



**WARATAH-WYNYARD COUNCIL
ANNUAL REPORT 2017**



FRONT COVER

Port Road Boat Harbour—Landslip Repairs

BACK COVER

Cam River Pontoon

**INTRODUCING
WARATAH-WYNYARD COUNCIL
10 YEAR CORPORATE
STRATEGIC PLAN**

Waratah-Wynyard Council 10 Year Corporate Strategic Plan embodies the aspirations of our community and is the product of the ingenuity, hard work and collective expertise of our staff. The Plan sets goals for our community and organisation, describes our desired outcomes and outlines how we plan to get there.

Responsibilities for implementation are jointly owned, ensuring an integrated approach to Council activities. Council will action the priorities of the Plan over the next ten years through its four-year delivery program and annual operating plans.

While we're extremely proud of what we've produced, we regard the Plan as a 'living' document, adaptable to changing social, economic, environmental and regulatory circumstances. We will regularly review the Plan to ensure it continues to take us in the right direction.

Mission, Vision and Values

Waratah-Wynyard Council 10 Year Corporate Strategic Plan is founded upon Council's Mission, Vision and Values.

The following Mission, Vision and Values statements describe the principles Council seeks to uphold in the course of pursuing best possible outcomes for the Waratah-Wynyard community. Council's Mission, Vision and Values are embedded throughout the Plan to ensure a high level of strategic alignment.

OUR VISION

To deliver innovative, sustainable services to our community through strong leadership, clear direction and collaborative relationships.

OUR MISSION

Building our community and region, providing leadership, a strong voice and delivering outcomes based on value for money.

OUR VALUES

Respect / Honest / Ethical / Pride / Fairness / Trustworthy

**COUNCIL'S
STRATEGIC PLANNING
FRAMEWORK**

Waratah-Wynyard Council's 10 Year Corporate Strategic Plan is a shared vision that will inform Council's actions over the next ten years. It gives Council a strong foundation from which to create and deliver more detailed service and management strategies, and to engage with the community and other stakeholders in identifying future priorities.

The Corporate Strategic Plan is not a static document. It will be periodically reviewed in accordance with Council's Performance Reporting Framework and in the context of emerging drivers of change in order to ensure Council continues to deliver best outcomes to its community.

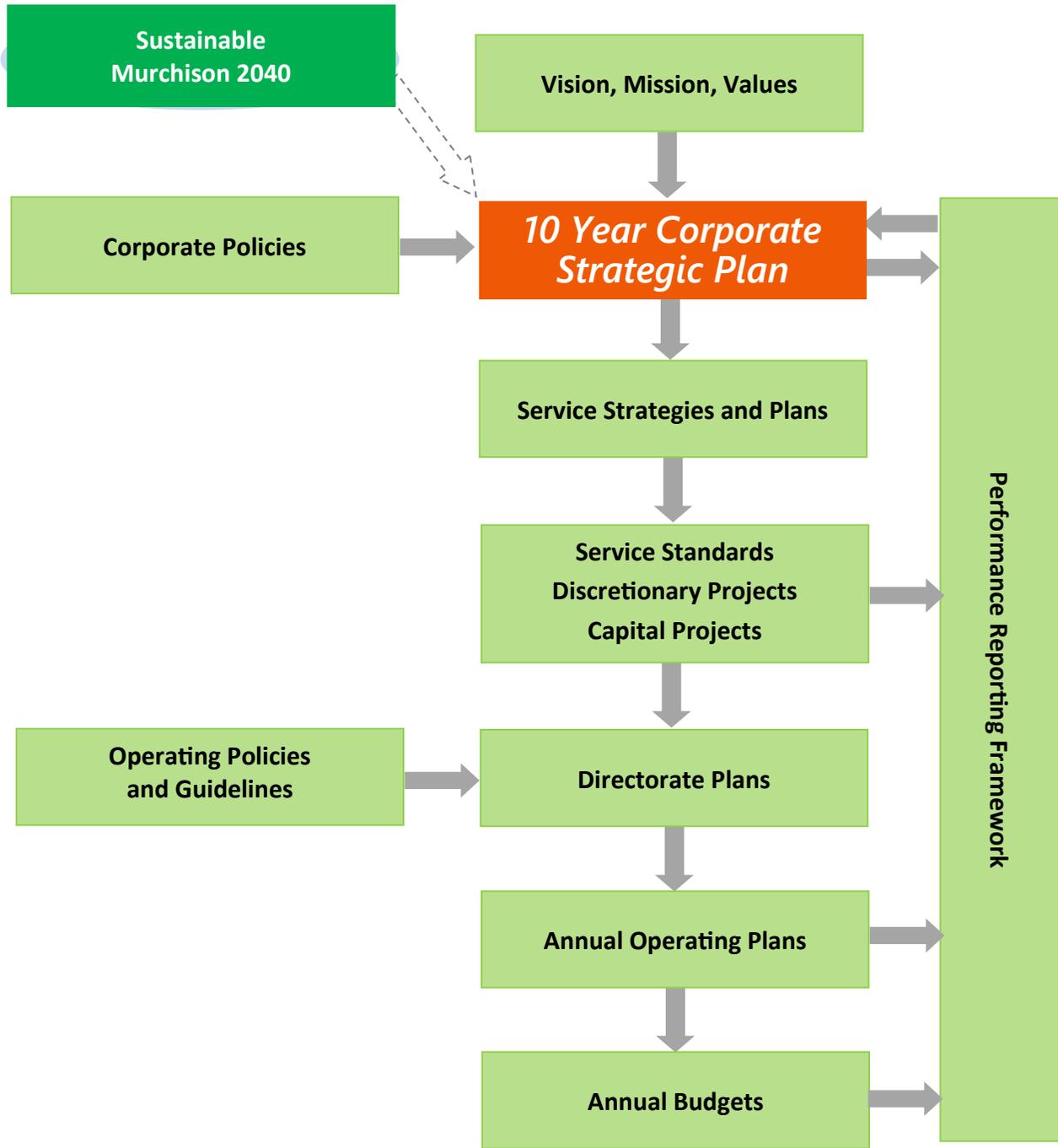


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Attachment: Financial Report 2017

COMMUNITY SURVEY 2016

In 2016 the Council engaged insync surveys to undertake its second community survey, following the inaugural survey, which was completed in 2014.

The purpose of the survey was to:

- * Provide the community with an opportunity to communicate openly and candidly with the Council;
- * Identify residents' key issues;
- * Measure performance across key areas of Council; and
- * Use the results to build a stronger and more satisfied community.

The survey was well received with 273 responses coming from community members, which was a slight decrease from the 2014 survey. Overall, the Council recorded positive feedback with 59% of respondents being highly satisfied with Council, while 81% felt they were part of the local community.

According to insync surveys the Council's satisfaction levels are higher than average for Councils surveyed by the company. Waratah-Wynyard Council was found to be performing

59% of community members were highly satisfied with Waratah-Wynyard Council overall, an increase from 56.8% in 2014.

particularly well in the areas of friendliness of staff at the Council and appearance of both the Wynyard and Somerset Central Business Districts.

As well as capturing the strengths of Council, the survey highlighted a number of areas where the community felt Council could improve. Support for local businesses, the economic situation, the need for adequate youth services and land use were the main areas where the community felt improvement was most needed.

Regarding Council facilities and services, the Annual Tulip Festival, urban gardens, flowers and trees and physical access to Council buildings (ramps, stairs, handrails) were areas in which Council was performing best. Roadside management, monitoring of environmental issues and public toilets/amenities were found to be areas where Council could improve.

The survey also identified that the community has a strong sense of place with 93.8% of respondents believing that Waratah-Wynyard was a safe place to live and work; 88.7% believed that land and housing was affordable; 84% while

95.4% said they would recommend Waratah-Wynyard as a place to live.

In order to share the results of the survey with



community members, a summary was included with rates notices for the first time and is also available on the Council website.

The community survey results will now be used to improve the Council's future planning to ensure that we can address the areas identified for improvement, while maintaining and/or enhancing the services which are strongly valued by the community.

PRIORITY AREAS

Over the next two years, community members feel Council should prioritise:

- Improving the environment
- Roads and safety
- Community engagement

A WORD FROM THE MAYOR AND GENERAL MANAGER

It is our pleasure to present this Annual Report as the Council's account of our performance over the past year. Our Council's vision is to deliver innovative, sustainable services to our community through strong leadership, clear direction and collaborative relationships, and this report demonstrates the passion our people have for the community and their commitment to achieve results for the community and bring this vision to life.

This year may be best summed up by the old saying: *"the best laid plans of mice and men often go awry"* when, in June 2016, Tasmania experienced its worst flood in nearly 90 years, severely impacting the Waratah-Wynyard area along with 19 other local government areas, causing an estimated damage bill of \$180 million. Residents in areas of our municipal area were severely impacted by the flood and we would like to thank everybody who assisted those people both during the flood and in the recovery process afterwards.

*"the best laid plans
of mice and men
often go awry"*

From a Council perspective it was necessary to delay a number of projects proposed within the annual plan in order to fund the necessary emergency flood repair of infrastructure such as bridges, roads and boat ramps. The Council's total flood recovery cost was approx. \$3.5 million which included the replacement of three (3) bridges at Lapoinya Road, Smarts Road and Ingleford Road, extensive landslip repair works to Port Road, Boat Harbour, repair of the Wynyard Boat Ramp together with other repair and or clean-up works.

Despite the extensive flood recovery works, the Council still managed to deliver on many of the commitments made within

the Annual Plan.

These include:

- * Development and implementation of the Council's new Corporate Strategic Plan 2017-2027;
- * Design and planning approval completed for the Goldie Street north carpark in

Wynyard and the Camp Creek Remediation project;

- * Substantial completion of the Somerset Village Development Plan;
- * Renewal and upgrades of Mt Hicks Road and Oldina Road;
- * Renewal of rural roads including Baulds Road, Buggs Lane, Deep Creek Road, Oonah Road and Robins Hill Road;
- * Sale of the former Waratah Post Office Building;
- * Design and installation of new murals along the Woolworth's wall in Goldie Street, Wynyard;
- * Design and tender completed for the refurbishment of the Council administration building;
- * Formation of the Waratah-Wynyard Youth Leaders program; and
- * Completion of the draft ten year Open Space, Sport and Recreation Plan.

The Council has delivered a positive financial result for 2016–2017 outperforming its budget and recording a small underlying surplus of \$133,470 and a comprehensive surplus of \$3.7 million.

This strong performance is underpinned by focus on containing costs through the implementation of LEAN principles throughout the organisation while maintaining a high level of service standards. The underlying surplus is an indicator of the improvement which is occurring in the organisation's financial performance and sustainability.

This year the Council completed its second community survey which is used as a key input for prioritising and reviewing the Council's service areas. Overall, the Council community satisfaction level recorded was 59%, which represents an increase of around 2% from the in initial survey in 2014. The Council is performing particularly well in areas of economic development, staff friendliness and the appearance of the Wynyard and Somerset CBD's. The community would like to see improvement in the Council's urban and rural planning, financial management, management of the environment, public toilets and roadside management in our rural areas. Accordingly, we will be working hard to improve our services in each of these areas.

We would like to thank the Councillors for their leadership, vision and commitment to Waratah-Wynyard. Finally, we would like to thank all employees of the Waratah-Wynyard Council for the hard work, dedication and passion you have shown during the last year.



A handwritten signature in black ink, appearing to read "Cr R. W. Walsh".

Cr Robert (Robby) Walsh

Mayor



A handwritten signature in black ink, appearing to read "Michael Stretton".

