



**ORDINARY MEETING
OF COUNCIL**

**MINUTES
OPEN MEETING**

17 SEPTEMBER 2018

6 September 2018

Notice of Meeting – Ordinary Meeting of Council

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* NOTICE is hereby given that the next Ordinary Meeting of the Waratah-Wynyard Council will be held at the Council Chambers, 21 Saunders Street Wynyard on Monday 17 September 2018 with the Business of the meeting to be in accordance with the following agenda paper.

General Manager's Certification

PURSUANT to Section 65 of the *Local Government Act 1993* I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

1. Such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
2. Where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.



Shane Crawford
GENERAL MANAGER

Enquiries: Mayor Walsh
Phone: (03) 6443 8311
Our Ref: 004.01

6 September 2018

Mr Shane Crawford
General Manager
Waratah-Wynyard Council
PO Box 168
WYNYARD TAS 7325

Dear Shane,

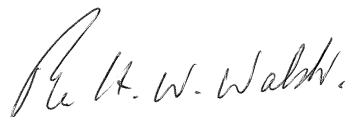
COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

- c. *Convening meetings of council*
 - (1) *The mayor of a council may convene council meetings.*


I request that you make the necessary arrangements for the next ordinary meeting of Council to be convened on Monday 17 September 2018 commencing at 6:00 pm at the Council Chambers 21 Saunders Street Wynyard.

Yours sincerely



Cr Robby Walsh
MAYOR

Council discloses the following policy that relates to Audio Recording of Ordinary and Special Council Meetings:

	AUDIO RECORDING OF COUNCIL MEETINGS POLICY		DOC NO: GOV. 017	
			VERSION 1	DATE 18 July 2011
CONTROLLER: GENERAL MANAGER		APPROVED BY: COUNCIL		REVIEW DATE: November 2011

1.0 Purpose

1.1 This policy provides for digital audio recording of meetings of Council to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion at meetings is available.

2.0 Objective

2.1 to record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available.

3.0 Scope

3.1 This policy applies to all Council Meetings Council of Waratah-Wynyard Council.

4.0 Policy

- 4.1 All meetings of the Council and its standing committees shall be digitally recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* except for the proceedings of meetings or parts of meetings closed to the public in accordance with Regulation 15 (2).
- 4.2 The Council may, by resolution, determine to digitally record the proceedings of a specific meeting or part thereof that is closed to the public in accordance with Regulation 15 (2) of the *Local Government (Meeting Procedures) Regulations 2015*.
- 4.3 The Chairman is to ensure that no recording is made of the proceedings of a meeting or part of a meeting closed to the public in accordance with Regulation 15 (2) except where the Council has specifically resolved to record the proceedings of that meeting or part thereof.

Access

- 4.4 The General Manager is to retain the digital files of meeting recordings for 6 months in accordance with Regulation 33 and to dispose of the files promptly following the expiry of that period. The General Manager is authorised, pursuant to section 64 of the *Local Government Act 2009*, to delegate these functions to a council officer.
- 4.5 The digital files of meeting proceedings closed to the public will only be available for listening, upon written request, by one or more councillors entitled to be present during the proceedings in question.
- 4.6 The digital files of all other meeting proceedings will be accessible on the Council’s website for listening by any person for the period they are retained by the Council. The Council makes this information available as a routine disclosure under the *Right to Information Act 2009*, the objectives of which are to:
 - (a) Increase the accountability of the government to the people of Tasmania;
 - (b) Increase the ability of the people of Tasmania to participate in their governance; and
 - © Acknowledge that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.

Disclosure Of Policy

- 4.7 This policy is to be printed on the agenda of all Council and Special Council meetings to inform the public that the proceedings are recorded.
- 4.8 A notice to inform the public that meeting proceedings are recorded is to be displayed at the entrance to a room in which a meeting, the proceedings of which are to be recorded, is to be held.
- 4.9 At the time of declaring the meeting open, the Chairman is to inform all councillors and any public present that the meeting is being recorded.

5.0 Legislation

5.1 Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides as follows:

33. *Audio recording of meetings*

- (1) *A council may determine that an audio recording is to be made of any meeting or part of a meeting.*
- (2) *If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be:–*
 - (a) *retained by the council for at least 6 months; and*
 - (b) *made available free of charge for listening on written request by any person.*
- (3) *If after the minutes of a Council Meeting have been confirmed as a true record a discrepancy between the minutes and the audio recording of that meeting or part of that meeting is noticed the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the records to reflect the audio recording and then confirm the minutes as amended to be a true record.*
- (4) *A council may determine any other procedures relating to audio recording of meetings it considers appropriate.*

6.0 Responsibility

6.1 The General Manager has the overall responsibility for this policy.

7.0 Minute Reference

Minute No. 12.3

8.0 Council Meeting Date

Amended 14 July 2015 (pending overall Review).

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*.

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 17 SEPTEMBER 2018 COMMENCING AT 6:01 PM

	From	To	Time Occupied
Open Council	6.01PM	9.08PM	187MINS
Planning Authority	N/A		
Meeting Adjourned	9.08pm	9.12pm	4MINS
Closed Council	9.12PM	9.25PM	13MINS
Open Council	9.25pm	9.25pm	0MINS
TOTAL TIME OCCUPIED			204mins

Audio Recording of Council Meetings Policy

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy titled 'Audio Recording of Council Meetings' to "record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available".

1.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:
(c) attendance and apologies.*

1.1 ATTENDANCE

Mayor Robby Walsh
Deputy Mayor Mary Duniam
Cr Gary Bramich
Cr Maureen Bradley
Cr Darren Fairbrother
Cr Alwyn Friedersdorff
Cr Kevin Hyland

IN ATTENDANCE

Shane Crawford – General Manager
Daniel Summers – Director Infrastructure and Development Services
Tracey Bradley – Director Corporate and Community Services
Sally Blanc – Executive Officer

1.2 APOLOGIES

Nil

1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:

(b) Confirmation of the minutes.

2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING

MOVED BY	CR DUNIAM
SECONDED BY	CR BRADLEY

That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 20 August 2018 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

3.0 DECLARATIONS OF INTEREST

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)

(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.

Councillor and Agenda Item Number

Nil

Staff and Agenda Item Number

Director Infrastructure and Development Services – Item 8.3.2

4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

4.1 ANNOUNCEMENTS BY MAYOR

Nil

4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR HYLAND
SECONDED BY	CR BRAMICH

That the Council note the Mayor's Diary.

Date	Purpose
11/8/18	RSL Centenary of Armistice Function
11/8/18	RSL Centenary of Armistice Formal Dinner
13/8/18	Meeting with Grange Resources
13/8/18	Councillor Workshop
15/8/18	Agenda Review
15/8/18	Joint Councillor Workshop with Circular Head Council
16/8/18	Western Emergency Management Meeting
20/8/18	Agenda Settlement Meeting
20/8/18	Council Meeting
21/8/18	Economic Development Meeting Launceston
22/8/18	Meeting with Somerset & Wynyard Rotary Clubs
23/8/18	CCA Representatives Meeting
23/8/18	Regional Mayors Dinner
27/8/18	Councillor workshop
28/8/18	Audit Panel Selection Interviews x 3
28/8/18	Audit Panel Meeting
28/8/18	Meeting with General Manager
29/8/18	AUSTAT Community Grant Presentation
3/9/18	Councillor workshop
4/9/18	Meeting with TasWater
10/9/18	Councillors Workshop
10/9/18	Itinerary Review Governor's Visit
11/9/15	Advocate Media Film Gutteridge Gardens
11/9/18	Bush Watch Meeting
11/9/18	Meeting with General Manager

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

4.3 REPORTS OF DELEGATES

4.3.1 CR DR M. DUNIAM – 2018 FUTURE OF LOCAL GOVERNMENT NATIONAL SUMMIT – THE GAME HAS CHANGED

DETAILS

Deputy Mayor Duniam attended the 2018 Future of Local Government National Summit in Melbourne in May and provided the following report:

The theme of this Summit was:

- Community-led governance (community co-leadership and co-design); and
- Cooperation and collaboration between Councils

PRESENTATIONS:

Beyond Devolution and Towards Resilience (Andrew Walker, Policy Researcher, UK Local Government Information Unit): placed emphasis on what the future has in store for local democracy, and of particular importance the nurturing of power within communities to manage long-term socio/economic change. This approach supports the capacity of individual citizens to adapt and participate and build skills and assets within local government that allow Councils to work in new ways.

Advancing Community-Led Governance: the latest from Britain and Canada (Graham Sansom, Adjunct Professor, UTS): Reflection on 2017 Summit that called for a fresh model of local governance based on a re-energised civil society that draws on resourcefulness of people working together in local and regional communities. A focus on a new Australian 'localism'. Graham asked, 'should we do better?' and presented examples from UK and Canada as food for thought.

