



**ORDINARY MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

16 May 2022

11 May 2022

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 16 May 2022 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

11 May 2022

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

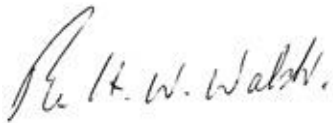
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 16 May 2022 commencing at 6:00pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 16 MAY 2022, COMMENCING AT 6:00PM

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

DIGITAL RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Mayor Robby Walsh - 16 May 2022.

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 11 April 2022, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Staff and Agenda Item Number

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil received.

4.2 MAYOR'S COMMUNICATIONS

RECOMMENDATION

That Council note the Mayors Communications

6/4/22	Meeting with General Manager
11/4/22	Council Meeting
12/4/22	Meeting with General Manager
13/4/22	Business North West Business Breakfast
25/4/22	ANZAC Day Service Wynyard & laying of wreaths in Yolla and Preolenna
25/4/22	DEPUTY MAYOR – ANZAC Day Service Somerset
25/4/22	CR HYLAND – ANZAC Day Service Waratah
27/4/22	Business North West Business Breakfast
27/4/22	Meeting with General Manager
27/4/22	Video at Multi-Purpose Centre
27/4/22	Tas Talks Radio Show
28/4/22	Men's Shed function
28/4/22	Media Event – Warawyn Child Care
28/4/22	Councillor Workshop
2/5/22	Councillor Workshop
3/5/22	Meeting with General Manager
5/5/22	Met with RSL at Cenotaph
9/5/22	Councillor Workshop

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(c) the date and purpose of any council workshop held since the last meeting.

RECOMMENDATION

That the Council note the following Workshops

2/5/22	Footpath Service Levels Community Survey Proposal Operational Budget Review
9/5/22	Carbon Emissions Report Somerset Sports Precinct Operational Budget Review Rates and Charges Policy Review

Councillor Attendance Records

Meetings attended during 2021/22 (Up to – 9/5/22)

	Ordinary Meetings 2021/22 (9)	Special Meetings / AGM 2021/22 (1)	Workshops 2021/22 (22)	Community Conversations 2021/22 (5)	Weeks Leave Approved
Mayor Robert Walsh	8	1	21	5	4
Deputy Mayor Mary Duniam	9	1	21	3	3
Cr Maureen Bradley	9	1	19	3	
Cr Gary Bramich	9	1	22	5	
Cr Andrea Courtney	8	1	19	1	
Cr Celisa Edwards	9	1	22	5	
Cr Darren Fairbrother	8	1	17	3	
Cr Kevin Hyland	9	1	20	5	

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 K NICHOLS - CAMP CREEK****QUESTION**

Mr Nichols of Wynyard noted he was concerned about environmental impacts on Camp Creek of current subdivision works and the risk of landfill collapsing into the creek due to almost zero erosion control measures. He noted that a large portion of works appear to be within the creek buffer zone. He asked the following questions:

1. What control measures does Council have in place, or will put in place, to prevent the matter worsening; and
2. Why was this work allowed to occur within such a sensitive zone.

The questions were taken on notice

OFFICERS RESPONSE

It is the developers' responsibility to have sufficient erosion control measures in place while undertaking their development works. The developer has undertaken additional silt arresting measures and has minimal filling works remaining. The scour protection of stormwater outlets, protection from scour and erosion of fill etc is required to be maintained until the disturbed areas are rehabilitated and stabilised following the development works.

All works currently being conducted are in compliance with the permit issued in 2006 and subsequently appealed and amended at the Resource Management Planning and Appeals Tribunal (RMPAT). The location of the works were considered at the time of the planning assessment and subsequent appeal process.

5.1.2 P SCHULTZ - BIODIVERSITY**QUESTION**

Mrs Schultz of Wynyard asked the following questions:

1. Is Council removing any more trees along Camp Creek or anywhere else.
2. Will the Council employ an alternative arborist who can provide advice on how to save any identified problem trees.

The questions were taken on notice.

OFFICERS RESPONSE

Council has no plans to remove any further trees at Camp Creek at this stage. There are other tree removals planned throughout the community.

Council's Tree Management Policy states that removal will only occur if the tree is dying or diseased, poses a high risk to public safety, poses a high risk to public infrastructure or other nuisance according to the definition in the *Local Government Act 1993*.

Council has no immediate plans to employ an alternate arborist to reassess trees previously evaluated.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

5.2.1 MR J POWELL - WARATAH COMMUNITY BOARD

QUESTION

Mr Powell of Waratah has asked:

1. Please advise when and how the next Waratah Community Board election will be held; and
2. What are the criteria for an individual to be appointed?

OFFICERS RESPONSE

The appointment of new Waratah Community Board members will occur through an Expression of Interest process. Consultation to develop the new Waratah Community Plan is about to commence. Development of the Waratah Community Plan will proceed the appointment of Board members. The Waratah Community Board Charter outlines in Part3 the Role of the Board and Board appointments:

Part 3: Board Roles

3.1 Board appointments

3.1.1 The process to appoint Board members will include a transparent expression of interest process. The Council will make the final selection according to the guidelines on Board Members' skills and attributes. The process will be publicly advertised and widely promoted over a reasonable period of time.

3.1.2 There will be five appointed members, including the Chairperson, according to the Board Mix and Skills clause, below. One of these appointed members should be a local aboriginal community representative.

3.1.3 To support the link with the local Tourism Association one additional position is to be the Chair of the Waratah Tourism Association, or nominee acceptable to the Board. In addition to the five appointees is one Council Councillor. This gives a total of five appointees, plus the Tourism Association Chair and Council Councillor; a maximum of seven permanent members, plus up to two co-opted members.

3.1.4 The Board may co-opt up to two members for specific and required expertise, skills; the co-opted roles to also be approved by the Council. Co-opted members will not have a formal vote, and their term is limited to the specific reason for their appointment.

3.1.5 Each member will be appointed for a three-year term coinciding with the term of the current Waratah Community Plan. Board appointees may be re-appointed for a maximum of up to three terms, or nine years in total.

3.1.6 Following the initial appointments, the Council and the Board will discuss and review the Charter together to be signed off by both the Board and Council, except for the inaugural Board Charter adopted by Council.

3.1.7 The Chair of the Board will be appointed by the Council.

3.1.8 If an appointee resigns, the Council will lead the re-appointment process to replace that Board member.

3.2 Board mix and skills

3.2.1 The appointment process seeks to provide a good mix of skills and backgrounds on the Board, recognising that diversity is a strength in representation and quality decision making. It is therefore expected that there will be a balanced mix of individuals according to gender and age. Other attributes that the Council will consider when making appointments will include:

- a) Preferably living in the Waratah area, or maintain active and regular involvement in the area
- b) A depth of community knowledge, including community group involvement
- c) A team player, including positive skills and attributes that will support the achievement of the Board's roles and responsibilities
- d) Previous leadership in addressing community issues
- e) Previous positive involvement in other boards or similar entities
- f) Good communication skills.

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

6.0 PLANNING AUTHORITY ITEMS



6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Nil received.

6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

Nil received.

6.3 APPLICATION FOR PLANNING SCHEME AMENDMENT PSA 1/2021 FOR 15275 BASS HIGHWAY, SOMERSET & 55 MCKAYS ROAD, SOMERSET (CT 15471/1)

To: Council
Reporting Officer: Town Planner
Responsible Officer: Manager Development and Regulatory Services
Report Date: 2 May 2022
File Reference: 2894052 & 1929911
Supporting Documents: 1. Statement of Opinion 
2. TasWater response 

RECOMMENDATION

That the Planning Authority direct the Manager Development and Regulatory Services to provide the Statement of Opinion for PSA 1/2021, as attached, to the Tasmanian Planning Commission in accordance with s39(2) of the *Land Use Planning and Approvals Act 1993*.

PURPOSE

The purpose of this report is to seek the Planning Authority's endorsement to provide the Tasmanian Planning Commission (TPC) with a Statement of Opinion, in accordance with s39 of the Land Use Planning and Approvals Act 1993 (LUPAA), regarding the notification process of Planning Scheme Amendment 1/2021.

BACKGROUND

On 21 February 2022, the Planning Authority determined to initiate and certify a planning scheme amendment. The amendment is to rezone land at 15275 Bass Highway, Somerset (CT 153130/4) and 55 McKays Road, Somerset (CT 15471/1) from General Industrial under the *Waratah-Wynyard Interim Planning Scheme 2013* to Particular Purpose Zone 1.

The next step of the process was to notify the TPC of the decision and exhibit the application for a period of 28 days.

DETAILS

In accordance with s38 LUPAA, the application was advertised on 5 March 2022 and 2 April 2022, with the exhibition period closing 5 April 2022. No representations were received regarding the application.

Section 39 LUPAA requires the Planning Authority to provide to the TPC:

- (a) a copy of each representation received by the authority in relation to the draft amendment or, where it has received no such representation, a statement to that effect; and*
- (b) a statement of its opinion as to the merit of each such representation, including, in particular, its views as to–*
 - (i) the need for modification of the draft amendment in the light of that representation; and*
 - (ii) the impact of that representation on the draft amendment as a whole; and*

(c) such recommendations in relation to the draft amendment as the authority considers necessary.

The Planning Authority is required to provide the TPC with a s39 report within 35 days of the completion of the exhibition period. Council sought, and were granted, an extension of time for the s39 report to be considered at Council's May meeting.

As no representations were received, there is effectively nothing to report on regarding subclauses (a) and (b). With regards to subclause (c), it is not considered that the Planning Authority has changed its view of the proposal since its decision on 21 February 2022. It is therefore recommended that the Statement of Opinion be supplied to the TPC that states that the Planning Authority's view is accurate as per the previous decision and this view has not changed post exhibition, as per the enclosed draft Statement of Opinion.

POLICY IMPLICATIONS

There are no policy implications for this portion of the planning scheme amendment process.

FINANCIAL IMPLICATIONS

There are no financial implications for this portion of the planning scheme amendment process.

RISK IMPLICATIONS

Risk is considered to be minimal, as the Statement of Opinion is a process driven requirement. Council has been directed that the Statement of Opinion must come from the Planning Authority. By not providing the Statement of Opinion, the assessment process would stall, creating delays for the applicant.

CONSULTATION PROCESS

As previously stated, Council advertised the Draft Amendment from 5 March 2022 until 5 April 2022, with two separate advertisements placed in the local paper on 5 March 2022 and 2 April 2022. No representations were received regarding the application.

The TPC did request Council to consult with and obtain consent from the land owner of the property at 55 McKays Road, as this property wasn't included within the initial application for the planning scheme amendment. This has been completed, with a copy of the consent forwarded to the TPC.

EXTERNAL REFERRALS

The Draft Amendment was referred to TasWater on 25 March 2022 in accordance with the requirements of s56S *Water and Sewerage Industry Act 2008*. A response was received on 29 March 2022 advising that TasWater had no conditions or formal comments regarding the Draft Amendment. A copy of the response from TasWater is attached to this report.






STATUTORY IMPLICATIONS

The statutory process is explained above. Although the notification period has been uneventful, it is a requirement of LUPAA for the Planning Authority to provide a statement confirming that.

COMMENT

It is recommended that the Planning Authority provides a Statement of Opinion to the TPC that states that the Planning Authority's opinion has not differed from the decision made on 21 February 2022. A Statement of Opinion, as per that enclosed, is recommended.

6.4 CENTRE PIT EXPANSION AND SOUTH DEPOSIT BACKFILL AT MINE ROAD SAVAGE RIVER, SAVAGE RIVER MINE - DA 216/2021

To: Council
Reporting Officer: Development Services Coordinator
Responsible Officer: Manager Development and Regulatory Services
Report Date: 3 May 2022
File Reference: 6998852
Supporting Documents: 1. Advertised Planning Application Documentation 
2. Representation 
3. Part B Conditions- EPA 
4. Environmental Assessment Report 
5. EPA notification letter of decision 

RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, approve Centre Pit Expansion and South Deposit Backfill at Mine Road, Savage River subject to the following conditions: -

PART A CONDITIONS:

- (1) The development is to be generally in accordance with the application for rehabilitation and future works as submitted and endorsed documents as listed:
 - a. Planning Report with associated appendices as prepared by Pitt & Sherry Revision 01 and dated 6 December 2021.****
- (2) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.**
- (3) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.**
- (4) Loading and unloading of vehicles is to be confined to within the boundaries of the property.**
- (5) Stormwater Management of the development site is to be in accordance with 9.3 State Policy on Water Quality and Management 1997, Pit & Sherry Planning Report dated 6 December 2021.**

PART B CONDITIONS

- (1) The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit B (No. 10995), which the Board of the Environment Protection Authority (EPA) has required the planning authority to include in the permit, pursuant to section 25 (5) of the Environmental Management and Pollution Control Act 1994.**

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- This project must be substantially commenced within two years of the issue of this permit.
- An “Activity within the Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- The applicant is advised to consult with a Building Surveyor to ensure the development is constructed in accordance with the *Building Act 2016*.
- The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
- This permit is based on information and particulars set out in Development Application DA 216/2021. Any variation requires an application for further planning approval of Council.
- Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact Aurora Energy on 1300 132 003 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
- Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council’s decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Tasmanian Civil and Administrative Tribunal, GPO Box 1311, Hobart, 7001.

PURPOSE

The purpose of this report is for Council to consider the merits of the application DA216/2021 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013* (Planning Scheme).

BACKGROUND

Currently the mine operates under EPN 248/2 which covers mining lease 11M/1997. This lease was amalgamated into the current 2M/2001 and all mining at Savage River occurs under the existing lease areas of 2M/2001, 14 M/2007, 11M/2008 and 4M/2019.

The site is accessed by an existing formed road from Mine Road, Savage River and internal road arrangements from there. The site is located within the Rural Resource and Environmental Management Zones. A locality plan identifying the entirety of the subject site is provided in Figure 1 below, with the Centre Pit expansion area identified in red.

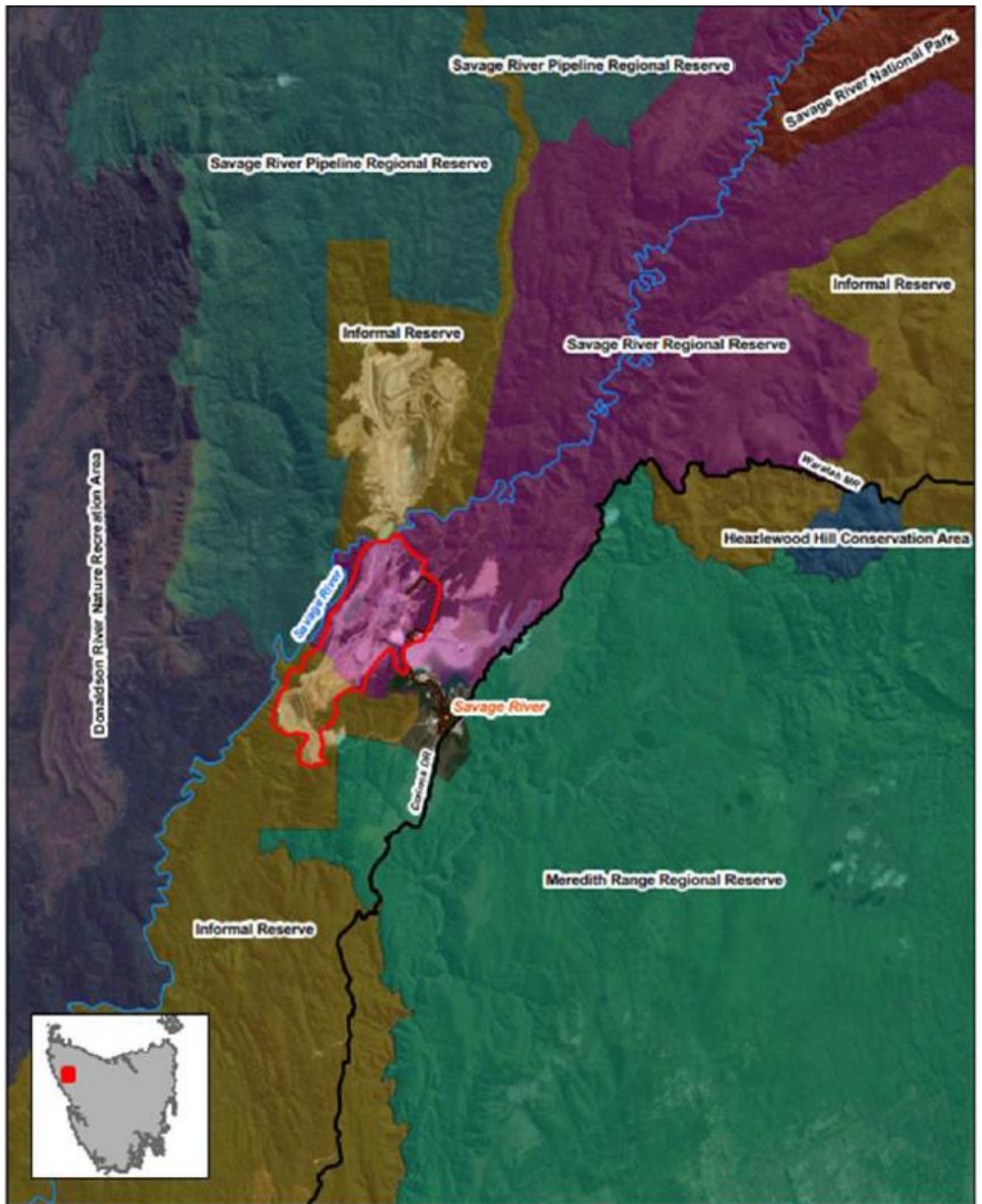


Figure 1: Locality Plan

Sourced: Planning Report as prepared by Pitt and Sherry Revision 01 and dated 6 December 2021.

DETAILS

The applicant is seeking approval for a Centre Pit Expansion and proposed rock dump area located within the boundaries of the existing Savage River Mine footprint. There is no available title for the property which this report identifies as Mine Road, Savage River, however it is identified with PID 6998852 of which Parks and Wildlife Service are the relevant

authority. The south Deposit area is located on PID 3388020 and is identified as a Future Potential Production Forest area and Department of Primary Industries Parks, Water and Environment (DPIPWE) is the relevant authority.

The Centre Pit will be mined in a series of stages and cutbacks using a Load and Haul operation.

Water including that resulting from the dewatering will be processed through the existing centralised water treatment systems on-site.

Waste rock will variously be disposed of in the existing Centre Pit Rock Dump area, the proposed Mill dump and South deposit dump, and the buttressing of the existing Main Creek Tailings Dam and Emergency Tailings Dam Walls.

New dumps will be built from a combination of non-acid forming and potentially acid forming waste rock which will be managed in accordance with the current management practices. Potentially acid forming material will be encapsulated or placed under water to prevent oxidation.

Tailings will be deposited within the existing tailings dams and storage facility.

As the pit expands, the location of the internal roads will vary to accommodate the changes in landform and allow access to the various waste rock dumps indicated for use. The site's processing rate will not exceed the currently approved limits covered by the current mining leases.

Mill Dump, South Deposit Backfill Dump and Dam Wall Buttressing is the extent of the changes to occur as part of the expansion of Centre Pit. The operations at Savage River will continue to operate 24 hours a day seven days a week. Currently the operation employs 694 FTE staff and 120 contractors. There are no changes to this because of the proposal. No additional construction of buildings or any further infrastructure are proposed or required as part of the application.

Figure 2 below provides an overview of these locations within the Centre Pit expansion and South Deposit Backfill.

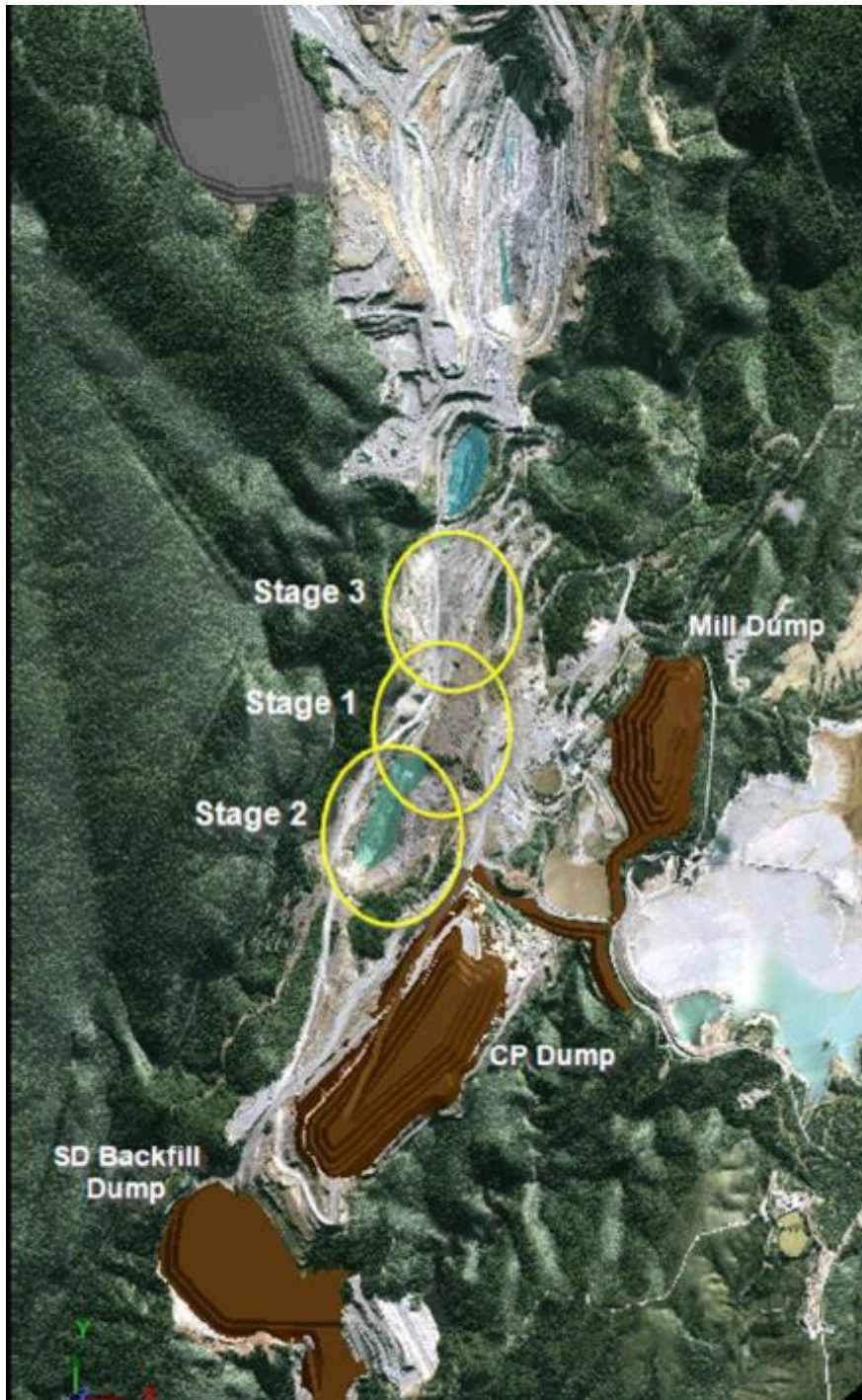


Figure 2: Locality Plan

Sourced: Planning Report as prepared by Pitt and Sherry Revision 01 and dated 6 December 2021.

This report assesses the proposal against the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) and takes into account any representations received during the public exhibition period. The subject property is zoned Rural Resource and Environmental Management under the Planning Scheme. The proposal is defined as an Extractive Industry Use Class. This is a Permitted use within the Rural Resource zone and a discretionary use under the Environmental Management zone. The applicant is applying for discretion under the following clauses: -

- 26.4.1 (P3, P4) Suitability of a site or lot on a plan of subdivision for use or development;
- 29.3.2 (P1, P2) Discretionary Permit use;
- 29.4.2 (P3, P4) Suitability of a site or lot for use or development; and
- 29.4.3 (P4) Location and configuration of development.

CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 28 days as required under LUPAA and EMPC Act. The period for representations closed on 17 January 2022. One (1) representation was received on the 19 January 2022. The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representations which are included as an enclosure to this report.

Representor: A Williams obo Parks and Wildlife Services

Issues:	Planning Response:
It is acknowledged that the Savage River Mine and Savage River Rehabilitation Project have wide-ranging social, economic and environmental benefits. This is not intended to be an objection.	Noted.
The Environmental Impact Statement makes no reference to the <i>National Parks and Reserves Management Act 2002</i> or specifically the management objectives for the class of reserved land detailed in Schedule 1 of the Act.	Whilst it is noted this is desirable to do so, it is not a requirement under the <i>Land Use Planning Approvals Act 1993</i> or the <i>Waratah-Wynyard Interim Planning Scheme 2013</i> .
The Environmental Impact Statement states that the Savage River Regional Reserve, established under the <i>Nature Conservation Act 2002</i> , is publicly managed land available for mining under <i>the Mineral Resources Act 1995</i> . Whilst this is true, activities within the regional reserves should be consistent and have regard to the management objectives stated in Schedule 1 of the <i>National Parks and Reserve Management Act 2002</i> . Given PWS will be the ultimate land manager at the end of the mine closure, further consultation and advice is encouraged with Parks regarding the development of the preferred final closure option for the centre pit void and other	Noted.

closure strategies within and adjacent to the Regional Reserve.	
It is noted that historical rainfall and evaporation records are referenced for waste rock dump capping saturation and the South Deposit backfill dump saturation. However, there isn't any consideration for climate change forecasts in the management of PAF waste as part of the project.	Flooding and evaporation considerations for the site are required to be assessed by the EPA. Council's assessments are not to double up or assess on the same matters. EPA have provided Part B conditions in order to approve the planning permit. However, a copy of their assessment is provided in the attachments.
In section 11 of the Environmental Impact Statement it is noted the project guidelines request kinetic geochemical test work for prediction of elemental enrichment and leaching potential of waste rock. Section 6.7.3 states that kinetic test work has not been undertaken due to the two-year turnaround timeframe for results. Given the 10 + year mine life provided by the Centre Pit extension project, the kinetic test work would be a valuable tool to inform future closure planning and waste rock management within the site.	This is a consideration of the EPA, in addition to the close down procedures of the mining site over each mining lease issued.

INTERNAL REFERRALS

Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

1. In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
2. Loading and unloading of vehicles is to be confined to within the boundaries of the property.
3. All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
4. Stormwater Management of the development site is to be in accordance with 9.3 State Policy on Water Quality and Management 1997, Pit & Sherry Planning Report dated 6 December 2021.

Note:

An "Activity within the Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.

Environmental Health

The following environmental health notes were recommended.

Note: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

EXTERNAL REFERRALS

The application was required to be referred to the Board of Environmental Protection Authority assessments team under section 25 (1) of the *Environmental Management and Pollution Control Act 1994* (EMPCA) and was referred on the 2 December 2021. The Environmental Impact Assessment of the activity under EMPCA was completed by the EPA and advised Council on the 5th April 2022 that the application can be approved subject to conditions and restrictions. These are to be included as Part B Conditions on any permit issued.

PLANNING ASSESSMENT

The subject site is zoned both Rural Resource and Environmental Management under the *Waratah-Wynyard Interim Planning Scheme 2013*. The use is an Extractive Industry use which is a Permitted use within the Rural Resource zone and a discretionary use within the Environmental Management zone. The proposal does not meet all relevant acceptable solutions of the planning scheme and is therefore submitted as a discretionary application under Section 57 of the *Land Use Planning & Approvals Act 1993* and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57(1) (b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the relevant discretionary provisions for the Rural Resource Zone Code, the Environmental Management Zone Code and relevant Codes is provided below.

26.4.1 Suitability of a site or lot on a plan of subdivision for use or development

<p>A3</p> <p>Unless for agricultural use other than controlled environment agriculture which permanently precludes the land for an agricultural use dependent on the soil as a growth medium, a site or each lot on a plan of subdivision must be capable of connecting to a water supply –</p> <p>provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>from a rechargeable drinking water system with a storage capacity of not less than 10,000 litres if–</p> <p>(i) there is not a reticulated water supply; and</p>	<p>P3</p> <p>There must be a water supply available for the site or for each lot on a plan of subdivision with an adequate level of reliability, quality, and quantity to service the anticipated use of the site or the intended use of each lot on a plan of subdivision; or</p> <p>It must be unnecessary to require a water supply</p>
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<p>(ii) development is for – a single dwelling; or a use with an equivalent population of not more than 10 people per day</p>	
<p>Planning Comments:</p> <p>Drinking water on site is not provided by serviced mains and the rechargeable system on-site provides for more than 10 people per day, therefore the application must satisfy the performance criteria.</p> <p>The subject site has an existing on-site system within the staff facilities within the Savage River complex and will continue to be used. This is considered to have an adequate reliability, quality and quantity for the subject site and the proposal will not result in an increased load on this system.</p> <p>Existing water supplies used for processing associated with the proposed mining works will remain largely unchanged.</p> <p>The proposal complies with the performance criteria.</p>	
<p>A4</p> <p>Unless for agricultural use other than controlled environment agriculture which permanently precludes the land for an agricultural use dependent on the soil as a growth medium, a site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and liquid trade waste –</p> <p>to a sewerage system provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>by on-site disposal if –</p> <p>(i) sewage or liquid trade waste cannot be drained to a reticulated sewer system; and</p> <p>(ii) the development -</p> <p>is for a single dwelling; or</p> <p>provides for an equivalent population of not more than 10 people per day; or</p> <p>(iii) the site has capacity for on-site disposal of domestic waste water in accordance with AS/NZS1547:2012 On-site domestic-wastewater management clear of any</p>	<p>P4</p> <p>A site or each lot on a plan of subdivision must drain and dispose of sewage and liquid trade waste –</p> <p>(i) in accordance with any prescribed emission limits for discharge of wastewater;</p> <p>(ii) in accordance with any limit advised by the Tasmanian Environmental Protection Agency;</p> <p>(iii) without likely adverse impact for the health or amenity of the land and adjacent land;</p> <p>(iv) without compromise to water quality objectives for surface or ground water established under the State Policy on <i>Water Quality Management 1997</i>; and</p> <p>(v) with appropriate safeguards to minimise contamination if the use or development has potential to –</p> <p>indirectly cause the contamination of surface or ground water; or</p> <p>involve an activity or process which requires the use, production, conveyance</p>

<p>defined building area or access strip</p>	<p>or storage of significant quantities of sewage or liquid trade waste that may cause harm to surface or ground water if released through accident, malfunction, or spillage; or</p> <p>It must be unnecessary to require the drainage and disposal of sewage or liquid trade waste</p>
<p>Planning Comments:</p> <p>Liquid trade waste cannot be drained to a reticulated system and the development provides for a population of much greater than 10 people per day. Therefore, the proposal must satisfy the performance criteria.</p> <p>The subject site has its own existing infrastructure and servicing systems on-site. The on-site services and amenities for the staff are available are within the complex and the mines works as part of this proposal will not generate any further sewage or liquid trade wastes.</p> <p>The proposal complies with the performance criteria.</p>	

29.3.2 Discretionary Permit use

<p>A1</p> <p>Discretionary permit use, other than residential use, must be –</p> <p>on a site that is not located in an area of significant ecological, scientific, cultural or aesthetic value; or</p> <p>consistent with any advice or decision of the relevant entity for a statutory outcome applying for protection, conservation and management of a significant ecological, scientific, cultural, or aesthetic value of the land or adjacent land</p>	<p>P1</p> <p>Discretionary permit use, other than residential use, must –</p> <p>be required to locate in an area of significant ecological, scientific, cultural or aesthetic value –</p> <ul style="list-style-type: none"> (i) to provide immediately access to a specific naturally occurring resource; (ii) to facilitate conservation, protection or management of a significant ecological, scientific, cultural or aesthetic value; (iii) to provide opportunity for diversification, innovation, and value-adding to secure a conservation outcome; (iv) to provide utility infrastructure of critical importance for the municipal or regional community or for Tasmania; or (v) to provide significant social, economic or environmental benefit to the Region or Tasmania; and <p>have regard to any advice or decision of the relevant entity for a statutory outcome applying for protection, conservation and</p>
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	management of a significant ecological, scientific, cultural, or aesthetic value of the land or adjacent land
<p>Planning Comments:</p> <p>The extractive industry is not increasing in intensity with increased volumes as such, it is increasing in intensity with locations of additional battering of the increasing Centre Pit and additional material located at Mill Dump point. The proposal therefore must address the performance criteria.</p> <p>The proposed works are located within a current mining lease area and mostly within the existing disturbed footprint. Some small areas of vegetation will be impacted by the expansion of Centre Pit and Mill Dump point. A total of 44.39ha of native vegetation will be impacted. However, of this area none is listed within a community listed under the National Conservation Act or the Commonwealth EPBA Act. This is a comparatively small area of vegetation loss in a previously disturbed area and is not considered likely to have any further significant impact on flora and fauna.</p> <p>The proposed expansion of Centre Pit and Mill Dump are required to locate in an area of significant ecological, scientific to provide immediate access to a naturally occurring resource (a) (i) and (a) (v). The subject site is and will continue with this proposed extension of Centre Pitt and Dump Point to provide significant social, economic benefit to the Region and Tasmania due to quantity of resource mined and exported and the staff employed at the site and therefore complying with P1 (b).</p> <p>The proposal complies with the performance criteria.</p>	
<p>A2 There is no acceptable solution</p>	<p>P2 Use on land with a high level of risk from exposure to a natural hazard must be required to provide an overriding social, economic or environmental benefit to the Region or Tasmania; and</p> <p>(a) no suitable alternate site is available; and</p> <p>(b) a hazard risk assessment in accordance with Code E2 - Bushfire Prone Areas and Code E6 - Hazard Management indicates –</p> <p>(i) there is an insufficient increase in the level of risk to warrant any specific hazard reduction or protection measures; or</p> <p>(ii) a hazard management plan demonstrates a tolerable level of risk can be achieved and maintained for the type, scale and intensity of the use</p>
<p>Planning Comments:</p> <p>The subject site is a property with a high level of risk identified from exposure to a natural hazard. The site is mapped as having portions of landslide hazard overlays, however not identified as a high risk.</p>	

The site is surrounded by native vegetation however there are extensive cleared areas onsite within the mining lease areas and minimise the level of threat to any asset or personnel.

