



**ORDINARY MEETING  
OF COUNCIL**

**AGENDA  
OPEN MEETING**

**19 July 2021**

19 July 2021

## **Notice of Meeting – Ordinary Meeting of Council**

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 19 July 2021 with the Business of the meeting to be in accordance with the following agenda paper.

### **General Manager's Certification**

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford  
GENERAL MANAGER

Enquiries: Mayor Walsh  
Phone: (03) 6443 8311  
Our Ref: 004.01

19 July 2021

Mr Shane Crawford  
General Manager  
Waratah-Wynyard Council  
PO Box 168  
WYNYARD TAS 7325

Dear Shane,

#### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
  - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 19 July 2021 commencing at 6.00pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Mary Duniam  
ACTING MAYOR

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**TABLE OF CONTENTS**

<b>1.0</b>	<b>RECORD OF ATTENDANCE .....</b>	<b>7</b>
1.1	ATTENDANCE.....	7
1.2	APOLOGIES .....	7
1.3	LEAVE OF ABSENCE PREVIOUSLY APPROVED .....	7
<b>2.0</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>8</b>
2.1	CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING.....	8
<b>3.0</b>	<b>DECLARATIONS OF INTEREST.....</b>	<b>9</b>
<b>4.0</b>	<b>COUNCILLORS ANNOUNCEMENTS AND REPORT .....</b>	<b>10</b>
4.1	ANNOUNCEMENTS BY MAYOR.....	10
4.2	MAYOR'S COMMUNICATIONS.....	10
4.3	REPORTS BY DELEGATES.....	10
4.4	NOTIFICATION OF COUNCIL WORKSHOPS.....	11
<b>5.0</b>	<b>PUBLIC QUESTIONS AND STATEMENTS.....</b>	<b>12</b>
5.1	RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING .....	13
5.1.1	R CAMERON - SINK HOLES INGLIS RIVER BANK.....	13
5.1.2	C MARMION - RESPONSIBLE DOG OWNER BAN .....	13
5.1.3	C HUTCHISON - SETTLEMENT STRATEGY .....	14
5.2	PUBLIC QUESTIONS RECEIVED IN WRITING .....	14
5.3	PUBLIC QUESTIONS WITHOUT NOTICE .....	14
5.4	PUBLIC STATEMENTS RECEIVED IN WRITING.....	15
5.5	PUBLIC STATEMENTS WITHOUT NOTICE .....	15
<b>6.0</b>	<b>PLANNING AUTHORITY ITEMS .....</b>	<b>16</b>
6.1	PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS.....	16
6.2	PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS .....	16
6.3	ROAD REALIGNMENT LOCATED AT 15583, 15555 & 15663 BASS HIGHWAY, DOCTORS ROCKS - DA 93/2021.....	17
<b>7.0</b>	<b>MATTER RAISED BY COUNCILLORS .....</b>	<b>29</b>
7.1	RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING.....	29
7.1.1	CR FAIRBROTHER - INGLIS RIVER RETAINING WALL.....	29
7.2	COUNCILLOR QUESTIONS RECEIVED IN WRITING .....	29
7.3	COUNCILLOR QUESTIONS WITHOUT NOTICE .....	29
<b>8.0</b>	<b>NOTICE OF MOTION .....</b>	<b>30</b>

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<b>9.0</b>	<b>REPORTS OF OFFICERS AND COMMITTEES.....</b>	<b>31</b>
9.1	COMMUNICAITON AND ENGAGEMENT STRATEGY ANNUAL REVIEW .....	31
9.2	ANNUAL PLAN REPORT 1 JULY 2020 TO 30 JUNE 2021 .....	36
9.3	QUARTERLY STATISTICS TO 30 JUNE 2021.....	39
9.4	AWARD OF CONTRACT #764 - CAMP CREEK FINAL REHABILITATION .....	57
9.5	AWARD OF CONTRACT #762 - PROVISION OF ROADSIDE WEED SPRAYING SERVICES .....	60
9.6	FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2021 .....	63
9.7	SENIOR MANAGEMENT REPORT.....	73
9.8	MINUTES OF OTHER BODIES/COMMITTEES .....	81
9.8.1	MINUTES OF OTHER BODIES/COMMITTEES - WARATAH COMMUNITY BOARD HELD 26 JUNE 2021 .....	81
<b>10.0</b>	<b>MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING .....</b>	<b>83</b>
<b>11.0</b>	<b>CLOSURE OF MEETING TO THE PUBLIC.....</b>	<b>84</b>
<b>12.0</b>	<b>RESUMPTION OF OPEN MEETING .....</b>	<b>85</b>
<b>13.0</b>	<b>PUBLIC RELEASE ANNOUNCEMENT.....</b>	<b>85</b>

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

**AGENDA OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 19 JULY 2021, COMMENCING AT**

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

**DIGITAL RECORDING OF COUNCIL MEETINGS POLICY**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be digitally recorded, in accordance with the Council Policy **GOV.017 – Digital Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and to allow live streaming of Council Meetings.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

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<b>1.0 RECORD OF ATTENDANCE</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(a) attendance and apologies.*

**1.1 ATTENDANCE**

**1.2 APOLOGIES**

Nil

**1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Mayor Robby Walsh

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<b>2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(b) Confirmation of the minutes.*

## **2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

### **RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 21 June 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

*Any corrections to the Minutes are to be identified and agreed at this point prior to taking a vote to adopt the minutes.*



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**3.0 DECLARATIONS OF INTEREST**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)*

*(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.*

**Councillor and Agenda Item Number**

**Staff and Agenda Item Number**

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## **4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT**

### **4.1 ANNOUNCEMENTS BY MAYOR**

Nil received.

### **4.2 MAYOR'S COMMUNICATIONS**

#### **RECOMMENDATION**

**That Council note the Acting Mayors Communications**

17/6/21	Meeting with General Manager
17/6/21	Radio Interview – 7BU Martyn Agerton
21/6/21	ABC Radio Interview
21/6/21	Radio Interview
21/6/21	Council Meeting
21/6/21	ABC Radio Interview (after Council Meeting)
22/6/21	North West Transmission Developments
22/6/21	Meeting with General Manager
24/6/21	TasWater Representatives Meeting
28/6/21	Councillor Workshop
29/6/21	Meeting with General Manager
29/6/21	WWC Audit Panel Meeting
30/6/21	LGAT AGM
1/6/21	Somerset Plaza Art Official Opening
12/6/21	Councillor Workshop

### **4.3 REPORTS BY DELEGATES**

Nil received.

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#### 4.4 NOTIFICATION OF COUNCIL WORKSHOPS

*Legislative Reference:*

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(c)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(c) the date and purpose of any council workshop held since the last meeting.*

#### RECOMMENDATION

**That Council note the following Councillor Workshops**

28/6/21	Cradle Coast Authority Update Rural Road Maintenance
12/7/21	TasWater – Waratah Dam ICT Review Mountain Biking Trails

#### Upcoming Workshops - Indicative Only

26/7	BHB Community Conversation
2/8	Developing a Bioenergy Vision
30/8	Fossil Bluff Masterplan Consultation Feedback.

#### Councillor Attendance Records

Meetings attended during 2020/21 (to 30 June 2021)

	Ordinary Meetings 2020/21 (12)	Special Meetings / AGM 2020/21 (2)	Workshops 2020/21 (26)	Community Conversations 2020/21 (6)	Weeks Leave Approved
Mayor Robert Walsh	10	2	17	2	13
Deputy Mayor Mary Duniam	11	2	25	5	
Cr Maureen Bradley	12	2	25	0	
Cr Gary Bramich	12	2	25	5	
Cr Andrea Courtney	11	1	23	3	
Cr Celisa Edwards	11	1	26	0	
Cr Darren Fairbrother	12	2	25	1	
Cr Kevin Hyland	10	2	17	2	5

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## 5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31*

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions to be asked by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time: -*

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
  - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
  - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
  - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
  - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
  - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
  - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5) *(a) If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
- (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
- (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
  - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
  - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements: -*

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
  - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
  - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
  - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
  - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*
- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
- (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
- (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
- (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

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## **5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

### **5.1.1 R CAMERON - SINK HOLES INGLIS RIVER BANK**

#### **QUESTION**

Mrs Cameron of Wynyard asked if the Council has put any pressure on Crown Land Services (CLS) and other appropriate agencies to repair the dangerous sinkholes behind the seawall on the eastern side of the Inglis River near the mouth in Wynyard and if so, when will the sinkholes be fixed. Mrs Cameron also asked if, in the interim, the fencing around the sinkholes could be fixed and made safe.

The Director of Infrastructure and Development Services advised that the matter has been raised with the CLS. He also noted that at last election a commitment was given by the State Government to repair the seawall and sink holes.

The question regarding when works would occur and if the fencing could be improved were taken on notice.

#### **OFFICERS RESPONSE**

The State Government have advised that all promises from the most recent state election will be formalised via correspondence from the Premiers Office within the next four (4) weeks. At that time, we can expect to be advised of the next steps for these works to be funded and completed.

### **5.1.2 C MARMION - RESPONSIBLE DOG OWNER BAN**

#### **QUESTION**

Mr Marmion of Wynyard asked why did the Council ban all responsible dog owners when National Parks and Wildlife gave the council compromises?

The question was taken on notice

#### **OFFICERS RESPONSE**

Officers advise that as outlined at the Council Meeting on 21 June 2021, Parks and Wildlife did meet with dog owners following the adoption of the Council Dog Management Policy and presented alternate options for Council to consider.

In response, Council indicated that whilst there were dog owners seeking change, feedback is also being received from the other parts of the community congratulating Council on its position. Either way there will be frustrations and Council believe the current arrangement provides the greatest reduction of risk.

In accordance with section 7 (3) of the *Dog Control Act 2000*, a Council is to:

*(a) invite public submissions relating to a proposed dog management policy or an amendment of the policy; and*

*(b) consult with any appropriate body or organisation; and*

*(c) consider any submissions and results of any consultation before making the policy or the amendment.*

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As the changes suggested by PWS would amend the policy, full consultation would need to be undertaken. Council did not wish to pursue this consultation so soon following the initial consultation only a few months prior.

The Policy is due for review in 2022 and consultation on a revised draft will occur early in that year.

### **5.1.3 C HUTCHISON - SETTLEMENT STRATEGY**

#### **QUESTION**

Mr Hutchison of Preolenna asked, in relation to the Settlement Strategy, on which date was Council contacted by a landowner of River Road/Table Cape Road in regard to potential rezoning of the Rural Resources Land, alternately did Council contact the landowners – if so, when?

The question was taken on notice.

#### **OFFICERS RESPONSE**

Council wrote to landowners of areas that were being considered for rezoning on 13 January 2021. This correspondence advised that the Settlement Strategy was commencing public consultation, how the strategy was accessible for review, how to make a submission, and who to contact for any enquiries. The letter advised that the consultation period would run between 16 January to 19 February 2021. Landowners in the River Road area received a copy of this letter, as the area was being considered for rezoning.

Council then received written submissions on the Settlement Strategy throughout the consultation period from what would appear to be three landowners within the River Road area. It is difficult to be certain, as some responses were anonymous.

### **5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**

Nil received.

### **5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

*(2) The Chairperson of an ordinary council meeting may –*

*(b) invite any members of the public present at an ordinary meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

*(5) The Chairperson may –*

*(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

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#### **5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil received.

#### **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

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## **6.0 PLANNING AUTHORITY ITEMS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2005 Regulation 25/ Judicial Review Act.*

*The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.*

*25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.*

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the Requirements of the *Judicial Review Act*.

### **6.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

*(2) The Chairperson of an ordinary council meeting may –*

*(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

*(5) The Chairperson may –*

*(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.






### **6.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.



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### 6.3 ROAD REALIGNMENT LOCATED AT 15583, 15555 & 15663 BASS HIGHWAY, DOCTORS ROCKS - DA 93/2021

To: Council  
Reporting Officer: Graduate Town Planner  
Responsible Officer: Manager Development and Regulatory Services  
Report Date: 6 July 2021  
File Reference: 7059187, 7059195, 2280771  
Supporting Documents: 1. Consolidated advertised documents   
2. TasWater Submission to Planning Authority Notice   
3. Tasmania Parks and Wildlife Service response   
4. Representation   
5. Signed extension of time agreement 

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#### RECOMMENDATION

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, approve a road realignment located at 15583, 15555 & 15663 Bass Highway, Doctors Rocks, subject to the following conditions:

#### PART A CONDITIONS:

- (1) The use/development is to be generally in accordance with the application as submitted and endorsed plans as listed:
  - a. Planning Assessment and Appendices with Project Number 12539967 as prepared by GHD Pty Ltd and dated 5 May 2021.
  - b. Landslide Risk Assessment and Appendices with Project Number 12522329 as prepared by GHD Pty Ltd and dated 16 June 2020.
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (4) Stormwater is to be managed on-site in accordance with the Planning Assessment endorsed as part of this permit.
- (5) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

#### PART B CONDITIONS:

- (1) The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B which the Regulated Entity (trading as TasWater) has required the planning authority to include in the permit, pursuant to *section 56Q* of the *Water and Sewerage Industry Act 2008*, reference TWDA 2021/00909-WWC(attached).

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## **PART C CONDITIONS:**

- (1) A barrier consisting of temporary mesh or hessian fencing is to be installed to the satisfaction of Tasmania Parks and Wildlife Service along the boundary to the coastal reserve for the duration of the construction phase to prevent penguins from nearby colonies accessing the work site.**

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- This project must be substantially commenced within two years of the issue of this permit.
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
- This permit is based on information and particulars set out in Development Application DA 93/2021. Any variation requires an application for further planning approval of Council.
- The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
- Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
- Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council’s decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Resource Management and Planning Appeal Tribunal, G.P.O. Box 2036, Hobart, 7001. Updated Notices of Appeal are available on the Tribunal’s website at [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).

## **PURPOSE**

The purpose of this report is for the Planning Authority to consider the merits of the application DA 93/2021 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013*.

## **BACKGROUND**

The Bass Highway at Doctors Rocks is a Category A2 road. It is largely single lane in both directions and includes a turn off to Wynyard via the Old Bass Highway.

The Bass Highway, the adjoining Old Bass Highway and the now defunct Western Line Railway are located within the Utilities zone. The adjoining lots to the south are established farming lots located within the Rural Resource zone. They primarily contain cleared land

sown to pasture and used for grazing purposes. To the north of the subject site is an Environmental Management zoned coastal reserve administered by Tasmanian Parks & Wildlife. The subject site is located beneath the Operational Airspace Overlay for Burnie Airport and portions of the site are subject to the Landslip Hazard Overlay.

A locality plan identifying the subject property is provided in Figure 1 below.

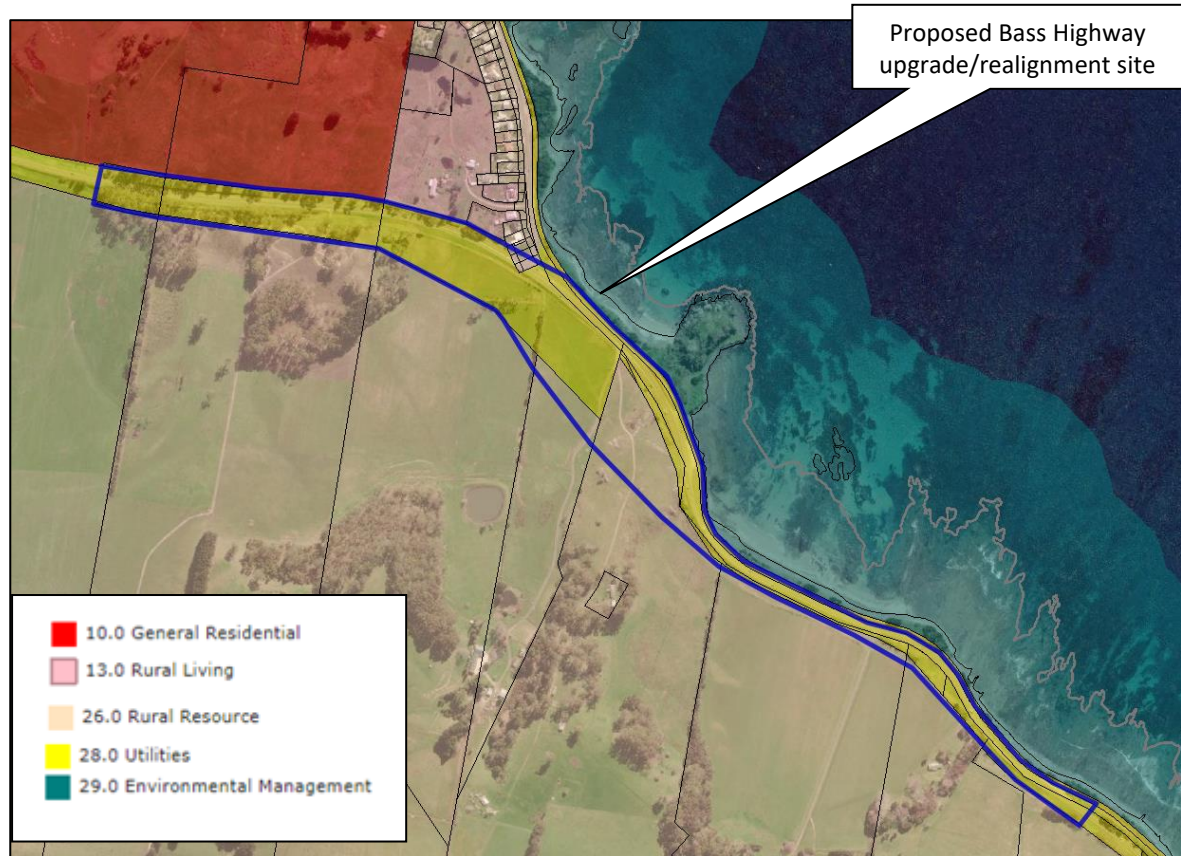


Figure 1: Subject Site with Zoning

## DETAILS

The applicant is seeking approval for upgrades and realignment of the Bass Highway at Doctors Rocks. The proposed works are required to bring the existing road up to current design standards in order to cater for heavy vehicles using the highway and will improve sight distances as well as overall safety for road users. The existing highway is to be realigned, overtaking lanes are to be constructed in both directions and a central safety barrier is to be installed. A vehicle turnaround area will also be constructed near the turnoff to Old Bass Highway.

In addition to works undertaken in the road reserves for Bass Highway and Old Bass Highway, the proposal includes works on land at 15583 Bass Highway (CT 108076/1, CT 108076/2 & CT 136000/3), 15555 Bass Highway (CT 66202/1) and 15663 Bass Highway (CT 138307/3). The proposal also involves land over 15661 Bass Highway (CT 39/7961) which has a benefitting right of way.

Adjoining properties with direct access onto Bass Highway will have their accesses upgraded to cater for the proposed realignment. Redundant sections of road pavement are to be demolished and landscaped. Private land involved in the proposed upgrade and realignment is to be acquired via the *Land Acquisition Act 1993*. No works will be undertaken in the coastal reserve.

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This report assesses the proposal against the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) and takes into account any representations received during the public exhibition period. The subject site is located within the Rural Resource zone and Utilities zone under the Planning Scheme. The proposal is defined as being within the Utilities use class, which is a Permitted use within the Utilities zone and a Discretionary use within the Rural Resource zone. The applicant is applying for discretion under clause 26.3.1 P1 Requirement for discretionary non-residential use to locate on rural resource land.

