



ANNUAL PLAN 2018 – 2019

Adopted by Council on 25 June 2018

TABLE OF CONTENTS

MESSAGE FROM THE MAYOR AND GENERAL MANAGER	3
ELECTED MEMBERS and EXECUTIVE MANAGEMENT TEAM	5
INTEGRATED PLANNING FRAMEWORK	6
INCOME STATEMENT YEAR ENDING 30 JUNE 2019	7
FINANCIAL ANALYSIS – EXPLAINING THE INCOME STATEMENT	8
BALANCE SHEET YEAR ENDING 30 JUNE 2019.....	11
SUMMARY OF CASH FLOWS YEAR ENDING 30 JUNE 2019.....	12
PROPOSED OPERATING BUDGET YEAR ENDING 30 JUNE 2019 – BY DEPARTMENT	13
RATES RESOLUTION	14
ANNUAL PLAN AND BUDGET 2018 – 2019	
- KEY FOCUS AREAS, OUTCOMES, STRATEGIES & ACTIONS.....	16
Key Focus Area 1: LEADERSHIP AND GOVERNANCE.....	17
Key Focus Area 2: ORGANISATIONAL SUPPORT	19
Key Focus Area 3: CONNECTED COMMUNITIES	21
Key Focus Area 4: COMMUNITY RECREATION AND WELLBEING	23
Key Focus Area 5: ECONOMIC PROSPERITY	24
Key Focus Area 6: TRANSPORT AND ACCESS.....	25
Key Focus Area 7: ENVIRONMENT	26
CAPITAL WORKS 2018 – 2019	27
2018 / 2019 FEES AND CHARGES SCHEDULE	31
PUBLIC AND ENVIRONMENTAL HEALTH GOALS AND OBJECTIVES	38

Section 71 of the Local Government Act 1993 requires all Councils to produce an Annual Plan for the municipal area each financial year.

MESSAGE FROM THE MAYOR AND GENERAL MANAGER



CR ROBBY WALSH
Mayor



SHANE CRAWFORD
General Manager

We wish to present the Waratah-Wynyard Council 2018 / 2019 Annual Plan.

Council has developed a considerable number of strategies and plans in recent years, setting the foundation for a significant period of activity and delivery, from which the 2018/19 Annual Plan derives its basis.

Council's Operating Budget estimates income of \$22,783,341 and expenses of \$19,078,422. It is pleasing to present a budget with an underlying surplus, projected to be \$84,744. This result builds on the positive financial position achieved as part of the 2017/18 budget and will be Council's second consecutive operating surplus. The Comprehensive Result indicates a projected surplus of \$2,298,423, largely attributable to significant capital grants of \$3,620,175.

The Council's Long Term Financial Management Plan links Council's rate increases with the Local Government Association of Tasmania's Council Cost index which was 2.42% for this year. This Annual Plan has been prepared on the basis of an increase in the general rate of 2%, slightly below the adopted index, recognising some efficiency gains, a need to keep rate increases to the minimum level possible, and at the same time deliver on the services expected by our community. For the average residential property, this represents an increase of \$18.35 for the year or 35 cents per week.

Council's dividend from TasWater has reduced by \$267,000 within the 18/19 financial year and there has been a rise in the budgeted depreciation of 9.7%. Work will continue in the coming year to appropriately assess and review asset lives.

For a variety of reasons, a number of the projects in the 2017/18 Capital Works Program had to be delayed last year resulting in a large budgeted infrastructure investment through Capital works of \$11.26M, which includes \$5.25M in new assets and \$3.3M for the reconstruction, renewal and rehabilitation of our existing assets.

Council is committed to delivering on the outcomes of the adopted Open Space, Sport and Recreation Plan and accordingly has committed to delivering a number of projects including \$3,714,440 for the Coastal Pathway (for which Council will fund half of this amount) and significant investment in new playgrounds at the East Wynyard Foreshore (\$500,000) and ANZAC Park (\$150,000 Council contribution). Allocation has also been made for upgrades to the BMX facility, irrigation systems and change rooms at the Wynyard Recreation Ground.

In the transport area Council has committed to funding \$1,072,173 for Council's rural road re-sheeting program and \$529,930 towards Council's rural resealing program. A full listing of the capital program is included within this Plan.

Council remains committed to delivering improvements to the Wynyard Wharf Carpark; creation of a new boardwalk between the Wynyard Wharf and Wynyard Yacht Club precinct; renewal of the Wynyard seawall; and the remediation of Camp Creek as part of the Waterfront redevelopment. All of these items will progress in the coming year.

From a strategic perspective, Council's Central Area Development Plan, a long-term strategy to guide public and private investment in the central areas of Wynyard and Somerset for the next 25 years, will be finalised. Similarly, a Boat Harbour Beach Development Plan will be developed.

Council remains committed to the resource sharing arrangement with Circular Head Council and after committing to a new five year arrangement in May 2018, will continue to explore greater efficiencies and gains from this relationship. Council also remains committed to exploring and discussing shared service opportunities.

We would both like to thank the Councilors and staff for their dedication and commitment to delivering this outcome on behalf of the community and commend the 2018 / 2019 Annual Plan to you all.

ELECTED MEMBERS AND EXECUTIVE MANAGEMENT TEAM



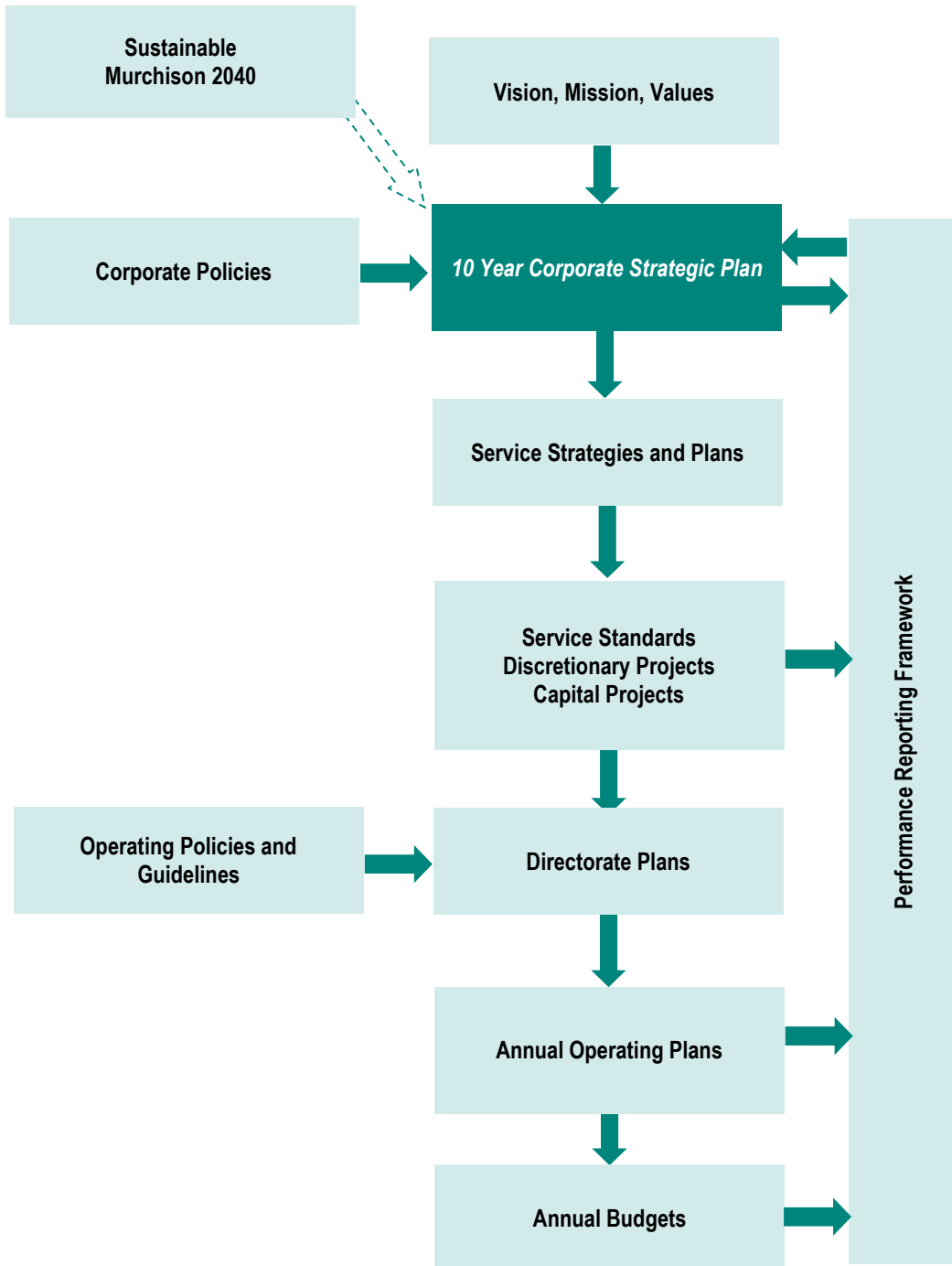
From Left to Right:

Cr Kevin Hyland, Cr Darren Fairbrother, Cr Maureen Bradley, Mayor Robby Walsh, Deputy Mayor Mary Duniam,
 Cr Gary Bramich, Cr Alwyn Friedersdorff, Daniel Summers – Director Infrastructure & Development Services,
 Tracey Bradley – Director Corporate & Community Services and Shane Crawford – General Manager

DEPARTMENTAL PORTFOLIOS

	Corporate & Community Services	Children's Services, Community Development, Corporate Services, Customer Service, Events, Human Resource Management, Information Technology / GIS, Risk Management, Tourism Development, Wonders of Wynyard and Workplace Health and Safety
General Manager	Infrastructure & Development Services	Asset Planning, Buildings and Compliance, Building and Plumbing Permit Authority, Civil Works, Cleaning, Emergency Services, Environmental Health, Infrastructure Operations, Land Use Planning, Light Vehicles, Natural Resource Management, Parks and Recreation, Projects, Regulations and Transport Works
	Strategic & Financial Services	Corporate Strategy, Economic Development, Finance, Governance, Information Governance, Strategic Financial Management and Strategic Projects

INTEGRATED PLANNING FRAMEWORK



INCOME STATEMENT YEAR ENDING 30 JUNE 2019

	Budget 2018 \$	Budget 2019 \$
Income		
Rate Revenue	10,906,091	11,099,094
User Charges	2,161,372	2,461,944
Reimbursements/Contributions	659,716	739,929
Grants and Subsidies	2,918,221	3,821,689
Interest	230,120	275,010
Proceeds from Sales	207,000	189,500
Other	843,000	576,000
Total Income	17,925,520	19,163,166
Expenses		
Employee Costs	6,425,138	6,838,463
State Levies	500,652	531,718
Remissions & Discounts	387,582	397,384
Materials & Contracts	6,365,818	6,956,401
Depreciation	3,632,789	3,986,635
Borrowing Costs	38,667	65,340
Value of sold/write off of assets	355,617	302,480
Total Expenditure	17,706,263	19,078,422
UNDERLYING OPERATING SURPLUS/(DEFICIT)*	219,257	84,744
Donated Assets	0	0
Capital Grants/Contributions	782,744	3,620,175
Depreciation on Assets not to be replaced	(78,203)	0
Fair Value Adjustment	0	0
Asset Revaluations	0	0
Advance Payment of FAGS Grant	(1,425,764)	(1,406,496)
COMPREHENSIVE SURPLUS/(DEFICIT)*	(501,966)	2,298,423

* as required by Accounting Standards

FINANCIAL ANALYSIS – EXPLAINING THE INCOME STATEMENT

Rate Revenue (increased by \$193,003)

This is Council's main form of revenue raising covering the general rate, drainage and fire based on an assessed annual value and service charges for garbage, waste and recycling. Rate revenue has seen a general rate increase of 2% with the fire levy, collected on behalf of the State Fire Commission, increasing by 6.4%. The value of this levy is determined by the Tasmanian Fire Service and is not influenced by Council. This has resulted in an overall increase to rate revenue of 1.8%.

User Charges (increased by \$300,572)

Council charges fees for services including the use of facilities, child care, planning and building fees, animal registrations and licences. The normal fee increases are restricted to 5% but the child care fees have increased due to a revised rebate and subsidy structure which comes into effect at the start of the financial year.

Reimbursements (increased by \$80,213)

This revenue includes incomings from the resource sharing agreement with Circular Head Council and reimbursements for expenses paid on behalf of facility users. There is projected to be an increase due to wage increases for resource shared staff and a shift in the resource sharing structure.

Operational Grants and Subsidies (increased by \$903,468)

Grants and subsidies include monies received from both Federal and State Governments to assist with funding the delivery of services provided by Council. There is a marked increase due to a grant to assist in the replacement of a seawall belonging to the Crown.

Interest (increased by \$44,890)

Interest is generated on the cash holdings of Council. The increase is due to a rise in cash holdings from the early payment of grant funds.

Proceeds from Sales (decreased by \$17,500)

This income represents the funds received from the sale of assets, specifically trade in and disposal of plant and equipment.

Other Income (decreased by \$267,000)

This income represents distributions from TasWater due to Council's share in the entity. Council's dividend has been reduced for the 2018 / 2019 financial year and will be fixed at that level for future years.

Expenditure

Employee Costs (increased by \$413,325)

Operational employee cost expected for the year. This has increased due to the change in labour structure, shifting from contract labour to employees and the annual Enterprise Bargaining Agreement increase.

State Levies (increased by \$31,066)

These levies include Fire Levy and Land Tax. The Fire Levy has increased by 6.4% as requested by the State Fire Commission.

Remissions and Discounts (increased by \$9,802)

This covers the 5% discount given for early payment of rates, and has increased due to the rise in rates and expected take up of the discount.

Materials and Contracts (increased by \$590,583)

This includes the purchase of consumables, payments to contractors, utility costs, and other goods and services. There is a reduction (as mentioned in the employee costs note), due to the shift in contracted labour hire, which will be offset by the inclusion of the seawall replacement project, resulting in an overall increase.

Depreciation (increased by \$353,846)

An accounting measure to reflect the usage of Council owned infrastructure and assets. The increase is due to the expected asset take on from the extraordinarily high capital project delivery.

Borrowing Costs (increased by \$26,673)

This is the interest on funds borrowed by Council. It is increasing due to additional borrowings to deliver the Coastal Pathway Project.

Value of sold/write off of assets (decreased by \$53,137)

This is the written down value of sold and replaced infrastructure assets.

Underlying Operating Surplus/ (Deficit)

The intent of the underlying result is to show the outcome of Council's normal or usual day to day operations, as required by the Local Government Ministerial Orders.

Capital Grants/Contributions

This income is non recurrent funding for capital projects normally provide by State or Federal Governments. There has been a large increase due to community assets being replaced or improved as listed in the capital works program.