The existing Bushfire Hazard Management Plan and safety procedures will continue to be implemented for the entirety of the site across mining leases.

The proposal complies with the performance criteria.

29.4.2 Suitability of a site or lot for use or development

<p>A3</p> <p>A site or each lot on a plan of subdivision must be capable of connecting to a water supply –</p> <p>provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p> <p>from a rechargeable drinking water system with a storage capacity of not less than 10,000 litres if–</p> <ul style="list-style-type: none"> (i) there is not a reticulated water supply; and (ii) development is for – <p>a single dwelling; or</p> <p>a use with an equivalent population of not more than 10 people per day</p>	<p>P3</p> <p>There must be a water supply available for the site or for each lot on a plan of subdivision with an adequate level of reliability, quality, and quantity to service the anticipated use of the site or the intended use of each lot on a plan of subdivision; or</p> <p>It must be unnecessary to require a water supply</p>
<p>Planning Comments:</p> <p>Drinking water on site is not provided by serviced mains and the rechargeable system onsite provides for more than 10 people per day, therefore the application must satisfy the performance criteria.</p> <p>The subject site has an existing onsite system within the staff facilities within the Savage River complex and will continue to be used. This is considered to continue having an adequate reliability, quality and quantity for the subject site.</p> <p>Existing water supplies used for processing associated with the proposed mining works will remain largely unchanged.</p> <p>The proposal complies with the performance criteria.</p>	
<p>A4</p> <p>A site or each lot on a plan of subdivision must be capable of draining and disposing of sewage and liquid trade waste –</p> <p>to a sewerage system provided in accordance with the <i>Water and Sewerage Industry Act 2008</i>; or</p>	<p>P4</p> <p>A site or each lot on a plan of subdivision must drain and dispose of sewage and liquid trade waste –</p> <ul style="list-style-type: none"> (i) in accordance with any prescribed emission limits for discharge of waste water;

<p>by on-site disposal if –</p> <ul style="list-style-type: none"> (i) sewage or liquid trade waste cannot be drained to a reticulated sewer system; and (ii) the development - <p>is for a single dwelling; or</p> <p>provides for an equivalent population of not more than 10 people per day; or</p> <p>creates a total sewage and waste water flow of not more than 1,000l per day; and</p> <ul style="list-style-type: none"> (iii) the site has capacity for on-site disposal of domestic waste water in accordance with AS/NZS1547:2012 On-site domestic-wastewater management clear of any defined building area or access strip 	<ul style="list-style-type: none"> (ii) in accordance with any limit advised by the Tasmanian Environmental Protection Agency; (iii) without likely adverse impact for the health or amenity of the land and adjacent land; (iv) without compromise to water quality objectives for surface or ground water established under the <i>State Policy on Water Quality Management 1997</i>; and (v) with appropriate safeguards to minimise contamination if the use or development has potential to – <p>indirectly cause the contamination of surface or ground water; or</p> <ul style="list-style-type: none"> b. involve an activity or process which requires the use, production, conveyance or storage of significant quantities of sewage or liquid trade waste that may cause harm to surface or ground water if released through accident, malfunction, or spillage; or <p>(b) It must be unnecessary to require arrangements for the drainage and disposal of sewage or liquid trade waste</p>
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Planning Comments:

Liquid trade waste cannot be drained to a reticulated system and the development provides for a population of much greater than 10 people per day. Therefore, the proposal must satisfy the performance criteria.

The subject site has its own existing infrastructure and servicing systems onsite. Again, the onsite services and amenities for the staff are available are within the complex and the mines works as part of this proposal will not generate any further sewage or liquid trade wastes.

The subject application has been referred to the Tasmanian Environmental Protection Authority and have subsequently provided conditions and direction to Council to issue a planning permit with their conditions listed as Part B conditions.

The proposal complies with the performance criteria.

29.4.3 Location and configuration of development

<p>A4</p> <p>Clearing and conversion of native vegetation, and any change in natural ground level must not occur on any part of a site outside the designated building area; and</p> <p>Rehabilitation must use vegetation of a type consistent with the native vegetation of the locality</p>	<p>P4</p> <p>Clearing and conversion of native vegetation, and any change in natural ground level –</p> <p>must be consistent with the objective for any conservation management regulation or reserve management plan applying for the land; and</p> <p>must -</p> <ul style="list-style-type: none"> (i) retained sufficient vegetation to maintain an intact tree canopy and provide screening to cleared and converted areas; (ii) minimise impact on the visual qualities of a shoreline, skyline, ridge and other prominent landform feature; (iii) minimise exposure to view from a road, public place, or settlement area; or <p>must –</p> <ul style="list-style-type: none"> (i) provide an overriding community benefit; or (ii) be required by an exceptional circumstance
<p>Planning Comments:</p> <p>The proposed application detailed an area of approximately 44.39ha of native vegetation that would be impacted and subsequently cleared as part of the application. Therefore, the proposal must address the performance criteria.</p> <p>The proposed centre pit expansion and south deposit backfill is part of the even larger operation occurring at Savage River it is a project that provides an overriding community benefit at both a localised level and regional level for Tasmania and is considered to meet P4 (c).</p> <p>The project has indeed also retained vegetation to provide a tree canopy around the perimeter of the many mining leases at the site to assist with minimising impact on the visual quality of the skyline and when viewed from the road.</p> <p>It must be noted that the EPA have also provided Conditions in Part B that also relate to rehabilitation work at the end of life of this portion of the mining operation.</p> <p>The proposal complies with the performance criteria.</p>	

STATUTORY IMPLICATIONS

Land Use Planning and Approvals Act 1993

The Council is established as a Planning Authority by definition under Section 3(1) of the *Land Use Planning and Approvals Act 1993 (the Act)* and must enforce the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) under S.48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received.

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report. The EPA have considered the environmental impacts of the proposal within their assessment.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report other than those ordinarily associated with administering the Planning Scheme.

RISK IMPLICATIONS

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

The *Land Use Planning and Approvals Act 1993* provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a & 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

COMMENT

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

The mine expansion is considered to comply with the Rural Resource Zone Code and Environmental Management Zone Code and all other applicable codes of the *Waratah-Wynyard Interim Planning Scheme 2013*.

Please note any further extension in operations or changes in outputs of material is subject to further approval. The application for further extraction in this portion of the site has also been assessed by the EPA, who have jurisdiction for environmental matters of an application of this scale. They have advised the application has taken sufficient measures and can be approved with conditions.

It is therefore recommended that Council approve a planning permit for the Centre Pit expansion and South Deposit Back Fill Dump (Level 2) application.

7.0 MATTER RAISED BY COUNCILLORS**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR M DUNIAM - BUILDING INFRINGEMENTS****QUESTION**

Cr Mary Duniam asked for a list of building infringements and illegal building works and the associated costs for Council for the last financial year.

The question was taken on notice.

OFFICERS RESPONSE

It is unclear whether the reference to last financial year meant the current or previous financial year.

Within the financial year of 2021-22, 17 building notices and/or orders were issued. There was one infringement issued in this timeframe, however this infringement related to a Building Order issued in the previous financial year.

Within the financial year of 2020-21, 12 building notices and/or orders were issued, with no infringements issued.

The majority of these compliance actions were covered across the Building and Compliance operational budgets. Legal fees from the 2020-21 financial year were \$2,368, with no costs in legal fees generated for the current financial year.

A list of the building compliance matters is provided below.

DATE	TYPE OF BUSINESS	DETAILS	OUTCOME
4/5/2022	2 x sheds built	Building Notice issued	Building Notice Issued 4/5/22
12/4/2022	Carport built	Planning approval gained, waiting to hear from building surveyor	Building order issued 12/4/22.
6/4/2022	Shed built	Engaged with town planners	Building order issued 6/4/22
21/01/2022	Shed converted to dwelling	Engaged with town planners	Building order Issued 25/1/2022
13/01/2022	Patio Addition	Building order issued	Building order issued 20/1/2022
30/11/2021	Carport	Building order issued. Planning application lodged	Building order issued 5/1/2022, awaiting planning permit
13/10/2021	Carport built	Building surveyor requested building order	Building Order issued 13/10/2021
25/10/2021	Shed converted to dwelling	Building surveyor requested building order	Building Notice and Order issued 27/10/2021
25/05/2021	Garage & Gazebo	Planning approval issued	25/8/2021 Building Notice and Order issued

DATE	TYPE OF BUSINESS	DETAILS	OUTCOME
15/06/2021	Dwelling additions & re-roofing (change to roofline)	Emergency order accepted for work to the roof to prevent further damage to property Building Notice issued 15/06/2021 – RTS – hand delivered	Building Order to be issued
07/05/2021	Double carport and Veranda addition to house	Planning Permit issued 17/5/2021 Building Order issued 7/5/2021	Awaiting submission of Permit of Substantial Compliance
30/03/2021	Shipping Container, awning and toilet	Building Notice Issue 30/3/2021 Designer contacted council offices.	Follow up with town planners for update on requirements for planning.
12/03/2021	Caravan, caravan annex and cabin	Building Notice issued 12/03/2021. Planning application lodged, currently still being processed	Building Order issued 22/6/2021
24/02/2021	Shed constructed not in accordance with planning and building approvals (considered expired)	Building Notice issued Owner attended office	Building Order issued 29/3/2021
22/02/2021	Occupation of shed as a dwelling	Building Notice issued Owner contacted permit authority Building Order issued 26/03/2021	Notification received they intend to vacate the shed as a dwelling. 22/09/2021 – compliance achieved
15/12/2020	Deck Rebuild	Building Notice Issued Owner contacted permit authority Planning Permit Issued 22/2/2021 Building Order issued	Permit of Substantial Compliance issued 13/5/2021 17/9/2021 – certificate of completion received
11/12/2020	Multiple Structures/dwellings	Building Notice Issued Owner contacted permit authority	22/6/2021 Site inspection conducted, structures still on site. 1/07/2021 E-mail sent to owner to confirm timeframe to remove.
26/11/2020	Dwelling extension and Storage Container	Building Notice issued Planning Permit issued	Building application received for new dwelling extensions but did not included as constructed dwelling extension and storage container Building Order to be issued
26/11/2020	Shipping Containers	Building Notice Issued	1/07-2021 Building Order issued

DATE	TYPE OF BUSINESS	DETAILS	OUTCOME
26/11/2020	Shipping containers	Building Notice Issued	1/07/2021 Building Order issued.
23/11/2020	Land Clearing within an Environmental Management Zone, earth works	Building Notice Issued	Appointment held with town planner
19/10/2020	Removal of vegetation, construction of retaining wall and deck	Building notice Issued Building Order issued 5-11-2020	Notification received designer engaged
26/10/2020	Shipping Containers x 2 & Demountable building	Building notice issued Building order issued	8/2/2022 Infringement issued \$1730.00
19/10/2020	Change of Use – Retail to Community Facility	Building notice issued Building Order issued 5-11-2020	Temporary occupancy extended to August 2021 Compliance with building order extended
5/08/2020	Shed extension	Building notice issued Planning Permit issued Building order issued	15-8-2021 Permit of substantial compliance issued.
16/06/2020	Occupancy of Dwelling without Occupancy Permit	Building notice issued Building surveyor engaged. Building order to be issued	Building Order issued 12/5/2021
23/8/2019	Outbuilding/Gazebo	Building Notice issued	2/07/2021 Building Order issued
22/08/2019	Shipping container utilised as dwelling & associated outbuilding	Building Notice Issued	2/07/2021 Building order issued
18/07/2019	Pharmacy	Planning Permit issued 3/11/2020 Awaiting lodgement of PSC following planning permit to be issued	9/6/2021 Permit of substantial compliance application received for Change of Use
30/05/2018	Shed constructed and converted to dwelling without appropriate	Building Notice Issued Building notice 'returned to sender' owner believed to have relocated interstate. Email address on rates screen –	2/7/2021 Building notice 2018-11-01 has be re-sent. Owner contacted council and made appointment with town planner. Building Order issued 2/8/2021
26/07/2018	Earthworks, replacement of footings, removal of deck	Planning Permit issued – 27/8/2019 Application submitted to GM to support works for Minister approval PSC application received. Awaiting approval from Ministers office to enable	Legal advice sought, and recommended issuing a refusal, as a permit cannot be issued without Minister's approval. Refusal issued 15/2/22

DATE	TYPE OF BUSINESS	DETAILS	OUTCOME
		application to be processed. Feb 21 – Minister refused application for approval Owner considering pathway forward in liaison with Building Surveyor	
15/11/2017	Deck extension, retaining wall, water tanks and associated works	Planning application submitted 23/5/2018 Planning application on stopped clock and has expired. Building Order to be issued	11/8/2021 Building Order issued
24/03/2017	Structure	Planning Permit issued 19/6/2017	21-6-2021 New Site photo's 9-8-2021 Building Order issued

7.1.2 CR HYLAND - PARKING SIGNS

QUESTION

Cr Kevin Hyland noted that he had previously asked for no parking signs to be installed across from where water trucks are filled on Goldie Street.

The Mayor noted that yellow lines were in place to prevent parking. The question was taken on notice for confirmation

OFFICERS RESPONSE

Yellow lines have been put in place to restrict parking in the area. Upon review following the meeting, it is believed the lines require extension to have maximum benefit, and this is being organised.

7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

Nil received.

7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

8.0 NOTICE OF MOTION

Legislative Reference:



Local Government (Meeting Procedures) Regulations 2015; Regulation 16

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
 - (a) *is defamatory; or*
 - (b) *contains offensive language; or*
 - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil received.

9.0 REPORTS OF OFFICERS AND COMMITTEES

9.1 MOUNTAIN BIKE TRAIL FEASIBILITY

To:	Council
Reporting Officer:	Economic Development Officer
Responsible Manager:	Director Organisational Performance
Report Date:	3 May 2022
File Reference:	Recreation
Enclosures:	1. Waratah Wynyard Mountain Bike Preliminary Concept - Next Level Mountain Bike PTY LTD 
	2. Mountain Bike Trail Presentation - April 2022 

RECOMMENDATION

That Council:

1. note the information contained in the report and determine not to proceed with the development of Mountain Bike (MTB) trails at this time with the exception of the Oldina Gravity Area concept with a feasibility study to be undertaken if community support is demonstrated; and
2. provide in principle support to explore the feasibility of developing a shared user pathway from Wynyard to Stanley utilising the disused Wiltshire rail corridor or other alternatives and seek Circular Head Council's position on the matter.

PURPOSE

To determine Council's position on the feasibility of Mountain bike trails. To determine Council's position on an alternative proposal, being the feasibility of a shared user pathway from Wynyard to Stanley, utilising the disused Wiltshire rail corridor.

BACKGROUND

In the 19 October 2020 Council meeting, the following Notice of motion was passed: -

MOVED BY	CR EDWARDS
SECONDED BY	CR DUNIAM

That Council undertake a workshop to discuss the feasibility of mountain biking trails within the Waratah- Wynyard municipal area, and officers prepare a subsequent report for consideration

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

In the 11 April Council meeting, the following Procedural Motion was carried:-

Moved a PROCEDURAL MOTION that the matter be deferred pending a Councillor Workshop.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS		

AGAINST

MAYOR WALSH			
		CR FAIRBROTHER	CR HYLAND

DETAILS

Mountain Bike Trail Feasibility

Following the 19 October 2020 Council meeting, a workshop presentation was given by two interested community members that had submitted trail concepts on their own initiative. The presentation talked to the current Mountain biking market and offerings in Tasmania and the need to offer a point of difference rather than replication of existing offerings for success. Additionally, ongoing maintenance of any trail development was emphasised as being critical to success. Two potential locations in the Waratah-Wynyard municipal area were suggested for the development of mountain bike (MTB) trails, being:

1. Boat Harbor to Sister's Beach (Postman's Track)
2. Sisters Beach to Rocky Cape (Sisters Hills Traverse)

Each of these locations has significant challenges. These include but are not limited to:

- Onerous regulatory requirements & approvals for work in a national park
- Potentially significant Cultural Heritage considerations
- Biosecurity issues (Phytophthora is present in Rocky Cape National Park),
- Identified significant topographical/land constraints
- Challenges in several key areas to achieve trail alignments/grades.

A second presentation identified five (5) potential locations in the municipal area for the development of MTB trails:

1. Table Cape to Boat Harbour Coastal Point-to-Point (Table Cape Road, Wynyard and Port Road, Boat Harbour)
2. Mount Sunshine Stacked Loop Network (Myalla Road, Myalla/Milabena)
3. Oldina Gravity Area (Tram Road/Dead Horse Link, Oldina)
4. Hellyer Gorge Gravity Area (Murchison Highway, Parrawe)
5. Magnate Mine Adventure Trail (Waratah Road, Waratah)

A third presentation was delivered by Council's Economic Development Officer at a Council workshop on 28 April 2022. This presentation talked to the factors required for the economic success of mountain bike trails and also the estimated capital and maintenance costs. The six factors expanded upon, using the very successful Derby MTB trails as an example, were:

1. **Connectivity** - Are the trails where you wake up, where you have your coffee, where you eat? Can people ride in and ride out from their accommodation to the trails? Everything must be right where the trails are. The ski industry went through this 80 years ago as it was recognised that to be successful, ski runs must radiate from the village. The trails must be close to a major airport. People will need to travel from all over the world. Trails must be no more than an hour and a half from where people land. Driving 4 to 5 hours after getting off a plane is no good.
2. **Natural Beauty** – The area should be unique with people willing to travel from around the nation/world to see this beauty. The trails should feature lookouts, waterfalls, rivers, escarpments, beautiful trees/forest and other points of wonder. Eco Tones – trails need to be in a natural area featuring, native forest, natural streams, and native vegetation (plantation forest not appealing to riders)
3. **Quality Trails** – Need to be high quality and sustainable (easy/low cost to maintain). Enough trails so that people will travel and stay overnight. They won't do that for half a day of riding. 80 –100 kms minimum. Location of trails must have a good climate (not too cold). Must be appealing for people to camp as well as stay in accommodation. Trails need soil that drains but also holds form so they can be ridden all year round. Trails must be for everybody –not just ones that suit the best riders. Beginner, intermediate, young, old etc. Trails need to be safe with no forced risk. If it's a green, it's a green. No hidden surprises
4. **Growth** – Ideally a township that will have room for growth. Derby a great example as the town and the infrastructure was already there. There needs to be opportunities for people to start businesses – accommodation, cafes, food, etc.
5. **Expandability** - The trails need to be good enough to be expanded. 30 –50kms built in first few years but if successful the network would need to grow to over 100kms. Visitors will then travel to your town and stay overnight rather than just a day trip. Up until then mainly local and regional visitors to the trails. The average stay in Derby is now 3 –5 days.
6. **Events** - Must be a great location to host all types of events, festivals, MTB races, expo's etc. Events bring in a lot of money and will make the trails more economically sustainable. Ideally the area would have the ability to host major MTB events of world and national standard. Must fit 10 000 people in the main street?

Considering these factors, and the significant capital and ongoing maintenance costs estimated to build and maintain mountain bike trails in the local government area, none of the locations put forward would be likely to be successful from an economic perspective.

The provision of mountain bike trails is not in line with any of Councils current plans and strategies and has not come up as a priority in any previous community consultation. If community sentiment changes, particularly as part of community consultation for the Oldina

Forest Reserve recreation proposal, then Council could reconsider mountain biking in the area.

Rather than constructing new MTB trails, it is recommended that Council support the existing MTB trails already constructed in the Northwest at this time.

It is recommended that Council consider an alternative opportunity, the repurposing of the Wynyard to Wiltshire disused railway corridor to a recreational, multi-user, shared pathway, thereby expanding the Northwest Coastal Pathway to Stanley (and potentially Smithton). This development would extend beyond mountain bikers and would be used by almost all population groups, regardless of age and/or ability. The project would also provide excellent opportunities for walkers and runners.

Wynyard to Stanley Shared Pathway Project

The proposed Wynyard to Stanley Shared Pathway project is a 73km recreational, shared-user trail and offers a key opportunity on many levels. Staying predominantly within the disused railway corridor of the former Western line for 64km's from Wynyard to Wiltshire, the trail's route will meander through the picturesque Northwest countryside. Adding a further 9km section from Wiltshire to Stanley will complete the proposed pathway. This section of the rail corridor has not been used since 2003 and has been given in principle support from the State Government. The Cradle Coast Authority has given support to an extension/continuation of the shared pathway.

The development of the Wynyard to Stanley Shared Pathway would strengthen the region's positioning as a cycling destination for a range of markets that extends beyond mountain bikers. A key advantage of rail trail construction is the gradient – given most rail lines have a gradient of less than three degrees, this allows and encourages use by almost anyone, regardless of age and ability.

The development of this section of the railway corridor would enable users to ride or walk from Latrobe to Stanley, almost entirely off the road network. This will make the Coastal Shared Pathway a genuine multi-day cycle or walking tourism attraction for the Northwest coast. Thereby, creating a major tourism and recreational product of State and regional significance, capable of generating new, innovative and complimentary tourism investment along the length of the trail and contributing to the economic growth of the wider region.

On a local level, this project has the potential to create numerous new businesses within the Waratah-Wynyard LGA. For example, a 25 km rail trail developed in 2019 in Tumbarumba, NSW, was directly responsible for the development of nine new businesses in the town. Furthermore, the average visitor stays increased from two days to four or five days.

The pathway project would provide many other economic, health and social benefits to the Northwest region.

Wynyard to Stanley Shared Pathway Benefits		
Short Term	Medium Term	Long Term
Creation of short-term jobs through pathway design and construction	Employment and business growth related to pathway use. Increased economic activity	Increased employment, business, and other economic development opportunities for Northwest regional economies

Wynyard to Stanley Shared Pathway Benefits		
Short Term	Medium Term	Long Term
Creation of demand for secondary services throughout Northwest region as construction progresses	Employment growth in the tourism, accommodation, and services sectors	Increased employment, business, and economic development opportunities for the state economy
Creation of community, government, and business engagement	Regional investment in the shared pathway and related businesses	Enhancement of Tasmania's reputation as a national and international cycle tourism destination
Make use of valuable unused infrastructure	Extension of the existing Coastal shared pathway will create a multi-day cycling opportunity for locals and visitors	Benefits the economy through sales, creating jobs, tourism revenue, avoiding health costs and creating a healthy and productive workforce.
Internationally, research shows that every dollar invested in cycling infrastructure may obtain up to \$5 worth of benefits (2022 – 2032 CYCLING STRATEGY for South Australia)	Increased complementary benefits for Tasmanians such as active transport, recreation, health, social and cultural experiences	Increased opportunities for social interaction that builds more connected, inclusive and safer communities
	Diversification of the State and Northwest region's tourism product mix	Build healthy communities by supporting physical and mental health and reducing the risk of disease and mental illness
	Increased international awareness of Tasmania through branding and marketing	Creates more livable communities
	Increase in cycle tourists to the Northwest region	Encourages population growth
	Creation of new events for walking, cycling and running.	Provide excellent opportunities for people with mobility disabilities
	Connection between towns where public transport options are low/negligible	Transportation benefits – greener transportation and commuting use of trails contributing to reduced greenhouse gas emissions and improved health and wellness of individuals.
	Diversification of the State and region's tourism product mix	

Should Council provide in principle support to explore the feasibility of developing a shared user pathway from Wynyard to Stanley utilising the disused Wiltshire rail corridor, then contact will be made with Circular Head Council to ascertain their level of support for the project.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Council's *Open Space, Sport & Recreation Plan (OSSR)* lists Off-Road Trails as an area of opportunity for Council. Trails are the main form of recreation infrastructure that can benefit everyone, regardless of age or ability (walking, running and cycling and other non-motorised recreation).

OSSR recommends that Council:

1. Consider trails as a priority type of recreation infrastructure for all localities with visitor accommodation, scenic or heritage attractions and urban settlements.
2. Continue to negotiate with property owners to secure rights of way or access around private land along key trail routes such as Stanley to Smithton, key scenic routes and regional links along former rail lines, the coast as well as river corridors.
3. Ensure that all new projects that include open space consider the opportunity to provide a trail corridor (i.e. foreshore developments).
4. Provide and promote trails that offer different levels of physical challenge e.g. stairs or hill climbs, suitable for mountain bikes, suitable only for walking, suitable for wheelchair users, suitable for dogs, suitable for horses, etc.
5. Complete the existing local trail plans and add routes suggested by this plan.
6. Promote and support trail events that encourage tourism and physical activity.
7. Work with Parks and other groups to further promote trails and future routes, highlighting each trail's unique attributes as a point of difference to attract visitors, amalgamate existing trails information and produce a single source of information. Provide consistent wayfinding and signage, trails markers and route information including what activities they are suitable for. Investigate creating a technological solution to the provision of mapping and trail information.
8. Prioritise the development of the coastal pathway from Burnie to Wynyard and then connecting to the airport and other destinations of interest in the vicinity.
9. Encourage volunteer involvement in the development, maintenance and management of trails.

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.4 Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.2 Our community values, encourages and supports physical, social and cultural activities.
Our Priorities
4.2.1 Focus on the value of recreation in promoting the health and wellbeing of our community.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.3 We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

GOAL 5: Economic Prosperity
Desired Outcomes
5.1 We understand our local and regional potential, and we plan for and encourage investment in it.
Our Priorities
5.1.1 Investigate and embrace new economic opportunities.

GOAL 5: Economic Prosperity
Desired Outcomes
5.4 Pathways to improve liveability now and in the future are provided.
Our Priorities
5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report as a feasibility study into a shared pathway would be completed in-house and as part of the operational budget.

RISK IMPLICATIONS

There are risk implications to consider when constructing mountain bike trails or a shared pathway.

- Public Liability and Safety Risks - Mountain biking is a relatively dangerous sport and accidents requiring medical attention are a regular occurrence. Public liability risk to Council and the safety of users are two important factors for Council to assess when considering whether to provide a new type of activity or a new asset on Council managed land. A shared pathway trail is less of a risk for users, as far as accidents are concerned, but sections of the trail route are quite remote. Elements such as mobile phone coverage and proximity to emergency services would need to be considered for any type of trail.

Depending on the location, bushfires may also pose a significant risk to property and human safety.

- Financial Risk - Cost of Construction and Trail Maintenance. The cost-benefit of constructing new trails and Councils responsibility for ongoing trail maintenance (especially trails that are remote) would be significant, and if not thoroughly explored could have a substantial ongoing impact on Council resources.
- Impacts on Environment/Heritage - mountain biking could have serious or irreversible impact on the environment or cultural heritage.

CONSULTATION PROCESS

Consultation was undertaken with two interested community members and their ideas discussed, when a presentation was given by them at a Council workshop on November 19, 2021. Council considered the content of this report at its workshop held 2 May 2022.

CONCLUSION

The construction of mountain bike trails is not expected to be an economic success for this municipal area. Any Mountain Bike trail development will likely have the primary benefit being for community recreational purposes. It is recommended that Council note the information contained in the report and the presentation delivered by Council's Economic Development Officer and determine not to proceed with the development of Mountain Bike (MTB) trails at this time. If community support is demonstrated, Council may elect to undertake a feasibility study for the Oldina Gravity area.

It is recommended that Council provide in principle support to explore the feasibility of developing a shared user pathway from Wynyard to Stanley utilising the disused Wiltshire rail corridor or other locations.

9.2 LOCAL HERITAGE REGISTER

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: General Manager
Report Date: 2 May 2022
File Reference: 1
Enclosures: Nil

RECOMMENDATION

That Council:

1. **Endorse the development of a Local Heritage Register**
2. **Invite the Historical Society to a Workop with Council prior to the end of the financial year to seek feedback on development of the Register**

PURPOSE

For council to consider the development of a Local Heritage Register for the Waratah Wynyard Municipality and to invite the Wynyard Historical Society to a Council workshop to seek input into the development of the Local Heritage Register.

BACKGROUND

At the February 21, 2022, Council meeting Deputy Mayor Mary Duniam put the following motion forward:

That Council:

1. **Draft a Local Heritage Register for Waratah-Wynyard Municipality; and**
2. **Draft a Policy to support the above Local Heritage Register for the Waratah-Wynyard Municipality.**

A procedural motion was then moved successfully - **That the MOTION be DEFERRED for discussion at a Councillor Workshop with local groups to be invited to consult on the development of a Local Heritage Register.**

At a Council workshop held April 4, 2022, Council further discussed the development of a Local Heritage Register and the role that the Wynyard historical society could play in the development of the Local Heritage Register.

DETAILS

A local Heritage Register is an inventory of those places identified as being important to Waratah Wynyard because of their connections to the history, culture and society. These places are linked to the cultural fabric that is so important to our local communities, our state's identity and our tourism industry. Each place has the potential to offer unique and special insights into Tasmania's rich and colourful history, and countless stories.

Identifying Heritage places is important for a number of reasons; they can provide a tangible connection to the past, form an important part of a community's identity and act as records that reflect traditions, history and values. Some places that are valued by a community are appreciated by others in the wider community as well - there are heritage places that are

deemed to be of international, national or State importance, with others being of special value at a regional or local level.

To develop a Local Heritage Register, the criteria for heritage significance has been developed to include the following:

1. The place is important in demonstrating the evolution or pattern of the region’s history
2. The place demonstrates rare, uncommon or endangered aspects of the region’s cultural heritage
3. The place has potential to yield information that will contribute to an understanding of the region’s history
4. The place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region.
5. The place is important to the region because of its aesthetic significance
6. The place is important in demonstrating a high degree of creative or technical achievement at a particular period for the region
7. The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons important to the region
8. The place has a special association with the life or work of a particular person, group or organisation of importance in the region’s history

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely

Community Future Direction Theme	Key Challenges & Opportunities:
	supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Development of a Local Heritage Register may require a policy to outline the guidelines for implementation and maintenance however this will be determined as part of the Local Heritage Register development

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The cost to develop the Local Heritage Register will be met through internal operational budget. Administration, maintenance or publication costs, although expected to be minimal, may require additional budgetary consideration.

RISK IMPLICATIONS

There is a risk that if a Local Heritage Register is not developed there could be significant heritage assets that are not recognised for their community value. This could lead to loss of significant heritage in the municipality which can led to a loss of community connectedness and civic pride.

CONSULTATION PROCESS

Council has considered the benefits of developing a Local Heritage Register. Further feedback from the Wynyard Historical Society will be considered. In addition, other stakeholders including museums, and historical and heritage groups will be consulted.

The community more broadly will have an opportunity provide feedback on the draft document.

CONCLUSION

A Local Heritage Register will capture and celebrate the Waratah Wynyard history, culture and society, the things that are unique to this place as they weave the story of this community. The Register will serve as an inventory for the places that are important for current and future citizens and visitors to enjoy and appreciate.

9.3 REVIEW OF THE DOG MANAGEMENT POLICY

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 6 May 2022
File Reference: Dog Management
Enclosures:

1. Terms of Reference 
2. Minutes from Working Group Meeting #1 
3. Minutes for Working Group Meeting #2 
4. Minutes from Working Group Meeting #3 
5. Minutes from Working Group meeting #4 
6. Data considered by the Working Group 
7. Draft Dog Management Policy and Updated Associated Documents - 2022 

RECOMMENDATION

That Council undertake consultation on the Dog Management Policy.

