



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

17 February 2020

12 February 2020

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 17 February 2020 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

12 February 2020

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

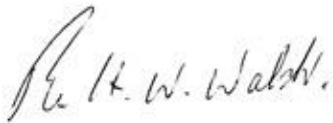
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 17 February 2020 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 17 FEBRUARY 2020, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy **GOV.017 - Audio Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available”.

ANNOUNCEMENT VIDEO RECORDING OF COUNCIL MEETING

The Mayor to advise that Council would be filming the meeting and that the recording would be streamed to the public.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Wednesday 29 January 2020, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT**4.1 ANNOUNCEMENTS BY MAYOR**

Nil received.

4.2 MAYOR'S COMMUNICATIONS**RECOMMENDATION**

That the Council note the Mayors Communications

22/1/20	Councillors Full Day Workshop
23/1/20	Meeting with Developer
26/1/20	Australia Day Awards & Citizenship Ceremony
28/1/20	Meeting with General Manager
29/1/20	Council Meeting
3/2/20	Community Conversation – Wynyard
3/2/20	Councillor Workshop
4/2/19	TasWater Quarterly Briefing to Owner Representatives

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(c) the date and purpose of any council workshop held since the last meeting.

RECOMMENDATION

That the Council note the following Councillor Workshops

3/2/20	Community Activation Grants overview Overview of Previous Year and Upcoming Plans
10/2/20	CCA Tasmanian Cat Management Presentation Bridge Street Footpath – Sisters Beach Inglis Street Guard Rail over Big Creek – capital project update

Upcoming Workshops – Indicative Only

19/2/20	Waratah Community Conversations
24/2/20	OSSR Fees and Charges Discussion General Managers Performance Review
26/2/20 (TBC)	Capital Works Projects Site Visits & Budget Discussion Long Term Financial Plan Review

5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions to be asked by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time: -

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
 - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
 - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
 - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
 - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
 - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
 - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5) *(a) If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
 - (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
 - (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
 - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
 - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements: -

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
 - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
 - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
 - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
 - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*

-
-
- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
 - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
 - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
 - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

5.1.1 MR B CAMERON - SOUTHERN RETAINING WALL

QUESTION

Mr Cameron of Wynyard asked:

1. Has the Council discussed with Taswater the fact that parts of the high-pressure main which runs to the North of the Caravan Park is occasionally covered by sea surge and has the council been advised of the current condition of the high pressure main? He also asked whether relocation should be considered in the future.
2. Is the council seeking expert advice from geomorphologists and coastal engineers in areas where:-
 - a. Buildings, roads and infrastructure are at risk;
 - b. The Inglis River is continuing to lose sand;
 - c. New developments are submitted for planning approval and the site has potential for inundation during the 50-year expected life span of the development;
 - d. The seawall at the mouth of the Inglis River is collapsing
 - e. Sea water washes over 30% of the adjacent car park during north eastern coastal surges

OFFICERS RESPONSE

In order of the questions posed, the following responses have been provided: -

1. Council understands that this pressure main, due to age (50+ years) and material type (asbestos cement) can be prone to failure. As such TasWater have committed to replacement of sections of this crossing Camp Creek and through the proposed site of the new Yacht club multipurpose building.
2. The answer is yes and to the specific dot points: -
 - a. Yes
 - b. Yes, however the most recent reporting was in relation to increased sand deposits in the Inglis river causing difficulty for boat users rather than a loss of sand from the Inglis river.
 - c. An applicant may be required to engage the services of such a specialist where the development is required to address the water and waterways code of the planning scheme. Under the impending state-wide planning scheme additional codes that address coastal hazards will be mapped and the same will apply.
 - d. Yes, Council have lobbied the Crown for actions to rectify the safety issues caused by degradation of this seawall to which they have committed to fix.
 - e. There is scope to lift the level of the existing car parking in the future as storm surges become more frequent

5.1.2 MRS R CAMERON - COASTAL INUNDATION

QUESTION

Mrs Cameron of Wynyard asked if Council could unite with other council's and the State Government to determine a strategy for development of land predicated to suffer inundation

OFFICERS RESPONSE

Council is part way through developing an integrated Community Environmental Plan (iCEP) and the State Government and other Councils are considered to be key stakeholders as part of this work. It is expected that the iCEP will be publicly released on 5 June 2020. This document is expected to provide direction for protection of coastal erosion in the Waratah-Wynyard area.

Broadly, Council regularly raises this as an issue of state significance and is willing to work cooperatively with any level of government that wishes to progress a strategic position. The Department of Primary Industries, Parks, Water and Environment (DPIPWE) state on their website –

As a public land manager, the Department of Primary Industries, Parks, Water and Environment (DPIPWE) faces ongoing decisions regarding issues on coastal land due to the increasing risks from a range of coastal hazards including storm surge, erosion and inundation.

DPIPWE will continue to review and where appropriate update its approach to the management of coastal land as knowledge of climate change impacts improves and in accordance with any future Tasmanian coastal policy and legislation.

The Crown is bound by the current State Coastal Policy 1996, which in relation to coastal processes and hazards, states that:

1.4.1. Areas subject to significant risk from natural coastal processes and hazards such as flooding, storms, erosion, landslip, littoral drift, dune mobility and sea-level rise will be identified and managed to minimise the need for engineering or remediation works to protect land, property and human life.

1.4.2 Development on actively mobile landforms such as frontal dunes will not be permitted except for works consistent with Outcome 1.4.1.

DPIPWE has adopted the following principles to:

- 1. communicate its approach and responsibilities to the management of coastal land; and*
- 2. underpin its land-use planning and decision-making in coastal risk areas:*
 - Coastal processes and hazards such as flooding, storms, erosion, landslip, littoral drift, dune mobility and sea-level rise are natural processes and the risks to properties from these processes appropriately rest with the property owners, whether they be public or private.*

-
- *Under both statute and common law, the Crown does not have, nor does it accept, specific future obligations to repair or reduce the impacts of natural coastal hazards on private property.*
 - *Unless otherwise agreed, the Crown does not accept obligations to repair or reduce the impacts of natural coastal hazards on any non-Government owned or managed assets sited on public land.*
 - *DPIPWE will use an open, evidence-based, risk-based approach to land use planning and decision making in coastal hazard areas and will consider both the short and longer-term consequences of planning and land use decisions.*
 - *Best practice coastal protection works can reduce the risk of coastal hazards, however coastal defences and other physical interventions with the coastline that are not informed by appropriate and relevant professional expertise, can have expensive and unforeseen consequences (potentially shifting, exacerbating or not resolving coastal hazard issues in the longer-term).*
 - *On land that DPIPWE manages in coastal hazard areas, DPIPWE will generally avoid intensifying use or development, and will progressively reduce vulnerable infrastructure as resources permit.*
 - *DPIPWE will work with other organisations and agencies in assisting the development of whole-of government strategies to deal with ongoing and changing or developing coastal processes and hazards.*
 - *DPIPWE will support individuals and organisations to understand risks from coastal processes and hazards through the provision of information and advice.*

5.1.3 MR K BOYLE - CLIMATE CHANGE, COASTAL EROSION AND INNUNDATION

QUESTION

Mr Boyle of Wynyard asked what policies and procedures Council has in place already to help protect the community against the effects of sea level rise and are these adequate.

OFFICERS RESPONSE

Council is currently developing an Integrated Community Environmental Plan (iCEP). The iCEP is expected to be publicly released on 5 June 2020 and will provide direction around environmental challenges raised above.

5.1.4 MR K BOYLE - SEAWALLS

QUESTION

Mr K Boyle of Wynyard asked if there are any building standards for seawalls in our municipal area and if there is a policy/position to determine which area would be protected from sea level rises or erosion.

OFFICERS RESPONSE

In short, the answer is no, however Council has access to specialist Coastal Engineers (and has sought their advice in the past) for any seawall structures.

In terms of a policy or position to determine which areas would be protected this has not been determined. Council is currently forming an integrated Community Environment Plan to be released on 5 June 2020 which will guide direction on this matter.

5.1.5 MR K BOYLE DEVELOPMENT PROPOSALS ADVICE

QUESTION

Mr K Boyle of Wynyard asked if specialist input is sought for development proposals in hazardous coastal areas.

OFFICERS RESPONSE

Under the current planning scheme, specialist input may be required from an applicant if their proposal is within 30metres of a body of water or shoreline (triggering the water and waterways code). Under the coming new state-wide planning scheme there will be additional codes that address coastal hazards and applicants may need to seek specialist advice to address.

5.1.6 MR B WALSH - KATELYN DRIVE FIREBREAK

QUESTION

Mr B Walsh of Wynyard asked if anything is being done about a fire break at the rear of Katelyn Drive Wynyard. He noted that on the radio on 28 January TasFire Service advised that a 30m firebreak is required and that there is currently only a 5.5m firebreak.

The General Manager advised that council regularly inspects and maintains fire breaks. He took the question on notice to provide a detailed response

OFFICERS RESPONSE

Council officers are arranging to meet onsite with TasFire Service personnel to determine if our current practices are adequate. Recommendations from this meeting will be reported to Council and to Mr Walsh.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

5.2.1 MR C HUTCHISON - PLANTATIONS IN MUNICIPAL AREA

QUESTION

Mr Hutchison of Preolenna asked how many hectares of land, within the Waratah-Wynyard Municipality, is currently used as private or public hardwood and softwood plantation? And what percentage of the municipality does this cover?

OFFICERS RESPONSE

The information requested is being sought and will be provided to Mr Hutchison in writing when available.

5.2.2 MR C HUTCHISON - FIRE PREVENTION PROTOCOLS

QUESTION

During public questions at the January Council meeting, a question was asked in relation to firebreaks.

Item 5.3.9 MR B WALSH – KATELYN DRIVE FIREBREAK

Mr B Walsh of Wynyard asked if anything is being done about a fire break at the rear of Katelyn Drive Wynyard. He noted that on the radio on 28 January TasFire Service advised that a 30m firebreak is required and that there is currently only a 5.5m firebreak.

The General Manager advised that council regularly inspects and maintains fire breaks. He took the question on notice to provide a detailed response.

The questioner highlights the community sentiment around what has happened interstate this bushfire season. Every two or three years, we get the reminder a loud and clear message. We, as a community, need to manage fire and our landscapes better. All tiers of government did not deploy adequate resources to prevent loss of life and buildings during the interstate fires. It is clear that reactive bushfire management is not enough in the current or emerging climate. This means there needs to be serious consideration for rural residents to ensure preventative steps are taken to prevent a severe bushfire and minimise the bushfire risk to all rural communities.

In the case of a bushfire / wild fire scenario inland of Wynyard (where people live amongst private and public plantations in Waratah, Oonah, Henrietta, Yolla, Takone, West Takone, West Calder, Calder, Oldina, Preolenna, Meunna, Milabeena & Lapoinya), what preventative protocols does Council have in place mitigate for risk against council infrastructure and private dwellings? And does council think this is adequate now and in to the future?

OFFICERS RESPONSE

A response outlining Council's risk mitigation plans is being prepared and will be provided in writing to Mr Hutchison.

Council participates in a range of emergency management preparedness processes. The State Fire Management Council undertake planning to reduce bushfire risks and Council participates and contributes to this planning process.

Property owners in bushfire prone areas need to have an individual plan for how they prepare their property for the fire season and what their plan is in the event of a fire.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) The Chairperson of an ordinary council meeting may –

(b) invite any members of the public present at an ordinary meeting to ask questions relating to the activities of the council.

When dealing with questions that require research or a detailed response –

(5) *The Chairperson may –*

(b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005 Regulation 25/ Judicial Review Act.

The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the Requirements of the *Judicial Review Act*.

6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) The Chairperson of an ordinary council meeting may –

(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.

When dealing with questions that require research or a detailed response –

(5) The Chairperson may –

(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil received.

6.3 OUTBUILDING LOCATED AT 40 BLACKABYS ROAD, BOAT HARBOUR- DA 184/2019

To: Council
Reporting Officer: Town Planner
Responsible Officer: Manager Development and Regulatory Services
Report Date: 3 February 2020
File Reference: 9769057
Supporting Documents: 1. Application Documents 
2. Representation 
3. Signed Extension of time agreement 

RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, approve an outbuilding (shed) at 40 Blackabys Road, Boat Harbour subject to the following conditions:-

- (1) The development is to be generally in accordance with the application as submitted and endorsed documents as listed:
 - a) Proposal Plans with Project Number 19185, as prepared by Abel Drafting Services Pty Ltd and dated 4 December 2019.
 - b) Proposal elevations with Project Number 248632, as prepared by Burnie Sheetmetal and dated 2 December 2019.
- (2) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (3) Loading and unloading of vehicles is to be confined to within the boundaries of the property.
- (4) Vehicular access to and egress from the site is to occur only in a forward motion.
- (5) Stormwater from the development is to be fully contained within the boundaries of the property.
- (6) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- This project must be substantially commenced within two years of the issue of this permit.
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.

-
- This permit is based on information and particulars set out in Development Application DA 184/2019. Any variation requires an application for further planning approval of Council.
 - This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
 - Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
 - Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Resource Management and Planning Appeal Tribunal, G.P.O. Box 2036, Hobart, 7001. Updated Notices of Appeal are available on the Tribunal's website at www.rmpat.tas.gov.au.

PURPOSE

The purpose of this report is for Council to consider the merits of the application DA184/2019 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013* (Planning Scheme).

BACKGROUND

The subject site is located at 40 Blackabys Road, Boat Harbour and comprises a lot of 1.3ha. It is currently improved with an established residential dwelling and has an existing crossover formed from Blackabys Road to the east.

The site is located in the Rural Living zone, as are the properties to the north, south, east and west. A locality plan identifying the subject lot is provided in Figure 1 below.

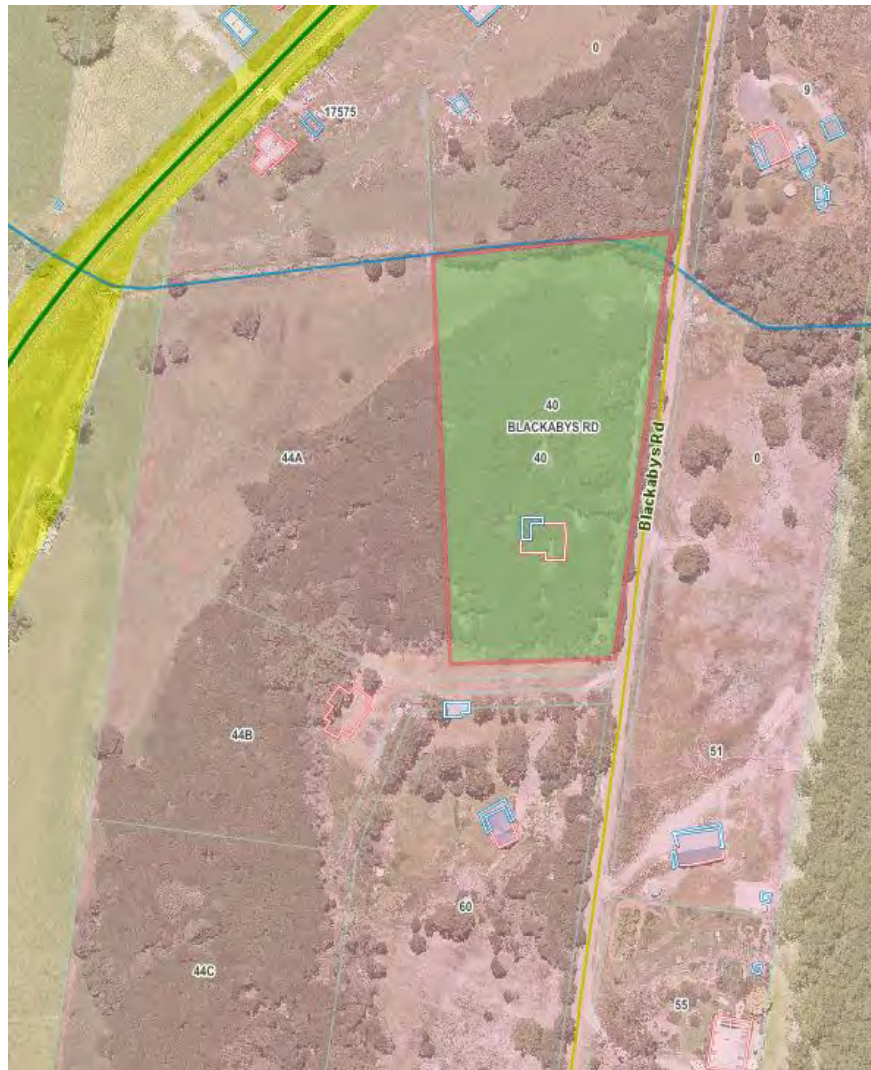


Figure:1 Location Plan- 40 Blackabys Road, Boat Harbour

DETAILS

The applicant is seeking approval for the construction of a new outbuilding to be used as a residential use storage shed at 40 Blackabys Road, Boat Harbour.

The proposed outbuilding is to be sited 3.5m from the western rear boundary and 3.5m from the southern side boundary.

The subject outbuilding will have a floor area of 96m² measuring 12m x 8m reaching a maximum height of 3.71m from internal floor level to the roof apex.

The proposal plans provided detail the subject outbuilding will have an earthwork cut of 1.4m in depth. This cut will complete its tapering to the natural ground level 1.5m from the boundary to the south and east.

The report assesses the proposal against the Waratah-Wynyard Interim Planning Scheme 2013 (the Planning Scheme) and takes into account any representation received during the public exhibition period. The subject property is zoned Rural Living under the Planning Scheme. The proposal is defined as a Residential Use Class. This is a Permitted use within the zone, should the application meet all the relevant Acceptable Solutions. The applicant is applying for discretion under the following clauses: -

- 13.4.1 (P2) Suitability of a site or lot for use or development; and
- 13.4.3 (P2) Location and configuration of development

CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining land owners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The period for representations closed on 28 January 2020. One (1) representation has been received. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representation which are included as an enclosure to this report.

Representation- Peter and Marie Atkinson

Issues raised:	Response:
Outlook from the recently lodged planning application at 44A Blackabys Road, Boat Harbour will be compromised. It will be obscured by a large shed.	Unfortunately outlook and views from a property are not a consideration under the Planning Scheme.
Request is made to move the shed 10m from the shared western boundary and the southern boundary shared access or somewhere else on the property. Our recent application was 10m away from this boundary.	<p>It is not Council's role to design or dictate a design proposal. Council's role as the planning authority is to assess an application on its merits that has been proposed.</p> <p>If the application was lodged with Council meeting a 10m setback from the side and rear boundary the application would have had a permitted status. Therefore, the application would not have needed public exhibition, adjoining landowners would not be notified, and Council would be required to issue a planning permit. The applicant could have then progressed directly to a building permit stage.</p> <p>The planning scheme does provide a pathway to apply for discretion for a relaxation to a setback to the side and rear boundary. A full assessment of this clause is undertaken under the planning assessment.</p>
The outbuilding location poses a security problem if the house is obscured from the road.	Unfortunately security problems resulting from road surveillance are not a consideration under the Planning Scheme.

INTERNAL REFERRALS

Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

1. All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
2. In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
3. Loading and unloading of vehicles is to be confined to within the boundaries of the property.
4. Vehicular access to and egress from the site is to occur only in a forward motion.
5. Stormwater from the development is to be fully contained within the boundaries of the property.

Note:

An "Activity within the Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.

Environmental Health

The following environmental health notes were recommended.

Note: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

EXTERNAL REFERRALS

The application was not required to be referred to external referral agencies.

PLANNING ASSESSMENT

The subject site is zoned Rural Living under the *Waratah-Wynyard Interim Planning Scheme 2013*. The use is a Residential use, which is a Permitted use within the zone, should the application meet all the relevant acceptable solutions of the planning scheme.

The proposal does not meet all relevant acceptable solutions of the planning scheme and is therefore submitted as a discretionary application under Section 57 of LUPAA and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57 91) (b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the relevant discretionary provisions for the Rural Living Zone and relevant Codes are provided below.

13.4.1 Suitability of a site or lot for use or development

<p>A2</p> <p>A site or each lot on a subdivision plan must have a separate access from a road –</p> <ul style="list-style-type: none">(a) across a frontage over which no other land has a right of access; and(b) if an internal lot, by an access strip connecting to a frontage over land not required as the means of access to any other land; or(c) by a right of way connecting to a road –<ul style="list-style-type: none">(i) over land not required as the means of access to any other land; and(ii) not required to give the lot of which it is a part the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and(d) with a width of frontage and any access strip or right of way of not less than 6.0m; and(e) the relevant road authority in accordance with the Local Government (Highways) Act 1982 or the Roads and Jetties Act 1935 must have advised it is satisfied adequate arrangements can be made to provide vehicular access between the carriageway of a road and the frontage, access strip or right of way to the site or each lot on a proposed subdivision plan.	<p>P2</p> <ul style="list-style-type: none">(a) A site must have a reasonable and secure access from a road provided –<ul style="list-style-type: none">(i) across a frontage; or(ii) by an access strip connecting to a frontage, if for an internal lot; or(iii) by a right of way connecting to a road over land not required to give the lot of which it is a part the minimum properties of a lot in accordance with the acceptable solution in any applicable standard; and(iv) the dimensions of the frontage and any access strip or right of way must be adequate for the type and volume of traffic likely to be generated by –<ul style="list-style-type: none">a. the intended use; andb. the existing or potential use of any other land which requires use of the access as the means of access for that land; and(v) the relevant road authority in accordance with the Local Government (Highways) Act 1982 or the Roads and Jetties Act 1935 must have advised it is satisfied adequate arrangements can be made to provide vehicular access between the carriageway of a road and the frontage, access strip or right of way to the site or each lot on a subdivision plan; or(b) It must be unnecessary for the development to require access to the site or to a lot on a subdivision plan.
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Planning Comments: Complies

The subject site shares a right of way over the access handle to the south of the lot, this access is not solely used for this property. The application therefore must address the performance criteria.

The subject site at 40 Blackabys Road, Boat Harbour is considered to have reasonable, secure and adequate access provided as a right of way over 44A Blackabys Road. This is recorded on both titles of the properties. The right of way is considered to be of sufficient dimensions for the intended residential traffic likely to be generated by the existing residential use. The proposed residential use storage shed would not result in increased traffic movements.

The proposal is considered to comply with the performance criteria.

13.4.3 Location and configuration of development

<p>A2</p> <p>All buildings must be contained within a building envelope determined by –</p> <ul style="list-style-type: none">(a) the applicable frontage setback;(b) a setback of not less than 10.0m from each side boundary;(c) a setback of not less than 10.0m from the rear boundary;(d) a setback of not less than 20.0m from any designated building area on each adjacent site; or(e) any building area shown on a sealed plan; and(f) building height of not more than 8.5m	<p>P2</p> <p>Building height and location of a building in relation to site boundaries must –</p> <ul style="list-style-type: none">(a) minimise likelihood for overshadowing of a habitable room in an adjacent dwelling on the site;(b) take account of the relationship between appearance and design characteristics of the buildings and any buildings on adjacent land;(c) minimise the apparent scale, bulk, massing and proportion relative to any adjacent building;(d) be consistent with the rural setting and the streetscape;(e) respond to the effect of the slope and orientation of the site to attenuate impact on adjacent land
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Planning Comments: Complies

The proposed outbuilding (shed) is applying to be setback 3.5m from both the side and rear boundary. Therefore, it does not meet the acceptable solution and is to be assessed against the performance criteria.

