



**MINUTES**

**Annual General Meeting**

**Monday 15 January 2024**

**At 7.00pm**

**Council Chambers, 21 Saunders Street, Wynyard**

---

---

**TABLE OF CONTENTS**

---

<b>1.0 PRESENT .....</b>	<b>3</b>
<b>3.0 WELCOME.....</b>	<b>4</b>
<b>4.0 ANNUAL GENERAL MEETING STATUTORY REQUIREMENTS.....</b>	<b>5</b>
<b>5.0 CONFIRMATION OF PREVIOUS MINUTES .....</b>	<b>6</b>
<b>6.0 ANNUAL REPORT PUBLIC SUBMISSIONS.....</b>	<b>6</b>
<b>7.0 ANNUAL REPORT 2022/23 .....</b>	<b>6</b>
<b>8.0 NOTICES OF MOTION.....</b>	<b>7</b>
<b>8.1 C HUTCHISON – OLDINA RESERVE RESTORATION .....</b>	<b>7</b>
<b>8.2 C HUTCHISON – RELEASE OF WORKPLACE IMPROVEMENT REPORT .....</b>	<b>8</b>
<b>8.3 C HUTCHISON – MOORLEAH MULTI-PURPOSE RECREATION CENTRE .....</b>	<b>8</b>
<b>8.4 C HUTCHISON – COUNCIL AMALGAMATION SURVEY .....</b>	<b>9</b>
<b>8.5 C HUTCHISON – BIN-YARD.....</b>	<b>9</b>
<b>8.6 C HUTCHISON – IMPROVE COUNCIL MEETING PROCEDURES .....</b>	<b>10</b>
<b>8.7 R KRABBE – FORMATION OF SOCIAL ACTIVATION PANEL.....</b>	<b>12</b>
<b>9.0 PUBLIC QUESTIONS WITHOUT NOTICE .....</b>	<b>12</b>
<b>9.1 C SPEERS – WALKER STREET ADDRESSING.....</b>	<b>12</b>
<b>10.0 PUBLIC STATEMENTS WITHOUT NOTICE.....</b>	<b>12</b>
<b>10.1 T JONES – ACCESS TO OLDINA STT PLANTATION FOR FIRE BRIGADE VEHICLES .....</b>	<b>12</b>
<b>11.0 CLOSURE .....</b>	<b>12</b>

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 15 JANUARY 2024 COMMENCING AT 7.08PM.**

**1.0 PRESENT**

**Councillors**

Mayor Mary Duniam  
Deputy Mayor Celisa Edwards  
Councillor Gary Bramich  
Councillor Andrea Courtney  
Councillor Kevin Hyland  
Councillor Michael Johnstone  
Councillor Leanne Raw  
Councillor Dillon Roberts

**IN ATTENDANCE**

Shane Crawford - General Manager  
Daniel Summers - Director Infrastructure and Development Services  
Sallie Moore-Wood – Manager Governance and Information Systems  
Mitchell Smith – Manager Financial Services  
Sally Blanc - Executive Officer

**Apologies**

Nil

**Recorded on Attendance Sheet**

25 people in attendance

Christine Okunbor	Simon Warriner	Codie Hutchison
Catherine Douglas	Stephen Bassett	Ken Ewington
Marilyn Keizer	Susan Robertson	Noah Reade
Roy Duniam	Nicholas Higgins	Barry Walsh
Dana Hicks	Maureen Bradley	Terry McMahon
Bronwyn Folden	Roger Bradley	Robby Walsh
Lois Newman	Darrel Cox	Ben Corey
Brian Whiteroad	Corey Speers	
Tracey Jones	Robin Krabbe	

### 3.0 WELCOME

The Mayor made the following statement:

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

I would also like to advise that the meeting will be recorded and live streamed, in accordance with the Council Policy '**GOV.017 – Digital Recording of Council Meetings**'.

On behalf of the Council I extend a warm welcome to all of you attending this Annual General meeting (AGM) this evening.

This AGM is an opportunity to reflect on 2023, and also an opportunity for community members to directly participate and submit notices of motions or ask questions to consider matters you consider are important to the community.

