



**SPECIAL MEETING
OF COUNCIL**

**AGENDA
OPEN MEETING**

3 August 2020

3 August 2020

Notice of Meeting – Special Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Special Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 3 August 2020 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

3 August 2020

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

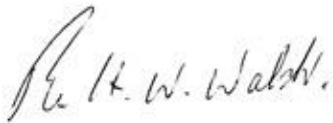
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*

I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 3 August 2020 commencing at 6.00pm at the Council Chambers, 21 Saunders Street, Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

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NO ITEMS IN THIS AGENDA HAVE BEEN RECOMMENDED FOR CONSIDERATION IN
CLOSED SESSION.

THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*

AGENDA OF A SPECIAL MEETING OF THE WARATAH-WYNYARD COUNCIL TO BE HELD AT THE COUNCIL CHAMBERS, 21 SAUNDERS STREET, WYNYARD ON MONDAY 3 AUGUST 2020, COMMENCING AT 6.00PM

	From	To	Time Occupied
Open Council			
Planning Authority			
Open Council			
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

AUDIO RECORDING OF COUNCIL MEETINGS POLICY

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy **GOV.017 - Audio Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available”.

ANNOUNCEMENT LIVE STREAMING OF COUNCIL MEETING

The Mayor to advise that Council will be Livestreaming the meeting to the public

ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the traditional owners and custodians of the land on which we meet today, the Tommeginne people, and to pay our respect to those that have passed before us, their history and their culture.

1.0 RECORD OF ATTENDANCE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2005; Regulation 8(2)(a)

The agenda of a special meeting of a council is to provide for, but is not limited to, the following items:

(a) attendance and apologies.

1.1 ATTENDANCE

1.2 APOLOGIES

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil received.

2.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number


Staff and Agenda Item Number

3.0 REPORTS OF OFFICERS AND COMMITTEES

3.1 TENDER REPORT - WYNYARD WATERFRONT & ENVIRONS MASTERPLAN - MULTI-PURPOSE FACILITY, CONTRACT #743

To: Council
Reporting Officer: Manager Engineering Services
Responsible Manager: Director Infrastructure and Development Services
Report Date: 31 July 2020
File Reference: 0704

Enclosures:

1. Multi Purpose Facility Drawings 
2. Tender Evaluation - Confidential
3. Contract Negotiation - Confidential

RECOMMENDATION

That Council award Contract #743 – Wynyard Waterfront Multi-Purpose Community Facility to Stubbs Constructions.

PURPOSE

To determine Council's position in relation to tenders submitted for the construction of the Multi-Purpose Facility and Wynyard Yacht Club.

BACKGROUND

The Wynyard Foreshore and Environs Masterplan was unanimously adopted by Council in 2016. The Masterplan comprises six key project areas, with the Wynyard Yacht Club/Multi-Purpose Community Facility being one of these.

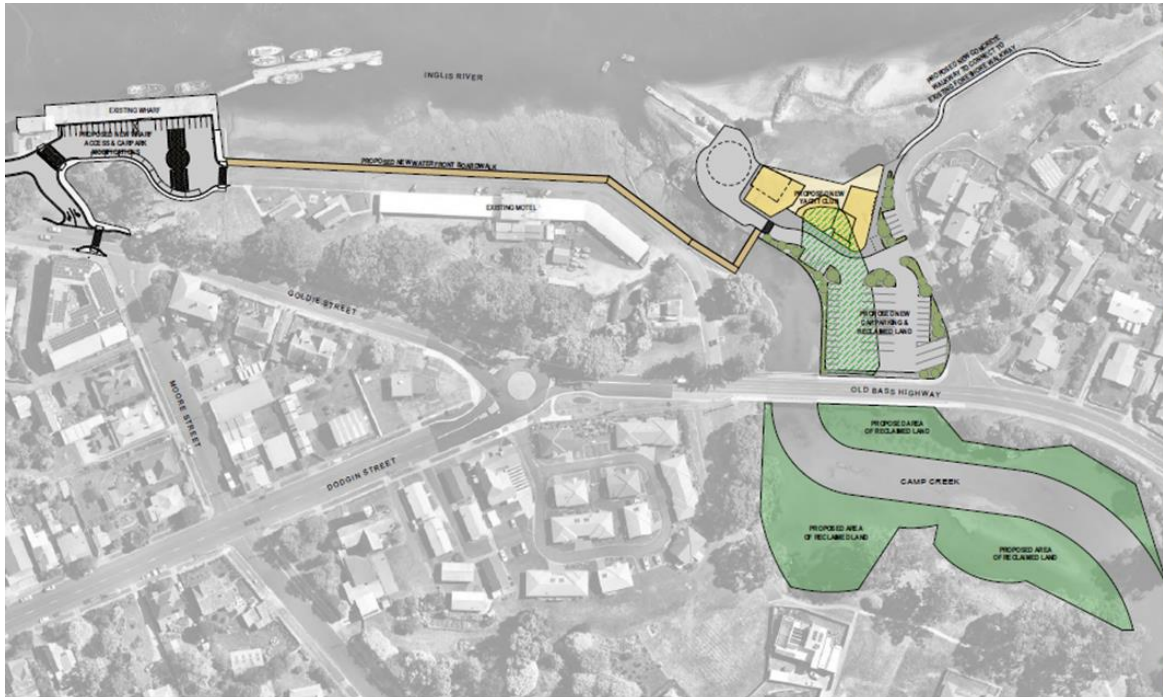
The plan was developed to provide critical facilities and improve connectivity. The scope of works to be completed in this project includes:

