



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

18 March 2024

18 March 2024

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 18 March 2024 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Duniam
Phone: (03) 6443 8311
Our Ref: 004.01

18 March 2024

Mr Shane Crawford
Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 18 March 2024 commencing at 6pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Cr Mary Duniam
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 18 MARCH 2024, COMMENCING AT

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 19 February 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

2.2 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 22 January 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

I wish to advise that I have been appointed to the Board of Regional Development Australia (Tas), as a representative for our Cradle Coast region. This is an honour and it will be an opportunity to work with regional bodies as stakeholders in the advancement of our region.

4.2 MAYOR'S COMMUNICATIONS

RECOMMENDATION

That Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
14/2/24	Meeting with Anita Dow
14/2/24	TasWater Briefing
14/2/24	24/25 Budget Workshop
19/2/24	Meeting with Constituent
19/2/24	Council Meeting
20/2/24	Meeting with Constituent
21/2/24	ALGWA Tas. Meeting
22/2/24	National ALGWA Board Meeting
5/3/24	Coast FM Radio Interview
7/3/24	International Womens Day Morning Tea

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

RECOMMENDATION

That Council note the following Workshops:

12/2/24	Table Cape Visitor Experience Future of Local Government Review
4/3/24	Austin Street Traffic Impact Assessment Road Service Levels SEAP Recommendations CCA / LGAT Agenda Items

Councillor Attendance Records

Councillor attendance 1 July 2023 – 30 June 2024 (updated to 11/3/24)

	Ordinary Meetings 2023/24 (8)	Special Meetings / AGM 2023/24 (1)	Workshops 2023/24 (15)	Community Conversations 2023/24 (4)	Leave Taken 2023/24
Mayor Mary Duniam	8	1	14	4	
Cr Gary Bramich	8	1	15	4	
Cr Andrea Courtney	6	1	14	3	
Deputy Mayor Celisa Edwards	5	1	10	2	6 weeks
Cr Kevin Hyland	8	1	15	3	
Cr Michael Johnstone	8	1	15	4	
Cr Leanne Raw	6	1	15	4	3 weeks
Cr Dillan Roberts	8	1	15	4	

5.0 PUBLIC QUESTIONS AND STATEMENTS

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

5.1.1 GATTY GEE - COUNCIL AMALGAMATIONS

QUESTION

Gatty Gee of Devonport asked the following question:

Could Council “please provide the community the estimated costs regarding any future merger/amalgamation that have been established for the Waratah-Wynyard Council and community including what the estimated costs are for the proposed merged/amalgamated councils of Circular Head and West Coast if this merger/amalgamation takes place in final LG Review Board Recommendations.”

The question was taken on notice.

OFFICERS RESPONSE

Simply, at this time there are no estimated costs that have been determined for any proposed merged/amalgamated councils of Circular Head, Waratah-Wynyard and West Coast Councils should they occur or otherwise.

The proposed process for reform in accordance with the *Final Report of the Local Government Board* to the Future of Local Government review, outlines that the work to calculate these exact costings is yet to be undertaken.

Should Councils wish to proceed beyond the current point, technical review and analysis will be required which provides analysis for each voluntary amalgamation proposal and identifies all transition costs and considerations. Council and the community will have access to this data to inform future decision making whether to proceed or otherwise with any structural changes.

Any voluntary structural change/amalgamation is likely to receive financial support from the state government to offset costs. The exact extent of this financial support is yet to be quantified but is likely to be significant and should be factored into considerations above.

5.1.2 GATTY GEE - COUNCIL AMALGAMATIONS

QUESTION

Gatty Gee of Devonport asked the following question:

“With there being 508 mainland councils and the intensive research the Wynyard-Waratah Council has completed through the knowledge and homework completed in forming your decisions on possible merger/amalgamation with the neighbouring councils of Circular Head and West Coast; can the council and councillors please provide the community, they are elected to represent and work in the 'best interests' of with five (5) examples of where successful council amalgamations from mainland Australia have occurred including '**costs versus benefits**' modelling or analysis based on the following criteria where:

-
- Councils are financially more stable and fiscally sustainable with incurred examples of lower rates and costed efficiencies.
 - Council infrastructure has been improved to outlying suburbs and communities including to regional councils.
 - Council community services have improved to outlying suburbs and communities including to regional councils.
 - Individual Councillors “Voice” and input has improved regarding all decisions made by amalgamated councils.
 - Community “Voice” and input has been enhanced in the decision making of the council.
 - Community “Voice” and input into local planning decisions has been improved?”

OFFICERS RESPONSE

Council does not have a document summarising five (5) examples of where successful council amalgamations from mainland Australia have occurred including 'costs versus benefits' modelling or analysis based on the criteria provided.

The Tasmanian Government manage a website regarding the Future of Local Government Review (www.futurelocal.tas.gov.au). Included in the suite of documents on this site is a research paper from the University of Tasmania - Tasmanian Policy Exchange (their Future of Local Government Review Background Research Paper No.2) titled “National and international trends in local government and their relevance to Tasmania”.

This research paper “analyses recent trends in local government across Australia and in comparable international jurisdictions with a view to assessing their relevance to the future of local government in Tasmania. The research is designed to provide comparative insights into the future roles, functions, and design of local government as well as into the processes most likely to deliver effective reform.”

In addition, there are numerous other reports from which Council can extract learnings. Experiences of this Council need to be taken into account including the 2002 work undertaken regarding a possible voluntary merger between Burnie and Waratah-Wynyard Councils and the 1993 amalgamation of the Waratah and Wynyard Councils.

It is learnings from these types or reports, similar research and case studies that will collectively influence final decision making in this area. Council will engage with the community at future stages in the process to make sure that any future decisions are informed and well understood.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil received.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS

THERE ARE NO PLANNING ITEMS AT THIS MEETING

7.0 MATTER RAISED BY COUNCILLORS

7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**7.1.1 CR ROBERTS - SPEED LIMIT AT TAKONE****QUESTION**

Cr Dillon Roberts noted that he had had some concerned community members ask if the speed limit at Takone could be reduced as it was dangerous. Cr Roberts asked if there had been a Traffic Impact Assessment completed for Takone and foreshadowed a motion to have it reduced.

The Director of Infrastructure and Development Services took the question on notice. He noted that a Rural road Safety Audit completed by Council had looked at all Rural Roads in the Municipal Area and that he would review to see if any issues were identified in that area.

OFFICERS RESPONSE

During 2019/20 financial year Council commissioned a Rural Road Safety Audit, undertaken by external consultants. The findings of this audit in relation to Takone Road do not suggest a need to reduce the current speed limit. Details are provided below.

It should be noted that Council has been systematically delivering the recommendations of the Rural Road Safety Audit in accordance with their prioritised risk level and road hierarchy status, with the initial focus on delivering those projects identified as a high-risk level.

The projects identified as a high-risk level have subsequently been completed with the medium risk projects to be scheduled for undertaking in future years.

Road	Between		Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
	Road A	Road B				
Takone Road	Murchison Highway	Intersection	SISD 220m right, 250m+ left. Give way signage, line marking. Some small potholes to patch.	5. State Highway	Low	Install advance warning give way signage and hazard board, line mark intersection. Patch potholes.
Takone Road	Oldina Road	Murchison Highway	Bridge with no signage and guard rail 4 bull nose terminals. Steep downhill bends. Guide posts present but need signage. Centreline line marking but no RRPMS.	9. Local Access	Medium	Upgrade bridge terminals to G.R.E.A.T. terminals and install the required bridge signage.
Takone Road	Oldina Road	West Calder Road	Centreline line marking, no RRPM. One lane bridge - advance give way warning sign, give way and bridge signage present - good. Bridge has guard rail with bull nose terminals (retain on western side for curves). Identified site by Council - Insufficient approach sight distance at Calder River Bridge. ASD to bridge guard	9. Local Access	Medium	For the Calder River Bridge eastern approach - Add second give way sign on right hand side of road (this will be visible from a greater distance than existing give way signage), add rumble strips on approach, remove blackberries from fence on approach. ASD to barrier is 80m (should be 160m from AGRD).

Road	Between		Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
	Road A	Road B				
			<p>rail start is 80m - insufficient. From T intersection to (Oldina) to give way warning sign is 100m. Only one (minor) crash at this location in last 5 years.</p> <p>Add concealed driveway sign west of crest just west of Tysons Rd (property at top of crest. Big corner with drop off and bad sight through the corner. guideposts but no signs.</p>			
Takone Road	West Calder Road	Elliot's Road	<p>No line marking on centreline anymore, narrower road.</p> <p>S-bend - some guideposts, add more.</p> <p>Gully crossings with drops - multiple, have 4 guideposts.</p> <p>Identified site by Council - Bridge west of Woolley's Road (potential spearing hazard from guard rail at Inglis River Bridge) - G.R.E.A.T. terminals used and good</p>	9. Local Access	Medium	Replace wooden guard fencing over Inglis River Bridge with rigid barrier or w-beam guard rail.

Road	Between		Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
	Road A	Road B				
			<p>bridge signage but across bridge wooden guard fencing used, connected to standard guard fence at either end. Bridge is straight with reasonable length of guard rail on approaches to terminals, therefore low probability of cars contacting wooden rail section on an acute enough angle to spear into back of metal guard rail.</p> <p>Big culvert crossing, west of Woolley's Road which as guard rail with G.R.E.A.T. terminals but no signage. After bridge westbound has ongoing winding section of road.</p> <p>Guide posts are lacking at western end of this road segment on corners.</p>			
Takone Road	Elliot's Road	Campbell Range Road	<p>Drop off but blocked by trees. Reasonable use of guide posts.</p> <p>Bridge east of Da Rues Road with guard rail and 3</p>	9. Local Access	Medium	<p>Install additional guideposts on outside of corners where insufficient.</p> <p>Install additional guideposts or hazard marker signage along section of road with large, steep drop off.</p>

Road	Between		Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
	Road A	Road B				
			<p>G.R.E.A.T. terminals and 1 curved bull nose terminal - retain for side access. Bridge signage good.</p> <p>Another bridge west of Da Rues Road - with guard rail and 3 G.R.E.A.T. terminals and 1 curved bull nose terminal - retain for roadside environment. Bridge signage good.</p> <p>Extra guideposts on corners - often on inside but not on outside, not more than one visible.</p> <p>Big drop offs near Da Rues road (20m+) but very low traffic volumes expected here - add more guideposts, ideally would install guard rail but space issues and traffic likely do not warrant it.</p> <p>Power pole 1m from road.</p> <p>Potholes in road but most of these start west of Campbell Range Road (outside of project boundary)</p>			Delineate power poles within 1m of road.

Road	Between		Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
	Road A	Road B				
Takone Road	Oldina Road	Murchison Highway	Hazard board and give way signage present, line marking faded away.	9. Local Access	Low	Install corner and advisory speed signage where required. Install RRPMS on centreline.
Takone Road	Oldina Road	West Calder Road	Hazard board and give way signage present, line marking faded away.	9. Local Access	Low	Upgrade terminals on eastern side of bridge to G.R.E.A.T. terminals. Add RRPMS. Add concealed driveway sign west of crest just west of Tysons Rd (property at top of crest). Add corner signage / CAMs for large corner with drop off.
Takone Road	West Calder Road	Elliot's Road	Hazard board and give way signage present, line marking faded away.	9. Local Access	Low	Add guide posts on S-bends and corners at western end of road section where insufficient and install 'winding road XXkm' signage through this section. Install hazard marker signage on guard rail on bridge west of Woolley's Road.

In consideration of the foreshadowed motion to review the speed limit of Takone Road with an intention to have the limit reduced, Council Officers have undertaken an assessment of Takone Road to provide councillors with an insight to the likely recommendation of such a motion.

In undertaking assessment of the speed reduction proposal for Takone Road, the road environment and characteristics are assessed against the requirements of Australian Standard 1742.4, *Manual of uniform traffic control devices, Part 4: Speed controls* along with data gathered from the placement of a traffic counter.

Road Characteristics (AS1742.4 Assessment)	
Road function	Takone Road is classified as a R9 road in accordance with Council Road Infrastructure Service Level Document 2021
Road standard	Takone Road is a two-way sealed road approximately 8.9km in length. Lane widths are typically 3m wide with centreline marking up to the intersection with West Calder Road where road widths reduce to 5.5m without centreline treatment. It further reduces to a gravel unsealed road near the intersection of Elliot's Road. The standard of Takone Road is in accordance with the Tasmania Standard Drawing TSD-R02-v3 and is free from any defects that trigger the intervention levels of the Roads Infrastructure Service Level Document 2021
Road owner	Waratah-Wynyard Council
Roadside development (A2)	Rural residential, Forestry, Farming and Mining
Road alignment (A3.1)	Takone Road has a subtle winding alignment with a reasonably gentle vertical geometry aside from the eastern and western extremities which tend to have more of a steep vertical grade. Sight distance to approaching traffic and driveways throughout its length are generally good. Horizontal and vertical curves are typically treated with advisory and road safety measures such as guard rail and speed advisory signage. The 85 th percentile speed is variant throughout the length of Takone Road between 74-82km/h. The road alignment generally restricts speeds to 80km or less with some straights that enable the default speed limit to be met.
Road accesses / intersections (A3.2 and A3.3)	Road Intersections – 10 Property Accesses – 18 Farm/Forestry Accesses - 40
Traffic volume (A4.1)	The AADT of Takone Road starts at around 185 vehicles per day with a heavy vehicle usage of 26 vehicles per day (12% HV) at the eastern most end before petering out to 16 vehicles per day with a heavy vehicle usage of 2 per day (11% HV) at the western most end.
Pedestrians (A4.2)	There are no pedestrian or cycling facilities and pedestrian/cycling activity is considered low.
Length (2.3.4)	Approximately 8.9km
Adjacent speed zones	<ul style="list-style-type: none"> • Oldina Road has the default speed limit of 100km/h • Tysons Rd has the default speed limit of 80km/h • West Calder Road has the default speed limit of 80km/h • Chromys Road has the default speed limit of 80km/h • Hoares Road has the default speed limit of 80km/h • Woolley's Road has the default speed limit of 80km/h

Road Characteristics (AS1742.4 Assessment)	
	<ul style="list-style-type: none"> • Elliot’s Road has the default speed limit of 80km/h • Da Rues Road has the default speed limit of 80km/h • Pinners Road has the default speed limit of 80km/h • Campbell Range Road has the default speed limit of 80km/h
Crash history (2.3.3 (c))	<p>Within the 8.9km length there has been 1 reported crash over the last 5 years comprising of</p> <ul style="list-style-type: none"> • Fatalities – 0 • Serious injury – 0 • Minor injury - 0 • First aid - 0 • Property Damage - 1

In consideration of the following key points, it is **not recommended** to reduce the speed limit on Takone Road from 100km/h to 80m/h:

- 1 vehicle accident in the last 5 years resulting in property damage.
- 85% speed is 74-82km/h suggesting that the road geometry is governing prevailing traffic speeds.
- Low to medium hazard band finding in the rural road safety audit that can be treated with conventional road safety controls.
- Very low pedestrian and cycle movement, which limit the exposure rating to vulnerable road users.
- Current road formation and construction standard compliant with municipal standards and service level requirements.
- Existing roadside safety treatment and crash prevention devices are installed and in a serviceable condition.

7.1.2 CR COURTNEY - NEW BASS HIGHWAY JUNCTION

QUESTION

Cr Andrea Courtney asked if there had been any update on fixing the new rise at the Old Bass Highway / Bass Highway Junction into Wynyard noting how dangerous it was.

The Director of Infrastructure and Development Services advised that he would contact the Department of State Growth again.

OFFICERS RESPONSE

The matter has been raised again with the Department of State Growth, the responsible officer from Department of State Growth was on annual leave at the time so we are awaiting a response upon their return.

7.1.3 CR COURTNEY - OUTSTANDING ACTION RE CROWN LAND

QUESTION

Cr Andrea Courtney asked if Outstanding Action 8.2 in the Senior Management Report could be followed up.

