



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

21 June 2021

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 21 JUNE 2021, COMMENCING AT 6PM

	From	To	Time Occupied
Open Council	6.00PM	6.28PM	28MINS
Planning Authority	6.28PM	6.30PM	2MINS
Open Council	6.30PM	7.32PM	62MINS
Closed Council	7.32PM	8.00PM	28MINS
Open Council	8.00PM	8.00PM	0MINS
TOTAL TIME OCCUPIED			120MINS

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy '**GOV.017 - Audio Recording of Council Meetings**' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

1.1 ATTENDANCE

Acting Mayor Mary Duniam
Councillor Maureen Bradley
Councillor Gary Bramich
Councillor Andrea Courtney
Councillor Celisa Edwards
Councillor Darren Fairbrother
Councillor Kevin Hyland

IN ATTENDANCE

Shane Crawford - General Manager
Daniel Summers - Director Infrastructure and Development Services
Tracey Bradley - Director Community and Engagement
Samantha Searle - Director Organisational Performance
Ashley Thornton - Manager Development and Regulatory Services
Sally Blanc - Executive Officer

1.2 APOLOGIES

Nil received.

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Mayor Robby Walsh

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR COURTNEY
SECONDED BY	CR BRAMICH

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at Council Chambers, 21 Saunders Street, Wynyard on Monday 17 May 2021, a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

3.0 DECLARATIONS OF INTEREST

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Nil

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

LGAT General Management committee Nomination

The Acting Mayor thanked Councillors for nominating her for the position of Council Representative for Local Government under 20,000 with LGAT. Mayor Peter Frshney was the successful candidate for the role. She noted that it was an honour to be nominated by her peers to represent our local government area on the LGAT General Management Committee.

The Acting Mayor noted she was fortunate to be a member of the Tasmanian Library Advisory Board, The Tasmanian Women's Council and the Tasmanian Heritage Council – all Ministerial appointments. These appointments acknowledge our local government area of Waratah-Wynyard as a valuable contributor to these State level bodies that provide services to the wider community.

4.2 MAYOR'S COMMUNICATIONS

11/5/21	Meeting with General Manager
11/5/21	Councillor Workshop
12/5/21	Community Conversation Wynyard
13/5/21	Cradle Coast Authority
13/5/21	Volunteer Week Morning Tea
13/5/21	Lobster Ponds function
14/5/21	Meeting re Reconciliation Action Plan
17/5/21	ABC Radio Interview
17/5/21	Meeting with General Manager – CCA Agenda Review
17/5/21	Council Meeting
18/5/21	CCA Representatives Meeting
18/5/21	Meeting with General Manager
18/5/21	Tasmanian Leaders Talk – Dr Emma Lee
20/5/21	Radio Interview - Martin Agatyn
24/5/21	Radio Interview
24/5/21	Waratah Mends shed – Community Activation Grant Ceremony
24/5/21	Councillor Workshop
25/5/21	Meeting with General Manager
26/5/21	Metro Tas Business Breakfast
26/5/21	Enterprising Women with Patrice Braun
26/5/21	Formal recognition of University – Apology to Palawa People
31/5/21	Councillor Workshop
1/6/21	CCA Representatives Meeting
1/6/21	Meeting with General Manager
3/6/21	Hume City Council Social Enterprise Strategic Plan presentation
3/6/21	Radio Interview - Martin Agatyn
5/6/21	Wynyard Rotary 50 th Anniversary Dinner
8/6/21	Meeting with General Manager
8/6/21	Meeting with Burnie City Council Mayor and General Manager

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR HYLAND

That Council note the Acting Mayors Communications

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

4.3 REPORTS BY DELEGATES

Nil received.

4.4 NOTIFICATION OF COUNCIL WORKSHOPS

Upcoming Workshops - Indicative Only

28/6/21	East Wynyard Foreshore Masterplan – Feedback Cradle Coast Authority Update
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Councillor Attendance Records

Meetings attended during 2020/21 (to 11 June 2021)

	Ordinary Meetings 2020/21 (11)	Special Meetings / AGM 2020/21 (2)	Workshops 2020/21 (29)	Weeks Leave Approved
Mayor Robert Walsh	10	2	21	9
Deputy Mayor Mary Duniam	10	2	28	
Cr Maureen Bradley	11	2	24	
Cr Gary Bramich	11	2	27	
Cr Andrea Courtney	10	1	24	
Cr Celisa Edwards	10	1	24	
Cr Darren Fairbrother	11	2	25	
Cr Kevin Hyland	9	2	16	5

MOVED BY	CR BRAMICH
SECONDED BY	CR COURTNEY

That the Council note the following Councillor Workshops

17/5/21	Draft Operational Budget
24/5/21	Draft Operational Budget Economic Recovery Plan ANZAC park Update
31/5/21	Waratah Dam Economic Recovery Plan Sisters Beach Wildcare Plans

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

5.0 PUBLIC QUESTIONS AND STATEMENTS**5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING****5.1.1 MR C HUTCHISON - SETTLEMENT STRATEGY CONSULTATION****QUESTION**

Mr Hutchison of Preolenna asked if Council could advise why only a summary of the feedback provided to Council as part of the Liveable Waratah-Wynyard Settlement Strategy Consultation had been included in the agenda attachment and not full responses. What did people say about it.

OFFICERS RESPONSE

A comprehensive review of submissions received relating to the Liveable Waratah-Wynyard Settlement Strategy was provided in the May Council report - Attachment 12 - *Summary and Responses to Submissions from the Second Round of Consultation Report*, and it is considered that sufficient detail was included in the previous agenda for Council to make an informed decision.

Following your request, a copy of all written submissions is attached to this agenda (*Refer to Senior Management Report*) for information.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

5.2.1 DR J POWELL - WARATAH DAM

On 9 June, all Councillors were copied in on this link [A Historic Grange Heritage - Tasmanian Times](#)

I would request that the Council inform the community :-

- Has contact been made with Grange Resources and the Chief Executive of the Tasmanian Minerals and Energy Council about the issues raised in the article?
- If so, please advise the outcomes of these discussions?
- If discussions have not occurred, why not?
- Will the community be included in a future broad workshop with relevant entities to develop the way forward for this vital heritage scenario?

OFFICERS RESPONSE

Contact has not been made by Council officers to Grange Resources and the Tasmanian Minerals and Energy Council about the issues raised in the article.

Both parties have been aware of the Waratah Dam matter for over two years and attended meetings on site. They have had ample opportunity to put forward suggestions or ideas in writing if they had an interest.

Council has and will continue to, provide facilitation and advocacy however, it is not Council's sole responsibility to be seeking resolution of this matter. The writer of the article could have written to the two parties and waited for a response prior to publishing an article based on assumptions and possibilities.

The community is welcome to arrange any future workshops or discussions regarding the dam as it wishes. Council does not have any workshops scheduled nor does it intend to organise any workshops regarding the dam at this stage

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

5.3.1 R CAMERON - SINK HOLES INGLIS RIVER BANK

Mrs Cameron of Wynyard asked if the Council has put any pressure on Crown Land Services (CLS) and other appropriate agencies to repair the dangerous sinkholes behind the seawall on the eastern side of the Inglis River near the mouth in Wynyard and if so, when will the sinkholes be fixed. Mrs Cameron also asked if, in the interim, the fencing around the sinkholes could be fixed and made safe.

The Director of Infrastructure and Development Services advised that the matter has been raised with the CLS. He also noted that at last election a commitment was given by the State Government to repair the seawall and sink holes.

The question regarding when works would occur and if the fencing could be improved were taken on notice.

5.3.2 C MARMION - RESPONSIBLE DOG OWNERS BAN

Mr Marmion of Wynyard asked why did the Council ban all responsible dog owners when National Parks and Wildlife gave the council compromises?

The question was taken on notice.

5.3.3 C HUTCHISON - SETTLEMENT STRATEGY

Mr Hutchison of Preolenna asked, in relation to the Settlement Strategy, on which date was Council contacted by a landowner of River Road/Table Cape Road in regards to potential re-zoning of the Rural Resources Land, alternately did Council contact the land owners – if so, when?

The question was taken on notice.

5.3.4 C HUTCHISON - FREEDOM CAMPING

Mr Hutchison of Preolenna asked for an update on Freedom Camping in the Greater Wynyard Region given that Freedom Camping is no longer permitted at the Showgrounds.

The Director of Community and Engagement advised that council had received enquiries from several locations interested in setting up a Freedom Camping site. Council is currently exploring options at the Myalla Recreation Ground with a grant received for set-up of facilities.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

Nil received.

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 R CAMERON - SINK HOLES INGLIS RIVER BANKS

Mrs Cameron of Wynyard made a statement regarding sinkholes that have occurred behind the eastern seawall near the mouth of the Inglis River.

She noted that the area is extremely unsafe and families and children are often in the area, including after dark fishing.

She noted that she had advised council of this issue several times including on 27 April 2021 and that orange safety netting had been placed around some of the holes. She noted that she believes this is not sufficient and that something needs to be done to prevent a tragedy occurring.

5.5.2 C SPEERS - CLOSURE OF EAST WYNYARD/SEABROOK BEACH TO DOGS PETITION

Mr Speers of Wynyard presented the below statement regarding the petition received and noted in item 6.1.1 of this agenda.

Leanne Raw on behalf of MUCA DR
Presentation to War/Wyn Council Meeting
Mon 21st June 2021

A petition on the closure of the East Wynyard/Seabrook Beach to dog walking was presented to the General Manager on Friday 11th June 2021 for mention at today's Council Meeting.

In the petition we ask:

- That the Waratah/Wynyard Council immediately reverse their decision to ban dogs on the East Wynyard/Seabrook Beach and implement one of the following options:
- Option 1 (preferred option) → Dogs can be walked off leash between 8am and 6PM on the East Wynyard/Seabrook Beach. (Map A → C)
- Option 2 → Dogs can be walked on leash between Gates 1 and 3 on the East Wynyard/Seabrook Beach and off leash between the 3rd gate and C. (see map)

There were 451 affirmative signatories to the petition supporting these requests.

Since setting up the petition and after discussions with Councillors and the General Manager we are aware that the Policy on Dog Management is coming up for review, to be finalised in May 2022. Consultation and discussion with stakeholders on the policy will take approximately 4 to 5 months and will begin in the early part of 2022. To change any part of the policy changes need to go out to the broader community for discussion before councillors make the final decision. In light of this information we understand that the council cannot immediately reverse their decision to ban dogs on the East Wynyard/Seabrook Beach but can do so as part of the review of the Dog Management Policy to be finalised in May 2022.

In light of this we ask that our group is involved in the process of the Dog Management Policy review. We ask this because:

- The Waratah/Wynyard Council decided to ban dogs on the East Wynyard/Seabrook Beach (Map B → C) after a consultation process that did not consult with the people who use the beach.
- Of the 451 signatories to our petition 77% said they were not aware of the proposed plan to close the beach to dog use. 15% said they were aware that the War/Wyn Council proposed to close the beach to dog use. 8% did not comment on this.
- We missed the first consultation on the Dog Management Policy due to being unaware that it was actually happening.
- When we realised the beach was to be closed to dogs our group of concerned dog walkers negotiated with Parks and Wildlife to keep walking our dogs on the East Wynyard/Seabrook Beach, but on leash between gates 1 and 3.
- The Waratah/Wynyard Council decided not to honour this agreement, even though it was suggested by the Council that Parks and Wildlife were responsible for the area and are the ones to negotiate beach usage with.
- We feel we engaged in a process with Parks and Wildlife on use of the beach as suggested by the War/Wyn Council but now feel marginalised as our work with Parks and Wildlife has been ignored.
- We feel as users of this beach for decades, that we need to be involved in the Dog Management Policy review.

We ask that our 2 options, supported by signatories to the petition, are considered in the review of the Dog Management Policy.

We believe these 2 options are the best options for the beach usage because of the following:

1. Dog walking by responsible dog owners on the East Wynyard/Seabrook Beach between points B and C on the map does not interfere with the penguin colony that exists in the dog restricted area shown on the map in red.
 - Responsible dog owners have been walking their dogs off leash on the East Wynyard/Seabrook Beach for many decades.
 - A penguin colony has been protected with a no dogs allowed area for some years as part of the Doctors Rocks Conservation Area. (Map C → D)
 - Over time there have been some attacks on the penguin colony, at night, by rogue dogs. (Map ★) The attacks have occurred at least 700 metres away from the edge of the dogs off leash area and the attacks are not by the dogs of responsible dog owners who do not let their dogs out at night.
 - Despite the attacks the penguin colony is currently thriving, and the penguins are moving west. Parks and Wildlife have counted between 25 to 30 penguin burrows on the East Wynyard/Seabrook Beach between gates 1 & 3.
 - Responsible dog owners have no cross over with the penguins on the East Wynyard/Seabrook Beach between gates 1 & 3 as the penguins leave their burrows at dawn and return after dusk. Responsible dog owners walk their dogs during daylight hours.
 - There have been no dog attacks on penguins on the dogs off leash area on the East Wynyard/Seabrook Beach.

2. Other Councils in Tasmania allow shared use of Conservation Areas where dog walkers can use the beach after dawn and before dusk and have no cross over with penguins. It can happen.

3. The new designated area for dogs off leash is unsuitable due to a significant part being unpassable due to the tide and slippery rocks and the beach being exposed to the road.

We await your response to our petition and the information covered in this submission to the council.

Leanne Raw

On behalf of MUCA DR

Multiple use of Conservation Areas Doctors Rocks



5.5.3 C MARMION - DOG BEACH PETITION

Mr Marmion of Wynyard made a statement regarding the petition on this agenda in particular regarding responsible dog owners being banned from the beach west of Seabrook.

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

6.1 DEPUTATIONS AND PRESENTATIONS

6.1.1 DOG OFF LEASH AREA - EAST WYNYARD

BACKGROUND

The Following Petition has been received:

<p>Subject matter</p>	<p>The Petition states that –</p> <ul style="list-style-type: none"> • Responsible dog owners have been walking their dogs off leash on the East Wynyard/Seabrook Beach for many decades. (Map A → C) • A penguin colony has been protected with a no dogs allowed area for some years as part of the Doctors Rocks Conservation Area. (Map C → D) • Over time there have been some attacks on the penguin colony, at night, by rogue dogs. (Map ★) The attacks have occurred at least 700 metres away from the edge of the dogs off leash area and the attacks are not by the dogs of responsible dog owners who do not let their dogs out at night. • Despite the attacks the penguin colony is currently thriving, and the penguins are moving west. Parks and Wildlife have counted between 25 to 30 penguin burrows on the East Wynyard/Seabrook Beach between gates 1 & 3. (See map) • Responsible dog owners have no cross over with the penguins on the East Wynyard/Seabrook Beach between gates 1 & 3 as the penguins leave their burrows at dawn and return after dusk. Responsible dog owners walk their dogs during daylight hours. • There have been no dog attacks on penguins on the dogs off leash area on the East Wynyard/Seabrook Beach. • The Waratah/Wynyard Council have decided to ban dogs on the East Wynyard/Seabrook Beach. (Map A → C) • At the start of 2019 a group of concerned dog walkers negotiated with Parks and Wildlife to keep walking their dogs on the East Wynyard/Seabrook Beach, but on leash between gates 1 and 3. (see map) • The Waratah/Wynyard Council have decided not to honour this agreement, even though they suggested Parks and Wildlife are responsible for the area and are the ones to negotiate beach usage with. • The Waratah/Wynyard Council have continued to ban dogs on the East Wynyard/Seabrook Beach. (Map A → C) • The Waratah/Wynyard Council have erected signs banning dogs on the East Wynyard/Seabrook Beach.
<p>Action requested</p>	<p>It is requested:</p> <ul style="list-style-type: none"> • That WWC immediately reverse their decision to ban dogs on East Wynyard/Seabrook Beach and implement one of the following options: • <u>Option One (preferred):</u> Dogs can be walked off leash between 8am and 6pm on the East Wynyard /Seabrook Beach (Map A – C) • <u>Option Two:</u> Dogs can be walked on leash between gates 1 and 3 on the East Wynyard/Seabrook Beach and off between 3rd Gate and C (refer map) <p>NB: Map is attached to end of petition.</p>
<p>Signatories</p>	

COMMENT

Receipt of the petition regarding requested changes to East Wynyard / Seabrook Beach dog access policy is noted.