- A new multi-use events, community building and club house designed to be the central focus for events with function space, meeting rooms, club rooms, catering areas and toilet and shower facilities. The building will be used year-round by the Wynyard Yacht Club, Tasmanian Canoe Club, Marine Rescue and other groups,
- Cafe which will be leased on a commercial arrangement. The café will face out onto the waterfront to serve tourism, business, events and the local community. This will be critical to off-setting the ongoing costs of the facility,
- Public amenities including an accessible toilet, an ambulant toilet and a standard toilet enclosure
- Waterfront and Camp Creek improvements for water health and safety and to add to the open space areas around the multi-use building for events,
- Improved connectivity between precinct areas. Construction of the new seawall overlaid with a new pedestrian boardwalk and a pedestrian bridge across Camp

Creek, linking the East and West foreshore as part of the federally funded Coastal Pathway

- Alterations to the wharf entrance to improve parking, accessibility and safety
- Landscaping and carparking

The Wynyard Foreshore and Environs Masterplan is being delivered through a combination of Council, State and Federal funding. This report sets to award the contract for the Multi-Purpose facility and provide an overview of total project expenditure to date.



DETAILS

The contract operates as a Lump Sum contract, based upon estimated quantities to deliver the scope of the project. Tender price comparison and assessment of each individual tender, based upon pre-defined tender criteria, defines the recommendation to Council to award the Contract.

At the close of tenders on 12 February 2020, ninety-three (93) contractors had accessed the tender documents via Tenderlink and four (4) contractors submitted tenders for the works.

Tender submissions were received from:

1. AJ&M Construction
2. AJR Construct
3. Stubbs Constructions
4. Vos Construction & Joinery

All four tenders received were assessed and deemed complete and conforming.

Each tender submission has been evaluated against a range of weighted key selection criteria by a selected tender review committee. The assessment documents and additional

documentary in relation to the contract negotiation processes have been provided to Councillors as a confidential attachment.

In considering all other matters associated with the project, tender submission and subsequent negotiations with the prospective tenderers, it is recommended that Stubbs Constructions be awarded the contract with a lump sum tender value of \$3,950,686.

Whilst the tenders closed in February, a planning appeal has been underway, preventing finalisation of the tender process and subsequent awarding of contract. Agreement has now been reached between the parties and the Resource Management and Planning Appeal Tribunal have ordered changes to the permit in line with the agreement. Final drawings are attached for information.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We make publicly transparent decisions on spending and future directions while encouraging community feedback.
We maintain and manage our assets sustainably.
We encourage broad community input to create a focussed and strong sense of belonging.
We cherish fairness, trust and honesty in our conduct and dealings with all.
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
We are recognised for proactive and engaged leadership.
GOAL 3: Connected Communities
Desired Outcomes
Our natural and built environment aids the community with an active and healthy lifestyle.
GOAL 4: Community Recreation and Wellbeing
Desired Outcomes
Our community is welcoming and supportive.
Our community values, encourages and supports physical, social and cultural activities.
We provide recreational opportunities to the community for all ages and abilities.
Our community enjoys access to visually appealing safe spaces and facilities for recreation.
GOAL 5: Economic Prosperity
Desired Outcomes
We understand our local and regional potential, and we plan for and encourage investment in it.
Pathways to improve liveability now and in the future are provided.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.