The subject shed is single storey in height reaching a maximum height of 3.71m to the roof apex. However, the proposal details earthworks of 1.4m in depth and tapering back to natural ground level. This will reduce any overshadowing caused by the shed. Overshadowing from the shed will not impact a habitable room on the subject site, being 40 Blackabys Road, given the shed is located to the south-west of the existing dwelling on-site.

The subject outbuilding is also unlikely to create overshadowing in a habitable room on the neighbouring lot to the west identified as 40A Blackabys Road. Currently this lot is vacant therefore no adjoining dwelling on the site will be overshadowed. It is acknowledged that a dwelling was recently approved on the adjoining property at Council's January Council meeting for side setback relaxation.

There will be a separation of 13.5m between the proposed shed and proposed dwelling. Considering the height of the shed to the western elevation, it will not result in overshadowing of the proposed dwelling. This cut will also mitigate the height and bulk of the proposed shed when viewed from the adjoining property at 40A Blackabys Road.

The proposed shed will be single storey with a gable roof with 10 degree pitch, clad in sheet metal cladding. These design characteristics are consistent with the residential dwellings and associated outbuildings located on Blackabys Road, Boat Harbour.

The subject shed will have an earthwork cut with a maximum depth of approximately 1.4m at the south-western corner of the lot, this will taper back to ground level over a 1.5m span and allow a setback of 1.5m to the side and rear boundaries. This will also assist with reducing the single storey scale, bulk, proportion and massing is consistent with the buildings on adjacent land. The roof pitch of only 10 degrees remains a residential shed roof pitch consistent with neighbouring sheds in the zone and assists with limiting the roof height of the shed.

The separation between the proposed outbuilding and the recently approved dwelling will be approximately 13.5m. The subject application, like others has proposed earthwork cut, which will further reduce the height of the shed when viewed from adjacent properties.

The streetscape will become more consistent with the already developed eastern side of Blackabys Road. The portion of lots to the western side of Blackabys Road are lots in which many are internal shaped lots. Development is occurring close to the access handles and seeking setback relaxations, in order to limit the clearing on these properties.

The proposal complies with the performance criteria.

STATUTORY IMPLICATIONS

Land Use Planning and Approvals Act 1993

The Council is established as a Planning Authority by definition under Section 3(1) of the *Land Use Planning and Approvals Act 1993 (the Act)*, and must enforce the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) under S.48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during exhibition period.

Local Government (Building & Miscellaneous Provisions) Act 1993

The application has been considered against the requirements of section 85 of the *Local Government (Building & Miscellaneous Provisions) Act 1993*. The application is generally consistent with these provisions.

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There is limited risk for the Council acting as a Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against professional advice provided, the reasons will need to be detailed.

The *Land Use Planning and Approvals Act 1993* provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a & 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

COMMENT

The report is presented for Council's consideration, together with the recommendations contained at the beginning of the report.

The proposed dwelling meets the relevant performance criteria of the planning scheme. The proposal is seeking a setback reduction down to 3.5m from the side and rear boundaries. The separation between buildings on adjoining lots will be consistent with current separation distances of other buildings located within the streetscape of Blackabys Road.

When viewed from Blackabys Road, the properties will maintain an appearance of a Rural Living lifestyle lot, with residential dwellings located alongside their storage sheds.

The application is considered to comply with the Rural Living Zone Code and all other applicable codes of the *Waratah-Wynyard Interim Planning Scheme 2013*.

7.0 MATTER RAISED BY COUNCILLORS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; 29 (3)

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**7.1.1 CR A HOUSE - CONFLICT OF INTEREST TRAINING****QUESTION**

Cr House asked when Conflict of Interest training would occur.

OFFICERS RESPONSE

Subsequent to the January Council meeting, the Integrity Commission have confirmed they can conduct a Councillor Workshop, which includes Conflict of Interest training on 27 May 2020. This is the earliest time they are available. Staff workshops will also be conducted at this time. Other options are also being explored for an earlier workshop.

7.1.2 CR BRAMICH - BASS HIGHWAY / WILKINSON STREET JUNCTION CLOSURE**QUESTION**

Cr Bramich asked for an update on the closure of the Bass Highway / Wilkinson Street process.

OFFICERS RESPONSE

The General Manager advised that the submissions received have been forwarded to the Magistrate for determination and that a Directions Hearing has been set for 19 March 2020.

The General Manager advised Councillors on 6 February that the hearing is open to the public.

7.1.3 CR FAIRBROTHER - REGIONAL TOURISM ORGANISATION BOARD**QUESTION**

Cr Fairbrother asked if any staff were nominating for the Cradle Coast Authority Regional Tourism Board.

OFFICERS RESPONSE

The General Manager advised at the meeting that the Expression of Interest had not been circulated to staff at that stage. Subsequent to the meeting the documentation was distributed, and it appears unlikely any staff member will express an interest in the vacant role.

7.1.4 CR BRAMICH - REGIONAL TRUCK WASHES

QUESTION

Cr Bramich asked that pressure be put on the Cradle Coast Authority to complete the establishment of truck washes despite any changes to saleyard locations.

OFFICERS RESPONSE

Planning for the truck washes is still underway with final grant deeds yet to be finalised. Recent changes announced regarding the Quoiba Saleyards will be considered in the project planning, including location of truck washes.

7.1.5 CR DUNIAM - NEW CRADLE COAST AUTHORITY POSITIONS

QUESTION

Cr Duniam asked that the Cradle Coast Authority be asked to provide an update on change of roles and the value to councils.

OFFICERS RESPONSE

The Cradle Coast Authority have recently filled two roles. The Future Energy Hub role, filled by Tanya Denison, is funded by TasNetworks and will see her head up the Future Energy Hub and support the Renewable Energy Working Group. The Council Workforce Development Officer role, filled by Matthew Dickson, is funded by Skills Tasmania and will see him work with Councils to help them put on more school-based apprentices and work on other workforce planning issues.

7.1.6 CR BRAMICH - CALDER ROAD ROUNDABOUT MAINTENANCE

QUESTION

Cr Bramich asked if Council officers could discuss maintenance of the roundabout at Calder Road with State Growth.

OFFICERS RESPONSE

Concerns regarding the maintenance of the roundabout at Calder Road have been directed to State Growth and a copy of the maintenance schedule has been requested.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

8.0 NOTICE OF MOTION

Legislative Reference:


Local Government (Meeting Procedures) Regulations 2015; Regulation 16

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
 - (a) *is defamatory; or*
 - (b) *contains offensive language; or*
 - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 COMMUNITY ACTIVATION GRANTS ROUND TWO 2019/2020

To: Council
Reporting Officer: Community and Events Officer
Responsible Manager: Director Community and Engagement
Report Date: 17 January 2020
File Reference: 103.04/19
Enclosures: 1. Community Assistance Grants February 2020 

RECOMMENDATION

That Council allocate community activation grants to the following organisations under round two of the Council's 2019-2020 Community Activation Grants program

Organisation	Recommended for Approval
Waratah Wynyard Tai Chi & Qigong Group	\$1,630
Boat Harbour Beach Surf Life Saving Club	\$2,000
Wynyard Yacht Club	\$1,859
Wynyard Bowls & Community Club Inc.	\$2,000
Wynyard RSL Sub-Branch	\$1,800
Somerset Fire Brigade Social Club	\$1,500
Waratah Tourism Association	\$2,000
Rotary Club of Wynyard	\$2,000
Total	\$14,789.00

PURPOSE

This report has been prepared to assist Council to determine allocation of grant funding to community organisations under Round two of the 2019-2020 Community Activation Grants Program.

BACKGROUND

Advertisements appeared in "The Advocate" during October, November and December 2019, advising local community groups, organisations and events that application forms and policy guidelines were available at the Council office in Wynyard and Waratah or could be downloaded from the Council's website.

The applications have been categorised under six headings, as follows:

- A. Events
- B. Recreation and Wellbeing
- C. Arts and Culture
- D. Youth and Education
- E. Community Small Grants
- F. Community Support

DETAILS

Council received 10 eligible Community Activation Grant applications. There were also 2 ineligible grants received. These grants were from organisations which had already received funding in round one of this year's program.

To assist Council in reviewing the applications received, the Grants Committee undertook an initial assessment and provided comments and recommendations. Councillors discussed the grant applications at the Group Discussion held in February 2020.

Each application is assessed against the criteria outlined in the application and applicants must meet the requirements of the Community Activation Grants program to be eligible.

Assessment Criteria

- benefit to the Waratah-Wynyard community;
- innovation and proactivity;
- an integrated and collaborative approach, avoiding duplication;
- value for money;
- community support for the project, particularly from any partners;
- high levels of other financial or in-kind contributions;
- the ability to build and strengthen community capacity;
- good prospects for successful implementation; and
- volunteer and community involvement with the project.

Disbursement of Grant

All organisations awarded a grant are required to produce evidence of expenditure, i.e. quotations or accounts for payment, prior to the funds being disbursed.

New Events are required to sign an Event Sponsorship Funding Agreement.

Acquittal Process

An acquittal report must be submitted for the grant.

All organisations that receives a grant, must lodge an Acquittal Report at the end of the project, detailing how the funds have been spent and outlining the outcomes of the project.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* states:

Grants and benefits

- 77. (1)** *A council may make a grant or provide a benefit that is not a legal entitlement to any person, other than a Councillor, for any purpose it considers appropriate.*
- (2)** *The details of any grant made, or benefit provided are to be included in the annual report of the council.*

Strategic Plan Reference

GOAL
Desired Outcomes
Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
4.5 Collaborate with community organisations that provide recreation opportunities to our community.
3.6 Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.4 Build community capacity through services and programs that strengthen, support and care for our community.
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The Council currently has an amount of \$40,000 included within the 2019-2020 approved budget for this item. The recommendation will over expend the Community Activation grant program, however there remains sufficient funds in the community support budget to cover the shortfall without having a detrimental effect on the budget result. The following reconciliation provides an indication of the budget implications of the recommended approvals:

Budget	
Community Activation Grants Program	\$40,000
Less: Recommendation Round One	\$19,659
Less: Three Year Agreements	\$9,000
Balance Available Community Activation Grants	\$11,341
Community Support Grants – budget	\$10,000
Less: Round one	\$3098.44
Balance Available Community Support	\$6,901.56

RISK IMPLICATIONS

There are no significant risk implications identified


CONSULTATION PROCESS

All applicants will be advised of the outcome of the grant process in writing and provided with feedback on their application.

CONCLUSION

That the Council provide community activation grants to the outlined organisations as recommended under round two of the Council's 2019-2020 Community Activation Grants program.

9.2 EAST WYNYARD FORESHORE MASTERPLAN PROGRESS UPDATE

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 5 February 2020
File Reference: Parks & Reserves
Enclosures: 1. East Wynyard Foreshore Masterplan 

RECOMMENDATION

That Council

- 1) note the progress of implementation of the East Wynyard Foreshore Masterplan; and
- 2) note a review of the remaining elements in consultation with the community is proposed for the 2020/21 Annual Plan.

PURPOSE

To provide Council with an update of implementation progress of the East Wynyard Foreshore masterplan

BACKGROUND

Council adopted the Open Space Sport and Recreation plan 2017-2027 at its June 2017 meeting. One of the key recommendations (No. 124, pg. 41) of this plan is to: -

Consider consolidating the number of sites with play equipment, providing strategic hubs along the coast, central to the town in the west, and to the north, that can provide social/family recreation spaces for the Wynyard Community in the long-term.

In response to this action, a masterplan for East Wynyard was developed taking into consideration trees and landscaping, market needs, playgrounds, skate park, pathways and parking. At the 19 February 2018 Council resolved unanimously to: -

1. Adopt the Draft East Wynyard Foreshore masterplan;
2. Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget;
3. Consider rationalising the existing 4 local playground sites, 2 at East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and
4. Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future.

DETAILS

In regard to the 19 February 2018 resolution the following actions have occurred: -

1. Adopt the Draft East Wynyard Foreshore masterplan;
 - a. **The Draft East Wynyard Foreshore masterplan is adopted**

2. Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget;
 - a. **The playground and landscaping were funded during the 2018/19 budget**
 - b. **Completion of the playground was carried forward into 2019/20 and will be completed by end May 2020.**
 - c. **Landscaping was deferred for further consultation with respect to other elements of the plan**
3. Consider rationalising the existing 4 local playground sites, 2 at East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and
 - a. **Council has communicated the intent to rationalise the 4 playground sites to one in order to fund the new district level playground. The tender for construction of the district level playground has been awarded.**
4. Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future.
 - a. **A review of the costs and benefits in consultation with the community and users of the remaining elements is proposed for the 2020/21 Annual plan.**

In addition to the 19 February 2018 resolution, Council also progressed the demolition of the old pool in its 2019/20 Annual plan and budget.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report. However, for future implementation Council's Asset management policy is relevant in this instance in that future life cycle costs generated from asset investment should be considered as part of decision making.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS




The remaining elements of the East Wynyard Foreshore Masterplan will require consultation with the community and users. Since the adoption of the original plan the Park run event has emerged as an example of a key user that should be consulted along with recent policy decisions on dog exercise use and the pre-existing market use.

CONCLUSION

There is no pressing urgency to implement remaining elements immediately however careful planning, including inclusion in council's Long-Term Financial Plan and Strategic Asset Management Plan, should be undertaken to allow future delivery in accordance with priorities that the Council can set.

9.3 BRIDGE STREET, SISTERS BEACH - FOOTPATH EXTENSION

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 11 December 2019
File Reference: .
Enclosures:

1. Revised Design Page 1 
2. Revised Design Page 2 
3. Original Concept Design 

RECOMMENDATION

That Council:

Option 1:

Proceed with the installation of footpath in Bridge Street, including removal of existing mature gum trees, installation of kerb and channel and termination of footpath at Elfrida Ave; or

Option2:

Proceed with the installation of footpath including installation of 'Give way slow point' on Bridge Street, retaining existing mature gum trees and termination of footpath at Honeysuckle Ave; or

Option 3:

Defer works pending potential future development of the Sister Beach area.

PURPOSE

To determine Council's position in regard to the available options for footpath installation at Bridge Street, Sisters Beach.

BACKGROUND

Council has adopted a capital works project in the 2019/20 budget to install a new footpath on Bridge Street, Sisters Beach for an estimated value of \$71,100. This original budget estimate was based on a design concept to continue the existing standard of footpath as is present of the western side of the Bridge on Bridge Street, such that full kerb and channel treatment and sealed footpath be provided in accordance with TSD-R11-v01.

DETAILS

Further to adoption of the 2019/20 budget, investigation has been undertaken regarding the provision of footpath continuity through Sisters Beach whilst retaining existing mature tree species, being the introduction of a give way slow point and delineation of the proposed footpath around the existing mature trees. Council has also received interest in further developing the Sisters Beach area through subdivision, this will alter current and future traffic and pedestrian demand through the area of proposed works.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
Pathways to improve liveability now and in the future are provided.
Our Priorities
5.8 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Each of the three options available to Council are within or reasonably close to budgeted project amount.

RISK IMPLICATIONS

There are risks associated with each of the options available to Council;

Option 1. – The extent of the footpath does not fully provide continuity to key destinations within Sisters Beach and will require the removal of substantial mature trees.

Option 2. – This will introduce a narrow point in the road which may inhibit the free flow of traffic continuity which may be impacted by future development.

Option 3. – This will not provide pedestrian continuity or meet the demands for safe pedestrian movement in the area.

CONSULTATION PROCESS

Consultation with the Sisters Beach community has been undertaken via Facebook and Councils website with the following feedback received;

Option 1

Remove Trees

Footpath to Elfrida Ave

Option 2

Retain Trees

Footpath to Honeysuckle

Website Submissions

Option 1 – 4 votes

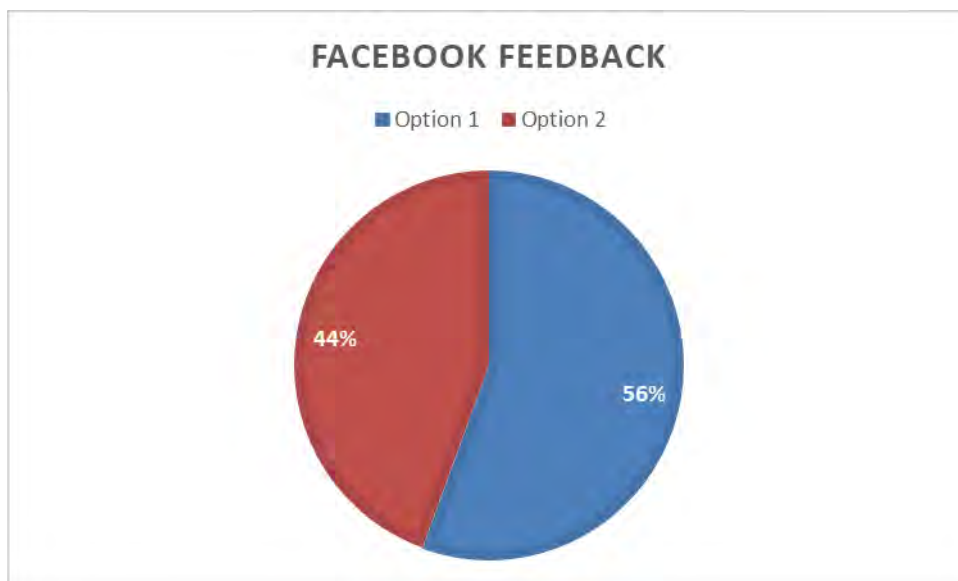
Option 2 – 5 votes



Facebook Voting

Option 1 – 115 votes

Option 2 – 92 votes





CONCLUSION

It is recommended that Council consider the risks and benefits associated with each option to proceed with this project and decide accordingly.

9.4 SUSTAINABLE MURCHISON 2040 COMMUNITY PLAN UPDATE

To: Council
Reporting Officer: Director Organisational Performance
Responsible Manager: Director Organisational Performance
Report Date: 11 February 2020
File Reference: 000.22

Enclosures: 1. Sustainable Murchison 2040 Dec 2019 Update 
2. Cradle Coast Authority Annual Plan Progress Report Quarter 2 2019/20 

RECOMMENDATION

That Council:

1. Note the status update on the Sustainable Murchison 2040 Community Plan and;
2. Note the Cradle Coast Authority Annual Plan Progress Report for Quarter 2 2019/20.

PURPOSE

To provide an update on the status of current recommendations contained within the Sustainable Murchison 2040 Community Plan (SMCP).

BACKGROUND

Waratah-Wynyard Council has been the lead agent in the development and implementation of the SMCP which was endorsed by participating Councils in November 2016. The Plan was developed by Waratah-Wynyard Council, Circular Head Council, King Island Council and West Coast Council in 2016. Burnie City Council and Cradle Coast Authority were identified as key stakeholders and were invited to provide input into the plan and participate.

DETAILS

The Sustainable Murchison 2040 Community Plan (SMCP) is the communities plan which is premised on the belief that through one voice and collective action the Murchison region can be a place where community aspirations are achieved. The plan provides a community vision and evidence-based framework for the sustainable development of the Murchison region.

The shared vision provided by the Plan is built on nine future direction themes, each of which has several strategic objectives.

The Regional Framework Plan brings together the projects, actions and outcomes to address the challenges and opportunities for Murchison against each strategic objective.

A priority task in commencing the implementation of the Sustainable Murchison Plan was to develop a Reference Group to progress projects and actions contained in the Plan by participating Councils.

A Reference Group has been formed and is comprised of the General Managers of Waratah Wynyard Council, Burnie City Council, and Circular Head Council, the CEO of Cradle Coast Authority, and other officers as required. The Group held its first meeting in July 2019 and now meets on a bi-monthly basis.

The initial focus of the Group was to develop a Terms of Reference and Memorandum of Understanding between the Councils and the Cradle Coast Authority including the identification and resourcing of agreed projects.

The Cradle Coast Futures Plan (discussed below) provides a mechanism for sub regional activities to be undertaken with the wider regional support where appropriate, several other initiatives not covered by the Futures Plan are being progressed through the Reference Group. The Reference Group has provided an update to participating Councils on the activities occurring against each of the strategic objectives (attached).

Synergies with the Cradle Coast Futures Plan

In 2018, the Cradle Coast Futures Plan (CCFP) was developed by Cradle Coast Authority with input from all nine of the region’s councils. The CCFP is supported by the state government and other key stakeholders as an important blueprint for growing the region’s economy.

The CCFP compliments the SMCP Plan and provides an overarching economic development framework. Synergies include providing regional economic infrastructure and creating education and employment pathways.

A Memorandum of Understanding was entered between Waratah Wynyard Council, Circular Head Council and Burnie City Council in May 2019 recognising the synergies that exist between the CCFP and the SMCP. This means that there will not be a duplication of effort in progressing initiatives.

The Futures Plan provides a mechanism for sub regional activities to be undertaken with the wider regional support where appropriate. The SMCP contains several immediate High Priority Regional Actions which are likened to Regional Pathfinder Actions and Priority Area Actions within the RFP. These are outlined below;

<u>Sustainable Murchison Plan</u>	<u>Cradle Coast Regional Futures Plan</u>
Governance	Governance and Oversight
Integrated Freight Strategy	Regional Economic Infrastructure
Clusters	Strategic cluster and network development to support collaborative business models
UTAS Northern Transformation Project	Education and Employment Pathways
Regional Workforce Development Plan	Regional Workforce Development Plan
Battery of the Nation	Battery of the Nation

Cradle Coast Authority has accepted responsibility for implementing the Futures Plan and has a dedicated resource to assist in implementing the Plan.

Collaboration at the regional level, is key to ensuring that the existing efforts in economic development and education are more effective. A Regional Governance Framework has

been developed and provides a strong platform for collaboration and implementing projects and actions. This includes:

- **A Regional Economic Development Steering Committee**
A small group of high-profile people from industry and senior government and university officials. The role of the Steering Committee is to oversee implementation of the Futures Plan and advocate on behalf of the region.
- **Working Groups**
Comprising people from private and public sector to share information and/or develop project ideas for collective action.
- **Core Team**
Comprising staff from Cradle Coast Authority, staff from member Councils and other agencies to support the working groups through facilitation and project management.

Teams have commenced work with Waratah Wynyard participating in the Core Team and Working Groups as required. Council has committed to make the equivalent of 0.2 FTE employees available to participate and support the and work on regional projects.

Updates on the specific activities and initiatives undertaken under the Futures Plan will be provided by Cradle Coast Authority to participating Councils periodically. Attached is the Authority’s Quarterly Update Report for the information of Council.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory obligations arising from the acceptance of this information report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.3 Encourage increased participation by all stakeholders.
GOAL 2: Organisational Support
Desired Outcomes
We are future-focussed and value continuous improvement.
Our Priorities
2.7 Maintain and develop effective collaboration and resource-sharing practices with Circular Head Council.
GOAL 3: Connected Communities
Desired Outcomes
We listen and engage with our community in decision making.
Our Priorities
3.2 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community values, encourages and supports physical, social and cultural activities.

Our Priorities
4.6 Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.
GOAL 5: Economic Prosperity
Desired Outcomes
We understand our local and regional potential, and we plan for and encourage investment in it.
Our Priorities
5.2 Investigate and embrace new economic opportunities.
GOAL 6: Transport and Access
Desired Outcomes
Our transport and access network can accommodate the changing needs of our industry and community.
Our Priorities
5.2 Investigate and embrace new economic opportunities.
GOAL 7: Environment
Desired Outcomes
Stewardship of our land, water and marine ecosystems respects past, present and future generations.
Our Priorities
7.2 Foster opportunity through sustainable development and community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that the status update for the Sustainable Murchison 2040 Community Plan be received and noted.