The General Manager noted speaking to Ministers Office as to how this could be addressed, and advised that he would follow-up with Ministers Office

22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Council staff met with Minister Jaensch's office, and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to existing access running through Crown Land. No further progress.</i>	MDRS	No further progress
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OFFICERS RESPONSE

This task has been re-assigned and follow-up has commenced.

7.1.4 CR COURTNEY - DECLARATION OF INTEREST

QUESTION

Cr Courtney, in reference to voting on a motion at the Annual General Meeting, asked why Councillors who were sitting on Council when the report in question was prepared did not declare an interest.

OFFICERS RESPONSE

Officers cannot provide a response on behalf of individual Councillors however, as per Council's code of Conduct:

Waratah-Wynyard Council - Councillors Code of Conduct

PART 2 - CONFLICT OF INTERESTS THAT ARE NOT PECUNIARY

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.

-
-
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must:
 - a. declare the conflict of interest and the nature of the interest before discussion of the matter begins; and
 - b. act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council

It should also be noted that as per the *Local Government Act 1993 (s56)* a decision of council does not become invalid if a Councillor does not declare an interest.

56. Validity of decisions

Any proceedings or decisions of a council, council committee, special committee, controlling authority, single authority or joint authority are not invalid by reason only that at the time the proceedings were held or the decisions were made, a councillor or member—

- (a) had not declared an interest as required by [section 48](#) or [48A](#) ; or
- (b) had voted on a matter in respect of which the councillor or member had not declared such an interest.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

8.0 NOTICE OF MOTION

8.1 CR A COURTNEY - UNIVERSAL BASIC INCOME TRIAL

Enclosures: Nil

BACKGROUND INFORMATION

Councillor Courtney moved a Notice of Motion at the December 2023 meeting –

That Council investigate partnership and funding opportunities for Waratah-Wynyard to be a pilot site for a trial of Basic Universal Income

The matter was deferred until a workshop could be held on the matter.

Supporting information on the previous motion stated:

As jobs are becoming more automated, and there is increased job insecurity including an increasingly casualised workforce, cost of living pressures have doubled the amount of Tasmanian residents with "bill debt" just to pay for their electricity.

An investigation into a universal basic income can highlight the potential economic, health and social inclusion advantages of the program.

A program of this nature has the potential to:

- Improve mental health
- Increased community participation
- Lower petty crime rates
- Increased small business spending (as people have more disposable income)

All of these items stimulate our local economy and provide a stronger sense of security and mental health well-being for our community, which, antidotally suggests there are also improved physical health outcomes, as people participate more in their community groups, sports, arts and care taking - reducing social isolation and income stress.

Councillor Courtney has refined the previous motion and included criteria as per the recommendation. The revised motion aims to securing financial support for every member of our community to address cost of living and be able to have a trial that shows the benefit that provides to assist in addressing mental health issues and general health issues, that stem largely from poverty.

OFFICERS COMMENT

The workshop as requested by Council at the December meeting was undertaken on 29 January 2024 when Robin Krabbe from Live Well Tasmania presented on the work that Live Well Tasmania have been doing in this space. This complimented a previous workshop briefing from Live Well Tasmania on this matter on 31 July 2023.

Live Well Tasmania (LWT) has formed a steering group to implement a trial of a Participation Income in Northwest Tasmania, with Cr Raw on the Steering Committee. It is understood

Live Well Tasmania remain committed to a pursuit of a Community Based Income in this community and are willing to undertake this project whilst providing regular updates to Council on progress.

The LWT model involves the community co-designing the details of the trial, hence has a further benefit of building community capacity. The LWT links with outcomes that have been identified in the Health and Wellbeing, Age Friendly Communities and Youth Plans and links well with many other Council plans.

It remains the most effective and efficient outcome for Council to partner with existing working groups to identify future opportunities, rather than duplicating work that may have commenced. Council should be an advocate in the space, not necessarily undertake the work itself. There appears to be a reputable partner ready and willing to undertake this task with Council.

MOTION

That Council investigate partnership and funding opportunities for Waratah-Wynyard to be a pilot site for a trial of Basic Universal Income that includes the following criteria:

- **Anyone caring, studying, working or volunteering for at least 25 hours a week is entitled to full basic income payment;**
- **A 75% payment of the basic income is to apply to participants not meeting the 25 hour eligibility requirement; and**
- **External agencies, including Live Well Tasmania, become facilitators for people looking to undertake the 25 hours**

8.2 CR A COURTNEY - SOMERSET SPORTING PRECINCT

Enclosures: Nil

BACKGROUND INFORMATION

Given the high profile of both basketball and Australian rules football currently, there is a opportunity to actively progress funding to initiate the Somerset Sporting Master Plan.

OFFICERS COMMENT

Council has established a working group to progress the Somerset Sporting Precinct.

A draft working document of the Somerset Sports Precinct Master Plan was circulated to working group members in December with a view that once reviewed, the document will be made publicly available mid-2024. Critical consultation with the Somerset Primary School and parents association regarding this draft has not yet occurred.

The proposed plan commits to investment at Langley Park to improve lighting, cricket wicket, player amenities and accessibility.

Adoption of this motion at this time will circumvent the agreed process of the working group and cease some exploratory work the group is undertaking.

Council will still need to adopt the final Somerset Masterplan at the conclusion of the consultation and planning stages

MOTION

That Council:

- 1) Commit to Langley Park as a recreation site and seek funding from relevant peak sporting bodies for required site upgrades; and**
- 2) Actively seek funding for remaining elements of the Somerset Sporting Precinct**

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 COMMUNITY HEALTH AND WELLBEING PLAN, AGE FRIENDLY COMMUNITIES PLAN AND YOUTH PLAN 2019 - 2024 UPDATE

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: General Manager
Report Date: 26 February 2024
File Reference: 001
Enclosures: Nil

RECOMMENDATION

That Council note the Annual Status Update for the Community Health and Well-Being Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.

PURPOSE

To provide Council with an update on progress of the Community Health and Well-Being Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.

BACKGROUND

The Community Health and Wellbeing Plan 2019-2024, Age Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN) ('the Plans') were a major planning initiative of both the Waratah-Wynyard and Circular Head Councils to provide an evidence-based long-term direction for the planning and implementation of health and wellbeing, age friendly and youth specific projects and activities to improve outcomes for the whole community in both the Waratah-Wynyard and Circular Head Municipal Areas over five year period from 2019 to 2024.

DETAILS

The Age Friendly Communities Plan and Youth Plan were adopted by Council in March 2019, with the Health and Wellbeing Plan being adopted soon after in April 2019. A five-year implementation plan was developed for each of the plans to spread the workload across the life of the plans and to ensure all actions were implemented.

In the first year the focus was on attracting grant funding for activities, resulting in a successful grant application to the Healthy Tasmania Fund for the *Breathe, Eat, Move & Relax for a Healthy Lifestyle* project. The project purpose was to implement strategies identified through the Health and Wellbeing Plan for Waratah-Wynyard and Circular Head, and to enhance outcomes for residents in healthy lifestyle choices with respect to diet, exercise and smoking.

The grant of \$180,00 over two years provided a range of deliverables including:

- Engagement of a Project Officer to manage the project
- Accessible programs that promote increasing individual activity levels for people of all ages in Circular Head and Waratah-Wynyard. e.g., gardening, swimming, walking, cycling, kayaking and mindful exercise classes

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- Training place-based activity instructors in Tai Chi, Yoga, Qigong, cycling, and walking to create sustainable activity programs for the future
 - Developing community resources, such as a community directory in collaboration with Live Well Tasmania
 - A smoking cessation incentivization program in Circular Head
 - Healthy eating workshops and the construction of demonstration productive home and community gardens

Funding for this program finished at the end of December 2022. The Project Officer was able to support the Community Activation Team in responding to unanticipated mental health concerns and enhanced community connectivity issues that surfaced as a result of Covid-19. At the conclusion of *Breath, Eat, Move & Relax for a Healthy Lifestyle*, Council was able to engage the Project Officer as a permanent part of the Community Activation team.

Due to the effects of COVID-19, Year 2 Implementation Actions for the Plans were repeated in the 2021/22 financial year. It was important for the Community Activation team to focus on COVID-19 recovery while also delivering actions from the Plans. This change to the rollout will result in the delivery of the five-year plans occurring twelve months past the expected finish date, however, the quality of the actions will be enhanced, and better outcomes for the community will be achieved.

Year 2 Implementation Actions included:

Youth Plan

- Supporting wellness and valuing difference – Council staff participated in North West LGBTIQA+* CORES Burnie/Wynyard Network Working Group meetings. These were held by the Department of Health and Human Services to build community capacity and help prevent suicide. Free workshops were hosted in the Waratah, Somerset, and Wynyard communities.
- Building resilience – Waratah Wynyard Youth Leaders in collaboration with Tasmanian Women in Agriculture and Mary O’Brien, Director and Founder of “Are You Bugged Mate”, hosted a BBQ where rural Tasmanians could talk about mental health and suicide while spreading awareness about depression.
- Empowering young people – Waratah Wynyard Youth Leaders in collaboration with Project O conceptualised, planned, and hosted Graze in The Gardens. This event supported a diverse spectrum of young people to have input and help design Council youth activities and programs.

Age Friendly Communities

- Outdoor spaces and buildings – Council continued to enhance community safety and fostered connected communities by supporting the creation and continuation of community groups. Supports include assistance with communication, use of facilities, and support with administration.
- Social participation – Council continued to support community groups and organisations to increase opportunities for formal and informal social interactions. In Waratah this included support via grants and provision of facilities for the set-up of a food bank and also a bowling group to be established.

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- Civic participation and engagement - Council continued to offer the opportunity to participate in volunteering and lifelong learning through ongoing programs, such as volunteering opportunities at the Wonders of Wynyard and enabling and supporting groups like the Historical Society, Community Gardens and Senior Citizens to thrive within the community.
 - Communication and information – Council were challenged with Covid-19, looking for ways to make sure that all community members had access to information. Council responded by searching for age and stage appropriate materials for very young people, which were shared through the Early Learning Centre, as well as ensuring that information was shared through established, trusted networks. U3A and Live Well both disseminated information during the period that Covid-19. Council provided information directly to these groups to ensure accurate information was getting to as many community members as possible.

Year 3 Implementation Actions included:

Youth Plan

- Reducing isolation – Drop In Skate School was engaged to deliver skate and scoot lessons in Wynyard and Sisters Beach. This helped Council to provide accessible and affordable recreational facilities and programs for young people. It also enabled Council to promote a positive image of young people and champion and raise awareness of young people’s positive contributions to society.
- Enable and support delivery of Skate of Mind skate competition
- Ongoing commitment to Waratah-Wynyard Youth Leaders
- Installation of art panels at the Skate Park, decorated by local youth
- Little Book Boxes/Street Libraries delivered in Somerset, with Wynyard, Waratah and Yolla boxes being decorated to be installed soon.

Health and Wellbeing Plan

- Intergeneration Bike Ride – supported bike rides aimed at parents, grandparents and children
- Plant Propagation Workshop
- Spring Loaded Drive-In Movies
- Spring Loaded Bonfire
- Guided walking at Cathedral Rocks
- Guided walking at Anniversary Bay
- Guided Therapy Walk with Live Well Tasmania
- Wynyard Foreshore Market (2x/mth)
- Events celebrating the 150th anniversary of the discovery of tin at Waratah
- Continued discussions and planning for the establishment of an off-leash dog park in Wynyard
- Public Art projects in the community

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- Formalised a process to recognise and celebrate community volunteers
 - Wynyard Fitness Trail Fun Run
 - Come and Try Day – Drone Flying
 - Guided Casual Country Cycling

Age Friendly Communities Plan

- Guided Seniors Bike Ride
- Wynyard Garden Conversations
- Guided Spencer Hospital Historical Walk
- Camera Club Photo Competition
- Wynyard Community Garden Open Day
- Frenchs Road Nature Reserve Open Day
- Explored options for natural burials to take place in Waratah
- Supported the hosting of Volunteer Assisted Dying Forum in Wynyard

Year 4 Implementation Actions included:

Youth Plan

- Reinvigoration, ongoing support and recruitment drive for Waratah-Wynyard Youth Leaders
- Waratah-Wynyard Council School Awards
- Movers N Shakers Music activities
- Lil' Fe Talent Show at the Tulip Festival
- Work Inspirations program, in conjunction with The Smith Family and Wynyard High School
- Clay With Kids Spring Loaded activity
- YNOT Tas Youth Forum
- Skate, Scoot & BMX Competition
- Spring Story Time and Tulip Craft
- Halloween Party Spring Loaded activity
- **Loop Jam** – Waratah-Wynyard Council engaged Benjamin Hayward Segal of Recycle Create Play to host a digital music making experience at the Wynyard skate park in October. This free event, aimed at tweens and teens, attracted a large, intergenerational audience with over 60 participants including members from the Adult Day Centre, Vacation Care and local youths.

Health and Wellbeing Plan

- Support for the Wynyard Adventure Race
- Support for Squid Inc Radio Theatre
- Foreshore Market

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- Body Groove activities as part of Spring Loaded program
 - Take a Walk on the Wild (Food) Side as part of Spring Loaded program
 - Sisters Creek Estuary Seat Canopy (Public Art)
 - Waratah Tassie Tigers (Public Art)
 - Artscape Undercurrent Art Exhibition Sponsorship
 - French's Road Reserve Open Day
 - Tarkine Immersion Forest Walk
 - **Keep Australia Beautiful Awards** – In December 2022, the town of Somerset won the Keep Australia Beautiful Tidy Town Award (Population category 1000 - 5000). Somerset also was awarded several certificates for local initiatives, such as the Vinnie's Van, Community Shed, Farm It Forward, Vinnies Community & Wellbeing Hub, Outstanding individual, Landcare and Anzac Park.
 - **Spring Loaded 2022** – The 2022 Spring Loaded program of events was launched in early August, with events held across the month of October. 5000 hard copies of the program were printed and distributed across Tasmania. The online link to the program was downloaded 4712 times. The program featured over 70 different activities and events.
 - **2022 Tulip Festival** – 111 stalls, 26 volunteers for Tulip Festival business, with countless more engaged with community stalls.

Age Friendly Communities Plan

- Ongoing support for Seniors Week Activities
- Community Christmas Collection
- Gopher Gold – held in conjunction with Dixon's Pharmacy.
- Community Christmas Contributions
- Dementia Specific Customer Service Training
- Volunteer Appreciation Events
- Sounds of Spring with the Wynyard Concert Band as part of Spring Loaded program
- Cruising Country Cycling
- Springing Into Song at the Wonders of Wynyard

Year 5 Implementation Actions included:

Youth Plan

Try Skills - The program aims to encourage active participation by young people in activities in the Waratah-Wynyard area and is open to all young people from grades five, six and seven. This year volunteers came from 12 diverse clubs/groups, including Gym Fundamentals at WynFit, Samurai Ju Jitsu, DoMaur Theatre productions and Van Diemen's Sword Fighting Association. Try Skills had 54 students from the municipality participate in this wide range of activities.

Tulip Festival, Upcoming Young Artists Opportunity – Waratah-Wynyard Council Events teamed up with Hump. Entertainment to enable the youth of the community to have a live paid performance at the Tulip Festival. The up-and-coming artists collaboration was well received by Tulip Festival patrons and will be extended in coming years.

Spring Loaded, Kids on the Cape - Council was thrilled to support the inaugural Kids on the Cape Fun Run event on Saturday 7th October, at Table Cape Tulip Farm. This wonderful community event idea came from Boat Harbour Primary School student, Ellie Gatenby, who was inspired by the Gone Nuts event and wanted to create something similar for kids.

Winter Drive Appeal - The Youth Leaders held a winter drive appeal, with winter woollies and non-perishable items being collected and passed on to St Vincent's for distribution in the local community.

Homelessness Week – The Youth Leaders set up a display to share facts and messages about homelessness in Tasmania. As well as possible solutions to end homelessness, the Youth Leaders hoped the campaign would help to start community conversations and encourage more action around community housing.