Community Future Direction Theme	Key Challenges & Opportunities:
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Health and Wellbeing	Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Education	Lifelong learning and education – Education and lifelong learning is valued and there is access to vocational training and tertiary education. Education retention rates have increased.
Place making and liveability	Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.
Governance and working together	Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The Wynyard Waterfront Multi-Use Community Facility (the Project) comprises five sub-projects being:

1. Wynyard Wharf Access and Car Park Augmentation
2. Camp Creek Remediation
3. Wynyard Waterfront Seawall Refurbishment;
4. Wynyard Waterfront Boardwalk; and
5. Wynyard Waterfront Multi-Use Community Facility

The Project has been jointly funded by Waratah Wynyard Council, State Government and Federal Government. The proposed funding contributions for the Project are shown in the table below:

Contributor	Amount
State Govt. – Seawall/Boardwalk	828,000
State Govt. – Election Commitment Waterfront Project	1,100,000
Funded by Council	1,978,800
Building Better Regions Fund Grant Waterfront Project	3,206,006
TOTAL	7,112,806

Four of the five sub-projects are complete with a total current project expenditure to date of \$3,488,876.

With the recommended adoption of the construction contract, the total estimated costs for the Waterfront Multi-Use Community Facility is \$4,354,686 and made up as follows;

- Stubbs Construction Lump sum submission \$3,950,686
- Project management and contract administration \$154,000
- Contingency \$250,000

Council officers have negotiated with Stubbs Constructions to lower the lump sum construction cost of the project without compromising the quality of the facility. In consultation with the Wynyard Yacht Club a number of items from the tender drawings have been successfully revised without changing the overall intent of the design, aesthetics or functionality of the facility. Some additional costs have been incurred due to unavoidable scope changes. The scope changes are directly related to the now required screw pile foundations and additional civil works agreed through the Planning Appeal mediation process. The estimated cost of this additional work is \$262,000.

Sub-Project Name	Budget Amount	Actual	Actual Eligible
Camp Creek Stage 2^	969,825	585,112	395,787
Wharf Access & Augmentation	476,832	362,207	337,333
Seawall	997,749	813,644	813,644
Boardwalk	1,002,303	1,367,138	1,220,768
Multi-Use Community Facility	3,666,100	4,354,686*	4,354,686
SUB-TOTAL	7,112,806	7,482,787	7,122,219
Add (separate approval process)			
Camp Creek Stage 1**	85,000		
Camp Creek Pedestrian Bridge***	75,000		
Multi-Use Facility Design	211,250	360,775	239,670
SUB-TOTAL	371,250	360,775	239,670
TOTAL	7,484,059	7,843,562*	7,361,889

*Budget as per this report

** Expenditure included in Camp Creek stage 2 Actual

***Expenditure included in Boardwalk Actual

^ The Camp Creek Stage 2 budget included \$400,000 for the car park that is now included with the scope of work for Multi-Use Community Facility.

Stubbs Constructions has confirmed their lump sum amount of \$3,950,686 for construction of the Wynyard Waterfront Multi-Use Community Facility.

This lump sum amount includes provisional amounts of \$200,000 for screw piling, \$300,000 for fit-out of the café kitchen and \$60,000 for landscaping.

External Funding and Eligibility

Council was successful in achieving a Federal Grant through the Building Better Regions Fund Community Investments Stream Round 3 (BBRF-3) for the amount of \$3,206,006. The Grant will be provided at up to 45.07 per cent of eligible expenditure as defined in the grant opportunity guidelines. In straight forward terms, eligible expenditure comprises all external provider costs only, plant, materials and labour, expensed to the project after the date of

the executed Grant Agreement. All costs, internal and external, expensed to the project prior to this date are ineligible as well as internal costs expensed to the project post the Grant Agreement date.

For Council to receive the full BBRF grant funding of \$3,206,006 it is dependent upon spending the remaining budgeted expenditure of \$4,105,603. It should be noted that for every \$10,000 shortfall of eligible expenditure the grant funding will reduce by \$4,507.