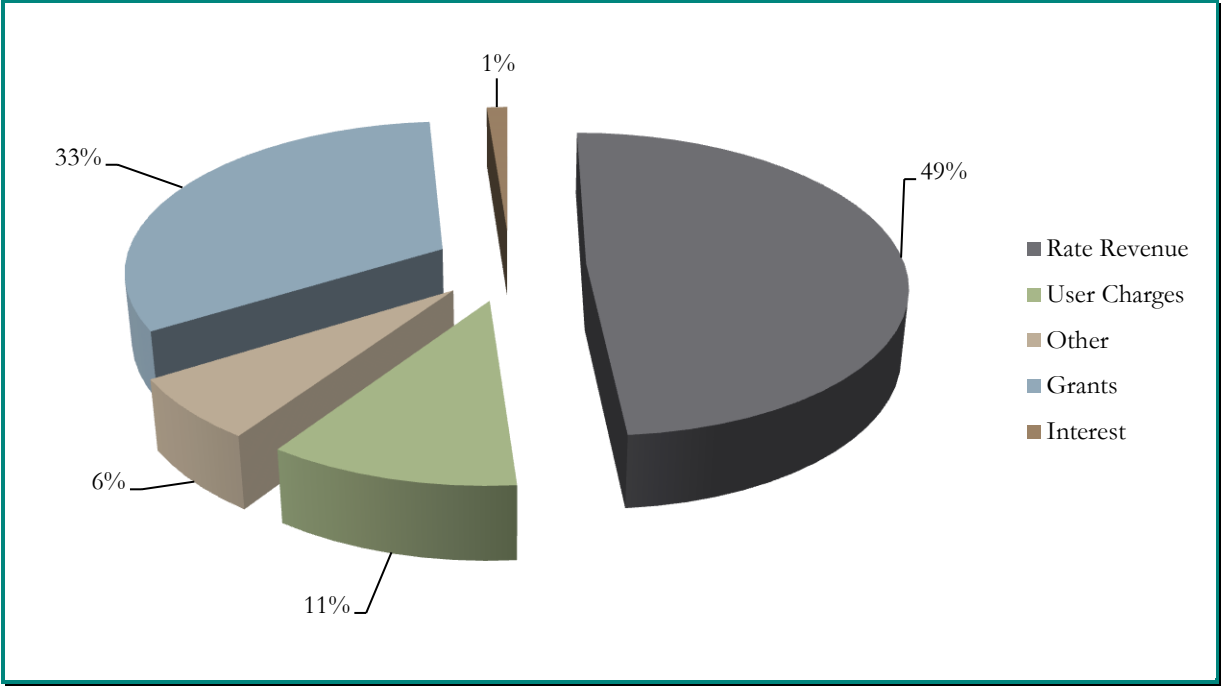
Advance Payment of FAGs Grant

The Financial Assistance Grant (FAG) is provided by the Federal Government to assist Council in the delivery of services. Payment of two instalments of the 2018/19 grant to be received in the 2017/18 financial year. Accounting Standards require Council to recognise this income in the year it was received, thus giving Council a comprehensive result, however to comply with Local Government Ministerial Orders this grant is included in Grants and Subsidies as operational income for the year.

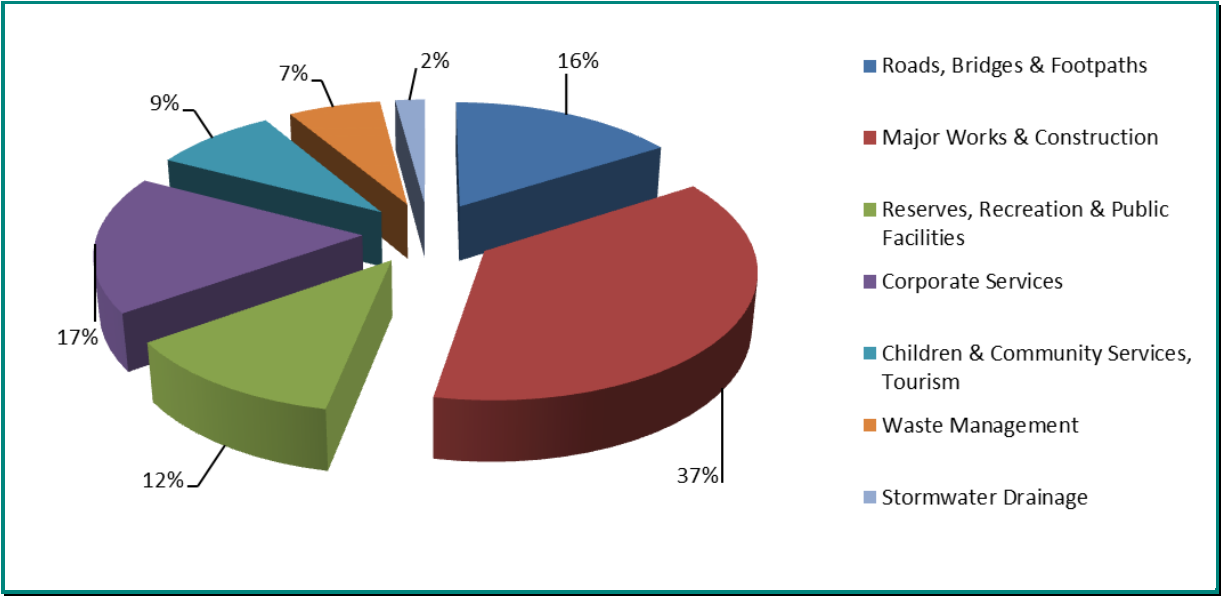
Comprehensive Surplus/ (Deficit)

This amount is the figure gained by adjustments to the underlying result to obtain a comprehensive result to reflect current Accounting Standards.

Where the money comes from....



.....and goes



BALANCE SHEET YEAR ENDING 30 JUNE 2019

	BUDGET 2018 \$	BUDGET 2019 \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,647,040	4,958,654
Receivables	650,000	836,533
Inventories (Including Land Held for Resale)	220,182	226,649
Other	230,000	190,000
Total Current Assets	4,747,222	6,211,836
NON CURRENT ASSETS		
Property, Plant and Equipment	157,390,215	161,565,700
Other	44,500,000	45,120,600
Total Non-Current Assets	201,890,215	206,686,300
Total Assets	206,637,437	212,898,136
CURRENT LIABILITIES		
Payables	1,417,290	1,434,383
Interest-Bearing Liabilities	106,791	243,675
Provisions	2,119,740	1,941,386
Total Current Liabilities	3,643,821	3,619,444
NON CURRENT LIABILITIES		
Interest-Bearing Liabilities	1,055,270	2,180,392
Provisions	449,636	371,083
Total Non-Current Liabilities	1,504,906	2,551,475
Total Liabilities	5,148,727	6,170,919
NET ASSETS	201,488,710	206,727,217
EQUITY		
Accumulated surplus	146,754,484	152,213,186
Reserves	54,734,226	54,514,031
TOTAL EQUITY	201,488,710	206,727,217

SUMMARY OF CASH FLOWS YEAR ENDING 30 JUNE 2019

	2018	2019
	\$	\$
Forecast Cash on Hand		
Trading Account and Investments	6,150,764	8,814,732
Public Open Space Reserve	150,000	146,746
Asset Purchase Reserve	850,000	850,018
	7,150,764	9,811,496
Income:		
Budgeted Operating Income	16,499,756	16,350,174
Add: Capital Grants and Funding	782,744	3,620,175
Add: Loan Borrowings	0	1,500,000
	17,282,500	21,470,349
Expenditure:		
Budgeted Operating Expenditure	17,706,263	19,078,422
Less: Depreciation Expense	(3,632,789)	(3,986,635)
Less: Carrying Value of NCA Sold	(216,000)	(201,453)
Add: Capital Works	6,820,096	11,258,677
Add: Loan Repayments	108,655	174,182
	20,786,225	26,323,192
Budgeted Cash on Hand 30 June 2019	3,647,040	4,958,654
Increase/(Decrease) in Cash Held	(3,503,725)	(4,852,842)

PROPOSED OPERATING BUDGET YEAR ENDING 30 JUNE 2019 – BY DEPARTMENT

	2018	2019
SUMMARY OF EXPENDITURE	\$	\$
FUNCTION		
Council and General Manager's Officers:		
Council and General Manager's Office	969,798	1,205,115
Strategic & Financial Services:		
Economic Development and Strategic Governance	726,399	560,558
Financial Services	1,053,287	1,135,087
Corporate & Community Services:		
Children's Services	1,266,636	1,316,273
Community Activation	977,869	982,447
Community Support Services	334,235	341,086
Corporate Services	826,776	855,782
Infrastructure & Development Services:		
Asset Management Services	123,280	144,158
Cemetery	153,086	150,691
Development and Regulatory Services	1,191,213	1,245,195
Drainage	680,015	634,365
Engineering Governance and Projects	190,000	68,498
Footpaths	318,059	263,189
Garbage	1,077,045	1,107,195
Parks and Reserves	1,071,704	2,248,732
Public Halls	99,452	92,860
Public Toilets	260,561	246,026
Sporting Facilities	884,079	941,034
Transport	4,420,590	4,566,770
Waste	824,559	876,769
Works - Infrastructure Services	177,379	96,592
	17,626,022	19,078,422

RATES RESOLUTION

That Council:

- A. Adopts by absolute majority the Annual Plan and Budget Estimates, in accordance with Section 71 and 82 of the *Local Government Act 1993* (as amended), including the estimates of revenue and expenditure (including estimated capital works) for the 2018/19 financial year as detailed in the attached enclosure and documents.
- B. Adopts by absolute majority the following Rates Resolution for the period 1 July 2018 to 30 June 2019:

That in accordance with the provisions of Part 9 of the *Local Government Act 1993* ("the Act") and the *Fire Service Act 1979*, the Council makes Rates and Charges for the period 1 July 2018 to 30 June 2019 in accordance with the following resolutions.