Health and Wellbeing Plan

Accessibility Strategy - Waratah-Wynyard Council is committed to promoting an inclusive and accessible community where all people, including people with disability, can be active, socially connected individuals, with access to information, activities, facilities, and services within the community. In July the Draft Accessibility Strategy went to the community for feedback. The Accessibility Strategy was adopted in December 2023, following feedback from the newly formed Accessibility Working Group. The Accessibility Working Group will continue to meet during 2024.

Glow & Gather – To enable an opportunity to connect and take care of mental health during winter, Council hosted a Night Market on the East Wynyard Foreshore, featuring food vans, Wynyard Band, Taiko Drummers, Slipstream Glow Jugglers and Amy Pegg. Even the rain showers could not dampen the mood of participants, with a surprising crowd of around 500 people coming out in droves to support the event.

Age Friendly Communities Plan

Wynyard Wall Mural - Council's Public Art Advisory Group put out an Expression of Interest for a local mural artist(s) to create a new artwork for the Lunch Company wall in Wynyard (next to Woolworths) to activate the space. There were many high-quality applications received, and Amy Morrow was selected as the successful artist who will complete the mural in early 2024.

Community Events Calendar – The opportunity for community members to promote their event for free was created through the Waratah-Wynyard Council Online Events Calendar. The “Event Calendar” section of Council’s website is easy to use. The community is invited to head to warwyn.tas.gov.au/events-calendar/ and 'Add your event details' to share information about their event.

Christmas Lights Competition – The Community Activation team hosted a Christmas lights competition, with residents able to register their lights for a chance to win. A team of Councillors assessed the applications, with winners announced the week of Christmas.

Financial and in-kind support was given to community groups, including:

Oldina Landcare, Somerset Surf Life Saving Club, U3A Wynyard, Wynyard Gymnastic Club, Wynyard Landcare, Wynyard Lions Club, Live Well Tasmania, Wynyard Volunteer Marine Rescue, Rural Heath, Live Well, Yolla Football Club, Wynyard Baptist Church, Department of Natural Resources and Environment, Wynyard High School, Waratah Community Groups, Waratah Men’s Shed, Waratah Museum Society, Waratah ANZAC Day, Rotary Club of Wynyard, Wynyard Community Garden and Wynyard Fitness, among others.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That Council note the Annual Update for the Community Health and Well-Being Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.

9.2 YOLLA PUBLIC TOILET LOCATION

To: Council
Reporting Officer: Manager Recreational Planning and Environment
Responsible Manager: Director Infrastructure and Development Services
Report Date: 30 November 2023
File Reference: 1
Enclosures: 1. Yolla Memorial Hall plans for Public Toilet

RECOMMENDATION

That Council determines to deliver a DDA compliant public toilet within the Yolla Memorial Hall

PURPOSE

To advise Council as to progress on securing a location for a DDA compliant public toilet in the Yolla Township, noting agreement has been secured with the Yolla Memorial Hall Committee to permit the development of such a facility within the hall.

The development of the public toilet is a project funded in the 23/24 Budget.

BACKGROUND

Council has previously identified a need to develop a DDA complaint public toilet within the Yolla Township.

Officers have undertaken extensive assessment of potential locations for such a facility, with several reports having been presented to Council in regard to possible options.

It has been challenging to identify a site that was accessible, of suitable area and location to allow for effluent management, be cost effective to develop and operate and be proximate to the general activity in the Yolla community.

A set of selection criteria for sites were previously workshopped with Councillors.

In September 2023, at the time of the Community conversation held at Yolla, members of the Yolla Memorial Hall Committee approached officers to discuss the opportunity for the public toilet to be integrated within the Yolla Memorial Hall.

Officers have investigated this option and this report briefs Council as to the outcome of that investigation.

DETAILS

The Yolla Memorial Hall is located at 1576 Murchison Highway, Yolla (Refer image below)



The Yolla Memorial Hall is well located and satisfies accessibility and proximity requirements for a public toilet. Existing amenities are located within the entry foyer of the hall. There is a suitable effluent disposal system on site.

The scope of the project investigation was to identify whether it would be feasible to convert a portion of the existing hall amenities to a DDA compliant public toilet, accessible externally.

Development within the hall would need to:

- Ensure the security of the hall.
- Not impact on the operation of the hall.
- Meet planning, building, and plumbing legislative requirements.

Several design iterations were explored, with the attached design meeting the requirements above.

The project in summary converts the existing cloak room, female toilet and DDA Toilet, into a new compliant DDA toilet and a new female ambulant toilet, with access to the DDA Toilet being via the southern wall of the hall. The DDA toilet would also be accessible internally from the hall foyer.

Operationally the public DDA toilet would be open for public use during the day and locked at a suitable time each night. Arrangements for this to occur are to be explored.

When the hall is in use, the public DDA toilet external door would be locked for the duration of the event or function, with the internal door being unlocked for patrons of the event or function.

With this arrangement in place there is potential for some instances where the public may not be able to access the public toilet, but it is considered that instances will be relatively rare.

Officers have discussed the proposed development and operational arrangements with representatives of the Yolla Memorial Hall Committee. The Committee met 26 Feb 2024 and it is advised that the Committee is fully supportive of the planned development and looks forward to working with Council.

Next steps in the project:

- Secure necessary approvals for the project (Building and plumbing)
- Enter into an agreement with the Yolla Memorial Hall Committee to formalise Council’s occupation of portion of the hall.
- Procure and deliver the works.
- Operate and maintain the public toilet.

It is anticipated that delivery of the project would be late in the 2024 calendar year.

STATUTORY IMPLICATIONS

Statutory Requirements

Necessary approvals as required by the *Building Act 2016* will need to be secured.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.3 We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

The Asset Management Policy is relevant in this instance in assessing on going life cycle costs from new asset investments.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications because of this report as an existing on site waste water system will be utilised for the public toilet development.

FINANCIAL IMPLICATIONS

Funding of \$298,818 has been allocated in the 23/24 budget to develop a DDA compliant public toilet in the Yolla Township.

The proposed works at the Yolla Memorial Hall are effectively a renovation. The full budget allocation will not be necessary to deliver the project. It is noted that funds will need to be carried forward to fund the future delivery of the project.

A competitive procurement process will be used to secure best value for Council.

In terms of operational costs, previous advice to Council is reproduced below.

It is anticipated that this would require an increase to operational costs of an estimated \$14,561 per year, depending on site-specific arrangements to be negotiated such as cleaning responsibility and frequency.

The budgetary impact is equivalent to up to 0.17% General Rate increase. In line with Council's Financial Management Strategy, operational improvements would need to be achieved to fund the additional cost. This could be achieved by way of decreasing expenditure or increasing revenue streams.

There may also be some additional costs associated with arranging for the locking and unlocking of the public toilet. Potentially a programmable electronic lock may be the most cost-effective option.

RISK IMPLICATIONS

Council has explored several sites in regard to developing a DDA complaint public toilet in the Yolla Township, however, to date, a suitable site (that was available) has not been identified.

The proposal at hand is to utilise a portion of the Yolla Memorial Hall for the public toilet.

The solution:

- Meets site section criteria requirements.
- Is supported by the Yolla Memorial Hall Committee.
- Will satisfy legislative requirements.

Subject to establishing a suitable agreement to formalise the occupation of portion of the Yolla Memorial Hall, there would appear to be little risk to Council in this arrangement.

In the renovation work there is some risk that unanticipated issues will arise, however this can occur with any renovation/construction project.

There is inherent risk that damage may occur to a public toilet through inappropriate behaviours. Utilising vandal resistant fixtures and fittings and appropriate construction materials can aid in minimising the impact of such behaviours.

The Yolla Memorial Hall is quite visible to the public, providing passive surveillance. Locking the public toilet each evening will aid in minimising the instance of inappropriate behaviours.

CONSULTATION PROCESS

Significant consultation has occurred with the Yolla Community in respect to the development of a DDA compliant public toilet in the township.

Officers have had several discussions with representatives of the Yolla Memorial Hall Committee and have shared concept plans for the project for feedback and discussion.

Representatives of the Committee have advised that the Committee endorse the proposed concept plans.

An appropriate agreement will need to be developed to formalise the occupation of portion of the Hall for the public toilet, detailing roles, and responsibilities.

CONCLUSION

A suitable location for a DDA compliant public toilet has been identified within the Yolla Township, being within the Yolla Memorial Hall. The Yolla Memorial Hall Committee is agreeable to this occurring.

Officers are finalising construction plans for the project and progressing approval processes.

Subject to completion of the approval processes, procurement processes to deliver the project will progress. Delivery of this project will not occur in the current financial year but is anticipated within the calendar year.

9.3 WYNYARD SPORTS PRECINCT - AUSTIN STREET CLOSURE

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 5 March 2024
File Reference: Transport
Enclosures: 1. Feedback summary - Austin street road closure consultation

RECOMMENDATION

That Council:

1. **Note the feedback received during the consultation process in relation to a closure of a section of Austin Street, Wynyard;**
2. **Determines to undertake a three-month trial of the road closure as noted in this report and progress the statutory process outlined in Section 31 of the Local Government Highways Act 1982; and**
3. **Requests that at the conclusion of the trial, a report of the outcome be presented to a future Council meeting.**

PURPOSE

To advise Council of the outcome of a community consultation process in regard to the proposed closure of Austin Street at Jenner Street (southern leg) and to seek a determination to progress a three-month trial of the road closure, applying the provisions of section 31 of the *Local Government Highways Act 1982*.

BACKGROUND

The Wynyard Sports Precinct Master Plan identified the closure of Austin Street at Jenner Street (southern leg) as an action to investigate.

The intention of the road closure is to improve precinct user safety and provide physical connectivity for the precinct west and east of Austin Street.

Council commissioned a Traffic Impact Assessment (TIA) to assess a road closure and other options to achieve these broad aims. Of the four options assessed in the TIA, the closure option was recommended by the Traffic Consultant and supported by Officers.

The TIA was received by Council at the July 2023 meeting. In considering the report, Council determined the following:

That Council:

1. **Note the attached Traffic Impact Assessment prepared by Traffic and Civil Services and the recommendations contained within; and**
2. **Seek further feedback from the community on the recommendations before determining an intent to close or not the southern leg of the Jenner and Austin Street junction.**

The MOTION was put and was CARRIED.

Officers have undertaken broader consultation with the community in respect to the proposed closure of Austin Street and report back as below.

DETAILS

A consultation plan was prepared to guide the broader engagement of the community in respect to this project. The plan has previously been shared with Councillors.

In summary the actions taken were:

- Direct correspondence (email or letter) to Austin Street residents, Emergency Services, Bus Companies, Schools and Wynyard Sporting Precinct User groups;
- Public notice in the Advocate newspaper;
- Socials; and
- Webpage.

The aim was to elicit feedback / comment on the proposed closure of Austin Street at Jenner Street.

A total of 7 submissions were received. Submission summaries, Officer comments and suggested actions are noted on the **attached** summary.

A range of feedback was received. Much of the comment provided relates to matters associated with the broader precinct development (outside current discussion).

However, such matters will be noted for consideration as the precinct development progresses.

Specific Issues noted for consideration and relevant to the road closure were:

- Parking demand, and
- Congestion.

No evidence was presented in support of such concerns. Potentially during instances of multiple events within the Precinct such issues may arise.

The broader precinct master plan aims to provide additional off-street parking opportunities and improve the current arrangements for exiting off street parking to the road network. Such improvements would lessen potential concerns somewhat.

Two-way traffic flow, as occurs now, will be retained to the south (primary exit path). Provision of an appropriate turn area at the closure point will allay some concerns. Most of the parking is off street, as such traffic flows on Austin Street would be self-controlling, stored vehicles off street would only access Austin Street when a space is available.

Congestion, if it occurred, would be very localised and of short duration.

On street parking arrangements can be reviewed (at design stage) to assess what may be the best arrangement to maximise parking opportunities and limit impact on traffic flows.

A suggestion for a one-way traffic flow was put forward. This was not an option assessed in the TIA. Officer concerns with this option include:

- Primary access to the site is from the south. If this primary access direction were retained, a one-way flow would direct all traffic to the north via side streets, away from where the majority of drivers wish to travel.

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- Local resident concern with increase traffic volumes.
 - The precinct connectivity aims are not realised.
 - Traffic management measures would need to be incorporated in the one-way design to reduce vehicle speeds.

Having considered the feedback provided, Officers believe there are no compelling matters raised which would suggest that an alternate solution for Traffic management in Austin Street would be more beneficial than the recommended road closure.

It is however clear from some of the feedback that there are some underlying community concerns as to possible unintended impacts of the road closure.

Trialling the road closure, using temporary infrastructure, would provide an opportunity to identify any significant unintended consequences.

Officers recommend that this would be an appropriate next step in the process and provides an opportunity to fine tune the design of the road closure arrangements.

Should Council be supportive of that approach the following actions would occur:

- Council resolves to trial the road closure and progress the statutory process outlined in *Section 31* of the *Local Government Highways Act 1982*.
- Subject to completing *Section 31* implement a three-month trial of the road closure at the intersection of Austin Street and Jenner Street (southern leg)
- At the completion of the three-month trial, remove the temporary closure, and provide a report to Council on the outcome of the trial. With a view to progressing the *Section 14* process under the *Local Government Highways Act 1982* should no significant concerns be raised.

STATUTORY IMPLICATIONS

Statutory Requirements

This report recommends trialling a temporary road closure at the southern leg of the Austin and Jenner Street intersection.

The process as outlined in *Section 31* of the *Local Government Highways Act 1982* would need to be implemented.

31. Obstructions for prohibition or restriction of vehicular traffic

- (1) A corporation may, with the approval of the Transport Commission, construct or place obstructions in a local highway for the purpose of preventing or restricting the movement of vehicular traffic.*
- (2) Before making an application under this section for the approval of the Transport Commission, the corporation shall cause a notice to be published twice in separate issues of a local newspaper circulating in the municipality of its intention to make the application, specifying the situation and nature of the obstruction and stating that written representations may be made to the corporation with respect to the matter before such day as is specified in the notice, being a day not earlier than 28 days after its first publication.*

- (3) *The Transport Commission shall not give its approval under this section in respect of an obstruction unless there has been submitted to the Commission a copy of the notice published under subsection (2), together with evidence that it has been published as required by that subsection and copies of any representations made to the corporation in accordance with the notice and its comments on those representations.*
- (4) *This section does not apply to the installation of a road hump within the meaning of section 49A of the Traffic Act 1925.*
- (5)
- (6)
- (7)

Subject to the outcome of the trial, and Council being supportive of a formal road closure, a decision to progress necessary actions under Section 14 of the *Local Government Highways Act 1982* would be required.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

The proposed area of road closure for road safety and connectivity has been proposed for landscaping in the Masterplan which can contribute to the goals of iCEP and the Liveable Waratah-Wynyard Settlement strategy.

FINANCIAL IMPLICATIONS

A trial road closure would be relatively inexpensive, utilising temporary materials to hand, but requiring the purchase of some signage.

Costs would be operational in nature.

A future report to council would consider the costs implication of a permanent closure, should this be supported by Council.

Previous advice to Council indicated closure costs within the range of \$30,000-\$50,000 depending upon final landscaping scope and inclusions. Funding would be a future matter for Council consideration.

RISK IMPLICATIONS

The purpose of the consultation regarding the TIA was to identify if there were any significant community concerns in respect to the proposed closure of Austin Street at Jenner Street (southern leg).

The road closure option was selected considering a range of factors and determined to best achieve the desired safety and connectivity outcomes.

While there was range of feedback provided there were no compelling matters raised which would suggest to that an alternate solution for Traffic management in Austin Street would be more beneficial than the proposed road closure. Nor any matters that would warrant not proceeding with the road closure.

Trialling the road closure would provide an opportunity to test the effectiveness of the closure and identify any unintended consequences and inform future deliberations of Council.