The required budget to complete this project is \$4,354,686. This amount will bring the total eligible expenditure of the Wynyard Waterfront Project to \$7,361,889, a 3.5% increase over the project estimate.

The estimated total cost of the Wynyard Waterfront Project, including the \$481,673 ineligible expenditure is \$7,843,562. This is a 4.8% increase on the project estimate and adopted preliminary budgeted works.

RISK IMPLICATIONS

The project risks will be managed through the adoption of the sound project, consultation and financial management practices.

Delay in the completion of the tender process has resulted in project completion date of 20 December 2020 being extended to 30 June 2021. A request to vary the grant deed has been prepared and lodged with both the Tasmanian Government, Communities Sport and Recreation department and the Federal Government Building Better Regions Fund (Department of Industry, Science, Energy and Resources).

Council has engaged the services of a Consulting Engineer to ensure that the project is monitored closely to avoid the need for any further extensions to the project timeframe and to reduce the risk of contract variations and poor quality of work.

Further delays in appointing a successful tender may result in increased costs and breach of grant approval guidelines.

CONSULTATION PROCESS

There has been extensive consultation during the course of this project with the community working group and key stakeholders being involved in decision making and design processes.

A reference group was formed in 2016 for the Wynyard Waterfront Project. The reference group met on a regular basis, usually monthly, during the development phase of the sub-project elements. The Wynyard Yacht Club along with recreation boating representatives and MAST have been closely consulted most recently in completing the design development of this project.

CONCLUSION

The tender submission by Stubbs Constructions for the construction of Wynyard Waterfront Multi-Purpose Community Facility is considered the best option available to Council, in taking into consideration all aspects of their tender submissions. It is recommended that Contract #743 be awarded accordingly.



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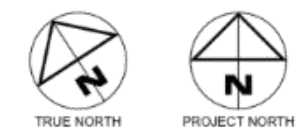
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APPROVED COMPANY
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 Quality Management Systems
QMS

PLANNING DOCUMENT

DATE	ISSUE	REVISION
07/20/20	DEVELOPMENT APPLICATION	G
08/13/20	SETBACK DIMENSIONS ADDED IN RESPONSE TO COUNCIL REQUEST	H
09/11/20	DEVELOPMENT APPLICATION	J
10/15/20	CLIENT REVISION	K



ALL DIMENSIONS ARE IN MILLIMETRES. DO NOT SCALE. CHECK AND VERIFY ALL DIMENSIONS ON SITE. REFER DISCREPANCIES TO THE SUPERINTENDENT. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH THE BUILDING CODE OF AUSTRALIA, APPLICABLE AUSTRALIAN STANDARDS & LOCAL AUTHORITY REQUIREMENTS.