1. Definitions and Interpretation

In this resolution:

- 1.1 'AAV' means assessed annual value as defined in the Act and adjusted under Sections 89 and 89A of the Act.
- 1.2 'land' means as defined in the Act.
- 1.3 'General Land' means all land within the municipal area of Waratah-Wynyard (the municipal area) that is not within the township of Somerset or the township of Wynyard.
- 1.4 'The Act' means the *Local Government Act 1993*.
- 1.5 Terms used in this resolution have the same meaning as given to them in Part 9 of the Act, unless it is inconsistent with context of this resolution.
- 1.6 Each of the rates and charges made by this Resolution may be cited by reference to the heading immediately preceding the clause.

2. General Rate

- 2.1 Council makes a General Rate under Section 90 of the Act of 7.64 cents in the dollar.
- 2.2 Council sets a minimum amount payable in respect of that rate of \$190 in accordance with Section 90(4) of the Act.
- 2.3 Council elects the AAV to be the basis of the general rate for the purpose of this Rates Resolution.

3. Fire Service Rates

3.1 The following Fire Protection Rates are made pursuant to Sections 93 and 93(A) of the Act which the Council declares by absolute majority to be varied as follows:

- (a) a rate of 0.427 cents in the dollar of AAV for all land within the township of Somerset and Wynyard; and
- (b) a rate of 0.395 cents in the dollar of AAV on all General Land.

3.2 With a minimum amount payable of \$40 for all land.

4. Waste Management Charges

4.1 The following Waste Management Charges are made pursuant to Sections 94 and 94(3A) of the Act which the Council declares by an absolute majority to be varied according to the level of service provided as follows:

- (a) \$100 for all land (other than land classified by the Valuer- General as land use code "bush or forestland (L3)" and land that is not used for any purpose listed in section 107(2) of the Act) for waste management services (other than kerbside collection) provided in the municipal area;
- (b) \$155 for all land to which the Council provides a kerbside garbage collection; and
- (c) \$65 for all land to which Council provides a kerbside recyclables collection service.

5. Stormwater Removal Service Rate

5.1 Council makes the following Stormwater Removal Service Rate under Section 93 of the Act for stormwater removal services for all land that Council supplies or makes available to which the:

- (a) For land within the Wynyard drainage district, 1.57 cents in the dollar of the AAV; or
- (b) For land within the Somerset district, 1.61 cents in the dollar of the AAV.

6. Discount for Early Payment

6.1 In accordance with the provisions of Section 130 of the Act the Council will provide a discount of 5.0% on the total current rates and charges specified in a rates notice, for payment of the total rates and charges (including all arrears) that are paid by 31 August 2018, but excluding the fire protection service rate.

C Authorises the General Manager by absolute majority, in accordance with section 82(6) of the Act, to make minor adjustments up to \$20,000 to any individual estimate item as deemed necessary during the financial year.

ANNUAL PLAN AND BUDGET 2018 – 2019 - KEY FOCUS AREAS, OUTCOMES, STRATEGIES & ACTIONS

The Annual Plan and Budget contains the major actions and initiatives for the Council's 2018 / 2019 operations. Of all of the documents that sit within the integrated planning framework, the Annual Plan has the most significant influence on the daily activities of Council staff.

Development of this year's Annual Plan has included a strong engagement process between the community, elected members and Council management through which the operational priorities and major actions/initiatives were identified along with the annual budget estimates for each functional area.

The progress of these actions and initiatives will be reported to Council on a quarterly basis with the year end results being presented in the Council's Annual Report.

Our Guiding Principles in delivering our budget are as follows:

Guiding Principle 1:	Guiding Principle 2:	Guiding Principle 3:	Guiding Principle 4:	Guiding Principle 5:
We Care:	We are a Team:	We find better ways:	We are Professional:	We are innovative:
Engagement	Cooperation and collaboration	Value for money	Professionalism	Progressive
We engage with and be approachable to the community. We will genuinely understand the community and its needs	We enthusiastically work together as a team with clear and common purpose, with genuine commitment to respect, trust, communicate and include so that people feel valued.	We are committed to continuous improvement of both ourselves and the Council through learning and development opportunities which enhance skills and knowledge and on-going service reviews to provide efficient and effective services, which meet community needs.	We are ethical, honest and reliable in all of our dealings. We seek to trust and be trusted and are committed to being transparent to the community.	We are progressive by being open to new ideas, ready to deal with disruption, adaptable and proactive in our work.

KEY FOCUS AREA 1: LEADERSHIP AND GOVERNANCE

Waratah-Wynyard Council will deliver an openly transparent, inclusive, community-focussed governing body. We will pride ourselves on a strong sense of belonging and fairness based on trust, honesty and approachability.

Desired Outcomes:

We make publicly transparent decisions on spending and future directions while encouraging community feedback.

We maintain and manage our assets sustainably.

We encourage broad community input to create a focussed and strong sense of belonging.

We cherish fairness, trust and honesty in our conduct and dealings with all.

We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.

We are recognised for proactive and engaged leadership.

Strategy	Action
Outcome: 1.1 - We make publicly transparent decisions on spending and future directions while encouraging community feedback	
Commit to best practice in community engagement.	Support the delivery of the Waratah Community Board.
Strengthen our communication with the community using diverse communications channels relevant to the demographic.	Develop and adopt Communication and Engagement Strategy. Conduct bi-annual Community Survey.
Outcome: 1.2 - We maintain and manage our assets sustainably.	
Review and adjust service levels to provide value for money.	Undertake a Modern Equivalent Roads Renewal Review. Review operational service levels for visitor services. Develop a sponsorship program for key events. Review arrangement structure for SES support. Continue rolling program to install cost effective LED lighting to community facilities. Conduct internal review of the management of public halls.
Outcome: 1.3 - We encourage broad community input to create a focused and strong sense of belonging.	
Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.	Develop projects and governance framework for the Sustainable Murchison 2040 Plan priority projects. OSSR – Develop, adopt and implement Freedom Camping Strategy and practices.
Outcome: 1.4 - We cherish fairness, trust and honesty in our conduct and dealings with all.	
Collaborate with, understand and satisfy our external customers' needs and values.	Review, promote and set up monitoring program for customer service charter and standards.

Outcome: 1.5 - We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.

Build our knowledge base to apply in decision-making processes.	Review and update Council Policies as per agreed schedule. Complete feasibility study for a HR system to record training and qualifications to identify skill gaps. Complete comprehensive induction process for all Councillors following the Local Government Election.
Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.	Review and revise Council Agenda content and implement agenda compilation software.

Outcome: 1.6 - We are recognised for proactive and engaged leadership.

Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.	Complete Leadership Development program.
---	--

KEY FOCUS AREA 2: ORGANISATIONAL SUPPORT

Waratah-Wynyard Council will provide relevant information, training and development to our people in a timely manner, supporting great leadership to deliver services to the community.

Desired Outcomes:

We are a knowledgeable organisation—we demonstrate best practices in our business processes.

We are technology-enabled with information available on demand on different levels.

We are focused on the needs of our internal customers.

We have a learning culture that embraces the development and growth of our people.

We are future-focussed and value continuous improvement.

We attract, retain and develop the workforce we need.

Strategy	Action
Outcome: 2.1 - We are a knowledgeable organisation—we demonstrate best practices in our business processes.	
Develop a learning culture that ensures staff has the knowledge and skills to maximise potential, and which empowers staff to achieve and grow.	<p>Complete Workforce Development Plan:</p> <ul style="list-style-type: none"> • Skills audit to be completed; and • Skills gap analysis completed. <p>Complete projects and Implement strategies identified during staff Strategic Cultural Planning Workshop (World Café):</p> <ol style="list-style-type: none"> 1. Improved Communication; 2. Team alignment, Cohesion and Role Clarity; 3. Improved Interpersonal Skills; 4. Cross-functional cohesion; 5. Induction and Training; and 6. Feedback and Recognition.
Outcome: 2.2 - We are technology-enabled with information available on demand on different levels.	
Facilitate effective knowledge management practices.	<p>Update the financial module of the enterprise software solution.</p> <p>Complete the digitisation of records and implementation of the ECM document management system.</p> <p>Review all planning templates.</p> <p>Full review of Planning administration processes and development of an internal planning permit checklist.</p> <p>Review of all Food Health templates.</p> <p>Implement system adjustments to reflect Building Act changes and streamline building administration procedures and manuals.</p> <p>Participate in IT Consortium Project in accordance with adopted MOU.</p> <p>Implement an online employee induction system.</p> <p>Refine arrangements for Resource Shared employees, including development of individual MOU's.</p>
Review and update systems and processes to ensure best practice and customer-centric outcomes.	
Outcome: 2.3 - We are focused on the needs of our internal customers.	
Identify and satisfy internal customer needs by consulting and managing expectations.	<p>Progress actions from the IT Review.</p> <p>Investigate online training solutions for staff.</p>

Outcome: 2.4 - We have a learning culture that embraces the development and growth of our people.