The petition seeks Council to review the current declared dog management areas within the Dog Management Policy. The petition however does not ask signatories whether they support these actions, rather it asks, “did you know that the War/Wyn Council intended to make this beach dog prohibited?”. Whilst it asks people whether they were aware of the proposed changes by Council, it does not ask whether they support the changes.

Similarly, the petition presented to Council does not in any way indicate a level of support for the requested actions and is therefore invalid.

While the petition is not compliant with s.57 of the *Local Government Act 1993*, it is listed on the agenda to note the position of the petitioners.

At a Special Meeting on 5 November 2019, Council endorsed draft amendments to the Declared Dog Areas be released for public comment. At the 9 December 2019 meeting, feedback was considered, and Declared Dog areas adopted. The signs erected in late 2020 reflect the adopted position of December 2019.

Council's Dog Management Policy was advertised for the prescribed 15 business days in accordance with the *Dog Control Act*. Any amendment to a Dog Management Policy is required to go through the same consultation process.

The review of the declared dog areas in 2019 received a lot of interest, with Council receiving 87 submissions over the 15 business-day period of consultation, as well as a petition signed by almost 900 people. The consultation included an advertisement in *The Advocate* on the Saturday preceding the consultation period, a media release, notice was posted on Council's Facebook site and the project featured on Council's Your Say page of the website. The project also featured in three articles within *The Advocate*. This would indicate a successful consultation strategy with a sufficient timeframe that complied with the legislation.

Council did listen to the community's feedback when implementing the Dog Management Policy. The draft policy that went to community consultation was for dogs on lead, all day every day. Council heard from the community that an area of Dog Off Lead beach was being lost, and so amended the declared Dog on Lead beaches so that dogs can be exercised off lead between the hours of 6pm and 10am.

There have been numerous attacks on penguins within the Doctors Rocks Conservation Area. There is evidence of penguin habitat extending past Seabrook Creek. The full extent of the Doctors Rocks Conservation Area has also now been declared a sensitive wildlife area by the State Government after amendments were made to the *Dog Control Act* in December 2019. The declared beach areas need to be mindful of these risks and provide a policy that accordingly responds with these policy directions. Changing a section of any sensitive area to allow dogs off lead would send mixed messages and there is no benefit in inviting a predator into the habitat of sensitive wildlife, especially when there are other areas suitable for dog exercise.

Whilst this petition shows one side of the argument, it does not allow for broad community input. Penguin and environmental groups, as well as other beach users, have not been asked to forward their views.

Council has no intention to make a change to the policy adopted in December 2019 at this time. The Policy is due for review in 2022 and consultation on a revised draft will occur early in that year.

MOVED BY	CR EDWARDS
SECONDED BY	CR HYLAND

That Council receive and note the petition relating to East Wynyard / Seabrook Beach Dog Access.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

7.0 PLANNING AUTHORITY ITEMS

PLANNING AUTHORITY OPENED AT 6.28PM

7.1 PUBLIC QUESTIONS WITHOUT NOTICE – RELATING TO PLANNING MATTERS

Nil received.

7.2 PUBLIC STATEMENTS - RELATING TO PLANNING MATTERS

Nil received.

7.3 MULTIPLE DWELLINGS (1 ADDITIONAL UNIT) LOCATED AT 17 KATELYN DRIVE, WYNYARD - DA 76/2021

To:	Council
Reporting Officer:	Graduate Town Planner
Responsible Officer:	Manager Development and Regulatory Services
Report Date:	8 June 2021
File Reference:	2900213
Supporting Documents:	<ol style="list-style-type: none">1. Consolidated Advertised Documents2. Representation3. Signed Extension of Time4. TasWater Conditions

PURPOSE

The purpose of this report is for Council to consider the merits of the Development Application DA 76/2021 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013*.

BACKGROUND

The subject site is located at 17 Katelyn Drive, Wynyard and has an area of approximately 800m². It is located within the General Residential zone and is accessed from Katelyn Drive via an existing crossover and internal driveway. The site currently contains a single dwelling. The development application is for an additional dwelling on the property.

The adjoining titles to the north, east and south contain single dwellings and associated outbuilding development. The titles to the west across Katelyn Drive also contain single dwellings and associated outbuilding development. A number of other properties in Katelyn Drive, including 1/5 & 2/5 and 1/29 & 2/29 Katelyn Drive also contain multiple dwelling development.

A locality plan identifying the subject property is provided in Figure 1 below.



Figure 1: Subject site with zoning

DETAILS

The applicant is seeking approval for multiple dwellings (one additional unit) on a property described as 17 Katelyn Drive, Wynyard (CT 154908/55). The property already contains a single dwelling. It is located in a residential area populated by single and multiple dwelling development.

The proposed additional dwelling (unit) has a floor area of 104m², and a maximum height of 4.6m. It comprises a combined kitchen/dining/living area, two bedrooms, bathroom with separate toilet, laundry and single garage.

The unit is located behind the existing dwelling, 3m from the western rear boundary, 2.7m from the southern side boundary, 5.8m from the northern side boundary and approximately 25m from the frontage onto Katelyn Drive. It is clad in weatherboard and roofed in Colorbond.

Proposed car parking comprises a single garage in the proposed unit with an additional parking space to the west of the garage. The existing dwelling contains a single car garage with an additional parking space located between the dwelling and the frontage.

This report assesses the proposal against the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) and takes into account any representations received during the public exhibition period.

The subject property is zoned General Residential under the Planning Scheme. The proposal is defined as a Residential Use Class. This is Permitted use within the zone, should the application meet all the relevant Acceptable Solutions. The proposal does not comply with all the acceptable solutions. Therefore, the applicant is applying for discretion under clause E9.5.1 Provision for parking (P1) of the Planning Scheme.

CONSULTATION PROCESS

The consultation process was the public exhibition period set out in the *Land Use Planning and Approvals Act 1993* (LUPAA) and involved notification of adjoining landowners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The following documentation was advertised:

- Development Application Form X 3 Pages
- Title Documents X 6 Pages
- Supporting report X 40 Pages
- Proposal Plans x 8 pages

The period for representations closed on 7 June 2021. One (1) representation was subsequently received.

A map demonstrating the relationship between the subject site and the representor's property is shown in Figure 2.



Figure 2: Relationship between the subject site and the representor's property

The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representation which is included as an enclosure to this report.

Representor – L House

Issues raised:	Response:
Will the approval of this dwelling set a precedent for others to build the same in their backyards?	An application may be submitted to Council for multiple dwelling development on any property within the General Residential zone. Each application is considered on its own merits. Multiple dwelling (unit) development is a Permitted use in the General Residential zone.
What is the intended use of the above, private accommodation or will it be used as a B&B? If the building is to be used as a B&B, I would most certainly object. If it is for a private residence (Granny Flat) then I would not object.	The proposal is for multiple dwellings (one additional unit) and is considered to be a Residential use under the Planning Scheme. Use of the proposed unit for a B&B or similar operation falls under 'Visitor Accommodation' use and would require a separate application to be submitted to Council.

<p>My only major concern is how close the driveway will be to my back boundary fence and that the stormwater will not be impacted. The council has already repaired the stormwater pit which collapsed during very heavy rain a couple of months ago.</p>	<p>There is no minimum setback requirement under the Planning Scheme for driveways or parking areas from shared title boundaries or development on adjacent land.</p> <p>Regarding stormwater, Council's Engineering Department requires the following conditions to be included on any permit issued:</p> <ul style="list-style-type: none"> • Off street car parking and hardstand areas are to be surfaced in an all weather material such as concrete, asphalt or bitumen spray seal. All stormwater runoff from the car parking and hardstand areas is to be collected onsite and directed to a stormwater system designed to cater for a 1 in 20 year ARI storm and discharged to a legal point of discharge to the reasonable requirements of the Director Infrastructure & Development Services. • Stormwater from the new unit is to be connected and discharged into Council's stormwater drainage network.
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INTERNAL REFERRALS

Engineering Services Department

The application was referred to the Engineering Services Department. The following conditions were recommended:

- (1) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (2) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (3) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.
- (4) Vehicle parking spaces and associated driveways and turning areas are to be designed in accordance with AS 2890.1 and be approved by the Director Infrastructure & Development.
- (5) Off street car parking and hardstand areas are to be surfaced in an all weather material such as concrete, asphalt or bitumen spray seal. All stormwater runoff from the car parking and hardstand areas is to be collected onsite and directed to a stormwater system designed to cater for a 1 in 20 year ARI storm and discharged to a legal point of discharge to the reasonable requirements of the Director Infrastructure & Development Services.
- (6) Vehicular access to and egress from the site is to occur only in a forward motion.

- (7) Stormwater from the development is to be connected and discharged into Council’s stormwater drainage network.

Note: A “Works within the Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.

Environmental Health

The following environmental health conditions were recommended.

- (1) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

Note: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

EXTERNAL REFERRALS

The application was referred to TasWater on 11 May 2021. The response was received on 14 May 2021 and forms Part B of this permit.

The proposal did not require any other external referrals.

PLANNING ASSESSMENT

The subject site is zoned General Residential under the *Waratah-Wynyard Interim Planning Scheme 2013*. The use is a Residential Use which is a Permitted use within the zone, should the application meet all the relevant acceptable solutions of the planning scheme.

The proposal does not meet all relevant acceptable solutions of the planning scheme and is therefore submitted as a discretionary application under s57 of LUPAA and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57(1)(b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the applicable clauses is provided below.

E9 Traffic Generating Use and Parking Code

E9.5.1 Provision for parking

<p>A1 Provision for parking must be – (a) the minimum number of onsite vehicle parking spaces must be in accordance with the applicable standard for the use class as shown in the Table to this Code;</p>	<p>P1 (a) It must be unnecessary or unreasonable to require arrangements for the provision of vehicle parking; or (b) Adequate and appropriate provision must be made for vehicle parking to meet (i) anticipated requirement for the type, scale, and intensity of the use; (ii) likely needs and requirements of site users; and (iii) likely type, number, frequency, and duration of vehicle parking demand</p>
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Planning Comments: Complies

The proposal is for multiple dwellings (one additional unit) in the General Residential zone. Car parking comprises four (4) independently accessible parking spaces. According to Table E9.1, multiple dwelling development in the General Residential zone must provide two car parking spaces per dwelling with an additional visitor car parking space per 4 four dwellings. A total of five (5) car parking spaces are required for the proposed development.

The existing dwelling contains three bedrooms and has provision for two parking spaces. The proposed unit contains two bedrooms and has provision for one parking space. An additional parking space is located between the two buildings. Provision of a single dedicated parking space for the proposed unit is considered sufficient given its size and number of bedrooms. However, there is adequate space in front of the unit's garage to park an additional vehicle clear of the shared internal driveway and external parking spaces.

There is ample parking available along Katelyn Drive to cater for visitors, which are by nature temporary. It is considered unlikely that reduction of one car parking space will have any substantial impact on parking arrangements for the proposed development or public on-street parking.

In this manner, the proposal complies with P1 for this Standard.

STATUTORY IMPLICATIONS*Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under Section 3(1) of the LUPAA and must enforce the Planning Scheme under s48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and the public representations received. It is noted that one (1) representation was received during the exhibition period.

STRATEGIC IMPLICATIONS

There are no policy implications as a result of this report.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council other than those ordinarily associated with administering the Planning Scheme.

RISK IMPLICATIONS

There is limited risk for the Council acting as Planning Authority, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority wish to make a decision against the professional advice provided, the reasons will need to be detailed.

LUPAA provides for penalties against a Planning Authority that fails to enforce its planning scheme (ss. 63a and 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

COMMENT

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

It is considered that the proposal for multiple dwellings (one additional unit) complies with either the acceptable solution or satisfies the performance criteria for all applicable standards of the Planning Scheme. There is sufficient parking available on-site to cater for the proposed development without significantly affecting public on street parking.

The application is considered to comply with the General Residential Zone provisions for the *Waratah-Wynyard Interim Planning Scheme 2013*. It is therefore recommended that Council approve a planning permit for the proposed dwelling extension.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR COURTNEY

That Council, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, grant approval for multiple dwellings (one additional unit) at 17 Katelyn Drive, Wynyard subject to the following conditions: -

PART A CONDITIONS:

- (1) The development is to be generally in accordance with the application as submitted and endorsed documents as listed:
 - a. Proposal Plans with Project Number 2021-004 and Drawing Numbers TP-01 to 08 as prepared by At The Coal Face Architects and dated April 2021.****
- (2) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.**
- (3) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.**
- (4) Loading and unloading of vehicles is to be confined to within the boundaries of the property.**
- (5) Vehicle parking spaces and associated driveways and turning areas are to be designed in accordance with AS 2890.1 and be approved by the Director Infrastructure & Development.**

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- (6) Off street car parking and hardstand areas are to be surfaced in an all-weather material such as concrete, asphalt or bitumen spray seal. All stormwater runoff from the car parking and hardstand areas is to be collected onsite and directed to a stormwater system designed to cater for a 1 in 20 year ARI storm and discharged to a legal point of discharge to the reasonable requirements of the Director Infrastructure & Development Services.
 - (7) Vehicular access to and egress from the site is to occur only in a forward motion
 - (8) Stormwater from the development is to be connected and discharged into Council's stormwater drainage network.
 - (9) Control measures are to be installed for the duration of the construction phase so as to limit the loss of soils and other debris from the site.

PART B CONDITIONS:

- (1) The person responsible for the activity must comply with the conditions contained in Schedule 2 of Permit Part B which the Regulated Entity (trading as TasWater) has required the planning authority to include in the permit, pursuant to section 56Q of the *Water and Sewerage Industry Act 2008*, reference TWDA 2021/00732-WWC (attached).

Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- An "Activity in Road Reservation" permit must be obtained from Council for all activity within the Road Reservation.
- This project must be substantially commenced within two years of the issue of this permit.
- The applicant is advised to consult with a building surveyor to ensure the development is constructed in accordance with *Building Act 2016*.
- This permit is based on information and particulars set out in Development Application DA 76/2021. Any variation requires an application for further planning approval of Council.
- This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
- Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact TasNetworks on 1300 137 008 to ensure these works do not impede on existing electricity easements and are at a safe distance from powerlines. Failure to do so could result in the relocation of electricity assets at your cost.
- Please contact Australia Post for letterbox placement guidelines.
- A further fee is required for the signing and sealing of Final and Strata Plans. Please refer to Council's website for current Planning fees.
- Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council's decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Resource Management and Planning Appeal Tribunal, G.P.O. Box 2036, Hobart, 7001. Updated Notices of Appeal are available on the Tribunal's website at www.rmpat.tas.gov.au.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

PLANNING AUTHORITY CLOSED AT 6.30PM

The Manager Development and Regulatory Services left the chambers at 6.30pm.

8.0 MATTERS RAISED BY COUNCILLORS**8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil received.

8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**8.2.1 CR D FAIRBROTHER - CONCRETE RETAINING WALL INGLIS RIVER ENTRY****QUESTION**

Who has responsibility and jurisdiction to remedy the depressions in the soil adjacent to the Inglis river entrance and what action can council take to further remedy the problem area?

OFFICERS RESPONSE

Council officers and Wynyard Yacht Club members have previously raised concern with this area and the public safety hazards posed with the State Government. The State Government have responded and acknowledged that the area is managed by Crown Land Services.

A funding commitment was made at the last state election to undertake necessary repairs to the sea wall in this location. Council could lobby the State Government to ensure that the depressions in the adjacent area are made safe as part of the wall repair works.

8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**8.3.1 CR FAIRBROTHER - INGLIS RIVER RETAINING WALL**

Cr Fairbrother asked whether council has capacity to rectify the seawall/sink hole issue and then an send invoice to Crown Land Services (CLS).

The General Manager took the question on notice to discuss the matter with CLS, he noted that the matter will be dependent on when seawall repairs will occur and what works that will entail.

9.0 NOTICE OF MOTION

Nil received.

10.0 REPORTS OF OFFICERS AND COMMITTEES

10.1 ANNUAL PLAN AND BUDGET ESTIMATES 2021/22

To:	Council
Reporting Officer:	Corporate Accountant
Responsible Manager:	Director Organisational Performance
Report Date:	7 June 2021
File Reference:	1111
Enclosures:	1. Annual Plan and Budget Estimates 2021/22

PURPOSE

The Annual Plan and Budget Estimates 2021/22 have been prepared in accordance with the provisions of the *Local Government Act 1993* and applicable Australian Accounting Standards and is presented to Council for consideration.

The budget estimates have been prepared in consultation with Councillors and staff through a series of workshops over the past few months.

Following adopting of the Annual Plan and Budget Estimates, rates will be levied and issued in respect of the rates and charges in July 2021.

The Annual Plan will be made available for public viewing on the Council's website at www.warwyn.tas.gov.au or at the Council offices, 21 Saunders Street, Wynyard.

BACKGROUND

The Annual Plan and Budget Estimates as presented seeks to satisfy the requirements of the *Local Government Act 1993*.

The document outlines Council's plans for the next financial year and with the allocation of financial resources to achieve those plans.

The Annual Plan is the key document around key initiatives planned to be delivered in 2021/22 and will provide the focus for performance measurement in the 2021/22 Annual Report.

The preparation of the Annual Plan has taken into consideration the Council's adopted Strategic Plan and Action Plans.

DETAILS

Council and staff have worked hard to successfully develop a budget that is balanced against the targets and philosophies contained in Councils Financial Management Strategy (FMS).

The 2021/2022 Annual Plan and Budget Estimates reflects Council's commitment to being financially, socially and environmentally responsible. Council is in the delivery phase of a range of strategies and master plans. The financial impact of new infrastructure spending contained in the budget is known and planned for through Council's Financial Management

Strategy. This ensures that decisions made as a part of adopting the document will not provide a burden or surprises to the community in the future.

Annual Plan & Key Initiatives

Council's annual plan has a strong focus on social responsibility and environmental responsibility. Highlights for each community are provided within the document (page 5 to 9).

Operational Budget

Council is expected to show an underlying surplus of \$0.309m in 2021/22 compared to a forecast deficit of \$0.463m in 2020/21.

Council's expected return to surplus in 2021/22 is due to an improving operational environment for Council's childcare operations, an expected return to full dividend's from TasWater, reduction in one-off COVID relief measures and additional rates revenue from Council's 3-year strategy to move to full cost recovery for waste services.

Council operations are currently back to business as usual following COVID-19 however Councils' operating performance continues to be subject to risk from changes in the COVID-19 environment. Through careful planning, Council maintains a strong balance sheet which provides flexibility to respond to unanticipated events.

Council is expected to have increased operational cost in the coming years due to capital the higher than usual capital program as it delivers on the community's aspirations expressed through its master plans and strategies. It is expected that Council will need to find operational improvements of approximately \$1 million over the three-year forward estimates to maintain a balanced budget position.

Council is well placed to ensure it can remain sustainable and absorb the increased operational costs. This could be achieved by way of decreasing expenditure or increasing revenue streams (by way of development and population growth or rate increases).

Rates and Charges

Through its Financial Management Strategy, Council recognises that incremental rises in rates and charges in line with rising costs are essential. The 2021/2022 budget has a focus on ensuring that Council's service rates move towards recovering the full cost of service provision.

General rate

Council has budgeted for a 1.9% general rate increase in 2021/22.

Stormwater Service Rates

The Stormwater Service Rate covers the cost of maintenance and upgrades of connections, drainage from roads and stormwater removal systems. It also covers flood mitigation works, a growing area of cost for the Council due to changes in the climate.

Council only charges what it needs, and the charges are set at an amount equal to the cost of providing services to each community. Somerset community will receive an increase of 2.2% and the Wynyard community will not receive an increase in the Rate this year.

The Rate has previously only applied to ratepayers falling within the stormwater districts of Wynyard and Somerset, however other areas within the municipal area are also provided stormwater services. Boat Harbour and Sisters Beach are localities defined as urban areas under Council's Stormwater System Management Plan and the *Urban Drainage Act 2013*.

To provide greater equity in the application of the Rate, Council has introduced a Stormwater Service Rate for Boat Harbour and the Sisters Beach communities. The amount will be less than that paid by the larger urban centres of Wynyard and Somerset to reflect the different and lower cost of services provided.

Waste Charges

Waste charges cover waste collection, including recycling and running the Waste Transfer Station and other municipal waste services. The cost of waste services is directly impacted by the amount of waste that we produce as a community.

Council is working towards ensuring that the cost of providing waste services is fully funded by the Waste Charges.

For those that live within the waste collection areas, the increase this year is 75 cents per week (\$39 for the year). Those ratepayers who do not receive a collection service will receive a lower increase.

Council has decided to continue free entry to the Waste Transfer Station for all residents.

State Fire Levies

State Fire Levies are set by the State Government. Council collects on behalf of the State and passes the amount collected on in full. Fire Levies will increase by 2.6%.

Financial Position

Council's financial position continues to be strong, and Council will be well placed to meet its financial commitments. The net worth of Council is expected to increase by \$4.431m to \$261,393m.

Cash and Investments

A key principle of the FMS is to maintain a cash balance above \$4.000m. The estimated cash and cash investments as of June 2022 is \$5.472m, higher than the target set in the FMS.

Borrowings

No new borrowings have been included in the 2021/22 budget estimates.

Capital Works

Economic development opportunities will be boosted by planned capital works valued at \$10.010m which includes \$4.339m in new infrastructure spending. Council will receive \$4.122m in capital grant funding.

Renewal expenditure has been prioritised in line with Councils Asset Management Plans ensuring that current services provided are maintained to the standard that residents are accustomed.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* outlines the responsibility of Council in relation to the preparation, adoption and implementation of its Annual Plan and Budget Estimates as follows:

Annual plan

71. (1) *a council is to prepare an annual plan for the municipal area for each financial year.*

(2) *An annual plan is to –*

- (a) Be consistent with the strategic plan; and*
- (b) Include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
- (c) Include a summary of the estimates adopted under section 82; and*
- (d) Include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*

(3) *As soon as practicable after a council adopts an annual plan, the general manager is to –*

- (a) Make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
- (b) Provide the Director of Local Government and the Director of Public Health with a copy of the annual plan.*

Estimates

82. (1) *the General Manager must prepare estimates of the council's revenue and expenditure for each financial year.*

(2) *Estimates are to contain details of the following:*

- (a) The estimated revenue of the council;*
- (b) The estimated expenditure of the council;*
- (c) The estimated borrowings by the council;*
- (d) The estimated capital works of the council;*
- (e) Any other detail required by the Minister.*

(3) *Estimates for a financial year must –*

- (a) Be adopted by the council, with or without alteration, by absolute majority; and*
- (b) Be adopted before 31 August in that financial year; and*
- (c) Not be adopted more than one month before the start of that financial year.*

(4) *A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.*

(5) *A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.*

(6) *A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimates referred to in subsection (2) so long as the total amount of the estimate is not altered.*

(7) *The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.*

Part 9 of the *Local Government Act 1993* applies to Council's consideration of the rating provisions, in particular sections 90, 93 and 94 of the Act.

General Rate

(90) (1) A council may, not earlier than 1 June and not later than 31 August in any year, in respect of each financial year, make one general rate for that year on all rateable land in its municipal area.

(2) A council may make a general rate on rateable land whether or not it provides any services in respect of that land.

(3) A general rate is to be based on one of the following categories of values of land:

(a) The land value of the land;

(b) The capital value of the land;

(c) The assessed annual value of the land.

(4) In making a general rate, a council may set a minimum amount payable in respect of that rate if that rate does not include a fixed charge.

(5) A minimum amount payable in respect of a general rate may not be set by a council under subsection (4) if the minimum amount would –

(a) in respect of the 2012-2013 financial year, apply to more than the relevant percentage in respect of the council, as determined under section 89B for that financial year, of the number of areas of land that is rateable land to which no variation under section 107 of the general rate applies; or

(b) in respect of any other financial year, apply to more than the relevant percentage in respect of the council, as determined under section 89B for that financial year, of the number of areas of land that is rateable land to which no variation under section 107 of the general rate applies.

Service Rate

93 (1) A council may make a service rate for a financial year on rateable land for any, all or a combination of the following services:

(a)

(b)

(c) Nightsoil removal;

(d) Waste management;

(e) Stormwater removal;

(f) Fire protection;

(g) Any other prescribed service.

(2) A service rate for a financial year is to be based on the same category of value of land as the general rate is based on under section 90(3) for that financial year.

(3) In making a service rate, a council may set a minimum amount payable in respect of that rate.

(4) A council must not make a service rate for a service referred to in subsection (1) in respect of land owned by the Crown if the council does not supply that service to that land.

(5) For the purpose of this Part, establishing, managing, providing or rehabilitating waste management facilities is to be taken to be part of

(a) a waste management service; and

(b) the supplying, or making available, of waste management services to land.

Service Rate for Fire Protection

93A (1) A council may make a service rate or several service rates in respect of the fire service contributions it must collect under the Fire Service Act 1979.

(2) A service rate or service rates made under subsection (1) must be for the contribution specified in a notice issued under section 81B of the Fire Service Act 1979.

Service Charge

94 (1) In addition to, or instead of, making a service rate under section 93, a council, when making a general rate in respect of a financial year, may make a separate service charge for that financial year for any or all of the services specified in that section which the council supplies or makes available.

(2)

(2A)

(3) A council may, by absolute majority, declare that a service charge varies within different parts of the municipal area according to any or all, or a combination of any or all, of the factors specified in section 107.

(3A) In addition to the powers conferred on a council under subsection (3), a council may, by absolute majority, vary a service charge according to the level of service provided.

(4) A council must not make a service charge for a service referred to in section 93(1) in respect of land owned by the Crown if the council does not supply that service to that land.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.8 Review and adjust service levels to provide value for money.
1.9 Collaborate with, understand and satisfy our external customers' needs and values.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

Related policies include Councils Rates and Charges Policy and the Financial Management Strategy 2021-2031.

FINANCIAL IMPLICATIONSW

The financial implications are outlined throughout the document.

RISK IMPLICATIONS

Legislative compliance - Council has a statutory requirement to annually adopt its Annual Plan and Budget Estimates by 31 August each year.

CONSULTATION PROCESS

The preparation of the annual plan and budget estimates begins with staff preparing the operating and capital components during January and February. Draft estimates are then prepared, and various options are considered by Council at informal briefings (workshops) from March through until June.

CONCLUSION

The Annual Plan is a comprehensive document that endeavours to clearly outline the goals and objectives for the coming year and is a legislative requirement of Council.

It is recommended that Council adopts the Annual Plan and Budget Estimates as presented.

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

1. **Adoption of the Annual Plan**
 - 1.1 In accordance with Section 71 of the *Local Government Act 1993* (as amended), Council adopts the Annual Plan for 2021/22 and instructs the General Manager to:
 - 1.1.1 make a copy of the Annual Plan available for public inspection at the Council office; and
 - 1.1.2 provide a copy of it to the Director of Local Government and the Director of Public Health.
2. **Adoption of the Annual Estimates**
 - 2.1 In accordance with Section 82 of the *Local Government Act 1993* (as amended), the Council adopts the estimates of revenue and expenditure (including estimated capital works) as detailed in the Annual Plan and Budget Estimates 2021/22.
 - 2.2 Authorises the General Manager in accordance with Section 82(6) of the *Local Government Act 1993*, to make minor adjustments up to \$20,000 to any individual estimate item as deemed necessary during the financial year so long as the total amount of the estimate is not altered.
3. **Fees & Charges**
 - 3.1 In accordance with Section 205 of the *Local Government Act 1993*, and other relevant Acts as detailed in the fees and charges schedule, the Council imposes the fees and charges within the Annual Plan and Budget Estimates 2021/22 financial year.
4. **Rates Resolution**
 - 4.1 That in accordance with the provisions of Part 9 of the *Local Government Act 1993* ("the Act") and the *Fire Service Act 1979*, the Council makes the following Rates and Charges for land within the Council's municipal area for the period 1 July 2021 to 30 June 2022.
 - 4.1.1 **Definitions Used in this Resolution**
 - (a) 'AAV' means the assessed annual value as defined in the Act and adjusted under Sections 89 and 89A of the Act.
 - (b) 'land' means a parcel of land which is shown as being separately valued in the valuation list prepared under the Land Valuation Act 1971;

-
- (c) 'General Land' means all land within the municipal area of Waratah-Wynyard (the municipal area) that is not within the township of Somerset or the township of Wynyard.
 - (d) 'The Act' means the *Local Government Act 1993*.
 - (e) Terms used in this resolution have the same meaning as given to them in Part 9 of the Act, unless it is inconsistent with the context of this resolution.
 - (f) Each of the rates and charges made by this Resolution may be cited by reference to the heading immediately preceding the clause.