PROJECT: WYNYARD YACHT CLUB & MULTI-PURPOSE FACILITY
 2A OLD BASS HIGHWAY, WYNYARD
 FOR: WARATAH-WYNYARD COUNCIL

DRAWN: PROPOSED SITE PLAN - PART A

DESIGNED: DVG DRAWN: MJB CHECKED: [Signature]
 SCALE: 1:250

PROJECT NO: 17.306 DESIGN NO: Ap02 REV: K

PROPOSED SITE PLAN
 SCALE: 1:250



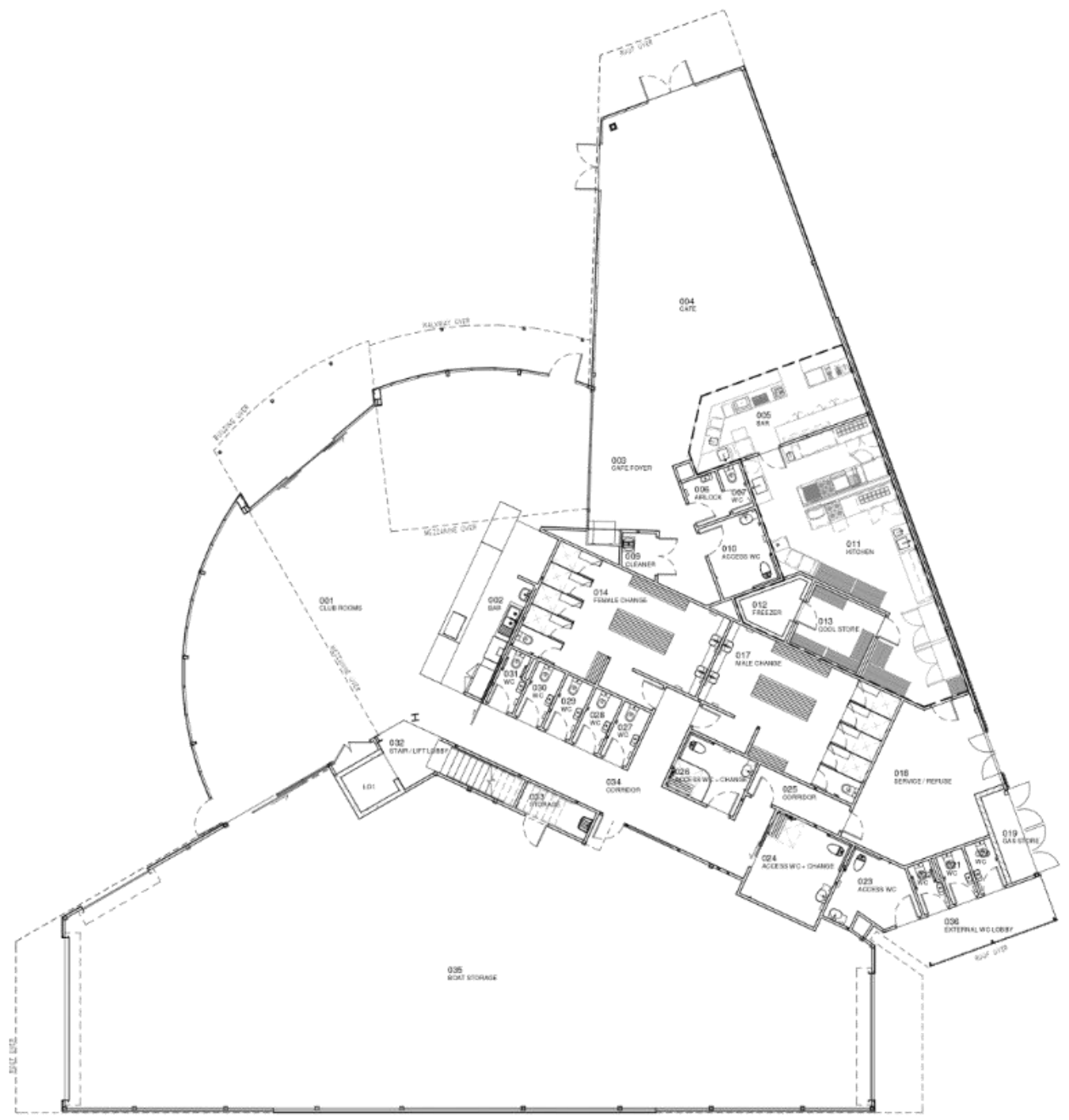


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PLANNING DOCUMENT

REV	DATE	REASON FOR	REV
7	28.01.20	DEVELOPMENT APPLICATION	D
8	11.09.20	MEDIATION	E



DIMENSIONS ARE IN MILLIMETRES. DO NOT SCALE. CHECK AND VERIFY ALL DIMENSIONS ON SITE. REFER DIMENSIONS TO THE SUPERINTENDENT. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH BUILDING CODE OF AUSTRALIA, APPLICABLE AUSTRALIAN STANDARDS & LOCAL AUTHORITY REQUIREMENTS.

