



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**19 February 2024**

14 February 2024

## Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 19 February 2024 with the Business of the meeting to be in accordance with the following agenda paper.

### General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford  
GENERAL MANAGER

Enquiries: Mayor Duniam  
Phone: (03) 6443 8311  
Our Ref: 004.01

14 February 2024

Mr Shane Crawford  
Shane Crawford  
General Manager  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Shane,

### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 19 February 2024 commencing at 6.00pm at the Council Chambers, 21 Saunders Street, Wynyard Council chambers, 21 Saunders Street Wynyard.

Yours sincerely



Cr Mary Duniam  
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 19 FEBRUARY 2024, COMMENCING AT 6.00PM**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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## **1.0 RECORD OF ATTENDANCE**

### **1.1 ATTENDANCE**

### **1.2 APOLOGIES**

Nil Received.

### **1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil received.

## **2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

#### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 22 January 2024, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*

## **3.0 DECLARATIONS OF INTEREST**

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

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**4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT****4.1 ANNOUNCEMENTS BY MAYOR**

Nil received.

**4.2 MAYOR'S COMMUNICATIONS****RECOMMENDATION**

**That Council note the Mayors Communications:**

<b>MAYOR DR MARY DUNIAM</b>	
19/1/24	Launch of North West Driver Mentor Program
22/1/24	Council Meeting
26/1/24	Australia Day Citizenship Ceremony and Community Awards
29/1/24	CCA Executive Committee Meeting
29/1/24	Councillor Workshop
31/1/24	Burnie Tennis Club Function
31/1/24	Rural Clinical School Welcome Event
6/2/24	Coast FM Radio Interview
7/2/24	Pause Place installation Photo
12/2/24	Councillor Workshop

**4.3 REPORTS BY DELEGATES**

Nil received.



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#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

##### RECOMMENDATION

That Council note the following Workshops:

29/1/23	<ul style="list-style-type: none"><li>• Participatory Income</li><li>• Traffic Income Assessment ANZAC Park/Esplanade Somerset</li><li>• Professional Development Program</li></ul>
5/2/24	Community Conversation Sisters Beach
12/2/24	<ul style="list-style-type: none"><li>• Table Cape Visitor Experience</li><li>• Future of Local Government Review</li><li>• Community Education regarding Waste Management</li></ul>

##### Councillor Attendance Records

Councillor attendance 1 July 2023 – 30 June 2024 (updated to 12/2/24)

	Ordinary Meetings 2023/24 (7)	Special Meetings / AGM 2023/24 (1)	Workshops 2023/24 (15)	Community Conversations 2023/24 (4)	Leave Taken 2023/24
Mayor Mary Duniam	7	1	14	4	
Cr Gary Bramich	7	1	14	4	
Cr Andrea Courtney	5	1	15	3	
Deputy Mayor Celisa Edwards	4	1	11	2	6 weeks
Cr Kevin Hyland	7	1	15	3	
Cr Michael Johnstone	7	1	15	4	
Cr Leanne Raw	5	1	15	4	3 weeks
Cr Dillan Roberts	7	1	15	4	

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<b>5.0 PUBLIC QUESTIONS AND STATEMENTS</b>
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**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**

Nil received.

**5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

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## 5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

### 5.4.1 C HUTCHISON - SOUTH WEST RURAL DISTRICT COUNCIL SUPPORT

#### SUMMARY/PURPOSE

Mr Hutchison of Preolenna provided the following written statement.

#### DETAILS

#### **“Why the South-West Rural District in the Waratah-Wynyard municipality needs Council support: an open letter to Council**

*To: Waratah-Wynyard Councillors - Mayor Duniam, Deputy Mayor Edwards, Cr. Hyland, Cr. Bramich, Cr. Johnstone, Cr. Raw, Cr. Courtney, Cr. Roberts*  
*From: Codie Hutchison*

Dear Councillors,

I recently brought a public motion to the Waratah-Wynyard Council Annual General Meeting, held on January 15<sup>th</sup> 2024. This particular public motion was for Council to conduct a feasibility study, with a cost-benefit report and some initial community consultation for a new contemporary multi-purpose recreational centre, to serve the communities of Moorleah, Preolenna, Lapoinya, Milabeena, Myalla, & Meunna. This public motion was successfully passed by a majority of electors from the municipality that were present at the meeting and brought before you as Councillors at the following Council meeting. Unfortunately, this motion was changed by Council management and recommended not to be progressed by Council. This suggestion by Council management was supported by a majority of Councillors (5-2), preventing Council from proceeding to find out the costs or community interest in this idea ‘at this time’. I wish to make public comment to invite those of you that do not support the proposed feasibility study, to reconsider your position, and consider the interests of the residents and ratepayers of our rural region.

#### **Rationale: A request to Council to begin exploring the feasibility of a new multipurpose recreation centre for our rural communities**

A new multipurpose recreation centre would have a positive impact on community well-being and social cohesion, serving as a central hub for our regional communities to provide opportunities for social interaction, physical activity, and community engagement. Investing in infrastructure to promote healthy lifestyles is the core business of Council.

Given the distance to the services afforded in Wynyard, and the distinctness of our communities as people with our own histories, identities, and relationships with each other and the places we live and travel through, we must be recognised both in relation to Wynyard (our major service town), but also as a separate place and community.

We are not Wynyard. Wynyard is not us.

We do not expect to meet the needs of people from Wynyard, and the people of Wynyard should not expect to meet our needs either. However, we understand that we are part of the same municipality, and we must work together to deliver outcomes that benefit our communities.

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The long term benefits of investing into our regional community will have benefits for the wider municipality. We represent a significant portion of the rural land base, providing primary resources to the direct benefit of Wynyard, but also to the benefit of the broader Tasmanian community.

Towns and cities must not forget what sustains them, and neither should the decision makers forget that they are to represent and serve ALL within their jurisdiction. A centralised hub and multipurpose centre in our region would stimulate local economic activity through the attraction of visitors, hosting events, and supporting local businesses, hobbyists, artisans, and makers by having a space to

Imagine a community-run Café that could display art and other local creations for sale? A community hub could also be a central spot for Mail delivery to foster community contact. A multipurpose centre could also provide essentials such as fresh locally grown whole foods and shared between the community plus a dry store for community bulk goods buying and distributing.

The purpose of a multipurpose centre will be up to the community to decide – be it recreational, economic, social, or a combination of any of these.

Increased economic activity in an area has been shown to be a factor to increase property prices, bringing benefits to a Council through increased rate revenue to offset assistance to stimulate economic activity in strategic ways.

Increased social and lifestyle opportunities have contributed to Sisters Beach recently being named as the coastal region with the highest median property prices. No-one can deny the natural and social attraction that Sisters Beach has. Council has been active in supporting this process through Subdivisions, maintaining and contributing to recreational infrastructure and public amenity on public land or publicly accessible areas.

The population of Sisters Beach is equivalent to the combined population of our rural region. I fully support Council investment into Sisters Beach. I also support equitable investment by Council across the municipality so that rural and regional residents and ratepayers are being equally supported and that none are disadvantaged by Council strategies, policies, or decisions.

Regardless of a resident's location or transport options, Council must understand the importance of equality of access to recreational and social opportunities for ALL within the municipality. A multipurpose recreation Centre would enhance accessibility for residents who may face barriers to participating in activities located further away. If Council is genuine in honouring its own value of Respect "We are fair and equitable in all our practices", then ALL community members in the Waratah-Wynyard municipal area must have reasonable and fair access to essential services and facilities.

The role of a Local Council as per the section 20 of the Local Government Act 1993, stipulates that Councils are to provide for the health, safety, and welfare of the community, as well as to represent the interests of the community.

It is in the interest of this Council to explore opportunities such as these when they arise to meet the legislated expectations that a Council is directed to fulfill.

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## **Short response to arguments against the overall project proposal**

I wish to offer a succinct overview responding to the main points raised against the proposal during the Council meetings.

### **Location safety**

Councillor Bramich suggested that the Moorleah Crossroads is an unsafe location or intersection for a community facility. I feel that safety concerns can be addressed through proper design, signage, and traffic management measures. With careful planning and consultation with experts, the intersection can be made safer for users accessing a potential multipurpose recreation centre. If Council recognises the standard of this intersection is not where it needs to be, then Council must be proactive in addressing this issue and increase visibility regardless of the development of any future facility.

### **Proximity and Health**

In regard to simply driving to access services elsewhere, while sacrifice has been necessary in recent times, providing accessible community facilities will enhance the quality of life for residents. A multipurpose recreation centre can serve as a hub for social interaction, health, and well-being, outweighing the inconvenience of driving extra kilometres providing an overall social benefit to our communities. Though some healthcare services may have been centralised, community facilities like a multipurpose recreation centre can be a preventative health measure, used to address broader social and recreational needs, contributing to holistically as part of a multi-pronged approach to overall well-being and community resilience.

While Wynyard offers amenities, a local multipurpose recreation centre at the Moorleah Crossroads would provide convenience, strengthen community identity, and encourage local participation, particularly for residents who may face challenges with accessing regular or affordable transport. Accessibility to motor vehicles shouldn't deter investment in community infrastructure. Prioritising accessibility for all residents, including those without cars, promotes inclusivity and equitable access to recreational opportunities.

### **Economics**

Investment in community infrastructure like a multipurpose recreation centre can yield long-term social and economic benefits. Exploring funding options, including state or federal grants and private partnerships, can mitigate the financial burden on the community. The long-term benefits of a multipurpose recreation centre in health promotion, social cohesion, and economic development will outweigh initial costs. Adapting to change involves recognising evolving community needs and aspirations. The Recreation Centre represents a proactive response to changing demographics and lifestyle preferences.

### **Existing services**

While maintaining the Moorleah Hall is important, a multipurpose recreation centre can offer expanded facilities and services to meet evolving community needs, attracting diverse user groups and fostering community cohesion. Evaluating alternative locations ensures optimal accessibility and usability for the broader community. Having a more central location for a community facility will enhance its visibility, accessibility, and overall functionality, and would therefore benefit more residents.

### **Merit of a Feasibility Study:**

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As all Councillors have yet to indicate an appetite for a feasibility study as an initial step in the process, I wish to outline the merit of a feasibility study prior to seriously considering progress on a new multipurpose recreation centre at the Moorleah Crossroads.

My first point is that Council has access to resources, expertise, and data that can facilitate a comprehensive assessment of the proposed project. Council's knowledge of local regulations, infrastructure, and creating timelines to meet community needs will give the community and decision makers a clear picture moving forward.

A feasibility study could engage all identified relevant stakeholders. This would initiate a collaborative process that allows for meaningful participation from community members, government bodies, businesses, and community organisations, ensuring that diverse perspectives are considered.

Secondly, feasibility could offer an objective evaluation of the project's viability, considering factors such as building costs, community benefit and engagement, and long-term sustainability and management of the public facility.

Thirdly, a feasibility study would help identify potential risks and challenges associated with the project early in the planning process. By evaluating factors such as funding requirements, planning scheme compliance and re-zoning, land acquisition, and community support, a feasibility study can help mitigate risks and uncertainties.

Fourthly, conducting a cost-benefit analysis helps assess the financial implications of the project and determine the lifetime cost as well as the financial return the facility would have. It assists in allocating resources efficiently and maximising the benefits derived from a multipurpose recreation centre.

And lastly, the findings of the feasibility study and cost-benefit analysis will provide valuable insights to all stakeholders involved in the project, including the community, Councillors, Council staff, as well as state and federal authorities who may be involved at a future point. Access to information enables informed decision-making regarding the project's scope, location, design, financing options, and timeline.

### **Further Analysis of the Location of the Moorleah Crossroads**

During the process of determining a suitable location for a community facility in the Moorleah area, I carefully considered various factors including accessibility, community needs, environmental impact, geography, and existing road networks of the area.

The chosen location is centrally located within the communities of Preolenna, Lapoinya, Moorleah, Milabeena, Myalla, and Meunna to ensure that residents from all these areas have relatively equal access to the multipurpose recreation centre. This route access is the most logical access point for a significant majority of the population being considered. For residents of Myalla and Moorleah who might use alternate routes, the location is still less than 10km in distance.

It is located close to three major roads, being Preolenna Road (North and South of the Crossroads), Lapoinya Road, and Pages Road, which would strengthen accessibility for residents and visitors travelling from their community area or from other parts of the region. Easy access via well-maintained roads will encourage greater participation in recreational activities and events.

I have identified parcels of land that are in excess of one acre on reasonably flat areas, large enough to accommodate a multipurpose recreation centre and associated facilities such as parking, outdoor spaces, and driveway access. The land is suitable for development, with minimal environmental impacts and low agricultural use.

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I have engaged with community members to understand their preferences and needs regarding the location of the recreation centre is crucial, but more work needs to be done in this space as community input can help identify other potential sites that are convenient and desirable for the majority of stakeholders. The proposed Crossroads site has the most accessibility potential in my view at this point in the discussion.

Access to services such as electricity, water, and telecommunications has also been considered, with electricity easily accessed close by. Water would be able to be collected in storage tanks from large roof coverage, combined with high rainfall would provide adequate water needs. In cases of bush fire emergencies, the land is cleared in all directions, making it a prime location for a central emergency shelter in a bushfire emergency. Water from nearby private dams could be pumped to holding tanks or directly to fire trucks.

I have also anticipated future population growth and community needs and have chosen an area that could allow for future expansion and the addition of amenities, facilities, or other public or private infrastructure. This will increase the chances of the long-term viability of a multipurpose recreation centre.

Further site assessments would be part of a feasibility study to determine the suitability of the proposed area.

### **Summary**

I ask that Councillors consider the information presented to them, and consider a personal response to the points raised. I also request that should this idea be presented again that Councillors seriously consider the merits of the proposal and bring an open mind to the possibilities to grow our region.

I thank you for taking the time to read this letter, and I look forward to your response.

Yours Sincerely,

Codie Hutchison  
Preolenna resident”.

## **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

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<b>6.0 PLANNING AUTHORITY ITEMS</b>
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**6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS**

Nil received.




**6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS**

Nil received.



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### 6.3 SHOP EXTENSION & BOUNDARY ADJUSTMENT AT 53-55, 57 & 59 WRAGG STREET, SOMERSET

To: Council  
Reporting Officer: Graduate Town Planner  
Responsible Officer: Development Services Coordinator  
Report Date: 8 February 2024  
File Reference: 2514910, 7051361 & 7051388  
Supporting Documents: 1. Consolidated advertised documents   
2. Representation   
3. Signed extension of time 

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#### RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Tasmanian Planning Scheme - Waratah-Wynyard*, grant approval for shop extension & boundary adjustment located at 53-55, 57 & 59 Wragg Street, Somerset subject to the following conditions: -

#### PART A CONDITIONS:

- (1) The development is to be generally in accordance with the application as submitted and endorsed plans as listed:
  - a. Boundary adjustment plan with Project Number: 21112 and Drawing Numbers: 04 Rev. D as prepared by PLA Designs Pty Ltd and dated 30 November 2023.
  - b. Proposal plans with Project Number: 21112 and Drawing Numbers: 02, 03 and 07 Rev. B as prepared by PLA Designs Pty Ltd and dated 7 November 2023.
  - c. Proposal plans with Project Number: 21112 and Drawing Numbers: 06 and 08 Rev. C as prepared by PLA Designs Pty Ltd and dated 13 November 2023.
  - d. Proposal plans with Project Number: 21112 and Drawing Numbers: 09 Rev. B, 10 Rev. A, and 11 Rev. A as prepared by PLA Designs Pty Ltd and dated 23 November 2023.
  - e. Proposal plans with Project Number: 21112 and Drawing Numbers: 01 Rev. E, and 04 and 05 Rev. D as prepared by PLA Designs Pty Ltd and dated 30 November 2023.
- (2) No signage is approved as part of this application.
- (3) Stormwater from the development is to be connected and discharged into Council's stormwater drainage network in accordance with the *Urban Drainage Act 2013*.
- (4) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.