Renewable Newstead, a Small Community Taking the Lead (Gen Barlow and Phil Culvenor): Newstead a small town of 750 people had a vision to run the entire town on 100% locally generated, grid-connected, reliable affordable renewable energy that also generated benefits for the wider community. This is a successful project that has brought socio/economic and environmental benefits to the whole community, including schools and sporting clubs/grounds.

The new Waratah Community Charter and Advisory Board (Tracey Bradley, Waratah-Wynyard Council): Devolution of responsibility to the community to ensure delivery of the Waratah Community Plan.

Achieving Liveability and Sustainability: Great Neighbourhoods for All Ages (Danielle Arigoni, Director, AARP Liveable Communities, USA): The American Association of Retired Persons (a membership of 40 million people in USA) has played a leading role in establishing liveability as a key indicator of quality of life across USA, which includes the dimensions of *transport, neighbourhood, environment, engagement & health*.

BHIVE - A World First, Place-Based Sharing Economy Cooperative (Ian McBurney – Co-founder): A community-owned person-to-person ‘sharing economy platform’ developed for Bendigo. The community will build, operate and own the platform that provides opportunities for skill-sharing, car-sharing, food-sharing, logistics, house-sharing, crowdfunding, insurance and lots more.

Transitioning to a Zero Carbon Community Within 10 Years (Imogen Jubb, National Manager, Zero Carbon Communities, Beyond Zero Emissions): presented case studies of communities transitioning to a zero-carbon community within 10 years.

Community-Led Processes on Climate Change Adaption (Dr Alice Howe, Manager – Sustainability, Lake Macquarie City Council): discussed Sustainable Neighbourhood groups and community-led processes that focus on climate change adaption in the Lake Macquarie district.

Preferred Future Directions for Local Government (John Read, CEO, Shire of Kondinin): placed strong emphasis on the premise that local government has been dictated to, controlled, frustrated and stifled by state governments for too long. Local government should be given the power to be the true third tier of government that it should be!

LoGoNet: Fresh Thinking About the Thinking of Local Government (Tim Robinson (Co-founder), Institute for Public Policy and Governance, UTS): LoGoNet was established by individuals dedicated to fresh thinking about the future of local government and community governance. LoGoNet is a platform for sharing of information and supports practical research into the issues facing local government, the importance of effective local government and community democracy.

The Growing Importance of Regional Cooperation and Collaboration (Scott Smith, Executive Director, Council of Mayors, South East Queensland): an independent advocacy organisation of 11 Mayors representing the South East region of Queensland. This collaboration ensures that the region is no longer just a series of disparate geographic areas, but a region that in practical terms, functions as a single metropolitan area. This organisation is a model of network governance, where Councils share knowledge and expertise to successfully build regional capacity. For example, the 2018 Commonwealth Games held on the Gold Coast.

Driving Change in Local Government: What Works and What Doesn’t (Les Robinson, Changeology): Les is an author whose focus is on enabling groups/communities to do things they have never done before with a focus on social change thinking.

Action-Focussed Innovation (Martin Schroder): spoke passionately about the need for councils to transform their operations and governance through innovative thinking and out-of-the box solutions.

Learning How to Be Community-Led (Rhys Williams, Mayor of Mandurah Council, WA): A young entrepreneur and young Mayor presented clear plans on the devolution of power to the community to achieve a vision for the future of Mandurah. Mayor Williams is not

yet 30 years old, has a large leadership portfolio in areas of youth development and community capacity building. In his words, Mandurah is the place to be because it is young, vibrant and community led in all things.

Healthy, Vibrant, Resilient & Enterprising Community and Economy: Case Study 1: Heathcote (Vic): the Heathcote dementia-friendly village proposal. It is estimated that this Village would inject \$15m into the local economy annually).

Healthy, Vibrant, Resilient & Enterprising Community and Economy: Case Study 2: Heyfield (Vic): Named 2017 Australia’s Strongest and Most Resilient Community at the Power to the People Conference in Melbourne.

Tiny Houses Have a Big Future (Tom Danby, Community Developer): The implications for councils regarding inequality, housing affordability and homelessness – small houses on small lots should be considered as a solution to housing stress and urban sprawl.

The Transition Movement (Mary Stringer, Transition Streets, Banyule): A community initiative that seeks to build community resilience against such challenges as peak oil, climate change and economic crises.

What Tourism Can Do for Local Communities (Wayne Kayler-Thomson, Victorian Tourism Industry Council): tourism can be one of the biggest generators of benefits for local communities.

Movement and Place: The Implications of Amazon for Local Government in a New Game Plan for Places (David Mepham, Place Planner): How will Amazon impact on local retail and land use planning? Local government needs to be alert to this emerging opportunity.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

That Council note the report from the 2018 Future of Local Government National Summit – The Game Has Changed.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

Deputy Mayor Duniam congratulated the Director of Corporate and Community Services, Mrs Tracey Bradley, on her presentation to the Conference on the Waratah Community Board. The presentation generated much discussion and interest.

4.3.2 CR DR M. DUNIAM – 106TH LOCAL GOVERNMENT ASSOCIATION OF TASMANIA ANNUAL CONFERENCE – REINVENTING THE THREE RS

DETAILS

Deputy Mayor Duniam attended the 106TH Local Government Association of Tasmania Annual Conference – Reinventing the Three Rs in Hobart in July and provided the following report

The theme of this Conference was: Rejuvenate, Re-think, Responsible, Rebuild, Radar, Refresh, Redirect, Reform, Reasoning, Re-evaluate, Recycle, Respect, Reward, Re-use, Recognise, Resources, Reinvigorate, Regional, Repurpose, Radical, Renew!

PLENARY KEYNOTE SPEAKERS:

Craig Reucassel (host War on Waste 2017, ABC TV): **Reinventing the challenge of waste:** Looking at the culture of a ‘throw-away society’ and the emerging challenges for councils in Tasmania, in particular how councils can and should change community habits.

Scott Rankin (Founder and CEO Big hART): **Everyone has the right to thrive – rejuvenation and hidden disadvantage:** Presentation of case studies (Big hART videos) to exemplify the impact of accelerating digital changes on disenfranchised communities, and the potential of local government to inhibit or enhance community rejuvenation.

Sheena Frost (Strategic Director Corporate Services, City of Casey, Vic): **How the City of Casey drove impactful change through digital transformation:** There is a need for councils not only to think differently but do things like never before, and to embrace digital transformation to enhance transparency of Council decision-making and ensure councils can scale up to meet challenges of the future.

Brook Dixon (Managing Director of Delos Delta): **Smart People Make Smart Communities:** Our communities are more digitally enabled than ever before, enhancing places where we live and work. There is need for a more collaboration and knowledge-sharing as councils experiment and learn. Technology underpins our future, it is our connection – globally, but technology does not provide all the answers.

Genevieve Lilley (Architect, Tasmania and NSW) **Reimagining Place:** The uniqueness of Tasmania underpins our sense of community. However, this requires authentic and nimble governance, entrepreneurship and enthusiasm by community to achieve ambitious large scale projects despite modest resources. Genevieve argued that state government bodies might support local councils more in the delivery of genuine initiatives.

Workshop programs included: The 5Rs to help achieve the safest road network. Local government liability, standards and practices (David Bobbermen, Asset Edge); Reform program on a page – understanding your digital maturity (Sheena Frost, Tender Search / eProcure); Rejuvenate and Reinvest in your Greatest Assets – you and Your Team (Dr Matt Constable, Kernow Environmental Services); Engagement – the Good, the Bad and

the Ugly (Kimbra White, Asset Edge); Risky Business: Community in the Digital Space (Eyal Halamish, Tender Search / eProcure); Rejuvenating, Reforming and Reinventing your Council's Decision-Making Processes – tips, tools and strategies to achieve better results for your constituents (Dr Seth Nicholls, Kernow Environmental Services).

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council note the report from the 106th Local Government Association of Tasmania Annual Conference – Reinventing the Three Rs.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

4.4 COUNCILLOR STATEMENTS

Nil

4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)c

The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items: the date and purpose of any council workshop held since the last meeting.

MOVED BY	CR BRADLEY
SECONDED BY	CR FRIEDERSDORFF

That the Council notes that the following workshops were conducted by Council since its last Ordinary Council Meeting.

