



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

15 May 2023

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 15 MAY 2023, COMMENCING AT 6.00PM

	From	To	Time Occupied
Open Council	6.00PM	7.35PM	95MINS
Planning Authority	N/A		
Closed Council	7.35PM	7.38PM	3MINS
Open Council	7.38PM	7.38PM	0MINS
TOTAL TIME OCCUPIED			98MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open, welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Mayor Mary Duniam
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Kevin Hyland
Councillor Michael Johnstone
Councillor Leanne Raw
Councillor Dillon Roberts

IN ATTENDANCE

Shane Crawford - General Manager
Daniel Summers - Director Infrastructure and Development Services

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Deputy Mayor Celisa Edwards

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR ROBERTS
SECONDED BY	CR JOHNSTONE

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 17 April 2023, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

The Mayor made the following announcement:-

“At the recent NW Tasmanian Fire Service Awards, a total of 10 National Medals were awarded to volunteer fire fighters from within our local government area for varying periods of long service, and volunteer support at the 2019 bushfire battles in NSW and Victoria. While I am unable to provide names of these dedicated and courageous volunteers for privacy reasons, they are to be commended as first responder heroes who confront the risks, tensions of the new bush-fire era now emerging across Australia as a result of climate change.

I also wish to congratulate Dr Graeme Stevenson who was awarded an OAM on Friday for service to conservation and the environment. Dr Stevenson has been a volunteer with Wynyard Landcare from 1993-2018 and awarded life membership in 2014. Dr Stevenson has undertaken 20 years applied research into organic and biological agriculture as sustainable farming relating in particular to earth worms and he introduced five species of dung beetle to Tasmania as they are important for the breakdown and recycling of dung into the soil, enabling the nutrients in the dung to cycle through the ecosystem. Dr Stevenson was awarded Tasmanian Senior Australian of the Year in 2020.

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR BRAMICH
SECONDED BY	CR HYLAND

That the Council note the Mayors Communications:

MAYOR DR MARY DUNIAM	
8/4/23	Coast FM Interview ANZAC Park
12/4/23	Councillor Workshop
13/4/23	Meeting with Constituent
14/4/23	Professional Development - Media
17/4/23	Probus Meeting
17/4/23	Tas Community Fund Presentation
17/4/23	Council Meeting
18/4/23	Meeting with North West Amputee Group
19/4/23	CCA Executive Committee Meeting
21/4/23	ALGWA General Meeting
22/4/23	Councillor Workshop
25/4/23	ANZAC Day Services
26/4/23	NW Flood Recover Advisory Group Meeting
27/4/23	CCA – Urban provocation workshop
28/4/23	LGAT Planning Authority and Managing Growth Workshop
1/5/23	Citizenship Ceremony
1/5/23	Councillor Workshop
2/5/23	Meeting with Constituent
3/5/23	Meeting with Consultant
3/5/23	Advocate – Waste Transfer Station
3/5/23	LGAT GMC Candidates Forum
3/5/23	LG Reform Presentation

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

MOVED BY	CR ROBERTS
SECONDED BY	CR RAW

That the Council note the following Workshops:

12/4/23	UTAS Presentation – Professor Jim Cavaye Gone Nuts race Presentation
1/5/23	Gavin Pearce MP Operational Budget
8/5/23	BighART Operational Budget Future of Local Government

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**5.2.1 MR J POWELL - GAZEBO REPLACEMENT****QUESTION**

I understand that the Council has approved a plan to replace the gazebo opposite the Bischoff Hotel and overlooking the Waterfall.

Please provide a concept design, construction schedule, interior contents and estimated cost please.

OFFICERS RESPONSE

Council is preparing its 2023/24 Annual Plan and Budget with a proposal to replace the gazebo opposite the Bischoff Hotel in Waratah. The budgetary figure will allow for a like for like replacement gazebo structure in this location, with details being finalised.

There will also be a budgetary figure to replace a shelter structure in Saunders Park, Waratah.

The total budget amount forecast for these replacements is based upon market rates, and will allow for supply and install of both structures and removal and disposal of the old Saunders Park Shelter structure.

MAYOR READ STATEMENT REGARDING CONDUCT DURING PUBLIC QUESTION TIME**5.3 PUBLIC QUESTIONS WITHOUT NOTICE****5.3.1 C HUTCHISON - INDEPENDENT REVIEW**

Mr Hutchison of Preolenna asked if an independent review into workplace culture had been conducted in 2013 and was the report made public. He asked if the report could be included in next month's council agenda.

The Mayor took the question on notice.

5.3.2 C HUTCHISON - CR COURTNEY

Mr Hutchison of Preolenna asked Cr Courtney if the independent review was the same review that she referenced in her election campaign and what steps she would take to ensure rate payers no longer left in dark and that council is transparent and releases the report.

Cr Courtney noted that she ran for Council on transparency and that to the best of her knowledge the report had not been released or addressed and that she continues working

to ensure open and transparent practices at council. The Public Disclosure Policy on tonight agenda is another example which shows that she is committed to transparency and accountability.

5.3.3 C HUTCHISON - CR HYLAND

Mr Hutchison of Preolenna asked, that given he was a councillor during the period of the independent review, can he detail what he knows about report, why it has not been released and what he would do to ensure rate payers are not in the dark.

No comment.

5.3.4 R ELLIS - PUMP TRACK

Mr Ellis of Wynyard asked if a pump track could be sited at Frederick Street with the BMX Club.

The General Manager advised that a similar question was raised several months ago and noted Councils intent to develop a masterplan for the Frederick Street precinct to review existing facilities and consider what other facilities could be added. The review is scheduled as part of the 2023/24 Annual Plan. Calls will come out for members for a working group in the near future.

5.3.5 T WILLIAMS - SKATE PARK RELOCATION

Mr Williams of Wynyard asked council to consider relocation of the Wynyard Skate Park to Frederick Street to align with BMX and potential Mountain Bike Track start point with car parking, bike wash and facilities.

The Mayor noted the comments and thanked Mr Williams for his ideas. She advised that he would be welcome to participate when nominations for the Working Group for the Frederick Street Masterplan were called.

5.3.6 K SHEGOG - CAT MANAGEMENT

Ms Shegog of Sisters Beach asked if council would be acting to prevent roaming pet cats impacting on native wildlife in our region or at least in our National Park townships.

The question was taken on notice.

5.3.7 K SHEGOG - MANDATORY CAT REGISTRATION

Ms Shegog of Sisters Beach asked if council would consider mandatory cat registration and fines.

The question was taken on notice.

5.3.8 Error! Bookmark not defined. K EWINGTON - TACTILE PAVERS

Mr Ewington of Flowerdale asked if Council could provide reasons to the community for not installing tactile pavers for the blind and vision impaired to allow safe access and inclusion within the community.

The Director of Infrastructure and Development Services noted that Tactile Pavers are being installed under Councils program of upgrading footpaths for DDA access. There is a budget allocation proposed for the next financial year that will continue that program.

5.3.9 K EWINGTON - COMPLETION OF PATH AT PARK AND INGLIS STREETS

Mr Ewington of Flowerdale referenced ongoing works at the Corner of Park and Inglis Streets and the incomplete footpath which has now been closed off for five months and asked when this work would be completed.

The Director of Infrastructure and Development Services noted works had been held up waiting on the availability of an NBN contractor to move an onsite pit. Hardings, as the contractor completing works, have advised that a contractor is now scheduled to attend the site and all work are expected to be completed and path re-opened in next 3-4 weeks.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 C HUTCHISON - COUNCIL DISCLOSURES

Mr Hutchison stated that he believes a report regarding council culture has not been released to the public. After research in news archive he noted an article in December 2013 which stated that council culture needed major work.

He stated that he believes the report recommended a review of the organisational structure. He stated that there is no evidence this report was released despite calls from the Union at the time for it to be made public.

He also note Cr Courtney statements during her election campaign in 2018 – that Council held a damning report on council culture that had not been released and that she would not do that.

5.5.2 K EWINGTON - TACTILE PAVERS

Mr Ewington of Flowerdale made a statement regarding tactile pavers for the blind or vision impaired.

H has been trying to get more action and noted reference to a young person involved in an accident needing tactile pavers to get to town and doctors.

Mr Ewington believes that in 2023, no major advances have been made in the space. Many councils have brought this in as a matter of normal practice, bus stops now have tactile pavers, required for walkability and safe access.

Mr Ewington stated he was disappointed in the lack of action to date and asks that all major entry points to community have tactile pavers installed.

6.0 PLANNING AUTHORITY ITEMS

THERE WAS NO PLANNING MATTERS AT THIS MEETING

7.0 MATTERS RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR HYLAND - NEW ROAD WORKS BASS HIGHWAY****QUESTION**

Cr Hyland asked that State Growth be contacted regarding recently completed road works on the Bass Highway. He advised that when approaching the intersection of Old Bass Highway with the Bass Highway you cannot see the Highway until you are almost over the hill, there have already been near misses where people go to turn into the U-Turn area thinking that is the Highway entry. There needs to be an urgent review and much better signage.

The Director Infrastructure and Development Services advised he would contact State Growth

OFFICERS RESPONSE

The concerns have been raised with the project manager of these works. At the time of agenda compilation, a response was yet to be received.

7.1.2 CR COURTNEY - ROAD WORK SPEED LIMIT SIGNS BASS HIGHWAY**QUESTION**

Cr Courtney asked that State Growth be contacted regarding road work speed limit signs that are still in place on the completed Bass Highway upgrades. In particular the 60km sign that is sometimes turned sideways just after you enter the highway from Old Bass Highway is causing confusion with some drivers doing 60kph, others 80kph and others 100kph.

The Director Infrastructure and Development Services advised he would contact State Growth.

OFFICERS RESPONSE

The concerns have been raised with the project manager of these works. At the time of agenda compilation, a response was yet to be received.

7.1.3 CR BRAMICH - ROUNDABOUT MAINTENANCE**QUESTION**

Cr Bramich asked that council raise the matter of roundabout maintenance, on the Bass Highway, with State Growth once again. He noted the Roundabouts are the entry to Wynyard and either State Growth should maintain or pay Council to maintain on our behalf.

The Director Infrastructure and Development Services advised he would contact State Growth.

OFFICERS RESPONSE

The issue has been raised with the Department of State Growth (DSG) and it is noted that their maintenance contract works will soon be undertaken by Stornoway. It seems likely that a response would be forthcoming after this new contractor has onboarded for DSG highway maintenance works.

7.1.4 CR ROBERTS - GRANTS SUB-COMMITTEE

QUESTION

Cr Roberts asked if Council could form a sub-committee for sourcing of funding and grants for sports groups.

The question was taken on notice

OFFICERS RESPONSE

Council understands that a combination of grant funding, borrowings and Council's cash reserves will be required to fund new capital works into the future.

Grant funding opportunities will need to be actively pursued as an essential funding source.

Identifying opportunities for Council to apply for grants and educating clubs and associations of grant rounds which may be of interest to them is an important task undertaken within the existing recreation resources of Council.

Given the breadth and variety of these grants and stakeholders, this process appears to be the most effective way to have a coordinated and consistent approach to grants in this field

It is suggested that grants and funding opportunities could become a standing agenda item for working groups such as that for the Wynyard Sporting Precinct, where the group can identify opportunities, relevant projects and provide recommendations to Council on a preferred direction.

7.1.5 CR ROBERTS - TREE AT SKATE PARK

QUESTION

Cr Roberts asked if Council could place a tree net around the tree causing issues at the skate park.

OFFICERS RESPONSE

Notwithstanding the concerns raised, a tree net could be placed around the oak tree at the skate park area however the design and feasibility of this would need to be guided by a qualified arborist or other professional.

Most commercial tree netting installations are usually involve suspending a draped net over the trees to prevent access to fruit by birds or other animals.

In this instance the intent is to catch falling acorns, seeds or other matter that currently falls upon the skate park which would require a different net installation that is tensioned appropriately to catch and collect. This would be very different to the traditional use of tree

netting and have more similarities to a typical shade sail installation requiring constructed footings.

Other considerations are the aesthetics for a significant tree and any impacts upon tree health of constructing footings close to root systems. Ongoing maintenance to remove material from the net and any repairs to ensure its function and longevity would also need some qualified advice if Council wished to progress.

The typical period of oak trees dropping acorns is about 3-4 weeks during autumn. An alternate approach to tree netting to improve the safety of skate park use for this period could involve low-cost but lower impact measures such as signage to warn people of this occurrence. Council staff currently undertake some removal of fallen acorns in this area however even an increased frequency of clean-up would not eliminate the risk during this period.

Given the nature of the design required, likely costs and associated residual risks, it is believed best to not proceed with this netting at this time.

7.1.6 CR ROBERTS - AUDIO BOOKS

QUESTION

Cr Roberts asked if the Council Agenda could be converted to an audio book.




The question was taken on notice

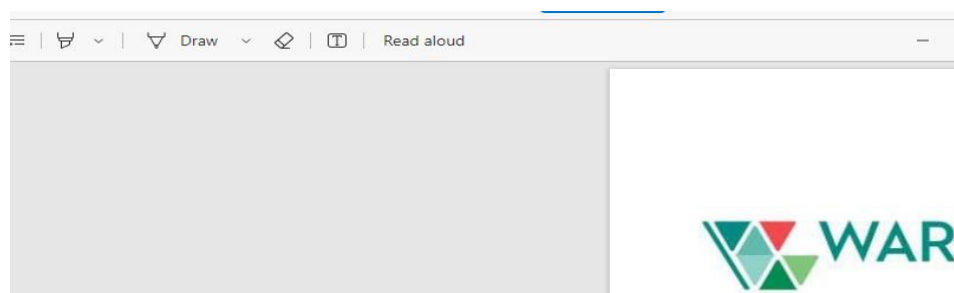
OFFICERS RESPONSE

The ability to have the council agenda (and any other documents) read aloud is already available to Councillors and the public.

When the documents are “downloaded” and viewed using a browser a “Read aloud” function is available.

When you select the “Read aloud” function, there is an ability to change the voice and speed of the reading to personal preferences.

Title	Size	Date added	Date modified	
 Council Meeting 17 April 2023 – PUBLIC MINUTES	3.95 MB	20-04-2023		Download  Preview 



7.1.7 CR ROBERTS - EXTENSION OF BOAT RAMP

QUESTION

Cr Roberts asked if the Boat ramp could be extended by 3m because larger boats cannot unload in Wynyard, they need to launch in Burnie and travel across.

The question was taken on notice.

OFFICERS RESPONSE

A full feasibility associated assessments and approvals would need to be undertaken prior to any extension of the existing boat ramp. Officers are seeking feedback from MAST (Marine and Safety Tasmania) as to any feedback they have received from users to support further investigation of this matter. At the time of agenda compilation, information was yet to be received.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

7.3.1 CR RAW - COMMUNITY CONVERSATIONS

Cr Leanne Raw – asked that community conversations with a variety of times and venues be planned for the year.

The General Manager advised that previously an annual calendar was set and that this would be arranged.

7.3.2 CR RAW - BEACH ACCESS

Cr Leanne Raw asked if there is a plan on type of access to each beach in the municipality can this information be made public so families know what type of access is available at our beaches.