9.5 CENTRAL AREA DEVELOPMENT STRATEGIES - IMPLEMENTATION PLAN

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 31 January 2020
File Reference: CADP
Enclosures: 1. CADS Implementation Plan 

RECOMMENDATION

That Council:

1. adopt the attached Central Area Development Strategies Implementation Plan; and
2. be updated annually on the progress of the projects within the Central Area Development Plan.

PURPOSE

An action is listed in the 2019/20 Annual Plan under Outcome 5.3 to develop a list of priority actions from the Central Area Development Strategies (CADS). This report addresses that action.

BACKGROUND

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard.

The retail precincts of Somerset and Wynyard are important hubs of economic and social activity and play a role in ensuring community well-being and cohesion through the provision of access to consumer goods and services and social interaction. It is important that these areas remain vibrant, functional and liveable, and the commercial and community spaces used support the economic and social infrastructure of the municipality.

However, it was identified that these precincts lack a long-term comprehensive master plan and design framework to guide their sustainable development. The CADS project was commissioned to seek practical outcomes that can provide a framework for driving economic development on private land, assist in budgeting for capital improvements in the public realm and enable the rationalisation of assets.

DETAILS

The Central Area Development Strategies Project (CADS) was adopted by Council at its May 2019 meeting. The document did include an Implementation Plan under Chapter 8; however, the priorities and timings were limited to descriptions such as Low, Medium and High. No specific timeframes were attributed to any of the actions. A copy of this plan is available on Council's website.

The status of the projects identified within the CADS have since been reviewed. Within this financial year actions relating to the review of planning scheme zonings have been

progressed, with the proposed rezonings included within Council's draft Local Provisions Schedule of the Tasmanian Planning Scheme.

Capital projects have yet to commence. However, these projects have now been prioritised, with a view to delivery of at least one project per year over the next four years, with the projects to be reflected within the respective Annual Plan. Please refer to the attached Implementation Plan for details on the progress to date, and actions identified for the coming four-year timeframe. Additionally, the below table provides a list of the projects and their planned implementation in chronological order.

Project	Description	Implementation
Langley Park potential rezoning	Rezoning to the surrounding General Residential Zone is a necessary component of attracting new investment to the site.	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule
Somerset Veneer Mill site potential rezoning	Replacement with a range of retail, business and community uses would require a rezoning of the site from General Industrial to General Business and Commercial, as an extension of the Somerset town centre.	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule
General Business Zone potential boundary change	The General Business Zone east of the Wragg Street/Falmouth Street intersection identified as being an anomaly, and contrary to efforts to consolidate the town centre. Rezone three properties east of Wragg Street/Falmouth Street intersection from General Business to General Residential.	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule
Fonterra site potential rezoning	A related Scheme amendment either in the form of an SAP or PPZ is required to enable consideration of a future Development Application.	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule
Wynyard IGA potential rezoning	Expansion is dependent on a change in zoning, most likely to Local Business in the new Tasmanian Planning Scheme.	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule
Better linking Wynyard Central Area with Inglis River waterfront	Encouraging activation of the area between Wynyard Central Area and the Inglis River waterfront in accordance with the Wynyard Waterfront Master Plan. Uses that	In process. Rezoning was submitted to the TPC with the draft Local Provisions Schedule

	encourage pedestrian movement focussing on the water front preferred.	
Moore and Goldie Streets (Old Bass Highway) potential rezoning	Consideration given to introducing the Urban Mixed Use Zone between the Goldie Street General Business Zone and the Waterfront. Facilitating greater activity and orientation toward the waterfront, the Urban Mixed Use Zone also provides opportunities for higher density residential development.	In process. Rezoning were submitted to the TPC with the draft Local Provisions Schedule
24 Saunders Street – potential rezoning.	Rezone property from General Residential to General Business to recognise approved use as a veterinarian clinic.	In process. Rezoning were submitted to the TPC with the draft Local Provisions Schedule
Somerset Industrial Estate	Significant areas of vacant industrial land remains east of McKays Road and to the south of existing developments. Servicing issues will need to be addressed during subdivision of the land; however, these are not anticipated to preclude development of the balance General Industrial Zoned land. The estate would benefit with preparation of a Specific Area Plan and underlying master plan, initiated by the property owner.	Best use of land to be considered by the settlement strategy (2019/2020)
Wynyard IGA potential expansion	Realignment of Park Street, and future expansion of supermarket.	Planning, design and consultation in 20/21 Budget submission for 21/22
Local connectivity projects	Improving the cycle and pedestrian connectivity in Somerset, particularly linking the School with the Cam River Reserve via the town centre. A two-lane cycle path on Simpson Street, together with appropriate bike parking near the town centre, and signage	– A post-coastal walkway improvement and post Cam River Reserve Master Plan – Cam River Master plan will address connectivity with the eastern end of Simpson Street – Prepare concept plans in 21/22 Construction in 22/23

	would assist in improving accessibility in Somerset. Connections to the proposed North West Coastal Pathway should also be planned to encourage cyclists and others using the 110 km pathway to call in to Somerset.	
Langley Park Oval potential redevelopment	Relocation of sport activities to the new recreation precinct provides opportunity for the redevelopment of a prime waterfront site, for either tourism purposes, housing, recreation, or a combination of all three. Staging: Rezoning, EOI, sale and realisation of funds for public infrastructure, contribution to construction of Bass Highway overpass and associated landscaping.	Sale of land for development would trigger the relocation of the sports ground and clubs GM to continue to seek interested parties Develop feasibility study in 21/22
Wragg Street additional public car parking	Opportunities to develop new public car parks in Wragg Street are identified, both located on private land. Joint venture development of the parking areas should be explored whereby Council leases a number of the parking spaces for public use. Alternatively offering rates relief in return for allocation of spaces for public use.	Develop master plan/design in 21/22 Budget submission for 22/23
Former school site redevelopment opportunities	Relocation of existing skate park provides opportunity to develop large area of vacant land adjacent to the existing Community Centre. Suggestions include medium density or affordable housing in fulfilment of the Affordable Housing Strategy, or expansion of the retail offering.	Skate park to be relocated in accordance with the East Wynyard foreshore masterplan. Skate park relocation not anticipated prior to 2021/22. Continue discussions with stakeholders, and prepare a site master plan in 22/23
IGA additional car parking	Potential to provide additional public car parking on land at the rear of the existing IGA new carpark. Council would be required to purchase	Trigger would be IGA expansion. No action within next 4 years

	additional land to facilitate development in accordance with the concept plan.	
Bass Highway potential intersection upgrades and pedestrian crossing	A range of traffic calming, junction upgrades and potential pedestrian overpass identified to improve connectivity and road safety (local road network only). While the pedestrian overpass has not been identified as a priority by the Department of State Growth in the recent Bass Highway Study, this could change over time should Langley Park and the Somerset Mill sites be redeveloped as described.	Long term project post development of Langley Park and veneer mill site. These key uses would be required for successful business case 4+ years
Somerset Veneer Mill site potential redevelopment	The relocation of the existing Veneer Mill to an industrial park would improve the appearance and amenity of Somerset. Some site remediation works may be required. It is a key strategic site given its proximity to the Somerset Central Area, take-off site for a potential Bass Highway pedestrian overpass, and new entry to Somerset utilising the adjoining Elizabeth Street.	Mill has recently changed ownership, and new owner has plans to continue to use the site for the foreseeable future. Monitor progress with new owner 4 + YEARS
Fonterra site potential expansion	Expansion for storage of product on land owned by Fonterra and accessed internally via a new crossing of the disused TasRail rail line easement.	No action required within the next 4 years
Goldie Streetscape Works	A range of streetscape improvements are suggested, ranging from paving to delineate trafficable areas, trees in existing outstands, private awnings and shade areas, private outdoor eating zones, connectivity to existing car parks, and the like.	Not a priority within the next 4 years
Central Car Park - Redevelopment	The existing car park to the rear of Woolworths Supermarket and Council Offices represents a large under-used site that could be	Car park recently refurbished. Any further redevelopment would be 4+ years

	developed for additional retail or commercial use, with existing and new car park located above ground level.	
Inglis River - Pedestrian Bridge	Pedestrian footbridge over the Inglis River linking the Central Area with walking trails, golf course precinct residences, and the coastal foreshore including Fossil Bluff.	Long term project. No action required in next 4 years

This program will be reviewed annually, with a new project or projects added to the fourth year.

Additionally, a number of the projects rely upon interest from private land owners and investors. Interest in these projects may determine that one of these projects be brought forward, where assistance or involvement from Council is required.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
3.3 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Implementation of various recommendations of the CADS will require funding. The recommended actions of the CADS should be reviewed each year to determine which, if any, actions are to be included within the budget.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS


There are no consultation requirements as a result of this report. Community consultation was undertaken in the drafting of the CADS, prior to its adoption.

CONCLUSION

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard central areas. The project has developed a number of options and initiatives to guide the future development and improvement of the central areas of Somerset and Wynyard.

To ensure delivery of the long-term strategy, it is recommended that an Implementation Plan for the CADS be adopted, and progress of the projects contained within the CADS be reported back to Council on an annual basis.

9.6 CRADLE COAST WASTE MANAGEMENT GROUP - ANNUAL REPORT 2018/19

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 22 January 2020
File Reference:
Enclosures: 1. CCWVG Annual Report 2018/19 

RECOMMENDATION

That Council note the Cradle Coast Waste Management Group – Annual Report 2018/19.

PURPOSE

The purpose of this report is to advise Council of the activities undertaken by the Cradle Coast Waste Management Group (CCWVG) for the 2018/19 financial year.

BACKGROUND

The CCWVG is responsible for implementing the Cradle Coast Regional Waste Management Strategy 2017-2022.

The CCWVG was formed in 2007 and represents seven northwest Tasmanian municipal councils. It comprises a General Manager, an elected member, Cradle Coast Authority and Dulverton Waste Management representatives, as well as technical staff from the member Councils. The group is currently chaired by Central Coast General Manager, Ms Sandra Ayton.

Each year the CCWVG set an annual plan and budget for the upcoming twelve months aimed at achieving the outcomes of the regional strategy. The annual plan and budget is funded from a voluntary levy of \$5 per tonne of waste delivered to landfill.

This report tables the CCWVG's Annual Report for 2018/19 which outlines the progress during the year against the Annual Plan and Budget.

DETAILS

The CCWVG 2018/19 Annual Report summarises progress against planned projects contained within the 5-year strategy, with 24 of an identified 52 being completed or ongoing as at 30 June 2019.

With over 18 discreet projects for the CCWVG to undertake, the 2018/19 financial year was completed in a successful manner with a high project completion rate. Three of the planned projects were either carried forward or determined not to proceed.

During the last financial year governance arrangements changed from the responsibility of the Cradle Coast Waste Management Group administration to the Dulverton Waste Management administration.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council, however for the CCAWMG the total income generated from the waste levy and other sundry income equalled \$439,749 for the 12-month period. Expenditure for the year totalled \$392,996.

As at 30 June 2019, the CCWWMG ended the year with a \$46,753 profit and a closing account balance of \$406,193. These funds will be directed into the future years of implementing the regional strategy.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is therefore recommended that the Council note the Cradle Coast Waste Management Group – Annual Report 2018/19.

9.7 ANNUAL PLAN 2019/2020 - QUARTERLY PROGRESS REPORT

To: Council
Reporting Officer: Executive Officer - Governance and Performance
Responsible Manager: Director Organisational Performance
Report Date: 17 December 2019
File Reference: 004.10
Enclosures: 1. Interplan Report 31 January 2020 

RECOMMENDATION

That Council note the 2019/2020 Annual Plan Progress Report for the period ending 31 January 2020.

PURPOSE

This report is provided as an update on progress against the Annual Plan for the year ending 30 June 2020 as at 31 January 2020.

By providing a regular update Council can see how the organisation is tracking in the delivery of commitments made to the community through the Annual Plan.

BACKGROUND

The Annual Plan and Budget Estimates is developed by Council each year outlining strategies and objectives for the year.

The Council adopted the 2019/2020 Annual Plan and Budget Estimates on 24 June 2019.

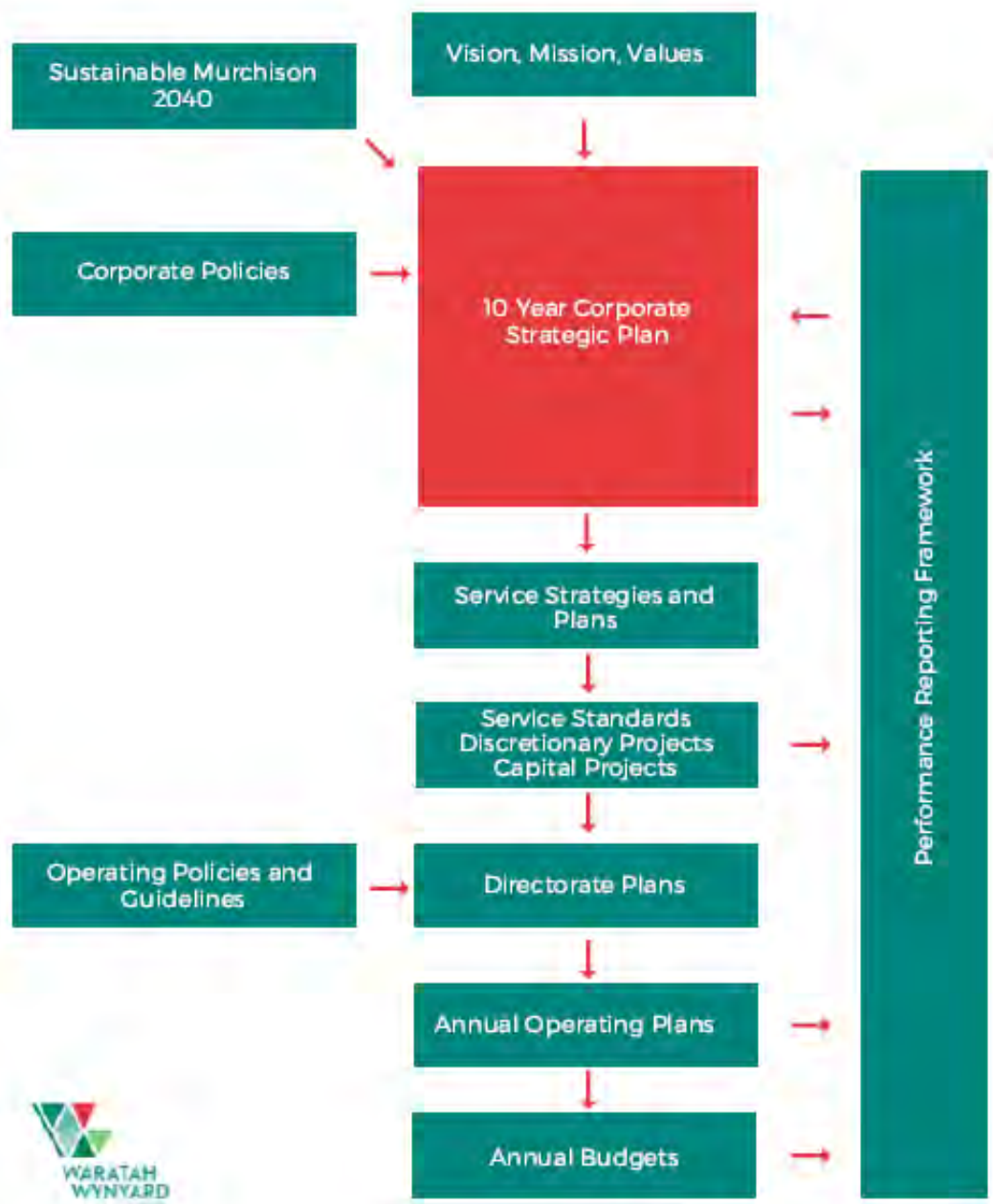
DETAILS

The attached report provides an update on the progress of actions included in the Council's Annual Plan 2019/2020.

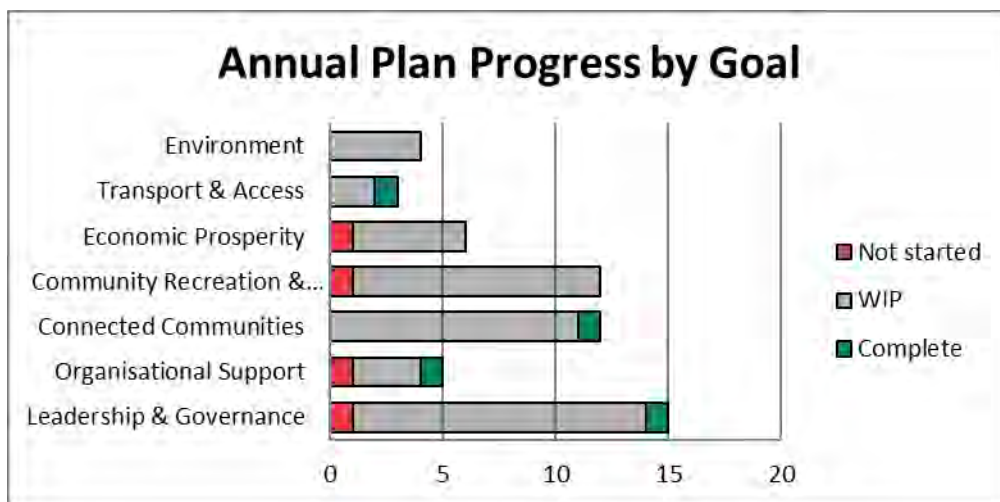
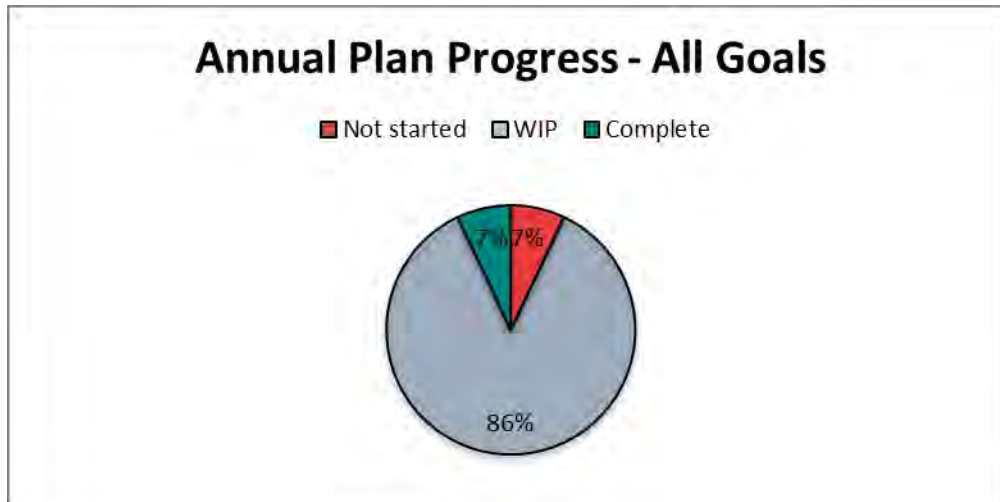
Council's 10 Year Corporate Strategic Plan 2017/2027 was adopted in December 2016. The Annual Plan and Budget Estimates link to the achievement of the Strategic Plan within an overall planning framework.

The framework guides Council in identifying community needs and aspirations over the long term (Our Mission, Vision & Values), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

The activities and initiatives included in the Annual Estimates contribute to achieving the strategic objectives specified in the Strategic Plan. The diagram below depicts the strategic planning framework of Council.



The following graphs show the overall progress made to date:



Council adopted 57 actions within the Annual Plan including carried forward items. Of the 57 actions:

- 4 actions are 100% complete
- 32 actions are between 90% and 100% complete
- 10 actions are between 70% – 90% complete
- 11 actions are less than 70% complete

STATUTORY IMPLICATIONS

Statutory Requirements

The Annual Plan is prepared as part of the Budget Estimate process and is required under the Local Government Act 1993:

71. Annual plan

(1) A council is to prepare an annual plan for the municipal area for each financial year.

(2) An annual plan is to –

(a) be consistent with the strategic plan; and

(b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and

*(c) include a summary of the estimates adopted under section 82; and
(d) include a summary of the major strategies to be used in relation to the council's public health goals and objectives. The Annual Plan is part of a larger strategic planning framework.*

STRATEGIC IMPLICATIONS

The plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017/2027 and the Sustainable Murchison Community Plan 2040.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That the Council note the 2019-2020 Annual Plan Progress Report.

9.8 SPONSORSHIP SIGNAGE POLICY

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Community and Engagement
Report Date: 24 January 2020
File Reference: 001
Enclosures: 1. Sponsorship Signage Policy 
2. Sponsorship Signage Guidelines 

RECOMMENDATION

That Council adopt the Sponsorship Signage Policy and associated guidelines with immediate effect

PURPOSE

The Sponsorship Signage Policy has been developed as a new policy and this report presents the policy and guidelines for consideration.

The Policy outlines the obligations and responsibilities of Council staff when dealing with sponsorship signage that acknowledges sponsorship of activities or events initiated by Council or other users of facilities, including open space, owned or managed by Council, and provides guidance for appropriate decisions relating to the management of such.

BACKGROUND

There is no current Council policy that addresses the management of sponsorship signage on or in Council facilities, including open space. There is a significant amount of sponsorship signage on and in Council facilities and none of this is currently the subject of a Council initiated policy position or related guidelines.

This policy offers overarching principles, a policy position and guidelines for the future management of sponsorship signage on and in Council owned and managed facilities.

DETAILS

The Policy outlines the position and responsibilities of Council and effectively reinforces the role of Council and its staff in these matters. The policy:

- Identifies that Council recognises sponsorship signage as a legitimate and necessary means for users to help fund activities and events.
- Endorses the need for users of Council facilities to display sponsorship signage.
- Requires Council approval before any signage can be installed at a Council facility.
- Sees Council assessment of requests for the placement of signage on or in its facilities completed by relevant Council staff within Infrastructure and Development or Community and Engagement.

- Requires assessments of requests for the placement of signage on or in Council facilities to consider the Sponsorship Signage Policy and compliance or otherwise with relevant legislative requirements.

The Guidelines direct the application and installation process for sponsorship signage at Council facilities and need to be read in conjunction with the Sponsorship Signage Policy and any other documents developed or employed by Council that relate to the placement and management of signage at Council assets.

The guidelines provide details and procedures to assist applicants and Council staff when making decisions around the placement and management of sponsorship signage at Council facilities, including requiring applicants to seek planning approval if applicable.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
2.4 Review and update systems and processes to ensure best practice and customer-centric outcomes.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.5 Build our knowledge base to apply in decision-making processes.

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

An inadequate policy framework on this issue exposes Council to a range of risks including but not limited to injury or loss to third parties and reputational risk.



CONSULTATION PROCESS

The Policy has been constructed by members of Council Assets and Facilities Group (AFG) and reviewed by the Senior Management Team.

CONCLUSION

It is recommended that the Council adopt the Sponsorship Signage Policy and Guidelines with immediate effect.

9.9 MANAGEMENT OF PUBLIC RESERVES POLICY AND GUIDELINES

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 14 January 2020
File Reference:
Enclosures: 1. Draft Management of Public Reserves Policy 
2. Draft Management of Public Reserves Guidelines 

RECOMMENDATION

That Council adopt the Management of Public Reserves Policy and associated guidelines with immediate effect

PURPOSE

The policy and associated guidelines have been prepared to assist in the regulation, control and protection of public reserves and buildings that are owned or managed by the Council.