PURPOSE

Council's Dog Management Policy is due for review. This report considers the need for any amendment to the policy and seeks endorsement to proceed the policy to community consultation.

BACKGROUND

The current Dog management Policy is due for review in May 2022. Additionally, the group known as Multiple Use of Conservation Areas Doctors Rocks (MUCA DR) put forward a motion at the Council's AGM that requested the following:

That Waratah-Wynyard Council:

a) form a working group (to include MUCA DR representatives) to review the Dog Management Policy for May 2022 approval;

b) ensure the first meeting of the group to be no later than January 2022; and

c) have a major goal of the working group to explore shared usage of the East Wynyard Beach, as a peripheral edge to the Penguin Colony and a reinstated 'dogs off leash' walking area.

The motion was passed at the AGM and then the subsequent Council Meeting on 15 November 2021.

DETAILS

The working group was assembled with the following representatives:

- MUCA DR – two representatives
- Penguin/shorebird experts – two representatives
- Parks and Wildlife Services (PWS) – two representatives (as landowner and authority responsible for the conservation area)

- WWC – Manager Development Services and Building and Compliance Co-ordinator (policy development and facilitation)

The Working Group held four meetings over a two month period. Prior to the first meeting, a Terms of Reference was circulated (copy attached). This was discussed and adopted at the first meeting.

Discussion at the first meeting focussed on understanding the issues. Each member spoke about what was important to them, and why that was important. This was necessary, as we needed to understand each other’s perspectives. Each member was respectful and showed a willingness to work together. Focus quickly narrowed to the section of beach between Burntwood Point and Seabrook Creek (opposite the golf course).

The second meeting was focussed on identifying potential solutions or responses to the issues raised at the first meeting. Co-use of the beach versus preservation and conservation. No reasonable option for co-use was found.

The third meeting was focussed on presentation of data, to support the various members stance and recommendations. At this meeting it became clear that the majority of the group supported no change to the current dog beach declarations. The PWS, as landowner, advised that the legislation starts at a base of dogs being prohibited within conservation area.

Reasons raised to support retention of existing policy:	Arguments raised against retaining the policy
Declared Conservation Area – high environmental values and legislation prohibits dogs unless a risk assessment can demonstrate that co-use would not result in detriment to the environmental values	Information presented by the MUCA DR should mean that the risk assessment would be favourable to allow co-use. Dogs used to be allowed on the beach, what has changed?
Increasing penguin numbers	Penguin numbers increased when dogs were allowed on the beach. Demonstrates co-use can work.
Increasing footprint of penguin dens (heading west)	Penguin numbers increased when dogs were allowed on the beach. Demonstrates co-use can work. Allow limited use between Burntwood Point and gate 1.
Important habitat for shorebirds	Dogs were allowed on the beach previously and didn’t disturb the shorebirds.
Introduction of dogs, even if on lead, will leave behind scents, which can then attract dogs at large to the area	Scents would be washed away by the tide
Dog on lead beaches allow for off lead exercise between 6pm and 10 am – meaning it is an off lead beach for this time period. Sufficient beach access is provided under the current system	More beach access required for the residents in east Wynyard and Doctors Rocks

Reasons raised for change to the policy:	Arguments raised against changing the policy
The beach east of Burntwood Point is within walkable distance to Doctors Rocks. Without it, Doctors Rocks residents have to drive to a dog exercise beach	There are 11 dogs registered in Doctors Rocks. The majority of Wynyard residents are not within a walkable distance to a dog exercise beach. A change would benefit a limited number of people, while in doing so put sensitive wildlife at increased risk. Additional provisions were introduced into the Dog Control Act at the end of 2019 to specifically address and reduce the impact of dogs on sensitive wildlife.
It is a better/nicer beach than the one opposite Bruce's Cafe	Dog on lead beaches allow for off lead exercise between 6pm and 10 am – meaning it is an off lead beach for this time period. Sufficient beach access is provided under the current system
The topography (dunes) make it safer for dogs off lead – impediments from running on to the road	Dogs can only be off lead in declared off lead areas if they are under effective control. If a dog is under effective control, then the dog owner would not need to rely on topography to prevent it from running off.
No one is using the beach now that dogs are prohibited	During the Working Group process, Council and the EPA received correspondence complimenting having a beach where dogs are prohibited. There are no other accessible sand beaches where dogs are prohibited.
Beach has been used for a long time by dog walkers, and has been taken away for no good reason	Reasons detailed above, including legislative restrictions.

At the final meeting, the MUCA DR representatives provided some final options to allow co-use of the beach. This included additional signage and fencing, and patrolling of the area by their members. An option of implementing the solution as per the movie Oddball was also suggested (training a dog to protect the penguins and keep away predators). These options were not supported by group members due to the ongoing risks to wildlife and the precautionary principal should be followed, as well as increased costs for allowing use of the beach, when sufficient beach areas are already provided.

The Working Group supported the retention of the declared dog beaches, with the exception of East Wynyard Beach. Therefore, a show of hands was sought on this beach. Six members supported status quo, and two members did not agree and wish to see the area between Burntwood Point and the first gate to be declared a Dogs On Lead beach.

Copies of the minutes of each working group meeting are attached, as is the reference material that was considered by the group in these meetings.

STATUTORY IMPLICATIONS

Statutory Requirements

The review of Council’s Dog Management Policy in accordance with Section 7 (4) of the *Dog Control Act 2000*. Whilst there are no changes recommended to be made to the Dog management Policy, as it is due for review, community consultation is required by the Act.

7. Dog management policy

(1) A council is to develop and implement a policy relating to dog management in its municipal area.

(2) A dog management policy is to include the following:

(a) a code relating to responsible ownership of dogs;

(b) the provision of declared areas;

(c) a fee structure;

(d) any other relevant matter.

(3) A council is to –

(a) invite public submissions relating to a proposed dog management policy; and

(b) consult with any appropriate body or organisation; and

(c) consider any submissions and results of any consultation before finalising the policy.

(4) A council is to review its dog management policy at least once every 5 years.

(5) In reviewing its dog management policy, a council is to take the actions referred to in subsection (3).

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

GOAL 2: Organisational Support
Desired Outcomes
2.5 We are future-focussed and value continuous improvement.
Our Priorities
2.4.1 Lead a positive and supportive culture which is resilient and adaptive to change.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report. However, the policy may require review and amendment dependant on the feedback received from the community consultation.

ENVIRONMENTAL IMPLICATIONS

The recommendation not to change the existing declared dog areas was largely due to environmental matters and significant values within the Doctors Rocks Conservation Area. Any consideration of changing declared dog areas within the Doctors Rocks Conservation Area will need to be approved by Parks and Wildlife Services, as any such change will need to comply with their legislation and management plans.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Legislative compliance
A decision to change the declaration of Dogs Prohibited on East Wynyard beach to allow access for dogs would not comply with the *Nature Conservation Act 2002* and would be in conflict with PWS' direction for use of the land, as landowner.

CONSULTATION PROCESS

Formal community consultation will be required in accordance with the requirements of the Act. Review of the Dog Management Policy requires a period of community consultation of 15 days, including an advertisement in the newspaper. Feedback from the consultation will be assessed, and amendment of the policy may be required before the policy is put back before Council to consider adoption of the policy.

CONCLUSION




Council is due to review its Dog Management Policy. A working group was set up to review the declared dog areas. The group supported the retention of all areas, with the exception of East Wynyard beach, where there was division. It is acknowledged that there is an organised group of dog walkers who would prefer to see an additional section of beach be set aside of off leash dog exercise, but evidence considered by the working group identifies

that the beach forms part of the Doctors Rocks Conservation Area. Under the *Nature Conservation Act 2002*, dogs are prohibited unless a risk management assessment can support the presence of dogs. PWS officers were part of the working group and advised that the identified environmental risks, such as increasing penguin numbers, expansion of den areas and populations of shorebirds, are too great to support a change to the policy to allow dogs on this beach.

Council has also received ad hoc support for the current Dog Management Policy since its adoption, including three letters of support received while the working group was meeting. These letters of support highlighted the benefit and importance of having one sand beach within the municipality that is dog free. This is important for those who aren't comfortable interacting with dogs, and attractive for those who choose to recreate on a beach and not be disturbed by dogs.

It is recommended that Council take the current Dog Management Policy to community consultation

9.4 WARATAH WEIR AND BISCHOFF RESERVOIR DAM

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 25 March 2022
File Reference: *
Enclosures: 1. Condition Assessment 
2. Consequence Assessment 
3. DRAFT Waratah Weir - Dam Safety Emergency Plan 

RECOMMENDATION

That Council:

1. Note the Condition Assessment in relation to the Waratah Weir;
2. Note the Dambreak Consequence Assessment in relation to the Waratah Weir;
3. Note the Dam Safety Emergency Plan to be lodged with the Dam Safety Regulator;
4. Note the planned works on the Waratah Weir to be undertaken by TasWater; and
5. Note the load limits on the Bischoff Dam Wall

PURPOSE

To provide Council with an information update in regard to concerns raised regarding the condition of the Waratah Weir and consequences if failure of the weir occurs. Also, to provide an update of concerns raised regarding the Bischoff Dam Wall and actions taken to alleviate any perceived risks.

BACKGROUND

Waratah Weir

On 9 May 2021 an official Dam Safety Emergency Incident Report was lodged regarding the Waratah Weir. That complaint stated (in part):

This identified Dam Incident has the clear and real potential to immediately and extremely adversely affect the Health of several vulnerable people living in the Waratah community, and also visitors to Waratah, by instantly leaving the whole town without a water supply and any means to use showers or toilets for weeks if not months until the situation was rectified.

The damage could possibly include the overtopping of Smith Street (where the undersized culvert runs just 1300mm below its surface), the Heritage Mining Museum building, the tourist viewing platforms, the Heritage Power Station downstream, and also the danger posed to itinerant occupants and visitors to the Public Caravan Park and town.

The material and serious environmental harm is the potential loss of much of the platypus population over the Waratah falls, and the Sewage Treatment Plant not being able to operate as it is required by Environmental Law and Health standards to treat and dilute the town's sewage before it goes straight into the Waratah River downstream.

A dam incident must be reported to the Department.

This particular Dam Safety Emergency I am reporting falls under the incident descriptions of:

- * any dam safety incident where there is an immediate Population at Risk (PAR), or there is a potential for significant economic or environmental damage, and*
- * a dam safety emergency relating to dams that hold, permanently or temporarily, liquid, waste or other material.*

The PAR situation is that when this weir fails the whole population of Waratah will instantly be without a water supply for weeks if not months during the resulting necessary design, engineering, reconstruction and commissioning works. This presents a clear present and immediate Community Health Risk to the whole Waratah population of 250 people, especially the physically frail, vulnerable, aged and infants of the community.

The weir holds the entire water supply for the community, the water supply for the Sewage Treatment Plant, and the water supply to the town's Fire Hydrants to fight house and bush fires. When the weir fails there will instantly be no water supply for any of these because the Water Supply Plant is situated at the very upper reach of the body of water (the Waratah Lake) which the weir provides for. Without a water supply all businesses will also have to shut down which will have a devastating and long term impact on the local economy.

According to DPIPWE's Consequence Category Guidelines I believe this Dam Safety Incident falls between Significant and High because its failure immediately puts the Population at Risk and has the potential to cause death or injury to a person; damage to, or loss of, property or services; and material environmental harm or serious environmental harm.

The Dam Breach Time is such that it could happen at any time from this moment onwards because the weir angle iron bracket rust is so advanced that it is at the point of imminent and complete collapse (see attached photos).

The Smith Street culvert, having an upstream entry opening of just 300mm high x 3300mm wide (0.99m sq), is inadequate to handle a collapse of the weir and could cause the overtopping of Smith Street, inundation of the Public Caravan Park and the Heritage Mining Museum building. The top of the culvert entry opening is also just 1300mm below the Smith Street road surface (see attached photos).

The dam safety emergency is deemed to have arisen from the following situations:

- * an actual break in the body of the dam or the abutments causing a release of stored water.*
- * potential failure deduced from surveillance or direct observations, such as increased seepage rates and cracking.*
- * the integrity of the dam being compromised.*

The breaks in the body of the weir are seen as several piping exits (see attached photos - you can see the piping's through all the bowed substandard weir boards).

The obvious main potential failures are the angle iron brackets (holding the weir boards in place) which are in the final stage of rust deterioration (see attached photos - you can see the metal is now nothing but layers of swollen rust flakes).

The integrity of both side dam walls has been compromised (see attached photos - you can see the expansive degradation of the concrete foundation at the north end of the weir, the substandard bowed weir timbers, and the slumped concrete foundation wall along the southern end of the weir).

Instantly the weir fails no-one will be able to flush a toilet, every single toilet in the town will have faeces floating in it; no-one will be able to wash or shower, especially detrimental and potentially dangerous to the sick, elderly, and babies; no-one will be able to cook; no-one will be able to clean anything; no-one will be able to run a business; no-one will be able to visit or stay in Waratah; and no human or pet or livestock living in Waratah will be able to drink water - the single most crucial element to all life. Not to mention what will happen to the surviving platypus population and the rest of the flora and fauna in and around the Waratah Lake.

What is the DPIPW's or any other Department or responsible body's Dam Emergency Safety Plan for the Waratah Lake weir in such an event of its failure?

Does DPIPW or any other Department or responsible body have a Dam Emergency Safety Plan for the Waratah Lake weir? If not, why not?

Does the DPIPW or any other Department or responsible body have in place a contingency plan for this eventuation? That is:

- a. The immediate replacement supply of water for the whole town while the weir and culvert are repaired/replaced over many weeks and months,*
- b. The immediate supply and servicing of temporary toilets and showers for the whole community of 250 people,*
- c. The immediate assistance to clean all the fouled toilets in the community,*
- d. The immediate provision of water to keep the Sewage Plant downstream functioning properly as required by Environmental Laws and Health standards,*
- e. Compensation for associated personal hardship and loss of business within the community, and*
- f. How do you intend to refill the Waratah Lake again once the weir is brought up to modern standards?*

Since the lodgement of the report above, Council officers, DPIPW representatives and TasWater representatives have met on a number of occasions to determine appropriate actions as outlined in this report.

Bischoff Reservoir Dam Road

On 9 May 2021, the same community member submitted the following email to Council:

Last week some grading and "resheeting" road works was done on the gravel road which goes from the Waratah Road to and across the Bischoff Reservoir Dam wall and then onto a turn-around parking area that fishers use.

Unfortunately, the large grader damaged a top portion either end of the upstream dam wall surface, and also sunk into the road surface at the beginning of the turn-around in the process.

Work halted there when Judith Lello informed the grader driver about the weight limit but he'd already gone across at least twice so there's still a loose surface along the edges of the actual Dam wall.

I believe there is a 5 tonne load limit on the Dam wall. It's also Heritage listed which probably means one needs to get a permit to work on it.

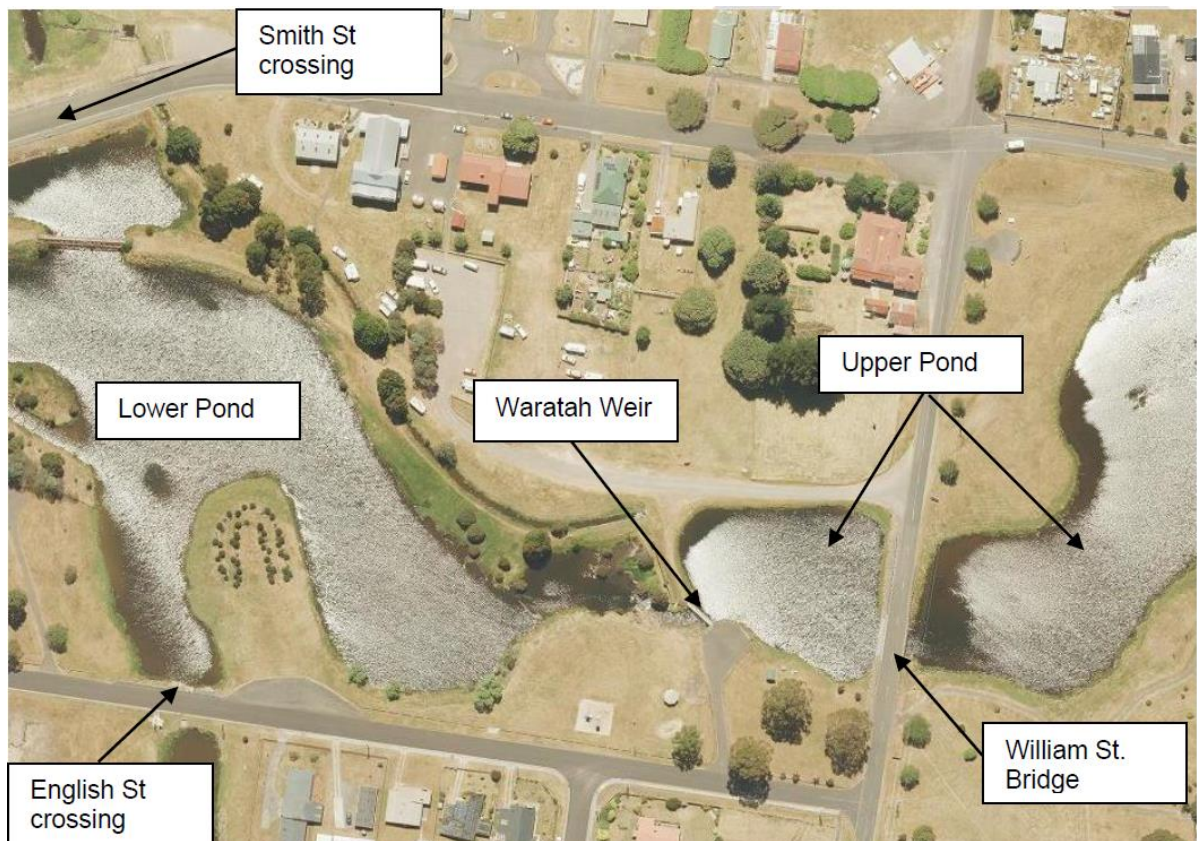
Just wondering if someone will fix the damaged areas, and whether it would be a good idea to have signs installed either end of Dam wall warning of the load limit and also identifying it as Heritage listed with maybe a bit of a historical background on it?

Council officers have undertaken a number of steps since receipt of this query as outlined in the report.

DETAILS

Waratah Weir

Following the initial report, Council engaged Pitt and Sherry to undertake a condition assessment of the weir structure.



This report is attached for information, however, concludes that the overall condition of the weir structure is considered to be “conditionally poor”.

The above finding leads to the need for a consequence category assessment, an assessment detailing implications from different dambreak scenarios. This report is attached for information. The assessment determined that the sunny day failure consequence category is low and the flood failure (incremental) consequence category is significant. The outcome

is derived as two properties in Magnet Court could receive possible inundation in the event of a dam failure. The report points out that dams with a consequence category of significant or greater are required to have ongoing surveillance and monitoring activities in accordance with the *Safety of Dams Regulations (2015)*.

Given the assessment results, the lease/licence holder for the weir, in this case Council, is required to have a Dam Emergency Management Plan that is available to emergency services via the List Website. As such, Council commissioned this work and the plan is attached for noting. Implications for Council from this plan include annual updating of the plan and inspection requirements.

TasWater have indicated they will be undertaking repair works on the weir. This work will include replacement of the steel brackets and timber boards and is scheduled for commencement in mid-May.

Bischoff Reservoir Dam Road



Council officers engaged TasSpan to undertake an assessment of the heritage listed Penneys (Bischoff Reservoir) dam wall. In summary, TasSpan indicated:

- The tail race was found to be built very robustly and good condition considering its age

- Recommend a level 3 engineers report to determine the structural capacity of the tail race given it would not have been designed to a standard that could be relied upon (as it would have in the current day)
- The minimal amount of gravel cover to the tail race was a potential concern

Officers instigated the legislative process for a load limit of 10 Tonne to be applied for the full length of Old Dam Road that crosses the area of the dam wall and stone tail race. The intent was to ensure this section of road remain under this weight limit until the structural capacity of the tailrace is known and allows lifting of the weight limit or it could remain indefinitely given that road use is very limited and alternate access exists.

The Roads Service level was adjusted to classify this section of road from to 10C (from 10A). Signs indicating the load limit were installed on 22 April 2022.

STATUTORY IMPLICATIONS

Statutory Requirements

The Dam Break Consequence Assessment points to the requirement for the licence/lease holder of the weir to maintain a Dam Emergency Management plan that is available to emergency services via the List Website. The Dam emergency management plan has been commissioned (and is in review by the various emergency management services/draft form) and is required by the Dam Safety regulator to be updated on a 5 yearly basis and annually reviewed for any change of key contact details.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
6.1.1 Develop service levels to inform the delivery of a transport network that affordably meets demand and transparently communicates accepted risk.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

For both requests, Council has had to fund the associated studies and reports. For the weir, these reports have totalled \$21,746 and for the wall an estimated final cost of \$6,000.

RISK IMPLICATIONS

Risks associated with the weir have been outlined in attached reports. Council will be required to inspect the weir annually and update the Dam Safety Emergency plan every 5 years.

In relation to the Old Dam Road, with the application of the 10 tonne load limit risk are considered to be low, pending final receipt of the level 3 assessment of the stone tail race structure.

CONSULTATION PROCESS

TasWater and the Dam Safety Regulator have both been involved throughout the entire process relating to the Waratah Weir however very limited information has been made available to the community other than responses to questions at Council meetings.

CONCLUSION

The actions and information detailed in this report demonstrate the requisite due diligence in response to the queries raised.

9.5 YOLLA DRAINAGE REPORT

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Infrastructure and Development Services
Report Date: 21 April 2022
File Reference: 001
Enclosures: 1. Site Investigation report - Yolla Rec Ground 
2. Soil Report - Yolla Rec Ground 

RECOMMENDATION

That Council:

1. Note the findings of the STRI Soil Report and Site Investigation report (Yolla Recreation Ground);
2. Review existing turf maintenance in line with the agronomist's recommendations in the Soil Report; and
3. Consider future external grant funding opportunities to enact the drainage and irrigation capital upgrades along with updating the Financial Management Strategy to include increased annual operating budget allocation for ongoing maintenance.

PURPOSE

To note the findings of the Yolla Recreation Ground Site Investigation and Ground Soil Report and to determine Council's appetite to undertake future capital upgrades at the Yolla Recreation Ground.

BACKGROUND

Council received feedback from Yolla Football Club, Yolla Cricket Club, Yolla School and members of the community that the Yolla Recreation Ground surface is extremely wet in Winter and very hard in Summer, creating a facility that does not meet the needs of users. Council committed funds in the 2021/22 budget to engage a suitably qualified third party to conduct an assessment of the soil and the site and make any recommendations toward improvements. This report summarises the findings from the Site Investigation and Soil Report.

DETAILS

The recommendation from the STRI Australia Soil Report and Site Investigation Report is for that the following to occur:

- Mono-Ammonium Phosphate (150kg/ha) and Magnesium Sulphate (200kg/ha) be broadcasted across the oval surface to help remediate deficiencies indicated in the soil analysis.
- Granular NPJ fertiliser (15:5:15, or similar) be applied every 8-10 weeks to help support turf growth, performance and recovery.
- Aeration through verti-draining to be undertaken to help ease soil compaction and aid water and oxygen movement through the profile.
- Investigate options for an outlet for surface water drainage.

- Install an inground automatic irrigation system to ensure that the oval is adequately and efficiently watered.
- Install sand banding and subsurface drainage to better drain the playing surface

Further investigation, planning and consultation is required to progress the recommendations from the STRI Australia Reports if Council choose to proceed with any recommended drainage and irrigation upgrades.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.2.1 Review and adjust service levels to provide value for money.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
2.5 We are future-focussed and value continuous improvement.
Our Priorities
3.3.1 Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.

POLICY IMPLICATIONS

Council's Asset management policy is relevant in this instance, if the drainage and irrigation recommendations are to be implemented then there will be changes to the life cycle cost of providing the oval that Council will need to consider in its Financial management strategy.

ENVIRONMENTAL IMPLICATIONS

The environmental impact of any future planning in new infrastructure will need to consider potential environmental impact.

FINANCIAL IMPLICATIONS

The Site Investigation Report proposes four distinct actions –

- Investigate options for an outlet for surface water drainage
- Design and install a Drainage System
- Carry out Sand Banding to the surface
- Design and install an Irrigation System.

The costs are as follows:

Drainage Design, Plans, Specification and BQ is \$3,665

Irrigation Design, Plans, Specification and BQ is \$5,345

Investigate options for an outlet for surface water drainage (estimated range) \$100,000-\$150,000

Drainage Installation costs, main drains (estimates) \$215,650

Irrigation Installation \$85,000

Sand Banding (estimate) \$244,800

Heavy topdressing with sand (20mm sand carpet) approx. \$25,000

Total estimated cost range of **\$679,450 - \$729,450**

If the recommended upgrades are completed in full this equates to an approximate annual depreciation expense of approximately \$16,000 - \$18,000 which is equivalent to an approximate 0.2% increase in general rates.

This project is currently unfunded in the Financial Management Strategy and would need to be considered along with other projects and priorities for inclusion. At this stage it the project would not be funded within the first 5-6 years of the Financial Management Strategy unless there was a rationalisation of current funding commitments and priorities to suit.

RISK IMPLICATIONS

Reputational Risk

- Undertaking preventative works would mitigate any future reputational risk arising from the recreation ground being unsuitable or too dangerous for its proposed use.

Community and Organisational Safety

- Preventative works to improve resilience of Yolla Recreation Ground will improve access reliability and community safety.

CONSULTATION PROCESS

Regular users of the ground, including the football and cricket clubs and the school, have been kept updated during the development of the reports.

Landholders affected by the site drainage recommendations will need to be consulted closely in the future, should action be progressed.

CONCLUSION

It is recommended that Council consider external funding sources to enact the recommended capital upgrades to irrigation and drainage. The estimated increase in ongoing life cycle cost of \$16,000-\$18,000 should also be factored into Council's Financial Management Strategy if the upgrades are to be pursued. It must be noted that the capital upgrades to Drainage and irrigation would not be able to be funded within the next 5-6 years of the Financial Management Strategy unless there was a rationalisation of current recreation funding commitments and priorities to suit.

9.6 ENERGY SAVER GRANT APPLICATION

To: Council
Reporting Officer: Manager Community Activation
Responsible Manager: Director Organisational Performance
Report Date: 5 May 2022
File Reference: 001
Enclosures: 1. Energy Saver Grant Application - Business North West - Confidential

RECOMMENDATION

That Council endorse the allocation of Energy Saver Grants Program funding to Business North West for the Table Cape Light Show Experience in the amount of \$12 500.

PURPOSE

For Council to consider the allocation of funding to Business North West under the Energy Saver Grants Program.

BACKGROUND

The Energy Saver Grants Program was launched by Waratah-Wynyard Council in November 2021. The grants enable not-for-profit community organisations in the Waratah-Wynyard local government area to apply for up to a 50% co-contribution towards energy saving initiatives that provide financial and environmental benefits.

The development of the Energy Saver Grants Program supports the environmental aims of the Waratah-Wynyard Integrated Council Environmental Plan 2020-2030. (iCEP).

Council allocated funding to Council decided to keep the grant round open until the end of the financial year.

DETAILS

There is a total budget allocation of \$50,000 available for the grants program. The aim of the program is to improve the financial and environmental sustainability of community organisations by saving energy and reducing power bills. It also aims to build the capacity of community groups to work toward environmental sustainability by reducing greenhouse gas emissions, increasing the uptake of energy efficient technologies and improving awareness of the benefits of energy efficiency.

The Program objectives were to:

- Improve the financial sustainability of community organisations through energy saving and the reduction of power bills
- Build the capacity of community groups to work toward environmental sustainability and reducing greenhouse gas emissions
- Increase the uptake of energy efficient technologies
- Improve awareness of the benefits of energy efficiency across the community

The guidelines and application form outlined the applicant's responsibility to achieve all relevant statutory approvals, if required, for the project.

This application provided information to support project proposals with community benefit demonstrated.

The Business North West application was evaluated against the assessment and grant eligibility criteria. The funding is proposed to be used for the “Off the Grid Table Cape Experience” with the organisation contributing the remainder of the \$27,055 project spend.

The application outlines that the purpose of the project is to reduce energy costs which will reduce operational costs to Business NW whilst also allowing for the experience to be relocated in the municipality in the future at minimal cost.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Our Priorities
Promote innovative sustainable design through renewable energy and resources

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Development and implementation of the Energy Saver grants program is consistent with the Integrated Council Environmental Plan.

ENVIRONMENTAL IMPLICATIONS

The implementation of projects funded under the Energy Saver grant program will progress Council's sustainability and environmental aims.

FINANCIAL IMPLICATIONS

The recommended grants for approval are within the budgetary allocation. Correspondence with successful grant recipients will outline requirements and funding allocation. Council provided for up to \$50,000 in its current year budget estimates for the initiative.

RISK IMPLICATIONS

There are no risk implications as a result of this report.


CONSULTATION PROCESS

All grant funding approved under the program will be disclosed and reported to the community in Council's Annual Report.

CONCLUSION

Funds be provided to Business North West for Off Grid Table Cape Experience as part of the Energy Saver grants program.

9.7 FUTURE OF LOCAL GOVERNMENT REVIEW - STAGE 1 SUBMISSION

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 22 April 2022
File Reference: 0405
Enclosures: 1. Future of Local Government - Phase 1 Submission 

RECOMMENDATION

That Council note its submission to the Future of Local Government Review

PURPOSE

To note Council's submission to the Future of Local Government Review

BACKGROUND

The Future of Local Government Review has been commissioned by the Tasmanian Government to ensure the State's local government is robust, capable, and ready for the challenges and opportunities of the future. It will be undertaken in three, six months stages:



The Minister for Local Government has appointed five members to the Local Government Board, which also includes the Director of Local Government, to undertake the Review.

To date, a website has been created (<https://www.futurelocal.tas.gov.au/>) which outlines the parameters and review process; details on the board composition; events, workshops and community engagement opportunities and publications. The website also includes a newly released Council data dashboard, said to provide information on some of the key activities and operations of Tasmanian councils using publicly available data sets.

Submissions to Stage one closed on 5 May 2022.

DETAILS

Elected members and Council officers have participated in various workshops as part of the Stage One Community Engagement Phase. Individual surveys have been undertaken in many cases. Council also determined to produce a brief submission to the process.

Council's submission is attached for information. This document has been produced by elected members to represent the view of Waratah-Wynyard Council and relates to the Stage One parameters only. It does not provide opinion on reform elements that will be discussed later in the review process and has not been developed in consultation

neighbouring Councils. Council's submission also does not discuss the financial performance of Council or local government within the region as it is expected this will form a key part of the data collection process.

In essence the key point from Councils submission is that Council seeks recommendations from the reform process that result in positive outcomes for the Waratah Wynyard community including ensuring that service levels are maintained, local representation is maintained, and the financial status of the community is strengthened.

STATUTORY IMPLICATIONS

Statutory Requirements

The Local Government Board, established to undertake the review, has been appointed by the Minister for Local Government under section 210 of the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.6 We are recognised for proactive and engaged leadership.
Our Priorities
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

The area of reform within local government is a highly emotive issue, one in which consensus is difficult to reach.

CONSULTATION PROCESS

Broad consultation is the basis of the first phase of the reform process. CONCLUSION Council's submission to the Stage One process of reform is attached for information.

9.8 COVID19 ECONOMIC RECOVERY PLAN 2021- 2024 - ANNUAL UPDATE

To: Council
Reporting Officer: Economic Development Officer
Responsible Manager: Director Organisational Performance
Report Date: 3 May 2022
File Reference: Strategies and Plans
Enclosures: 1. Waratah-Wynyard Economic Snapshot - April 2022 

RECOMMENDATION

That Council note the annual status updates on the initiatives and actions contained in the COVID-19 Economic Development Plan 2021 – 2024.

PURPOSE

To provide Council with an annual update on the status of the initiatives and actions contained in the COVID-19 Economic Development Plan 2021-2024.

BACKGROUND

The development of an evidence based economic recovery plan for the municipal area was an action recommended in Councils 20/21 Annual Plan.

The COVID-19 Economic Recovery Plan 2021-2024 was endorsed by Council in June 2021. The plan was intended to formalise the range of initiatives and actions that Council was undertaking or was committed to undertaking, to assist local economic recovery. The projects/actions identified in the Recovery Plan were medium term and were intended to be implemented over a 3-year timeframe (July 2021 – June 2024).