4.2 General Rate

- 4.2.1 Council makes a General Rate under Section 90 of the Act of 6.9938 cents in the dollar on all land (excluding land which is exempt pursuant to the provision of Section 87 of the Act) within the Waratah-Wynyard municipal area.
- 4.2.2 Council sets a minimum amount payable in respect of that rate of \$200 in accordance with Section 90(4) of the Act.
- 4.2.3 Council elects the AAV to be the basis of the general rate for the purpose of this Rates Resolution.

4.3 Fire Levies

In accordance with the provisions of Section 93, 93(a) and 94 of the Act, the Council makes the following Fire Service Rates:

- 4.3.1 (a) A rate of 0.3950 cents in the dollar of AAV for all land within the township of Somerset and Wynyard; and
- (b) a rate of 0.3780 cents in the dollar of AAV on all General Land.
- 4.3.2 With a minimum amount payable of \$42 for all land.

In accordance with the provisions of Section 107 of the Act and, by an absolute majority, the Council declares that the Fire Service Rate is varied within the municipal area by reason of the location of the land.

4.4 Waste Management Charges

In accordance with the provisions of Section 93, 93(a) and 94 of the Act the Council makes the following Waste Management Charges:

- 4.4.1 \$127 for all land (other than land classified by the Valuer-General as land use code "bush or forestland (L3)" and land that is not used for any purpose listed in Section 107(2) of the Act) for waste management services (other than kerbside collection) provided in the municipal area.
- 4.4.2 \$165 for all land to which the Council provides a kerbside garbage collection.
- 4.4.3 \$67 for all land to which Council provides a kerbside recyclables collection service.

In accordance with the provisions of Section 94(3)(a) and Section 107 of the Act and by an absolute majority, the Council declares that the Waste Management Charges are varied within the municipal area according to the level of services provided.

4.5 Stormwater Service Rates

In accordance with the provisions of Section 93, 93(a) and 94 of the Act, the Council makes the following Stormwater Service Rates:

- 4.5.1 (a) For land within the hatched area shown on the map marked "Wynyard Stormwater District" (Map 1 below) (the location), 1.4000 cents in the dollar of the AAV; and
- (b) For land within the hatched area shown on the map marked "Somerset Stormwater District" (Map 2 below) (the location), 1.4000 cents in the dollar of the AAV; and
- (c) For land within the hatched area shown on the map marked "Sisters Beach Stormwater District" (Map below) (the location), 0.6500 cents in the dollar of the AAV; and

- (d) For land within the hatched area shown on the map marked “Boat Harbour Stormwater District” (Map 4 below) (the location), 0.6500 cents in the dollar of the AAV; and

In accordance with the provisions of Section 107 of the Act and, by an absolute majority, the Council declares that the Stormwater Service Rate is varied within the municipal area by reason of the location of the land.

4.6 Payment Options

4.6.1 Due Dates

In accordance with the provisions of Section 124 of the Act, Council determines that all rates and charges are payable by four instalments, (calculated to the nearest cent) the due date by which they are to be paid being:

1st Instalment - 31 August 2021

2nd Instalment – 31 October 2021

3rd Instalment – 31 January 2022

4th Instalment – 31 March 2022

4.6.2 Discount for Early Payment

In accordance with the provisions of Section 130 of the Act the Council will provide a discount of 5.0% on the total current rates and charges specified in a rates notice, for payment of the total rates and charges (including all arrears) that are paid by 31 August 2021 but excluding the fire service rate.

4.6.3 Defaults & Penalties

In accordance with the provisions of Section 128(2) of the Act if any rates and charges or instalment of rates and charges are not paid on or before the date they fall due, then daily interest charged monthly, at the prescribed percentage, is payable from the date they fell due to the date of payment.

In accordance with Section 124(5) of the Act if any instalment is not paid within 21 days of the due date, then the rates and charges for the whole year becomes due and Council may take recovery action without further notice.

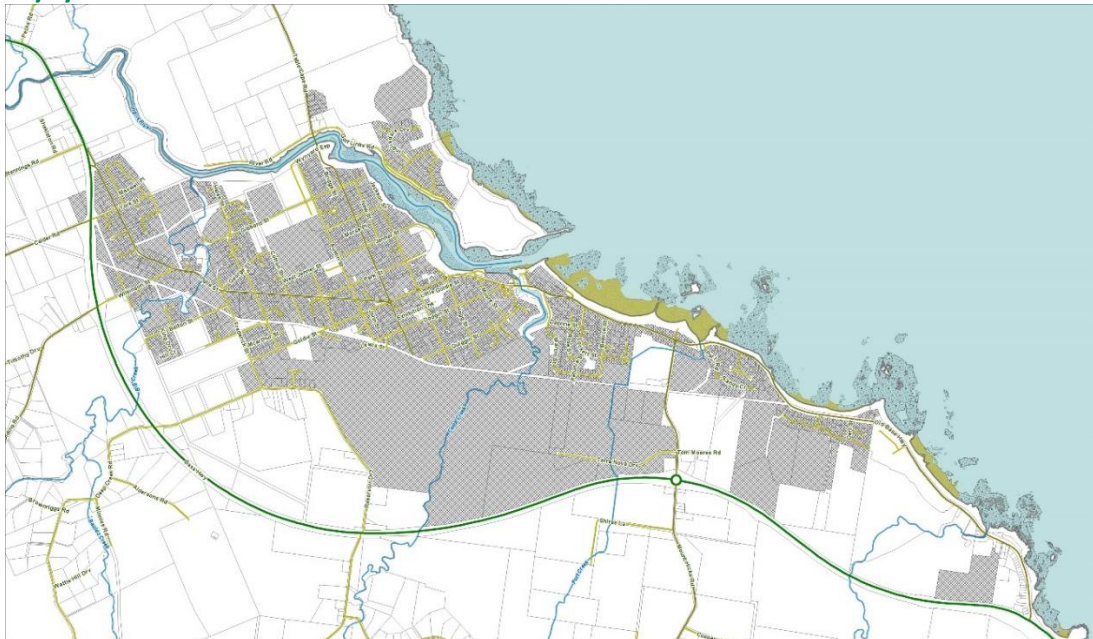
4.7 Supplementary Rates

- 4.7.1 In accordance with the provisions of Section 92 of the Act the Council delegates to the General Manager the power to adjust a rate as a result of a supplementary valuation.

NOTES:

Stormwater Service Rates – Map 1

Wynyard Stormwater District



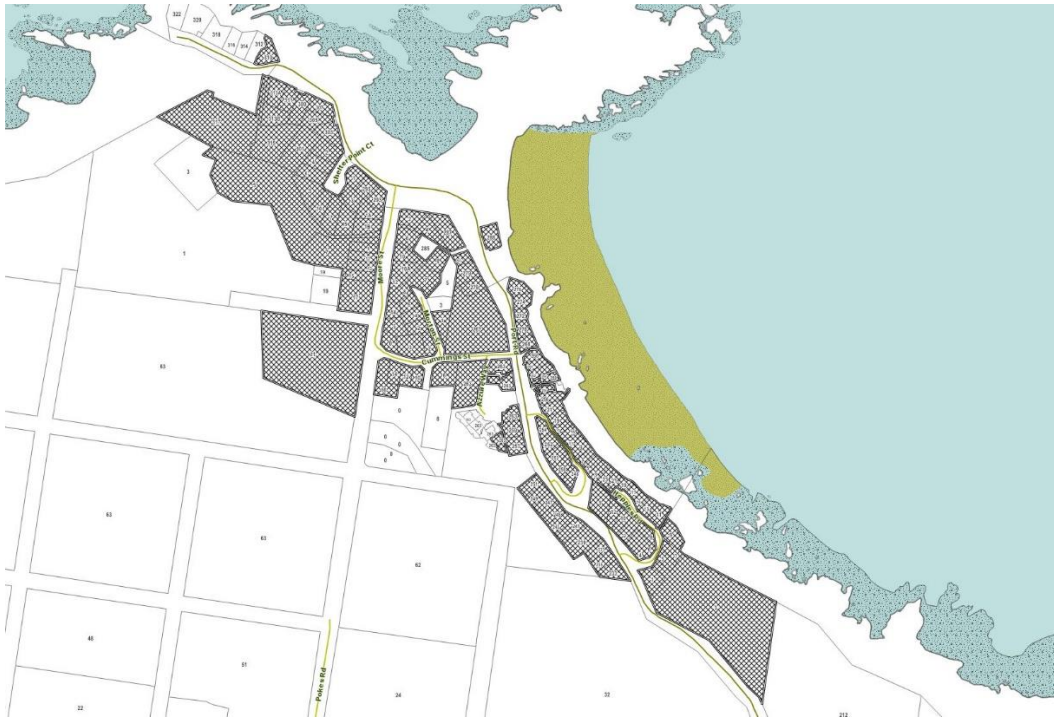
Stormwater Service Rates – Map 2
Somerset Stormwater District



Stormwater Service Rates – Map 3
Sisters Beach Stormwater District



Stormwater Service Rates – Map 4
Boat Harbour Beach Stormwater District



The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.2 STRATEGIC ASSET MANAGEMENT PLAN (SAMP) 2021

To:	Council
Reporting Officer:	Manager Asset Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	9 June 2021
File Reference:	SAMP
Enclosures:	1. WWC Strategic Asset Management Plan

PURPOSE

To seek Council adoption of the Strategic Asset Management Plan (SAMP) 2021.

BACKGROUND

Waratah-Wynyard Council is committed to sustainable and affordable service delivery into the future.

A strategic and coordinated, organisation-wide approach to asset management and service delivery is critical. This is achieved through the development of an asset management framework where the organisation's Financial Management Strategy (FMS) is meaningfully integrated with its Strategic Asset Management Plan (SAMP) to inform Council's ongoing resourcing decisions via the Strategic planning and annual budget process.

In this way, Council can provide a transparent, accountable and evidence-based approach to the provision of value-for-money services. This approach will allow Council to communicate the service level and risk consequences of various funding scenarios as it engages with the community to identify agreed levels of service.

DETAILS

Waratah Wynyard Council is responsible for the acquisition, operation, maintenance, renewal and disposal of an extensive range of physical assets with a replacement value in excess of \$273,000,000.

The assets covered by 2020/21 – 2029/30 SAMP include roads, bridges, footpaths, stormwater drainage, buildings, open space & recreation, solid waste and associated operating assets and provide services essential to our community's quality of life.

This SAMP takes the organisational objectives in the Strategic Plan and Asset Management Policy and develops the asset management objectives, principles, framework and strategies required to achieve organisational objectives. The plan summarises activities and expenditure projections from individual asset management plans to achieve the asset management objectives.

It is expected that this document will undergo significant review and updating on an annual basis over the next few years as the quality of information improves and the level of integration with the long-term financial planning process increases.

This Strategic Asset Management Plan supersedes the previous plan (2020). The status of improvement plan items identified in previous plans are shown in the table below:

Task No	Task	Responsibility	Status	Timeline
AMMA* 14	Establish an Asset Management Steering Committee that has full EMT participation.	EMT	Complete & Ongoing	2020/21
AMMA* 16	Develop a formal process for corporate risk reporting for any residual high risks from AMPs to Audit Committee and Council.	EMT + SMT	Complete & Ongoing	2020/21
AMMA* 4	Review the commentary in the budget following the completion of the FMS to provide a statement of whether the budget will achieve the strategic plan objectives.	Organisational Performance	Complete	2020/21
AMMA* 25	Annual update of unit rates based on completed works program for comparison with replacement and renewal cost rates.	Infrastructure and Development	Not Started	2020/21
AMMA* 26	Prepare or complete inspection manuals for all major asset classes.	Infrastructure and Development	Commenced	TBC
AMMA* 6	Include explanation in Annual Report on variations between budget and actual results	Organisational Performance	Not Started	TBC
ii	Production of 1st cut Service Level Dashboards	Whole of Council	30% complete	2019/20
v	Revision of Asset Management Plans	Whole of Council AMP custodians	3 out of 5 Complete	perpetual
vii	Document asset valuation methodologies including external benchmarking across all asset classes	Infrastructure & Corporate Services	3 out of 5 Complete	2018/19
viii	Develop Council's Corporate Risk Register to incorporate asset & service related risks identified in asset management and service plans.	EMT + SMT	Complete & Ongoing	2018/19

Note: * AMMA refers to the Asset Management Maturity Assessment (2019/20)

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993* Section:

70B. Long-term strategic asset management plans

- (1) A council is to prepare a long-term strategic asset management plan for the municipal area.
- (2) A long-term strategic asset management plan is to relate to all assets that are within a class of assets specified in an order under section 70F(3) to be major assets.
- (3) A long-term strategic asset management plan is to be in respect of at least a 10 year period.

- (4) A long-term strategic asset management plan for a municipal area is to –
- (a) be consistent with the strategic plan for the municipal area; and
 - (b) refer to the long-term financial management plan for the municipal area; and
 - (c) contain at least the matters that are specified in an order made under section 70F as required to be included in a long-term strategic asset management plan.

70D. Asset management strategies

- (1) A council is to prepare an asset management strategy for the municipal area.
- (2) An asset management strategy for a municipal area is to –
- (a) be consistent with the strategic plan for the municipal area; and
 - (b) contain at least the matters that are specified in an order made under section 70F as required to be included in an asset management strategy.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We maintain and manage our assets sustainably.
Our Priorities
1.8 Review and adjust service levels to provide value for money.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
We provide recreational opportunities to the community for all ages and abilities.
Our Priorities
4.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

GOAL 6: Transport and Access
Desired Outcomes
Our transport and access network can accommodate the changing needs of our industry and community.
Our transport and access network is sustainable, affordable and fit for purpose.
Our Priorities
6.1 Plan for a priority access network for freight.
6.2 Plan for all movements and modes of transport with a fit-for-purpose network.
6.3 Develop service levels to inform the delivery of a transport network that affordably meets demand and transparently communicates accepted risk.
6.4 Prioritise and address service gaps with a road hierarchy.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Council’s Asset Management Policy is integral in this instance.

FINANCIAL IMPLICATIONS

The projected operating outlays necessary to provide the services covered by this Strategic Asset Management Plan (including operations, maintenance and renewal of existing assets and planned new/upgrade assets over the 10 year planning period) is \$14.4 Million on average per year.

Significant levels of new/upgrade capital expenditure forecast over this period also means a proportional increase over current levels of operational and maintenance expenditures into the future. Ways to manage this are to continue to review forecast revenue and/or service levels expenditures via exploration of alternate funding scenarios in the Financial Management Strategy.

As indicated in the SAMP document the confidence level associated with these projections has been assessed as (C) Uncertain. The confidence level will improve with each annual iteration and update of both the Financial Management Strategy & the Strategic Asset Management Plan.

RISK IMPLICATIONS

The decisions made in adopting this SAMP are based on the objective to achieve the optimum benefits from the available resources.