BACKGROUND

The Management of Public Reserves Policy is due for review so that it is in line with the revised Highway, Public Reserves, Parking and Stormwater By-Law, which was ratified in 2016. During the review, the policy has been shortened to be consistent with the organisational policy framework and a set of guidelines created to detail the practical implementation of *Part 3 – Public Reserves* of Council's by-law.

DETAILS

The purpose of the Management of Public Reserves Policy and Guidelines is to provide a procedural framework that guides the practical implementation of the provisions set out in the Council's Highway, Public Reserves, Parking and Stormwater By-Law (No 1 of 2016). Minor changes have been made from the previous policy so that it is in line with the by-law.

The guidelines describe the process for the hiring, closure and management of public reserves. It also provides Council direction for managing complaints associated with camping, long-term parking, projectiles and disorderly and threatening conduct in public reserves.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
--

Desired Outcomes

We make publicly transparent decisions on spending and future directions while encouraging community feedback.

Our Priorities

1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

This policy will replace the 2010 version of the Management of Public Reserves Policy, effective immediately.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

Lack of a Management of Public Reserves Policy and associated guidelines could leave Council vulnerable to risks associated with the management of public reserves and does not provide a uniform approach to the assessment and approval process attached to the hiring and use of public reserves. Consultation Process

The new documents have been developed following a review by an internal working group. There have been only minor changes to the content of the report with exception to any changes already endorsed as part of the by-law review.

CONCLUSION

It is therefore recommended that the Council adopt the Management of Public Reserves Policy and Guidelines as attached.

9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2020

To: Council
Reporting Officer: Accountant
Responsible Manager: Director Organisational Performance
Report Date: 5 February 2020
File Reference: 1
Enclosures: Nil

RECOMMENDATION

That Council notes Financial Reports for the period ended 31 January 2020.

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Underlying Position
- Statement of Cashflows
- Cash Position
- Rate Summary
- Capital Works Summary

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

The Financial Report has been prepared up until 31 January 2020. Capital Works Summary has been updated to provide forecast spend up to 30 June 2020 and forecast carry-over capital project spend into 2021.

Council officers are currently undertaking a detailed operational budget review which is expected to conclude at the end of February and will be reported to Council on completion.

Underlying Position

The Underlying Position Statement shows the performance of Council's day to day operations.



UNDERLYING POSITION STATEMENT As at 31 January 2020	Note	YTD ACTUAL	YTD BUDGET	% VARIANCE	YTD VARIANCE	ANNUAL BUDGET
INCOME						
Rate Revenue	1	11,374,224	11,321,261	0%	(52,963) ✓	11,331,753
User Charges	2	1,355,741	1,549,649	13%	193,908 ✗	2,613,127
Reimbursements/Contributions	3	532,201	379,721	-40%	(152,480) ✓	708,309
Grants and Subsidies		1,101,066	1,090,141	-1%	(10,925) ✓	3,935,370
Interest		139,003	131,194	-6%	(7,809) ✓	225,000
Proceeds from Sale of Assets	4	55,845	-	0%	(55,845) ✓	155,763
Other		46,484	-	0%	(46,484) ✓	562,000
		14,604,564	14,471,966	-1%	(132,598) ✓	19,531,322
EXPENDITURE						
Employee Costs	5	3,825,680	4,158,234	-8%	(332,554) ✓	7,006,172
State Levies		276,289	275,152	0%	1,137 ⚠	527,258
Remissions & Discounts		395,785	397,724	0%	(1,939) ✓	401,695
Materials & Contracts	6	4,008,437	4,348,562	-8%	(340,125) ✓	6,711,828
Depreciation		2,483,930	2,491,048	0%	(7,118) ✓	4,272,038
Borrowing Costs		16,357	18,830	-13%	(2,473) ✓	32,293
Value of Disposed Assets		-	44,009	-100%	(44,009) ✓	231,243
Other Expenses		128,932	132,076	-2%	(3,144) ✓	262,922
		11,135,410	11,865,635	-6%	(730,225) ✓	19,445,449
UNDERLYING SURPLUS/(DEFICIT)		3,469,154	2,606,331	-33%	(862,823) ✓	85,873
RECONCILIATION TO COMPREHENSIVE RESULT						
Capital Grants/Contributions	7	1,031,284	99,646	-935%	(931,638) ✓	2,966,131
Advance Payment of FAGs Grant		-	-	0%	- ✓	(1,487,140)
COMPREHENSIVE SURPLUS/(DEFICIT)		4,500,438	2,705,977	-66%	(1,794,461) ✓	1,564,864

Actual v Budget YTD Variance Legend	Income	Expenditure	
> 0%	< 0%	✓	Favourable
=< 0%	=> 0%	⚠	Insignificant
< -2%	< -2%	✗	Unfavourable

As at 31 January 2020 the actual YTD surplus is \$3,469,154 and favourable compared with the ytd budget (\$862,823).

Explanations are provided for ytd budget variances of \$50,000 or more in the below table.

There have been several wins and losses identified across the budget as a part of an ongoing internal detailed budget review. This budget review is expected to conclude in February and results will be reported to Council on completion.

Overall based on known variances to date, the operational results are expected to be consistent with the budget estimates set by Council. Management will continue to monitor and manage the

budget to ensure that the services are delivered efficiently and within the budget estimates set by Council.

Note	Commentary
1	Rates levied are consistent with the annual budget estimates. Supplementary rates are not allowed for in the budget estimates. As a result, a favourable variance to budget is anticipated for the year.
2	User Charges are below budget and are expected to be unfavourable to budget for the year due to an anomaly detected in the budget calculation for utilisation for child care. Utilisation for the WarWyn Early Learning Centre has also been lower than anticipated. Whilst this will have an unfavourable budget impact, overall child care operations continue to be sustainable and profitable.
3	Reimbursements are favourable to budget due to a refund of our Workers Compensation premiums based on our Claims Experience. This is expected to result in a favourable variance to budget at year end.
4	Proceeds relate to the sale of a block at Serrata Cres, Sisters Beach. Sales from this subdivision were not allowed for in the budget estimates and therefore total proceeds from sale of assets for the year will be higher than budget. Council has entered into contracts for 3 blocks this year to date and continues to have strong interest in the remaining blocks available for sale.
5	Wages are tracking favourably to budget predominantly due to vacancy savings. These vacancies will be filled. It is expected there to be a favourable variance to budget by year end.
6	Materials & Contracts favourable against budget with seasonal change allowing for increased outdoors maintenance and work and expected to increase in coming months.
7	Capital Grant ytd favourable variance to budget relates to timing only. The Building Better Regions grant payment was received earlier than allowed for.

Statement of Cashflows

This report provides details of cash movements and balances for the current financial year to 31 January 2020. Total cash and investments as at 31 January was \$14,421,582.



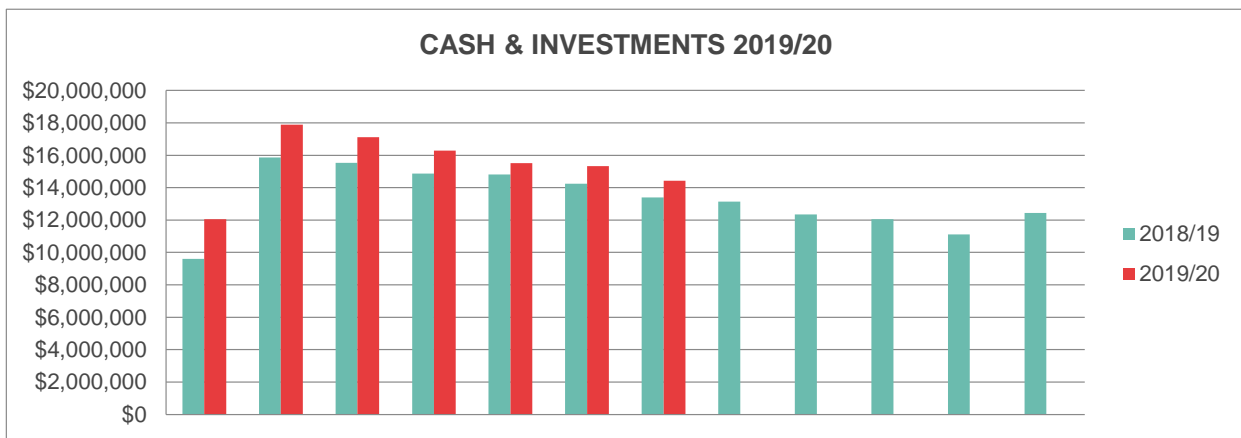
STATEMENT OF CASHFLOWS TO 31 JANUARY 2020	YTD Actual \$
	\$
Cash flows from operating activities	
Employee Costs	-3,825,681
Materials and Contracts	-5,134,256
State levies	-276,289
Finance costs	0
Receivables	10,077,254
User charges	1,355,741
Interest	139,003
Reimbursement of expenses	532,201
Government grants	1,101,066
Net Cash provided by (used in) operating activities	3,969,039
Cash flows from investing activities	
Payments for Property, Plant and Equipment	-3,104,687
Investment revenue from Water Corporation	45,533
Proceeds from Sale of Property, Plant and Equipment	55,845
Capital grants	1,031,284
Net cash provided by (used in) investing activities	-1,972,025
Cash flows from financing activities	
Financial liabilities	-16,357
Net cash provided by financing activities	-16,357
Net (Decrease) in Cash Held	1,980,657
Cash at beginning of year	12,440,925
Cash at end of period	14,421,582

Cash Position

The following table provides an outline of Council's cash and investment portfolio as at 31 January 2020.



CASH POSITION As at 31 January 2020		\$	INVESTMENTS	\$	Weighted Average Return
Deposits	13,200,000		Commonwealth Bank	1,219,982	1.00%
			Bankwest	13,200,000	1.44%
Petty Cash and Till Floats	1,600		Petty Cash and Till Floats	1,600	
Trading Account	1,219,982				
BALANCE (ALL ACCOUNTS)	<u>14,421,582</u>			<u>14,421,582</u>	1.40%



RBA Cash Rate* 0.750
90 Day BBSWs Rate** 0.880

*source: www.rba.gov.au as at 3 February 2020

**source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 31 January 2020

All cash investments are in compliance with Council's Investment Policy (FIN.004).

Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Rates and Charges collected as at 31 January are behind that collected as at the same time last year. This is due to rates notices being distributed earlier in January last year. The current year notices were delayed due to a software upgrade.

Collections will increase over the coming months as debt collection increases (reminder notices sent etc).



RATE SUMMARY		2019/20		2018/19	
For the period 1 July 2019 to 31 January 2020		%	\$	%	\$
<i>Notice Issue Date - 2 August 2019</i>					
OUTSTANDING RATE DEBTORS (As at 1 July 2019)	4.27	507,597	3.90	452,217	
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)	95.73	11,374,224	96.10	11,156,991	
GROSS RATES AND CHARGES DEMANDED	100.00	11,881,821	100.00	11,609,208	
LESS RATES AND CHARGES COLLECTED	84.81	10,077,254	86.40	10,029,970	
REMISSIONS AND DISCOUNTS**	8.27	982,813	8.33	966,774	
	93.08	11,060,067	94.72	10,996,744	
ADD PROPERTIES IN CREDIT	(2.46)	292,518	(2.68)	311,631	
UNPAID RATES AND CHARGES (includes Deferred Rates)	9.38	1,114,272	7.96	924,095	
**REMISSIONS AND DISCOUNTS		2019/20		2018/19	
Discount		388,328		388,691	
Pensioner Rebates		587,028		571,883	
Council Remissions and Abandements		7,457		6,200	
		<u>982,813</u>		<u>966,774</u>	
Number of Assessments	1,028				

Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2019/2020 Capital Works program. Timing of expenditure is based on the works plan and actual spend, and not reflective of the actual progress of the Capital Work, which is detailed under Capital Program Monthly Progress.

A separate report will be provided to Council its next meeting for the Waterfront Precinct Projects.



CAPITAL WORKS SUMMARY As at 31 January 2020	Actual \$	Budget \$	% Spend of Budget	Forecast \$	Forecast Variance	Projected C/Forward
Governance						
Multi Use Community Facility	130,916	3,813,698	3.43%	813,698	-	3,000,000
New Board Walk and Seawall Renewal	953,505	495,077	192.60%	953,505	458,428	-
Other	183,531	381,974	48.05%	356,159	4,185	30,000
	1,267,952	4,690,749	27.03%	2,123,362	462,613	3,030,000
Strategic & Financial Services	139,002	320,000	43.44%	320,000	-	-
Organisational Performance	50,915	99,131	51.36%	99,131	-	-
Community Services						
Children Services	3,397	69,868	4.86%	9,868	-	60,000
Tourism	2,984	4,500	66.31%	4,500	-	-
General	24,120	62,174	38.79%	62,174	-	-
	30,501.01	136,542	22.34%	76,542	-	60,000
Engineering Services						
Depot	13,230	98,255	13.47%	98,255	-	-
Plant	620,453	791,777	78.36%	830,937	39,160	-
	633,683	890,032	71.20%	929,192	39,160	-
Waste Management	34302.37	25,000	137.21%	34,302	9,302	-
Public Conveniences	38381.39	115,658	33.19%	115,720	62	-
Transport						
Re-Sheeting	235,402	721,288	32.64%	732,601	11,313	-
Reseals - Rural	23,034	234,207	9.84%	234,207	-	-
Reseals - Urban	18,395	158,660	11.59%	158,660	-	-
Footpaths	58,462	192,605	30.35%	192,605	-	-
Bridges	8,274	10,000	82.74%	10,000	-	-
Somerset CBD	421,654	261,332	161.35%	261,332	-	-
Wynyard CBD	37,157	30,000	123.86%	37,157	7,157	-
General	220,108	1,008,227	21.83%	1,010,738	2,511	-
	1,022,485	2,616,319	39.08%	2,637,299	20,980	-
Sporting Facilities						
Wynyard	270,025	1,022,927	26.40%	1,022,927	-	-
Somerset	158,026	199,970	79.02%	200,705	735	-
	428,051	1,222,897	35.00%	1,223,632	735	-
Parks & Gardens						
Wynyard	392,235	1,297,467	30.23%	1,314,426	16,959	-
Somerset	10,724	150,000	7.15%	50,000	-	100,000
General	110,951	178,708	62.09%	123,514	727	55,921
	513,910	1,626,175	31.60%	1,487,940	17,686	155,921
Stormwater Drainage						
Stormwater Pipe Replacement/Upgrades	22,032	74,564	29.55%	199,564	125,000	-
General	13,588	46,000	29.54%	46,000	-	-
	35,620	120,564	29.54%	245,564	125,000	-
Total Capital Works Program 2019/20	4,194,803.66	11,863,067	35.36%	9,292,684	675,538	3,245,921

* Forecast Capital Works Program updated to include Port Road Boat Harbour drainage amendment approved by Council on 21/10/19

** Budget Capital Works Program updated to include revised capital expenditure estimates approved by Council on 16/09/19

*** Forecast updated to include additional capital expenditure associated with the new street sweeper as reported to Council on 21/10/2019

**** Forecast updated to reflect actual expected spend by 30 June 2020, with added Projected Carried Forward spend to 2021

2019/20 Capital Program Monthly Progress Report

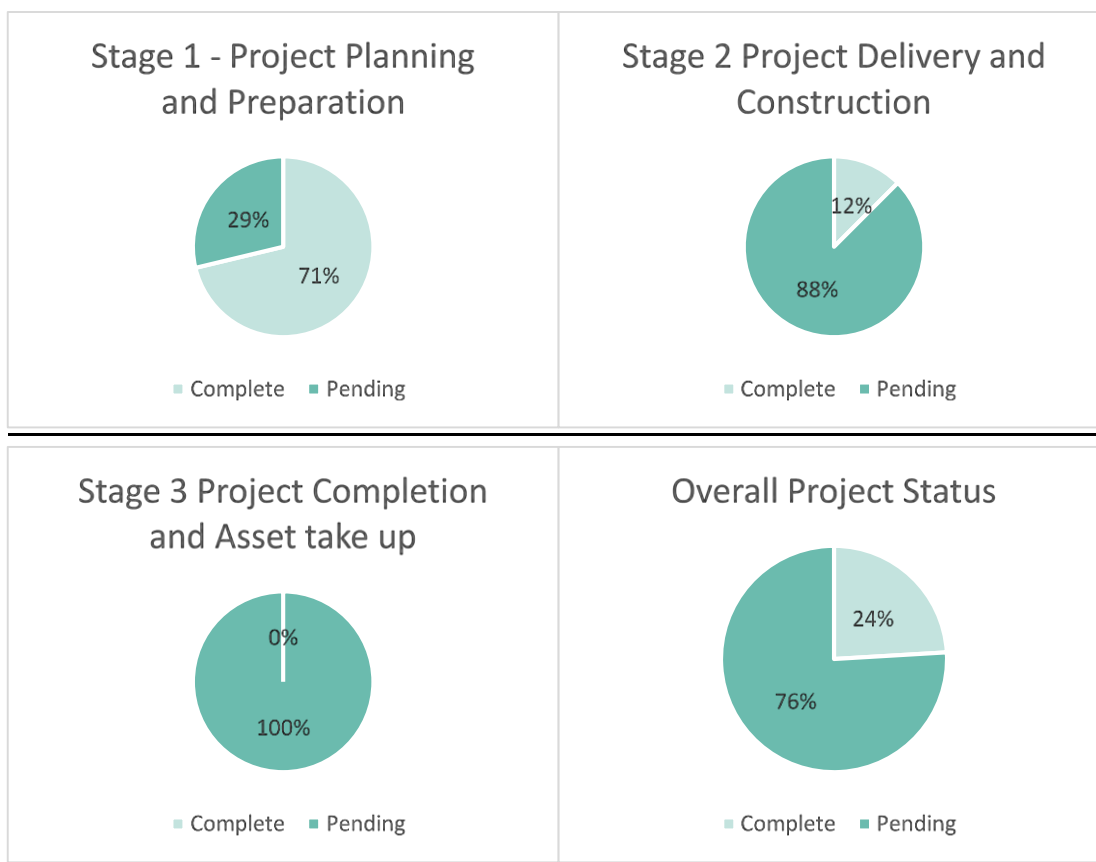
Overall the capital works program is on target for full completion with no foreseeable delays.

The overall project status completion is provided for each category of the program in the table below.

Section	Total Project Completion (%)
Governance	24.06
Strategic & Financial Services	42.75
Community Services	53.33
Engineering Services	22.84
Waste Management	75.00
Public Convenience	62.50
Transport	30.74
Sporting Facilities	52.29
Parks and Gardens	53.46
Stormwater Drainage	43.13
Special Projects	41.71

Status %	Stage
Between 0% and 25%	Stage 1 - Project Preparation including, design, permits, tender and consultation
Between 25% and 75%	Stage 2 - Project construction and delivery
Between 75% and 100%	Stage 3 - Project Completion including asset take up, defects liability period, construction approval, as constructed drawings

GOVERNANCE

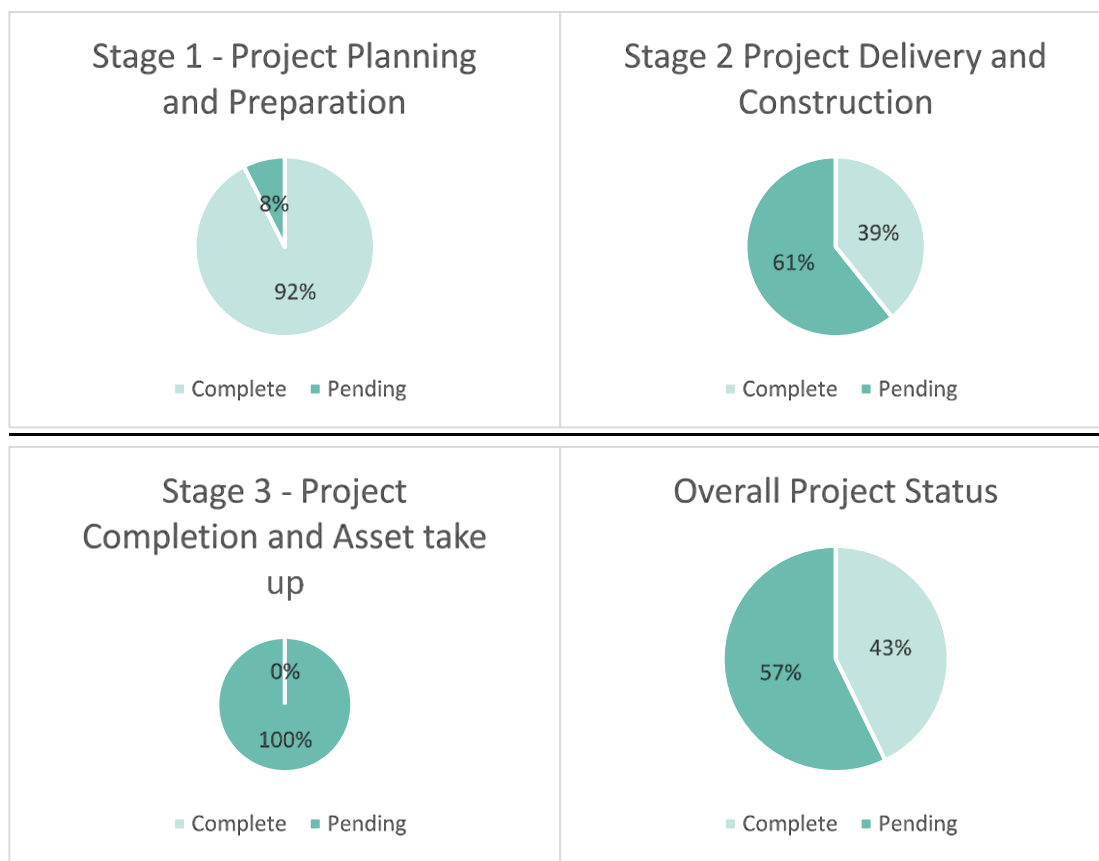


Projects	Status (%)
Renew Chambers Facia & Eaves	3.75
Replace Chambers Atrium Roof	25.00
Council Chambers Security Improvements	23.75
RSL Honour Board	22.50
Multi Use Community Facility	17.50
Wynyard Wharf Entrance Augmentation	25.00
New Boardwalk and Seawall Renewal	75.00
HR Management System	0.00

Key project milestones/updates:

- Multi Use Facility currently out to tender.
- Chambers Atrium Roof and Chambers Security Works anticipated to start soon.
- The new boardwalk and seawall renewal is complete and in use.