2023 was a year of new beginnings for three of our Councillors (Cr Leanne Raw, Cr. Michael Johnston and Cr Dillon Roberts) together with our new Deputy Mayor Celisa Edwards. As a Council, I think we can safely say we live in interesting times, notwithstanding the challenge of growing inflation costs across the board and the Future of Local Government Review. Despite this, over the past 12 months WWC has continued to maintain strong financial management allowing us to continue investing in our communities and, we have consistently delivered on what we have set out to do.

As we move forward into 2024, I am incredibly proud of this Council's achievements and know that the hard work and dedication of the General Manager, Executive Team, all staff and Councillors will continue to be at the heart of our success.

#### 4.0 ANNUAL GENERAL MEETING STATUTORY REQUIREMENTS

The General Manager read the Statutory Requirements listed in Section 72B of the *Local Government Act 1993* (the Act) provides that in relation to an Annual General Meeting and provided advice as to why the AGM was held outside of the statutory requirements of 15 December.

##### **72B. Annual General Meeting**

- (1) *A council must hold an Annual General Meeting on a date that –
  - (a) is not later than 15 December in each year; and
  - (b) is not before 14 days after the date of the first publication of a notice under [subsection \(2\)](#).*
- (2) *A council must publish a notice in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*
- (3) *If a quorum of the council is not present at an Annual General Meeting –
  - (a) the Annual General Meeting is to be reconvened and held within 14 days; and
  - (b) a notice is to be published in a daily newspaper circulating in the municipal area specifying the date, time and place of the Annual General Meeting.*
- (4) *Only electors in the municipal area are entitled to vote at an Annual General Meeting.*
- (5) *A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.*
- (6) *A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.*
- (7) *The general manager is to keep minutes of the Annual General Meeting.*

The Annual General Meeting is being held past the legislated date of 15 December due to delays in receiving audited financial statements from the Tasmanian Audit Office.

The Director of Local Government was advised of the delay when it became apparent that Council would be unable to meet its legislative obligation. The Director Local Government acknowledged the advice and noted that the delay was outside of Council's control.

The Mayor noted that voting on motions was to be conducted via a show of hands.

## 5.0 CONFIRMATION OF PREVIOUS MINUTES

MOVED BY	CR ROBERTS
SECONDED BY	CR EDWARDS

**“That the Minutes of the Annual General Meeting of the Waratah-Wynyard Council, held at 21 Saunders Street, Wynyard on 2 November 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.”**

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR DUNIAM	CR BRAMICH	CR COURTNEY	CR EDWARDS
CR HYLAND	CR JOHNSTONE	CR RAW	CR ROBERTS

## 6.0 ANNUAL REPORT PUBLIC SUBMISSIONS

There were no submissions received at the time of agenda compilation.

## 7.0 ANNUAL REPORT 2022/23

The General Manager and the Manager Financial Services gave a presentation on Councils project delivery, key activities, financial management strategy and current financial position.

MOVED BY	CR BRAMICH
SECONDED BY	CR ROBERTS

**That Council note the Annual Report for the year ended 30 June 2023**

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR DUNIAM	CR BRAMICH	CR COURTNEY	CR EDWARDS
CR HYLAND	CR JOHNSTONE	CR RAW	CR ROBERTS

## 8.0 NOTICES OF MOTION

### 8.1 C HUTCHISON – OLDINA RESERVE RESTORATION

MOVED BY	C HUTCHISON
SECONDED BY	CR COURTNEY

**That Council:**

- 1. Negotiate with Sustainable Timber Tasmania, for a 3 year lease between 2024 – 2027 for the Oldina Reserve & Picnic Area with the option to extend the lease period further; and**
- 2. Develop an Oldina Reserve Restoration & Maintenance Plan with costings in cooperation and consultation with the community; and**
- 3. Invite discussions with local State and Federal representatives and election candidates about the community vision to restore facilities and maintenance of the Oldina Reserve.**

#### **AMENDMENT**

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

**That Council:**

- 1. Negotiate with Sustainable Timber Tasmania to develop an Oldina Reserve Restoration & Maintenance Plan with costings in cooperation and consultation with the community; and**
- 2. Invite discussions with local State and Federal representatives and election candidates about the community vision to restore facilities and maintenance of the Oldina Reserve.**

The AMENDMENT TO THE MOTION was put and was CARRIED (21/7)

