



MINUTES

ANNUAL GENERAL MEETING

3 November 2020

MINUTES OF THE ANNUAL GENERAL MEETING OF THE WARATAH-WYNYARD COUNCIL HELD IN THE COUNCIL CHAMBERS 21 SAUNDERS STREET, WYNYARD ON TUESDAY 3 NOVEMBER 2020 COMMENCING AT 5.36PM

DIGITAL RECORDING OF COUNCIL MEETINGS

The Public is advised that it is Council policy to record and live stream the proceedings of meetings of Council on digital media to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion of meetings is available.

This recording is authorised by the *Local Government (Meeting Procedures) Regulations 2015*

1.0 PRESENT:

PRESENT

Mayor Robby Walsh
Councillor Maureen Bradley
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Mary Duniam
Councillor Darren Fairbrother
Councillor Kevin Hyland

IN ATTENDANCE

Shane Crawford - General Manager
Daniel Summers - Director Infrastructure and Development Services
Tracey Bradley - Director Community and Engagement
Samantha Searle - Director Organisational Performance
Sally Blanc - Executive Officer

2.0 APOLOGIES

Councillor Celisa Edwards

3.0 WELCOME

The Mayor made the following opening address.

Good evening to all and welcome to Councillors and staff. It is my pleasure to welcome you to the 2020 AGM for the Waratah-Wynyard Council.

I would like to thank Council's staff for their continued dedication and commitment. It has been difficult year with the challenges that the COVID-19 pandemic has presented. Our elected members

and staff rose to the occasion and I am proud of the way in which Council has responded in supporting the community during that period.

Whilst the year has presented many challenges, considerable progress has been made to progressing many of the community's plans and strategies.

Council's Corporate Strategic Plan is the blueprint for delivering services. The Annual Report provides a snapshot of activities undertaken to progress the community's plans and strategies.

Some of the highlights from the year include:

- *the adoption of the Integrated Council Environmental Plan (iCEP);*
- *the adoption of the Boat Harbour Master Plan;*
- *the development of the Cam River Reserve Master Plan;*
- *the completion of the new boardwalk and seawall at the Wynyard Waterfront;*
- *new changerooms at the Wynyard Recreation Ground;*
- *an upgrade to the Wynyard BMX track;*
- *the completion of the Camp Creek remediation and pedestrian bridge;*
- *completion of the Rural Road Safety Audit;*
- *the introduction of Community Conversations; and*
- *the roll out of Council's new web site.*

Council has had a continued focus on strong community engagement and the community continues to use its voice to shape its future alongside a strong Council that is willing to listen.

The Wonders of Wynyard was awarded a Silver medal at the Qantas Australian Tourism Awards for recognition of its innovation and contribution to the local economy and quality visitor experience. This national recognition is testament to the role that our centre plays in the region. Council was also recognised for its efforts in Community Engagement, winning the Community Services Delivery Award in the annual Local Government Professionals Awards.

I thank Councillors for their leadership, vision and commitment to Waratah Wynyard. Councillor Allie House resigned from her position in June 2020 and we thank her for her contribution.

With that being said it is with much pleasure that I hand the next part of the proceedings to our General Manager.

The General Manager handed the floor to the Director of Organisational Performance, to discuss key financial results included in the Annual Report for 2019/20, who made the following comments:

- *Despite difficult operating conditions throughout 2019/20, Council has reported a solid financial performance for the year ending 30 June 2020.*
- *The financial impact of the pandemic on Council's operating result for the year was \$0.550m. This included a reduction in planned Tas Water dividends; impacts on Child Care operations; a reduction in tourism and sporting facility user charges and additional leave expense.*
- *Fortunately, Council was well placed to respond to the pandemic. Despite challenging operating conditions Council has recorded a small underlying operating deficit of \$0.026m, an unfavourable variance to budget of just \$0.112m.*

- *Council's ongoing underlying operating position remains sustainable and the impacts are not expected to be ongoing beyond the pandemic duration and Council continues to have capacity to comfortably meet its financial obligations.*

The General Manager commented that:

Council should be satisfied with the financial outcomes of the year, given the challenges of COVID-19.