An assessment of risks associated with service delivery from infrastructure assets identifies critical risks that will result in loss or reduction in service or a ‘financial shock’. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

At present budget levels there are a number of risks to be considered by Council as either acceptable or not acceptable in the medium term. Critical risks (high or very high ratings) and their treatment plans are shown in the following table:

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan
BUILDINGS			
Athenaeum Hall (heritage listed), Waratah	<ul style="list-style-type: none"> • Aged asset in very poor condition. Costly to fix. • Building becoming unusable/uninsurable • Has associated reputational risk • Windows leaking creating damage • Doors rotting - security issue • Birds in roof 	H	<ul style="list-style-type: none"> • Independent assessment • Fund recommended repair works
Wynyard Council Office Air Conditioner	<ul style="list-style-type: none"> • Inconsistent temperature control. • Possible unit failure. • Inadequate for purpose 	H	<ul style="list-style-type: none"> • Independent assessment of replacement options • Schedule/fund replacement"
Langley Park Clubrooms Upstairs Social Space Access, Somerset	<ul style="list-style-type: none"> • Not DDA compliant • Exposed to complaints • Reputational risk 	H	<ul style="list-style-type: none"> • Schedule upgrade • Consider relocation and construction of single level asset
Wynyard Squash Centre	<ul style="list-style-type: none"> • Not DDA compliant • Exposed to complaints • Reputational risk 	H	<ul style="list-style-type: none"> • Schedule upgrade
Various Buildings Not On Council Key System	<ul style="list-style-type: none"> • Key copying is uncontrolled leading to security issues 	H	<ul style="list-style-type: none"> • Move to Council key system over time
Council Key System Patent & Issuing of Keys	<ul style="list-style-type: none"> • Patent expired • Potential for uncontrolled key copying leading to security issues • Unauthorised access to Council buildings" 	H	<ul style="list-style-type: none"> • Maintain and continue to review the key register • Replace key system and revise key procedures • Internal & external training • Explore alternate locking systems
Public Toilets with Electronic Locks	<ul style="list-style-type: none"> • Locks fail, locking people in the toilets 	H	<ul style="list-style-type: none"> • Consider replacement with manual locks or other alternative
Somerset Tennis Courts Clubroom	<ul style="list-style-type: none"> • Damage due to flooding and/or coastal erosion 	H	<ul style="list-style-type: none"> • Coastal erosion protection or Possible future option to plan for relocation of the asset (OSSR)
Somerset Surf Lifesaving Clubroom	<ul style="list-style-type: none"> • Damage due to flooding and/or coastal erosion 	H	<ul style="list-style-type: none"> • Possible future options include coastal erosion protection works or relocation of building when replaced in the future
OPEN SPACE & RECREATION – No critical risks currently identified			
TRANSPORT			
Port Road, Boat Harbour	Landslip	H	Consider recommended work from Geotech. Watch and monitor

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan
Sisters Beach Road	Tree Fall	H	Measure movement. Watch and monitor
South Elliott Road	Landslip	H	Watch and monitor
Deaytons Lane	Landslip	H	Watch and monitor
Reservoir Drive	Landslip	H	Watch and monitor
Lowries Road	Landslip	H	Watch and monitor
Old Bass Highway	Coastal erosion	H	Watch and monitor
URBAN STORMWATER			
Big Creek / Stanwyn Court	Flooding of dwellings	H	Consider options of: <ul style="list-style-type: none"> • Levee wall 375m x 2m • Detention basin upstream (dam)
Port Creek	Flooding of dwellings	H	Consider options of: <ul style="list-style-type: none"> • Widening of creek and levee construction • Increase requirements on developers • Investigate flow restrictors upstream

There are some operations and maintenance activities and capital projects that are unable to be undertaken within the next 10 years. The major initiatives and projects currently listed as being deferred include:

- Replace Council Key-Patent System and re-key all Council facilities.
- Waratah walking tracks - New and Upgrade works
- Upgrade Reservoir Drive (north of highway) to accommodate increased Fonterra truck size
- Upgrade shoreline stormwater outfall pipes (various locations)

The operations and maintenance activities and capital projects that cannot be undertaken may maintain or create service and/or risk consequences for the community.

CONSULTATION PROCESS

Key staff across the organisation, Councillors and industry experts have all been consulted in the process of reviewing and developing this document. The results from Council's 2016 and 2019 Community Satisfaction surveys were also included.

Future versions and updates will incorporate more input and consultation from the community as the Council undertakes rolling services reviews. These rolling service reviews will be based upon the three guiding principles of good governance: transparency,

accountability and evidence-based decision-making with the aim of providing sustainable, value-for-money services.

CONCLUSION

It is recommended that the Council adopt the Strategic Asset Management Plan 2021. This will provide forward direction and certainty for the provision of infrastructure related services.

MOVED BY	CR COURTNEY
SECONDED BY	CR HYLAND

That Council adopt the Strategic Asset Management Plan (SAMP) 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.3 BUILDING ASSET MANAGEMENT PLAN 2021

To:	Council
Reporting Officer:	Manager Asset Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	24 May 2021
File Reference:	Buildings
Enclosures:	1. WWC Building Asset Management Plan

PURPOSE

To seek Council adoption of the Buildings Infrastructure Asset Management Plan 2021.

BACKGROUND

Waratah-Wynyard Council is committed to sustainable and affordable service delivery into the future.

A strategic and coordinated, organisation-wide approach to asset management and service delivery is critical. This is achieved through the development of an asset management framework where the organisation's Financial Management Strategy (FMS) is meaningfully integrated with its Strategic Asset Management Plan (SAMP) to inform Council's ongoing resourcing decisions via the Strategic planning and annual budget process.

In this way, Council can provide a transparent, accountable and evidence-based approach to the provision of value-for-money services. This approach will allow Council to communicate the service level and risk consequences of various funding scenarios as it engages with the community to identify agreed levels of service.

DETAILS

Waratah Wynyard Council is responsible for the acquisition, operation, maintenance, renewal and disposal of a buildings portfolio currently comprising 89 buildings with a replacement value in excess of \$30,200,000.

These assets are used to provide buildings related services to the Waratah-Wynyard community in a safe, timely, serviceable and cost-effective manner while aspiring to cyclical improvements for the benefit of all stakeholders.

This Asset Management Plan supersedes the previous (2010) plan. The status of improvement plan items identified in the previous plan are shown in the table below:

Task No	Task	Status
1.	Review and adopt Council's Asset Management Policy	Complete
2.	Develop and adopt Levels of Service	Commenced
3.	Estimate new assets from growth factor	Not started

Task No	Task	Status
4.	Audit and revaluation of building asset group	Complete
5.	Develop asset condition inspection program	Commenced
6.	Develop Infrastructure Risk Management Plan	Commenced
7.	Formalise maintenance intervention levels for building infrastructure assets	Not started
8.	Develop and adopt weighted capital works priority ranking criteria	Complete
9.	Investigate fully depreciated assets still in service and reassess remaining lives	Complete

STATUTORY IMPLICATIONS

Statutory Requirements

The *Local Government Act 1993 Section 70B* states that Council is to prepare a long-term strategic asset management plan for the municipal area.

The 2021 Buildings Asset Management Plan is an input to the Strategic Asset Management Plan.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We maintain and manage our assets sustainably.
Our Priorities
1.5 Build our knowledge base to apply in decision-making processes.
1.6 Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.8 Review and adjust service levels to provide value for money.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Council's Asset Management Policy is integral in this instance.

FINANCIAL IMPLICATIONS

The projected operating outlays necessary to provide Buildings Infrastructure related services covered by this Asset Management Plan includes operations, maintenance and renewal of existing assets and planned new/upgrade assets over the 10 year planning period is \$4,335,750 on average per year.

The projected expenditure requires an additional \$385,034 on average per year to provide services in the Asset Management Plan. This is due to increased operational expenditure arising from planned new and upgrade works. Council's Financial Management Strategy will explore funding options for the expected costs. The Strategy is updated annually.

As indicated in the Asset Management Plan the confidence level associated with these projections has been assessed as *(C) Uncertain*. The confidence level will improve with each annual iteration and update of the both the Financial Management Strategy & the Strategic Asset Management Plan.

RISK IMPLICATIONS

The decisions made in adopting this Asset Management Plan are based on the objective to achieve the optimum benefits from the available resources.

An assessment of risks associated with service delivery from buildings infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock'. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks. Key identified critical risks and their treatment plans are shown in the following table:

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan
Athenaeum Hall (heritage listed), Waratah	<ul style="list-style-type: none"> • Aged asset in very poor condition. Costly to fix. • Building becoming unusable/uninsurable • Has associated reputational risk • Windows leaking creating damage • Doors rotting - security issue • Birds in roof 	H	<ul style="list-style-type: none"> • Independent assessment and costing • Fund recommended repair works
Wynyard Council Office Air Conditioner	<ul style="list-style-type: none"> • Inconsistent temperature control. • Possible unit failure. • Inadequate for purpose 	H	<ul style="list-style-type: none"> • Independent assessment of replacement options • Schedule/fund replacement
Langley Park Clubrooms Upstairs Social Space Access, Somerset	<ul style="list-style-type: none"> • Not DDA compliant • Exposed to complaints • Reputational risk 	H	<ul style="list-style-type: none"> • Schedule upgrade or • Consider relocation and construction of single level asset
Wynyard Squash Centre	<ul style="list-style-type: none"> • Not DDA compliant • Exposed to complaints • Reputational risk 	H	<ul style="list-style-type: none"> • Schedule upgrade
Various Buildings Not On Council Key System	<ul style="list-style-type: none"> • Key copying is uncontrolled leading to security issues 	H	<ul style="list-style-type: none"> • Move to Council key system over time
Council Key System Patent & Issuing of Keys	<ul style="list-style-type: none"> • Patent expired • Potential for uncontrolled key copying leading to security issues • Unauthorised access to Council buildings 	H	<ul style="list-style-type: none"> • Maintain and continue to review the key register • Replace key system and revise key procedures • Internal & external training • Explore alternate locking systems
Public Toilets with Electronic Locks	<ul style="list-style-type: none"> • Locks fail, locking people in the toilets 	H	<ul style="list-style-type: none"> • Consider replacement with manual locks or other alternative
Somerset Tennis Courts Clubroom	<ul style="list-style-type: none"> • Damage due to flooding and/or coastal erosion 	H	<ul style="list-style-type: none"> • Coastal erosion protection or Possible future option to plan for relocation of the asset (OSSR)
Somerset Surf Lifesaving Clubroom	<ul style="list-style-type: none"> • Damage due to flooding and/or coastal erosion 	H	<ul style="list-style-type: none"> • Possible future options include coastal erosion protection works or relocation of building when replaced in the future

There are some operations and maintenance activities and capital projects that are unable to be undertaken within the next 10 years. These include:

- Renew the Waratah Veneer Mill

- Renew Council's security key system patent and re-key all Council managed facilities

The operations and maintenance activities and capital projects that cannot be undertaken may maintain or create risk consequences, namely potentially dissatisfied ratepayers and/or periodic increased maintenance requirements on affected buildings.

CONSULTATION PROCESS

Key staff across the organisation, Councillors and industry experts have all been consulted in the process of reviewing and developing these documents. The results from Council's 2014, 2016 and 2019 Community Satisfaction surveys were also included.

Future versions and updates will incorporate more input and consultation from the community as the Council undertakes rolling services reviews. These rolling service reviews will be based upon the three guiding principles of good governance: *transparency*, *accountability* and *evidence-based decision-making* to provide sustainable, value-for-money services.

CONCLUSION

It is recommended that the Council adopt the Buildings Infrastructure Asset Management Plan 2021. This will provide forward direction and certainty for the provision of Buildings-related services.

MOVED BY	CR HYLAND
SECONDED BY	CR EDWARDS

That Council adopt the Buildings Infrastructure Asset Management Plan 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.4 COVID-19 ECONOMIC RECOVERY PLAN 2021-2024

To:	Council
Reporting Officer:	Economic Development Officer
Responsible Manager:	Director Organisational Performance
Report Date:	1 June 2021
File Reference:	Governance-Policy-Council Policies
Enclosures:	1. COVID-19 Recovery Plan (Draft)

PURPOSE

The development of an evidence-based economic recovery plan for the municipal area was a priority set by Council in its Annual Plan for 2020/21.

This report has been prepared for Council to formally consider the COVID-19 Economic Recovery Plan 2021-2024, which formalises the range of initiatives and actions that Council will undertake in the medium-term to support economic recovery following the COVID-19 pandemic outbreak.

BACKGROUND

The COVID-19 pandemic is continuing to have extensive human, social and economic impacts around the world. On a local level, the restrictions associated with containing the spread of the virus have had a significant effect on the economy and the social and emotional health of the Waratah-Wynyard community.

Following the Tasmanian Government's declaration of a State of Emergency on 19 March 2020, Waratah-Wynyard Council provided direct emergency relief and supported the community through various programs and initiatives.

Council adopted a Financial Hardship Policy in April 2020 which, provided relief by allowing more time to pay rates, introducing flexible payment plan options, freezing interest on late payments and deferring rates for those in extreme financial hardship.

Council's 2020/21 annual plan and budget contained several short-term measures to assist the community in its social and economic recovery. Measures included:

- 0% rates and charges increase
- 0% increase for all user fees
- Community recovery grants of \$0.100m (Survive & Thrive Community and Business Activation Grants)
- An extension of the early payment discount period of 60 days (to 31 October)
- Continuation of free entry to the waste transfer station for non-commercial residents
- Waiving food licence fees for 2020/21
- A capital program of \$16.230m, including \$9.644m in new construction projects to support the use of local employment and resources.

In Tasmania, the medium-term economic recovery is being led by the State Government. The Premier's Economic and Social Recovery Advisory Council (PESRAC) released its final report on 16 March 2021, which included 52 recommendations across five key priority areas. The State Government has accepted the recommendations.

DETAILS

The COVID-19 Economic Recovery Plan 2021-2024 formalises the range of initiatives and actions that Council is undertaking or planning to assist local economic recovery. The actions identified in the Recovery Plan are medium-term and will be executed over the next three years (July 2021 – June 2024).

The significant stimulus and support measures introduced by all levels of Government and the successful suppression of the COVID-19 virus have resulted in economic recovery. The latest data demonstrates that the economic recovery in Australia, Tasmania and the Waratah Wynyard Municipal area has been faster and stronger than expected.

The COVID-19 Economic Recovery Plan 2021-2024 contains a suite of actions that the Council will undertake in line with the priority areas identified in the PESRAC report.

The actions demonstrate how Council is supporting economic recovery across five priority areas including:

- Jobs and income;
- Health and housing;
- Community: Connectivity and Engagement;
- Environment and Sustainability;
- Public Sector Capability.

The Plan does not contain any new actions. Instead, the Plan demonstrates that many of Councils existing Plans and Strategies support the recommendations contained in the PESRAC report. The Plan provides a meaningful and transparent summary of what the Council is doing to support the economy at a local level in the medium-term.

The Plan identifies several uncertainties and threats in determining the longer-term impacts of COVID-19 on Tasmania and the local economy. Council officers will continue to monitor economic conditions and will provide an annual update to Council on progress against the Plan.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

The Plan is consistent with the Waratah-Wynyard Corporate Strategic Plan 2017-2027 and the Sustainable Murchison Community Plan 2040.

