

Sustainability and Environmental Advisory Panel

MEETING MINUTES – 15 APRIL 2025

Sustainability and Environmental Advisory Panel (SEAP)

Date & Time:	15 April 2025 - 5:00pm
Location:	Council Chambers, 21 Saunders Street, Wynyard
Council Representatives:	Cr Celisa Edwards (Chair), Cr Andrea Courtney (Deputy Chair)
Members:	Brenton Hosking, Colin Hocking, Fiona Loughran, Hannah Sadler, Ian Ferris, Ian Newman, Peter Lawrence, Robin Krabbe, Wendy Bryant-Bergman
Staff in Attendance:	Dana Hicks, Kassandra Steward, Andrew Vocke
Apologies:	Cr Celisa Edwards, Cr Andrea Courtney, Fiona Loughran, Colin Hocking

#	AGENDA ITEMS
1.	Welcome
2.	Confirm Minutes
3.	Guest Presenter/s: Nil
4.	Active Actions:
5.	Non-Active Actions: (from action plan)
6.	Upcoming Meetings
7.	New/General Business:
8.	Closure
#	ACTIONS TAKEN
1.	Nil
#	RECOMMENDATIONS TO COUNCIL
1.	SEAP recommend to Council to adopt the Food Security Policy.

1 WELCOME

- A quorum was established with the nomination of SEAP member W. Bryant to Chair in the absence of Councillor representatives at the meeting.
- The meeting was officially opened at 17:02

2 CONFIRMATION OF MINUTES

Moved I. Newman Seconded I. Ferris

That the minutes of the SEAP meeting held on 18 February 2025, as circulated to Members, be confirmed as a true and accurate record of the proceedings.

Carried.

3 GUEST PRESENTER/S: NONE

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4 ACTIVE ACTIONS – MEETING OUTCOMES

Action Item	Source	Action Record	Responsibility	Outcome
R:= recommendation Ballad Ave: Suggest land use options for Council land.	Council Request (relates to action plan)	05/23: first raised. 02/24: recommendation raised at SEAP meeting. 03/24: recommendation made to Council and endorsed.	I. Ferris P. Lawrence B. Hocking F. Loughran I. Newman C. Hocking H. Sadler D. Hicks	A short overview of progress towards the master plan was provided to the group. Minimal discussion continued on further opportunities for the site and could potentially be included as options for the plan.

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Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p>Food Security: Investigate opportunities to develop a food policy. R: Identify and facilitate mapping of food security based partnerships. R: Council develop a food security policy and plan for the future of the community, incorporating community education on food security.</p>	<p>Action Plan Focus Area 1.1</p>	<p>03/23: first raised. 09/23: recommendation raised at SEAP meeting: Council to identify and facilitate mapping of food security based partnerships. 10/23: recommendation made to Council and endorsed. 02/24: recommendation raised at SEAP meeting. 03/24: recommendation made to Council and endorsed.</p>	<p>R. Krabbe H. Sadler W. Bryant D. Hicks D. Summers</p>	<p>W. Bryant stepped out at 17:06 with a declared conflict of interest for this agenda item.</p> <p>A brief overview of progress toward the food security mapping was provided, noting that the mapping work has now been completed and a draft copy of the outcomes has been provided. Once Council Officers have had a chance to review the data, it will be shared with the subgroup for comment, before returning to SEAP when ready.</p> <p>Minor discussion around the draft policy occurred including an opportunity around volunteering and food bank community services as part of a strategic approach.</p> <p>The draft policy was reviewed on the night and the SEAP group agreed to put forward a recommendation that the food security policy be adopted.</p> <p>Moved: I. Newman Seconded: B Hosking</p> <ul style="list-style-type: none"> W. Bryant returned to the meeting at 17:16. <p>RECOMMENDATION: SEAP recommend to Council to adopt the Food Security Policy.</p>