27/8/18	Freedom Camping
27/8/18	Wilkinson Street Closure
3/9/18	Review of Planning Scheme Workshop
3/9/18	Review of September Council Meeting items
10/9/18	Waratah Dam Communication Plan
10/9/18	Sisters Beach Erosion
10/9/18	Freedom Camping
10/9/18	Wilkinson Street Closure

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time:-

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
 - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
 - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
 - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
 - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
 - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
 - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5)
 - (a) *If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
- (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
- (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
 - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
 - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15 minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements:-

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
 - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
 - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
 - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
 - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*

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- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
 - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
 - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
 - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING ORDINARY MEETING OF COUNCIL

5.1.1 MR P O'BOYLE – WATER TESTING SISTERS BEACH

Mr O'Boyle of Sisters Beach noted that signs at East Boulevard Park at Sisters Beach show that no swimming is allowed as the water may be unsafe. He asked if the results of the last water testing from the Sisters Beach Creek could be made available to people at Sisters Beach and if the water was still unsafe for swimming.

The Director of Infrastructure and Development Services took the question on notice.

Each swimming season (December through to April) water sampling is conducted at six (6) recreational waters in the municipal area, including Sisters Beach creek.

Through an agreement with the Dept of Health Council, samples are conducted as follows:

- four (4) swimming sites are tested once per month.
- Two (2) swimming sites have regular unusually high readings which are outside of the water quality guidelines sites and these are tested each week, this includes Sisters Beach Creek

For this reason, a sign is permanently located at this site warning people the water is sometimes subject to pollution and may not meet the appropriate guidelines for primary contact, swimming.

The Public Health Act of 1997 calls up the Recreational Water Quality Guidelines of 2007.

The requirement is for an Enterococci count (an indicator organism of contamination) of less than 140 in 100 ml of water.

The last five samples from last season have shown: -

27-3-2018: 51/100ml
20-3-2018: 183/100ml
13-3-2018: 122/100ml
6-3-2018: 254/10ml
13-2-2018: 121/10ml.

5.1.2 MR K EWINGTON – WEEDS

Mr Ewington of Flowerdale asked when Council would act to address the weed situation in the community including Pampas grass in Somerset, Elliot and Calder

The Director of Infrastructure and Development Services advised that correspondence has been sent to Mr Ewington with a copy of the last NRM quarterly report detailing NRM and Weed management activities.

5.2 PUBLIC QUESTIONS RECEIVED IN WRITING

Nil

5.3 PUBLIC QUESTIONS WITHOUT NOTICE

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) *The Chairperson of an ordinary council meeting may –*

(b) *invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

(5) *The Chairperson may –*

(b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

5.3.1 R KRABBE – WILKINSON RD

Ms Krabbe of Oldina asked if the closure of Wilkinson Street Wynyard had been overturned.

The General Manager advised that the matter was outlined in item 8.3.2 of the agenda and that from this point a set process would be followed from this point.

5.3.2 K. EWINGTON – WEED MANAGEMENT

Mr Ewington of Flowerdale asked at what stage would Council act as per their recorded processes for the treatment and management of Pampas grass. This includes contacting clients, providing processes for treatment and follow-up management.

The Director of Infrastructure and Development Services took the question on notice.

5.3.3 K. EWINGTON – WEED MANAGEMENT

Mr Ewington of Flowerdale asked at what stage would Council act as per their recorded processes for the treatment and management of Gorse. This includes contacting clients, providing processes for treatment and follow-up management.

The Director of Infrastructure and Development Services took the question on notice.

5.3.4 P O'BOYLE – PEDESTRIAN SAFETY SISTERS BEACH

Mr O'Boyle of Sisters Beach referred to his question raised at the August 2018 Council Meeting and noted that the response was that there was no budget to undertake the suggested footpath works. He asked why high priority safety issues were not being addressed in the short term. He noted that the response advising that one or two sections of footpath were upgraded each budget was not addressing the issue regarding safety. He asked that Council supply an evidence-based list which included risk management and timeframes.

The Director of Infrastructure and Development Services took the question on notice. He also advised that the Council's Footpath Service Level Documents detailed a clear process for determining hierarchy.

5.3.5 P O'BOYLE – SISTERS BEACH FIRE BRIDGE STATION

Mr O'Boyle of Sisters Beach asked why the Council did not make any monetary contributions to the maintenance and improvement of the Sisters Beach Fire Brigade Station.

The General Manager advised that Council does not own building and therefore it is up to owners to maintain and improve the building.

5.4 PUBLIC STATEMENTS RECEIVED IN WRITING

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil

5.5 PUBLIC STATEMENTS WITHOUT NOTICE

5.5.1 P O'BOYLE – SISTERS BEACH FREEDOM CAMPING

Mr O'Boyle of Sisters Beach queried why Freedom Camping at Sisters Beach was being discussed. He noted the Sisters Beach Open Space Plan 2015 referred to and noted that Freedom Camping was last on a list of priorities developed with the community and was well behind other matters raised.

He noted that the community hall was voted low priority in the OSSR Status Update and asked that councillors reconsider this position.

He stated his belief that there was a lack of action in Sisters Beach compared to other areas. He stated that he believed that council should be maintaining the Sisters Creek mouth and that workshops should have been held on this three years ago and questioned why council has not acted.

5.5.2 K EWINGTON – WEED MANAGEMENT

Mr Ewington of Flowerdale noted emails sent to previous General Manager in 2015 listing items regarding the management of weeds and lack of management recorded and that he believed no action had been taken since then and that weeds continued to grow unchecked. He particularly noted that Pampas grass and Gorse outbreaks had been notified over the last three years but no action has been taken.

5.5.3 C STUNDEN – WYNYARD SHOWGROUND REJUVINATION

Mr Stunden of Wynyard made a statement on behalf of the Wynyard Agricultural and Pastoral Society (the Society) regarding the rejuvenation of the Wynyard Showgrounds, in particular to replace the Industrial Hall.

He stated that the Society had received a grant of \$210,000 from the State Government towards the Hall and have since applied for a Tasmanian Community Fund grant for additional funding. Meetings have been held with the Mayor and General Manager where a draft vision for the showgrounds rejuvenation was presented. The General Manager offered Council assistance to help with planning.

The Society and Wynyard Cricket Club are working together to develop the plan for the showgrounds and hope to continue to work closely with the council on the Showground Rejuvenation Plan and any future changes to the Open Space, Sport and Recreation Plan. More than 500 community members use the showground regularly and all key users unanimously support the plan.

He stated that the Society and the Cricket Club are keen to publish a formal plan as soon as possible and will provide draft documentation shortly and that they look forward to continuing to work with Council.

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Legislative Reference:

Local Government Act 1993; Part 6, Division 1; Sections 57, 58, 59, 60, 60A.

57. *Petitions*

- (1) A person may lodge a petition with the council by presenting it to a *councillor or the general manager*.

58. *Tabling petition*

- (1) A *councillor who has been presented with a petition is to*

- (a) *table the petition at the next ordinary meeting of the council; or*
(b) *forward it to the general manager within 7 days after receiving it.*

- (2) A *general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.*

57(2) A *petition is not to be tabled if it does not contain –*

- (a) *a clear and concise statement identifying the subject matter; and*
(b) *a heading on each page indicating the subject matter; and*
(c) *a brief statement on each page of the subject matter and the action requested; and*
(d) *a statement specifying the number of signatories; and*
(e) *the full printed name, address and signature of the person lodging the petition at the end of the petition.*

58(3) A *petition is not to be tabled if –*

- (b) *it is defamatory; or*
(c) *any action it proposes is unlawful.*

- (4) *The General Manager is to advise the lodger of any petition that is not tabled the reason for not tabling it within 21 days after lodgement. Local Government (Meeting Procedures) Regulations 2015, Regulation 38(1)(a)(b),(2)*

- (1) *The chairperson of a meeting, including a closed meeting, may invite a person –*

- (a) *to address the meeting; and*
(b) *to make statements or deliver reports to the meeting.*

- (2) *An invitation under sub regulation (1) may be subject to any condition the council may impose on deputations.*

6.1 PETITIONS

Nil

6.2 DEPUTATIONS AND PRESENTATIONS

Nil

7.0 PLANNING AUTHORITY ITEMS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 25 / Judicial Review Act.

The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the requirements of the *Judicial Review Act*.

Nil Planning Applications

7.1 PUBLIC QUESTIONS WITHOUT NOTICE –RELATING TO PLANNING MATTERS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)

(2) The Chairperson of an ordinary council meeting may –

(b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.

When dealing with questions that require research or a detailed response –

(5) The Chairperson may –

(b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

N/A

7.2 PUBLIC STATEMENTS – RELATING TO PLANNING MATTERS

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes

N/A

8.0 MATTERS RAISED BY COUNCILLORS

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; 29 (3)

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

8.1.1 CR BRADLEY – BASS HIGHWAY JUNCTION – LINE MARKINGS RESERVOIR DRIVE

Cr Bradley asked if line marking was going to be completed at Reservoir Drive as it was currently very dangerous at night.