The Director Infrastructure and Development Services noted there is no specific plan, during budget discussions there have been various upgrades to access where a matter is raised that access is inadequate.

8.0 NOTICE OF MOTION

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 FOOD ORGANICS AND GARDEN ORGANICS (FOGO) KERBSIDE COLLECTION

To:	Council
Reporting Officer:	Director Infrastructure and Development Services
Responsible Manager:	General Manager
Report Date:	1 May 2023
File Reference:	Waste
Enclosures:	Nil

PURPOSE

To determine Council's position in relation to a potential Food Organics and Garden Organics (FOGO) kerbside collection service via a regional collaboration administered by Cradle Coast Waste Services (CCWS).

Cradle Coast Waste Services (CCWS) is a business of Dulverton Waste Management (DWM) and provides technical advice, project management and administrative services to the Cradle Coast Waste Management Group to deliver regional-scale waste minimisation, recycling and public education programs across Northwest Tasmania.

BACKGROUND

Council's Waste and Resource Recovery Strategy 2019-2024 aims to achieve 50% diversion of waste from landfill by 2024. At the time of setting this strategy goal, the general waste composition of a kerbside bin was estimated to be 44% food organics and garden organics materials. One of the key actions to achieve 50% waste diversion from landfill was to investigate the removal of organics from the current waste stream.

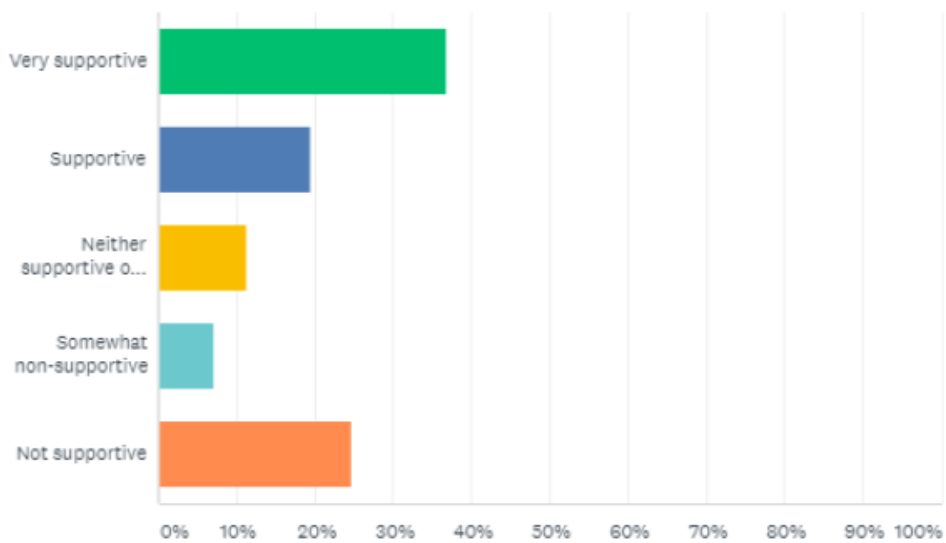
During development of the Waste and Resource Recovery Strategy, a community survey was undertaken. Pertinent to considering FOGO collection services were the following questions and responses. These were noted at the June 2020 Council meeting: -

Q5



All waste in your green-lidded wheelie bin goes straight to landfill. When organic waste such as food scraps and green waste is put in landfill, it eventually releases methane, a greenhouse gas that is 25 times more potent than carbon dioxide. Council is considering options for a new kerbside bin that allows residents to separate food and garden waste and allows it to be processed into high-grade compost. How supportive would you be for this new service?

Answered: 583 Skipped: 21



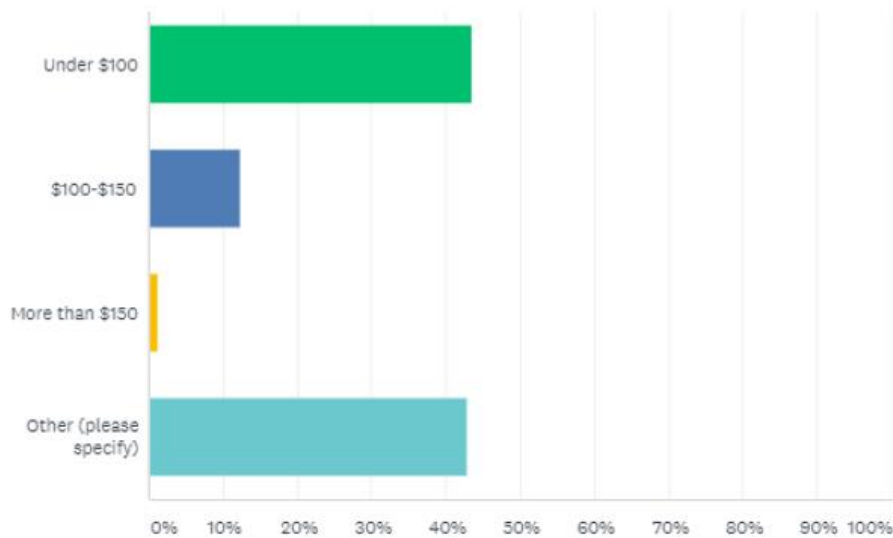
ANSWER CHOICES	RESPONSES	
Very supportive	36.88%	215
Supportive	19.38%	113
Neither supportive or un-supportive	11.32%	66
Somewhat non-supportive	7.03%	41
Not supportive	24.70%	144
TOTAL		583

Q6



If a food and garden waste kerbside collection service is offered, there will be a cost to process the materials. This could be offset from the sale of compost and changes to current kerbside collection services. What is the maximum additional amount you are prepared to pay per year to include a food and garden waste kerbside collection?

Answered: 562 Skipped: 42



ANSWER CHOICES	RESPONSES
Under \$100	43.59% 245
\$100-\$150	12.28% 69
More than \$150	1.25% 7
Other (please specify)	42.88% 241
TOTAL	562

One of the key actions upon adoption of the strategy was to undertake a FOGO feasibility study. This study was jointly funded by Waratah-Wynyard Council and Circular Head Council. At the 16 November 2020 Council meeting, the completed study was noted, and the following resolution was passed: -

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR COURTNEY

That Council note the contents of the Food Organics and Garden Organics (FOGO) Feasibility Study and given the current economic uncertainty:

- 1. Reject at this time, any implementation of a Waratah-Wynyard FOGO kerbside collection service; and**
- 2. promote alternative methods to encourage the diversion of FOGO materials from landfill.**

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

Council has continued to participate regionally with the CCWS by promoting education resources around alternate methods to encourage diversion of FOGO materials, largely through the Re-think Waste online resources.

In November 2021, Dulverton Waste Management announced they were successful in securing federal and state funding to upgrade their current garden organics compost facility to be capable of receiving the full predicted FOGO stream from Cradle Coast Councils, should they choose to adopt a new kerbside service to collect FOGO. The Dulverton FOGO upgrade is forecast to be operational and ready to receive FOGO material for processing by 1 July 2024.

In February 2021, the State Government introduced the draft Waste and Resource Recovery bill which since been legislated and includes the introduction of a waste levy for every tonne of waste disposed to landfill. This levy is intended to incentivise diverting waste from landfill with the levy fund used to facilitate a “circular economy” for re-use and recycling of salvaged materials including the container deposit scheme.

The forecast waste levy introduced by the State government was originally published as being: -

- 2022/23 - \$20/tonne
- 2023/24 - \$20/tonne
- 2024/25 - \$40/tonne
- 2025/26 - \$40/tonne
- 2026/27 - \$60/tonne
- 2027/28 - \$60/tonne

The introduction of waste levy alters the end property owner cost projections made in the original 2020 FOGO feasibility study due to the rising cost of waste over time that is not diverted from landfill.

In 2022, CCWS embarked upon a multistage procurement process for regional waste management services in two parts being:

- Part 1 – which included the kerbside recyclables collection, proposed FOGO collection and transfer station bulk cardboard collection and delivery of the waste to the disposal/recycling facilities; and
- Part 2 - which included the receipt and processing of recyclable material at the nominated facility, including management and disposal of all residual waste, as per the specification.

Council determined at its 18 July 2022 meeting: -

MOVED BY	CR DUNIAM
SECONDED BY	CR EDWARDS

That Council:

- 1. Award Contract 786 – Regional Recycling Collection and Processing *Parts 1 and 2* to Veolia Environmental Services**
- 2. Defer decision-making regarding the implementation of a food and garden organics kerbside collection service until early 2023**

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS		

Council is now required to make a decision to participate or not in the FOGO collection service opportunity in the regional contract proposal.

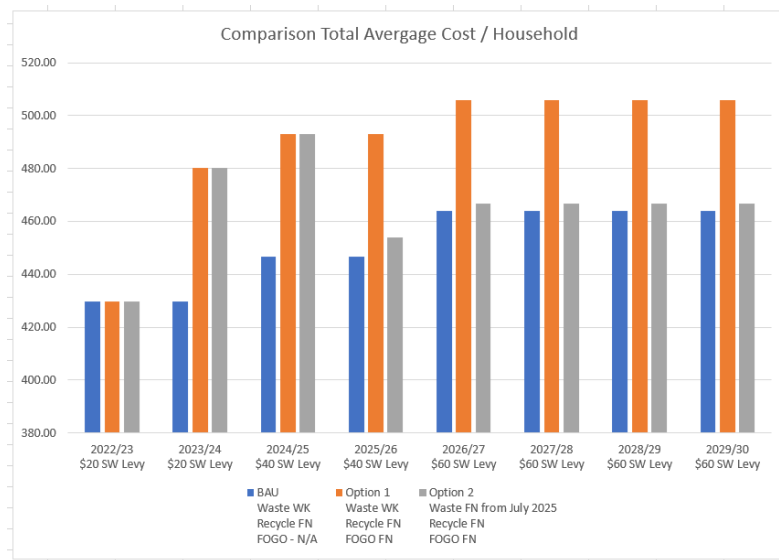
DETAILS

The proposed cost of introducing a new fortnightly kerbside FOGO collection service for properties that currently receive a weekly waste collection kerbside service (excludes rural fortnightly collection areas) under the tendered option recommended by CCWS is presented below. It should be noted that the lift rates also include a \$0.36 supply of bins to properties amortised cost.

Three modelled options and the inclusion of the state waste levy have been analysed; the options are: -

MODELLED OPTIONS	
BAU	Business as usual – current service levels
Option 1	Maintain: <ul style="list-style-type: none"> • 240L weekly waste • 240L fortnightly recycling
	Add: <ul style="list-style-type: none"> • 240L fortnightly FOGO
Option 2	Maintain: <ul style="list-style-type: none"> • 240L fortnightly recycling
	Add: <ul style="list-style-type: none"> • 240L fortnightly FOGO
	Adjust: <ul style="list-style-type: none"> • 240L weekly waste to fortnightly waste from July 2025 (aligns with contract expiry)

The comparative resultant total costs to property owners of each option is as per the below table: -

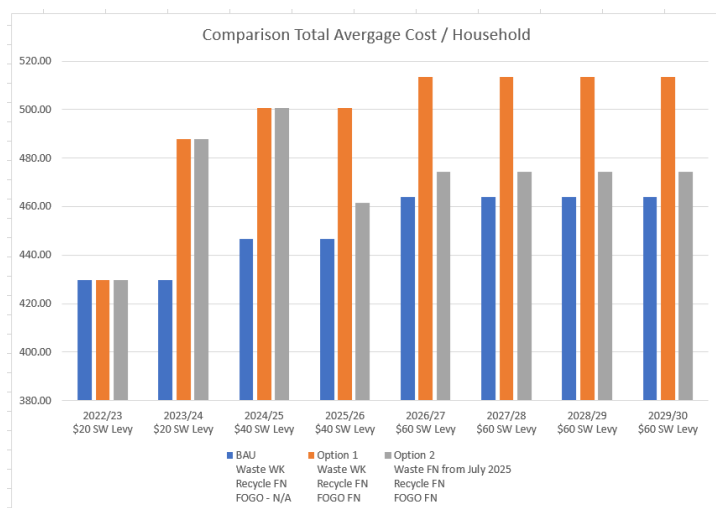


The tendered costs advised by CCWS used to model the above options are: -

Item	Unit	Rate (\$)
Lift Rate (regional)	bin	1.66
Lift rate (WWC only)	bin	1.96
Processing gate fee	tonne	81.18

It must be noted in the above that the regional lift rate (\$1.66) has been used for comparison of total average cost which is available if Council decide to participate by advising CCWS of an intention to do so by 31 May 2023.

The adjusted comparisons for the scenario of Council participation at a later date where economies of scale for purchase of bins and collection machinery are not available (\$1.96) is: -



STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

From the past MRA Feasibility report noted by Council on 16 November 2020, the vast majority of all emissions associated with kerbside collection arise from landfilled material. In landfill, the anerobic decomposition of organic material creates significantly greater greenhouse gas emissions compared with the composting of organic materials at a compost facility.

As modelled in the MRA feasibility report, emissions from waste management activities are predicted to reduce by 21%-29% if FOGO kerbside collection is to be implemented.

Advice from Dulverton Waste Management's Operations and Project Delivery Manager is that the number of tonnes waste diverted from landfill to FOGO processing approximately equates to a 2:1 CO2 emission abatement to tonnes waste diverted.

FINANCIAL IMPLICATIONS

The estimated budgetary impact of implementing a fortnightly FOGO collection and processing service in Council's urban area in 2024/25, with kerbside waste and kerbside recycling collection services remaining the same is an increased total cost of approximately \$95 per rateable property receiving the new service.

If the current weekly kerbside waste collection were to be reviewed and reduced to a fortnightly frequency then the estimated cost per rateable property for fortnightly kerbside waste, fortnightly recycling and fortnightly FOGO collection would be approximately the same cost of retaining weekly kerbside waste and fortnightly recycling as is (\$5-\$6 difference).

This review of kerbside waste collection frequency is considered an opportunity to explore prior to the start of the 2025/26 financial year as it aligns with the current contract for weekly kerbside waste collection.

RISK IMPLICATIONS

- **Reputational Risk**

There is some potential risk of a new kerbside FOGO collection service not being adopted and used by the public and/or concerns with a new cost. There is an opportunity to review the total cost of waste management services prior to 2025/26 by altering the frequency of waste kerbside collection from weekly to fortnightly.

Council can mitigate against poor uptake of a new service by considering the provision of kitchen caddies to assist food organic separation at source. This is a recommended best practice task by MRA from the 2020 FOGO feasibility study.

- **Financial Sustainability**

There is some risk of cost escalation if the material through FOGO kerbside collection is contaminated and not able to be processed. Community education resources to be deployed regionally will mitigate against this risk.

- **Environmental Impact**

There is some potential risk of unanticipated impacts such as local washing of waste bins with subsequent run off into urban drainage systems and the environment as a result of introducing this new kerbside service or by lessening the frequency of waste kerbside collection in the future.

CONSULTATION PROCESS

Past consultation has occurred during the community survey undertaken in forming the Waste and Resource Recovery Strategy 2019-2024. If Council choose to introduce this new FOGO kerbside collection service, there is a forecast 12-month period of community

education prior to the service being implemented which CCWS will undertake on a regional basis including a call centre-based service.