### **CONSULTATION PROCESS**

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The application was re-advertised for a further 14 days due to the fact that some of the documents advertised on Council's website during the initial 14 day advertising period were cropped. The following documentation was advertised:

- Development Application Form X 3 Pages
- Council Consent letter x 1 Page
- Crown Consent Letter x 1 Page
- Planning Assessment x 30 Pages
- Appendix A – Title Documents x 14 Pages
- Appendix B – Consent Documents x 5 Pages
- Appendix C – Project Documentation x 87 Pages
- Appendix D – Geotechnical Information x 130 Pages
- Landslide Risk Assessment x 120 Pages

1.

The period for representations closed on 16 June 2021 for the first round of advertising and on 5 July 2021 for the second round of advertising. One (1) representation was subsequently received. A map demonstrating the relationship between the subject site and the representor's properties is shown in Figure 2.



**Figure 2: Relationship between subject site and representor's property**

The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representation which is included as an enclosure to this report.

**Representor: W Forman**

Issues raised:	Response:
<p>On the whole I applaud the proposed upgrades to the Bass Highway and Doctors Rocks intersection as being necessary for future growth and safety however I feel there is room for improvement in design and in some practical applications which will affect properties adjoining and in close proximity to the upgrades particularly at Doctors Rocks.</p> <p>My first point of discussion will relate to the proposed upgrade to the intersection of the Old Bass Highway and Bass Highway at Doctors Rocks. This intersection as we know has been the centre of some horrific injuries and deaths by motor vehicle accidents and was improved somewhat in a more recent upgrade. Although the recent upgrade improved access considerably it was left short of being fail safe.</p> <p>I access the Bass Highway from the Old Bass Highway on a daily basis and would consider it very intimidating for those motorists less confident.</p> <p>A percentage of vehicles stop dead at the intersection whilst turning left (East) towards</p>	<p>Council is required to consider a development application as provided by the applicant. Alternative road layout options, such as inclusion of traffic lights, roundabouts, slip lanes and the like, can only be considered when proposed by the applicant.</p> <p>Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p>

<p>Burnie rather than merging in at speed creating issues for backed up vehicles on the Old Bass Highway.</p> <p>It is almost impossible to access a right turn (West) from the Old Bass Highway to the Bass Highway due to design issues with the over width road corridor and by having to cross extra lanes whilst negotiating oncoming traffic at speeds of up to 100klms through this area it has become extremely dangerous to transverse and not for the faint hearted.</p> <p>Although this intersection is to be upgraded in the new proposal it is essentially the exact same design with the same design faults inherent. Just add more vehicle volume and increased speeds in traffic flow and I feel that the design will lend itself to serious motor vehicle interaction or worse sooner than later.</p> <p>Perhaps there may be a safer option in design including utilizing the original Bass Highway as access for east bound intersecting traffic Highway via a one way slip line to merge into the proposed upgraded East bound corridor? Other options may include traffic signals or a roundabout which have proven to work affectively at the Mount Hicks turnoff.</p>	
<p>Point 2 relates to the closing of the Bass Highway at the Doctors Rocks Lookout.</p> <p>My concerns for this area (I have witnessed in the past) is that the dead end section leading up to the lookout will become a drag strip for hoons particularly at night, an illegal dumping ground for rubbish and unsavoury items and drug paraphernalia, a camping site for squatters and will be forgotten about in terms of upkeep and roadside maintenance. Should there be street lighting and or surveillance cameras installed then maybe this may be less attractive to those less civilised?</p> <p>As discussed earlier also could it be more prudent to utilize the existing infrastructure in what is the current Bass Highway road from the Old Bass Highway intersection to the Doctors Rocks lookout as both an on-side road parking facility (angled) to access local attractions and the second existing lane being a one way continuing slip lane merging with east bound traffic into the new proposed dual lane highway road corridor?</p>	<p>Clause 8.10 of the Planning Scheme sets out the matters which Council must have regard to when determining applications. This includes the content of any representations received, but only insofar as the matters raised in the representation are relevant to the particular discretion being exercised.</p> <p>As outlined above, Council is required to consider a development application as provided by the applicant. Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p> <p>Issues regarding criminal activity are not relevant under the Planning Scheme and are not matters for Council consideration. Concerns regarding illegal dumping can be directed to the relevant landowner. Issues regarding hooning should be directed to Tasmania Police.</p>

<p>Point 3 relates to the increased vehicle usage on the Bass Highway at Doctors Rocks particularly prime movers in more recent years and the vast increases in light 'noise' and road travel noise through this area. I have read the projection of vehicle usage and increases for the next 20 years and am most uncomfortable with the prospect of even more vehicles travelling at higher speed with larger tyres and brighter lights affecting the liveability of houses within close proximity or parallel with the proposed Bass Highway at the Doctors Rocks intersection and as my house frontage will be directly facing the proposed and elevated altered angle of west bound traffic feel the need to discuss the possible erection of a permanent hard noise/privacy/light barrier being erected from the Old Bass Highway intersection all the way west past 237 Old Bass Highway's southernmost boundary at the very least. This will also aid in a noise barrier through the construction phase and may be added to in future upgrades to the road corridor and through the inevitable development of urban sprawl through lands here zoned as General Residential and which back onto the highway corridor directly.</p>	<p>Clause 8.10 of the Planning Scheme sets out the matters which Council must have regard to when determining applications. This includes the content of any representations received, but only insofar as the matters raised in the representation are relevant to the particular discretion being exercised.</p> <p>As outlined above, Council is required to consider a development application as provided by the applicant. Comments on the design should be forwarded directly to the Department of State Growth for their consideration.</p> <p>Issues relating to light and noise pollution impacting upon residential development are not relevant under Clause 26.3.1 (P1), which is primarily concerned with protection of agricultural land and associated resource development use. The performance criteria for this clause does not require Council to consider maintenance of residential amenity of the type expected in the General Residential or Rural Living zones. The proposed works comply with all relevant setback requirements from these zones. The proposed realignment does not increase proximity of Bass Highway to sensitive uses below the minimum threshold set out in the Rural Resource zone.</p>
<p>My final point will conclude with a lack of speed zone nominations to the application. Will there be reduced speed zones on approach to the Old Bass Highway intersection or as proposed once the Bass Highway corners are removed on this approach will there be an increase in speed nomination?</p> <p>These views form a community opinion and as a member of the community of Doctors Rocks I feel the need to voice these concerns and do formally put forward these views for representation and determination for further council assessment.</p>	<p>Decisions regarding speed limits are a matter for the relevant road authority and are not a matter for Council's consideration as a Planning Authority. Concerns regarding speed limits along the Bass Highway should be directed to the Department of State Growth.</p>

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## **INTERNAL REFERRALS**

### **Engineering Services Department**

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to council assets are to be met by the developer.
- (2) In the course of undertaking the development/use there is to be no damage caused to any council owned infrastructure or property.
- (3) Stormwater is to be managed on-site in accordance with the Planning Assessment endorsed as part of this permit.

Note: A “Works within the Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.

### **Environmental Health**

The following environmental health conditions and notes were recommended.

- (1) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

Notes: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

## **EXTERNAL REFERRALS**

The application was referred to TasWater on 1 June 2021. A response was received on 17 June 2021 and forms Part B of this Permit.

The application was referred to the Department of State Growth (DSG) on 1 June 2021. A response was received on 17 June 2021 advising that DSG did not have any comments.

The application was referred to Tasmania Parks and Wildlife Service on 1 June 2021. A response was received on 17 June 2021 requesting that a condition be included on any permit issued to require a barrier to be installed for the duration of the construction phase to prevent penguins from nearby colonies accessing the work site. This condition forms Part C of this Permit.

The application did not require any other external referrals.

## **PLANNING ASSESSMENT**

The subject site is located within the Rural Resource zone and Utilities zone under the *Waratah-Wynyard Interim Planning Scheme 2013*.

The use is a Utilities Use which is a Permitted use within the Utilities zone. It is also a Permitted use within the Rural Resource zone, if for minor utilities and should the application meet all the relevant acceptable solutions of the planning scheme.

The proposal does meet the definition of minor utilities and does not meet all relevant acceptable solutions of the planning scheme and is therefore submitted as a discretionary



application under Section 57 of LUPAA and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses for the Rural Resource Zone and relevant Codes is provided below.

## 26.0 Rural Resource Zone

### 26.3.1 Requirement for discretionary non-residential use to locate on rural resource land

<p><b>A1</b> There is no acceptable solution</p>	<p><b>P1</b> Other than for residential use, discretionary permit use must –</p> <ul style="list-style-type: none"> <li>(a) be consistent with the local area objectives;</li> <li>(b) be consistent with any applicable desired future character statement;</li> <li>(c) be required to locate on rural resource land for operational efficiency –             <ul style="list-style-type: none"> <li>(i) to access a specific naturally occurring resource on the site or on adjacent land in the zone;</li> <li>(ii) to access infrastructure only available on the site or on adjacent land in the zone;</li> <li>(iii) to access a product of primary industry from a use on the site or on adjacent land in the zone;</li> <li>(iv) to service or support a primary industry or other permitted use on the site or on adjacent land in the zone;</li> <li>(v) if required –                 <ul style="list-style-type: none"> <li>a. to acquire access to a mandatory site area not otherwise available in a zone intended for that purpose;</li> <li>b. for security;</li> <li>c. for public health or safety if all measures to minimise impact could create an unacceptable level of risk to human health, life or property if located on land in a zone intended for that purpose;</li> </ul> </li> <li>(vi) to provide opportunity for diversification, innovation, and value adding to secure existing or potential primary industry use of the site or of adjacent land;</li> <li>(vii) to provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania; or</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>(viii) if a cost-benefit analysis in economic, environmental, and social terms indicates significant benefits to the region; and</li> <li>(d) minimise likelihood for – <ul style="list-style-type: none"> <li>(i) permanent loss of land for existing and potential primary industry use;</li> <li>(ii) constraint or interference to existing and potential primary industry use on the site and on adjacent land; and</li> <li>(iii) loss of land within a proclaimed irrigation district under Part 9 <i>Water Management Act 1999</i> or land that may benefit from the application of broadscale irrigation development 2.</li> </ul> </li> </ul>
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**Planning Comments:** Complies

Council is in receipt of an application for upgrades to and realignment of the Bass Highway at Doctors Rocks. The proposal is considered to fall within the Utilities use category under the Planning Scheme and is a discretionary use in the Rural Resource zone, unless considered ‘minor utilities’. The proposal does not meet the definition of ‘minor utilities’ and requires assessment against Performance Criteria P1 for this Clause.

Performance Criteria P1(a) requires discretionary permit use to be consistent with the local area objectives. Demonstration of ‘consistency’ does not go so far as to require strict compliance with every local area objective listed under Clause 26.1.2. It is only necessary for a proposal to be consistent with the local area objectives when considering those as a whole. In terms of the application before Council, local area objectives (g)-(h) are largely irrelevant as they relate to use of land for residential, tourism and recreation uses.

Local area objectives, (a)-(e), are concerned with the protection of agricultural land and preservation of natural resources for primary industry use. Although the proposal involves permanent conversion of rural land to a non-agricultural use, the area of land which is to be acquired via the *Land Acquisition Act 1993* comprises relatively minor portions of 15583, 15555 and 15563 Bass Highway and will allow the continuation of primary industry uses undertaken on the balance area of these lots. Each property will continue to be used for grazing purposes and will retain access to Bass Highway. As the main freight route along the north-west coast, the Bass Highway is of economic importance to agricultural activities undertaken on the Rural Resource zoned properties subject to this application. The proposed works are required to bring the existing road up to current design standards in order to cater for heavy vehicles using the highway, including trucks transporting livestock and other goods from farms at 15583 and 15566 Bass Highway. It is considered that the proposed upgrades and realignment of Bass Highway will not have any significantly greater impact on adjoining agricultural uses than the existing road corridor. In addition to local area objectives (a)-(e), the proposal is also consistent with local area objective (f) which states that rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area. The proposal is for an essential safety upgrade to a major transport route. Due to the location of the coastline it is not possible to extend the road corridor to the north. Expansion of the road corridor must therefore be located on rural land. The proposal satisfies P1(a).

Regarding Performance Criteria P1(b), the desired future character statements for the zone acknowledge that the Rural Resource zone may feature utility and transport sites and extended corridors. According to LISTmap the proposed works do not involve land of importance for

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threatened flora or fauna or any threatened native vegetation communities. The proposal does not significantly increase the proximity of the road corridor to existing sensitive uses and will not affect the visual amenity of the surrounding area, which is already dominated by the Bass Highway. The proposal is broadly consistent with the applicable desired future character statements and satisfies P1(b).

According to P1(c), discretionary non-residential use must be required to locate on rural resource land for operational efficiency due to one of eight reasons. These include a requirement to access infrastructure only available on the site or adjacent land in the zone - P1(c)(ii), to service or support a primary industry or other permitted use on the site or on adjacent land in the zone - P1(c)(iv), if required to acquire access to a mandatory site area not otherwise available in a zone intended for that purpose – P1(c)(v), and to provide an essential utility or community service infrastructure for the municipal or regional community or that is of significance for Tasmania - P1(c)(vii).

The proposal is consistent with each of these criteria. The works comprise an essential safety upgrade to the main transport corridor for the north-west coast and are required in order to better cater for heavy vehicles using the Bass Highway, including trucks carrying livestock and other goods from adjacent farmland to ports or other markets. As outlined above, it is not possible to constrain the required upgrades/realignment to land within the Utilities zone and expansion of the road corridor must therefore be located on rural land. The proposal will also improve sight distances as well as overall safety for road users within the broader community. Of the eight options listed under P1(c), the proposal complies with P1(c)(ii), P1(c)(iv), P1(c)(v) and P1(c)(vii).

Satisfaction of P1(d) requires that a proposal minimise the likelihood for permanent loss of land for primary industry use as well as minimise constraint/interference to primary industry activities, both existing and potential. The proposal seeks to minimise the loss of rural land insofar as works have been confined to the Utilities zone where possible. As outlined previously, the area of rural land forming part of the proposed upgrades/realignment comprises relatively minor portions of 15583, 15555 and 15563 Bass Highway and has been incorporated into the proposed upgrades/realignment as a matter of necessity. It is not considered that the proposed upgrades and realignment of the Bass Highway will have any significantly greater impact on adjoining agricultural uses than the existing road corridor. The proposal satisfies P1(d)(i)-(ii). P1(d)(iii) is irrelevant as the proposal does not involve land within a proclaimed irrigation district or which is suited to broadscale irrigation development.

In this manner, the proposal satisfies P1 for this Standard and approval is therefore recommended.

## **STATUTORY IMPLICATIONS**

### *Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under section 3(1) of LUPAA and must enforce the Planning Scheme under section 48 of LUPAA.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

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## **STRATEGIC IMPLICATIONS**

There are no strategic implications as a result of this report.

## **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications for Council other than those ordinarily associated with administering the Planning Scheme.

## **RISK IMPLICATIONS**

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

## **COMMENT**

This report is presented for Council's consideration as the Planning Authority, together with the recommendations contained at the beginning of this report.

It is considered that the proposed road realignment complies with either the acceptable solution or satisfies the performance criteria for all applicable standards of the Planning Scheme.

The proposed upgrades and realignment of the Bass Highway at Doctors Rocks comprise an essential safety upgrade to the main transport corridor for the north-west coast. The proposal will bring the existing road up to current design standards in order to cater for heavy vehicles using the highway and will improve sight distances as well as overall safety for road users.

It is not possible to constrain the required upgrades/realignment to land within the Utilities zone and expansion of the road corridor must therefore be located on the adjoining rural land. The proposal will not significantly affect established primary industry uses at 15583, 15555 and 15563 Bass Highway. It is not considered that the proposed upgrades and realignment of the Bass Highway will have any significantly greater impact on adjoining agricultural uses than the existing road corridor.

The application is considered to comply with the Rural Resource Zone and Utilities Zone provisions for the *Waratah-Wynyard Interim Planning Scheme 2013*. It is therefore recommended that Council approve a planning permit for the proposed road realignment.

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**7.0 MATTER RAISED BY COUNCILLORS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; 29 (3)*

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

*Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)*

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

**7.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****7.1.1 CR FAIRBROTHER - INGLIS RIVER RETAINING WALL****QUESTION**

Cr Fairbrother asked whether council has capacity to rectify the seawall/sink hole issue and then and send invoice to Crown Land Services (CLS).

**OFFICERS RESPONSE**

The General Manager took the question on notice to discuss the matter with CLS, he noted that the matter will be dependent on when seawall repairs will occur and what works that will entail.

The Director of Infrastructure and Development Services advised that the matter has been raised with the CLS. He also noted that at last election a commitment was given by the State Government to repair the seawall and sink holes.

The State Government have advised that all promises from the most recent state election will be formalised via correspondence from the Premiers Office within the next (four) 4 weeks. At that time, we can expect to be advised of the next steps for these works to be funded and completed.

**7.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

Nil received.

**7.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

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## 8.0 NOTICE OF MOTION

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 16*

- (5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*
- (6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*
  - (a) *is defamatory; or*
  - (b) *contains offensive language; or*
  - (c) *is unlawful.*
- (7) *A councillor who has given notice of a motion that has not been refused under subregulation (6) is to move the motion at the meeting, otherwise it lapses.*

Nil received.

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## 9.0 REPORTS OF OFFICERS AND COMMITTEES

### 9.1 COMMUNICAITON AND ENGAGEMENT STRATEGY ANNUAL REVIEW

To: Council  
Reporting Officer: Manager Tourism and Marketing  
Responsible Manager: Director Community and Engagement  
Report Date: 28 June 2021  
File Reference: 1  
Enclosures: Nil

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#### RECOMMENDATION

**That Council note the Communications and Engagement Strategy annual review.**

#### PURPOSE

To present Council with a review of the second year actions from the Communication and Engagement Strategy 2019-2021

#### BACKGROUND

At the June 2019 ordinary meeting Council adopted the Communications and Engagement Strategy 2019/2021. This strategy reflects the changing communication landscape and the desire for Council to become more transparent with its community, increase engagement opportunities, encourage greater community participation in Council decision-making and encourage greater collaboration with key stakeholders.

#### DETAILS

The Strategy set out some performance level goals across 21 different communication components. A desktop analysis of progress against those performance targets at the end of Year 2 of the strategy can be seen in the table below:

COMMUNICATIONS COMPONENT	Level of Practice			
	2010	2019	Achieved 2020	Achieved 2021
Written communications plan, flowing from strategic plan	0	1	4	4.5
Communications style guide	0	2	4	4
Consistent communications style, reinforcing branding (typeface, palette, structure, graphics, logo)	0	1	4	4.5
Key messages (existing, demonstrated)	0	1	4	4.5
Defined target audiences	2	4	4	4.5
Communications objectives	2	2	4	4.5
Language appropriate to target audiences	2	3	4	4.5
Appropriate number of communications tools (too many/few)	1	2	3	4.5
Appropriate application of communications tools	1	2	3	4
Structured implementation of communications (timely, regular, proactive)	2	2	4	4.5
Engagement with media	3	2	4	4.5
Image library	3	3	4	4
Agreed responsibilities within staffing structure	2	2	4	4.5

COMMUNICATIONS COMPONENT	Level of Practice			
	2010	2019	Achieved 2020	Achieved 2021
Management support for communications	4	3	4	5
Organisation-wide embracing of communications (everyone represents the brand; all staff are advocates)	1	2	3	4
Identifiable brand (discernable brand values)	2	2	4	4.5
Website is easily navigable	4	3	5	5
Website has sensible content flow	4	3	5	5
Analysis of website visits	2	2	4	4
Use of new media	0	2	3	4
Public face engagement: Reception; face-to-face; telephone; processes	2	3	4	4.5

#### LEVEL OF PRACTICE KEY

0. Not performed
1. Ad hoc/not planned
2. Patchy
3. Regular/ somewhat strategic
4. Demonstrated and strategic
5. Optimal practice

In addition to these ongoing communications performance standards, the plan sets out the following goals:

- Develop an ongoing communication program to keep the community and key stakeholders informed about programs, services and decisions.
- Build reputation and identity through consistent messaging and engaging visual presence.
- Strengthen partnerships and community involvement through a Council-wide approach to communication, engagement and collaboration.
- Build the capacity of staff and Councillors to communicate, engage and champion Council business.
- Continue to build the tools and practice the principles of the International Association of Public Participation to become a leader in communication and engagement.