The Director of Infrastructure and Development Services advised that a letter has been sent to the Department of State Growth and that a response was received advising that the current line marking is all that is intended by Department of State Growth.

Cr Bramich stated that the response received from State Growth was unacceptable. The line marking was already fading, and the road surface was inadequate. He stated that an inspection was required.

The Director of Infrastructure and Development Services advised that he would pass on feedback to the Department of State Growth.

8.1.2 CR FAIRBROTHER – BASS HIGHWAY JUNCTIONS

Cr Fairbrother asked if there are any legislative requirement for State Growth to advertise the closure of Wilkinson Street.

The General Manager advised that information has been sourced and is as follows:

“...Section 14 of the Local Government (Highways) act 1982 (LGHA) provides that if a corporation wishes to close part of a local highway it may do so if it considers that is for the public benefit or is in the interest of public safety. Subject to those public interest questions being satisfied then in respect of the local highway a Council wishes to close it must: -

- a) Serve written notice of its intention to close part of the local highway on those affected by its decision and transport Tasmania;*

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- b) *Display a notice in prominent position at each end of the highway to be closed; and*
 - c) *Publish twice in separate issues of the local newspaper the fact of the proposed closure*

Any interested person within 28 days of the Council complying with the aforementioned requirements may give written notice to the Council of his or her objection to the proposed closure. The Council is then to refer the objection to the Magistrates Court Administrative Appeals Division who will hear and determine the objection. The Court may either uphold the objection or authorise the proposed closure.”

8.1.3 CR G. BRAMICH – BASS HIGHWAY JUNCTION

Cr Bramich asked that the General Manager if he could make a phone call to State Growth to discuss this matter and the community sentiment against the closure of Wilkinson Street as a matter of urgency

The General Manager advised that contact has been made with State Growth as requested.

Cr Bramich asked if any feedback had been received from State Growth regarding response from residents following their receipt of letters regarding the road works.

The General Manager advised he would ask if the information could be provided.

8.1.4 CR DR M. DUNIAM – TASWATER MANAGEMENT OF DAMS OF CULTURAL OR ENVIRONMENTAL SIGNIFICANCE

Cr Duniam asked what other dams of cultural or environmental significance are looked after by TasWater.

The General Manager advises that correspondence was received from TasWater that stated that:

“ownership of all our dams is based on their prudency (i.e. whether we need them to provide our core services). The dam safety manager is unaware of any dams that we keep for other than water or waste water purposes.”

8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING

8.2.1 CR FAIRBROTHER – MEETING PROCEDURES

QUESTION

That Council confirm that the Local Government (Meeting Procedures) Regulations 2015 @ R16(1) allows for Councillors to ask questions without notice or move subsequent motions at Council meetings on items where qualified advice has been provided in accord with *S65 of the Local Government Act 1993*.

STAFF RESPONSE

In relation to questions without notice, Section 29 of the Local Government (Meeting Procedures) Regulations 2015 states:

29. Questions without notice

- (1) A Councillor at a meeting may ask a question without notice –
 - (a) of the chairperson; or
 - (b) through the chairperson, of –
 - (i) another Councillor; or
 - (ii) the general manager.
- (2) In putting a question without notice at a meeting, a Councillor must not –
 - (a) offer an argument or opinion; or
 - (b) draw any inferences or make any imputations –
except so far as may be necessary to explain the question.
- (3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.
- (4) The chairperson, Councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.
- (5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.
- (6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.
- (7) The chairperson of a meeting may require a Councillor to put a question without notice in writing.

Section 16 of the Local Government (Meeting Procedures) Regulations 2015 relates to motions and states:

16. Motions

- (1) If, during a meeting, a Councillor intends to move a motion of which notice has not been given, the chairperson of the meeting may require the Councillor to provide a written copy of the motion.
- (2) The chairperson of a meeting is not to allow a motion to be debated or otherwise dealt with unless it has been moved by one Councillor and seconded by another Councillor.
- (3) The chairperson of a council committee meeting may waive the requirement for a motion to be seconded.
- (4) A Councillor moving a motion for an adjournment of the debate on another motion is to include in the motion the reason for the adjournment.
- (5) A Councillor may give to the general manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting.

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- (6) The general manager, after consultation with the relevant chairperson, may refuse to accept a written motion given under [subregulation \(5\)](#) if, in the opinion of both of them, the motion –
- (a) is defamatory; or
 - (b) contains offensive language; or
 - (c) is unlawful.
- (7) If a councillor who has given notice of a motion that has not been refused under [subregulation \(6\)](#) does not move the motion at the meeting, the motion lapses.
- (8) A councillor who has moved a motion, whether it is being debated or not, may only withdraw the motion –
- (a) with the consent of the seconder, if a seconder was required; or
 - (b) with the consent of the meeting.
- (9) The chairperson of a meeting may refuse to accept a motion of which written notice has not been given under [subregulation \(5\)](#) if, in the opinion of the chairperson, the motion –
- (a) is defamatory; or
 - (b) contains offensive language; or
 - (c) is unlawful.
- (10) The period referred to in [subregulation \(5\)](#) includes Saturdays, Sundays and statutory holidays, but does not include –
- (a) the day on which notice is given under that subregulation; and
 - (b) the day of the meeting.

Waratah-Wynyard Council has adopted its own meeting procedures. In relation to the subjects above :

4.13 - Questions without Notice

- (1) At item 16 in the Order of Business at clause 4.2, a member who wishes to ask a question at a meeting of the Council or of a committee without having given written notice in accordance with sub-clause 4.12 is to seek permission to do so from the Presiding Member.
- (2) Where the Presiding Member grants permission, the question is to relate to a matter affecting local government, be respectful and temperate in language and be directed to a Member or the General Manager or the General Manager's nominee present at the meeting.
- (3) A Member, the General Manager or the General Manager's nominee who is asked a question under this clause may answer the question at the meeting or ask that it be taken on notice and that the answer be included in the agenda for the next ordinary meeting of the Council or of a committee or given within 7 days to each Member.
- (4) Each question and each answer given at a meeting is to be submitted as briefly and concisely as possible and no discussion on the question or answer is permitted.
- (5) In answering any question asked under clause 4.13 a Member, the General Manager or the General Manager's nominee may qualify his or her answer and may at a later time in the meeting or at a later meeting alter, correct, add to or otherwise amend his or her original answer.
- (6) The asking of questions and giving of answers at Item 16 in the Order of Business at clause 4.2 does not preclude other questions being asked without notice

during debate, which are to be dealt with in accordance with the provisions of clauses 6.1 and 6.2.

4.15 – Motions of which previous notice have been given

- (1) Unless the Act, Regulations or these meeting procedures otherwise provide, a Member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the General Manager and which has been included on the agenda.
- (2) A notice of motion under sub-clause (1) is to be given at least 7 days before the meeting at which the motion is moved.
- (3) A notice of motion is to be accompanied by supporting reasons and relate to the good governance of the district.
- (4) The General Manager
 - (a) may, with the concurrence of the Mayor, exclude from the agenda any notice of motion deemed to be, or likely to involve, a breach of these procedures or any written law or contains offensive language;
 - (b) is to inform Members on each occasion that a notice has been excluded and the reasons for that exclusion;
 - (c) may, after consultation with the Member where this is practicable, make such amendments to the form but not the substance as will bring the notice of motion into due form; and
 - (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless:
 - (a) (i) the Member who gave notice of it, moves the motion when called on; and
 - (ii) the motion is seconded; or
 - (b) the Council, on a motion, agrees to defer consideration of the motion to a later date.
- (6) If a notice of motion is given and lapses under sub-clause (5), notice of a motion in the same terms or to the same effect is not to be given again for at least 3 months from the date of such lapse.

4.16 Urgent business

- (1) A Member may move a motion to consider an item of urgent business that is not included in the agenda for that meeting provided that the General Manager has reported in writing:
 - (a) the reason it was not possible to include the matter on the agenda;
 - (b) that the matter is urgent; and
 - (c) that advice has been provided under section 65 of the Act.
- (2) A motion moved under this clause may only be carried at a Council meeting by absolute majority and at a committee meeting by simple majority.

8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE

A summary of question(s) without notice and response(s) will be recorded in the minutes.

8.3.1 CR FAIRBROTHER – CLOSURE OF WILKINSON STREET

Cr Fairbrother asked if State Growth had formally asked for closure of Wilkinson Street.

The General Manager advised he would take the question on notice as he would need to check records.

