
4.5	Waste Governance	Transition into the new Waste Governance Model.
4.6	DWM Project Management	Project manage the actions detailed in Table 1, 2 and 3.

STATUTORY IMPLICATIONS

Statutory Requirements

The management of waste improvement activities as a region is undertaken voluntarily. There is no legal requirement for Councils participation.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The 2019/20 Annual Plan and Budget is based on the voluntary levy of \$5.00 per tonne.

RISK IMPLICATIONS

- Other

The Cradle Coast Waste Management Group is responsible for the Strategy implementation with Dulverton Waste Management providing resources to undertake activities identified in the Annual Plan and Budget.

The oversight of the Cradle Coast Waste Management Group, which comprises an elected member, a General Manager and technical staff, is developed to manage governance, financial, political and technical risks.

CONSULTATION PROCESS

The Cradle Coast Waste Management Group developed the Annual Plan and Budget to fulfil the goals and strategies identified in the Cradle Coast Regional Waste Management Strategy 2017-2022 which was developed with input from member council representatives (ratified in June 2017).

CONCLUSION

It is therefore recommended that Council note the Cradle Coast Waste Management Group Annual Plan & Budget 2019/20.

MOVED BY	CR DUNIAM
SECONDED BY	CR COURTNEY

That Council note the Cradle Coast Waste Management Group Annual Plan & Budget 2019/20

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.10 COUNCIL WEBSITE UPGRADE - BUDGET APPROVAL

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 31 July 2019
File Reference: 2019 08-05
Enclosures: Nil

PURPOSE

To obtain Council budget approval to allow for the development of new Council website in line with Council's Communication and Engagement Strategy.

BACKGROUND

This initiative was previously approved and included in the 2018/19 budget estimates (\$40,000) and is in line with Councils Communication and Engagement Strategy. As part of the due diligence during the project scoping stage, further investigation and detailed discussions with other councils who have also recently upgraded their sites led to a decision to delay the project to ensure the best outcome could be achieved for Council. The item was not carried forward to the 2019/20 budget.

Council Officers have been reviewing the existing Waratah-Wynyard Council website (the website) to upgrade the customer experience, including:

- Improve the technology that supports Council's website
- Ensuring the website and functionality are supported on multiple platforms
- Rebranding of the website to new corporate style
- Improving the usability of the website for the customer to ensure it is customer centric
- Improving the functionality of the website to enable the website to progressively become Council's "digital front door" – to move from an information-based site to an action-based site resulting in streamlined processes and efficiencies
- Review of all information on the website for relevance and currency
- To support the Communications and Engagement Strategy by enabling the website to be a key component for increased public participation in council activities.

DETAILS

Following Councils rebranding one of the key platforms identified for updating is the existing Council website. The new website needs to:

- Promote the Waratah-Wynyard Municipal area to residents, business owners and visitors
- Connect socially with the wider community
- Provide clear access to news, services, events and directory items

-
- Meet all Australian Standards regarding security, information management and software management and monitoring
 - Meet Australian Accessibility Standards
 - Have simple creation technology for updating, adding photos and other media
 - Have a Content Management system
 - Have the ability to include (but not limited to):
 - Events and venue booking and payment system
 - Credit Card payments for various council activities/transactions
 - Dog registration functionality
 - Audio and live streaming functionality

Over the past twelve months officers have reviewed the options available to not only update the website to a modern and professional site but to significantly improve the functionality of the website by adopting a platform which enables staff to continually add functionality to improve the way customers are serviced, provide all the information customers require and support public participation in decision making.

Initially officers looked at adopting an external “off the shelf” model and budgeted \$40k per annum in the operational budget for the license fees for this site. As part of the due diligence during the project scoping stage, further investigation and detailed discussions with other councils who have also recently upgraded their sites has led to a decision to revise the initial project and develop Council’s own website. This will be achieved through a platform called Wordpress which is a widely used platform developed by Google and used by many large companies where performance, functionality and confidentiality requirements are critical.

The project will cover the Council website, the Tulip Festival website, the Tourism website “visitwarathwynyard” and the Councillors Intranet site. The Wonders of Wynyard website is relatively new and easily managed with present resources, however this may be migrated to the Wordpress site at a later date. The platform chosen will enable council to address all of the requirements noted above and those identified in the Communication and Engagement Strategy.

The benefits for Council developing its own website are numerous but key is that the site will move from an information-based website to an action-based website that improves functionality, process and efficiency for customers and council. The new website will allow Council to develop more streamlined business procedures. By developing its own website, Council is able to maintain similar operational costs for annual license fees; and after the initial outlay will be able to update and improve the site functionality or branding at minimal extra cost.