PROJECT: WYNYARD WATERFRONT MULTI-USE COMMUNITY FACILITY
 AT: 2A OLD BASS HIGHWAY, WYNYARD
 FOR: WARATAH WYNYARD COUNCIL

DRAWING: PROPOSED FLOOR PLAN

DESIGNED: DVG DRAWN: SNH CHECKED:
 SCALE: 1 : 100 AT A3 SIZE DRAWING SHEET

PROJECT NO: 17.306 DRAWING NO: Ap05 REV E

PROPOSED FLOOR PLAN
SCALE 1 : 100



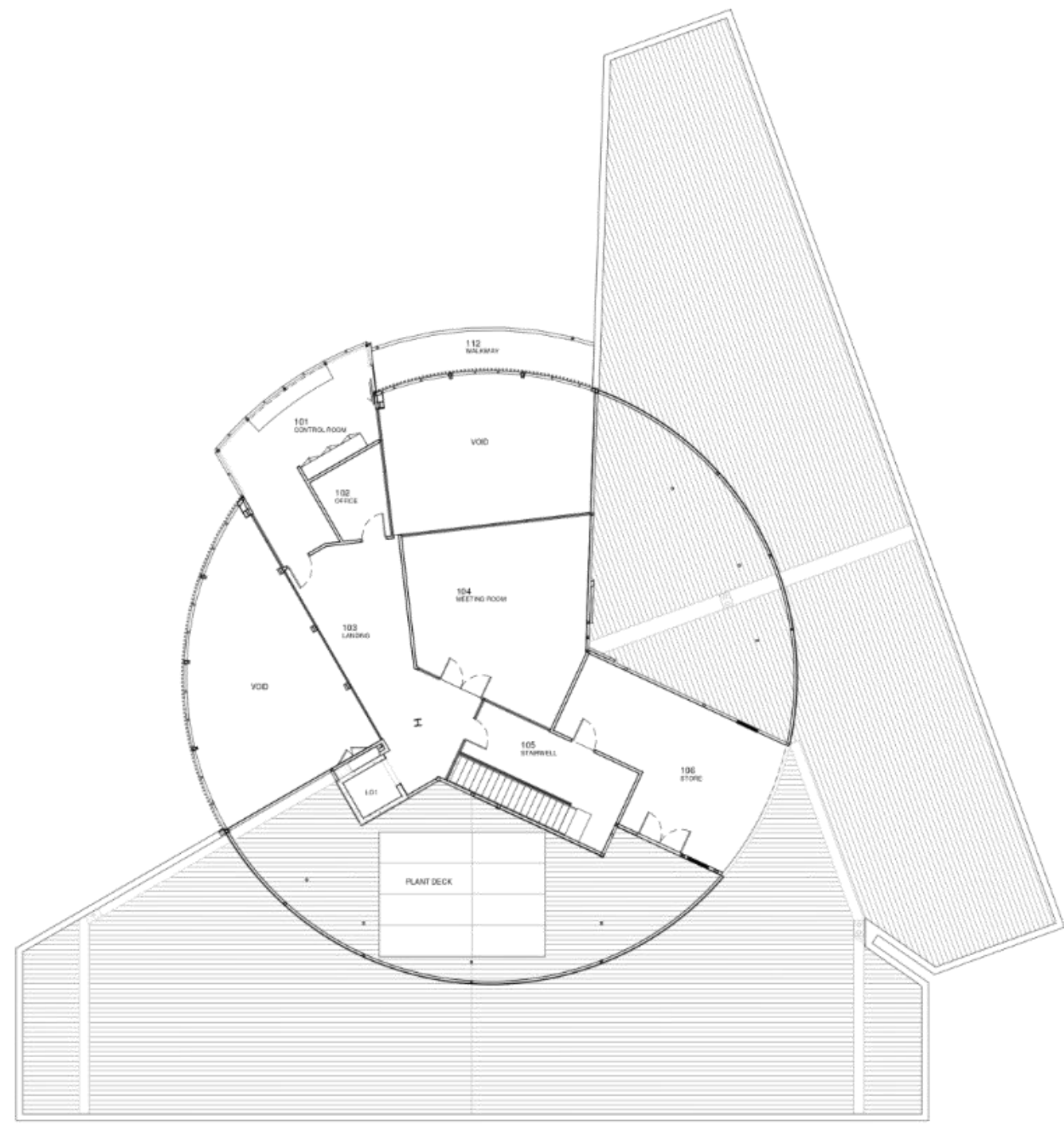
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APPROVED COMPANY
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 QMS



PLANNING DOCUMENT

REV	DATE	REASON FOR	REV
5	28.01.20	DEVELOPMENT APPLICATION	D
6	11.09.20	MEDIATION	E



DIMENSIONS ARE IN MILLIMETRES. DO NOT SCALE. CHECK AND VERIFY ALL DIMENSIONS ON SITE. REFER DIMENSIONS TO THE SUPERINTENDENT. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH BUILDING CODE OF AUSTRALIA, APPLICABLE AUSTRALIAN STANDARDS & LOCAL AUTHORITY REQUIREMENTS.