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- (5) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
  - (6) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.
  - (7) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.
  - (8) A 150mm diameter stormwater connection point including an accessible inspection opening at ground level is to be constructed at the lowest point of the lot to permit connection to Council's stormwater drainage reticulation network. The connection point is to be inspected and approved by the Director Infrastructure & Development Services or their delegate or their delegate before backfilling.

**PART B CONDITIONS:**

- (1) The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B which the Regulated Entity (trading as TasWater) has required the planning authority to include in the permit, pursuant to *section 56Q of the Water and Sewerage Industry Act 2008*, reference TWDA 2023/01704-WWC (attached).

**Notes: -**

The following is provided for information only and does not constitute condition(s) of permit.

- An "Activity in Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.
- This project must be substantially commenced within two years of the issue of this permit.
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
- This permit is based on information and particulars set out in Development Application DA 328/2023. Any variation requires an application for further planning approval of Council.
- This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
- Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
- Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Tasmanian Civil & Administrative Tribunal (TASCAT), G.P.O. Box 2036, Hobart, 7001 (<mailto:resourceplanning@tascat.tas.gov.au>). Updated Notices of Appeal are available on the Tribunal's website at <https://www.tascat.tas.gov.au/>.

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## PURPOSE

The purpose of this report is for Council to consider the merits of the application DA 328/2023 against the requirements of the *Tasmanian Planning Scheme - Waratah-Wynyard* (Planning Scheme).

## BACKGROUND

The subject site comprises three titles, 53-55 Wragg Street (CT 141835/1), 57 Wragg Street (CT 55138/6) and 59 Wragg Street (CT 218270/1), Somerset. All titles are located within the General Business Zone and have access onto Wragg Street. CT 141835/1 contains the existing IGA shop building with some carparking spaces, while the other two titles contain further associated carparking spaces.

The adjoining properties to the south and southwest, Unit 3 / 51B Wragg Street and 2 George Street, contain single dwelling(s) and associated outbuilding development and are located within General Residential Zone. Southeast, 51A Wragg Street, is also zoned General Business.

A locality plan identifying the subject property is provided in Figure 1 below.



**Figure 1: Subject sites with zoning**

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## DETAILS

The applicant is seeking approval for a shop extension and boundary adjustment on land that is currently used for Somerset IGA Supermarket at 53-55, 57 and 59 Wragg Street, Somerset.

The subject land contains an existing shop building located at 53-55 Wragg Street (CT 141835/1) and car parking spaces up to 55 spaces.

The proposed shop extension creates an additional floor area of 517m<sup>2</sup> with a maximum height of 5.5m. The proposed extension is at the north-west of the existing supermarket. The new extension includes groceries areas with shelves, checkout and express counters, kitchen, deli and cool room; two offices, toilets, a lunchroom and outdoor area. It is clad with rendered brick at the front elevation to match the existing front façade, Colorbond at the north-western elevation and a block parapet wall at the rear elevation. A 1.8m timber screen will be installed along the elevation of the proposed outdoor area at the southwest corner of the new shop extension.

The boundary adjustment will transfer an area of 119m<sup>2</sup> (3m x 39.62m) from CT 55138/6 to CT 141835/1 to provide a 3-metre separation to avoid the requirement of a fire-rated wall for the new store extension.

Both lands are currently used for IGA Somerset retail business. CT 141835/1 contains the existing supermarket and approximately 28 car parking spaces while CT 55138/6 comprises of car parking areas only to serve at least 22 vehicles.

No changes are proposed to the existing frontage(s) of each property. The reduction of south-eastern side boundary of CT 55138/6 does not affect any Acceptable Solution in the General Business zone provisions as there is no building on this lot.

Overall, the proposal involves less than 6% of the total combined area of both lots and this is considered as a minor change of the size. There is no change to the shape of the properties and the existing services will remain with their respective lots.

This report assesses the proposal against the *Tasmanian Planning Scheme – Waratah-Wynyard* (the Planning Scheme) and considers any representations received during the public exhibition period.

The subject properties are zoned General Business under the Planning Scheme. The proposal is defined as a General Retail and Hire Use Class. This is a No Permit Required use within the zone, should the application meet all the relevant acceptable solutions. The proposal does not comply with all the acceptable solutions. The applicant is applying for discretion under the following Clause of the Planning Scheme:

- 15.4.2 Setbacks (P2).

## CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approval Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The following documentation was advertised:

- Development Application Form x 3 pages;

- Title documents x 7 pages; and
- Proposal Plans x 30 pages.

The period for representations closed on 8 January 2024. One (1) representation was subsequently received. A map demonstrating the relationship between the subject site and the representator’s property is provided in Figure 2.



**Figure 2. Relationship between the subject sites and the representors’ property**

The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representation which is included as an enclosure to this report.

The representation below has been summarised from the original text, which can be found in the attachment to this report.

Issues raised	Response:
1) Note: the building referred to a non-habitable structure (outbuilding) in the proposal is actually a laundry, bathroom, rumpus area and additional bedroom currently utilized as a home gym.  2) Overshadowing will occur to the main building and will result in the rear bedrooms not receiving sunlight for the entire day. This area would be damp and prone to mould. The backyard in	1) Noted.  2) The proposal requires assessment against the Performance Criteria (P1) (a) or (b) or (c) for Clause 15.4.2 of the Planning Scheme as the retail extension is setback less than 5m from the southwestern boundary that adjoins a property within the General Residential zone.  Compliance with one of the discretionary matters in this Clause is sufficient to satisfy this Performance Criteria in relation to: (a)

Issues raised	Response:
<p>which the only private open space for children to play and the vegetable garden will be shaded and is not a conducive area for plants to grow.</p> <p>3) The staff outdoor area within the extension will be designated for a smoking area and it is not fair for my private open space, my washing line, my family and myself to be impacted regularly by cigarette smoke.</p> <p>4) The length and height of the building providing an additional 18.8 metre length of parapet wall on the north-eastern boundary of our property, with a height of between 4.2 and 5.76. It is not the same as a residential building comprising 2.7 to 3 metres and not be built on the boundary line.</p> <p>It consists of solid brick wall to around 21 metres long which is leaving approximately 10 metres of backyard not being bordered. I feel this is a hugely unreasonable loss of amenity and visual impact caused by the scale, bulk and proportions from my property.</p> <p>5) Stage 1 of this development effectively turned my block into a swimming pool and has caused the rear building to flood which has never to my knowledge occurred before. The property is extremely damp now and further overshadowing will only increase this problem. I also am sure that the backyard being bordered at least two thirds by a solid brick wall will be detrimental to the property's value.</p> <p>6) I feel an extension to the property toward the Wragg Street frontage and no more than 6 metres along the boundary would be much more reasonable as an adjoining property owner as the impacts of the overshadowing would be minimized and still allow the building to increase in size as is their intention.</p>	<p>overshadowing and reduction in sunlight to habitable rooms and private open space of dwellings; or (b) overlooking and reduction of privacy to the adjoining property; or (c) visual impacts caused by the apparent scale, bulk or proportions of the building when viewed from the adjoining property. The development is not required to comply with all discretionary matters within this Clause.</p> <p>In regard to the overshadowing, the shading diagrams submitted within the application show that the proposed extension will not adversely affect the habitable room and private open space of the southwestern property, 2 George Street, as it will cast shadow over this property between 9am to 11am. By midday, the private open space at the rear of 2 George Street, will not be overshadowed by the shop extension. Therefore, it is considered that the amount of shade cast by the proposed development onto habitable room and private open space at 2 George Street will not result to an unreasonable loss of solar access.</p> <p>For the full assessment against the discretions of Clause 15.4.2 (P2) for the proposed shop extension, please see the Planning Assessment section below.</p> <p>3) The staff outdoor area and any potential smoking area is not a direct consideration of the planning scheme. Amenity issues such as this are not taken into consideration, as the proposal is a 'no permit required' use class under the planning scheme. However, the proposal plan submitted with the application shows that there will be a 1.8m timber screen on the outdoor staff area along the boundary that adjoins 2 George Street to assist with mitigating any lost privacy.</p> <p>4) In relation to the visual amenity impact caused by the height and proportion of the new retail building. The development complies with the acceptable solution in relation to building height of not more than 8.5m where the development is within 10m from the General Residential zone as per Clause 15.4.1 (A2). Moreover, there is no requirement under the Planning Scheme for the height of the retail building to be consistent with the height of dwellings on adjoining residential properties.</p> <p>Please see planning assessment at Clause 15.4.2 (P2) for further assessment in relation to the reduced setback that has been applied for at this</p>

Issues raised	Response:
	<p data-bbox="906 210 1433 277">boundary. Please note that only one option is required to be satisfied (a), (b) or (c).</p> <p data-bbox="858 315 1433 725">5) A standard condition will be placed on any permit in relation to stormwater management. The lot is capable of connecting to Council's stormwater drainage network located at the front of the property. This condition is in relation to constructing a stormwater connection point at the lowest point of the lot to permit connection to Council's stormwater drainage reticulation network as per Condition (8). However, assessment is limited to the current planning application before the permit authority.</p> <p data-bbox="906 748 1433 815">The planning scheme does not take into consideration the value of properties.</p> <p data-bbox="858 853 1433 987">6) The planning authority is unable to design proposals for applicants. It is the role of the planning authority to assess applications that have been submitted.</p>

## INTERNAL REFERRALS

### Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) Stormwater from the development is to be connected and discharged into Council's stormwater drainage network in accordance with the *Urban Drainage Act 2013*.
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (4) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.
- (5) A 150mm diameter stormwater connection point including an accessible inspection opening at ground level is to be constructed at the lowest point of the lot to permit connection to Council's stormwater drainage reticulation network. The connection point is to be inspected and approved by the Director Infrastructure & Development Services or their delegate or their delegate before backfilling.

Note:

An "Activity in Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.

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## Environmental Health

The following environmental health conditions were recommended.

Notes:

The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

## EXTERNAL REFERRALS

The application was referred to TasWater on 8 December 2023. The response was received on 13 December 2023 and forms Part B of this permit.

## PLANNING ASSESSMENT

The subject site is zoned General Business Zone under the *Tasmanian Planning Scheme - Waratah-Wynyard*. The proposal for shop extension is defined as a General Retail and Hire Use, a No Permit Required use in the zone, should the application meet all the relevant Acceptable Solutions.

The proposal does not comply with all the acceptable solutions for development standards under the planning scheme and is therefore submitted as a discretionary application under Section 57 of LUPAA and assessed under the *Tasmanian Planning Scheme - Waratah-Wynyard* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the General Business Zone and relevant Codes is provided below.

### 15.0 General Business Zone

#### 15.4.2 Setbacks

<p><b>A2</b></p> <p>Building must have a setback from an adjoining property within a General Residential Zone or Inner Residential Zone of not less than:</p> <ul style="list-style-type: none"><li>(a) 5m; or</li><li>(b) half the wall height of the building</li></ul> <p>whichever is the greater.</p>	<p><b>P2</b></p> <p>Buildings must be sited to not cause an unreasonable loss of residential amenity to adjoining properties within a General Residential Zone or Inner Residential Zone, having regard to:</p> <ul style="list-style-type: none"><li>(a) overshadowing and reduction in sunlight to habitable rooms and private open space of dwellings;</li><li>(b) overlooking and reduction of privacy to the adjoining property; or</li><li>(c) visual impacts caused by the apparent scale, bulk or proportions of the building when viewed from the adjoining property.</li></ul>
<p><b>Planning Comments:</b> Complies</p> <p>The shop extension is setback less than 5 meter from the southwestern boundary that adjoins a property within the General Residential zone. Assessment against the Performance Criteria for this Clause is required for the proximity of the shop extension to the southwestern boundary.</p> <p>Compliance with one of the discretionary matters in this Clause is sufficient to satisfy this Performance Criteria, P2 (a) has been addressed for the purposes of this assessment.</p>	



Shading diagrams submitted with the application demonstrate that the shop extension will overshadow the habitable room and private open space of the adjoining property to the southwest, 2 George Street, from 9am to 11am only. There is a private open space free from the shadow cast which is greater than the minimum private open space requirement under the General Residential zone (24m<sup>2</sup>). These diagrams are based on the winter solstice, the shortest day of the year for the worst-case scenario. Copies of these diagrams are shown below in Figures 3 – 4.



**Figure 3: Shading diagrams proposed Somerset IGA shop extension – Morning (9 to 11am)**



**Figure 4: Shading diagrams proposed Somerset IGA shop extension – Afternoon (1 to 3pm)**

In this manner, the proposal satisfies the performance criteria P2 (a) for this standard.

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## **STATUTORY IMPLICATIONS**

### *Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under Section 3(1) of the *Land Use Planning and Approvals Act 1993 (the Act)* and must enforce the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) under S.48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

### *Local Government (Building & Miscellaneous Provisions) Act 1993*

The application has been considered against the requirements of section 85 of the *Local Government (Building & Miscellaneous Provisions) Act 1993*. The application is generally consistent with these provisions.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications as a result of this report.

## **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report other than those ordinarily associated with administering the Planning Scheme.

## **RISK IMPLICATIONS**

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

There are no risk implications as a result of this report.

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## COMMENT

This report is presented for Council's consideration, together with the recommendations contained at the beginning of the report.

It is considered that the proposed shop extension and boundary adjustment comply with either the acceptable solution or satisfy the performance criteria for all applicable standards of the Planning Scheme. The proposed boundary adjustment is considered to have a minor change of the size, shape and orientation of the existing lots and the proposed shop extension will not cause an unreasonable loss of residential amenity to the adjoining properties within neighbouring General Residential Zone.

The application is considered to comply with the General Business Zone and all other provisions of the *Tasmanian Planning Scheme – Waratah-Wynyard*. It is therefore recommended that Council approve a planning permit for the proposed shop extension and boundary adjustment.

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**7.0 MATTER RAISED BY COUNCILLORS****7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

Nil received.

**7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE****8.0 NOTICE OF MOTION**


Nil received.

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## 9.0 REPORTS OF OFFICERS AND COMMITTEES

### 9.1 FUTURE OF LOCAL GOVERNMENT REVIEW - FINAL REPORT SUBMISSION

To: Council  
Reporting Officer: General Manager  
Responsible Manager: General Manager  
Report Date: 22 November 2023  
File Reference: 0405  
Enclosures: 1. DRAFT WWC Future of Local Government Submission 

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#### RECOMMENDATION

**That Council endorse and approve its submission to the Future of Local Government Review**

#### PURPOSE

To approve Council's submission to the Future of Local Government Review

#### BACKGROUND

The Future of Local Government Review has been commissioned by the Tasmanian Government to ensure the State's local government is robust, capable and ready for the challenges and opportunities of the future.

The Minister for Local Government appointed five members to the Local Government Board, including the Director of Local Government, to undertake the Review.

The Future of Local Government Review commenced on 20 January 2022 and the Final Report was released on 16 November 2023. Submissions on the report are invited until 29 February 2024 and those submissions will help to inform the Government's response to the Review which will be released in the first half of 2024.

All information relating to the process, publications and previous submissions are located on the website <https://www.futurelocal.tas.gov.au/>. The website also includes a Council data dashboard, to provide information on some of the key activities and operations of Tasmanian councils using publicly available data sets.

In releasing the final report Minister Nic Street MP said "The Board's Report states that councils – particularly smaller rural councils – face pressures beyond their control. These pressures are inherently structural and relate to things like growing demand for more (and more costly) services, shrinking rates bases, input cost increases, labour force and skills shortages, and climate change impacts."

The Board finds that the current system of Local Government limits how Councils can respond to these pressures. The Report says that substantial structural reform is needed to create a more robust and capable system of local government.