8.3.2 CR FAIRBROTHER – COMMUNITY FORUM

Cr Fairbrother asked if a request has been received regarding a community forum for councillors and what advice has been provided.

The General Manager advised that he does not believe it appropriate for Council to organise this event and suggested that a service club or chamber of commerce would be the more appropriate organisers. The Burnie Chamber of Commerce and Industry(BCCI) is organising one in early October for Burnie Councillors and he has approached the BCCI to do same in this municipal area. They have advised they will consider the request and provide a response.

8.3.3 K HYLAND – SISTERS CREEK EROSION

Cr Hyland asked if the General Manager could provide an update on what council is doing about the erosion at Sisters Creek.

The General Manager advised that discussions have been ongoing with Parks and CLS regarding what initiatives can be taken in the area. He acknowledged that communication as to what has been happening could have been better however work is progressing. A letter has been sent to the Sisters Beach Community Association outlining the action taken to date.

8.3.4 D FAIRBROTHER – SISTERS CREEK EROSION

Cr Fairbrother asked when the meeting about Sisters Creek erosion would occur.

The General Manager advised that a targeted stakeholder meeting is currently being organised to discuss next steps and is expected to be held in the next 3-4 weeks pending the availability of all required parties.

9.0 NOTICES OF MOTION

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 16

(5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*

(6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*

(a) *is defamatory; or*

(b) *contains offensive language; or*

(c) *is unlawful.*

(7) *A councillor who has given notice of a motion that has not been refused under sub regulation (6) is to move the motion at the meeting, otherwise it lapses.*

9.1 CR D. FAIRBROTHER – STORM EVENTS

MOTION

That council devise a plan of action with roles, responsibilities and time milestones for the restoration of accesses, repair damage and clean-up of debris from storm events at Somerset, Sisters Beach and Wynyard beaches, and, that the information, once compiled, be provided to councillors and that the work to be undertaken is completed as a matter of priority.

BACKGROUND

At the last council meeting I asked the following question in writing.

Can staff outline the strategy, anticipated timeframe and scope of works for the restoration of Storm damage to coastal areas of Sisters Beach, Somerset, East Wynyard and boat harbour beach?

Whilst a response was provided no strategy, scope of works or responsibilities has been acknowledged in response to the question.

The lack of action by responsible land owners and or managers has frustrated traditionally proud communities in the Municipality.

A plan of action will communicate clearly responsibilities and map out a timeframe for our communities.

STAFF COMMENT

It is noted that a detailed action plan has been requested to outline the approach to be taken regarding restoration of damaged coastal areas. This will be developed and circulated as requested along with expected budgetary impacts.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That council devise a plan of action with roles, responsibilities and time milestones for the restoration of accesses, repair damage and clean-up of debris from storm events at Somerset, Sisters Beach and Wynyard beaches, and, that the information, once compiled, be provided to councillors and that the work to be undertaken is completed as a matter of priority.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

9.2 CR FAIRBROTHER – NOTIFICATION OF EVENTS

MOTION

That Councillors be made aware in advance of council/local government related events that may be in the public interest and or in the interest of Councillors.

BACKGROUND

Recent events have occurred in the municipality that have wide ranging community interest. As a Councillor I have found out through the media that the events occurred that involved the Council. As an elected representative of the community I consider it necessary to be up to date on activities involving Council that we are supposed to be a part of.

STAFF COMMENT

Generally, events and activities, whether these be externally organised events or Council initiated events, are promoted to Councillors via the intranet or email.

More broadly, events are advertised on websites and through social media via Council, WWYL and Bloomin Tulips.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That Councillors be made aware in advance of council/local government related events that may be in the public interest and or in the interest of Councillors.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

9.3 CR FAIRBROTHER – ELECTION OF MAYOR AND DEPUTY MAYOR

MOTION

That council make a submission into the review of the local government act and that the submission promotes that the election of the Mayor and deputy mayor be the responsibility of councillors.

BACKGROUND

The motion is intended to generate debate as to whether the Current process of election is the preferred method of election or is there a better way similar to that which was installed prior to the current process.

It is recognised that the current process has its shortcomings and even if the motion is passed it will have a long way to progress to a change in law.

OFFICER COMMENT

On 26 June 2018, the Minister for Local Government, the Hon Peter Gutwein MP, announced a major review into Tasmania's local government legislation. In his statement it was detailed:

2018 marks the 25th anniversary of the introduction of the Local Government Act 1993 (the Act). The past quarter of a century has seen unprecedented social, economic and technological change. The role of councils and community expectations have expanded in line with these changes.

The Act has been amended and updated a number of times in recent years in an effort to keep pace in response to a range of emerging issues. A number of provisions have become outmoded or made redundant by more recent advances in telecommunications and digital technologies. The current legislative framework has reached the point where continuous, reactive amendments are no longer desirable, efficient or sustainable. A fresh, contemporary approach is needed.

The purpose of the Review is to deliver a contemporary, best-practice legislative framework for the Tasmanian local government sector which:

- *Supports greater innovation, flexibility and productivity in the sector, to improve the overall efficiency and effectiveness of the services that councils provide to the Tasmanian community;*
- *Minimises the red tape and administrative burden on councils, business and the broader community;*
- *Enhances accountability and transparency across the sector; and*

-
- *Increases democratic and community engagement, participation and confidence in local government.*

The scope of the Review will be broad, to ensure it is flexible enough to give due consideration to ideas and initiatives that emerge through consultation with the sector, other key stakeholders, and the Tasmanian community at large.

The Review will focus primarily on a new Local Government Act (or Acts) but will also identify any necessary consequential or supporting amendments to other Acts. The Review will seek to streamline and consolidate legislative provisions, as well as deal with anachronistic or legacy provisions that are no longer relevant to the core business of the local government sector.

The Review will consider the following:

- 1. Appropriate legislation to support the transparent setting, levying, and collection of council revenue, rates and charges;*
- 2. Local government electoral provisions, including options for enhancing both voter and candidate participation in local government elections;*
- 3. Provisions that support efficient and high-quality council operations and service delivery;*
- 4. Performance monitoring, including financial sustainability, governance and other relevant reporting;*
- 5. Council governance and decision-making practices arrangements, including options for community engagement, representation, and democratic participation;*
- 6. Provisions that support public confidence in the integrity, transparency and accountability of local government; and*
- 7. The roles, functions, powers and operation of statutory bodies that oversee local government compliance and reform.*

The Review will not consider:

- *Council amalgamations, or consideration of changes to existing municipal boundaries. However, the new legislative framework will need to be flexible enough to deal with potential future structural changes that might occur over the next 20-30 years;*
- *The roles and functions of mayors, deputy mayors and councillors. These matters were considered in some detail as part of the 2015-2017 Targeted Review process and are considered contemporary for the broad remit and expectations of councils.*

-
- *The suite of contemporary council planning and financial management arrangements that were introduced in 2014;*
 - *The local government Code of Conduct framework. The framework was introduced in 2016 and has recently been reviewed to ensure that it is operating as intended.*

It is unlikely consideration will be given to the proposed motion given the recently completed targeted review, however should the motion be successful, the matter can be flagged for consideration at a future stage.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRADLEY

That council make a submission into the review of the local government act and that the submission promotes that the election of the Mayor and deputy mayor be the responsibility of councillors.

The MOTION was put and was LOST

IN FAVOUR

	CR BRADLEY	CR BRAMICH	
CR FAIRBROTHER			

AGAINST

MAYOR WALSH			CR DUNIAM
	CR FRIEDERSDORFF	CR HYLAND	

9.4 CR FAIRBROTHER – WARATAH DAM

MOTION

That council formulate a practicable and affordable strategy to achieve retention of Waratah dam for use by the Waratah community.

BACKGROUND

At meetings with TasWater earlier in the year TasWater made it clear That the Waratah dam was surplus to their needs and wanted to divest ownership of the Asset. The Waratah community has made it clear that in their view the Dam is an asset required by them to Provide the community with opportunities of recreational activities, community safety and a sustainable ecologically diverse environment.

TasWater is concerned that upgrading the dam to a safe state will cost a lot of dollars equally the breach of the dam will require rehabilitation of the area at a similar cost. Ongoing ownership of the dam will incur an ongoing maintenance cost as well as depreciation of the asset.

Council is well placed to act as an intermediary to find a best fit solution for both parties. The motion is for affirmative action to be taken to bring this about.

STAFF COMMENT

At the August Council meeting following a Notice of Motion from Councillor Fairbrother, it was resolved:

That the Council request TasWater alter their customer service charter to recognise the intrinsic value of the Waratah dam to the Waratah community and request TasWater funding be allocated to maintaining the Waratah dam in a safe condition on an ongoing basis.

A communication plan has been developed to implement the resolution above.