Whilst this project was not included in the budget, there is growing need to improved Council’s online service offering as soon as possible.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no additional statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We are technology-enabled with information available on demand on different levels.
Our Priorities
1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

As the website functionality is increased new Policies and Procedures will be developed accordingly.

FINANCIAL IMPLICATIONS

It is important to note that the proposed capital budget includes the software, costs for data migration, project management and consulting time. The provision of resources to complete the task will allow for a much more timely completion, particularly given Council’s resources in the communications area is currently limited.

	Option 1 “Off the Shelf” Solution	Option 2 Develop Own	Difference
Capital Costs	\$40,000	\$74,600	\$34,600 higher
Ongoing – Operational Costs	\$49,000	\$9,000	\$40,000 saving per annum

Council currently pays \$7,032 per annum for its website costs with limited functionality. The proposed new system will be marginally higher per annum, but with significantly greater flexibility and functionality.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Officers have conducted extensive research on best available websites which provide the functionality and future proofing required and that meet legislative and security requirements. In addition, other Councils were contacted to discuss specifics of recent website upgrades, usability, costs and functionality and lessons learned.

Council's recently conducted community satisfaction survey highlighted that our customers are looking for better more efficient and modern ways of interacting with Council.

CONCLUSION

It is recommended that council approve the inclusion of \$74,600 in the 2019/20 capital budget to allow for the development of new Council Website in line with Council's Communications Strategy.

MOVED BY	CR COURTNEY
SECONDED BY	CR DUNIAM

That Council approve the inclusion of \$74,600 in the 2019/20 capital budget to allow for the development of new Council website in line with Council's Communication and Engagement Strategy.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.11 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2019

To: Council
Reporting Officer: Accountant
Responsible Manager: Director Organisational Performance
Report Date: 7 August 2019
File Reference: 1
Enclosures: Nil

PURPOSE

To provide a regular update on Council financial performance on a regular basis.

BACKGROUND

The financial reports presented incorporate:

- Cash Position
- Rate Summary
- Capital Program Monthly Progress

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

MOVED BY	CR DUNIAM
SECONDED BY	CR COURTNEY

That the Council notes Financial Update for the period ended 31 July 2019.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

9.12 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	25 July 2019
File Reference:	0.0
Enclosures:	Nil

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 15 July 2019 and 12 August 2019.

Corporate

- Met with representatives of the Commonwealth Bank to be provided with an update on industry trends and common issues within Tasmanian Local Government and to discuss areas where services can be improved.
- Weekly meetings continue to progress the IT Shared Services project being undertaken by Burnie, Circular Head and Waratah-Wynyard Council.
- Participated in the inaugural meeting of the Steering Committee for the Environmental Plan to discuss the project and timeline, the role of the steering committee and overall communication. The group completed a brainstorming session to identify other important stakeholders and reference reports and documentation.
- The Director Community and Engagement represented the General Manager on the inaugural reference group meeting for the Sustainable Murchison Plan to ensure projects and activities are progressing to an agreed direction and timeframe in regards to this plan.
- Participated in the recruitment process and interviews for the vacant Audit Panel position on behalf of Waratah-Wynyard, Circular Head and King Island Councils.
- Participated in a webinar regarding 21st Century Councils and undertook training for an upcoming workshop with Councillors

Community

- Participated in the working group meeting for the Bass Highway – Wynyard to Marrawah Corridor Strategy
- Met with representatives from the Department of Education and the Principal of Somerset Primary School to discuss the proposed Somerset Sporting Precinct Masterplan

- Met with representatives of the Boat Harbour Beach Surf Club to provide an update on progress of the Boat Harbour Beach Masterplan
- Met with representatives of the Wynyard Yacht Club to discuss the concept plans for the proposed new building

Industry

- Attended the LG Pro North West Branch meeting to be provided with an update from the Divisional Council, National Council and a briefing on the 2019 Conference
- Attended a meeting of the Cradle Coast Authority Representatives to meet the University of Tasmania Vice Chancellor who spoke about the University's commitment to the CCA Futures Plan and engagement with Cradle Coast Councils more broadly.
- Participated in a workshop regarding the review of the Local Government Legislative Framework to discuss the Reform Directions Paper
- Attended the Owners Representatives Quarterly Briefing of TasWater

POLICIES TO BE RESCINDED

HR.001 Equal Opportunity Policy – policy has been rescinded as it has been superseded by the following documents and is no longer required:

- Operational (Staff):
 - Diversity and Equity Policy and Guidelines (Approved by General Manager 31/7/19)
 - HR.004 Harassment, Bullying and Discrimination Policy (currently under review)
- Council (Councillors):
 - Councillors Code of Conduct (Adopted 21 /1/19)
 - HR.004 Harassment, Bullying and Discrimination Policy (currently under review)

GOV.001 Policy Development Policy – policy to be rescinded as it has been replaced by operational policy GOV.029 approved by the General Manager.