DETAILS

As part of Council's Annual Plan 20/21 an action was created to develop an evidence-based COVID-19 Economic Recovery Plan to formalise the actions Council is undertaking and planning to undertake to support the local economy. It also considered whether any additional actions on top of those that Council had already decided to undertake are needed to further drive economic recovery.

At this stage economic evidence suggests that further actions are not required, but Council will continue to closely monitor the local economic situation and provide further assistance if required.

The COVID-19 Economic Recovery Plan contains a background to the pandemic, economic data as at the time of adopting the Plan, and a suite of Council actions. A snapshot of key economic data as at April 2022 is attached.

Five priority areas were identified in the Plan which are consistent with the priorities identified by the Premier's Economic and Social Recovery Advisory Council (PESRAC). The priority areas are:

- Jobs and income;
- Health and housing;

- Community: Connectivity and Engagement;
- Environment and Sustainability;
- Public Sector Capability.

An implementation plan was developed and endorsed by Council in February 2020, with the projects/actions reviewed annually.

Within this financial year many of the projects highlighted in the plan have been commenced or completed. The below table provides a summary of progress against initiatives identified in the Plan.

Project	Description	Implementation
Jobs and Income		
Facilitate Major Investment	<p>Completion of the Wynyard Yacht Club, multi-use community facility redevelopment (<i>Wynyard Waterfront & Environs Masterplan</i>)</p> <p>Review of Town Planning Services 21/22 to further streamline Council planning processes</p> <p>Undertake a review of the <i>Sustainable Murchison Community Plan 2040</i> to ensure its continued relevance</p> <p>Continue to lobby and advocate for improvements to the Bass Highway from Wynyard to Marrawah.</p>	<p>In Progress: Scheduled for completion in May.</p> <p>In Progress: Expression of Interest process commenced.</p> <p>Not Started. Will be considered after Local Government elections late 2022.</p> <p>Ongoing. Construction is underway.</p>
Undertake Capital Works Program	Economic development opportunities will be boosted by planned capital works which will help to keep businesses and local people employed on local projects. Council has adopted a range of masterplans and strategies in consultation with the community which will require a capital investment of approximately \$60m over 10 years. \$25m will be invested over the life of this plan.	<p>In Progress</p> <p>Council estimates a total capital investment of up to \$61m over a 10-year period. \$12m has been committed to projects that are progressing this financial year, with an estimated \$49m to go over the next 10 years.</p>
Support Local Tourism	<p>Seek, facilitate and promote the availability of grants/funding through Tourism Tasmania, WXNW and the State and Federal Governments to diversify and expand our tourism offerings</p> <p>Promote the <i>Events Tasmania Attraction Fund</i></p> <p>Promote the <i>Tasmanian Agri-tourism strategy 2019 - 2023</i> to develop more agri-tourism investment in the region</p>	<p>Ongoing Council has current applications submitted for tourism projects</p> <p>Complete: Has been promoted through Social media and direct emails to business and tourism groups.</p> <p>Complete: Has been promoted through Social media and some potential</p>

Project	Description	Implementation
	<p>Promote the North West Tasting Trail to increase the depth and range of product in the region</p> <p>Promote and deliver the Councils <i>Community Activation Grants</i> program 2021/22</p> <p>Consider options to improve our offering as RV Friendly and provide findings to Council</p> <p>Commence the Geological Trail Plan</p>	<p>participants contacted by Council directly.</p> <p>Complete: Has been promoted through social media and potential participants also contacted directly.</p> <p>Complete: Grants have been awarded</p> <p>In Progress: Draft report prepared for freedom camping at Ballad Avenue, to be approved by Council subject to community consultation process. Consultation conducted by Council with Sisters Beach store owners to potentially manage low-cost camping area opposite.</p> <p>In Progress: Geology booklet completed. Brief for the interpretive signage sent to consultant. Signage expected to be delivered in June</p>
Support Local Business and Industry	<p>Support industry to gain a competitive advantage through local proximity and interdependence by identifying and encouraging industry clusters in the Municipality</p> <p>Lobby on behalf of key sectors/businesses for State and Commonwealth assistance through available stimulus programs, grants and funding</p> <p>Council commitment to purchase from local businesses where practicable in line with Council's <i>Procurement Policy</i></p> <p>Advocate for accessible, affordable, and appropriate training and development programs to support businesses to enhance their digital business skills and knowledge</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing commitment wherever possible</p> <p>Ongoing. Businesses are kept informed of opportunities via social media and Councils</p>

Project	Description	Implementation
	Ensure the successful delivery of Council's <i>Survive and Thrive</i> Grant Projects	website. TICT offer several courses in this space that are widely promoted. Complete. One outstanding successful applicant (Seabrook Golf Club) did not accept the grant opportunity.
Support Education and Training	Continue to support and participate in the <i>Australian School-based Apprenticeship Program</i> Support and advocate for BighART's co-designed, place-based recovery project for disadvantaged young people to be conducted through the new Wynyard Waterfront Multi-Use Community Facility. The program will link disadvantaged young people into their community, education and future employment opportunities	Ongoing In progress: BighART will be commencing their 'Watershed' program when the Multi-Use Community Facility has been completed.
Health and Housing		
Land Acquisition and Disposal Implementation	Investigate the acquisition and disposal of Council land assets to provide economic opportunity for development	Ongoing: Council resolved to sell a parcel of land at Waratah. Agreement has been made with TasWater to transfer a parcel of light industrial land to Council at East Wynyard.
Support Development of Social Housing	Support affordable housing through the State Governments' <i>Community Housing Growth Program</i> . Up to 25 new social housing properties are planned for Waratah-Wynyard's municipal area	Ongoing
Support activities that improve the Health and Wellbeing of the Community	Continue the implementation of the <i>Breathe Eat Move Relax Program</i> to decrease the number of smokers in the Municipality and encourage people to eat healthier, relax more, and become more active Continue to implement the mental health initiatives of the <i>Waratah-Wynyard Community Health and Wellbeing Plan</i>	Ongoing: Successfully applied across two Councils – Circular Head and Waratah-Wynyard. Program is in the final stages of delivery, wrap up and conclusion now, with all monies expended and grant expected to be fully acquitted by end of current financial year. Ongoing: Activities and objectives of the Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan are being delivered.

Project	Description	Implementation
Community: Connectivity and Engagement		
Improve Digital Connectivity and Digital Inclusion	Council to continue to play a facilitation role and seek funding for improved connectivity and to ensure rural communities across Murchison are digitally connected.	Waratah-Wynyard Council has worked collaboratively with Telstra and Circular Head Council to find appropriate technical solutions for our municipal area. Areas identified for improvement as a part of the grant application include Sisters Beach Boat Harbour Beach, Lapoinya, and Flowerdale. \$4.9m funding for this region has recently been announced through the Regional Connectivity Program.
Maintain and Enhance Liveability	Roll out planning materials highlighted in the recently completed <i>Liveable Waratah Wynyard Settlement Strategy</i> . Construction of the Somerset All-Ability playground	In progress: Whilst some actions have commenced, Council working group are developing an Implementation Plan. In progress: Will be completed by Summer 2022.
Population Growth	Investigate region specific incentives to drive population growth Support and engage with the Cradle Coast Authority's <i>Choose Cradle Coast</i> campaign Engage with the Regional Australia Institute's (RAI) ' <i>Move To More</i> ' regional population growth program to encourage city dwellers to move to the Waratah Wynyard Municipality	In progress: Roll out of some recommendations of Settlement Strategy to make the LGA more appealing to new residents. Ongoing Completed: EDO has liaised with RAI and provided them with the LGA information requested.
Environment and Sustainability		
Support the Environment and Improve Sustainability	Support the principals and philosophy of the Integrated Council Environmental Plan (ICEP) Completion of French's Road Masterplan Landcare actions	Ongoing Complete: Council partnered with Wynyard Landcare to complete year 1 masterplan actions

Project	Description	Implementation
	<p>Implement the recommendations of the coastal geotechnical and erosion control assessments</p> <p>Investigate options to reduce Council's resource consumption and carbon footprint through greater use of renewable energy</p> <p>Undertake a Council emissions audit and set an emissions target to achieve corporate carbon neutrality Develop a Council funded grant program to assist community groups to implement renewable energy solutions for community facilities</p> <p>Development of a management plan for Fossil Bluff and surrounds in partnership with the Wynyard Landcare group</p> <p>Continued implementation of actions from the Council's Waste and Resource Recovery Strategy</p> <p>Continued planning for the provision of shared-use pathways at Cam River and along the coast</p>	<p>In Progress: Council will undertake erosion mitigation works to protect council assets at Sisters Beach and Somerset's Anzac Park through 22/23.</p> <p>Ongoing: Priorities will be identified as part of Councils emissions audit.</p> <p>In Progress. Draft report received.</p> <p>Complete. Grant program developed and rolled out.</p> <p>Complete</p> <p>Ongoing: Currently progressing through Year 3 actions.</p> <p>In progress. Stage 1 of upgrades to the Cam River Reserve pathway has been completed to the shared pathway standard. Stage 2 scheduled post the completion of the DSG bridge replacement.</p>
Public Sector Capability		
	<p>Continue the successful resource sharing arrangement with Circular Head Council</p> <p>Continue to work with other Council's by using the Cradle Coast Authority as a single point of call</p> <p>Continue to embrace the vision of the <i>Sustainable Murchison Plan</i> of one voice and cooperative action</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing – review set for later in the calendar year</p>

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 5: Economic Prosperity
Desired Outcomes
5.3 Long-term sustainable economic growth is achieved through adaptability and innovation.
Our Priorities
5.1.1 Investigate and embrace new economic opportunities.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this progress update. Individual actions and initiatives in the Covid19 Economic Recovery Plan are initiatives and actions that Council was already undertaking or committed to undertaking to stimulate economic recovery.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

Council continues to progress a range of initiatives that support the local economy. It is recommended that Council note the annual status update of the COVID-19 Economic Development Plan 2021 – 2024.

9.9 CENTRAL AREA DEVELOPMENT STRATEGIES - ANNUAL PROGRESS UPDATE

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 3 May 2022
File Reference: CADP
Enclosures: Nil

RECOMMENDATION

That Council note the progress of the projects recommended under the Central Area Development Strategies.

PURPOSE

The Central Area Development Strategies (CADS) implementation plan was endorsed by Council at its February 2020 meeting, with an annual progress report required each May. This report provides the second annual progress update.

BACKGROUND

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard.

The retail precincts of Somerset and Wynyard are important hubs of economic and social activity and play a role in ensuring community well-being and cohesion through the provision of access to consumer goods and services and social interaction. It is important that these areas remain vibrant, functional and liveable, and the commercial and community spaces used support the economic and social infrastructure of the municipality.

However, it was identified that these precincts lack a long-term comprehensive master plan and design framework to guide their sustainable development. The CADS project was commissioned to seek practical outcomes that can provide a framework for driving economic development on private land, assist in budgeting for capital improvements in the public realm and enable the rationalisation of assets.

DETAILS

The Central Area Development Strategies Project (CADS) was adopted by Council at its May 2019 meeting. The document did include an Implementation Plan under Chapter 8; however, the priorities and timings were limited to descriptions such as Low, Medium and High. No specific timeframes were attributed to any of the actions.

An implementation plan was developed and endorsed by Council in February 2020, with the projects/actions reviewed annually.

Within this financial year actions relating to the review of planning scheme zonings have been progressed, with the proposed rezonings included within Council's draft Local Provisions Schedule of the Tasmanian Planning Scheme. The draft Local Provisions Schedule is currently open for community consultation, closing at the end of the month.

Please refer to the attached Implementation Plan for details on the progress to date, and actions identified for the coming four-year timeframe. Additionally, the below table provides a list of the projects and their planned implementation in chronological order.

Project	Description	Implementation
Langley Park potential rezoning	Rezoning to the surrounding General Residential Zone is a necessary component of attracting new investment to the site.	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
Somerset Veneer Mill site potential rezoning	Replacement with a range of retail, business and community uses would require a rezoning of the site from General Industrial to General Business and Commercial, as an extension of the Somerset town centre.	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
General Business Zone potential boundary change	The General Business Zone east of the Wragg Street/Falmouth Street intersection identified as being an anomaly, and contrary to efforts to consolidate the town centre. Rezone three properties east of Wragg Street/Falmouth Street intersection from General Business to General Residential.	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
Fonterra site potential rezoning	Rezoning required to facilitate additional use of land for storage to the south-west of the rail line	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
Wynyard IGA potential rezoning	Expansion is dependent on a change in zoning, most likely to Local Business in the new Tasmanian Planning Scheme.	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
Better linking Wynyard Central Area with Inglis River waterfront	Encouraging activation of the area between Wynyard Central Area and the Inglis River waterfront in accordance with the Wynyard Waterfront Master Plan. Uses that encourage pedestrian movement focusing on the waterfront preferred.	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.
Moore and Goldie Streets (Old Bass Highway) potential rezoning	Consideration given to introducing the Urban Mixed-Use Zone between the Goldie	In process. Rezonings are included within the draft Local Provisions Schedule, which is currently open for community consultation.

Project	Description	Implementation
	<p>Street General Business Zone and the Waterfront.</p> <p>Facilitating greater activity and orientation toward the waterfront, the Urban Mixed-Use Zone also provides opportunities for higher density residential development.</p>	
<p>24 Saunders Street – potential rezoning.</p>	<p>Rezone property from General Residential to General Business to recognise approved use as a veterinarian clinic.</p>	<p>Not progressed. Existing use rights allow continued use of the site as a veterinarian clinic</p>
<p>Somerset Industrial Estate</p>	<p>Significant areas of vacant industrial land remain east of McKays Road and to the south of existing developments. Servicing issues will need to be addressed during subdivision of the land; however, these are not anticipated to preclude development of the balance General Industrial Zoned land.</p> <p>The estate would benefit with preparation of a Specific Area Plan and underlying master plan, initiated by the property owner.</p>	<p>The Settlement Strategy has recommended the preparation of an Outline Development Plan (ODP) to assist in facilitating appropriate development of this area.</p> <p>Discussions have been recently held with the principal landowner, with interest shown in the development of an ODP.</p> <p>To be progressed in the 2022-23 financial year</p>
<p>Wynyard IGA potential expansion</p>	<p>Realignment of Park Street, and future expansion of supermarket.</p>	<p>Planning and design has been completed, with consultation to commence shortly. Street realignment by Council and car park expansion by IGA are planned for 2022-23.</p>
<p>Local connectivity projects</p>	<p>Improving the cycle and pedestrian connectivity in Somerset, particularly linking the School with the Cam River Reserve via the town centre. A two-lane cycle path on Simpson Street, together with appropriate bike parking near the town centre, and signage would assist in improving accessibility in Somerset.</p>	<p>In progress. Cam River Master plan is addressing connectivity with the eastern end of Simpson Street</p> <p>Stage 1 of linking path to reserve is complete. Stage 2 to be delivered after completion of the Cam River Bridge works.</p>

Project	Description	Implementation
	Connections to the proposed North West Coastal Pathway should also be planned to encourage cyclists and others using the 110 km pathway to call in to Somerset.	
Langley Park Oval potential redevelopment	<p>Relocation of sport activities to the new recreation precinct provides opportunity for the redevelopment of a prime waterfront site, for either tourism purposes, housing, recreation, or a combination of all three.</p> <p>Staging: Rezoning, EOI, sale and realisation of funds for public infrastructure, contribution to construction of Bass Highway overpass and associated landscaping.</p>	<p>Feasibility study for the Somerset Sports Precinct has been completed, and is to be workshopped by Council.</p> <p>Working group to be convened.</p> <p>Sale of land for development would trigger the relocation of the sports ground and clubs.</p>
Wragg Street additional public car parking	<p>Opportunities to develop new public car parks in Wragg Street are identified, both located on private land. Joint venture development of the parking areas should be explored whereby Council leases a number of the parking spaces for public use.</p> <p>Alternatively offering rates relief in return for allocation of spaces for public use.</p>	Develop master plan/design in 2023/24
Former school site redevelopment opportunities	<p>Relocation of existing skate park provides opportunity to develop large area of vacant land adjacent to the existing Community Centre.</p> <p>Suggestions include medium density or affordable housing in fulfilment of the Affordable Housing Strategy, or expansion of the retail offering.</p>	<p>The East Wynyard Foreshore Masterplan did not include a skate park. An alternative site is still to be determined.</p> <p>Continue discussions with stakeholders.</p>
IGA additional car parking	<p>Potential to provide additional public car parking on land at the rear of the existing IGA new carpark (Somerset).</p> <p>Council would be required to purchase additional land to</p>	Trigger would be establishment of the Somerset Community centre and/or IGA expansion.

Project	Description	Implementation
	facilitate development in accordance with the concept plan.	
Bass Highway potential intersection upgrades and pedestrian crossing	A range of traffic calming, junction upgrades and potential pedestrian overpass identified to improve connectivity and road safety (local road network only). While the pedestrian overpass has not been identified as a priority by the Department of State Growth in the recent Bass Highway Study, this could change over time should Langley Park and the Somerset Mill sites be redeveloped as described.	Long term project post development of Langley Park and veneer mill site. These key uses would be required for successful business case Pending upgrade to the Cam River bridge includes pedestrian underpass to link Cam River reserve and Anzac Park 4+ years
Somerset Veneer Mill site potential redevelopment	The relocation of the existing Veneer Mill to an industrial park would improve the appearance and amenity of Somerset. Some site remediation works may be required. It is a key strategic site given its proximity to the Somerset Central Area, take-off site for a potential Bass Highway pedestrian overpass, and new entry to Somerset utilising the adjoining Elizabeth Street.	As part of the Settlement Strategy, the site owners had requested that the surrounding vacant lots retain the General Industrial Zone. This has not been supported in the strategy, given the risks of land use conflict with adjoining sensitive uses. No intention to relocate the existing business. 4 + YEARS
Fonterra site potential expansion	Expansion for storage of product on land owned by Fonterra and accessed internally via a new crossing of the disused TasRail rail line easement.	Action reliant upon rezoning of the land to General Industrial.
Goldie Street Streetscape Works	A range of streetscape improvements are suggested, ranging from paving to delineate trafficable areas, trees in existing outstands, private awnings and shade areas, private outdoor eating zones, connectivity to existing car parks, and the like.	The Settlement Strategy has identified ongoing improvements to streetscapes, with delivery commencing under the 2022-23 Annual Plan.
Central Car Park - Redevelopment	The existing car park to the rear of Woolworths Supermarket and Council	Car park recently refurbished. Any further redevelopment would be 4+ years

Project	Description	Implementation
	Offices represents a large under-used site that could be developed for additional retail or commercial use, with existing and new car park located above ground level.	
Inglis River - Pedestrian Bridge	Pedestrian footbridge over the Inglis River linking the Central Area with walking trails, golf course precinct residences, and the coastal foreshore including Fossil Bluff.	Long term project. No action required in next 4 years

This program will continue to be reviewed annually, with a new project or projects added to the fourth year.

Additionally, a number of the projects rely upon interest from private landowners and investors. Interest in these projects may determine that one of these projects be brought forward, where assistance or involvement from Council is required.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
Our Priorities
1.1.1 Commit to best practice in community engagement.

GOAL 3: Connected Communities
Desired Outcomes
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
Our Priorities
3.1.1 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Implementation of various recommendations of the CADS will require funding. The recommended actions of the CADS should be reviewed each year to determine which, if any, actions are to be included within the budget.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS


There are no consultation requirements as a result of this report. Community consultation was undertaken in the drafting of the CADS, prior to its adoption.

CONCLUSION

The CADS project is a long-term strategy, with comprehensive master plan and design framework to guide sustainable development and public and private investment in the Somerset and Wynyard central areas. The project has developed a number of options and initiatives to guide the future development and improvement of the central areas of Somerset and Wynyard.

To ensure delivery of the long-term strategy, it is recommended that the progress of the projects contained within the CADS continue to be reported back to Council on an annual basis.

9.10 FOOTPATH INFRASTRUCTURE SERVICE LEVEL DOCUMENT REVIEW 2022

To: Council
Reporting Officer: Manager Asset Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 29 April 2022
File Reference: Footpaths
Enclosures: 1. Footpath Infrastructure Service Level Document 2022 

RECOMMENDATION

That Council adopt the revised Footpath Infrastructure Service Level Document 2022.

PURPOSE

The purpose of this report is to present the revised Footpath Infrastructure Service Level Document 2022 for adoption by Council.

BACKGROUND

Waratah-Wynyard Council is committed to sustainable and affordable service delivery into the future.

A strategic and coordinated, organisation-wide approach to asset management and service delivery is critical. This is achieved through the development of an asset management framework where the organisation's Financial Management Strategy (FMS) is meaningfully integrated with its Strategic Asset Management Plan (SAMP) to inform Council's ongoing resourcing decisions via the Strategic planning and annual budget process.

In this way, Council can provide a transparent, accountable and evidence-based approach to the provision of value-for-money services. This approach will allow Council to communicate the service level and risk consequences of various funding scenarios as it engages with the community to identify agreed levels of service.

Council's current footpath service levels were formally adopted in 2015 and last reviewed in March 2020. Further review has recently been undertaken to ensure the service level document remains consistent with Council's service level objectives for its footpath infrastructure.

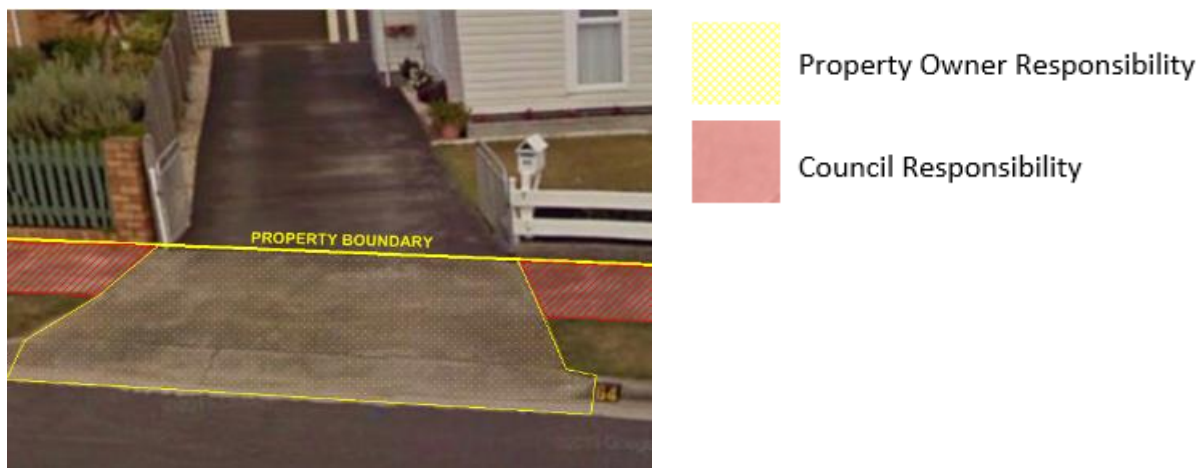
DETAILS

Waratah Wynyard Council is responsible for the acquisition, operation, maintenance, renewal and disposal of a footpath network of more than 79kms with a replacement value of close to \$17 million.

These assets provide services essential to our community's quality of life. The service aim of our footpath assets is to provide safe pedestrian access in all urban areas other than industrial.

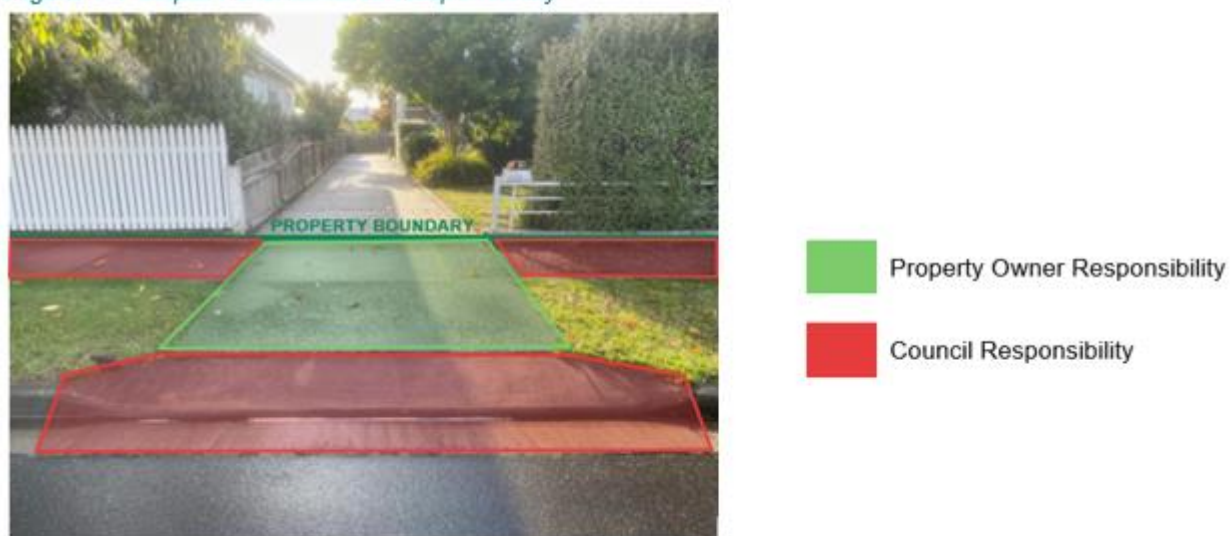
The service level document is the instrument by which Council delivers footpath services in a transparent and accountable way to the community. There are known gaps of service provision and future maintenance and renewal requirements as assets are consumed and they reach the point of no longer being able to provide the intended service.

This service level review seeks to address specific feedback from elected members and the community in relation to the ownership status of the kerb crossover portion of urban driveways where kerbing is present. The 2015 Footpaths Service Level Document defines the kerb crossover as part of the property driveway, infrastructure for which ownership and maintenance responsibility rests with the property owner (refer to below image).



The revised (2022) service level would see ownership and maintenance responsibility for kerb crossovers return to Council on the basis that they provide a drainage function as part of Council's kerb and channel infrastructure and would be required irrespective of whether or not a driveway crossover is present. The image below shows what is proposed in the revised service level document.

Figure 1: Footpath Maintenance Responsibility



STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993 Section 70B* states that Council is to prepare a long-term strategic asset management plan for the municipal area.

The Footpath Asset Management Plan (including the service level document) is an input to the Strategic Asset Management Plan.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We maintain and manage our assets sustainably.
Our Priorities
1.5 Build our knowledge base to apply in decision-making processes.
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.8 Review and adjust service levels to provide value for money.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

POLICY IMPLICATIONS

Council's Asset Management Policy is integral in this instance.

FINANCIAL IMPLICATIONS

The asset management policy sets an organisational objective to consider and report all future life cycle costs relating to decisions around new services and assets and the upgrading of existing services and assets.

As such, asset renewal and service levels form the basis of annual budgets and annual plans for Council consistent with the objectives of Council's Strategic plan, long-term financial plan and long-term strategic asset management plan and strategy.

Accordingly, the recurrent increase to operational/maintenance expenditure resulting from taking back maintenance responsibility for urban driveway kerb crossovers is estimated to average \$8,000 per annum. This increase is not considered to be material in the context of the total operational budget for delivery of Council's footpath services of \$302,000 p.a. (2021/22 annual budget).

RISK IMPLICATIONS

No specific additional risks have been identified as a result of this service level review.

CONSULTATION PROCESS

This review has been driven by input from Councillors and has also consulted key staff across the organisation. The proposed change is also supported by customer feedback obtained

through the customer request process since initial adoption of the service level document in 2015.

CONCLUSION

It is recommended that the Council adopt the revised Footpath Infrastructure Service Level Document 2022 with the incorporated minor change based upon collected customer feedback.

9.11 ROADNAME CHANGE FROM PHOENIX PLACE TO PHOENIX CIRCUIT

To: Council
Reporting Officer: Manager Digital Innovation
Responsible Manager: Director Organisational Performance
Report Date: 6 April 2022
File Reference: 1
Enclosures: 1. Phoenix Place Name Alteration - Affected & Future
Parcels 

RECOMMENDATION

That Council endorse the proposed Road name change from Phoenix Place to Phoenix Circuit.

PURPOSE

This report recommends a name change in line with Council's Street Naming and Addressing Policy.

BACKGROUND

Current subdivision construction is altering the existing extents of Phoenix Place from its current Cul-De-Sac to a through road. This alteration will now enclose numerous parcels and will make it a connector of 2 existing carriageways, Lockett and Bowick Streets.

DETAILS

Due to the abovementioned alterations of Phoenix Place, AS NZS 4819:2011 referenced by Council Policy makes the current generic "Place" inconsistent with Policy and all associated Standards, Acts and Guidelines. From the list of alternative generics for a road linking two existing carriageways "Circuit" is best suited.

There are currently only three parcels addressed to Phoenix Place, two of which have dwellings under construction but are both presently unoccupied with no occupancy certificate issued. Correcting the name at this early stage minimises any impact on residents and brings the name into line with Council policy and all associated Standards, Acts and Guidelines.

STATUTORY IMPLICATIONS

Statutory Requirements

This renaming will bring the street name into line with current Council Street naming and addressing Policy and all its referenced Standards, Acts and Guidelines. The Australian/New Zealand Standard of Rural and Urban addressing (AS/NZS 4819:2011) states under Section 4.6.2 Names of Roads affected by redevelopment.

"A cul-de-sac that is developed into an open ended road should have a road type for an open ended road assigned (see Appendix A or Appendix B)"

The abovementioned Appendix A contains the list of road types allowed in Australia with Appendix B applicable for New Zealand roads. The below excerpts illustrate the application of the "Place" generic with that of the "Circuit" Generic. This shows that the generic Place is

consistent with a cul-de-sac type but inconsistent with the type of road that will exist after redevelopment.

Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Circuit	Cct	Roadway enclosing an area.	✓		
Place	Pl	Short, sometimes narrow, enclosed roadway.		✓	

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
1.2 We maintain and manage our assets sustainably.
Our Priorities
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

This renaming will bring the street name into line with the current Council Street Naming and Addressing Policy and all its referenced Standards, Acts and Guidelines. Council Policy requires changes to existing Street names to be formerly approved by Council following consultation. Given this is a corrective change to the road generic (Place to Circuit) rather than a change to the road name itself, no public consultation has occurred for this change.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The only financial implication to Council will be the replacement of the existing street sign, which will be approximately \$100.

RISK IMPLICATIONS

- Legislative compliance

Risk being in contradiction with the current Tasmanian Place Names Act 2020

CONSULTATION PROCESS

Given the minimal impact of this road name change, community consultation is not recommended. However the owners of all affected properties, those currently addressed to “Phoenix Place” will be written to and made aware of the changes. Placenames Tasmania will also be notified for final ratification of the changes.

CONCLUSION

Although the current name “Phoenix Place” was correct at the time of naming, recently approved subdivision works altering the current alignment of the road requires the changing of the current generic of “Place” to one better suited to its new extents. “Phoenix Circuit” is the best match that will bring the road with its new extents in line with current Council Policy and all associated Standards, Acts and Guidelines.

Council is at the most opportune time for this change to proceed, given the minimal impact on existing parcels and before the creation of at least 10 more residential parcels and associated dwellings.

9.12 QUARTERLY INFORMATION REPORT - COMMUNITY AND ENGAGEMENT

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: General Manager
Report Date: 31 March 2022
File Reference: 03
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Community and Engagement Department as at 30 April 2022.