These goals have been achieved through pro-active and strategic communication using tools including:

- Council's website;
- social media channels (now including Facebook, twitter, LinkedIn, YouTube and Instagram).
- live streaming Council meetings;
- Community Conversations;
- media releases;
- Mayors messages;
- regular radio interviews with Mayor;
- improved branding with signage and external facing corporate documents; and
- systematic redesign of Council's marketing materials.



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Community engagement has been increased and strengthened through a strong organisation-wide commitment to the development of Communication Plans for all major projects of Council and early and strategic engagement with the Communications team to ensure messages are timely, consistent, targeted and use appropriate communication channels for the audience and the message.

Templates have been developed to ensure all internal stakeholders understand the key messages, timelines and communication goals for each project, and that key milestones are promoted and shared with the identified stakeholders. The established framework of the IAP2 guidelines are used to shape Council's Communication Plans.

Results from this strategic approach to communication and engagement include:

- Continued participation by the public in the Community Conversations program;
- Consistently high benchmarking against other Tasmanian local government organisations through independent analysis of our social media strategy;
- Professional relationships with local media organisations creating opportunities to share Council messages to the broader public through mainstream media;
- Greater participation from the community in engagement opportunities through the 'Your say' page on the website, social media posts and surveys.

**Year Two Action Plan outlined 4 key priority areas:**

1. A review of the Communications and Engagement Strategy and development of Year 3 actions - the review is complete, and the Year 3 actions will be finalised when the currently vacant role of Communications Officer is filled.
2. Continued upgrade of Council's website to increase services offered online - Website traffic is being monitored and has shown a really strong increase in the past 12 months, with a 32% increase in users and a 5.5% increase in pageviews (suggesting users are finding what they want quickly without searching through the site). Council has also added increased online capability for the end user, with rates and dog registrations now being able to be paid online. Bookings for Council facilities such as sporting fields and halls are now also able to be made online. This has significantly streamlined the booking process and Council officers and customers will see the full benefit of that increased functionality as Council transitions out of COVID restrictions for facility use.
3. Upgrade Councillor intranet - Council has also implemented a new intranet for Councillors providing a central information source.
4. Increased participation in the community survey – the community survey was not undertaken in 2020/21, so this will roll forward into the next plan.

**STATUTORY IMPLICATIONS**

Statutory Requirements

There are no statutory implications as a result of this report.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We encourage broad community input to create a focussed and strong sense of belonging.
<b>Our Priorities</b>
1.1 Commit to best practice in community engagement.
1.2 Strengthen our communication with the community using diverse communications channels relevant to the demographic.
3.2 Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.9 Become a 24/7 accessible council through the use of technology.
1.3 Encourage increased participation by all stakeholders.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Communication and Engagement Strategy 2019/2021	Adopted June 2019

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report as objectives for the 2020/21 financial year have been included in the annual plan and budget where required. Future tasks may require budget allocations in subsequent years.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

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## **CONCLUSION**

The Communications and Engagement Strategy has been prepared to support Council's Strategic Plan and as part of Council's commitment to open, transparent and active relationships between Council and the community and to ensure Council is working towards delivering best practice communications and engagement outcomes.


The Strategy will be reviewed and updated to reflect learnings from the first two years and set new strategic goals and action plans for year three.

This report provides a broad analysis of Council's progress against communication goals and highlights successes in this space. Future action plans will identify areas where there is still work to be done to build on the success of Council's engagement practices.

Council has made good progress across all goals with Council's commitment to continuous improvement in this space being recognised with a Local Government Professionals Award for this Communications and Engagement Strategy in August 2020.

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## 9.2 ANNUAL PLAN REPORT 1 JULY 2020 TO 30 JUNE 2021

To: Council  
Reporting Officer: Executive Officer - Governance and Performance  
Responsible Manager: Director Organisational Performance  
Report Date: 7 July 2021  
File Reference: 004.10  
Enclosures: 1. Interplan Report 1 July 2020 to 30 June 2021 

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### RECOMMENDATION

**That Council note the 2020/21 Annual Plan report for the financial year 1 July 2020 to 30 June 2021.**

### PURPOSE

This report is provided as a final update on the Annual Plan for the year ending 30 June 2021. By providing a regular update Council can see how the organisation is tracking in the delivery of commitments made to the community through the Annual Plan.

### BACKGROUND

The Annual Plan and Budget Estimates is developed by Council each year outlining key activities and initiatives for the year.

The Council adopted the 2020/21 Annual Plan and Budget Estimates on 22 June 2020.

Council's 10 Year Corporate Strategic Plan 2017/27 was adopted in December 2016. The Annual Plan and Budget Estimates link to the achievement of the Strategic Plan within an overall planning framework.

The framework guides Council in identifying community needs and aspirations over the long term (Our Mission, Vision & Values), medium term (Strategic Plan) and short term (Annual Plan and Budget Estimates) and holds itself accountable through the Audited Financial Statements and Annual Report.

The activities and initiatives included in the Annual Estimates contribute to achieving the strategic objectives specified in the Strategic Plan.

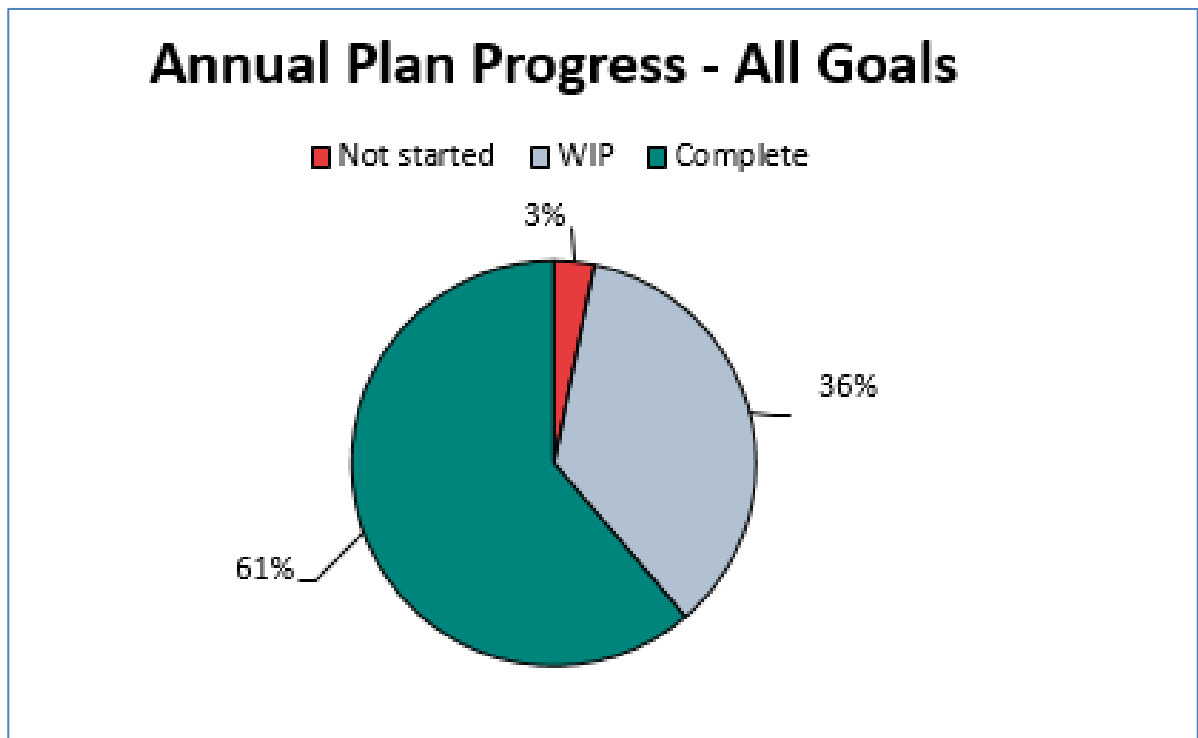
### DETAILS

The **attached** report provides a final progress report of actions against the Council's Annual Plan for 2020/21.

As at 30 June 2021, 61% of actions are fully complete. 36% of actions are in progress and 3% have not been started.

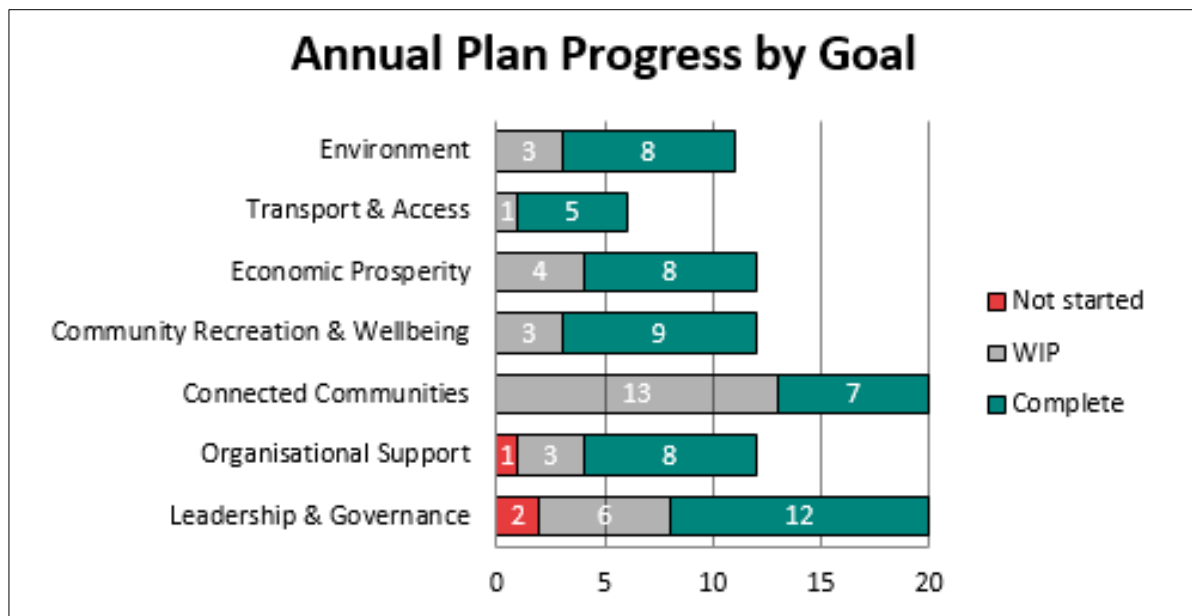
Any actions that were not complete as at 30 June will continue and be included in Council's Annual Plan for 2021/22.

There was a total of 93 actions included in the Annual Plan as at 30 June 2021 with progress having been made as follows:



- 57 actions complete
- 15 actions between 90% and 100% complete
- 5 actions between 70% – 90% complete
- 10 actions at less than 70% complete
- 3 deferred action
- 3 not started

The following graph outlines progress against each of Council’s strategic goals:



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## STATUTORY IMPLICATIONS

### Statutory Requirements

*The Annual Plan is prepared as part of the Budget Estimate process and is required under the Local Government Act 1993:*

#### *71. Annual plan*

*(1) A council is to prepare an annual plan for the municipal area for each financial year.*

*(2) An annual plan is to –*

- (a) be consistent with the strategic plan; and*
- (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
- (c) include a summary of the estimates adopted under section 82; and*
- (d) include a summary of the major strategies to be used in relation to the council's public health goals and objectives. The Annual Plan is part of a larger strategic planning framework.*

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

The plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017/27 and the Sustainable Murchison Community Plan 2040.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Annual Plan and Budget Estimates 2020/21	22 June 2020

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

That Council note the 2020/21 Annual Plan Action Report for the financial year 1 July 2020 to 30 June 2021.

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### 9.3 QUARTERLY STATISTICS TO 30 JUNE 2021

To: Council  
Reporting Officer: Executive Officer - Governance and Performance  
Responsible Manager: Director Organisational Performance  
Report Date: 7 July 2021  
File Reference: 004.10  
Enclosures: Nil

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#### RECOMMENDATION

**That Council note the Quarterly Statistics Report to 30 June 2021.**

#### PURPOSE

To provide statistical information on the activities of Council for each Department.

#### BACKGROUND

This report is provided on a quarterly basis to provide statistical information for some of Council's ongoing activities and services.

#### DETAILS

The following Departmental Statistical Reports are provided for the information of Council:

Directive	Topic
General Manager's Office	Resource Sharing Quarterly Report Human Resources: <ul style="list-style-type: none"><li>• Staff numbers and statistics</li><li>• Departures</li><li>• Turnover rate</li><li>• New starters</li><li>• Recruitment Activity</li></ul> Workplace Health and Safety: <ul style="list-style-type: none"><li>• Incident &amp; Hazard Reporting</li><li>• Lost Time Injury Frequency Rate</li><li>• Workers Compensation Cases</li></ul>
Community & Engagement	Tourism: <ul style="list-style-type: none"><li>• Website Visits</li><li>• Wonders of Wynyard (WOW) – Total visitors by month</li><li>• Wonders of Wynyard (WOW) – Car Collection Visitors</li><li>• Wonders of Wynyard (WOW) – Income by month</li><li>• Waratah Camping Ground – Nights Booked</li><li>• Waratah-Athenaeum Hall Utilisation</li></ul>
	Children's Services: <ul style="list-style-type: none"><li>• Warawyn Early Learning Centre</li><li>• Warawyn Wynyard OSHC</li><li>• St Brigid's After School Care</li><li>• Warawyn Boat Harbour After School Care</li></ul>

Directive	Topic
Infrastructure & Development Services	Animal Control Building: <ul style="list-style-type: none"> <li>• Number of Building Approvals</li> <li>• Building Values</li> </ul>
	Planning: Planning Approvals
	Environmental & Public Health: <ul style="list-style-type: none"> <li>• Vaccinations</li> <li>• Inspections of Registered Food Premises</li> <li>• Health Approvals - Registrations</li> </ul>
	Waste: <ul style="list-style-type: none"> <li>• Waste to Landfill</li> <li>• Cumulative Waste to Landfill</li> </ul>
Organisational Performance	Council and Land Information Certificate (337) Certificate of liabilities (132) Council Meeting Live Stream Views



## GENERAL MANAGER'S OFFICE

### HUMAN RESOURCES

Staff Numbers as at: 30 June 2021					Statistics		
	Full-time	Part-time	Casual	Total	Average Age	Female	Male
Indoor	35	18	8	61	45.96	39	22
Outdoor	32	2	0	34	45.38	3	31
Childcare	8	10	10	28	44.94	28	0
<b>Total</b>	<b>75</b>	<b>30</b>	<b>18</b>	<b>123</b>	<b>45.96</b>	<b>70</b>	<b>53</b>
Head Count	Fulltime equivalent (FTE) employees			97.2	Average Years of Service		8.9

Departures this Quarter				New Starters this Quarter			
	Full-time	Part-time	Casual		Full-time	Part-time	Casual
Indoor	1	3	0	Indoor	0	3	0
Outdoor	0	0	0	Outdoor	2	0	0
Childcare	0	0	1	Childcare	0	0	0
<b>Total Departures</b>	<b>5</b>			<b>Total New Starters</b>	<b>5</b>		
<b>Turnover Rate of Permanent Staff</b>							
4%	Average (Permanent Departure rate divided by total permanent employee rate)						
5%	Average Turnover for Public Administration						

Recruitment this Quarter			
Position	Open	Closed	Status
Rates Officer	01-Apr-21	12-Apr-21	Closed
Marketing & Communications Officer	02-Jun-21	14-Jun-21	Ongoing
Civil Construction Traineeship	03-Jun-21	21-Jun-21	Ongoing
Parks & Reserves Employee	03-Jun-21	21-Jun-21	Ongoing
Civil Works Supervisor (Roads)	30-Jun-21	12-Jul-21	Ongoing

### WORK HEALTH AND SAFETY

Incident/Hazard Report Forms received this Quarter							
	Incident	Hazard	Near Misses	Injury/ Illness	Lost Time Injuries (hrs)	Property/ Plant Damage	Total Reports
Indoor	0	0	2	1	0	0	3
Outdoor	4	0	1	4	0	6	15
Childcare	0	0	0	0	0	0	0

Lost Time Injury Frequent Rate (LTIFR) for this Quarter						
No. of LTI's	No. of FTE Employees	Weekly Hours	Weeks in Period	Hours Worked in Period	LTIFR	Industry Standard
0	97.16	38	12	44305	0.00	12.6

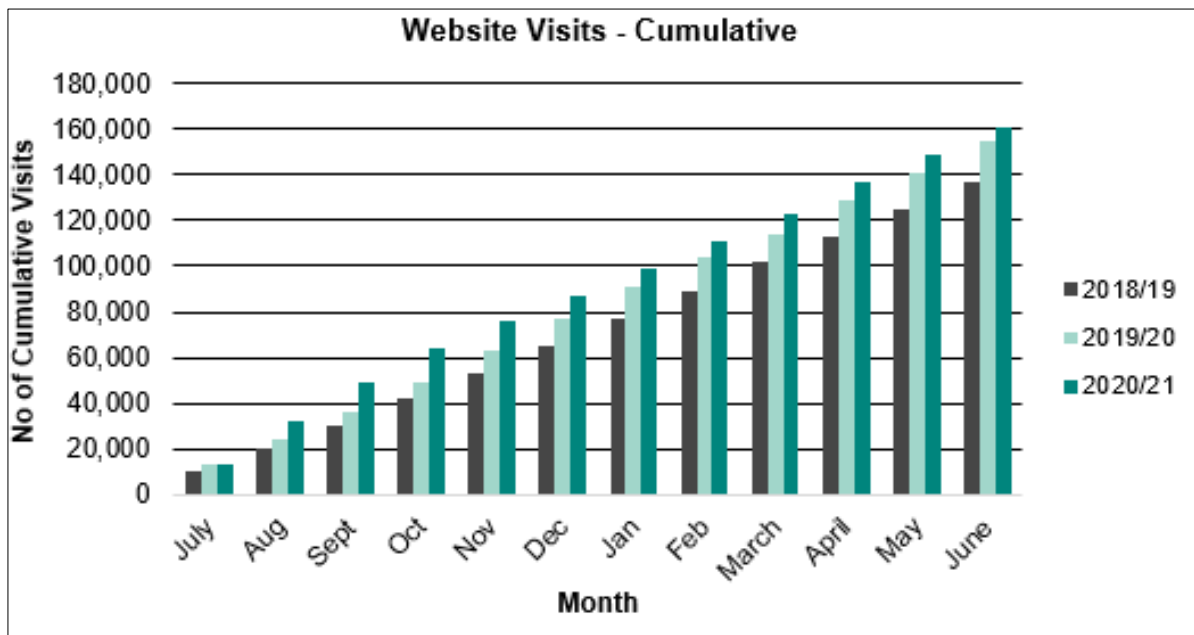
Workers Compensation Cases				
	New	Ongoing	Finalised	Total at EOP
This Quarter	0	1	0	1