Michael Stretton

General Manager

MAYOR AND COUNCILLORS PROFILES



Robby Walsh
Mayor

Council Committees & Representatives:

- * Cradle Coast Authority
- * LGAT Conference
- * Resource Sharing Committee
- * Tas Water
- * Emergency Management Committee
- * Tourism Special Committee
- * Bush Watch Western District Committee



Mary Duniam
Deputy Mayor

Council Committees & Representatives:

- * Australia Day Committee
- * Cradle Coast Authority
- * Local Government Association of Tasmania Conference
- * Resource Sharing Committee
- * TasWater (Proxy)



Maureen Bradley
Councillor

Council Committees & Representatives:

- * Australia Day Committee
- * SES Local Unit Liaison Representative



Gary Bramich
Councillor

Council Committees & Representatives:

- * Recreation Advisory Committee



Darren Fairbrother
Councillor

Council Committees & Representatives:

- * Coastal Pathway Working Group
- * Masters Games Working Group (2017)



Alwyn Friedersdorff
Councillor

Council Committees & Representatives:

- * Children's Services Advisory Committee
- * Resource Sharing Committee (Proxy)
- * Recreation Advisory Committee



Kevin Hyland
Councillor

Council Committees & Representatives:

- * Coastal Pathway Working Group
- * Resource Sharing Committee (Proxy)
- * Tourism Special Committee



Stephen Wright
Councillor

Council Committees & Representatives:

- * Australia Day Committee
- * Resource Sharing Committee

COUNCILLORS ATTENDANCE AT MEETINGS & ALLOWANCES 2016/17

COUNCILLORS ATTENDANCE

Ordinary Council Meetings are held on a monthly basis whilst Councillor Workshops are generally held on a weekly basis throughout the year.

The following table details the attendances of the Mayor, Deputy Mayor and Councillors at meetings and workshops in 2016/17:

	Ordinary Meetings (12)	Special Meetings (2)	Workshops (29)
Mayor Robert Walsh	11	2	26
Deputy Mayor Mary Duniam	11	2	27
Cr Maureen Bradley	11	1	27
Cr Gary Bramich	11	1	27
Cr Darren Fairbrother	12	2	29
Cr Alwyn Friedersdorff	9	0	20
Cr Kevin Hyland	12	1	16
Cr Stephen Wright	11	1	17

MAYOR, DEPUTY MAYOR & COUNCILLORS ALLOWANCES AND EXPENSES

In accordance with section 72 (1)(cb) of the *Local Government Act 1993*, the total allowances and expenses paid to the Mayor, Deputy Mayor and Councillors were:

	Councillor Allowances	Communication Allowance	Travel Expenses
Mayor	50,315.04	999.96	0.00
Deputy Mayor	29,171.83	999.96	1,373.20
Councillors	85,275.68	5,999.76	2,097.75
Total	164,762.55	7,999.68	3,470.95

EXECUTIVE MANAGEMENT TEAM



Michael Stretton
General Manager



Paul Smith
Director Strategic &
Financial Services

- * Economic Development & Governance
- * Financial Services



Tracey Bradley
Director Corporate &
Community Services

- * Corporate Services & Risk
- * Community Activation
- * Children's Services



Daniel Summers
Director Infrastructure &
Development Services

- * Development & Regulatory Services
- * Engineering & Projects
- * Assets Services
- * Works

EXECUTIVE MANAGEMENT STRUCTURE

ENTERPRISE POWERS AND ANNUAL REPORT

The positions comprising Council's Executive Management Team and their incumbents at 30 June 2017 are as follows:

Position	Name
General Manager	Michael Stretton
Director Strategic & Financial Services	Paul Smith
Director Infrastructure & Development Services	Daniel Summers
Director Corporate & Community Services	Tracey Bradley

In accordance with Sections 72 (1(cd), 72(4) and 72(5) of the *Local Government Act 1993* Council is to include within its Annual Report a statement relating to the total annual remuneration paid to Council employees who hold positions designated by it as being senior positions.

Total Annual remuneration includes the salary paid, contributions to superannuation, value of the use of any motor vehicle and any other allowances or benefits paid.

Three Director positions form part of a resource sharing arrangement with Circular Head Council with Waratah-Wynyard Council.

The amounts below are based on full time equivalent positions and do not reflect any resource sharing arrangements in place.

Annual remuneration	No of Employees
\$220,000—\$240,000	1
\$200,000 — \$220,000	0
\$180,000 — \$200,000	1
\$160,000 — \$180,000	1
\$140,000 — \$160,000	1

FULL TIME EQUIVALENT (FTE) BY DEPARTMENT

Department	Number of Staff	FTE	Male	Female
General Manager	2	2.0	1	1
Corporate & Community Services	22	13.63	5	17
Children's Services	21	15.83	0	21
Infrastructure & Development Services	48	40.42	38	10
Strategic & Financial Services	11	9.05	5	6
Total	104	80.93	49	55

SENIOR MANAGEMENT TEAM



Wendy Richards
Manager
Children's Services



Jonathan Linden
Manager
Asset Services



Heather Sheppard
Manager
Corporate Services & Risk



Stephen Imms
Manager
Financial Services



Darrell Walsh
Manager
Works



Bilal Akhtar
Manager
Engineering & Projects



Deb Mainwaring
Manager
Community Activation



Barry Magnus
Manager
Development &
Regulatory Services



John Stretton
Manager
Economic Development
& Governance

RESOURCE SHARING WITH CIRCULAR HEAD COUNCIL

Circular Head and Waratah-Wynyard Councils started resource sharing in 2008 which now includes a range of roles, projects and procurement in order to improve levels of service and preserve and maintain local representation.

There are a range of success factors which continue to support the arrangement including:

- * A common, agreed rationale/approach for resource sharing, in the absence of clear objectives;
- * Increased strategic capacity with shared staff at senior levels;
- * Incremental rather than transformational change over time which has helped build an organisational culture of shared resources;
- * Transparency, equity and flexibility to create trust; and
- * Shared leadership meetings to discuss and resolve shared issues.

As at 2016/17 there were 17 positions shared to varying degrees across the two councils. These are shown in the following table:

WORK STREAM	POSITION
Infrastructure & Development Services	Director Infrastructure & Development Services
	Manager Engineering & Projects
	Manager Asset & Services
	Asset Service Levels Developer
	Manager Development & Regulatory Services
	Engineering Projects Co-ordinator
	NRM Officer
Corporate & Community Services	Plumbing Compliance Officer
	Director Corporate & Community Services
	Manager Corporate Services & Risk
	Manager Community Activation
	IT Co-ordinator
	HR Co-ordinator
	Health and Safety Officer
Strategic & Financial Services	GIS Co-ordinator
	Director Strategic & Financial Services
	Communications Officer

In 2016/17 the two councils were involved in shared projects including:

- * Community Survey (s);
- * organisational leadership and cultural development
- * Implementation of the shared IT Review;
- * Development of 10 Year Open Space, Sport and Recreation Plans;
- * Policy Review; and
- * List of services project.

Shared procurement between the Councils also occurred in the form of joint infrastructure contracts for road resurfacing, recycling and joint insurance brokerage.

STATUTORY REPORTING REQUIREMENTS

JOINT AUTHORITIES

Under Section 30 (1) *Local Government Act 1993* Waratah-Wynyard Council participates in a joint authority with the Cradle Coast Authority. The following report provides a summary of activities, budget and performance of Cradle Coast Authority during the 2016/17 financial year.

Cradle Coast Authority Report 2016/17

The Cradle Coast Authority (CCA) was created by the nine north-west Tasmanian councils to connect communities, business and government to work together for the good of the Cradle Coast Region. The CCA and the councils are building a vibrant, capable and resilient Cradle Coast region through effective collective action.

In 2016/17, Waratah Wynyard Council invested \$105,976 into the CCA which in turn has been matched by co-investments of \$733,776 from local government - for regional and economic development, \$327,500 from State Government - for the development of the region's visitor economy; and \$1,746,686 from the Commonwealth and State Governments - for natural resource management. The CCA has also been able to secure \$871,994 in government

grants for the region.

Regional and economic development activities in 2016/17 included the development of the Cradle Mountain Master Plan. As the region's largest visitor attraction, the CCA secured \$1M to undertake the detailed investigations required to build the business case for the re-imagining of the Cradle Mountain visitor experience. The CCA completed the Coastal Pathway Investment Prospectus which has been used to attract government co-investment in the infrastructure required to build a pedestrian pathway connecting communities between Latrobe and Wynyard. The Regional Futures Plans is being developed as a foundation for a long-term partnership with State and Commonwealth Governments for collaboration and investment in the region on important social and economic infrastructure and initiatives.

The CCA has invested \$2,062,828 in natural resource management projects within the region during 2016/17. Key projects included managing the region's response to the June 2016 floods which devastated parts of the region's agriculture assets and infrastructure. NRM officers worked closely with Government to help

landowners recover. Other projects delivered during the year included; the Macquarie Harbour clean-up, in April 2017 – which saw a 5-day clean-up effort of unprecedented proportions across 80kms of shoreline along Tasmania's West Coast; the Clean Rivers project, which in conjunction with Dairy Tas, provided funding to help protect waterways impacted by the dairy industry; and the many projects which assist the ongoing protection endangered species such as the Giant Freshwater Lobster and the Tasmanian Devil.

The visitor economy is an increasingly significant contributor to the region's prosperity representing around 5% of the regional economic activity including more than 3,800 jobs. The visitor economy supports traditional business within accommodation and hospitality but also more broadly services that support visitors including retail, health and automotive service business. During 2016-17, the CCA invested \$627,411 in projects and initiatives designed to support and stimulate the visitor economy.

During 2016/17, the CCA and its representatives reviewed the organisation's governance model resulting in changes to improve its relationship

with the region. The councils now have two Mayors and a General Manager as directors on the CCA Board. The CCA's Rules are being amended to clarify and reinforce the roles and responsibilities of the CCA. In August 2017, a new Corporate Plan was approved which provides the CCA with a clear and focused suite of activities to address current and emerging issues and gaps that have been barriers to the betterment of the region's economic and social prosperity.

Throughout 2016/17, the CCA has been working closely with councils in preparation for the 16th Australian Masters Games. To be held in October 2017, the AMG will attract more than 5,000 visitors to the region with an expected financial benefit in excess of \$12m into the region's economy.

In July, Mr Sid Sidebottom was appointed as the new Chairperson of the CCA. Mr Sidebottom brings a wealth of experience representing the region. The CCA thanks Mrs Cheryl Bellchambers who stepped down as the Chairperson and director in June. Mr Ian Waller stepped down as the Manager, Regional Tourism after 15 years of tireless and dedicated service to the region.

Brett Smith

CEO Cradle Coast Authority

OMBUDSMAN'S INVESTIGATIONS

No formal investigations were commenced in 2016/17 financial year.

ENTERPRISE POWERS & ANNUAL REPORT

Section 21 and Section 72(1)(ca) of the *Local Government Act 1993*

The Council has not resolved to exercise any powers or undertake any activities in accordance with Section 21 (Enterprise Powers) of the Local Government Act 1993—No Activity to report.

MODEL CODE OF CONDUCT

There were no Code of Conduct complaints made against Mayor and Councillors during the 2016/17 Financial Year.

SALE AND DISPOSAL OF LAND

Section 177 of the *Local Government Act 1993*

Council did not donate, sell or dispose of any land under the provisions of Section 177 of the *Local Government Act 1993* during the year.

PUBLIC INTEREST DISCLOSURES

The Public Interest Disclosures Act 2002 provides a mechanism to manage and regulate disclosures made to and against a public body in the public interest. It also protects those who make bona fide disclosures.

In compliance with Section 86(a) of the Act, Council has developed a policy and procedures to deal with such disclosures. These may be obtained from Council's website www.warwyn.tas.gov.au or a copy can be made available by contacting the Executive Officer—Governance and Performance on 03 6443 8333.