Strategic Plan Reference

GOAL 5: Economic Prosperity
Desired Outcomes
Long-term sustainable economic growth is achieved through adaptability and innovation.
Our Priorities
5.1 Promote value-adding to current production streams.
5.2 Investigate and embrace new economic opportunities.

5.3 Identify and maximise current industry and resource capacities.
5.4 Assess potential capability for economic expansion.
5.5 Support a variety of learning opportunities and encourage high school retention and pathways into college and tertiary education.
5.6 Advocate for regional delivery of training specific to business.
5.7 Support existing and encourage new innovative activities/industries to the area.
5.8 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.
5.9 Actively manage community and economic growth through community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Waratah Community Plan	Adopted February 2018
Destination Action Plan	Adopted January 2017
Y Plan – (Youth) 2019-2024	Adopted March 2019
Community Health and Wellbeing Plan 2019-2024	Adopted April 2019
Strategic Asset Management Plan	

Council Strategy or Plan	Date Adopted:
Tourism Plan (2011- 2020)	Annual Plan Action
Financial Management Strategy 2021-2031	Adopted March 2020
Strategic Asset Management Plan (SAMP)	Adopted November 2019
Boat Harbour Beach Master Plan	Adopted August 2019
iCEP (Integrated Council Environmental Plan 2020-2030)	Adopted August 2020
Cam River Masterplan	Adopted August 2020
Open Space, Sport and Recreation Plan 2017-2027	Adopted September 2017

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

Council's 10 Year Corporate Strategic Plan identifies the strategic importance Council supporting the local economy. A sustainable economy creates jobs and delivers long-term benefits that improve liveability. By adopting the Plan, Council can demonstrate its commitment to the local economy.

CONSULTATION PROCESS

Councillors provided input into the Plan at a workshop held on 31 May 2021.

CONCLUSION

It is recommended that Council adopt the COVID-19 Economic Recovery Plan 2021-2024.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR EDWARDS

That Council adopt the COVID-19 Economic Recovery Plan 2021-2024 as presented.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.5 WARATAH DAM

To:	Council
Reporting Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	20 May 2021
File Reference:	2021
Enclosures:	1. Waratah Dam - TasWater

PURPOSE

To note correspondence received from the Department of Primary Industries, Parks, Water and Environment regarding TasWater's proposed decommissioning of the Waratah Dam.

BACKGROUND

TasWater stated in August 2017, as part of regular and routine safety checks, they observed increased seepage from the Waratah Dam wall. After further investigation, evidence of internal embankment erosion (piping) within the upper section of the dam wall was found. TasWater considered this situation to be unsafe for the dam and water was released from the reservoir to prevent any further deterioration in the dam wall.

TasWater concluded that given the issues identified, they would divest or decommission the dam. An expression of interest (EOI) process was conducted between 15 December 2017 and 31 January 2018 and no responses were received. A second EOI process was conducted from 20 March 2019 and closed on 22 May 2019 which resulted in two responses. TasWater's evaluation committee assessed the respondents technical and financial capacity to take ownership of Waratah Dam and one potential suitable candidate was identified. Ultimately, the EOI was not deemed suitable to progress despite involvement from Council and the State Government and concluded in late 2020. Another interested party was identified in late 2020 and discussions with this party continues.

TasWater has subsequently commenced the decommissioning process and Council received formal notification of an application to decommission the Waratah Reservoir. Council provided two submissions to the formal decommissioning process and these were listed in previous Council agendas and deemed to be unsuccessful. Reasons and explanation detailing items considered as part of the submission were not provided. Council determined not to submit an appeal due to the narrow grounds available but did write directly to TasWater. An appeal by representatives of the Waratah Community has also now been determined unsuccessful. Unfortunately, it appears this decision was one based on a technicality rather than a thorough examination of points raised.

DETAILS

In his letter to Council, TasWater Chief Executive Officer Michael Brewster states *"I am willing to transfer full ownership and associated liability for the dam back to the Waratah-Wynyard Council. We would provide council with the funds that were offered through the two expression of interest processes which is equivalent to the approximate cost to remove the dam wall and rehabilitate the area."*

This would see the dam and reservoir returned to community ownership and allow Council to independently make any determinations regarding its use as a recreational area, as a tourism driver in the region, or for the production of renewable energy.

Should you accept this offer in writing by 30 June 2021, we will pause any decommissioning activity and immediately commence the process of transferring the ownership and funds...

...Should Council not agree to take ownership of the dam by 30 June 2021, and subject to the outcome of the current appeals process, we will progress with decommissioning as we cannot continue to leave the dam in its current state"

There are a small number of community members that believe the proposal by TasWater is positive and an offer Council should accept. Ultimately, TasWater is using Council as a political tool, placing pressure on Councillors to "save the dam" when this is not a Council responsibility. Council does not own or manage water or sewerage assets and has maintained throughout this process ownership of the dam is not considered a viable outcome. A community the size of Waratah should not have the responsibility of owning and managing an asset of this nature. Council should be viewed positively for their support of the residents of Waratah throughout this process, not manoeuvred into a position of acceptance by TasWater for their own reputational gain.

Council have discussed and considered a number of scenarios in a workshop.

Should Council decline of offer of ownership, the likely outcome is the decommissioning process will commence. All approvals have now been granted and TasWater have indicated water levels will begin to be reduced and the dam wall removed in spring.

Should Council accept the offer, or similar, the implications are numerous.

Council officers have examined the Entura reports to test the veracity of the figures being quoted for replacement of the dam and it appears the amounts are sensible and logical. Entura have suggested multiple options for replacement of the dam with the lowest cost option a replacement of the existing dam at a lower height, essentially maintaining a water level similar to the current. Construction costs for this option are suggested to be \$2.6m. Council would need to fund the difference from the \$1m being offered to the construction costs, an outlay of \$1.6m. More suitable dam construction options would require a greater capital contribution.

Officers have also explored whether donation of construction materials would substantially benefit the project and ultimately make the above cheapest option viable. For the \$2.6m build, \$1.9m of this is supply and installation of materials, with \$676k preliminaries, excavation works and other costs. A further breakdown of general material suggests totals of earth (\$303.3k); Rip Rap (\$86.0k); Gravel (\$18.0k); Fine Crushed Rock (\$27.2k); Timber (\$15.0k); Concrete (\$845.0k). Specialist materials include Clay core (\$176.0k); Sand Filters (\$392.0k); Geofabric (\$33k) and Mechanical – gate valves, weirs etc. (\$19.3k).

Assuming earth/rocks and rip rap are donated, material costs for the supply would be approximately 30% of the above figures, the remaining being equipment use and labour to place, compact and spread. Overall, there remains a possibility to save approximately \$116k of the \$2.6m construction costs if only earth and rip rap donated. There would need to be a significant donation of time, equipment and materials to make this option feasible, but this approach adds complexity to project management.

Whilst the design, coordination and ultimately construction of the above takes place, Council continues to hold the risk and associated liability should the dam fail.

Council does not have technical staff that specialise in the areas of water and sewerage, as these were all transferred to TasWater via transfer orders upon the creation of regional water authorities.

Operationally, TasWater has significant resource invested in monitoring the most at-risk areas of the dam. They have trained dam safety inspectors who undertake detailed inspections at least once a week.

Should Council bring the dam to ANCOLD safety standards, the above inspections would still be required with the exception of the additional inspections being currently undertaken while the dam is deemed to be at a high-risk level.

Most importantly, whilst there are passionate views to keep the dam, there are no detailed plans as to the future use of the dam. The current state of the dam means that recreational offerings are limited. Keeping the dam would ensure a water source is maintained, however there is limited use for this asset presently.

In recent weeks Council officers have approached the original interested party to see whether they have revised their position relating to dam ownership. They remain firm in their view and have not altered their starting point of negotiation so that option has no opportunity for progression.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We encourage broad community input to create a focussed and strong sense of belonging.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.

GOAL
Desired Outcomes
Stewardship of our land, water and marine ecosystems respects past, present and future generations.
Our Priorities
5.8 Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely

Community Future Direction Theme	Key Challenges & Opportunities:
	supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

Council Strategy or Plan Reference

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

Environmental implications relating to the Waratah Dam are outlined in the reports available on TasWater and DPIPWE’s websites. The community has genuine concern with the environmental impact from the decommissioning process. If Council takes ownership, these environmental concerns will be directed at Council.

FINANCIAL IMPLICATIONS

Should Council determine to assume ownership of the Waratah Dam, there is a range of financial implications. Whilst it is difficult to be precise about the exact impact, the following would need to be considered –

Capital Investment – TasWater has indicated they will provide Council with funds equivalent to the approximate cost to remove the dam wall and rehabilitate the area, estimated to be approximately \$1m. TasWater has publicly stated it would cost around \$4 million to replace the dam with a new dam compliant with modern safety standards. At the alternative design, the capital investment by Council would be approximately \$1.6m.

Operational Impact – TasWater pay approximately \$16k per year depreciation for the Waratah Dam and associated assets. This is coupled with significant surveillance and monitoring costs which average out to approximately \$45k per year. Vegetation and spillway work vary between \$10k and \$30k per year.

Should Council want to undertake its own detailed risk assessment including a geotechnical investigation, then a cost in the order of \$100k could be expected but could be higher. To update the TasWater risk assessment, the estimate would likely be in the order of \$10k.

In the event the dam needs to be lowered again, a cost in the vicinity of \$50k would be expected, which would include earthworks and erosion protection.

The operational impact of the running costs is equivalent to a rate increase of nearly 1% to all residents, across the entire municipality.

RISK IMPLICATIONS

There are a range of complex and details risks arising from the proposed decommissioning of the Waratah Dam. It is a divisive matter that will garner strong opinion from either side of the argument. Complexity is added given Council’s role as a part-owner of TasWater.

Should Council assume ownership of the dam, all liabilities also will be transferred to Council. In the event of dam collapse and damage to property, or people, Council may be required to defend its position and face any ramifications of the resultant legal proceedings.

Dams are regulated by DPIPWE, who require that risk associated with the dam is managed to a level as low as reasonably practicable (ALARP). Lowering the water level in the dam is only one step in managing the risks. The dam will continue to deteriorate over time and is still at risk of failure through the main failure modes, including flooding and piping.

Financial risks are outlined above. Environmentally, if the dam fails, costs of restoration and rehabilitation will fall to Council in the event of ownership.

Many people also remain confused about the dam in question with people still contacting Council regarding the removal of the town lakes. If the town lakes are affected, the town water supply impacted or the Waratah Falls detrimentally impacted in any way as a result of decommissioning, currently all liability rests with TasWater, however should Council have ownership, this responsibility then becomes an issue for Council.

Council does not have dam engineers or technical staff to undertake inspections or provide qualified advice and would therefore have to rely on contractors for such a task. The level of risk, including financial, does not justify Council ownership of the dam.

CONSULTATION PROCESS

Council have had a number of motions and reports about this matter.

Other Waratah residents not aligned with the Community members have been requesting public meetings regarding the letter from TasWater, but these have not been organised. The desire of these community members is well known, and it is important Council makes a fact based, rather than emotive, decision

CONCLUSION

Council has maintained a role of advocacy and facilitation throughout the entire process and has no strategic benefit from having any form of dam ownership. The Waratah Dam is not recognised as one of the three priority projects for Waratah in the current community plan. The financial and other associated risks do not support a change of direction to Council's ongoing position.

MOVED BY	CR HYLAND
SECONDED BY	CR COURTNEY

That Council:

- 1) respond to TasWater declining the offer of ownership of the Waratah Dam on the basis it is TasWater’s responsibility to own and manage water and sewerage infrastructure; and**
- 2) continue advocacy and facilitation in relation to this matter.**

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.6 COASTAL ENGINEERING AND GEOTECHNICAL ASSESSMENT REPORT

To:	Council
Reporting Officer:	Manager Engineering Services
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	7 June 2021
File Reference:	.
Enclosures:	1. Waratah-Wynyard coastal engineering and geotechnical assessments report - Final

PURPOSE

To present to Council the final report Waratah-Wynyard coastal engineering and geotechnical assessments, prepared by Alluvium Consulting.

BACKGROUND

On the 15 June 2020 Council tendered for a specialist coastal engineering and geotechnical firm to undertake an assessment of 5 specific sites within the Waratah-Wynyard Council municipality that have been identified as particularly susceptible to erosion and/or associated with the provision of future infrastructure and investment. The five sites identified in the scope of the study included:

- Cam River, Somerset – Potential land reclamation and coastal erosion protection
- ANZAC Park, Somerset – Coastal erosion protection to protect assets and future investment
- Gutteridge Gardens, Wynyard – Potential land reclamation and coastal erosion protection
- Boat Harbour Beach, Boat Harbour - Potential land reclamation and coastal erosion protection
- Sisters Creek, Sisters Beach - Coastal erosion protection to protect assets and future investment

Through the tender process Alluvium Consulting were awarded the contract to undertake the coastal engineering and geotechnical assessment at the August 2020 Council meeting.

During the months following award of the contract, Alluvium Consulting undertook their assessment of the identified site and provided Council with a Draft Report containing their recommendations. The Draft report was workshopped with elected members on 11 May 2021.

DETAILS

Alluvium have undertaken analysis of the identified sites and derived several options for each of the sites. Each of these potential options were then analysed using a Multi Criteria Analysis (MCA) method to determine the most favourable options for further pursuit.

The method and categories of the MCA criteria are detailed below and contained within the body of the final report.

Table 3. Criteria scoring

Criteria	0	1	2	3	4	5	6	7	8	9	10	
<i>Cost</i>	Very expensive, compared to other options				Moderate cost, compared to other options				Minimal cost, compared to other options			
<i>Protection of assets</i>	Minimal protection of assets, high risk				Moderate protection of assets				Effective protection of assets, low risk			
<i>Life cycle / durability</i>	Short-term solution 0-5 years				Medium-term solution 5-20 years				Long-term solution 20+ years			
<i>Amenity / access</i>	Detrimental to amenity and reduces access				Little impact to existing amenity and access				Improves amenity and access			
<i>Environmental and cultural factors</i>	Detrimental impact on environmental and / or cultural values				Moderate impact or some benefit to environmental and/or cultural values				Improvement to environmental and/or cultural values			
<i>Approvals</i>	Very unlikely to receive approvals				Some difficulty in achieving approvals				No approvals needed or approvals easy to obtain			
<i>Coastal processes</i>	Severe impacts to coastal processes				Moderate impact to coastal processes				No impact to coastal processes			

The table below summarises the recommendations of the Alluvium report, further detail on merits and justifications for these recommendations can be found in the body of the report along with alternative options for each site.

Location	Recommendation	Estimated Cost
Cam River/ANZAC Park	Combination buried seawall and low impact sand management	\$821,000
Gutteridge Gardens	Continued maintenance on existing wall	Nil capital cost
Boat Harbour	Concrete seawall with boardwalk	\$774,000
Sister Beach Creek	Active sand and vegetation management, with controlled access points	\$219,000

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

Strategic Plan Reference

GOAL
Desired Outcomes
We maintain and manage our assets sustainably.
Our Priorities
1.5 Build our knowledge base to apply in decision-making processes.