## COMMUNITY AND ENGAGEMENT

### TOURISM

#### Website Visits:

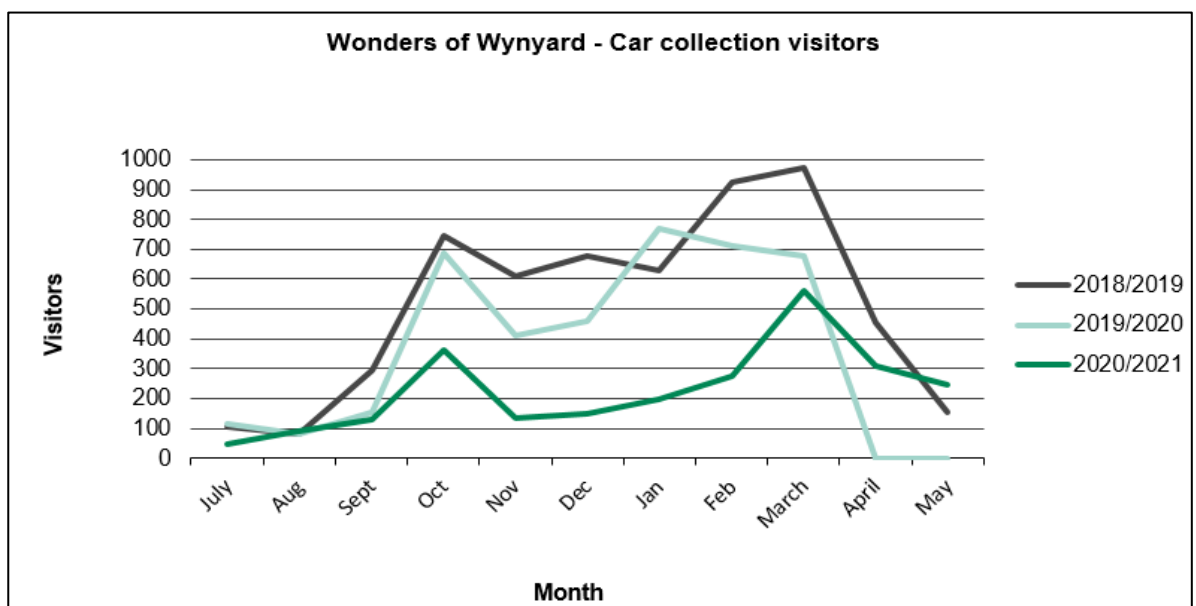
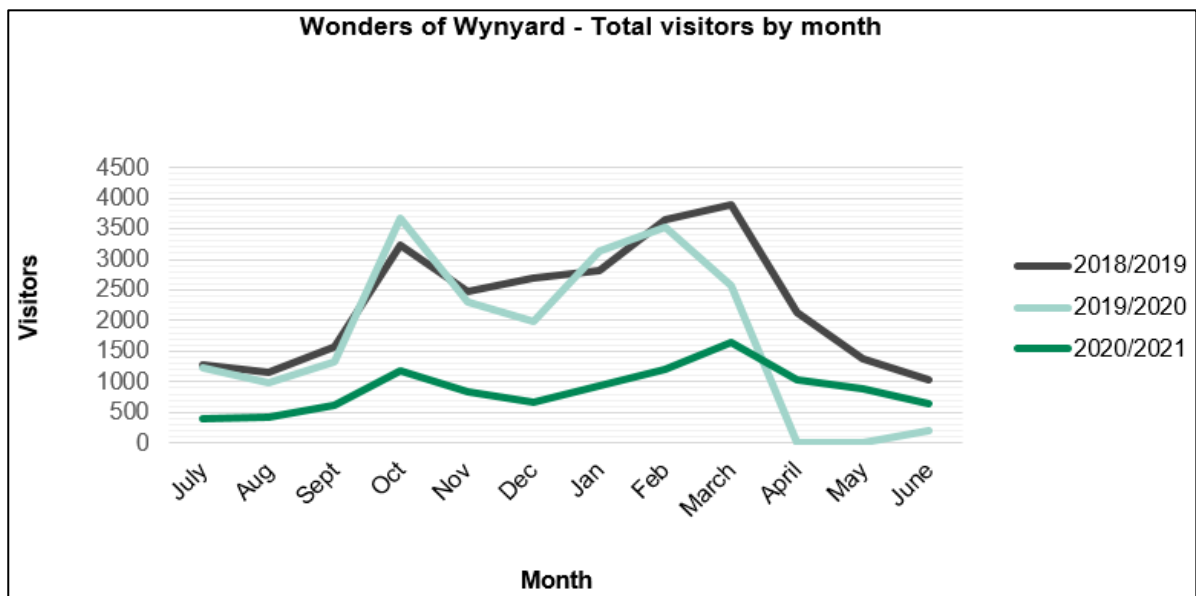
The following graphs indicate the number of website visits to the 28 March 2021:

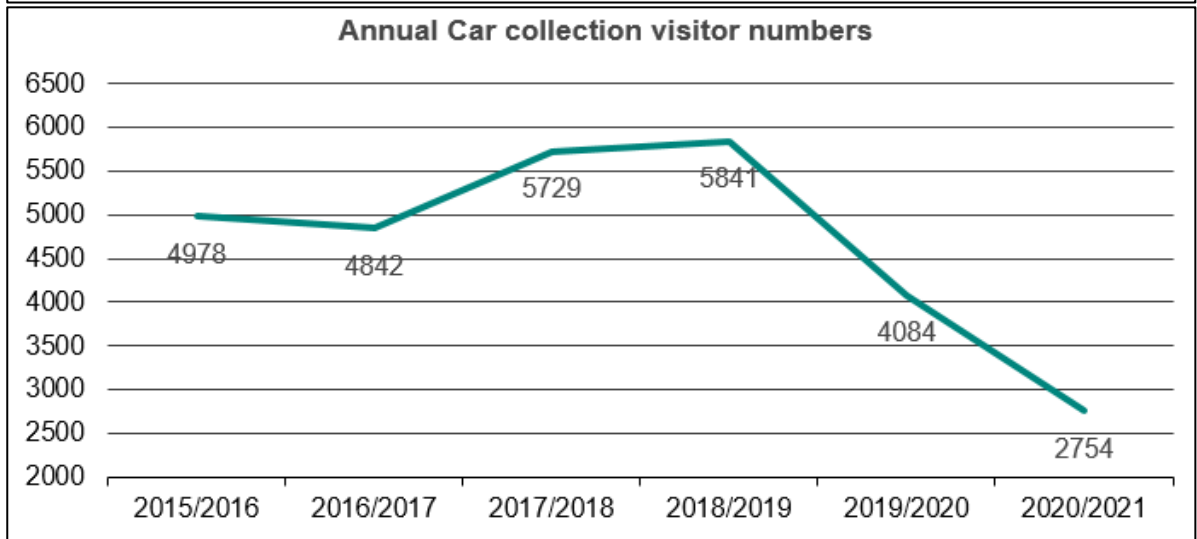
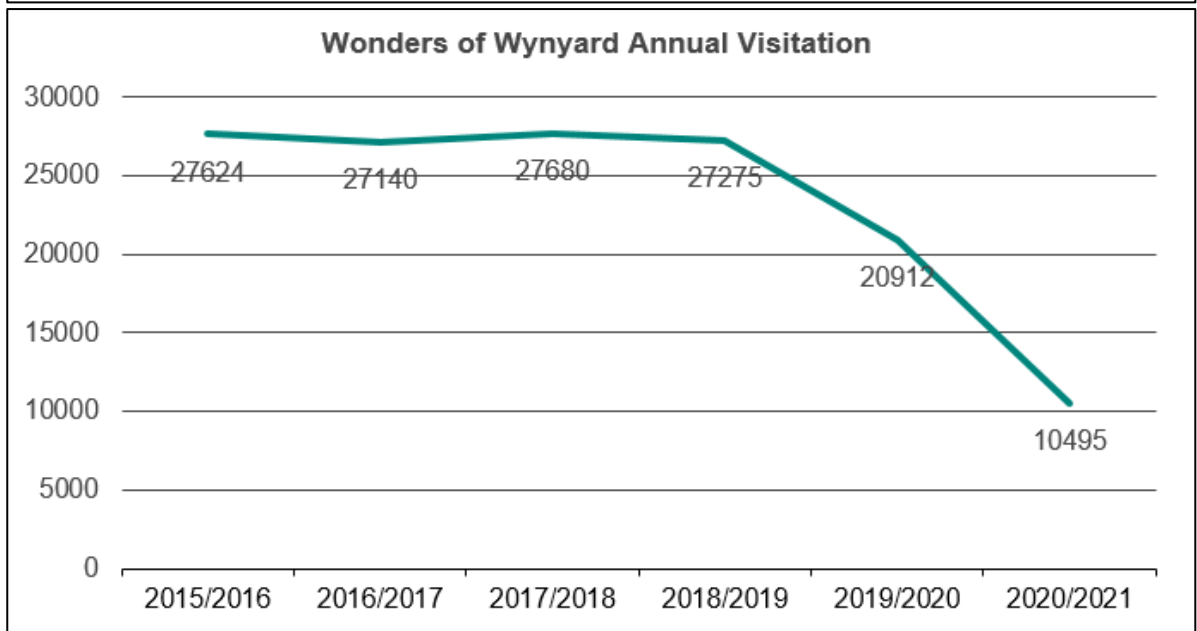
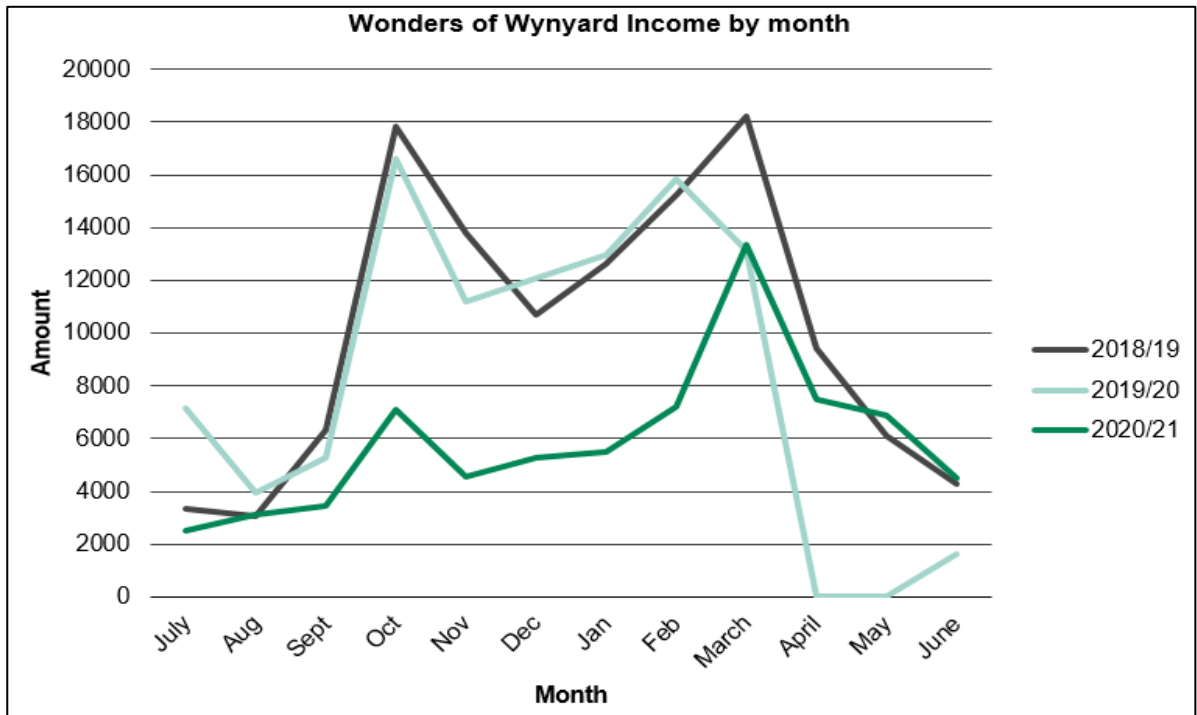


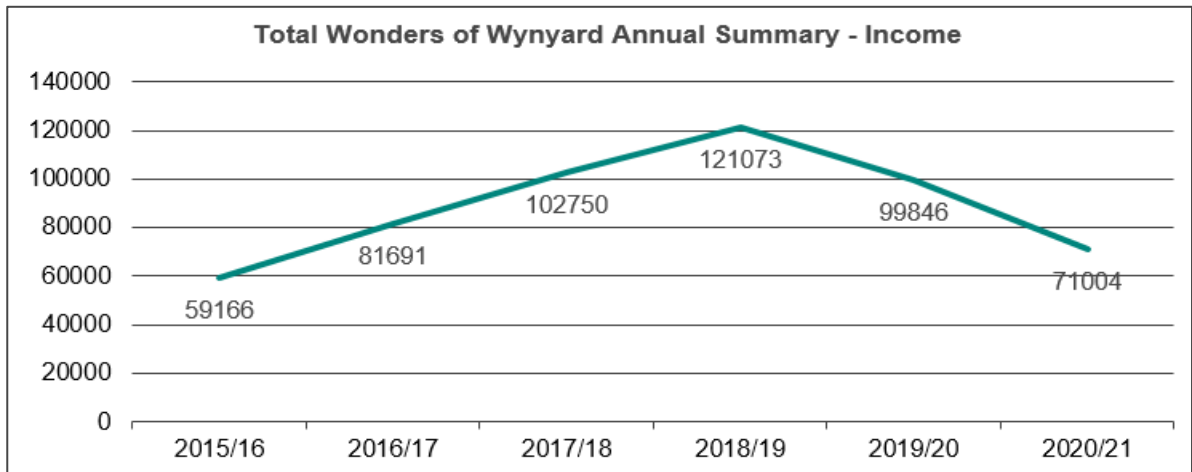
## TOURISM (Rachael Hogge)

### April-June Summary – Wonders of Wynyard

- Visitor numbers for this quarter was difficult to compare meaningfully, as this time last year we were in the midst of the first COVID lockdown.
- Numbers were between 35% and 50% (average 41%) down on the previous (2018/19) pre-COVID year 4<sup>th</sup> quarter.
- These figures are an improvement on the July 20 – March 21 figures which saw an average of 60% down on previous year.
- Border closures continue to inhibit visitor number recovery, with local and other tasmanian visitors keeping a consistent base rate of visitors throughout the year.
- Pleasingly we have seen a strong recovery for the car collection visitation, with May and June numbers **UP on average 47%** on pre-COVID numbers
- This reflects the Tasmanian visitors whose primary purpose for visiting the Wonders of Wynyard is to see the car collection.
- Income for the quarter was only 4.6% down on pre-COVID year.

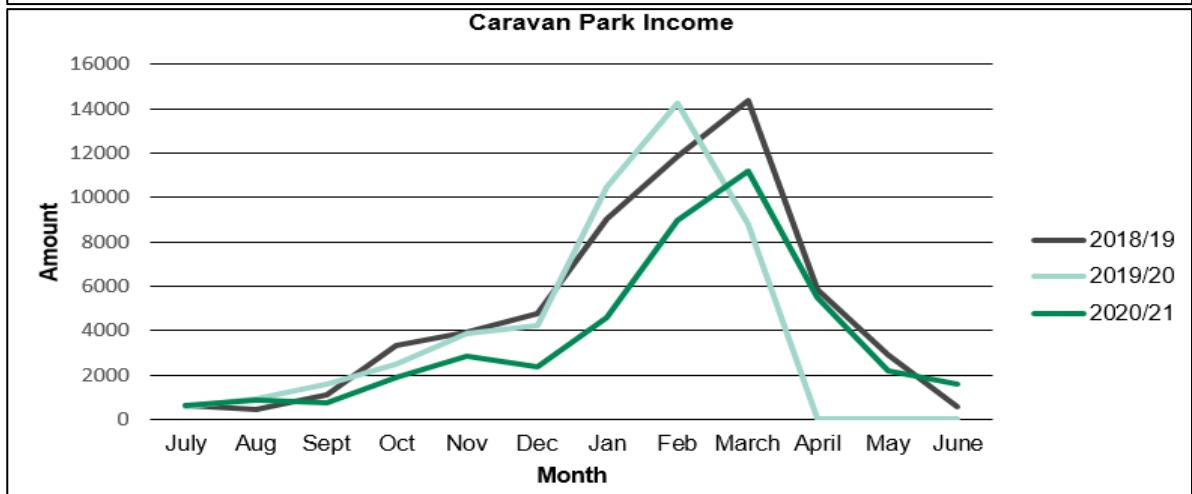
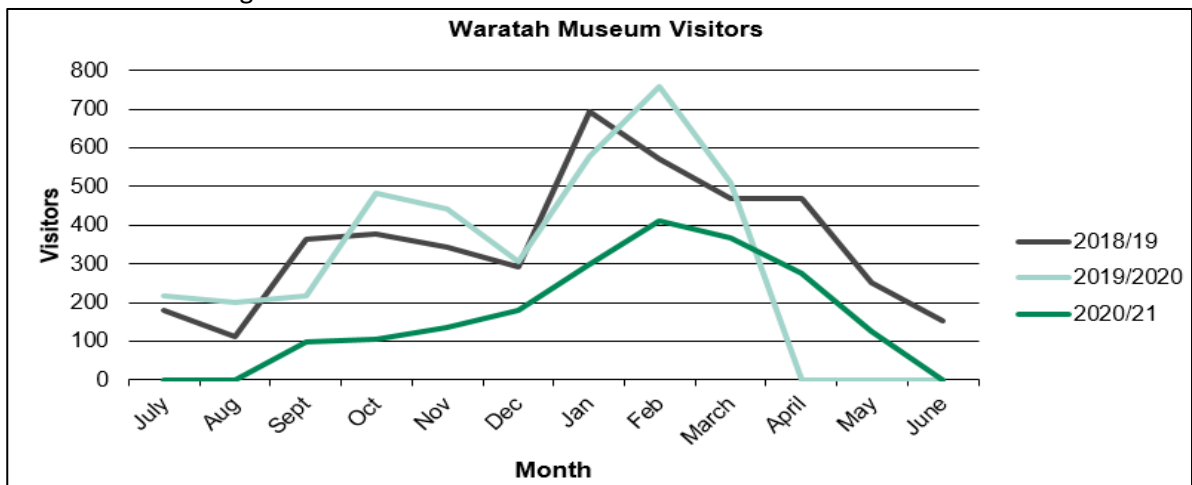