CONCLUSION

In weighing up the decision to introduce or not a kerbside FOGO collection service for urban areas of Waratah Wynyard Council must consider the goals of its Waste and Resource recovery strategy 2019-2024 and it's Integrated Council environmental plan, which in priority 5.1 states "*Continue to implement the initiatives and recommendations from the Waste and Resource Recovery Strategy 2019-2024*".

Taking the opportunity via the CCWS regional contract proposal allows the 50% waste diversion target to be achieved and also achieves value for money from economy of scale. Importantly, the community education as part of the CCWS regional collaboration, also gives the Waratah Wynyard community best opportunity to understand how to use a FOGO kerbside service some 12 months before the service would commence.

MOVED BY	CR RAW
SECONDED BY	CR HYLAND

That Council agree in principle to the implementation of a FOGO collection and processing service for Council's urban areas through the proposed regional Cradle Coast Waste Services (CCWS) contract with an expected commencement in the 24/25 financial year

The MOTION was put and was CARRIED.

IN FAVOUR

	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

AGAINST

CR BRAMICH			

9.2 RECONCILIATION ACTION PLAN

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community and Engagement
Report Date:	28 April 2023
File Reference:	001
Enclosures:	Nil

PURPOSE

For Council to progress a Reconciliation Action Plan, to be developed within the next financial year, and set aside adequate funds to enable the development as an Annual Plan Action in 2023/24.

BACKGROUND

In the 2022/23 Annual Plan, Council committed to exploring opportunities to progress the development of a RAP with our community.

A RAP is a strategic planning process that details reconciliation commitments that will create a cultural change within an organisation, with staff, and with stakeholders. Developing a RAP will enable Council to develop unique commitments that reflect the specific intent to create meaningful change within our Council and our sphere of influence.

Council has a RAP at the Warawyn Early Learning Centre, which provides education and learning outcomes for children and employees within the centre. To date, these programs have not been extended more widely throughout the organisation.

DETAILS

Reconciliation Tasmania is suitably qualified and experienced to provide consultancy services to Council to prepare a RAP.

There are four levels of RAPs – Reflect, Innovate, Stretch and Elevate, with the Reflect stage preferred as the starting point.

According to Reconciliation Tasmania, Reflect RAPs *“are for 12 months and are right if your organisation is new to reconciliation and unsure how to get started. They set out steps to prepare your organisation for reconciliation initiatives in future RAPs.*

Committing to a Reflect RAP means scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on your vision for reconciliation and exploring your sphere of influence”.

A number of Council’s throughout the state have completed, or are progressing, reconciliation action plans.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
2.4 We have a learning culture that embraces the development and growth of our people.
Our Priorities
1.5.1 Build our knowledge base to apply in decision-making processes.

GOAL 3: Connected Communities
Desired Outcomes
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

GOAL 3: Connected Communities
Desired Outcomes
4.1 Our community is welcoming and supportive.
Our Priorities
2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

It is estimated a budget of \$10 000 will be required to engage Reconciliation Tasmania to provide consultancy services to Council to prepare a RAP and undertake associated activities.

This includes the facilitation of meetings, drafting unique commitments, and providing advice in working with Aboriginal organisations and communities essential to the RAP process.

RISK IMPLICATIONS

The tangible, positive and sustained effect developing a RAP will have on advancing reconciliation by Council should be considered. Reconciliation is a highly complex and emotive matter and likely to raise numerous cultural sensitivities.

CONSULTATION PROCESS

Reconciliation Tasmania, Reconciliation Australia and the State Service Management Office – Department of Premier and Cabinet were consulted in the preparation of this report and associated research.

CONCLUSION

That Council progresses development of a Waratah-Wynyard Council Reconciliation Action Plan.

MOVED BY	CR ROBERTS
SECONDED BY	CR COURTNEY

That Council:

- a) Determine to proceed with the development of a Waratah-Wynyard Council Reconciliation Action Plan (RAP) in 2023/24; and**
- b) make a financial allocation in the 2023/24 annual plan and budget estimates for the project**

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.3 QUARTERLY INFORMATION REPORT - INFRASTRUCTURE & DEVELOPMENT SERVICES

To:	Council
Reporting Officer:	Director Infrastructure and Development Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	1 May 2023
File Reference:	IDS
Enclosures:	Nil

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

BACKGROUND

This report is part of a regular reporting framework to inform Council of activities undertaken across the organisation on a quarterly basis. Each month, a quarterly information report is provided on rotation for each Directorate:

- Community and Engagement (July, October, January, April)
- Infrastructure & Development Services (August, November, February, May)
- Organisation Performance (September, December, March, June)

DETAILS

Development and Regulatory Services

Project Updates

After much time and effort, the Tasmanian Planning Commission has approved the Waratah-Wynyard Local Provisions Schedule (LPS).

This means that the Tasmanian Planning Scheme – Waratah-Wynyard formally commenced operation on 19 April 2023 and replaces the Waratah-Wynyard Interim Planning Scheme 2013.

The Tasmanian Planning Scheme - Waratah-Wynyard LPS is now available on the iplan website (www.iplan.tas.gov.au) and information on zoning and overlays is available from theLIST (www.listmap.tas.gov.au). The Enquiry service on PlanBuild is also fully functional now that Council has progressed to operate under the Tasmanian Planning scheme ([Enquiry \(planbuild.tas.gov.au\)](http://Enquiry.planbuild.tas.gov.au)).

Public Health

During the quarter, Council issued:

- 4 Certificates of Food Registration.

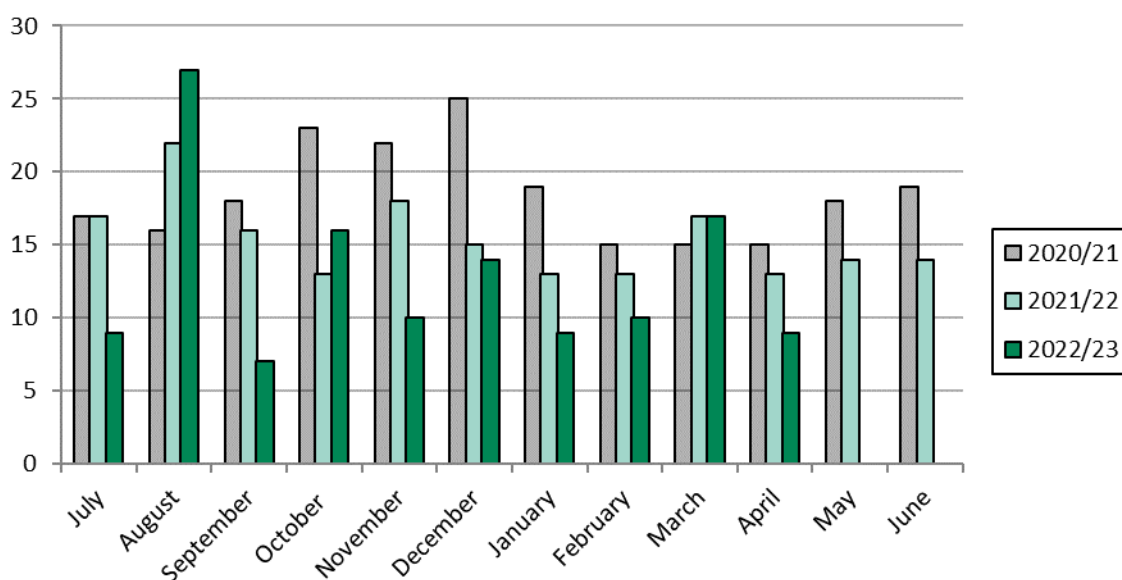
- 8 Temporary Food Premises Permits.
- 3 Statewide Mobile Food Certificates; and
- 3 Certificate of Registration for Private Water Suppliers.

Animal Control

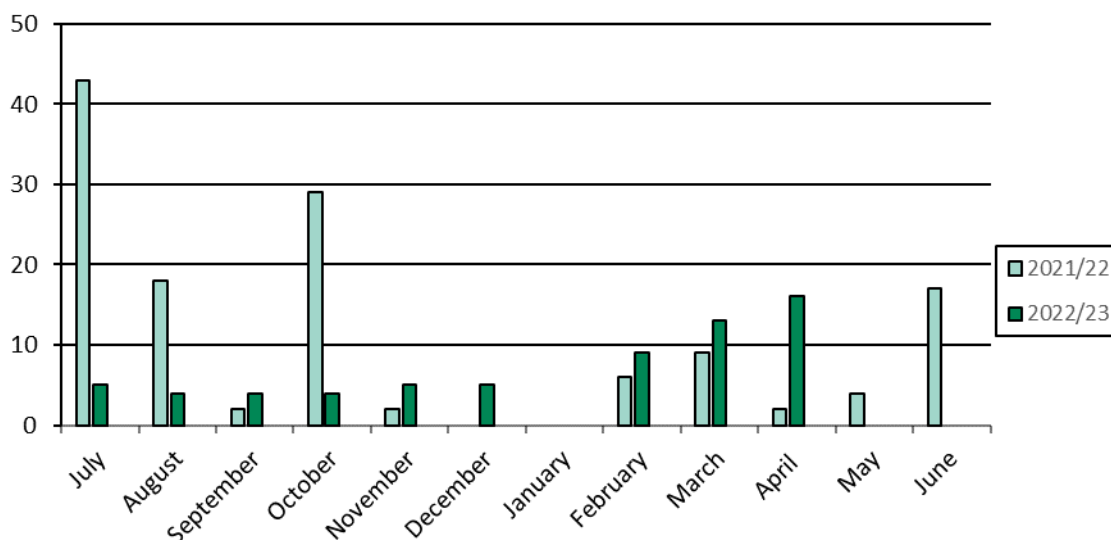
	February to April 2022	2022/2023 Year to Date
Dogs Registered	29	2032
Dogs Impounded	7	21
Infringement Notices Issued	3	11

Statistics

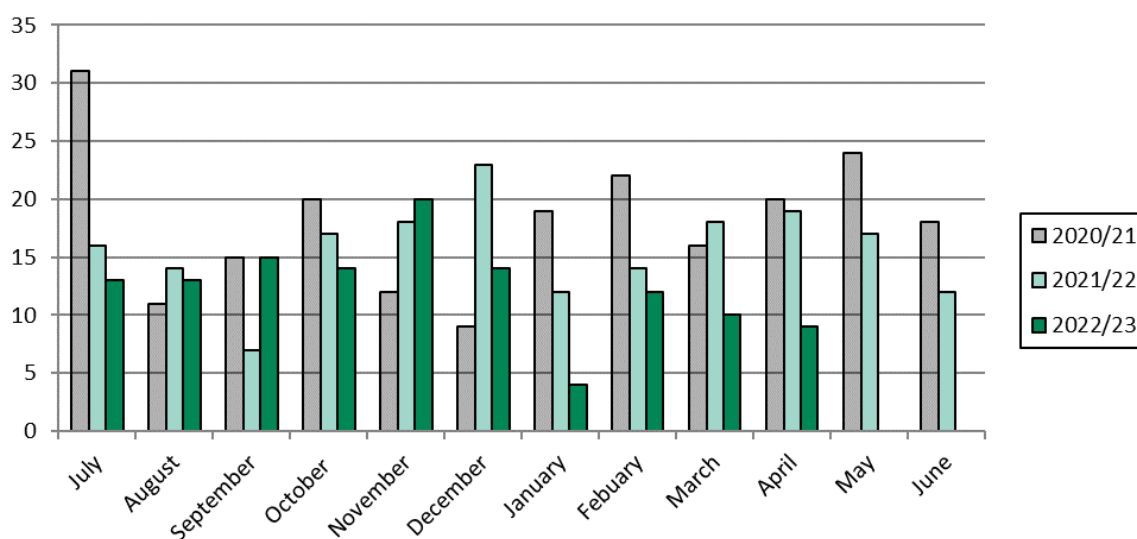
Planning Approvals



Subdivisions - No of new lots created

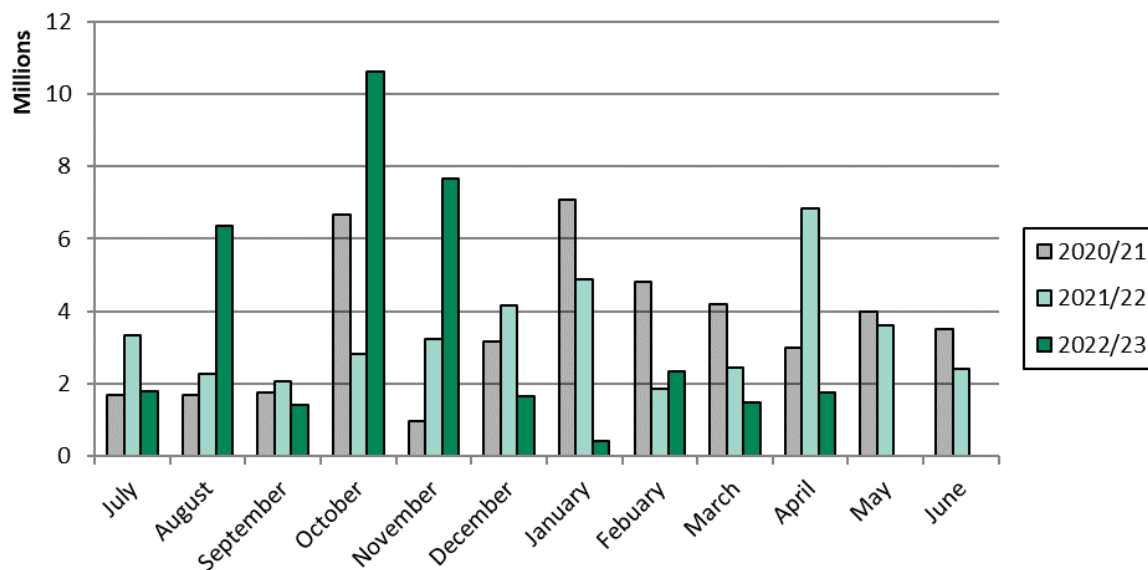


No of Building Approvals



Building Approvals include Building Permits and Notifiable Building Work (Category 3)

Building Values



Building Approvals include Building Permits and Notifiable Building Work (Category 3)

Engineering Services

Project Updates

Project	Status
ANZAC Park all ability playground	Practical Completion Certificate has been issued and the playground was open to the public for the first time on Easter Saturday with a family fun day held to mark the occasion.
ANZAC Park erosion mitigation	Awaiting lodgement of DA and procurement to commence works
Stairway replacement adjacent to 276 Port Road, Boat Harbour	Works Complete
Stairway replacement opposite Cumming Street	Project awarded, awaiting scheduling to commence
East Wynyard foreshore car park and pathway	Works well underway with kerb works completed and base preparation nearing finish height
Inglis River Walking track options study	Awaiting receipt of final report
Sisters Beach estuary rehabilitation	Works substantially complete
IGA Area intersection reconfiguration & car park	Works substantially complete, awaiting Telstra to realign pit to complete footpath works on Inglis Street. Modification to DDA bays on Church Street will be undertaken.
West Calder Bridge Replacement	Works Complete
Oonah Road Bridge	Works Complete
Bassets Road Bridge	Works Complete
Calder Road Bridge	Works to be completed during May/June
Robin Hill Road upgrade and seal	Works Complete
Urban Reseal program	Resealing works complete, awaiting line marking
Old Bass Highway footpath linkage	Works Complete
Goldie Street Wharf area footpath linkage	Works Complete
Fossil Bluff traffic impact assessment	Final report received
Serrata Crescent Driveway works	Works substantially complete, some minor tidy up to finish off
Somerset foreshore traffic impact assessment works	Works substantially complete, line marking at Falmouth/Esplanade to be completed
Port Creek flood mitigation	Tenders received, award of contract pending
Big Creek flood mitigation	Working through some details with NRE, procurement to follow
22 Goldie Street	Works Complete
5 Stockdale Ave piped drain	Works Complete
Cumming Street Boat Harbour – stormwater extension	Likely May works commencement

Project	Status
Walking track counters	Works Complete
Little Saunders Street Surface Reconstruction	Works awarded to Hardings, commencing in May
Hepples Road surface repair	Works currently underway

Procurement Updates

The following projects are currently out to tender or in the process of being released for tender in preparation of the 2023/24 budget adoption.

