



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**21 March 2022**

16 March 2022

## Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 21 March 2022 with the Business of the meeting to be in accordance with the following agenda paper.

### General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford  
GENERAL MANAGER

Enquiries: Mayor Walsh  
Phone: (03) 6443 8311  
Our Ref: 004.01

16 March 2022

Mr Shane Crawford  
General Manager  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Shane,

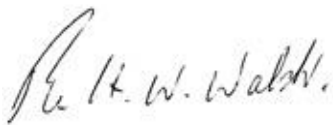
#### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 21 March 2022 commencing at 6:00pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Robby Walsh  
MAYOR

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 21 MARCH 2022, COMMENCING AT 6:00PM**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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<b>1.0 RECORD OF ATTENDANCE</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(a) attendance and apologies.*

**1.1 ATTENDANCE**

**1.2 APOLOGIES**

**1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil received.

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<b>2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(b) Confirmation of the minutes.*

## **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 21 February 2022, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*



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**3.0 DECLARATIONS OF INTEREST**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)*

*(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.*

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

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## **4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT**

### **4.1 ANNOUNCEMENTS BY MAYOR**

Nil received.

### **4.2 MAYOR'S COMMUNICATIONS**

#### **RECOMMENDATION**

**That Council note the Mayors Communications**

15/2/22	Meeting with General Manager
16/2/22	Staff Farewell Morning Tea
17/2/22	Baptist Church Chat and Choose
21/2/22	Council Meeting
23/2/22	Meeting with Wynyard Police
23/2/22	Meeting with General Manager
24/2/22	Meeting with CMCA
28/2/22	Meeting with Constituent
28/2/22	Councillor Workshop
1/3/22	Meeting with General Manager
3/3/22	Meeting with Senator Anne Urquhart – Media Event Boat Harbour
7/3/22	Councillor Workshop
8/3/22	Meeting with General Manager
8/3/22	Cradle Coast Representatives Meeting
15/3/22	Meeting with Constituents
15/3/22	Meeting with General Manager
15/3/22	Councillor Workshop
18/3/22	National Tourism Awards

### **4.3 REPORTS BY DELEGATES**

Nil received.

#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

*Legislative Reference:*

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(c) the date and purpose of any council workshop held since the last meeting.*

#### RECOMMENDATION

**That the Council note the following Workshops**

28/2/22	Waratah tyre Park Camp Creek Tree Removal Somerset Basketball Club Draft Wynyard Sports Precinct Masterplan Waste Strategy Ballard Avenue Reserve
7/3/22	2022/23 Draft Capital Budget Cradle Coast Authority Representatives Meeting Agenda Local Government Association of Tasmania Meeting Agenda
15/3/21	Livestock Crossings Wonders of Wynyard Community Conversations 2022/23 Draft Annual Plan

#### Councillor Attendance Records

Meetings attended during 2021/22 (up to 15/3/22)

	Ordinary Meetings 2021/22 (7)	Special Meetings / AGM 2021/22 (1)	Workshops 2021/22 (18)	Community Conversations 2021/22 (4)	Weeks Leave Approved
Mayor Robert Walsh	6	1	17	4	3
Deputy Mayor Mary Duniam	7	1	17	2	
Cr Maureen Bradley	7	1	15	2	
Cr Gary Bramich	7	1	18	4	
Cr Andrea Courtney	7	1	15	1	
Cr Celisa Edwards	7	1	18	4	
Cr Darren Fairbrother	6	1	16	2	
Cr Kevin Hyland	7	1	17	4	

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**5.0 PUBLIC QUESTIONS AND STATEMENTS****5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 MR K EWINGTON - SLASHING OF FOXGLOVE****QUESTION**

Mr Ewington of Flowerdale asked why Council was allowing Foxglove Weed to be slashed during peak season causing the spread of this invasive weed.

**OFFICERS RESPONSE**

Foxglove is not currently a declared weed in Tasmania. Council continues to work with contractors to encourage processes that reduce the spread of this plant such as blowing down machinery, target spraying and reporting new outbreaks. Officers will discuss the issue raised with operators.

Council is aware of the potential risk of Foxglove spreading and will continue to support opportunities to have Foxglove declared an invasive species.

**5.1.2 DR P SCHULTZ - CAMP CREEK****QUESTION**

Dr Pam Schultz of Wynyard asked what is Council's reason for dredging Camp Creek. If it is to improve the amenity of Camp Creek, how is one dredging contract going to solve the problem when the silt will rebuild year after year, given the current upstream erosion and siltation issues

**OFFICERS RESPONSE**

Dr Schultz was provided the following reply in writing following the meeting:

It is expected, based upon the report commissioned by Council from Entura in 2013 and follow up Hydraulic study from Watertech in 2017, that the reclamation of the Camp Creek banks that has narrowed the creek will encourage natural flushing of silt during significant storm flows. The one off dredging has been approved by Council in the 2021-22 Annual plan and budget following 5-6 years of below average rainfall (and no significant storm events) and public lobbying of Council for this to occur.

**5.1.3 DR P SCHULTZ - CAMP CREEK****QUESTION**

Dr Pam Schultz of Wynyard asked that instead of Council spending \$473,791 (\$318,313, contingency \$155,478) on dredging, repeated periodically, wouldn't it be better for the amenity and environment to go for the much cheaper option of a carefully planned restoration planting program undertaken by experienced and expert community groups and individuals, in line with Council's iCEP plan.

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## **OFFICERS RESPONSE**

Dr Schultz was provided the following reply in writing following the meeting:

The dredging scheduled for March 2022 is intended to be a once off, following public lobbying of Council and below average rainfall over a 5-6 year period. The reclamation of the banks and subsequent narrowing is to be relied upon for natural silt flushing thereafter. Of the \$318,313 total project cost for Camp Creek rehabilitation, approximately \$60,000 of the project can be attributed to mechanical excavation and, importantly, removal from the site of this excavated silt. The area of these works is confined to the creek bound by the centre of the existing road bridge to a point approximately 140m to the east, upstream.

Council is grateful to receive a proposed planting and restoration program for this area and the adjacent area upstream of the works. Council also acknowledges that other individuals and groups within the community have shown an interest and willingness to participate in producing a program and contributing to its implementation.

In this regard, Council would like to accept the offer to partner with yourself and other willing participants to complete and implement such a plan for the area that incorporates “..a healthy mix of biodiverse flora and fauna, pockets of forests, picnic tables, and walking paths that visitors of all abilities can access..” as quoted from one interested stakeholders correspondence. How Council will facilitate sharing this with the general community for broader communication and/or input before implementation will be determined in the near future.

### **5.1.4 DR R PIERCE - CAMP CREEK**

#### **QUESTION**

Dr Pierce of Wynyard asked; will asked if Council would agree not to dredge but take the alternative and cheaper approach of sensitive riparian restoration with our help, i.e., designed by skilled local restoration ecologists

#### **OFFICERS RESPONSE**

Dr Pierce was provided the following reply in writing following the meeting:

*Firstly, Council appreciate you taking the time to provide a discussion paper complete with scientific observations, recommendations and associated demonstrated support from other likeminded stakeholders.*

*While you will no doubt be disappointed to hear that following deliberations, Council wish to proceed with the dredging of the limited area of Camp Creek, I can clarify as per previous advice that the cost attributed to this mechanical excavation is approximately \$60,000.*

*Further, to allay some of the additional concerns raised regarding this component of the works I can also clarify that: -*

- *The extent of dredging is confined to the creek south of the road bridge to a point approximately 140 metres to the east. Silt islands upstream from this point will remain untouched.*
- *The excavated silt material will be completely removed from the site.*

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- *This is a once off only exercise following 5-6 years of below average rainfall and strong public lobbying of Council to undertake these works.*
  - *In the future, the narrowed creek (via reclamation) will be relied upon to naturally flush silt during significant storm events though some upstream land management improvement is also warranted to prevent the migration of silt downstream.*
  - *This final action (dredging) represents the result of past community consultations between 2013-2017 after Council received the Entura 2013 report.*

*In supporting revegetation and growth in this area it may some consolation to hear that that the coming works via contract will involve preparing the ground either side of the creek with gypsum, lime and fertilizer, consistent with your discussion paper.*

*In regard to improving biodiversity in the revegetation of this area Council is grateful and willing to partner with yourself and others to complete, fund and implement such a plan. An elegantly articulated vision has been proposed in correspondence received from New Gen Environmental Services: -*

*“With a healthy mix of biodiverse flora and fauna, pockets of forests, picnic tables, and walking paths that visitors of all abilities can access, Camp Creek could flourish with life as a nature reserve and wildlife corridor...”*

*Further to this, and as discussed by email and over the phone, an arborist report has been commissioned by Council, assessing the health of the existing 20 large Eucalypts. The report points to poor health and the requirement to consider interventions in order to maintain public safety. We understand these trees to provide potential Swift Parrot habitat so will look at options that involve preservation and also balance the risk of falling trees/limbs to the public.*

While not all of the responses are aligned to your discussion document and key points, Council are certainly grateful for your time and effort in generating support for the revegetation of this area. You may or may not also be aware that Council will be calling for expressions of interest for an Environmental Advisory Group made up of community members towards the middle of the year. This may be an opportunity for further influence and input upon how Council improves its environmental management and starts to deliver upon the goals of iCEP. In particular, as seems the case for the Camp Creek works, earlier involvement with Council’s decision making would allow much greater opportunity to influence the end outcome for future areas.

### **5.1.5 DR R PIERCE - CAMP CREEK**

#### **QUESTION**

Dr Ray Pierce of Wynyard asked; will Council agree as a matter of urgency to rectify the current subdivision damage beside Camp Creek near the airport to ensure the current environmental impacts on the riparian zone there will be ceased forthwith and rehabilitated.

#### **OFFICERS RESPONSE**

Dr Pierce was provided the following reply in writing following the meeting:

All works currently being conducted are in compliance with the permit issued in 2006 and subsequently appealed and amended at the Resource Management Planning and Appeals Tribunal (RMPAT).

The contractor has undertaken additional silt arresting measures and has minimal filling works remaining. The scour protection of stormwater outlets, protection from scour and

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erosion of fill etc is required to be maintained until the disturbed areas are rehabilitated and stabilised following the development works.

## 5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

### 5.2.1 J MCERLAIN - ENVIRONMENTAL NUISANCE

#### QUESTION

Under the *Local Government Act 1993* a nuisance is defined as anything that:

- *causes, or is likely to cause, danger or harm to the health, safety or welfare of the public;*
- *causes, or is likely to cause, a risk to public health;*
- *gives rise to unreasonable or excessive levels of noise or pollution;*
- *is, or is likely to be, a fire risk; or*
- *constitutes an unsightly article or rubbish.*

Operating a tourism accommodation business , there is an expectation by guests that they are entitled to a good night's rest which will support a day of exploration within the region. Their decision to stay in Wynyard, impacts our community economically, as whilst they are staying with us in or accommodation, they are also spending money at the local pub, restaurants and cafes.

One area that has potential to impact upon guest's enjoyment and repeat visitation recommendation of Wynyard as the place to stay overnight stop is being awoken in the early hours of the morning by noise.

- Can Council please advise if the above Act (as per the schedule below) applies to people launching their boats at 6am on a Saturday morning, and if so, how is this monitored to ensure compliance? What is the process if people are not doing the right thing.