What is clear from the Report is that there will be no forced amalgamations and specific boundary changes would only proceed if the councils and community support them.

The Report does however outline a process for voluntary amalgamations and recommends some mandatory service sharing between councils.

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## DETAILS

According to the Department of Premier and Cabinet (DPC) 2023, Final Report – Community Summary, the Board believes that two main types of reform are needed – Structural and Specific. A summary of the recommended reforms is as follows.

### Structural Reforms

Councils need both greater scale and capability achieved through boundary consolidation, as well as greater capacity to work together and share resources.

The Board believes Tasmania’s council boundaries should be redrawn to create a new system of larger and more capable councils that better reflect, represent, and serve contemporary Tasmanian communities. Maintaining 29 councils results in unhelpful competition, fragmentation, and duplication. It also makes it harder to achieve cooperation on important regional and state-wide issues.

The proposed alternative future structural design for local government in Tasmania is made up of 15 local government areas. The Board has identified that the following councils, who showed interest in amalgamating, consider the process for voluntary amalgamations:

- Kentish and Latrobe;
- West Coast, Waratah-Wynyard, and Circular Head (into 2 councils);
- Break O Day, Glamorgan Spring Bay, and Sorell,
- Hobart and Glenorchy (into 2 councils);
- Kingborough and Huon Valley.

### Specific Reforms

Improvements are needed to how councils are governed, funded, and deliver services. Councils need to operate within systems and frameworks that support them to be as efficient, effective, and accountable to their communities as possible.

The recommended reforms in this space include:

- Simple, equitable, and transparent council rating and other funding sources.
- Improvements to the management of critical community infrastructure assets.
- New learning and professional development requirements for elected members.
- New Strategic Planning and Reporting Framework.
- Enhanced regulatory oversight and adoption of a proactive early intervention approach.
- Development of a comprehensive local government workforce strategy.
- Stronger partnerships between councils and the State Government.

### Shared Services

The Board recommend a mechanism for mandating service sharing must be established and also recommend that Councils are given the opportunity to design identified shared service arrangements themselves, with a model only being imposed if councils cannot reach consensus.

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The first priorities for developing mandatory shared service arrangements have been identified as:

- Sharing of key technical staff performing regulatory functions;
- Sharing of common digital business systems and ICT infrastructure; and
- Sharing of asset management expertise

It has been suggested in the Report that the new *Local Government Act* should provide that the Minister for Local Government can require councils to participate in identified shared service or shared staffing arrangements.

#### Community Engagement

It has been recommended that it be a statutory requirement for councils to consult with local communities to identify wellbeing priorities, objectives, and outcomes in a new *Local Government Act* and councils would be required to integrate the priorities into their strategic planning, service delivery and decision-making processes.

#### Rating and Revenue

There are a series of recommendations in the Final Report relating to rating and revenue, including:

- The Tasmanian Government should further investigate and consider introducing an alternative framework for councils to raise revenue from major commercial operations in their local government areas, where rates based on the improved value of land are not an efficient, effective, or equitable form of taxation.
- The Tasmanian Government should work with the sector and the development industry to further investigate and consider introducing a marginal cost-based integrated developer charging regime.
- Introduce additional minimum information requirements for council rates notices to improve public transparency, accountability, and confidence in council rating and financial management decisions.
- Seek advice from the State Grants Commission on how it will ensure the Financial Assistance Grants methodology:
  - Is transparent and well understood by councils and the community,
  - That assistance is being targeted efficiently and effectively, and
  - Is not acting as a disincentive for councils to pursue structural reform opportunities.
- The Tasmanian Government should review the total amount of Heavy Vehicle Motor Tax Revenue made available to councils and consider basing this total amount on service usage data.
- Introduce a framework for council fees and charges in a new Local Government Act, to support the expanded, equitable and transparent utilisation of fees and charges to fund certain council services.
- The Tasmanian Government should review the current rating system under the Local Government Act to make it simpler, more equitable, and more predictable for

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landowners. The review should only be undertaken following implementation of the Board's other rating and revenue recommendations.

### Partnering with the State Government

The Final Report suggest Councils should migrate over time to common digital business systems and ICT infrastructure that meet their needs for digital business services, with support from the Department of Premier and Cabinet's Digital Strategy and Services (DSS).

Also, it is recommended the Tasmanian Government should partner with, and better support, councils to build capacity and capability to plan for and respond to emergency events and climate change impacts.

### Process

It is recommended that a new Local Government Board be established to oversee and coordinate these 'Phase 1' amalgamation proposals.

It is proposed that Councils, State agencies, and community leaders, form a Community Working Group (CWG) to work with the new Board to develop packages of Tasmanian Government-funded support initiatives to maximise community benefits of amalgamation.

The process outlines that communities would need to vote in support of any reform proposals – including any Partnership initiatives and funding - before they went ahead.

### Future Considerations

Whilst there are no forced amalgamations, the State Government has developed an alternative structure of 15 local government areas as their broader vision toward the future.

### Timeframes

#### **November 2023 – February 2024**

- Sector and community consultation on Final Report and reform recommendations
- Tasmanian Government considers and formulates its response to reform recommendations.

#### **April – June 2024**

- New Local Government Board and supporting team formally established.
- Phase 1 voluntary amalgamation program commences.
- Community Working Group (CWG) commences developing supporting package of initiatives to maximise community benefits flowing from amalgamations.
- Government formally requests sector develop shared services proposals and establishes arrangements to review and assess proposals.

#### **By the end of 2024**

- Councils submit initial shared services (professional staff) proposals to Board for assessment.
- New Local Government Act introduced into the Parliament

#### **Early 2025**

- Board provides all Phase 1 council amalgamation proposals to Government for consideration and approval.
- CWG finalises associated partnership proposals with supporting initiatives and provides to Government for consideration and approval.



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## Quarter 1 2025

- New council structures and supporting partnership packages for Phase 1 voluntary amalgamation proposals put to communities for popular vote (proposals only proceed with majority community support)
- New Local Government Act comes into force.

## Mid 2025 onwards

- Implementation of any Phase 1 agreed amalgamation proposals commences (with continued transitional support from the State).
- Continued implementation and bedding in of all non-structural reforms, including those brought into force via new Local Government Act.
- Next phase of voluntary amalgamation discussions commences.

## Council Submission

Council's draft submission is attached for information. It responds to each of the recommendations within the final report and provides commentary and suggestions regarding process and timeframes.

## STATUTORY IMPLICATIONS

### Statutory Requirements

The Local Government Board, established to undertake the review, has been appointed by the Minister for Local Government under section 210 of the *Local Government Act 1993*.

Changes will not come into effect without formal government approval.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
1.6 We are recognised for proactive and engaged leadership.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

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## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

## **RISK IMPLICATIONS**

The area of reform within local government is a highly emotive issue, one in which consensus is difficult to reach. The final decision around the future structure of Council's will not be a decision of Council, however Council has participated fully in the process and provided submissions at every possible opportunity.

## **CONSULTATION PROCESS**

Gaining interest and engagement with the community on reform has been challenging. This will be a critical element of the next phase of the project. It is imperative the community are well informed prior to any prospective vote, regardless of process.

## **COMMENT**

Council's submission to the process of reform is attached.

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## 9.2 COMMUNITY ACTIVATION GRANTS ROUND 2

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: General Manager  
Report Date: 15 January 2024  
File Reference: 001  
Enclosures: Nil

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### RECOMMENDATION

That Council allocate funding to the following organisations under round two of Council's 2023-2024 Community Activation Grants program:

Organisation	Project	Amount Recommended for Approval (\$)
Churches of Wynyard (Wynyard Baptist Church)	Community Christmas Carols	\$1000
Myalla Community Centre	Painting and new lights	\$1200
Somerset Community Shed Inc	First aid training	\$900
Somerset Soccer Club	Kitchen upgrade - new oven	\$1000
THEIRS INC.	Mental health guest speaker sessions	\$2000
Wynyard BMX	Install seating and improving accessibility paths	\$1938
Wynyard RSL	Restore wooden honour board - Flowerdale	\$1545
Yolla Football Club	New light towers	\$2000

### PURPOSE

This report has been prepared to assist Council to determine allocation of grant funding to community organisations under round two of the 2023-2024 Community Activation Grants program.

### BACKGROUND

Waratah-Wynyard Council has committed funding for the provision of a Community Activation grants program that supports community initiatives that encourage and enhance social and cultural wellbeing, recreation and that foster economic development and education pursuits.

Grants are offered to assist in the provision of community projects and activities, support individuals selected to compete at a national or international level, and to sponsor local events that provide economic and social benefits for the community. There are two funding rounds each financial year. Community groups, organisations and individuals who meet the guidelines are eligible to receive grant funding once per financial year. Typically, these grants are as follows:

Round	Open	Close	Assessed	Announced at Council Meeting
Round 1	1 July	26 August	September	October
Round 2	1 November	31 December	January	February

## DETAILS

Promotion of the Community Activation Grants is undertaken through advising local community groups, organisations and event organisers. Application forms, guidelines and an acquittal form are available on Council's website. Posts are made on Council's social media sites regarding the opening and closing dates of the Community Activation Grant rounds. Council Officers notify community clubs and organisations of the grants through emails and conversations.

Each applicant needs to provide details of the organisation's eligibility to receive a grant. In addition, the applications are assessed against the assessment criteria outlined in the grant information.

### Assessment Criteria

How each project

- offers benefit to the Waratah-Wynyard community.
- encourages or enhances social and cultural wellbeing.
- fosters economic development and/or educational pursuits.
- would acknowledge Waratah-Wynyard Council for support.

### Project Details

All the applications are reviewed and assessed against the assessment criteria by the Council Grants Committee made up of Councillors and Council officers.

In round two, Council received 9 Community Activation Grant applications with all of these recommended for assessment.

Organisation	Project	Details
Churches of Wynyard (Wynyard Baptist Church)	Community Christmas Carols	Put towards the cost of sound and light system and power for the free community event
Myalla Community Centre	Painting and new lights	LED light tubes, interior paint, tools and materials for sanding, prepping, cleaning and painting interior
Somerset Community Shed Inc	First aid training	First aid training (10 attendees at \$60 each) First aid kits to be refurbished (\$300)
Somerset Soccer Club	Kitchen upgrade - new oven	Beko BFC916GMX1 freestanding oven, partial funding
THEIRS INC.	Mental health guest speaker sessions	Funding towards bringing a guest speaker to the NW Coast to deliver mental health training. Co-contribution, with support from other Councils, organisations and businesses.
Wynyard BMX	Install seating and improving accessibility paths	Purchase of materials for seating and blue metal
Wynyard Fire Brigade Social Club	Equipment to aid safety of Volunteers	Milwaukee Power tools - grinder, reciprocator saw, light and stand, battery.

Organisation	Project	Details
	and enhance response capabilities	
Wynyard RSL	Restore wooden honour board - Flowerdale	Linseed oil, furniture polish Wall mounting fittings Brass plaque Todd Rogers sign writing
Yolla Football Club	New light towers	Funding towards purchase and installation of new poles to hold lights that have been donated

After assessment, the recommendation to award the following 8 applications has been made.

Organisation	Project
Churches of Wynyard (Wynyard Baptist Church)	Community Christmas Carols
Myalla Community Centre	Painting and new lights
Somerset Community Shed Inc	First aid training
Somerset Soccer Club	Kitchen upgrade - new oven
THEIRS INC.	Mental health guest speaker sessions
Wynyard BMX	Install seating and improving accessibility paths
Wynyard RSL	Restore wooden honour board - Flowerdale
Yolla Football Club	New light towers

The Wynyard Fire Brigade Social Club request for funding to purchase power tools was not recommended for approval, as these items are already funded through Tasmanian and Australian Government funding.

All grant recipients are required to produce evidence of expenditure, such as quotations or invoices for payment, prior to the funds being disbursed.

All grant recipients must complete a grant acquittal (a template is available on Council's website) at the end of the project, detailing how the funds were spent and outlining the outcomes of the project.

## STATUTORY IMPLICATIONS

### Statutory Requirements

The *Local Government Act 1993* states:

#### **Grants and benefits**

- 77. (1)** A council may make a grant or provide a benefit that is not a legal entitlement to any person, other than a Councillor, for any purpose it considers appropriate.
- (2)** The details of any grant made, or benefit provided are to be included in the annual report of the council.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.2 We listen and engage with our community in decision making.
<b>Our Priorities</b>
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
4.2 Our community values, encourages and supports physical, social and cultural activities.
<b>Our Priorities</b>
3.5.1 Build community capacity through services and programs that strengthen, support and care for our community.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

The Community Activation Grants program is delivered in accordance with the Community Activation Grant policy.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

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## **FINANCIAL IMPLICATIONS**

Council has an annual allocation of \$40,000 in the 2023-2024 approved budget for Community Activation Grants. Round One allocated \$24,800 and Round Two recommended to support \$11,583 worth of grants.

## **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

## **CONSULTATION PROCESS**

All applicants will be advised of the outcome of their Community Activation Grant application and be provided with feedback on their application upon request.

Retrospective requests for support will not be considered.

## **CONCLUSION**

It is recommended that Council provide Community Activation Grants to the outlined organisations as recommended under round two of Council's 2023-2024 Community Activation Grants program.

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### 9.3 QUARTERLY INFORMATION REPORT - INFRASTRUCTURE & DEVELOPMENT SERVICES

To: Council  
Reporting Officer: Manager Engineering Services  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 1 February 2024  
File Reference: IDS  
Enclosures: Nil

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#### RECOMMENDATION

**That Council note the Quarterly Information Report for the Infrastructure and Development Services Department as of 31 January 2024**

#### PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

#### BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

#### DETAILS

This report contains information on the activities, projects and programs being delivered by the Infrastructure and Development Services Team.



## Development and Regulatory Services

### Public Health

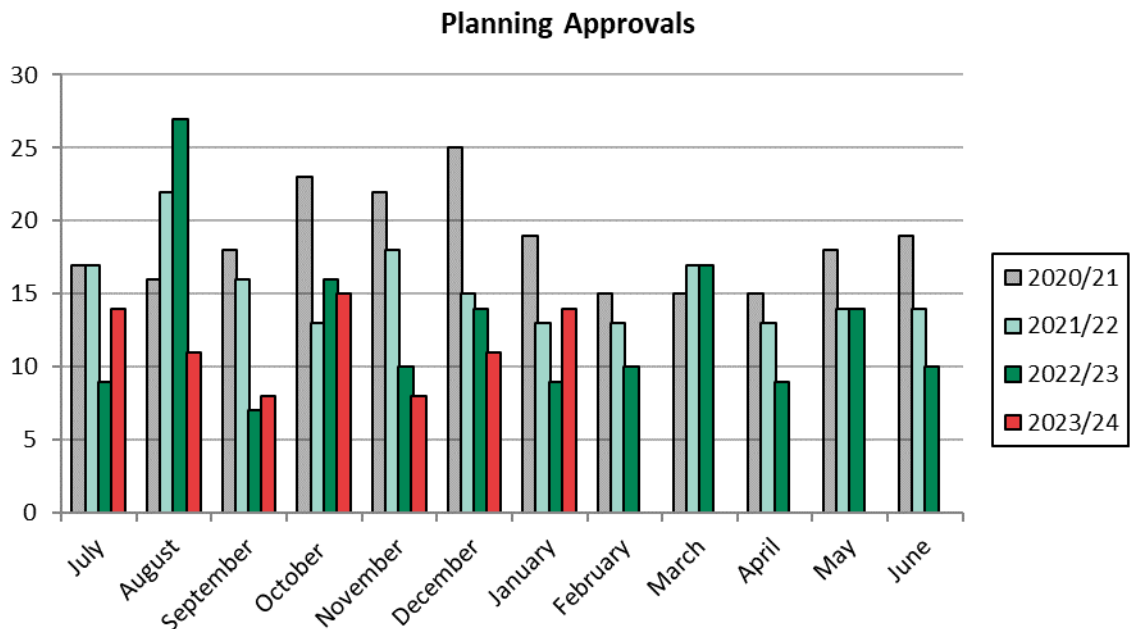
During the quarter Council issued:

- Certificates of Food Registration; 2 Issued.
- Temporary Food Premises Permits; 5 Issued.
- Certificate of Registration State-wide Mobile Food Permit; 4 Issued.
- Certificates of Registration for Private Water Suppliers; 10 Issued.
- Certificates of Registration/Licence for Public Health Risk Activity; 1 Issued.
- Certificates of Registration for Regulated Systems; 0 Issued.
- Place of Assembly Permits; 0 Issued.