CONSULTATION PROCESS

The consultation process used for this project has been outlined in the details section of this report.

CONCLUSION

It is recommended that Council:

- Note the outcome of the consultation process as outline in this report.
- Determine to trial a road closure as noted in this report and progress the statutory process outlined in *Section 31* of the *Local Government Highways Act 1982*.

At the conclusion of the three-month trial, a report on the trial would be presented to a future meeting.

9.4 SEABROOK ROAD - SPEED REDUCTION REQUEST

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 14 February 2024
File Reference: .
Enclosures: Nil

RECOMMENDATION

That Council receive and note the information regarding the request to reduce the speed limit on Seabrook Road and:

- (a) Notify the impacted stakeholders of Councils intent to request a review of the speed limit; and**
- (b) Should no objectionable feedback be received from stakeholders; request the Transport Commissioner to review the speed limit.**

PURPOSE

To provide Council with an assessment and determine a position regarding requests received to assess Seabrook Road for consideration of a speed limit reduction to 80km/h.

BACKGROUND

Council has received requests from residents who live on Seabrook Road to have the speed limit reduced to 80km/h to improve road safety.

DETAILS

Speed limits in Tasmania are approved and set by the Commissioner for Transport upon application and recommendation by a road authority with supporting evidence based on traffic engineering guidance and compliance with national standards. Below is an excerpt from the Department of State Growths, Transport Services, website providing a brief description of the process. The website also provides a range of information on the formal process for altering a speed limit within Tasmania and can be accessed via the following link:

https://www.transport.tas.gov.au/roads_and_traffic_management/managing_the_roads/speed_limits_on_tasmanian_roads

Excerpt.

Speed limit changes are approved by the Commissioner for Transport.

The Commissioner for Transport is the legal authority for setting speed limits on all roads in Tasmania.

The Commissioner makes a decision after looking at an application and recommendation from the road manager, such as the State Roads Division of the Department of State Growth, or by a local council.

The Commissioner will typically base their decision on applicable traffic engineering guidance and national standards.

In undertaking assessment of the speed reduction proposal for Seabrook Road, the road environment and characteristics are assessed against the requirements of Australian Standard 1742.4, *Manual of uniform traffic control devices, Part 4: Speed controls* along with data gathered from the placement of a traffic counter.

Road Characteristics (AS1742.4 Assessment)	
Road function	Seabrook Road is classified as a R8 road in accordance with Council Road Infrastructure Service Level Document 2021
Road standard	Seabrook Road is a two-way sealed road approximately 6.3km in length. The total sealed carriage way widths are typically 5.5m with centreline marking throughout. The standard of Seabrook Road is in generally in accordance with the Tasmania Standard Drawing TSD-R02-v3, with the exception of the sealed traffic width, which should be 6m for the volume of traffic utilising the road. The road is free from any defects that trigger the intervention levels of the Roads Infrastructure Service Level Document 2021
Road owner	Waratah-Wynyard Council
Roadside development (A2)	Rural residential, Agriculture, small business
Road alignment (A3.1)	Seabrook Road has a winding alignment with steep vertical geometry. There are several instances where sight distance to approaching traffic and driveways are restricted. Horizontal and vertical curves are typically treated with advisory and road safety measures such as guard rail and speed advisory signage. The 85 th percentile speed is 85km/h. The road alignment generally restricts speeds to 80km or less with some straights that enable the default speed limit to be met.
Road accesses / intersections (A3.2 and A3.3)	Road Intersections – 6 Property Accesses – 48 Farm Gates - 42
Traffic volume (A4.1)	Around 560 vehicles per day use Seabrook Road with a heavy vehicle usage of 32 vehicles per day (5% HV).
Pedestrians (A4.2)	There are no pedestrian or cycling facilities and pedestrian/cycling activity is considered low.
Length (2.3.4)	Approximately 6.3km
Adjacent speed zones	<ul style="list-style-type: none"> • Seabrook Road currently has the default sealed rural road speed limit of 100km/h for its majority with one section at 60km/h • Lancaster Road has the default speed limit of 80km/h • Dallas Road has a speed limit of 80km/h • Village Lane has the default speed limit of 100km/h • Coopers Lane has a speed limit of 80km/h • Frenchs Rd has the default speed limit of 80km/h • Tippetts Road has the default speed limit of 80km/h
Crash history (2.3.3 (c))	Within the 6.3km length there has been 5 reported crash over the last 7 years comprising of <ul style="list-style-type: none"> • Fatalities – 1 • Serious injury – 1 • Minor injury - 2 • First aid - 1 • Property Damage - 0

During the 2019/20 financial year Council commissioned a Rural Road Safety Audit, undertaken by external consultants, the findings in relation to Seabrook Road are provided below: -

Location Road	Current Issues and General Comments	Road Hierarchy	Risk Level	Recommended Treatment
Seabrook Road (between Village Land and Dallas Road and intersection)	Two local access side roads in close proximity, poor SISD on top of crest for both. Speed limit lowered to 60km/h here but a high-risk location, particularly if speeding (high speed environment despite the speed limit).	8. Feeder	High	Install advance warning 'staggered T intersection' signage and 'crest' signage in both directions on approach to this intersection.
Seabrook Road (between Mount Hicks Road and Intersection)	Give way, advance give way and advance T intersection signage and hold line and centreline line marking present. SISD left 250m+ right 160m (geometry)	8. Feeder	Low	Consider installing a side road intersection advance warning sign on Mount Hicks Road north of the intersection.
Seabrook Road (between Mount Hicks Road and Coopers Lane)	Guard rail across a bridge with 3 of 4 terminals bull nose, however these are curved to protect side roads - retain. Reasonable use of guideposts on some corners, others can be improved. Trees and drop offs.	8. Feeder	Low	Install additional guideposts on some corners which require shorter spacing in accordance with AS 1742.

Furthermore, it is known that Seabrook Road acts as bypass route for the Bass Highway during emergency situations, this places additional traffic load on Seabrook Road.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

While not a matter raised by the residents, roadkill on Tasmanian roads has been raised By Council's Sustainability and Environment Advisory Panel (SEAP) for Sisters Beach Road. In this instance lowering of the speed limit was thought beneficial to reducing the likelihood of vehicular collisions with local wildlife; similar benefits would apply in this instance for Seabrook Road.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

Should council moved to proceed with the recommendation of this report impacted stakeholders will be consulted over the proposed speed reduction which shall include all residents and business owners with a property frontage onto Seabrook Road or a side road which is reliant upon Seabrook Road for access.

CONCLUSION

In consideration of the following key points, it is recommended to instigate the process of public consultation and referral to the Transport Commissioner to reduce the speed limit of Seabrook Road to 80km/h.

- In the last 7 years there have been 5 reported crashes on Seabrook Road, all resulting in some form of injury, including 1 fatality.
- The current sealed traffic width is below the recommended minimum seal width for this class of road and prevailing traffic volume in accordance with TSD-R02-v3.

A.A.D.T.	(w) SEALED TRAFFIC WIDTH
< 30	4000 (S)
30 – 100	4000 (S)
100 – 300	5500 (D)
300 – 2000	6000 (D)
> 2000	7000 (D)

- There are multiple access locations, both farming and domestic that access off Seabrook Road that have restricted sight distances due to road geometry.
- Reducing the speed limit to 80km/h generally aligns with other roads that access to or from Seabrook Road.

9.5 QUARTERLY INFORMATION REPORT - ORGANISATIONAL PERFORMANCE

To: Council
Reporting Officer: Governance Officer
Responsible Manager: Manager Governance and Information Systems
Report Date: 27 February 2024
File Reference: Quarterly Statistics
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Office of the General Manager and Organisational Performance Department as of 29 February 2024.

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for activities undertaken within the following Directorates and Departments:

Office of the General Manager:

- People and Safety

Organisational Performance:

- Economic Development
- Governance and Information Systems
- Risk Management

BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

PEOPLE AND SAFETY

People and Safety provide human resource management services including health, safety and wellbeing and advice to maximise the value of Council's significant investment in a skilled workforce. The team has a strong focus on supporting the organisation to attract, retain and develop the workforce we need to deliver services to the community.

Staff Number and Statistics

Staff Numbers as at:		29 February 2024					
	Permanent Positions		Temporary Positions			Total	Fulltime equivalent
	Full-time	Part-time	Full-time	Part-time	Casual		
Indoor	29	16	5	4	7	61	49.2
Outdoor	27	1	6	0	0	34	28.8
Childcare	9	12	0	5	5	31	18.5
Total	65	29	11	9	12	126	96.5

As at 29 February 2024 Council employed 126 people equivalent to 96.5 full time employees.

Statistics	Ave. Yrs Service	Gender			Ave. Age	Covid Vac.
		Female	Male	Other		
Indoor	7.2	39	22	0	44.9	93%
Outdoor	8.4	5	29	0	42.9	91%
Childcare	8.5	31	0	0	37.8	100%
Total	8.0	75	51	0	41.9	0%

Age Demographic			Gender Demographic		Management Demographic		
Under 30 years	35	28%	Female	60%	Female	6	55%
30-45 years	30	24%	Male	40%	Male	5	45%
45-55 years	26	21%	Other	0%	Other	0	0%
55 years and	35	28%					

Diversity Statistics	Yes	No	Undisclosed
Aboriginal or Torres Strait Islander	5%	90%	5%
Culturally or linguistically diverse	3%	3%	4%
Special needs or additional learning support requirements	3%	91%	5%

ATSI - Aboriginal or Torres Strait Islander, CALD - culturally or linguistically diverse, Special needs or additional learning support requirements

The average age of Council's workforce is 41.9.

Overall Council has a gender balanced workforce with 60% female works and 40% male. Leadership roles are gender balanced with 55% female and 45% male representation.

Council has good working conditions and a supportive work environment that assists in the attraction of a diverse workplace. All recruitment and selection decisions reflect Council's commitment to providing equal opportunity by assessing all potential candidates according to their skills, knowledge, qualifications, and capabilities.

Turnover Rate of Permanent Staff

- 2.1% Average (Permanent Departure rate divided by total permanent employee rate)
- 9.5% Average Turnover (ABS - February 2023)

Council has a good employment retention with the turnover rate continuing to be well below average. The turnover rate for this period is 4.8% lower than this time last year.

The average years of service provided by the current workforce is 8 years.

New Starters / Departures

New Starters & Departures this Quarter

		Permanent		Temporary Positions			Total
		Full-time	Part-time	Full-time	Part-time	Casual	
New Start	Indoor	1	1	2	0	0	4
	Outdoor	0	0	3	0	0	3
	Childcare	0	1	0	3	1	5
	Total	3		8		1	
Departure	Indoor	0	1	0	2	0	3
	Outdoor	1	0	0	0	0	1
	Childcare	0	0	0	0	1	1
	Total	2		2		1	5

Council inducted 12 new employees throughout the reporting period and had 5 employee departures.

Of the departures, 2 were retirements and 1 was a short-term arrangement. 8 of the 12 new starters are trainees as part of Council's Annual Traineeship Program.

Council currently has 17 employees completing formal qualifications in different areas including Project Management, Early Childhood Education and Care, Civil Construction, Horticulture, Business and Community Services.

Recruitment Activity

The following recruitment activity occurred between 1 December 2023 to 29 February 2024:

Position	Atr* received	Offer Signed	Working days to fill
Civil Works Traineeship (x2)	29-Sep-23	04-Dec-23	47
Parks & Reserves Traineeship	29-Sep-23	05-Dec-23	48
Children's Services Traineeship (x3)	29-Sep-23	01-Dec-23	46
Community Activation Trainee	23-Nov-23	07-Dec-23	11
Customer Service Coordinator	25-Oct-23	Ongoing	
Strategic Communications Coordinator	25-Oct-23	30-Nov-24	27
Parks & Reserves Employees (x2)	17-Jan-24	Ongoing	
Director Community Services		Ongoing	
Civil Works Employee (Plant Operator)		Ongoing	
Civil Works Employee		Ongoing	
<i>*ATR – Authority to Recruit approved by General Manager</i>			
Average days to fill vacancies this quarter			33

Absenteeism Rate / Labour Hire Engagement

	Absenteeism Rate				Labour Hire Engagement for period		
	Personal Leave Taken	Hours Worked	Absent Rate	Full Time Equivalent	Total Workers	Hours	Cost (ex. GST)
Indoor	728	25849	2.7%	0.37	0	0	\$ -
Outdoor	518	15325	3.3%	0.26	4	1595.4	\$ 84,588
Childcare	320	9839	3.1%	0.16	0	0	\$ -
Total	1566	51013	3.0%	0.79	4	1595.4	\$ 84,588
Council's absenteeism rate is down 2.2% from the last reported quarter.							

WORK HEALTH AND SAFETY

Incident & Hazard Reporting

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Property / Plant Damage	Other	Total Reports
Indoor	0	0	0	0	0	0	0
Outdoor	0	1	1	5	8	0	15
Childcare	0	0	0	0	0	0	0
Total	0	1	1	5	8	0	15

Reporting contributes to safety improvements and education to improve health and safety outcome for the workforce.

Lost Time Injury and Workers Compensation Cases

Lost Time Injury Frequent Rate (LTIFR) and Workers Compensation Cases for this Quarter

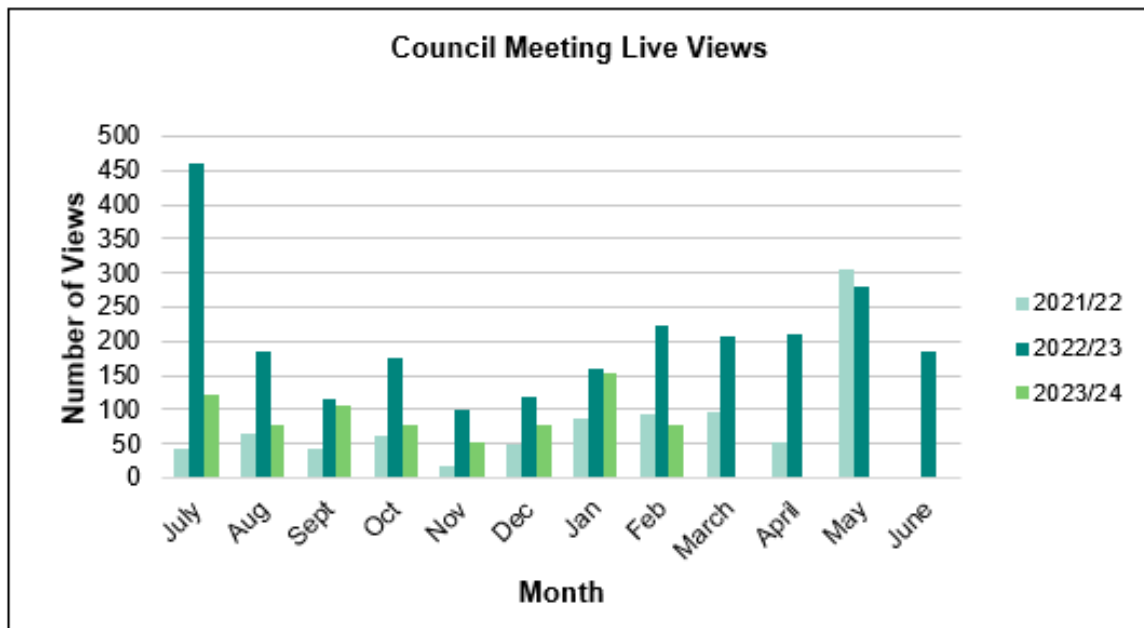
	No. of LTI's	Lost Time Injuries (hrs)	Hours Worked in Period	LTIFR	Total New WC Cases	Ongoing WC Cases	Finalised WC Cases
Indoor	0	0	25849	0.00	0	0	0
Outdoor	0	0	15325	0.00	1	2	1
Childcare	0	0	9839	0.00	0	0	1
Total	0	0	51013	0.00	1	2	2
LTIFR Industry Benchmark				12.6			

Council had five (5) injuries throughout the reporting period. Of those injuries only one (1) resulted in lost time and a worker compensation claim.