WORKING GROUPS

Following a resolution at the July Council Meeting the following working groups have been/are being established:

	Elected Member Representatives	Responsible Officer(s)	Current Status
Sisters Beach	Cr Edwards Cr Fairbrother Mayor (ex-officio)	Director Community & Engagement Community Development Officer	Group has been formed and first meeting is to be held week beginning 12 August.
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer	Show Society has provided list of names and first meeting to be scheduled for week commencing 9 September.
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	Group has been formed with one meeting held. Currently researching and analysing data.
Cam River Reserve	Cr Duniam Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	Yet to commence
Somerset Sporting Precinct	Cr Duniam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	Yet to commence

COMMUNITY CONVERSATIONS

The first Community Conversation forum was held in Wynyard on the 29th of July at the 7UP Youth Centre with 14 community members attending.

SUMMARY OF ATTENDEES AND ADVANCE REGISTRATIONS			
Location	Workshop 1	Workshop 2	TOTAL
Wynyard	14		14
Waratah	5		5
Boat Harbour Beach	0		0
Sisters Beach	3		3
Yolla	2		2
Somerset	0		0
TOTAL	24	0	

The table below details ideas and opportunities that were raised by Community Members.

Idea Raised	Response
More Projects to Engage Youth.	<p>There are a range of activities and projects that council deliver to engage youth:</p> <p>I am Youth Project – for young girls’ year 7-12 empowering resilience, confidence learning to love who they are.</p> <p>Seven Up Youth Centre – Partnership with Rural Health Tasmania operates Tuesday, Wednesday and Thursday. Drop in youth program for year 7 to 12 students, offers a broad range of activities.</p> <p>School Holiday Program – trips from young people at low cost for ages 13 – 18</p> <p>Waratah-Wynyard Youth Leaders – WWYL is a leadership program for young people aged 14-24 years interested in making a difference in their community, holding events, fundraising, attending leadership days, guest speakers, attending conferences and other matters that impact young people.</p> <p>Sk8 Competition is a skating competition held each year at the Wynyard skate park</p> <p>Winter Bonfire is aimed at young people and families and is an event developed by young people</p> <p>Work Inspirations is a partnership with Wynyard High School & the Smith Family to provide student in year nine exposure to businesses and career options within Wynyard</p> <p>Youth Week – events are held each year to celebrate Youth Week, this year there will be a Youth Fest event</p> <p>Youth Network Of Tasmania & YTC have mentor programs to enable young people to attend youth specific conference and workshops</p> <p>Building leadership supporting and sponsoring two students to attend the 2019 Youth Parliament for a week in Hobart</p> <p>Tryskills – held each year for young people to try out new sports, hobbies and interest</p>
Identification of space/underutilised land for children's spaces and planting of fruit trees/edible plants.	Warawyn Early Years currently has fruit trees and vegetable garden. Expansion of these areas to provide additional edible gardens is being considered. In terms of other public spaces where this could occur further consideration will be given to this.
Climate Change Adaptation and mitigation.	An Environmental Policy is currently being developed which will address this issue. A working group which includes interested community members is currently being formed with public consultation to follow development of a draft document
Need a public/community composting facility.	Item will be considered as part of the Waste Strategy initiatives
Make area available for collection of old cars/burnouts etc several times a year.	Item will be considered as part of the Waste Strategy initiatives
Can white lines be added on Rural Roads bad corners to provide guidance to large trucks and improve road safety.	Further investigation will be undertaken