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Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p>Tree & Vegetation Strategy: R: Initiate creation of a comprehensive Tree & Vegetation Policy and Strategy</p>	Action Plan Focus Area 3.1	<p>03/23: first raised.</p> <p>11/23: recommendation raised from SEAP meeting: review & replace existing tree management policy.</p> <p>01/24: recommendation made and endorsed.</p> <p>02/24: SEAP endorse draft project plan.</p> <p>04/24: recommendation raised at SEAP meeting.</p> <p>05/24: recommendation made and endorsed.</p>	C. Hocking P. Lawrence I. Ferris D. Hicks D. Summers	<p>A general overview was provided on the status of the strategy noting that a consultant had been engaged to assist with the project. Some high level information has started to filter in including around what local native policy might look like, some high level mapping on potential corridors which may be used for in analysis down the track. It was noted that operational details need bedding down so that any strategy that gets adopted doesn't sit on a shelf, unused. It's crucial to bring the operational teams on the journey to ensure an appropriate implementation of an adopted strategy.</p>
<p>Sisters Beach Road: R: Council to request reduced speed limit. R: Council consideration for extending virtual fencing.</p>	SEAP	<p>05/23: recommendations raised at SEAP meeting.</p> <p>06/23: recommendations made to Council and endorsed.</p>	D. Summers B. Walker H. Sadler C. Hocking	<p>The group was advised that at the March Council meeting councillors made a decision to seek the transport commissioners approval to allow the speed limit along Sisters Beach Road to be reduced to 80kmph, including surrounding roads.</p> <p>There was some minor discussion about further speed management that could be considered in the village itself.</p>
<p>Expanding Focus Areas: R: SEAP & Councillors to attend other municipal localities to expand focus.</p>	SEAP	<p>09/23: recommendation raised at SEAP meeting.</p> <p>10/23: recommendation made to Council and endorsed.</p> <p>02/24: SEAP to identify site locations to visit</p>	SEAP	<p>A suggestion was raised that some of the recent updates around the Penguin Foreshore might be a good item to review for council operational staff as it might be similar to the Wynyard/Somerset foreshore areas.</p>
<p>School Engagement on Alternative Transport: R: Council to engage with school community re: traffic & ways to encourage walking/riding to school</p>	SEAP (Action Plan Focus Area 1)	<p>11/23: recommendation raised at SEAP meeting.</p> <p>01/24: recommendation made to Council and endorsed.</p>	K. Steward	<p>Update provided to advise that some survey results had started to trickle in.</p>

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Action Item	Source	Action Record	Responsibility	Outcome
<p>R:= recommendation</p> <p>Climate Leadership in line with Paris Agreement</p> <p>R: Develop a position statement opposing further offshore oil and gas exploration and development in waters off Tasmania.</p> <p>R: Council to advocate to LGAT regarding offshore oil and gas exploration in Tasmanian and adjacent Commonwealth waters off Tasmania.</p>	SEAP (Action Plan Focus Area 1)	<p>02/24: recommendation raised at SEAP meeting.</p> <p>03/24: recommendation made to Council, noted and tabled for workshopping.</p> <p>08/24: recommendation raised at SEAP meeting.</p> <p>09/24: recommendation made to Council, tabled for workshopping.</p>	<p>H Sadler</p> <p>B Hosking</p> <p>D Summers</p>	<p>A brief overview was provided. It was advised that the offshore oil and gas exploration went to vote at the LGAT meeting in March and it was not successful.</p> <p>Through discussion, the group determined to help construct a standard response, consistent with Council's Environmental Policy and iCEP, to aid in responding to requests for consultation when there are industrial impacts to climate change.</p> <p>Task: D. Hicks to circulate the recent response to the offshore oil and gas consultation to start the process for the creation of a template response.</p>
<p>Stormwater Policy</p>	Council	<p>04/24: first raised</p>	<p>D. Summers</p>	<p>The panel completed a review of the stormwater policy. Some updates were suggested during the meeting which were taken back for amendments to the draft policy.</p> <p>Task: D. Summers to circulate revised finalised draft stormwater policy for review and recommendation out of session.</p>
<p>State of the Environment</p> <p>R: Advocate to the state government to publish the 2024 State of the Environment Report immediately following its release to parliament</p>	SEAP	<p>05/24: recommendation made to Council and endorsed.</p>	<p>D Hicks</p> <p>D Summers</p>	<p>Feedback from the group has been collated and it was noted that if new comments were offered this will also be collated. It was put to the group whether there were thoughts on how to present the information in easy to digest way.</p> <p>Task: D Hicks & D Summers to provide a polished document with a presentation plan for the groups feedback.</p> <p>Task: SEAP Group to review content and presentation plan for the State of the Environment for Council out of session.</p>