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is the first quarterly report for the following Directorate and Departments:

Community and Engagement

- Community Activation
- Tourism and Marketing
- Wonders of Wynyard
- Warawyn Early Learning

BACKGROUND

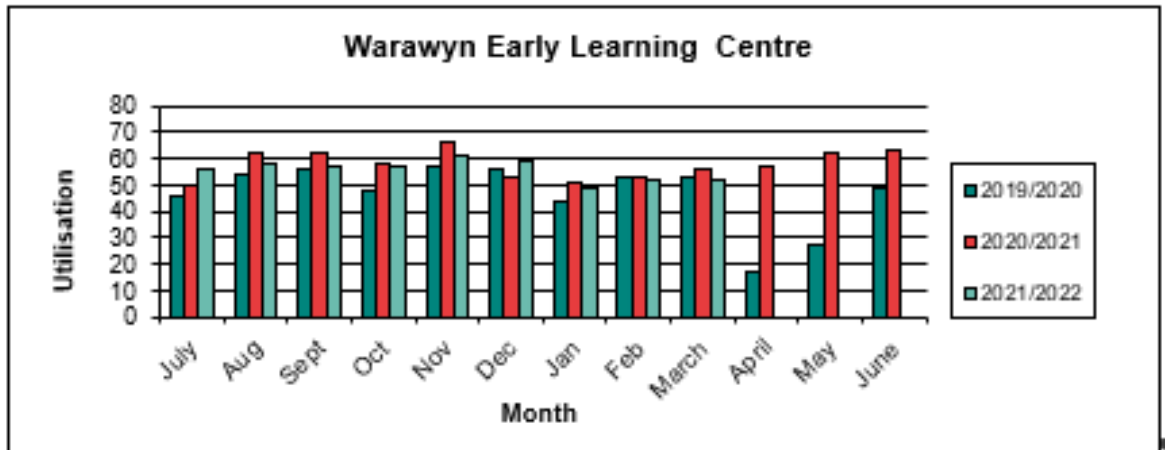
Council have traditionally been provided with a whole of organisation quarterly statistical report. The purpose of the quarterly report was to provide Council with statistical information on the activities of Council for each department.

Following a review of organisational reporting with the aim of ensuring consistent and improved information sharing to Council a quarterly Information Report is provided each quarter for each Directorate with a snapshot of activities undertaken.

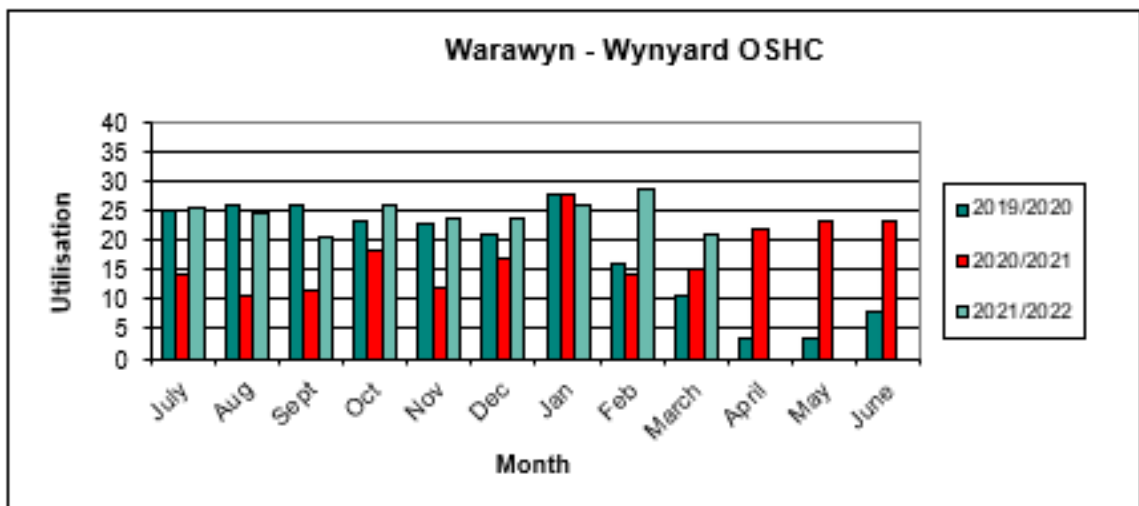
DETAILS

This report contains statistical and anecdotal information on Early years services, Wonders of Wynyard, Athenaeum Hall and customer Service. Information provided will be increased over each reporting period as measurable outcomes and feedback is captured.

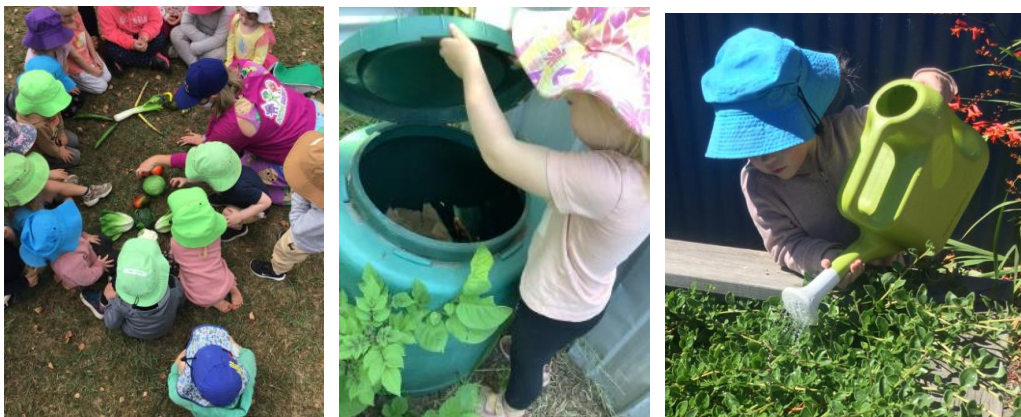
CHILDREN'S SERVICES

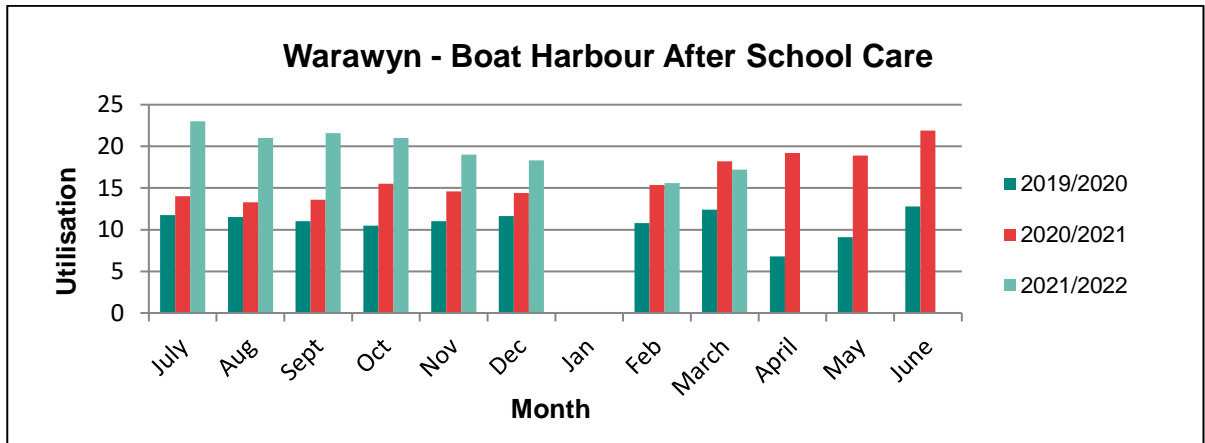


The Early Years Centre has been able to continue to deliver quality care and education although impact by staff absences due to COVID. Recruitment over the past six months has increased the pool of staff available and assisted in having educators familiar to the children available. Educators, management and families continue to work together to ensure access to care is maintained and supporting families.



Outside School Hours Care at the community centre continues to cater for Table Cape and St Brigid's Primary. Before school care is also being delivered from this venue.





The Boat Harbour After School Care Program continues to increase utilisation. This is an important service for families in the Boat Harbour school community.

Warawyn Early Learning

Warawyn Early Learning and Outside School Hours services have been engaging and teaching the children the importance of sustainability, healthy eating and respecting the natural environment. At the centre not only have the children been involved in growing fruits and vegetables but also learning about and growing indigenous plants; allowing them to explore nature through a cultural perspective. Children have been part of the Active Squirtz program with Miss Karlin. The program teaches children the importance of nutrition and wellbeing through colourful and fun activities and games.

Outside School Hours Care and Holiday programs have been busy helping to establish a new Community Garden, painting signs and fences, and helping with the planting.

Boat Harbour Outside School Hours program have formed a connection with the school and share the care of the school garden as well as growing herbs in pots to use in cooking experiences and share with families

Through these gardening projects, children have been able to eat what they harvest as well as share the fruits of their labour with parents and the wider community.

Indigenous and cultural experiences are a vital part of the curriculum; with educators sharing dreamtime stories and offering craft and art experiences. Indigenous songs are sung by the children to start their day of learning, offering the children another view of cultural engagement and inclusion.



TOURISM

Tourism statistics Jan-March 2022

The Wonders of Wynyard has taken out the GOLD medal in the Visitor Information Services Award category at the Qantas Australian Tourism Awards, which were announced at a gala event on the Queensland Sunshine Coast on Friday 18 March.

The awards were attended by over 800 tourism industry representatives from all across Australia and was a fitting tribute to the resilience of tourism operators who have continued to provide exceptional visitor experiences despite the challenges that COVID has presented over the past 2 years.

The Wonders of Wynyard received the gold award, with Bendigo (VIC) and Longreach (QLD) taking out Silver and Bronze. Tasmania shone brightly with a total of 8 gold medals across the 25 categories, and a further 7 silver and bronze.

Some extracts from judges' comments:

"There is no doubt that WOW maximised the opportunities that COVID has brought - and not by luck, but by incredibly smart thinking, resilience and creativity. This is a highly competitive entry, and judges appreciate the care and attention given to providing clear and concise answers and enjoyed the deeply human touches."

"You genuinely take time to really know and understand your customers and adjust your practices to meet their needs. Clearly the team at WOW are passionate about their region and people."

"Your business and team clearly understand there is opportunity in disaster; and while no-one particularly wants a disaster in the first place, credit must be given for the clever response and initiatives undertaken by WOW. You know so well who your customers usually are, so you knew when they were no longer available - and what to do in response."

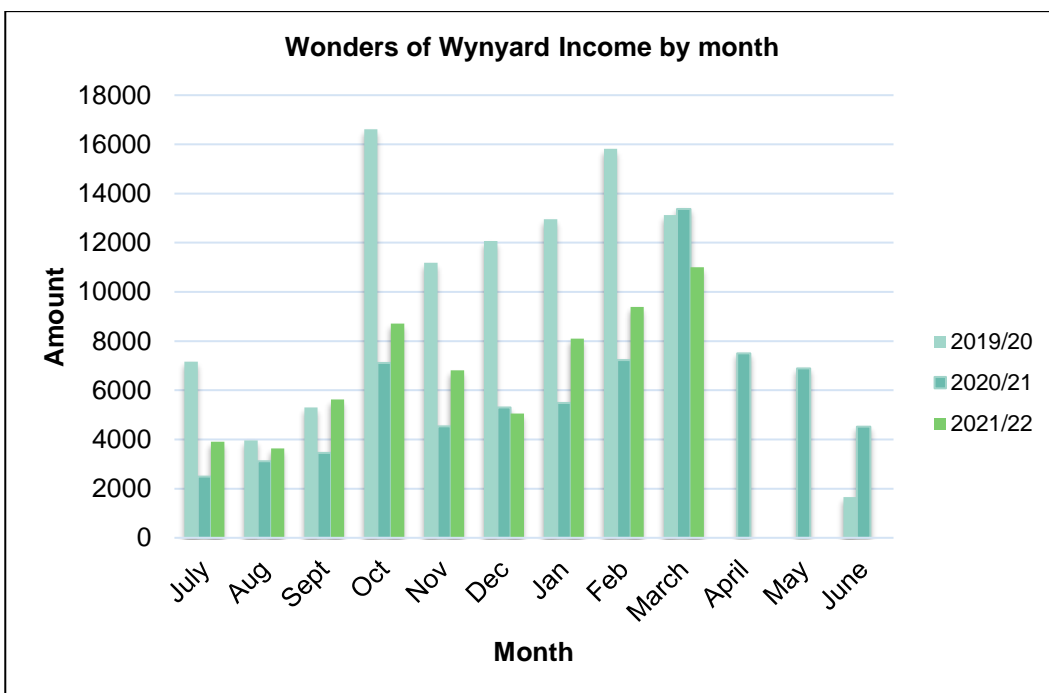
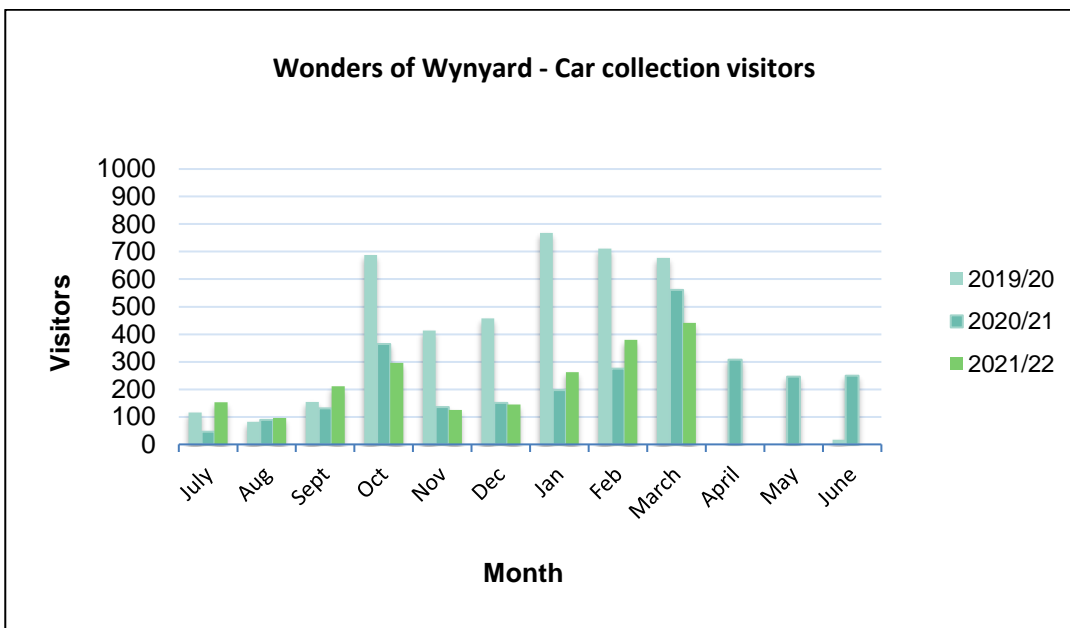
"Some fantastic initiatives identified to support the operations of the Visitor Centre during a time of significant challenge - showed creativity and outside-the-box thinking to survive the impacts of COVID across the business. The pivoting to focus on locals and new business activities to support local "tourists" is outstanding."

"Very well written background and overview of all you do at WOW - we sensed a great deal of pride in all you do to not only assist visitors but as a valuable part of the local community."



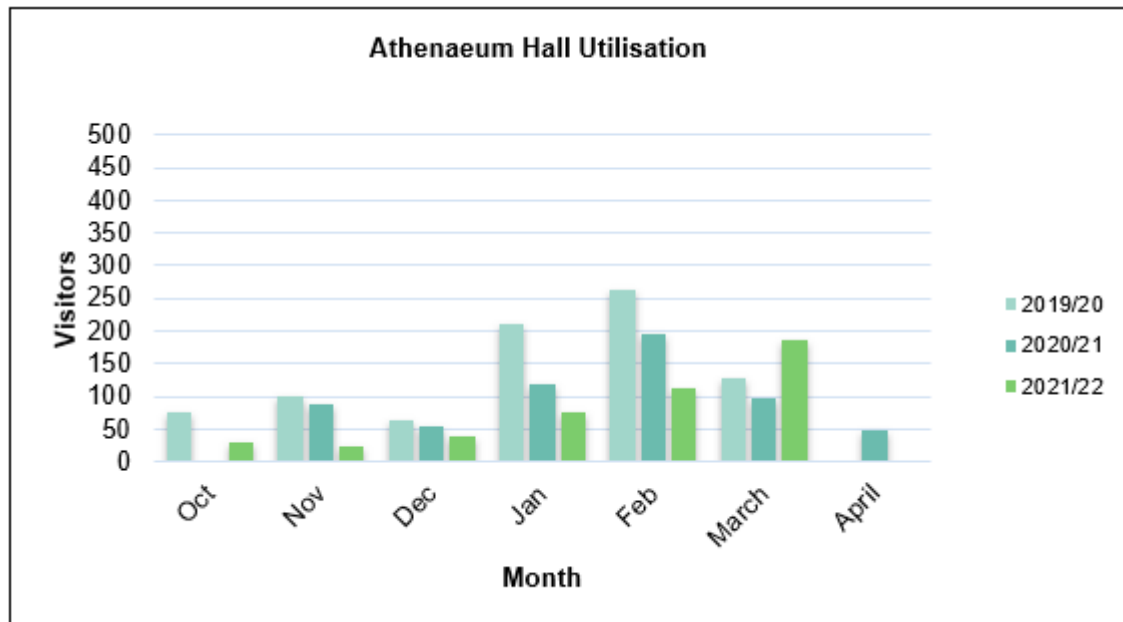
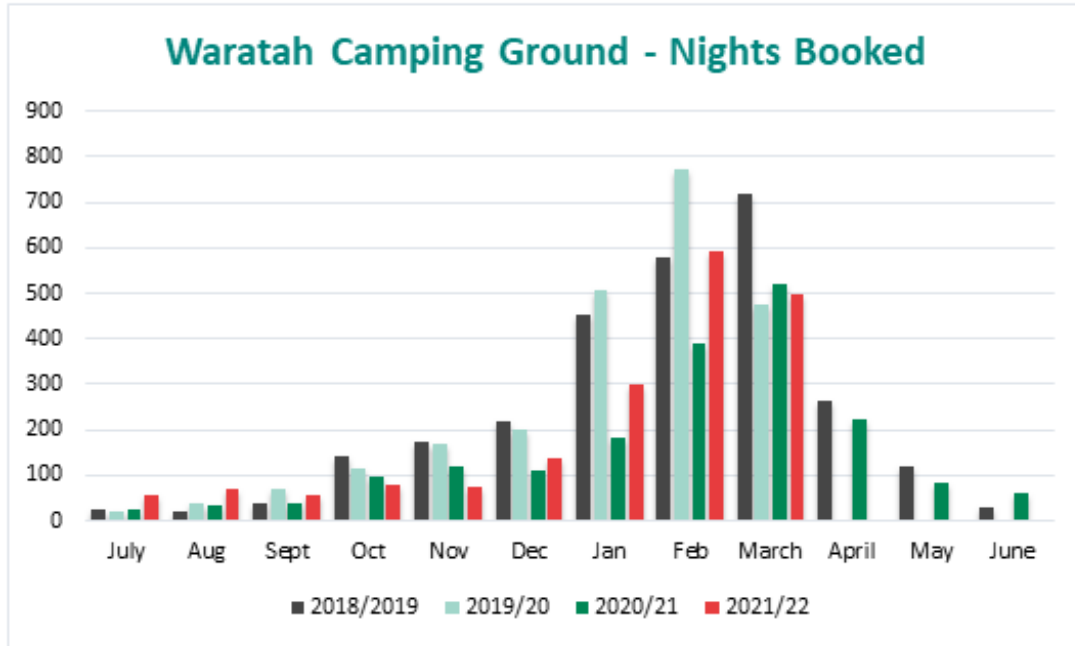
Jan - March Summary – Wonders of Wynyard

- Total visitor numbers are 20% down for March – which would traditionally be the busiest month of the year, and 13% down for the Jan-March quarter, and 3.2% down year to date. This reflects the ongoing hesitancy for people to travel with COVID uncertainties still at play.
- Visitation to the car collection is up 5% on same quarter last year – and up 8% year to date, reflecting continued demand for the cars as a standalone attraction, despite decreasing overall visitor numbers.
- Income for the quarter is up 9%, reflecting the higher value visitors we are attracting in this current market



Jan-March Summary – Waratah

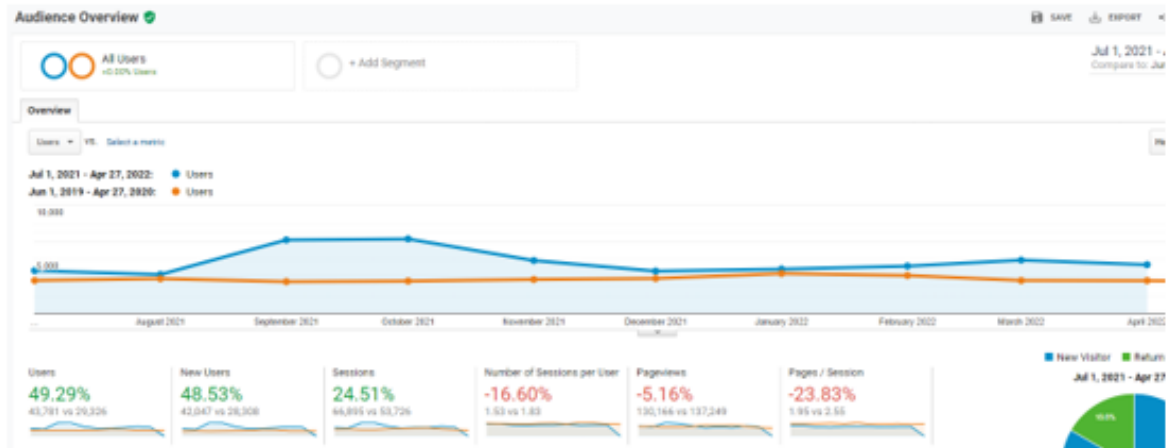
- Numbers for the Athenaeum Hall were up 88% on March last year, but still down 9% for the quarter (there were several days the Hall did not open due to staff illness).
- Caravan park bookings were up 36% for the quarter on last year – seeing a welcome return of the interstate caravanning market.
- It is pleasing to see the return on investment for the coin operated laundry facilities installed in December 2020, with almost \$4k in revenue to date



COMMUNICATIONS AND ENGAGEMENT

Website

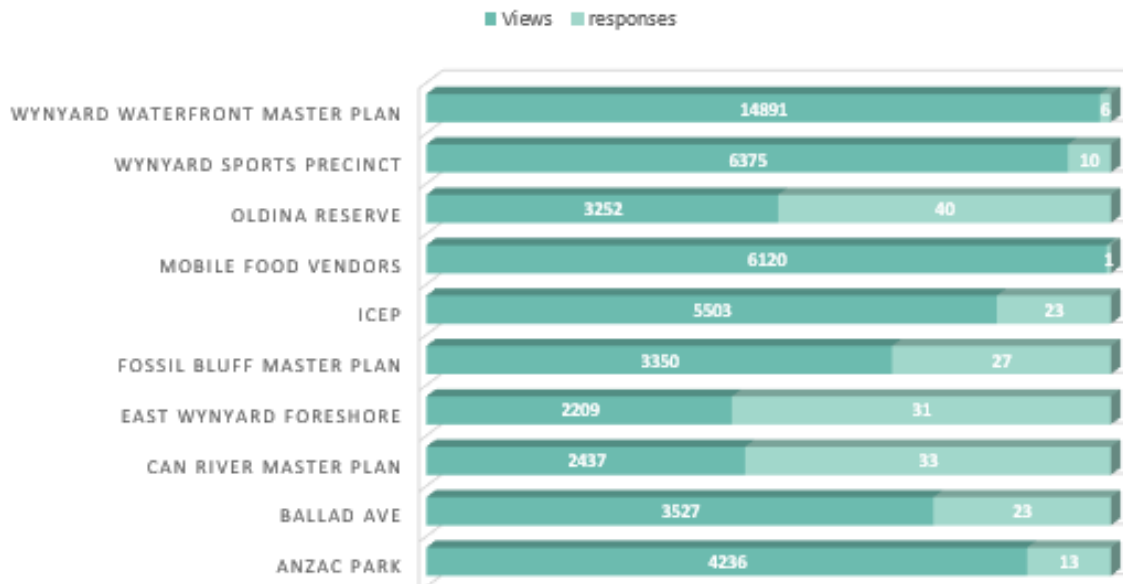
Users of the website have increased 49% since the new site went live, with the stats below indicating that users are also finding things more quickly



Have Your Say

Since new website we have had ten 'Have Your Say' project feedback opportunities, with 51,900 views and 207 formal responses

HAVE YOUR SAY WEBSITE FEEDBACK



Social Media Followers

Facebook	6229
Twitter	800
Instagram	671
LinkedIn	261
YouTube	86

Facebook summary

- Posts have reached 52,720 in the last month (average between 40k-45k per month).
- Posts have 7.5k-10.5k people engaging per month (including non-followers of the page).
- On average 60 new Facebook followers per month.
- Success and trends monitored through our own analytics and SHUNT media quarterly social media analysis of all Tasmanian Councils.
- 70% of WWC audience are women
- Majority aged between 25-55 years
- More 55+ users than under 24yrs
- Comments/likes/shares provide feedback to council on public sentiment

SHUNT quarterly social media analysis – to end Jan 2022

Facebook

RANK Audience		
Rank	Local Government Authority	Oct-21
1	City of Launceston	33,696
2	City of Hobart	26,733
3	Devonport City Council	10,127
4	City of Clarence	9,560
5	Kingborough Council	8,660
6	Huon Valley Council	7,368
7	Burnie City Council	7,350
8	Waratah-Wynyard Council	5,956
9	Latrobe Council	5,265
10	Central Coast Council	5,246
11	Glenorchy City Council	5,199
12	Northern Midlands Council	4,416
13	Break O'Day Council	4,411
14	West Coast Council	4,345
15	Circular Head Council	4,277
16	Sorell Council	4,102
17	West Tamar Council	3,332
18	Dorset Council	3,181
19	Meander Valley Council	2,782
20	Kentish Council	2,589
21	Southern Midlands Council	2,452
22	George Town Council	2,048
23	Flinders Council	1,512
24	Tasman Council	1,278
25	King Island Council	809

Data collection?
August 1, 2021 to October 31, 2021 (92 days)



Post Master

At an average posting pace of six a day, Central Coast Council were the state's post masters while two other councils cracked the 100 mark.

Rank	Page	Number of posts
1	Central Coast Council	190
2	Waratah-Wynyard Council	126
3	West Coast Council	108
4	Kingborough Council	73
5	Huon Valley Council	72
6	Clarence City Council	65
7	Circular Head Council	63
8	City of Hobart	56
9	West Tamar Council	55
10	Northern Midlands Council	52



Seriously Engaging

Well done to Waratah-Wynyard as the only council to crack the 1% engagement mark.

Rank	Page	Engagement
1	Waratah-Wynyard Council	1.66%
2	Huon Valley Council	0.88%
3	Burnie City Council	0.76%
4	Glenorchy City Council	0.70%
5	Break O'Day Council	0.63%
6	Kingborough Council	0.63%
7	Circular Head Council	0.61%
8	West Tamar Council	0.61%
9	Northern Midlands Council	0.51%
10	Clarence City Council	0.47%



Total Reactions

In an unexpected result. Waratah-Wynyard led the state and the much bigger City of Hobart for the most total reactions. Well done!

Rank	Page	Total Reactions, Comments, Shares
1	Waratah-Wynyard Council	3,012
2	City of Hobart	2,919
3	Huon Valley Council	2,014
4	Burnie City Council	1,713
5	Kingborough Council	1,689
6	City of Launceston Official	1,677
7	Clarence City Council	1,379
8	Glenorchy City Council	1,123
9	Break O'Day Council	862
10	Circular Head Council	808

Community Conversations

In 2021 Community conversations round:

- 255 people attended
- 164 ideas put forward
- 77 requests for service/action

we're listening
**community
conversations**

Boat Harbour - July 26
Sisters Beach - Sep 27
Yolla - Nov 22
Waratah - Jan 24
Wynyard - Mar 28
Somerset - May 23

Join Councillors and senior staff for casual one-on-one conversations about the things that matter most to you. Information will also be available on some of the major Council projects and activities in your local area.

COMMUNITY ACTIVATION

Customer Service

Continuous improvement in customer request for service process is ongoing. The customer service team continues to deliver a quality customer service experience and are working to refine the process through being open to and receptive to feedback. With the knowledge and data taken from the customer request system the greater Council team is able to drive enhanced quality of service delivery through improved responsiveness and ensuring that data is accurately captured, and delivery remains on target.

The data for the period covering 1 January through to 29 March indicates that Council is responding to 4-5 requests for service per day.

Quick Statistics

1 January to 29 March 2022

- 370 requests for service registered in Conquest (Customer Request System).
- 303 have been actioned and completed.
- 43 requests are currently open in Conquest and being progressed.
- 24 requests are “Closed but not Complete” (Require further resource allocation).
- 16 jobs have been for Waratah.

Recreation

- Gone Nuts – Assisted with booking, use of facility and event support.



- Targa Tasmania - Assisted with road closure in Yolla.
- Takayna Trail Ultra Marathon - Assisted with booking, use of facility and general event support.
- Waratah Chopping Festival - Assisted with booking, use of facility and event support including access to chairs and tables.

-
- BHBSLSC Carnival and Ocean Swim – Assisted with booking, use of facility and general event support.
 - The Wynyard Family Funfair – Assisted with booking, use of facility and event support.
 - The Wynyard Sports Precinct Master Plan and associated action plan was revised, and Council has now adopted.
 - An application was developed and successful for the Improving the Playing Field Grants Program. the Tasmanian Government has awarded the Waratah-Wynyard Council with a \$500,000 grant towards the Wynyard Sporting Precinct.



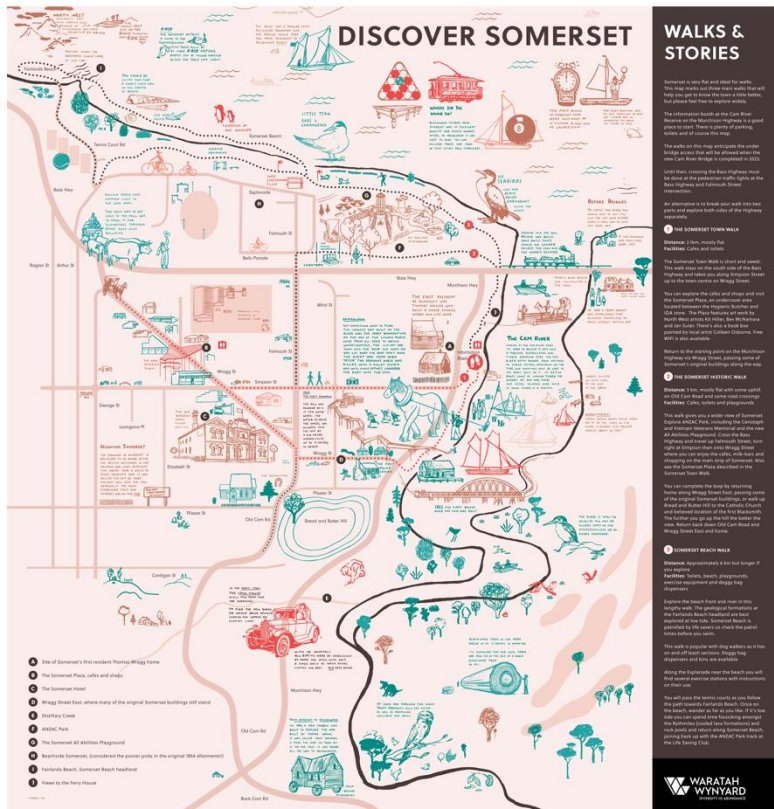
- Ballad Avenue Recreation Reserve –preparation of the concept plan to develop a public recreation space, which includes an off-leash dog park and fully self-contained freedom camping site in Ballad Avenue, Wynyard.
- Inglis Pony Club Concept Plan at Oldina Forest Reserve –the new concept plan for Oldina Forest Reserve. Community consultation has been undertaken to gauge interest in the project. The concept plan covers Oldina Forest Reserve being transformed into a



quality equestrian centre and public recreation space with an indoor arena, clubroom building, day yards, a show jumping area and a car and float parking area. The Plan also includes an area for public use, with BBQ's, an undercover rotunda, outdoor leisure space and potentially a playground. The Oldina Forest Reserve is located in a Permanent Timber Production Zone managed by Sustainable Timber Tasmania; however, Council has acted as a facilitator for the Concept Plan in partnership with Sustainable Timber Tasmania and the Inglis Pony Club

Public Art

- Discover Somerset Illustrated Map – A brief for the artist commission was prepared and awarded for the illustrated map in Somerset. This is the first piece to go in the newly refurbished display cases at Cam River Reserve. The scale of the Illustrated Map makes the project particularly stunning, with the final work being as tall as an adult. 250 printed maps have also been produced. The Illustrated Map creator is Tasmanian artist Suzanne Irving.
- Cam River Reserve Art Space – negotiated with Artscape Wynyard to be curators and caretakers of a revolving art display in one of the illuminated locked boxes, as part of the Cam River Reserve Project.
- Cam River Reserve Historical Markers – worked with community groups to ascertain stories of interest and importance for the Somerset Community. In consultation with a graphic designer, sourced material and stories to be installed along the river walkway. The plaques feature historical content and focus on three main stories – The Early Days, Bridges Over the Cam and Ship Building at the Cam.
- The Public Art Advisory Group and Sisters Creek Estuary Project – created a commission to design a canopy to place over an outdoor bench seat at Sisters Beach.