PROJECT: WYNYARD WATERFRONT MULTI-USE COMMUNITY FACILITY
 AT: 2A OLD BASS HIGHWAY, WYNYARD
 FOR: WARATAH WYNYARD COUNCIL

DRAWING: PROPOSED MEZZANINE PLAN

DESIGNED: DVG DRAWN: SNH CHECKED:
 SCALE: 1 : 100 A7 A1 SIZE DRAWING SHEET

PROJECT NO: 17.306 DRAWING NO: Ap06 REV E

PROPOSED MEZZANINE PLAN
 SCALE 1 : 100

3.2 TULIP FESTIVAL 2020

To: Council
Reporting Officer: Director Community and Engagement
Responsible Manager: General Manager
Report Date: 29 July 2020
File Reference: 02
Enclosures: Nil

RECOMMENDATION

That Council note the cancellation of the 2020 Tulip Festival in its traditional format and endorse a program of activities and events over a four-week period.

PURPOSE

To inform Council of the impacts of COVID-19 restrictions on delivery of the 2020 Tulip Festival and provide an alternative program of events and activities to coincide with the opening of the Tulip Farm.

BACKGROUND

The COVID-19 restrictions have led to wide spread closure of events and activities. Adhering to the required safety protocols will require additional financial, volunteer and staff resources. For the event to operate in a similar format to previous years, logistically the event would require a much larger physical space with delineation between areas.

In reviewing the delivery of the 2020 Tulip Festival, information was provided from the Tulip Farm, the local Business Group, Events Tasmania, Worksafe Tasmania and Business Tasmania. Additionally, information was also provided by staff involved in delivery of the Festival.

DETAILS

It is recommended that the 2020 Tulip Festival does not proceed in its traditional format. In reaching this recommendation, consideration has been given to the impact financially, logistically and resources required. A key determinant is the ability to deliver the festival with the elements that are valued by the community and how to ensure participants were COVID safe.

Covid-19 current requirements

As at the time of the preparation of this report, covid safe requirements and their implications include:

- Crowd numbers currently at 500 for outdoors – a gathering is the total number of people present in any single undivided space. All individuals – whether they are business operators, staff, volunteers, attendees, children or babies – are considered part of the gathering number.
- 500 people in each area e.g. Wharf area, food area, stage area - would need to be fenced.

-
- 250 people can be within indoor areas
 - Fencing of areas with one entry point and one exit point
 - Each area requires a COVID safe plan
 - Monitoring of area using counters to ensure area does not exceed 500 outside or 250 indoors and control ques with social distancing
 - Festival COVID safe plan by which all contractors/stallholders/performer must abide
 - Managing risk and safety of all that attend
 - Cleaning high touch points such as table, chairs and toilets
 - Extra toilets would need entry and exit points configured with hand sanitizer at each location
 - All food and drink would need to be consumed sitting down. Extra tables and chairs would be required to cater for this restriction
 - May need limits on how long you can sit at a table
 - Rides would need to be wiped down regularly
 - Ques for rides would have to be spaced out to comply with social distancing
 - Performers would need to be 1.5m away from each other and distance from crowd to stage would need to be at least 1.5m
 - Would require extra security to help with the 1.5m social distancing
 - Would require signage, regular broadcasts over p.a, tickets with terms and conditions
 - May need to have tickets to keep numbers under control
 - Would be reduced numbers of stalls for the space
 - Would need 1.5m between each stall
 - No dancing allowed

Council officers have discussed the festival and alternatives with a variety of groups as summarised below:

Wynyard and Surrounds Business Group

The Wynyard and Surrounds Business Group advised that they would not be holding any additional activities if the festival went ahead in the traditional format. They had assumed the festival would not be going ahead and the group was supportive of a cancellation. Businesses are feeling unsure with restrictions and are focused on remaining open.

Tulip Farm

The farm will still be open with tulips on display. The indoor display will be available, and the farm will deliver a range of events.

Business Tasmania

Provided advice on COVID safe requirements.

Events Tasmania

Events Tasmania have advised that the funding they have provided for the 30-year anniversary of the Tulip Festival can be used for the 2021 festival.