REPORTS OF OFFICERS AND COMMITTEES

Idea Raised	Response
<p>Interpretative signage at the Tollymore road lookout (western facing overlooking Boat Harbour Beach). Suggestion of an interpretative signboard naming the locations within view for visitors (Boat Harbour, Sisters Beach, Rocky Cape) and the bearing /direction and distance to over major locations such as Sydney, Melbourne etc.</p>	<p>There is currently no budget allocation – detailed project submission and pricing would be required and could be considered as part of the 2020/21 budget process.</p>
<p>Revise the Wynyard RV dump station at nurses retreat along with the opportunity to provide information signage at this location for visitors to Wynyard</p>	<p>Council reviewed the options for the location of the RV Dump Site and based on the research undertaken it was determined that the RV site would be outside the waste station location for ease of entry and exit and the use of existing infrastructure to ensure costs kept to a minimum.</p>
<p>Suggested that the out of date civic information signage near the entrance to the airport and at the Civic square adjacent the post office in Wynyard could be replaced with digital screens to provide up to date information</p>	<p>This is part of the Communication and Engagement strategy and costings will be sourced and referred to Council for a decision by April 2020.</p>

ADMINISTRATION – USE OF CORPORATE SEAL

25/7/19	Schedule of Easement	Power Supply – 10 Rettkes Road Somerset
25/7/19	Final Survey Plan	SD2069 - 14 Millpond Court, 145 Inglis, 143 Inglis Court Wynyard
1/8/19	Final Survey Plan	SD2054 PID705231 1359 Murchison Highway Yolla Plus Part V Agreement

PLANNING PERMITS APPROVED UNDER DELEGATION – JULY 2019

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 70/2019	P Allen	490 Deep Creek Road Wynyard	Dwelling extension	2.07.2019	42	D
DA 68/2019	J Brewer	Irby Boulevard Foreshore Sisters Beach	Beach access stairs	4.07.2019	42	D
DA 69/2019	EnviroPlan (Micheal Wells)	16 Tink Taylor Avenue Sisters Beach	Visitor Accommodation	11.07.2019	41	D
DA 90/2019	V G Investment Group Pty Ltd	5 East Boulevard Sisters Beach	Visitor Accommodation	11.07.2019	28	D
DA 93/2019	Stubbs Construction	86-92 Inglis Street Wynyard	Workshop Extension	11.07.2019	17	P
DA 87/2019	Paul Allen – PLA Designs	113 Oldina Road Wynyard	Outbuilding (Shed)	12.07.2019	15	P
DA 42/2019	S R Monson	65 Tippetts Road Mount Hicks	Outbuilding (Carport)	16.07.2019	14	P
DA 86/2019	Quanex	117 Pelissier Street Somerset	Outbuilding (Shed & Carport)	16.07.2019	33	D
DA 89/2019	Paul Allen – PLA Designs	88 Irby Boulevard Sisters Beach	Outbuilding (Shed)	16.07.2019	28	D
DA 21/2019	Hotondo Homes	13 Emily Crescent Somerset	Multiple Dwellings (2 Units)	22.07.2019	41	D
DA 85/2019	Optus	631 East Yolla Road Yolla	Telecommunications Facility	22.07.2019	41	D
SD 2066	MichealWells (EnviroPlan)	60 Shepperds Lane & 40 Mount Myrtle Road Elliott	Subdivision 2 into 2 Lots (Reconfiguration)	24.07.2019	42	D
DA 94/2019	Paul Allen – PLA Designs	37 Goldie Street Wynyard	Replacement Roof (Undercover Play Area Alterations)	31.07.2019	9	P

BUILDING PERMITS APPROVED –JULY 2019

NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT=**application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme **2013**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2019-52-01	Grange Resources	31 Meredith Crescent Savage River	Multiple dwellings	01.07.2019	7	DA 5/2019
2019-71-01	Anthony Jarvis Building	4 Murdering Gully Road Table Cape	Deck, Shed & Dwelling Alterations – Demolition, Addition, Alterations & New Building	02.07.2019	5	DA 131/2018
2019-58-01	2B Build Pty Ltd	40 Lennah Drive Wynyard	Dwelling and Garage/Carport	12.07.2019	8	DA 75/2018
PSC2019-4-01	RTC Group	28 Bowick Street Wynyard	Demolition of School	24.07.2019	1	DA 46/2019
2019-79-01	Stubbs Constructions P/L	86-92 Inglis Street Wynyard	Storage Shed – Building Addition	26.07.2019	0	DA 93/2019