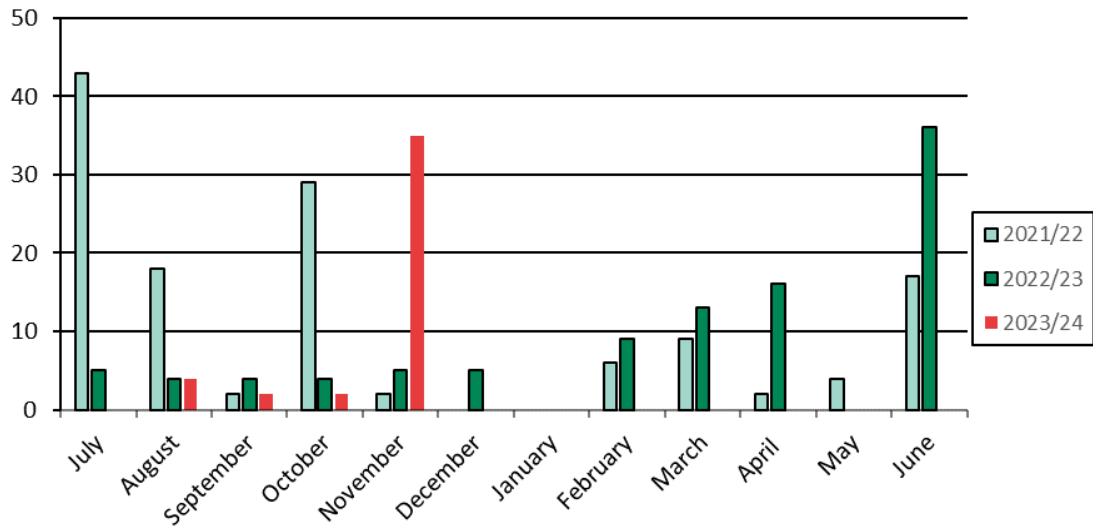
### Animal Control

	November-December 2023 – January 2024	2024 Year to Date
Dogs Registered	49	13
Dogs Impounded	12	1
Infringement Notices Issued	3	0
New Kennel Licence	1	1

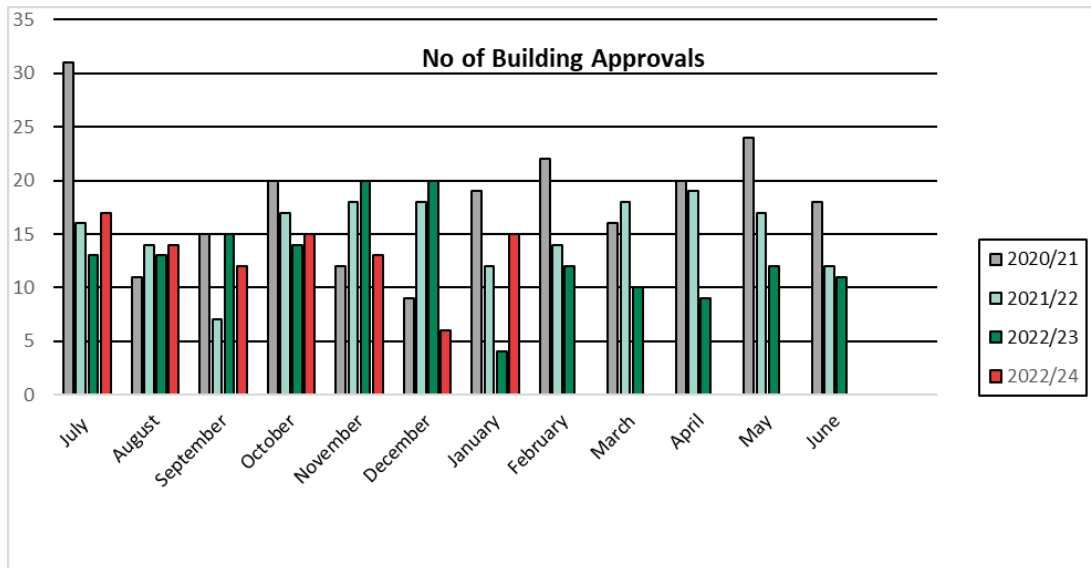
### Statistics



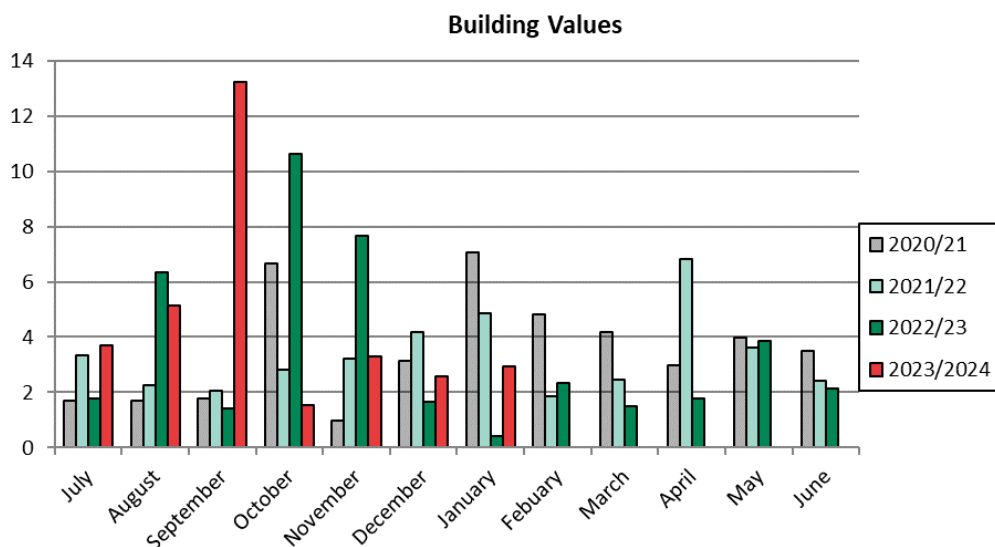
**Subdivisions - No of new lots created**



Building Approvals include Building Permits and Notifiable Building Work (Category 3)



Building Values includes Building Permits and Notifiable Building Work (Category 3)



## Engineering Services

### Project Updates

Project	Status
Boat Harbour Beach Master Plan Stage 2 of 3	In the process of developing finals plans and schedules with third party assistance
Hepples Road - Repair works	Works complete
Rural Road Safety Audit - Project Delivery	Works Complete
Sisters Beach Erosion Works	Community engagement underway
Waratah Rail Bridge	Works Underway
Stairway Replacement - Opposite Cumming Street	Works Complete
ANZAC Park Erosion Mitigation	Plantings propagated and ready for site, seeking information on silt fencing
Wynyard Cemetery Plinths	Works scheduled for April construction
Coastal Pathway Construction Stage 1 of 2	Works substantially commenced in WWC area with pathway formation taking place
Fossil Bluff Stairway	Works package awarded
Replacement of Boardwalk off Golf Links Road	Seeking to bundle projects and fund through the Urban Rivers and Waterways Grant – currently working through CLS approvals and grant application process.
River Walk Boardwalk Replacement (#152)	
River Walk Bridge Replacement	
River Walk Stairway Replacement	
River Walk Stairway Replacement (#140 Austin Street)	
Somerset Tennis Fencing	Works commenced and expected to be delivered by March
Wynyard Showground Grandstand Demolition	Working through public tender process to engage contract works
Big Creek Flood mitigation works	Alternative options being investigated
Port Creek Flood mitigation works	Works substantially commenced and expected to be delivered by June 30
Bowick Street - Main Replacement	Works complete, property owner compensation being arranged.
Somerset Stormwater Outlet	Working through public tender process to engage contract works
Kinch's Road Bridge	Works complete
Roundabout Seal - Jackson and Goldie Street	Procured and expected delivery in March.
Reseals	Procured and expected delivery in March.
Wragg St pedestrian facility traffic engineering advice	Anticipated delivery March 2024
Somerset Foreshore - bollards to area west of Tennis court	Works commenced and expected to be delivered by March
Mt Hicks Road Bridge, Port Creek	Works substantially complete, guard rail works outstanding.

**National Heavy Vehicle Regulator permit applications**

**Consent Performance**

**Monthly Statistics for Dec 2023**

Based on Received Date  
Based on Completed Date  
Based on both dates



Permit Application Type	Consents Received	%
Prime and semi-trailer	17	51.5%
Truck and dog	7	21.2%
B-Double - Higher Mass Limit (HML)	3	9.1%
Oversize and/or Overmass (OSOM)	3	9.1%
Prime and semi-trailer - Higher Mass Limit (HML)	3	9.1%
<b>Total</b>	<b>33</b>	<b>100.0%</b>

Permit Application Type	Consents Completed	%
Prime and semi-trailer	17	54.8%
Truck and dog	7	22.6%
B-Double - Higher Mass Limit (HML)	3	9.7%
Prime and semi-trailer - Higher Mass Limit (HML)	3	9.7%
Oversize and/or Overmass (OSOM)	1	3.2%
<b>Total</b>	<b>31</b>	<b>100.0%</b>

Completed Status	Completed	%
Granted	31	100.0%
<b>Total</b>	<b>31</b>	<b>100.0%</b>

Vehicle Class	Completed	%
Class 2	23	74.2%
Class 3	7	22.6%
Class 1	1	3.2%
<b>Total</b>	<b>31</b>	<b>100.0%</b>

**Consent Performance**

# Consent Performance by month

## Average days with Road Managers

All figures below are averages for the selected period

Due to inconsistencies in consent tracking, Total Time will not currently reflect the sum of New and Assessment time. New and Assessment times are given for trend level analysis and guidance.

**New Time**  
The period between receipt and allocation

**4.45**

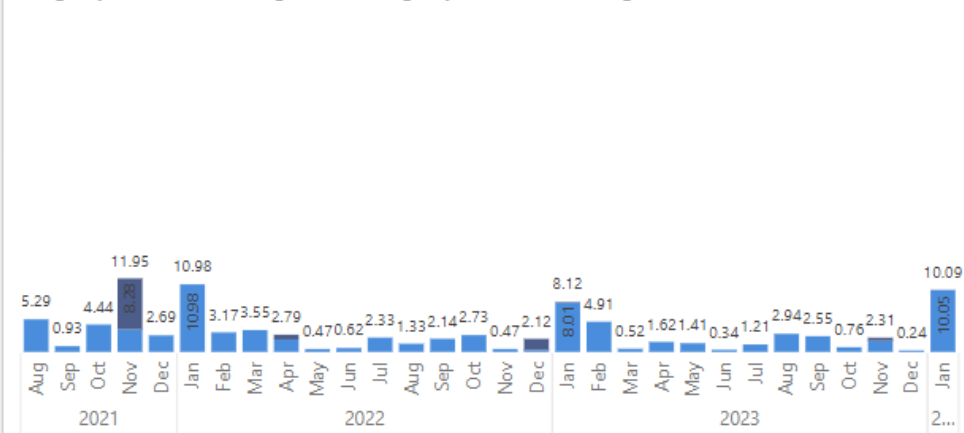
**Assessment Time**  
The period of assessment prior to completion

**0.55**

**Total Time**  
The total time the consent was in the system

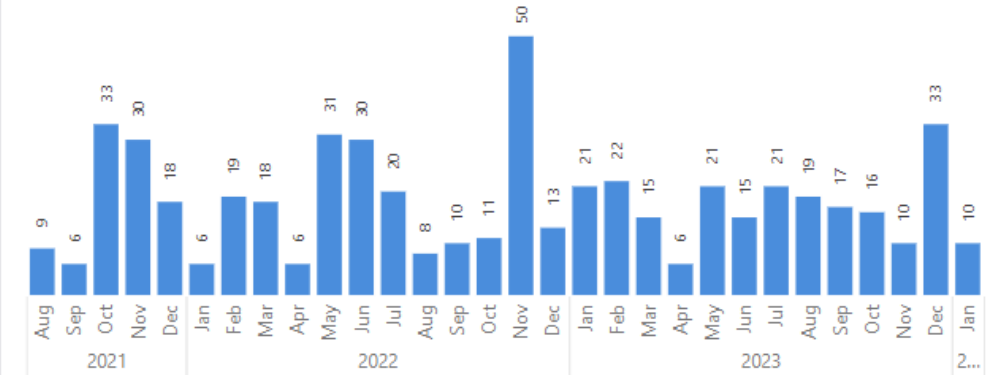
**4.99**

● Avg Days With Road Manager New ● Avg Days With Road Manager Assessment

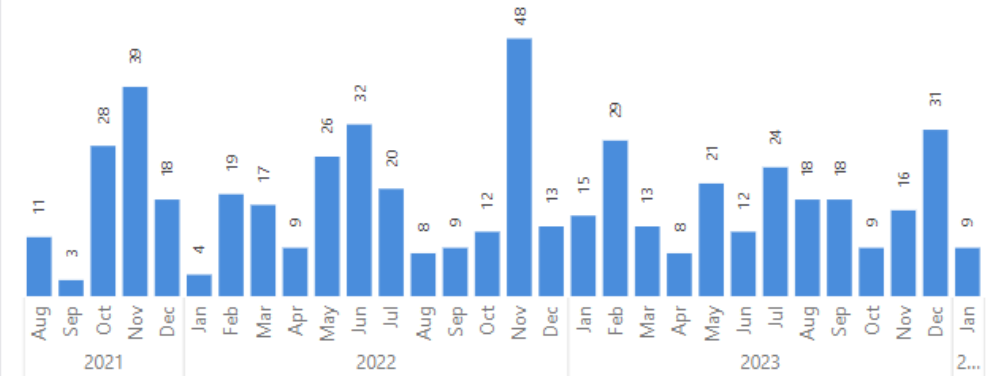


## Total Consents

**Received 967**



**Completed 959**

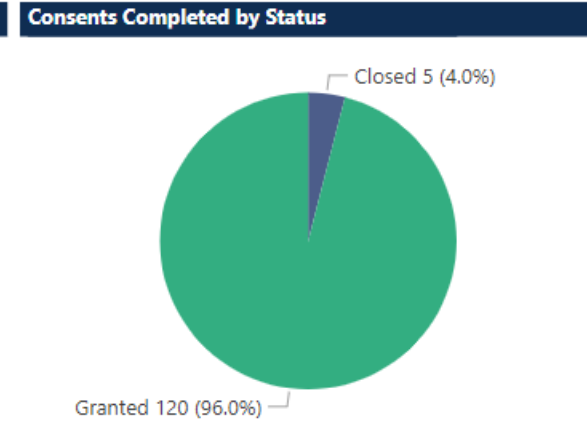


Consent Performance  
Consent Status Comparison

Quarter **Month**

Current Financial Year

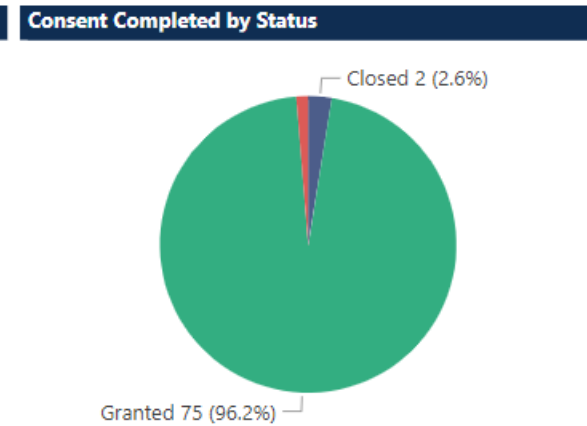
Consents Completed by Period								
Status	2023-07	2023-08	2023-09	2023-10	2023-11	2023-12	2024-01	Total
⊕ Closed			5					5
⊕ Granted	24	18	13	9	16	31	9	120
<b>Total</b>	<b>24</b>	<b>18</b>	<b>18</b>	<b>9</b>	<b>16</b>	<b>31</b>	<b>9</b>	<b>125</b>