Motor vehicles, motor vessels & outboard motors (unless moving in and out of premises)	Monday to Friday: 7am to 6pm Saturday: 9am to 6pm Sunday and Public Holidays: 10am to 6pm
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In addition:

- What part of the current legislation governs Light Pollution in Waratah Wynyard Municipal Area; and
- What is the process for investigation and compliance ?

#### OFFICERS RESPONSE

The *Local Government Act 1993 s. 200* allows council to issue abatement notices where it is believed a nuisance exists and a notice issued to the perpetrator would contain the following:

- (a) *the nature of the nuisance; and*
- (b) *any reasonably necessary action to be taken to abate the nuisance; and*

- 
- (c) the period within which such action is to be taken; and*
  - (d) the person or persons responsible for ensuring that such action is taken; and*
  - (e) that the council may take action under section 201 .*

Given that the “potential” to impact is by any boat owner that would use the boat ramp on any given day and not by an individual person constantly emitting noise, then this piece of legislation would not be the best to use in this case and may not be able to be relied upon under these circumstances.

The *Environmental Management and Pollution Control (Noise) Regulation Act 2016* and *Part 2 s.8* states the following:

*A person must not, within 500 metres of residential premises, operate a motor vehicle, or motor vessel, for the purposes of sport or recreation, unless –*

- (a) the vehicle or vessel is being operated by the owner of the premises; and*
- (b) there is no other residential premises within 500 metres of where the vehicle or vessel is being so operated; and*
- (c) the noise emitted by the vehicle or vessel is not otherwise unlawful.*

*(2) For the purposes of sub regulation (1) , a motor vehicle or motor vessel is not being operated for the purposes of sport or recreation if –*

- (a) in the case of a motor vehicle, the motor vehicle is being –*
  - (i) operated on a public street; or*
  - (ii) driven directly to or from a place that is further than 500 metres from residential premises; or*
  - (iii) driven directly to or from a place for the purposes of cleaning, maintenance, refuelling or repairs; or*
- (b) in the case of a motor vessel, the motor vessel is being –*
  - (i) driven directly to or from a place that is further than 500 metres from residential premises; or*
  - (ii) driven directly to or from a place for cleaning, maintenance, refuelling, repairs or unloading or loading passengers – and the motor vessel is not planing while being so driven.*

In the given scenario, the motor vessel is not being operated for sport and recreation and does not come under this *Act* if the vessel is being driven directly further than 500m from residential premises as per *Part 2 s.2 (b) (i)*. Given that the vast majority of people who launch boats travel further than 500m from the town to go fishing, then this would not apply either.

In addition, both the wharf and the boat ramp would have pre-existing conforming use rights, as they have been in constant use for many years.

It is recommended that, if you have an issue with an individual person committing an offence on the river by driving his or her motor vessel in a way that would cause a noise nuisance as defined in the above *Act*, that you contact the police in the first instance.

In regard to light pollution, current legislation that could/may be used regarding light pollution includes the *Environmental Protection and Biodiversity Conservation Act 1999*, the *Environmental Management and Pollution Control Act 1994* and the *Local Government Act*.

There is currently no council Policy/Procedure/By-law etc that could/would deal directly with a formal written complaint regarding a nuisance being allegedly caused by a source of light; however all investigations undertaken by Council which emanate from a formal written complaint are treated on their own individual merits and assessed accordingly against any current/relevant legislation.



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Should light disturbance occur from light reflecting from a cladding and roofed materials of a new building, several zones of Council's *Waratah-Wynyard Interim Planning Scheme 2013* control this by a light reflectance value. This can be measured with a device (such as light meter), however often cladding products will also detail this in the specifications.

When light disturbance is associated directly with new illuminated signage, again the *Waratah-Wynyard Interim Planning Scheme 2013* provides an assessment pathway under the Signs Code (E7).

The emphasis throughout the planning scheme is on new development when located alongside a major road, marine/wharf area, railway, or future transport corridor to put measures in place to prevent and mitigate light nuisance caused by these locations.

As we do not know the nature of this inquiry (source of light, nature of complaint etc) it difficult to be more succinct.

### **5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

### **5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.


Nil received.

### **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

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**6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS****6.1 DEPUTATIONS AND PRESENTATIONS****6.1.1 MR N PIKE - CHANGE OF NAME DICKS ROAD BOAT HARBOUR**

To: Council  
Reporting Officer: Executive Officer  
Responsible Manager: General Manager  
Report Date: 24 February 2022  
File Reference: 0311  
Enclosures: 1. Petition - Change of Name Dicks Road 

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**RECOMMENDATION****That Council:**

- 1. Receive and note the petition regarding the re-naming of Dicks Road Boat Harbour; and**
- 2. determine to take no further action at this time.**

**DETAILS**

The following petition has been received:

Subject matter	The Petition requests the Re-naming of Dicks Road, Boat Harbour
Statement of subject matter and action requested	We the petitioners state that we would like to see Dicks Road Boat Harbour be renamed for our shared access road to something less offensive and more in keeping with the beauty of our surrounding environment.
Signatories	9

A copy is attached. The petition complies with *s.57 of the Local Government Act 1993*. The petition is accordingly able to be tabled.

The petition is listed on the meeting agenda for receipt and noting.

**MANAGEMENT RESPONSE**

As the road naming authority, it is up to Council to decide whether they wish to pursue a name change for this road.

Council, at its January 2022 meeting adopted a Naming and addressing Policy. The Policy introduced the requirement of broad consultation when considering altering an existing road name; including the requirement to ensure a public notice of intent be published inviting submissions. The new provisions will ensure Council is fully informed of the views of the community in its decision-making.

The current road name of "Dicks Road", was approved by the Nomenclature Board in 1984 and has been in use without issue since. Place names are intended to be enduring and it is

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best to avoid unnecessary name changes to avert any potential confusion for the community, service delivery, and emergency response.

All naming proposals submitted to the Place Names Office are assessed by the Registrar to ensure the name adheres to the Tasmanian Place Naming Guidelines. Given that Dicks Road is a longstanding name and was likely named for a family originating from the area, it is unlikely the name would be “construed as derogatory, discriminatory, in poor taste or likely to cause offence” (Section 3.13).

There is no record of other complaints against this name since it was assigned 40 years ago, and it is the perspective of the Place Names Office that the name adheres to the Guidelines and there is no need to alter it. ‘Dicks’ is also used in several other official placenames across Tasmania, including Dicks Banks, Dicks Creek and Dick Marsh.

Prior to the submission of a proposal, appropriate consultation must be undertaken with the affected residents to determine if there is support for the name change. Evidence of this consultation will need to be submitted alongside the proposal for altering the road name. It is understood the applicant is undertaking this consultation at present.

It is believed that Dick's Road was named after Elvin Dick who was the developer of the estate at Banksia Park. He was a builder involved in various businesses including Dick and Bugg and Burline Constructions. He was born in the mid-1930s and is still alive and living within the municipality.

The requested/preferred name “Acacia Drive” has 13 total state-wide duplications and is unlikely to be ratified.

In analysing the petition, there are “duplicate” signatures with multiple from single affected addresses. There are 5 discrete parcels currently addressed to “Dicks Road” listed on the petition and one unaffected parcel (Currently unaddressed to Dicks Road) at 2 Banksia Park Road.

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**7.0 PLANNING AUTHORITY ITEMS**

**THERE ARE NO PLANNING AUTHORITY ITEMS**

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**8.0 MATTER RAISED BY COUNCILLORS****8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

**8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING****8.2.1 CR A COURTNEY - SOMERSET BASKETBALL STADIUM****QUESTION**

If Council were to offer a Letter of Support to Somerset Basketball Club to secure funding to undertake upgrades to the Somerset Basketball Stadium using redirected funds from the Tasmanian 10 Year Infrastructure Pipeline; what would the ongoing annual cost of maintenance and asset management be and how would this impact Council's future budget considerations.

**OFFICERS RESPONSE**

A \$6.5m upgrade of the Centre is expected to increase of recurrent operating cost to the community and therefore should be considered carefully by Council as a part of its long-term Financial Management Strategy to ensure ongoing financial sustainability can be managed.

Annual depreciation costs would also increase proportionally in accordance with the capital upgrade spend. Based on similar assets, the estimated annual depreciation costs flowing from a \$6.5m capital upgrade is \$97,500.

In addition to depreciation expense, Council could expect an increase in its recurrent operating costs of the building in line with a larger footprint.

Current budgeted operational and maintenance expenditure (not including depreciation) for the Somerset Indoor Sports Centre is \$236,281 per annum. More information would be needed to assess this cost including the proposed operational model for the facility and changes to utility services.

The total additional operational cost to Council could reasonably be expected to be between \$200,000 and \$333,500 (including depreciation expense of \$97,500). Operational costs of sporting facilities are predominantly funded from the General Rate. The additional costs equivalent to a General Rate increase of between 2.32% and 3.87% per annum or equivalent operational improvements to the same value.

**8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

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<b>9.0 NOTICE OF MOTION</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 16*

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
  - (a) *is defamatory; or*
  - (b) *contains offensive language; or*
  - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*




Nil received.

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## 10.0 REPORTS OF OFFICERS AND COMMITTEES

### 10.1 WYNYARD SPORTS PRECINCT - MASTER PLAN - FINAL ADOPTION

To:	Council
Reporting Officer:	Recreation Officer
Responsible Manager:	Manager Community Activation
Report Date:	24 February 2022
File Reference:	
Enclosures:	1. Original Feedback Submissions 
	2. Feedback Themes 
	3. Final Master Plan 

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#### RECOMMENDATION

##### That Council:

1. Note the community feedback on the draft Wynyard Sports Precinct Master Plan;
2. Adopt the revised Wynyard Sports Precinct Master Plan and associated action plan;  
and
3. Commit to a road impact assessment for the possible closure of a section of Austin Street as outlined in the plan.

#### PURPOSE

To seek approval for the adoption of the Wynyard Sports Precinct Master Plan.

#### BACKGROUND

As part of the Open Space, Sport and Recreation Review (OSSR), and the continued overuse of Wynyard Recreation Ground, Council recognise the need to update and commence works at the Wynyard Sports Precinct, Austin St, Wynyard.

There are two initial priorities:

- Reduce the use of Wynyard Recreation Ground
- Relocation Wynyard and Districts Cricket Club to the Wynyard Recreation Ground and share facilities with the Wynyard Football Club

The Master Plan also addresses other areas of concern, such as, improvements to the front of the Wynyard Sports Centre, additional car parking, increasing shade, extension to squash and integration of netball within the precinct.

Firstly, a consultation period commenced with the high school, football, cricket clubs and Council to establish the current and future needs of each club and ensure the plan moving forward is fit for purpose. Through this consultation period other clubs within the precinct were also consulted and a new concept plan established.

The latest Master Plan and concept plan was then issued for public consultation, lasting four weeks, and invited anyone from the community to respond to the plan. This was advertised through the local newspaper, Council website, social media, letterbox drops, and information sent to the schools for newsletters. Council received feedback through multiple mediums and used that to establish recommendations for the Councillors to consider prior to finalising the Master Plan.

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## DETAILS

Wynyard Sports Precinct Master Plan will provide Council with a clear vision for the future beautification and sustainability for Sport and Recreation within the Wynyard area. The Master Plan seeks to preserve each club's identity, embrace and enhance natural beauty by adopting philosophies from the Settlement Strategy and create safe, welcoming and inclusive, shared spaces for people of all ages, abilities, religions, race and identities to come together and enjoy sport, socialise and connect.