Drug & Alcohol Testing

Council conducts random Drug & Alcohol testing up to three times per year. Testing was conducted on 24 October 2023 with 10 randomly selected employees from the Works & Services Department and 10 From the Council Chambers. All were negative and Council has not encountered a nonnegative test since 2020.

Council Meeting Live Stream Views – Ordinary Meetings



*June 2022 data has been omitted from the graph due to a high level of media interest with total live views being 2,500 distorting other data within the graph.

Policies Adopted by Council

The following policies were adopted by Council from 30 November 2023 to 29 February 2024:

- Procurement Policy and Code for Tenders and Contracts
- Safeguarding Children and Young People Policy and Procedure

Workplace Policies Reviewed

There were no workplace policies adopted by the Senior Management Team for the quarter. The Smoke Free Work Environment Policy, a new Signing Authorising Procedure and new Private Works Policy are currently under review.

Complaints

Council received no formal complaints during the period 30 November 2023 – 29 February 2024.

Tenders & Contracts

In accordance with Council's Procurement Policy the following table is provided for all contracts awarded YTD for 2023/24 over \$100,000.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
765 – Port Creek Flood Mitigation	Gradco Pty Ltd	09/10/2023 – 18/03/2024	N/A	\$1,887,664.97
793 - Architectural Services Table Cape Amenities	Helioptoe	16/01/2023 – 20/12/2024	N/A	\$219,685.00
798 – Construction of a Pontoon Bridge and Viewing Platform, Waratah Township	Tas Marine Construction	31/07/2023 – 29/03/2024	N/A	\$722,690.00
800 - Wynyard Sporting Precinct Oval 3 – Design and Construction of Oval Renovation, Training Lights, Subsurface Drainage, Irrigation and Ancillary Works	Total Turf Care	09/10/2023 – 24/03/2024	N/a	\$1,081,493.40
803 – 2023/24 Provision of Bitumen Surfacing Services	Roadways Pty Ltd	29/09/2023 – 29/02/2024	N/A	\$1,075,450.81
806 - Bridge Replacement - Kinchs Road (Garner Creek)	BridgePro Engineering	14/07/2023 – 01/09/2023	N/A	\$198,900.00
807 - Bridge Replacement - Mount Hicks Road (Port Creek)	BridgePro Engineering	17/07/2023 – 15/09/2023	N/A	\$427,800.00
810 – Stormwater Main Replacement (Bowick Street)	Batchelor Construction	25/10/2023 – 08/03/2024	N/a	\$263,960
811 - Athenaeum Hall Renewal (Waratah)	RT & NJ Construction Services	05/03/2024 – 31/05/2024	N/A	\$144,340.00
812 - Somerset Stormwater Outlet	Hardings Group (Tas) Pty Ltd	05/03/2024 – 28/06/2024	N/A	\$832,231.00
813 - Grandstand Demolition	Demolition Tasmania	18/03/2024 – 18/03/2024	N/A	\$127,635.00
RFQ - D&C Somerset Tennis Court Fence Replacement	Hardings Hotmix	01/08/2023 – 31/10/2023	29/02/2024 - 30/04/2024	\$179,507.00

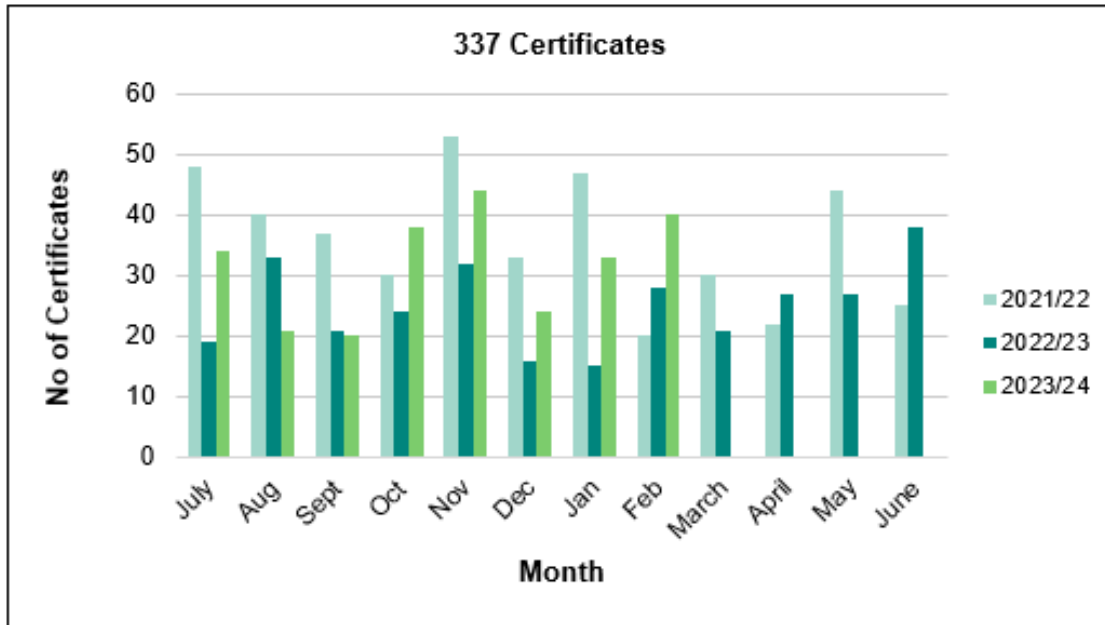
Non-Application of Public Tender Process

Pursuant to Section 72(1)(e) of the *Local Government Act 1993* there were no contracts awarded where the public tender process was not applied, except for a short-term, IT related contract with Avec Global for a period of 6-months.

Council and Land Information Certificates (337)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

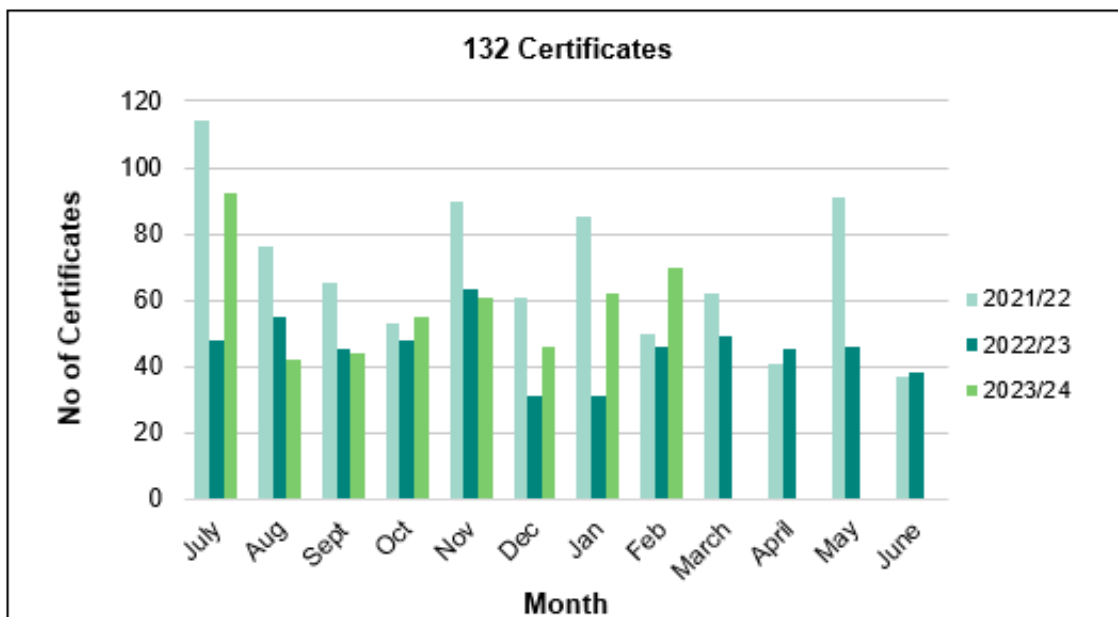
A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. For the 2023/24 period there have been 254 Section 337 certificates completed as at 29 February 2024 compared with 188 in February 2023.



Certificate of Liabilities (132)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines rate and property liabilities. For the 2023/24 period there have been 472 Section 132 certificates completed as at 29 February 2024 compared with 367 in February 2023.



Street Naming and Addressing Changes:

GREENFIELD CHANGES:

1. Hales, Gibbons & Brickworks Entrance
 - a. 32 New Parcels addressed: New Subdivision



BROWNFIELD CHANGES:

- 2. Thompsons Road Preolenna
 - a. New Addressing: 46 Thompsons Road Preolenna previously unaddressed.



- 3. Martin Street Wynyard
 - a. 6 Units Re-addressed: Existing Unit numbering out of sequence and from recent parcel adhesion. New Addressing assigned to remove confusion and align with new parcel arrangement.



4. 11 George Street Somerset

- a. Addressing Correction: 11A to 11 as 11A was incorrect and change requested by owner.



5. 1235 Myalla Road Milabeena:

- a. Addressing Allocation: Previously unaddressed, new addressing requested by owner.



6. 1449 Preolenna Road Moorleah

- a. Addressing Allocation: Previously unaddressed, new addressing requested by owner.



ECONOMIC DEVELOPMENT UPDATE

Key economic development activities undertaken by Council’s Economic Development Officer (EDO) are outlined below:

French’s Road Nature Reserve

Wynyard Landcare made a proposal for Council to purchase a 34ha parcel of land adjacent to the French’s Road Nature Reserve to allow for the ongoing preservation of the biological values in the Reserve. The parcel of remnant bush is home to a wide range of flora and fauna species including the endangered Giant Freshwater Lobster which lives in Seabrook Creek.

An independent valuation of the land was received and sent to the property-owner for consideration. The property owner informed Council that she will be unable to decide about the sale of the parcel of land as the transfer of the title into her name, from her late father’s estate, is yet to be completed. She will contact Council when this has been finalised with her decision.

Electric Vehicle Charging

ICEP Action: 4.9 Investigate opportunities to implement additional charging stations in the Waratah-Wynyard area.

Council is investigating the provision of public electric vehicle charging stations in Wynyard. A suitable site, Goldie Street Carpark, has been identified with an Expression of Interest expected to be advertised shortly.

iCEP Action 4.7 Trial electric passenger vehicles in Council fleet.

Investigations by an electrical engineer have taken place into the upgrades required to the Council Offices switchboard for the installation of EV chargers in the carpark. A significant upgrade is required and will be completed in 2025. A Federal grant has become available and will be applied for.

Interpretation and Wayfinding Project Waratah

The interpretation and wayfinding signage will be installed over the next 2 months now that the pontoon and viewing platform have been completed.

Interpretation and Wayfinding Project Shared Coastal Pathway

The draft signage is currently being developed. Quotes for the printing and installation of the signage will be sought when the pathway is nearing completion.

Wynyard to Smithton/Stanley Shared User Pathway Feasibility and Predesign study

Council received a \$192,000 grant through Round One of the State Government's Better Active Transport in Tasmania Grant Program to conduct a feasibility and predesign study into extending the Coastal Pathway from Wynyard, to Smithton and Stanley, approximately 100 kilometres.

Tenders were invited from suitably qualified businesses to complete the feasibility and predesign design study with 9 submissions subsequently received. Council staff are currently in the process of reviewing the submissions.

Improve the penguin viewing experience Doctor's Rocks

7.3.2.1 Undertake a feasibility study to explore opportunities to improve penguin viewing experiences.

A site visit of the current viewing facilities has been undertaken. A viewing platform at the end of the current wooden pathway situated at the western side of Doctors Rocks would be desirable to allow more people to view the penguins without trampling on the flora. The next steps will be, consultation with PWS and other identified stakeholders, quotes for the construction of the platform obtained and a report to Council completed.

INFORMATION SYSTEMS UPDATE

Key corporate system development projects and their current progress status are outlined below:

Update on Digital Transformation Strategy

Continuing our efforts in advancing our Digital Transformation Strategy during Phase two, we are actively strengthening the fundamental aspects of our ICT infrastructure. Specifically, we have focused on enhancing our Officer 365 Licensing framework to align with the specific needs of various departments within the council, as identified through targeted Personas.

We have initiated a partnership with Excite Cyber, a reputable Cyber Security firm. This collaboration aims to bolster our cyber defences and progress through the essential 8 modules, enhancing our resilience against cyber threats. Additionally, through this partnership, we have also engaged with KnowBe4, a crucial training partner specialising in Cyber Security training for the council staff and elected members.

Information Management

Council's Information Management function provides and manages integrated and secure systems and processes to centralise the collection, storage and retrieval of Council records and associated documentation for Council. The team have been working on several projects to improve the accessibility of information.

Property File Digitisation

Whilst most of Council's property files are digitised some manual files remain. As part of the Digital Transformation Strategy, the remaining files will be digitised to improve access and reduce risk. Zircodata has been engaged, and the scanning of files is in progress. Data entry of the digitised files into Council's electronic records management system has commenced.

Risk

With the introduction of a Cyber Security Partner, we now have access to a tool called KnowBe4. This tool enables us to run a comprehensive cyber training program for our entire organisation. Through this program, we can educate our staff and councillors about the significant threats to data privacy and the dangers posed by cyber-attacks. Additionally, the council has invested in extra resources to help with risk reporting and reviewing our registers, frameworks, and reports.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

GOAL 2: Organisational Support
Desired Outcomes
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That Council note the Corporate Quarterly Information Report for the General Manager and Organisational Performance Departments.

9.6 AWARD OF CONTRACT 814 - FEASIBILITY AND PREDESIGN STUDY SHARED USER TRAIL - WYNYARD TO STANLEY TO SMITHTON

To: Council
Reporting Officer: Strategic Projects Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 7 March 2024
File Reference:
Enclosures: 1. Contract 814 Tender Evaluation Summary - Confidential

RECOMMENDATION

That Council award Contract 814 Feasibility and Predesign design study Shared User Trail – Wynyard to Stanley to Smithton to Burchills Engineering Solutions for the tendered sum of \$148,012 excluding GST.

PURPOSE

To seek a decision from Council in relation to the award of Contract 814 – Feasibility and Predesign design study Shared User Trail – Wynyard to Stanley to Smithton.

BACKGROUND

Council was successful in securing funding of \$192,000 under the Tasmanian Government’s Better Active Transport Program (2023 funding round).

The funding was to facilitate a feasibility study for a proposed Shared User Trail, Wynyard to Smithton. The Shared user trail would utilise the unused rail corridor between Wynyard and Wiltshire Junction, and from there the Bass Highway corridor.

A suitably experienced consultant team was proposed to be engaged to assist Council in undertaking this study.

To that end a consultant services brief (Feasibility and Predesign design study, Shared User Trail – Wynyard to Stanley to Smithton) was prepared.

The brief was advertised 27 January 2024, with documents available via the Tenderlink portal.

At the close of tenders nine (9) submissions were received.

DETAILS

As noted above nine (9) consultant submissions were received.

- Burchills Engineering Solutions
- Fitzgerald Frisby Landscape Architecture
- GHD
- JMG
- PDA
- Pitt and Sherry
- PSA Consulting

- Resonance
- TRC

Officers undertook an assessment of the submissions against the specified tender assessment criteria.

A copy of the tender evaluation sheet has been provided separately to Councillors as a confidential attachment.

Comments

The submissions received all addressed the tender submission requirements.

There was marked variability in the quality of the submissions content, understanding of project requirements and experience in undertaking the work required to be delivered.

The consultant brief required that costings be provided for third party reporting including Aboriginal Heritage and Contamination assessments.

Several of the consultants provided costings for desk top assessments only for each of these reports and others provided costs for detail reporting (either for both or one only).

A detailed contamination assessment was costed by most, with this project element costing in the order of \$40k to \$50k.

To allow for comparison of the consultant pricing a normalising approach was taken to provide a common basis for assessment. This approach excluded the costs associated with a detailed onsite contamination assessment (including provision for a desk top assessment) and provided for the delivery of a detailed Aboriginal Heritage report.