- **Provision of Bitumen Surfacing Services and Asphalt Repairs**
- **Somerset Tennis Court Fence Replacement**
- **Bridge Replacement Program**

ANZAC Park Playground Pedestrian Movement

At the opening of the ANZAC Park All Abilities Playground pedestrian counters were placed at each entry point of the playground to gain an appreciation of the utilisation of the playground. The following tables provide numerical values for visitation during the opening and over the week following.

REPORTS OF OFFICERS AND COMMITTEES

Select position: **EAST** Select sensor: - Select month: **April**

	Saturday 2023-04-01	Sunday 2023-04-02	Monday 2023-04-03	Tuesday 2023-04-04	Wednesday 2023-04-05	Thursday 2023-04-06	Friday 2023-04-07	Saturday 2023-04-08	Sunday 2023-04-09	Monday 2023-04-10	Tuesday 2023-04-11	Wednesday 2023-04-12	Thursday 2023-04-13	Friday 2023-04-14	Saturday 2023-04-15	Sunday 2023-04-16	Monday 2023-04-17	Tuesday 2023-04-18
0:00 - 1:00	-	-	-	-	-	-	0	0	0	0	0	0	2	0	0	0	0	-
1:00 - 2:00	-	-	-	-	-	-	0	0	0	0	0	0	3	0	0	0	0	-
2:00 - 3:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
3:00 - 4:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
4:00 - 5:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
5:00 - 6:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-
6:00 - 7:00	-	-	-	-	-	-	0	0	0	0	1	0	0	0	0	0	0	-
7:00 - 8:00	-	-	-	-	-	-	0	0	9	0	7	0	0	0	0	0	0	-
8:00 - 9:00	-	-	-	-	-	-	0	13	3	5	1	3	2	0	0	5	0	-
9:00 - 10:00	-	-	-	-	-	-	4	4	21	5	11	0	6	8	3	9	0	-
10:00 - 11:00	-	-	-	-	-	-	15	56	18	39	22	24	27	20	0	29	15	-
11:00 - 12:00	-	-	-	-	-	-	21	219	26	84	36	6	55	34	17	37	0	-
12:00 - 13:00	-	-	-	-	-	-	35	284	23	74	75	6	32	24	4	9	-	-
13:00 - 14:00	-	-	-	-	-	-	74	173	24	66	96	5	117	9	15	34	-	-
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18:00 - 19:00	-	-	-	-	-	0	2	9	11	0	2	0	11	6	0	0	-	-
19:00 - 20:00	-	-	-	-	-	0	0	0	0	0	0	4	0	0	0	0	-	-
20:00 - 21:00	-	-	-	-	-	0	0	0	0	0	0	0	6	0	0	1	-	-
21:00 - 22:00	-	-	-	-	-	0	0	0	0	0	4	0	0	0	0	0	-	-
22:00 - 23:00	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-	-
23:00 - 0:00	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0	-	-
Total	0	0	0	0	0	28	223	830	209	368	414	101	351	159	41	189	15	-
	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph

REPORTS OF OFFICERS AND COMMITTEES

Select position: WEST Select sensor: - Select month: Apr

	Saturday 2023-04-01	Sunday 2023-04-02	Monday 2023-04-03	Tuesday 2023-04-04	Wednesday 2023-04-05	Thursday 2023-04-06	Friday 2023-04-07	Saturday 2023-04-08	Sunday 2023-04-09	Monday 2023-04-10	Tuesday 2023-04-11	Wednesday 2023-04-12	Thursday 2023-04-13	Friday 2023-04-14	Saturday 2023-04-15	Sunday 2023-04-16	Monday 2023-04-17
0:00 - 1:00	-	-	-	-	-	-	0	0	0	0	0	0	4	0	0	0	0
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2:00 - 3:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
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5:00 - 6:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
6:00 - 7:00	-	-	-	-	-	-	0	0	0	0	0	0	0	0	0	0	0
7:00 - 8:00	-	-	-	-	-	-	0	0	1	0	0	0	1	0	0	7	0
8:00 - 9:00	-	-	-	-	-	-	0	1	1	8	3	0	0	8	1	7	10
9:00 - 10:00	-	-	-	-	-	-	0	3	3	77	38	0	31	64	1	28	9
10:00 - 11:00	-	-	-	-	-	-	5	7	8	28	36	4	16	167	2	79	9
11:00 - 12:00	-	-	-	-	-	-	14	95	84	6	6	5	5	251	7	124	-
12:00 - 13:00	-	-	-	-	-	48	28	68	95	20	10	7	3	110	9	60	-
13:00 - 14:00	-	-	-	-	-	6	37	41	127	12	9	52	13	60	4	21	-
14:00 - 15:00	-	-	-	-	-	46	119	24	120	57	25	23	35	185	20	44	-
15:00 - 16:00	-	-	-	-	-	4	50	35	123	50	64	28	22	206	32	64	-
16:00 - 17:00	-	-	-	-	-	0	12	44	124	107	152	57	127	91	3	91	-
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20:00 - 21:00	-	-	-	-	-	0	0	0	0	0	0	3	0	0	0	12	-
21:00 - 22:00	-	-	-	-	-	8	0	0	0	0	0	9	2	0	0	0	-
22:00 - 23:00	-	-	-	-	-	0	0	0	0	0	0	2	0	0	0	0	-
23:00 - 0:00	-	-	-	-	-	0	0	0	0	0	0	5	0	0	0	0	-
Total	0	0	0	0	0	112	269	327	795	549	382	197	355	1168	84	630	28
	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph	Graph

National Heavy Vehicle Regulator permit applications

Consent Performance

Monthly Statistics for Mar 2023



- Based on Received Date
- Based on Completed Date
- Based on both dates

Permit Application Type	Consents Received	%
B-Double - Higher Mass Limit (HML)	7	46.7%
Performance Based Standards (PBS)	4	26.7%
Oversize and/or Overmass (OSOM)	2	13.3%
Prime and semi-trailer - Higher Mass Limit (HML)	2	13.3%
Total	15	100.0%

Permit Application Type	Consents Completed	%
B-Double - Higher Mass Limit (HML)	7	53.8%
Performance Based Standards (PBS)	4	30.8%
Prime and semi-trailer - Higher Mass Limit (HML)	2	15.4%
Total	13	100.0%

Completed Status	Completed	%
Granted	13	100.0%
Total	13	100.0%

Vehicle Class	Completed	%
Class 2	13	100.0%
Total	13	100.0%

Consent Performance

Consent Performance by month

Average days with Road Managers

All figures below are averages for the selected period

Due to inconsistencies in consent tracking, Total Time will not currently reflect the sum of New and Assessment time. New and Assessment times are given for trend level analysis and guidance.

New Time

The period between receipt and allocation

4.95

Assessment Time

The period of assessment prior to completion

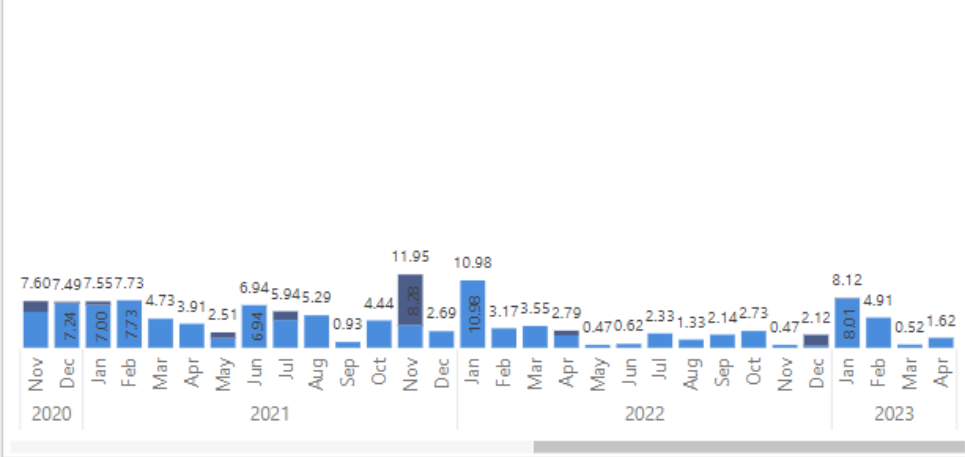
0.65

Total Time

The total time the consent was in the system

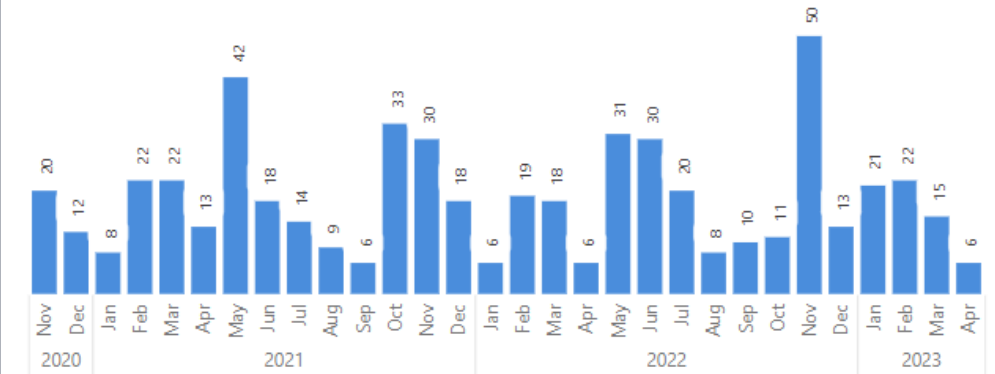
5.60

● Avg Days With Road Manager New ● Avg Days With Road Manager Assessment

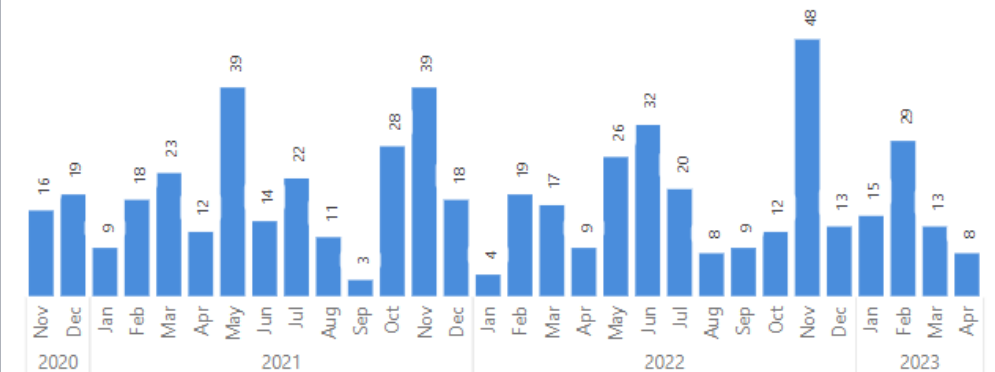


Total Consents

Received 805



Completed 801



Consent Performance
Consent Status Comparison

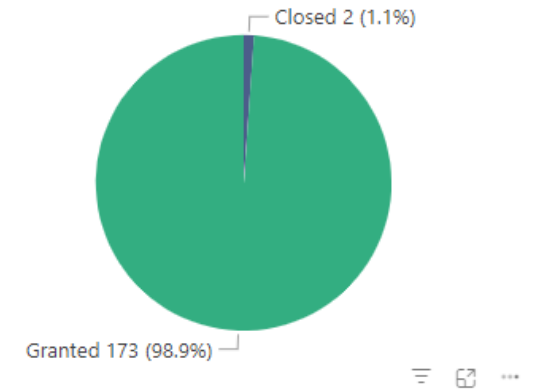
Quarter **Month**

Current Financial Year

Consents Completed by Period

Status	2022-07	2022-08	2022-09	2022-10	2022-11	2022-12	2023-01	2023-02	2023-03	2023-04	Total
☐ Closed							1	1			2
☐ Granted	20	8	9	12	48	13	14	28	13	8	173
Total	20	8	9	12	48	13	15	29	13	8	175

Consents Completed by Status



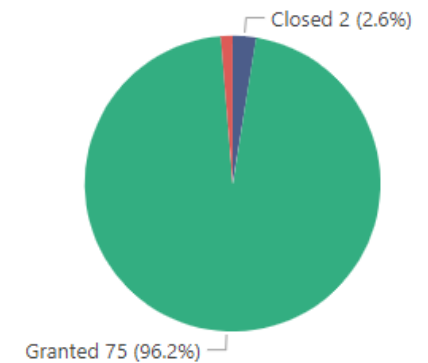
Previous Financial Year

2021-22 **2020-21** >

Consents Completed by Period

Status	2018-07	2018-08	2018-09	2018-10	2018-11	2018-12	2019-01	2019-02	2019-03	2019-04	2019-05	2019-06	Total
☐ Closed	1											1	2
☐ Granted	8	10	2	7	2	5	10	6	14	3	4	4	75
☐ Refused				1									1
Total	9	10	2	8	2	5	10	6	14	3	4	5	78

Consent Completed by Status



Works and Services

Operations and Maintenance Updates

The past quarter is the most productive time of the year with clear weather wise and warmer temperatures allowing focus on scheduled operation and maintenance tasks with less risk of interruption due to severe weather events. The programs achieved during the quarter consist of the following:

- Most of the roadside slashing and commencing shoulder grading post Easter
- Reseal preparations, including patching
- Maintenance Grading on unsealed roads
- Potholing and shoulder repairs
- Signage repair/replacement
- Installation of new stormwater gully pits
- Clearing of culverts and open drains
- Irrigation of sports grounds and reserves
- Sports ground maintenance (mowing, fertilising etc)
- Cricket Wicket care at the Wynyard Recreation Ground including assembly and use of the new turf wicket cover
- Walking track maintenance
- Planting of annual flowers and maintenance in CBD areas
- Gutteridge Gardens water line replacement
- Installation of AFL goal posts at Frederick Street
- Weed spraying on sports fields, reserves, road shoulders and around culverts and signposts



Figures 1 & 2 Culver clearing on Calder Road and a new Side Entry Pit on the Esplanade in Somerset



Figures 3 & 4 – Emergency works on Lowries Road to fix the land slip (during and completion)



Figures 5 & 6 – Open drain clearing at Somerset and new Stormwater pit and entry at Stockdale Ave., Sister Beach



Figures 7, 8 & 9 – Repairs to the retaining wall and retrieval of a bin at Gutteridge Gardens and CBD bin cleaning



Figures 10 & 11 - Preparation and Planting of annuals at Wonders of Wynyard and Dodgin St, Wynyard



Figures 12 & 13 – The Parks & Reserves team learning how the use the new turf cricket wicket cover



Figures 14, 15 & 16 – Hedge removal at Yolla sport ground

Capital Project Updates



Figure 17, 18 & 19 – Sealing of Robin Hill Road, Flowerdale



Figures 20 & 21 – New driveways at Serrata Crescent



Figure 22, 23, 24 & 25 – Work ongoing at the New East Wynyard Car Park



Figures 26 & 27 – Installation of new culvert on Gates Road

Retirement and Service Recognition



Figure 28 – Shane (Spud) Whiteley, retires after 47 years with Waratah Wynyard Council



Figures 29, 30 & 31 – Recognition of service – Ant Macmichael 20 years, John Pearce 15 years and Mick Haines 10

years

Asset Services

Project Updates

Rolling Service Review - Current practice is to review the Asset Management Plan (AMP) and associated service levels for each major asset class every four years and review the overarching Strategic Asset Management Plan (SAMP) every year. As part of this process (coordinated by the Asset Services team) a multi-disciplinary working team is assembled comprising key staff involved in the delivery of services associated with the asset class under review.