Pursuant to the requirements of Section 86 of the *Public Interest Disclosures Act 2002*, Council provides the following information relating to actions taken under the Act during the 2016/17 financial year:

Section of PID Act	Disclosure Requirement	Reportable matters in 2016/17
86(b)	Number and types of disclosures made to the public body during the year and the number of those disclosures that the public body determines to be public interest disclosures.	Nil
86(c)	Number of disclosures determined by the public body to be public interest disclosures that it investigated during the year.	Nil
86(d)	Number and types of disclosed matters referred to the public body during the year by the Ombudsman.	Nil
86(e)	Number and types of disclosed matters referred during the year by the public body to the Ombudsman to investigate.	Nil
86(f)	Number and types of investigations of disclosed matters taken over by the Ombudsman from the public body during the year.	Nil
86(g)	Number and types of disclosed matters that the public body has decided not to investigate during the year.	Nil
86(h)	Number and types of disclosed matters that were substantiated on investigation and the action taken on completion of the investigation.	Nil
86(i)	Any recommendations of the Ombudsman under this Act that relate to the public body.	Nil

CONTRACTS

Section 72 (1)(e) of the *Local Government Act 1993*

For the purposes of section 72(1)(e) of the Act, a council is to report in its annual report any contract for the supply or provision of goods or services valued at or exceeding prescribed amounts.

Contracts - \$100,000 and up to \$250,000—Under regulation 29(3) of the *Local Government (General Regulations) 2015 contracts for \$100,000 (excluding GST) but less than \$250,000.*

Contracts— Over \$250,000—Under regulation 29(1) of the *Local Government (General Regulations) 2015 contracts over \$250,000 (excluding GST).*

Description	Name	Address	Period	Extensions	Value Contract	Annual Spend Actual	Reason to not tender
Somerset CBD Upgrade	CBB Contracting	PO Box 1437 Burnie TAS 7320	2016/17		\$1,464,807	\$1,070,713	
Lapoinya Rd Bridge Replacement	VEC	PO Box 812 Ulverstone TAS 7315	2016/17		\$1,144,949	\$1,040,863	LG (General) Regs.27(1)(a)- Flood Emergency
Council Administration Building Refurbishment	2B Build Pty Ltd	PO Box 429 Wynyard TAS 7325	2016/2017		\$925,175		
Port Rd Boat Harbour Landslip Repairs	Civil Scape Contracting	PO Box 63 Ridgley TAS 7321	2016/17		\$623,365	\$760,070	LG (General) Regs.27(1)(a)- Flood Emergency
Port Latta Landfill Disposal	Circular Head Council	DX 70706 Smithton TAS 7330	Annual			\$526,119	
Contract Labour	VMAC Employment Solutions	U3/1 Stanton Place Cambridge TAS 7170	Annual			\$514,191	
Ingleford Rd Bridge Replacement	Bridge Pro Engineering P/L	PO Box 3253 Ulverstone TAS 7315	2016/17		\$541,530	\$497,599	LG (General) Regs.27(1)(a)- Flood Emergency
Asphalt Service	Roadways	PO Box 303 Glenorchy TAS 7010	Annual			\$469,209	
Bridge Flood Damage Repairs	TASSPAN	PO Box 225 Latrobe TAS 7307	2016/17			\$331,031	LG (General) Regs.27(1)(a)- Flood Emergency
Provision of Road Materials	BIS industries	PO Box 494 Albion QLD 4010	Annual			\$311,582	
Provision of Insurance	Local Government Insurance Services	L11, 60 Collins Street Melbourne VIC 3000	2017-2019 (option)			\$250,076	

CONTRACTS Cont.

Description	Name	Address	Period	Extensions	Value Contract	Annual Spend Actual	Reason to not tender
Bitumen Surfacing Services	Cross Roads Civil Contracting	73-79 Lilydale Road Rocherlea TAS 7248	2016/17		\$166,688	\$267,294	
Kerbside Recycling	Dulverton Regional Waste Management	PO Box 46 Devonport TAS 7322	2016-2021 (option)			\$243,518	
Kerbside Refuse Collection	Kellys Waste Management	210 Ridgley Highway Burnie TAS 7320	2016-2021	Option for 1 year	\$1,348,365	\$220,712	
Civil Construction Hire & Services	SD Groves Earthmoving	PO Box 302 Somerset TAS 7322	Annual			\$220,292	LG (General) Regs.27(1)(a)- Flood Emergency
Project Management Services	GHD	GPO Box 667 Hobart TAS 7001	Annual			\$220,127	
Purchase of Fuel	Caltex	GPO Box 3916 Sydney NSW 2001	Annual			\$199,878	
Street Lighting	Aurora	Locked Bag 4 Hobart TAS 7001	Annual			\$186,325	
Waste Transfer Station Services	West Beach Holdings P/L	170 Goldie Street Wynyard TAS 7325	2017-2020	Option for 3 years	\$534,123	\$158,010	
Street Sweeping	Ross Ogden Excavations	770 Mooreville Road Burnie TAS 7320	2012-2017			\$142,124	
Transport Waste to Landfill	Veolia	PO Box 12080 Melbourne VIC 8006	Annual Extension			\$140,130	
Public Toilet Cleaning	Kellys Waste Management	210 Ridgley Highway Burnie TAS 7320	2011-2018			\$134,092	
Supply of Concrete	Bramich Concrete	PO Box 275 Wynyard TAS 7325	Annual			\$120,236	
Provision of IT Services	Tas Communications	PO Box 973 Burnie TAS 7320	Annual Extension			\$116,245	
Tree Felling Services	ArborImage	PO Box 298 Wynyard TAS 7325	Annual			\$115,300	
Roadside Spraying	Coastal Landcare Services	PO Box 411 Penguin TAS 7316	2015-2018			\$108,108	

COMMUNITY ACTIVATION GRANTS

Section 77 of the *Local Government Act 1993*

The *Local Government Act 1993* provides that specific items are to be recorded with the Council's Annual Report - the details of any grant made or benefit provided.

<i>Organisation</i>	<i>Purpose</i>	<i>Paid \$</i>
Bill French Memorial	UTAS Scholarship	2,750
BMX Tasmania	State Titles	2,000
Burnie Coastal Art Group Inc.	2016 Tas Art Exhibition Sponsorship	1,000
Chris Symonds	Australian Representative	200
Coast FM Inc	Taking it to the Street Program	1,860
Inglis Pony Club	Purchase of new show jumps	2,000
Lions Club of Wynyard Inc	Wynyard Christmas Parade	2,000
Live Well Tasmania	Purchase & Installation of Wood Heater	2,000
Mike Darby	Australian Representative	200
Myalla Cricket Club	Purchase of cricket netting, poles & rope	940
Northern Tasmanian Driving Society	Storage Container	2,000
Rotary Club of Somerset Inc	Australia Day Foreshore Fiesta	2,000
Schools end of year awards	Supplied to 8 schools	600
Sisters Beach Community Association	Australia Day function	2,000
Somerset Amateur Basketball Association	Creation of WIFI hotspot	2,000
Somerset Football Club	New Scoreboard	2,000
Somerset Soccer Club	Purchase of Zorb Balls for club fundraising	2,000
Somerset Xmas Pageant Committee	Somerset Christmas Parade	2,000
Tasmanian Multisport Adventure	Gone nuts after party	2,000

The Wynyard Chorale Inc	Expansion of sheet music library	500
Tony Simpson	Australian Representative	200
UTAS Science Award	Award sponsorship	500
Women of the World	Room rent	180
Wynyard BMX Park Inc.	Starting Gate Upgrade	2,000
Wynyard Bowls & Community Club	Install new flooring to ladies change rooms	2,000
Wynyard Camera Club	Room Hire	1,134
Wynyard Community Garden	Design & painting of mural on Shipping container	466
Wynyard Community Men's Shed	Access to Shed for mobility impaired	2,000
Wynyard Garden Club Inc	Spring Garden Competition prize money	700
Wynyard Junior Soccer	End of year function	200
Wynyard Municipal Concert Band Inc	Furniture upgrade	2,000
Wynyard RSL Sub-Branch Inc	Centenary Cocktail Party	2,000
Wynyard Tai Chi Group	Increase participation in Tai Chi	920
Wynyard Yacht Club	Upgrade six pacer training yachts	2,000
Yolla Memorial Hall Inc	Refurbishment of basement area	2,000
TOTAL		\$49,099

CAPITAL WORKS SUMMARY

LEGEND

Budgeted Projects Completed	☑
Budgeted Projects still in Progress at 30 June 2016	⊠
Budgeted Projects Deferred	
Budgeted Projects not Completed	☒

GOVERNANCE

Council

Future Directions Plan	☑
Office Refurbishment	⊠
Boat Harbour Development Plan	⊠
Redesigning of Council Branding	⊠

STRATEGIC & FINANCIAL SERVICES

Municipal Revaluation	☑
Records Digitisation Project	☑

Information Technology

PC/Laptop Replacement	☑
IPAD replacements	☑
Integrated Software Solution	⊠

COMMUNITY SERVICES

Community Development

Senior Citizens Kitchen Renewal	☑
Photographic Mural on Woolworths	☑
New Banner System	☑
Portable Marquee	☑

Children's Services

Links Child Care – renew toilet area	☑
Child Care - Renew Playground Equipment	☑

Tourism

Tulip Festival Banners replacement	☑
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ENGINEERING SERVICES

Orthophotos	☑
Defibrillator Waratah SES	☒
Energy Efficient Lighting Renewal	☑
Two Way Radio System	⊠

Plant

8 foot Tractor-mounted grader blade for Waratah	
Kubota Mower 2504	⊠
Sepi Mulcher 1523	
Sepi Mulcher 1564 - Waratah	
Slasher Berrends Warrior 1552	
Renewal - Small Plant	☑
Holden Colorado 2128	☑
Hilux Utility 3057	☑
Ford Falcon Utility 3011	☑
Mazda BT50 2033	☑
Mitsubishi Triton 3099	☑
Ford Ranger 3519	☑
Toyota Camry Altise 2166	☑
Mitsubishi Triton 3416	☑

LEGEND	
Budgeted Projects Completed	☑
Budgeted Projects still in Progress at 30 June 2016	⊠
Budgeted Projects Deferred	
Budgeted Projects not Completed	☒

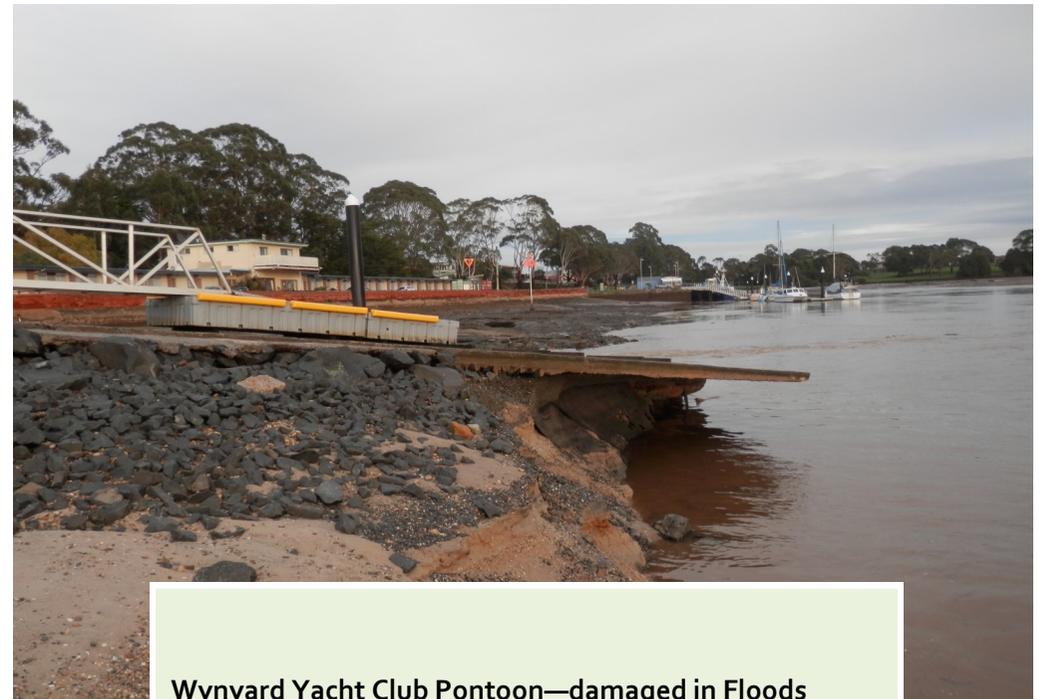
TRANSPORT	
Rural Road Pavement Renewal	
Oldina Road (00 - 3770)	☑
Mt Hicks Road (7157 - 10471)	☑
Re-Sheeting	
Baulds Road (0000 - 1444m)	☑
Buggs Lane (0000 - 1000m)	☑
Buggs Road (0000 - 0378m)	☑
Deep Creek Road (10720 - 12802m)	☑
Oonah Road (0320 - 4944m)	☑
Robin Hill Road (0472 - 2380m)	☑
Reseals—Rural	
Back Cam Link Road (0000 - 0424m) - Surface	☑
Back Cam Road (3732 - 4593m) - Surface	☑
Smarts Road (0000 - 1534m) - Surface	☑
Village Lane (1327 - 3186m) - Surface	☑
Urban Roads Pavement Renewal	
Raglan Street to Pelissier Court 250m	☑
Reseals—Urban	
Dart Street sec - 1 Surface	☑
Golf Links Road sec - 2 Surface	☑
Jackson Street sec - 7 Surface	☑
Jenner Street sec - 3 Surface	☑