Based upon the tender assessment Burchills Engineering Solution scored highest.

STATUTORY IMPLICATIONS

Statutory Requirements

The tender process has been complied in accordance with Council’s procurement policy.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.1.1 Commit to best practice in community engagement.
1.2.1 Review and adjust service levels to provide value for money.
GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.

7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.
7.3.2 Embed environmental considerations and potential climate impacts in Council’s infrastructure planning and decision making.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

There are no policy implications because of this report.

ENVIRONMENTAL IMPLICATIONS

In the conduct of the project relevant environmental matters including natural values, cultural heritage and potential contamination associated with past use of the rail corridor will be investigated.

This information will assist in considering the merits and implications of the rail trail project.

FINANCIAL IMPLICATIONS

Funding of \$192,000 (ex GST) has been secured for the study. In addition, Council has identified (in the grant submission) a \$15,000 cash contribution to the project and in-kind support of \$16,000. In-kind support relates to Officer time in the management and support of the project. Total available cash funding is \$208,000.

The value of the recommended consultant’s submission is \$148,012 ex GST.

A detailed contamination assessment, if determined to be required, would cost in the order of \$40k to \$50k (subject to negotiation and competitive pricing).

There is sufficient project funding to deliver the project and a detailed contamination assessment if deemed necessary.

RISK IMPLICATIONS

The purpose of the study is to understand the feasibility of developing a shared user trail between Wynyard, Stanley and Smithton.

In undertaking this work a comprehensive understanding of project risk will be developed and aid Council in determining the relative project merits.

CONSULTATION PROCESS

As this is a feasibility study, consultation will be kept at a relatively high level generally dealing with relevant State Government agencies.

In the conduct of the Aboriginal Heritage report, consultation with representatives of the Aboriginal community will occur.

Should there be a need to access private lands, landowner consent will be sought.

CONCLUSION

It is recommended that Council award Contract 814 Feasibility and Predesign Study Shared User Trail – Wynyard to Stanley and Smithton to Burchills Engineering Solutions.

9.7 FINANCIAL REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024

To: Council
Reporting Officer: Manager Financial Services
Responsible Manager: Manager Financial Services
Report Date: 6 March 2024
File Reference: Financial Management - Reporting - Council
Enclosures: 1. Capital Works Progress Report

RECOMMENDATION

That Council note the Financial Report for the period ended 29 February 2024

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Capital Works Progress Report (attached)

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$970k. There are several favourable and unfavourable variances across the budget.

Commentary on known forecast variances identified to date is provided throughout the report.

Municipal Revaluation

Council municipal revaluation is currently in it's final staged, with draft revaluation data likely to be released to Council by the end of March. It is still expected that revaluation notices will be issued to ratepayers sometime in May 2024.

Supplementary Rates

Council has recently received a number of large supplementary valuation files for new blocks, and the construction of new buildings across the municipality. Council has already exceeded it's budgeted supplementary rates income, with the recent supplementary valuations likely to provide Council with a favourable variance to budget in the 2023-24 year.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2024-2034	Adopted November 2023

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Income Statement

The Income Statement shows the performance of Council's operations year to date.

Income Statement as at 29 February 2024

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
Recurrent Income								
Rate Revenue	13,800,459	13,625,564	1%	✓ 174,895	13,805,376	13,923,485	✓ 118,109	1
User Charges	2,142,594	2,046,487	5%	✓ 96,107	3,016,688	3,119,614	✓ 102,926	2
Reimbursements/Contributions	382,252	422,180	-9%	✗ (39,928)	709,744	784,248	✓ 74,504	3
Grants and Subsidies	320,187	2,810,297	-89%	✗ (2,490,110)	3,879,155	4,368,866	✓ 489,711	4
Interest	531,034	298,208	78%	✓ 232,826	447,500	697,500	✓ 250,000	5
Distributions from Water Corporation	281,000	449,424	-37%	✓ (168,424)	674,400	674,400	✓ -	
Total Recurrent Income	17,457,527	19,652,160	-11%	✗ (2,194,633)	22,532,863	23,568,113	✓ 1,035,250	
Recurrent Expenditure								
Employee Costs	5,348,649	6,380,564	16%	✓ 1,031,915	8,990,374	8,915,884	✓ 74,490	6
State Levies	411,754	433,959	5%	✓ 22,205	724,879	723,452	⚠ 1,427	
Remissions & Discounts	372,049	344,755	-8%	✗ (27,294)	366,588	381,070	✗ (14,482)	
Materials & Contracts	4,869,538	4,742,655	-3%	✗ (126,883)	6,059,961	6,193,232	✗ (133,271)	7
Depreciation	3,347,966	3,543,089	6%	✓ 195,123	5,384,644	5,384,644	✓ -	
(Gain)/Loss on Disposal	(2,727)	-	0%	⚠ 2,727	45,000	45,000	✓ -	
Borrowing Costs	28,464	28,905	2%	✓ 441	55,920	55,920	✓ -	
Other Expenses	168,113	200,616	16%	✓ 32,503	301,050	294,550	⚠ 6,500	
Total Recurrent Expenditure	14,543,806	15,674,543	7%	✓ 1,130,737	21,928,416	21,993,752	✗ (65,336)	
Surplus/(Deficit)	2,913,721	3,977,617	-27%	✗ (1,063,896)	604,447	1,574,361	✓ 969,914	
Capital Items								
Capital Grants/Contributions	945,752	873,959	8%	✓ 71,793	6,984,496	6,946,289	✓ (38,207)	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
Comprehensive Surplus/(Deficit)	3,859,473	4,851,576	-20%	✗ (992,103)	7,588,943	8,520,650	✓ 931,707	

Council is forecast to have a favourable variance to the budget of \$900k as at 30 June 2024. Commentary on variances of \$20k or higher are provided below:

1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating higher levels of revenue than anticipated. This is due to supplementary valuations received in June and after preparation of the budget estimates (income generated from new property development).

2) User Charges

The favourable variance to budget is due to higher than budgeted plumbing inspection fees and property certificate income.

3) Reimbursements/Contributions

Reimbursement's income is expected to be higher than budget due increase in reimbursements for Childcare (\$18k), trainee wages (\$12k) and workers compensation (\$29k).

4) Grants and Subsidies

Grant income is expected to be higher than budget due to timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission). The additional \$490k of grant revenue is due to an increase in the yearly distribution via indexation (\$110k), and also a portion of additional grant funding from the final 2022-23 grant allocation which is a one off (\$380k).

5) Interest

Interest income is expected to be higher than budget due to higher interest rates on Council's term deposits and higher levels of cash on hand due to timing of planned capital expenditure. Interest rates are currently higher than long term averages and therefore are likely to drop in future years.

6) Employee Costs

The favourable variance to budget for employee costs is due to a number of vacancies across the Organisational Performance directorate during late 2023. All vacancies have now been filled.

7) Materials & Contracts

The unfavourable variance to budget for materials & contracts relates to higher than budgeted expenditure for the management of the waste transfer station, and higher than budgeted green waste and builders waste disposal costs.

Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.60 as of 30 June 2024 compared to a current ratio of 2.77 as at 29 February 2024.

Balance Sheet as at 29 February 2024

	YTD Actual \$	Budget \$	Forecast \$
Current Assets			
Cash & Cash Equivalents	12,044,335	5,852,574	8,346,581
Receivables	2,468,030	1,296,712	1,296,712
Inventories	120,549	113,049	113,049
Other Current Assets	63,307	271,523	271,523
Total Current Assets	14,696,222	7,533,858	10,027,865
Non-Current Assets			
Property, Plant and Equipment	253,877,386	248,624,302	246,893,978
Investment in Water	45,378,608	45,378,608	45,378,608
Total Non-Current Assets	299,255,994	294,002,910	292,272,586
Total Assets	313,952,215	301,536,768	302,300,451
Current Liabilities			
Payables	3,051,502	4,073,100	4,073,100
Interest-Bearing Liabilities	181,037	364,178	364,178
Provisions	2,072,098	1,817,365	1,817,365
Total Current Liabilities	5,304,636	6,254,643	6,254,643
Non-Current Liabilities			
Interest-Bearing Liabilities	2,096,528	1,144,657	1,144,657
Provisions	263,526	359,394	359,394
Total Non-Current Liabilities	2,360,054	1,504,051	1,504,051
Total Liabilities	7,664,690	7,758,694	7,758,694
Net Assets	306,287,525	293,778,074	294,541,757
Equity			
Current Year Result	3,950,597	7,588,943	8,520,650
Accumulated Surplus	166,484,100	168,982,952	168,814,928
Reserves	135,852,828	117,206,179	117,206,179
Total Equity	306,287,525	293,778,074	294,541,757
Current Ratio	2.77	1.20	1.60

Council's cash is significantly higher at this time of year compared with that budgeted at 30 June due to the timing of Council's income and expenditure. Council collects 74% of its rates and charges income by 31 August. Council's cash will reduce over the course of the year due to the progression of the capital works spend. Council's receivables will reduce over the course of the year, with some ratepayers electing to pay by instalment.

Cashflow Statement

As of 29 February Council had \$12.044m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$8.347m of cash on hand as of 30 June 2024.

A key assumption of the budget is the completion of the capital works program as set by Council.

Cashflow Statement as at 29 February 2024

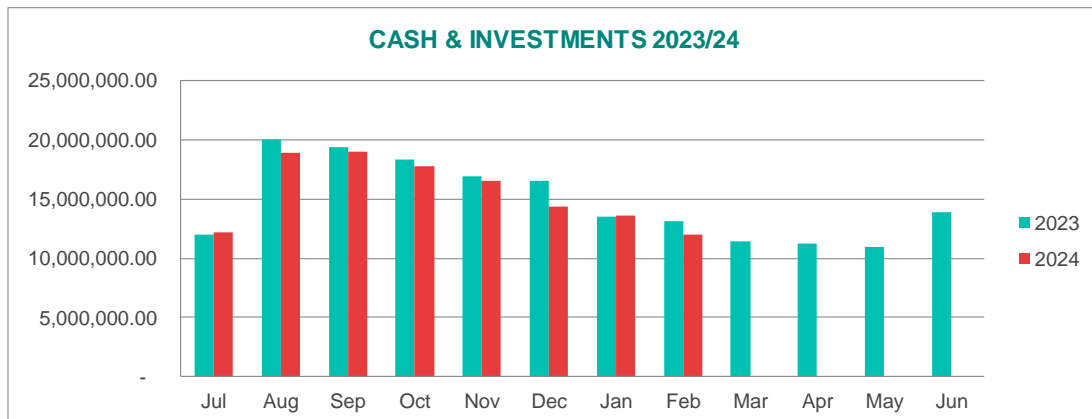
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(5,093,916)	(8,990,374)	57%	(3,896,458)	(8,753,704)
Materials and Contracts	(6,436,839)	(6,059,961)	106%	376,878	(5,540,228)
State Levies	(411,754)	(724,879)	57%	(313,125)	(723,452)
Other Expenses	(540,162)	(667,638)	81%	(127,476)	(675,620)
Rates and Charges	12,629,141	13,805,376	91%	1,176,235	13,728,272
User charges	2,355,291	3,016,688	78%	661,397	3,036,435
Interest	531,034	447,500	119%	(83,534)	697,500
Reimbursement of Expenses	382,252	709,744	54%	327,492	784,248
Government Grants	320,187	3,879,155	8%	3,558,968	4,368,866
Net Cash provided by (used in) operating activities	3,735,236	5,583,635	67%	1,680,375	6,922,317
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(6,642,645)	(21,486,236)	31%	(14,843,591)	(18,959,250)
Investment revenue from Water Corporation	281,000	674,400	0%	393,400	674,400
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	237,690
Capital grants	945,752	6,984,496	14%	6,038,744	6,946,289
Net cash provided by (used in) investing activities	(5,415,893)	(13,254,650)	41%	(7,838,757)	(11,100,871)
Cash flows from financing activities					
Borrowing Costs	(28,464)	(55,920)	51%	(27,456)	(55,920)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(183,141)	(357,089)	51%	(173,948)	(1,355,543)
Net cash provided by financing activities	(211,605)	(413,009)	51%	(201,404)	(1,411,463)
Net (Decrease) in Cash Held	(1,892,263)	(8,084,024)	23%	(6,191,761)	(5,590,017)
Cash at beginning of year	13,936,598	13,936,598	100%	-	13,936,598
Cash at end of period	12,044,335	5,852,574	206%	(6,191,761)	8,346,581

Investments

The following table provides an outline of Council’s cash and investment portfolio as of 29 February 2024. Total cash and investments on hand as of 29 February is \$12.044m. The weighted average return on investment earned on Council’s investment portfolio is 5.34%.

Investments as at 29 February 2024

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	10,999,722	Commonwealth Bank	1,043,113	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	1,043,113	ING	3,000,000	
		BOQ	4,500,000	
		CBA	3,499,722	
		Petty Cash and Till Floats	1,500	
Balance - All Accounts	12,044,335		12,044,335	5.34%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

9.71% of the total rates levied for the year were outstanding as at 29 February 2024; this includes all aged rates and charges outstanding. This compares with 10.67% outstanding as at 28 February last year.

Rates Summary to 29 February 2024

	2023-24		2022-23	
	%	\$	%	\$
<i>Notice Issue Date - 25 July 2023</i>				
Outstanding Rates Debtors (1 July 2023)		778,159		654,411
Less: Rates in Credit		(855,516)		(754,201)
NET RATES OUTSTANDING (1 July 2023)	(0.56)	(77,357)	(0.77)	(99,790)
Rates and Charges Levied	100.65	13,923,453	100.47	12,939,083
Interest Penalties Charged	(0.10)	13,182	0.30	38,772
GROSS RATES AND CHARGES DEMANDED	100.00	13,832,914	100.00	12,878,065
LESS RATES AND CHARGES COLLECTED	86.69	11,992,141	84.98	10,943,806
REMISSIONS AND DISCOUNTS**	7.77	1,074,163	8.70	1,121,021
	94.46	13,066,305	93.69	12,064,827
ADD PROPERTIES IN CREDIT	(4.17)	577,146	(4.36)	561,289
UNPAID RATES AND CHARGES *	9.71	1,343,756	10.67	1,374,527
(includes Deferred Rates)				
**REMISSIONS AND DISCOUNTS		2023-24		2022-23
Early Payment Discount		335,838		463,727
Pensioner Rebates		701,320		655,868
Council Remissions and Abandonments		37,005		1,425
		1,074,163		1,121,020
Number of Rateable Properties		8,052		8,004
Number of Unpaid Rateable Properties		1,830		1,711
% not fully paid		22.73%		21.38%

Grant Summary

Grant Schedule as at 29 February 2024

	YTD Actual	Budget 2024	Forecast 2024
Capital Grants			
Boat Harbour Masterplan	-	900,000	900,000
Port Creek Flood Mitigation	-	957,335	957,335
Roads to Recovery	-	1,129,728	1,129,728
Dog Park & Freedom Camping	-	160,000	160,000
Mt Hicks Road Bridge Replacement	200,173	458,252	458,252
James Philosopher Smith	-	110,000	-
Boating, Camping Fishing	30,000	30,000	30,000
Calder Bridge Replacement	427,994	427,994	427,994
ANZAC Park All Abilities Playground	136,500	136,500	136,500
Waterfront Masterplan	-	320,601	320,601
Table Cape Lookout	79,292	302,967	302,967
Australian Cricket Infrastructure Fund	71,793	-	71,793
LRCI Funding	-	2,051,119	2,051,119
	945,752	6,984,496	6,946,289

Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
Community & Engagement				
Children's Services	(207,646)	(323,769)	116,123	1
Community Activation	871,300	892,812	(21,512)	2
Corporate & Community Services	334,946	332,147	2,799	
Tourism & Marketing	507,805	511,439	(3,634)	
Community & Engagement Total	1,506,405	1,412,629	93,776	
Council & General Managers Office				
Council & General Manager's Office	1,415,963	1,400,878	15,085	3
Council & General Managers Office Total	1,415,963	1,400,878	15,085	
Infrastructure & Development Services				
Asset Services	402,231	403,023	(792)	
Cemeteries	78,735	78,774	(39)	
Development Services	958,748	880,238	78,510	4
Engineering Services	225,752	228,170	(2,418)	
Footpaths	336,408	336,408	0	
Garbage	150,548	96,580	53,968	5
Public Halls	362,894	346,430	16,464	6
Public Toilets	410,908	410,895	13	
Reserves	1,252,886	1,262,824	(9,938)	
Sports	1,035,609	1,035,391	218	
Stormwater Drainage	(181,228)	(206,268)	25,040	7
Transport	3,043,335	2,938,755	104,580	8
Waste	(111,199)	(74,957)	(36,242)	9
Works & Services	97,370	126,025	(28,655)	10
Infrastructure & Development Services Total	8,062,997	7,862,288	200,709	
Organisational Performance				
Financial Services	(12,003,641)	(12,571,054)	567,413	11
Governance & Information Systems	413,829	320,898	92,931	12
Organisational Performance Total	(11,589,812)	(12,250,156)	660,344	
Total	(604,447)	(1,574,361)	969,914	

Commentary for departmental forecast variance of \$10,000 or greater is provided below:

1) Children Services

Children Services is expecting a favourable variance of \$116k to budget due to higher than budgeted childcare fee income (\$42k), and lower than budgeted wages (\$73k).