ACTION LIST

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
19/2/18	10.1	<p>ROC – Proposed East Wynyard Foreshore Masterplan - Motion Carried</p> <p>Adopt the Draft East Wynyard Foreshore masterplan;</p> <p>☐ Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget;</p> <p>☐ Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and</p> <p>☐ Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future</p>	<p>Multiple workshops have been held to outline the proposed timetable for this playground project. Preliminary work will continue as part of the project planning and preparatory stage.</p> <p>7/8/19 – The first focus group discussion has been held.</p>	DIDS	Ongoing	
17/9/18	10.1	Freedom Camping	<p>The following motions were carried:</p> <ol style="list-style-type: none"> That Council note the information relating to Freedom Camping; and agree to develop a Freedom Camping Strategy document. <p>12/8/19 – Document presented August Agenda</p> <ol style="list-style-type: none"> That Council proceed with necessary planning for establishment of a site for Freedom Camping at Sisters Beach. <p>12/8/19 – Working Group priority action</p> <ol style="list-style-type: none"> That Council determine that a designated Freedom Camping site will not be provided for in Somerset or Yolla. <p>Signage to be organised</p> <ol style="list-style-type: none"> That Council Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area. 	EMT	<p>Complete</p> <p>In Progress</p>	

REPORTS OF OFFICERS AND COMMITTEES

			<p>No progress to date</p> <p>5. That Council liaise with the Show Society to lodge a planning application to amend the use of showgrounds to allow self-contained caravans.</p> <p>No progress to date</p> <p>6. That statutory planning approval be sought for all areas where freedom camping might be located.</p> <p>Planning matters will be actioned as required.</p>		Complete	
19/11/18	9.1	Motion – Cr Fairbrother – Coast to Coast Section – Advocate Newspaper	<p>Motion Passed</p> <p>The Mayor raised the matter at the CCA Representatives Meeting and it received support. The editor attended the CCA Reps meeting on 28 February. At the end of the meeting he stated he would explore options for re-introduction of the Coast to Coast section of the newspaper, including the Mayors Message, and options would be presented in the near future.</p> <p>13/8/19 The CCA is pursuing on behalf of all councils. GM asked for update at last reps meeting with nothing reported. Radio seems to be taking a lead role in this space and looking at options to partner with Mayors/Councils. No further information at this stage.</p>	GM	Ongoing	
19/11/18	10.4	Freedom Camping Boat Harbour	<p>Motion Passed</p> <p>Cr House asked that the implementation plan address traffic management and waste management matters.</p> <p>Cr Duniam asked that full review and considerations of the use of amenities be included.</p> <p>Cr House asked that the Open Space, Sport and Recreation Plan be updated to include changes once the Strategy is completed.</p> <p>12/8/19 – Refer report and motion this agenda</p>	DCE	Ongoing	
10/12/18	9.2	NOM Cr Edwards – PWS Audit of Sisters Beach properties Carried	<p>That Council request Parks and Wildlife complete their proposed assessment audits of beach front properties at Sister Beach by March/April rather than the proposed 30 June deadline.</p> <p>13/8 Council continues to seek progress from PWS on these matters and information yet to be provided</p>	DIDS	Ongoing	

REPORTS OF OFFICERS AND COMMITTEES

10/12/18	9.4	NOM Cr House – Communication Strategy Carried	<p>That Council commence the drafting of a Communications Strategy as a matter of priority, and the following are produced as a necessary suite of associated documents;</p> <p>Draft Communications Policy</p> <ul style="list-style-type: none"> • A paper which reviews the cost-benefit of the Community Survey and alternative options • A report which explores the option of a Waratah Wynyard Council smartphone “app” for the public <p>8/8/19 Refer report this agenda – new website will include functionality for all mobile platforms</p>	GM	Complete	
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	<p>That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed; and</p> <p>Support the recommendation of the Department of State Growth to close the Wilkinson Street access to the Bass Highway; and</p> <p>Initiate the process of notification of intent to close under section 14 of the Local Government Highways Act 1982; and</p> <p>Undertake investigations into relocation of the existing York Street bus stop to another area within the vicinity</p> <p>State Growth have advised they will cover legal expenses if the closure goes ahead only. Further request made to State Growth as to what potential expenses may be, so a determination can be made by Council.</p>	DIDS	Ongoing	
18/2/19	10.2	York Street Bus Stop	<p>Motion Passed</p> <p>Progress design for alternative bus stop, with temporary relocation to be agreed with Dept. of Education</p> <p>6/5/19 – Follow-up observations to date have not revealed any specific safety concerns and no further action to date.</p>	DIDS	Ongoing	
18/3/19	9.1	NOM – Cr Duniam – Somerset Community Board	<p>Original Motion LOST</p> <p>Subsequent Motion CARRIED</p> <p>That Council explore making a formal partnership arrangement with Building Somerset Futures</p> <p>8/8/19 Draft Partnership Agreement developed</p>	DCE	Complete	8/8/19
18/3/19	10.9	ROC – Recreational Vehicle Dump Point	<p>Motion LOST</p> <p>Alternate Motion CARRIED</p>	DIDS	Ongoing	

