

**START- WORK NOTIFICATION AND
AUTHORISATION – BUILDING WORK**

**Section 99
Regulation 29**

To: Building Surveyor
 Address
 Suburb/postcode

Form **39**

Building work details:

Type of work: Permit work Notifiable work (X one applicable.)
 Address: Lot No:

 The work: (Description of the work e.g. new building, alterations, additions etc.)
 Permit or Certificate of Likely Compliance Number:
 Building Class(es):

Licensed builder OR Owner builder:

Builder: Category:
 Business name: Licence No:
 Business address: Phone No:
 Fax No:
 License No: Email address:
Owner builder(s): Contact person:
 Contact address: Phone No:
 Fax No:
 Owner Builder Permit No: Email address:

Notice details:

The building work detailed above is to start work on: Date
 Applicant (builder or owner builder) Name: [print] Signed Date
 Recipient (for phone application) Name: [print] Signed Date and time

Authorisation to start building work:

Your authorisation is issued in accordance with the **Building Act 2016 and Building Regulations 2016.**
 Building Surveyor Name: [print] Date
 Signed Unique authorisation No

Notes:

- A copy of this Form is to be provided to the Permit Authority within 2 business days of authorisation.
- If authorisation was given orally, a copy of this form is to be provided to the applicant within 7 days.