GOAL
Desired Outcomes
Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
7.4 Consider and encourage biodiversity through forward thinking and planning.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy (FMS)	
Strategic Asset Management Plan (SAMP)	Adopted November 2019
Boat Harbour Beach Master Plan	Adopted August 2019
iCEP (Integrated Council Environmental Plan 2020-2030)	Adopted August 2020
Cam river Masterplan	Adopted August 2020

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report, however it is noted that any environmental impacts associated with the recommendations of the report will be thoroughly considered upon project planning and delivery.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report, however it is noted that any consultation processes associated with the recommendations of the report will be thoroughly considered upon project planning and delivery.

CONCLUSION

It is recommended that Council note the Final Waratah-Wynyard coastal engineering and geotechnical assessment report and note the recommendations contained within this report for future project planning and deliberation in accordance with the Strategic Asset Management Plan

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council:

- 1. Note the final report - Waratah-Wynyard Coastal Engineering and Geotechnical Assessments Report prepared by Alluvium Consulting.**
- 2. Note the recommendations of the Waratah-Wynyard Coastal Engineering and Geotechnical Assessments Report for future project planning and deliberation in line with Council's Strategic Asset Management Plan.**

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.7 DRAFT FOSSIL BLUFF AND SURROUNDING TRAILS MASTER PLAN FOR PUBLIC CONSULTATION

To:	Council
Reporting Officer:	Contracts and Administration Officer
Responsible Manager:	Director Infrastructure and Development Services
Report Date:	24 May 2021
File Reference:	Fossil Bluff and Surrounding Trails
Enclosures:	1. Draft Fossil Bluff and Surrounding Trails Master Plan

PURPOSE

To seek Council approval to circulate the Draft Fossil Bluff and Surrounding Trails Master Plan for public consultation, the feedback will be considered prior to finalising and endorsing the Plan.

BACKGROUND

In 2020 Wynyard Landcare, prepared a Fossil Bluff Reserve Management Plan that discussed strategies to enrich the biodiversity of the conservation area and educate the community. The plan considered revegetation, control of invasive weeds, fire management, track maintenance, education and research activities. Since the timing of the reserve management plan, Wynyard Landcare, Parks & Wildlife and Waratah-Wynyard Council have reached some agreement on the care and conservation of Fossil Bluff Reserve.

A decision was made to include a Reserve Management Plan within a broader Master Plan for the Reserve and surrounds to enhance the entire area through education and exploration. The aim is to develop a well-balanced approach to heighten community education and appreciation for our land, biodiversity and history whilst improving the area for public use and tourism.

DETAILS

The Master Plan will provide a roadmap for the future development and management of the Fossil Bluff Reserve and its surrounding trails. The Master Plan aims to address key opportunities and challenges experienced within the reserve to ensure the Council meets the need of the greater community within resource and budgetary limitations.

The master plan proposes nineteen actions to cover the themes: Land Management / Biodiversity; Geological Interests; Tourism, Lookouts & Trails; Aboriginal & Cultural Heritage; Historical Interests in three key action areas. The actions will address key concerns around maintaining the reserve, safety, infrastructure, tourism and education.

The next phase of the development of the Master Plan is to engage with the community around the draft Plan to understand whether it reflects their desires for Fossil Bluff and represents value-for-money. A communications plan will be prepared before the engagement process which will consider how the community can provide general feedback on the draft Plan.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.
Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
3.3 Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.6 Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.7 Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.

GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community is welcoming and supportive.
Our community values, encourages and supports physical, social and cultural activities.
We provide recreational opportunities to the community for all ages and abilities.
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
Our Priorities
4.1 Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.2 Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3 Employ land-use planning strategies to promote connectivity and equity in the allocation or use of open space for recreation purposes.
4.4 Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5 Collaborate with community organisations that provide recreation opportunities to our community.

GOAL 7: Environment
Desired Outcomes
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Residents and visitors are provided with information and helped to access and appreciate our natural and heritage assets.
Stewardship of our land, water and marine ecosystems respects past, present and future generations.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.2 Foster opportunity through sustainable development and community engagement.
7.4 Consider and encourage biodiversity through forward thinking and planning.
7.6 Practice effective urban and landscape design and planning that promotes liveability and connectivity and recognises local heritage.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Destination Action Plan	Adopted January 2017
Tourism Plan (2011- 2020)	Annual Plan Action
Communication and Engagement Strategy 2019/2021	Adopted June 2019
iCEP (Integrated Council Environmental Plan 2020-2030)	Adopted August 2020
Open Space, Sport and Recreation Plan 2017-2027	Adopted September 2017

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

The draft master plan proposes the delivery of 18 actions over five (5) years commencing with detailed designing, planning and investigations in year one (1). A rough estimate of the capital expenditure for the plan at this stage is approximately \$450,000, with scope to seek grant funding for some inclusions. Much of the expenditure (approximately 90%) falls within the Safety & Infrastructure actions.

An increase of \$25,000 p.a. to Council's ongoing operational costs is anticipated as a result of the actions proposed.

The budgetary impact is equivalent to 0.30% General Rate Increase. In line with Council's Financial Management Strategy, operational improvements would need to be achieved to fund the additional cost. This could be achieved by way of decreasing expenditure or increasing revenue streams.

RISK IMPLICATIONS

There are no risk implications identified in respect to endorsing the plan for public release.

CONSULTATION PROCESS

Consultation has been held with key stakeholder groups including Council, Wynyard Landcare, Parks & Wildlife Services and representatives of the local Aboriginal Community to develop a draft plan.

Broader community consultation will now occur to refine and develop the final plan.

CONCLUSION

It is therefore recommended that the Council approve the release of the Draft Fossil Bluff and Surrounding Trails Master Plan for public consultation and that this feedback be considered prior to finalising the master plan.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR EDWARDS

That Council approve the release of the Draft Fossil Bluff and Surrounding Trails Master Plan for public consultation and feedback prior to finalising the master plan.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.8 SISTERS BEACH ALTERNATE ACCESS ROAD

To: Council
Reporting Officer: Director Infrastructure and Development Services
Responsible Manager: General Manager
Report Date: 25 May 2021
File Reference: Roads
Enclosures: Nil

PURPOSE

To provide an update on action taken following a July 2020 motion and seek Council direction.

BACKGROUND

At the July 2020 Council meeting the following motion was passed: -

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR DUNIAM

That Council undertake an investigation into identifying a preferred secondary access to Sisters Beach.

The MOTION was put and was CARRIED unanimously.

IN FAVOUR

MAYOR WALSH	CR DUNIAM	CR FAIRBROTHER	CR EDWARDS
CR BRAMICH	CR HYLAND	CR COURTNEY	CR BRADLEY

DETAILS

Following the motion in July 2020 some community concern of potential environmental impacts of a secondary access road to Sisters Beach was expressed from Sisters Beach residents to Council in various forms (social media posts, phone calls etc.). This concern was acknowledged and addressed through a public forum held onsite at Sisters Beach attended by the General Manager and Cr Fairbrother.

The motion passed by Council was focused on “identifying a preferred secondary access road to Sisters Beach”. The background to the motion mentioned fire safety, but although it did not specifically talk about an emergency access road, this was the intent as clarified by Cr Fairbrother at the public forum.

Since then, Council officers have identified that a number of existing fire trails already exist that could potentially form the basis of a secondary road access in the future if deemed beneficial to community safety by Tasmanian Fire Service (TFS).

To date no recommendations of this nature have been received by TFS.

It was also noted through community feedback that the fire trail networks that do exist could be maintained to a higher standard to ensure that in the event of an emergency, access for emergency services is assured.

Any further investigation should not progress until TFS clarify their position and officers will continue to pursue this information.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our natural and built environment aids the community with an active and healthy lifestyle.
Our Priorities
7.2 Foster opportunity through sustainable development and community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.

Council Strategy or Plan Reference

Nil

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report. The environmental impact of a secondary access will need to be considered as part of any future recommendation.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report other than receiving any future advice as may come from Tasmania Fire Service.

CONCLUSION

The recommendation following the motion, community feedback received, consultation with Tasmania Fire service and desktop analysis of existing fire trails reflects that a secondary access could be investigated in the future but unless there is a community safety recommendation from TFS there doesn't appear to be community support on any other basis.

MOVED BY	CR EDWARDS
SECONDED BY	CR BRADLEY

That Council:

- 1. defer any further investigation into identifying a preferred secondary access to Sisters Beach;**
- 2. take advice forthcoming from Tas Fire Service in regard to the Sisters Beach Community Bushfire response plan and any future improvements/needs identified; and**
- 3. Continue to lobby the State Government for improved maintenance service levels on existing fire trails in the Rocky Cape National Park**

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.9 CRADLE COAST WASTE MANAGEMENT GROUP - ANNUAL PLAN AND BUDGET

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 25 May 2021
File Reference:
Enclosures: 1. Cradle Coast Waste Management Group - Annual Plan and Budget 2021/22

PURPOSE

The purpose of this report is to advise Council of the activities to be undertaken by the Cradle Coast Waste Management Group (CCWMG) for the 2021/22 financial year.

BACKGROUND

The CCWMG is responsible for implementing the Cradle Coast Regional Waste Management Strategy 2017-2022.

The CCWMG was formed in 2007 and represents seven northwest Tasmanian municipal councils. After ratification of a revised set of Terms of Reference in 2020, the CCWMG now comprises of General Manager's from the participating Councils. The group is currently chaired by the Central Coast General Manager, Ms Sandra Ayton. The Cradle Coast Waste Services (CCWS) is a consulting arm of the Dulverton Regional Waste Management Authority, providing administration, financial and project management support and waste expertise to the CCWMG.

Each year the CCWMG set an annual plan and budget for the upcoming twelve months aimed at achieving the outcomes of the regional strategy. The annual plan and budget are funded from a voluntary levy paid by participating Council's (\$5.50 per tonne of waste delivered to landfill in 2021/22). With the introduction of the State Waste levy proposed for 1 November 2021, it is understood that a transition from the voluntary levy to the equivalent funding from the State based levy will occur during 2021/22.

This report tables the CCWMG's Annual Plan and Budget 2021/22.

DETAILS

The CCWMG Annual Plan and Budget 2021/22 summarises the planned activities for the year, which aim to achieve progress against the 5-year strategy.

Projects have been classified as 'ongoing', 'one-off', or 'governance'. Ongoing projects are envisioned to continue at least into the following year, whilst one-off projects are those undertaken in the current year only. Governance relates to the additional reporting tasks carried out by the Cradle Coast Waste Services (CCWS), who provide project management expertise and project delivery for the projects detailed within this Annual Plan and Budget.

There are 21 projects identified as 'ongoing' or 'one-off', including an allowance for unknown resource recovery opportunities that arise during the year, and seven activities noted under 'governance'.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Our community uses the renewable and natural environment to meet its energy needs and assist in reducing the effects of global warming.
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
7.1 Provide education to facilitate awareness and appreciation of built and natural assets.
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Waste Strategy 2019-2024	Adopted August 2019
iCEP (Integrated Council Environmental Plan 2020-2030)	Adopted August 2020

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

Whilst there are no environmental implications resulting from this report, the Annual Plan and Budget work towards the CCWMG's vision to *'Deliver sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.'*

FINANCIAL IMPLICATIONS

Each year the CCWVG set an Annual Plan and Budget for the upcoming twelve months aimed at achieving the outcomes of the regional strategy. The Annual Plan and Budget is funded from a voluntary levy paid by participating councils (\$5.50 per tonne of waste delivered to landfill in 2021/22). This levy is included as an expense in Council's budget estimates.

The CCWVG currently have an account balance of \$458,283, and an additional forecast levy income of \$114,268 is expected to be accrued from the 1 April to the 30 June 2021. Expenditure for the remaining period this financial year is anticipated to reach \$265,443. Therefore, the account balance as of 30 June 2021 is expected to be an estimated \$365,879.

It is predicted a total of \$422,468 revenue will be received in 2021/22 with interest accrued of \$1,800. Forecast expense recovery income (additional project contributions) is expected to be \$94,110 for the same period. Including the carry forward account balance, this suggests a estimated revenue stream for the 2021/22 financial year of \$884,257.

The activities set out within the Annual Plan and Budget equate to \$725,074, leaving a predicted balance of \$159,183 at the end of the 2021/22 financial year.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that the Council note the Cradle Coast Waste Management Group Annual Plan and Budget 2021/22.

MOVED BY	CR COURTNEY
SECONDED BY	CR HYLAND

That Council note the Cradle Coast Waste Management Group Annual Plan and Budget 2021/22.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.10 CRADLE COAST WASTE MANAGEMENT GROUP - RECYCLING BIN EDUCATION AND ASSESSMENTS REPORT

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 26 May 2021
File Reference:
Enclosures: 1. 2020/21 Recycling Bin Education and Assessments Report

PURPOSE

The purpose of this report is to advise Council of the outcomes of the recycling bin assessments and contamination education undertaken within the municipal area during 2020/21.

BACKGROUND

As part of its 2020/21 annual plan actions, the Cradle Coast Waste Management Group (CCWVG) coordinated the eighth program of residential recycling bin assessments and contamination education over two periods between 21 September 2020 and 27 November 2020. The bin assessments were conducted across Burnie, Circular Head, Central Coast, Devonport, Kentish, Latrobe and Waratah Wynyard municipal areas.

The data collected provides Council with insight into trends in pass and failure rates (based on the percentage of contamination), presence of contamination and contamination types, average bin capacity and performance of re-visited suburbs across multiple years.

A key objective of the multi-year bin assessment program is to understand the quantity of kerbside recycling contamination and the materials causing the contamination in order to prioritise regional education and awareness activities and ultimately reduce the volume of recyclable materials going to landfill.

DETAILS

The assessments were coordinated by Dulverton Waste Management and undertaken by contracted Recycling Audit and Data Officers (RADOs). RADOs were on the streets assessing bins for a total of 267 hours in the 2020/21 period, excluding travel time. A total of 9,621 properties were visited by the RADOs and a total of 8,238 bins were assessed in this program.

Upon completion of the assessment, the RADOs placed a corresponding tag on each bin to notify residents of the outcome of the inspection and an information brochure and individualised written feedback was left in the resident's letterbox.

While the entire region as an average is around 5% away from reaching the strategic target pass rate of 90%, a total of 4 areas out of 20 have achieved an average pass rate of 90% or higher in the 2020/21 assessments with 3 suburbs that are within 1.2%. Last year there were no areas that achieved 90% or higher, and in 2018/19 there was just one, being Penguin. This demonstrates that the strategic target is achievable and while progress might be slow, it is trending upwards.

For Waratah-Wynyard, a total of 1,542 properties were visited (including units) and during this time 1,300 bins were available for inspection. The areas inspected included Somerset area and Dodgin Street and Hales Street, Wynyard. During this time, an average 4.8% bins

inspected resulted in a 'fail' rating (contaminants comprise more than 10% of the bin's total content) and 86.6% of properties resulted in a 'pass' rating (contaminants comprise less than 5% of the bin's total content). The remaining 8.6% of bins inspected were scored with an 'improvement required' rating, meaning that contaminants comprise between 5% and 10% of the bin's total content.