REPORTS OF OFFICERS AND COMMITTEES

			That Council nominate the site outside the waste transfer station as its preferred site for relocation of the Wynyard Recreational Vehicle dump point and authorise the commencement of design work for this location 8/8 – design and preparation work still being completed			
15/4/19	9.2	NOM – Cr Fairbrother – Waratah Dam	Motion carried - That council liaise with TasWater and the local Waratah community to establish the environmental, cultural and the historical significance of the Waratah Dam; and That council make representation to the owners of TasWater highlighting the significance and exceptional circumstances surrounding the Waratah Dam requesting that the dam be made safe by reinstatement or repair. 13/8/19 – TasWater advise that assessment of EOI’s is ongoing with an outcome likely to be determined by the end of August	GM	Ongoing	
20/5/19	7.3.3	CQWON – Cr Hyland – Preolenna Hall	Cr Hyland asked if tribute/memorial at Meunna could be considered in conjunction with the review of the Preolenna Memorial. This was factored into discussions as requested and no change is likely at this stage	GM	Closed	
20/5/19	7.3.6	CQWON – Cr Fairbrother – Crown Land Consent for Signs	(Refer item 7.2.6) Cr Fairbrother asked if copy of crown land approval for signs at Boat Harbour Beach can be provided. The Director of Infrastructure and Development Services advised that a copy of the letter has been sought from Crown Land Services and should be available for this week 14/8/19 - Head of Leasing & Licensing Dept contacted again today and they have advised that letter will be provided ASAP.	DIDS	Ongoing	
20/5/19	7.3.7	CQWON – Cr Fairbrother - Camping at Boat Harbour Beach	(Refer item 7.2.2) Cr Fairbrother stated that he believed that the response to the previous question was insufficient and asked for clarification as to why previously (in 2012) a planning permit required, and one is not required now. Cr Fairbrother also noted change of use from “camping” to “recreation “and stated that he believed that a change from freedom camping to camping is change of use and intensity. He also noted that previously it was agreed that freedom camping would be allowed but not tents. 8/8/19 Update provided within this agenda	DIDS	Ongoing	
20/5/19	8.1	NOM – Cr House – Dog Management	Motion Carried That Council:	DIDS		

REPORTS OF OFFICERS AND COMMITTEES

			<p>1. Commence, this year, the inclusion of a dog management brochure to be issued annually with the dog registration notice, as an improved information and education measure; and</p> <p>2. Within four (4) months, produce a report detailing areas of opportunity to improve animal control, which includes considering;</p> <ul style="list-style-type: none"> - Initiating a compulsory enforcement period or location, regarding public area dog offences. - Feasibility of after-hours animal control patrols (seasonal or ongoing). - Publication of a complaint handling framework. - Development of a suite of dog related resources and education campaign, for print, social media and the council's website. - Improvement of Councils animal control statistics and data collection <p>6/7 – Brochure has been prepared and shown to Councillors. It was included with the registration renewals sent out 28/6/19. A further discussion has been had with Cr House to seek direction on the key matters to be addressed by the animal control report. Council officers have commenced preparation of the animal control report 8/8/19 – Councillor workshop scheduled for 2/9/19</p>			
20/5/19	9.1	ROC – Wynyard Showgrounds	<p>Motion Carried</p> <p>That Council note the submissions received from users of the Wynyard Showgrounds Committees and determine that:</p> <ul style="list-style-type: none"> • There will be no OSSR relocation of users from the showground (unless users request such); • The OSSR plan not be updated or reviewed with the information and recommendations it provides used to inform Council and community in its decision making as it progresses aspects of or variations to OSSR and the commentary against the actions of the OSSR plan are to be updated with sufficient detail to outline the current position of the Showground Committees; • The status quo at the showgrounds will be maintained and Council will support the users strategically, but not financially, in the short term; • When the user's needs have been clearly identified and concepts, project and business plans agreed on Council might 	GM	Ongoing	