#### **AMENDED MOTION**

**That Council:**

- 1. Negotiate with Sustainable Timber Tasmania to develop an Oldina Reserve Restoration & Maintenance Plan with costings in cooperation and consultation with the community; and**
- 2. Invite discussions with local State and Federal representatives and election candidates about the community vision to restore facilities and maintenance of the Oldina Reserve.**

The AMENDED MOTION was PUT and CARRIED (24/6)

## 8.2 C HUTCHISON – RELEASE OF WORKPLACE IMPROVEMENT REPORT

**CR COURTNEY DECLARED AN INTEREST AND LEFT THE CHAMBERS AT 8.30PM**

MOVED BY	C HUTCHISON
SECONDED BY	CR COURTNEY

That Council Management release to Councillors and the public in the March 2024 Ordinary Open Council Meeting Agenda, an unredacted copy of the full report, which is a 12-page report dated 3 September 2013 titled '*Waratah-Wynyard Council - Report on the organisation's ability to resolve issues*', by Mr. Neil Johnston of Small Business Safety Systems.

The MOTION was LOST (13/13)

**CR COURTNEY RETURNED TO THE CHAMBERS AT 9.00PM**

## 8.3 C HUTCHISON – MOORLEAH MULTI-PURPOSE RECREATION CENTRE

MOVED BY	C HUTCHISON
SECONDED BY	CR ROBERTS

**That Council:**

- 1. Undertake a feasibility study for a new contemporary multi-purpose recreational centre, to serve the communities of Moorleah, Preolenna, Lapoinya, Milabeena, Myalla, & Meunna, located near the junction of Lapoinya Road, Preolenna Road, & Pages Road in Moorleah; and**
- 2. Prepare a cost-benefit report as part of the feasibility study in (1), including inputs from an initial stage of community consultation; and**
- 3. present the final feasibility study to Councillors and the public in an Open Ordinary Meeting Agenda of Council prior to the end of 2024.**

The MOTION was CARRIED (15/14)



#### 8.4 C HUTCHISON – COUNCIL AMALGAMATION SURVEY

MOVED BY	C HUTCHISON
SECONDED BY	CR ROBERTS

**That Council:**

1. **Conduct a municipal wide online survey of Waratah-Wynyard residents, asking the following question in (a) using the listed response options in (b) –**
  - a. **Question – Do you support combining the Waratah-Wynyard municipality with the Circular Head municipality to make a different municipal area and establish a new Council?**
  - b. **Response Options – Yes; No; Undecided**
2. **Commence the survey in (1) prior to end of February, 2024, for a period of not less than 28 normal days, but no more than 42 normal days.**
3. **Advertise the online survey and survey period in (1) using physical methods and digital methods no less than 7 normal days prior to the beginning of the survey period –**
  - a. **Physical methods: Shop front posters with survey link and QR code to survey; municipal wide mail out to all residential addresses with survey link and QR code to survey;**
  - b. **Digital methods: Listed on Council’s social media Facebook account; Listed on Council’s website.**
4. **Use survey monkey, Google forms, or a similar user-friendly online survey tool to conduct the survey in (1) and require the collection of the elector’s name & residential address for each submitted response.**
5. **Make the numbered results of the survey in (1) publicly available on the Waratah-Wynyard Council website within 21 days of the closing of submissions to the survey, without publicly identifying any voter’s selection.**

The MOTION was LOST (7/17)

#### 8.5 C HUTCHISON – BIN-YARD

MOVED BY	C HUTCHISON
SECONDED BY	CR ROBERTS

**That Council:**

1. **Rename the Waratah-Wynyard Council managed ‘Wynyard Waste Transfer Station’, located at 170 Goldie Street, Wynyard, to ‘The Wynyard Bin-Yard’; and**
2. **Update all onsite signage to reflect the name change outlined in (1) using funds in the 2024/25 Budget; and**
3. **Update all relevant Council policies to reflect the name change outlined in (1).**

The MOTION was LOST (9/16)

## 8.6 C HUTCHISON – IMPROVE COUNCIL MEETING PROCEDURES

MOVED BY	C HUTCHISON
SECONDED BY	CR ROBERTS

### That Council:

1. Increase formal public voting opportunities and enhance democratic principles in public motions by improving Council meeting procedures to
  - a. Allow public motions (motions introduced by members of the public and voted on by members of the public) in three monthly Ordinary Council meetings of the Waratah-Wynyard Council.
  - b. Require electors voting on a public motion to stand in designated areas to indicate their vote on that public motion
2. Modify specific sections in the existing Council Meeting Procedures Policy, and insert the following clauses:
  - a. Section 14 - Motions