Council is in the midst of a delivery phase; and with the work of 19/20 coupled with a \$17m capital works program in 20/21, the community should see much activity. Council is also preparing for the operational and financial challenges of such a robust capital works program through update and review of the Financial Management Strategy.

COVID-19 presented many challenges and unknowns, many of them ongoing, yet throughout that period employees were supported, conditions maintained and enhanced by the introduction of pandemic leave. Particular note was made of childcare and Wonders of Wynyard staff for their understanding, flexibility and adaptability during the period.

In summary, there were two distinct parts of the year, pre COVID and with COVID, and the focus ahead will be on economic recovery, stimulus and delivering the ambitious targets and programs set for the forthcoming year

4.0 ANNUAL GENERAL MEETING – STATUTORY REQUIREMENTS

The General Manager advised the meeting of the statutory provisions relating to the holding of an Annual General Meeting.

Section 72B. of the Local Government Act 1993 (as amended) provides that in relation to an Annual General Meeting

- (1) *A council must hold an Annual General Meeting on a date that –*
 - (a) *is not later than 15 December in each year; and*
 - (b) *is not before 14 days after the date of the first publication of a notice under subsection (2).*
- (2) *A council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*
- (3) *If a quorum of the council is not present–*
 - (a) *the Annual General Meeting is to be reconvened and held within 14 days; and*
 - (b) *a notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.*
- (4) *Only electors in the municipal area are entitled to vote at an Annual General Meeting.*
- (5) *A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the council determines.*
- (6) *A motion passed at an Annual General Meeting is to be considered at the next meeting of the council.*
- (7) *The general manager is to keep minutes of the Annual General Meeting.*

5.0 CONFIRMATION OF PREVIOUS MINUTES

MOVED BY	CR DUNIAM
SECONDED BY	CR COURTNEY

That the Minutes of the Annual General Meeting of Waratah-Wynyard Council held at the Council Chambers Saunders Street, Wynyard, on Monday 28 October 2019, and previously circulated, be confirmed as a true record.

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	
CR BRAMICH	CR HYLAND	CR COURTNEY	CR BRADLEY

6.0 ANNUAL REPORT – PUBLIC SUBMISSIONS

There were no public submissions received.

7.0 ANNUAL REPORT 2019/20

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 26 October 2020
File Reference:
Enclosures: 2019/20 Annual Report

PURPOSE

To provide a review of Councils performance during the 2019/2020 Financial Year.

BACKGROUND

Council is required to prepare an Annual Report detailing its achievements in respect of goals and objectives for the financial year.

DETAILS

The Annual Report provides highlights of the Council's achievements throughout the year together with a performance report on activities listed in the 2019/2020 Annual Plan.

As required, the Annual Financial Report for the year ended 30 June 2020, together with the Independent Audit Report are included within the Annual Report.

In accordance with Section 72(2)(d) and (3) of the *Local Government Act*, Council placed advertisements in the Advocate Newspaper on 17 October 2020 and 26 October 2020 notifying the public of the Annual General Meeting on Tuesday 3 November 2020 and invited submissions from the community on the Annual Report.

STATUTORY IMPLICATIONS

The Annual Report of the Council for 2019/2020 has been prepared pursuant to section 72 of the *Local Government Act 1993*

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
We maintain and manage our assets sustainably.
We encourage broad community input to create a focussed and strong sense of belonging.
We cherish fairness, trust and honesty in our conduct and dealings with all.
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.

We are recognised for proactive and engaged leadership.	
Our Priorities	
1.4	Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
1.6	Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.8	Review and adjust service levels to provide value for money.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

Financial statements are included within the annual report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

The Annual report was reviewed by Executive Management staff, Councillors and the Tasmanian Audit Office.

COMMENT

It is recommended that the Annual Report be noted as presented.

MOVED BY	CR DUNIAM
SECONDED BY	CR BRAMICH

That Council note the 2019/20 Waratah-Wynyard Council Annual Report.

The MOTION was put and was CARRIED.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	
CR BRAMICH	CR HYLAND	CR COURTNEY	CR BRADLEY

8.0 PUBLIC STATEMENTS / QUESTIONS / COMMENTS / MOTIONS

Nil.

9.0 CLOSURE

There being no further business the Annual General Meeting closed at 5.56pm.

Confirmed,

MAYOR

_____Date