Should this motion be successful, a strategy document and communication plan to cover the intent of this new motion would be developed.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRADLEY

That council formulate a practicable and affordable strategy to achieve retention of Waratah dam for use by the Waratah community.

PROCEDURAL MOTION

MOVED BY	CR HYLAND
SECONDED BY	CR FRIEDERSDORFF

That matter BE DEFERRED until further information is obtained.

The PROCEDURAL MOTION was put and was CARRIED

IN FAVOUR

MAYOR WALSH			CR DUNIAM
	CR FRIEDERSDORFF	CR HYLAND	

AGAINST

	CR BRADLEY	CR BRAMICH	
CR FAIRBROTHER			

10.0 REPORTS OF OFFICERS AND COMMITTEES

10.1 FREEDOM CAMPING STRATEGY AND LOCATIONS

To: Council
Reporting Officer: Director Corporate and Community Services
Responsible Manager: General Manager
Report Date: July 2018
File Reference:
Enclosures: **REFER ATTACHMENT K**
Open Space, Sport and Recreation Plan 2017-2027 Camping
Issues Paper

AT 7.16PM THE MAYOR VACATED THE CHAIR AND THE DEPUTY MAYOR ASSUMED THE CHAIR

PURPOSE

To consider a Freedom Camping Strategy for the municipal area that manages the expectations of RV visitors and protects the amenity of valued natural resources for the community.

BACKGROUND

In 2004, as lease holders of the Wynyard Showgrounds, the Wynyard Agricultural & Pastoral Society (the Society) advised Council it would permit campervans and motorhomes on site at no charge. To enable permitted use of the site for this purpose Waratah-Wynyard Council, as the planning authority, granted approval of a development application for the parking of self-contained motorhomes on the hard-standing area of the showgrounds. This decision was contested at the time by local caravan park owners, but the application was up held. There has continued to be angst regarding the location of the site as it is too close to caravan park businesses and a perceived lack of enforcement of conditions and the restriction of motor homes only being able to use the site in accordance with the development proposal.

Due to a range of freedom camping issues associated with informal and historic arrangements for this activity further investigation was undertaken in 2012 to investigate potential options for a range of sites. The Over Night Camping Options Paper 2012 proposed changes to signage at the Show Ground site to clarify acceptable use.

Also, during 2012 the State Government developed the *Statewide Directions Paper – Review of Council Recreational Vehicle Overnight Camping Services*. Waratah-Wynyard Council received a high level of complaints regarding the regulation and behaviour of overnight campers, particularly at Sisters Beach and Boat Harbour.

A series of group discussions in May, October and November 2012 explored options to address the concerns raised. As a result, Council supported short term recommendations for a signage strategy at Sisters Beach, Boat Harbour and the Wynyard Foreshore and including the Wynyard Show Ground. The Showground signage was changed to better reflect conditions.

Council allocated funding in the 2012/13 budget to implement a signage strategy at Boat Harbour and Sisters Beach to guide the use of public space and overnight camping. This project was in response to issues raised by residents and the consideration of arrangements for camping, motor homes and caravans in the municipality.

To implement the strategy, new signage was designed for Sisters Beach and Boat Harbour detailing all overnight camping facilities available to visitors. Also including the municipality's caravan parks, overnight stay areas and waste water dump points. Signs would also inform visitors of the usage guidelines in each area including timeframes, alcohol provisions, parking requirements and animal control.

As part of this strategy Council endorsed the following actions to be undertaken at Boat Harbour at the ordinary Council meeting on December 17, 2012.

1. Overnight camping signage will be installed at Site A as a pilot project. The signage will be as per the display in the public notice with minor changes relating to littering, alcohol and noise pollution. The use of this site will be monitored over the 2012/13 summer.
2. Site B will not be signed for overnight camping due to its close proximity to resident dwellings. Instead 'Day Use Area Only' signage will be installed at this site to guide recreational use.
3. The use of public space at Boat Harbour will be considered as part of the Boat Harbour Circulation and Car Park Plan to further investigate the need and infrastructure requirements of overnight camping in this community.



As a control mechanism, Boat Harbour’s overnight camping signage included use of permissive parking signs proposing a 48-hour time limit. In accordance with section 204 and 205 of the *Tasmanian Road Rules 2009* the permissive parking signs would be placed alongside Council’s user guidelines signs allowing Tasmania Police legislative powers to enforce the 48-hour timeframe.

Despite previous advice from the Department of Infrastructure, Energy and Resources (DIER), an internal process decided against approving Council’s use of permissive parking signs with a 48-hour time period. DIER claimed 48 hours is too difficult for Police to enforce. Without permissive parking signage or a local government by-law regulating overnight parking, the signage proposed at Boat Harbour would not be enforceable.

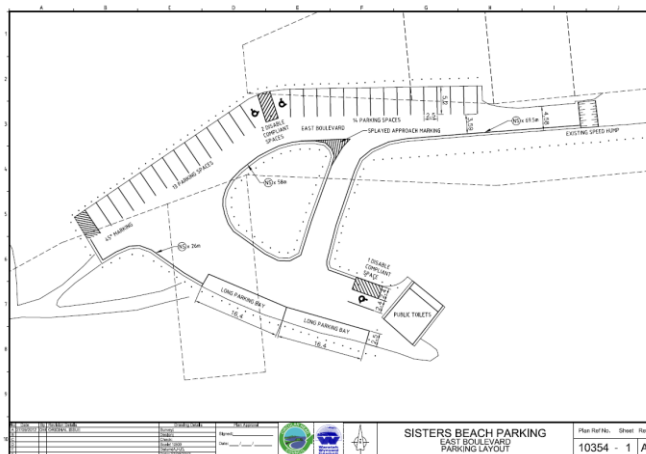
Subsequently the development application to erect signage at Boat Harbour was withdrawn in February 2013 following DIER's decision. This allowed Council an opportunity to review the issue of enforcement before signage was installed.

It was recommended that Council explore the option of introducing a by-law to enforce overnight camping guidelines as continuing to provide a free service for this purpose would potentially place Council in breach of national competition policy.

At Sisters Beach there were two key strategies:

1. Measures to ensure Sisters Beach East Boulevard carpark was used for day-use only
2. Establish a new site to allow self-contained recreational vehicles (only).

At Sisters Beach, signage for day use only was installed at the East Boulevard Car Park as displayed in the public notice with minor additions relating to fire and dog requirements. Delineation lines were added to the car park area to define how and where vehicles can park, including long bay and disabled parking provisions. As Council owns the East Boulevard car park, identified as a site for day use only signage, no third-party approval was required for the signage to be installed.



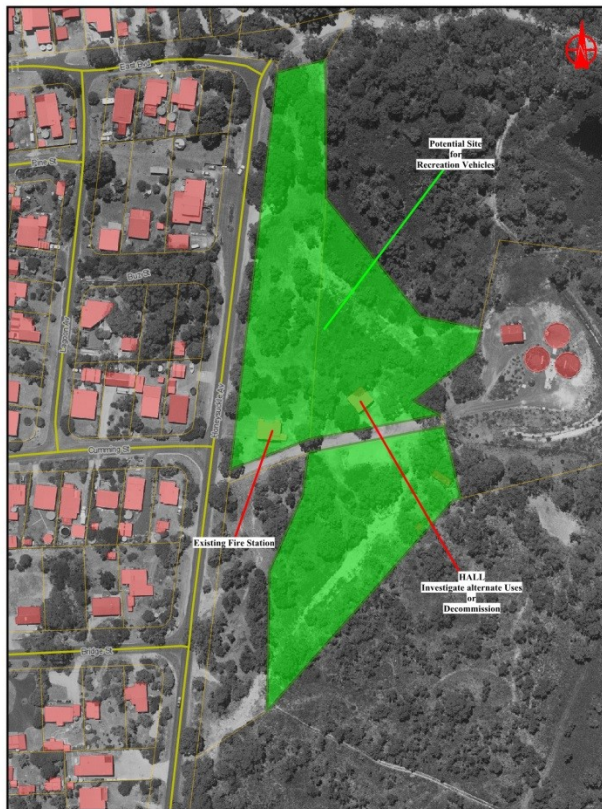
Signage and delineation plan for East Boulevard Sisters Beach

Consultation commenced with the Sisters Beach community through submissions and the Sisters Beach Community Association on the proposal to identify an alternative site for managed freedom camping with self-contained RV's.

In the Sisters Beach Open Space Plan 2015 the following recommendation was made for RV camping with a proposed site identified.