STRATEGIC AND FINANCIAL SERVICES

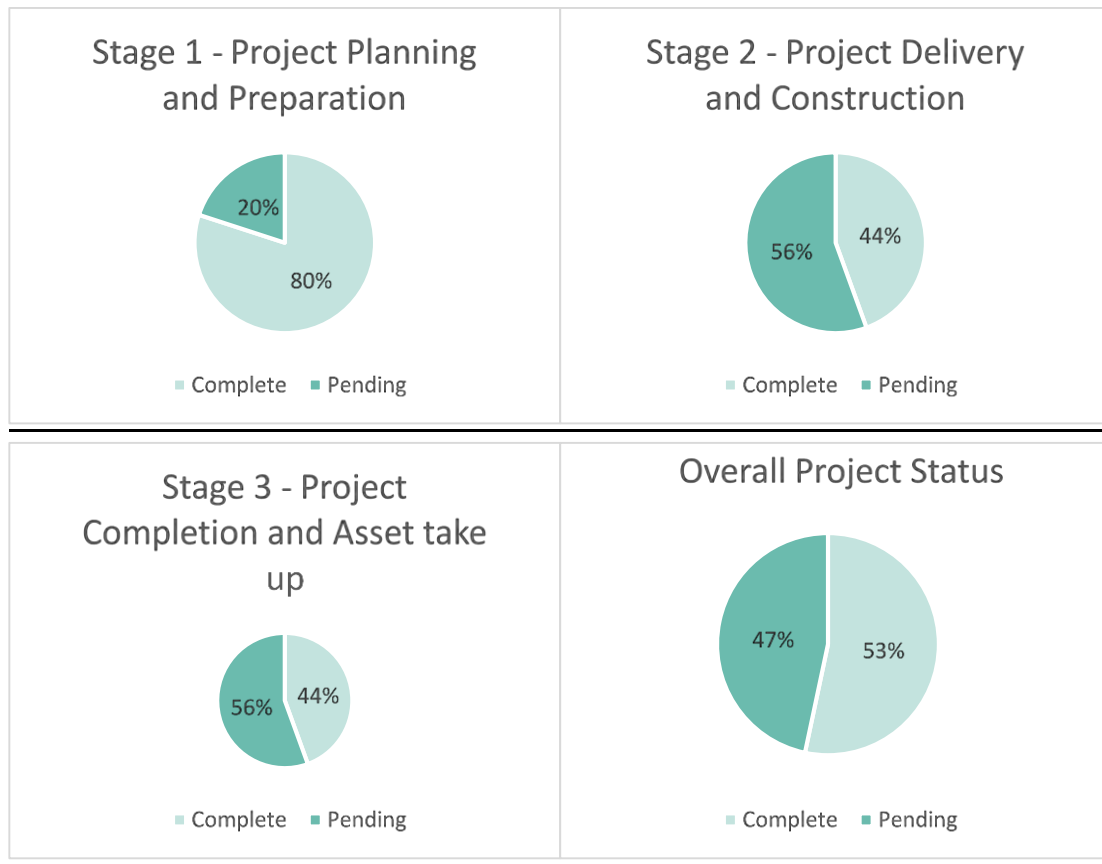


Projects	Status (%)
Finance/Assets Software	40.00
CCTV Cameras	36.00
IT Replacement	70.00
Aerial Imagery Upgrade	25.00

Key project milestones/updates:

- IT replacement progressing forward.
- CCTV Cameras currently being rolled out.
- Authority software upgrade is complete.
- Aerial Imagery is scheduled to commence in February.

COMMUNITY SERVICES

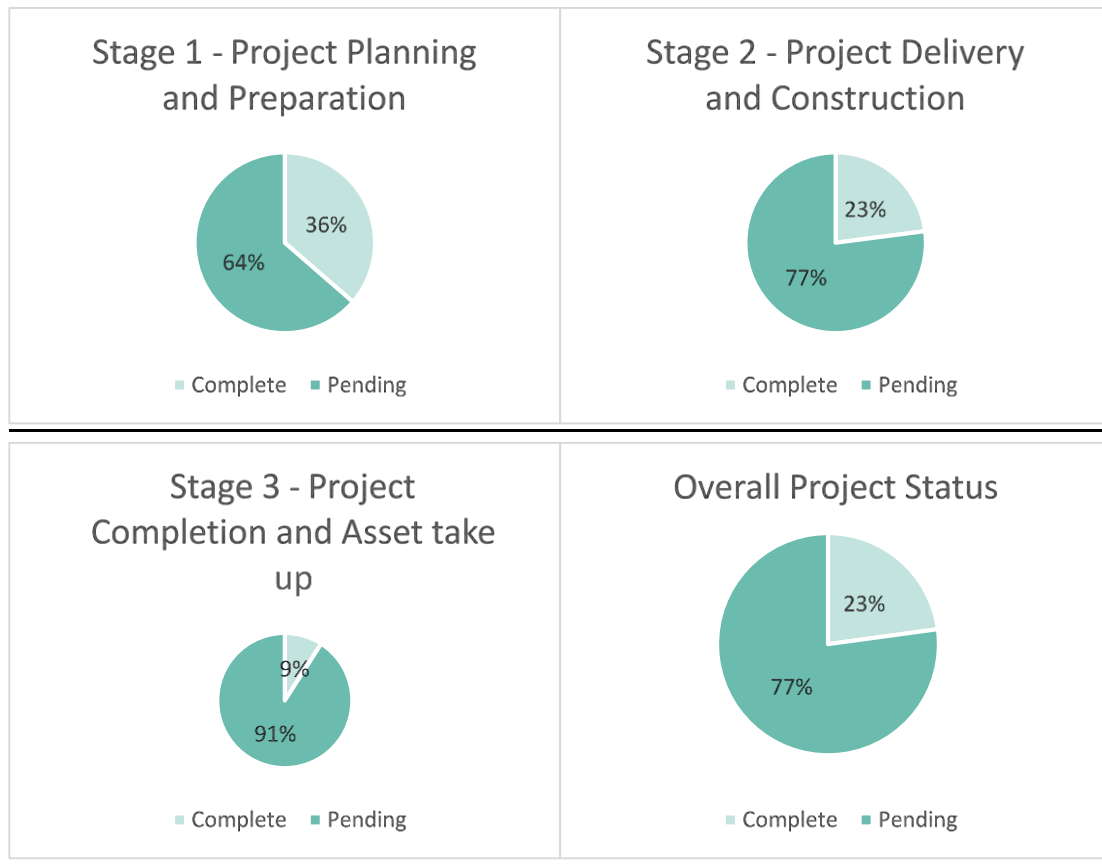


Projects	Status (%)
Links Child Care Security Door	100.00
Links Child Care Playground Replacement	20.00
Links Child Care Drainage Upgrade	25.00
Duress Alarm – WOW	100.00
Waratah Museum Veranda Enclosure	100.00
Online Booking System	20.00
Public Art	12.50
Somerset Xmas Decorations	100.00
Skate Park Art Boards	2.50

Key project milestones/updates:

- Public Art policy has now been adopted.

ENGINEERING SERVICES

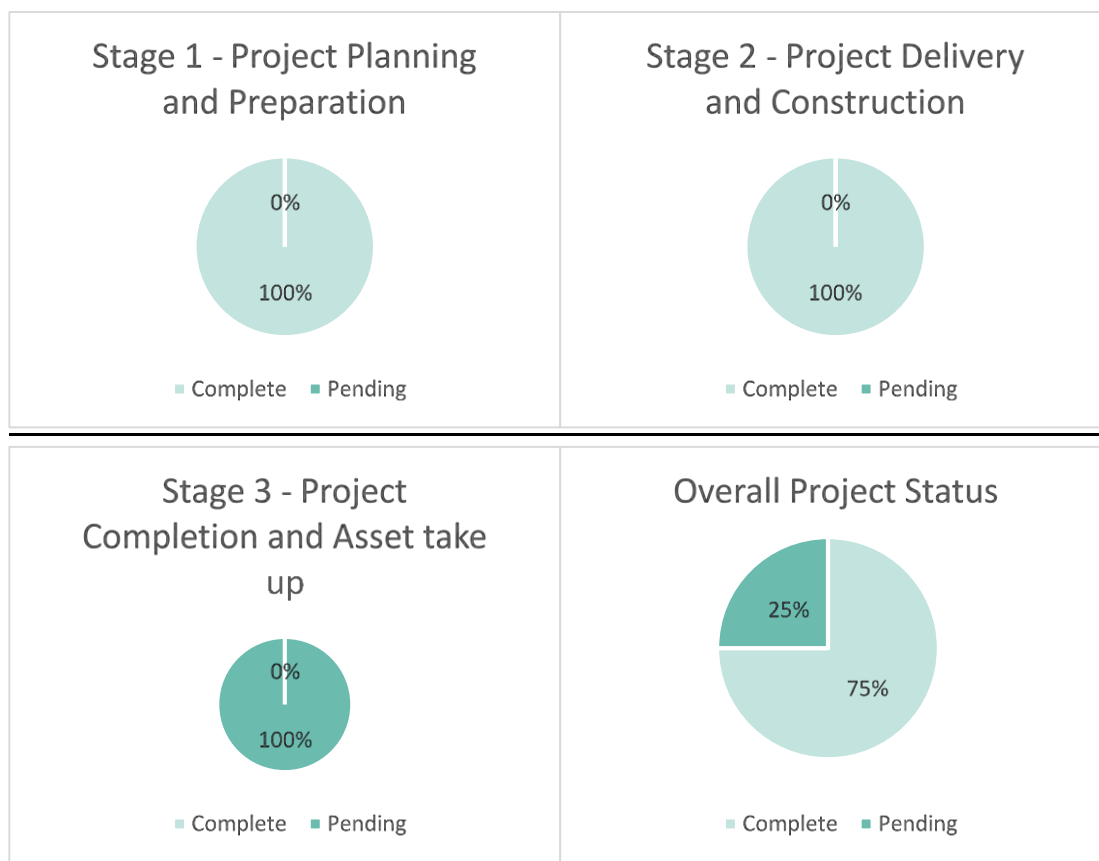


Projects	Status (%)
Asset System Upgrade	12.50
360° Site Camera	100.00
Depot Trade Waste System	32.50
Depot Car Park & Security	70.00
New Radio System	12.50
10' Grader Blade	0.00
8' Grade Blade	0.00
Plant & Fleet Vehicles	18.33

Key project milestones/updates:

- Arm mounted Flail Mower/Slasher operational.
- New Street Sweeper ordered and awaiting delivery.

WASTE MANAGEMENT

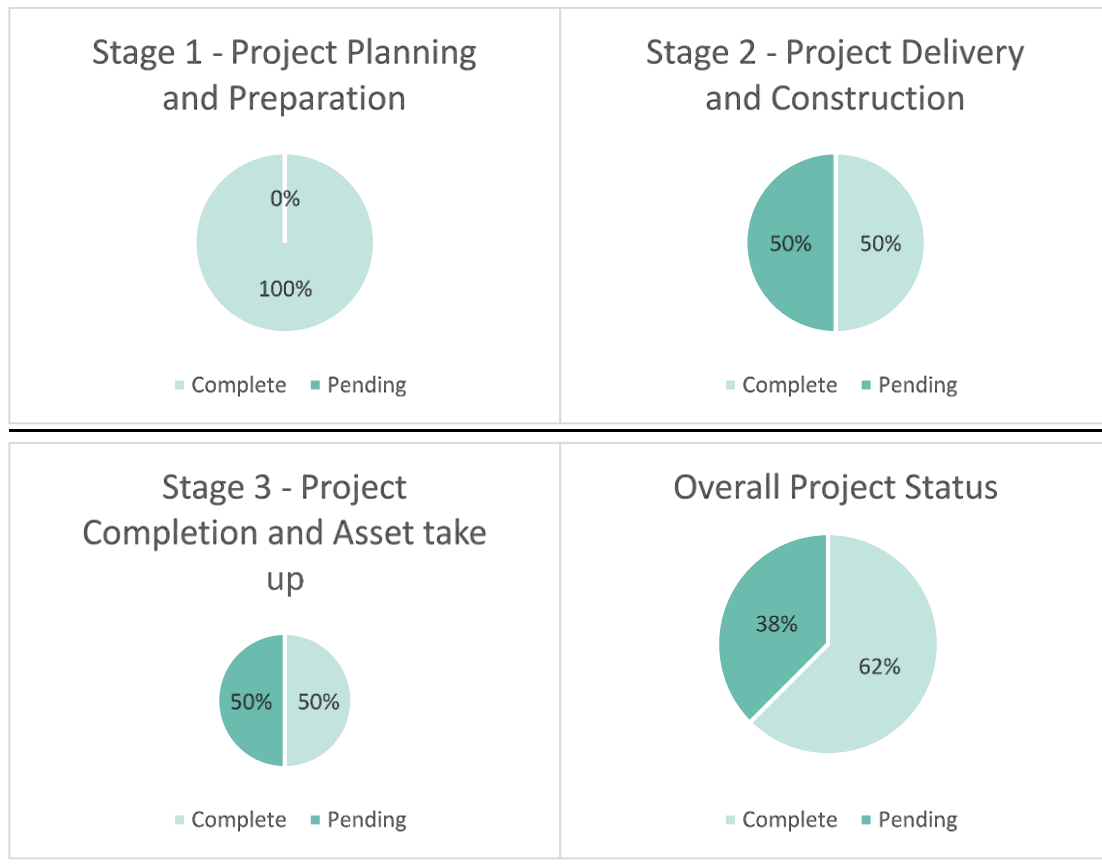


Projects	Status (%)
Relocate RV Dump Point	75.00

Key project milestones/updates:

- RV Dump Point completed and in operation.

PUBLIC CONVENIENCE

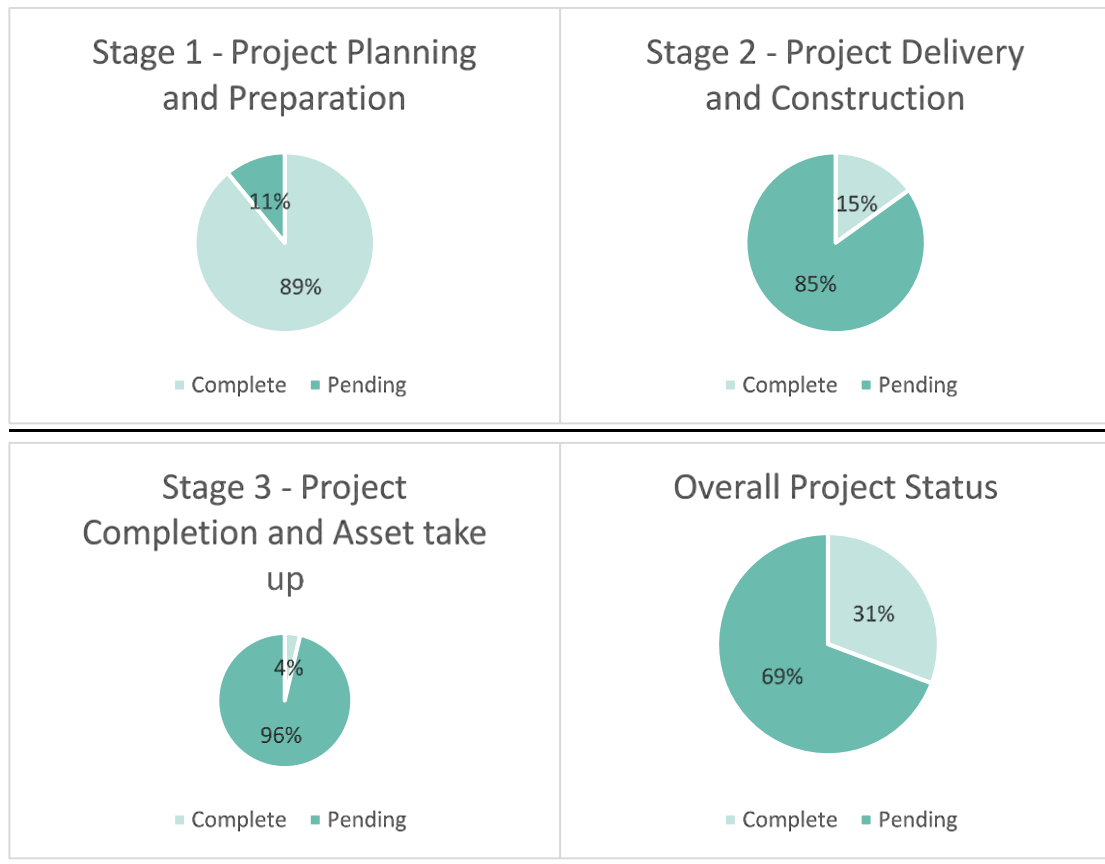


Projects	Status (%)
Boat Harbour Beach Toilets Stainless Steel Lining	100.00
East Wynyard Foreshore Toilets	25.00

Key project milestones/updates:

- East Wynyard Foreshore Toilet to commence in 2020.

TRANSPORT



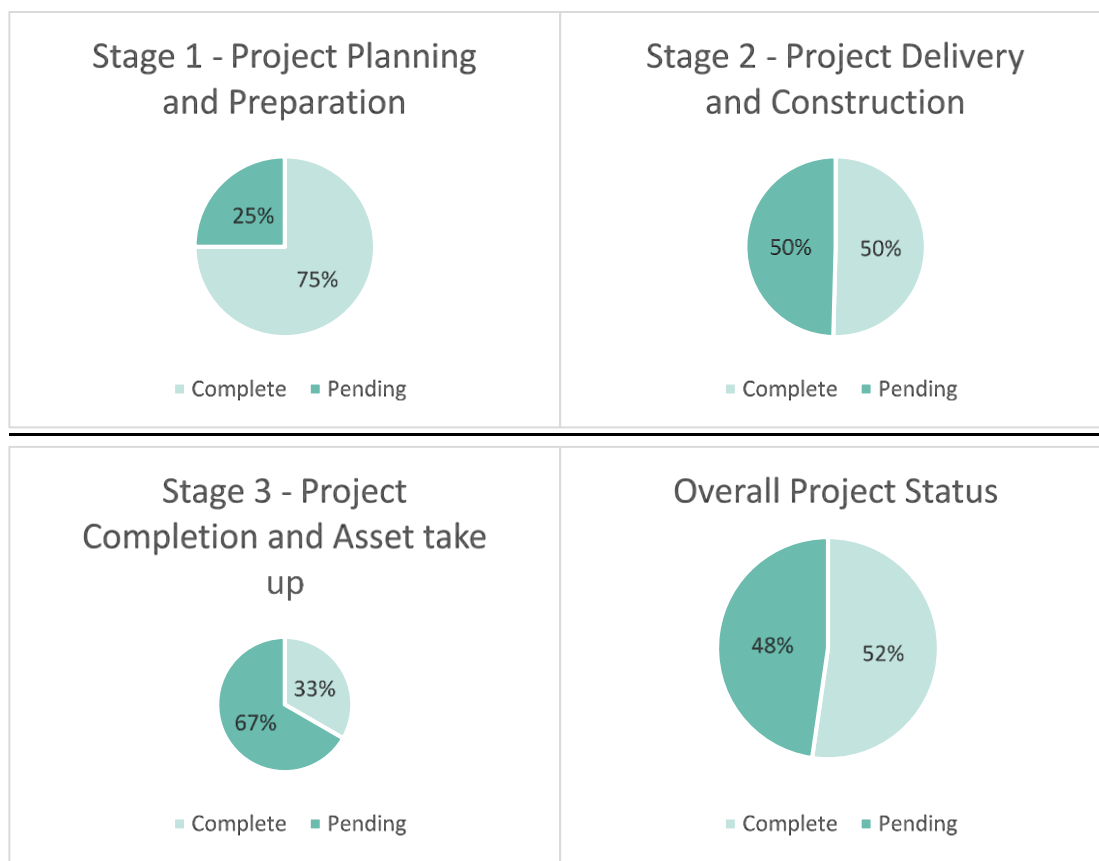
TRANSPORT Cont.

Projects	Status (%)
Re-Sheeting	25.00
Rural Reseals	25.00
Urban Reseals	25.00
Footpath Repairs Dodgin to Wharf Entry	75.00
Urban Footpaths (DDA)	47.50
Belton St/Frederick St Footpath	75.00
Bridge St Footpath	20.00
Woolworths Car Park	100.00
Somerset CBD Art	17.50
Somerset Master Plan	70.00
Railway Int. Window Replacement	67.50
Rural Road Junctions	0.00
Wynyard CBD Bins	30.00
57 Jackson St Retaining Wall	75.00
96 Jackson St Retaining Wall	12.50
Wynyard CBD Heavy Vehicle Signs	100.00
Jackson St – VRU Link	20.00
Goldie St – Ped Crossing	5.00
Exhibition Link VRU Link	20.00
Tennis Court Road – Speed Humps	25.00
Big Creek Guard Rail (Inglis St)	5.00
Park St – DDA Compliant Parking Bays	2.50
Wynyard CBD Plaza	25.00
Rural Road Bridges – Upgrade Approaches	0.00

Key project milestones/updates:

- Wynyard CBD Plaza expected to start soon
- Re-sheeting and reseal work expected to start progressing soon and completed by year end

SPORTING FACILITIES

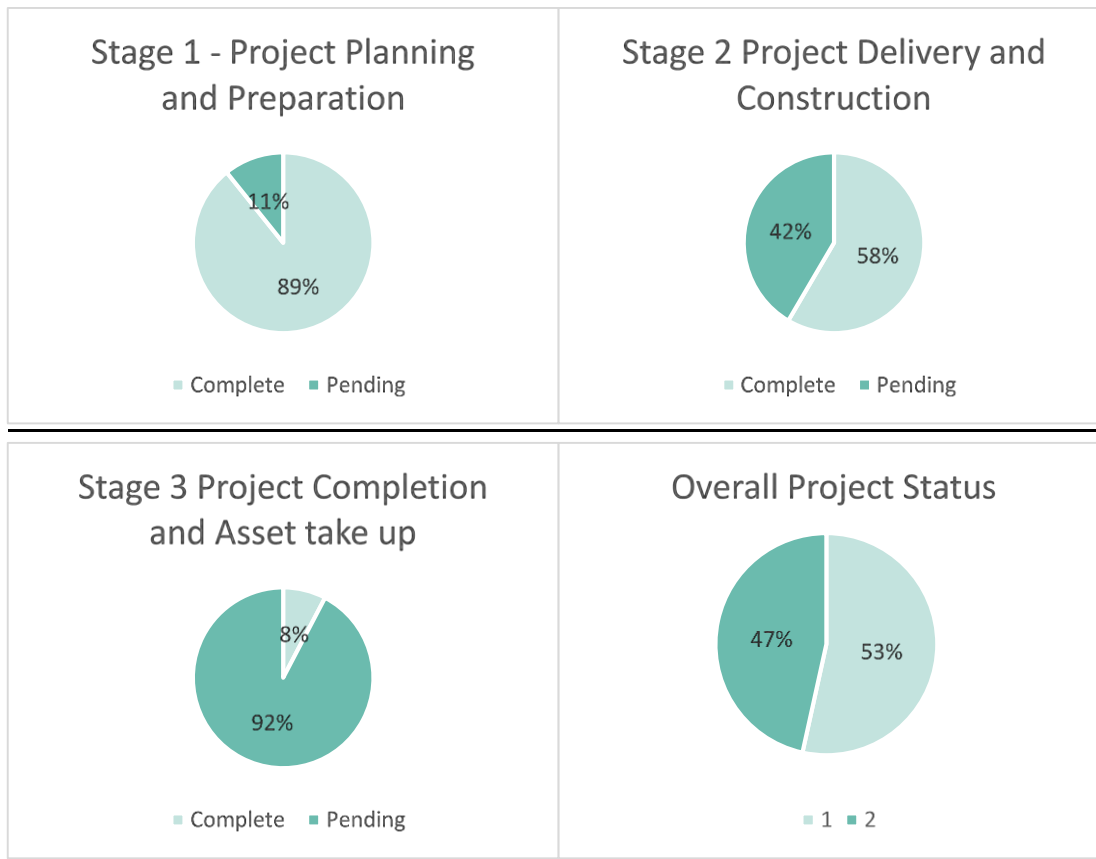


Projects	Status (%)
Wynyard Rec Change Rooms	52.50
Wynyard Rec Fence Replacement	25.00
Wynyard Sports Centre Line marking	50.00
Wynyard Tennis Upgrade Lights	100.00
Wynyard Wharf Damaged Pylons	100.00
Frederick St Underground Irrigation	25.00
Somerset Soccer Fence and Security	0.00
Somerset Rec Replace Box Gutters	100.00
Somerset Rec Install LED Lights West Wing	100.00
Langley Park Grease Trap	0.00
Somerset t Surf Club Grease Trap	0.00
Cardigan St Underground Irrigation	75.00

Key project milestones/updates:

- Wynyard Rec Ground Change room construction advancing well.
- Frederick St Irrigation works to start in March.