Wynyard Sports Precinct aims to reduce the use of Wynyard Recreation Ground by establishing new ovals and indoor spaces for clubs to use and diversify their access to high-grade, low-cost facilities. Reducing the use of Wynyard Recreation Ground will improve the safety of the ground by having a playing surface that is less compacted, muddy and boggy from overuse. It will also reduce maintenance costs as there will be less damage to the ground because of the reduced hours of use each week.

Having additional playing spaces for training, with lights and indoor facilities will mean that clubs can train during the winter under lights and indoors when it is too wet outside. Currently the three cricket clubs are required to use indoor practice nets in Burnie, at a high cost (\$70 per hour). With the facility planned for Wynyard Sports Precinct, all three cricket clubs will be able to book the facility and save around \$3,000 each year in having to use Burnie's facility.

The indoor facility is multipurpose, as the cricket nets will push back flush to the wall and create a large space for other clubs and sports to use. This creates possibilities for football, indoor bowls, martial arts, dancing or any other sport that may show an interest in using the space. It also adjoins existing Wynyard High School infrastructure that can also be used by the clubs.

With the addition of more shade, wind breaks for the tennis courts, upgrades to the sports centre and an extension to the squash club, Wynyard will be well placed to hold state and national tournaments for a variety of sports. This will stimulate the local economy and open opportunities for clubs and emerging athletes to improve their skillsets and host high level matches locally.

As a result of the feedback received from the community consultation period in late 2021, Council have made the following adjustments to the Master Plan:

- The cricket club agreed to remove turf practice nets from the plan and have an additional turf wicket at the high school,
- Austin St closure reconsidered. Council will engage a consultant to conduct a traffic impact assessment as the feedback suggested there would be congestion caused by the closure,
- Additional provision of shade and shelter, in various forms such as structures and flora appropriate to the space,
- Adjusted the oval size on the Concept Plan to exclude run-off space; and
- Indoor training facility construction timeline could not be adjusted due to constraints around agreements, permits, planning and design work not being far enough along to ensure a successful and on time build

In summary, the Master Plan proposes 32 action items to complete the Wynyard Sports Precinct. These actions address key areas that the clubs, school and community feel strongly about and address the issues of overuse of Wynyard Recreation Ground and lack of



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training facilities during wet and dark winter months. Additionally, improving parking, opening up opportunities for high level tournaments, introduction of new sports and beautification of the area by adopting recommendations of the Settlement Strategy.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.
<b>GOAL 2: Organisational Support</b>
<b>Desired Outcomes</b>
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.6.1 Encourage increased participation by all stakeholders.
<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
2.3 We are focused on the needs of our internal customers.
<b>Our Priorities</b>
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
5.1 We understand our local and regional potential, and we plan for and encourage investment in it.
<b>Our Priorities</b>
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
<b>GOAL 5: Economic Prosperity</b>
<b>Desired Outcomes</b>
2.5 We are future-focussed and value continuous improvement.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
<b>GOAL 6: Transport and Access</b>
<b>Desired Outcomes</b>
7.4 The natural environment is shared, and land use conflict is reduced through sustainable development.
<b>Our Priorities</b>
7.3.3 Innovative and sustainable design is encouraged through forward thinking and planning.
<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.1 Council and the community minimise its resource consumption and carbon footprint.

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**Our Priorities**

5.4.2 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.

Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

**POLICY IMPLICATIONS**

The Asset Management policy is relevant, in this instance the life cycle cost implications of the proposed actions have been estimated to inform Council decision making.

**ENVIRONMENTAL IMPLICATIONS**

With the inclusion of recommendations of the settlement strategy, such as, the planting of trees for shade, Waratah-Wynyard Council is working toward improving the biodiversity of the Wynyard Sports Precinct area and decreasing its carbon footprint.

**FINANCIAL IMPLICATIONS**

The Master Plan proposes the delivery of 32 action items over eight years, at a total estimated capital expenditure of \$7,269,611. Once completed, an additional \$290,024 annually is expected to cover depreciation and maintenance. These recurrent costs are equivalent to a 3.442% general rate increase. In line with Council's Financial Management Strategy, operational improvements would need to be achieved to fund the additional cost. This could be achieved through decreasing expenditure or increasing revenue streams.

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The estimates assume that most assets become public, owned and maintained by Council. This creates an additional financial burden on the broader community and may not align with current practices; for example, the Wynyard Football Club clubrooms are currently owned by the club and Department of Education currently maintain and own their grounds. Council will continue to work with key stakeholders to negotiate asset ownership moving forward, potentially reducing the annual recurrent costs.

The estimates have been prepared based on current market rates and a conceptual understanding of each action. The costs will be revised once detailed design and planning has been completed for each action. Additionally, current estimates do not include inflation or conditions placed on the works by other authorities.

Funding sources to deliver the \$7.269 million plan will rely on successfully obtaining State and Federal funding. Additionally, collaboration between Council, community clubs and Department of Education will be important to securing funds and smaller grants, ensuring every opportunity is taken make the plan successful.

### **RISK IMPLICATIONS**

- Legislative compliance  
Ensuring the facilities meet standards and regulations
- Reputational Risk  
Ensuring facilities are built and maintained to the standard expected so they are easily accessed and used by a variety of clubs, schools and people.
- Financial Sustainability  
Ensuring Council, clubs and the school are financial able to sustain the new infrastructure.
- Environmental Impact  
New infrastructure does require the remove of flora and potentially fauna, decreases water permeation at the car parks, and disturbs the ground in areas that are to be constructed on.  
Council intend to mitigate some of the loss of flora by new plantings through the precinct.
- Community and Organisational Safety  
All works to be completed to safety standards and not cause harm to any person. Ensure works completed with as least impact to the school as possible and are inaccessible to those not permitted on site.
- Technology  
Underutilise newly available technologies where possible, such as, electronic entry systems that can be managed affectively off site.

### **CONSULTATION PROCESS**

Through internal meetings with staff, face-to-face meetings with clubs and the school, attending members meetings at the clubrooms and a comprehensive community consultation process including letter drops and social media, the latest version of Wynyard Sports Precinct has been developed.

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Using the feedback provided and ideas from all parties involved, the latest Master Plan meets the needs of clubs, schools, Council and the general public. It creates spaces that are multi-purpose, easy to access and sustainable into the future by meeting current and future needs.

## **CONCLUSION**

It is therefore recommended that the Council adopt the Wynyard Sports Precinct Master Plan and endorse the action plan contained within.

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## 10.2 DRAFT BALLAD AVENUE RECREATION RESERVE DEVELOPMENT OPTIONS PAPER - FOR PUBLIC CONSULTATION

To: Council  
Reporting Officer: Project Manager  
Responsible Manager: Director Organisational Performance  
Report Date: 28 February 2022  
File Reference: 1875765  
Enclosures: 1. Ballad Avenue Recreation Reserve - Development Options Paper 

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### RECOMMENDATION

**That Council approve the release of the Draft Ballad Avenue Recreation Reserve Development Options Paper for public consultation and for feedback to be considered prior to finalising the plan.**

### PURPOSE

To note the findings of the recreation options review for the Council-owned land located at 0 Ballad Avenue (PID 1875675) and to seek Council approval to circulate the draft options review for public consultation.

### BACKGROUND

Following a public consultation process, Council, at its meeting held 21 April 2021, resolved to proceed with the sale of 0 Ballad Avenue. Before determining the most appropriate disposal method, Council authorised the General Manager to undertake an expression of interest process for the sale and development of the land for residential purposes.

Following informal advice from the Wynyard Landcare Group (via a Facebook post) that the site contains protected species, *Eucalyptus Brookeriana*, Council Officers elected to engage a third-party for the purposes of undertaking an environmental assessment.

At its 15 November 2021 meeting, Council resolved to:

1. Note the Flora and Fauna Assessment Report for 0 Ballad Avenue, Wynyard;
2. Instruct Council Officers to register the natural values identified at the site with the Department of Primary Industries, Parks, Water and Environment (DPIPWE) to inform future development compliance;
3. Instruct Council Officers to continue to undertake appropriate weed containment management measures to prevent the spread and future occurrence of controlled weeds; and
4. Defer the expression of interest for sale or development of the land for residential purposes in order to undertake an assessment into the site's suitability for other public recreational uses whilst preserving the natural values identified in the flora and fauna assessment.

This report summarises the findings from the investigation into alternative public recreational uses for the land (per Point #4 as listed above).

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## DETAILS

The Ballad Avenue Recreation Reserve Development Options Paper investigates the option for Council to retain the site in community ownership and explore public recreation uses for the cleared space only. In doing so, the site's existing natural values would be retained, and its benefits for the community would be enhanced with increased utilisation.

The parcel of land being investigated for possible recreational options is located at 0 Ballad Avenue, Wynyard (PID 1875675) and consists of two parcels measuring almost 3 hectares. It is zoned General Residential. The reserve has unique environmental features, including its proximity to the Inglis River and network of river-side walking trails and the presence of protected flora and fauna species.

The reserve is located in a relatively low-density residential area adjoining a primary school and is less than two kilometres from the Wynyard township, connected through the urban footpath network as well as local trails. The land is not currently formally used for community purposes, however there is some evidence to suggest individuals are utilising the land for walking as it connects to a nearby established trail.

The size of the land lends itself to multiple options that can occur concurrently, such as the potential to offer an off-leash dog exercise park and a site for self-contained freedom camping. Introducing multiple uses for the site increases its appeal to local users and visitors to the municipality, as well as increasing passive surveillance through its improved utilisation.

The combination of an off-leash dog park and a freedom camping site provides a unique opportunity that could attract visitors to the Waratah-Wynyard area, promoting travel with four-legged companions. Given the location, offering a dog park provides locals with a space to safely exercise dogs that is well-connected to the greater community through the adjoining footpath and trails; opening up many options for access to the site.

Furthermore, the RSPCA promotes off-leash parks as a way to provide dogs with a range of benefits such as the opportunity to exercise, socialise and burn-off energy to help prevent the development of problem behaviours. Dog parks can also provide substantial benefits for dog owners by providing a space for exercise and social opportunities to meet and connect with like-minded people.

In addition to the social and health benefits, the utilisation of the Ballad Avenue site for the proposed purpose will also have significant impacts for the wider community. David Hammond of Business Lab's report reveals that Freedom Camping injects over \$358,000 into the Waratah-Wynyard municipal area per year. Given that the accommodation costs are relatively low for freedom campers, this money is spent directly in shops, cafés, restaurants and other tourism experiences.

Should Council formally endorse the proposal (subject to a community consultation phase), a planning permit would be required for the freedom camping site and may also be required for certain types of signage.

## STATUTORY IMPLICATIONS

### Statutory Requirements

Any future development or use of the land must avoid impacting the threatened wet Eucalyptus Brookeriana forest and consider the *Nature Conservation Act 2002*, the *Environmental Protection and Biodiversity Conservation Act 1999*.

Any future development or use of the land may impact the foraging habitat of the swift parrot and therefore must give regard to the *Threatened Species Protection Act 1985* and the *Environmental Protection and Biodiversity Conservation Act 1999*.