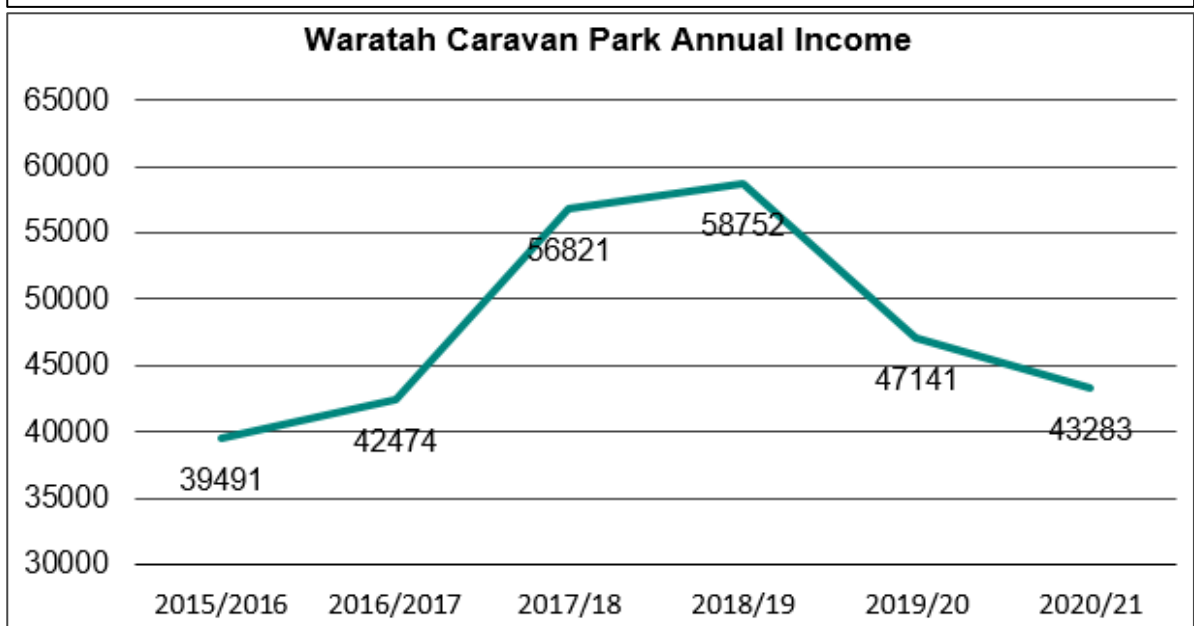
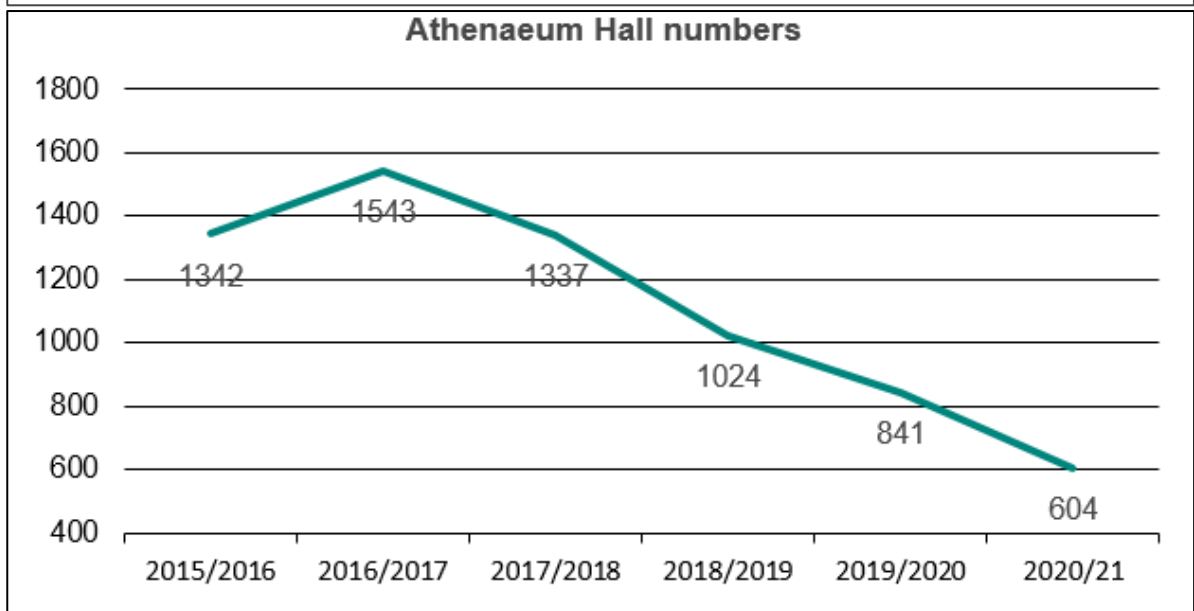




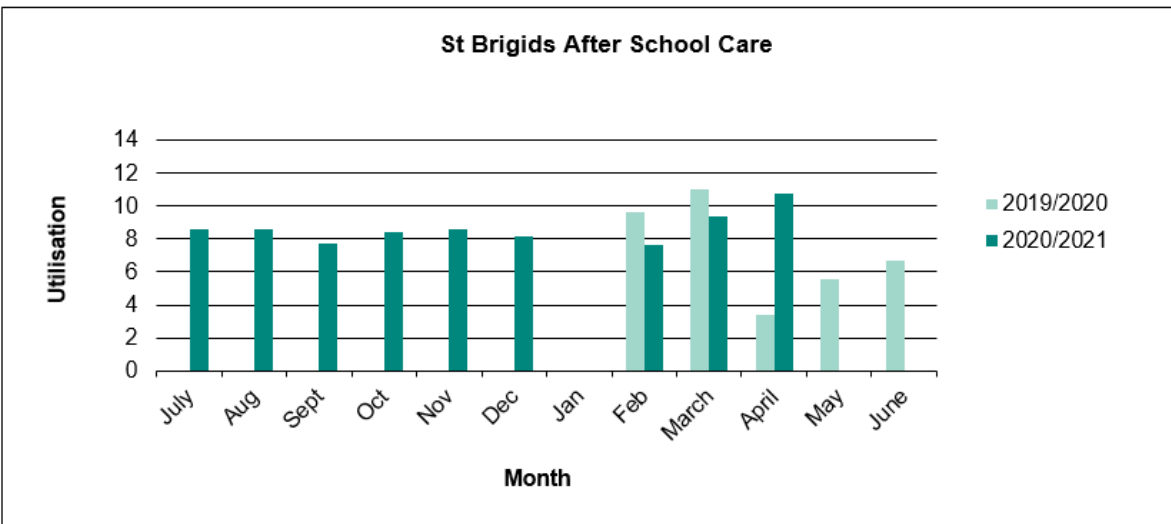
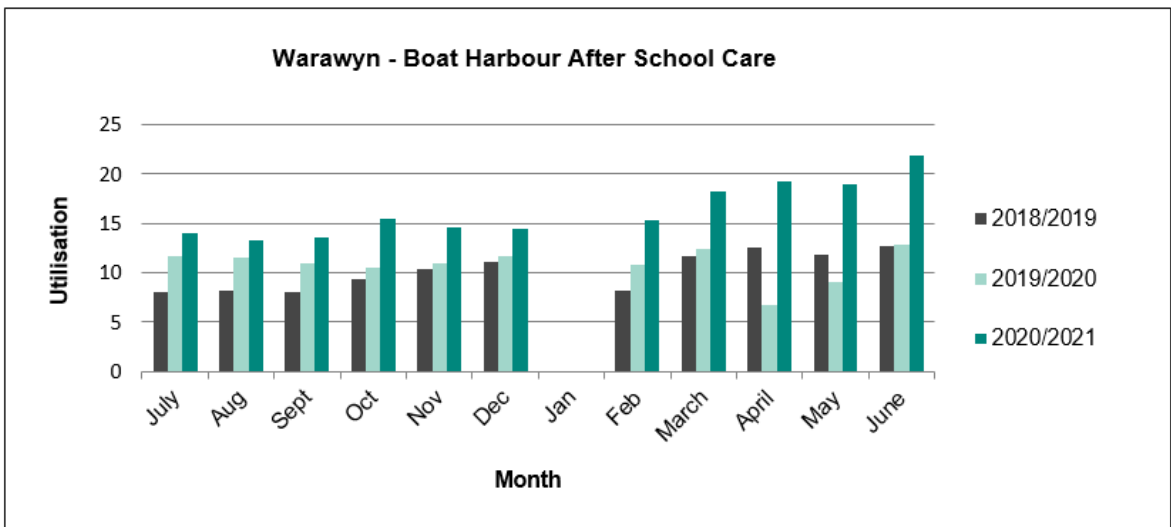
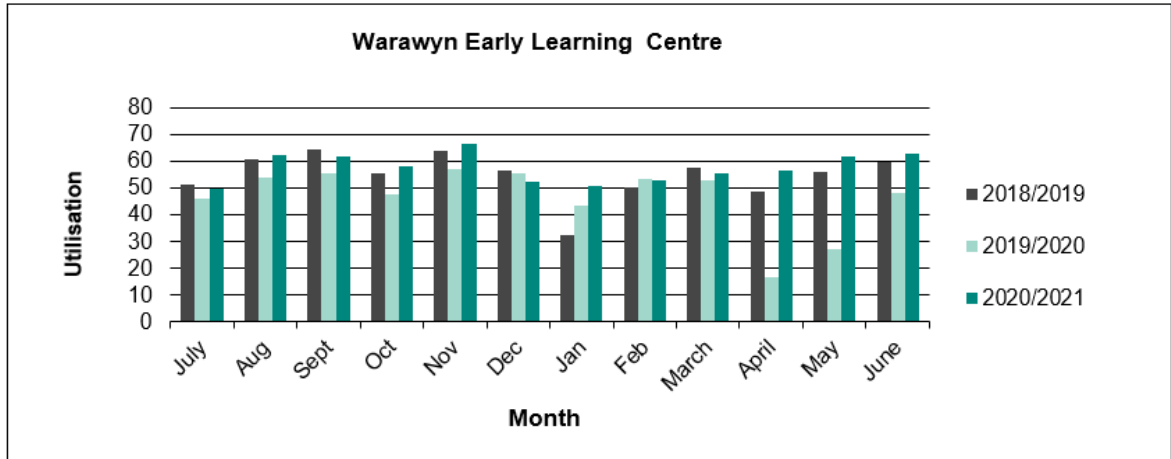
#### Waratah - April-June 2021

- Campground figures were positive, with a busy June bringing the quarter to just 1% down on (pre-COVID) 2018/19 year. Overall annual figure was 26% down on the (pre-COVID) 2018/19 year.
- Athenaeum Hall was closed for all but the first 2 weeks of the quarter. Figures were 41% down on the (pre-COVID) 2018/19 annual figures.
- Museum numbers were down 53% on the (pre-COVID) 2018/19 quarter and 53% down on pre-COVID annual figures.





## CHILDREN'S SERVICES



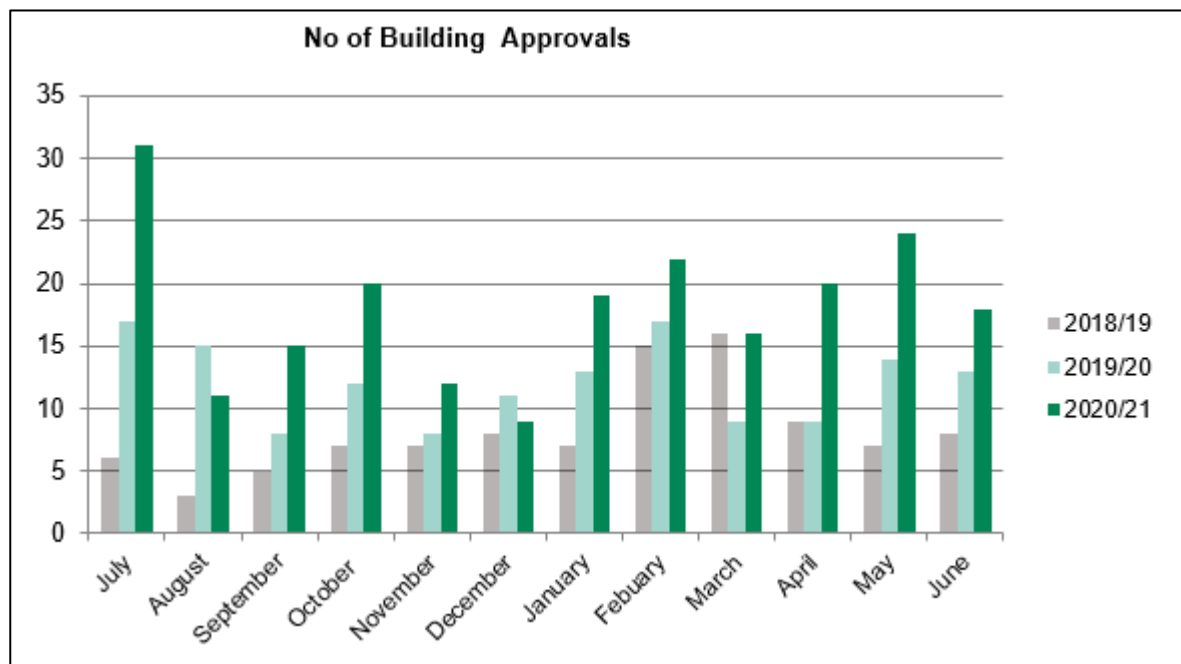
The St Brigid's program continues to operate from the Wynyard Community Centre. It is anticipated that this arrangement will continue until the end of the year. The Child Care Unit has suspended the licence for St Brigid's After School Care until a suitable facility can be established at the school.

## INFRASTRUCTURE AND DEVELOPMENT SERVICES

### ANIMAL CONTROL

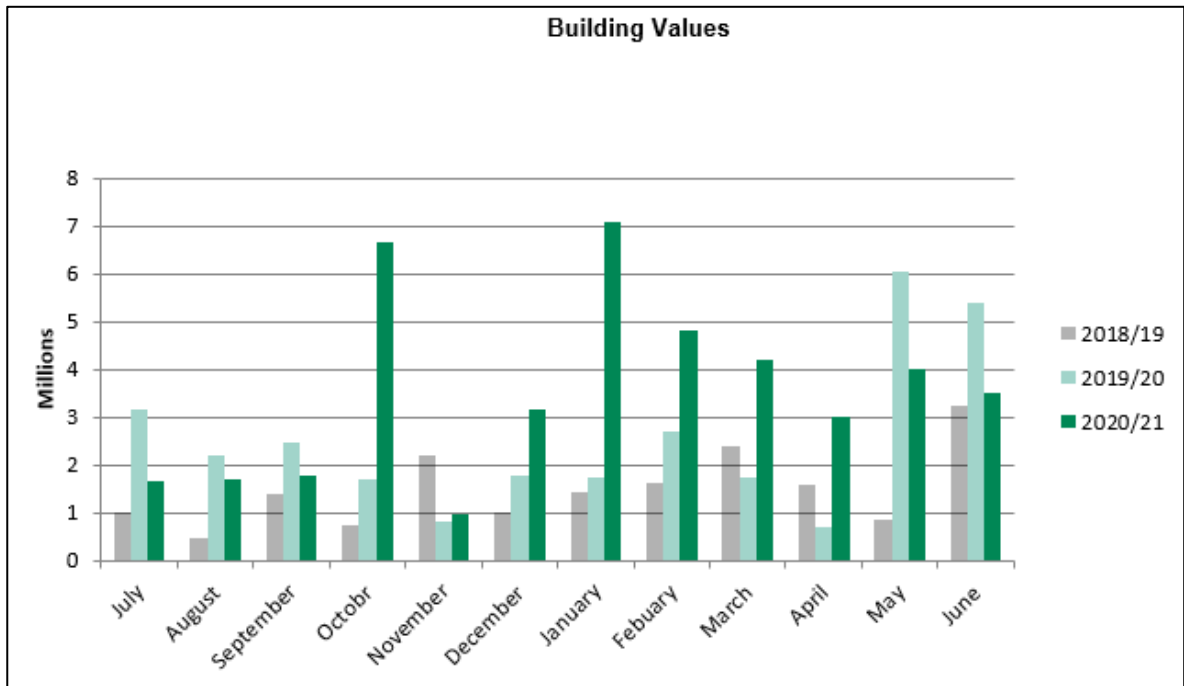
Item	Apr/May/Jun 2021	2020/2021YTD
	No	No.
<b>Dogs Registered</b>	21	2072
<b>Dogs Impounded</b>	6	34
<b>Dogs Euthanised</b>	1	2
<b>Dogs Adopted</b>	2	13
<b>New Kennel Licences</b>	1	10
<b>Licence Renewals</b>	0	34
<b>Dogs Re-Claimed</b>	5	29
<b>Livestock Impounded</b>	0	0
<b>Infringement Notices</b>	1	17
<b>Legal Action</b>	0	0

### BUILDING



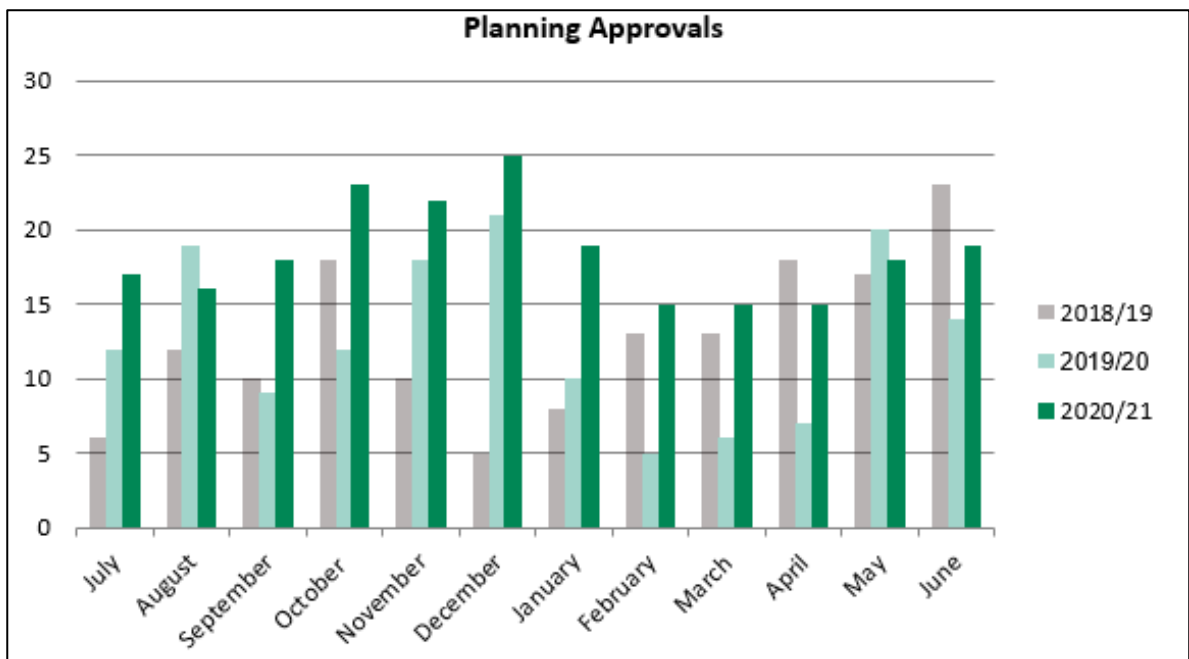
>2018 Building Approvals include Building Permits and Notifiable Building Work (Category 3)





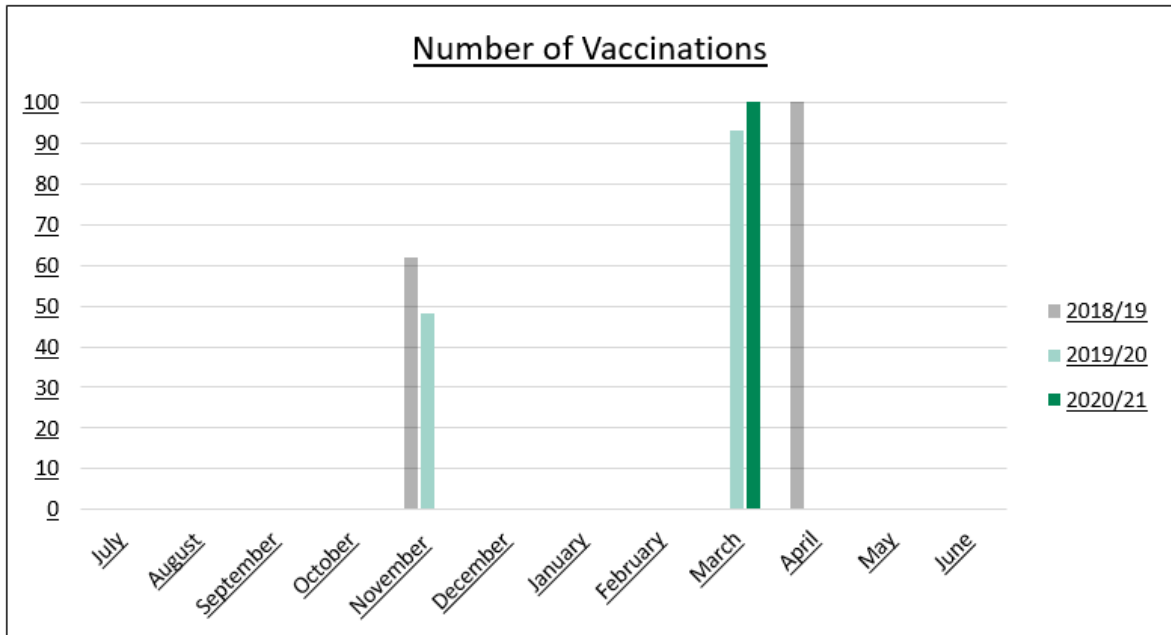
Building Values includes Building Permits and Notifiable Building Work (Category 3)