2) Community Activation

Community Activation unfavourable forecast variance of \$22k to budget was due to higher equipment hire costs for the Tulip Festival.

3) Council & General Manager's Office

The favourable variance for the General Manager's office was due to lower-than-expected insurance costs.

4) Development Services

Development Services is expecting a favourable variance to budget due to higher than budgeted plumbing inspection income.

5) Garbage

Garbage is expected to have an unfavourable variance to budget higher than budgeted overhead allocations of \$119k, this is offset by higher than budgeted rates income (\$18k) and lower than budgeted clearance and disposal costs (\$45k)

6) Public Halls

Public Halls has a favourable variance to budget due to lower operational expenditure for the proposed Somerset Community Centre.

7) Stormwater Drainage

Stormwater drainage is expecting a favourable variance to budget due to higher than budgeted rates income. The higher rates income is due to additional rates from property development within the municipality.

8) Transport

Transport Services is expecting a favourable variance to budget of \$105k due to higher than budgeted financial assistance grant income.

9) Waste

Waste is expected to have a favourable variance to budget a lower than budgeted overhead allocations of \$99k, this is offset by higher than budgeted green and builders waste disposal and management costs of (\$65k).

10) Works & Services

The unfavourable variance for Works & Services is due to the on-call allowances provided to employees being unbudgeted, as well as higher than expected costs for printing & stationery.

11) Financial Services

Financial Services is expecting a favourable variance to budget of \$567k, which is due to higher than budgeted interest income (\$250k), higher than budgeted rates income (\$55k), lower than budgeted wages expenditure (\$106k) and higher than budgeted financial assistance grant income (\$384k). This is offset by higher employee oncosts of \$178k, due to higher workers compensation premiums, superannuation, and payroll tax expenditure.

12) Governance & Information Systems

Governance & Information Systems is expecting a favourable variance to budget of \$93k which is due lower than budgeted wages.

Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2023/24 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

Summary Capital Expenditure Report							
	YTD Actual \$	Budget Estimate \$	Remaining Budget \$	% Spent	Forecast \$	Forecast Variance \$	Note
Buildings							
Amenities	101,080	788,225	687,145	13%	589,407	198,818	1
Community Facilities	442,158	975,314	533,156	45%	975,314	-	
Childcare	2,844	105,000	102,156	3%	105,000	-	
Council Operational Buildings	39,170	110,664	71,494	35%	106,331	4,333	
Total Buildings	585,252	1,979,203	1,393,951	30%	1,776,052	203,151	
Parks & Open Spaces							
Other Infrastructure	195,199	1,754,245	1,559,047	11%	1,229,875	524,370	2
Playgrounds	14,304	667,315	653,012	2%	668,523	(1,208)	
Walkways & Tracks	835,617	3,124,334	2,288,717	27%	3,106,595	17,739	
Recreational Reserves	120,183	1,089,937	969,755	11%	1,082,918	7,020	
Total Parks & Open Spaces	1,165,302	6,635,832	5,470,530	18%	6,087,911	547,921	
Plant & Equipment							
Other Plant & Equipment	35,451	427,040	391,589	8%	401,040	26,000	3
Plant & Vehicle Replacements	227,135	519,913	292,778	44%	498,375	21,538	4
Software & IT Replacements	75,492	938,421	862,929	8%	938,421	-	
Total Plant & Equipment	338,079	1,885,374	1,547,295	18%	1,837,836	47,538	
Sporting Facilities							
Indoor Recreational Facilities	16,213	133,250	117,037	12%	133,250	-	
Outdoor Sporting Facilities	1,234,643	2,197,998	963,355	56%	2,285,860	(87,862)	5
Total Sporting Facilities	1,250,856	2,331,248	1,080,392	54%	2,419,110	(87,862)	
Stormwater							
Flood Mitigation Works Total	812,668	3,352,656	2,539,988	24%	3,352,656	-	
Other Stormwater Works	81,464	1,456,006	1,374,542	6%	1,117,756	338,250	6
Total Stormwater	894,132	4,808,662	3,914,530	19%	4,470,412	338,250	
Transport							
Bridge Renewals	1,434,848	1,999,345	564,497	72%	1,888,935	110,410	7
Footpaths & Kerbs	79,745	107,455	27,710	74%	84,903	22,552	8
Other Transport	146,773	340,241	193,468	43%	258,096	82,145	9
Resheeting	346,392	391,859	45,467	88%	392,906	(1,047)	
Rural Upgrades	37,959	40,204	2,245	94%	40,204	-	
Rural Reseals	51,895	676,172	624,277	8%	558,665	117,507	10
Urban Reseals	300,326	947,668	647,342	32%	597,909	349,759	11
Total Transport	2,397,939	4,502,944	2,105,006	53%	3,821,618	681,326	
Total	6,631,559	22,143,263	15,511,703	30%	20,412,939	1,730,324	

Commentary for capital work forecast variance of \$20,000 or greater is provided below:

1) Amenities

Amenities is expecting a favourable variance of \$199k due to lower than budgeted costs for the Yolla Public Toilets as no longer building new toilet blocks, instead will renovate existing Memorial Hall toilets.

2) Other Infrastructure

The favourable variance of \$524k to budget for other infrastructure relates to lower than budgeted costs for ANZAC park erosion mitigation.

3) Other Plant & Equipment

The favourable variance to budget of \$26k is due to a budgeted amount for furniture replacements which will no longer occur.

4) Plant & Vehicle Replacements

Plant and vehicles replacement expenditure is expected to be lower than budgeted due to vehicle replacement for former Director of Community Services no longer required.

5) Outdoor Sporting Facilities

The increase in capital expenditure for outdoor sporting facilities is due to the tender awarded for the demolition of the Wynyard showground grandstand being above budget.

6) Other Stormwater Works

The favourable forecast variance of \$338k is due to tender being awarded below budget for the Somerset Stormwater Modelling.

7) Bridge Renewals

Bridge renewals are forecast to be lower than budget due to the lower costs for the bridge replacement at Mt Hicks Road.

8) Footpath & Kerbs

Footpaths and kerbs expenditure is expected to be lower than budget due to lower costs for the Hogg Street footpath.

9) Others Transport

The reduction in expenditure for Other Transport is due to lower-than-expected costs for Hepples Road repair works and Roundabout seal at Jackson & Goldie Street.

10) Rural Reseals

Rural Reseals is expecting a favourable variance of \$118k, as costs for resealing Calder Road, Seabrook Road and Coopers Lane all were below budget.

11) Urban Reseals

The reduction in capital expenditure for urban reseals is due to costs for multiple urban reseals being lower than budget. The main reseals to be under budget were Freestone Crescent (\$54k), Exhibition Link (\$32k), Fairlands Drive (\$53k) and Mackenzie Drive (\$40k).

9.8 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 26 February 2024
File Reference: 1312
Enclosures: Nil

RECOMMENDATION

That Council note the monthly Senior Management Report.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the General Manager during the period 10 February 2024 to 8 March 2024

Corporate

- Had an introductory meeting with incoming West Coast Council General Manager, Ms Ciara Spencer
- Budget preparation has commenced with numerous internal meetings and workshop discussions to refine draft documents
- Participated in an Equal Opportunity Tasmania conciliation conference following a complaint lodged by a member of the public regarding disability parking bays
- Met with representatives of the Commonwealth Bank
- Attended training sessions regarding the new Child and Youth Safe Organisation Framework

Community

- Met with representatives of the Tasmanian Community Fund

Industry

- Attended the TasWater half yearly briefing to owners
- Attended a meeting regarding the preparation of a memorandum of understanding with the State Government for a revised Cradle Coast Regional Land Use Strategy
- Attended a meeting of the Cradle Coast General Managers
- Attended the launch of the FOGO regional roll-out

Other

- Participated in the Audit and Risk Committee Meeting of the Cradle Coast Authority

- Met with Anita Dow to discuss current Council projects and future priorities
- The General Manager has been nominated by the Northwest General Managers to be their representative on the Board of Regional Tourism Organisation West by North West. As such, an induction meeting was held with the Chair and CEO.

Sponsorship

Australian Representative - Flinn Bennett

Council has awarded a \$500 sponsorship to Flinn Bennett of Somerset from the Burnie Wynyard Somerset Eightball Association to assist him in competing at the 2024 Ultimate Pool World Eightball Pool Championships in the Under 18's Division. The event is being held in Blackpool, England.

Australian Representative – Tahlia Broomhall

Council has awarded a \$500 sponsorship to Tahlia Broomhall of Somerset from the Wynyard BMX Club to assist her in competing at the 2024 UCI BMX Racing challenge World Championships at Rock Hill, South Carolina.

Council Submissions

Council's submission to the Future Local Government review was completed and submitted in line with the resolution of Council at the February meeting.

COMMUNITY CONVERSATIONS

The community conversation will be:

Waratah	29 April 2024 4.30pm – 6.00pm
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ADMINISTRATION – Use of Corporate Seal

14/2/224	Plan of Survey	57 Walker Street - Subdivision
22/2/24	Final Plans, Schedule of Easements & Part V Agreement	Old Bass Highway Wynyard (PID 9341567) Staged Subdivision 103 lots
27/2/24	Final Plan and Schedule of Easements	371 Back Cam Road - Subdivision (1 into 2 lots)
27/2/24	Final Plan and Schedule of Easements	124 & 180 Stennings Road - Boundary Reconfiguration (2 into 2 lots)
05/03/24	Final Plan and Schedule of Easements	3 Shekleton Road (1 into 5)
05/03/24	Final Plan and Schedule of Easements	94 Irby Boulevard Sisters Beach (2 into 2 lots)

POLICIES TO BE RESCINDED

As part of council's governance procedures policies are regularly reviewed. As part of that review, policies that are no longer relevant or that have been incorporated into other documents are required to be rescinded.

POLICY NUMBER	POLICY TITLE	COMMENT

WORKING GROUPS

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> General Manager Manager Community Activation 	An MOU with WWC is now signed. Designs for camping and dog park sites finalised and gone to tender this week. Demolition of the grandstand to be post the 2024 Wynyard Show.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> General Manager Manager Community Activation Manager Recreation Planning and Environment Recreation Liaison Officer 	The draft master plan has been provided to the core stakeholder group for their feedback prior to the broader public consultation which is to occur.
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> Director Infrastructure and Development Services Strategic Projects Manager Manager Community Activation 	Practice net relocation – awaiting TasWater to program fire hydrant relocation. Project can recommence at that point Oval 3 project (Wynyard High School) well advanced. Light towers have been installed. Potential to use the oval early March 2024 subject to grass growth. Meeting with the Design reference group occurred late January 2024.
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> General Manager Executive Officer (GM office) Strategic Projects Manager 	Detailed Design is now complete. Project was approved to continue to tender at November Council meeting with officers completing documentation for additional funding so this can occur.
Oldina Reserve Stakeholder Group	Cr Courtney Cr Johnstone	<ul style="list-style-type: none"> Director Community and Engagement 	Initial meeting of the group has been held. Notes were included in the March 2023 agenda.
Accessibility Strategy Working Group	Cr Raw Deputy Mayor Edwards	<ul style="list-style-type: none"> Manager Community Activation 	The Group provided feedback on the DRAFT Accessibility Strategy, which has since been adopted by Council. The Working Group has prioritised the actions and a three year implementation plan has been developed and disseminated.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> Director Community and Engagement Manager Community Activation 	First meeting of 2024 has been held. The group created a list of priority areas that they would like to focus on for inclusion in the Masterplan and development.

PLANNING PERMITS UNDER DELEGATION – February 2024

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 354/2023	Lachlan Walsh Design	5 Beachside Close Wynyard	Dwelling and Outbuilding (Shed)	1.02.2024	41	D
DA 357/2023	K Hamilton	64 Irby Boulevard Sisters Beach	Outbuildings (2x Shipping Containers)	6.02.2024	42	D
DA 356/2023	PLA Designs Pty Ltd	145 Irby Boulevard Sisters Beach	Dwelling Extension (Deck)	8.02.2024	43	D
DA 340/2023	L & J Irwin	85 Old Mount Hicks Road Mount Hicks	Dwelling Extension	14.02.2024	42	D
DA 7/2024	R Lawson	68 Irby Boulevard Sisters Beach	Visitor Accommodation	14.02.2024	27	P
DA 333/2023	Tasbuilt Homes	17 Stockdale Avenue Sisters Beach	Secondary Residence (Ancillary Dwelling)	21.02.2024	40	D
DA 355/2023	Sheridan Constructions & Renovations	116 Old Mount Hicks Road Mount Hicks	Dwelling Extension	22.02.2024	42	D
SD 2185	Planning 4 Bushfire	455 Preolenna Road Flowerdale	Subdivison (1 into 3 lots)	27.02.2024	40	D

BUILDING PERMITS APPROVED – February 2024

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
BLD-2022-12-01	N & G Ewington	46 Hogg Street Wynyard	Dwelling Extension	21.02.2024	0	NPR

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Refer to Cr Question on Notice this agenda – matter to be pursued.</i>	MDRS	In Progress
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	<ol style="list-style-type: none"> 1. That Council writes to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following: <ol style="list-style-type: none"> a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose. b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and 2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes 	DIDS	Yet to commence
20/2/23	8.1	NOM CR RAW – Request for TIA Junction of Old Bass Highway and Dart Street	Motion Carried A third party traffic engineer has been engaged to undertake the traffic assessment as a variation to the Somerset CBD traffic assessment, we anticipate receipt of this report towards the end of March	MEP	In Progress
15/5/23	9.5	ROC – Public Interest Disclosure Procedures	MOTION CARRIED: That Council adopt the Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval. <i>Document has been forwarded to Office of Ombudsman they have advised a considerable backlog and are unable to provide a date when decision will be made.</i>	GM	In progress
22/1/24	9.1	AGM NOM Officers Response - R Krabbe Formation of Community Activation Panel	Council deferred decision on creation of a Social and Community Activation Panel until further detail can be provided and discussed at workshop regarding the proposed benefits and aims of such a group. <i>Refer report this agenda</i>	GM	Cr Workshop Scheduled
22/1/94	9.4	ROC - Realignment of Walker Street Wynyard	That the matter was deferred pending further discussion and public consultation. An engagement process has been developed and will be implement in coming weeks.	GM	Yet to commence
18/2/24		CQWON – A Courtney	Cr Andrea Courtney asked if Outstanding Action 8.2 in the Senior Management Report could be followed up. The General Manager noted speaking to Ministers Office as to how this could be addressed and advised that he would follow-up with Ministers Office.	GM	In progress

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
			<i>Refer response this agenda.</i>		
18/2/24		CQWON – A Courtney	<p>Cr Andrea Courtney asked if there had been any update on fixing the new rise at the Old Bass Highway / Bass Highway Junction into Wynyard noting how dangerous it was.</p> <p>The Director of Infrastructure and Development Services advised that he would contact the Department of State Growth again</p> <p><i>Refer response this agenda</i></p>	DIDS	Closed
18/2/24		CQWON – D Roberts	<p>Cr Dillon Roberts noted that he had had some concerned community members ask if the speed limit at Takone could be reduced as it was dangerous. Cr Roberts asked if there had been a Traffic Impact Assessment completed for Takone and foreshadowed a motion to have it reduced.</p> <p>The Director of Infrastructure and Development Services took the question on notice. He noted that a Rural road Safety Audit completed by Council had looked at all Rural Roads in the Municipal Area and that he would review to see if any issues were identified in that area</p> <p><i>Refer response this agenda</i></p>	DIDS	Closed

9.9 MINUTES OF OTHER BODIES/COMMITTEES

9.9.1 NOTES OF WARATAH COMMUNITY BOARD MEETING FEBRUARY 2024

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	General Manager
Report Date:	15 February 2024
File Reference:	001
Enclosures:	1. Waratah Community Board Meeting Notes February 2024

RECOMMENDATION

That Council receives the notes from the Waratah Community Board meeting held on Friday 2 February 2024.