Somerset Illustrated Map



Cam River Reserve Historical Markers

Health and Wellbeing

Breathe, Eat, Move, Relax Project – program is ongoing with numerous free and low-cost activities being made available across the Waratah-Wynyard/Circular Head municipalities.

Some of these activities are detailed below:

- Wynyard World Tai Chi and Qigong Day –Wynyard will join hundreds of cities in over 80 nations around the world who participate in the World Tai Chi and Qigong Day (April).
- Kids' Fitness Classes – in collaboration with Wynyard Fitness, kid's fitness classes ran for 11 weeks in Wynyard, featuring boxing, circuit training and traditional gym sessions.
- Fit-Mix Adventure– in collaboration with Wynyard Fitness, fitness classes ran for 11 weeks in Wynyard, featuring outdoor sports and traditional gym sessions.
- Open Garden Tours – in collaboration with Wynyard Community Garden, hosted open garden tours across three Wynyard locations, culminating with music and refreshments.
- Casual Bike Rides – open invite to meet at the wharf and bike together along the path to Bruce's for a cuppa or cup of joe, before a leisurely, guided return.
- Guided Walk on the Inglis River Track – looking for native plants and other interesting things along the way.
- Sunday Wynyard Foreshore Market – Assisted with booking, use of facility and event support.
- Earth Hour - Assisted with disseminating information and education.
- World TB Day - contact for Council. Assisted with disseminating information and education. Lit the Council's foyer red in support of the global light up red for #WorldTBDay campaign, in solidarity with the 1.5 million people who die from TB each year

- Covid-19 Vaccination Clinics - Assisted with booking, use of facility and event support to conduct these community clinics at the Wynyard Railway Institute Hall



Posters for Breathe, Eat, Move, Relax programs

Youth

- International Women's Day Bursary - The successful applicant for the International Women's Day Bursary was Holly Berechree from Sisters Creek. Holly advocates positively for women in trades and is eager to learn and take on more responsibility. Holly has identified a future goal to be a workshop manager and wants to mentor and inspire other young women seeking non-traditional careers
- Waratah-Wynyard Council Community Treasure Hunt - families were invited to hop on into Council and pick up an entry package and work together to complete the six activities. All completed and returned activity pack entries went in the running to win a great family prize of goodies and vouchers



Cr Edwards, Cr Courtney and Deputy Mayor Duniam with Holly Berechree

Age Friendly Communities

- ANZAC Day – Assisted with booking, use of facility and event support. A range of ANZAC Day services and events were hosted by community groups across the Waratah-Wynyard municipal area, with activities in Somerset, Waratah and Wynyard.
- Australia Day - Assisted with booking, use of facility and event support for a range of activities and events in the municipal area.
- Little Book Boxes - Community members and visitors alike can now stop by Waratah's little book box for their next literary adventure! The latest artistic gem was painted by Waratah's Ingrid Ekman. It was installed outside the Waratah Post Office in April. The Waratah box joins the stunning contribution by Somerset artist Colleen Osbourne that

was installed in the Somerset Plaza earlier this year. To utilise the little book boxes and help us encourage reading in the wider community, simply take (or leave) a book



Australia Day Award Nominees



Mayor Walsh at the Somerset Little Book Box and the Waratah Little Book Box

Community Assistance

- Rotary Club of Somerset – photocopying, laminating, marquees, plastic tables, bean bags.
- Waratah Museum – marquees.
- U3A Wynyard – photocopying.
- Waratah Axemen’s Association – marquees.
- Waratah men’s Shed – plastic tables.

Community Activation Grants

Successfully awarded to the following groups/projects:

- Artscape - Undercurrent Emerging Artist Competition.
- Coast FM – replace studio mixer.
- Elliot District Association – purchase equipment.
- Grow, Gather, Give – edible plants/kitchen.
- Live Well Tasmania – improved parking.
- Northern Tasmania Driving Society- defibrillator.
- Somerset Basketball – fridge replacement.
- Somerset Fire Brigade Social Club – chair replacement.
- Somerset Football Club – electrical upgrade.
- Somerset Surf Life Saving Club – training equipment for juniors.
- Squid Inc Theatre – radio drama production.
- Wynyard Agricultural Show – marquees.
- Wynyard Camera Club – laptop.
- Wynyard Districts Cricket Club – cricket pitch roller.
- Wynyard Garden Club – prize money for competition.
- Wynyard Municipal Band – music stands.
- Wynyard RSL – large flag.
- Wynyard Tai Chi and Qigong Groups – community program.
- Yolla Football Club – electronic scoreboard

Energy Saver Grants Program

The Energy Saver Grant Program has been extended until the end of the financial year. The Program offers not-for-profit community organisations in Waratah-Wynyard the opportunity to apply for a 50% co-contribution toward energy saving initiatives.

Emergency Management

The Emergency Management Coordinator, Richard Muir-Wilson and Deputy, Mathew Jamieson participated in the following meetings:

- Western Emergency Management Committee (WEMC) January 20 in Smithton
- Jamie Warr delivered a presentation on the East Wynyard Flood Mitigation Project to the committee.

Waratah Museum

The Waratah Museum Committee has been re-invigorating the museum with a new approach to making local history an interesting and enjoyable experience.

They are gradually putting their stamp on the Museum with new stock (in the gift shop) featuring items made in Tasmania and a display table featuring the Chopping Carnival in Waratah. Other new displays include the Anzac display and Remembering Mother's Display.



Waratah Museum

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1.1 Commit to best practice in community engagement.
GOAL 2: Organisational Support
Desired Outcomes
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water

Community Future Direction Theme	Key Challenges & Opportunities:
	management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

This report provides statistical and anecdotal information of the activities of the Community and Engagement Directorate during the last quarter to assist Council in understanding the key performance measures in this area and the outcomes for the community. It is recommended that the report be noted.

9.13 QUARTERLY INFORMATION REPORT - INFRASTRUCTURE AND DEVELOPMENT SERVICES

To: Council
Reporting Officer: Manager Development and Regulatory Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 4 May 2022
File Reference: 2/4
Enclosures: Nil

RECOMMENDATION

That Council note the Corporate Quarterly Information Report for the Infrastructure and Development Services Department as at 30 April 2022.

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is the first quarterly report for the Infrastructure and Development Services Directorate, made up of the following Departments:

- Development and Regulatory Services
- Engineering Services
- Works and Services
- Asset Services
- Recreational Planning and Environment

BACKGROUND

Council have traditionally been provided with a whole of organisation quarterly statistical report. The purpose of the quarterly report was to provide Council with statistical information on the activities of Council for each department.

Following a review of organisational reporting with the aim of ensuring consistent and improved information sharing to Council a quarterly Information Report is provided each quarter for each Directorate with a snapshot of activities undertaken.

DETAILS

This report contains statistical and by exception information from the departments listed above. Information provided will be increased over each reporting period as measurable outcomes and feedback is captured.

Development and Regulatory Services

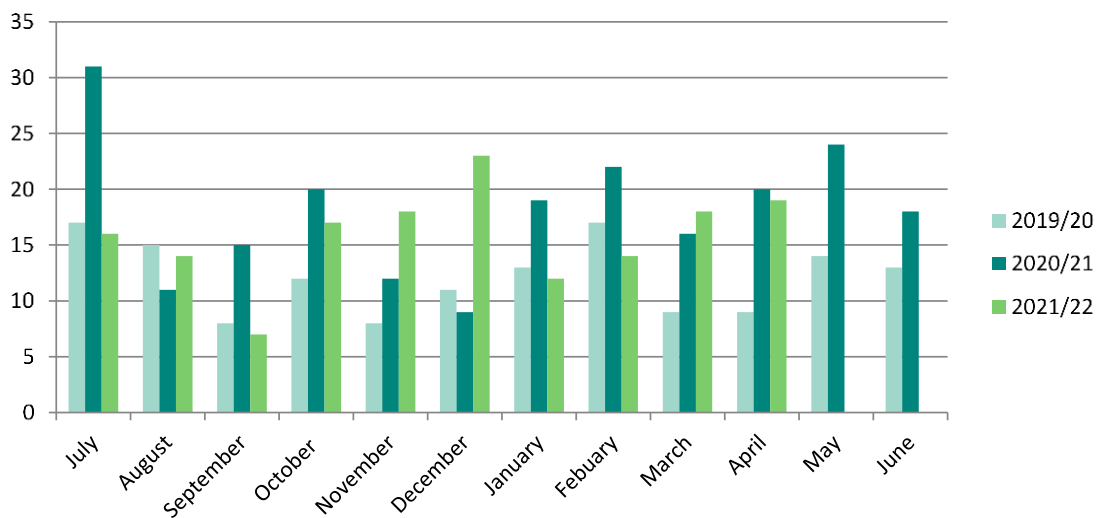
Project Updates

School immunisations were undertaken in March. The vaccines were for the year 7 and 10 School Based Immunisation Program, which included Boostrix, Gardasil and Nimenrix. There were 64 immunisations administered.

Council is currently undertaking community consultation on the draft Local provisions Schedule of the Tasmanian Planning Scheme. We held a Talk to a planner session jointly with the Wynyard Community Conversations and will be holding a second session on 12 May 2022. The consultation period then ends on 24 May 2022.

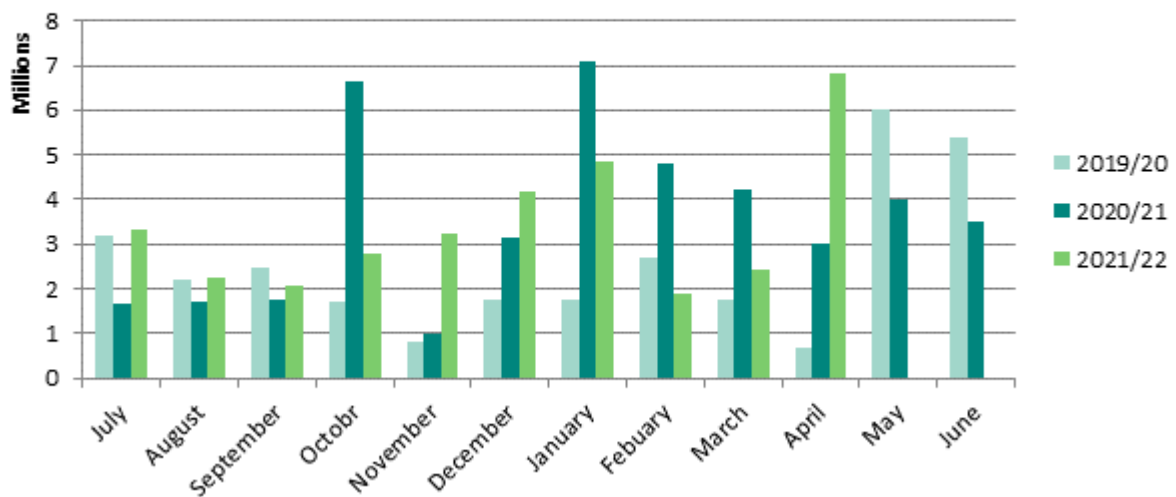
Statistics

No of Building Approvals



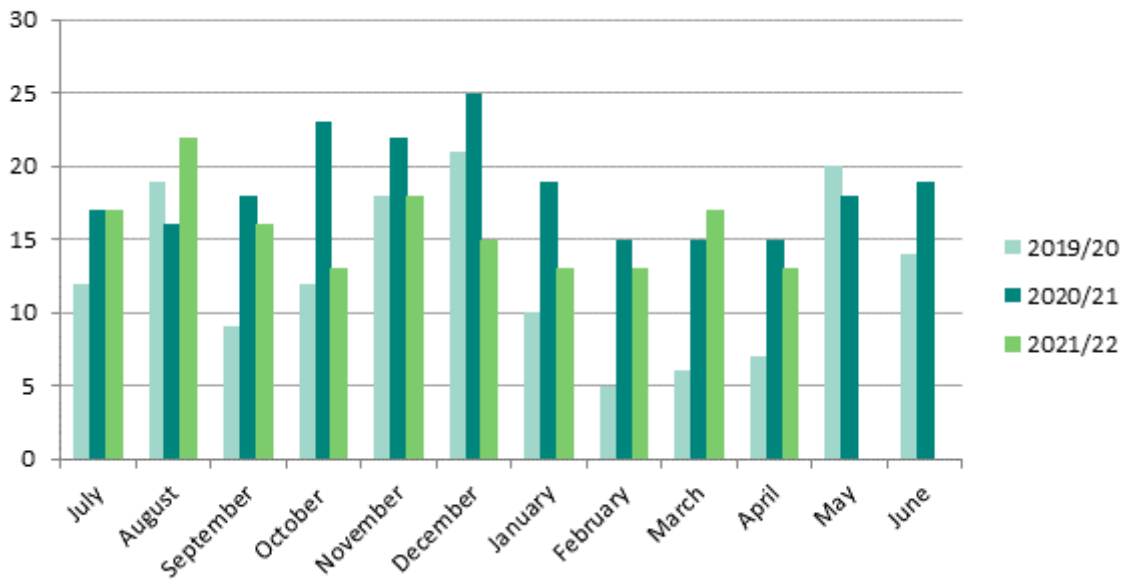
Building Approvals include Building Permits and Notifiable Building Work (Category 3)

Building Values

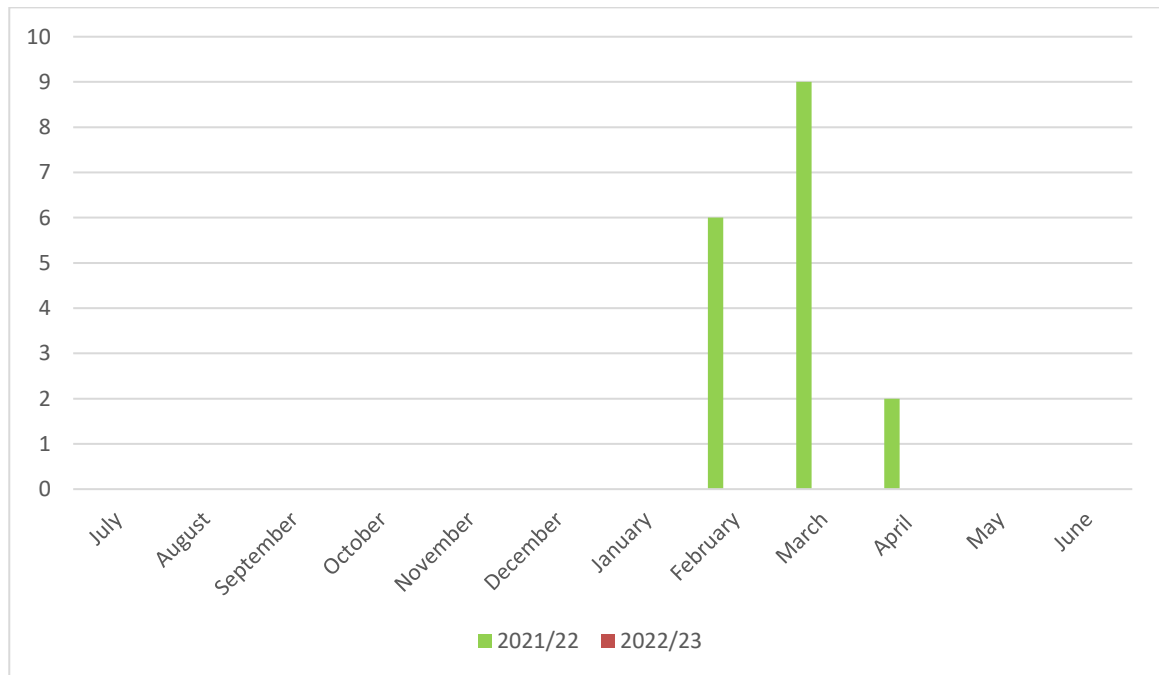


Building Values include Building Permits and Notifiable Building Works (Category 3)

Planning Approvals



Subdivisions – No. of new lots created



Animal Control

Item	Feb/Mar/Apr 2022	2021/2022YTD
	No	No.
Dogs Registered	38	2068
Dogs Impounded	5	23
Infringement Notices	0	6

Recreational Planning and Environment

Project Updates

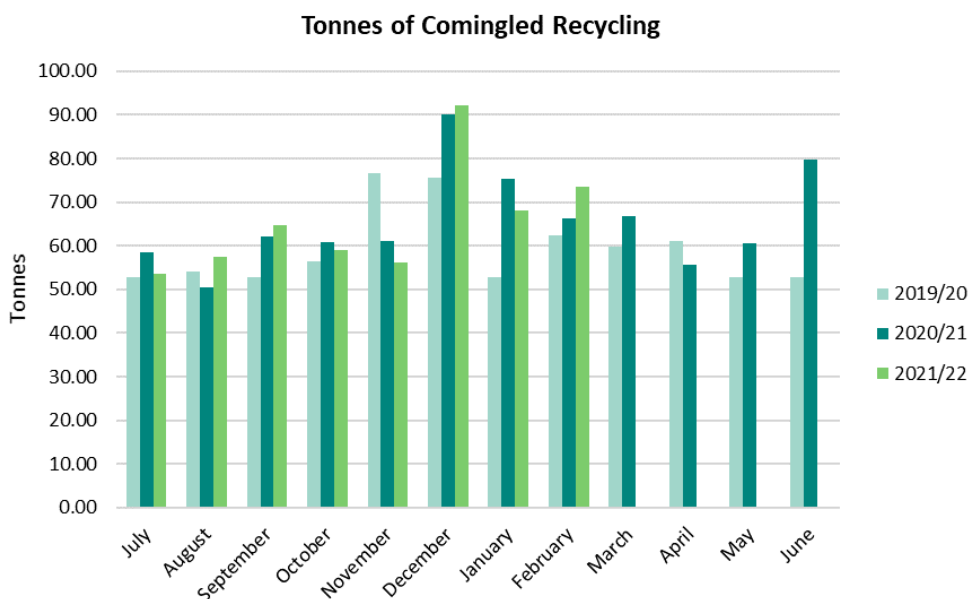
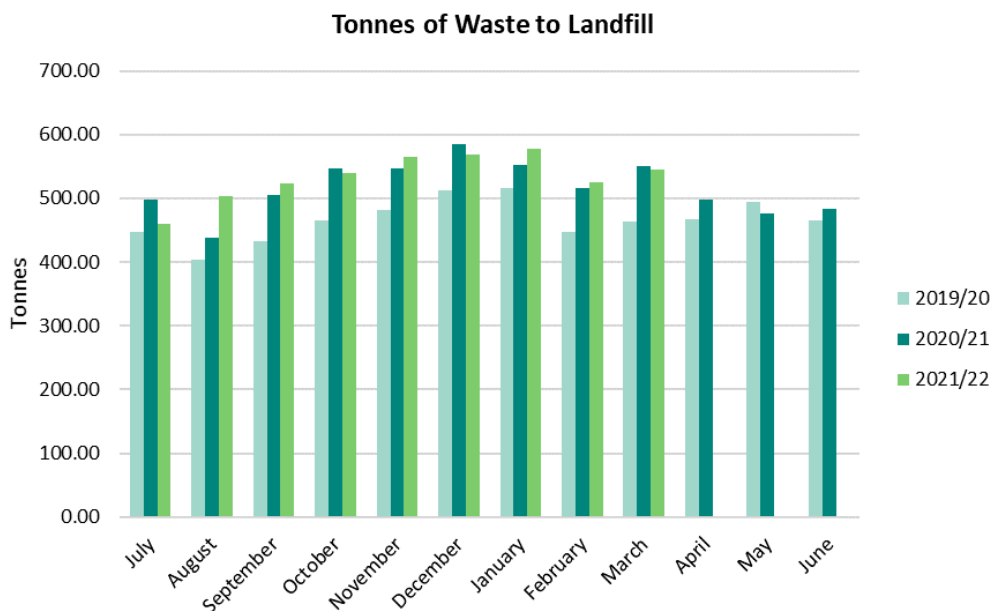
The Cardigan Street masterplan works are nearing completion in this quarter, including the installation of subsurface drainage to the playing fields and the installation of sport field lighting.

An onsite wastewater capacity assessment of two alternate sites for the Yolla Public toilet has been received after unforeseen delays. Council will now move to selecting a preferred site, seeking permits and tendering for construction.

All year 1 Cam River reserve actions have been completed, including the installation of a new BBQ shelters, heritage markers and an outdoor information and art gallery.

Waste management services

Waste management statistics provided below inclusive of Kerbside collection and transfer station operations of Council



Engineering Services

Project Updates

Design reports have been received for both the Big Creek & Port Creek flood mitigation works. Following review, further key stake holder liaison will occur along with application for dam permits before advertising for public tenders for construction.

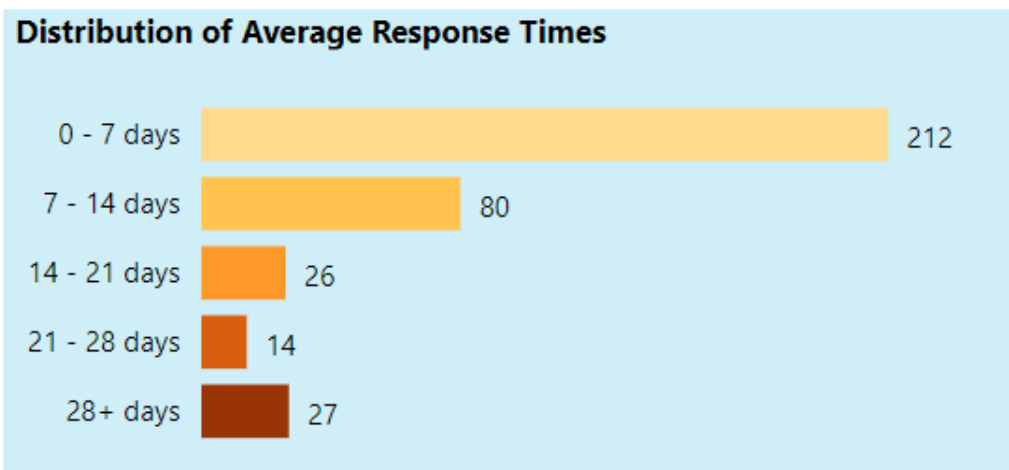
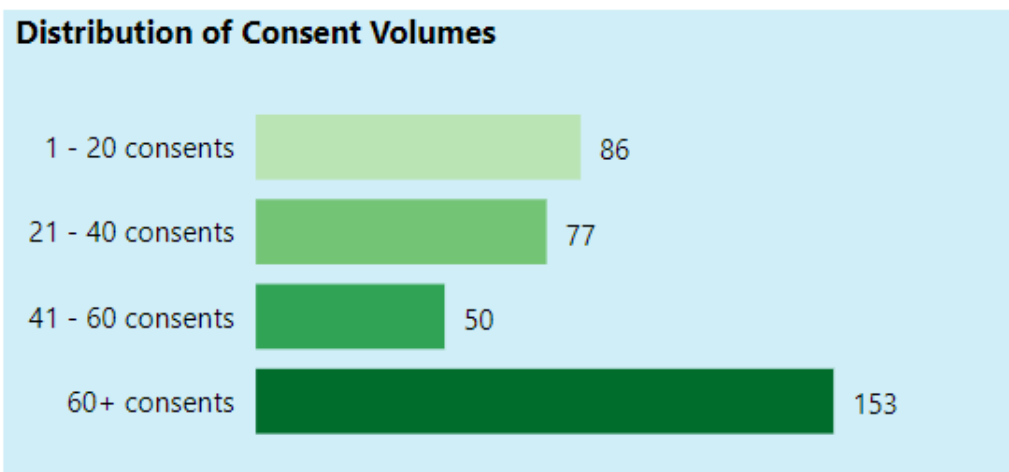
The Anzac Park All abilities playground construction has commenced, early tasks have including site clearing, drainage works and filling to subgrade level.

The Multi Use Community Facility is nearing the point of building occupancy. When this is achieved demolition of the old Yacht club will occur along with completion of the supporting civil works. There will be a minor delay in the civil works to the east to allow for Coastal Engineers reporting which is scheduled for late May.

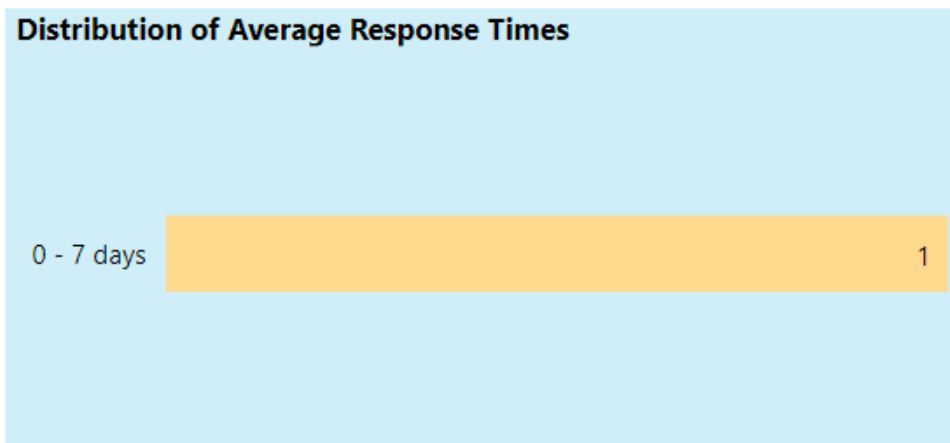
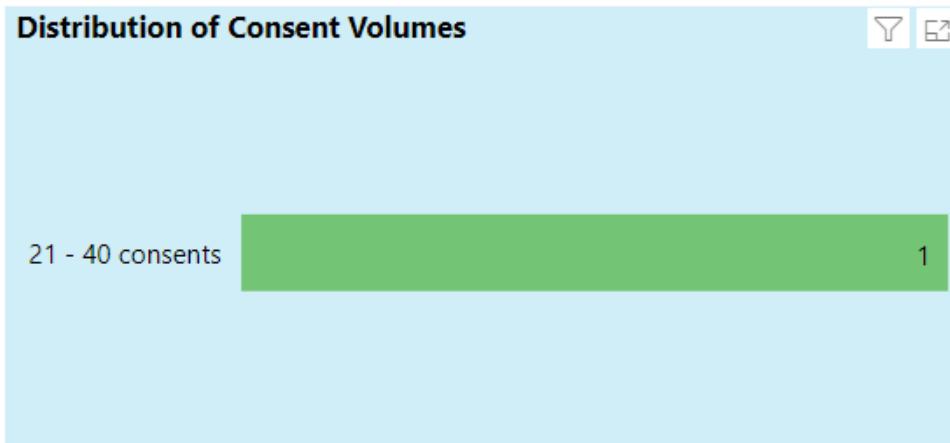
National Heavy Vehicle Regulator permit applications

As a local road Authority, Waratah Wynyard Council works directly with the National Heavy Vehicle Regulator (NHVR) to determine which vehicles operate on Council roads and bridges and the conditions under which they operate.

Below is a 2021-22 third quarter snapshot of the Volume of consents (number of permit applications) and average response times Australia wide and Council's own data for the quarter in comparison: -



Australia wide NHVR permit third quarter statistics 2021-22



Waratah Wynyard Council NHVR permit third quarter statistics 2021-22

Works and Services

Project Updates

Various Operational and capital works have been completed during this quarter, a selection of images of progress and completion are shown below: -



New culvert and road widening at Blackabys Road.



New BBQ shelters at Cam river reserve



Gravel road resheeting, Left on South Elliot Road, and right on Sweetmans Road



DDA footpath ramps in Somerset



Garden bed planting of annuals at the Wonders of Wynyard on the left and planting of a new garden bed at the Multi-use Community Facility

Asset Services

Project Updates

During this quarter Council officers completed and presented to Council for adoption a review of the Parks, Reserves & Sporting Grounds Asset Management plan along with the first version of the Parks, Reserves & Sporting Grounds Service level document.

Officers have also completed a review of Council's Footpath service level document which is presented for Council adoption in another section of this meeting agenda.

Project planning for review of Council's Urban stormwater asset management plan, service level and stormwater management plan documents has commenced ready for the start of the 2022-23 financial year.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

GOAL 2: Organisational Support
Desired Outcomes
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That Council note the Corporate Quarterly Information Report for the Infrastructure and Development Services Department.

9.14 QUARTERLY INFORMATION REPORT - ORGANISATIONAL PERFORMANCE

To: Council
Reporting Officer: Information Management Officer
Responsible Manager: Director Organisational Performance
Report Date: 3 May 2022
File Reference: 2401
Enclosures: Nil

RECOMMENDATION

That Council note the Quarterly Information Report for the Office of the General Manager and Organisational Performance Department as at 30 April.

PURPOSE

To provide statistical information and a quarterly update on the activities of Council for each Department. This report is the first quarterly report for the following Directorate and Departments:

Office of the General Manager:

- Human Resources
- Workplace Health and Safety

Organisational Performance:

- Economic Development
- Corporate System Development
- Risk Management
- Governance

BACKGROUND

Council have traditionally been provided with a whole of organisation quarterly statistical report. The purpose of the quarterly report was to provide Council with statistical information on the activities of Council for each department.

Following a review of organisational reporting with the aim of ensuring consistent and improved information sharing to Council a quarterly Information Report is provided each quarter for each Directorate with a snapshot of activities undertaken.

DETAILS

HUMAN RESOURCES

Staff Numbers and Statistics

Staff Numbers as at:	31 March 2022						
	Permanent Positions		Temporary Positions			Total	Fulltime equivalent
	Full-time	Part-time	Full-time	Part-time	Casual		
Indoor	27	12	4	6	4	53	39.5
Outdoor	26	3	5	0	0	34	28.2
Childcare	8	8	0	4	9	29	14.2
Total	61	23	9	10	13	116	81.9

Statistics	Ave. Age	Female	Male	Yrs Service
Indoor	47.26	35	18	8.65
Outdoor	45.30	3	31	11.66
Childcare	39.27	29	0	9.16
Total	44.69	67	49	9.66

Absenteeism Rate / Labour Hire Engagement

	Absenteeism Rate				Labour Hire Engagement for period		
	Personal Leave Taken	Hours Worked	Absent Rate	Full Time Equivalent	Total Workers	Hours	Cost (ex. GST)
Indoor	608	20759	2.8%	0.31	0	0	\$ -
Outdoor	618	14996	4.0%	0.31	4	924	\$ 45,712
Childcare	300	7538	3.8%	0.15	0	0	\$ -
Total	1526	43293	3.4%	0.77	4	924	\$ 45,712

New Starters / Departures

New Starters & Departures this quarter							
		Permanent Positions		Temporary Positions			Total
		Full-time	Part-time	Full-time	Part-time	Casual	
New Starters	Indoor	0	0	0	0	0	0
	Outdoor	1	0	0	0	0	1
	Childcare	0	1	0	0	0	1
	Total	2		0			2
Departures	Indoor	1	1	0	0	2	4
	Outdoor	2	0	0	0	0	2
	Childcare	0	0	0	0	0	0
	Total	4		0			2

Turnover Rate of Permanent Staff

4.8% Average (Permanent Departure rate divided by total permanent employee rate)

5.3% Average Turnover for Public Administration

Recruitment Activity

Recruitment this Quarter			
Position	AtR* received	Offer Signed	Working days to fill
Children's Services Educator (Out of Schools Hours)	21-Jan-22	23-Feb-22	21
Civil Works Employee	01-Feb-22	-	Unfilled
Development Services Coordinator / Senior Planner	02-Mar-22		Still Open
<i>*ATR – Authority to Recruit approved by General Manager</i>			
Average days to fill vacancies this quarter			21

WORK HEALTH AND SAFETY

Incident & Hazard Reporting

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Lost Time Injuries (hrs)	Property/ Plant Damage	Total Reports
Indoor	2	0	0	0	0	1	3
Outdoor	3	0	0	4	0	6	13
Childcare	0	0	0	0	0	0	0
Total	5	0	0	4	0	7	16

Lost Time Injury

Lost Time Injury Frequent Rate (LTIFR) for this Quarter						
No. of LTI's	No. of FTE Employees	Weekly Hours	Weeks in Period	Hours Worked in Period	LTIFR	Industry Standard
0	81.9	38	12	37346	0.00	12.6

Workers Compensation Cases

Workers Compensation Cases					
	New	Ongoing	Finalised	Total at EOP	WC Hours
This Quarter	1	0	1	0	0

ECONOMIC DEVELOPMENT

Key economic development activities undertaken by Council's Economic Development Officer are outlined below.