### PLANNING



**ENVIRONMENTAL AND PUBLIC HEALTH**

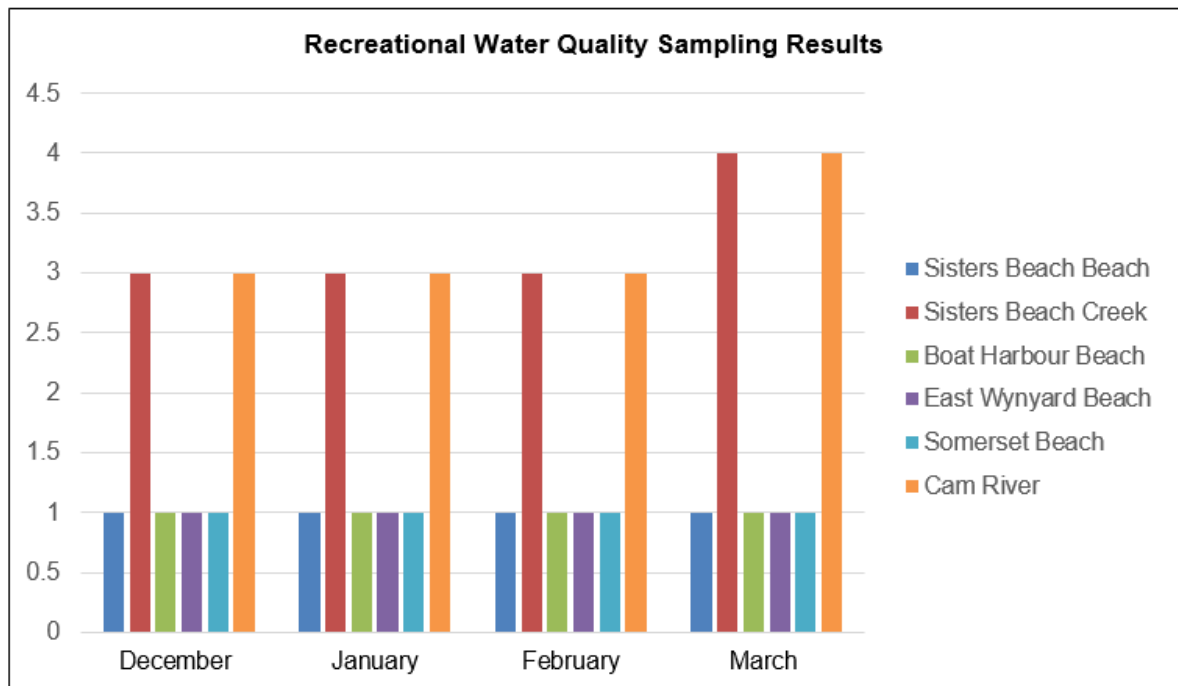
***Immunisations***



***Food Premises Inspections***



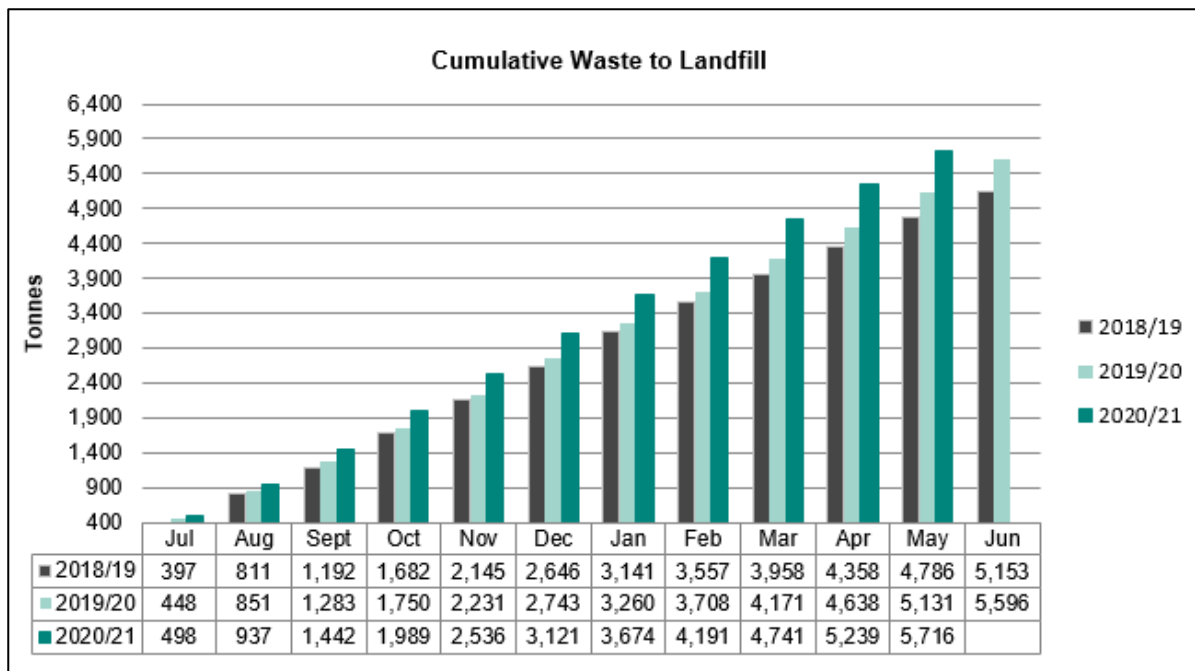
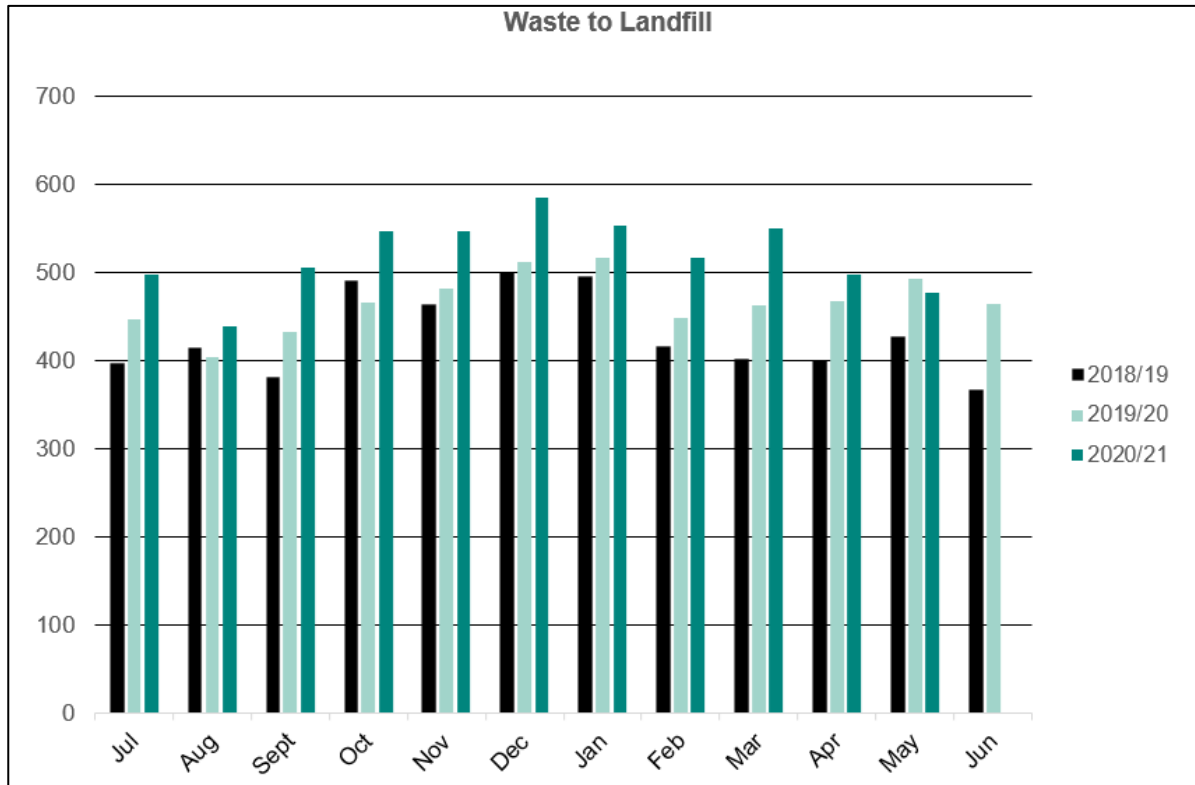
## Recreational Water



## Health Approvals - Registrations

Month	Food Premises (FP)	Temporary Food Premises (TFP)	Places of Assembly (PA)	Public Health Risk Activities (PHRA)	Private Water Suppliers (PWS)	Regulated Systems Air Cooling Systems
July	0	1	0	1	0	8
August	46	0	0	1	0	0
September	30	4	1	2	0	0
October	11	3	0	0	0	2
November	2	2	0	0	0	0
December	3	6	0	0	0	1
January	1	4	0	0	0	0
February	1	3	0	0	0	0
March	3	4	0	0	0	0
April	2	9	0	0	0	0
May	3	1	0	0	0	0
June	2	0	0	0	0	0
<b>TOTAL</b>	<b>104</b>	<b>37</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>11</b>

## WASTE



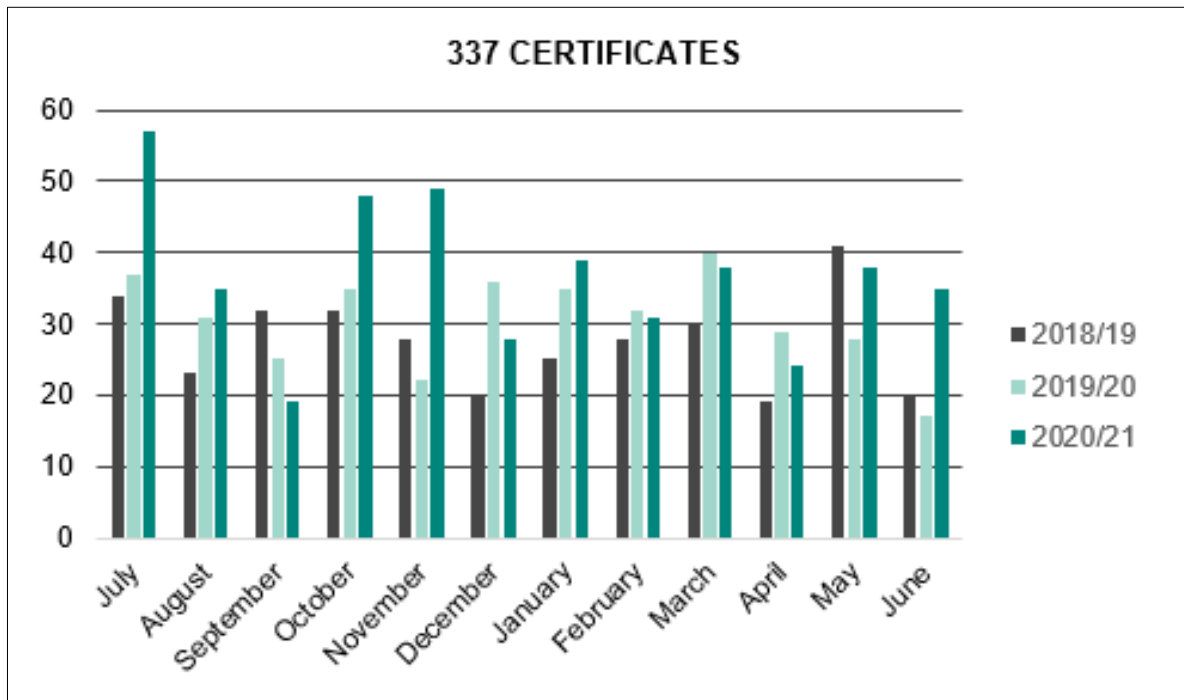
Note: June figures not available at time of reporting.

## ORGANISATIONAL PERFORMANCE

### **Council and Land Information Certificate (337):**

A Council Certificate 337 provides information about whether there are any outstanding notices, permits or orders in relation to a property. This may include:

- whether a Completion Certificate has been issued for building or plumbing permits;
- whether an Occupancy permit has been issued for a building; or
- whether there are any outstanding Orders on a site, etc. at the time of settlement.



- There was a total of 441 Section 337 certificates completed from 1 July 2020 to 30 June 2021 compared to 367 last financial year to 30 June 2020.

### **Certificate of liabilities (132):**

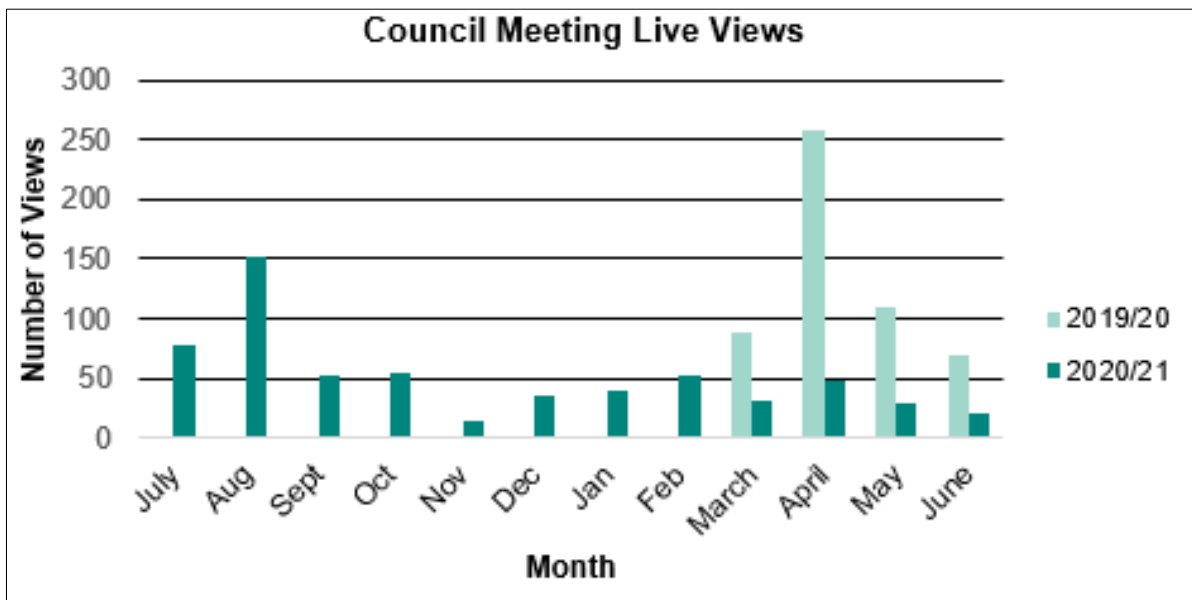
Section 132 certificates are issued by Council on request usually as a part of selling a property. The certificate outlines: -

- The amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land; and
- Any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
- The amount of any charge on the land recoverable by the Council.



There was a total of 963 Section 132 certificates completed to from the 1 July 2020 to the 30 June 2021 compared to 780 last financial year to 30 June 2020.

#### COUNCIL MEETING LIVE VIEWS



There was a total of 613 live views of the Council Meetings from the 1 July 2020 to 30 June 2021. There were only 22 views in June due to a technical at the commencement of the meeting.

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## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 1: Leadership and Governance</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.

### Sustainable Murchison Community Plan 2040

<b>Community Future Direction Theme</b>	<b>Key Challenges &amp; Opportunities:</b>
<b>Tourism</b>	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
<b>Governance and working together</b>	<b>Working together for Murchison</b> – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

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## **CONCLUSION**

The Departmental Quarterly Statistics Report for the months 1 July 2020 to the 30 June 2021 are presented to Council for noting.



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#### 9.4 AWARD OF CONTRACT #764 - CAMP CREEK FINAL REHABILITATION

To: Council  
Reporting Officer: Project Works Manager  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 7 July 2021  
File Reference: 764  
Enclosures: 1. Tender Evaluation Results - Confidential

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#### RECOMMENDATION

**That Council award Contract #764 – Camp Creek Final Rehabilitation to Gradco Pty Ltd.**

#### PURPOSE

To determine Council's position in relation to tenders submitted for the Camp Creek Final Rehabilitation, Wynyard.

#### BACKGROUND

Camp Creek recently underwent a reclamation project where the creek width was reduced in order to increase the velocity of flows. This increased velocity is intended to reduce sediment dropping out of the stream and improve sediment flushing during high flow flood events. Project works to date involved the creation of armour rock banking, bulk earthwork filling of the reclaimed area using clean fill and removal of some silt deposits from the creek bed that was disturbed during placement of fill. The reclaimed area also had a mixture of sand and topsoil spread over the area and seeded twice with poor strike rates each time.

The purpose of the project is to mechanically dredge the creek bed of silt build-up to below low-tide level, to rejuvenate soil to allow final landscaping including underground irrigation and maintenance friendly contouring.

#### DETAILS

This contract operates as a 'design and construct' contract, based upon the anticipated tendered sum to deliver the scope of the works. Tender price comparison and assessment is based upon the indicative total cost to Council to complete the works, given the unit rates submitted.

The only company to submit a tender in this instance was: -

- Gradco

The tender evaluation was carried out by four Council officers and reviewed by Council's Director of Infrastructure and Development Services.

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The tender evaluation was undertaken against a range of weighted criteria being:

Criteria A – Tender Sum – 40%

Criteria B – Tenderer’s project understanding including quality and completeness of submission- 10%

Criteria C – The tenderer’s capacity and resources, materials, plant and equipment to complete the works including financial viability– 15%

Criteria D – The tenderer’s capability and relevant experience of personnel and management– 20%

Criteria E – The tenderer’s Quality Management Systems, including WHS, risk & environmental– 15%

The Tenderer has a demonstrated experience within the industry, have established safety and environmental management systems in place, and have been assessed as competent and capable in the performance of the works for which they have tendered. The Tenderer has and continues to provide similar works associated with this Contract to other Councils within Tasmania.

The tenderer has also provided enough evidence to demonstrate their competence and capability to perform the works within the timeframes and to the quality required.

Gradco Pty Ltd have submitted a calculated overall price of \$297,489 and the nominal start and completion dates for the works are for early March 2022 and end of May 2022 respectively.

Whilst noting that the scope of this work is inclusive of design it is not foreseen that significant variation from this tendered sum will occur although there is some minor scope for variation subject to achieving environmental approval from DPIPIWE and the EPA for the mechanical dredging component of the works.

There is no hesitation in recommending Gradco Pty Ltd as the preferred tenderer to undertake the scope of these works.

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

There are no statutory implications as a result of this report.