Council's decisions relating to this site's continued ownership and use is subject to Statutory Weed Management Plans under the *Tasmanian Weed Management Act 1999*.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 7: Environment</b>
<b>Desired Outcomes</b>
7.4 The natural environment is shared, and land use conflict is reduced through sustainable development.
<b>Our Priorities</b>
7.3.2 Embed environmental considerations and potential climate impacts in Council's infrastructure planning and decision making.

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
4.3 We provide recreational opportunities to the community for all ages and abilities.
<b>Our Priorities</b>
4.3.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report. However, should Council ultimately proceed with the recommendations from the Development Options Paper (subject to a community consultation process) alterations may be required to Council's Dog Management Policy, Declared Dog Area maps and Council's by-law.

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## **ENVIRONMENTAL IMPLICATIONS**

This attached Options paper has been prepared on the basis of the Flora and Fauna Report supplied by a third-party consultant, which details the environmental qualities of the reserve. Whilst the proposed recreational uses of Ballad Avenue will not directly impact these qualities, it is noted that additional compliance efforts would be needed to lessen the risk of vandalism.

Reviewing and amending Council policies and by-law, where appropriate, along with the careful consideration of “rules of use” for the reserve will also help to mitigate the risks of environmental damage.

## **FINANCIAL IMPLICATIONS**

The draft Development Options Paper proposes the delivery of two distinctly separate sites; being an area for an off-leash dog park and fully self-contained freedom camping. The total estimated capital expenditure required for the plan is \$198,530.

Currently, Council has \$39,207 set aside as part of its 2021/22 Annual Plan and Budget Estimates. It is recommended that this amount is carried forward to a future financial year to contribute to the project, bringing the required capital funding down to \$159,327.

This project was initially considered a future project however the Local Road and Community Infrastructure funding program provides an opportunity for council to resource the capital expenditure and be fully funded.

It is anticipated that some of the required funding may be donated “in-kind” by local community clubs and organisations by way of contributing dog park equipment or park furniture.

The budgetary impact is equivalent to 0.21% General Rate increase. In line with Council’s Financial Management Strategy, operational improvements would need to be sought to fund the additional cost without impacting on the level of General Rate. This could be achieved by way of decreasing expenditure or increasing revenue streams.

Council may consider this project, should it be endorsed at a future meeting, to be funded through Local Roads and Community Infrastructure (LRCI) grants which would possibly allow the project to be brought forward and undertaken in the 2022/23 financial year.

## **RISK IMPLICATIONS**

There are no risk implications identified in respect to endorsing the paper for public release.

## **CONSULTATION PROCESS**

Councillors and key staff have been consulted in the process of producing the draft paper.

The Table Cape Primary School, an adjoining land-owner, has been kept up-to-date during the development of the paper and will be invited for formal comment during the community consultation phase.

Representatives of the Campervan and Motorhome Club of Australia Limited (CMCA) have also been invited to provide formal comment during the public consultation process.



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## **CONCLUSION**

It is therefore recommended that the Council approve the release of the Draft Ballad Avenue Recreation Reserve Development Options Paper for public consultation and for feedback to be considered prior to finalising the plan.

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### 10.3 YOUTH PLAN, HEALTH AND WELLBEING PLAN, AGE FRIENDLY COMMUNITY PLAN

To:	Council
Reporting Officer:	Manager Community Activation
Responsible Manager:	Director Community and Engagement
Report Date:	18 February 2022
File Reference:	001
Enclosures:	Nil

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#### RECOMMENDATION

**That Council note the annual status update for the Community Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.**

#### PURPOSE

To provide Council with an update on progress of the Community Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) 2019-2024.

#### BACKGROUND

The Community Health and Wellbeing Plan 2019-2024, Age Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN) ('the Plans') were a major planning initiative of both the Waratah-Wynyard and Circular Head Councils. The Plans provide an evidence-based long-term direction for the planning and implementation of health and wellbeing, age friendly and youth specific projects and activities to improve outcomes for the whole community over a five-year period from 2019 to 2024.

#### DETAILS

The Age Friendly Communities Plan and Youth Plan were adopted by Council in March 2019, with the Health and Wellbeing Plan being adopted soon after in April 2019. A five-year implementation plan was developed for each of the plans to spread the workload across the life of the plans and to ensure all actions were implemented.

In the first year the focus was on attracting grant funding for activities, resulting in a successful grant application to the Healthy Tasmania Fund for the *Breathe, Eat, Move & Relax for a Healthy Lifestyle* project. The project purpose was to implement strategies identified through the Health and Wellbeing Plan for Waratah-Wynyard and Circular Head, and to enhance outcomes for residents in healthy lifestyle choices with respect to diet, exercise and smoking:

The grant of \$180,00 over two years provided a range of deliverables including:

- Engagement of a Project Officer to manage the project (Kelly Millikins)
- Accessible programs which promote increasing individual activity levels for people of all ages in Circular Head and Waratah Wynyard. e.g. gardening, swimming, walking, cycling, kayaking and mindful exercise classes.
- Training place-based activity instructors in Tai Chi, Yoga, Qigong, cycling and walking to create sustainable activity programs for the future.

- 
- Developing community resources, such as a community directory in collaboration with Live Well
  - A smoking cessation incentivization program in Circular Head
  - Healthy eating workshops and the construction of demonstration productive home and community gardens

Funding for this program finishes at the end of the current financial year. The Project Officer, with the support of the Community Development Officer, is in the process of finalising deliverables and gathering resources and evidence to acquit the grant now.

The Project Officer also supported Community Activation to respond to unanticipated mental health concerns and enhanced community connectivity issues that have surfaced as a result of Covid-19.

Due to the effects of COVID-19, Year 2 Implementation Actions for the Plans have been repeated this financial year. It has been important for the Community Activation team to focus on COVID-19 recovery while also delivering actions from the Plans. This change to the roll out will result in the delivery of the five-year plans occurring twelve months past the expected finish date, however the quality of the actions will be enhanced, and better outcomes for the community will be achieved.

This year the Plans informed the financial contributions and in-kind support provided to the following:

**Youth Plan, including:**

- Drop-In Skate Schools at Wynyard and Sisters Beach
- Skate of Mind skate competition
- Waratah-Wynyard Youth Leaders
- Installation of art panels at the Skate Park, decorated by local youth
- Little Book Boxes/Street Libraries delivered in Somerset, with Wynyard, Waratah and Yolla boxes being decorated to be installed soon.

**Health and Wellbeing Plan, including:**

- Intergeneration Bike Ride – supported bike rides aimed at parents, grandparents and children
- Plant Propagation Workshop
- Spring Loaded Drive-In Movies
- Spring Loaded Bonfire
- Guided walking at Cathedral Rocks
- Guided walking at Anniversary Bay
- Guided Therapy Walk with Live Well Tasmania
- Wynyard Foreshore Market (2x/mth)
- Events celebrating the 150<sup>th</sup> anniversary of the discovery of tin at Waratah

- Continued discussions and planning for the establishment of an off-leash dog park in Wynyard
- Public Art projects in the community
- Formalised a process to recognise and celebrate community volunteers
- Wynyard Fitness Trail Fun Run
- Come and Try Day – Drone Flying
- Guided Casual Country Cycling

**Age Friendly Communities Plan, including:**

- Guided Seniors Bike Ride
- Wynyard Garden Conversations
- Guided Spencer Hospital Historical Walk
- Camera Club Photo Competition
- Wynyard Community Garden Open Day
- Frenchs Road Nature Reserve Open Day
- Explored options for natural burials to take place in Waratah
- Supported the hosting of Volunteer Assisted Dying Forum in Wynyard

**STATUTORY IMPLICATIONS**

Statutory Requirements

There are no statutory implications as a result of this report.

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
4.2 Our community values, encourages and supports physical, social and cultural activities.
<b>Our Priorities</b>
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

<b>GOAL 4: Community Recreation and Wellbeing</b>
<b>Desired Outcomes</b>
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
<b>Our Priorities</b>
4.4.2 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

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## Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Business &amp; Industry</b>	<b>Specialised diversity of the economy</b> – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Health and Wellbeing</b>	<b>Maintaining good health and wellbeing</b> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
<b>Education</b>	<b>Lifelong learning and education</b> – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report. Activities are planned and budgeted for as part of the normal budgeting process.

### **RISK IMPLICATIONS**

There are no risk implications as a result of this report.

### **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report.

### **CONCLUSION**

The Community Health and Wellbeing Plan 2019-2024, Age Friendly Communities Plan 2019-2024 and Youth Plan 2019-2024 (YPLAN) ('the Plans') are a major planning initiative of both the Waratah-Wynyard and Circular Head Council. The progress of the Plans has been steady since adoption in 2019. The timeline for delivery has been altered, due to the unprecedented effects of the Coronavirus, however the outcomes and objectives will be met and successfully delivered within our community.

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## 10.4 RURAL WASTE COLLECTION

To: Council  
Reporting Officer: Contracts and Administration Officer  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 4 March 2022  
File Reference:  
Enclosures: 1. 2021 Rural Waste Collection Letter and Survey   
2. 2021 Rural Waste Collection Survey Results and Community Feedback 

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### RECOMMENDATION

#### That Council:

1. Note feedback received from the 2021 Rural Waste Collection Survey;
2. Proceed with expansion of “all-in” fortnightly waste and recycling collection services to the rural pockets of Lennah Drive and Little Village commencing in the 2022/23 financial year;
3. Negotiate the expansion of “all-in” fortnightly recycling collection services for Waratah township commencing in the 2022/23 financial year; and
4. Negotiate collection routes for rural collection and offer limited “opt-in” collection services to properties along the proposed collection route.

### PURPOSE

The purpose of this report is to advise Council of the results from the waste survey conducted between late October and November. This Detailed Results Report provides Council with a copy of the individual comments provided by survey respondents.

### BACKGROUND

In Council’s 2018/19 Annual Plan, the Council recognised the need to review waste management service opportunities and gaps through balancing the level of service with the community’s ability/willingness to pay, in order to maintain sustainable service provision.

As an output to the review, a 5-year Waste and Resource Recovery Strategy (2019-2024) was developed and endorsed in August 2019. The Strategy serves as Waratah-Wynyard Council’s commitment to sustainable and affordable service delivery into the future for waste management.

A range of actions within the Strategy required community input to determine expectations and willingness to pay for additional services, such as the extension of the Wynyard Waste Transfer Station opening hours or an expanded rural kerbside collection service to rural areas. In order to fill the knowledge gap, a survey was conducted in early 2020 through an online platform, phone interviews and paper surveys.

The 2020 survey revealed that more than half of those responding at that time wanted some form of waste collection service and would be willing to pay the costs associated with the service. However, since the time of that 2020 survey, Council changed the way local community members are charged to access the Waste Transfer Station, with entry largely now pre-paid through the waste utility charge.

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As Waratah-Wynyard residents no longer pay an entry fee for most waste and recycling disposal at the Wynyard Waste Transfer Station, it was unclear whether that service change would alter how the rural community felt about receiving and paying for a waste collection service. A second survey to discover the rural community's appetite to receive and pay for a waste and recycle service after the changes to the Waste Transfer Station entry was conducted in late 2021.

## **DETAILS**

In early 2021, Council began exploring the option of providing a limited rural waste collection service, to 'rural community pockets' which meet minimum criteria for size, location and density. Rural pockets are defined as small clusters of 8 or more rural homes contained within a 1k radius of one another but without the benefit of "urban features" such as a central local store, post office or food establishment within their named area (e.g. Elliott, Flowerdale, Preolenna).