PARKS AND GARDENS

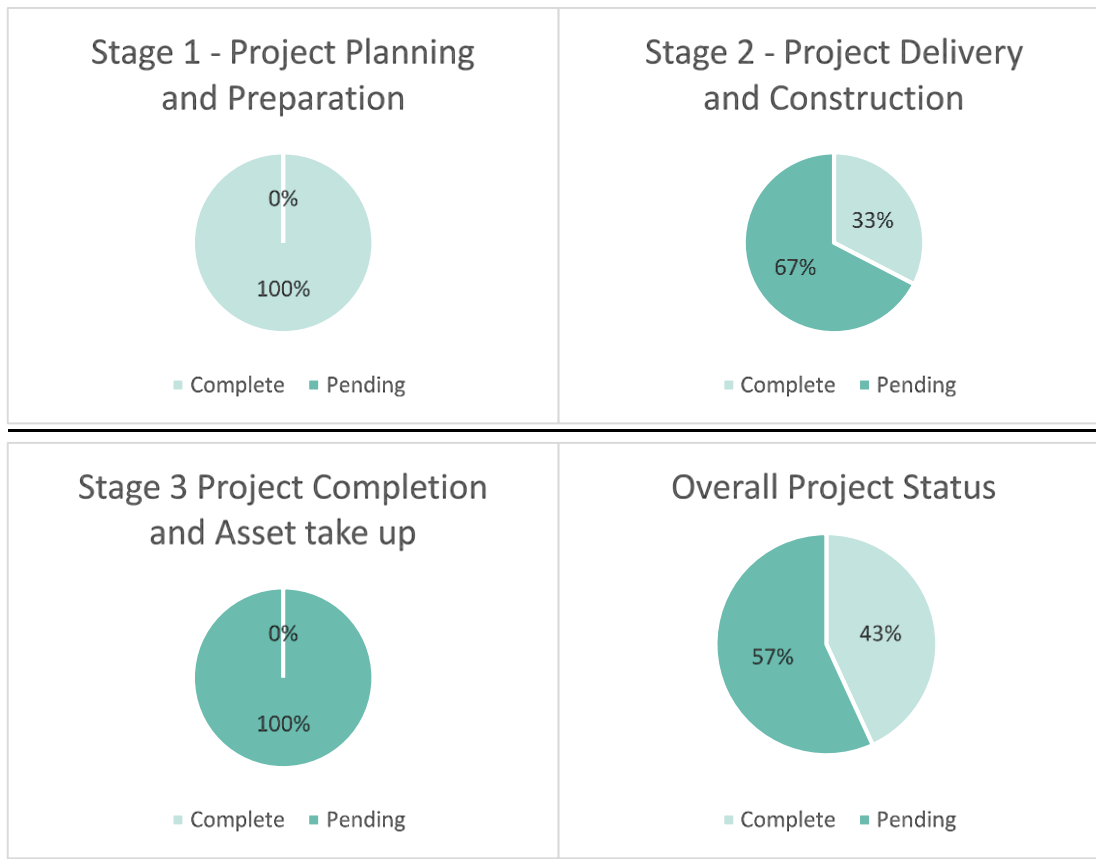


Projects	Status (%)
Camp Creek Remediation	70.00
Camp Creek Ped Bridge	75.00
East Wynyard Foreshore Playground	25.00
Guttridge Gardens Replace Fence	100.00
Bollard Replacement	40.00
Zig Zag Track	65.00
Inglis River Telford Creek Bridge	20.00
ANZAC Park Playground	7.50
BBQ Renewals	65.00
Parks Furniture Renewals	65.00
Waratah Falls – Lookout Track	72.50
Sisters Beach – Access Repairs	75.00
Sisters Beach Hardstand	12.50

Key project milestones/updates:

- Camp Creek Pedestrian bridge open to the public
- Zig Zag track works nearing completion

STORMWATER DRAINAGE



Projects	Status (%)
Rural Road Culverts	62.50
Dart St Outfall	25.00
Gully Pits	45.00
Manhole Covers	40.00

Key project milestones/updates:

- Rural road culvert replacements progressing well.
- Gully pit and manhole cover replacement underway.

9.11 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 5 February 2020
File Reference: 1202
Enclosures: Nil

RECOMMENDATION

That Council:

1. **Note the monthly Senior Management Report; and**
2. **Note the review date of the Public Consultation Policy will be deferred until following receipt of more detail from the local government reform project**

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 23 January to 6 February.

Corporate

- Participated in Sustainable Murchison Reference Group meeting
- Completed review of shared service arrangement with Burnie City Council for Economic Development and entered a further two-year term for services
- Undertook tour of Dulverton Waste Management Authority and Port Latta waste sites

Community

- Attended the Australia Day events at Gutteridge Gardens and Sisters Beach
- Participated in Community Conversations Forum in Wynyard at the Wynyard Bowls Club
- Met with a land owner to discuss an upcoming Council project
- Continued discussions as part of the working group for the Bass Highway (Wynyard to Marawah) improvement project

Industry

- Attended the Owners Representatives Quarterly Briefings with TasWater
- Participated in the Cradle Coast Authority's strategic planning focus group session to provide feedback on their draft strategic plan

- Attended the Business North West breakfast meeting with guest speaker, leader of the Opposition, Rebecca White MP

Other

- Nil

Doctors Rocks Conservation Area Dog Prohibited Area

The following response was received from the Department of Primary Industries, Parks, Water and Environment in response to requests from the public to reconsider the decision to ban dogs from the Doctors Rocks area on the beach between Burwood Point and Seabrook Creek:



**Department of Primary Industries, Parks,
Water and Environment**

12 Short Street, Ulverstone, TAS 7315 Australia
Ph (03) 6464 3008
www.parks.tas.gov.au



Dear Ms Raw

Doctors Rocks Conservation Area Dog Prohibited Area

Thank you for your email asking for reconsideration of the decision to make the area between Burntwood Point and Seabrook Creek a Dogs Prohibited Area.

The Parks and Wildlife Service, as the managing authority for the Doctors Rocks Conservation Area, is required to manage the land in accordance with the objectives listed in Schedule 1 of the *National Parks and Reserves Management Act 2002*, and recreational activities must be appropriate and consistent with the other objectives such as protecting biodiversity.

In many instances the protection of a reserves biodiversity values and a proposed recreational activity may be compatible and can coexist harmoniously. However, on the basis of the documented impacts that dogs have had on the local penguin population and the continued threat that they pose, the Parks and Wildlife Service has deemed the two uses to be incompatible and designated the land between Burntwood Point and Seabrook Creek as a Dogs Prohibited Area.

I sympathise with the impact this decision may have on you and other responsible dog owners, but the decision is consistent with our legislative obligations for managing this reserve.

Yours sincerely

ADMINISTRATION – USE OF CORPORATE SEAL

4/12/19	Adhesion Order	3 Murchison Highway, 4 Athol Street, 10 and 12 Athol Street Somerset
12/12/19	Land title	Transfer of Land - sale of Serata Crescent Block
7/1/20	Funding Agreement	Dept. Health Funding Agreement \$180k grant
21/1/20	Contract Renewal	Tasmanian Canine Defence League Inc (Burnie Dogs Home 170 Stowport Road Burnie)

POLICIES TO BE RESCINDED

Nil

POLICY REVIEW DEFERRED

GOV.008 – Public Consultation Policy – Deferred

The Public Consultation Policy is due for review, however with upcoming changes to the *Local Government Act* it is anticipated there will be specific requirements for each Council to have or modify their Public Consultation Policy. It is recommended that Council defer the review of its current policy until more detail and clarity is provided from the local government reform project. This will save duplication of effort. It is believed that the current policy, used in conjunction with Council’s recently adopted Communications and Engagement Strategy 2019-2021 clearly reflects council’s commitment to public consultation and meets the needs to Council at present without change.

Council’s Strategic Plan:

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
We encourage broad community input to create a focussed and strong sense of belonging.	
Our Priorities	
1.1	Commit to best practice in community engagement.
1.2	Strengthen our communication with the community using diverse communications channels relevant to the demographic.
1.3	Encourage increased participation by all stakeholders.

QUARTERLY REPORTING

GENERAL MANAGERS OFFICE

Staff Turnover September 2019 to December 2019

Arrivals			Departures		
Employee	Position	Date	Employee	Position	Date
Abbey Duncan	Municipal Employee Parks & Reserves	18/11/19	Josh Fraser	WHS Officer	15/11/19
Izaak Jones	Municipal Employee Parks & Reserves	25/11/19			
Debra Lee	Casual Children's Services Educator	28/11/19			

Current Recruitment Activity

Human Resources Coordinator	Open 1/2/2020 – Closes 14/2/20
WHS Officer	Open 20/12/19 – Closes 24/1/20
Digital Innovation Trainee	Open 20/12/19 – Closes 24/1/20
Technical Officer Engineering and Design	Open 20/12/19 – Closes 24/1/20
Administration Officer Infrastructure and Development Services**	4/12/2019

Current Council Trainees

Council currently has five (5) trainees in the following departments:

- Civil Construction (3)
- Parks & Reserves (2)

INFRASTRUCTURE AND DEVELOPMENT SERVICES

Animal Control

Item	Oct/Nov/Dec 2019	2019/2020 YTD
	No	No.
Dogs Registered	155	2039
Dogs Impounded	11	25
Dogs Euthanised	0	0
Dogs Adopted	5	7
New Kennel Licences	1	7
Licence Renewals	34	34
Dogs Re-Claimed	8	22
Livestock Impounded	0	0
Infringement Notices	3	10
Legal Action	0	0

Environmental Health - Immunisations

Month	2018/2019		2019/2020	
	Persons	Vaccination	Persons	Vaccination
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	62	62	42	48
December	0	0	0	0
January	0	0		
February	0	0		
March	0	0		
April	78	145		
May	0	0		
June	0	0		
	140	207	42	48

Council Staff Influenza Vaccinations May 2018, 63 staff vaccinated.

Public Health / Food Premises Inspections / Abatement Notices

2019/2020	Notifiable Diseases	Inspections Of Registered Food Premises	Abatement Notices Issued
July	1	10	0
August	0	14	0
September	0	4	0
October	0	4	0
November	0	1	0
December	0	10	0
January			
February			
March			
April			
May			
June			
TOTAL	1	43	0

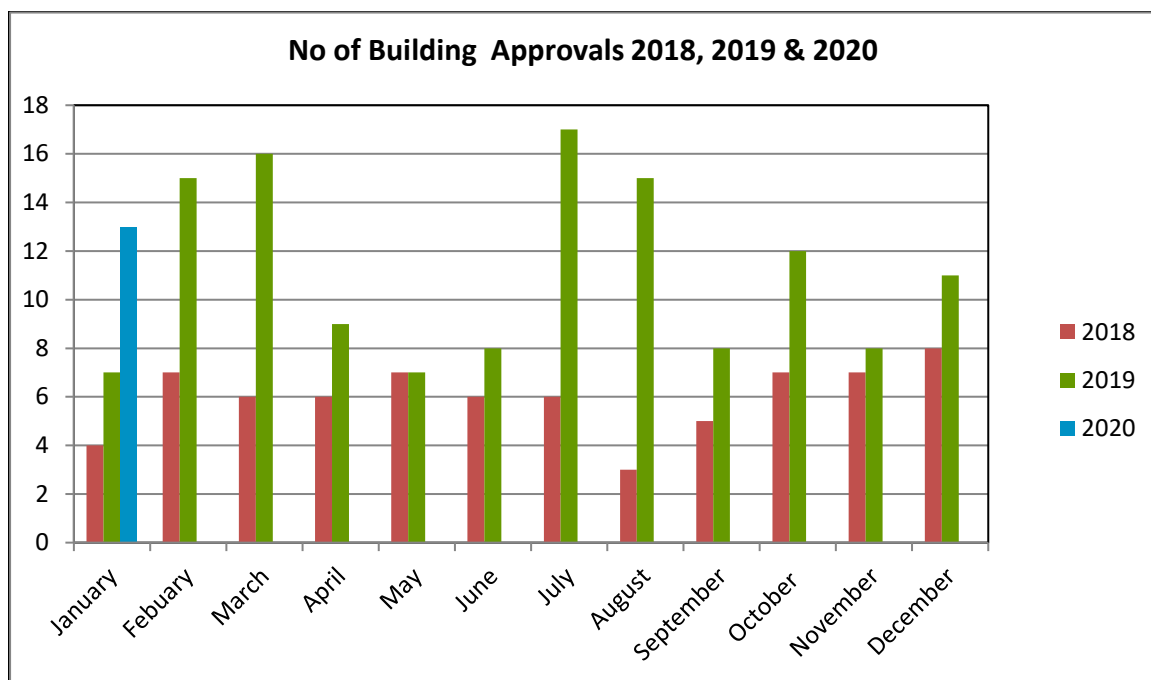
Health Approvals – Registrations

Month	Food Premises (FP)	Temporary Food Premises (TFP)	Places of Assembly (PA)	Public Health Risk Activities (PHRA)	Private Water Suppliers (PWS)	Regulated Systems Air Cooling Systems
July	28	1	0	0	0	0
August	40	1	0	3	0	1
September	1	9	2	2	0	3
October	23	7	0	0	0	0
November	0	6	1	0	0	0
December	2	4	0	0	0	0
January						
February						
March						
April						
May						
June						
TOTAL	94	28	3	5	0	4

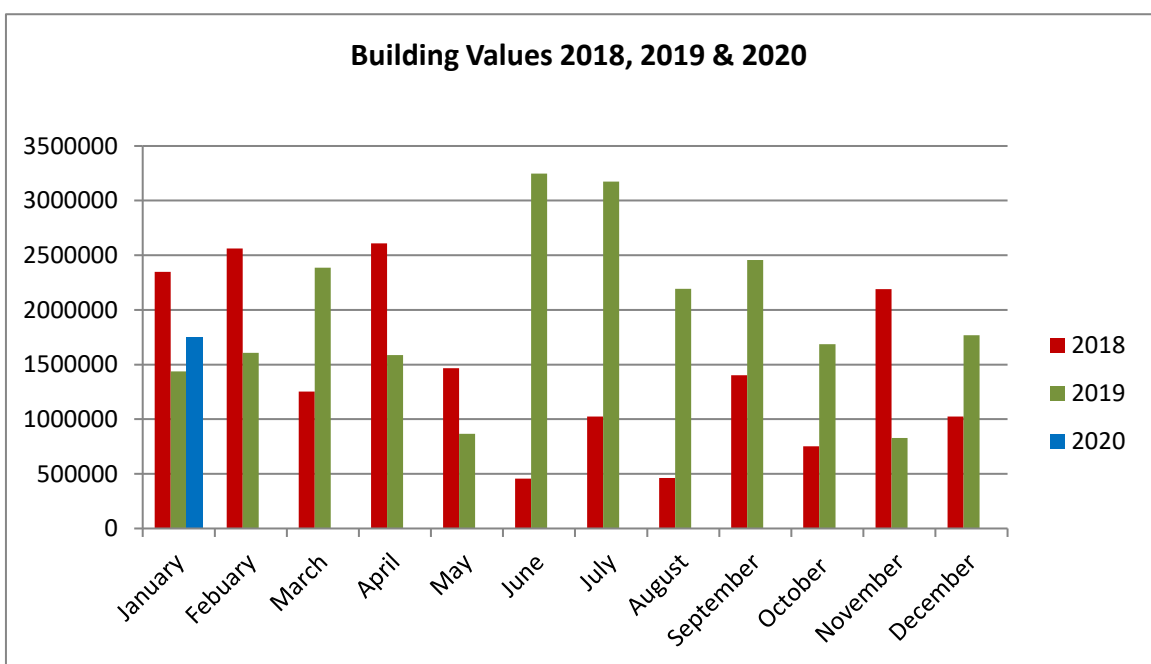
Building Approvals

Month	Class 1a	Class 1b	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7b	Class 8	Class 9a	Class 9b	Class 9c	Class 10a	Class 10b
July	6	-	-	1	-	-	1	2	-	-	1	-	8	2
August	7	-	-	-	-	-	-	-	-	-	1	-	8	1
September	7	-	-	-	-	-	-	-	-	-	-	-	3	1
October	5	2	-	-	-	-	-	-	-	-	1	-	4	1
November	6	-	-	-	-	-	-	-	-	-	-	-	2	-
December	6	-	-	-	-	-	-	-	-	-	-	-	2	3
January	8	-	-	-	-	-	-	-	-	-	-	-	6	-
February														
March														
April														
May														
June														
Total	45	2	-	1	-	-	1	2	-	-	3	-	33	8

Building Approval Graph

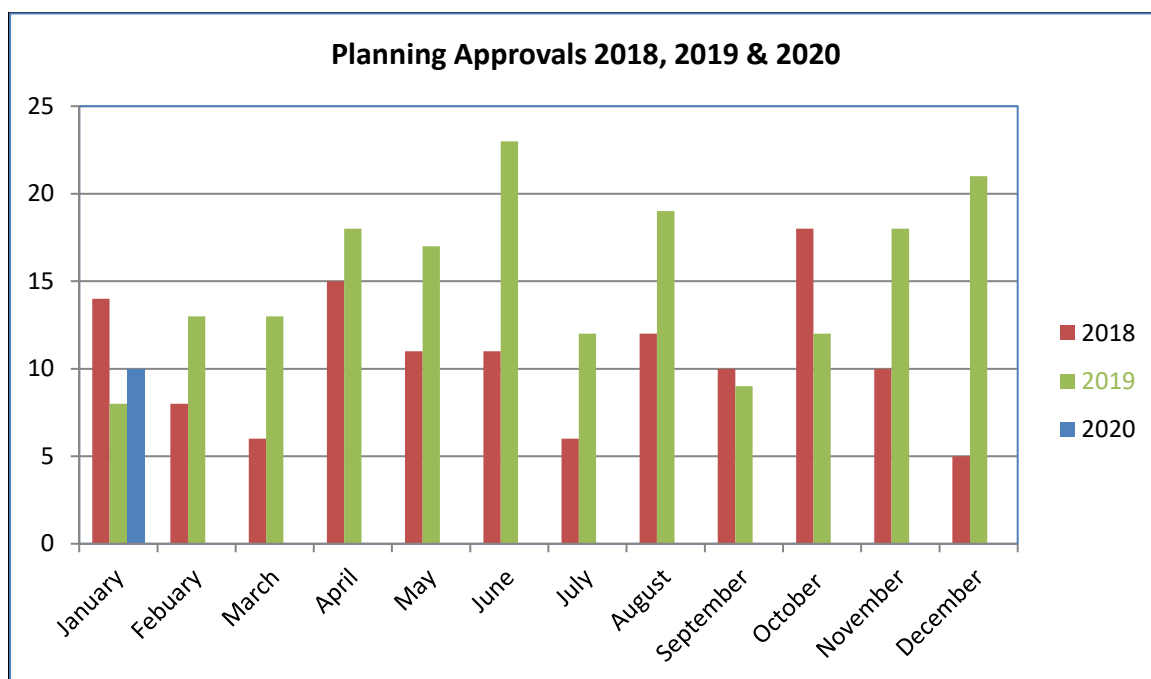


>2018 Building Values includes Building Permits and Notifiable Building Work (Category 3)



>2018 Building Values includes Building Permits and Notifiable Building Work (Category 3)

Planning Approvals Graph



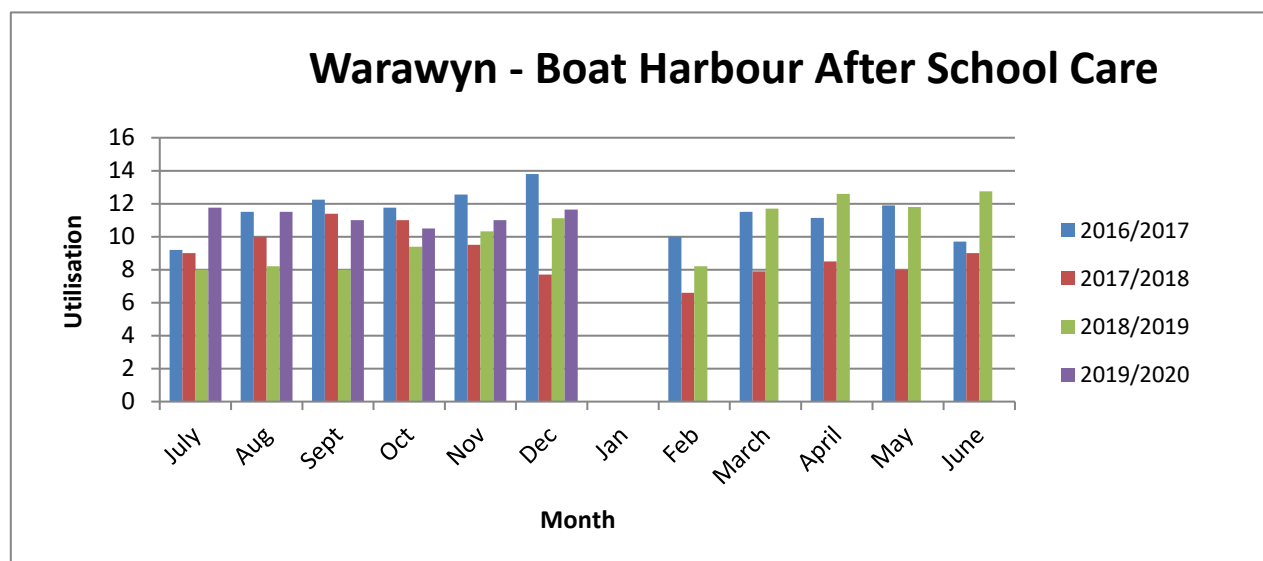
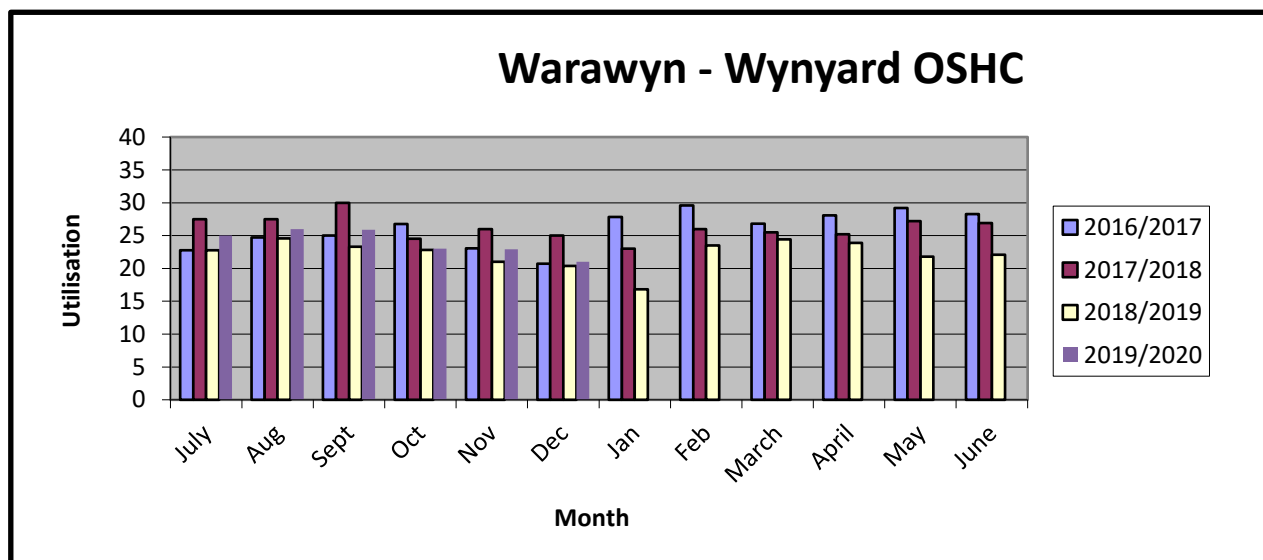
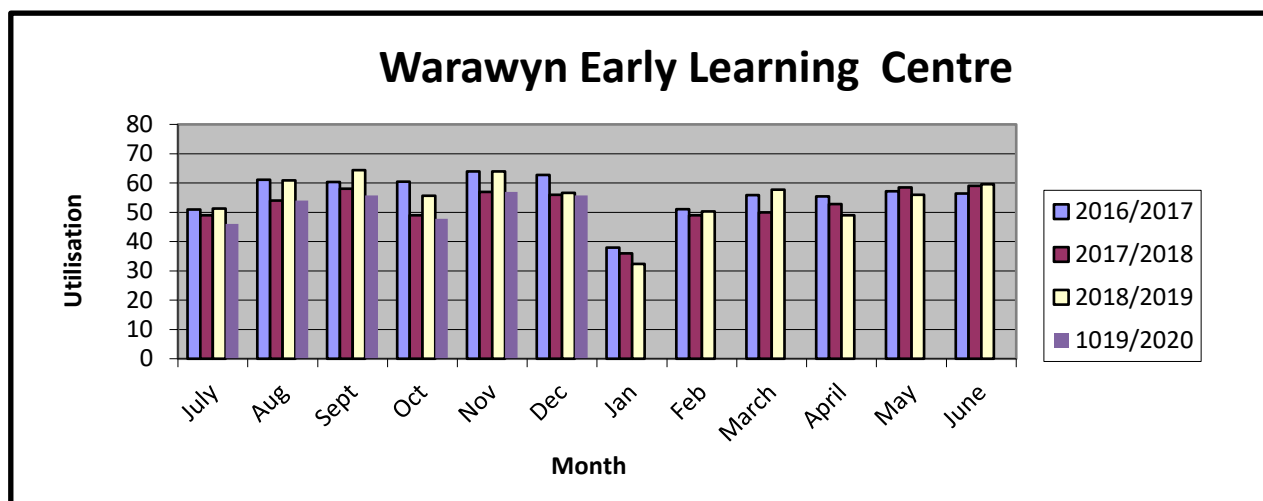
ORGANISATIONAL PERFORMANCE