Jenner Street sec - 4 Surface	☑
Johnson Place sec - 1 Surface	☑
Lewis Street sec - 1 Surface	☑
McKay's Road (0000 - 0165m) - Surface	☑
McKay's Road (0165 - 0266m) - Surface	☑
Park Street sec - 5 Surface	☑
Pelissier Street sec - 2 Surface	☑
Pelissier Street sec - 1 Surface	☑
Reece Court sec - 2 Surface	☑
Ward Street sec - 1 Surface	☑
Kerb & Channel	
McKays Road - West	☑
McKays Road - East	☑
Goldie Street - Austin to Saunders Street	☑
Austin Street - Goldie to Inglis Street	☑
10 Athol Street	☑
Footpaths	
Upgrade Urban Footpaths DDA compliant	☑
Renew Damaged Footpaths Somerset	☑
Renew Kerb & Channel - Raglan Street Somerset	☑
General	
Wynyard Wharf Masterplan - Dodgin Street Roundabout	⊠
Wynyard Wharf Masterplan - Wharf, Goldie Street, Yacht Club	⊠
Somerset CBD Masterplan Works	⊠
Wynyard CADP & Car Park Development	⊠
Guard Rail - Lobes Hill, Myalla Road	
Unsealed road junctions with Bass Highway	☑
Rubbish Bins Replacement - Reserves	☑
Cam River Pontoon MAST Funded	☑
Bridges	
Rural Road Bridges - Upgrade bridge approaches	☑

LEGEND	
Budgeted Projects Completed	☑
Budgeted Projects still in Progress at 30 June 2016	☒
Budgeted Projects Deferred	
Budgeted Projects not Completed	☒

STORMWATER DRAINAGE	
Stormwater Pipe Replacements & Upgrades	
Renew & Upgrade 11 Goldie & 51 Jackson Streets	☑
Upgrade outfall pipe on beach Gordon Street	☑
General	
Flood Studies	☒
Upgrade Stormwater - Moore Street Boat Harbour	
FLOOD DAMAGED ASSETS	
Bridges	
Smarts Road/Dowlings Creek - Flood Damage	☑
Ingleford Road/Inglis River - Flood Damage	☑
Lapoinya Road/Flowerdale River - Flood Damage	☑
Landslip	
Port Road – Boat Harbour	☑
Port Road Second Landslip – Boat Harbour	☑
Lowries Road	☑
Other	
New Pontoons – Flood Damage	☑
Yacht Club Boat Ramp & Pontoon – Flood Damage	☑

CEMETERY	
Wynyard Cemetery - Information Board	☒
PARKS AND GARDENS	
Wynyard	
Camp Creek Rehabilitation Stage 2	☒
Inglis River Walking Track - resurfacing	☑
Rubbish Bins Replacement - Reserves	☑
Wynyard Cenotaph - Bitumen Reseal	☑
Sisters Beach	
Sisters Beach Pedestrian Bridge	☑
General Parks & Reserves	
Family Recreational Space	☒



Wynyard Yacht Club Pontoon—damaged in Floods

FINANCE & PERFORMANCE STATISTICS 2016/17

FINANCIAL INDICATOR COMPARISONS

		2016/17	2015/16	2014/15	2013/14
Current Ratio	Current Assets / Current Liabilities	2.98:1	3.01:1	3:52:1	3.23:1
Quick Asset Ratio	Cash + Liquid Debtors / Current Liabilities	2.46:1	2.75:1	3:24:1	2.84:1
Rate Coverage Ratio	Rate Revenue / Operating Revenue	56.3%	66.67%	55.27%	67.04%
Outstanding Rate Debtors	Rate Debtors / Rate Revenues	4.29%	3.59%	3.96%	7.71%
Expenditure per Capita	Operating Expenditure / Population	\$1,274.76	\$1,214.68	\$1,167.85	\$1,291.99
Operational Grant Coverage Ratio	Operating Grant Revenue / Operating Revenue	22.92%	9.93%	24.98%	11.61%

FINANCE AT A GLANCE

The following table 'Finance at a Glance' provides comparisons of this year's results with the previous years:

	2016/17 \$	2015/16 \$	Increase/ (Decrease)		2016/17 \$	2015/16 \$	Increase/ (Decrease)
Operational Income	19,041,385	15,663,869	3,377,516	Borrowing Costs	15,568	128	15,440
Operational Expenditure	17,700,059	16,998,178	701,881	Remissions and Discounts	374,011	367,115	6,896
Net Increase from Operating Surplus (/ Deficit)	1,341,326	(1,334,309)	2,675,635	Cash on Hand (incl. Investments)	7,525,339	8,047,424	(522,085)
Rate Revenue	10,721,088	10,443,902	277,186	Receivables (Current)	853,605	848,475	5,130
Government Grants	4,364,337	1,555,947	2,808,390	Payables	1,500,845	1,367,290	133,555
User Charges	2,146,954	2,004,378	142,576	Outstanding Loans	1,206,714	505,850	700,864
Interest Income	240,106	292,770	(52,664)	Provisions	2,151,041	2,119,376	31,665
Employee Costs	6,247,364	6,169,374	77,990				

INTERNAL OPERATING PROFIT / (LOSS)

Council is required under s84 (2)(db) of the *Local Government Act 1993* to report an underlying surplus/(deficit) ratio consistent with the local government sustainability objectives and indicators.

This requires the conversion of the Comprehensive Income Statement required under the Australian Accounting Standards to an Operating Statement to establish the underlying surplus/(deficit). This is reported in the Financial Statements at note 34, and is audited by the Tasmanian Audit Office, consistent with Auditing Standards Boards interpretations.

The Australian Accounting Standards are not specifically designed for local government, but rather for publicly traded entities, and do not directly support the concept of an Operating Statement. The statement contains a number of variations based on the specific nature of local government, determined by interpretations of the Auditor General and the Local Government Division.

A guidance paper has been issued (Dec 2016) which aims to provide consistency across Tasmania in how underlying surplus/deficit is reported in financial statement disclosures. While Council complies with this guidance in its financial statements, there are a number of issues where this Council disagrees with these interpretations and which materially affect the

operating result.

Waratah-Wynyard Council has made significant improvements in financial management in recent years and has brought significant underlying deficits under control. Council is very comfortable with its current operating position, and that it's long term financial planning demonstrates its future financial sustainability.

Our internal financial management decision making is based on an Operating Profit and Loss calculation that includes the following variations to the guidance paper.

Along with other Councils we argue that the annual Roads to Recovery Grant (R2R) from the Federal Government should be included as recurrent revenue. This funding is provided in acknowledgement of the financial constraints, particularly of rural councils, to fund the renewal of existing road assets. As a result, there is a significant backlog of road renewals nationally and R2R funding is specifically targeted to supplement the existing inadequate level of council funded renewals with additional funds.

Waratah Wynyard funds its road asset renewals, in fact all its renewals in the Strategic Asset Management Plan, from depreciation funding, which is fully expensed in its operating statement. As such we consider it appropriate that the recurrent annual component of R2R funding be included as operational revenue to assist in funding that depreciation.

If not, Council is required to increase rates and charges to fully fund depreciation, which is contrary to the purpose of R2R to assist in funding the renewal shortfall, in order to provide for a balanced budget result. Alternately, Council constructs its budgets for an underlying operational deficit, otherwise it is duplicating the sources of funding for the renewal of assets, resulting in holding of higher cash balances.

Council acknowledges that additional R2R funding is more naturally a capital funding source for new and upgraded assets, and does not include this as operational revenue.

From 2015/16 Council viewed as Intangible Assets, a range of long term plans, that would guide decision making over the next decade for the creation of new assets or the introduction of cost efficiency measures. These included the Sustainable Murchison Community Plan, Open Space, Sport and Recreation Plan 2016-2026 and the Wynyard Waterfront and Environs Masterplan. There has been further expenditure on a number of these plans in 2016/17, as well as expenditures on a Boat Harbour Beach Master Plan and on redeveloping the Corporate Brand.

The Auditor General did not consider these plans met the definition of intangible assets in that they could not be separated from the entity and sold, and that as public documents they were not legally enforceable rights. As such they are included in the underlying surplus statement in the financial statements.

It is the Council's contention that the plans are transferable to another entity and that control of the plans can only flow to an entity that controlled the related assets. From the Council's perspective the amortization of these costs over the period of benefit would be a better reflection of the consumption of the benefits from these plans and the long term sustainability of the Council than a single upfront expense.

The intangible assets have been amortized over 10 years.