Council initially identified several possible service areas based on mapping information that identified several smaller property clusters surrounded by larger agricultural properties across the municipality. Once identified, a logical approach was taken to determine fair and reasonable criteria to apply to these clusters of properties, now defined as rural pockets.

One of the more significant challenges identified for the provision of services is the large spread of rural residential properties and businesses within our 470km road network, spanning primarily agricultural land with small pockets of rural communities. Given the length of the road network, providing a domestic waste collection service to all rural properties would be time-consuming and therefore cost-prohibitive.

The service level criteria to determine which rural pockets to survey included; population density, distance or locality in relation to current urban services and fuel cost to attend as compared to service costs. Each criterion was given an importance level and weighted. Once applied, each potential rural pocket needed to meet at least three (3) out of four (4) criteria or a 70% weighting.

Of the original 15 to 20 property clusters identified, eight (8) were assessed to be rural pockets and surveyed. 585 individual properties were surveyed to assess whether there was still a significant want for waste and recycling services to these rural communities. Out of the eight (8) surveyed pockets, five (5) showed a majority preference for a waste collection service and three (3) indicated a majority preference for recycling. The overall response rate for this survey was 41%. Two (2) rural pockets (Lennah Drive and Little Village) had strong enough response rates of over 50% to provide a clear gauge of preference in those communities.

It is suggested that services to Waratah be expanded to include rural recycling. Waratah currently receives a fortnightly waste collection. The inclusion of recycling service, at the same frequency, would bring the service level for this community in line with the recommended rural collection services and transition Waratah from an "urban collection zone" to a "rural collection zone".

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
1.1 We make publicly transparent decisions on spending and future directions while encouraging community feedback.
1.3 We encourage broad community input to create a focussed and strong sense of belonging.
1.5 We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<b>Our Priorities</b>
1.1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.
13.1 Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
1.5.2 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
3.2 We listen and engage with our community in decision making.
3.4 Our strong local economy allows for the development of affordable services and programs for all ages.
3.5 Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.
<b>Our Priorities</b>
3.2.1 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.4.1 Promote and work with stakeholders to provide affordable quality services.
3.5.1 Build community capacity through services and programs that strengthen, support and care for our community.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.



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## **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

## **ENVIRONMENTAL IMPLICATIONS**

As part of Council's ongoing commitment to iCEP, one priority is to sustainably manage waste by continually implementing the initiatives and recommendations from the Waste and Resource Recovery Strategy.

Council's strategic objectives for waste management include diverting waste from landfill; building community awareness; and providing a waste service that is both valued and affordable for the local community.

The Wynyard waste transfer station has had some problems with co-mingled waste, recycling and green waste. Any mixing of waste with recycling or green waste causes contamination and means those loads are diverted to the landfill instead of being properly recycled. Waratah-Wynyard's rural community do not currently receive a kerbside collection service and must either utilise the waste transfer station, arrange a private collection or find another means of disposal. The provision of a rural waste and recycling service may help to reduce waste to landfills by encouraging people to separate their waste from recyclables at home which may otherwise be disposed of with general waste or disposed of illegally.

## **FINANCIAL IMPLICATIONS**

Waste services are fully recovered from the waste services charge applied each year and as such the costs will be passed onto users of the service.

## **RISK IMPLICATIONS**

Reputational Risk

There are risks that this may be seen as beneficial for some of the community while not benefiting others. This would apply to a community member who doesn't currently make use of the Wynyard waste transfer station.

There is a risk that the provision of rural waste and recycle services to some rural properties and not others does not reflect the expectation of the community to have equal provisions in all rural areas. This risk is minimised through continued communication with the community, providing details of consultation outcomes and explaining how decisions are made.

## **CONSULTATION PROCESS**

The survey was conducted as part of the consultation process in resolving actions contained within the Waste and Resource Recovery Strategy. Council decisions that are made as a result of these analysis will be communicated to the community, as appropriate.

## **CONCLUSION**

It is therefore recommended that Council take note of the feedback received from the 2021 Rural Collection Survey and, subject to an accessibility audit with contractor/s, proceed with the expansion of an "all-in" fortnightly waste and recycling collection service to the rural pockets of Lennah Drive and Little Village commencing in the 2022/23 financial year. It is also recommended that Council negotiate and expansion of "all-in" fortnightly recycling

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collection services for the Waratah in the 2022/23 financial year so as to better align with the rural collection zone.

Further, it is recommended that Council offer limited “opt-in” collection services to properties along the proposed collection routes once they have been negotiated with the appropriate contractors and make any necessary adjustments to the 2022/23 rates resolution to enable the levying of service charges for rural waste management services.

## 10.5 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	23 February 2022
File Reference:	1312
Enclosures:	Nil

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### RECOMMENDATION

**That Council note the monthly Senior Management Report.**

### SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

#### ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the Acting General Manager and General Manager during the period 15 February 2022 to 14 March 2022.

#### **Corporate**

- Met with Luke Sayer, the newly appointed Regional Economic Development Coordinator – North West, and Lara Hendriks, Executive Director Trade, from the Department of State Growth
- Met with Acting Inspector Stewart Williams and Officer in Charge of the Wynyard Police Station, Sergeant Dean Snooks, to discuss lines of communication and identify any emerging issues
- Met with representatives from CoreStaff to discuss a safety incident with contract labour in Waratah
- Participated in a leadership training session with the Senior Management team on building effective relationships and effective responses to conflict
- Attended a meeting with the Dam safety Regulator and TasWater regarding the Waratah weir
- Commenced a process to identify operational improvements and efficiencies across the organisation and participated in a series of meetings regarding this process

#### **Community**

- Met with community member regarding planning queries for a proposed development
- Met with a number of developers regarding planning queries for proposed developments
- Met with Chris Symonds of the Wynyard Yacht Club to discuss progress of the new building

- Met with Garry Love, Greg West and Peter Burr of the CMCA

### **Industry**

- Attended the LG Professionals Cradle Coast Branch meeting, which included a tour of The Hive in Ulverstone
- Attended a meeting regarding the More than Mining campaign – an initiative calling on the Federal Government to create a regional tax incentive to drive regional relocation, slow population churn and smooth out the volatility of house prices in areas that face fluctuating populations due to mining surges
- Attended the Cradle Coast General Managers Meeting
- Attended the Cradle Coast Waste Management Group General Manager's meeting
- Attended the Representatives Meeting of the Cradle Coast Authority

### **Other**

- Attended a Board meeting of the Cradle Coast Authority

### PlanBuild Tasmania

PlanBuild Tasmania is being developed as an easy to use on-line portal for the state-wide management of planning, building, plumbing and public health application processes. The portal will provide a consistent and convenient end-to-end online user experience for Tasmanian property development.

The first stage of this project has just gone live, with the Enquiry module released.

This is stand-alone functionality, offering an Enquiry service to the public in relation to property development.

The Enquiry service allows anyone to enter an address in the portal to see what planning zones and codes apply to a property. A Property Report can be generated which includes maps, details of the planning zone, codes and other information that affect the selected property.

For those properties that fall under the Tasmanian Planning Scheme, PlanBuild Tasmania provides a comprehensive Guided Enquiry service, including identifying planning, building and plumbing rules that may apply to a proposed project.

People will be able to work through a series of questions on their proposed project resulting in information on:

who to consult (e.g. local council, Heritage Tasmania)

who can do the work (e.g. a licensed builder)

what to apply for (e.g. a permit).

After completing an enquiry if the person has additional questions or wants to request advice from a council, this can be lodged online using PlanBuild Tasmania.

### Waratah-Wynyard Planning Scheme – Public Consultation

Council has been directed under *section 35B(4) of the Land Use Planning and Approvals Act* to place the *Waratah-Wynyard Draft Local Provisions Schedule (LPS)* on public exhibition. The

draft LPS was originally submitted for review to the Tasmanian Planning Commission on 4 July 2019.

The consultation period will commence on 21 March 2022 and is required to be on display for a period of 60 days. A newspaper advertisement will be placed on 19 March advising the commencement of the public display, with a second advertisement required during the 60 day period.

Council is currently preparing a communications plan to make the community aware of the exhibition, where and how they can view the documents and maps, how they can seek advice, and how to make a submission.

#### Livestock Crossings

Council officers have developed a Livestock Crossing Policy and Livestock Crossing Guide to clarify requirements and standards for installation, retention and maintenance of livestock crossings on Council owned roads. Whilst the document will continue to be refined, and further consultation with relevant industry personnel will be undertaken, it will be used as a reference point for current crossings and future applications. The document will form part of the Roads Infrastructure Service Level document when that is next reviewed by Council.

#### Administration – Use of Corporate Seal

15/2/22	Transfer of Land	
17/2/22	Final Plan and Schedule of Easements	SD2127 243 & 244 Gates Rd Flowerdale – Boundary reconfiguration
22/2/22	Final Plan and Schedule of Easements	SD2071 6 Postmans Court Sisters Beach 9 lot subdivision)
24/2/22	Transfer of Land	Oldina Road, Oldina
2/3/22	Transfer of Land	Oldina Road, Oldina (re-seal)
3/3/22	Instrument of Certification	Draft Amendment PSA 1/2021 to the Waratah-Wynyard Interim Planning Scheme 2013 15725 Bass Highway Somerset and 55 McKays Road Somerset
15/3/22	Grant Deed	Recreational Fishing and Camping Facilities Program \$50,000 Pontoon Inglis River at MPF
15/3/22	Final Plan and Schedule of Easements	SD2119 - 54-54A Jackson Street Wynyard (two into two lots and multiple dwellings)

#### **POLICIES TO BE RESCINDED**

Nil

#### **COMMUNITY CONVERSATIONS**

Location	Date	Start Time	Number in Attendance
Boat Harbour Beach	26 July 2021	5.30pm	35
Sisters Beach	22 September 2021	5.30pm	2
Yolla	22 November 2021	5.00pm	3
Waratah	31 January 2022	5.30pm	17
Wynyard	28 March 2022	5.00pm	
Somerset	18 May 2022	5.00pm	
<b>TOTAL</b>			<b>57</b>

## WORKING GROUPS

Following a resolution at the July 2019 Council Meeting the following working groups have been/are being established:

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer Executive Officer (GM office)	No change from last meeting. Not likely to meet until Wynyard Sporting Precinct planning progresses
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	Council are working towards the creation of an Advisory Committee for the adopted Environmental Sustainability Policy.
Somerset Sporting Precinct	Cr Duniam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	Internal preparatory work continues
ANZAC Park		Director Community & Engagement	Tender approved and construction commenced. No meetings of group likely to be held from this point.
Boat Harbour Masterplan	Cr Courtney Cr Fairbrother Cr Bradley Mayor (ex-officio)	General Manager Executive Officer (GM office)	Representatives last met on 8 December to discuss draft landscape plans.