Signage Project Stage 2

As part of Council's staged signage upgrade program, contractors have been engaged to develop new signage at the following locations with installation expected in the coming weeks.

- Frederick St Reserve
- Wonders of Wynyard (new signage and repainting)
- Wynyard Community Services Centre
- Railway Institute Hall
- Somerset Indoor Recreation Centre
- Rotary Park
- Port Creek Reserve
- Nurses Retreat
- Cape Bridge Reserve
- Langley Park
- CBD Plaza
- Civic Park
- Somerset Recreation Ground
- Wynyard Sports Centre
- Wynyard Tennis Courts
- Wynyard Squash Club
- Yolla Recreation Ground
- Wynyard Lawn Cemetery
- Jenner Street Cemetery
- Wynyard Band Rooms
- Sisters Beach Recreation Park
- Somerset Zig-Zag Path



Covid 19 Economic Recovery Plan Annual Update

The Covid 19 Economic recovery plan annual update has been completed and presented to Council.

Industry visits

Councillors are now undertaking regular industry visits. The intention is to not only learn more about the operations of the many innovative and successful local businesses and industries that operate in our municipality, but to also build stronger Council-business relationships.

Visits undertaken to date include:

- Cross Laminated Timber Products
- Flowerdale Farms
- Tas Advanced Minerals
- Red Cow Organics

Visits to be undertaken in the next 3 months:

- Alchymia Distillery (May)
- Vincent Industries (June)
- Zezt (July)

Settlement Strategy

A Council working group has been set up to work through the recommendations contained in the settlement strategy and develop an implementation plan.

Public Land Disposal

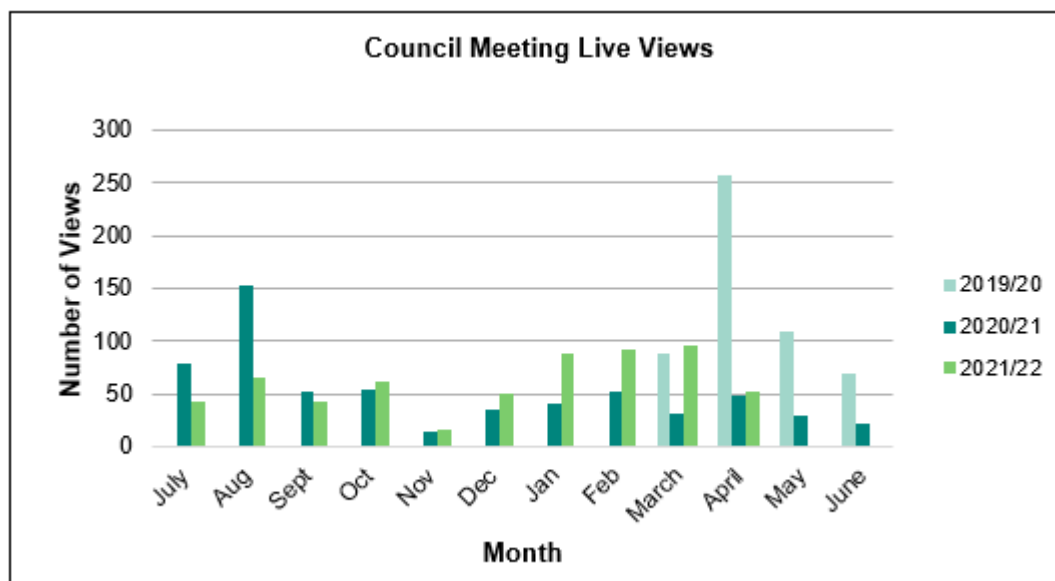
Council Officers have been progressing the sale of land surplus to Council's needs. Public Land Disposals that have commenced this year to date include: -

- 14 Walker Street, Waratah (PID 7003933)
- 0 Quiggin Street, Waratah (PID 997980)
- 6 Main Street, Waratah (PID 7003597)

Telecommunications Improvement Advocacy

Council have received notification that the areas identified and lobbied for telecommunication improvements (Sisters Beach Boat Harbour Beach, Lapoinya, and Flowerdale) will receive Federal funding through the Regional Connectivity Program to complete the required upgrades. This is fantastic news for the residents of these areas.

Council Meeting Live Stream Views



Policies Adopted by Council

The following policies were adopted by Council from 1 January 2022 to 31 April 2022:

- Road Naming and Addressing Policy
- Tree Management Policy
- Model Code of Conduct for Audit Panel Members

Workplace Policies Reviewed

There were no workplace policies/procedures/guidelines/terms of reference reviewed and adopted by the Senior Management Team for the quarter.

Complaints

Council has received 2 formal complaints during the period January 2022 – April 2022.

Tenders & Contracts

In accordance with Council's Procurement Policy the following table is provided for all contracts awarded YTD over \$100,000.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
756 – ANZAC Park All abilities Playground	Hardings Hotmix PO Box 709 Ulverstone, TAS, 7315	18/10/2021 – 05/10/2022	N/A	\$2,382,335.88
758 – Provision of Bitumen Services	Roadways Pty Ltd PO Box 303 Glenorchy, TAS, 7010	21/01/2022 – 28/02/2022	N/A	\$69,548.38
759 – Takone Rd (Inglis River) Bridge Replacement	TasSpan Civil Contracting 27-28 Faulkner Drive Latrobe TAS 7307	05/10/2022 – 31/03/2022	N/A	\$449,764.00
762 – Provision of Roadside Weed Spraying Services	All Weed Solutions 45 Makombe Street Longford, TAS 7301	01/07/2021 – 30/06/2024	3 Years	\$25,088.94 per annum
763 – Cardigan Street Sports Lighting Upgrades	AJR Construct 11 Luck Street Spreyton, TAS, 7310	16/08/2021 – 30/06/2022	N/A	\$401,952.28
764 – Camp Creek Final Rehabilitation	Gradco Pty Ltd 79-81 St Leonards Rd St Leonards, TAS 7250	28/02/2022 – 23/05/2022	N/A	\$297,488.97
766 – Provision of Pavement Stabilisation and Resurfacing	Stabilised Pavements of Australia Pty Ltd Unit 1/27 Crooked Billet Drive Bridgewater, TAS, 7030	16/08/2021 – 30/11/2021	N/A	\$294,420.36
767 – Public Toilet Upgrades	Fairbrother Pty Ltd 183 Macquarie Place Hobart, TAS, 7000	30/08/2021 – 21/12/2021	N/A	\$222,026.00
769 – Cleaning Service for Council Facilities	ABC Health Care Services Pty Ltd 102 Charles Street Moonah, TAS, 7009	1/1/2022 – 31/12/2025	3 Years	\$131,488.50 p/a
770 – Cardigan Street Sub Surface Drainage	Total Turf Care 32 Harvest Lane Old Beach, TAS, 7017	25/10/2021 – 21/12/2021	N/A	\$409,173.00
771 – Public Toilet and BBQ Cleaning Services	Jones & Co Cleaning Solutions	16/05/2022 – 16/05/2025	3 years	\$173,714.88 p/a

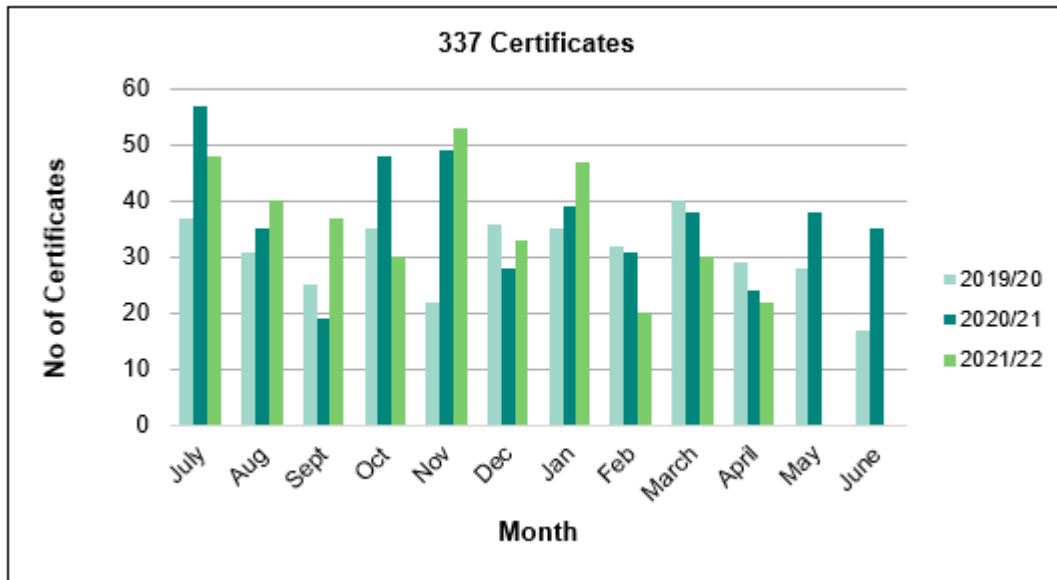
Non-Application of Public Tender Process

Contract	Contract Holder	Reason for non-Tender Process	Contract Dates	Contract Extension Options	Contract Value at Start Date
749 - Big Creek Flood Mitigation (Design)	Tetra Tech Coffey Registered Address: Level 19 Tower B Citadel Towers 799 Pacific Highway Chatswood NSW 2067 Postal Address: PO Box 7537 Cloisters Square Perth WA 6850 Office Street Address: Level 1 Bishops See 235 St Georges Terrace Perth WA 6000	A call for tenders for a combined 'design & Construct' package was released on 9 June 2021, and no tenders were received. A motion was put and carried at the ordinary Council meeting of August 21, to absolve the requirement of the formal tender process and seek procurement through a direct request for quotation process for the 'Design only' of flood mitigation works at Big Creek and Port Creek Wynyard.	29/09/2021	N/A	\$129,147.00
765 - Port Creek Flood Mitigation (Design)	Tetra Tech Coffey <i>Registered Address:</i> Level 19 Tower B Citadel Towers 799 Pacific Highway Chatswood NSW 2067 <i>Postal Address:</i> PO Box 7537 Cloisters Square Perth WA 6850 <i>Office Street Address:</i> Level 1 Bishops See 235 St Georges Terrace Perth WA 6000	A call for tenders for a combined 'design & Construct' package was released on 9 June 2021 and no tenders were received. A motion was put and carried at the ordinary Council meeting of August 21, to absolve the requirement of the formal tender process and seek procurement through direct request for quotation process for the 'Design only' of flood mitigation works at Big Creek and Port Creek Wynyard.	29/09/2021	N/A	\$81,653.00

Council and Land Information Certificates (337)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

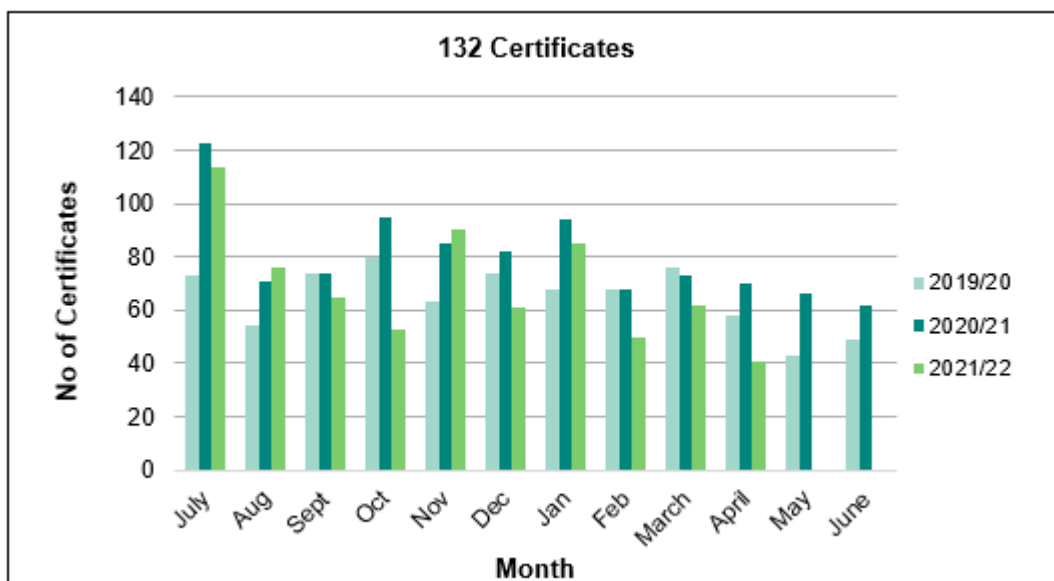
A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. There have been 360 Section 337 certificates completed as at 30 April 2022 compared with 368 in April 2021.



Certificate of Liabilities (132)

Graphical analysis is provided demonstrating the total number of certificates issued for the reporting period compared to last year.

Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines rate and property liabilities. There have been 697 Section 337 certificates completed as at 30 April 2022 compared with 835 in April 2021.



Addressing

Greenfield Changes

Street name and addressing of serviced parcels submitted by developers and approved and now live in line with Council Policy:

1. Hainsworth Court: New Subdivision Road
 - a. New Subdivision Road, Old East Wynyard Primary School Site.
 - b. Name Official, Road Still under Construction.
2. Symonds Close: New Subdivision Road
 - a. New Subdivision Road, Old East Wynyard Primary School Site.
 - b. Name Official, Road Still under Construction.
3. Brickworks Entrance: New Subdivision Road
 - a. New Subdivision Road, Old Wynyard Brickworks Site Gibbons Street.
 - b. Name Official, Road Still Under Construction.
4. Gibbons Street: New Extension
 - a. Extended to service New Subdivision, Old Wynyard Brickworks Site
 - b. Extension still under Construction.
5. Thousand Hills Vista: New Subdivision Road & 8 Lot Subdivision
 - a. New Subdivision Road, South Off Irby Boulevard.
 - b. New Addressing: 1,3,5,7,9,2,4,6 Thousand Hills Vista.

Brownfield Changes

The following renumbering has occurred for Brownfield changes in line with Council's Policy:

1. Blackabys Road: 2 Parcels
 - a. 37 Blackabys Road: Previously unaddressed parcel.
 - b. 59 Blackabys Road: Previously unaddressed parcel.
2. Bowick Street: 1 Parcel
 - a. 2A Bowick Street: Previously unaddressed parcel.
3. Dodgin Street: New Dwelling
 - a. U1/76 Dodgin Street: Existing Dwelling (House).
 - b. U2/76 Dodgin Street: New Dwelling (House).
4. Oldina Road: 1 Parcel
 - a. 1210 Oldina Road: Previously unaddressed parcel.
5. Tollymore Road: 1 Parcel
 - a. 472 Tollymore Road: Previously unaddressed parcel.
6. Village Lane: 1 Parcel

-
- a. 187 Village Lane: Previously unaddressed parcel.
7. Lyons Road: 1 Parcel
 - a. 89 Lyons Road: Previously unaddressed parcel.
 8. Jackson Street: 1 Parcel
 - a. 24A Jackson Street: Previously unaddressed parcel.
 9. Preolenna Road: 1 Parcel
 - a. 840 Preolenna Road: Previously unaddressed parcel.
 10. Mount Hicks Road: 2 Parcels
 - a. 170 Mount Hicks Road: Previously unaddressed parcel.
 - b. 495 Mount Hicks Road: Previously unaddressed parcel.
 11. Saunders Street: 2 new units
 - a. U1/17A: Existing Dwelling
 - b. U2/17A: New Dwelling (Unit)
 - c. U3/17A: New Dwelling (Unit)
 12. Millpond Court: 2 Lot Subdivision
 - a. 5B Millpond Court: New parcel
 - b. 21B Millpond Court: New parcel
 13. 199 Old Bass Highway: 2 Lot Subdivision
 - a. 199 Old Bass Highway: New Dwelling (House)
 - b. 199A Old Bass Highway: Existing Dwelling (House)
 14. Smith Street Waratah: 1 Lot Subdivision
 - a. 47 Smith Street: New Parcel
 15. 19A Simpson Street: 5 Lot Strata Title
 - a. U1/19A Simpson Street: New Dwelling (Unit)
 - b. U2/19A Simpson Street: New Dwelling (Unit)
 - c. U3/19A Simpson Street: New Dwelling (Unit)
 - d. U4/19A Simpson Street: New Dwelling (Unit)
 - e. U5/19A Simpson Street: New Parcel
 16. Inglis Street: 2 Lot Subdivision
 - a. 43 Inglis Street: Existing dwelling (House)
 - b. 43A Inglis Street: New parcel
 17. Athol Street: 16 New Dwellings
 - a. U1/12 – U16/12 Athol Street: New Dwellings (House)
 18. Irby Boulevard: 2 Lot Subdivision

-
-
- a. 68B Irby Boulevard: New parcel
 - b. 68C Irby Boulevard: New parcel

CORPORATE SYSTEMS UPDATE

Key corporate system development projects and their current progress status are outlined below.

Digital Transformation Strategy Development

The community expect government agencies to provide the same level of customer support they receive from everything else – from booking a doctor's appointment to ordering groceries. Industry research indicates that local government has a lot of catching up to do as an industry.

Like many Councils, Digital Transformation has been a high priority for Council but, due to the lack of a clear Strategy to inform investment, has lacked the resources and budget to implement it.

Whilst Council is heavily invested in software to deliver services; it has underinvested in associated people and business processes to unlock the potential of its investment in ICT as an enabler to improved service outcomes. The Council is in a challenging but strong position to improve all aspects of its operations.

A Digital transformation strategy has been developed and program planning is underway for commencement in 2022/23 and following the appointment of a new Governance and Information Systems Manager.

The goal of work to be undertaken is to use technology to enhance service delivery, remove delays and streamline processes to improve the customer experience. The Strategy aims to remove system overlap, simplify and automate standardised internal business processes. This will enable an organisation that embraces collaboration, utilises technology platforms to be more connected, and provide more time to spend on value-add activities for the community.

Authority Database Hosting

Council Officers have been progressing changes to Council's network services, internet and Civica Hosting Services following an ICT Review in early 2021 (reported to Council in July 2021).

Council has now fully transitioned its internet services to more cost-effective NBN services. Advantages of the changes include a significant increase in bandwidth and a significant step up in security, protection layers and monitoring for Council.

Council Officers have commenced the transition to a cloud-hosted environment managed by Civica. This option will reduce Council information security and disaster recovery risks. The arrangement is aligned with Councils operational and strategic direction to provide greater mobile capability. The project is currently in the proof of concept stage and is expected to transition in full in February 2022.

Online Timesheet Project

Operational improvements are being sought through the implementation of online timesheets and a self-service kiosk (accessible through PCs, tablets and smartphones). The project is nearing completion. The project has four mini projects (or stages): Organisational Hierarchy, Work Patterns, Online Leave, and Online Timesheets. The project has been extended to include the rollout of an Employee Kiosk App.

Organisational Hierarchy– 100% Complete

Work Patterns– 100% complete

Online Leave - 95% complete

Online Timesheets- 80% complete

Mobile App – 5% Complete

Some support calls remain outstanding for this project for matters that have arisen throughout the testing period. The Mobile App setup and installation started May 2022 to provide mobile capability of online leave and payroll information, and be ready to rollout online timesheet when made available for the mobile app.

Customer Request System

This project is currently in the planning stage and will be commenced in the new financial year and following the completion of the Online Timesheet project.

GIS Modernisation

This solution is a web-based all device GIS that will give users 24/7 access to spatial information to all (Indoor & Outdoor) Council staff via a secure web application. This will provide timely and efficient access to any relevant spatial information where it is needed, whether they be at their desk or in the field.

Progress on the project to date has been slower than planned due to the availability of the smaller Hobart based consultancy. However, all back-end connections and software licencing have been established and confirmed as working. The Digital Innovation team has commenced amalgamating common datasets (Stormwater, Roads, etc). The project is expected to be finalised over the coming months.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6.2 Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.

GOAL 2: Organisational Support
Desired Outcomes
2.1 We are a knowledgeable organisation—we demonstrate best practices in our business processes.
Our Priorities
2.1.1 Develop a learning culture that ensures staff have the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

That Council note the Corporate Quarterly Information Report for the General Manager and Organisational Performance Departments.

9.15 AWARD CONTRACT 778 - BASSETTS ROAD BRIDGE REPLACEMENT

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 6 May 2022
File Reference: Transport
Enclosures: 1. Tender Evaluation Summary - Confidential

RECOMMENDATION

That Council:

1. Award contract 778 to BridgePro Engineering Pty Ltd; and
2. Amend the 2021/22 Annual plan and Budget estimates to bring forward completion of the Bassetts Road, Calder River bridge replacement.

PURPOSE

To determine Council's position in relation to tenders submitted for the replacement of Calder River Bridge on Bassetts Road, Calder.

BACKGROUND

To maintain the safety and efficiency of Council's road network, periodically bridges will require replacement due to a range of factors including;

- Degradation and aging within elements of the bridge superstructure and substructure;
- Change in demand of traffic and applicable axle loads upon the bridge;
- Unforeseen circumstances such as flood, fire or vehicle impact;
- Regional growth and demand.

The bridge at Calder River, Bassetts Road has been identified through routine inspections as a risk of failure and need of replacement due to decay and ageing of timber beams within the bridge superstructure.

Provision of this type of bridge works is to be undertaken by external Contract providers, owing to the expense of specialist equipment and skills required, and capacity to undertake the works.

A combined call for tenders for provision of the Circular Head Council (CHC) & Waratah Wynyard Council (WWC) bridge replacements for the 2022/23 period was made through Councils electronic tendering portal 'Tenderlink'. An option was made available for tenderers to provide a WWC/ CHC combined tender for the replacement of the three CHC bridges and six WWC bridges. It was noted in the tender documents that some of the nominated bridges were dependent upon grant funding. At the close of tenders on 29 April 2022, three (3) tenderers provided submissions for the works. One tender submission involved early completion of the Bassetts Road Bridge which is advantageous to Council in meeting Roads to Recovery expenditure requirements.

DETAILS

This contract operates as a 'design and construct' contract, based upon the anticipated tendered sum to deliver the scope of the works. Tender price comparison and assessment is based upon the indicative total cost to Council to complete the works, given the unit rates submitted.

Most Tenderers have a demonstrated experience within the industry, have established safety and management systems in place, and have been assessed as competent and capable in the performance of the works for which they have tendered. Most Tenderers have and continue to provide the services associated with this Contract to other Councils within Tasmania.

Each tender received has been assessed against a range of weighted criteria being:

Criteria A – Tender Sum – 45%

Criteria B – Tenderer's ability to complete works of the quality specified within the contract and within the specified time - 25%

Criteria C – The tenderer's WH&S, environmental, industrial relations and performance records – 5%

Criteria D – The tenderer's Quality System as well as experience and performance – 25%

The three companies to submit a tender in this instance were: -

- BridgePro
- VEC
- Batchelor

Generally, the past services provided to Council by most of these companies have been considered satisfactory, and they have an understanding of the established requirements associated with performance of the works under this contract. Most tenderers have provided sufficient evidence to demonstrate their competence and capability to perform the works within the timeframes and to the quality required. Accordingly, there is no significant alteration to the selection of preferred Tenderer based upon these considerations, and the selection of Tenderer is considered primarily to be a matter of price for most companies in this instance.

The tender evaluation was carried out by four (4) Council officers and reviewed by Council's Director of Infrastructure and Development Services.

BridgePro Engineering Pty Ltd have submitted the lowest price tender option for the WWC Calder River bridge replacement with a calculated overall price of \$229,600 exc. GST. Whilst noting that the scope of this work is inclusive of design it is not foreseen that significant variation from this tendered sum will occur.

BridgePro Engineering Pty Ltd have also offered to complete the works by 30 June 2022 which is advantageous to Council in ensuring it meets annual Roads to Recovery own source expenditure requirements for 2021/22.

BridgePro Engineering Pty Ltd have recently undertaken bridge installation works to renew and upgrade the Port Creek, Old Bass Highway bridge and include a pedestrian pathway. These works were undertaken in a professional manner, completed on time and resulted in

an overall good end product to Council. There is no hesitation in recommending BridgePro Engineering Pty Ltd as the preferred tenderer to undertake the scope of these works.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 6: Transport and Access
Desired Outcomes
6.2 Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.2.2 Plan for all movements and modes of transport with a fit-for-purpose network.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.

POLICY IMPLICATIONS

Council's Asset Management policy is relevant in this instance, the proposed construction of a concrete bridge by BridgePro presents the lowest lifecycle cost asset replacement for road bridges.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The tendered price of \$229,600 along with contingencies and overheads of \$39,032 give a total estimated cost of \$268,632 against a forecast expenditure of \$359,566 for the replacement of the Bassetts Road, Calder river bridge.

RISK IMPLICATIONS

Financial Sustainability

- In the conduct of any contract there are risks to Council including time delays, poor quality of work etc.
- The use of experienced Contractors coupled with contract documents will minimise any risk to Council.

CONSULTATION PROCESS

Whilst there are no direct consultation processes required as a consequence of this report there will be necessitation for community advisement due to the road closure involved with the works. This will encompass at least the minimum mandatory timeframe for advertising road closure, notification to affected resident, emergency services and public transport and notification of the road closure by utilising Council's social portholes, website and placement of Variable Messaging Board prior to the road closure and replacement of the bridge.

CONCLUSION

BridgePro Engineering Pty Ltd have submitted the lowest tender price and an offer of 30 June 2022 completion. This represents the best value for money for Council and is advantageous in ensuring current year Roads to Recovery expenditure requirements are met.

9.16 AWARD OF CONTRACT 772 - YACHT CLUB PONTOON & BOAT RAMP

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 21 April 2022
File Reference: .
Enclosures: 1. Signed evaluation cover page - Confidential

RECOMMENDATION

That Council:

1. Award contract 772 – Yacht Club Pontoon & Boat Ramp to TasSpan Civil Contracting; and
2. Amend the 2021/22 Annual Plan and Budget estimates to include the Yacht Club Pontoon and Boat Ramp and assign an additional \$132,242 of funding from the Local Roads & Community Infrastructure Program, Phase 3.

PURPOSE

To determine Council's position in relation to tender submissions received for the construction of a Boat Ramp and floating Pontoon at the Wynyard Yacht Club.

BACKGROUND

The Wynyard Yacht Club sought funding through the state Local Communities Facilities Fund for the repair of the Southern break wall and the installation of a Boat Ramp and Floating Pontoon and were subsequently successful in obtaining a grant for \$124.5k (\$30k for repairs and \$94.5k for Boat Ramp and Pontoon). A further \$50k for the delivery of the project has been received through the second round of the Recreational Fishing and Camping Facilities Program.

The aim of the project is to improve the safety and amenity of the Southern break wall for recreational fishing and yachting and to increase the capacity for launching marine craft to enable the hosting of events and ease congestion during peak use times.

Provision of these works is to be undertaken by an external contract provider, owing to the expense of specialist equipment and skills required to deliver the scope of the projects

A call for tenders for provision of these works was published in the Advocate Newspaper and on the Tenderlink website on Saturday 19 March 2022.

Additions to the scope of the project were requested by the Wynyard Yacht Club and these were included in the tender documents as provisional items for costing. These items included;

- Shower and wash down facilities
- Footpath extension and 2 removable bollards
- Bench seating including base for crane/hoist and fencing
- Access Sailing Crane/Hoist

DETAILS

The contract operates as a Lump Sum contract, based upon estimated quantities to deliver the scope of the project. Tender price comparison and assessment of each individual tender, based upon pre-defined tender criteria, defines the recommendation to Council to award the Contract.

At the close of tenders on 7 April 2022, twenty (20) contractors had accessed the tender documents via Tenderlink and two (2) contractors submitted tenders for the works.

Tender submissions were received from;

- TasSpan Civil Contracting
- Tas Marine Construction

Both tenderers have demonstrated experience within the industry, have established safety and management systems in place and have been assessed as competent and capable in the performance of the works for which they have tendered. All tenderers have and continue to provide the services associated with this contract to other Councils within Tasmania.

Each tender submission has been evaluated against a range of weighted key selection criteria by a selected tender review committee. The weighted criteria are itemised below:

Criteria A – Tender Sum – Weighting 40%

Criteria B – Project understanding including quality and completeness of submission – Weighting 10%

Criteria C – Capacity and resources, materials, plant and equipment to complete the works including financial viability – Weighting 20%

Criteria D – Capability and relevant experience of personnel and management – Weighting 20%

Criteria E – Quality management systems, including WHS, traffic, risk and environmental – Weighting 10%

The assessment document has been provided to Councillors as a confidential attachment.

Generally, the past services provided to the Local Government sector by each of these companies have been considered satisfactory, and they have a clear understanding of the established industry requirements associated with the performance of the works under the contract. Accordingly, there is no significant alteration to the selection of preferred tenderer based upon these considerations and the selection of the preferred tenderer is considered primarily to be a matter of price in this instance.

The costing for the provisional elements of this tender was in excess of \$50k. It is recommended that these provisional items are not included within the scope of the contract. These elements can be provided at a later time without detriment to the wholistic scope of the project and may be able to be funded through an alternative state or federal funding/grant initiative.

TasSpan Civil Contracting have submitted the lowest price tender option with a calculated overall price of \$276,742, whilst noting that this total price is a Lump Sum estimate based upon the scope of work, the relativity of pricing is not anticipated to vary to any degree of significance.

In considering all other matters associated with the project and tender submission it is recommended that TasSpan Civil Contracting be awarded the project with a calculated tender value of \$276,742.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
4.3 We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
3.3.2 Facilitate activities and events that promote inclusion, health, safety and a sense of place.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

Council has received funding through the Local Communities Facilities Fund and Recreational Fishing and Camping Facilities Program for a total of \$144.5k to deliver this project.

Through the competitive tender process, the lowest cost option provided to Council to deliver this project was \$276,742 leaving a short fall in funding of \$132,242.

It is recommended that this shortfall be funded through allocation of funds provided through the Local Roads and Community Infrastructure Program, phase 3

RISK IMPLICATIONS

In the conduct of any contract there are risks to Council including time delays, poor quality of work etc.

The use of experienced Contractors coupled with contract documents minimises contractual risk to Council.

It is recognised that construction of infrastructure in a marine environment is substantially more dynamic than tradition civil infrastructure, owing to tidal motions, wave run up, material accretion and settlement.

CONSULTATION PROCESS


Prior to construction commencing on site, consultation with the Wynyard Yacht Club will occur and the general public will be notified of the works via Council's social media outlets.

It is not proposed to restrict the use of the current Boat Ramp and Pontoon during the works.

CONCLUSION

The tender price submitted by TasSpan Civil Contracting for the construction of a Pontoon and boat Ramp is the lowest cost to option to Council and achieves the objectives of the Wynyard Yacht Club. It is therefore recommended that Contract #772 be awarded accordingly.

9.17 FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

To: Council
Reporting Officer: Corporate Accountant
Responsible Manager: Director Organisational Performance
Report Date: 6 May 2022
File Reference: 6
Enclosures: 1. Monthly Capital Progress Report - April 

RECOMMENDATION

That Council note the Financial Reports for the period ended 30 April 2022.

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Capital Works Progress Report

DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$129k. There are several favourable and unfavourable variances across the budget. Commentary on the forecast is provided at both an expenditure type and departmental level further in this report.

Council is experiencing increased volatility in its operating revenues and expenditure with the impacts from COVID-19 circulating within the community. The budget continues to be monitored closely and material variances will be communicated as they become known.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2022-2032	Adopted October 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

Income Statement

The Income Statement shows the performance of Council's operations year to date.