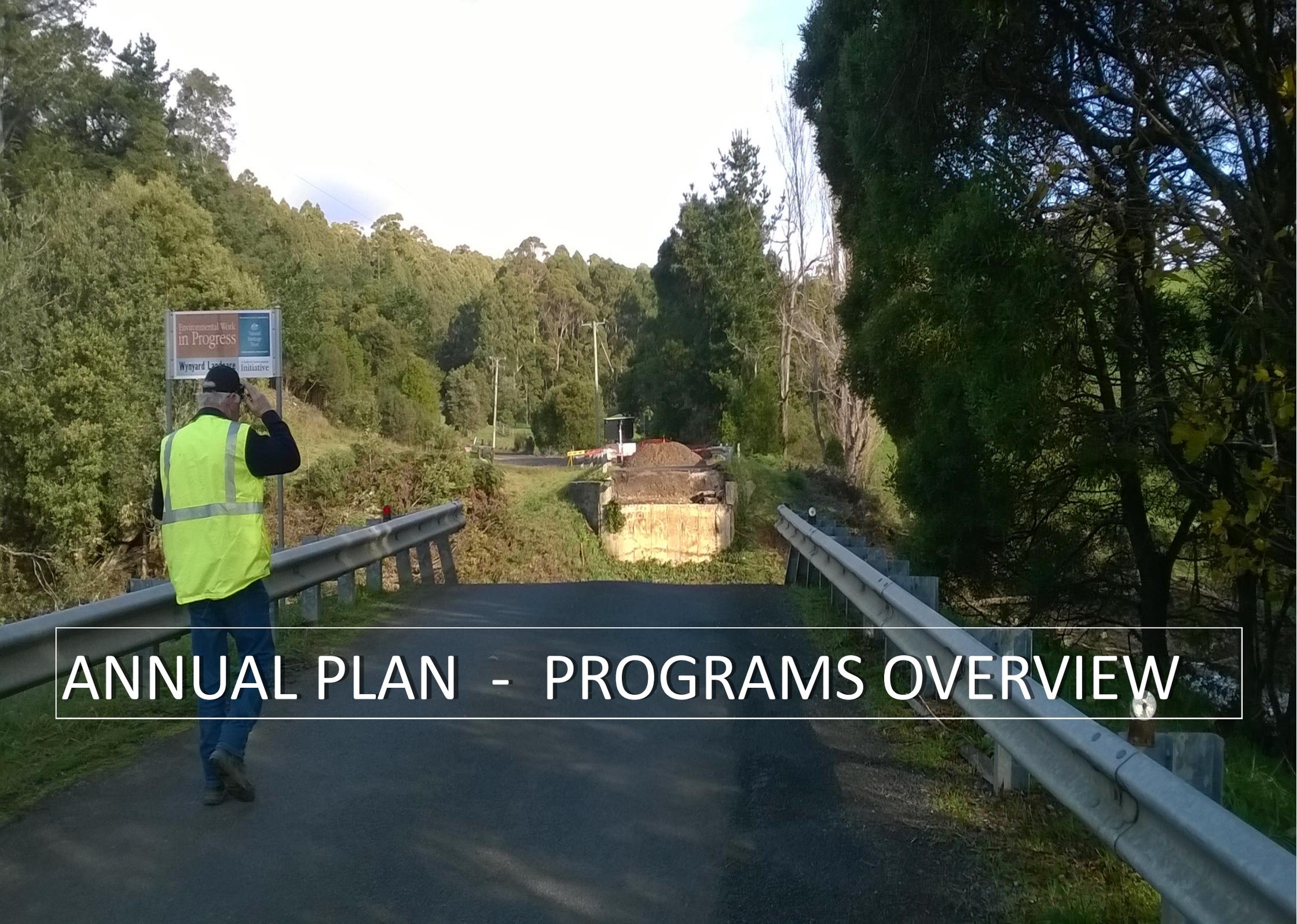
In 2016/17 Council formally determined that a number of assets would not be replaced at the end of their useful life, as they were no longer required, or were only constructed based on external funding support and would not be replaced as is, without further capital funding support.

Depreciation of these assets is included in the Statement of Comprehensive Income, and in the underlying result in the financial statements, as a measure of consumption of the asset. Council does not intend to fully fund the replacement of these assets, and does not need to pass these costs onto ratepayers through higher charges, and therefore excludes them from our internal Operating Profit and Loss calculations.

It is noted that the exclusion of 'one off' flood damage costs of \$443K in 2016/17 were significant in returning an operational surplus in the official financial statements. It is likely that there was some realignment of normal work patterns to accommodate the flood response and that normal operational costs may rebound in future years making Council's ongoing operating position delicately balanced.

Overall, Council is confident from a management accounting perspective that it is effectively operating with sufficient funds to meet its ongoing operational needs over the 10 years of the financial plan.

	2016/17 \$ 000	2015/16 \$ 000
Recurrent Income	19,041	15,664
Financial Assistance Grant Prepayment	(1,426)	1,426
	17,615	17,090
Total Expenditure	17,700	17,002
Loss on Disposal of Assets	225	451
Flood Damage Assets	(443)	(145)
	17,482	17,308
Underlying Surplus/(Deficit) as reported	133	(210)
Exclusion of asset write offs – Old Bass Hwy	0	(32)
Operational Profit/(Loss)	133	(186)
Roads to Recovery Funding	391	391
Operational Profit/(Loss) Incl. R2R	524	205
Intangible Assets	130	275
Notional Amortisation of Intangible Assets	(28)	
Operational Profit/(Loss) Incl. Intangibles	626	480
De-funding depreciation on non- replaced assets	74	0
Operational Profit/(Loss) Incl. Intangibles	700	480



ANNUAL PLAN - PROGRAMS OVERVIEW

COUNCIL & EXECUTIVE MANAGEMENT

Waratah-Wynyard Council's role is to provide leadership and good local governance and to act as a strong advocate for the community.

Council is required to operate within the legislative framework established for local government in Tasmania.

The Council, which comprises eight (8) members including the Mayor and Deputy Mayor, has conducted twelve (12) ordinary meetings for the year, with the Annual General Meeting integrated with the December Ordinary meeting of Council and held at the Civic Office. Two (2) special meetings of Council were conducted.

Workshops were generally on a weekly basis with Councillors to assist in providing direction to the Council by considering and discussing specific topics and issues and also to develop the Annual Plan and Budget.

Council remains committed to regional cooperation through its ongoing Resource Sharing Arrangement with Circular Head Council, the development of the Sustainable Murchison 2040 Community Plan with the Circular Head, King Island, West Coast and Burnie Councils and

its ongoing commitment to exploring resource sharing with other Cradle Coast Councils.

The General Manager, along with the Directors and support staff, manages Council's activities in accordance with legislation, Council policy, strategic direction and specific decisions. This includes responsibility for direction and management of personnel, resources and assets to achieve optimum use of public monies and the most effective use of business assets and human resources.

The General Manager is responsible to ensure the provision of professional advice is available to support Council in its strategic and policy-making roles. Assistance is also provided to support representation and advocacy functions in regional, State and National forums.

With the support of the Executive Management Team (EMT), the General Manager ensured the operations of Council were undertaken in accordance with legislative requirements and Council policies. Activities included implementation of Council's funded Plans as described in this Annual Report, the pursuit of economic development and expansion

opportunities and monthly site visits to businesses in the municipal area with the Mayor.

The General Manager also advocated Council's interest in the state and regional arena on Local Government reform, the Federal election together with matters of regional development.



Liberal Senator Jonathan Duniam, Circular Head Council Mayor Daryl Quilliam, Waratah-Wynyard Council Mayor Robby Walsh and Senator Stephen Parry during a visit to Waratah-Wynyard in August 2016

AUSTRALIA DAY 2017

Approximately 300 people attended the Aussie Breakfast and Award presentations in Richard Gutteridge Gardens on Australia Day. The warm weather and friendly atmosphere of the gardens welcomed those who attended.

Australia Day Ambassador

This year the **Australia Day Ambassador was Conservator Jane Hutchinson** who is the Tasmanian Australian of the Year and CEO of the Tasmanian Land Conservancy which she helped found in 2001.

Since becoming CEO, Jane has managed several multi-million dollar conservation projects, established a long term endowment called “the TLC Foundation” to achieve a perpetual income stream to steward the TLC’s Reserves, monetised a carbon initiative and overseen the implementation of the Midlands

Conservation Fund (MCF), a partnership with farmers, Bush Heritage Australia and the State and Commonwealth governments to put nature conservation on farm balance sheets in the Tasmanian Midlands.



Citizen of the Year – Catherine Fernon

Described by her Boat Harbour neighbours as the “engine room” of their community she has been active in the Boat Harbour Community Association and Craft Group. Instrumental in creating the mosaic features at the Boat Harbour Beach lookout. She has also developed Wynyard as an area known for Tai Chi with people from around Tasmania coming here to train and was on the inaugural Wynyard U3A committee. As well, Catherine has served on numerous boards with a focus on community and the arts.



Young Citizen of the Year - Shaun Hutchison

for his work with the Wynyard Fire Brigade.

Shaun has been a member of the Wynyard Fire Brigade since 2011 when he joined as a Junior. He has worked his way up to a member of the Senior Brigade as is now a trainer for the juniors

and also is a Youth Group Leader on Friday Nights. As well as this he volunteers for different organisations as he is needed.



Community Event of the Year—Wynyard High School and BigHart for Project O

20 young women involved in Project O ran the world’s first ever 24 hour Colourathon in Wynyard in May last year. The Colourathon raised awareness about family violence and raised funds for specialist trauma therapy for young children in crisis accommodation fleeing family violence.



CORPORATE AND COMMUNITY SERVICES

The Corporate and Community Services Directorate provide professional corporate support services to the organisation through workplace health and safety, risk management and human resources practices.

The Directorate also facilitates a diverse range of community development activities to build community capacity and contribute to community wellbeing. Key programs include youth services, recreation, community events, the arts and cultural activities, tourism and children's services programs.



Corporate Services Team

BLOOMIN' TULIPS FESTIVAL 2016

The year of Sunshine, gumboots and award-winning fun!

The Bloomin' Tulips Festival was the winner of the 2016 Win TV Cradle Coast Regional Tourism Awards in the Festival & Events category, and in our first year entering was a finalist in the Tasmanian Tourism Awards.

The Festival attracted a crowd of over 17,000 people with visitors coming from all across Tasmania and interstate to experience this iconic event.

Over 100 stalls showcased a wide variety of local craft, food and beverage, community, corporate and entertainment experiences.

Ten live acts on main stage entertained the crowd all day, with thousands of people staying to enjoy the atmosphere right up to the 9pm closing spectacular the fireworks over the Inglis River. Volunteers once again provided invaluable assistance with 42 volunteers contributing 144 hours of their time to help make the Festival run smoothly.



Sponsorship - 10 Gold, 5 Silver, 11 Bronze, 4 Event, 4 Friends of the Festival and 19 prize donations contributed almost \$30,000 in cash and in-kind support.

Accommodation was booked out over the weekend and businesses reported great takings for the day.

The Colour Run attracted 312 runners - including 166 children from 31 schools who had a blast being splattered with colour.

Week of wet weather prior to the event necessitated some last minute changes to the Festival layout, however the sun shone all day and the inconveniences were kept to a minimum. The new open layout received positive feedback all round!



TOURISM

Tourism highlights for 2016/17 included:

Awards:

Regional - Qantaslink CCA Regional Tourism Awards:

- * Wonders of Wynyard won the Visitor Information Services category and the Bloomin' Tulips Festival won the Festivals and Events Category.

State – Tasmanian Tourism Awards:

- * Wonders of Wynyard took out the best Visitor Information Centre category.
- * Bloomin' Tulips Festival was a finalist in the Festival and Events category.

National – Australian Tourism Awards:

- * Wonders of Wynyard were finalists in the Australian Tourism Awards held in Darwin in February 2017. We did not bring home a medal this time – but it was wonderful to be represented on the national stage.

Wonders of Wynyard (WOW):

The multi-purpose centre offers a full and rich visitor experience which has been further enhanced this year by the addition of bicycle hire facility. The retail section underwent a significant revamp and now stocks an extensive range of uniquely Tasmanian products and gift ideas, as well as a core range of traditionally popular tourist merchandise. The Art Gallery featured a

new exhibition of local art each month, and the space, which features permanent displays of local heritage and history, was also used throughout the year by the community for meetings, events and charity collections. The locally owned and restored Ransley Veteran Car Collection continued to shine as a niche tourist attraction of world-class standard.

The redevelopment of the retail space to showcase locally made products was another highlight for the year – with the changed merchandise strategy reaping a 102% increase in revenue for the Centre. The resignation of our long-time Supervisor in July also initiated a changed staffing model. The Tourism Development Coordinator now oversees the management and strategic directions for the Centre – and two new permanent part-time staff members were recruited to join the Customer Service team sharing the full seven day roster.

Wynyard Visitor Information Centre statistics:

In the 2016/17 year we welcomed 27,140 visitors to Wynyard. While overall visitor numbers have remained steady, we recorded the highest ever annual income, and ticket sales to the car collection also surpassed the first year of opening numbers.

Highlights for the Visitor Information Centre:

- * Income from merchandise up 102%
- * Overall income increased by 38%
- * \$ spend per visitor up 42%

- * Car collection visitation second only to our 10th birthday celebration year – increase in ticket sales of 7.9%.
- * New merchandising strategy – Support more Local and Tasmanian suppliers.



Retail display featuring locally made products

Our product mix changed significantly, with an increase of 11 local suppliers and seven Tasmanian suppliers. More significant was the increase in total spend with suppliers, and the breakdown of that spend:

- * \$8,377 more with local suppliers;
- * \$16,444 more with Tasmanian; and
- * \$3,756 more with interstate.