**PLANNING PERMITS APPROVED UNDER DELEGATION - February 2022**

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
DA 246/2021	S. Group Pty Ltd	20 Alberts Road Somerset	New Dwelling & Demolition of Existing Dwelling & Outbuilding	3.02.2022	43	D
DA 238/2021	PLA Designs Pty Ltd	1 Woolleys Road Takone	Outbuilding (Shed/Carport)	3.02.2022	44	D
DA 247/2021	Abel Drafting Services	50 Old Bass Highway Wynyard	Dwelling Extension & Outbuilding Demolition	4.02.2022	43	D
DA 245/2021	Quanex	194 Back Cam Road Somerset	Outbuilding (Shed)	4.02.2022	42	D
DA 239/2021	Rebecca Green & Associates P/L	Lyons Road Lapoinya	Staged Development – Temporary Dwelling (Caravan), Dwelling & Outbuildings	11.02.2022	53	D
DA 237/2021	Abel Drafting Services	20 Hill Court Wynyard	Multiple Dwellings (2 X Units)	11.02.2022	45	D
DA 220/2021	R & A House	31 Stockdale Avenue Sisters Beach	Dwelling	11.02.2022	29	P
DA 6/2022	Abel Drafting Services	78 Back Cam Road Somerset	Outbuilding (Shed)	17.02.2022	31	P
DA 4/2022	Toby Gibbons	184 Back Cam Road Somerset	Outbuilding (Shed)	17.02.2022	27	P
DA 235/2022	A & P Hookway	140 Port Road Boat Harbour	Visitor Accommodation (Change of Use)	17.02.2022	38	D
DA 241/2021	R Berryman	35 Jackson Street Wynyard	Visitor Accommodation Unit	25.02.2022	42	D
DA 229/2021	6ty Pty Ltd	3 Airport Street Wynyard	Multiple Dwellings (48 Units)	21.02.2022	46*	P
DA 1/2022	Wilson Homes	16 Hill Court Wynyard	Dwelling	21.02.2022	42	D

\*extension of time

**BUILDING PERMITS APPROVED – February 2022**

**NPR=** No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT=**application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme **2013**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2020-104-01	Rosene Cox	120 Deep Creek Road Wynyard	Dwelling & Shed	22/02/2022	8	DA 60/2020
PSC-W-2022-1-01	Fonterra Australia	86-92 Inglis Street Wynyard	Demolition Existing Silos, Construction x 2 New Silos & Re-erect x 1 Silo	16/02/2022	2	DA 49/2020

## COUNCIL MEETING ACTIONS – OPEN COUNCIL – AS AT 22 FEBRUARY 2022

DATE	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed. <i>The Department of State Growth has asked that these works be included as a variation to existing contract works – No further updates on the timing at this stage.</i>	MPE	Ongoing
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve.  <i>Council staff met with Minister Jaensch's office and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to existing access running through Crown Land. No further progress.</i>	MDRS	Progressing
19/10/20	7.3.3	CQWON – Cr Fairbrother – Building and Planning Statistics Reporting	Cr Darren Fairbrother asked if it was possible to have additional information added to building and planning reporting contained within the Senior Management Report each month to enable Councillors to be aware of what is happening with current applications that may not have progressed to advertising. For example, applications received, awaiting additional information or currently on advertising.  <i>This request has been factored into the scope for an external planning services review. Given higher than usual volume of work in the planning area, the review will be scheduled for early 2022</i>	GM	Progressing
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	Cr Courtney asked if the General Manager could advise how Councillors could be provided with further information and detail of purchases, in light of proposed changes to the purchasing policy.  <i>Presentation on reporting and audit framework and how finances are managed to be presented to future Councillor workshop.</i>	DOP	In progress
15/11/21	7.3.3	CQWN – Cr Fairbrother – Waratah Weir	<i>Meeting held between Council, TasWater and DPIPW and direction determined. All consultancy reports are now available. Summary report to be placed on April Council agenda</i>	GM	Pending
15/11/21	9.1	ROC – Oldina Forest Reserve	Motion Carried - That Council plan, promote, and host a public community meeting (prior to December 17th 2021) regarding a collaborative community-council partnership to develop a multi-staged action plan for the Oldina Forest Reserve & Picnic Area with the	GM	Completed




			<p>full support of Sustainable Timber Tasmania, providing a concept plan has not been released by Sustainable Timber Tasmania by that date.</p> <p><i>Concept plans have been released and consultation being undertaken until 1 April. Two listening posts were conducted. Feedback can also be provided at Community Conversation scheduled for 28 March.</i></p>		
15/11/21	9.6	ROC – Future Use of 0 Ballad Avenue, Wynyard (187575)	<p>Motion Carried - That Council:</p> <ol style="list-style-type: none"> <li>1. note the Flora and Fauna Assessment Report for 0 Ballad Avenue, Wynyard;</li> <li>2. instruct Council Officers to register the natural values identified at the site with the Department of Primary Industries, Parks, Water and Environment (DPIPWE) to inform future development compliance;</li> <li>3. instruct Council Officers to continue to undertake appropriate weed containment management measures to prevent the spread and future occurrence of controlled weeds; and</li> <li>4. defer the expression of interest for sale or development of the land for residential purposes in order to undertake an assessment into the site's suitability for other public recreational uses whilst preserving the natural values identified in the flora and fauna assessment.</li> </ol> <p><i>Note report this agenda on Draft Ballad Avenue Reserve Development Options for public consultation.</i></p>	DOP	Progressing
21/2/22	8.1	NOM G Bramich – Electronic Community Noticeboards	<p>DERFERRED – Pending Workshop Discussions</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Install Electronic Signage Boards at Civic Square or the Cow Park in Wynyard and the Somerset CBD; and</li> <li>2. Add purchase, installation, security and maintenance costs of Electronic Signage Boards to the 2022/23 Annual Budget</li> </ol> <p><i>Workshop yet to be scheduled</i></p>	DCE	Pending
21/2/22	8.3	NOM – D Fairbrother – Planning Matters	<p>CARRIED</p> <p>That Council write to the respective Ministers and or State Government bureaucrats to request a review of the planning and building rules to provide for the following:</p> <ol style="list-style-type: none"> <li>a. Sufficient water storage for both domestic household use and water storage for firefighting purposes in landslip b areas and suggest as a minimum 20,000 L (10,000+10,000) for this purpose;</li> </ol>	DIDS MDRS	Pending

			<p>b. Repair, replacement and renovation of existing buildings in areas of designated landslip A; and</p> <p>2. Make representation to state cabinet members, local members of the house of assembly and local legislative councillors etc seeking their support for such changes</p> <p>Letter yet to be prepared</p>		
21/2/22	8.4	NOM M Duniam – Local Heritage Register	<p>DEFERRED – Pending Workshop Discussion’ with local groups to be invited to consult on the development of a Local Heritage Register</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Draft a Local Heritage Register for Waratah-Wynyard Municipality; and</li> <li>2. Draft a Policy to support the above Local Heritage Register for the Waratah-Wynyard Municipality.</li> </ol> <p><i>Workshop yet to be scheduled</i></p>	DCE	Pending

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## 10.6 FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2022

To: Council  
Reporting Officer: Corporate Accountant  
Responsible Manager: Director Organisational Performance  
Report Date: 9 March 2022  
File Reference: 6  
Enclosures: 1. Capital Works Report - February 2022 

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### RECOMMENDATION

**That Council note the Financial Reports for the period ended 28 February 2022.**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Rate Summary
- Grant Summary
- Operating Performance by Department
- Capital Works Summary
- Capital Works Progress Report

### DETAILS

Council is currently tracking well against budget with a forecast favourable variance to budget of \$220k. There are several favourable and unfavourable variances across the budget. Commentary on the forecast is provided at both an expenditure type and departmental level further in this report.

Council is experiencing increased volatility in its operating revenues and expenditure with the impacts from COVID-19 circulating within the community. The budget continues to be monitored closely and material variances will be communicated as they become known.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Financial Management Strategy 2021-2031	Adopted March 2021

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

All details are included in the attached reports.

## Income Statement

The Income Statement shows the performance of Council's operations year to date.

### Income Statement as at 28 February 2022

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance	Not ed
<b>Recurrent Income</b>								
Rate Revenue	12,163,414	11,037,175	-10%	✔ (1,126,239)	12,046,053	12,173,313	✔ (127,260)	1
User Charges	1,957,328	1,964,561	0%	⚠ 7,233	2,779,866	2,781,105	✔ (1,239)	
Reimbursements/Contributions	410,227	513,862	20%	✘ 103,635	764,355	776,411	✔ (12,056)	
Grants and Subsidies	1,297,523	2,485,207	48%	✘ 1,187,685	3,479,313	3,541,727	✔ (62,414)	2
Interest	73,296	49,312	-49%	✔ (23,984)	74,000	86,000	✔ (12,000)	
Distributions from Water Corporation	281,000	337,200	17%	✘ 56,200	674,400	674,400	✔ -	
<b>Total Recurrent Income</b>	<b>16,182,788</b>	<b>16,387,317</b>	<b>1%</b>	<b>✘ 204,529</b>	<b>19,817,987</b>	<b>20,032,956</b>	<b>✔ (214,969)</b>	
<b>Recurrent Expenditure</b>								
Employee Costs	5,110,912	5,173,573	-1%	✔ (62,661)	7,898,644	7,915,213	⚠ 16,569	
State Levies	281,150	366,575	-23%	✔ (85,426)	630,703	549,368	✔ (81,335)	3
Remissions & Discounts	455,722	399,747	14%	✘ 55,975	411,436	453,854	✘ 42,418	4
Materials & Contracts	3,617,890	3,550,025	2%	✘ 67,865	5,492,642	5,509,545	⚠ 16,903	
Depreciation	3,059,574	3,128,928	-2%	✔ (69,354)	4,695,237	4,695,237	✔ -	
(Gain)/Loss on Disposal	-	49,376	-100%	✔ (49,376)	74,102	74,102	✔ -	
Borrowing Costs	37,990	16,200	135%	✘ 21,790	24,307	24,307	✔ -	
Other Expenses	145,826	198,586	-27%	✔ (52,760)	276,450	276,450	✔ -	
<b>Total Recurrent Expenditure</b>	<b>12,709,062</b>	<b>12,883,010</b>	<b>-1%</b>	<b>✔ (173,948)</b>	<b>19,503,521</b>	<b>19,498,076</b>	<b>✔ (5,445)</b>	
<b>Surplus/(Deficit)</b>	<b>3,473,726</b>	<b>3,504,307</b>	<b>1%</b>	<b>✘ 30,581</b>	<b>314,466</b>	<b>534,880</b>	<b>✔ (220,414)</b>	
<b>Capital Items</b>								
Capital Grants/Contributions	2,557,041	5,260,168	51%	✘ 2,703,127	7,893,417	8,635,900	✔ (742,483)	
Derecognition of Assets	-	-	0%	✔ -	-	-	✔ -	
Asset Recognition	-	-	0%	✔ -	-	-	✔ -	
<b>Comprehensive Surplus/(Deficit)</b>	<b>6,030,767</b>	<b>8,764,475</b>	<b>31%</b>	<b>✘ 2,733,708</b>	<b>8,207,883</b>	<b>9,170,780</b>	<b>✔ (962,897)</b>	

Explanations are provided below for forecast variance of \$20,000 or greater:

- 1 Rates Revenue – favourable variance \$127,260**

Council's rates and charges income will be higher than the annual budget estimates due to supplementary valuations received by Council late last financial year after the setting of the budget estimates.
- 2 Grants & subsidies – favourable variance \$62,414**

The forecast for financial assistance grants has been revised following the state grants commission 2021-22 grant allocations and are expected to be higher than budget.
- 3 State Levies – favourable variance \$81,335**

State Levies are expected to be lower than budget due to the delayed introduction of the State Waste Levy. The budget estimates allowed for the State Government introduction of the levy from 1 November 2021. This has since been delayed and expected to be introduced to 1 July 2022.
- 4 Remissions & Discounts – unfavourable variance \$42,418**

Remissions & Discounts expenditure is higher than budget due to an increased take-up of Council's early payment discount incentive. The budget was set based on historical take-up (2019-20 financial year). 74% of rates and charges were paid by the 31 August compared to only 72% in 2019-20. The total early payment discount incentive has cost Council \$454,290 for the year.