In the 2022/23 financial year Council's Urban Stormwater Infrastructure asset class is under review with Council's Transport (Roads & Bridges) assets the focus in 2023/24.

AMP and Service Level (SL) Review – Draft revisions of both the AMP and SL Document are substantially completed for the Urban Stormwater asset class. These will be presented at the June Council meeting. Planning is about to commence for the 2023/24 review of Transport services.

Asset Revaluations – The revaluation of Council's Urban Stormwater Infrastructure is substantially complete and its impact on the operational budget (i.e., increased annual depreciation costs) is being factored into the 2023/24 budget process.

Strategic AMP – Asset Services also reviews and updates Council's Strategic Asset Management Plan each year to capture the most recent AMP review and ensure financial management considerations can be updated in the Financial Management Strategy (FMS). This work is currently underway for the 2022/23 SAMP review.

Asset Management Strategy – Asset Services also coordinates the implementation of Council's improvement plan from its Asset Management Strategy. A key tool in this strategy is the Asset Management Maturity assessment. This was recently reviewed (2022) and guides the organisation's Strategic AM Improvement/Action Plan.

Asset Management Maturity Improvement Plan 2023/24

Task No	Element	Recommendation	Comments	Action
5	Annual Budgeting	Annual Budget items should be expressed in terms of life cycle cost increase/decrease to Council as a percentage increase/decrease of the general rate.	Considered achievable	Commit for 2023/24 Budget and Council Reports where applicable
9	Asset Management Strategy	Review the strategy to fit with the council strategic plans and improve inputs and interface with FMS.	Opportunities in Waratah re: buildings assets	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
14	Governance and Management	Continue to improve the formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	Current AMP 4 year review cycle identifies risks to pass on to	Ensure communication of AMP Risk reviews to Org Performance

Task No	Element	Recommendation	Comments	Action
			operational risk register	
15	Governance and Management	AM improvement should continue to be driven by EMT by improving role clarity and responsibility to manage assets to meet service delivery needs.	Raise as issue to EMT/SMT for direction on staff role clarity	Clarify accountable person for the Transport Asset class - strategic discussion with SMT with formalisation through PDs
17	Levels of Service	In future reviews of technical LOS for each of the AMPs ensure that service level targets for the next ten years are achievable and make clear what Council can and cannot do for the likely budget and FMS.	SAMP/FMS increased integration	Proposed SL changes are run through the FMS to see impact of cost increase/decrease
18	Levels of Service	Ensure technical LOS are incorporated, monitored and reported at an operational level.	Next step improvement is to increase audit of LOS performance	Sample auditing + determine reporting (eg as KPI)
19	Levels of Service	Link community and technical service levels in AMPs to the community strategic plan and corporate plan informed by formal community engagement.	Link to rolling AMP cycle	Incorporate community engagement into development of community levels of service/ willingness to pay
23	Data and Systems	Prepare or complete inspection manuals for all major asset classes as each AMP is reviewed/updated.	Urban Stormwater review in 2022/23; Transport in 2023/24	Eg depth of gravel remaining prior to resheet trigger.
24	Data and Systems	Progress mobile field technology implementation for more efficient data capture and maintenance.	Enable Conquest 4 - roads, footpaths, pits, culverts + ongoing 10 yr works renewal planning	Condition inspections are done using mobile computing in the field (eg with MapInfo access +)
28	Evaluation	Service level reporting needs to be implemented using "state of the assets" metrics, reporting on trends for condition, quality, function and capacity for strategic service levels. Continue regular reporting on current maturity and status of AM Improvement Plan implementation.	Add to 4 yr AMP review cycle	Produce an up-to-date "state of the assets" report for the Transport asset class

Recreational Planning and Environment

Project Updates

Works to construct the boundary fence to the southern side of the Somerset Langley Park recreation ground were completed this quarter. This will now ensure safety of patrons.

Environmental Sustainability Services

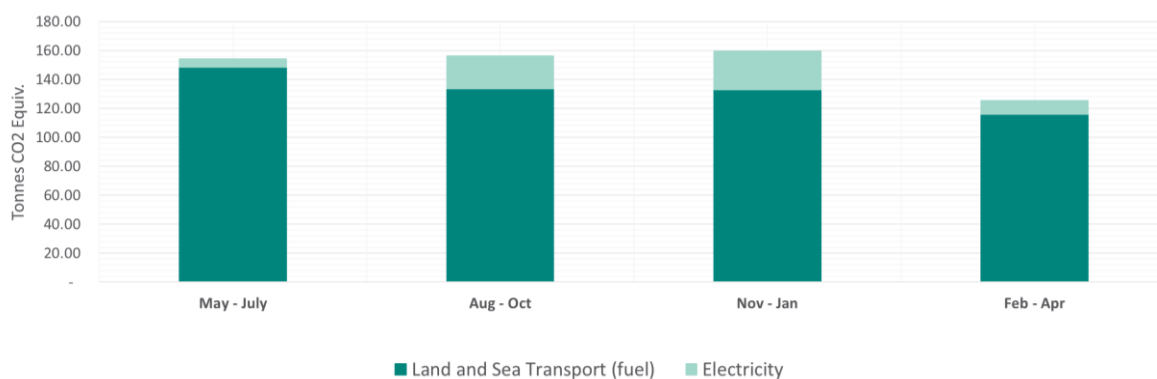
The Sustainability and Environmental Advisory Panel (SEAP) meeting in March yielded three recommendations to Council which were endorsed at the April meeting of Council.

Emissions statistics provided below are based on fuel consumption from council fleet, plant and machinery only (partial scope 1 emissions), as well as electricity consumption (scope 2 emissions) on councils buildings and other assets. Scope 3 emissions have not been included. It is noted that electricity data will be received intermittently throughout the year so it is expected to see variations when comparing one quarter to the next.

At the time of preparing this report last quarter, electricity emissions were not available for the November – January period. This detail has now been included as part of last quarter’s data. Fuel consumption has continued to reduce throughout the year.

From next quarter visible changes in consumption habits should become apparent as side by side comparisons between reporting periods year on year can start to be made.

WWC Quarterly Emissions Trend – 2022/23



Waste Management Services

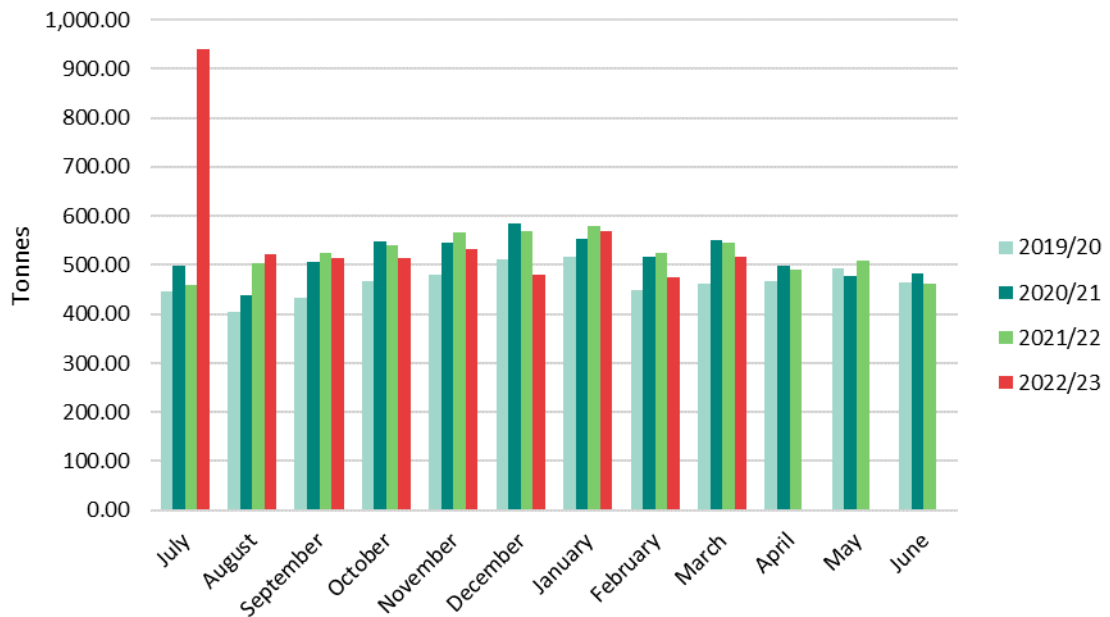
Waste management statistics provided below are inclusive of the waste derived from both the kerbside collection services and the waste transfer station (WTS) operations of Council. Tonnes of waste and recycling has been presented up to 31 March 2023 (not all data for March or April had been received at the time of preparing this report). The number of WTS customers has been provided for the period up to 31 March 2023. To summarise the waste statistics data for this quarter:

Waste and Recycling:

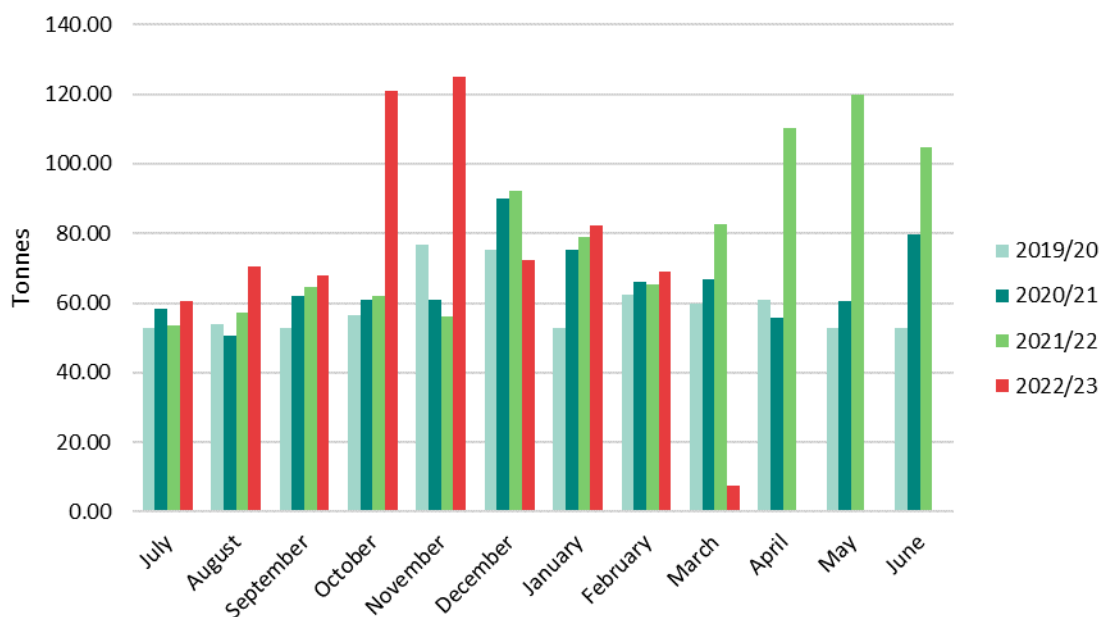
- The total waste to landfill from January - March was 1561 tonnes. This is 5% less than the same period the previous year.

- The total comingled recycling collected during January & February was 151 tonnes. The total tonnes of comingled recycling has increased by just over 5% in comparison to the same period last year (144 tonnes).
- The recycling trend on the whole for this financial year to date (Jul - Feb 2023 at 669 tonnes) is up by approximately 26% as compared to the same period same period last financial year (Jul – Feb 2022 at 530 tonnes)

Tonnes of Waste to Landfill



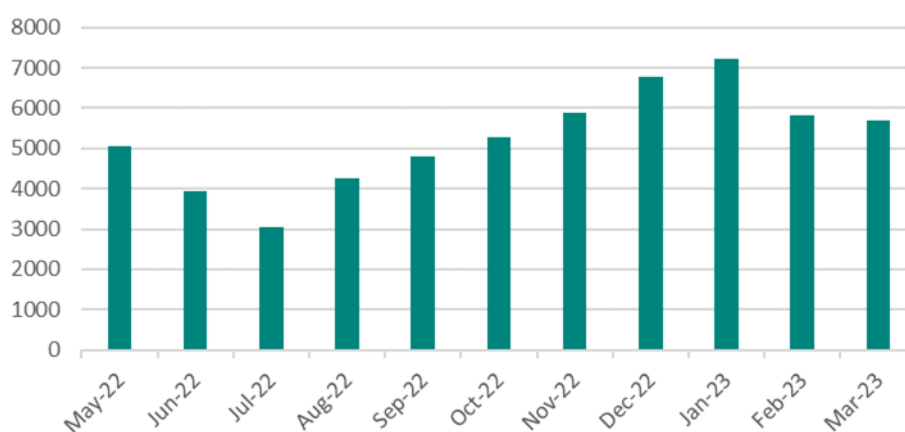
Tonnes of Comingled Recycling



Wynyard Waste Transfer Station:

- The total number of customers for the period to 31 March 2023 was 11,543.
- The busiest day at the WTS during this period was on Sunday 5 February, with 302 customers. This represents on average, eight customers every ten minutes while the WTS was open that day
- The slowest day during this quarter (excluding public holiday closures) was reported on Thursday 3rd March with 68 customers attending the site, approximately 11 per hour.
- Average number of customers/day at the WTS for the period 1 Feb – 31 Mar is 196 visits.