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5 NON-ACTIVE ACTIONS – FOR INFORMATION

Action Item	Source	Action Record	Comments
R:= recommendation			
Community Adaptation & Resilience: provide case studies to assist progress for achievable projects.	Action Plan Focus Area 1	03/23: first raised	No Discussion
Climate Leadership in line with Paris Agreement	Action Plan Focus Area 1		No Discussion
Waste Education Seek information on possible funding for waste education through the state government.	Action Plan Focus Area 2	03/23: first raised	No Discussion
Green Waste Recycling	Action Plan Focus Area 2		No Discussion
Local & Sustainable Food Waste Systems	Action Plan Focus Area 2		No Discussion
Increase Native Biodiversity	Action Plan Focus Area 3		No Discussion
Land for Wildlife Reserves	Action Plan Focus Area 3		No Discussion
Natural Values Database	Action Plan Focus Area 3		No Discussion
Plan for Arboreta/ums	Action Plan Focus Area 3		No Discussion
Weed Reduction Program: form a sub-group and produce reduction program incl. education	Action Plan Focus Area 3	03/23: first raised.	No Discussion

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Action Item	Source	Action Record	Comments
R:= recommendation			
Wildlife Corridors: research and provide case studies for the group's consideration to follow vegetation strategy actions	Action Plan Focus Area 3	03/23: first raised. 04/23: recommendation raised at SEAP meeting.	No Discussion
Sponsorship Signage Policy: R: amend Sponsorship Signage Policy to exclude fossil fuels in recognition of their health and climate impacts.	Action Plan Focus Area 1	03/23 recommendation raised at SEAP meeting. 04/23: recommendation made to Council and endorsed. 05/23: implementation complete, action closed.	COMPLETE - CLOSED
Cities of Power R: participate in the Cities Power Partnership which presents an opportunity to join dozens of other councils across the country leading the way to a zero emissions future by providing the necessary tools, resources, and connections to help accelerate their climate and energy goals.	Action Plan Focus Area 1	03/23 recommendation raised at SEAP meeting. 04/23: recommendation made to Council and endorsed. 04/23: implementation initiated. 07/23: implementation complete, action closed	COMPLETE - CLOSED
Annual EcoFair: R: Introduce an annual EcoFair event in conjunction with Spring Loaded to raise awareness in the community and promote sustainable living and a healthy relationship with the environment.	Action Plan Focus Area 3	03/23 recommendation raised at SEAP meeting. 04/23: recommendation made to Council and endorsed. 04/23: implementation initiated. 10/23: implementation complete, action closed.	COMPLETE - CLOSED
HEAT: R: Council to seek out greater uptake options	Action Plan Focus Area 1:	03/23: first raised. 05/23: recommendation raised at SEAP meeting. 06/23: recommendation made to Council and endorsed. 08/24: implementation scheduled for progression in the 2024/2025 financial year, action closed.	COMPLETE - CLOSED
FOGO: Regional implementation of FOGO for reduced waste to landfill.	Council (Action Plan Focus Area 2)	03/23: 2020 feasibility study shared with SEAP. 05/23: Council endorse regional rollout. 02/24: update on rollout. 12/24: implementation complete, now embedded into operational practice, action closed	COMPLETE - CLOSED

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6 UPCOMING MEETINGS

- Next meeting on 17 June 2025 located at Council Chambers was confirmed during meeting. Out of session it was suggested this date may be pushed back to allow for new SEAP members to attend for a quorum.

7 GENERAL BUSINESS

- An item parked at the February meeting from B. Hosking, Climate Impact included in iCEP was discussed during the meeting.

The Chair called for members to raise other general business; the following discussions were noted:

- There was a suggestion regarding improvements to the circular economy through advocacy or projects could be considered in policy setting.
- It was noted that the April meeting would be the last meeting for some of the current members who have not wished to extend their term, with the official term ending 30 May. A message of thanks for their work was shared with the group. It was noted that a debrief regarding the SEAP Terms of Reference would still proceed before July 2026 and all members would be invited to participate.

8 CLOSURE

The Chair declared the meeting closed at 18:30