PURPOSE

For Council to receive notes from the meeting of the Waratah Community Board held on 2 February 2024.

BACKGROUND

The inaugural Waratah Community Board was established by Council in 2019. In July 2022 the 2022-2025 Waratah Community Plan was adopted by Council, and an expression of interest was opened for interested community members to self-nominate for Board membership. In September 2022 Council endorsed the community members of the Board for a three-year term.

DETAILS

Notes from the meeting held on 2 February 2024:

- The Board received an update on the Waratah shelter works, the historic rail bridge walkway works, the Waratah waterfall walk, and the Community Hub works.
- The Community Plan was updated to include the progress on items achieved from the Plan so far.
- Requests for Service were discussed. A request for servicing of the public toilets on public holidays and weekends over peak times was tabled by the Board to be taken up with Council.
- The arrangement of the Community Noticeboards was discussed, with recommendations for continuous improvement made.
- The next meeting will be held on Monday 29 of April at 2pm. This meeting will be followed by a Community Conversation, and Councillors and some senior staff will be present.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

That Council receives the notes of the Waratah Community Board Meeting held on Friday 2 February 2024.

9.9.2 MINUTES OF OTHER BODIES/COMMITTEES - FREDERICK STREET RESERVE WORKING GROUP

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Manager Community Activation
Report Date: 15 February 2024
File Reference: 001
Enclosures: 1. FSR Working Group Meeting Notes January 2024

RECOMMENDATION

That Council receives the meeting notes of the Frederick Street Reserve Working Group meeting held on 31 January 2024.

PURPOSE

The notes of the meeting of the Frederick Street Reserve Working Group held on 31 January 2024, are presented to Council for Information.

BACKGROUND

In 2017 Council adopted the Fredrick St Reserve Master Plan in the broader context of the Open Space, Sport and Recreation Plan 2017-2027. Since the adoption and subsequent implementation of many of the recommendations of the 2017 Master Plan, the use of the site has evolved, and the needs and expectations of user groups have also changed.

The Reserve, bounded by Fredrick Street and Lowe Street, is one of the largest green spaces serving the Wynyard Township. It consists of five main-use areas with various community and sporting groups using one or more of the spaces on a regular or seasonal basis.

Council considers it appropriate to revise and update the 2017 Master Plan in order to accurately reflect the importance of this site as a key recreational facility for the community, to better reflect the current usage, and ensure the reserve facilities are fit for purpose now and into the future.

DETAILS

At this meeting the group participated in an ideas generation activity to look at possible uses for the Reserve. The group then developed a prioritised list of ideas for the Reserve's use, in order of importance, as depicted below:

1	Trails (including a synthetic running track, walking/running loop, linking pathways between zones, nature trail, dog walking, mountain bike track)
2	Toilets, BBQs Wash Station, Showers
3	Facilities (including BMX Clubrooms, large indoor sport building, basketball/softball stadium)
4	Parking (including trailer/long vehicle parking)
5	Common Playground
6	Lighting (including lighting for games and lighting for safety)

7	Designated area for hitting golf balls
8	Public cricket net

The group agreed to meet again in two months time, with any additional ideas or work to be shared via email between now and then.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.1 Encourage increased participation by all stakeholders.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

It is recommended that Council accept the notes of the Frederick Street Reserve Working Group Meeting held on 31 January 2024.

9.9.3 MINUTES OF ACCESSIBILITY STRATEGY WORKING GROUP FEBRUARY 2024

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: General Manager
Report Date: 15 February 2024
File Reference: 001
Enclosures: 1. Accessibility Working Group Meeting Notes February 2024

RECOMMENDATION

That Council receives the notes of the Accessibility Working Group meeting held on Wednesday 7 February 2024.

PURPOSE

The notes of the meeting of the Accessibility Working Group held on Wednesday 7 February 2024 are presented to Council for information.

BACKGROUND

The Waratah-Wynyard Accessibility Strategy Working Group is a collaborative partnership between Council and the community.

The purpose of the Accessibility Strategy Working Group meetings initially is to inform the development of the Accessibility Strategy and Action Plan. The Accessibility Strategy Working Group then advises on the implementation, monitoring, and review of the Accessibility Strategy.

DETAILS

The group participated in an activity to order the actions in the Accessibility Strategy, with the following priorities identified:

1	Accessible Parking at Events (All large Council events have accessible parking space/s planned. Information regarding this space is shared prior to the event).
2	Develop Accessibility Maps/Guides.
3	Investigate Funding Opportunities for the Establishment of a Sensory Garden.
4	Provide Quiet/Sensory areas at Council Events.
5	Provide Mandatory Inclusion Training For all Staff, Volunteers and Councillors.
6	Celebrate and Promote Diverse Events important to the Community Including International Day of People with Disabilities, Autism Awareness, RUOK?Day etc.
7	Education on Footpath Maintenance, Including Pruning of Trees and Bushes, to be Provided to the Community.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.4.1 Collaborate with, understand and satisfy our external customers' needs and values.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
1.6.1 Encourage increased participation by all stakeholders.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

COMMENT

It is recommended that Council accepts the notes of the Accessibility Working Group meeting held on 7 February 2024.

9.9.4 MINUTES OF OTHER BODIES/COMMITTEES - SUSTAINABILITY AND ENVIRONMENTAL ADVISORY COMMITTEE HELD 20 FEBRUARY 2024

To: Council
Reporting Officer: Contracts and Administration Officer
Responsible Manager: Director Infrastructure and Development Services
Report Date: 1 March 2024
File Reference: SEAP
Enclosures: 1. DRAFT SEAP Minutes 20 Feb 2024
2. Briefing Note Re: Offshore Oil and Gas

RECOMMENDATION

That Council:

- 1. Note the Unconfirmed Minutes of the Sustainability and Environmental Advisory Panel meeting held on 20 February 2024.**
- 2. As part of the Annual Plan and Budget deliberations for 2024/25 consider funding and actions in response to the following recommendations from SEAP: -**
 - (a) That Council's Ballad Avenue property be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River;**
 - (b) Develop a food security policy and plan for the future of the community, incorporating community education on food security; and**
- 3. Note the recommendation from SEAP to develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania, consistent with its commitments in Council's Integrated Council Environment Plan (iCEP), due to its negative impact on north-west Tasmania's marine resources and contribution to climate change and determine not to address this action at this time.**

PURPOSE

The Unconfirmed Minutes of the Meeting of the Sustainability and Environmental Advisory Panel held on 20 February 2024, are presented for information.

From the meeting of 20 February 2024, the SEAP made three (3) recommendations to Council for consideration.

BACKGROUND

After an expression of interest process, Council appointed its first Sustainability and Environmental Advisory Panel (SEAP) at the 26 September 2022 Council meeting.

DETAILS

The Sustainability and Environmental Advisory Panel met on 20 February 2024 at the Waratah-Wynyard Council Chambers.

The meeting reviewed the revised standard agenda items which include:

- Confirmation of previous meeting minutes (21 November 2023),

-
- Active action updates (based on the action plan)
 - Non-active actions noted (based on the action plan), and
 - New and general business:
 - Offshore oil and gas exploration in Bass Strait

The Panel's next meeting is scheduled to be held on 16 April 2024 at the Waratah-Wynyard Council Chambers.

From the meeting of 20 February 2024, the SEAP made three (3) recommendations to Council for consideration. The recommendations for Council consideration were:

(a) That Council's Ballad Avenue property be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River.

During the May 2023 SEAP meeting the group were asked to review the details of Council's Ballad Avenue land location and put forward alternative options for the land use in light of the previous possible uses (Freedom Camping and/or Dog Park) being placed on hold after community consultations were complete. A Flora and Fauna Assessment was conducted by a third party consultant, which identified a threatened vegetation community (wet eucalyptus brookeriana forest) and potential habitats for threatened fauna species such as the spotted-tail quoll, Tasmanian devil and swift parrot.

The SEAP group initiated a sub-group to review the detail and come up with a number of ideas over the following months, distilling them into nine main ideas. The final list went to the 20 February SEAP meeting for an agreed recommendation to Council that the Ballad Avenue land be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River, incorporating educational and limited pathways for improved health and wellbeing opportunities for the whole community in consultation with nearby properties and adjacent school;

(b) Develop a food security policy, education materials and a project plan for the future development of a food security strategy.

At the October 2023 Council meeting, SEAP made a recommendation to identify and facilitate mapping of food security based partnerships that Council endorsed. Since that time SEAPs food security sub-group has continued to review the scope of this activity and given the potential extent, the group have made a further recommendation to develop a food security policy in tandem with/ahead of the progression of a mapping program.

(c) Develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania, consistent with its commitments in Council's Integrated Council Environment Plan (iCEP), due to its negative impact on north-west Tasmania's marine resources and contribution to climate change.

Offshore explorative drilling, testing and extraction of fossil fuels in the Bass Strait was brought to the attention of the SEAP group prior to the February 2024 meeting by a member which outlined the most recent in a line of proposals for offshore drilling, seismic testing to further develop fossil fuels. It was noted by the SEAP members that the acceptance of these proposals is in contradiction to the climate change science that highlights the need for the world to move away from the use of fossil fuels.

During the general business discussion, the group resolved to put a recommendation to Council for the development of a position statement in support of a ban on offshore exploratory activities with the potential to significantly impact marine resources and exacerbate climate change off of Tasmania's north-west coast. Council's Environmental Sustainability Policy and iCEP provide guidance as to how the position statement aligns with the adopted position of council.

In terms of the Environmental Sustainability Policy, the relevant policy statements are highlighted below:

- 3.1 – Council accepts the science behind current climate change projects and makes decisions based on legislation, level of risk and the best available scientific evidence and advice
- 3.5a – Council will follow the guiding principles and implement the actions outlined within the Integrated Council Environmental Plan 2020-2030
- 3.5c – Council will effectively respond (where there is no permit for that type of activity) to increasing pressures on the physical environment, such as climate change, pollution, invasive species, land degradation and land development
- 3.5g – Valuing a collaborative approach to decision making by partnering with community, businesses and other stakeholders where appropriate to share information, draw on local knowledge, enhance sustainability, recover biodiversity, support adaption and promote climate readiness
- 3.5i – Advocating for regional collaboration, effective environmental management and other climate action initiatives

In terms of the iCEP, the relevant priorities and actions are highlighted below:

- Priority 10 - Contributing to regional, state, national and international climate initiatives
 - 10.4 Where relevant to local government, reflect the goals and principles of the Paris Climate Agreement within Council decision-making.
 - 10.5 Where opportunities arise, and in the context of existing Council priorities, foster partnerships with governments and non-government organisations locally and nationally to promote climate action and increased ambition.
- Priority 38. Protecting, enhancing and recovering biodiversity
 - 38.4 Through providing education and information, work with residents, landowners and community groups to mitigate climate change effects on biodiversity, for both private and public land.
 - 38.5 Encourage community volunteerism and research to further understand natural populations of wildlife, insects and plants, and to provide practice support in conserving natural areas.

The SEAP group felt it timely to raise the recommendation now while there is currently a proposal from Esso Australia open for consultation until 27 March 2024.

In relation to the position statement for offshore oil and gas exploration, it is noted that:

- Council has not formed any opinion or position on these matters previously (outside the principles adopted within the Environmental and Sustainability Policy and iCEP), nor is it fully informed and educated on the subject.
- Council has no formal authority in relation to marine based activities and any involvement would be limited to advocacy.
- Council has not facilitated or coordinated any public discussions regarding this subject (outside the discussion held with the SEAP) and has no plans to undertake such consultation at this time.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.2 Advocate for effective environmental management and contribute to regional, state, and national climate change initiatives.

GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.

GOAL 7: Environment
Desired Outcomes
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.

GOAL 7: Environment
Desired Outcomes

7.5 Stewardship of our land, water and marine ecosystems respects past, present and future generations.
Our Priorities
7.5.1 Protect, enhance and recover biodiversity through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

ENVIRONMENTAL IMPLICATIONS

The purpose of the SEAP and their subsequent recommendations are intended to advise Council on ways to reduce our environmental footprint, protect and enhance our natural values, provide education and access to relevant environmental information, and improve the community’s adaptability and resilience to climate related risks.

To this end the recommendations to Council are consistent, particularly to develop a food security policy, and associated education materials. In terms of the position statement regarding offshore oil and gas exploration, there is potential for negative environmental impacts on north-west Tasmania’s marine resources subject to the location and type of activity.

POLICY IMPLICATIONS

Council’s Environmental Sustainability Policy is relevant to the items discussed within this report.

FINANCIAL IMPLICATIONS

The SEAP recommendations from the February 2024 meeting are not expected to have significant cost implications for Council outside of officer time. Should Council wish to

engage a consultant to deliver a master plan for the Ballad Avenue site, the anticipated cost of this work is in the vicinity of \$2,000 - \$8,000 depending on consultancy scope. This amount of funding has not previously been set aside as part of the 2023/24 annual plan and budget and may be approved as a budget amendment, a reallocation of resources from another project or held over until the 2024/25 financial year.

RISK IMPLICATIONS

There is a risk in the development of a new food security policy and master plan for Ballad Avenue that they do not meet the needs of the community. This is generally mitigated through stakeholder and broader community consultation.

By adopting a position statement for offshore oil and gas exploration, there is a risk that the community may view this as the council having greater authority or involvement in marine based activities than what is the case. There is also the potential the position statement does not reflect the views of the broader community. However, not adopting the position statement may be seen to contradict the adopted Environmental and Sustainability Policy and iCEP, which seek environmental leadership from Council on climate change.

CONSULTATION PROCESS

Regarding the recommendations from the SEAP meeting held 20 February 2024: -

1. The successful development of a master plan for Ballad Avenue will require extensive consultation with key stakeholders and the community and will be embedded into the process to develop the plan. Once all feedback has been received on the draft master plan, the SEAP will be consulted on the findings before a final master plan is tabled with Council.
2. The creation of a Food Security Policy will follow the standard process for policies, which may include both an internal consultation phase and subsequent public consultation period as necessary, prior to final adoption.
3. The position statement opposing further offshore oil and gas exploration and development has alignment with the principles of iCEP, which was developed with intensive community consultation. However, a position statement has not been directly tested in the wider community and therefore it is unknown whether its reflective of the broader community's viewpoint.

COMMENT

It is recommended that Council note the unconfirmed minutes from 20 February 2024 along with endorsement of the recommendations made by the SEAP.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL RECEIVED</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters</i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL RECEIVED</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

11.0 CLOSURE OF MEETING TO THE PUBLIC

RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters at ___pm:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL RECEIVED</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters</i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL RECEIVED</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING

At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.