This provided a massive increase in economic contribution to our local community, increased the profile of WOW as a community asset, and produced a product selection that better meets

our target audience needs.

We also included two ‘Artist in Residence’ sessions as part of local glass jewellery maker Mary Lewis’s March exhibition – which was well received and generated great publicity for the WOW.



Mary Lewis demonstrating her jewellery making skills at the WOW)

Contributing to our local economy:

The WOW attracted 27,000 visitors in the 2016/17 year - which is approximately one third of the total visitors to the town as calculated by the Tasmanian Visitor Survey (92,000 visitors between April 2016-March 2017).

Visitors to the region contribute new money into the local economy, with multiplier effects for local café’s, restaurants, accommodation businesses, fuel stations, supermarkets etc. The WOW had an income from visitor expenditure of \$81.7K in the qualifying period. Tourism Tasmania has estimated that for every dollar of direct expenditure by visitors, the broader local

economy benefits by a further \$0.73 once flow-on industrial and consumption effects are taken into consideration (a tourism output multiplier of 1.73). Therefore, the total economic impact of WOW visitor expenditure on the local economy was approximately \$141,341 for 2016/17.

Rent-a-Bike :

WOW responded to industry and consumer feedback that Wynyard was light on visitor ‘experiences’ – activities that would keep people in town longer or even encourage them to stay overnight instead of passing through. In June 2017 we launched Rent-a-Bike! The facility will also be available to locals wanting a fun day out with their family! We provide helmets and a map with two suggested routes, and encouragement for visitors to stop and enjoy the local café offerings along the way!

Ransley Veteran Ford Collection:

As Australia’s largest collection of veteran Ford vehicles in a permanent exhibition, the display attracted 4842 visitors in the 2015/16 financial year.

Highlights for 2016/17:

- * 35 group visits, with group numbers rising significantly from 125 to 831 - an increase of over 560%! The increase came mainly from cruise ships and tour bus companies.
- * Overall ticket sales increase of 7.9% for year.



Bicycles can now be hired at the WOW

- * Introduction of audio facilities to play music from the 1900-1920 period to provide a more authentic visitor experience.

Community partnerships:

The WOW also plays an important role as a community-based facility, providing a valuable resource for the local art and craft community, service clubs and community organisations. The volunteers also highly value the social benefits and sense of belonging to and contributing to a community that volunteering at the WOW provides. In 2016 WOW participated in the Community Christmas Collection - a collaboration Wynyard Lions, Wynyard Rotary, St Vincent De Paul, and Wynyard Masonic Club - with support from St Brigids Church, Coast FM

and the Waratah Wynyard Council. The community was asked to donate food and clothing that was distributed to those in need in the Waratah Wynyard Municipal area.

Our Volunteers:

Council recognises the critical role volunteers play in the success of the Wonders of Wynyard. With four retirees and five new volunteers this year, we currently have 42 volunteers who contributed 4173 hours to ensure visitors to the Centre receive a friendly, warm and knowledgeable welcome by an enthusiastic and passionate 'local'.

Highlights from the WOW Volunteer Program include:

- * Volunteer mid-year dinner at Annies Restaurant
- * Volunteer Christmas Dinner at Wharf Hotel
- * Famil to Burnie and Wynyard accommodation and attractions
- * RACT famil offer – 8 volunteers took up the offer of free accommodation offer to volunteers at Cradle Mountain Hotel, Strahan Village and Freycinet Lodge.
- * Farewell to David and Peggy Cooper – after 25 years of volunteering service.

Accreditation and recognition:

- * The Centre continues to achieve accreditation with the Tourism Industry Council Tasmania (TICT) and the Tasmanian Visitor Network (TVIN), and membership of the Australian regional Tourism network.
- * WOW was also one of the first businesses in Tasmania to achieve Bike Friendly Accreditation – recognizing the growing importance of cycle tourism to Tasmania.
- * Received Trip Advisor Certificate of Excellence in June.



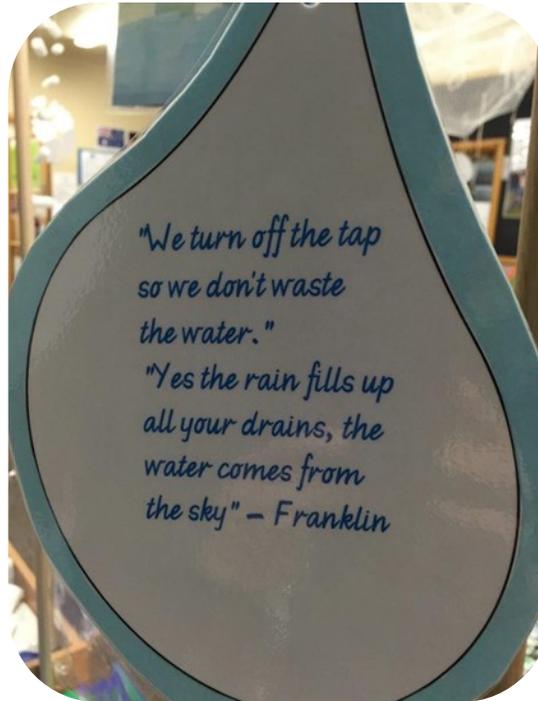
Peggy and David Cooper farewelled after 25 years volunteer service to the Visitor Information Centre.

WARAWYN EARLY YEARS

Sustainability is often thought about in terms of environmental sustainability – reducing waste, minimising consumption and protecting and conserving wildlife and natural habitats. Sustainability can also be considered more broadly as 'being able to meet our current needs without infringing on the ability of future generations to meet their needs'. This has been a primary focus area for the early years program over the last year. Young children represent the future and this makes it important for educators to help them realise the significance of caring for and protecting their environment.

This responsibility is reflected in the National Quality Standards which asks that each service take an active role in caring for its environment and contributes to a sustainable future. With the extreme weather conditions experienced throughout Wynyard and surrounding areas in recent times, staff used these events and experiences to educate children and link the outcomes to sustainability. The centre has developed and implemented strategies to support children to be environmentally responsible and to show respect for the environment.

Many ongoing sustainability projects have been established at the centre, such as recycling, use of recycled resources, energy efficiency and water conservation are just a few that have been embedded into daily routines and practices. One of our larger projects was to rethink our outdoor



play space to create a beautiful, natural space for children to play and investigate, where possible to have established trees planted to create natural shade, fruit trees and vegetable gardens for sustainable cooking experiences. One major project was undertaken this year after securing State funding and support from Council in creating a water course using natural resources, the water course allows the children to play and investigate their natural environment while also learning about current environmental issues such as floods and droughts. Through the many ongoing projects staff, children and families have developed a shared understanding of what sustainability looks like in our service working together to show respect, care and appreciation for the natural environment.

In May 2016 we nominated our service for a 'Keep Australia Beautiful, Sustainable Schools Award', and were successful in winning this category as well as a Certificate of Excellence award, these awards represent the ongoing commitment and hard work shown by the staff, children and families at Warawyn Early learning.



Warawyn Early Years Staff

COMMUNITY ACTIVATION

Healthy Communities Program:

Several Tai Chi workshops were delivered in the Waratah-Wynyard and surrounding areas by Jay McGough in April.

Funding from the Tasmanian Community Fund made this possible. Volunteer instructors have also taught weekly classes throughout the year.

Walking Wynyard:

Due to flood damage to the river track last June, Novembers walk was to Fossil Bluff and return from Gutteridge Gardens.

Advertising sponsorship was received from The Advocate. Around 150 people participated in the walk which highlights the importance of regular physical activity.

Waratah 7321 Men's Shed:

An agreement has been reached with the Waratah Men's Shed which is an incorporated body to lease the Elma Fagan Community Centre from which it will operate a Men's Shed.

Members of the shed will manage access to the centre, cleaning and see to minor internal maintenance issues.

Wynyard Community Garden:

Operated by a group of volunteers the garden is located behind the Wynyard Sports Centre in Johnson Place. Projects during the year have included a new mural on the storage container,



mosaic works in the studio and new composting bins.

Public Art:

* Cows in the Park

The fiberglass cows, Daisy and Blossom returned to Civic Square in Goldie Street. They sported specially painted coats.

Christianna Goss led a team of volunteers who also undertook to repair Buttercups mosaic coat. Buttercup will be permanently placed at Warawyn Early Learning Centre.

Their old coats were made from mosaic tiles which over time had become detached from the fibreglass shell.

* Timeless Stories

Jen Archer was commissioned by Council to produce the photographic panels which seamlessly blend historical and more recent images of people and places in Waratah-Wynyard.

Placement along the Woolworths wall in Goldie Street together with new lighting has lifted this area and created a point of interest for residents and visitors alike.

Emergency Management – Social Recovery:

On the night the floods hit in Wynyard

Emergencies have a life of their own and this flood episode was no exception. Without any prior warning a phone call was received around

10:45pm, with an instruction to establish an evacuation centre in Wynyard for residents and visitors unable to remain in their homes due to flooding. Many people were caught unprepared to evacuate, as they were already asleep before the water rose into their homes.

One lady had her parents visiting for a few nights and had given up her double bed for an airbed on the floor. She awoke to a floating sensation before realising that she was indeed moving on a tide of water around her lounge room.

There were reports of people being rescued by their neighbours in Stanwyn Court when flood waters rose too high for them to leave their home unassisted. People were looking out for each other and knocking on doors to alert others to the danger posed by the rising water.

Eight people arrive at the designated evacuation centre, the Railway Institute Hall, the last at 2am. Due to persistent rain, many arrived wet and cold, including a very elderly gentleman.

Accommodation was found for three people by contacting their friends and relatives. Two had arrived in a self-contained motor home, another three people stayed with a Council staff member.

Around 40 homes were evacuated on the night. Some are still unoccupied due to land slippage or irreparable damage. Due to strong family connections, many people were able to find their own accommodation after evacuating their homes. In the longer term, 10 families were



Wynyard Community Garden



Waratah 7321 Men's Shed

accommodated at Leisureville while repairs were undertaken on their home. The last left in early October, four months after the flood.

It has been a tough time for some in the community following the floods, but the generous support and assistance from community members and local businesses has gone a long way to raising morale and recovering from the damage caused.

By Richard Muir-Wilson

Community Development Officer & Social Recovery Coordinator

Waratah-Wynyard Council

(The above is from the Flood Recovery Taskforce Final Report July 2017)



Community Activation Team

CORPORATE SERVICES AND RISK

Business Continuity Plan development:

Waratah-Wynyard Council has adopted the Business Continuity Policy and Plan which provides for the continued operation of Council should a disaster occur. The Plan has been tested through scenario based activities with all staff with positive outcomes in terms of staff awareness and adoption of the Plan together with acknowledgement that the processes contained within the Plan meet the needs of the business. The Plan will be reviewed every 2 years to ensure it remains relevant and accurate.



Risk Management:

Waratah-Wynyard Council have completed a Risk Management Policy and Framework which has been adopted by Council.

From this a review of the existing Risk Register was conducted with all staff throughout the entire organization.

This was an opportunity to obtain ownership from all staff in the identification of risks and the ability to provide strategies to mitigate those risks.

From those workshops, we finalized the Operational Risk Register and put in place a number of strategies to reduce those risks identified.

The review of the Operational Risk Register occurs regularly throughout the year with an annual review conducted by the Risk Management committee.

Further to that a Strategic Risk Register has been developed with our Councilors to identify any strategic risks which may prevent the organization from achieving its strategic goals within the Corporate Strategic Plan.



Award:

Our Manager Corporate services & Risk recently won the MAV Liability Mutual Insurance Award for Excellence in Risk Management and as a result was provided with the opportunity to attend the Risk Management Society Conference in Philadelphia with over 12,000 attendees from around the world.



Human Resources and Information Technology Systems:

Staff from Waratah-Wynyard, Circular Head and Burnie City Councils visited Bayside City Council in Melbourne to look at their HR and IT systems to identify possibilities of sharing information and feedback.