## Balance Sheet

Council continues to be in a financially strong position. Council is forecasting a current ratio of 1.69 as at 30 June 2022 compared to a budgeted ratio of 1.71.

### Balance Sheet as at 28 February 2022

	YTD Actual \$	Budget \$	Forecast \$
<b>Current Assets</b>			
Cash & Cash Equivalents	15,185,691	5,713,891	5,636,587
Receivables	1,841,906	1,518,603	1,518,603
Inventories	126,518	116,464	116,464
Other Current Assets	8,126	195,825	195,825
<b>Total Current Assets</b>	<b>17,162,241</b>	<b>7,544,783</b>	<b>7,467,479</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	215,772,094	227,796,456	228,935,680
Investment in Water	42,870,856	42,870,856	42,870,856
<b>Total Non-Current Assets</b>	<b>258,642,950</b>	<b>270,667,312</b>	<b>271,806,536</b>
<b>Total Assets</b>	<b>275,805,192</b>	<b>278,212,095</b>	<b>279,274,015</b>
<b>Current Liabilities</b>			
Payables	1,801,666	2,262,172	2,262,172
Interest-Bearing Liabilities	172,035	271,911	271,911
Employee Provisions	1,943,519	1,880,124	1,880,124
<b>Total Current Liabilities</b>	<b>3,917,220</b>	<b>4,414,207</b>	<b>4,414,207</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	2,808,417	2,577,165	2,577,165
Employee Provisions	167,122	123,326	123,326
Provisions	26,132	31,058	31,058
<b>Total Non-Current Liabilities</b>	<b>3,001,671</b>	<b>2,731,549</b>	<b>2,731,549</b>
<b>Total Liabilities</b>	<b>6,918,891</b>	<b>7,145,756</b>	<b>7,145,756</b>
<b>Net Assets</b>	<b>268,886,301</b>	<b>271,066,339</b>	<b>272,128,259</b>
<b>Equity</b>			
Current Year Result	6,030,767	1,872,591	2,615,074
Accumulated Surplus	159,524,438	165,862,652	166,182,089
Reserves	103,331,096	103,331,096	103,331,096
<b>Total Equity</b>	<b>268,886,301</b>	<b>271,066,339</b>	<b>272,128,259</b>
<b>Current Ratio</b>	<b>4.38</b>	<b>1.71</b>	<b>1.69</b>

## Cashflow Statement

As of 28 February Council had \$15.186m cash on hand. Based on budgeted income and expenditures, Council is forecast to have \$5.637m of cash on hand as of 30 June 2022.

A key assumption of this forecast is the completion of the capital works program as set by Council. To date, 29% of the capital budget has been spent.

The cash forecast does not include any proceeds received from the sale of Council property.

### Cashflow Statement as at 28 February 2022

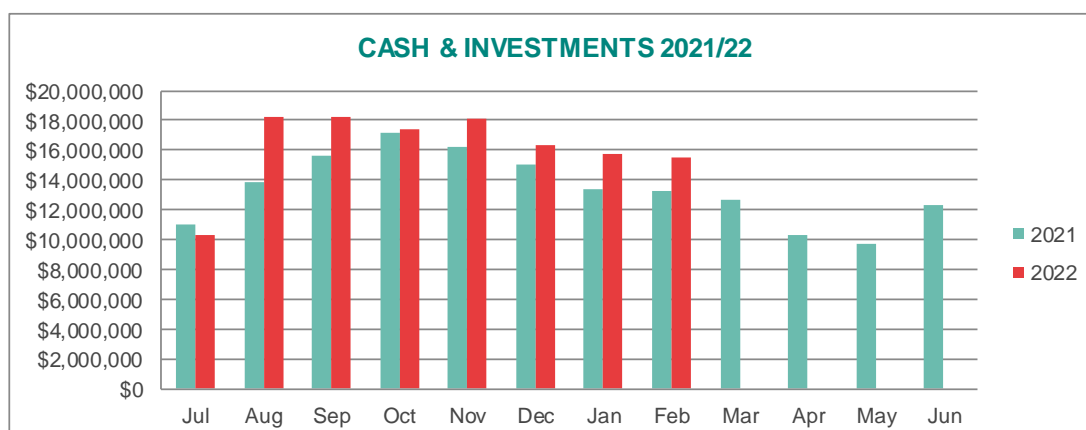
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(5,010,323)	(8,010,210)	63%	(2,999,887)	(8,010,210)
Materials and Contracts	(4,055,204)	(5,297,423)	77%	(1,242,219)	(5,309,841)
State Levies	(281,150)	(630,703)	45%	(349,554)	(547,160)
Other Expenses	(601,548)	(687,886)	87%	(86,338)	(726,819)
Rates and Charges	11,820,135	12,046,053	98%	225,918	12,168,026
User charges	2,140,628	2,755,491	78%	614,863	2,846,349
Interest	73,296	74,000	99%	704	86,000
Reimbursement of Expenses	410,226	788,355	52%	378,129	788,355
Government Grants	1,297,523	3,479,313	37%	2,181,791	3,541,727
<b>Net Cash provided by (used in) operating activities</b>	<b>5,793,583</b>	<b>4,516,990</b>	<b>128%</b>	<b>(1,276,593)</b>	<b>4,836,427</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(5,550,973)	(19,282,178)	29%	(13,731,205)	(20,421,402)
Investment revenue from Water Corporation	281,000	674,400	0%	393,400	674,400
Proceeds from Sale of Property, Plant and Equipment	-	-	0%	-	-
Capital grants	2,557,041	7,893,417	32%	5,336,376	8,635,900
<b>Net cash provided by (used in) investing activities</b>	<b>(2,712,932)</b>	<b>(10,714,361)</b>	<b>25%</b>	<b>(8,001,429)</b>	<b>(11,111,102)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	(37,990)	(48,307)	79%	(10,317)	(48,307)
Loan Drawdowns	-	-	0%	-	-
Loan Repayments	(169,859)	(353,320)	48%	(183,461)	(353,320)
<b>Net cash provided by financing activities</b>	<b>(207,849)</b>	<b>(401,627)</b>	<b>52%</b>	<b>(193,778)</b>	<b>(401,627)</b>
<b>Net (Decrease) in Cash Held</b>	<b>2,872,802</b>	<b>(6,598,998)</b>	<b>-44%</b>	<b>(9,471,800)</b>	<b>(6,676,302)</b>
Cash at beginning of year	12,312,889	12,312,889	100%	-	12,312,889
<b>Cash at end of period</b>	<b>15,185,691</b>	<b>5,713,891</b>	<b>266%</b>	<b>(9,471,800)</b>	<b>5,636,587</b>

## Cash Position

The following table provides an outline of Council’s cash and investment portfolio as of 28 February 2022. Total cash and investments on hand as of 28 February is \$15.721m. The weighted average return on investment earned on Council’s investment portfolio is 0.27%.

### Cash Position as at 28 February 2022

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	15,050,000	Commonwealth Bank	669,821	0.00%
Petty Cash and Till Floats	1,600	Investments		
Trading Account	669,821	ME Bank	6,750,000	0.27%
		NAB	5,300,000	0.25%
		ING	1,000,000	0.39%
		CBA	2,000,000	0.39%
		Petty Cash and Till Floats	1,600	
<b>Balance - All Accounts</b>	<b>15,721,421</b>		<b>15,721,421</b>	<b>0.27%</b>





## Rates Summary

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year.

Council has made several policy changes in recent months to assist in debt collections efforts, including the introduction of interest penalties from 1 July, the introduction of financial hardship provisions providing greater flexibility for payment arrangements, and the ability for payment of rates and charges by four equal instalments. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying.

Council's rates and charges not yet paid in full are due by four equal instalments. The fourth instalment due date is 31 March 2022, with instalment notices to be issued in early March.

Council will continue to work through other properties that are eligible for sale under the Act and will progress with another round of auctions over the coming months.

### Rates Summary to 28 February 2022

	2021/22		2020/21	
	%	\$	%	\$
<i>Notice Issue Date - 16 July 2021</i>				
Outstanding Rates Debtors (1 July 2021)		775,169	5.00	602,240
Less: Rates in Credit		(715,966)		
<b>NET RATES OUTSTANDING (1 July 2021)</b>	<b>0.48</b>	<b>59,203</b>		
Rates and Charges Levied	99.20	12,163,557	95.00	11,454,481
Interest Penalties Charged	0.32	39,337	-	-
<b>GROSS RATES AND CHARGES DEMANDED</b>	<b>100.00</b>	<b>12,262,097</b>	<b>100.00</b>	<b>12,056,721</b>
LESS RATES AND CHARGES COLLECTED	84.51	10,362,370	85.67	10,329,522
REMISSIONS AND DISCOUNTS**	8.80	1,079,544	8.88	1,070,074
	<b>93.31</b>	<b>11,441,914</b>	<b>94.55</b>	<b>11,399,596</b>
ADD PROPERTIES IN CREDIT	(4.05)	496,610	(3.95)	476,556
<b>UNPAID RATES AND CHARGES *</b>	<b>10.74</b>	<b>1,316,793</b>	<b>9.40</b>	<b>1,133,681</b>
(includes Deferred Rates)				
<b>**REMISSIONS AND DISCOUNTS</b>		<b>2021/22</b>		<b>2020/21</b>
Early Payment Discount		454,290		442,140
Pensioner Rebates		623,828		626,509
Council Remissions and Abandonments		1,425		1,425
		<b>1,079,544</b>		<b>1,070,074</b>
Number of Rateable Properties		7,939		7,924
Number of Unpaid Rateable Properties		1,486		938
% not fully paid		18.72%		11.84%

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## Grant Summary

### Grant Schedule as at 28 February 2022

	YTD Actual	Budget 2022	Forecast 2022
<b>Capital Grants</b>			
Multi Use Facility	1,950,735	2,244,205	2,244,205
Anzac Park	550,000	1,365,000	1,865,000
Local Road & Community Infrastructure	-	740,000	740,000
Roads to Recovery	-	564,684	564,684
Cardigan Street Fencing & Carpark	6,306	117,186	117,186
IGA Intersection	-	290,000	290,000
Waratah Bridge	-	200,000	200,000
Community Solar Program	-	50,000	50,000
Flood Mitigation Works	-	1,000,000	1,000,000
Coastal Pathway	-	1,240,000	1,240,000
Cam River Masterplan	-	82,342	82,342
Wynyard Squash Centre - Lighting	50,000	-	50,000
Table Cape Lookout - BBRF	-	-	305,333
Safer Rural Roads Program - Stage 2	-	-	(112,850)
	<b>2,557,041</b>	<b>7,893,417</b>	<b>8,635,900</b>

#### Funding and Grants

Council has been successful in securing \$500,000 towards the Wynyard Sporting Precinct under the 2021-22 Improving the Playing Field Grants Program.