Of particular note, properties visited in the Somerset area showed a reduced 'pass' rating and increased 'fail' rating when compared with the 2018/19 inspection of the same area:

- The 'pass' rating has decreased by 6.8% (from 88.9% in 2018/19 to 82.1% in 2020/21)
- The 'fail' rating has increased by 4.7% (from 3.1% in 2018/19 to 7.8% in 2020/21)

Whilst part of the Waratah-Wynyard municipality demonstrated some decrease in performance, the municipal area as a whole demonstrated an overall improvement with a 1.8% increase in the total 'pass' rate, when compared with the results from the 2019/20 assessment. It is difficult to understand whether these results hold true due to variability in areas assessed each year, however it is indicative of an overall positive trend in results.

Of all individual types of contamination, soft plastic was again the most common individual contaminant in 2020/21. Recycling packed in plastic bags was the second most common occurring contaminant, followed by garbage and/or garbage in bags, foil food bags, paper towel and polystyrene.

This year, soft plastics as a category (comprising of soft plastic, bubble wrap, cereal bags and foil food bags) across all municipal areas represent 35.3% of all contaminants, which is a reduction from the results last year (38.1%). While a slight reduction is evident, it represents over a third of all contamination instances in 2020/21.

Recommendations are noted within the report, and include activities such as frequent recycling bin assessments, a focus of public education to address the three major contaminant groups and where appropriate, consider education programs that explain the difference between kerbside co-mingled recycling and food organics and garden organics recycling. These recommendations will be further considered by the CCWVG in future annual planning activities and education efforts.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment
Desired Outcomes
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.
Our Priorities
7.5 Facilitate monitoring of pollution trends and events by the relevant authorities in our community environment.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Waste Strategy 2019-2024	Adopted August 2019
iCEP (Integrated Council Environmental Plan 2020-2030)	Adopted August 2020

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of noting this report, however efforts to reduce recycling contamination within the community will have ongoing environmental benefits as fewer recyclable materials will be sent to landfill.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

The recycling bin assessments included an education component, where all bins inspected were provided a corresponding tag on each bin to notify residents of the outcome of the inspection and an information brochure and individualised written feedback left in the resident's mailbox. The results from the recycling assessments will also inform broader community engagement activities.

CONCLUSION

It is recommended that Council note the Cradle Coast Waste Management Group Recycling Bin Education and Assessments Report.

MOVED BY	CR COURTNEY
SECONDED BY	CR HYLAND

That Council note the Cradle Coast Waste Management Group Recycling Bin Education and Assessments Report.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.11 POLICY REVIEW - COMMEMORATIVE TRIBUTES POLICY

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 4 June 2021
File Reference:
Enclosures: 1. Commemorative Tributes Policy

PURPOSE

The purpose of this policy is to govern the provision of commemorative tributes on Council controlled property by way of physical facilities in public buildings and public reserves, including the erection of recognition walls or hanging of plaques, portraits or other memorials honouring individuals, organisations or other entities.

BACKGROUND

This policy was last approved in March 2019 and is now due for revision to ensure its contents continue to be relevant and consistent with Council's current practices.

DETAILS

The draft policy contains only minor wording and format changes from the 2019 version. In particular, the wording has been revised to include Clauses 3.5 and 3.6 around aboriginal cultural context.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.
Our Priorities
3.4 Build community capacity through services and programs that strengthen, support and care for our community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Strategic Asset Management Plan (SAMP)	Adopted November 2019

POLICY IMPLICATIONS

This policy will replace the 2019 version of the Commemorative Tributes Policy, effective immediately.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no significant financial implications associated with this policy.

RISK IMPLICATIONS

There are no significant risk implications associated with this policy.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

Adoption of the Commemorative Tributes Policy involves no significant change to the current policy. It is therefore recommended that the Council adopt the Commemorative Tributes Policy as attached with immediate effect.

MOVED BY	CR HYLAND
SECONDED BY	CR EDWARDS

That Council adopt the Commemorative Tributes Policy as attached with immediate effect.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.12 POLICY REVIEW - DONATIONS OF ASSETS TO COUNCIL POLICY

To: Council
Reporting Officer: Project Manager
Responsible Manager: Director Infrastructure and Development Services
Report Date: 4 June 2021
File Reference:
Enclosures: 1. Donations of Assets to Council

PURPOSE

This policy is to provide guidance to staff and Councillors when items and monies are bequeathed or donated to Council or intended to be bequeathed or donated to Council.

BACKGROUND

The existing *Gifts, Bequests, Donations and Loans of Items to Council Policy* was last approved in March 2019 and is now due for revision to ensure its contents continue to be relevant and consistent with Council's current practices.

DETAILS

During the review, the most significant change identified was an alteration to the title of the policy so it was simpler to understand and would not be confused with other similarly titled Council policies. Otherwise, the draft policy contains only minor wording and format changes from the 2019 version.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.
Our Priorities
3.4 Build community capacity through services and programs that strengthen, support and care for our community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Strategic Asset Management Plan (SAMP)	Adopted November 2019

POLICY IMPLICATIONS

This policy will replace the 2019 version of the Gifts, Bequests, Donations and Loans of Items to Council Policy, effective immediately.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no significant financial implications associated with this policy.

RISK IMPLICATIONS

There are no significant risk implications associated with this policy.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is therefore recommended that the Council adopt the Donations of Assets to Council Policy as attached with immediate effect.

MOVED BY	CR COURTNEY
SECONDED BY	CR BRAMICH

That Council adopt the Donations of Assets to Council Policy as attached with immediate effect.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.13 SENIOR MANAGEMENT REPORT

To:	Council
Reporting Officer:	Executive Officer
Responsible Manager:	General Manager
Report Date:	10 May 2021
File Reference:	1202
Enclosures:	1. National Fund Mitigation Infrastructure Program Funding 2. Liveable Waratah-Wynyard Strategy - Feedback

SUMMARY/PURPOSE

To provide information on issues of significance or interest, together with statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

ACTIVITIES SINCE LAST COUNCIL MEETING

Listed below is a summary of activities undertaken by the General Manager during the period 8 May 2021 to 4 June 2021.

Corporate

- Attended the community conversation event held at Wynyard
- Finalisation of Annual Plan and Budget Estimates continues including document preparation and staff briefings
- Met with Mayor Steve Kons and General Manager, Simon Overland from the Burnie City Council following a letter from WWC asking for a briefing on their recent service delivery changes

Community

- Met with President of the Boat Harbour Beach Surf Life Saving Club, Paul Willmot, to provide an update on the Boat Harbour Beach Masterplan project and to discuss scheduling of next meeting of the working group
- Held a meeting with representatives of the Wynyard Bowls club regarding a range of matters, including fees, charges and leases
- Met with some Waratah locals enquiring about possible employment opportunities
- Met with some Waratah locals regarding the future of the Waratah Dam
- Held a meeting with representatives of the Wynyard Football Club, Wynyard and Districts Cricket Club and Wynyard High School regarding a possible Wynyard Sporting Precinct

Industry

- Attended a Fonterra Industry update which included a panel session with speakers:
 - René Dedoncker - Managing Director Fonterra Australia

- Matt Watt - Director, Farm Source
- John Dalton - Chairman, Fonterra Australia Suppliers' Council
- Darren Smart - Farm Source Regional Manager - South

Other

- Attended the regular Representatives meeting of the Cradle Coast Authority. Minister Roger Jaensch was the guest speaker and he provided an update on all of his portfolios including local government and planning.
- Attended an extra Board meeting of the Cradle Coast Authority to deal specifically with the proposed withdrawal of the Burnie City Council .
- Attended an extra Board meeting of the Cradle Coast Authority to deal specifically with the departure of the CEO and to provide advice regarding possible interim arrangements.
- Attended an additional Representatives meeting of the Cradle Coast Authority to deal specifically with the proposed withdrawal of the Burnie City Council .
- Attended the Audit and Risk Committee of the Cradle Coast Authority with the Tasmanian Audit Office presenting their Financial Audit Strategy 2020-21.
- Attended the General Managers meeting (Cradle Coast region) which also incorporates the Cradle Coast Waste Management Group meeting. The guest speaker was Ray Mostogl, representing KEEN Partners, a labour hire and group training organisation.
- Attended a roundtable discussion with the Hon Mark Coulton MP - Local Government, Regional Health and Regional Communications and then a follow up meeting to specifically discuss communication issues in the region.

Flood Mitigation Infrastructure Funding

A Letter was received from the Director of State Emergency Services (attached) advising that Waratah-Wynyard Council was one of four successful Tasmanian Projects which received funding under the Federal Governments National Flood Mitigation Infrastructure Program.

Project name	Amount requested	Commonwealth funding
Kingborough Council – Kingston Rivulet	\$274,500	\$274,500
Latrobe Council – Latrobe Flood Levees	\$1,270,000	\$1,270,000
Dept. of Education – South Hobart Primary School	\$648,000	\$648,000
Waratah - Wynyard Council – Port Creek Mitigation	\$1,000,000	\$1,000,000
Total	\$3,192,500	\$3,192,500

This funding will be used by Council to complete flood mitigation works at Port Creek.

ADMINISTRATION – USE OF CORPORATE SEAL

7/5/21	Grant Deed	Safer Rural Roads Grant Deed for Preolenna Road, Port Road and Pages & Preolenna Road.
13/5/21	Final Survey Plan	1543 Murchison Highway Yolla – subdivision (1 into 2)
13/5/21	Application for Vesting Order	Transfer Notice – Walker St. Wynyard.
17/5/21	Application for Adhesion Order	17 Irby Circus & 1 Serrata Crescent sisters Beach.
17/5/21	Adhesion	D/A 70/2017 – 21 William Street Waratah
2/6/21	Adhesion Order	139 Old Bass Highway Wynyard C/T 1/249802, CT 1/15532
7/6/21	Final Plan and Schedule of Easements	SD2106 – subdivision (1 into 2 lots) and Outbuildings subdivision (1 into 2 lots)

MOVED BY	CR HYLAND
SECONDED BY	CR FAIRBROTHER

That Council note the monthly Senior Management Report.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.14 FINANCIAL REPORT FOR THE PERIOD ENDED 31 MAY 2021

To: Council
Reporting Officer: Corporate Accountant
Responsible Manager: Director Organisational Performance
Report Date: 9 June 2021
File Reference: 6

Enclosures: 1. Capital Program Monthly Progress Report Purpose

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Income Statement
- Balance Sheet
- Cashflow Statement
- Cash Position
- Grants Schedule
- Operating Performance by Department
- Rate Summary
- Tenders and Contracts
- Capital Works Summary
- Capital Works Report (attached)

DETAILS

Council is currently forecast to perform favourably to budget by \$338k. This is made up of several favourable and unfavourable variances across the budget. Commentary on the forecast is provided at both an expenditure type and departmental level throughout this report.

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards* and the *Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.8 Review and adjust service levels to provide value for money.
2.2 Facilitate effective knowledge management practices.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Financial Management Strategy 2021-2031	Adopted March 2021

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

All details are included in the attached reports.

MOVED BY	CR COURTNEY
SECONDED BY	CR EDWARDS

That Council notes the Financial Reports for the period ended 31 May 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

10.15 MINUTES OF OTHER BODIES/COMMITTEES

10.15.1 MINUTES OF OTHER BODIES - WARATAH COMMUNITY BOARD – 24 APRIL 2021

To:	Council
Reporting Officer:	Community Development Officer
Responsible Manager:	Director Community and Engagement
Report Date:	17 May 2021
File Reference:	0.0
Enclosures:	Nil

PURPOSE

For Council to note the unconfirmed Minutes of the Meeting of the Waratah Community Board held on 24 April 2021.

BACKGROUND

The Waratah Community Board was established by Council in 2019 and the adoption of the Waratah Community Plan 2018-2021.

DETAILS

The key outcomes from the Waratah Community Board meeting included:

- **Waterfall Walk**

The Board discussed the scope of the project in light of the \$100,000 grant from the State Government which can only be used for infrastructure. Members agreed to approach State Government to seek advice on conditions of the funding being reviewed to potentially cover an infrastructure project aligned to the sesquicentenary.

- **Community Facilitator**

Councils Community Development Officer is available to meet with residents and representatives of groups at the Waratah Community Hub every second Wednesday from 10 am to 4pm. Wednesdays is also when the ADRA Food Bank is open.

- **Waratah's 150th Celebrations**

Activities are being organised for the end of the year focusing on 4 December when tin was discovered at Mount Bischoff in 1871. Councils Community & Events Officer will assist the Waratah community in a coordinated response to the occasion.

- **Natural Burials**

A section of the Waratah Cemetery has been identified as a possible site for natural burials subject to a new Cemetery Strategy being adopted by Council. Board members welcome this burial option.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
Our Priorities
1.1 Commit to best practice in community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

Council Strategy or Plan Reference

Council Strategy or Plan	Date Adopted:
Waratah Community Plan	Adopted February 2018

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

State Government approval would be required if funds are to be reallocated from the Waterfall Walk to an alternative infrastructure project.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONSULTATION PROCESS

There are no consultation requirements as a result of this report.

CONCLUSION

It is recommended that Council note the Unconfirmed Minutes of the Waratah Community Board meeting held on the 24 April 2021.

MOVED BY	CR EDWARDS
SECONDED BY	CR BRAMICH

That Council note the unconfirmed minutes of the Waratah Community Board meeting held on 24 April 2021.

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

MOVED BY	CR COURTNEY
SECONDED BY	CR HYLAND

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Regional Truck Wash</i>	15 (2) (g)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – Cradle Coast Authority Representatives Meeting Minutes 18/5/21 and 1/6/21</i>	15 (2) (g)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

12.0 CLOSURE OF MEETING TO THE PUBLIC

MOVED BY	CR BRAMICH
SECONDED BY	CR BRADLEY

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 7:32 pm

<i>Matter</i>	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Confidential Report R15 (2) - Confirmation Of Closed Minutes Of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) – Notices Of Motion</i>	15(2)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential Regional Truck Wash</i>	15 (2) (g)
<i>Confidential Report R15 (2) (g) information of a personal nature or information provided to the council on the condition it is kept confidential – Cradle Coast Authority Representatives Meeting Minutes 18/5/21 and 1/6/21</i>	15 (2) (g)
<i>Confidential Report R15 (2) - Closed Senior Management Report</i>	15(2)

The MOTION was put and was CARRIED.

IN FAVOUR

	CR BRADLEY	CR BRAMICH	CR COURTNEY
CR DUNIAM	CR EDWARDS	CR FAIRBROTHER	CR HYLAND

13.0 RESUMPTION OF OPEN MEETING

At 8:00pm the Open Meeting was resumed.

14.0 PUBLIC RELEASE ANNOUNCEMENT**RECOMMENDATION**

That Council, pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, authorises the release to the public of the following discussions, decisions, reports or documents relating to this closed meeting:

Min. No.	Subject	Decisions/Documents
Nil		

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 8:00 pm.

Confirmed,

ACTING MAYOR

19 July 2021