REPORTS OF OFFICERS AND COMMITTEES

			<p>become financially involved if it has the capacity and there is an alignment with Council's strategic intent; and</p> <ul style="list-style-type: none"> • Council interest in developing aspects of the Wynyard High School plan that increase community access and use is retained. • Write a letter of support to the Wynyard Show Society for their pending funding application for the Industrial Hall <p>12/8/19 – List of names from Show Society has now been provided which will enable staff to organise the first work group meeting in early September. Letter of support finalised.</p>			
20/5/19	9.4	ROC – Boat Harbour Beach Masterplan Public Consultation	<p>Motion Carried</p> <p>Consultation has concluded. Workshop scheduled for 22 July 2019 to progress</p> <p>8/8/19 – report with this agenda</p>	DOP	Complete	19/8/19
17/6/19	9.1	ROC – Freedom Camping	<p>MOTION CARRIED</p> <p>That Council notes the Freedom Camping Options Report and develop and implement plans for public camping within the municipality in line with the guidelines outlined in the Report</p> <p>8/8/19 Refer report with this agenda</p>	DCE	Complete	19/8/19
17/6/19	9.2	ROC – Dog Exercise Park	<p>MOTION LOST</p> <p>That Council select the area between the Cemetery and Table Cape Primary School as its preferred site for a dog exercise park and commence consultation with Wynyard Rotary Club and other potential partners to complete a design and cost estimates for the site for further consideration.</p> <p>Revised concept plans, and further information is currently being sought to present at a future workshop</p>	DCE		
15/7/19	5.3.1	PQWN – P Gaylard – Camping at Moore St Boat Harbour Beach	<p>Mr Gaylard asked if council found evidence to prove existing use that camping took place west of Moore Street on Port Road</p> <p>The General Manager advised that he would provide a response in writing, he also advised that research was ongoing</p> <p>Refer response this agenda</p>	GM	Complete	8/8/19
15/7/19	7.3.1	CQWN – Cr Bramich – Street Sweeper Contract	<p>Cr Bramich asked when Council was likely to take over the street sweeper contract.</p> <p>Refer response this agenda</p>	GM	Complete	8/8/19
15/7/19	7.3.3	CQWN – Cr Fairbrother – Legal Advice re Camping at Boat Harbour Beach	<p>Cr Fairbrother asked that Councillors be provided with a copy of the legal advice regarding camping on Crown Land at Boat Harbour Beach.</p>	GM	Complete	8/8/19

REPORTS OF OFFICERS AND COMMITTEES

			Refer response this agenda			
15/7/19	7.3.4	CQWN – Cr Fairbrother – Decommissioning of Preolenna Hall	Cr Bramich asked that it be verified whether a motion was passed in 2013 that the hall be decommissioned. Refer response this agenda.	GM	Complete	8/8/19
15/7/19	8.1	Nom – Cr Bramich – Wilkinson St Wynyard	Motion Carried 14/8/19 A letter has been sent to State Growth and they have confirmed that they will provide a response.	DIDS	In Progress	
15/7/19	9.4	ROC – Remediation of Erosion of the Rail Corridor between Wynyard and Cooee	Resolution Carried 8/8/19 – Meeting arranged with Minister Ferguson State Roads have advised funding available from Bass Highway funds	GM	Complete	8/8/19
15/7/19	9.5	ROC – Disposal of Council Building Honeysuckle Avenue Sisters Beach	Resolution Carried Refer report this agenda	GM	Complete	8/8/19
15/7/19	19.1	ROC – Waratah Heritage Centre	Resolution Carried – meetings have commenced with the developer	GM	In progress	8/8/19

MOVED BY	CR DUNIAM
SECONDED BY	CR HOUSE

That Council:

- 1. Note the monthly Senior Management Report.**
- 2. Rescind Policy HR.001 - Equal Opportunity Policy**
- 3. Rescind Policy GOV.001 – Policy Development Policy**

The MOTION was put and was CARRIED unanimously.


IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

Cr House noted additional comments regarding community composting discussed with constituent at the Wynyard Community Conversations forum but not recorded on forms.

9.13 MINUTES OF OTHER BODIES/COMMITTEES

9.13.1 MINUTES OF OTHER BODIES/COMMITTEES - WARATAH-WYNYARD COUNCIL AUDIT PANEL COMMITTEE MINUTES HELD ON 11 JUNE 2019

To:	Council
Reporting Officer:	Executive Officer - Governance and Performance
Responsible Manager:	General Manager
Report Date:	22 July 2019
File Reference:	007.17
Enclosures:	1. Waratah-Wynyard Council Audit Panel Committee Minutes held on 11 June 2019. 

PURPOSE

This report is presented for the Council to consider and adopt the unconfirmed Minutes of the Waratah-Wynyard Council Audit Panel Committee held on the 11 June 2019.