The Federal Labor Party have announced an election pledge of \$4.5m towards reinvigorating Boat Harbour Beach upon their successful election in 2022

## Operational Performance by Department

This statement provides an overview of Council's forecast operating performance by department based on year to date performance.

Directorate/Department	Annual Budget	Forecast	Variance to Forecast	Note
<b>Community &amp; Engagement</b>				
Children's Services	(224,783)	(78,886)	145,897	1
Community Activation	732,189	732,189	-	
Corporate & Community Services	450,389	450,389	-	
Tourism & Marketing	557,696	557,696	-	
<b>Community &amp; Engagement Total</b>	<b>1,515,491</b>	<b>1,661,388</b>	<b>145,897</b>	
<b>Council &amp; General Managers Office</b>				
Council	1,417,780	1,429,990	12,210	2
<b>Council &amp; General Managers Office Total</b>	<b>1,417,780</b>	<b>1,429,990</b>	<b>12,210</b>	
<b>Infrastructure &amp; Development Services</b>				
Asset Services	2,033	2,484	451	
Cemeteries	98,891	98,891	-	
Development Services	681,491	557,339	(124,152)	3
Engineering Services	136,200	136,560	360	
Footpaths	302,337	302,337	-	
Garbage	(50,434)	(54,693)	(4,259)	
Public Halls	338,604	334,545	(4,059)	
Public Toilets	297,675	300,580	2,905	
Reserves	1,068,887	1,068,887	-	
Sports	962,758	962,758	-	
Stormwater Drainage	(228,672)	(241,691)	(13,019)	4
Transport	3,167,434	3,113,880	(53,554)	5
Waste	200,058	82,408	(117,650)	6
Works & Services	2,364	18,620	16,256	
<b>Infrastructure &amp; Development Services Total</b>	<b>6,979,626</b>	<b>6,682,905</b>	<b>(296,721)</b>	
<b>Organisational Performance</b>				
Digital Innovation	20,000	26,826	6,826	
Financial Services	(10,693,693)	(10,780,596)	(86,903)	7
Organisational Performance	446,330	444,607	(1,723)	
<b>Organisational Performance Total</b>	<b>(10,227,363)</b>	<b>(10,309,163)</b>	<b>(81,800)</b>	
<b>Total</b>	<b>(314,466)</b>	<b>(534,880)</b>	<b>(220,414)</b>	

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Commentary for departmental forecast variance of \$10,000 or greater are provided below:

**1) Children's Services**

Users fees for Children's Services will be lower than budget due to actual utilisation being lower than the budgeting assumptions. The operational performance of the centres continues to be profitable and consistent with recent year results.

**2) Office of the General Manager**

The unfavourable forecast variance of \$12k for the Office of the General manager is due to higher insurance costs (\$7k) and increased conferences and training expenses due to the delayed timing of training budgeted for last year.

**3) Development Services**

Development Services is expecting a favourable variance to budget of \$124k which is due to higher than budgeted planning fee income (\$150k). This is offset by lower than budgeted dog licence income (\$23k) and additional consultants' expenditure (\$10k).

**4) Stormwater Drainage**

The favourable forecast variance to budget for stormwater drainage is higher rate revenue (\$12k).

**5) Transport**

The favourable forecast variance to budget for transport is due to higher than budgeted financial assistance grant income.

**6) Waste**

The favourable forecast variance to budget for waste is due to higher than budgeted rate revenue (\$47k), which is reduced by higher than budgeted rates discount expenditure (\$9k) and lower state waste levy expenditure (\$84k) due to the delay in the introduction of the levy by the State Government.

**7) Financial Services**

The favourable forecast variance to budget for financial services of \$52k is due to higher than budgeted rates revenue (\$44k), offset by higher rates discount expenditure (\$31k), higher than budgeted penalty rates interest (\$12k), higher than budgeted 132 & 337 certificate income (\$16k) and additional financial assistance grant income (\$9k).

## Capital Works Summary

The Capital Works Summary provides a snapshot of the percentage of expenditure against the 2021/22 Capital Works Program. Timing of expenditure is based on the works plan and actual spend and is not reflective of the actual progress of the Capital Works. The monthly Progress Report is attached for the information of the Council.

Capital works expenditure is forecast to be \$1.139m higher than budgeted, with \$742k of this overspend being funded through grant funding and the remaining \$397k funded from Council's reserves.

### Capital Works Summary as at 28 February 2022

	Actual \$	Budget \$	% Spend of Budget	Forecast \$	Forecast vs Budget	Forecast Variance	Note
<b>Buildings</b>							
Amenities	253,577	401,661	63.13%	380,518	✓	(21,143)	1
Community Facilities	1,927,026	2,357,057	81.76%	2,554,331	✗	197,275	2
Council Operational Buildings	137,475	140,150	98.09%	141,225	✓	1,075	
<b>Total Buildings</b>	<b>2,318,078</b>	<b>2,898,867</b>	<b>79.96%</b>	<b>3,076,075</b>	<b>✗</b>	<b>177,207</b>	
<b>Parks &amp; Open Space</b>							
Other	22,967	140,968	16.29%	140,968	✓	-	
Other Infrastructure	258,970	1,570,078	16.49%	1,570,078	✓	-	
Playgrounds	125,463	1,996,489	6.28%	2,479,899	✗	483,411	3
Recreational Reserves	139,348	278,991	49.95%	937,556	✗	658,565	4
Walkways & Tracks	80,762	2,337,798	3.45%	2,349,492	✓	11,694	
Wynyard	283	473,791	0.06%	330,658	✓	(143,133)	5
<b>Total Parks &amp; Open Spaces</b>	<b>627,792</b>	<b>6,798,115</b>	<b>9.23%</b>	<b>7,808,651</b>	<b>✗</b>	<b>1,010,537</b>	
<b>Plant &amp; Equipment</b>							
Other Plant & Equipment	47,749	282,192	16.92%	275,708	✓	(6,484)	
Plant & Vehicle Replacements	151,774	508,048	29.87%	431,532	✓	(76,516)	6
Software & IT Replacements	25,476	314,971	8.09%	294,971	✓	(20,000)	7
<b>Total Plant &amp; Equipment</b>	<b>224,998</b>	<b>1,105,211</b>	<b>20.36%</b>	<b>1,002,211</b>	<b>✓</b>	<b>(103,000)</b>	
<b>Sporting Facilities</b>							
Indoor Recreational Facilities	19,012	21,856	86.99%	19,753	✓	(2,103)	
Outdoor Sporting Facilities	601,626	613,002	98.14%	1,085,248	✗	472,246	8
<b>Total Sporting Facilities</b>	<b>620,638</b>	<b>634,858</b>	<b>97.76%</b>	<b>1,105,001</b>	<b>✗</b>	<b>470,143</b>	
<b>Stormwater</b>							
Flood Mitigation Works	207,872	3,392,499	6.13%	3,392,499	✓	-	
Other Stormwater Works	31,618	170,850	18.51%	170,850	✓	-	
<b>Total Stormwater</b>	<b>239,490</b>	<b>3,563,349</b>	<b>6.72%</b>	<b>3,563,349</b>	<b>✓</b>	<b>-</b>	
<b>Transport</b>							
Bridge Renewals	139,577	1,029,747	13.55%	827,743	✓	(202,004)	9
Footpaths & Kerbs	118,632	247,017	48.03%	213,543	✓	(33,474)	10
Other Transport	476,565	616,872	77.26%	450,529	✓	(166,343)	11
Resheeting	546,690	815,383	67.05%	774,471	✓	(40,912)	12
Rural Upgrade	34,202	109,155	31.33%	109,155	✓	-	
Strategic Projects	35,000	956,997	3.66%	956,997	✓	-	
Urban Upgrade	91,994	219,225	41.96%	252,796	✗	33,571	13
Urban Reseals	83,861	287,382	29.18%	280,882	✓	(6,500)	
<b>Total Transport</b>	<b>1,526,521</b>	<b>4,281,778</b>	<b>35.65%</b>	<b>3,866,115</b>	<b>✓</b>	<b>(415,663)</b>	
<b>Total Capital Works Program 2021/22</b>	<b>5,557,518</b>	<b>19,282,178</b>	<b>28.82%</b>	<b>20,421,402</b>	<b>!</b>	<b>1,139,224</b>	

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Commentary is provided below on forecast capital expenditure variances of \$20,000 or greater:

**1) Amenities**

The favourable variance to the budget reflected in the forecast is expected to be revised over the coming weeks, with the full budget allocation now expected to be spent.

**2) Community Facilities**

**3)** Multi-purpose facility forecast of \$200k over budget, minor variations and credits throughout the project but largely due to variation with steel work and subcontractor engagement, along with variation to main meeting room size and inclusion of audio visual fit out.

**4) Playgrounds**

The increase in cost for playgrounds is due to an additional \$500,000 being received from the State Government for the ANZAC Park All Abilities Playground. The increase in capital expenditure is fully offset by grant funding.

**5) Recreational Reserves**

The increase in expenditure is due to the approval of \$655,756 of capital funding for the Table Cape Lookout approved at the Council's November meeting. This expenditure is partly offset by \$305,333 of grant funding under the Building Better Regions Fund.

**6) Wynyard Reserves**

Lower than the budgeted expenditure is expected for Wynyard reserves due to the Camp Creek rehabilitation project tender price being lower than initially expected.

**7) Plant & Vehicle Replacements**

Plant and vehicles replacement expenditure is expected to be lower than budgeted due to lower changeover costs for the replacement of a New Holland tractor and some fleet vehicles.

**8) Software and IT Replacements**

The reduction in capital expenditure for software and IT replacements is due to \$20,000 of funding for an online booking system carried forward from 2020-21, which is no longer required.

**9) Outdoor Sporting Facilities**

The increase in capital expenditure for outdoor sporting facilities is due to:

- \$433,394 of expenditure for the Cardigan Street Sub-surface drainage works which was approved by Council at its September meeting.
- an increase of \$38,852 of expenditure for the Cardigan Street Lighting Upgrade as reported to Council it's August Meeting.

**10) Bridge Renewals**

Bridge renewals are forecast to be lower than budget due to the lower cost for the bridge replacement at Takone Road as reported to Council at its September meeting.

**11) Footpaths & Kerbs**

Footpaths and kerbs expenditure is expected to be lower than budget due to lower costs for the Little Goldie & York Street footpaths.

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## **12) Other Transport**

The reduction in expenditure for Other Transport is due to lower than expected costs for projects at Preolenna and Port roads funded under the Safer Rural Roads Program.

## **13) Urban Upgrade**

Urban upgrade expenditure is expected to be higher than budgeted due to higher than budgeted costs for major patching works at Pelissier Street Somerset.

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**11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING****RECOMMENDATION**

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that the matters listed below be considered in Closed Meeting:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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**12.0 CLOSURE OF MEETING TO THE PUBLIC**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

**RECOMMENDATION**

That the Council **RESOLVES BY AN ABSOLUTE MAJORITY** that go into Closed Meeting to consider the following matters at \_\_\_pm:

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)



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<b>13.0 RESUMPTION OF OPEN MEETING</b>
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At ..... pm the Open Meeting was resumed.

<b>14.0 PUBLIC RELEASE ANNOUNCEMENT</b>
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The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.