Lead a positive and supportive culture which is resilient and adaptive to change. Embed LEAN practices into project management and operational procedures.

Outcome: 2.5 - We are future-focused and value continuous improvement.

Maintain and develop effective collaboration and resource-sharing practices with Circular Head Council. Finalise implementation of a common email platform with CHC.

Outcome: 2.6 - We attract, retain and develop the workforce we need.

Promote Best Practice and foster innovation. Review labour allocation process in Finance system.
Investigate electronic HR time and attendance system.

KEY FOCUS AREA 3: CONNECTED COMMUNITIES

Waratah-Wynyard community members will feel a sense of inclusion, belonging and value within a thriving, innovative and diverse population. They will be actively engaged in developing Council facilities, services and programs, and will be encouraged to provide input to planning for community needs.

Desired Outcomes:

Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.

We listen and engage with our community in decision making.

Our natural and built environment aids the community with an active and healthy lifestyle.

Our strong local economy allows for the development of affordable services and programs for all ages.

Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.

Strategy	Action
Outcome: 3.1 - Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.	
Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.	<ul style="list-style-type: none"> Complete the drafting of WWC's Tasmanian Planning Scheme Local Provisions Schedule. Commence implementation of strategies identified in the Central Area Development Strategies document. Design, develop and implement the next stage of Coastal Pathway – Cooee to Wynyard. Adopt the Boat Harbour Beach Development Plan.
Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.	<ul style="list-style-type: none"> Review Waratah-Wynyard Council Social Recovery Plan. Secure funding to enable implementation of CCTV System in Somerset and Wynyard CBD areas.
Outcome: 3.2 - We listen and engage with our community in decision making.	
Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.	<ul style="list-style-type: none"> Review and update community databases.
Outcome: 3.3 - Our natural and built environment aids the community with an active and healthy lifestyle.	
Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.	<ul style="list-style-type: none"> Complete development and construction of the Wynyard Waterfront Masterplan projects. OSSR - Complete Detailed Design for the ANZAC PARK All Ability Playgrounds. OSSR - Complete Detailed Design for the East Wynyard Foreshore Playground. Support establishment of Community Health and Wellbeing Hubs in Wynyard. Partner in delivery of the 7UP youth program with Rural Health Tasmania.
Outcome: 3.4 - Our strong local economy allows for the development of affordable services and programs for all ages.	
Promote and work with stakeholders to provide affordable quality services.	<ul style="list-style-type: none"> Development of a business model and infrastructure proposal for Warawyn Early Learning to meet demand.
Support and promote strategies to increase the rate of volunteerism in the community.	<ul style="list-style-type: none"> Complete Review of Tulip Festival and associated events to ensure sustainability of the event. Implement Volunteer Framework and Volunteer Recognition Program.

Outcome: 3.5 - Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.

Build community capacity through services and programs that strengthen, support and care for our community.

Deliver Waratah-Wynyard Youth Leaders annual Action Plan events and activities.

Implementation of Health and Wellbeing Plan strategies and actions in conjunction with Circular Head Council.

Implement Age Friendly Communities Plan strategies and actions/ activities in conjunction with Circular Head Council.

Implement the Youth Strategy Plan actions and activities.

Become a 24/7 accessible council through the use of technology.

Investigate opportunities for online access to booking and payments for facilities.

KEY FOCUS AREA 4: COMMUNITY RECREATION AND WELLBEING

Waratah-Wynyard will be a healthy community with access to more recreational choices in safe and welcoming environments. The community will enjoy programs and recreational spaces that are inclusive, thriving and energetic, and will have access to high quality facilities, services and equipment.

Desired Outcomes:

Our community is welcoming and supportive.

Our community values, encourages and supports physical, social and cultural activities.

We provide recreational opportunities to the community for all ages and abilities.

Our community enjoys access to visually appealing safe spaces and facilities for recreation.

Strategy	Action
Outcome: 4.1 - Our community is welcoming and supportive.	
Collaborate with community organisations that provide recreation opportunities to our community.	<p>OSSR – Work with Wynyard BMX Club to design, develop and implement upgrade to facilities in line with OSSR Plan.</p> <p>Develop recreation database to effectively disseminate information regarding grants and other recreation activities.</p> <p>Work with TasWater and the Waratah Community to facilitate a mutually agreed future for the Waratah Dam.</p> <p>Identify and Implement projects within Council's Public Art Program.</p>
Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.	<p>Develop and Implement Somerset CBD Artscape project.</p> <p>Deliver wellbeing program in Warawyn Early Years services in partnership with The Smith Family.</p> <p>Implement Warawyn Early Learning services strategies from the Reconciliation Action Plan.</p>
Outcome: 4.2 - Our community values, encourages and supports physical, social and cultural activities.	
Focus on the value of recreation in promoting the health and wellbeing of our community.	Implement Move Well- Eat Well healthy food provision into all Warawyn Early Learning services.
Outcome: 4.4 - Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.	Development of list of facilities in WWC for community use to be promoted on WWC website.

KEY FOCUS AREA 5: ECONOMIC PROSPERITY

Waratah-Wynyard will have a sustainable economy that creates jobs and delivers long-term regional and local benefits which are environmentally aware and improve liveability.

Desired Outcomes:

We understand our local and regional potential, and we plan for and encourage investment in it.

Education and training opportunities are available and targeted.

Long-term sustainable economic growth is achieved through adaptability and innovation.

Pathways to improve liveability now and in the future are provided.

Strategy	Action
Outcome: 5.1 - We understand our local and regional potential, and we plan for and encourage investment in it.	
Investigate and embrace new economic opportunities.	Work in partnership with Burnie City Council to advance a prospectus for land availability for economic development (CCA).
Identify and maximise current industry and resource capacities.	Support upgrade and redevelopment of Woolworths site carpark.
Support existing and encourage new innovative activities/industries to the area.	Support the implementation of CCA Tourism Destination Action Plan.
Outcome: 5.4 - Pathways to improve liveability now and in the future are provided.	
Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.	Research, plan and develop Council's Settlement Strategy. Facilitate land rezoning and infrastructure development to provide appropriate retail, commercial and industrial land for future use.

KEY FOCUS AREA 6: TRANSPORT AND ACCESS

Waratah-Wynyard's roads, traffic management and infrastructure will be sustainable and fit for purpose, facilitating the transport of goods and enabling people to undertake their daily activities.

Desired Outcomes:

Our transport and access network can accommodate the changing needs of our industry and community.

Our transport and access network is sustainable, affordable and fit for purpose.

We represent our community and are a strong advocate for contemporary regional transport and access network needs.

Strategy	Action
Outcome: 6.1 - Our transport and access network can accommodate the changing needs of our industry and community.	
Develop service levels to inform the delivery of a transport network that affordably meets demand and transparently communicates accepted risk.	Expand Transport Service Level document to include Urban Roads.
Outcome: 6.2 - Our transport and access network is sustainable, affordable and fit for purpose.	
Plan for all movements and modes of transport with a fit-for-purpose network.	Work with State Growth to finalise the Review of the Coee to Wynyard Bass Highway – "Understanding and Improving Traffic Flow".

KEY FOCUS AREA 7: ENVIRONMENT

Waratah-Wynyard will be an environment where green meets blue; where natural beauty and heritage values are appreciated and managed through best practice. The natural environment will be shared and enhanced through sustainable development.

Desired Outcomes:

Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.

Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.

Residents and visitors are provided with information and helped to access and appreciate our natural and heritage assets.

Elements of our natural environment provide opportunity for economic development through the manufacture and distribution of our renewable energy industry and reduced land use conflict.

Stewardship of our land, water and marine ecosystems respects past, present and future generations.

