

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES – 19 AUGUST 2025

#### Sustainability and Environmental Advisory Panel (SEAP)

Date & Time:	19 August 2025 - 5:00pm
Location:	Council Chambers, 21 Saunders Street, Wynyard
Council Representatives:	Cr Celisa Edwards (Chair), Cr Andrea Courtney (Deputy Chair)
Members:	Brenton Hosking, Colin Hocking, Ian Ferris, Wendy Bryant-Bergman Ian Dutton, Karen Feeney
Staff in Attendance:	Daniel Summers, Dana Hicks, Kassandra Steward, Andrew Vocke
Apologies:	Wendy Bryant-Bergman
Guest Presenter:	Jenny Donovan, Cradle Coast Authority (Ballad Ave)

#	AGENDA ITEMS
1.	Welcome
2.	Confirm Minutes
3.	Guest Presenter/s: Jenny Donovan (Ballad Ave)
4.	Active Actions:
5.	Non-Active Actions: (from action plan)
6.	New/General Business:
7.	Upcoming Meetings
8.	Closure
#	ACTIONS TAKEN
1.	Nil
#	RECOMMENDATIONS TO COUNCIL
1.	SEAP recommends that a cooperative site visit to Camp Creek and Frenchs Road Reserve be organised for SEAP members and Councillors.

### 1 WELCOME

- A quorum was established, and the meeting was officially opened at 17:12

### 2 CONFIRMATION OF MINUTES

Moved K. Feeney Seconded B. Hosking

That the minutes of the SEAP meeting held on 22 July 2025, as circulated to Members, be confirmed as a true and accurate record of the proceedings.

Carried.

