

(MUST BE SUBMITTED TO COUNCIL **14 DAYS PRIOR TO EVENT**)

1. APPLICANT DETAILS (S1)

Full Name	
Organisation Name <i>(if applicable)</i>	
Position	
Email	
Phone	

2. ROAD/STREET CLOSURE INFORMATION (S2)

*(If you wish to close State roads/highways you will need to contact
The Department of State Growth – Ph 1300 135 513)*

Event:-

Road Name	Start <i>(Address of Closure)</i>	End <i>(Address of Closure)</i>	Date	Start Time	End Time

3. PUBLIC LIABILITY INSURANCE (S3)

A certificate of Currency or copy of current Public Liability Insurance Policy **MUST** be attached to this application with a minimum cover amount of \$20million.

Certificate /Policy Number	
Expiry Date	

4. TASMANIAN POLICE APPROVAL (S4)

(Please take this form to a local Police Station for an officer from the Tasmanian Police to complete)

Tasmania Police conditions:-

Date:

I hereby consent that the details provided in Section 1, 2 and 3 of this application can be considered by the Waratah -Wynyard Council.

Name

Signature

5. TRAFFIC MANAGEMENT PLAN (S5)

Council request that you demonstrate how traffic and pedestrians will be managed during the closure.

A Traffic Management Plan certified by a qualified.

Plan Number / Details

Date

Certified by

NOTE: All sections **MUST** be completed before submitting an application form to Council.

6. FEES AND CHARGES (S6)

Council will advertise and notify affected residents of the road closures. The applicant is responsible for fees associated with these notifications.

Item	Cost
Letters to residents	\$1.30 (per letter)
Advertising	\$260

7. TERMS AND CONDITIONS (S7)

- (1) The Council reserves the right to cancel the applicant's use of a street on a date shown in this application in the event of the street being required for an extraordinary function or extraordinary use.*
- (2) The applicant shall not do, or neglect to do, or permit to be done or left undone, anything that will affect the Council's Insurance Policy or Policies relative to fire or public risk in connection with the closure of this street and the applicant hereby agrees to indemnify the Council to the extent that such policies are affected by commission or omission.*

- (3) *The applicant agrees to indemnify and keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all functions, claims, charges, expenses, and damages whatsoever which may be brought about or made or claimed against it by any of them arising out of or in any way related to the closure of this street.*
- (4) *The applicant shall at all times during the allocated period of use insure and keep insured with an insurance company approved by the Council against public risk for an amount of not less than \$20 million.*
- (5) *The applicant must complete the Application for Closure of Roads/Streets in full, ensuring a Traffic Management Plan and Police Approvals are provided.*

8. UNDERTAKING (S8)

I of.....
(Full Name) (Address)

Hereby make application for closure of the above street/s for the dates and times specified and acknowledge having received and read the Terms and Conditions and undertake to be bound by and comply with the Terms and Conditions in every respect and I further undertake to be responsible for ensuring that all individuals or groups using the street in association with this application comply with the Terms and Conditions.

DATED

SIGNATURE
(of applicant)

ADMINISTRATIVE USE ONLY

S1 Complete

Yes ☐

S2 Complete

Yes ☐

S3 Complete
(Public Liability Document
must be provided)

Public Liability Received: Yes ☐ No ☐

Risk Management Coordinator's signature:

S4 Complete

Yes ☐

S5 Complete
(Traffic Management Plan
(TMP) must be provided)

Yes ☐

TMP received ☐

S6 Complete

Yes ☐

Fee paid \$

Receipt Number:

Item

Cost

Amount

Total (inc GST)

Letters to residents

\$1.30 (per letter)

\$

Advertising

\$250

\$

Total

\$

S8 Complete

Yes ☐

Date completed form received:-.....Council Officer:-.....