Strategy	Action
Outcome: 7.3 - Residents and visitors are provided with information and helped to access and appreciate our natural and heritage assets.	
Provide education to facilitate awareness and appreciation of built and natural assets.	Implementation of Sustainability Action Plan through all Warawyn Early learning services.
Outcome: 7.4 - Elements of our natural environment provide opportunity for economic development through the manufacture and distribution of our renewable energy industry and reduced land use conflict.	
Promote innovative sustainable design through renewable energy and resources.	Develop Storm Water Service Level Strategy. Develop Waste strategy.
Outcome: 7.5 - Stewardship of our land, water and marine ecosystems respects past, present and future generations.	
Consider and encourage biodiversity through forward thinking and planning.	Continue to work with Crown Land Services to identify solutions for areas of Coastal Erosion.
Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.	Review Weed Strategy and develop implementation for recommendations.

CAPITAL WORKS 2018 – 2019

Project Title	\$
GOVERNANCE	
Council	
New Board Walk and Seawall Renewal	747,500
Wynyard Wharf Entrance Augmentation	446,000
Chambers Sound System	28,600
Rebrand Roll Out	35,000
ECM Implementation	45,000
Office 365	20,000
Meeting Room Furniture	5,000
HR Management System	30,000
STRATEGIC & FINANCIAL SERVICES	
Strategic & Financial Services	
By Law installation	25,000
Re-install Finance Software	200,000
Information Technology	
IT Replacement	45,000
COMMUNITY SERVICES	
State Emergency Services	
Wynyard Headquarters Building Refurbishment	4,500
Emergency Response Kit	6,100
Childrens Services	
Links Child Care Playground Replacement	60,000
Waratah Childcare – Install Septic System	10,000
Tourism	
WOW Retail/Visitor Information Space	22,000
WOW LED lights	25,000
General	
Promotional Equipment	7,500
Interactive Christmas Street Scape	16,000
On Line Booking System for Facilities	20,000
Public Art	10,000
ENGINEERING SERVICES	
Replace & Upgrade Metro Counters	35,304
Portable Barrow Traffic Lights	11,000
Set-Up Nursery	13,680
Digital Fuel Bowser System	10,000
Depot Office Alterations	25,000
Depot Car Park & Security Upgrade	35,000
Plant	
10' Grader Blade 3 Point Linkage	10,500
8' Hydraulic Grader Blade	5,700
Tractor Loader 2523	135,000

Project Title	\$
Boom Sprayer 11	8,500
Trailer Tandem 4009 X2	13,500
Trailer 5 Tri Axle Tipper 1611	70,000
Toyota Aurion 2173	20,000
Ford Ranger Utility Diesel 4X4 3070	14,000
Holden Colorado Utility 4X4 3116	17,000
Small Plant Replacement	30,000
Subaru Forester 2107	20,460
Mitsubishi Triton 4X4 2316	17,730
Mitsubishi Outlander 2357	19,090
Mitsubishi Triton 4X4 2129	13,640
Ford Ranger 4X4 3520	11,640
Mitsubishi Triton 2X4 SES 3428	20,000
WASTE MANAGEMENT	
RV Dump Point Relocation	25,000
PUBLIC CONVENIENCES	
Boat Harbour Beach Toilets - Stainless Steel Lining	15,000
TRANSPORT	
Re-Sheeting	
Bramichs Road (0172 - 2644m) - Surface	117,009
Coal Mine Road (0000 - 2235m) - Surface	124,700
Colegraves Road (0000 - 0957m) - Surface	49,288
Devils Elbow Road (0155 - 1000m) - Surface	28,929
Lapoinya Road (05845 - 09739m) - Surface	233,976
Lapoinya Road (09739 - 11350m) - Surface	82,970
Meunna Road (0000 - 2008m) - Surface	60,023
Murdering Gully Road (0000 - 0958m) - Surface	49,340
Old Mount Hicks Road (0000 - 2380m) - Surface	122,576
Oldina Road (18073 - 19178m) - Surface	52,860
Rothwells Road (0000 - 0840m) - Surface	28,841
Rulla Road (0000 - 0142m) - Surface	4,503
Takone Road (11490 - 13008m) - Surface	91,211
Whites Road Sec - 2 Surface (0088m - 0921m)	19,899
Woolleys Road (0105 - 1128m) - Surface	6,049
Reseals – Rural	
Calder Road (17266 - 17933m) - Surface	23,843
Myalla Road (00000 - 01633m) - Surface	52,717
Myalla Road (01633 - 02367m) - Surface	21,541
Port Road (0000 - 1442m) - Surface	46,809
Port Road (1442 - 1991m) - Surface	17,465
Port Road (1991 - 2215m) - Surface	7,231
Port Road (3207 - 3424m) - Surface	10,957
Preolenna Road (12032 - 13516m) - Surface	30,733
Reservoir Drive (2292 - 3723m) - Surface	67,914
Takone Road (0000 - 1717m) - Surface	77,883
Takone Road (1717 - 3857m) - Surface	97,070

Project Title	\$
Terra Nova Drive (0000 - 0899m) - Surface	72,365
Tysons Road (0000 - 0025m) - Surface	1,134
West Calder Road Sec - 1 (00000 - 00050m)	2,268
Reseals – Urban	
Saunders Street Sec - 1 Surface	9,080
Reeve Street Sec - 1 Surface	5,903
Reeve Street Sec - 1 Surface	6,571
Reeve Street Sec - 1 Surface	8,996
Jackson Street Sec - 5 Surface	15,000
George Street (Somerset)	90,000
Easton Avenue Sec - 1 Surface	100,000
Footpaths	
Gibbon Street Footpath	29,500
Footpath Major Repairs - Old Bass Highway Dodgin Street to Wharf Entrance	25,000
Urban Footpaths - DDA compliance	30,000
General	
Somerset CBD Public Art	47,740
Coastal Pathway	3,714,440
Wynyard Lawn Cemetery New Memorial Wall	30,000
Wynyard CADP & Car Park Development	200,000
Waratah Cemetery Entrance	6,000
Woolworths Car Park	100,000
West Calder Road - Sight lines	6,000
Preolenna Culvert Upgrade	12,500
Old Mount Hicks Culvert Upgrade	12,500
Rural Road Junction Upgrades	15,000
Bridges	
Rural Road Bridges - Upgrade bridge approaches	10,000
Rural Bridge Barrier Upgrades	557,000
SPORTING FACILITIES	
<u>Wynyard</u>	
BMX Club Upgrades	80,000
Install Irrigation at Remaining Sports Grounds	48,000
Wynyard Recreation Ground Change Rooms	400,000
Wynyard Recreation Ground - Access Paths	7,500
<u>Somerset</u>	
Somerset Soccer Ground – Fence repair, security improvements, gated facility	10,000
Somerset Basketball Centre - LED Lighting	30,000
Somerset Basketball Centre - Replace Box Gutters	9,800
PARKS AND GARDENS	
<u>Wynyard</u>	
Camp Creek Remediation	632,000
Camp Creek Pedestrian Bridge	75,000
East Wynyard Foreshore Playground	500,000
Gutteridge Gardens Light Replacement	12,000
Gutteridge Garden Stone Wall	30,000

Project Title	\$
Gutteridge Garden Replace Pond Pump	2,500
Gutteridge Garden Replace Fencing at Sound Shell	20,000
Somerset	
Anzac Park – All Ability Playground	150,000
General	
BBQ Renewals	10,000
Parks Furniture Renewal	10,000
Sister Beach Pedestrian Bridge	30,000
STORMWATER DRAINAGE	
Stormwater Replacements and Upgrades	
Dart Street Outfall Upgrade	25,000
Rural Road Culvert Replacement	15,000
George Street Wynyard Replace Stormwater Pipe	22,300
Inglis Street Wynyard Replace Manhole & Kerb Pit	32,300
Port Road Boat Harbour Replace Stormwater Pipe	23,000
General	
Gully Pits	23,000
Manhole Covers	23,000
TOTAL	11,258,677

The Capital program is summarised in the following table:

Area	Carry Forwards (\$)	Renewal (\$)	New and Upgrade (\$)	Total (\$)
Governance	1,238,500		118,600	1,357,100
Strategic and Financial Services	25,000	100,000	100,000	225,000
Community and Corporate Services	40,000	80,000	106,100	226,100
Engineering Services		474,412	82,332	556,744
Waste management			25,000	25,000
Public Conveniences		7,500	7,500	15,000
Transport	757,000	1,902,653	3,973,680	6,633,333
Sporting Facilities		99,800	485,500	585,300
Parks and Gardens	632,000	493,500	346,000	1,471,500
Stormwater Drainage		153,600	10,000	163,600
Totals	2,692,500	3,311,465	5,254,712	11,258,677