### 3 GUEST PRESENTER/S: JENNY DONOVAN, CRADLE COAST AUTHORITY

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

#### 4 ACTIVE ACTIONS – MEETING OUTCOMES

Action Item	Source	Action Record	Responsibility	Outcome
<p><b>Ballad Ave:</b> Suggest land use options for Council land.</p> <p>R: The Ballad Avenue property be used to enhance the natural values and habitat area of the adjacent riparian zone of the Inglis River</p>	Council Request (relates to action plan)	<p><b>05/23:</b> first raised.</p> <p><b>02/24:</b> recommendation raised at SEAP meeting.</p> <p><b>03/24:</b> recommendation made to Council and endorsed.</p> <p><b>06/25:</b> Draft masterplan endorsed for Community Consultation.</p>	<p>I. Ferris B. Hocking C. Hocking D. Hicks</p>	<p>Guest presenter, Jenny Donovan, attended the meeting and presented community feedback on the Ballad Avenue Master Plan. During the presentation discussion, the Panel covered amendments relating to tree management, wildlife measures, vegetation protection, dog control, and the definition of “environmental reserve.” The draft will be updated accordingly, with SEAP provided a final opportunity to review the amended plan before an offline recommendation is made.</p> <p><b>A high-level summary of the feedback discussion is provided for SEAP members in the annexure.</b></p>
<p><b>Tree &amp; Vegetation Strategy:</b></p> <p>R: Review and replace the existing Tree Management Policy with a comprehensive Tree &amp; Vegetation Policy and Strategy</p> <p>R: Adopt the interim Tree &amp; Vegetation Policy and Guidelines.</p>	Action Plan Focus Area 3.1	<p><b>03/23:</b> first raised.</p> <p><b>11/23:</b> recommendation raised from SEAP meeting: review &amp; replace existing tree management policy.</p> <p><b>01/24:</b> recommendation made and endorsed.</p> <p><b>02/24:</b> SEAP endorse draft project plan.</p> <p><b>04/24:</b> recommendation raised at SEAP meeting.</p> <p><b>05/24:</b> recommendation made and endorsed.</p>	<p>C. Hocking I. Ferris D. Hicks D. Summers</p>	<p>Consultants engaged for research on the Vegetation Framework have produce early findings and mapping of corridors to inform the development of the framework. It was noted that officers would need to take time to review and interpret the information before it is brought back to the group.</p>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p><b>Sisters Beach Road:</b>            R: Council to request reduced speed limit.            R: Council consideration for extending virtual fencing.</p>	SEAP	<p><b>05/23:</b> recommendations raised at SEAP meeting.  <b>06/23:</b> recommendations made to Council and endorsed.  <b>03/25:</b> Council sought Transport Commissioners approval to reduce speed along Sisters Beach Road.</p>	<p><b>D. Summers</b>  <b>A. Vocke</b>  <b>C. Hocking</b></p>	<p>The Woolnorth Options Paper Synopsis was presented for information, particularly in relation to Sisters Beach and possible extension of virtual fencing along the highway. Members to review the paper further before considering feasibility and application to Sisters Beach. A guest presenter will be invited to attend the October meeting to provide further detail.</p>
<p><b>Expanding Focus Areas:</b>            R: SEAP &amp; Councillors to attend other municipal localities to expand focus.</p>	SEAP	<p><b>09/23:</b> recommendation raised at SEAP meeting.  <b>10/23:</b> recommendation made to Council and endorsed.  <b>02/24:</b> SEAP to identify site locations to visit</p>	SEAP	<p>During general business discussion it was proposed that a site visit to Camp Creek and Frenchs Road Reserve be organised for SEAP members along with Councillors. It was noted that such a visit would assist new panel members in familiarising themselves with the areas and provide Councillors with better understanding when reviewing the plans for future adoption.</p> <p><b>Moved:</b> I. Ferris <b>Seconded:</b> Cr. A Courtney</p> <p><b>Recommendation:</b> SEAP recommends that a cooperative site visit to Camp Creek and Frenchs Road Reserve be organised for SEAP members and Councillors.</p>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p><b>Climate Leadership in line with Paris Agreement</b></p> <p>R: Develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania.</p> <p>R: Council to advocate to LGAT regarding offshore oil and gas exploration in Tasmanian and adjacent Commonwealth waters off Tasmania.</p>	SEAP (Action Plan Focus Area 1)	<p><b>02/24:</b> recommendation raised at SEAP meeting.</p> <p><b>03/24:</b> recommendation made to Council, noted and tabled for workshopping.</p> <p><b>08/24:</b> recommendation raised at SEAP meeting.</p> <p><b>09/24:</b> recommendation made to Council, tabled for workshopping.</p>	<p>B Hosking</p> <p>D Summers</p>	<p>A graphic trend of rising atmospheric CO<sub>2</sub> levels measured at Cape Grim was tabled for the group's information by I. Dutton, providing context for broader environmental considerations for future conversation.</p> <p>The group also briefly discussed the draft template for Council responses to industrial development referrals, shared at the July meeting. Feedback received to date was noted, and it was agreed that the template will be finalised and circulated based on this. Members were encouraged to submit any additional feedback they have for inclusion.</p> <p><b>Task:</b> D. Hicks to finalise the industrial development feedback response template and circulate to members.</p>
<p><b>State of the Environment</b></p> <p>R: Advocate to the state government to publish the 2024 State of the Environment Report immediately following its release to parliament</p>	SEAP	<p><b>05/24:</b> recommendation made to Council and endorsed.</p>	<p>D Hicks</p> <p>D Summers</p>	<p>Following earlier feedback from the SEAP and an officer-level review, the draft 'Implications for Local Government Strategy' report was included with the July agenda for comment. The group engaged in a high-level discussion on the report, focusing on its alignment with the iCEP, the overall intent of the strategy, and potential approaches to advocacy. Members were encouraged to review the list of advocacy priorities and consider alterations/amendments.</p> <p><b>Task:</b> D. Hicks to circulate list of high-level advocacy priorities for discussion and progression at the October meeting.</p>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

