

To: Permit Authority / Building Surveyor
 Address
 Suburb/postcode

Form 2

Application for: Permit **CLC** **Notice of Work** (X ones applicable)
 Certificate of Completion (X to grant approval for certificate to be issued following the final inspection)

NOTE: Standard of Work Certificate and applicable fees must be submitted prior to Certificate of Completion being issued, in accordance with section 153 or section 104 of the Building Act 2016

Building Surveyor details:

Building Surveyor: Category:
 Address: Phone No:

 Licence No: Email:

Applicant / Owner details:

Note: Only an owner or agent of the owner may make an application

Owner: Contact person:
 Address: Phone No:

 Email address:

Owner builder: Yes: (X if applicable) Owner Builder Permit:

Names: Contact person:
 Contact address: Phone No:

 Email address:

Agent: Contact person:
 Address: Phone No:

 Email address:

Note: Agents to be authorised in writing by the owner

Details of building work:

Type of work: Permit work Notifiable work Planning approval granted
 (X one applicable) (if applicable)

Address: Certificate of title No:

Description of work: (new building / alteration / addition / repair / re-erection / other)

Use of building: (main use) Building class(es):

Other details:

Area: m ²	existing building floor:	<input type="text"/>	new floor:	<input type="text"/>	land:	<input type="text"/>
Material:	floor:	<input type="text"/>	walls:	<input type="text"/>	roof:	<input type="text"/>
Value of work: \$	<input type="text"/>	contract price:	<input type="text"/>	estimate:	<input type="text"/>	No. of dwelling units:
[inclusive of GST]		(X one applicable)				

Building Services Provider details:

Architect - Designer:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>		
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
Licence No:	<input type="text"/>	Email:	<input type="text"/>
Building - Designer:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>		
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
Licence No:	<input type="text"/>	Email:	<input type="text"/>
Engineer - Designer:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>		
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
Licence No:	<input type="text"/>	Email:	<input type="text"/>
Services - Designer:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>		
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
Licence No:	<input type="text"/>	Email:	<input type="text"/>
Builder:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>		
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
Licence No:	<input type="text"/>	Email:	<input type="text"/>

Documents and certificates provided:

The following specified documents and certificates are provided with this application -

<i>Document or certificate description:</i>	<i>Prepared by: (Licence No. if applicable)</i>
Certificate of Likely Compliance: Documents specified in the Director's Specified List	

The building work will be carried out in accordance with the **Building Act 2016**, the **Building Regulations 2016** and the **National Construction Code**.

<i>Name: [print]</i>	<i>Signed</i>	<i>Date</i>
Owner / Agent: <small>(Delete one not applicable)</small>	<input type="text"/>	<input type="text"/>