

1. GENERAL INFORMATION

Name of the organisation undertaking the project	
Postal address	
Email	
Project name	
Amount requested (up to \$2,000)	\$
Name of project contact	
Email	
Phone	
Position	
Incorporation number	
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No <small>If registered for GST, Council will add 10% of the value of the Grant</small>
Provide a summary of your business or organisation's aims and activities	

2. PROJECT DETAILS

Commencement date

Completion date

Project Idea (Briefly explain who the project is for, what the project is, when the project will occur, where the project will occur and why you are doing it)

How does your project clearly support community initiatives that encourage and enhance social and cultural wellbeing, or foster economic development and/or education pursuits?

How will the Waratah-Wynyard community benefit from your idea?

How will the Waratah-Wynyard Council be acknowledged for support? (How will you publicly acknowledge the Waratah-Wynyard Council as a supporter of the activity / project?).

3. BUDGET

Budget Template

This template is a guide only, organisations can attach their own statement of income and expenditure. *A copy of all tax invoices/receipts are to be attached.*

Items shown are examples only and can be deleted. In-kind items are to be listed, that is, items in the form of goods and services, rather than cash e.g. volunteer hours, venue hire, use of equipment etc

Income Item	Detailed Description	Amount
Amount sought from Waratah-Wynyard Council		
Cash contribution from your group		
Funding from other sources		
In-kind support		
	Total Income	\$

Expenditure Item	Detailed Description <i>Please itemise all expected expenditure for your project</i>	Amount
	Total Expenditure	\$

4. EVENT PERMIT & COVID-19 REQUIREMENTS

Organisation and proposed activity must comply with all COVID-19 government and health requirements, advice, and guidelines. Please refer to the Tasmanian Government Coronavirus Disease (COVID-19) web sites for current advice <https://www.coronavirus.tas.gov.au/>

Awarding of grant funding does not imply that Waratah-Wynyard Council has given any other consent. Applicants should note that many activities require approvals and consent from Waratah-Wynyard Council, Tasmania Police, and/or other State Government agencies and that the organisations are wholly responsible for obtaining such approvals.

5. APPLICANT DECLARATION

I affirm that all the details in this application and attachments are true and correct to the best of my knowledge and that the application form has been submitted with the full knowledge and agreement of the applicant organisation.

I agree to ensure all necessary approvals/permits are obtained prior to the project proceeding.

I understand that Council shall not be responsible at any time for any liability incurred or entered into by the applicant as a result of or arising out of the applicant responsibilities under this agreement; and that it is the responsibility of the applicant to provide the appropriate insurance cover.

I consent to the release of project information in this application for promotional and evaluation purposes relevant to the Waratah-Wynyard Council.

6. SIGNED BY

Project Contact Signature		
Name		
Position		Date:
Organisation President / CEO Signature		
Name		
Position		Date:

7. APPLICATION CHECKLIST

Tick boxes to ensure that you have included all required information.

General

- All questions have been completed and the application form signed

Attachments

- Have you included any attachments with this application?
 If applicable, have you included a copy of quotes?

Applications CLOSE - 5:00pm 3 December

Please return application to Waratah-Wynyard Council

Email: council@warwyn.tas.gov.au

Post: Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Deliver: Council Office
21 Saunders Street, Wynyard

Personal Information Protection Statement

As required under the *Personal Information Protection Act 2004*

1. Personal information is managed in accordance with *Personal Information Protection Act 2004* and may be accessed by individual to whom it relates, on request to the Waratah-Wynyard Council.
2. Information can be used for other purposes permitted by the *Local Government Act 1993* and regulations made by or under the Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of the Waratah-Wynyard Council, in accordance with our Personal Information Protection Policy.
3. Failure to provide this information may result in your application not being able to be accepted or processed.