Wynyard Waste Transfer Station – Total No. Customers / Month



Buildings and Facilities

Statistics included below are all customer service requests for public toilets lodged directly with Council during the reporting period. In summary:

- Public toilet requests made up 16% of the total customer service requests received between February and April, on par with the previous quarter
- 73 requests relating to public toilets were received during this period (average 0.82/day)
- About 57% of the public toilet requests were for maintenance, with half of those (50%) being due to toilet blockages, through: technical fault, excessive use of toilet paper or flushing of inappropriate item/s (either intentional or unintentional)
- Other maintenance faults during the period included running water, leaks, no water, flooding or burst pipe, flush buttons sticking or not flushing and door faults (i.e. broken door closers)
- About 23% of public toilet enquiries related to cleaning requests for this quarter; only slightly up from 22% in the previous quarter. The majority of these concerns appear to be issues arising inbetween scheduled cleans and possibly the occurrence of maintenance faults rather than a poor standard of cleaning

- ‘Known vandalism’ has increased in the last quarter with a total of thirteen reports between February and April with March alone having surpassed reports for the whole of the previous quarter. These largely consisted of instances sharps containers having been removed, opened or contents strewn around the building. Other issues included; smashed toilet roll holders, tap knobs, door locks or soap dispensers removed and other generally destructive activities.

Public Toilets – Number of Service Requests by Type



Recreational Planning

Planning for the start of the East Wynyard Foreshore boardwalk widening and replacement has occurred with a start works date of mid June 2023.

All stakeholders will be communicated with prior to works starting on site

Contracts and Reporting

Statistics below describe the contract extensions in the current reporting period, based on the date the extension was approved. During this quarter, two (2) contract extensions were executed across two (2) separate contracts:

No.	Contract	Contract Start Date	Original Expiry Date	Revised Expiry Date	Update
795	Digital Transformation Strategy Phase 1	31/10/2022	5/06/2022	5/06/2023	Initial term six months from contract execution (31 October 2022) plus one (1) year optional contract extension. Contract extended to 5 June 2023.
792	Design and Construct Wynyard Foreshore Boardwalk Replacement	31/10/2022	3/05/2023	31/08/2023	Contract extension to 31 August has been raised due to contractor workload and staff availability. Extension was accepted on 28 April 2023.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

GOAL 2: Organisational Support
Desired Outcomes
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

GOAL 7: Environment
Desired Outcomes
7.1 Council and the community minimise its resource consumption and carbon footprint.
Our Priorities
7.1.1 Divert waste from landfill and build awareness around sustainable waster generation and management.

GOAL 7: Environment
Desired Outcomes
7.2 The community understands its vulnerabilities and strengths when it comes to climate change adaptation and resilience.
Our Priorities
7.2.1 Support and foster community led adaption and initiatives.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

The Corporate Quarterly Information Report for the Infrastructure and Development Services Department is as presented for Council noting. More detailed annual reports for individual Council plans and Strategies are also provided.

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND

That Council note the Corporate Quarterly Information Report for the Infrastructure and Development Services Department as of 30 April 2023.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.4 CENTRAL AREA DEVELOPMENT STRATEGIES - ANNUAL PROGRESS UPDATE

To:	Council
Reporting Officer:	Manager Development and Regulatory Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	3 May 2023
File Reference:	CADP
Enclosures:	Nil

PURPOSE

The Central Area Development Strategies (CADS) implementation plan was endorsed by Council at its February 2020 meeting, with an annual progress report required each May. This report provides the annual progress update.

BACKGROUND

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in Somerset and Wynyard.

The retail precincts of Somerset and Wynyard are important hubs of economic and social activity and play a role in ensuring community well-being and cohesion through the provision of access to consumer goods and services and social interaction. It is important that these areas remain vibrant, functional and liveable, and the commercial and community spaces used support the economic and social infrastructure of the municipality.

However, it was identified that these precincts lack a long-term comprehensive master plan and design framework to guide their sustainable development. The CADS project was commissioned to seek practical outcomes that can provide a framework for driving economic development on private land, assist in budgeting for capital improvements in the public realm and enable the rationalisation of assets.

DETAILS

The Central Area Development Strategies Project (CADS) was adopted by Council at its May 2019 meeting. The document did include an Implementation Plan under Chapter 8; however, the priorities and timings were limited to descriptions such as Low, Medium and High. No specific timeframes were attributed to any of the actions.

An implementation plan was developed and endorsed by Council in February 2020, with the projects/actions reviewed annually.

Within this financial year actions relating to the review of planning scheme zonings have been progressed, with the proposed rezonings included within Council's draft Local Provisions Schedule of the Tasmanian Planning Scheme. The Local Provisions Schedule have now been approved, with the Tasmanian Planning Scheme – Waratah-Wynyard declared on 19 April 2023.

Please refer to the attached Implementation Plan for details on the progress to date, and actions identified for the coming four-year timeframe. Additionally, the below table provides a list of the projects and their planned implementation in chronological order.

PROJECT	DESCRIPTION	IMPLEMENTATION
Langley Park potential rezoning	Rezoning to the surrounding General Residential Zone is a necessary component of attracting new investment to the site should it be pursued.	Site now zoned General Residential under the Tasmanian Planning Scheme COMPLETE
Somerset Veneer Mill site potential rezoning	Replacement with a range of retail, business and community uses would require a rezoning of the site from General Industrial to General Business and Commercial, as an extension of the Somerset town centre.	Site now zoned Commercial under the Tasmanian Planning Scheme COMPLETE
General Business Zone potential boundary change	<p>The General Business Zone east of the Wragg Street/Falmouth Street intersection identified as being an anomaly, and contrary to efforts to consolidate the town centre.</p> <p>Rezone three properties east of Wragg Street/Falmouth Street intersection from General Business to General Residential.</p>	Properties now zoned General Residential under the Tasmanian Planning Scheme COMPLETE
Fonterra site potential rezoning	Rezoning required to facilitate additional use of land for storage to the south-west of the rail line	Site now zoned General Industrial under the Tasmanian Planning Scheme COMPLETE
Wynyard IGA potential rezoning	Expansion is dependent on a change in zoning, most likely to Local Business in the new Tasmanian Planning Scheme.	Site now zoned Local Business under the Tasmanian Planning Scheme COMPLETE
Better linking Wynyard Central Area with Inglis River waterfront	Encouraging activation of the area between Wynyard Central Area and the Inglis River waterfront in accordance with the Wynyard Waterfront Master Plan. Uses that encourage pedestrian movement focusing on the waterfront preferred.	Site now zoned Urban Mixed Use under the Tasmanian Planning Scheme to encourage mixed use development COMPLETE
Moore and Goldie Streets (Old Bass Highway) potential rezoning	<p>Consideration given to introducing the Urban Mixed-Use Zone between the Goldie Street General Business Zone and the Waterfront.</p> <p>Facilitating greater activity and orientation toward the waterfront, the Urban</p>	Site now zoned Urban Mixed Use under the Tasmanian Planning Scheme COMPLETE

PROJECT	DESCRIPTION	IMPLEMENTATION
	Mixed-Use Zone also provides opportunities for higher density residential development.	
24 Saunders Street – potential rezoning.	Rezone property from General Residential to General Business to recognise approved use as a veterinarian clinic.	Not progressed. Existing use rights allow continued use of the site as a veterinarian clinic
Somerset Industrial Estate	<p>Significant areas of vacant industrial land remain east of McKays Road and to the south of existing developments. Servicing issues will need to be addressed during subdivision of the land; however, these are not anticipated to preclude development of the balance General Industrial Zoned land.</p> <p>The estate would benefit with preparation of a Specific Area Plan and underlying master plan, initiated by the property owner.</p>	<p>The Settlement Strategy has recommended the preparation of an Outline Development Plan (ODP) to assist in facilitating appropriate development of this area.</p> <p>To be progressed in the 2023-24 financial year</p>
Wynyard IGA potential expansion	Realignment of Park Street, and future expansion of supermarket.	Park Street realignment and car park expansion works are now completed. IGA expansion can now be applied for with the zoning being amended to Local Business. COMPLETE
Local connectivity projects	<p>Improving the cycle and pedestrian connectivity in Somerset, particularly linking the School with the Cam River Reserve via the town centre. A two-lane cycle path on Simpson Street, together with appropriate bike parking near the town centre, and signage would assist in improving accessibility in Somerset.</p> <p>Connections to the proposed North West Coastal Pathway should also be planned to encourage cyclists and others using the 110 km pathway to</p>	<p>In progress. One of the actions of the Cam River Master Plan is addressing connectivity with the eastern end of Simpson Street, with the linking path to reserve completed.</p> <p>Completion of the master plan to be delivered after the Cam River Bridge works are undertaken, which will include pedestrian access under the new bridge.</p>

PROJECT	DESCRIPTION	IMPLEMENTATION
	call in to Somerset.	
Langley Park Oval potential redevelopment	<p>Relocation of sport activities to the new recreation precinct provides opportunity for the redevelopment of a prime waterfront site, for either tourism purposes, housing, recreation, or a combination of all three.</p> <p>Staging: Rezoning, EOI, sale and realisation of funds for public infrastructure, contribution to construction of Bass Highway overpass and associated landscaping.</p>	<p>Feasibility study for the Somerset Sports Precinct has been completed, and is to be workshopped by Council in June 2023.</p> <p>Working group to be convened in 23/24, ahead of community consultation</p>
Wragg Street additional public car parking	<p>Opportunities to develop new public car parks in Wragg Street are identified, both located on private land. Joint venture development of the parking areas should be explored whereby Council leases a number of the parking spaces for public use.</p> <p>Alternatively offering rates relief in return for allocation of spaces for public use.</p>	Formalisation of use of car park is currently being explored with land owner
Former school site redevelopment opportunities	<p>Relocation of existing skate park provides opportunity to develop large area of vacant land adjacent to the existing Community Centre.</p> <p>Suggestions include medium density or affordable housing in fulfilment of the Affordable Housing Strategy, or expansion of the retail offering.</p>	Options for the site are being explored. Council to continue discussions with stakeholders.
IGA additional car parking	<p>Potential to provide additional public car parking on land at the rear of the existing IGA new carpark (Somerset).</p> <p>Council would be required to purchase additional land to facilitate development in accordance with the concept plan.</p>	Site has been privately sold
Bass Highway potential	A range of traffic calming,	Long term project post

PROJECT	DESCRIPTION	IMPLEMENTATION
intersection upgrades and pedestrian crossing	junction upgrades and potential pedestrian overpass identified to improve connectivity and road safety (local road network only). While the pedestrian overpass has not been identified as a priority by the Department of State Growth in the recent Bass Highway Study, this could change over time should Langley Park and the Somerset Mill sites be redeveloped as described.	development of Langley Park and veneer mill site. These key uses would be required for successful business case Pending upgrade to the Cam River bridge includes pedestrian underpass to link Cam River reserve and Anzac Park 4+ years
Somerset Veneer Mill site potential redevelopment	The relocation of the existing Veneer Mill to an industrial park would improve the appearance and amenity of Somerset. Some site remediation works may be required. It is a key strategic site given its proximity to the Somerset Central Area, take-off site for a potential Bass Highway pedestrian overpass, and new entry to Somerset utilising the adjoining Elizabeth Street.	As part of the Settlement Strategy, the site owners had requested that the surrounding vacant lots retain the General Industrial Zone. This has not been supported in the strategy, given the risks of land use conflict with adjoining sensitive uses. No intention to relocate the existing business. 4 + years
Fonterra site potential expansion	Expansion for storage of product on land owned by Fonterra and accessed internally via a new crossing of the disused TasRail rail line easement.	Site now zoned General Industrial under the Tasmanian Planning Scheme, allowing for a development application to be lodged for future development COMPLETE
Goldie Street Streetscape Works	A range of streetscape improvements are suggested, ranging from paving to delineate trafficable areas, trees in existing outstands, private awnings and shade areas, private outdoor eating zones, connectivity to existing car parks, and the like.	The Settlement Strategy has identified ongoing improvements to streetscapes, with delivery commencing under the 2022-23 Annual Plan.
Central Car Park - Redevelopment	The existing car park to the rear of Woolworths Supermarket and Council Offices represents a large under-used site that could be developed for additional retail	Car park recently refurbished. Any further redevelopment would be 4+ years

PROJECT	DESCRIPTION	IMPLEMENTATION
	or commercial use, with existing and new car park located above ground level.	
Inglis River - Pedestrian Bridge	Pedestrian footbridge over the Inglis River linking the Central Area with walking trails, golf course precinct residences, and the coastal foreshore including Fossil Bluff.	Long term project. No action required in next 4 years

This program will continue to be reviewed annually, with a new project or projects added to the fourth year.

Additionally, a number of the projects rely upon interest from private landowners and investors. Interest in these projects may determine that one of these projects be brought forward, where assistance or involvement from Council is required.

This year has seen substantial advancement of the projects, with the Tasmanian Planning Scheme being adopted in April. With this adoption, the recommended rezonings have been actioned. This now paves the way for development or redevelopment of these sites under the new zonings.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1.1 Commit to best practice in community engagement.
GOAL 3: Connected Communities
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Implementation of various recommendations of the CADS will require funding. The recommended actions of the CADS should be reviewed each year to determine which, if any, actions are to be included within the budget.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report. Community consultation was undertaken in the drafting of the CADS, prior to its adoption.

CONCLUSION

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard central areas. The project has developed a number of options and initiatives to guide the future development and improvement of the central areas of Somerset and Wynyard.

To ensure delivery of the long-term strategy, it is recommended that the progress of the projects contained within the CADS continue to be reported back to Council on an annual basis.

MOVED BY	CR HYLAND
SECONDED BY	CR ROBERTS


That Council note the progress of the projects recommended under the Central Area Development Strategies.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.5 PUBLIC INTEREST DISCLOSURE PROCEDURES

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	2 April 2023
File Reference:	Governance - Policy - Council Policies
Enclosures:	1. Public Interest Disclosure Procedures 

PURPOSE

The purpose of this report is to update Council's existing Public Interest Disclosure Procedures.

BACKGROUND

The *Public Interest Disclosures Act 2002* (the Act) is Tasmania's whistleblowing legislation.

The purpose of the Act is to:

- Encourage and facilitate disclosures of improper conduct by Tasmanian public officers and public bodies.
- Protect persons making those disclosures and others from reprisals.
- Provide for the matters disclosed to be properly investigated and dealt with.
- Provide all parties involved in those disclosures with natural justice.

The Ombudsman has several functions under the Act, including preparing and publishing guidelines and standards.

The Ombudsman's guideline sets out the key requirements for public bodies in relation to public interest disclosure procedures. It provides the minimum standard for what must be included in those procedures.

All public bodies are required to develop and publish procedures to handle public interest disclosures which comply with the Ombudsman's guidelines and standards. Large public Bodies must submit their procedures for approval on establishment and then at least every three years.

Council last reviewed and adopted its procedures in January 2021; the Ombudsman approved the procedure in April 2021 with the next review scheduled for April 2024. The review of the procedures has been brought forward following recent interest in the document from Councillor Courtney.

The General Manager has delegation to apply the procedures in line with the *Public Interest Disclosures Act 2002*.

DETAILS

Model Procedures

All public bodies are required to develop and publish procedures to handle public interest disclosures which comply with the Ombudsman's guidelines and standards.

The procedures are designed to complement normal communication channels between supervisors and employees. Employees will continue to be encouraged to continue to raise appropriate matters at any time with their supervisors, and to use existing grievance procedures within the organisation where appropriate.