Income Statement as at 30 April 2022

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	Note
Recurrent Income								
Rate Revenue	12,172,744	11,541,011	5%	✓ 631,733	12,046,053	12,173,313	✓ 127,260	1
User Charges	2,457,419	2,422,419	1%	✓ 35,000	2,779,866	2,781,105	! 1,239	
Reimbursements/Contributions	563,224	636,871	-12%	✗ (73,647)	764,355	776,411	! 12,056	
Grants and Subsidies	4,028,880	2,561,734	57%	✓ 1,467,146	3,479,313	3,541,727	✓ 62,414	2
Interest	90,604	61,640	47%	✓ 28,964	74,000	86,000	! 12,000	
Distributions from Water Corporation	421,500	505,800	-17%	✗ (84,300)	674,400	674,400	✗ -	
Total Recurrent Income	19,734,370	17,729,475	11%	✓ 2,004,895	19,817,987	20,032,956	✓ 214,969	
Recurrent Expenditure								
Employee Costs	6,300,820	6,410,882	-2%	✓ (110,062)	7,898,644	7,915,213	! 16,569	
State Levies	430,408	498,623	-14%	✓ (68,215)	630,703	549,368	✓ (81,335)	3
Remissions & Discounts	456,604	405,589	13%	✗ 51,015	411,436	453,854	✗ 42,418	4
Materials & Contracts	4,596,963	4,511,115	2%	✗ 85,848	5,492,642	5,575,924	✗ 83,282	
Depreciation	3,912,730	3,911,160	0%	! 1,570	4,695,237	4,695,237	✓ -	
(Gain)/Loss on Disposal	-	61,720	-100%	✓ (61,720)	74,102	74,102	✓ -	
Borrowing Costs	37,990	20,250	88%	! 17,740	24,307	49,627	✗ 25,320	
Other Expenses	191,891	237,470	-19%	✓ (45,579)	276,450	276,450	✓ -	
Total Recurrent Expenditure	15,927,405	16,056,809	-1%	✓ (129,404)	19,503,521	19,589,775	✗ 86,254	
Surplus/(Deficit)	3,806,965	1,672,666	-128%	✗ (2,134,299)	314,466	443,181	✓ 128,715	
Capital Items								
Capital Grants/Contributions	3,335,726	6,575,210	-49%	✗ (3,239,484)	7,893,417	9,185,900	✓ 1,292,483	
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -	
Asset Recognition	-	-	0%	✓ -	-	-	✓ -	
Comprehensive Surplus/(Deficit)	7,142,691	8,247,876	-65%	✗ (5,373,783)	8,207,883	9,629,081	✓ 1,421,198	

Explanations are provided below for forecast variance of \$20,000 or greater:

1 Rates Revenue – favourable variance \$127,260

Council's rates and charges income will be higher than the annual budget estimates due to supplementary valuations received by Council late last financial year after the setting of the budget estimates.

2 Grants & subsidies – favourable variance \$62,414

The forecast for financial assistance grants has been revised following the state grants commission 2021-22 grant allocations and are expected to be higher than budget.

3 State Levies – favourable variance \$81,335

State Levies are expected to be lower than budget due to the delayed introduction of the State Waste Levy. The budget estimates allowed for the State Government introduction of the levy from 1 November 2021. This has since been delayed and expected to be introduced to 1 July 2022.

4 Remissions & Discounts – unfavourable variance \$42,418

Remissions & Discounts expenditure is higher than budget due to an increased take-up of Council's early payment discount incentive. The budget was set based on historical take-up (2019-20 financial year). 74% of rates and charges were paid by the 31 August

compared to only 72% in 2019-20. The total early payment discount incentive has cost Council \$454,290 for the year.

5 Materials & Contracts – unfavourable variance \$83,282

Materials & services expenditure is forecast to be higher than budget due higher Insurance costs (\$32k) and increased urban waste collection costs (\$23k) & plant hire fuel (\$17k) due to higher unleaded petrol and diesel prices.

6 Borrowing Costs – unfavourable variance \$25,320

Borrowing costs for 2021-22 are higher than budget due to additional interest on loan funds taken out through the state government concessional loan scheme. Interest on this loan is reimbursement by the state government for the first three years of the loan term.

Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.77 as at 30 June 2022 compared to a budgeted ratio of 1.71.

Balance Sheet as at 30 April 2022

	YTD Actual \$	Budget \$	Forecast \$
Current Assets			
Cash & Cash Equivalents	16,279,921	5,713,891	5,992,940
Receivables	1,430,772	1,518,603	1,518,603
Inventories	118,278	116,464	116,464
Other Current Assets	8,456	195,825	195,825
Total Current Assets	17,837,427	7,544,783	7,823,832
Non-Current Assets			
Property, Plant and Equipment	216,671,096	227,796,456	228,935,680
Investment in Water	42,870,856	42,870,856	42,870,856
Total Non-Current Assets	259,541,952	270,667,312	271,806,536
Total Assets	277,379,380	278,212,095	279,630,368
Current Liabilities			
Payables	2,263,929	2,262,172	2,262,172
Interest-Bearing Liabilities	172,035	271,911	271,911
Employee Provisions	1,943,519	1,880,124	1,880,124
Total Current Liabilities	4,379,483	4,414,207	4,414,207
Non-Current Liabilities			
Interest-Bearing Liabilities	2,808,417	2,577,165	2,577,165
Employee Provisions	167,122	123,326	123,326
Provisions	26,132	31,058	31,058
Total Non-Current Liabilities	3,001,671	2,731,549	2,731,549
Total Liabilities	7,381,154	7,145,756	7,145,756
Net Assets	269,998,225	271,066,339	272,484,612
Equity			
Current Year Result	7,142,691	1,872,591	9,629,081
Accumulated Surplus	159,524,438	165,862,652	159,524,435
Reserves	103,331,096	103,331,096	103,331,096
Total Equity	269,998,225	271,066,339	272,484,612
Current Ratio	4.07	1.71	1.77

Cashflow Statement

As of 30 April Council had \$16.280m cash on hand. Based on budgeted income and expenditures, Council is forecast to have \$5.993m of cash on hand as of 30 June 2022.

A key assumption of this forecast is the completion of the capital works program as set by Council. To date, 38% of the capital budget has been spent.

The cash forecast does not include any proceeds received from the sale of Council property.

Cashflow Statement as at 30 April 2022

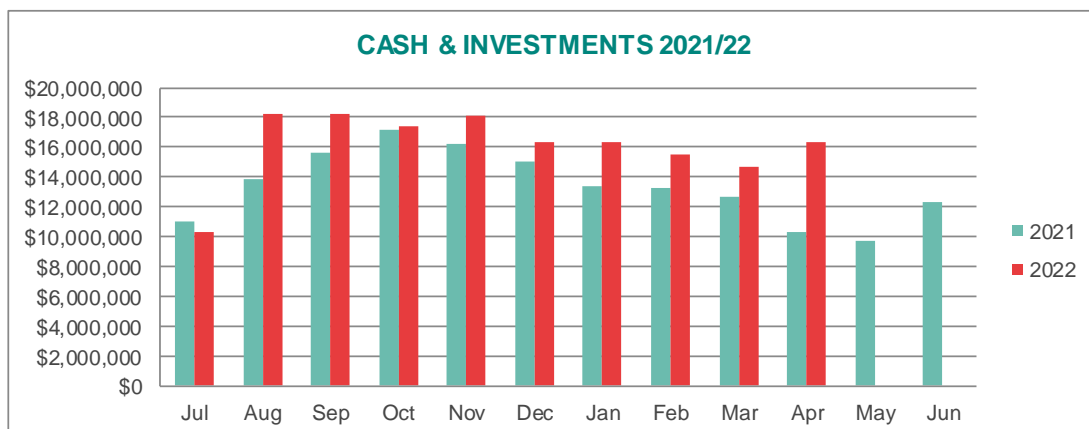
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
Cash flows from operating activities					
Employee Costs	(6,200,232)	(8,010,210)	77%	(1,809,978)	(7,876,363)
Materials and Contracts	(4,563,773)	(5,297,423)	86%	(733,650)	(5,744,182)
State Levies	(430,408)	(630,703)	68%	(200,295)	(549,368)
Other Expenses	(648,495)	(687,886)	94%	(39,391)	(730,304)
Rates and Charges	12,240,598	12,046,053	102%	(194,545)	12,173,313
User charges	2,640,389	2,755,491	96%	115,102	2,756,729
Interest	90,604	74,000	122%	(16,604)	86,000
Reimbursement of Expenses	563,223	788,355	71%	225,132	776,411
Government Grants	4,028,880	3,479,313	116%	(549,567)	3,541,727
Net Cash provided by (used in) operating activities	7,720,786	4,516,990	171%	(3,203,796)	4,433,963
Cash flows from investing activities					
Payments for Property, Plant and Equipment	(7,303,131)	(19,282,178)	38%	(11,979,047)	(20,422,594)
Investment revenue from Water Corporation	421,500	674,400	0%	252,900	674,400
Proceeds from Sale of Property, Plant and Equipment	-	-	0%	-	395,700
Capital grants	3,335,726	7,893,417	42%	4,557,691	9,185,900
Net cash provided by (used in) investing activities	(3,545,905)	(10,714,361)	33%	(7,168,456)	(10,166,594)
Cash flows from financing activities					
Borrowing Costs	(37,990)	(48,307)	79%	(10,317)	(49,627)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(169,859)	(353,320)	48%	(183,461)	(537,691)
Net cash provided by financing activities	(207,849)	(401,627)	52%	(193,778)	(587,318)
Net (Decrease) in Cash Held	3,967,032	(6,598,998)	-60%	(10,566,030)	(6,319,949)
Cash at beginning of year	12,312,889	12,312,889	100%	-	12,312,889
Cash at end of period	16,279,921	5,713,891	285%	(10,566,030)	5,992,940

Cash Position

The following table provides an outline of Council's cash and investment portfolio as of 30 April 2022. Total cash and investments on hand as of 30 April is \$16.289m. The weighted average return on investment earned on Council's investment portfolio is 0.72%.

Cash Position as at 30 April 2022

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	16,051,973	Commonwealth Bank	235,381	0.00%
Petty Cash and Till Floats	1,600	Investments		
Trading Account	235,381	ME Bank	7,751,973	0.53%
		NAB	2,800,000	0.78%
		ING	2,500,000	0.91%
		CBA	3,000,000	0.91%
		Petty Cash and Till Floats	1,600	
Balance - All Accounts	16,288,954		16,288,954	0.72%



Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has made several policy changes in recent months to assist in debt collections efforts, including the introduction of interest penalties from 1 July, the introduction of financial hardship provisions providing greater flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

There are a higher number of properties with rates and charges outstanding than the same time last year. 14.30% of properties have overdue rates and charges compared with 8.63% for the same time last period.

Rates Summary to 30 April 2022

	2021/22		2020/21	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2021</i>				
Outstanding Rates Debtors (1 July 2021)		775,169	5.00	602,240
Less: Rates in Credit		(715,966)		
NET RATES OUTSTANDING (1 July 2021)	0.48	59,203		
Rates and Charges Levied	99.12	12,172,887	95.00	11,454,481
Interest Penalties Charged	0.40	49,036	-	-
GROSS RATES AND CHARGES DEMANDED	100.00	12,281,125	100.00	12,056,721
LESS RATES AND CHARGES COLLECTED	88.14	10,824,369	88.75	10,700,002
REMISSIONS AND DISCOUNTS**	8.81	1,081,830	8.89	1,071,643
	96.95	11,906,198	97.64	11,771,645
ADD PROPERTIES IN CREDIT	(5.05)	620,780	(5.01)	604,398
UNPAID RATES AND CHARGES * (includes Deferred Rates)	8.11	995,707	7.38	889,474
**REMISSIONS AND DISCOUNTS		2021/22		2020/21
Early Payment Discount		455,246		442,897
Pensioner Rebates		625,159		627,321
Council Remissions and Abandonments		1,425		1,425
		1,081,830		1,071,643
Number of Rateable Properties		7,979		7,924
Number of Unpaid Rateable Properties		1,141		684
% not fully paid		14.30%		8.63%

Grant Summary

Grant Schedule as at 30 April 2022

	YTD Actual	Budget 2022	Forecast 2022
Capital Grants			
Multi Use Facility	1,950,735	2,244,205	2,244,205
Anzac Park	550,000	1,365,000	1,865,000
Local Road & Community Infrastructure	-	740,000	740,000
Roads to Recovery	228,685	564,684	564,684
Cardigan Street Fencing & Carpark	6,306	117,186	117,186
IGA Intersection	-	290,000	290,000
Waratah Bridge	-	200,000	200,000
Community Solar Program	-	50,000	50,000
Flood Mitigation Works	-	1,000,000	1,000,000
Coastal Pathway	-	1,240,000	1,240,000
Cam River Masterplan	-	82,342	82,342
Wynyard Recreation Ground	500,000	-	500,000
Recreational Camping & Fishing	50,000	-	50,000
Wynyard Squash Centre - Lighting	50,000	-	50,000
Table Cape Lookout - BBRF	-	-	305,333
Safer Rural Roads Program - Stage 2	-	-	(112,850)
	3,335,726	7,893,417	9,185,900

Funding and Grants

The Federal Labor Party have announced an election pledge of \$4.5m towards reinvigorating Boat Harbour Beach upon their successful election in 2022

The Federal Labor Party have announced an election pledge of \$1.3m towards Warawyn Childcare Centre upgrades upon their successful election in 2022

The Federal Liberal Party have announced an election pledge of \$1.5m towards Warawyn Childcare Centre upgrades upon their successful election in 2022.

Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year to date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
Community & Engagement				
Children's Services	(224,783)	(78,886)	145,897	1
Community Activation	732,189	732,189	-	
Corporate & Community Services	450,389	450,389	-	
Tourism & Marketing	557,696	557,696	-	
Community & Engagement Total	1,515,491	1,661,388	145,897	
Council & General Managers Office				
Council	1,417,780	1,429,990	12,210	2
Council & General Managers Office Total	1,417,780	1,429,990	12,210	
Infrastructure & Development Services				
Asset Services	2,033	2,484	451	
Cemeteries	98,891	98,891	-	
Development Services	681,491	557,339	(124,152)	3
Engineering Services	136,200	136,560	360	
Footpaths	302,337	302,337	-	
Garbage	(50,434)	(54,693)	(4,259)	
Public Halls	338,604	334,545	(4,059)	
Public Toilets	297,675	300,580	2,905	
Reserves	1,068,887	1,068,887	-	
Sports	962,758	962,758	-	
Stormwater Drainage	(228,672)	(216,371)	12,301	4
Transport	3,167,434	3,113,880	(53,554)	5
Waste	200,058	82,408	(117,650)	6
Works & Services	2,364	18,620	16,256	7
Infrastructure & Development Services Total	6,979,626	6,708,225	(271,401)	
Organisational Performance				
Digital Innovation	20,000	24,926	4,926	
Financial Services	(10,693,693)	(10,708,596)	(14,903)	8
Organisational Performance	446,330	440,886	(5,444)	
Organisational Performance Total	(10,227,363)	(10,242,784)	(15,421)	
Total	(314,466)	(443,181)	(128,715)	

Commentary for departmental forecast variance of \$10,000 or greater are provided below:

1) Children's Services

Users fees for Children's Services will be lower than budget due to actual utilisation being lower than the budgeting assumptions. The operational performance of the centres continues to be profitable and consistent with recent year results.

2) Office of the General Manager

The unfavourable forecast variance of \$12k for the Office of the General manager is due to higher insurance costs (\$7k) and increased conferences and training expenses due to the delayed timing of training budgeted for last year.

3) Development Services

Development Services is expecting a favourable variance to budget of \$124k which is due to higher than budgeted planning fee income (\$150k). This is offset by lower than budgeted dog licence income (\$23k) and additional consultants' expenditure (\$10k).

4) Stormwater Drainage

The unfavourable forecast variance to budget for stormwater drainage due to interest on the concessional state government loan taken out to fund flood works (\$24k) which is offset by is higher rate revenue (\$12k).

5) Transport

The favourable forecast variance to budget for transport is due to higher than budgeted financial assistance grant income.

6) Waste

The favourable forecast variance to budget for waste is due to higher than budgeted rate revenue (\$47k), which is reduced by higher than budgeted rates discount expenditure (\$9k) and lower state waste levy expenditure (\$84k) due to the delay in the introduction of the levy by the State Government.

7) Financial Services

The favourable forecast variance to budget for financial services of \$15k is due to higher than budgeted rates revenue (\$44k), offset by higher rates discount expenditure (\$31k), higher than budgeted penalty rates interest (\$12k), higher than budgeted 132 & 337 certificate income (\$16k) which is offset by higher insurance costs (\$17k)

Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2021/22 Capital Works Program. Timing of expenditure is based on the works plan and actual spend and is not reflective of the actual progress of the Capital Works. The monthly Progress Report is attached for the information of the Council.

Capital works expenditure is forecast to be \$1.140m higher than budgeted, with \$742k of this overspend being funded through grant funding and the remaining \$398k funded from Council's reserves.

Capital Works Summary as at 31 March 2022

	Actual \$	Budget \$	% Spend of Budget	Forecast \$	Forecast vs Budget	Forecast Variance	Note
Buildings							
Amenities	254,295	401,661	63.31%	377,021	✓	(24,640)	1
Community Facilities	2,383,497	2,357,057	101.12%	2,552,871	✗	195,815	2
Council Operational Buildings	147,601	140,150	105.32%	147,375	⚠	7,225	
Total Buildings	2,785,393	2,898,867	96.09%	3,077,267	✗	178,400	
Parks & Open Space							
Other	22,967	140,968	16.29%	140,968	✓	-	
Other Infrastructure	258,970	1,570,078	16.49%	1,570,078	✓	-	
Playgrounds	404,872	1,996,489	20.28%	2,479,899	✗	483,411	3
Recreational Reserves	206,722	278,991	74.10%	937,556	✗	658,565	4
Walkways & Tracks	99,742	2,337,798	4.27%	2,349,492	✓	11,694	
Wynyard	841	473,791	0.18%	330,658	✓	(143,133)	5
Total Parks & Open Spaces	994,112	6,798,115	14.62%	7,808,651	✗	1,010,537	
Plant & Equipment							
Other Plant & Equipment	47,749	282,192	16.92%	275,708	✓	(6,484)	
Plant & Vehicle Replacements	251,972	508,048	49.60%	431,532	✓	(76,516)	6
Software & IT Replacements	53,588	314,971	17.01%	294,971	✓	(20,000)	7
Total Plant & Equipment	353,309	1,105,211	31.97%	1,002,211	✓	(103,000)	
Sporting Facilities							
Indoor Recreational Facilities	19,012	21,856	86.99%	19,753	✓	(2,103)	
Outdoor Sporting Facilities	721,535	613,002	117.71%	1,085,248	✗	472,246	8
Total Sporting Facilities	740,547	634,858	116.65%	1,105,001	✗	470,143	
Stormwater							
Flood Mitigation Works	265,850	3,392,499	7.84%	3,392,499	✓	-	
Other Stormwater Works	34,291	170,850	20.07%	170,850	✓	-	
Total Stormwater	300,140	3,563,349	8.42%	3,563,349	✓	-	
Transport							
Bridge Renewals	527,421	1,029,747	51.22%	827,743	✓	(202,004)	9
Footpaths & Kerbs	124,945	247,017	50.58%	213,543	✓	(33,474)	10
Other Transport	476,565	616,872	77.26%	450,529	✓	(166,343)	11
Resheeting	625,094	815,383	76.66%	774,471	✓	(40,912)	12
Rural Upgrade	45,326	109,155	41.52%	109,155	✓	-	
Strategic Projects	35,000	956,997	3.66%	956,997	✓	-	
Urban Upgrade	91,994	219,225	41.96%	252,796	✗	33,571	13
Urban Reseals	171,052	287,382	59.52%	280,882	✓	(6,500)	
Total Transport	2,097,398	4,281,778	48.98%	3,866,115	✓	(415,663)	
Total Capital Works Program 2021/22	7,270,899	19,282,178	37.71%	20,422,594	⚠	1,140,416	

Commentary is provided below on forecast capital expenditure variances of \$20,000 or greater:

1) Amenities

The favourable variance to the budget reflected in the forecast is expected to be revised over the coming weeks, with the full budget allocation now expected to be spent.

2) Community Facilities

3) Multi-purpose facility forecast of \$200k over budget, minor variations and credits throughout the project but largely due to variation with steel work and subcontractor engagement, along with variation to main meeting room size and inclusion of audio visual fit out.

4) Playgrounds

The increase in cost for playgrounds is due to an additional \$500,000 being received from the State Government for the ANZAC Park All Abilities Playground. The increase in capital expenditure is fully offset by grant funding.

5) Recreational Reserves

The increase in expenditure is due to the approval of \$655,756 of capital funding for the Table Cape Lookout approved at the Council's November meeting. This expenditure is partly offset by \$305,333 of grant funding under the Building Better Regions Fund.

6) Wynyard Reserves

Lower than the budgeted expenditure is expected for Wynyard reserves due to the Camp Creek rehabilitation project tender price being lower than initially expected.

7) Plant & Vehicle Replacements

Plant and vehicles replacement expenditure is expected to be lower than budgeted due to lower changeover costs for the replacement of a New Holland tractor and some fleet vehicles.

8) Software and IT Replacements

The reduction in capital expenditure for software and IT replacements is due to \$20,000 of funding for an online booking system carried forward from 2020-21, which is no longer required (development occurred for the booking system out of last year's budget).

9) Outdoor Sporting Facilities

The increase in capital expenditure for outdoor sporting facilities is due to:

- \$433,394 of expenditure for the Cardigan Street Sub-surface drainage works which was approved by Council at its September meeting.
- an increase of \$38,852 of expenditure for the Cardigan Street Lighting Upgrade as reported to Council at its August Meeting.

10) Bridge Renewals

Bridge renewals are forecast to be lower than budget due to the lower cost for the bridge replacement at Takone Road as reported to Council at its September meeting.

11) Footpaths & Kerbs

Footpaths and kerbs expenditure is expected to be lower than budget due to lower costs for the Little Goldie & York Street footpaths.

12) Other Transport

The reduction in expenditure for Other Transport is due to lower than expected costs for projects at Preolenna and Port roads funded under the Safer Rural Roads Program.

13) Urban Upgrade

Urban upgrade expenditure is expected to be higher than budgeted due to higher than budgeted costs for major patching works at Pelissier Street Somerset.

A key assumption in the cash flow forecasts for Council as at 30 June is the completion of the capital works program as set by Council. To date, 38% of the capital budget has been spent. The following projects are expected to be continuing as at 30 June 2022. This will impact the timing of expenditure and Council will hold a higher level of cash at year end which will be spent next financial year.

- ANZAC Park All Abilities Playground
- Erosion mitigation works
- IGA intersection upgrades
- Flood mitigation projects
- Yolla public toilet
- Coastal pathway
- Table Cape lookout

9.18 SENIOR MANAGEMENT REPORT

To: Council
 Reporting Officer: Executive Officer
 Responsible Manager: General Manager
 Report Date: 14 April 2022
 File Reference: 1312
 Enclosures: Nil

RECOMMENDATION

That Council note the monthly Senior Management Report.

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 2 April 2022 to 6 May 2022. Note Council offices were closed for the public holidays only over the Easter/ANZAC Day period.

Corporate

- Council's Enterprise Bargaining process has recommenced, and meetings conducted to progress negotiations. Notification processes are underway, and the voting period will close on Thursday 19 May.
- Budget preparation continues with Councillors currently working through a draft operational budget
- Participated in a joint Executive Management team meeting with Circular Head Council, with the primary meeting focus being waste management

Community

- Met with representatives of the Wynyard Yacht Club on a range of matters including the new building lease.
- Continue to meet with BighArt to finalise their arrangements for their occupancy of the new multi-purpose building

Industry

- Attended an online webinar which provided an update on implementation of the Landfill Levy including policy developments, system developments and Levy Readiness Grants

Other

- Participated in a Board workshop of the Cradle Coast Authority

- Participated in Audit and Risk Committee Meeting of the Cradle Coast Authority

Administration – Use of Corporate Seal

14/4/22	Final Plan and Schedule of Easements	SD2122 76 Haywoods Lane Somerset (consolidation reticulation of electricity to new lots in subdivision)
14/4/22	Amended Schedule of Easements	SD2014 5 Banksia Avenue Sisters Beach (4 into 16 lots)
28/4/22	Petition to Amend Sealed Plan	202 Myalla Road
28/4/22	Amended Schedule of Easements	57 Walker Street, Boundary adjustment
28/4/22	Final Plan and Schedule of Easements	SD2123 41 Aldersons Rd Wynyard (1 lot into 2) and dwelling
4/5/22	Final Plan and Schedule of Easements	SD2104 271 Back Cam road Somerset (1 into 2 lots)
5/5/22	Transfer of Easement	Drainage Easement Irby Boulevard Sisters Beach.

POLICIES TO BE RESCINDED

Nil

COMMUNITY CONVERSATIONS

Location	Date	Start Time	Number in Attendance
Boat Harbour Beach	26 July 2021	5.30pm	35
Sisters Beach	22 September 2021	5.30pm	2
Yolla	22 November 2021	5.00pm	3
Waratah	31 January 2022	5.30pm	17
Wynyard	28 March 2022	5.00pm	18
Somerset	27 June 2022	5.00pm	
TOTAL			57

WORKING GROUPS

Following a resolution at the July 2019 Council Meeting the following working groups have been/are being established:

	Elected Member Representatives	Responsible Officer(s)	Status
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer Executive Officer (GM office)	No change from last meeting. Not likely to meet until Wynyard Sporting Precinct planning progresses
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	The Environmental Sustainability Policy and Integrated Community Environment Plan (iCEP) have been adopted by Council, with the Working Group now disbanded. The Working Group will be replaced by an Advisory Committee which is to be established to guide the implementation of actions recommended in the iCEP and help inform future decisions re policy.
Somerset Sporting Precinct	Cr Duniam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	Technical feasibility around options for the Somerset Sporting Precinct has been assessed and a summary was provided to Councillors at a workshop on 9 May. A report will be provided to the June meeting.
ANZAC Park		Director Community & Engagement	Tender approved and construction commenced. No meetings of group likely to be held from this point.
Boat Harbour Masterplan	Cr Courtney Cr Fairbrother Cr Bradley Mayor (ex-officio)	General Manager Executive Officer (GM office)	Working Group members and Council Officers are working on securing funding for the project. To date, the Labor Party has made an election commitment.

PLANNING PERMITS APPROVED UNDER DELEGATION - April 2022

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 218/2021	Wilson Homes	Martin Street Wynyard	Multiple Dwellings (9 Units)	1.04.2022	42	D
DA 236/2021	Zezt P/L	10 Terra Nova Drive Wynyard	Outbuilding (Shed)	12.04.2022	42	D
DA 29/2022	Wilson Homes	17 Hill Court Wynyard	Dwelling	12.04.2022	43	D
DA 35/2022	K Quinn	12 Sisters Beach Road Boat Harbour	Frontage Fence	12.04.2022	31	D
DA 20/2022	PLA Designs Pty Ltd	28 Timothy Drive Wynyard	Dwelling	12.04.2022	36	D
DA 234/2021	C Overton	135 Lennah Drive Wynyard	Dwelling & Outbuilding	12.04.2022	40	D
SD 2133	PDA Surveyors	22 Tom Moores Road & Walker Street Wynyard	Subdivision (3 into 3 Lots)	12.04.2022	56	D
DA 18/2022	G & N French	28A Oldina Road Wynyard	Dwelling & Outbuildings (2 x Sheds)	12.04.2022	40	D
DA 36/2022	C & B Beveridge	41 Pelissier Street Somerset	Change of Use – Visitor Accommodation	12.04.2022	21	P
DA 27/2022	PLA Designs Pty Ltd	93 Lennah Drive Wynyard	Outbuilding (Shed)	12.04.2022	42	D
SD 2147	PLA Designs Pty Ltd	2 & 16 Henry Street Somerset	Subdivision (2 into 4 lots)	14.04.2022	43	D
DA 38/2022	K Matek & R Hughes	29 Stockdale Avenue Sisters Beach	Dwelling Extension	27.04.2022	29	P
DA 49/2022	Quanex	28 Alberts Road Somerset	Outbuilding Extension	27.04.2022	30	P

BUILDING PERMITS APPROVED - April 2022

NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT=**application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
BLD-2022-72-01	Tasmanian Advanced Minerals	19 Stennings Road Wynyard	Internal Alteration - Factory	28-04-2022	1	DA 2018-145

COUNCIL MEETING ACTIONS – OPEN COUNCIL

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed. <i>The Department of State Growth will proceed with the closure of Wilkinson Street commencing 16 May 2022.</i>	MPE	Ongoing
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve. <i>Council staff met with Minister Jaensch's office and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to existing access running through Crown Land. No further progress.</i>	MDRS	Progressing
19/10/20	7.3.3	CQWON – Cr Fairbrother – Building and Planning Statistics Reporting	Cr Darren Fairbrother asked if it was possible to have additional information added to building and planning reporting contained within the Senior Management Report each month to enable Councillors to be aware of what is happening with current applications that may not have progressed to advertising. For example, applications received, awaiting additional information or currently on advertising. <i>This request has been factored into the scope for an external planning services review. An Expression of Interest process has begun and closes on 20 May 2022.</i>	GM	Progressing
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	Cr Courtney asked if the General Manager could advise how Councillors could be provided with further information and detail of purchases, in light of proposed changes to the purchasing policy. <i>Presentation on reporting and audit framework and how finances are managed to be presented to future Councillor workshop.</i>	DOP	In progress
15/11/21	7.3.3	CQWN – Cr Fairbrother – Waratah Weir	<i>Meeting held between Council, TasWater and DPIPW and direction determined. All consultancy reports are now available. Summary report to be placed on May Council agenda Refer Report this agenda.</i>	GM	Complete
15/11/21	9.6	ROC – Future Use of 0 Ballad Avenue, Wynyard (187575)	Motion Carried - That Council: <ol style="list-style-type: none"> 1. note the Flora and Fauna Assessment Report for 0 Ballad Avenue, Wynyard; 2. instruct Council Officers to register the natural values identified at the site with the Department of Primary Industries, Parks, Water and Environment (DPIPWE) to inform future development compliance; 3. instruct Council Officers to continue to undertake appropriate weed containment management measures to prevent the spread and future occurrence of controlled weeds; and 	DOP	Progressing

			<p>4. defer the expression of interest for sale or development of the land for residential purposes in order to undertake an assessment into the site's suitability for other public recreational uses whilst preserving the natural values identified in the flora and fauna assessment.</p> <p><i>The Draft Ballard Avenue Reserve Development Options Paper community consultation has closed, and feedback is being assessed. A report is likely to be presented to the June meeting.</i></p>		
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	<p>CARRIED</p> <ol style="list-style-type: none"> 1. That Council write to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following: <ol style="list-style-type: none"> a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose; b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and 2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes <p><i>To be sent.</i></p>	DIDS	In Progress
21/2/22	8.4	NOM M Duniam – Local Heritage Register	<p>DEFERRED – Pending Workshop Discussion' with local groups to be invited to consult on the development of a Local Heritage Register</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Draft a Local Heritage Register for Waratah-Wynyard Municipality; and 2. Draft a Policy to support the above Local Heritage Register for the Waratah-Wynyard Municipality. <p><i>Refer Report this agenda</i></p>	DCE	Complete
11/4/22	5.3.1	PQWON – K Nichols – Camp Creek	<p>Mr Nichols of Wynyard noted he was concerned about environmental impacts on Camp Creek of current subdivision works and the risk of landfill collapsing into the creek due to almost zero erosion control measures. He noted that a large portion of works appear to be within the creek buffer zone. He asked:</p> <ol style="list-style-type: none"> 1. What control measures does Council have in place, or will put in place, to prevent the matter worsening; and 2. Why was this work allowed to occur within such a sensitive zone. <p><i>Refer response this agenda</i></p>	MDRS	Complete
11/4/22	5.3.2	PQWON – P Schultz – Biodiversity	<p>Mrs Schultz of Wynyard asked the following questions:</p> <ol style="list-style-type: none"> 1. Is Council removing any more trees along Camp Creek or anywhere else. 2. Will the Council employ an alternative arborist who can provide advice on how to save any identified problem trees. 	DIDS	Complete

			<i>Refer response this agenda.</i>		
11/4/22	7.3.1	CQWON – Cr Duniam – Building Infringements	Cr Mary Duniam asked for a list of building infringements and illegal building works the associated costs for Council for the last financial year. <i>Refer Response this agenda</i>	MDRS	Complete
11/4/22	7.3.2	CQWON – Cr Hyland – Parking Signs	Cr Kevin Hyland noted that he had previously asked for no parking signs to be installed across from where water trucks are filled on Goldie Street. The Mayor noted that yellow lines were in place to prevent parking. The question was taken on notice for confirmation <i>Refer response this agenda</i>	MPWS	Complete
11/4/22	9.1	ROC – Mountain Bike Trails	Matter was deferred pending Council Workshop That Council: 1. note the information contained in the report and determine not to proceed with the development of Mountain Bike (MTB) trails at this time; and 2. provide in principle support to explore the feasibility of developing a shared user pathway from Wynyard to Stanley utilising the disused Wiltshire rail corridor or other alternatives and seek Circular Head Council’s position on the matter. <i>Refer report this agenda</i>	GM	Complete

9.19 MINUTES OF OTHER BODIES/COMMITTEES

Nil received.

10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING**RECOMMENDATION**

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	<i>15 (2)</i>
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	<i>15 (2) (g)</i>
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	<i>15(2)</i>

11.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

RECOMMENDATION

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2) (g)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

12.0 RESUMPTION OF OPEN MEETING
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At pm the Open Meeting was resumed.

13.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT pm.