3.2.4 COMMUNITY MANAGED SITE FOR FULLY SELF CONTAINED RECREATIONAL VEHICLES AND CARAVANS

- Investigate a potential site for fully self-contained recreational vehicles (RV's) and caravans on Crown or Council land that adjoins Honeysuckle Avenue including cost to redevelop the area for this use.
- Council investigate a lease agreement with a community group for management and maintenance of the site.
- Maintain access to existing 'dump station'; to service RV's.



Proposed site for self-contained Recreational Vehicle parking

This process did not progress due to the commencement of the Open Space Sport and Recreation Plan and the expectation that this would provide advice on Freedom Camping in the municipality.

Issues identified at the Wynyard foreshore were addressed as part of the Options paper with the area regulated for overnight camping in Wynyard Foreshore car parks using permissive parking signage.

In 2013, a complaint was made against Council to the Office of the Tasmanian Economic Regulator (OTER) when it was alleged Council was in breach of Competitive Neutrality Principles (CNP) allowing RV overnight parking at the Wynyard Showgrounds and Boat Harbour Beach.

The OTER deemed that the complaint was not justified on the basis that Council was not undertaking a significant business activity. However, should Council increase the number of sites it would increase the impact on the potential market and therefore the significance of the business activity.

DETAILS

A Camping Issues Paper was developed as part of the Open space, Sport and Recreation Plan 2016 – 2026 to provide an overview of the current situation in Waratah-Wynyard, the key factors and considerations and potential recommendations to address the issues.

@leisure believed there was a good business case to encourage freedom camping, as it offers healthy recreational opportunities, environmental education, encourages physical and social activity and contributes to enhanced wellbeing, and camping has the capacity to deliver good financial return and economic benefits to destination communities.

However, within Waratah-Wynyard there are disparate views about Freedom camping. Local retailers see campers as a positive boost for the local economy whilst some residents view freedom campers as free loading depositors of rubbish taking advantage of their area and degrading the local environment. Caravan Park operators believe they impact negatively on their businesses.

These divergent views with regard to the economic benefits or cost of freedom campers are not unique to residents of Waratah-Wynyard and reaching agreement will be difficult particularly when the benefits are neither clear nor understood of the sector. The Camping Issues Paper outlines in detail the advantages and also the issues that impact on achieving the greatest return for the community.

There may be clear economic benefits associated with Freedom Camping however Council needs to consider the resource required for strategic planning, development or management of sites. Also influence or competing with the private sector or parks in delivering camping may not be desirable. Council does however have a role in regulating where freedom camping should occur. There are also clear benefits for the Council in promoting freedom camping where it is beneficial and sustainable to do so.

Council owns and/or manages a number of parcels of land where camping is permitted or encouraged, including campgrounds. Some of these are in important strategic locations and generally speaking it is advisable that these be retained in public ownership.

There are several key issues in relation to freedom camping for Council to consider: -

- Firstly, is their support for it in the municipality and does Council have a role in facilitating and/or managing it.
- Strategies will be required to address the preference of campers for low cost/free camping areas compared to commercial facilities.
- Managing visitors to ensure that their actions are appropriate and do not conflict with other users or local residents and enforcement of land use and parking rules.
- Consideration of how Council helps the community to maximize the contribution made by visitors through marketing and communication strategies.

Within the Camping Issues Paper there are 27 recommendations. Some of these are broad proposals that could form part of a strategic freedom camping policy or position of Council whereas others address site specific considerations. The recommendations have been used to assess sites across the municipality to determine where this activity could occur.

STATUTORY IMPLICATIONS

Statutory Requirements

Land use

Boat Harbour Beach Foreshore requires a development application with Crown Land Services approval prior to erecting signage.

Council By-Laws will provide the legislative powers to regulate any freedom camping sites.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities	
Desired Outcomes	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
Our Priorities	
3.1	Promote and work with stakeholders to provide affordable quality services.

3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.
GOAL 4: Community Recreation and Wellbeing	
Desired Outcomes	
Our community is welcoming and supportive.	
Our community values, encourages and supports physical, social and cultural activities.	
We provide recreational opportunities to the community for all ages and abilities.	
Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
Our Priorities	
4.1	Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.2	Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3	Employ land-use planning strategies to promote connectivity and equity in the allocation or use of open space for recreation purposes.
4.4	Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5	Collaborate with community organisations that provide recreation opportunities to our community.
4.6	Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.
GOAL 5: Economic Prosperity	
Desired Outcomes	
We understand our local and regional potential, and we plan for and encourage investment in it.	
Our Priorities	
5.2	Investigate and embrace new economic opportunities.
5.4	Assess potential capability for economic expansion.
5.8	Ensure evidence-based allocation of infrastructure and land use to enable sustainable growth.
5.9	Actively manage community and economic growth through community engagement.
GOAL 7: Environment	
Desired Outcomes	
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.	
Residents and visitors are provided with information and helped to access and appreciate our natural and heritage assets.	
Elements of our natural environment provide opportunity for economic development through the manufacture and distribution of our renewable energy industry and reduced land use conflict.	
Stewardship of our land, water and marine ecosystems respects past, present and future generations.	
Our Priorities	
7.2	Foster opportunity through sustainable development and community engagement.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>

POLICY IMPLICATIONS

Council may seek to develop a policy position in relation to Freedom Camping

FINANCIAL IMPLICATIONS

There will be financial implications in any change to current use of Council land for the purpose of freedom camping. This would include marketing and promotion, signage and infrastructure improvements if required.

RISK IMPLICATIONS

There is a risk of further actions taken against Council for anti-competitive provision of camping sites. There is also reputational risk for the area from a visitor interest perspective if there is a perception that Waratah-Wynyard is not RV Friendly. Where planning applications are required, statutory processes will be followed allowing for representations against any proposed location.

CONSULTATION PROCESS

There has been extensive consultation in relation to freedom camping across a range of processes. These have been specific to areas with issues or in areas where this activity could occur. There has also been consultation on broader matters that impact, or are influenced by, freedom camping.

It may be prudent to test the market with a proposed direction for Council to take on this matter as there have been varying approaches taken to date.

Once Council has formed its own position consideration should be given to lobbying through the Cradle Coast Authority to the State government to develop a state-wide approach.

The recommendations in this report have been derived following a series of workshops with Councillors, taking into account the OSSR recommendations and community sentiment.

MOVED BY	MAYOR WALSH
SECONDED BY	CR FRIEDERSDORFF

That Council note the information relating to Freedom Camping; and agree to develop a Freedom Camping Strategy document.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MOVED BY	CR HYLAND
SECONDED BY	CR BRADLEY

That Council proceed with necessary planning for establishment of a site for Freedom Camping at Sisters Beach.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MOVED BY	MAYOR WALSH
SECONDED BY	CR BRADLEY

That Council determine that a designated Freedom Camping site will not be provided for in Somerset or Yolla.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MOVED BY	MAYOR WALSH
SECONDED BY	CR FRIEDERSDORFF

That Council Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MOVED BY	CR HYLAND
SECONDED BY	MAYOR WALSH

That Council

a) Continue to offer Freedom Camping at the Wynyard Showgrounds until such time that feasibility studies can be completed on Lions Park or any other possible location within the Wynyard area; and

b) Liaise with the Show Society to lodge a planning application to amend the use of showgrounds to allow self-contained caravans.

The MOTION was put and was CARRIED unanimously

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MAYOR WALSH moved a PROCEDURAL MOTION

MOVED BY	MAYOR WALSH
SECONDED BY	CR FRIEDERSDORFF

That Council DEFER THE MOTION of trailing freedom camping at BHB until a postal survey is conducted by council and that council instructs staff to undertake this survey requesting a yes or no response from the rate payers of the BHB community regarding their opinion on Freedom Camping in their beach side resort.

The MOTION was put and was CARRIED

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
	CR FRIEDERSDORFF		

AGAINST

CR FAIRBROTHER		CR HYLAND	

Cr Hyland asked the General Manager if Freedom camping is included in Boat Harbour Beach Development plan and asked if this would create confusion.

The General Manager noted there is a draft Boat Harbour Beach Development plan which has been workshopped with Council. Councillors determined through the workshop process that the plan would not progress until position of freedom camping established.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That the wider community be a given postal vote on the issue of freedom camping at Boat Harbour Beach.

The MOTION was put and was LOST

IN FAVOUR

		CR BRAMICH	
CR FAIRBROTHER			

AGAINST

MAYOR WALSH	CR BRADLEY		CR DUNIAM
	CR FRIEDERSDORFF	CR HYLAND	

CR FAIRBROTHER moved FORESHADOWED MOTION

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR BRAMICH

That statutory planning approval be sought for all areas where freedom camping might be located.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

THE DEPUTY MAYOR VACATED THE CHAIR AT 8.14PM THE MAYOR RESUMED THE CHAIR.