The procedures relating to disclosure include:

- To whom a disclosure should be made.
- That the discloser does not have to know or say that they are making a disclosure under the Act.
- The requirement for a risk assessment relating to potential harm to the discloser.
- An assessment as to whether the disclosure is a public interest disclosure – how this is to be done and who is to do it.
- An assessment under section 64 as to whether a public interest disclosure may not have to be investigated – how this is to be done and who is to do it.

The procedures relating to investigations include:

- The appointment of the investigator.
- Terms of reference, and who is to issue them.
- The need for an investigation plan, and what it should address.
- How the investigation should be conducted.
- Referral to the Ombudsman and Tasmania Police, when this may be necessary, and who should decide.
- The maintenance of contact with the discloser and the Ombudsman.
- The action to be taken after the investigation – who is to do what.

The revised procedures continue to allow protections from reprisal including steps that must be taken to support, and protect the welfare of, the discloser and witnesses including developing a support plan. The procedures if followed allow for procedural fairness and natural justice.

Revisions to the Document

The Public Interest Disclosure Officers have been altered due to staff changes and are now proposed to be Council's Governance Officer and Manager Governance and Information Systems.

Administrative changes have been made to ensure the current version of the document is in line with the current template provided by the Ombudsman.

Clarity has been added regarding protections for disclosers ensuring that all reasonable steps will be taken to protect people who make sure a disclosure, and to protect their welfare. Protection from reprisals will occur on all occasions a genuine disclosure is submitted.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Public Interest Disclosures Act 2002* (the Act) governs the public interest disclosures for public bodies.

Briefly, the Act works in this way:

- it gives certain people – public officers and contractors – the right to make disclosures about improper conduct or detrimental action to certain integrity agencies, other persons and bodies (Part 2 of the Act, particularly s 6);
- it provides certain statutory protections for protected disclosures, even if the discloser does not reference the Act (Part 3);
- it dictates how the recipient of the disclosure is to deal with it (Parts 4 to 8);
- it treats the Ombudsman as the oversight agency in relation to the operation of the Act, including the default investigator, monitor of investigations by public bodies, and setter of standards under the Act;
- where the disclosure is handled by the Ombudsman or a public body, it requires a determination as to whether the protected disclosure is a public interest disclosure (ss 30 and 33);
- subject to exceptions, it requires investigation by the Ombudsman or public body of any public interest disclosure (ss 39 and 63);
- it requires such investigation to be conducted as soon as practicable, but if it is being conducted by a public body, not more than six months from the date of the determination that the disclosure is a public interest disclosure (ss 39A and 77A);
- it controls the way a disclosure is investigated, and provides investigative powers; and
- in the case of an investigation by a public body which results in a finding that the alleged conduct occurred, it requires the public body to take action to prevent that conduct from continuing or recurring, and to take action to remedy any harm or loss which may have arisen (s 75).

Powers of the Principal Officer are covered by *Section 62A* and *62B* of the Act which states:

62A. Role of principal officer

- (1) *The principal officer is responsible for –*
- (a) preparing procedures for approval by the Ombudsman; and*
 - (b) receiving public interest disclosures and ensuring they are dealt with in accordance with this Act; and*
 - (c) ensuring the protection of witnesses; and*
 - (d) ensuring the application of the principles of natural justice in the public body's procedures; and*
 - (e) ensuring the promotion of the importance of public interest disclosures, including general education of all staff about the legislation, and ensuring easy access to information about both the legislation and the public body's procedures; and*

(f) providing access, for persons making a disclosure and others involved in the process of investigation, to confidential employee assistance programs; and

(g) providing access, for persons making a disclosure and others involved in the process of investigation, to appropriately trained internal support staff.

- (2) The principal officer of a public body is to appoint one or more persons as public interest disclosure officers.
- (3) A public interest disclosure officer may be appointed for a period not exceeding 3 years and may be reappointed for further periods not exceeding 3 years.
- (4) Prior to the appointment or reappointment of a public interest disclosure officer, the principal officer must ensure that the officer to be appointed or reappointed has the skills and knowledge to fulfil the role of a public interest disclosure officer.

62B. Delegation by principal officer

- (1) The principal officer may by instrument in writing delegate to a public interest disclosure officer specified in the instrument the performance or exercise of such of his or her functions or powers under this Act (other than this power of delegation) as are specified in the instrument, and may, by instrument in writing, revoke wholly or in part any such delegation.
- (2) Notwithstanding any delegation under this section, the principal officer may continue to perform or exercise all or any of the functions or powers delegated.
- (3) Any act or thing done by or to a delegate while acting in the exercise of a delegation under this section has the same force and effect as if the act or thing had been done by or to the principal officer and is taken to have been done by or to the principal officer.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.4 We cherish fairness, trust and honesty in our conduct and dealings with all.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

On adoption of these procedures the existing procedures adopted by Council in January 2021 will be superseded.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Legislative compliance
Council must adopt a Policy that embodies the requirements of the Act. By adopting the model guidelines, the risk of the Policy's non-compliance is low. If the Guidelines are followed Council will comply with the provisions of the Act. Training will occur to ensure the requirements are fully understood across the organisation.
- Reputational Risk
Instances of improper conduct can be costly to Council's reputation and may damage the public's confidence in the integrity of Council.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report. The procedures will be submitted to the Ombudsman for review to ensure they meet the objectives of the Act and the Guidelines and Standards published by the Ombudsman under s 38(1)(c).

CONCLUSION

That Council adopt the updated Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval.

MOVED BY	CR COURTNEY
SECONDED BY	CR ROBERTS

That Council adopt the Public Interest Disclosure Procedures as presented and submit to the Office of the Ombudsman for approval.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.6 SPONSORSHIP SIGNAGE POLICY AND GUIDELINES

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community and Engagement
Report Date:	19 April 2023
File Reference:	001
Enclosures:	1. Sponsorship Signage Policy  2. Sponsorship Signage Guidelines 

PURPOSE

The Sponsorship Signage Policy and Sponsorship Signage Guidelines were developed as a new policy and guidelines in January 2020 and, in accordance with standard procedure, have been reviewed in 2023.

The Policy outlines the obligations and responsibilities of Council staff when dealing with sponsorship signage that acknowledges sponsorship of activities or events initiated by Council or other users of facilities, including open space, owned or managed by Council, and provides guidance for appropriate decisions relating to the management of such.

It is proposed that Council incorporate a new condition in its guidelines to exclude sponsorship by businesses or organisations that are Fossil Fuel based in recognition of the impact on health and the climate as Council has already done for gambling, alcohol and tobacco.

BACKGROUND

The Sponsorship Signage Policy and Sponsorship Signage Guidelines addresses the management of sponsorship signage on or in Council facilities, including open space. The policy and guidelines offer overarching principles, a policy position, and guidelines for the future management of sponsorship signage on and in Council owned and managed facilities.

DETAILS

The Policy outlines the position and responsibilities of Council and the role of Council and its staff in these matters.

A recommendation from Council's Sustainability and Environmental Advisory Panel (S.E.A.P) to exclude Fossil Fuel sponsorship was endorsed unanimously at the April Council Meeting and updates have been made to the guidelines accordingly.

The policy:

- Recognises sponsorship signage as a legitimate and necessary means for users to help fund activities and events.
- Endorses the need for users of Council facilities to display sponsorship signage.
- Requires Council approval before any signage can be installed at a Council facility.
- Requires Council assessment of requests for the placement of signage on or in its facilities completed by relevant Council staff within Infrastructure and Development or Community and Engagement.

- Requires assessments of requests for the placement of signage on or in Council facilities to consider the Sponsorship Signage Policy and compliance or otherwise with relevant legislative requirements.

The Guidelines direct the application and installation process for sponsorship signage at Council facilities and need to be read in conjunction with the Sponsorship Signage Policy and any other documents developed or employed by Council that relate to the placement and management of signage at Council assets.

The guidelines provide details and procedures to assist applicants and Council staff when making decisions around the placement and management of sponsorship signage at Council facilities, including requiring applicants to seek planning approval if applicable.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
2.2.2 Review and update systems and processes to ensure best practice and customer-centric outcomes.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
5.1 We understand our local and regional potential, and we plan for and encourage investment in it.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely

Community Future Direction Theme	Key Challenges & Opportunities:
	supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

The key change to Council’s policy relates to the exclusion of sponsorship by businesses or organisations that are Fossil Fuel based.

ENVIRONMENTAL IMPLICATIONS

The update to the policy includes recommendations from Council’s Sustainability and Environmental Advisory Panel.

FINANCIAL IMPLICATIONS

Whilst there are no current financial implications from proposed changes to this policy, exclusion of sponsorship by businesses or organisations that are fossil fuel based may increase the risk of lost financial opportunities in the future.

RISK IMPLICATIONS

An inadequate policy framework on this issue exposes Council to a range of risks including but not limited to injury or loss to third parties and reputational risk.

CONSULTATION PROCESS

Public consultation on the policy and associated guidelines has not occurred. The documents were initially drafted internally, and the review has similarly been undertaken in this manner.

CONCLUSION

It is recommended that the Council adopt the Sponsorship Signage Policy and Guidelines with immediate effect.

MOVED BY	CR RAW
SECONDED BY	CR HYLAND


That Council adopt the Sponsorship Signage Policy and associated guidelines with immediate effect

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.7 CRADLE COAST AUTHORITY - 2022/23 ANNUAL PLAN PROGRESS REPORT

To: Council
Reporting Officer: Executive Officer
Responsible Manager: General Manager
Report Date: 5 May 2023
File Reference: 00301
Enclosures: 1. CCA 2022-23 Quarterly Annual Plan Progress Report 

PURPOSE

The purpose of this report is to provide Council with an update on the progress of activities undertaken by the Cradle Coast Authority (CCA) in line with the 2022/23 Annual Plan.

BACKGROUND

The CCA is the regional voice of North West Tasmania, established by nine Local Government Councils to represent and advocate the needs of the region. Membership now consists of eight Councils.

The CCA collaborates and facilitates a diverse range of projects and initiatives involving all tiers of government, industry and the community largely focused on Economic Development and Natural Resource Management.

The activities and strategic direction of the Authority are managed by a Board. Council's General Manager is a current member of this Board. The Mayor and Deputy Mayor are Council's current representatives on the Representatives Group, with the Mayor currently Deputy Chief Representative.

The three key functions of the CCA are Regional Economic Development, Natural Resource Management and Strategic Services: focusing on long-term sustainability and future prosperity.

Quarterly Progress Reports are intended to let stakeholders know how they are progressing against the Annual Plan developed for, and approved by, Member Councils each year.

DETAILS

The report notes that key focus areas this quarter have been the preparation and submission of grant applications, budget submissions and the major NRM tender for the next five years.

The tender for the Regional Residential Supply and Demand Study has been awarded, with the contract currently being finalised. This critical piece of work will ultimately inform the Cradle Coast Regional Land Use Strategy. In addition, the Regional Planning Group (RPG) is preparing a study of current planning processes along with a review of fees and charges across Member Councils.

The CCA Board is currently working on the development of the next Strategic Plan.

The attached annual plan progress report details the status of actions and initiatives against the CCA's four strategies:

Strategy 1	Regional Economic Development: Making our region an even better place to work, visit, learn, and invest
Strategy 2	Natural Resource Management: Improving the environment and supporting sustainable agriculture
Strategy 3	Strategic Service: Pursuing opportunities for our business, our owners, and our region
Strategy 4	Model best practices in local government and public administration

There are 33 actions with most on track and only six with minor delays.

The report also details a list of current projects and initiatives and other ongoing longer-term initiatives.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued, and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

Council Strategy or Plan Reference

Nil

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications resulting from this report. The 2030 CCNRM Regional Strategy is a significant guiding document intended to lay a blueprint for action based on good science and communication.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. Council is a financial member of the CCA.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council note the Cradle Coast Authority update report as provided.

MOVED BY	CR HYLAND
SECONDED BY	CR ROBERTS


That Council note the Cradle Coast Authority 2022/23 Annual Plan Progress.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.8 AUDITOR-GENERAL REPORT ON THE FINANCIAL STATEMENTS OF STATE ENTITIES

To: Council
Reporting Officer: Manager Financial Services
Responsible Manager: General Manager
Report Date: 9 May 2023
File Reference: Financial Management - Audit - Audit Reports
Enclosures: 1. Report of the Auditor General 2021-22 - Audit of State Entities and Audited Subsidiaries of State Entities - 31 December 2021 - 30 June 2022 

PURPOSE

The report is to inform the Council of the performance and findings of the Auditor-General on the performance of local government for the year ended 30 June 2022.

BACKGROUND

The Auditor-General is responsible for the audit of financial statements for all Tasmanian State entities including Councils.

Following the audits each year, the Auditor General prepares a report to Parliament providing financial analysis on the performance of the local government sector. The Auditor General tabled his report to Parliament on 17 April 2023.

DETAILS

The report contains a financial analysis of the 29 Tasmanian Councils (from page 37 to page 68). Some extracts and additional commentary are provided for the information of Councillors.

It is worth noting that there were a number of errors noted in the report which have been highlighted in commentary below. Feedback was provided to the Tasmanian Audit Office on 3 April outlining the errors, but they were not updated in the final report tabled to Parliament. The full report is attached.

Underlying operating results

The underlying result is an important measure of financial sustainability. Councils seek to achieve equity across generations by ensuring that rates are set at a level that ensures each generation pays its way with respect to recurrent expenses being met from recurrent revenue (the full cost of the service it consumes.).

Overall, the financial performance of local government councils for 2021-22 improved significantly, with the sector returning an underlying surplus of \$8.78m in the 2021-22 financial year compared with \$9.14m deficit in 2020-21.

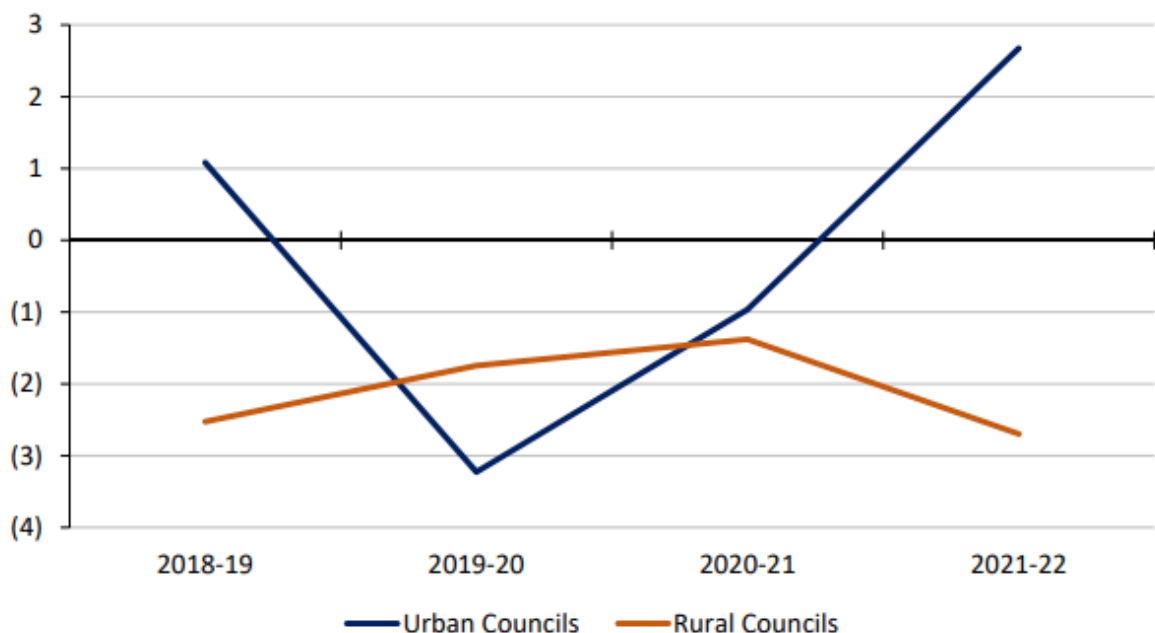
\$(0.48)m	\$(22.64)m	\$(9.14)m	\$8.78m
2018-19	2019-20	2020-21	2021-22
▼ 102%	▼ (4,617%)	▲ 60%	▲ 196%

The sector’s operating results were significantly impacted by COVID in 2019-20. In an environment of increasing expenses, and reduced Tas Water dividends, Councils did not increase rates and charges to the community.