#### 5 NON-ACTIVE ACTIONS – FOR INFORMATION

Action Item	Source	Action Record	Comments
R:= recommendation			
<b>Community Adaptation &amp; Resilience:</b> provide case studies to assist progress for achievable projects.	Action Plan Focus Area 1	03/23: first raised	No Discussion Active conversation points from discussion July 2025 meeting: <ul style="list-style-type: none"> <li>Potential for climate education highlighted via presentations on rising CO<sub>2</sub> levels at Cape Grim</li> <li>Discussion planned on water quality and availability monitoring, focusing on catchment management in areas like Sisters Creek.</li> </ul>
<b>Climate Leadership in line with Paris Agreement</b>	Action Plan Focus Area 1		No Discussion Active conversation points from discussion July 2025 meeting: <ul style="list-style-type: none"> <li>Lack of non-Tesla EV charging infrastructure in Wynyard</li> <li>Opportunities to improve community awareness of renewable energy, especially linked to new federal programs</li> </ul>
<b>Waste Education</b> Seek information on possible funding for waste education through the state government.	Action Plan Focus Area 2	03/23: first raised	No Discussion
<b>Green Waste Recycling</b>	Action Plan Focus Area 2		No Discussion
<b>Local &amp; Sustainable Food Waste Systems</b>	Action Plan Focus Area 2		No Discussion
<b>Increase Native Biodiversity</b>	Action Plan Focus Area 3		No Discussion
<b>Land for Wildlife Reserves</b>	Action Plan Focus Area 3		No Discussion

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

Action Item R:= recommendation	Source	Action Record	Comments
<b>Natural Values Database</b>	Action Plan Focus Area 3		No Discussion
<b>Plan for Arboreta/ums</b>	Action Plan Focus Area 3		No Discussion
<b>Weed Reduction Program:</b> form a sub-group and produce reduction program incl. education	Action Plan Focus Area 3	<b>03/23:</b> first raised.	No Discussion
<b>Wildlife Corridors:</b> research and provide case studies for the group's consideration to follow vegetation strategy actions	Action Plan Focus Area 3	<b>03/23:</b> first raised. <b>04/23:</b> recommendation raised at SEAP meeting.	No Discussion Active conversation points from Tree & Vegetation Strategy discussion Jul 2025 Meeting: <ul style="list-style-type: none"> <li>Nature corridor strategy development aligned with vegetation management discussed.</li> <li>Plans to trial corridor principles in select areas.</li> </ul>
<b>School Engagement on Alternative Transport:</b> R: Council to engage with school community re: traffic & ways to encourage walking/riding to school	SEAP (Action Plan Focus Area 1)	<b>11/23:</b> recommendation raised at SEAP meeting. <b>01/24:</b> recommendation made to Council and endorsed. <b>12/24:</b> active travel survey out for parents and carers community response. <b>07/24:</b> Action parked – low response rate, returned to non-active actions for time being.	<b>PARKED – NON-ACTIVE</b>
<b>Sponsorship Signage Policy:</b> R: amend Sponsorship Signage Policy to exclude fossil fuels in recognition of their health and climate impacts.	Action Plan Focus Area 1	<b>03/23</b> recommendation raised at SEAP meeting. <b>04/23:</b> recommendation made to Council and endorsed. <b>05/23:</b> implementation complete, action closed.	<b>COMPLETE - CLOSED</b>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