2018 / 2019 FEES AND CHARGES SCHEDULE

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
CORPORATE SERVICES		
ADMINISTRATION		
Photocopying A4	per page	0.30
Photocopying A3	per page	0.60
Photocopying - Agenda Extracts (set by regulation)	per page	0.30
Right to Information Request (set by Regulation - 25 fee units)	per application	39.50
Code of Conduct Complaints (set by regulation)	per complaint	79.00
FINANCE		
132 Certificates (set by Regulation - 30 fee units)	each	47.40
337 Certificates (set by Regulation - 132.5 fee units)	each	209.35
Rural Transaction Centre - Printing A4 Colour	each	0.40
Rural Transaction Centre - Printing A4 Black/White	each	0.30
CHILDREN/YOUTH SERVICES		
Wynyard Child Care Centre – Weekly	per week	380.00
Wynyard Child Care Centre – Day	per day	95.00
Wynyard Child Care Centre - (7:00 am to 1:00 pm)	per session	62.00
Wynyard Child Care Centre - (1:00 pm to 6:30 pm)	per session	57.00
Wynyard Child Care Centre - Before School	per session	22.00
Wynyard Child Care Centre - After School	per session	32.00
Wynyard Child Care Centre – Cancellation	cancellation Fee	standard fee for the session or service cancelled
School Holiday Program Fees	per day	60.00
School Holiday Program Fees (Long Day 7:00am – 6:00pm)	per day	N/A
After School Hours Care	per session	32.00
TOURISM		
Camping Ground - Unpowered Site	per day	22.00
Camping Ground - Powered Site	per day	28.00
Self-Contained Campers	per day	6.00
Camping Ground - Facilities Use	per day	16.00
TULIP FESTIVAL		
Market Stall Holder Fee - Non Powered Site		16.00
Market Stall Holder Fee - Powered Site		45.00
Market Prepaid Reserved Powered Site - Annual Fee		650.00
Market Prepaid Reserved Non Powered Site - Annual Fee		280.00
Market Stall Holder Food Van Fee - Non Powered Site		35.00

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
Market Stall Holder Food Van Fee - Non Powered Site 6months		350.00
Festival Holders Fee 3x3 - Powered Site Own Marquee/Van (food and drink and corporate)		160.00
Festival Holders Fee 3x3 - Powered Site Supplied Marquee (food and drink and corporate)		190.00
Festival Holders Fee 3x3 - Non Powered Site Own Marquee/Van (food and drink and corporate)		140.00
Festival Holders Fee 3x3 - Non Powered Site Supplied Marquee (food and drink and corporate)		170.00
Festival Holders Fee 6x3 - Powered Site Own Marquee/Van (food and drink and corporate)		180.00
Festival Holders Fee 6x3 - Powered Site Supplied Marquee (food and drink and corporate)		230.00
Festival Holders Fee 6x3 - Non Powered Site Own Marquee/Van (food and drink and corporate)		160.00
Festival Holders Fee 6x3 - Non Powered Site Supplied Marquee (food and drink and corporate)		220.00
Entertainment Site		220.00
Cocktail Party Entry		50.00
Festival Holders Fee 3x3 - Powered Site Own Marquee/Van (craft)		130.00
Festival Holders Fee 3x3 - Powered Site Supplied Marquee (craft)		160.00
Festival Holders Fee 3x3 - Non Powered Site Own Marquee/Van (craft)		110.00
Festival Holders Fee 3x3 - Non Powered Site Supplied Marquee (craft)		140.00
Festival Holders Fee 6x3 - Powered Site Own Marquee/Van (craft)		150.00
Festival Holders Fee 6x3 - Powered Site Supplied Marquee (craft)		190.00
Festival Holders Fee 6x3 - Non Powered Site Own Marquee/Van (craft)		130.00
Festival Holders Fee 6x3 - Non Powered Site Supplied Marquee (craft)		170.00
Cool Room Hire		260.00
EXHIBITION CENTRE		
Adult Entry	per person	8.50
Concession Entry	per person	7.50
Child Entry under 15 free (must be accompanied by an adult)	per person	0.00
School Groups (For up to 2 adults and 30 children)	per family	40.00
Annual Pass	per person	17.00
Group (15 people or more)	per person	5.00
PUBLIC HALLS		
Hall/room - Private Function (meetings, forum, party, wedding)	per day	125.00
Hall/room - Private Function (meetings, forum, party, wedding)	per hour	30.00
Hall/room Hire - Private Function - Damage Bond		730.00
Hall/room Hire - Key Bond (applies to all hirers)		60.00
Hall/room hire - Not for Profit Groups - Per Day	per day	50.00
Hall/room hire - Not for Profit Groups - Per Hour	per hour	15.00

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
DEVELOPMENT SERVICES		
BUILDING		
Building Act 2016 - Permit Authority		
Building Permit (<25,000 value) All Permits inclusive		
➤ Category 1		0.00
➤ Category 2 - Filing Fee		60.00
➤ Category 3 - Filing Fee		210.00
➤ Category 4		420.00
Renewal/Extension of Building or Plumbing Permit		210.00
Amend Building or Plumbing Permit		420.00
Temporary Occupancy Permit		210.00
Permit of Substantial Compliance		365.00
Plumbing Permit (All Permits inclusive of Certificate of Completion)		
➤ Category 1 - Low Risk Plumbing Work (Owner, Competent Person)		0.00
➤ Category 2A - Low Risk Non-Notifiable Plumbing Work (Licensed Plumber)		0.00
➤ Category 2B - Low Risk Post Notifiable Plumbing Work (Licensed Plumber)		60.00
➤ Category 3 - Notifiable Plumbing Work (Licensed Plumber)		735.00
➤ Category 4 - Plumbing Permit Work (Licensed Plumber)		945.00
A 10% discount for all permits issued in electronic format only		
Building Certificate	\$210.00 + \$210.00/hr inspection and report	
Training Levy Collection		0.2% of Building Value
Building Permit Levy		0.1% of Building Value
Building Inspection and Report		210.00/hr
Search & Copying of Building Plans	155.00 + copy fees per page	
Environmental Health Officer Report		420.00
HEALTH		
Food Business Registration	annum	180.00
Registration of Temporary Food Premises inc markets (Not Charged for charities and Not for Profit)	Restricted timeframes	80.00
Statewide Registration of a Mobile Business		180.00
All one-off Temporary Food Stall permits (Not for Profit no fee applicable)		27.00
Registration of Public Health Risk Premises	annum	180.00
Registration of Regulated System	annum	180.00
Registration of User/Supplier of Private Water Supply (N/A if Registered Food Business)	annum	180.00
Place of Assembly Licence - Specific Event	day	180.00
Hawkers & Street Vendor Licence	licence	180.00
Transfer of Registration Fee		40.00
PLANNING		
Subdivision Fees:	All fees plus Notification and advertisement	
Subdivision	application	\$390.00 + \$60.00 per lot
Minor Amendment Application Fees	application	180.00
Consolidation	application	315.00

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
Sealing of Final Plan	application	180.00
Petition to amend a Sealed Plan	application	\$300.00 + \$500.00 if a hearing is required
Planning Permit Application Fees:	All fees plus Notification and advertisement	
Planning Permit Application Fees	application < 80m2	Min. Fee 300.00
Planning Permit Application Fees	application > 80m2	300.00 (min)+ 1.50/m2
Processing and issuing of land use planning certificates		55.00
Level 2 Activity - Additional Fee	2,180.00 + advertising by quote	
Minor Amendment Application Fees		180.00
Visitor Accommodation application (in accordance with Interim Planning Directive no.2)		250.00
A 10% discount for all permits issued in electronic format only		
Other:		
Planning Scheme Amendment - Ordinance and/or Rezoning	application	2,100.00
Planning Scheme Amendment - Ordinance and/or Rezoning: Maps & Processing	application	2,100.00
Planning Scheme Amendment - Combined application	application	2,100.00 (DA/SD fees additional)
Extension of Time	application	180.00
Part 5 Agreement (Lodgement and Stamp Duty Additional)	application	315.00
Strata Titles	application	180.00+ 50.00/unit
Adhesion Orders	application	315.00
Advertising - Level 2 Activity and Planning Scheme Amendment	application	By Quote
Printing of plans and documentation where application lodged electronically		By Quote
Search & Copying of Planning Permits including Plans and Certificates - A3		65.00 + copy fees/page
A 10% discount applies for all permits issued in electronic format only		
INFRASTRUCTURE SERVICES		
ENGINEERING SERVICES		
Assess Construction Plans for Subdivisions (>3 lots) - Roadworks		770 + 12 per lot
Assess Construction Plans for Subdivisions (>3 lots) - Drainage Works		365 + 15 per lot
Road Reservation Permit Fees:		
➤ Application to Open Road		125.00
➤ Inspection Fees		125.00
➤ New Crossover Application Fee		125.00
➤ Sight Distance Assessment Fee		125.00
➤ Location Charges (during bus hours)		125.00
Supply plans of Council infrastructure - A4 (Colour)	per page	30.00
Supply of digital GIS data	per theme	90.00
Supply of Property Drainage Plans	copy	25.00
New traffic counter information	per count	260.00