Council Land Information Certificates (Certificate of Councils' Power)

Month	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
July	32	34	24	39	33	31	16	28
August	20	31	24	23	36	33	24	24
September	16	35	27	31	31	26	20	25
October	23	33	29	36	25	20	29	17
November	26	44	33	36	32	34	27	31
December	24	21	24	26	35	22	16	25
January	21	25	35	26	21	22	22	
February	25	38	35	31	35	28	26	
March	31	30	30	39	35	21	26	
April	25	34	28	33	38	24	18	
May	28	37	23	35	34	32	27	
June	25	32	23	33	24	20	13	
Total	296	394	335	388	379	313	264	

COMMUNITY AND ENGAGEMENT

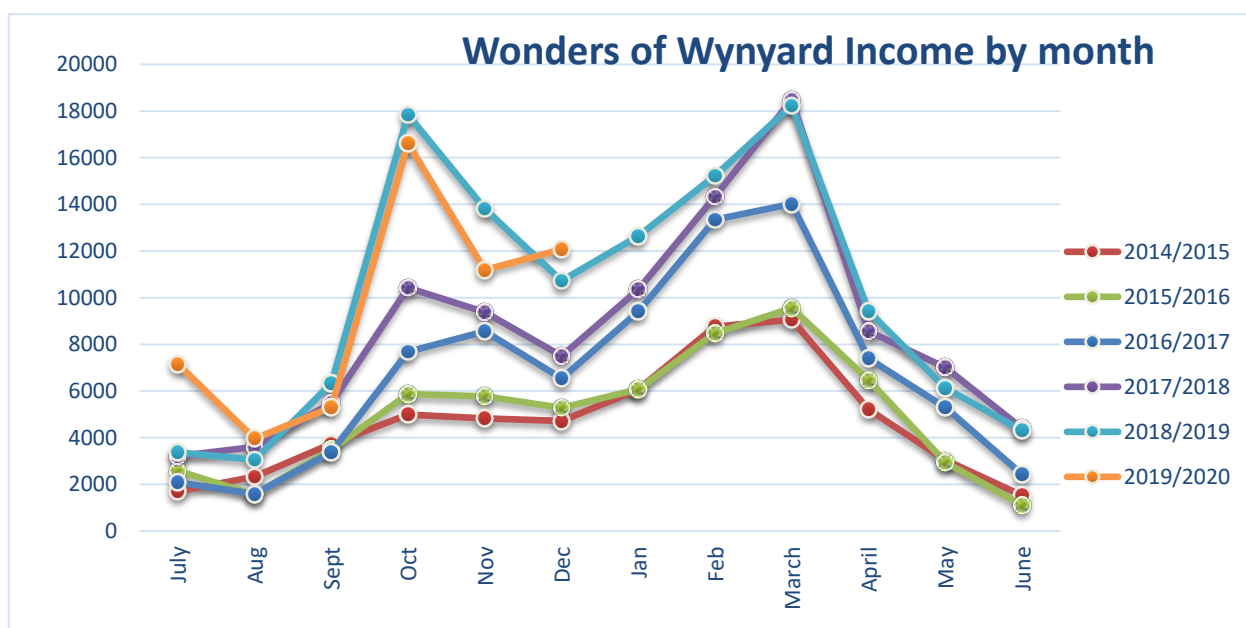
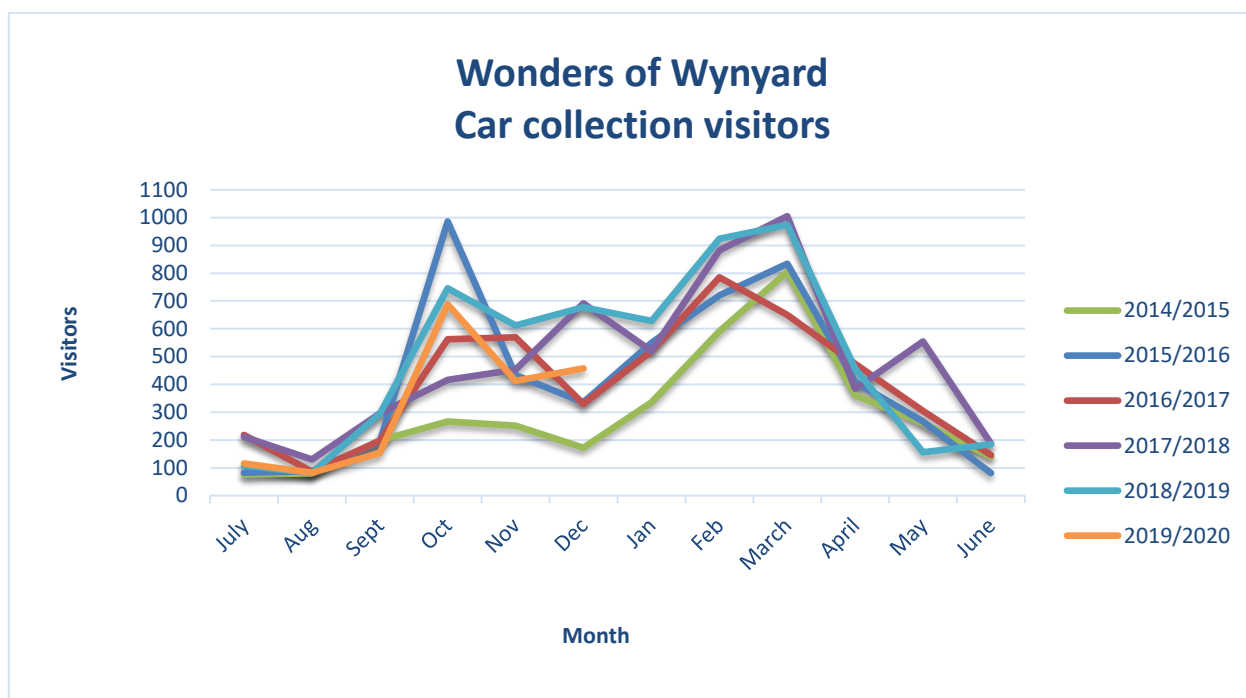
Children's Services

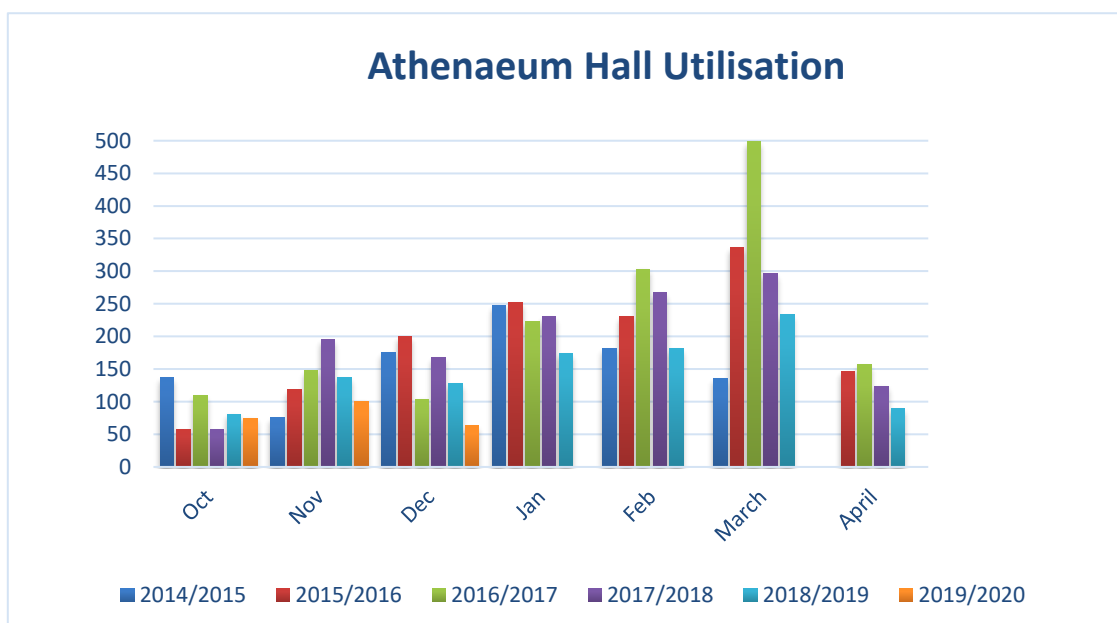
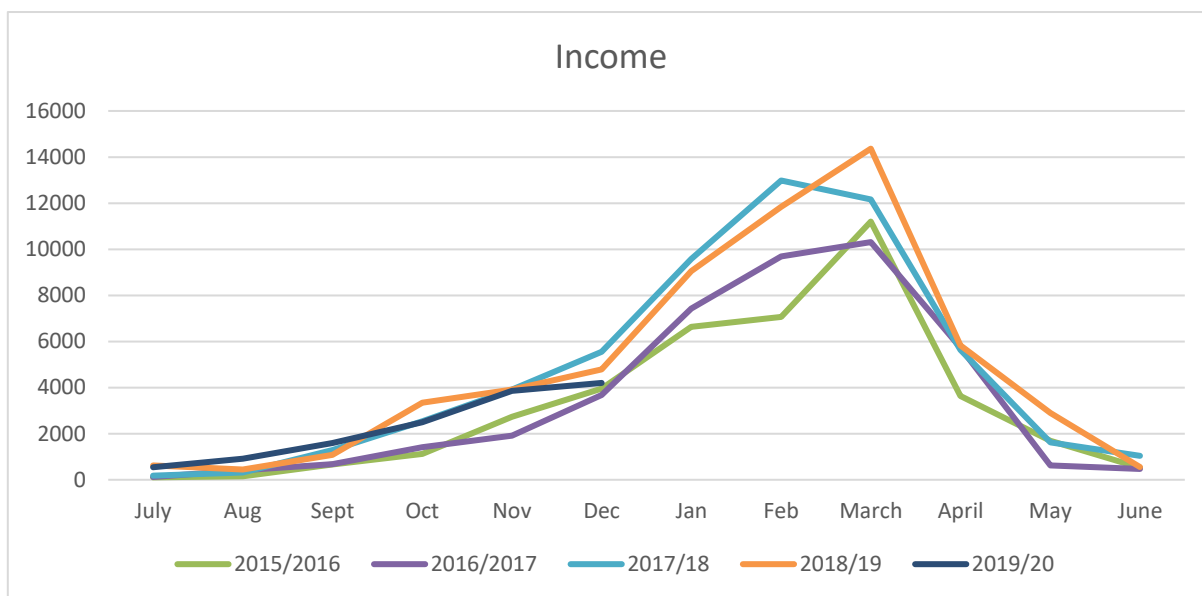


Tourism statistics October-December 2019

Summary - WOW

- Overall visitor numbers for Oct-Dec were down 5% on last year. Numbers through cars had a significant decrease of 23%, as we ran a FREE Entry promotion in Dec 2018.
- Income was up 13% in December due to large post-payments from Cruise boat visits in November. Overall income for the Oct-Dec period was down 6%, in line with overall visitor number decrease.





WORKING GROUPS

Following a resolution at the July 2019 Council Meeting the following working groups have been/are being established:

	Elected Member Representatives	Responsible Officer(s)	Status
Sisters Beach	Cr Edwards Cr Fairbrother Mayor (ex-officio)	Director Community & Engagement Community Development Officer	Group held several meetings. <ul style="list-style-type: none"> Final concept plan for the hardstand has been developed and funding investigation commenced. Report provided to Council in January Draft discussion paper on freedom camping developed and due for circulation Initial discussion paper for community centre feasibility developing.
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer Executive Officer (GM office)	The working group continues to meet to develop a list of strategic aims and operational matters for discussion. Yet to meet in 2020.
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	Community engagement period closed, with over 240 submissions received. Internal workshop to discuss/form key priorities held 5 February 2020. A draft plan will now be developed for public release on world Environment Day 5 June 2020.
Cam River Reserve	Cr Duniam Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	Possible actions have been brainstormed to address key concerns and ideas from the research and engagement phase. Cost estimates are being prepared before developing the concept plan.
Somerset Sporting Precinct	Cr Duniam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	Yet to commence
ANZAC Park		Director Community & Engagement	Commonwealth Grant funding Deed completed, commenced communications plan and internal working group established
Boat Harbour Masterplan	Cr Courtney Cr Fairbrother Cr House Mayor (ex-officio)	General Manager Executive Officer (GM office)	Research currently being completed to address prioritised action agreed by the group. Meeting held with Crown Land Services to discuss Master Plan. Yet to meet in 2020.

PLANNING PERMITS APPROVED UNDER DELEGATION –JANAURY 2020

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 178/2019	J Englund	8 Hill Court Wynyard	Shed	21.01.2020	42	D
DA 182/2019	S J & J T McLean	74 Irby Boulevard Sisters Beach	Visitor Accommodation	21.01.2020	41	D
DA 185/2019	P Allen – PLA Design	1 Martin Street Wynyard	Outbuilding (shed)	22.01.2020	39	D
DA 179/2019	Oak Tasmania T/A Oak Possibility	2 Cotton Street Wynyard	Proposed staff room	22.01.2020	41	D
DA 183/2019	Abel Drafting Services	5 Serrata Crescent Sisters Beach	Dwelling	23.01.2020	41	D
DA 127/2019	L Walsh	89D Old Bass Highway Wynyard	Dwelling	17.01.2020	42	D
DA 186/2019	Baptist Union of Tasmania	119a Pelissier Street Somerset	Roof extension & playground	16.01.2020	28	D
DA 187/2019	P Allen - PLA Design	48 Irby Boulevard Sisters Beach	Outbuilding (Shed)	24.01.2020	32	D
SD2071	P Irby	47 Bridge Street Sisters Beach	9 lot subdivision (8 lots & balance)	30.01.2020	66*	D
DA 161/2019	Penton Building Design	44a Blackabys Road Boat Harbour	Dwelling	30.01.2020	76**	D

* extension of time received

**extension of time received

BUILDING PERMITS APPROVED – JANAUARY 2020

NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT=**application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme **2013**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-125-01	2B Build Pty Ltd	6 Hill Court Wynyard	New Dwelling and Shed	15.01.2020	15	DA 94/2018
2019-132-01	W J & M I Van Zyl	664 Waratah Road Waratah	New Dwelling	15.01.2020	7	DA 61/2019
2019-135-01	A Murton	12 Isabelle Court Wynyard	New Dwellings (Units x2)	31.01.2020	8	DA 97/2016

COMMUNITY CONVERSATIONS

The first daytime Community Conversation was held in Wynyard on Monday 3 February with 25 people attending. There were a wide range of matters discussed including the Wynyard Multi-Purpose Facility Development, planning matters, ideas for community improvements and activities, coastal erosion, freedom camping, 4WD tracks, tourism and bus shelters to name a few.

Location	# Attendees Workshop 1 evening	# Attendees Workshop 2 daytime
Wynyard	14	25
Waratah	21	
Boat Harbour Beach	22	
Sisters Beach	5	
Yolla	9	
Somerset	24	
TOTAL	95	25

Issues Raised	#
Matters Raised	50
Number Resolved/Closed	38
Action in Progress	5
Outstanding	7

Community Conversations – List of Ideas Raised

OPPORTUNITIES RAISED

Legend: ♦ indicates number of times issue raised

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
29/07/2019 Wynyard	Make area available for collection of old cars/burnouts etc several times a year	Director Infrastructure & Development Services	INVESTIGATION – PWM – Determine if these can be collected at Ballast Pitt.
29/07/2019 Wynyard	Interpretative signage at the Tollymore road lookout (western facing overlooking Boat Harbour Beach). Suggestion of an interpretative signboard naming the locations within view for visitors (Boat Harbour, Sisters Beach, Rocky Cape) and the bearing/direction and distance to over major locations such as Sydney, Melbourne etc.	Manager Tourism and Marketing	20/21 BUDGET CONSIDERATION - budget for signage upgrades will be considered for the 20/21 Budget.
29/07/2019 Wynyard	Suggested that the out of date civic information signage near the entrance to the airport and at the Civic square adjacent the post office in Wynyard could be replaced with digital screens to provide up to date information	Manager Tourism and Marketing	POSSIBLE BUDGET CONSIDERATION - To be removed from Council property. Community and Engagement Plan has action to investigate digital signage as option – currently without priority timeline but could be done if seen as a priority and resources allow
26/8/19 Waratah	Would like to see more access to services that benefit the Community – e.g. recycling, health, ageing the arts	Director Community & Engagement	CURRENT ACTION – funding secured for Community Hub initiatives. Recycling bins to be installed in coming months.
26/8/19 Waratah	Investigate re-opening Powerhouse walk – has natural and historical beauty (is still very popular even though “closed”	Director Community & Engagement Director Infrastructure & Development Services	ACTION – previous investigation of re-opening this walk has found that cost of re-opening and making track safe is significant. In addition, as the walk goes across a number of properties there has been some indication that some of the land owners will not provide consent. More investigation is required.
26/8/19 Waratah	Look at payment system for Caravan Park. Possibly pay as you go system as it is currently being abused – lots of people not paying but gaining access.	Manager Tourism and marketing	20/21 BUDGET CONSIDERATION - Currently looking at options for PAYG washing machines. Will be considered during 20/21 budget process.
26/8/19 Waratah	Can a fence be out around Saunders Park for a playground	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline. Once this is done would go to Waratah Board for prioritisation among other budget requests

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
26/8/19 Waratah	Can a toilet be provided for Saunders Park (possibly portable)	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline. Once this is done would go to Waratah Board for prioritisation among other budget requests
26/8/19 Waratah	Can seats be provided around the Cenotaph (with soldiers on them)	Manager Community Activation	ACTION – Would need to investigate and prepare budget outline. Once this is done would go to Waratah Board for prioritisation among other budget requests. Possible opportunity to seek assistance from Service Club to provide.
26/8/19 Waratah	Look at improving camping amenities – toilets / undercover area	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline. Once this is done would go to Waratah Board for prioritisation among other budget requests
26/8/19 Waratah ◆◆	Look at Bollards around Main Street Park – many cars drive over the gutter into park and around Cenotaph (very dangerous)	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline. Once this is done would go to Waratah Board for prioritisation among other budget requests
26/8/19 Waratah ◆◆	Repairs needed to curb and channel around Cenotaph to make wheelchair friendly. Asked that any paths not be concrete as very slippery – suggested same material to the track on top of the Stanley Nut.	Director Infrastructure & Development Services	ACTION – Needs to be investigated and included in budget if maintenance required.
26/8/19 Waratah	Can a wind sock be put up at the old footy ground opposite the police station (for fire services, SES, council, police and emergencies)	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline
26/8/19 Waratah	Would like installation of spotlight and power box on the light pole located beside the cenotaph.	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline
26/8/19 Waratah	Que Street – would like to see a cul-de-sac installed	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline
26/8/19 Waratah	Would like to see a round-about near the memorial	Director Infrastructure & Development Services	ACTION – Would need to investigate and prepare budget outline
26/8/19 Waratah	The museum has received a donation of a “weather rock” can council assist with moving and siting the rock	Community Development Officer	ACTION: - A proposal will be sort from the Waratah Museum on the details of this request
30/9/19 Boat Harbour	Suggestion that existing toilets be incorporated into new masterplan design to save money and allow funds to be used more efficiently	General Manager	PENDING ACTION - Should a new surf club be designed; the existing public toilets should be incorporated into that building.
30/9/19 Boat Harbour	Can TasWater extend Sewer up the hill?	Director Infrastructure & Development Services	ACTION: Mayor to write letter to TasWater on behalf of residents

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
21/10/19 Sisters Beach	Suggested that freedom camping could be at the Sisters Beach Boat Ramp	General Manager	CURRENT ACTION - A discussion paper is currently being prepared which will be put to the community for feedback before any decisions are made.
21/10/19 Sisters Beach	Suggested installation of exercise equipment (outdoor) for the older generation (e.g. steppers / chin up bars). Encourage fitness and socialisation	Community Activation	ACTION: - This project can be considered as part of the implementation of the Open Space Sport and recreation Plan
25/11/19 Yolla	The railway line needs cleaning up / clearing – could this be a work for the dole program	Director Infrastructure & Development Services Community Activation	ACTION – Request can be forwarded to TasRail for consideration.
25/11/19 Yolla	Town Beautification – 1) can deciduous trees be planted, and 2) can footpaths be upgraded – very uneven – do they meet service levels/compliance requirements	Director Infrastructure & Development Services	ACTION: consider planting of trees and investigate cost CLOSED – Footpath inspections currently being undertaken for municipal area – this will determine where maintenance is required.
25/11/19 Yolla	The WW1 war memorial is currently not maintained – who’s responsibility is this	Director Infrastructure & Development Services	ACTION: need to investigate who is responsible
25/11/19 Yolla	Grave of Remembrance – is being used every ANZAC Day, area needs general tidy, replanting and a table and chair for a tourist stop. Offer to do all the work if Council can supply goods and equipment. Happy to work with Council to agree requirements.	Director Infrastructure & Development Services Community Activation	ACTION: - Officers to investigate if council land / responsibility – if not would recommend a community grant application. Note: Service Clubs could be approached for provision of seat/table.
25/11/19 Yolla	Can a playground be installed on Council land at Yolla	Director Infrastructure & Development Services	ACTION: -Would need to investigate and prepare a budget submission
25/11/19 Yolla	Playground facilities for local children – is it possible to have MOU with sharing equipment maintenance of the school playground that is utilised by children in Yolla community and during football and cricket seasons who do not attend the school	Director Infrastructure & Development Services	ACTION: - Would depend on outcome of prior item investigation
25/11/19 Yolla ◆◆◆	Can a public toilet be provided – The shop owner is open to discussion to setting up a 24/7 arrangement Need disability access Increase in tourist traffic with continual requests at shop for facilities	Director Infrastructure & Development Services	ACTION: This is also an OSSR action item. Further investigation required.