Action Item	Source	Action Record	Comments
<b>Cities of Power</b> R:= recommendation R: participate in the Cities Power Partnership which presents an opportunity to join dozens of other councils across the country leading the way to a zero emissions future by providing the necessary tools, resources, and connections to help accelerate their climate and energy goals.	Action Plan Focus Area 1	<b>03/23</b> recommendation raised at SEAP meeting. <b>04/23</b> : recommendation made to Council and endorsed. <b>04/23</b> : implementation initiated. <b>07/23</b> : implementation complete, action closed	<b>COMPLETE - CLOSED</b>
<b>Annual EcoFair:</b> R: Introduce an annual EcoFair event in conjunction with Spring Loaded to raise awareness in the community and promote sustainable living and a healthy relationship with the environment.	Action Plan Focus Area 3	<b>03/23</b> recommendation raised at SEAP meeting. <b>04/23</b> : recommendation made to Council and endorsed. <b>04/23</b> : implementation initiated. <b>10/23</b> : implementation complete, action closed.	<b>COMPLETE - CLOSED</b>
<b>HEAT:</b> R: Council to seek out greater uptake options	Action Plan Focus Area 1:	<b>03/23</b> : first raised. <b>05/23</b> : recommendation raised at SEAP meeting. <b>06/23</b> : recommendation made to Council and endorsed. <b>08/24</b> : implementation scheduled for progression in the 2024/2025 financial year, action closed.	<b>COMPLETE - CLOSED</b>
<b>FOGO:</b> Regional implementation of FOGO for reduced waste to landfill.	Council (Action Plan Focus Area 2)	<b>03/23</b> : 2020 feasibility study shared with SEAP. <b>05/23</b> : Council endorse regional rollout. <b>02/24</b> : update on rollout. <b>12/24</b> : implementation complete, now embedded into operational practice, action closed	<b>COMPLETE - CLOSED</b>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

Action Item	Source	Action Record	Comments
<p>R:= recommendation</p> <p><b>Food Security:</b>            Investigate opportunities to develop a food policy.  <b>R:</b> Identify and facilitate mapping of food security based partnerships.  <b>R:</b> Develop a food security policy and plan for the future of the community, incorporating community education on food security.  <b>R:</b> SEAP recommend to Council to adopt the Food Security Policy.</p>	<p>Action Plan            Focus Area 1.1</p>	<p><b>03/23:</b> first raised.  <b>09/23:</b> recommendation raised at SEAP meeting.  <b>10/23:</b> recommendation made to Council and endorsed.  <b>02/24:</b> recommendation raised at SEAP meeting.  <b>03/24:</b> recommendation made to Council and endorsed.  <b>05/25:</b> recommendation made to Council and endorsed. Policy adopted.</p>	<p>Action now closed as resolved.  <b>COMPLETE – CLOSED</b></p>
<p><b>Stormwater Policy</b>  <b>R:</b> SEAP recommend to Council to adopt the Urban Stormwater Policy and Guidelines. (out of session)</p>	<p>Council</p>	<p><b>04/24:</b> first raised  <b>06/25:</b> recommendation made to Council and endorsed. Policy adopted.</p>	<p>Action now closed as resolved.  <b>COMPLETE – CLOSED</b></p>

## Sustainability and Environmental Advisory Panel

### MEETING MINUTES - 19 AUGUST 2025

---

#### 6 GENERAL BUSINESS

##### 6.1 Draft Waste and Resource Recovery Action Plan and Service Level Document

- Panel members were invited to provide any final feedback. Updates may be made prior to the early September workshop with Councillors, after which the documents will be presented to Council for recommendation for adoption.

**Task:** SEAP members to submit remaining feedback ahead of the September workshop.

##### 6.2 Camp Creek Master Plan

- The Panel noted the ecological significance of Camp Creek and its potential for recreation and community engagement, alongside challenges from upstream and urban impacts. Feedback on prioritisation, rehabilitation, recreational opportunities, and delivery considerations was sought to inform revisions prior to Councillor review. Community consultation may follow before adoption.

**Task:** SEAP members to provide feedback on the draft Camp Creek Master plan for incorporation into the final draft.

##### 6.3 Frenchs Road Reserve Management Plan

- The Panel noted that the plan is a renewal of the existing framework, addressing unique site challenges. As public consultation may not be required, the draft can proceed to Councillors ahead of the Camp Creek Master Plan. Feedback from SEAP was sought to inform amendments.

**Task:** SEAP members to provide feedback on the draft Frenchs Road Reserve plan for incorporation into the final draft.

#### 7 UPCOMING MEETINGS

- Next meeting on 21 October 2025 located at Council Chambers was confirmed during meeting.

#### 8 CLOSURE

The Chair declared the meeting closed at 18:34