## **STRATEGIC IMPLICATIONS**

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We provide recreational opportunities to the community for all ages and abilities.
<b>Our Priorities</b>
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

---

## Sustainable Murchison Community Plan 2040

<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
<b>Natural resource management</b>	<b>Managing abundant, natural and productive resources</b> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
<b>Place making and liveability</b>	<b>Liveable places for all ages</b> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

### **POLICY IMPLICATIONS**

There are no policy implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

Council has a budgeted sum \$473,791 for the provision of works under this contract. If the Tender is adopted as recommended, the estimated total cost for the Camp Creek Final Rehabilitation will be \$318,313 (including 7% overheads). Whilst it is not foreseen that significant variation will occur with this contract this will allow for \$155,478 to be relied upon as a contingency should variation be required.

### **RISK IMPLICATIONS**

In the conduct of any contract there are risks to Council including time delays (particularly around gaining final approval from DPIPW & the EPA for mechanical dredging), poor quality of work etc.

The use of an experienced Contractor coupled with contract documents will minimise any risk to Council.

### **CONSULTATION PROCESS**

Whilst there are no direct consultation processes required as a consequence of this report there will be a need to inform the community of the nominated start time of early March 2022 and completion for end May 2022 due to the scale of the works associated with this project and the increased traffic in the local area.

### **CONCLUSION**

The tender price submitted by Gradco Pty Ltd for the Camp Creek Final Rehabilitation is the lowest and only cost option to Council and it is recommended Contract #764 be awarded accordingly.

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## 9.5 AWARD OF CONTRACT #762 - PROVISION OF ROADSIDE WEED SPRAYING SERVICES

To: Council  
Reporting Officer: Project Works Manager  
Responsible Manager: Director Infrastructure and Development Services  
Report Date: 12 July 2021  
File Reference: ?  
Enclosures: 1. Tender Evaluation Summary Sheet - Confidential

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### RECOMMENDATION

**That Council award contract #762 – Provision of Roadside Spraying Services to All Weed Solutions.**

### PURPOSE

To determine Council's position in relation to tenders submitted for the Provision of Roadside Spraying Services.

### BACKGROUND

The Contract covers the provision of roadside spraying in the Waratah Wynyard area including rural unsealed roads, rural sealed roads, urban roads and town streets. It also includes spraying of open roadside and stormwater drains and walking tracks as required.

All chemical vegetation control is in accordance with the relevant Acts, Regulations and Codes of Practice.

### DETAILS

This contract operates as a 'provision of services' contract, based upon the anticipated tendered sum to deliver the scope of the works. Tender price comparison and assessment is based upon the indicative total cost to Council to complete the works, given the unit rates submitted.

All Tenderers have a demonstrated experience within the industry, have established safety and management systems in place, and have been assessed as competent and capable in the performance of the works for which they have tendered. All Tenderers have and continue to provide the services associated with this Contract to other Councils within Tasmania.

Each tender received has been assessed against a range of weighted criteria being:

- Criteria A – Tender Sum – 40%
- Criteria B – Tenderer's project understanding including quality and completeness of submission- 15%
- Criteria C – The tenderer's capacity and resources, materials, plant and equipment to complete the works including financial viability– 15%
- Criteria D – The tenderer's capability and relevant experience of personnel and management– 15%

- Criteria E – The tenderer’s Quality Management Systems, including WHS, risk & environmental– 15%

The three companies to submit a tender in this instance were: -

- Statewide Contracting
- Coastal Landcare Services
- All Weed Solutions

All tenderers have provided enough evidence to demonstrate their competence and capability to perform the works within the timeframes and to the quality required. Accordingly, there is no significant alteration to the selection of preferred Tenderer based upon these considerations, and the selection of Tenderer is considered primarily to be a matter of price for most companies in this instance.

The tender evaluation was carried out by four (4) Council officers and reviewed by Council’s Director of Infrastructure and Development Services with the recommendation based upon price being All Weed Solutions.

## STATUTORY IMPLICATIONS

### Statutory Requirements

There are no statutory implications as a result of this report.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
Our transport and access network is sustainable, affordable and fit for purpose.
<b>Our Priorities</b>
6.2 Plan for all movements and modes of transport with a fit-for-purpose network.

### Sustainable Murchison Community Plan 2040

<b>Access and infrastructure</b>	<b>Local, regional and global transport and infrastructure access</b> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
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## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## FINANCIAL IMPLICATIONS

Council has a budgeted operational sum \$44,562 for the provision of works under this contract. Two of the tenders received would fit within this budgeted amount for the services required. If the Tender is adopted as recommended, the works required would be expected to be completed comfortably within the budgeted amount.

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## **RISK IMPLICATIONS**

In the conduct of any contract there are risks to Council including time delays, poor quality of work etc.

The use of experienced Contractors coupled with contract documents will minimise any risk to Council.

## **CONSULTATION PROCESS**

There are no consultation requirements as a result of this report, service would be continued as expected.

## **CONCLUSION**

The tender price submitted by All Weed Solutions for the Provision of Roadside Spraying Services is the lowest cost option to Council and it is recommended Contract #762 be awarded accordingly.

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## 9.6 FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2021

To: Council  
Reporting Officer: Corporate Accountant  
Responsible Manager: Director Organisational Performance  
Report Date: 7 July 2021  
File Reference: 6  
Enclosures: 1. Monthly Capital Works Report - June 2021 

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### RECOMMENDATION

**That Council notes the Interim Financial Reports for the period ended 30 June 2021.**

### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Grants Schedule
- Rate Summary
- Tenders and Contracts
- Capital Works Report (attached)

### DETAILS

Council is currently forecast to perform favourably to budget by \$532k. This is made up of several favourable and unfavourable variances across the budget. Interim financials are presented below. Please note the results are draft only and do not include EOY adjustments. Final results for 2020/21 will be reported to Council at its September meeting.

At the time of reporting, transactional processing for the 2020/21 financial year is continuing. The reports are therefore interim reports subject to further changes over the coming weeks. The financial reports for the year ending 30 June 2021 will then be independently audited by the Tasmanian Audit Office by 30 September 2021. The final audited financial statements will be presented to Council for formal adoption following receipt of the audit opinion.

### STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

### Council Strategy or Plan Reference

<b>Council Strategy or Plan</b>	<b>Date Adopted:</b>
Financial Management Strategy 2021-2031	Adopted March 2021

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## CONCLUSION

All details are included in the attached reports.



## Interim Income Statement

The Income Statement shows the performance of Council's recurrent operations. Please note the results are draft only and do not include end of year end of year balance day adjustments.

### Interim Income Statement as at 30 June 2021

	YTD Actual	YTD Budget	%	YTD Variance	Budget	Forecast	Forecast Variance
<b>Recurrent Income</b>							
Rate Revenue	11,491,950	11,434,382	-1%	✓ (57,568)	11,434,382	11,488,873	✓ (54,491)
User Charges	2,594,308	2,213,600	-17%	✓ (380,708)	2,213,600	2,581,121	✓ (367,521)
Reimbursements/Contributions	619,144	519,959	-19%	✓ (99,185)	519,959	588,169	✓ (68,210)
Grants and Subsidies	3,463,864	3,429,944	-1%	✓ (33,920)	3,429,944	3,407,848	✗ 22,096
Interest	81,943	150,000	45%	✗ 68,057	150,000	86,682	✗ 63,318
Distributions from Water Corporation	281,000	-	0%	✓ (281,000)	-	281,000	✓ (281,000)
<b>Total Recurrent Income</b>	<b>18,532,208</b>	<b>17,747,885</b>	<b>-4%</b>	<b>✓ (784,323)</b>	<b>17,747,885</b>	<b>18,433,693</b>	<b>✓ (685,808)</b>
<b>Recurrent Expenditure</b>							
Employee Costs	7,321,910	7,114,361	3%	✗ 207,549	7,114,361	7,317,110	✗ 202,749
State Levies	525,863	527,426	0%	✓ (1,563)	527,426	525,776	✓ (1,650)
Remissions & Discounts	446,580	447,749	0%	✓ (1,169)	447,749	445,342	✓ (2,407)
Materials & Contracts	5,691,254	5,565,142	2%	✗ 126,112	5,462,967	5,424,191	✓ (38,776)
Depreciation	4,414,973	4,466,666	-1%	✓ (51,693)	4,466,666	4,466,666	✓ -
(Gain)/Loss on Disposal	51,726	127,102	-59%	✓ (75,376)	127,102	127,102	✓ -
Borrowing Costs	28,125	24,307	16%	! 3,818	24,307	24,307	✓ -
Other Expenses	221,179	275,890	-20%	✓ (54,711)	378,065	371,565	✓ (6,500)
<b>Total Recurrent Expenditure</b>	<b>18,701,611</b>	<b>18,548,643</b>	<b>1%</b>	<b>✗ 152,968</b>	<b>18,548,643</b>	<b>18,702,059</b>	<b>✗ 153,416</b>
<b>Surplus/(Deficit)</b>	<b>(169,402)</b>	<b>(800,758)</b>	<b>79%</b>	<b>✓ (631,356)</b>	<b>(800,758)</b>	<b>(268,366)</b>	<b>✗ 532,392</b>
<b>Capital Items</b>							
Capital Grants/Contributions	2,063,016	4,850,823	57%	✗ 2,787,807	4,850,823	4,850,823	✓ -
Derecognition of Assets	-	-	0%	✓ -	-	-	✓ -
Asset Recognition	-	-	0%	✓ -	-	-	✓ -
<b>Comprehensive Surplus/(Deficit)</b>	<b>1,893,614</b>	<b>4,050,065</b>	<b>53%</b>	<b>✗ 2,156,451</b>	<b>4,050,065</b>	<b>4,582,457</b>	<b>✗ 532,392</b>

## Interim Balance Sheet

Council's interim results at 30 June 2021 show a current ratio of 4.49 compared to a budgeted ratio of 1.66.

### Interim Balance Sheet as at 30 June 2021

	YTD Actual \$	Budget \$	Forecast \$
<b>Current Assets</b>			
Cash & Cash Equivalents	12,312,888	5,609,324	6,771,156
Receivables	1,306,701	880,000	880,000
Inventories	113,107	110,804	110,804
Land For Resale	224,828	-	-
Other Current Assets	58,145	193,800	193,800
<b>Total Current Assets</b>	<b>14,015,668</b>	<b>6,793,928</b>	<b>7,955,760</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	205,728,631	174,845,627	216,664,050
Investment in Water	39,684,454	51,687,318	39,684,454
<b>Total Non-Current Assets</b>	<b>245,413,085</b>	<b>226,532,945</b>	<b>256,348,504</b>
<b>Total Assets</b>	<b>259,428,752</b>	<b>233,326,873</b>	<b>264,304,264</b>
<b>Current Liabilities</b>			
Payables	1,309,228	1,867,516	1,867,516
Interest-Bearing Liabilities	-	353,319	353,319
Employee Provisions	1,813,807	1,859,708	1,859,708
Provisions	-	-	-
<b>Total Current Liabilities</b>	<b>3,123,035</b>	<b>4,080,542</b>	<b>4,080,543</b>
<b>Non-Current Liabilities</b>			
Interest-Bearing Liabilities	3,202,396	2,796,993	2,796,993
Employee Provisions	64,156	82,783	82,783
Provisions	216,999	216,999	216,999
<b>Total Non-Current Liabilities</b>	<b>3,483,551</b>	<b>3,096,775</b>	<b>3,096,775</b>
<b>Total Liabilities</b>	<b>6,606,585</b>	<b>7,177,317</b>	<b>7,177,318</b>
<b>Net Assets</b>	<b>252,822,167</b>	<b>226,149,556</b>	<b>257,126,946</b>
<b>Equity</b>			
Current Year Result	1,893,614	4,050,065	4,582,457
Accumulated Surplus	157,697,907	154,560,170	157,697,907
Reserves	93,230,646	67,539,321	94,846,582
<b>Total Equity</b>	<b>252,822,167</b>	<b>226,149,556</b>	<b>257,126,946</b>
<b>Current Ratio</b>	<b>4.49</b>	<b>1.66</b>	<b>1.95</b>

## Interim Cashflow Statement

Council had \$12.313m of cash on hand as of 30 June 2021. The forecast assumes that the capital program is fully completed. The higher than forecast level of cash on hand at year end largely relates to funding for projects that are continuing and will be complete in the new financial year.

### Interim Cashflow Statement as at 30 June 2021

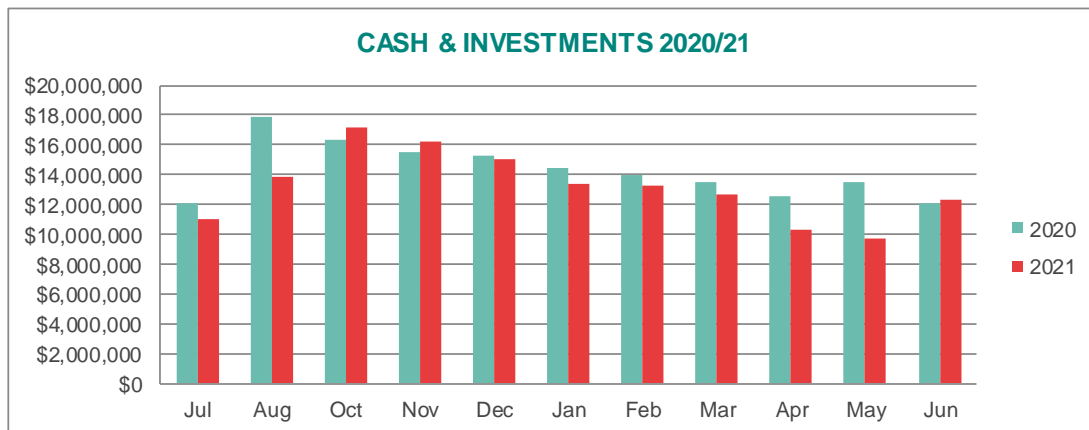
	YTD Actual	Budget		Balance	Forecast
	\$	\$	%	\$	\$
<b>Cash flows from operating activities</b>					
Employee Costs	(7,321,909)	(7,061,692)	104%	260,217	(7,252,581)
Materials and Contracts	(3,887,489)	(7,105,351)	55%	(3,217,862)	(5,562,010)
State Levies	(525,863)	(527,426)	100%	(1,563)	(525,776)
Other Expenses	(667,758)	(825,814)	81%	(158,056)	(714,732)
Rates and Charges	11,491,950	11,434,382	101%	(57,568)	11,488,873
User charges	3,131,961	2,213,600	141%	(918,361)	3,409,819
Interest	81,943	150,000	55%	68,057	86,682
Reimbursement of Expenses	619,144	519,959	119%	(99,185)	588,169
Government Grants	3,463,864	3,429,944	101%	(33,920)	3,407,848
<b>Net Cash provided by (used in) operating activities</b>	<b>6,385,842</b>	<b>2,227,602</b>	<b>287%</b>	<b>(4,158,240)</b>	<b>4,926,292</b>
<b>Cash flows from investing activities</b>					
Payments for Property, Plant and Equipment	(8,119,999)	(16,230,042)	50%	(8,110,043)	(17,962,250)
Investment revenue from Water Corporation	281,000	-	0%	(281,000)	281,000
Proceeds from Sale of Property, Plant and Equipment	(224,828)	110,182	-204%	335,010	395,700
Capital grants	2,063,016	4,850,823	43%	2,787,807	4,850,823
<b>Net cash provided by (used in) investing activities</b>	<b>(6,000,810)</b>	<b>(11,269,037)</b>	<b>53%</b>	<b>(5,268,227)</b>	<b>(12,434,727)</b>
<b>Cash flows from financing activities</b>					
Borrowing Costs	(28,125)	(24,307)	116%	3,818	(24,307)
Loan Drawdowns	-	2,400,000	0%	2,400,000	2,400,000
Loan Repayments	(119,862)	(119,862)	100%	(0)	(171,946)
<b>Net cash provided by financing activities</b>	<b>(147,987)</b>	<b>2,255,831</b>	<b>-7%</b>	<b>2,403,818</b>	<b>2,203,747</b>
<b>Net (Decrease) in Cash Held</b>	<b>237,044</b>	<b>(6,785,604)</b>	<b>-3%</b>	<b>(7,022,648)</b>	<b>(5,304,688)</b>
Cash at beginning of year	12,075,844	12,394,928	97%	319,084	12,075,844
<b>Cash at end of period</b>	<b>12,312,888</b>	<b>5,609,324</b>	<b>220%</b>	<b>(6,703,564)</b>	<b>6,771,156</b>

## Cash Position

The following table provides an outline of Council's cash and investment portfolio as of 30 June 2021. Total cash and investments on hand as of 30 June is \$12.312m.

### Cash Position as at 30 June 2021

	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	11,903,582	Commonwealth Bank	406,487	0.00%
Petty Cash and Till Floats	1,600	Investments		
Trading Account	406,487	ME Bank	5,101,551	0.43%
		NAB	3,800,000	0.21%
		ING	2,500,000	0.27%
		Bendigo Bank	502,031	0.40%
		Petty Cash and Till Floats	1,600	
<b>Balance - All Accounts</b>	<b>12,311,669</b>		<b>12,311,669</b>	<b>0.37%</b>



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## Grants Schedule

The schedule below provides an overview of Council's grant receipts for the year to date along with a forecast for the expected full year grant income.

### Grant Schedule as at 30 June 2021

	YTD Actual June	Estimate 2021
<b>Capital Grants</b>		
Multi Use Facility	-	2,244,205
Anzac Park	-	204,750
Roads to Recovery	564,684	564,684
Vulnerable Road Users	60,251	-
Safer Rural Roads Program - Stage 1	109,982	-
Safer Rural Roads Program - Stage 2	230,000	-
Cardigan Street	99,520	-
Sisters Beach Foreshore	70,000	-
Recreational Facilities Program	53,284	-
Local Road & Community Infrastructure	595,849	-
Coastal Pathway	-	1,240,000
Cam River Masterplan	82,342	164,684
Wynyard Sports Centre	240,000	400,000
Indoor Recreation - Basketball Rings	37,355	32,500
	<b>2,143,267</b>	<b>4,850,823</b>
<b>Operational Grants</b>		
Financial Assistance Grants - General	1,710,811	1,749,035
Financial Assistance Grants - Roads	1,445,247	1,488,720
Youth Week	5,389	2,500
Wynyard Child Care SNSS	-	2,500
Boat Harbour Sustainability	4,000	4,000
Tulip Festival	5,000	20,000
Health & Wellbeing	90,369	90,410
Heavy Vehicle Tax	72,797	72,779
Wynyard BMX	50,000	-
	<b>3,383,613</b>	<b>3,429,944</b>

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## **Rates Summary**

The following table provides the detail of Council's Rates and Charges levied compared with the same time last year. The total rates outstanding as at 30 June is \$167,633 higher than the same time last year, with 83 more properties having an outstanding rates balance when compared to the prior year.

Council had an extended discount period for the current year, and as a result debt collection activity (issuing of reminder notices) is also later than last year. Collections will continue to be monitored closely and continues to be an area of focus for improvement for the finance team.

Council has made several policy changes in recent months to assist in this process including the introduction of interest penalties from 1 July, and the introduction of financial hardship provisions providing greater flexibility for payment arrangements. Ratepayers continue to be encouraged to contact Council if they are having difficulty paying. Council will also consider a transition to four instalment due dates for the 2021/22 financial year (previously two).

There is at present 96 properties in the municipal area that have rates outstanding equivalent to three years or more. The total value of debt is \$270,091. All properties have unlocatable owners. Council Officers are progressing the decision to sell properties for the recovery of rates under Section 137 of the Local Government Act 1993.