Other considerations

- Sponsorship will be difficult to achieve
- Capacity to enforce social distancing
- Security requirements
- Additional cost of fencing, security
- Volunteers and staff feeling safe
- Reputational risk of hosting a large event when others cancelled
- Will the Festival lose its relaxed vibe with all restrictions
- Income from the Foreshore Market reduced due to closure
- Ability to attract increased number of volunteers

Taking into account all the information above, the cancellation of the event in its traditional format appears the most sensible approach by Council, however given the value of the event to the community, consideration should be given to the potential impact of not having a festival.

Conscious that the Tulip Festival is an iconic event for the Wynyard community and more broadly the Northwest Coast, there remains a possibility to deliver an experience that provides the feel of the Tulip Festival but is safe to enjoy.

A program of potential small events is proposed that can be delivered to coincide with the Tulip Farm being open. The **Waratah Wynyard is Spring Loaded** program will capture the essence of the flowers, community coming together, food and wine and icons of the traditional event whilst bringing back the nostalgia of the past.

The **Waratah Wynyard is Spring Loaded** program is proposed to be delivered from 25 September to 18 October.

Activities will be delivered with partners where possible and groups and organisations across the community will be invited to add their activities into the program for promotion.

Consideration was given to not attracting large groups to one area and where required events would be ticketed even if no cost to attend.

Potential Activities

Picnic in the paddock

Held at the Tulip Farm. Bring your own blanket, live music, local food and children's entertainment. Bring back the Tulip toss. This would be a ticketed event with free entry.

Foreshore Market

Held each weekend. Incorporate buskers and some street performers to give the market a festival atmosphere.

Spring Bonfire held

Beach Bonfire, live music, food, coffee with sparklers and Glow sticks for the children.
Fenced some areas to control numbers and potentially ticketed free event.

Drive-in Concert

Held in various locations, people park and stay in their cars while listening to live music play. Would need to ticket event to control numbers. Local food providers supply food.

Drive-in Movie

Held in various locations, people park and stay in their cars and watch a movie on the big screen. Would need to ticket event to control numbers.

Drive-in for Children

Children construct their own box car and watch a movie in their box car. This could be held in conjunction with children's services.

Light up the Cam and Inglis

Have paper lanterns that are biodegradable and write messages of hope or something your thankful for that you might not got to say goodbye to. This could be hosted by clubs located in each area. Would need to control crowd numbers and social distancing.

SK8 Competition

Waratah Wynyard Youth Leaders would run this event.

Main Street Entertainment

During Festival time have buskers and street performers, scattered around the main street. Encourage business to provide promotions to attract people to the area.

Selfie Frames

Life sized frames with Tulip of iconic back drop

Tulipmania

Show this film at the Don. Dress up and drinks

The final program for events and activities will rely on logistical requirements, volunteers, access to providers, partners and budget. An expression of interest will be called for businesses or groups to include events in the program.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications as a result of this report.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities
Desired Outcomes
Our community is welcoming and supportive.
Our Priorities
2.3 Promote best practice and foster innovation.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The current net cost to deliver the Festival is \$50,595. Any alternate events will be delivered within that budget.

RISK IMPLICATIONS

- Legislative compliance
All events and activities will be delivered within the COVID-19 restrictions and requirements
- Reputational Risk
There is reputational risk from cancelling the Tulip Festival, however it is consistent with other decisions around the state and responsible in line with current restrictions. It is critical that any proposed new activities delivered adhere to COVID-19 requirements as there is potential reputational risk from conducting activities contravening these requirements.
- Financial Sustainability
All activities will be planned, and projected budget estimates managed within the current budget. The current net cost to deliver the Festival is \$50,595.
- Community and Organisational Safety
COVID-19 requirements change regularly, maintaining current information and implementing protocols as changes occur will be critical in managing community safety.

CONSULTATION PROCESS

In reviewing the delivery of the 2020 Tulip Festival information was provided from the Tulip Farm, Local Business Group, Events Tasmania, Worksafe Tasmania and Business Tasmania. Additionally, information was also provided by staff involved in delivery of the Festival.

A briefing was provided to Council at the 27 July workshop.

CONCLUSION

Proposed cancellation of the 2020 Tulip Festival only came after careful consideration of information from a range of stakeholders. Paramount was the requirement to deliver a COVID safe event. The development of the **Waratah Wynyard is Spring Loaded** program will go some way to providing small events and activities which encourage the community to engage and celebrate safely.

4.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) to close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters: -

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

No items in this agenda have been recommended for consideration in Closed Session.