Previous Financial Year

2022-23 2021-22 >

Consents Completed by Period													
Status	2018-07	2018-08	2018-09	2018-10	2018-11	2018-12	2019-01	2019-02	2019-03	2019-04	2019-05	2019-06	Total
⊕ Closed	1											1	2
⊕ Granted	8	10	2	7	2	5	10	6	14	3	4	4	75
⊕ Refused				1									1
<b>Total</b>	<b>9</b>	<b>10</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>5</b>	<b>10</b>	<b>6</b>	<b>14</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>78</b>



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## Works and Services

### Operations and Maintenance Updates

Construction and completion of the new speed hump at the Wynyard Yacht club:



Continuation of the roadside slashing program, Robin Hill Rd recently completed:



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Installation of new bollards on Jenner St in Wynyard:



Damien, our civil leading hand working hard on asphaltting the driveway at Somerset Top Recreation ground:





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The P&R team working hard to keep the annual flowers in tip top condition this season:



The Parks & Reserves team are often called out after hours and during work hours to break down and remove fallen trees over key roads:



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Painted wheel stops in front of Bruce’s Café to make trip hazards clearer to pedestrians:



Construction of new asphalt lined spoon drain at the Top Recreation ground in Somerset to prevent erosion:



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Preparation of the Somerset Recreation sports ground ready for the sporting season:



Civil crew installing a new stormwater connection and drainage on Banksia Avenue, Sisters Beach:



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Installation of Christmas Decorations at the Somerset Plaza:



Installation of new outdoor shower at Boat Harbour Beach:



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Installation of new drainage pipes at the Somerset Recreation ground:



Repairs to the garden boundary wall in the Wynyard CBD plaza:



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Latisha and Rob from our Parks and Reserves team preparing the brand new Cricket turf wicket at the Wynyard Recreation ground



## Asset Services

### Project Updates

*Rolling Service Review* - Current practice is to review the Asset Management Plan (AMP) and associated service levels for each major asset class every four years and review the overarching Strategic Asset Management Plan (SAMP) every year. As part of this process (coordinated by the Asset Services team) a multi-disciplinary working team is assembled comprising key staff involved in the delivery of services associated with the asset class under review.

Council's Transport (Roads & Bridges) assets are under review in 2023/24 with Council's Buildings assets the focus in the coming 2024/25 financial year.

*AMP and Service Level (SL) Review* – The Transport Services review is well progressed. Current transport infrastructure risks and service levels are being reviewed with a particular focus on the efficiency and effectiveness of Council's roadside drainage, shoulder maintenance and vegetation management practices. Councillor workshops will be held in due course to obtain Council's guidance where alternative service level options are identified. Planning has commenced for the 2024/25 review of Buildings services.

*Asset Revaluations* – Council's Transport Infrastructure is due for revaluation during the 2023/24 financial year and is now in progress. This will impact future annual depreciation costs for this asset class.

*Strategic AMP* – Council's Strategic Asset Management Plan is also reviewed each year to capture the most recently reviewed AMP update and ensure financial management considerations can be updated in the Financial Management Strategy (FMS). This work will occur early in 2024 following finalisation of the Transport revaluation and AMP review.

*Asset Management Strategy* – Asset Services also coordinates the implementation of Council's improvement plan from its Asset Management Strategy. A key tool in this strategy is the Asset Management Maturity assessment. This was recently reviewed (2022) and guides the organisation's Strategic AM Improvement/Action Plan (reproduced below). Many of these actions are being progressed during the Transport Service Review this year.

### **Asset Management Maturity Improvement Plan 2023/24**

Task No	Element	Recommendation	Comments	Action
5	Annual Budgeting	Annual Budget items should be expressed in terms of life cycle cost increase/decrease to Council as a percentage increase/decrease of the general rate.	Achievable	Commit for 2023/24 Budget and report where applicable
9	Asset Management Strategy	Review the strategy to fit with the council strategic plans and improve inputs and interface with FMS.	Opportunities in Waratah re: buildings assets	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
14	Governance and Management	Continue to improve the formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	Current AMP 4 year review cycle ID's risks for operation risk register	Ensure communication of AMP Risk reviews to Org Performance
15	Governance and Management	AM improvement should continue to be driven by EMT by improving role clarity and responsibility to manage assets to meet service delivery needs.	Raise as issue to EMT/SMT for direction on staff role clarity	Clarify accountable person for the Transport Asset class - strategic

Task No	Element	Recommendation	Comments	Action
				discussion with SMT with formalisation through PDs
17	Levels of Service	In future reviews of technical LOS for each of the AMPs ensure that service level targets for the next 10 years are achievable; make clear what Council can and cannot do for the likely budget and FMS.	SAMP/FMS increased integration	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
18	Levels of Service	Ensure technical LOS are incorporated, monitored and reported at an operational level.	Next improvement is to increase audit of LOS performance	Sample auditing + determine reporting (eg as KPI)
19	Levels of Service	Link community and technical service levels in AMPs to the community strategic plan and corporate plan informed by formal community engagement.	Link to rolling AMP cycle	Incorporate community engagement into development of community levels of service/ willingness to pay
23	Data and Systems	Prepare or complete inspection manuals for all major asset classes as each AMP is reviewed/updated.	Urban Stormwater review in 2022/23; Transport in 2023/24	Eg depth of gravel remaining prior to resheet trigger.
24	Data and Systems	Progress mobile field technology implementation for more efficient data capture and maintenance.	Enable Conquest 4 - roads, footpaths, pits, culverts; ongoing 10 yr works renewal planning	Condition inspections are done using mobile computing in the field (e.g. with MapInfo access +)
28	Evaluation	Service level reporting needs to be implemented using "state of the assets" metrics, reporting on trends for condition, quality, function and capacity for strategic service levels. Continue regular reporting on current maturity and status of AM Improvement Plan implementation.	Add to 4 yr AMP review cycle	Produce an up-to-date "state of the assets" report for the Transport asset class



## Recreational Planning and Environment

### Environmental Sustainability Services

The Sustainability and Environmental Advisory Panel (SEAP) meeting in November yielded two new recommendations to Council which were endorsed at the January meeting of Council.

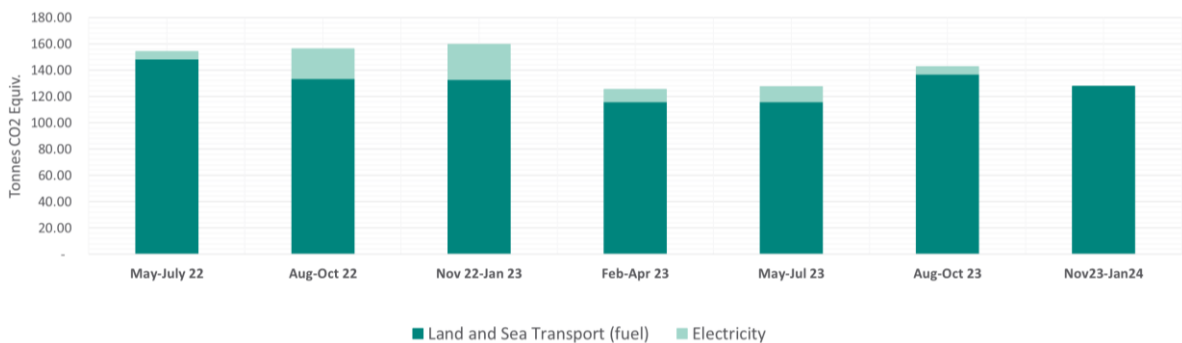
#### Emissions Statistics

Emissions statistics provided below are based on fuel consumption from council fleet, plant and machinery only (partial scope 1 emissions), as well as electricity consumption (scope 2 emissions) on councils buildings and other assets. Scope 3 emissions have not been included. It is noted that electricity data will be received intermittently throughout the year so it is expected to see variations when comparing one quarter to the next.

Fuel consumption has decreased by 7% over the previous quarter, and almost 4% less when compared to the same period last year.

Of note, not all electricity details were available in this reporting period, details for the period will be updated in the next quarter as they become available.

#### WWC Quarterly Emissions Trend 2022 - 2024



### Waste Management Services

In alignment with Council's Waste and Resource Recovery Strategy 2019-2024, which aims to achieve 50% diversion of waste from landfill by 2024, further progress has been made towards the roll out of a Food Organics and Garden Organics (FOGO) kerbside collection service. The introduction of FOGO will be subject to intensive community consultation (which will be launched in the coming month/s) and rolled out to urban areas from mid-July 2024.

1

#### DEVELOPMENT

Prepare strategy, complete the CCWVG re-brand, stakeholder/partner engagement, know audience, and develop needed materials.

2

#### ANNOUNCEMENT

Generate a public facing announcement to the community.

3

#### BUILD UP

Rollout awareness and education campaign and tactics to prepare community.

4

#### LAUNCH

FOGO bin suite rolled out, trigger for large scale awareness and education with community.

5

#### SUSTAIN BEHAVIOUR AND EVALUATION

Continued education and awareness tactics to sustain behaviour change, with evaluation points.

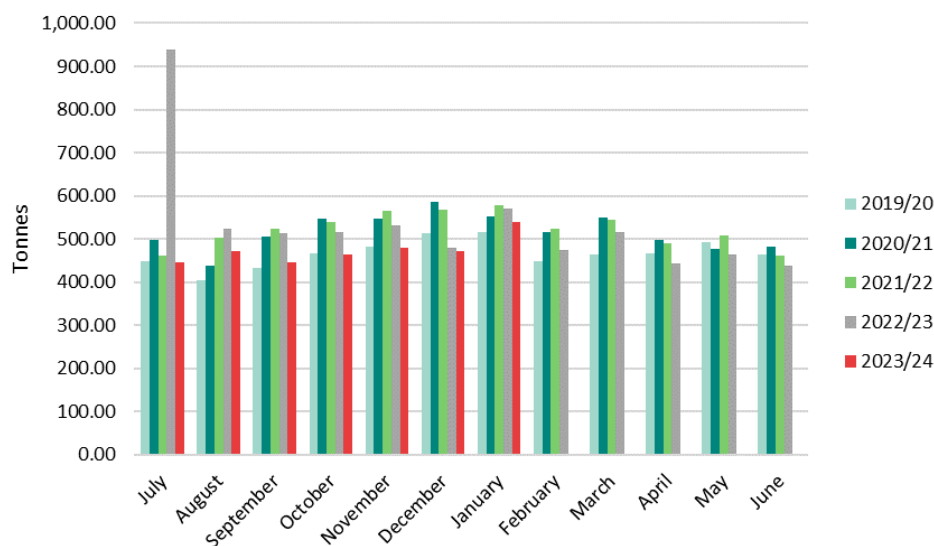
*FOGO – The five key phases of consultation (to commence)*

At the December ordinary meeting, Council adopted a change in where waste is transferred and disposed as part of its Landfill Gate Fee Review. The result confirmed a change in disposal site to the Dulverton Landfill which is expected to have a highly favourable result for the community by lowering the cost of waste disposal over the entire service. The exact quantum of these changes will be calculated and presented to Council as part of the 2024/25 Annual Plan and Budget setting.

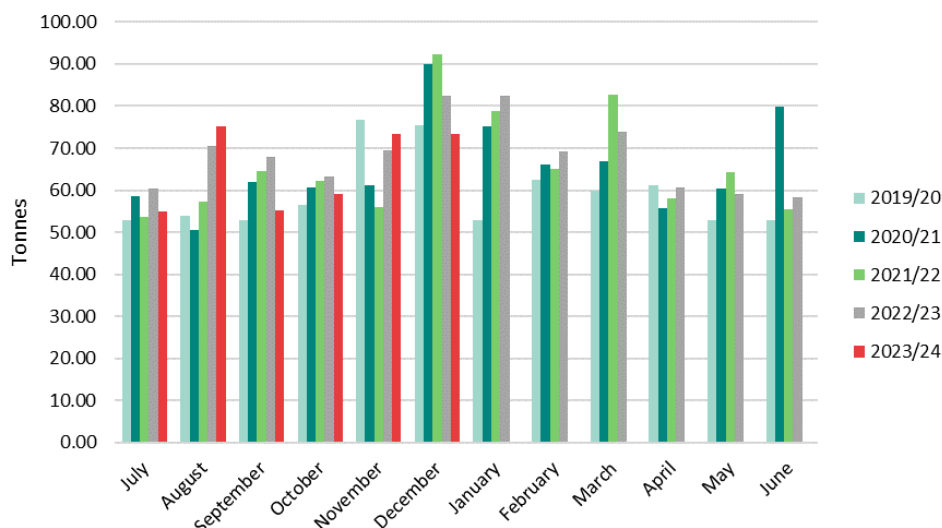
### **Waste Management Statistics**

- The total waste to landfill from November to January was 1491 tonnes. This is almost 6% *less* than the same period the previous year.
- The total comingled recycling collected between October and December was 206 tonnes. The total tonnes of comingled recycling had a **decrease** of 4% in comparison to the same period last year (215 tonnes).

**Tonnes of Waste to Landfill**



**Tonnes of Comingled Recycling**



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**Wynyard Waste Transfer Station:**

- The total number of customers for the period to the end of January was 17,933 (noting that the total number of customers in November was not recorded and an average has been used instead).
- Average number of customers/day at the WTS for the period 1 Nov – 31 Jan is 195 visits, up from 155 visits in the last period (Aug – Oct).

**Wynyard Waste Transfer Station – Total No. Customers / Month**



**Recreational Planning**

The development of the Somerset Sports Precinct is continuing with ongoing collaboration with key stakeholders.

A detailed design has been prepared for the future upgrades of the market storage shed in line with the desired outcomes of the East Wynyard Foreshore Master Plan.

Some progress has been made for the Fossil Bluff and Surrounding Trails Master Plan with the order of park furniture and landowner consent consultations continuing.