Workplace Health and Safety:

Council's new Work Health & Safety Officer has been busy ensuring our processes are up to date and recently introduced a new Health and Wellbeing program for staff. These programs have been shown to improve productivity through being healthier and happier. We have also hosted Worksafe public forums which was appreciated by those staff from a number of local businesses who attended.

Human Resources:

We have commenced a Workforce Development Plan which will identify the resource requirements over the next 2-5 years which includes analysis of our current workforce, identify what our needs might be in the future to meet the strategic goals of the Corporate Strategic Plan and identify any gaps.

Information Technology:

We have developed a draft ICT Policy and Guidelines which provides an operational and strategic framework for how ICT is delivered and used by Councillors and staff going forward. Further work is being undertaken to review our current systems and processes to ensure we are able to deal with external threats such as the recent global cyber-risk event.

INFRASTRUCTURE & DEVELOPMENT SERVICES

ASSET SERVICES

As a result of Form & Function restructure, Council increased its focus on the need for transparent, accountable and evidence based service level standards, which provide Council and the community with a detailed picture of the services and costs provided by Council.

This will be used as the basis for further engagement with the community in defining future needs based upon the changing demographic, social and economic circumstances of the community.

Public Conveniences:

There were no capital works projects for public conveniences in 2016/17 with all public conveniences within the municipal area receiving routine and minor maintenance only.

Public Halls:

The Council currently maintains eight public halls throughout the municipal area to serve the community.

During the year, Council officers continued works on an asbestos register and a regular program of

inspections of all buildings containing asbestos to manage the risk to the public.

Minor repair works were carried out on the various public halls in the municipal area.

Sporting Facilities:

Council's public sporting grounds and facilities are available to the public for private functions, sporting events and training grounds subject to approved conditions and fee payments.

During the 2016/17 financial year, 141 applications were received for the use of Council reserves across Somerset and Wynyard and 694 applications were received for the use of recreation facilities.

The following tables represents the proportion of bookings across each facility:

RESERVES	
FACILITY	PERCENTAGE OF USE
ANZAC Park	17.0 %
Boat Harbour	8.5 %
Cam River Picnic Ground	0.7 %
Civic Park	31.2 %
East Wynyard Foreshore	17.7 %
Fossil Bluff	4.9 %
Gutteridge Gardens	12.0 %
Sisters Beach Foreshore	2.8 %
Somerset Beach	4.2 %

RECREATION FACILITIES	
FACILITY	PERCENTAGE OF USE
Frederick Street	23.2 %
Langley Park	14.7 %
Somerset Recreation Ground	16.0 %
Wynyard Recreation Ground	26.2 %
Yolla Recreation Ground	12.9 %
Wynyard Showground	7.0 %

No capital works were undertaken in 2016/17 with all facilities receiving routine and minor maintenance.

Waste Management Services:

Council provides an integrated waste management service of kerbside domestic collections and site based transfer stations which aims to minimize waste to landfill, maximize recycling and diversion of green waste and dispose of residual waste to landfill in a cost efficient and environmentally responsible manner.

To achieve these aims Council is a member of the Cradle Coast Waste Management Group (CCWMG).

The CCWMG has a strategic goal for the period 2012 – 2017 of the diversion of 50% of waste from landfill for the whole of the Cradle Coast Region.

In 2011/12 the total tonnes of landfill from Waratah-Wynyard were 6,518 tonnes. At the end of 2016/17 we were able to reduce this to 5,394 marking a 17% reduction over this period of time against the regional target of 50%. In today's dollars this represents prevented cost increase of greater than \$200,000 per year resulting from this reduction.

Council's kerbside collection of household refuse from dwellings is undertaken weekly in Wynyard, Somerset, Boat Harbour Beach, and fortnightly in Waratah. All material collected is transported

and disposed of at the Port Latta Landfill. A decrease of 2.5% occurred from 2011/12 to 2016/17 with total tonnes decreasing from 3,274 to 3189 per year to landfill.

Transfer stations are provided at Wynyard and Waratah for depositing waste into bins for later transport to landfill. The operation of the Waratah Transfer Station is undertaken largely by in-house staff, while the Wynyard Transfer Station is operated under tender by a contractor. The contractor works cooperatively with Council towards the minimisation of waste to landfill with a strong focus on resource recovery, recycling and green waste diversion programs. A 32% decrease has occurred from 2011/12 to 2016/17 with total tonnes decreasing from 3,244 to 2,205 per year to landfill.

The most significant decrease for our transfer station was observed between the 2013/14 and 2014/15 financial years as a 582 tonnes reduction or 21%. This was primarily due to the creation of a separate green waste and inert materials waste site at Wynyard. The capital cost of this initiative was \$33,249 and has avoided cost increases to the end of 2016/17 exceeding \$150,000.

The costs of the transfer station and disposal are met by the waste utility charge and by gate fees. Ten transfer station tickets are distributed to each household, along with their rate notice, as an offset against the waste utility charge. Each year approximately 37% of these tickets are

redeemed at the gate. The reductions in tonnages to landfill have yielded savings which largely offset the cost increases for transport and disposal of waste over the same period and waste management charges have seen only modest increases accordingly.

Recycling at the transfer stations sees materials transported to Dulverton to be processed by Veolia. The waste management services are priced to fully recover the costs of the services through utility charges and fees, and are not cross subsidized by the General Rate.

DEVELOPMENT & REGULATORY SERVICES

Animal Control:

Council undertakes a number of animal management programs which include animal nuisance complaints, assisting Police with stock on roads, stray dogs and dog attacks. A Compliance Officer is employed by Council and provides after hours service in a shared capacity with Circular Head Council. The Compliance Officer undertakes patrols around the municipal area, responds to animal complaints and promotes responsible dog ownership to the wider community.

Council has statutory and legislative requirements under the *Dog Control Act 2000* to ensure that all dogs are registered and managed in a responsible manner.

A part of the management of dogs is to include restricted, prohibited and dog exercise areas

across Waratah-Wynyard, to ensure a safe environment for dogs, families and wildlife. The designated dog areas were included in a new informative brochure available to members of the public through Council's website or at the Council Chambers.

As a result of Council's ongoing Animal Control Program:

- * 2028 dogs were registered in 2016/17 compared to 1818 dogs in the previous year;
- * Council impounded 53 dogs which is down from 82 for the previous year;
- * 17 infringement notices were issued for dog-related issues.

Building Control:

As of 1 January 2017 Tasmania introduced new laws regulating:

- * Building and plumbing work;
- * Licensing of people in the building industry; and
- * Residential building contracts.

The Building Act 2016 takes a risk-based approach to building approvals so:

- * Low risk building,
- * Plumbing and demolition work, and
- * Some medium risk work can be done without seeking a building permit from the Council.

Council acts as a Permit Authority, checking that

the required documentation is lodged and permits issued as required, in accordance with the legislation.

Council's statutory obligations under the *Building Act 2016* have been discharged and it has continued to process building permits as expeditiously as possible. A total of 110 building approvals were granted for projects with a total value of \$23 million. This is down from previous years reported figures. This is partly due to the change in legislation, which allows for low/medium risk building work to be carried out without obtaining a permit.

The permit authority has continued to review processes and procedures to ensure compliance with current building legislation.

Building Officers are currently receiving, recording, processing and issuing work in electronic format from several consultant companies.

Council's Manager Development & Regulatory Services continued to hold appointment as Delegated Officer for permit authority functions for King Island Council. During some of this period, building officers processed building applications for King Island Council on a fee for service basis.

Emergency Services:

Council, in accordance with its statutory obligations, continues to maintain an efficient emergency management capability covering the

whole municipal area.

Council has a responsibility under the *Emergency Services Act 1976* to prepare an emergency management plan for the municipal area, which was reviewed and submitted for approval during the year.

Council maintains a capability to implement the plan when required and has trained and committed volunteer emergency service units at Wynyard and Waratah under the direction of a local coordinator based at Wynyard.

The Waratah unit specialises in road accident rescue operation to provide this capability for the elevated southern part of the municipal area that can be inaccessible from the coast under wintry conditions.

As part of its ongoing commitment to the provision of emergency services, Council funded upgrading of first aid equipment and maintenance of equipment during the financial year. Council also fulfilled its obligations by providing administrative and financial support for volunteer emergency service units at Wynyard and Waratah and the continual investigation of opportunities to work collaboratively with other Councils in the delivery of emergency management services.

In the interest of improved regional services, Council worked with Burnie City and Circular Head Councils to establish the Western Emergency Management Committee, which will

now improve the administration and consistency of emergency management for all three Councils.

Environmental Health:

The *Local Government Act 1993*, *Public Health Act 1997*, *Food Act 2003* and the *Environmental Management and Pollution Control Act of 1994* outline the primary roles and responsibilities of Council in relation to public and environmental health within the municipal area.

The Environmental Health Service provided by council promotes public health and safety for the Waratah-Wynyard community by reducing the incidence of preventable illness and monitoring the provision of safe food and water.

This service also seeks to manage the environment to limit and control incidents of pollution involving noise, smoke, odour and the adverse effects wastewater discharge may have. Active investigations are also undertaken in response to written complaints regarding a wide variety of issues.

Potable water quality is monitored through the registration and sampling of private water suppliers. There are currently 30 private water suppliers in the municipal area.

Sampling and analysis of recreational waters is undertaken during the recreational swimming season in the warmer months, from December to April.

The licensing, registration and inspection of food

businesses continues as a core activity. There are more than 70 registered food businesses within the area

Temporary Food Premises Permits are also issued to numerous food stalls throughout the year. This process helps to promote the proper storage and acceptable quality of food provided, especially at public events.

Council participates in a regional (Burnie, Waratah-Wynyard and Circular Head) school vaccination program and a staff vaccination program to help protect those at risk students and staff against preventable diseases such as influenza, hepatitis, whooping cough, tetanus, chicken pox.

Town Planning:

The *Local Government Act 1993* and the *Land Use Planning and Approvals Act 1993* outline the main roles of Council in relation to its town planning responsibilities whilst the *Waratah-Wynyard Interim Planning Scheme 2013 (IPS)*, provides the direction for the Council and the community for development within the municipal area.

Council is responsible for discharging a wide range of planning related regulatory functions including strategic land use planning, development control and legislative enforcement.

Council planning officers have prepared submissions through the preparation of the State

Planning Provisions (SPP) of the Tasmanian Planning Scheme. The SPPs have since been adopted by the State Government.

Council planning staff have also commenced drafting of the Local Planning Provisions of the Tasmanian Planning Scheme. Drafting will continue into the 2017/2018 financial year.

On a statutory level, Council receives and determines applications for development or land use in accordance with a performance-based planning scheme and the *Land Use and Planning Approvals Act 1993*.

It also undertakes an educative role; informing the community about legislation and the State Policies that define and protect principles of 'sustainable development'. Council planning staff respond to many enquiries via phone and email, and provide pre-lodgment advice to applicants by appointment, and at no cost.

A total of 169 applications were received, down from 201 for the previous year and 31 applications carried over from the previous year. The 169 new applications consisted of 144 discretionary and 25 permitted uses.

Of the total 200 applications, 125 discretionary and 27 permitted use permits were issued, 1 application was refused, 9 applications were withdrawn and 38 were carried over to the next financial year for processing.

In addition, Council staff prepared and processed three planning scheme amendment applications,

and assessed one planning scheme amendment submitted by an applicant. There were fifteen planning applications prepared for Council meetings that were determined by Council acting as the Planning Authority.

Council planning staff also provided development assessment services to King Island Council for a period of 4 months, while they had a vacancy within their planning department.

WORKS & SERVICES

Contract Works:

Upon request and by agreement, the Council undertakes construction or maintenance works for private purposes, utilising Council owned or leased assets and labour hire. These contract works include a cost recovery for all overhead and material expenses, and are undertaken in the best interests of the overall community.