After clause 10, insert clauses 11, 12 & 13:

**“(11) Public motions are permitted in the Ordinary Council Meetings of February, May, and August.**

**“(12) A public motion provided within the required time frame before a meeting will be listed as an agenda item for that meeting.**

**“(13) An elector may give to the general manager, at least 7 days before a meeting that accepts public motions, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting.”**

- b. Section 15 - Motions to amend motions

After clause 4, insert clause 5:

**“(5) At a meeting that accepts public motions, an elector who did not move or second a public motion (the *original public motion*) may move a motion to amend the original public motion.”**

- c. Section 20 - Debate at a Council Meeting

After clause 11, insert clause 12:

**“(12) A public motion, will follow all procedures required in ordinary meetings in relation to Debate at a Council meeting, with the exception that electors are entitled to the right to debate in an equivalent way to Councillors, as guided by Section 20 of these Meeting Guidelines.”**

- d. Section 21 - Point of order at a meeting

After clause 5, insert clause 6 & 7

**“(6) An elector at a meeting that permits public motions, may raise a point of order if:**

- (a) an elector speaking raises an issue that is irrelevant to the motion being discussed;**
- (b) an elector speaking is being interrupted or distracted;**
- (c) an elector is of the opinion that a meeting procedure is contrary to the Act or these regulations;**
- (d) an elector has been misrepresented during the debate; or**
- (e) a statement is made by an elector speaking that the elector raising the point of order believes is, or is likely to be, offensive to an elector or to another individual.**

**(7) An elector who is interrupted by the taking of a point of order is to cease speaking.”**

**e. Section 24 - Voting**

**After clause 2, insert clause 3:**

**“(3) At an ordinary Council meeting, when a vote is called on a public motion, only electors in the municipal area are entitled to a vote.”**

**f. Section 25 - Voting Procedure**

**After clause 4, insert clause 5 & 6:**

**“(5) The chairperson is to ensure that the votes of all electors who have voted are recorded in the minutes of the meeting.**

**(6) Public Motion Votes: When calling a vote for a public motion in an annual general meeting or an ordinary council meeting, the Chairperson will call for a division of the room, requiring**

- a) electors supporting a public motion move and stand to right of the Chairperson; and**
  - b) electors not supporting a public motion move and stand to the left of the Chairperson; and**
  - c) Individuals, who are not voting, remain seated or move to a seated position to indicate that they are not wishing to participate in that particular vote.”**
- g. Section 26 - Determination of voting**

**After clause 4, insert clause 5:**

**“(5) A public motion at an Ordinary Council Meeting is determined by a simple majority, in accordance with the Act or any regulations made under the Act.”**

The MOTION was LOST (9/9)

## 8.7 R KRABBE – FORMATION OF SOCIAL ACTIVATION PANEL

MOVED BY	R KRABBE
SECONDED BY	CR ROBERTS

**That Council form a Social and Community Activation Panel**

The MOTION was CARRIED (20/2)

## 9.0 PUBLIC QUESTIONS WITHOUT NOTICE

### 9.1 C SPEERS – WALKER STREET ADDRESSING

Mr Speers of Wynyard asked what Council is considering regarding the re-numbering or re-addressing of Walker Street in the new Subdivision on the Seabrook Golf Club land.

The General Manager advised that a report with options for consideration was being presented to the January council meeting.

## 10.0 PUBLIC STATEMENTS WITHOUT NOTICE

### 10.1 T JONES – ACCESS TO OLDINA SUSTAINABLE TIMBERS TASMANIA PLANTATION FOR FIRE BRIGADE VEHICLES

Ms Jones of Wynyard made a statement regarding access to the Oldina Reserve for Fire Brigade vehicles in the event of an emergency. She stated that the current state of the road, tracks and bridges are well below the required standard for firefighting trucks and suggested that council should put the landowner on notice to complete remedial works.

## 11.0 Closure

There being no further business the Annual General meeting closed at 10.40pm.