**Buildings and Facilities:**



*Wynyard Sports Centre – Resurfacing basketball courts (now complete)*



*Wynyard Council Chambers and Atrium – LED Lighting Replacement (completed)*



*Wynyard Squash Centre – Painting Court Walls (completed)*



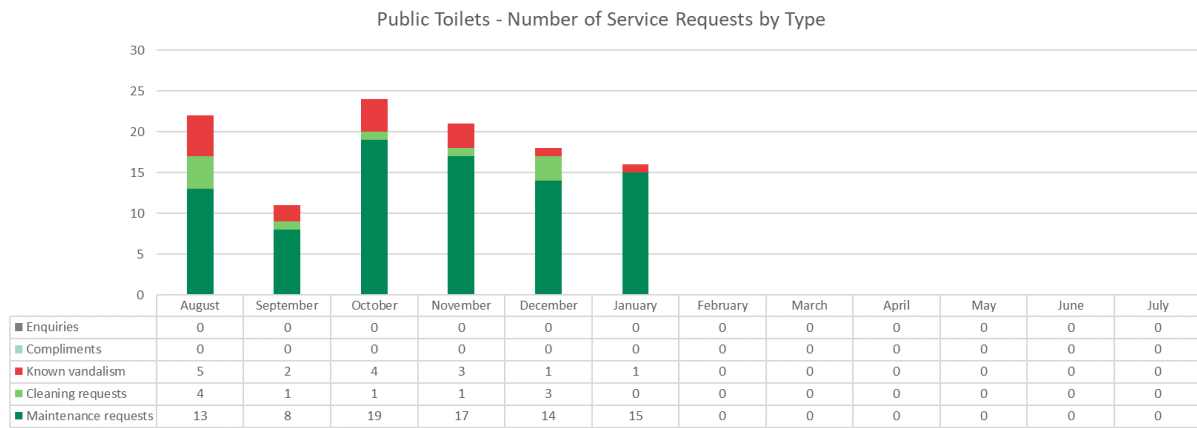
*Railway Hall – Mould removal and painting (completed)*

### Public Toilets

Statistics included below are all customer service requests for public toilets lodged *directly with Council* during the reporting period. In summary:

- Public toilet requests made up 11% of the total customer service requests received between November 2023 and January 2024, down two percent from the previous quarter.
- 55 requests relating to public toilets were received during this period (average 0.60/day)
- About 84% of the public toilet requests were for maintenance, with just over 40% of those due to toilet blockages, through: excessive use of toilet paper or flushing of inappropriate item/s (either intentional or unintentional).
- A good portion of maintenance requests related to sticking flush buttons or the inability to flush the toilet
- About 7% of public toilet enquiries related to cleaning requests for this quarter; down from 10% in the previous quarter. The majority of these concerns appear to be issues arising inbetween scheduled cleans and possibly hooliganism rather than a poor standard of cleaning.
- ‘Known vandalism’ for this period includes entire toilet rolls being stuffed in the toilet bowl and several baby change tables being pulled from the wall.

## Public Toilets – Number of Service Requests by Type



## Contracts and Reporting

Statistics below describe the contract extensions in the current reporting period, based on the date the extension was approved. During this quarter, seven (7) contract extensions were executed across six (6) separate contracts:

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
791	Bridge Maintenance Works	1/05/2023	22/06/2023	29/02/2024	Works are awaiting mainland contractor to repair control joint on Pages Road (likely Feb at this stage) - extension being raised to 29 February 2024 (06/12 KS) - Accepted (13/12 KS)
799	Architectural Services Boat Harbour Beach SLSC New Club Rooms	1/05/2023	10/10/2023	30/01/2024	Project is basically complete, but approval processes are dragging. Of note, the pump station was an addition to the project. Extension being raised to 30 January 2024 (06/12 KS) - Accepted (08/12 KS)
807	Bridge Replacement - Mount Hicks Road (Port Creek)	17/07/2023	15/09/2023	29/03/2024	Combined contract Extension to 29 March 24 sent (31/10 KS) - Accepted 13 Nov (15/11 KS)
776	Calder Road - Bridge Replacement (Blackfish Creek)	29/07/2022	15/02/2023	15/01/2024	Ride quality is still an issue, waiting on contractor to come back with action plan to rectify. Extension raised to 15 Jan 24 to complete rectification works, sent (16/11 KS) - Extension Accepted 28/11/23 (29/11 KS)
765	Port Creek Flood Mitigation	9/10/2023	18/03/2024	3/05/2024	Delays due to weather and TW pipe issues. A revised start date of 11 December 2023 and likely program completion mid-April. Extension being raised to 3 May 2024 by request of PM (5/12 KS) - Extension accepted 8 December (8/12 KS)

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
RFQ (over 100k)	D&C Somerset Tennis Court Fence Replacement	1/08/2023	31/10/2023	30/04/2024	Currently waiting on TAS Water permit due to rising main running under courts. - Extend to Feb 2024 (20/11 KS) - Extension raised to 29 Feb 24, waiting response (29/11 KS) - Extension accepted (30/11 KS) - Works have just commenced, extend to April 2024. Extension raised to 30 Apr 24 to complete (08/01 KS) - Extension to take effect from 18/01 unless further notice. (09/01 KS) - Extension response agreed (09/01 KS)

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
<b>GOAL 6: Transport and Access</b>
<b>Desired Outcomes</b>
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
<b>Our Priorities</b>
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.
<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.
<b>Our Priorities</b>
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.
<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
<b>Our Priorities</b>
7.2.1 Support and foster community led adaption and initiatives.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued, and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no new environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

### **CONCLUSION**

The Quarterly Information Report for the Infrastructure and Development Services Department is presented for Council noting. More detailed annual reports for individual Council plans and Strategies are also provided as required.



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## 9.4 AWARD OF CONTRACT 812 - SOMERSET STORMWATER OUTFALL

To: Council  
Reporting Officer: Contracts and Administration Officer  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 8 February 2024  
File Reference:  
Enclosures: 1. Contract 812 Tender Evaluation Summary - Confidential

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### RECOMMENDATION

**That Council award Contract 812 Somerset Outfall Drain to Harding's Group for the tendered sum of \$832,231 excluding GST.**

### PURPOSE

To seek a decision from Council in relation to the award of Contract 812 – Somerset Outfall Drain.

### BACKGROUND

Council allocated funding in the 23/24 Capital Works Budget to construct a new outfall drain in Somerset township.

The drain will be located within the parking lane (south side of Bass Highway) extending from approximately 73 Bass Highway, Somerset, to Arthur street, cross the highway then north along Somerset Esplanade to the foreshore.

The project intent being to drain areas of localised flooding and provide sufficient additional stormwater drainage capacity to catch and convey stormwaters to a point of discharge and facilitate the capture of overland flow paths associated with more intense rainfall events.

Tenders for the project were called 6 January 2024 and closed 2 February 2024. At the close of tenders two submissions were received.

### DETAILS

The following tenders were received from:

- Batchelor Construction Group
- Harding's Group

Officers undertook an assessment of the submissions against the specified tender assessment criteria.

A copy of the tender evaluation sheet has been provided separately to Councillors as a confidential attachment.

Both Contractors submitted conforming tender submissions and addressed the tender selection criteria.

Harding's Group scored highest in the assessment.

### STATUTORY IMPLICATIONS

#### Statutory Requirements

The tender process has been complied in accordance with Council’s procurement policy.

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
1.2 We maintain and manage our assets sustainably.
<b>Our Priorities</b>
1.1.1 Commit to best practice in community engagement.
1.2.1 Review and adjust service levels to provide value for money.

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
<b>Our Priorities</b>
7.2.1 Support and foster community led adaption and initiatives.
7.3.1 Facilitate education and awareness of climate change risks to the community and property owners.
7.3.2 Embed environmental considerations and potential climate impacts in Council’s infrastructure planning and decision making.

Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

**POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

**ENVIRONMENTAL IMPLICATIONS**

The project requires the consent of the Crown in respect to the outfall to the Somerset Beach. Matters raised by the Crown included protection of shorebird and penguins, management of potential acid sulphate soils and revegetation of disturbed foreshore areas. Appropriate measures will be put in place to minimise any environmental impact.

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## **FINANCIAL IMPLICATIONS**

Council has allocated some \$1,237,684 to deliver the project. The budget estimate was based upon a preliminary design, noting the complex nature of the site in terms of service conflicts, managing Bass Highway traffic, working at depth and like construction challenges.

During the detailed design process opportunities to avoid service conflicts allowed for a more cost-effective design. As did a review of design criteria for the major / minor flow elements of the pipe system. A more costs effective minor flow network is to be provided, retaining the major network design capacity at a 1% ARI.

To date, some \$8,600 has been expended on the project design and investigation work. Project management costs are estimated at \$5,000 associated with the project build.

The recommended tender price of \$832,231 exclusive of GST is within the budget allocation.

## **RISK IMPLICATIONS**

The stormwater project is located within a complex workspace, being partly within the Bass Highway corridor, pipe work is at significant depth and many existing services constrain the workspace.

Officers have consulted extensively with service authorities and undertook detailed field work to identify services location and depth. This information informed the design and will aid in mitigating potential risks.

Selecting a well-resourced and experienced contractor, with appropriate quality, risk and work health and safety systems in place will aid to mitigate potential project risks and hazards.

The Contractor will be required to prepare and implement an environmental management plan to minimise potential impacts on the surrounding environment and comply with permits and approvals issued.

## **CONSULTATION PROCESS**

Consultation has occurred with relevant agencies and authorities including:

- Crown Land Services
- TasWater
- Telstra / NBN
- Department of State Growth
- Strategic infrastructure Corridor Manager

Residents directly abutting the project will be advised prior to works proceeding. The Contractor will work with residents to minimise the impacts of the works on access to properties.

Community updates will be provided via social media and the website.

## **CONCLUSION**

It is recommended that Council award Contract 812 Somerset Stormwater Outfall to Harding's Group.

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## 9.5 AWARD OF CONTRACT 813 - GRANDSTAND DEMOLITION

To: Council  
Reporting Officer: Contracts and Administration Officer  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 8 February 2024  
File Reference:  
Enclosures: 1. Contract 813 Tender Evaluation Summary - Confidential

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### RECOMMENDATION

**That Council award Contract 813 Grandstand Demolition to Demolition Tasmania for the tendered sum of \$127,635 excluding GST.**

### PURPOSE

To seek a decision from Council in relation to the award of Contract 813 – Grandstand Demolition (Wynyard Show Grounds).

### BACKGROUND

Council owns the grandstand building at the Wynyard Show Grounds. The Wynyard Showground site is Crown Land. The Wynyard Agricultural and Pastoral Society have a lease over the whole site.

On the basis of building condition and risk to users, use of the grandstand and facilities under the grandstand ceased a number of years ago. Council has allocated funds in the current financial year to demolish the grandstand building.

This work will include reinstatement of the ground under the building footprint and ensure the adjacent Northwest Bird Club Building is protected and a new weather-proof western wall provided.

A development approval for the demolition work has been obtained.

Tenders for the demolition of the grandstand 6 January 2024 and closed 19 January 2024 were called. At the close of tenders three submissions were received.

### DETAILS

Tenders for the demolition of the grandstand at the Wynyard Showgrounds were called by Council. The nominated demolition window is after the Wynyard Show (18 March 2024) and prior to 31 May 2024.

Tenders were received from:

- Elite Southern Construction
- Decon Developments
- Demolition Tasmania

Officers undertook an assessment of the submissions. A copy of the tender evaluation sheet has been provided separately to Councillors as a confidential attachment. The submission from Demolition Tasmania scored highest against the selection criteria.

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## STATUTORY IMPLICATIONS

### Statutory Requirements

The tender process has been complied in accordance with Council's procurement policy.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
<b>Our Priorities</b>
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
<b>Our Priorities</b>
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

Appropriate measures will be put in place to minimise the environmental impact of the demolition works, consistent with legislative requirements.

The selected contractor has identified reuse/salvage and recycling opportunity for the metal components of the grandstand.

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## **FINANCIAL IMPLICATIONS**

Council has allocated \$44,000 for the demolition of the grandstand. A further \$2,200 has been allocated for project management costs.

It is understood that the budget allocation was based upon a quote that was some 4 to 5 years old. There has been significant price rises in the delivery of infrastructure projects over the last 4 to 5 years due to macroeconomic factors resulting in inflation.

The three prices submitted were of a similar order indicating that the prices provided, reflect a competitive market.

The recommended tender price is \$127,635 exclusive of GST.

Additional funding of \$86,635 is required to be allocated to progress the project.

As this project is for demolition of a building, the costs will be operational in nature, and will not be able to be capitalised as an asset. Therefore both the original project budget of \$46,200 and additional required funds of \$86,635 (Total \$132,835) will be an unfavourable variance to Council operational position in 2023/24. Council is currently forecasting a significant operational surplus and has the capacity to absorb the costs in the 2023/24 year.

## **RISK IMPLICATIONS**

The demolition of the Grandstand will address a significant infrastructure risk within Council's asset portfolio.

Demolition Tasmania are an experienced and accredited demolition contractor with a long history of working in the Northwest.

The company will be required to comply with relevant project approvals and the requirements of WorkSafe Tasmania as prescribed in the Demolition Works – Code of practice.

The Contractor will be required to prepare and implement an environmental management plan to minimise potential impacts on the surrounding environment.

## **CONSULTATION PROCESS**

Council obtained consent from the Crown to obtain a development approval for the project.

A works approval will also be required to be obtained prior to any works commencing.

Officers have been working with the Wynyard Agricultural and Pastoral Society in regard to the demolition project, to ensure the timing of the works does not impact them or user groups.

It is anticipated that the demolition project and reinstate works will take some 20 working days.


The Northwest Bird Club inc. is aware of the project. Liaison with the club will occur to ensure demolition does not impact club activities.

## **CONCLUSION**

It is recommended that Council award Contract 813 Grandstand demolition to Demolition Tasmania.

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## 9.6 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2024

To: Council  
Reporting Officer: Manager Financial Services  
Responsible Manager: Manager Financial Services  
Report Date: 7 February 2024  
File Reference: Financial Management - Reporting - Council  
Enclosures: 1. Capital Works Progress Report - January 2024 

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### RECOMMENDATION

**That Council note the Financial Report for the period ended 31 January 2024**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary

### DETAILS

Council's year to date financial performance is consistent with the budget estimates. A few favourable variances have been identified. Overall Council's results are expected to be within, or better than, the budget set by Council.

Commentary on known forecast variances identified to date is provided throughout the report.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Financial Management Strategy 2024-2034	Adopted November 2023

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

All details are included in the attached reports.



## Income Statement

The Income Statement shows the performance of Council's operations year to date.

### Income Statement as at 31 January 2024

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	
<b>Recurrent Income</b>								
Rate Revenue	13,753,311	13,624,621	1%	✓ 128,690	13,805,376	13,984,327	✓ 178,951	1
User Charges	1,812,370	1,753,856	3%	✓ 58,514	3,016,688	3,038,688	✓ 22,000	2
Reimbursements/Contributions	346,717	381,892	-9%	✗ (35,175)	709,743	709,743	✓ -	
Grants and Subsidies	228,124	1,880,198	-88%	✗ (1,652,074)	3,879,155	4,368,866	✓ 489,711	3
Interest	474,554	260,932	82%	✓ 213,622	447,500	697,500	✓ 250,000	4
Distributions from Water Corporation	281,000	281,000	0%	✓ -	674,400	674,400	✓ -	
<b>Total Recurrent Income</b>	<b>16,896,077</b>	<b>18,182,499</b>	<b>-7%</b>	<b>✗ (1,286,422)</b>	<b>22,532,862</b>	<b>23,473,524</b>	<b>✓ 940,662</b>	
<b>Recurrent Expenditure</b>								
Employee Costs	4,721,115	5,554,475	15%	✓ 833,360	8,990,374	8,883,945	✓ 106,429	5
State Levies	243,740	300,632	19%	✓ 56,892	724,879	724,879	✓ -	
Remissions & Discounts	373,079	341,696	-9%	✗ (31,383)	366,588	366,588	✓ -	
Materials & Contracts	3,901,438	3,478,265	-12%	✗ (423,173)	6,059,961	6,000,186	✓ 59,775	6
Depreciation	2,929,470	3,123,578	6%	✓ 194,108	5,384,644	5,384,644	✓ -	
(Gain)/Loss on Disposal	-	-	0%	✓ -	45,000	45,000	✓ -	
Borrowing Costs	28,464	28,905	2%	✓ 441	55,920	55,920	✓ -	
Other Expenses	146,500	175,539	17%	✓ 29,039	301,050	301,050	✓ -	
<b>Total Recurrent Expenditure</b>	<b>12,343,807</b>	<b>13,003,090</b>	<b>5%</b>	<b>✓ 659,283</b>	<b>21,928,416</b>	<b>21,762,212</b>	<b>✓ 166,204</b>	
<b>Surplus/(Deficit)</b>	<b>4,552,270</b>	<b>5,179,409</b>	<b>-12%</b>	<b>✗ (627,139)</b>	<b>604,446</b>	<b>1,711,312</b>	<b>✓ 1,106,866</b>	
<b>Capital Items</b>								
Capital Grants/Contributions	773,699	701,906	10%	✓ 71,793	6,984,496	6,984,496	✓ -	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
<b>Comprehensive Surplus/(Deficit)</b>	<b>5,325,968</b>	<b>5,881,315</b>	<b>-9%</b>	<b>✗ (555,347)</b>	<b>7,588,942</b>	<b>8,695,808</b>	<b>✓ 1,106,866</b>	

Council is forecast to have a favourable variance to the budget of \$1.107m as at 30 June 2024. Commentary on variances of \$20k or higher are provided below:

### 1) Rate Revenue

Rate Revenue is expected to be higher than that allowed for in the budget due to Council's initial rate run generating higher levels of revenue than anticipated. This is due to supplementary valuations received in June and after preparation of the budget estimates (income generated from new property development).