BACKGROUND

In February 2014 the Tasmanian State Government passed legislation that requires all Tasmanian Councils to establish an Audit Panel.

Along with the King Island and Circular Head Councils, the Council appointed a shared Audit Panel on 3 August 2015.

The common Audit Panel members are:

- Mr John Howard – Audit Panel Chair (Asset Management expertise)
- Mrs Lisa Dixon – Audit Panel member (Financial expertise)
- Mrs Samantha Searle – Audit Panel Member (Financial expertise)

At the June meeting, Samantha Searle handed in her resignation from the panel as she has accepted a role with Council. John Howard has accepted an offer to remain as Chair for a further three year term from 3 August 2019 to 2 August 2022.

The Audit Panel is required to hold at least four meetings per year, with a majority of members constituting a quorum.

The meeting dates set for 2019 are:

- (a) 5 March 2019 held at Waratah-Wynyard Council;
- (b) 11 June 2019 held at Circular Head Council;
- (c) 27 August 2019 held at Waratah-Wynyard Council; and
- (d) 5 November 2019 held at Circular Head Council.

Minutes of the Audit Panel have previously been included in the Closed session of Council.

DETAILS

The Audit Panel met on 11 June 2019 and the main focus of the meeting was Financial Management, Annual Audit and Reporting and Legislative Compliance and Ethics.

The meeting was largely based on an overview of the 2019/20 Annual Plan and Budget Estimates.

The General Manager provided an update on major initiatives, projects and a legislative compliance audit that has been undertaken.

The minutes have been released out of session by the Chair on 19 July 2019.

The Panel made a number of operational observations and recommendations however did not make any formal recommendations to Council at this meeting.

STATUTORY IMPLICATIONS

Statutory Requirements

An Audit Panel is a mandatory requirement under sections 85 of the *Local Government Act 1993*.

Section 85A of the Act details the functions of the Audit Panels to include review Council's performance in relation to financial systems, financial management, governance arrangements, policies, systems and controls as well as all plans required under Part 7 of the Act.

Section 85B of the Act provides for Ministerial Orders to specify requirements for Audit Panels beyond those required under Section 85A.

The *Local Government (Audit Panels) Amendment Order 2015* was issued on 1st January 2016.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We maintain and manage our assets sustainably.	
We cherish fairness, trust and honesty in our conduct and dealings with all.	
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.	
We are recognised for proactive and engaged leadership.	
Our Priorities	
1.5	Build our knowledge base to apply in decision-making processes.
1.6	Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.7	Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
1.8	Review and adjust service levels to provide value for money.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	<i>Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

The establishment of an Audit Panel provides an independent review mechanism for Council's policies and procedures.

FINANCIAL IMPLICATIONS

Costs associated with the Audit Panel have been minimal, comprising around \$11,000 for payment of fees to independent Audit Panel members. The cost has reduced proportionately with a move to a three (3) member panel.

RISK IMPLICATIONS

The establishment of an independent Audit Panel provides another layer of risk mitigation by providing independent oversight over Council's risk management framework and policy and procedural compliance.

CONSULTATION PROCESS

Not applicable.

CONCLUSION

The unconfirmed minutes of the Waratah-Wynyard Council Audit Panel Committee meeting held on 11 June 2019 are attached and it is recommended that Council note the Minutes as submitted.

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council note the Unconfirmed Minutes of the Waratah-Wynyard Council Audit Panel Meeting held on 11 June 2019.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

MOVED BY	CR BRAMICH
SECONDED BY	CR COURTNEY

Cr Fairbrother noted his interest and left the chambers at 9.15pm

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (f) proposals for the council to acquire land or an interest in the land or for the disposal of land</i>	15 (2) (f)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request - Councillors</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH			CR EDWARDS
	CR BRAMICH	CR HYLAND	CR COURTNEY

AGAINST

	CR DUNIAM	CR HOUSE	

Cr Fairbrother returned to the chambers at 9.17pm

11.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR HYLAND
SECONDED BY	CR COURTNEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 9.17PM

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (f) proposals for the council to acquire land or an interest in the land or for the disposal of land</i>	15 (2) (f)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request - Councillors</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR HOUSE	CR BRAMICH	CR HYLAND	CR COURTNEY

12.0 RESUMPTION OF OPEN MEETING

At 9.56pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT**RECOMMENDATION**

That Council, pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, authorises the release to the public of the following discussions, decisions, reports or documents relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
NIL		

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 9.56pm.

Confirmed,

MAYOR

16 September 2019