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
25/11/19 Yolla ◆◆◆	Can the Murchison Highway be signed and marketed as a Tourist Route <ul style="list-style-type: none"> Can the Hellyer Gorge be advertised/marketed More signs to direct people to Yolla – turn off at Waratah / Gorge / Highway 	Director Community Engagement	ACTION - Broader signage can be considered as part of the future Council Signage Strategy.
25/11/19 Yolla	Can a defibrillator be provided for/in the community	Director Community Engagement	ACTION: - Grant opportunities will be investigated for installation of a defibrillator
25/11/19 Yolla ◆◆◆◆	Can a footpath be provided from the High School to the Shop on Mt Hicks Road for school students to make safe.	Director Infrastructure & Development Services	ACTION: - Would need to investigate and prepare budget outline.
25/11/19 Yolla	Can a footpath and safe crossing zone be provided along the roadside in town centre, currently person in wheelchair having to go along the road to access shop and other facilities in Yolla and it is very dangerous with amount of trucks and vehicles going through town.	Director Infrastructure & Development Services	ACTION: Would need to investigate and prepare budget outline as above
25/11/19 Yolla	Can a small park / open space / BBQ etc be provided next to fire station or old fire station site	Director Infrastructure & Development Services	ACTION: - Would need to investigate land ownership and feasibility
25/11/19 Yolla	Can property owners cut their own road frontages: <ul style="list-style-type: none"> Maintained What is legality / risk insurance etc Could discount be offered on rates 	Director Infrastructure & Development Services	CONSIDERATION REQUIRED Council appreciates peoples to possibly maintain to a higher standard that that provided by Council however any decision to maintain road frontages would be at owner's risk. Technically as the land is considered a road reserve a Traffic Management Plan would be required in each instance. Further investigation is required
25/11/19 Yolla	Investigate location for sign for Yolla School on Council Land on the Bass Highway – preferably at the Mt Hicks Roundabout and Murchison Highway turnoff. This would raise awareness and hopefully attract more people inland.	Manager Engineering Services	ACTION: -Investigation is required to determine if there is any council land that would be a suitable location.
2/12/19 Somerset	Can truck traffic be banned in the Somerset CBD	Director Infrastructure & Development Services	INVESTIGATION REQUIRED - Heavy vehicle route and signage would be required, similar to Wynyard. Investigation and report required.
2/12/19 Somerset	Would like to see more tree planting in main street and suburban streets	Director Infrastructure & Development Services	

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
2/12/19 Somerset	Can pedestrian refuges be installed at the following high traffic points: <ul style="list-style-type: none"> • Murchison Highway to Simpson St • Falmouth Street to Wragg Street/Simpson Street 	Director Infrastructure & Development Services	20/21 BUDGET CONSIDERATION
2/12/19 Somerset	Can more tea trees be planted along the beach line for windbreaks on foreshore and can more shade cover be provided near tables.	Director Infrastructure & Development Services	FURTHER CONSIDERATION and INVESTIGATION REQUIRED -
3/2/20 Wynyard	Can council provide access to pool programs and activities for seniors taking into account that depth of pool is important, exercise equipment, further apart for easy access.	Director Community Engagement	POSSIBLE ACTION – request can be provided to providers such as WynFit and other private operators. Council does not own a pool or have any plans to do so.
3/2/20 Wynyard	Katelyn Drive Firebreak – concerned that not enough of a fire break behind houses – appears to not meet guidelines issued by TasFire Service (very recently raised at council meeting and contact with Council office)	Director Infrastructure & Development Services	CUURENT ACTION – Meeting arranged on site with TasFire to discuss.

CLOSED ITEMS

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
29/07/2019 Wynyard	Projects to Engage Youth	Manager Community Activation	CLOSED There are a range of activities and projects that council deliver to engage youth: I am Youth Project – for young girls’ year 7-12 empowering resilience, confidence learning to love who they are. Seven Up Youth Centre – Partnership with Rural Health Tasmania operates Tuesday, Wednesday and Thursday. Drop in youth program for year 7 to 12 students, offers a broad range of activities. School Holiday Program – trips from young people at low cost for ages 13 – 18 Waratah-Wynyard Youth Leaders – WWYL is a leadership program for young people aged 14-24 years interested in making a difference in their community, holding events, fundraising, attending leadership days, guest speakers, attending conferences and other matters that impact young people.

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
			<p>Sk8 Competition is a skating competition held each year at the Wynyard skate park</p> <p>Winter Bonfire is aimed at young people and families and is an event developed by young people</p> <p>Work Inspirations is a partnership with Wynyard High School & the Smith Family to provide student in year nine exposure to businesses and career options within Wynyard</p> <p>Youth Week – events are held each year to celebrate Youth Week, this year there will be a Youth Fest event</p> <p>Youth Network Of Tasmania & YTC have mentor programs to enable young people to attend youth specific conference and workshops</p> <p>Building leadership supporting and sponsoring two students to attend the 2019 Youth Parliament for a week in Hobart</p> <p>Tryskills – held each year for young people to try out new sports, hobbies and interest</p>
29/07/2019 Wynyard	Identification of space/underutilised land for children's spaces and planting of fruit trees/edible plants	Manager Community Activation	<p>CLOSED (INCLUDE IN 2020/21 BUDGET CONSIDERATION)</p> <p>Warawyn Early Years currently has fruit trees and vegetable garden. Expansion of these areas to provide additional edible gardens is being considered. In terms of other public spaces where this could occur further consideration will be given to this.</p>
29/07/2019 Wynyard	Climate Change Adaptation and mitigation	Director Infrastructure & Development Services	<p>CLOSED</p> <p>Environmental Policy currently being developed which will address this issue. Working group which includes interested community members currently being formed with public consultation to follow development of draft document</p>
29/07/2019 Wynyard	Need a public/community composting facility	Director Infrastructure & Development Services	<p>CLOSED - The current FOGO Feasibility Study and Waste Strategy Review will consider this. Survey will be sent to all residents in near future.</p>
29/07/2019 Wynyard	Can white lines be added on Rural Roads bad corners to provide guidance to large trucks and improve road safety (specific roads added to issues lists for investigation)	Director Infrastructure & Development Services	<p>CLOSED – Rural Road Safety Audit currently occurring. If dangerous roads identified action will be recommended and taken.</p>
29/07/2019 Wynyard	1)Revise the Wynyard RV dump station at nurses retreat along with the 2)opportunity to provide information signage at this location for visitors to Wynyard	Director Infrastructure & Development Services	<p>CLOSED</p> <p>RV Dump point in progress of being constructed at Waste Transfer Station</p> <p>INVESTIGATE –information signage for visitors</p>

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
26/8/19 Waratah	Would like to see focus on Sustainability and the Environment	Director Infrastructure & Development Services	CLOSED - Environmental Policy currently being developed which will address this issue. Working group which includes interested community members currently being formed with public consultation to follow development of draft document
26/8/19 Waratah ◆◆◆◆	Would like to see railway bridge re-opened with a walkway and a viewing platform for platypus	Director Community & Engagement	CLOSED – The Waratah Board is currently considering options and costs for this project as one of their major projects for consideration in the 1920/21 budget
26/8/19 Waratah ◆◆	Look at assist with staged development of Walking Tracks	Community Development Officer	CLOSED – Walking tracks and trails are covered in the Open Space Sport and Recreation Plan recommendations. A report will be prepared, and Waratah walking tracks and trails will be included for consideration on this document.
26/8/19 Waratah ◆◆◆◆	Develop a path to, and a viewing platform for the waterfall. Need to showcase this iconic feature (note there has been injuries to people walking to waterfall)	Director Community & Engagement	CLOSED –Annual Plan action item <i>1.1 – Work with Waratah Community Board to develop a feasibility proposal for Waratah Falls walk to secure funding</i>
26/8/19 Waratah	Can new Waratah Residents receive a care package similar to that from other Councils	Manager Community Activation	CLOSED - Council currently provide a new residents kit – including to new residents. Hard copies are at Council Offices (including Waratah) and the kit can also be down loaded from the Council’s website. –Kit is regularly reviewed for currency.
26/8/19 Waratah	Want review of Caravan Park Amenities	Community Activation	CLOSED – Matter has been referred to Waratah Board for review and is on agenda for next meeting 21/9 (with agreement of person who raised the matter).
26/8/19 Waratah	Request that when shingles on Philosophers Hut and changed out that they be provided to the Museum	Technical Officer – Building and Facilities	CLOSED – matter has been referred to Asset Services who has noted for when maintenance occurs.
30/9/19 Boat Harbour ◆◆	Suggested that seawall be repaired and reclaim western rocky bay. This would address erosion and create sea defence for the future. In addition, would allow additional land for the masterplan	General Manager	CLOSED this matter is currently being researched by the Boat Harbour Beach Masterplan working group and is considered a key priority task / deliverable.
30/9/19 Boat Harbour	Suggest plant trees to provide a windbreak to protect the beach	General Manager	CLOSED – will be considered when landscape plans are developed for the Boat Harbour Beach Masterplan
30/9/19 Boat Harbour	Would like to see link road from Boat Harbour Beach to Sisters Beach	Director Infrastructure & Development Services	CLOSED – This matter was presented at October Council Meeting
25/11/19 Yolla	Asked if council could consider a pathway/driveway from Park Street to the Cenotaph could be considered	Director Infrastructure & Development Services	CLOSED -The Wynyard Showgrounds Working Group will consider this as linkages between showgrounds and Gutteridge Gardens are considered to develop site masterplan
25/11/19 Yolla	Asked if council could review disabled parking at West End IGA	Director Infrastructure & Development Services	CLOSED -Current financial year action – investigation and planning for f public parking in the area being undertaken.

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
25/11/19 Yolla	Asked if recycling service could be considered for Yolla	Director Infrastructure & Development Services	CLOSED – will be considered as part of the Waste Management Strategy Review – survey will be sent to residents in near future.
25/11/19 Yolla	Rubbish Collection – can rubbish collection be provided or extra tip tickets to compensate for lack of road side collection	Director Infrastructure & Development Services	CLOSED - will be considered as part of the Waste Management Strategy Review – survey will be sent to residents in near future
26/8/19 Waratah	If the old tree near the Waratah War Memorial is cut down – the bottom of the tree resembles the rising sun – can this be made into a feature with a carved serviceman overlooking the memorial	Manager Community Activation	CLOSED - This suggestion will be taken into consider at the time of potential tree removal
26/8/19 Waratah ◆◆	Believe that the Waratah Board should be more transparent. Also Indicated towns people not allowed to attend meetings as they are behind closed doors. Not clear what they are doing and not representative of town as it is Council biased.	Director Community & Engagement	CLOSED - The Waratah Community Board is open to the community for public questions and discussion after the formal aspect of the meeting. Meetings are promoted to the public prior to the meeting date. Key item and decisions from the Board meetings are posted in Waratah after each meeting
26/8/19 Waratah	Would like to see continued support for Waratah – two major groups – by council providing resources, advice etc plus for other enterprises Museum, mends shed etc.	Director Community & Engagement	CLOSED -Support continuing
26/8/19 Waratah	Can council look at upgrading signage for lookouts, include a mud map.	Manager Tourism and Marketing	NO ACTION - No current budget for large scale upgrade. Could be looked at if resources allow time to manage project
26/8/19 Waratah	Can Council review signage to caravan park – believe currently not adequate	Manager Tourism and Marketing	CLOSED - New signage has been erected at the rear of the council building showing people where to go to pay
26/8/19 Waratah	Can Council do a statue to commemorate Philosopher Smith	Manager Community Activation	NO ACTION - Not in current plans – current priority is working with Western Wilds and other Community Board priorities
2/12/19 Somerset	Can Facebook page have more two-way communication (Somerset Now and Then)	Director Community Engagement	CLOSED – Council monitors, updates events and information and responds to queries on the Council Facebook Page, it does not monitor or comment on other Facebook pages.
2/12/19 Somerset ◆◆	Will the Somerset canopy area have WiFi as an added attraction	Director Community Engagement	CLOSED – WiFi is already available in the canopy area. Signage to be updated when public art completed.
26/8/19 Waratah	Would like to see the commercial buildings in town retained as commercial, not sold	General Manager	CLOSED - Council has no control over property ownership. The provisions of the Planning Scheme determine use of property

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
	and turned into residential, otherwise how can the town grow		
21/10/19 Sisters Beach	Suggested that an updated Master Plan is required for Sisters beach	General Manager	CLOSED - Current priority is to resolve camping, hard stand/recreation area and community building. Future planning will be required at completion of these tasks.
26/8/19 Waratah	Town requires a community Defibrillator - suggest set up undercover at the post office before summer tourist season.	Community Development Officer	CLOSED – Defibrillator is now available, currently at Alma Fagan Hall with key available from Police Station. Investigating relocating as suggested.
2/12/19 Somerset	Impact of the bridge relocation entry – curved bridge (e.g. Ulverstone) in the current location gives an opportunity to have feature entry to the municipality	Director Infrastructure & Development Services	CLOSED -DSG is responsible for bridge replacement. Council will explore opportunities once new design and layout is presented.
2/12/19 Somerset	Will multiple bike, bike racks be installed on the coastal pathway	Director Infrastructure & Development Services	CLOSED – It is intended that cycling infrastructure will be placed along the coastal pathway once constructed.
2/12/19 Somerset	When Highway is upgraded can the sign on the highway list Somerset as “next town” not just Wynyard	Director Infrastructure & Development Services	CLOSED –These signs are DSG owned and organised.
2/12/19 Somerset	Can a Cam River historical walk / precinct be developed	Director Infrastructure & Development Services Director Community Engagement	CLOSED – Will be considered as part of the Cam River Reserve Masterplan which is currently underway.
2/12/19 Somerset	Can a bottle recycling point be established (e.g. at Cam River park) look at Qld model	Director Infrastructure & Development Services	CLOSED – The State government are exploring options for such an opportunity to be introduced to Tasmania.
2/12/19 Somerset	Can lighting and fencing be provided at the Somerset Soccer Club. Facilities are currently inadequate	General Manager	CLOSED - CURRENT ACTION – Meeting held on site in January with Mayor, General Manager, officers, Football Federation Tas, Somerset Soccer Club and Gavin Pearce. Currently exploring options for funding.
3/2/20 Wynyard	Can tip times be adjusted Possibly open earlier on weekends and later in the week	Director Infrastructure & Development Services	CLOSED - CURRENT ACTION – Waste Survey will be distributed to community in coming weeks to get broader opinion on alternate hours.
3/2/20 Wynyard	When there is consultation on freedom camping can it be sent to home address of all ratepayers	Director Community Engagement	CLOSED – Noted and will be considered at the time noting that mail outs are a very costly form of communication.
3/2/20 Wynyard	Waratah Tourism – opportunities <ul style="list-style-type: none"> • 4WD tracks – access and land ownership 	Director Community Engagement	CLOSED – Information will be passed onto Waratah Tourism Association.

Date / Location	Matter Raised	Category / Allocated to	Outcome / STATUS
	<ul style="list-style-type: none"> • Tourism promotion • Volunteering to clear tracks – dumping of rubbish on tracks is a problem Corinna & Calder area. 		
3/2/20 Wynyard	Concerned with visual appearance of Camp Creek – will silt be removed	Director Infrastructure & Development Services	CLOSED – Camp creek vegetation and landscaping still be completed. Minor works have commenced, and it is expected these works will be completed at the appropriate time for planting to occur.
2/12/19 Somerset	iCEP – can council self-insure for climate change events	Director Infrastructure & Development Services	CLOSED – Council’s current financial management strategy allows for cash funds to be held in reserve to deal with unexpected emergencies, there is no intent at this time to self-insure for climate change.
2/12/19 Somerset	Can council look at duplicating / enlarging culverts on unsealed roads	Director Infrastructure & Development Services	CLOSED – Council currently funds a program of \$30,000 per annum for this purpose which enables this to occur progressively. The program has been running for at least four years.

ACTION LIST

	Item #	Topic	Action/Status	Officer	Status
17/9/18	10.1	Freedom Camping	<p>Outstanding motions:</p> <ol style="list-style-type: none"> 1. That Council proceed with necessary planning for establishment of a site for Freedom Camping at Sisters Beach. <i>Draft Discussion paper developed for Sisters Beach</i> 2. That Council determine that a designated Freedom Camping site will not be provided for in Somerset or Yolla. <i>Currently developing signage for Somerset</i> 3. That Council Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area. <i>Current provision meets demand – will reassess after this tourism season</i> 4. That Council liaise with the Show Society to lodge a planning application to amend the use of showgrounds to allow self-contained caravans. 	EMT	In Progress
10/12/18	9.2	NOM Cr Edwards – PWS Audit of Sisters Beach properties Carried	<p>That Council request Parks and Wildlife complete their proposed assessment audits of beach front properties at Sister Beach by March/April rather than the proposed 30 June deadline.</p> <p>PWS have indicated to Council Officers that they have reached the selection phase of procurement for the assessment audit. No further information has been provided. Matter has been escalated to Minister.</p> <p>Meeting held with Parks on 5/12 and indication given that a letter would be provided to relevant Sisters Beach residents prior to Christmas. This letter has not been seen by Council if it was completed</p>	DIDS	Ongoing
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed; and	DIDS	Ongoing

			<p>Support the recommendation of the Department of State Growth to close the Wilkinson Street access to the Bass Highway; and</p> <p>Initiate the process of notification of intent to close under section 14 of the Local Government Highways Act 1982; and</p> <p>Undertake investigations into relocation of the existing York Street bus stop to another area within the vicinity</p> <p><i>Notification and submission process completed with a hearing now set for 19 March.</i></p>		
18/2/19	10.2	York Street Bus Stop	<p>Motion Passed</p> <p>Progress design for alternative bus stop, with temporary relocation to be agreed with Dept. of Education</p> <p>Follow-up observations to date have not revealed any specific safety concerns and no further action to date.</p> <p>Final decision is pending for the decision for Wilkinson Street.</p>	DIDS	Ongoing
15/8/19	7.3.4	CQWN – Cr Fairbrother – Sisters Beach Erosion	<p>Cr Fairbrother asked the General Manager for an update on what was happening in regard to Sisters Beach erosion activities.</p> <p>The General Manager advised that the timing of the proposed individual site assessments and works by Parks and Wildlife Services was being followed up constantly and consistently by officers and would continue to be.</p> <p>Cr Fairbrother then asked that the General Manager or Mayor write to Premier (who is the responsible Minister) seeking his intervention to get action on this matter due to lack of response from Crown Land Services. Meetings continue with SBEG25-43 representatives</p>	GM	In progress
19/8/19	8.2	NOM – Mayor – Camping at Boat Harbour Beach	<p>Motion Carried</p> <p><i>Draft discussion paper has been developed</i></p> <p>☐ Sisters Beach Consultation continues through established Working Group at Sisters Beach.</p>	GM	In Progress
19/8/19	9.4	Preolenna Hall	<p>Motion Carried to commence EOI process for sale or other uses of 2420 Preolenna Road</p> <p>Council to undertake formal disposal process in line with requirements of the <i>Local Government Act</i></p>	GM	Complete

19/8/19	9.7	St Brigid's Proposal for After School Care	Motion Carried <i>Service has commenced with six children attending in the first week with numbers rising in next few weeks.</i>	DCE	Complete
16/9/19	9.5	ROC – Live Streaming of Council Meetings	Motion Carried Live streaming is proving to be challenging due to technology constraints. Likely to record and provide file until new website is operational, which will allow live streaming	DOP	In Progress
9/12/19	10.1	ROC - Proposed Amendments to Dog Management Policy – Declared Dog Areas	Motion Carried Policy Updated, Signage designed, quotes have been sought.	DIDS	In Progress
9/12/19	10.2	ROC – Enclosed Dog Exercise Area	Motion Carried – budget submission to be prepared	DCE	In Progress
29/1/20	9.1	ROC – Sisters Beach Hardstand Design and Budget	Motion Carried	DCE	

9.12 MINUTES OF OTHER BODIES/COMMITTEES

9.12.1 MINUTES OF OTHER BODIES - WARATAH COMMUNITY BOARD CONFIRMED MINUTES 30 NOVEMBER 2019 AND UNCONFIRMED MINUTES 1 FEBRUARY 2020

To: Council
Reporting Officer: Community Development Officer
Responsible Manager: Director Community and Engagement
Report Date: 5 February 2020
File Reference: 0.0

Enclosures:

1. Confirmed Minutes Waratah Community Board 30 November 2019 
2. Unconfirmed Minutes Waratah Community Board - 1 February 2020 

RECOMMENDATION

That Council note the Waratah Community Board confirmed minutes of the meeting held on 30 November 2019 and unconfirmed minutes of 1 February 2020.

PURPOSE

For Council to note the confirmed minutes of the meeting of the Waratah Community Board held on 30 November 2019 and unconfirmed minutes of 1 February 2020.

BACKGROUND

The Waratah Community Board was established by Council following a lengthy period of consultation and the adoption of the Waratah Community Plan 2018-2021.

DETAILS

The key outcomes from the recent Waratah Community Board meetings included:

- **Back to Waratah Celebrations** – the Thorne family has offered to organise an activity as part of the celebration in 2021.
- **Waterfall Walking Track** – A budget submission has been made to develop a plan, estimates and project plan for a walking track to the base of the Waratah Waterfall
- **Community Development Facilitator** – A detailed proposal has been forwarded to the State Government requesting funds from the sale of the Community Health Centre to be used toward funding a part time position over two years based in Waratah.
- **Railway Bridge** – The Board resolved to support a new pedestrian bridge with associated viewing platform located on the southern side of the railway bridge. Four options were considered as prepared by AusSpan.
- **Community Engagement** – Members of the Waratah community were invited to meet with the Board from 3pm. Two new residents took the opportunity.

- **General Business**

- Public Amenities block – new plastic seats have been installed on the metal toilets
- ANZAC seats request for near cenotaph

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council note the confirmed minutes of the Waratah Community Board meeting held on the 30 November 2019 and unconfirmed minutes of the 1 February 2020.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters: -

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

11.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING
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At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.