### 2) User Charges

The favourable variance to budget is due to higher than budgeted plumbing inspection fees and property certificate income.

### 3) Grants and Subsidies

Grant income is expected to be higher than budget due to timing of Financial Assistance Grant income from the Federal Government (distributed through the State Grants Commission). The additional \$490k of grant revenue is due to an increase in the yearly distribution via indexation (\$110k), and also a portion of additional grant funding from the final 2022-23 grant allocation which is a one off (\$380k).

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**4) Interest**

Interest income is expected to be higher than budget due to higher interest rates on Council's term deposits and higher levels of cash on hand due to timing of planned capital expenditure. Interest rates are currently higher than long term averages and therefore are likely to drop in future years.

**5) Employee Costs**

The favourable variance to budget for employee costs is due to a number of vacancies across the Organisational Performance directorate during late 2023. All vacancies have now been filled.

**6) Materials & Contracts**

The favourable variance to budget for materials & contracts relates to lower than budgeted insurance costs (\$30k) and lower costs for the proposed Somerset Community Centre (\$29k).

## Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.38 as of 30 June 2024 compared to a current ratio of 3.88 as at 31 January 2024.

### Balance Sheet as at 31 January 2024

	YTD Actual \$	Budget \$	Forecast \$
<b>Current Assets</b>			
Cash & Cash Equivalents	13,578,850	5,852,574	6,957,940
Receivables	2,241,795	1,296,712	1,296,712
Inventories	110,735	113,049	113,049
Other Current Assets	136,224	271,523	271,523
<b>Total Current Assets</b>	<b>16,067,604</b>	<b>7,533,858</b>	<b>8,639,224</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	250,340,443	248,624,302	248,625,802
Investment in Water	45,378,608	45,378,608	45,378,608
<b>Total Non-Current Assets</b>	<b>295,719,051</b>	<b>294,002,910</b>	<b>294,004,410</b>
<b>Total Assets</b>	<b>311,786,656</b>	<b>301,536,768</b>	<b>302,643,634</b>
<b>Current Liabilities</b>			
Payables	2,115,309	4,073,100	4,073,100
Interest-Bearing Liabilities	185,437	364,178	364,178
Provisions	1,841,108	1,817,365	1,817,365
<b>Total Current Liabilities</b>	<b>4,141,854</b>	<b>6,254,643</b>	<b>6,254,643</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	2,144,657	1,144,657	1,144,657
Provisions	262,678	359,394	359,394
<b>Total Non-Current Liabilities</b>	<b>2,407,335</b>	<b>1,504,051</b>	<b>1,504,051</b>
<b>Total Liabilities</b>	<b>6,549,189</b>	<b>7,758,694</b>	<b>7,758,694</b>
<b>Net Assets</b>	<b>305,237,466</b>	<b>293,778,074</b>	<b>294,884,940</b>
<b>Equity</b>			
Current Year Result	5,325,968	7,588,942	8,695,808
Accumulated Surplus	171,306,467	168,982,953	168,982,953
Reserves	128,605,031	117,206,179	117,206,179
<b>Total Equity</b>	<b>305,237,466</b>	<b>293,778,074</b>	<b>294,884,940</b>
<b>Current Ratio</b>	<b>3.88</b>	<b>1.20</b>	<b>1.38</b>

Council's cash is significantly higher at this time of year compared with that budgeted at 30 June due to the timing of Council's income and expenditure. Council collects 74% of its rates and charges income by 31 August. Council's cash will reduce over the course of the year due to the progression of the capital works spend. Council's receivables will reduce over the course of the year, with some ratepayers electing to pay by instalment.

## Cashflow Statement

As of 31 January Council had \$13.579m cash on hand. Based on budgeted income and expenditure, Council is forecast to have \$6.958m of cash on hand as of 30 June 2024.

A key assumption of the budget is the completion of the capital works program as set by Council.

### Cashflow Statement as at 31 January 2024

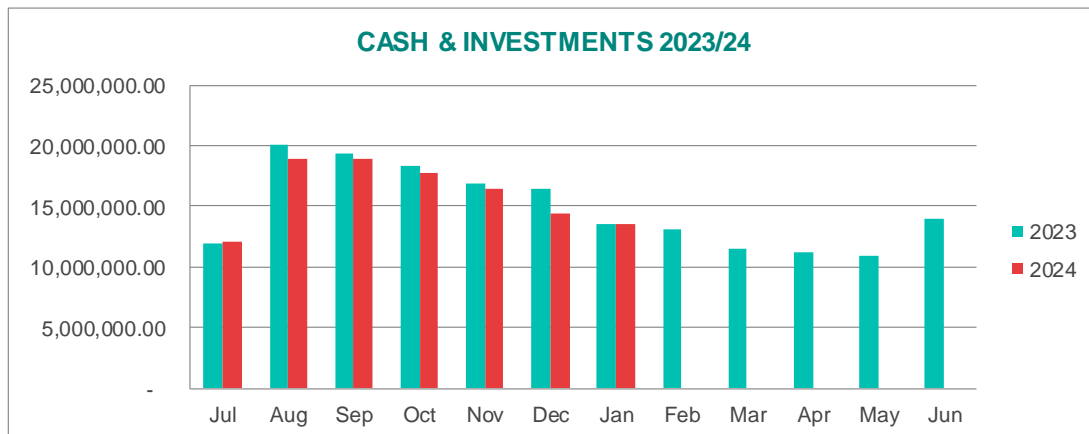
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(4,697,373)	(8,926,163)	53%	(4,228,790)	(8,819,734)
Materials and Contracts	(5,853,631)	(5,914,662)	99%	(61,031)	(5,854,887)
State Levies	(243,740)	(724,879)	34%	(481,139)	(724,879)
Other Expenses	(519,580)	(667,638)	78%	(148,058)	(667,638)
Rates and Charges	12,808,228	13,763,890	93%	955,662	13,942,841
User charges	1,947,669	3,016,688	65%	1,069,019	3,038,688
Interest	474,554	447,500	106%	(27,054)	697,500
Reimbursement of Expenses	346,717	709,744	49%	363,027	709,744
Government Grants	228,124	3,879,155	6%	3,651,031	4,368,866
<b>Net Cash provided by (used in) operating activities</b>	<b>4,490,970</b>	<b>5,583,635</b>	<b>80%</b>	<b>1,092,665</b>	<b>6,690,501</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(5,696,212)	(21,486,236)	27%	(15,790,024)	(21,487,736)
Investment revenue from Water Corporation	281,000	674,400	0%	393,400	674,400
Proceeds from Sale of Property, Plant and Equipment	-	572,690	0%	572,690	572,690
Capital grants	773,699	6,984,496	11%	6,210,797	6,984,496
<b>Net cash provided by (used in) investing activities</b>	<b>(4,641,513)</b>	<b>(13,254,650)</b>	<b>35%</b>	<b>(8,613,137)</b>	<b>(13,256,150)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	(28,464)	(55,920)	51%	(27,456)	(55,920)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(178,741)	(357,089)	50%	(178,348)	(357,089)
<b>Net cash provided by financing activities</b>	<b>(207,205)</b>	<b>(413,009)</b>	<b>50%</b>	<b>(205,804)</b>	<b>(413,009)</b>
<b>Net (Decrease) in Cash Held</b>	<b>(357,748)</b>	<b>(8,084,024)</b>	<b>4%</b>	<b>(7,726,276)</b>	<b>(6,978,658)</b>
Cash at beginning of year	13,936,598	13,936,598	100%	-	13,936,598
<b>Cash at end of period</b>	<b>13,578,850</b>	<b>5,852,574</b>	<b>232%</b>	<b>(7,726,276)</b>	<b>6,957,940</b>

## Investments

The following table provides an outline of Council’s cash and investment portfolio as of 31 January 2024. Total cash and investments on hand as of 31 January is \$13.579m. The weighted average return on investment earned on Council’s investment portfolio is 5.27%.

### Investments as at 31 January 2024

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	13,346,594	Commonwealth Bank	230,756	
Petty Cash and Till Floats	1,500	Investments		
Trading Account	230,756	ING	3,000,000	
		BOQ	4,500,000	
		CBA	5,846,594	
		Petty Cash and Till Floats	1,500	
<b>Balance - All Accounts</b>	<b>13,578,850</b>		<b>13,578,850</b>	<b>5.27%</b>



## Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has several policies to assist in debt collection efforts, including interest penalties, financial hardship provisions providing flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

11.59% of the total rates levied for the year were outstanding as at 31 January 2024; this includes all aged rates and charges outstanding. This compares with 12.21% outstanding as at 31 January last year.

### Rates Summary to 31 January 2024

	2023-24		2022-23	
	%	\$	%	\$
<i>Notice Issue Date - 25 July 2023</i>				
Outstanding Rates Debtors (1 July 2023)		778,159		654,411
Less: Rates in Credit		(855,516)		(754,201)
<b>NET RATES OUTSTANDING (1 July 2023)</b>	<b>(0.56)</b>	<b>(77,357)</b>	<b>(0.78)</b>	<b>(99,790)</b>
Rates and Charges Levied	100.61	13,900,079	100.51	12,939,083
Interest Penalties Charged	(0.05)	- 7,148	0.26	33,665
<b>GROSS RATES AND CHARGES DEMANDED</b>	<b>100.00</b>	<b>13,815,575</b>	<b>100.00</b>	<b>12,872,958</b>
LESS RATES AND CHARGES COLLECTED	83.86	11,585,056	82.38	10,605,008
REMISSIONS AND DISCOUNTS**	8.73	1,206,543	8.71	1,121,070
	<b>92.59</b>	<b>12,791,599</b>	<b>91.09</b>	<b>11,726,078</b>
ADD PROPERTIES IN CREDIT	(4.18)	577,146	(3.30)	425,351
<b>UNPAID RATES AND CHARGES *</b>	<b>11.59</b>	<b>1,601,121</b>	<b>12.21</b>	<b>1,572,231</b>
(includes Deferred Rates)				
<b>**REMISSIONS AND DISCOUNTS</b>		<b>2023-24</b>		<b>2022-23</b>
Early Payment Discount		469,798		463,777
Pensioner Rebates		699,739		655,868
Council Remissions and Abandonments		37,005		1,425
		<b>1,206,543</b>		<b>1,121,070</b>
Number of Rateable Properties		8,052		8,004
Number of Unpaid Rateable Properties		1,988		1,787
% not fully paid		24.69%		22.33%

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## Grant Summary

### Grant Schedule as at 31 January 2024

	YTD Actual	Budget 2024	Forecast 2024
<b>Capital Grants</b>			
Boat Harbour Masterplan	-	900,000	900,000
Port Creek Flood Mitigation	-	957,335	957,335
Roads to Recovery	-	1,129,728	1,129,728
Dog Park & Freedom Camping	-	160,000	160,000
Mt Hicks Road Bridge Replacement	28,120	458,252	458,252
James Philosopher Smith	-	110,000	110,000
Boating, Camping Fishing	30,000	30,000	30,000
Calder Bridge Replacement	427,994	427,994	427,994
ANZAC Park All Abilities Playground	136,500	136,500	136,500
Waterfront Masterplan	-	320,601	320,601
Table Cape Lookout	79,292	302,967	302,967
Australian Cricket Infrastructure Fund	71,793	-	-
LRCI Funding	-	2,051,119	2,051,119
	<b>773,699</b>	<b>6,984,496</b>	<b>6,984,496</b>

## Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year-to-date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
<b>Community &amp; Engagement</b>				
Children's Services	(195,705)	(195,705)	-	
Community Activation	869,669	869,669	-	
Corporate & Community Services	351,603	351,603	-	
Tourism & Marketing	519,104	519,104	-	
<b>Community &amp; Engagement Total</b>	<b>1,544,671</b>	<b>1,544,671</b>	<b>-</b>	
<b>Council &amp; General Managers Office</b>				
Council & General Manager's Office	1,462,123	1,462,123	-	
<b>Council &amp; General Managers Office Total</b>	<b>1,462,123</b>	<b>1,462,123</b>	<b>-</b>	
<b>Infrastructure &amp; Development Services</b>				
Asset Services	120,997	120,997	-	
Cemeteries	97,859	97,859	-	
Development Services	965,922	953,922	12,000	1
Engineering Services	143,998	143,998	-	
Footpaths	345,408	345,408	-	
Garbage	31,121	31,121	-	
Public Halls	360,221	331,221	29,000	2
Public Toilets	418,845	418,845	-	
Reserves	1,336,837	1,336,837	-	
Sports	1,133,645	1,133,645	-	
Stormwater Drainage	(172,024)	(192,024)	20,000	3
Transport	3,289,126	3,289,126	-	
Waste	(13,307)	(20,307)	7,000	
Works & Services	75,520	75,520	-	
<b>Infrastructure &amp; Development Services Total</b>	<b>8,134,168</b>	<b>8,066,168</b>	<b>68,000</b>	
<b>Organisational Performance</b>				
Financial Services	(12,196,327)	(13,235,193)	1,038,866	4
Governance & Information Systems	450,918	450,918	-	
<b>Organisational Performance Total</b>	<b>(11,745,409)</b>	<b>(12,784,275)</b>	<b>1,038,866</b>	
<b>Total</b>	<b>(604,447)</b>	<b>(1,711,313)</b>	<b>1,106,866</b>	

Commentary for departmental forecast variance of \$10,000 or greater is provided below:

### 1) Development Services

Development Services is expecting a favourable variance to budget due to higher than budgeted plumbing inspection income.



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## **2) Public Halls**

Public Halls has a favourable variance to budget due to lower operational expenditure for the proposed Somerset Community Centre.

## **3) Stormwater Drainage**

Stormwater drainage is expecting a favourable variance to budget due to higher than budgeted rates income. The higher rates income is due to additional rates from property development within the municipality.

## **4) Financial Services**

Financial Services is expecting a favourable variance to budget of \$1.038m, which is due to higher than budgeted interest income (\$250k), higher than budgeted rates income (\$111k), lower than budgeted wages expenditure (\$106k) and higher than budgeted financial assistance grant income (\$490k). Of the \$1.038m favourable variance, \$486k is one-off in nature.

## Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2023/24 Capital Works Budget Estimates. Timing of expenditure is based on the works plan and actual spending and is not always reflective of the actual progress of the Capital Works project. The Monthly Progress Report is attached for the information of the Council.