Year	No of Contracts	Income	Expenditure
2016/2017	28	\$21,196	\$16,462
2015/2016	53	\$43,626	\$43,437
2014/2015	59	\$47,000	\$42,000

Cemeteries:

Council's Works and Services staff maintain cemeteries in Wynyard, Somerset, Flowerdale, Yolla, Mount Hicks and Waratah. During the year Yolla High school students in conjunction with

Council officers provided assistance in the maintenance of the cemeteries in Yolla, Mount Hicks and Somerset.

The total interments for the year in all seven cemeteries under Council ownership were 44 burials and 13 ashes urns were placed in the niche wall at the Wynyard Lawn Cemetery. Records of all burials including historical burials are maintained at the Council Offices.

Transport Services:

Transport Services is Council's major infrastructure category and consists of roads, bridges and other associated assets to meet the needs of the community.

During the year, Council officers undertook maintenance and capital works on roads and other assets, some of the major works: -

- * Bridge approach sealing works on unsealed roads
- * Resealing of identified road surfaces
- * Re-sheeting of unsealed roads
- * Rural road culvert upgrade
- * Dobson's Lane culvert upgrade
- * Somerset Surf Club car park resurfacing
- * Sisters Beach junction upgrade of Honeysuckle Ave and Bridge Street

Kerb and Footpaths:

Various kerb and channel and footpath replacement works were undertaken in Wynyard, Somerset, Waratah and Sisters Beach.

The works were identified for repair through Council's footpath and kerb and channel inspection program which prioritises projects based on risk management and safety strategies in line with our current service levels.

There were upgrades to various junctions to install *Disability Discrimination Act 1992* compliant pedestrian ramps. These works are part of ongoing upgrades to ensure that Council's footpath network provides for the needs of all users within the community.

Parks and Reserves:

During the 2016/17 year various operational and capital works projects were undertaken to beautify our parks and reserves throughout the municipal area. Council liaises with various contractors, community groups and schools to ensure that open spaces are maintained to a suitable standard and to encourage a high level of community involvement and use in these areas. Some of the major initiatives were:

- * Re-surfacing of the Inglis River Walking Trail from Jenner Street to York Street.
- * Removal of 2 dangerous eucalypts from Gutteridge Gardens.
- * Development and planting out of disused land on top of crib lock wall at Falmouth Street / Pelissier Street intersection.
- * Annual ground renovation of Wynyard Recreation Ground.
- * Developed garden bed in turning circle at Wynyard Lawn Cemetery into a rose garden

which now allows ashes internment at this site.

- * Removed unkempt foliage along the Zig Zag Track in Lyon Street, Somerset.

Urban Works:

* **Kerb and Footpaths:**

Kerb and channel replacement works were undertaken in Wynyard, Somerset. The works were identified for repair through Council’s inspection program which prioritises projects based on risk management and safety strategies in line with our current service levels. The works included replacement of 140 metres on McKays Road, 160 metres in Goldie Street, 95 metres in Austin Street and 40 metres in Athol Street.

There were upgrades to various junctions to install *Disability Discrimination Act 1992* compliant pedestrian ramps. These works are part of ongoing upgrades to ensure that Council’s footpath network provides for the needs of all users within the community.

Stormwater Drainage:

Council maintains piped drainage networks in the Wynyard, Somerset, Sisters Beach, Boat Harbour and Waratah areas, with over 3,400 connections across the municipal area.

Some of the major initiatives were:

Renew and upgrade upgrade 98 metres of stormwater main from 52 Hogg Street to 51 Jackson Street, Wynyard.



Upgrade the stormwater outfall on the beach in front of Gordon Street, East Wynyard



Before



Completed



Construction of a new roundabout at the junction of Goldie Street and Dodgin Street.

STRATEGIC & FINANCIAL SERVICES

STRATEGIC PLANNING

Following the completion of the Sustainable Murchison Community Plan 2040, Council undertook a significant corporate strategic planning process to engage staff and councillors in the development of a new 10 year Strategic Plan until 2027. The strategic plan was conducted as a joint exercise with Circular Head Council as a collaborative approach, within our resource sharing arrangements and acknowledging areas of common purpose.

Staff from both councils participated in working groups exploring key themes that arose from Sustainable Murchison, understanding what we currently do, what are we trying to achieve and identifying where are the gaps in capability and service delivery.

Whole day planning workshops were conducted in each council involving all staff and councillors reflecting on background information on current social, political, economic, technological and environmental trends and reviewing the work of the working groups.

This work was driven by a small group of governance staff, Roseanne Titcombe, Amanda

Davison and Kelly Sweeney from Circular Head Council, and the working groups were led by members of the senior management team. The process was supported and facilitated by an external consultant, EJ Shu, and resulted in the preparation of a draft Strategic Plan for each Council.

Further review of the draft was undertaken internally, and the final document was endorsed by Council in December 2016.

COMMUNICATIONS

Communications has been an important element of the new skills available to the Councils from resource sharing. Our initial Communications Officer, Corey Speers moved on during the year after 5 years of service and Patrick Fahey was appointed and commenced work in January 2017.

Community engagement continues as a major theme for the Councils and Patrick, along with other staff involved with strategic planning and service level development have undertaken training with the International Association of Public Participation to achieve certification in Community Engagement Design and

Participation.

The principles of Inform, Consult, Involve, Collaborate and Empower continue to apply to our communications approaches to the Strategic Plan, Annual Report, Budgets and major projects,

Council continues to use a mix of traditional and advanced communications channels to communicate and engage with the Waratah-Wynyard community, and in particular Council's social media platform continues to play an important role in communicating with, and responding quickly to community concerns.

ECONOMIC DEVELOPMENT

The completion of the Sustainable Murchison Community Plan and the subsequent development of Council's Corporate Strategic Plan has established a strong emphasis on economic development.

Regional economic data is now available through Council's website with the provision of Profile ID. This information, along with social and demographic data, is available to any existing or potential business or investor to assist them in the development of their business proposals.

The Mayor and Councillors, along with the General Manager and senior executives have met with local businesses and prospective investors frequently through the year to understand opportunities and issues and to facilitate more effective liaison with Council to address regulatory requirements.

In his role as Manager, Economic Development and Governance, John Stretton has fulfilled a key role as the principal Council liaison on a range of major economic development projects.

While more technical details of these projects is provided elsewhere in the Annual Report, John has facilitated the public car park development in Goldie Street in Wynyard, investigated with Taswater the potential development of industrial land east of the airport, liaised with the developers of the Table Cape Resort and the Boat Harbour Beach Foreshore Development Plan.

INFORMATION MANAGEMENT

The Information Management team has continued to provide professional advice and support to staff throughout Council in order to ensure best practice and compliance was maintained.

The back scanning project was completed at the end of May 2017. Amanda Davison and Kylie Johnson worked tirelessly throughout the process to make sure the document management system was up to date and that all information had been captured in the

appropriate format and configuration. The investment in the Digitisation Project has raised the integrity of the documentation held within council for now and for many years to come.

The storage footprint within Waratah Wynyard Council has diminished considerably to make way for the refurbishment of the Council offices which is to take place later in 2017.

The digitisation project revealed that inefficiencies in the current EDRMS (Electronic Document and Record Management System) were impeding its functionality and as a result the need for an alternative solution was sought to meet the required criteria.

An integral part of this review was the commitment to achieving greater alignment of systems and processes with Circular Head Council to achieve greater efficiencies and standardisation and to better accommodate the needs of resource shared staff. Circular Head Council intended to upgrade their existing investment in Technology One's ECM (Enterprise Content Management) system and as this is compatible with our current enterprise software platform it was agreed this was the appropriate upgrade path for Waratah Wynyard to follow.

Discussions between Waratah Wynyard Council, Circular Head Council and Technology One resulted in the development of a scoping document to ensure satisfactory outcomes were achievable. A commercial agreement was entered into by the two councils, and it is anticipated that implementation of this project

will take place later in the 2017, with a go live early in 2018.

GOVERNANCE

The governance role has continued to provide professional advice and support with respect to legislative compliance, strategy and policy development.

A key activity during the year included the establishment of a policy development framework in conjunction with Circular Head Council.

Delegations were reviewed and updated to reflect changes to the Local Government Act, the Heavy Vehicle National Law and the Building Act, a targeted review of the Local Government Act was conducted and a policy adopted on Related Party Transactions to reflect emerging requirements under the Australian Accounting Standards.

The 2015/16 Annual Report was reformatted, and produced entirely in house. The document was redesigned to provide a more informative and user friendly presentation of the services provided by Council, and the contributions made by staff.

FINANCIAL SERVICES

Financial Services provides accounting and financial management services to the organisation. Finance staff have coordinated and supported the development of 2017/18 Budget Estimates, Capital Works Program and the

setting and collection of rates and other revenue. They are also responsible for the maintenance of Council's financial system, the processing of receipts, payment of accounts and compliance with applicable Australian Accounting Standards.

Council's financial reporting and LTFP have been continually updated and improved to give a more accurate view of Council's financial performance against budget through the year, and future budgets.

A new full municipal revaluation was undertaken this year and the values were used for the raising of rates in July 2017. These values will be adjusted every two years to take into account current trends in property values until a new full valuation is done in another 6 years.

The Local Government Act now requires that all Tasmanian councils have an independent Audit Panel that provides assurance to the council that the council has the appropriate culture, personnel, policies, systems and controls in place for the council to function effectively, legally and ethically. Waratah Wynyard Council shares the same Audit Panel with Circular Head Council and King Island Council. The Panel met on a quarterly basis with staff and elected members to assess financial and non-financial performance, risk management, compliance requirements and other audit assurance activities.

The Audit Panel concluded their first two year term in 2017. Independent Panel Members re-appointed for a further two year term were Paul Arnold (Chair), John Howard

and Lisa Dixon. Paul McCormick retired after the two year appointment. Council resolved to reduce the membership four to three for the next two year term.

Council's mainframe computer system was given a "Health Check" this year to review and improve the way we do things. It is planned to introduce automatic workflows which allow quicker transfer of information and data and reduce the time it take to complete functions

As a result of the June 2016 floods records were required to be kept of our expenditure on reinstatement of damaged infrastructure. These expense records were maintained in a format suitable for submission to the Tasmanian Audit Office to allow them to verify our expenditure claim for reimbursement through the Tasmanian Flood Relief and Recovery Arrangements.

By the end of financial year, Council had expended approximately \$3.5M on flood repairs, and the first claim for the replacement of three bridges has been approved and \$1.4M reimbursed in early July 2017. The second claim will be made once all works have been completed, this is will be in the first half of 2017-18, with funds being reimbursed early in the new year.

FINANCIAL MANAGEMENT

Council's Statement of Comprehensive Income shows a \$3.7M profit for the year ended 30 June 2017. This figure is much higher than last year because of a reimbursement of \$1.4M under the

Tasmanian Flood Relief and Recovery Arrangements an advance payment for the 2017-18 Financial Assistance Grant of \$1.4M and additional Roads to Recovery funding of \$0.513M.

Total Income because of the previously mentioned items was \$21.1M an increase of \$4.2M over last year. Rate revenue only increased by a modest \$0.277M, indicating Council's awareness of the current financial climate within the municipality.

Total Expenditure rose to \$17.7M with the major component being \$6.3M on materials and contracts. During the year Council spent \$0.443M of operational funds repairing flood damaged assets and infrastructure.

Council's Total Assets are now \$208.6M due mainly to an increase of \$3.7M in property plant and equipment from our capital works program. Total Liabilities are now \$4.9M increasing by \$0.866M mainly due to Council obtaining a \$0.750M loan to assist with the capital works program. Council as at the 30 June has a loan liability of \$1.2M.

Council's cash balance is \$7.5M and has decreased by \$0.522M which is a good result considering the damage caused by the flooding last year. The underlying result which removes all non recurrent income and expenditure has moved to a surplus and this is also a favorable result especially looking to the future and Council's long term sustainability.



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