While the sector as a whole has returned to surplus, the results for urban and rural Council’s is vastly different, with Urban Council’s having a collective surplus of \$16.446m compared to Rural Councils who had a collective \$7.662m deficit in 2021-22.

7 out of 10 urban based Council’s had a surplus position in 2021-22 compared with only 6 out of 19 rural based Council’s. It is pleasing that Waratah Wynyard was one of the 6 rural Council’s to have a surplus in 2021-22 and one of only 6 of 29 Council’s to record a surplus in all of the past four years.

Figure 11: Underlying surplus ratio



Waratah-Wynyard Council maintains a Financial Management Strategy which underpins Councils long-term financial sustainability. This planning process has been critical in navigating the financial challenges being experienced by the sector for this Council.

Waratah Wynyard is currently in a strong financial position with strong liquidity and cash flow, low debt levels, assets in good condition, and an ability to satisfactorily fund its asset renewal requirements. Councils operating position has also improved in recent years and is sustainable with its recurrent expenses able to be fully met by its recurrent revenue streams.

Capital Works Spending

Capital investment

Capital spend compared to budget

\$1.16bn

Total capital spend
last 4 years

\$1.45bn

Total budgeted capital
spend last 4 years

\$73.11m

Average spending gap
last 4 years

The report shows capital expenditure for rural councils increased over the last 4 years, as did the level of actual capital expenditure compared to budget. The report does however highlight gaps between planned capital expenditure and capital expenditure delivered.

The figures used in the report for Waratah Wynyard Council (shown below) are not correct and this feedback was provided to the TAO on 3 April 2023 and a request was made for the information to be corrected, but the correction was unfortunately not made to the final report which was tabled in Parliament.

Waratah-Wynyard Council	(6,642)	(4,994)	(1,745)	3,834
Waratah-Wynyard Council	▲	41.0%	57.4%	84.6%
				138.3%

The correct capital works spending amounts are shown in the table below:

Waratah Wynyard Capital Investment

	Original Budget	Carry Forwards From Prior Year	Revised Budget	Actual/ Forecast	% Spent
2024 Budget		5,434,504			
2023	11,411,024	9,915,011	21,968,768	15,729,290	72%
2022	10,835,921	8,446,257	19,282,178	10,903,000	57%
2021	17,092,610	862,568	17,272,096	9,592,000	56%
2020	11,864,744	2,761,445	11,863,067	6,721,438	57%

On average the sector spent 80.0% of its budgeted capital expenditure in 2021-22, compared to a 57% spend of budgeted works for Waratah Wynyard. Over the 3-year period from 2020-2022, Waratah-Wynyard spent on average 56.6% of its capital program budget.

Waratah Wynyard Council has experienced resourcing pressures and has also experienced delays in some key projects which are proving to take more than 12 months from planning through to completion (for example the shared coastal pathway).

Council has recently workshopped this issue and has moved to budget for large projects in a staged approach, recognising that many large capital works projects take a number of years to plan, gain approval and construct. It is hoped that this approach will mean that Council

will be able to deliver a higher percentage of capital works which are budgeted for in future years and will mean that less capital works budgets are required to be carried forward.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.5.1 Build our knowledge base to apply in decision-making processes.

Sustainable Murchison Community Plan 2040

Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.
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POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

Overall, the financial performance of local government councils for 2021-22 was improved with urban Councils showing a greater improvement than rural Councils, with Rural Council's still having a collective underlying deficit.

The report shows capital expenditure for rural councils increased over the last 4 years however there is a widening gap between budgeted capital expenditure and actual

expenditure. Council has taken a number of steps to try and address this issue in the way it budgets for large multi-year capital works projects.

It is recommended that Council note the Auditor General's Report on the Financial Statements of State Entities.

MOVED BY	CR ROBERTS
SECONDED BY	CR HYLAND

That Council note the Auditor General's Report on the Financial Statements of State Entities tabled in Parliament on 17 April 2023.

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.9 AWARD OF CONTRACT 765 - PORT CREEK FLOOD MITIGATION WORKS

To:	Council
Reporting Officer:	Civil Engineer
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	2 May 2023
File Reference:	-
Enclosures:	1. Tender Evaluation Summary - Confidential

PURPOSE

To determine and award contract 765 for construction of Port Creek flood mitigation works.

BACKGROUND

Port Creek has historically overtopped and caused flooding to local residents in heavy rainfall events. This most recent event occurred in June 2016 with widespread riverine inundation in the North West of Tasmania.

Extensive design, flood mapping and modelling has yielded a solution to minimise the risk of urban flooding in accordance with the *Urban Drainage Act 2013*, and council's Stormwater System Management Plan.

The flood mitigation works largely consist of:

- Increasing the capacity of the existing Port Creek alignment
- Providing a minor levee system along Port Creek to contain and direct flood flows
- Creating an overflow diversion channel from Port Creek to Camp Creek

The design of these works was completed by Tetra Tech Coffey and the works tendered on 5 December 2022 through Tenderlink.

DETAILS

The contract operates as a schedule of rates with select lump sum items, and provisional costs.

Tenders closed on 3 February 2023 with two submissions received from:

- Gradco PTY LTD
- Shaw Contracting Aust. PTY LTD

All tenderers have demonstrated previous experience with regard to the scope and nature of works outlined in the tender. They maintain, and have provided, safety management systems to the level expected of this contract including understanding of the scope of works.

Assessment of tender submissions was performed with a panel of five members using weighted criteria defined in the tender specification. These are:

Criteria A (50% weight) – Total sender sum

Criteria B (15% weight) – Project understanding including quality and completeness of submission

Criteria C (30% weight) – Capacity, resources, capability and relevant experience to complete the works including financial viability

Criteria E (5% weight) – Quality Management Systems, including WHS, traffic, risk and environmental

A note was provided on the tender specification to highlight expedited contract delivery will see favourability for Criteria C.

The recommendation to Council is the optimal outcome of this assessment. This was found to be Gradco PTY LTD.

STATUTORY IMPLICATIONS

Statutory Requirements

Minimise the risk to urban flooding due to stormwater flows as per the *Urban Drainage Act 2013, Part 1, Section 4(a)*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

GOAL 7: Environment
Desired Outcomes
7.3 Our natural environment, unique surroundings and community assets are future ready in a changing climate.
Our Priorities
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

Acid Sulphate Soils have been investigated in the vicinity of the proposed works. Treatment and management of these soils is included in the tender and contract.

The contractor is to provide a tailored environmental management plan to encompass the full site.

FINANCIAL IMPLICATIONS

Council has total funding of \$2,434,384 for these works made up of \$1,434,384 Council funding and \$1,000,000 funding from the National Flood Mitigation Infrastructure Program.

The recommended tender proposes a cost of \$1,887,665. To date the costs of flood modelling, design, stakeholder consultation and overheads are \$264,571. Taking into account funds already expended, with expected further overheads and supervision of approximately \$70,000, the total projected cost is \$2,222,236.

The projected total project cost leaves a remaining budget of \$212,148 if required for contingency.

The ongoing maintenance and depreciation arising from these works is expected to be \$49,000 annually and will be funded through the Wynyard Stormwater Service rate.

RISK IMPLICATIONS

In the conduct of any contract there are risks to Council, including time delays and poor quality of work. The use of experienced contractors coupled with contract documents will minimise any risk to council. The broad tender assessment, beyond just price, is intended to mitigate risk.

To minimise the risk of adverse weather impacts, works will be scheduled in and around drier months to take advantage of good weather. As a consequence, works would be expected to start post the winter period of 2023 which also allows adequate time for site mobilisation and planning by the contractor.

CONSULTATION PROCESS

Consultation around timings of works with the Burnie Airport Corporation will be required. Residents in the vicinity of works will also be notified when commencing.

CONCLUSION

The tenderer Gradco PTY LTD represents the most appropriate contractor according to the tender review panel. Assessment was performed using the weighted criteria found in the tender documentation.

It is therefore recommended tenderer Gradco PTY LTD be awarded contract 765 Construct Port Creek flood mitigation works.

MOVED BY	CR JOHNSTONE
SECONDED BY	CR BRAMICH


That Council award contract 765 for Port Creek Flood Mitigation Works to Gradco Pty Ltd

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.10 FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2023

To: Council
Reporting Officer: Manager Financial Services
Responsible Manager: Manager Financial Services
Report Date: 3 May 2023
File Reference: Financial Management - Reporting - Council
Enclosures: 1. Capital Works Progress Report 

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Investments
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Capital Works Progress Report (attached)

DETAILS

Council's year to date financial performance is consistent with the budget estimates. A number of favourable and unfavourable variances have been identified. Overall Council's results are expected to be within the budget set by Council.

Commentary on known forecast variances identified to date is provided throughout the report.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2022-2032	Adopted October 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

MOVED BY	CR HYLAND
SECONDED BY	CR ROBERTS


That Council note the Financial Report for the period ended 30 April 2023

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

9.11 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	13 April 2023
File Reference:	1312
Enclosures:	1. Future of Local Government Review Stage 2 Summary Report 

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 6 April to 8 May 2023

Corporate

- Continued to participate in relevant meetings relating to development of Council's Digital Transformation Strategy
- Regular meetings with the General Manager of Circular Head Council. Also met with West Coast General Manager regarding the State Government's strategic partnership model
- Council's budget preparation continued with internal meetings and workshops with Council

Community

- Met with Scott Rankin and Angela Prior (BighART) for an update on their organisation's activities
- Held a discussions with Inspector Anthea Maingay (Central West including Waratah) regarding police resourcing for Waratah
- Met with Brian Whiteroad and Grant Jackson on behalf of the Somerset Amateur Basketball Club to discuss the club's infrastructure priorities
- Met with a number of different developers regarding a variety of projects
- Met with representatives of the Wynyard Yacht Club who provided an overview of the club's last twelve months

Industry

- With Mayor, Mary Duniam, and Community Development Manager, Tracey Bradley presented to the Tasmanian Community Fund Board activities and projects of Council
- Attended a meeting of the North West General Managers

-
- Attended a meeting of the Cradle Coast Waste Management group
 - Attended the LGAT hosted session on Planning Authority and Managing Growth

Other

- Met with Minister Felix Ellis for a summary and update on Council activities
- Attended a Board workshop of the Cradle Coast Authority

Future of Local Government Review

At the end of 2021, the State Government established the Local Government Board and asked it to review the way Tasmanian councils work and make recommendations about how the current system needs to change so that councils can meet the challenges and opportunities the community will face in the future.

The Local Government Board has spent the past nine months in **Stage 2** of the Review developing and testing reform ideas and options that they think will deliver a successful and sustainable future system of local government in Tasmania.

The results of this review are attached for noting. Key findings are that to be successful, any reform package must:

1. Be resolutely focused on future community needs (and not just tied to councils' existing structures and current priorities)
2. Retain jobs and service presence locally
3. Preserve and enhance local voice
4. Be supported by fair funding models that smooth financial impacts for communities
5. Be supported by dedicated and appropriate resourcing for transition

The Board believes that:

1. The status quo is not an optimal or sustainable model for the sector as a whole, given growing demands, complexity, and sustainability challenges;
2. Some form of consolidation is necessary to deliver greater economies of scale and scope, at least for some services; and
3. The scale and extent of the consolidation needed to deliver significantly better services will, unfortunately, not occur on a purely voluntary basis within the current framework. Reform must be designed collaboratively but, once settled, implementation must be mandated by the State Government.

The Board will be inviting comment on all aspects of this Stage 2 Report until 21 June 2023. Council will prepare a submission accordingly.

The summary report is attached and full report available on the Future of Local Government website.

ADMINISTRATION – Use of Corporate Seal

14/4/23	Final Plan and Schedule of Easements	SD2154 – 592 Murchison Highway Elliott (2 into 2 lots)
17/4/23	Contract	Provision of statutory Valuation Services
17/4/23	Grant Deed	Healthy Tasmania Fund Lift Local Grant Deed
20/4/23	Final Plan and Schedule of Easements	SD1970-D 263 Port Road Boat Harbour Beach (14 lots and balance)

POLICIES TO BE RESCINDED

As part of council's governance procedures policies are regularly reviewed. As part of that review, policies that are no longer relevant or that have been incorporated into other documents are required to be rescinded.

POLICY NUMBER	POLICY TITLE	COMMENT
NIL		

MOVED BY	CR ROBERTS
SECONDED BY	CR COURTNEY

That Council:

- 1. note the monthly Senior Management Report; and**
- 2. note the Future of Local Government (Stage 2) Summary Report.**

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH		MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

AGAINST

	CR COURTNEY		

CR COURTNEY ABSTAINED FROM VOTING.

Under the *Local Government Act (Meeting Procures) 2015 section 28, (3)* to abstain from voting at a meeting is to vote in the negative.

9.12 MINUTES OF OTHER BODIES/COMMITTEES

Nil received.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

MOVED BY	CR HYLAND
SECONDED BY	CR ROBERTS

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Port Creek Tender Documents</i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters LGAT General Management Committee Election</i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

11.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR JOHNSTONE
SECONDED BY	CR HYLAND

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 7.35PM

	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion NIL</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Port Creek Tender Documents</i>	15 (2) (g)
<i>Confidential Report R15 (2) (a) personnel matters, including complaints against an employee of the council and industrial relations matters LGAT General Management Committee Election</i>	15 (2) (a)
<i>Confidential Report R15 (2) (h) - Leave of Absence Request – Councillors NIL</i>	15(2)(h)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

CR BRAMICH	CR COURTNEY	MAYOR DUNIAM	
CR HYLAND	CR ROBERTS	CR JOHNSTONE	CR RAW

12.0 RESUMPTION OF OPEN MEETING

At 7.38pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT**RECOMMENDATION**

That Council, pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, authorises the release to the public of the following discussions, decisions, reports or documents relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
NIL		

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 7.38pm.

Confirmed,

MAYOR

19 June 2023