Summary Capital Expenditure Report							
	YTD	Budget	Remaining	%	Forecast	Forecast	
	Actual	Estimate	Budget	Spent		Variance	Note
	\$	\$	\$		\$	\$	
<b>Buildings</b>							
Amenities	97,413	788,225	690,812	12%	788,225	-	
Community Facilities	375,791	975,314	599,523	39%	975,314	-	
Childcare	2,264	105,000	102,736	2%	105,000	-	
Council Operational Buildings	27,152	110,664	83,512	25%	110,664	-	
<b>Total Buildings</b>	<b>502,620</b>	<b>1,979,203</b>	<b>1,476,583</b>	<b>25%</b>	<b>1,979,203</b>	-	
<b>Parks &amp; Open Spaces</b>							
Other Infrastructure	173,034	1,754,245	1,581,211	10%	1,754,245	-	
Playgrounds	3,810	667,315	663,505	1%	667,315	-	
Walkways & Tracks	823,581	3,124,334	2,300,753	26%	3,124,334	-	
Recreational Reserves	119,854	1,089,937	970,084	11%	1,089,937	-	
<b>Total Parks &amp; Open Spaces</b>	<b>1,120,279</b>	<b>6,635,832</b>	<b>5,515,553</b>	<b>17%</b>	<b>6,635,832</b>	-	
<b>Plant &amp; Equipment</b>							
Other Plant & Equipment	29,188	427,040	397,852	7%	401,040	26,000	1
Plant & Vehicle Replacements	74,588	519,913	445,325	14%	519,913	-	
Software & IT Replacements	62,794	938,421	875,627	7%	938,421	-	
<b>Total Plant &amp; Equipment</b>	<b>166,569</b>	<b>1,885,374</b>	<b>1,718,805</b>	<b>9%</b>	<b>1,859,374</b>	<b>26,000</b>	
<b>Sporting Facilities</b>							
Indoor Recreational Facilities	14,544	133,250	118,706	11%	133,250	-	
Outdoor Sporting Facilities	1,162,695	2,197,998	1,035,303	53%	2,197,998	-	
<b>Total Sporting Facilities</b>	<b>1,177,239</b>	<b>2,331,248</b>	<b>1,154,009</b>	<b>50%</b>	<b>2,331,248</b>	-	
<b>Stormwater</b>							
Flood Mitigation Works Total	273,458	3,352,656	3,079,198	8%	3,352,656	-	
Other Stormwater Works	62,455	1,456,006	1,393,551	4%	1,456,006	-	
<b>Total Stormwater</b>	<b>335,913</b>	<b>4,808,662</b>	<b>4,472,749</b>	<b>7%</b>	<b>4,808,662</b>	-	
<b>Transport</b>							
Bridge Renewals	1,434,302	1,999,345	565,044	72%	1,999,345	-	
Footpaths & Kerbs	79,745	107,455	27,710	74%	107,455	-	
Other Transport	144,335	340,241	195,906	42%	340,241	-	
Resheeting	313,339	391,859	78,519	80%	391,859	-	
Rural Upgrades	37,959	40,204	2,245	94%	40,204	-	
Rural Reseals	7,396	676,172	668,776	1%	676,172	-	
Urban Reseals	158,254	947,668	789,414	17%	947,668	-	
<b>Total Transport</b>	<b>2,175,330</b>	<b>4,502,944</b>	<b>2,327,614</b>	<b>48%</b>	<b>4,502,944</b>	-	
<b>Total</b>	<b>5,477,950</b>	<b>22,143,263</b>	<b>16,665,313</b>	<b>25%</b>	<b>22,117,263</b>	<b>26,000</b>	

Commentary for capital work forecast variance of \$20,000 or greater is provided below:

### 1) Other Plant & Equipment

The favourable balance to budget of \$26k is due to a budgeted amount for furniture replacements which will no longer occur.

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## 9.7 SENIOR MANAGEMENT REPORT

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: General Manager  
Report Date: 23 January 2024  
File Reference: 1312  
Enclosures: Nil

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### RECOMMENDATION

**That Council:**

- 1. Note the monthly Senior Management Report;**
- 2. Note the Submission for the 2023 Draft Population Projections For Tasmania And Its Local Government Areas; and**
- 3. Rescind**
  - a. existing policy PR003 - Standard requirements for the construction of new infrastructure assets and the replacement of existing infrastructure assets.; and**
  - b. existing policy TR.001 - Vehicular crossovers for individual residential titles policy.**

### SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

Listed below is a summary of activities undertaken by the General Manager during the period 13 January 2024 to 9 February 2024

The General Manager was on leave from 29 January to 9 February with Acting General Manager Daniel Summers filling the role.

#### Corporate

- Met with General Manager Circular Head, Vanessa Adams, met with Acting Executive Director, Office of Local Government, Mike Mogridge, to discuss the Future of Local Government final report in order to clarify points for both Council's submissions.

#### Community

- Attended Council's community event held on Australia Day.

#### Industry

- Attended an online forum hosted by RDA Tasmania on Precincts and Partnerships programs and funding.
- Acting General Manager attended Future of Local Government Forum for General Managers.

- 
- Acting General Manager attended LGAT General Managers meeting.

#### **Other**

- Met with Minister Roger Jaensch to provide an update on Council projects and activities.  
Gone Nuts Event – Closure of Wynyard Wharf Boat Ramp

The Wynyard Wharf Boat Ramp will be closed Saturday 2 March 2024 due to the GONE NUTS event. Boat owners can use the Jenner Street boat ramp. The Wharf ramp will be re-open Sunday 3 March.

The boat ramp closure will be advertised in the Advocate Newspaper two weeks and one week prior to the event with Social Media alerts going out from 27 February. The digital trailer sign will also be used.

#### Sponsorship

Council has awarded a \$500 sponsorship to 16 year old Zeth Griffiths from the Wynyard BMX Club to assist him in attending the BMX World Championships in Rock Hill, USA in May 2024.

#### Council Submissions

Council prepared the following submission:

#### **1. 2023 Draft Population Projections For Tasmania And Its Local Government Areas Submission.**

Council provided the following feedback on the draft report:

There is a considerable amount of residential land approved for development in the area, particularly Wynyard, however long lead times in the building and construction industry make new development limited. Waratah-Wynyard and the surrounding areas have typically modest population growth for the following reasons.

- **Limited job opportunities:** We have a relatively small economy with limited job opportunities, especially in comparison to larger cities and urban areas. This makes it less attractive for people to move to our area. Also, not having many State and National public service industries, limited defence industries etc, is a big issue. Some of the proposed large renewable energy projects may make a difference if they gain approval, however skill shortages and access to labour will make these projects more difficult to construct and operate.
- **Remote location:** Waratah-Wynyard is relatively geographically isolated, although we are close to Burnie and Devonport, both face similar issues, particularly Burnie. This remoteness makes us less accessible and less connected to essential services, amenities, and infrastructure, which can deter potential migrants.
- **Declining industries:** The region has experienced a decline in traditional industries such as agriculture, forestry, and fishing, which were once major employers. Our manufacturing base is low too. This decline has resulted in job losses and reduced economic opportunities, further discouraging population growth.
- **Aging population:** The region has an aging population, with a higher proportion of older residents compared to younger ones. This demographic trend can lead to a decrease in

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population growth as younger people tend to move away in search of better job prospects and lifestyle opportunities.

- **Demographic:** We are less cultural and multi-cultural making it less attractive to young people and migrants. Research indicates that refugees and migrants are an area we could do much better in. For example, providing settlement services to refugees and humanitarian migrants.
- **Limited educational and healthcare facilities:** The lack of highly rated educational institutions and healthcare facilities in the region can be a deterrent
- **Limited infrastructure:** The region has limited infrastructure development, including transportation networks, public transport, public amenities, and recreational facilities. This lack of infrastructure can make the area less attractive for potential residents, particularly those seeking a modern and well-connected lifestyle.
- **Climate and natural hazards:** Our cool and often wet climate cannot be underestimated as deterrent to people moving here. Climate change may be a positive or a negative

## 2. Private Works

Following an audit, by The Tasmanian Audit Office, of Private Works conducted by Council a draft of a report to parliament has been received with no concerns noted.

While Council does not generally do Private Works, officers are drafting a new policy in line with the draft recommendations contained in the report. A future report to Council will be provided once the Tasmanian Audit Office publicly release their report.

## 3. Inquiry Into Sewerage Charging – Draft Report

Upon review of the draft report Council Officers have determined that Council no response is required.

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## Grants

AMOUNT \$	PROGRAM	PURPOSE

## COMMUNITY CONVERSATIONS

A community conversation was held at Sisters Beach on 5 February, disappointingly there was no attendance.

The next event will be:

Waratah	29 April 2024 4.30pm – 6.00pm
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## ADMINISTRATION – Use of Corporate Seal

8/2/24	Grant Deed	Dept Natural Resources and Environment – Waste Data Readiness Program Grant. Modifications to systems and infrastructure at Waste Transfer Station to meet <i>Waste and Resource Recovery Act 2022</i> requirements.
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## POLICIES TO BE RESCINDED

As part of council's governance procedures policies are regularly reviewed. As part of that review, policies that are no longer relevant or that have been incorporated into other documents are required to be rescinded.

POLICY NUMBER	POLICY TITLE	COMMENT
PR.003	Standard requirements for the construction of new infrastructure assets and the replacement of existing infrastructure assets.	Context of the policy is governed by other means such as contractual specifications, permit conditions and municipal standards.
TR.001	Vehicular crossovers for individual residential titles policy	Context of the policy is governed by other means such as contractual specifications, permit conditions and municipal standards.

## WORKING GROUPS

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Wynyard Show Grounds	Cr Bramich Cr Hyland	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> </ul>	An MOU with WWC is now signed. Designs for camping and dog park sites finalised and gone to tender this week. Demolition of the grandstand to be post the 2024 Wynyard Show.
Somerset Sporting Precinct	Cr Johnstone Deputy Mayor Edwards	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Manager Community Activation</li> <li>• Manager Recreation Planning and Environment</li> <li>• Recreation Liaison Officer</li> </ul>	The draft master plan has been provided to the core stakeholder group for their feedback prior to the broader public consultation which is to occur.
Wynyard Sports Precinct	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Infrastructure and Development Services</li> <li>• Strategic Projects Manager</li> <li>• Manager Community Activation</li> </ul>	Practice net relocation – awaiting TasWater to program fire hydrant relocation. Project can recommence at that point Oval 3 project (Wynyard High School) well advanced. Light towers have been installed. Potential to use the oval early March 2024 subject to grass growth. Meeting with the Design reference group occurred late January 2024.
Boat Harbour Masterplan	Cr Hyland Cr Roberts	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Executive Officer (GM office)</li> <li>• Strategic Projects Manager</li> </ul>	Detailed Design is now complete. Project was approved to continue to tender at November Council meeting with officers completing documentation for additional funding so this can occur.
Oldina Reserve Stakeholder Group	Cr Courtney Cr Johnstone	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> </ul>	Initial meeting of the group has been held. Notes were included in the March 2023 agenda.
Accessibility Strategy Working Group	Cr Raw Deputy Mayor Edwards	<ul style="list-style-type: none"> <li>• Manager Community Activation</li> </ul>	First meeting of the Accessibility Working Group for 2024 this week, where the Group will look at prioritising the actions in the Accessibility Strategy.
Frederick Street Reserve Working Group	Cr Johnstone Cr Roberts	<ul style="list-style-type: none"> <li>• Director Community and Engagement</li> <li>• Manager Community Activation</li> </ul>	First meeting of 2024 has been held. The group created a list of priority areas that they would like to focus on for inclusion and development.

PLANNING PERMITS UNDER DELEGATION – January 2024

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 318/2023	Stubbs Constructions	114-118 Goldie Street Wynyard	Change of Use (General Retail and Hire to Educational and Occasional Care)	8.01.2024	50	D
DA 334/2023	R House	31 Stockdale Avenue Sisters Beach	Change of Use (Residential and Visitor Accommodation)	8.01.2024	26	P
DA 323/2023	Salamanca Promotions Pty Ltd	4 Dobsons Lane Boat Harbour	Shed	8.01.2024	26	P
DA 327/2023	PLA Designs Pty Ltd	80 Lennah Drive Wynyard	Combined Dwelling and Shed	11.01.2024	36	D
SD 2183	PLA Designs Pty Ltd	3 Aldersons Road Wynyard	Subdivision (1 into 2 lots)	15.01.2024	40	D
DA 242/2023	At the Coal Face P/L	54 Mount Hicks Road Wynyard	Outbuildings (Shed & 3x Carports)	15.01.2024	42	D
DA 335/2023	PLA Designs Pty Ltd	103 Old Bass Highway Wynyard	Dwelling Extension & Outbuilding (Shed)	22.01.2024	40	D
DA 337/2023	RCC Design Pty Ltd	1 Katelyn Drive Wynyard	Outbuilding (Shed)	22.01.2024	40	D
DA 341/2023	M & L Gray	33 Graylyn Lane Wynyard	Dwelling, 2x Outbuildings and 2x Water Tanks	22.01.2024	41	D
SD 2181	PDA Surveyors	122 Deep Creek Road Wynyard	Subdivision (1 into 2 lots)	22.01.2024	60*	D
DA 342/2023	L & M Gray	45 Graylyn Lane Wynyard	Dwelling, Shed & 2x Water Tanks	23.01.2024	42	D
DA 346/2023	J & J Gardam	1/76 Dodgin Street Wynyard	Removal of Visitor Parking Space	24.01.2024	42	D
DA 315/2023	RCC Design Pty Ltd	128 Goldie Street Wynyard	Conversion of Shed to Dwelling	25.01.2024	42	D
DA 336/2023	S Walters	5 Postmans Court Sisters Beach	Dwelling	25.01.2024	39	D

\*extension of time received

BUILDING PERMITS APPROVED – January 2024

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
PSC-2024-01-01	S Lohrey	15441 Bass Highway Somerset	Dwelling Addition/ Alteration	24/01/2024	2	DA 190/2023
PSC-2023-08-01	Ian Ray – Abel Drafting Services	2 Goldie Street Wynyard	Demolition existing building	24/01/2024	2	DA 198/2022



## COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Council staff met with Minister Jaensch's office, and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to existing access running through Crown Land. No further progress.</i>	MDRS	No further progress
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	1. That Council writes to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following: <ul style="list-style-type: none"> <li>a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose.</li> <li>b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and</li> </ul> 2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes	DIDS	Yet to commence
20/2/23	8.1	NOM CR RAW – Request for TIA Junction of Old Bass Highway and Dart Street	Motion Carried A third party traffic engineer has been engaged to undertake the traffic assessment as a variation to the Somerset CBD traffic assessment, we anticipate receipt of this report towards the end of March	MEP	In Progress
15/5/23	9.5	ROC – Public Interest Disclosure Procedures	MOTION CARRIED: That Council adopt the Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval. <i>Document has been forwarded to Office of Ombudsman they have advised a considerable backlog and are unable to provide a date when decision will be made.</i>	GM	In progress
22/1/24	9.1	AGM NOM Officers Response - R Krabbe Formation of Community Activation Panel	Council deferred decision on creation of a Social and Community Activation Panel until further detail can be provided and discussed at workshop regarding the proposed benefits and aims of such a group.	GM	Cr Workshop Scheduled
22/1/94	9.4	ROC - Realignment of Walker Street Wynyard	That the matter was DEFERRED pending further discussion and public consultation	GM	Yet to commence

## 10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

### RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL RECEIVED</b></i>	15(2)
<i>Confidential Report R15 (2) (d)contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal. <b>TWO TENDER ASSESSMENTS</b></i>	15 (2) (D)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential <b>RATES MATTER</b></i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL RECEIVED</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

## 11.0 CLOSURE OF MEETING TO THE PUBLIC

### RECOMMENDATION

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion <b>NIL RECEIVED</b></i>	15(2)
<i>Confidential Report R15 (2) (d)contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal. <b>TWO TENDER ASSESSMENTS</b></i>	15 (2) (D)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential <b>RATES MATTER</b></i>	15 (2) (g)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors <b>NIL RECEIVED</b></i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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**12.0 RESUMPTION OF OPEN MEETING**

At ..... pm the Open Meeting was resumed.

**13.0 PUBLIC RELEASE ANNOUNCEMENT**

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.