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
ANIMAL CONTROL		
Registration Renewal Discount Period (closes 31/07/2018):		
Dogs - Domestic Unsterilised	per dog	48.00
Dogs - Working Dog	per dog	24.00
Dogs - Registered Breeder	per dog	24.00
Dogs - Registered Greyhound	per dog	24.00
Dogs - Sterilised	per dog	24.00
Dogs - Pensioner (applies to first dog only, additional dogs at standard applicable rate)	per dog	12.00
Dogs - Guide Dog	per dog	0.00
Dogs - Dangerous Dog		290.00
Registration Renewal Non-Discount Period:		
Dogs - Domestic Unsterilised	per dog	96.00
Dogs - Working Dog	per dog	48.00
Dogs - Registered Breeder	per dog	48.00
Dogs - Registered Greyhound	per dog	48.00
Dogs - Sterilised	per dog	48.00
Dogs - Pensioner (applies to first dog only, additional dogs at standard applicable rate)	per dog	24.00
Dogs - Guide Dog	per dog	0.00
Dogs - Dangerous Dog	per dog	290.00
New Registration Non-Discount Period:		
Dogs - Domestic Unsterilised	per dog	48.00
Dogs - Working Dog	per dog	24.00
Dogs - Registered Breeder	per dog	24.00
Dogs - Registered Greyhound	per dog	24.00
Dogs - Sterilised	per dog	24.00
Dogs - Pensioner (applies to first dog only, additional dogs at standard applicable rate)	per dog	12.00
Dogs - Guide Dog	per dog	0.00
Dogs - Dangerous Dog	per dog	290.00
Licences and Fees:		
Dogs - Kennel Licence	per licence	190.00
Dogs - Renewal of Kennel Licence	per licence	50.00
Replacement Tags	each	5.00
Impounding of Animals other than dogs	each impounding	Cost plus 20%
Maintenance of Animals other than dogs	per animal	Cost plus 20%
Dogs - Impounding Fee - 1st offence dog registered		70.00
Dogs - Impounding Fee - 1st offence dog not registered		100.00
Dogs - Impounding Fee - 2nd and subsequent offence		140.00
Investigation and report fee		At cost

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
CEMETERY FEES		
Exhumation	per exhumation	2,005.00
Reservation of Wynyard memorial wall lot	per burial	400.00
Wynyard Lawn cemetery interment - full size	per burial	1,870.00
Wynyard Lawn interment - under 5 years	per burial	800.00
Other interments (including private burial)	per burial	2,405.00
Ashes in wall or reservation or existing grave	per burial	450.00
Record search fee	per record	27.00
WYNYARD WASTE TRANSFER STATION		
Cars/Station Wagons	each	6.00
Clean builders rubble conc, brick etc. (if not clean standard fees will apply)		50% of standard charge
Clean Green Waste and timber (if not clean standard fees will apply)		50% of standard charge
Utilities/Vans/Trailers (Less than 2.4m X 1.5m and maximum of 3.6m3 volume)	each	12.00
Utilities/Vans/Trailers (Greater than 2.4m X 1.5m or greater than 3.6m3 volume)	each	24.00
Wheelie Bin	each	6.00
Trucks < 5t GVM	each	201.00
Trucks 6-12t GVM	each	803.00
Trucks 13-16t GVM	each	1,204.00
Trucks 17-23t GVM	each	1,604.00
Car Tyres	tyre	9.00
Truck and Larger Tyres	tyre	28.00
Tractor Tyres	each	46.00
Refrigerators/Freezers - certified gas free	each	Free
Refrigerators/Freezers - uncertified	each	37.00
Sorted Recyclables		Free
SOLID WASTE		
Disposal of Car Bodies - contact Council offices	each	Free
PARKS AND RESERVES		
Key Bond		50.00
Access to reserve electricity - small event (wedding, organised picnic)	each	50.00
Access to reserve electricity - large event (festival, concert, etc) per KW consumed minimum fee \$50	kWh	1.00
Circus		Hire Fee plus electricity usage at cost
Asset Protection Bond		To be determined on application
SPORTING GROUNDS & FACILITIES		
Bond		730.00
Key Bond		50.00
Line-marking - Estimates provided	per marking per ground	at cost
Sporting ground hire fee - club	per club per season	1,148.00
Sporting ground hire fee - casual user	per day	189.00

FEE DESCRIPTION	FEE BASIS	2018/2019 (\$)
Sporting ground hire fee - casual user	per hour per ground	35.00
Indoor Sports Centre - Adults (not including lights)	per hour per court	23.00
Indoor Sports Centre - West Wing - Adults (not including lights)	per hour per court	11.00
Indoor Sports Centre - Junior (not including lights)	per hour per court	11.00
Indoor Sports Centre - full day rate adult or junior (not including lights)	per day per court	189.00
Indoor Sports Centre - Lights	per hour per court	10.00
Squash Centre	token (20 mins)	5.00
Squash Centre	per day all courts	105.00
Squash Centre	per hour all courts	26.00
Wynyard Wharf Berthing Fees – Commercial:		140.00/ metre
➤ Gated Pontoon		1,272.00
➤ >8m up to 10m		1,527.00
➤ >10m up to 16m		1,912.00
➤ >16m		2,557.00
➤ casual		140.00/week
PRIVATE WORKS		
Private Works	each	
ALL FEES GST INCLUSIVE IF APPLICABLE		

PUBLIC AND ENVIRONMENTAL HEALTH GOALS AND OBJECTIVES

Council has a responsibility under various legislation such as the *Local Government Act 1993*, *Public Health Act 1997*, *Food Act 2003* and the *Environmental Management and Pollution Control Act 1994*, to provide for and support a healthy environment and lifestyle for residents and visitors to our area. The goal is to provide our community with education and an environment in which risks to health regarding food, air, water, noise etc. are mitigated. Officers endeavour to promote a high standard for the food prepared and sold within our area through the education of Food Business Operators and the assessment of Food Premises.

These objectives are met by the on-going inspection, licensing and registration of the relevant businesses and temporary food stalls involved, and the promotion of education programs for food handlers. The quality of water for recreational purposes is also monitored, sampled for testing regularly during the warmer months and investigated whenever concerns are evident or raised.

A school immunisation program is carried out in conjunction with the State Health Department and an adjoining contractual Council.

A Sharps Container Disposal System is provided by Council to help promote the proper disposal of needles / syringes etc and therefore reduce the adverse effects of spreading communicable diseases.

Council has an ongoing commitment to minimising the adverse effect of pollution or nuisances by preventing and controlling those incidents, wherever possible. Officers regularly carry out investigations regarding noise, smoke, dumping of wastes etc when it is reported or noted and work with the relevant parties involved to educate them and resolve issues in breach of the legislation. Officers also continue developing information sheets which will provide guidance to the general public in avoiding or reporting if necessary, the most regular public concerns. These documents are made available on the Council web site and on display as developed.

The public health goals for 2018 - 2019 are as follows:

- Promote public education and community engagement opportunities.
- Review relevant service delivery standards.
- To better assess and manage health and environmental threats arising from human activities.
- Review the suite of Public and Environmental Health documents and issues on display and on Council's website.



Waratah-Wynyard Council
21 Saunders Street
(Po Box 168)
Wynyard Tas 7325
Telephone: (03) 6443 8333
Email: council@warwyn.tas.gov.au
Website: www.warwyn.tas.gov.au