Following appropriate due diligence, 42 properties have been advertised and the statutory 90-day notification process has commenced. It is expected that up to six of the advertised properties will be settled with no further action required by Council. All remaining properties will be listed for sale (likely by auction) at the end of August.

Where properties are sold and the owner is unlocatable, Council must keep a register of any money remaining after payments and discharges are made (under section 139 of the Act). The register is required to be advertised at least once per year in the local newspaper and after 3 years of the sale, and the money remains unclaimed by the owner, Council can retain the proceeds.

## Rates Summary to 30 June 2021

	2020/21		2019/20	
	%	\$	%	\$
<i>Notice Issue Date - 24 July 2020</i>				
OUTSTANDING RATE DEBTORS (As at 1 July 2020)	4.98	602,240	4.27	507,597
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)	95.02	11,491,950	95.73	11,386,591
GROSS RATES AND CHARGES DEMANDED	100.00	12,094,190	100.00	11,894,188
LESS RATES AND CHARGES COLLECTED	90.66	10,964,878	91.78	10,917,043
REMISSIONS AND DISCOUNTS**	8.89	1,074,717	8.27	983,222
	99.55	12,039,595	100.05	11,900,265
ADD PROPERTIES IN CREDIT	(5.91)	715,278	(5.11)	608,317
UNPAID RATES AND CHARGES * (includes Deferred Rates)	6.37	769,873	5.06	602,240
**REMISSIONS AND DISCOUNTS		<b>2020/21</b>		<b>2019/20</b>
Early Payment Discount		445,155		388,737
Pensioner Rebates		628,137		587,028
Council Remissions and Abandonments		1,425		7,457
		<u>1,074,717</u>		<u>983,222</u>
Number of Rateable Properties		7,932		7,858
Number of Unpaid Rateable Properties		546		463
% not fully paid		6.88%		5.89%


## Tenders & Contracts

In accordance with Councils Procurement Policy the following table is provided for all contracts awarded YTD over \$100,000.

Contract No And Description	Name and Address of Contract Holder	Contract Dates	Contract Extension Options	Contract Value at Start Date
743 – Construction of the Wynyard Waterfront Multi-Use Community Facility	Stubbs Constructions Pty Ltd 15 River Road, Burnie 7320	28/08/2020 – 26/11/2020	N/A	\$3,950,686.00
747 – Sisters Beach Recreation Park	AJ&M Construction Pty Ltd 3 Upper Stowport Road, Burnie, TAS 7320	5/10/2020 – 18/12/2020	N/A	\$215,551.00
748 - Coastal Engineering and Geotechnical Assessments	Alluvium Consulting Australia Pty Ltd Level 1, 105–115 Dover Street, Cremorne, VIC 3121	17/08/2020 – 18/12/2020	N/A	\$66,962.00
750 – Stairway Replacement (Hepples Road)	AJR Construct Pty Ltd 8 Donvista Drive, Don, TAS 7310	19/11/2020 – 29/01/2021	N/A	\$52,643.00
751 – Cardigan Street Recreation Ground Upgrades	CBB Contracting Pty Ltd 240 Old Surrey Road, Burnie 7320	1/10/2020 – 1/02/2021	N/A	\$182,313.28
752 – Cardboard Recycling – Collection and Processing	Veolia Environmental Services (Aust) Pty Ltd 95 Kennedy Drive, Cambridge 7170	26/10/2020 – 19/09/2024	2 years	In accordance with Schedule of Rates
753 – Green Waste Contract – (Mulch only) and Transport	Greg Fieldwick, Fieldwicks Crushing & Screening Pty Ltd, 6184 Frankford Highway, East Devonport 7310	01/07/2020 - 30/06/2022	1 + 1	In accordance with Schedule of Rate (unit rates)
PO38098 Supply and Delivery of Grader	William Adams PO Box 105 Somerset, TAS 7322	Procured through vendor panel	26/10/2020	N/A
PO38097 Supply of Backhoe	JF Machinery PO Box 62 Mowbray, TAS 7248	Procured through vendor panel	26/10/2020	N/A
754 – Construction of Wynyard Sports Centre Female Friendly Changerooms	Marcol Construction 74 Dodgin Street Wynyard TAS 7325	04/01/2021 – 17/05/2021	N/A	\$392,584.50
755 – Old Bass Highway Footpath and carpark seal	Civilscape Contracting 1419 Ridgley Hwy Highclere TAS 7321	N/A	N/A	\$276,942.00
PO 38953 15 Hepples Road Wall Repair	Bridge Pro Engineering PO Box 3253 ULVERSTONE MDC TAS 7315	7/4/2021- 30/6/2021	N/A	\$301,225.00



## 9.7 SENIOR MANAGEMENT REPORT

To: Council  
 Reporting Officer: Executive Officer  
 Responsible Manager: General Manager  
 Report Date: 23 June 2021  
 File Reference: 1202  
 Enclosures: 1. Rural Road Safety Report - Progress Report 

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### RECOMMENDATION

#### That Council:

1. note the monthly Senior Management Report; and
2. Note Councillor attendance at 2021 LGAT Conference.

### SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

#### ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 14 June 2021 to 12 July 2021.

#### Corporate

- Attended the community conversation event held at Somerset
- Finalisation of Annual Plan and Budget Estimates continues including document preparation. Staff briefings continued.
- Attended the Waratah Community Board meeting
- Attended the Waratah-Wynyard Council Audit Panel meeting
- Attended a joint executive management team meeting with Circular Head Council

#### Community

- Met with Somerset residents regarding stormwater and localised flooding concerns
- With Councillors, attended a business visit of CLTP Tasmania
- Attended the official artwork launch at the Somerset Plaza

#### Industry

- Attended an online information session regarding the proposed Container Refund Scheme being developed by the Tasmanian Government
- Attended the Owners Representatives Group General Meeting of TasWater

- Attended the LGAT Annual General Meeting

**Other**

- On leave 6 July 2021 to 16 July 2021.

Rural Road Safety Review

Following the adoption of the findings of the Rural Road Safety Audit at the July 2020 Council Meeting a report (attached) is provided to give Councillors an overview of works carried out to date to address the recommendations of the report.

The report shows that 50% of high-risk projects have now been completed with work now also commencing on medium risk projects.

LGAT Annual Conference

As per council policy, the Mayor, Deputy Mayor and two Councillors can attend the annual LGAT Conference. This year the following Councillors will be attending:

1. Mayor Walsh
2. Deputy Mayor Dr Mary Duniam
3. Cr Celisa Edwards
4. Cr Darren Fairbrother

The cost of attendance this year is as follows:

Conference registration:	\$780
Accommodation:	\$605
Travel & Meals:	<u>\$700</u>
TOTAL per person:	\$2,085

This amount is within the allocated Council Budget for Councillor conferences and professional development.

Archers Road Renaming

Council were recently contacted by Placenames Tasmania in relation to their ongoing maintenance of unofficial, signposted roads with associated addressed properties within the state.

While auditing the Oldina Locality, Council were informed that the road currently referred to as "Archers Road" was unofficial, signposted and had one unimproved associated parcel.

Council were requested to provide advice around an official name, associated addressing and our extent of maintenance.

Council's response indicating that the road was currently listed in our Asset register and we would investigate whether we were willing to deprecate it and allow it to revert to a private non-Council asset. After receiving a response from Asset Services indicating that Council would not be willing to deprecate the assets, we were requested to supply an official name for the road.

Council response initially requested that “Archers Road” become official, however due to numerous existing official duplications this name was rejected.

Given that a new official name was required, in line with Council policy a name was chosen from Councils maintained list of Historical names.

The initial proposal was for “*Garner Road*” after an early settler, however this was duplicated. The second suggestion also from Councils maintained list of Historical names was “*Ramskill Road*” after an early mariner turned farmer. This name was checked by Placenames and was approved for use.

The name proposal was then submitted through the Placenames Portal and approved. Once approved the now official “*Ramskill Road*” was ordered a new street sign subsequently installed. All references to “*Archers Road*” have now been updated to “*Ramskill Road*” in Councils GIS and Asset register.

**ADMINISTRATION – USE OF CORPORATE SEAL**

16/6/21	Final Plan & Schedule of Easements	SD2099 3 Airport Street Subdivision (7 into 5)
16/6/21	Contract of Sale	9 Martin Street Wynyard
5/7/21	Final Plan & Schedule of Easements	SD2091 – 2 Postmans Court Sisters Beach – Boundary reconfiguration (4 into 4 lots) rear boundary change
5/7/21	Request for Part 5 Agreement	D/A 10/2021 & 9528715

**POLICIES TO BE RESCINDED**

Nil

**COMMUNITY CONVERSATIONS**

The next round of Community Conversations will start in July. The time of forums will move from mornings to evenings and run for 1.5 hours.

Location	Date	Start Time
Boat Harbour Beach	26 July 2021	5.30pm
Sisters Beach	22 September 2021	5.30pm
Yolla	17 November 2021	5.00pm
Waratah	19 January 2022	5.30pm
Wynyard	23 March 2022	5.00pm
Somerset	18 May 2022	5.00pm
<b>TOTAL</b>		

**WORKING GROUPS**

Following a resolution at the July 2019 Council Meeting the following working groups have been/are being established:

	<b>Elected Member Representatives</b>	<b>Responsible Officer(s)</b>	<b>Status</b>
Wynyard Show Grounds	Cr Bramich Cr Edwards Mayor (ex-officio)	General Manager Recreation Liaison Officer Executive Officer (GM office)	Discussions have begun with sporting groups and High School about future use of grounds and the development of Wynyard Sporting Precinct. The Showground working group on hold for now.
WWC Environmental Plan	Cr Fairbrother Cr Courtney Cr House Mayor (ex-officio)	Project Manager – Infrastructure & Development Services	An Environmental Sustainability Policy has been adopted by Council.
Somerset Sporting Precinct	Cr Duniam Cr Hyland Mayor (ex-officio)	General Manager Manager Community Activation Recreation Liaison Officer	Options are currently being investigated relating to the sporting precinct. Spatial analysis has commenced to determine footprint/size requirements in order to meet sporting standards. Group yet to be convened.
ANZAC Park		Director Community & Engagement	Work is continuing with the Fairy Godmothers and other stakeholders as required. Designs released to community and tender currently out.
Boat Harbour Masterplan	Cr Courtney Cr Fairbrother Cr Bradley Mayor (ex-officio)	General Manager Executive Officer (GM office)	The next meeting of the working group has been scheduled to discuss next steps.

**REPORTS OF OFFICERS AND COMMITTEES**

**PLANNING PERMITS APPROVED UNDER DELEGATION – JUNE 2021**

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
SD 2100	Michell Hodgetts Surveyors	44 Dodgin Street Wynyard	Subdivision (1 into 2 lots) & Demolition of Garage	02.06.2021	37	D
DA 72/2021	PLA Designs Pty Ltd	Martin Street Wynyard CT 179599/2	Multiple Dwellings (3 x Units)	08.06.2021	42	D
DA 63/2021	R & M Duniam	18A Irby Boulevard Sisters Beach	Change of Use to Visitor Accommodation	08.06.2021	42	D
DA 64/2021	S Vandenberg	18 Irby Boulevard Sisters Beach	Outbuilding (Garage) and Dwelling Extension	15.06.2021	42	D
DA 81/2021	RCC Design Pty Ltd	919 Calder Road Calder	Dwelling Extensions	15.06.2021	42	P
SD 2115	PDA Surveyors	57 Walker Street Wynyard	Boundary Reconfiguration	15.06.2021	28	P
SD 2111	EnviroPlan	10 & 36 Timothy Drive Wynyard	Subdivision (12 Lots) & Outbuilding	16.06.2021	42	D
DA 229/2020	S Bailey	45 William Street Waratah	Dwelling	16.06.2021	42	D
DA 75/2021	M Cardona Chaves	2 Irby Boulevard Sisters Beach	Change of Use (Visitor Accommodation)	16.06.2021	42	D
DA 77/2021	Abel Drafting Services	1278 Mount Hicks Road Mount Hicks	Dwelling Extension	16.06.2021	41	D
DA 58/2021	M & R Rose	1894 Murchison Highway Henrietta	Outbuilding Extension	16.06.2021	41	D
DA 103/2021	G & V Seward	17 Port Road Wynyard	Swimming pool and Change Room	18.06.2021	25	P
DA 91/2021	E & J Allen	157 Deep Creek Road Wynyard	Outbuilding	18.06.2021	38	D
DA 76/2021	G Cole	17 Katelyn Drive Wynyard	Multiple Dwellings (1 unit)	22.06.2021	50*	D
DA 95/2021	T Dennis	122 Pelissier Street Somerset	Outbuilding (Garage)	24.06.2021	42	D
DA 90/2021	Abel Drafting Services	38 Raglan Street Somerset	Dwelling Extension (Carport)	25.06.2021	42	D
DA 68/2021	Tasmanian Consulting Service P/L	86-92 Inglis Street Wynyard	Whey Plant Extension	29.06.2021	42	D
DA 32/2021	RCC Design Pty Ltd	7 Serrata Crescent Sisters Beach	Outbuildings x2 (Shed & Container)	30.06.2021	42	D
DA 94/2021	Waratah-Wynyard Council	Cardigan Street Somerset (CT 152613/1)	Demolish 6 a Light Towers & Install 7 x Light Towers	30.06.2021	42	D

**BUILDING PERMITS APPROVED – JUNE 2021**

**NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 EXEMPT=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013**

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2021-73-01	F Cruickshank & T Jenkins	11 Old Cam Road Somerset	Dwelling & Shed	02.06.2021	5	NPR
2020-185-01	J Haddow	278 Reservoir Drive Wynyard	Dwelling & Shed	11.06.2021	1	DA 51/2020

## COUNCIL MEETING ACTIONS

	ITEM	TOPIC	ACTION/STATUS	OFFICER	STATUS
10/12/18	10.1	Wilkinson Street Highway Junction works Amended Motion carried	That Council on receipt of assurances from DSG that council legal expenses associated with any representation and associated legal process will be reimbursed <i>A Hearing was conducted Thursday 4 February 2021 with decision pending.</i>	MPE	Ongoing
22/6/20	8.2	NOM – Cr Fairbrother – Crown Land	Motion Carried - That Council consider that where areas of Crown land separate a road and a property boundary, for the purposes of planning, that the area be incorporated and or considered as a Part of the road reserve.  <i>Council staff met with Minister Jaensch's office and they are going to follow up the option of Crown Land Services essentially providing a waiver that they have no interest where "impact" is limited to an existing access running through Crown Land. No further progress.</i>	MDRS	Progressing
19/10/20	7.3.3	CQWON – Cr Fairbrother – Building and Planning Statistics Reporting	Cr Darren Fairbrother asked if it was possible to have additional information added to building and planning reporting contained within the Senior Management Report each month to enable Councillors to be aware of what is happening with current applications that may not have progressed to advertising. For example, applications received, awaiting additional information or currently on advertising. <i>This request has been factored into the scope for an external planning services review. Given higher than usual volume of work in the planning area, the review has been deferred until the next financial year</i>	GM	Progressing
16/11/20	7.3.6	CQWON – Cr Courtney – Expenditure Monitoring	Cr Courtney asked if the General Manager could advise how Councillors could be provided with further information and detail of purchases, in light of proposed changes to the purchasing policy. <i>Presentation on reporting and audit framework and how finances are managed to be presented to future Councillor workshop.</i>	GM	In progress
15/3/21	7.3.4	CQWON – Cr Bramich – Mt Hicks Roundabout	<i>Officers are continuing to follow-up with relative departments and response is pending.</i>	DIDS	In progress
21/6/21		PQWON – R Cameron – Sink Holes Inglis Riverbank	<i>Refer response this agenda</i>	DIDS	Complete
21/6/21		PQWON – C Marmion – Responsible Dog Owner Ban	<i>Refer response this agenda</i>	GM	Complete
21/6/21		PQWON – C Hutchison – Settlement Strategy	<i>Refer response this agenda</i>	GM	Complete

21/6/21	8.3.1	CQWON – Cr Bramich – Rural Road Maintenance	<i>Cr Bramich requested workshop be held to discuss rural road culverts and road edges.</i> The General Manager Scheduled workshop for 5 July 2021	GM	Complete
21/6/21	8.3.2	CQWON – Cr Fairbrother – Inglis River Retaining Wall	<i>Refer response this agenda .</i>	DIDS	Ongoing



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## 9.8 MINUTES OF OTHER BODIES/COMMITTEES

### 9.8.1 MINUTES OF OTHER BODIES/COMMITTEES - WARATAH COMMUNITY BOARD HELD 26 JUNE 2021

To: Council  
Reporting Officer: Community Development Officer  
Responsible Manager: Director Community and Engagement  
Report Date: 6 July 2021  
File Reference: 123  
Enclosures: 1. unconfirmed minutes Waratah Community Board  
26.06.2021 

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#### RECOMMENDATION

**That Council note the Unconfirmed Minutes of the Waratah Community Board meeting held on 26 June 2021.**

#### PURPOSE

The Unconfirmed Minutes of the Meeting of the Waratah Community Board held on 26 June 2021, are laid on the table and circulated.

#### BACKGROUND

The Waratah Community Board was established by Council in 2019 and the adoption of the Waratah Community Plan 2018-2021.

#### DETAILS

The key outcomes from the Waratah Community Board meeting included:

- **Waterfall Walk**
1. The General Manager has approached the State Government and is awaiting a response to re-allocate funds towards the James Philosopher Smith statue and 150<sup>th</sup> anniversary events.
    - The General Manager briefed Board members on the decision by Council to decline Tas Waters offer to take ownership of the Waratah Dam based on the financial responsibilities and associated risks. Council indicated they would be supportive of other options for the dam when proposed.
    - **Waratah Museum**
      2. Council has received a request from the Waratah Museum Society to temporarily close the museum until after their next AGM.
    - **Natural Burials**
      3. That Council be requested to confirm the Waratah Cemetery as a site for natural burials.

#### STATUTORY IMPLICATIONS

##### Statutory Requirements

There are no statutory implications as a result of this report.

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## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
<b>Our Priorities</b>
1.1 Commit to best practice in community engagement.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	<b>Memorable visitor experiences all year round</b> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
<b>Strong communities and social capital</b>	<b>Enduring community capital</b> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

## POLICY IMPLICATIONS

There are no policy implications as a result of this report.

## FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

## RISK IMPLICATIONS

There are no risk implications as a result of this report.

## CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

## COMMENT

It is recommended that Council note the Unconfirmed Minutes of the Waratah Community Board meeting held on the 26 June 2021.

## 10.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

*A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.*

*Sub regulation (2) provides the following list of specified matters: -*

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 
  - (i) prejudice the commercial position of the person who supplied it; or*
  - (ii) confer a commercial advantage on a competitor of the council; or*
  - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 
  - (i) the council, councillors and council staff; or*
  - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

*A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.*

*Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.*

*The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.*

*The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.*

### RECOMMENDATION

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (c (i),d) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it; AND contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – <b>ICT REVIEW</b></i>	15 (2) (c (i),d)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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**11.0 CLOSURE OF MEETING TO THE PUBLIC**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

**RECOMMENDATION**

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY that go into Closed Meeting to consider the following matters:**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (c (i),d) commercial information of a confidential nature, that if disclosed, is likely to-prejudice the commercial position of the person who supplied it; AND contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal – <b>ICT REVIEW</b></i>	15 (2) (c (i),d)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

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<b>12.0 RESUMPTION OF OPEN MEETING</b>
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At ..... pm the Open Meeting was resumed.

<b>13.0 PUBLIC RELEASE ANNOUNCEMENT</b>
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The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT ..... pm.