10.2 OPEN SPACE, SPORT AND RECREATION PLAN 2017 – RECOMMENDATIONS UPDATE

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: July 2018
File Reference:
Enclosures: Recommendations Status Update

PURPOSE

This report is to provide an annual update on the list of actions/recommendations contained in the OSSR Plan.

BACKGROUND

The Draft Open Space, Sport and Recreation Plan was a major planning initiative to provide an evidence-based long-term direction for the planning and management of the open space networks, including recreational and sporting grounds, and associated community facilities in both the Waratah-Wynyard and Circular Head Municipal Areas for a ten-year period from 2017 to 2027.

The Plan provides:

1. An open space, sport and recreation classification hierarchy based on catchment and function;
2. Standards for supply of open space, sport and recreation grounds, facilities and asset;
3. An open space, sport and recreation supply and demand analysis;
4. Master planning for identified key open space, recreation facilities and/or sports grounds. Specifically:
 - a. Wynyard Recreation Precinct, including the Showgrounds;
 - b. Frederick Street Reserve, including the BMX track;
 - c. Somerset Recreation Precinct
5. A comprehensive community engagement processes; and
6. A prioritised and costed set of actions to achieve overall open space, sport and recreation vision and goals.

The Final plan was endorsed at the Council meeting on 18 September 2017 and includes the following documents: -

- Demand and Consultation Findings
- Open Space Planning Framework
- Locality Analysis
- Issues Papers including:

-
- Camping Issues Paper
 - Off-road Trails Issues Paper
 - Community Meeting Places / Halls Issues Paper
 - Public Toilets Issues Paper
 - Occupancy Agreements Issues Paper
 - Destination Play Spaces
 - Acquisitions and Disposals
 - Master Plans for three sites:
 - Wynyard Recreation Ground and Sporting Precinct
 - Frederick Street Recreation Reserve
 - Somerset Sport & Recreation Precinct

DETAILS

The plan was developed by @leisure which is one of Australia's largest and leading sport, leisure and open space consultancies. The Plan was approved for public release by the Council at its meeting on 17 July 2017 and subsequently underwent a public engagement process over a seven-week period concluding on Friday 1 September 2017.

Throughout this period the Plan received extensive coverage in the Advocate Newspaper, individual letters and fact sheets were distributed to all clubs and identified stakeholders, information was included on the Council's website and social media sites and several public information sessions were held. 119 people attending the information sessions which were held in Wynyard and Somerset and 47 meetings were held between the clubs and the Mayor and General Manager.

The OSSR Plan delivered a series of recommendations in each paper. These are listed in the table attached to this report.

STRATEGIC IMPLICATIONS

Corporate Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
We maintain and manage our assets sustainably.	
We encourage broad community input to create a focussed and strong sense of belonging.	
We cherish fairness, trust and honesty in our conduct and dealings with all.	
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.	
We are recognised for proactive and engaged leadership.	
Our Priorities	
1.1	Commit to best practice in community engagement.
1.2	Strengthen our communication with the community using diverse communications channels relevant to the demographic.
1.3	Encourage increased participation by all stakeholders.
1.4	Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.
1.5	Build our knowledge base to apply in decision-making processes.
1.6	Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.
1.7	Develop leadership that inspires and motivates, and which maintains a strong community and workplace culture.
1.8	Review and adjust service levels to provide value for money.
1.9	Collaborate with, understand and satisfy our external customers' needs and values.

GOAL 3: Connected Communities	
Desired Outcomes	
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.	
We listen and engage with our community in decision making.	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our strong local economy allows for the development of affordable services and programs for all ages.	
Our Priorities	
3.1	Promote and work with stakeholders to provide affordable quality services.
3.2	Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.4	Build community capacity through services and programs that strengthen, support and care for our community.
3.5	Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.
3.6	Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.

GOAL 4: Community Recreation and Wellbeing

Desired Outcomes	
Our community is welcoming and supportive.	
Our community values, encourages and supports physical, social and cultural activities.	
We provide recreational opportunities to the community for all ages and abilities.	
Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
Our Priorities	
4.1	Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.2	Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3	Employ land-use planning strategies to promote connectivity and equity in the allocation or use of open space for recreation purposes.
4.4	Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5	Collaborate with community organisations that provide recreation opportunities to our community.
4.6	Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Tourism	<i>Memorable visitor experiences all year round</i> – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.
Strong communities and social capital	<i>Enduring community capital</i> – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.
Access and infrastructure	<i>Local, regional and global transport and infrastructure access</i> – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	<i>Managing abundant, natural and productive resources</i> – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	<i>Maintaining good health and wellbeing</i> – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.
Place making and liveability	<i>Liveable places for all ages</i> – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.

POLICY IMPLICATIONS

Council may seek to develop a policy positions in relation to specific recommendations within the OSSR Plan.

FINANCIAL IMPLICATIONS

There will be financial implications in any addressing the recommendations within the OSSR Plan, these will be managed during the usual budget approval processes.

RISK IMPLICATIONS

There are no risks identified as a result of this report.

CONSULTATION PROCESS

There was extensive consultation in relation to the OSSR Plan prior to recommendations being made and the final report being adopted.

COMMENT

It is recommended that the status update on the Open Space, Sport and Recreation Plan 2017 (the OSSR Plan) actions/recommendations be received and noted.

MOVED BY	CR HYLAND
SECONDED BY	CR FRIEDERSDORFF

That Council receive and note the status update on the Open Space, Sport and Recreation Plan 2017 (the OSSR Plan) actions/recommendations.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

**OPEN SPACE SPORT AND RECREATION PLAN – RECOMMENDATIONS UPDATE – BY ISSUES PAPER
SEPTEMBER 2018**

OFF ROAD TRAILS		Priority	Responsibility	Budget(year)	Current Status
1	Consider trails as a priority type of recreation infrastructure for all localities with visitor accommodation, scenic or heritage attractions and urban settlements.		To be determined (TBD)		Yet to commence. Need to develop a policy position on trails and a plan on how to progress actions within OSSR
3	Ensure that all new projects that include open space consider the opportunity to provide a trail corridor (i.e. foreshore developments).		TBD		Yet to commence. Need to formulate a policy position and ensure key staff are aware of the intent
4	Provide and promote trails that offer different levels of physical challenge e.g. stairs or hill climbs, suitable for mountain bikes, suitable only for walking, suitable for wheelchair users, suitable for dogs, suitable for horses, etc.		TBD		Yet to commence. Separate project to be progressed
5	Complete the existing local trail plans and add routes suggested by this plan.		TBD		Yet to commence. Clarification of existing plan required prior to commencement
6	Promote and support trail events that encourage tourism and physical activity.		Community Development /Events coordinator /Tourism Coordinator		Gone Nuts is example. More to be done
7	Work with Parks and other groups to further promote trails and future routes, highlighting each trail's unique attributes as a point of difference to attract visitors, amalgamate existing trails information and produce a single source of information. Provide consistent wayfinding and signage, trails markers and route information including what activities they are suitable for. Investigate creating a technological solution to the provision of mapping and trail information.		TBD		Yet to commence. Need to ensure Tassie Trails are involved.

OFF ROAD TRAILS		Priority	Responsibility	Budget(year)	Current Status
8	Prioritise the development of the coastal pathway from Burnie to Wynyard and then connecting to the airport and other destinations of interest in the vicinity.	High	Future Projects and Delivery Coordinator	18/19	Plans for the Burnie to Wynyard link are underway
9	Encourage volunteer involvement in the development, maintenance and management of trails.	Medium	TBD		Yet to commence. Explore based on need, project specific.
10	Include trail design recommendations / regulations as part of the land development policy	Medium	DIDS		Yet to commence. Part of open space policy
11	Where possible ensure all future trail, corridors are at least 10 metres wide and include buffers and right of way on either side of the trail and canopy trees within the trail corridor		TBD		Yet to commence. Policy position
12	Where possible light key trails in urban areas e.g. Gutteridge Gardens and along the river in Smithton	Low	TBD		Yet to commence. Project to list/audit trails and determine requirements
13	Ensure a suitable surface is used for unsealed trails to manage risk and assist older people and those using mobility devices		TBD		Yet to commence. Project to list/audit trails and determine requirements

OCCUPANCY AGREEMENTS		Priority	Responsibility	Budget(year)	Current Status
14	Ensure all clubs and user groups have occupancy agreements for the use of community and sporting facilities and reserves.	High	AFG/Recreation Liaison Officer		Being worked on currently
15	A license (an agreement for casual, seasonal or annual use over 3-5 years) is the preferred form of occupancy agreement as it retains the asset in public ownership and encourages sharing.	refer 14	AFG/Recreation Liaison Officer		Will be included as part of project requirements as new documents developed.
16	Usage agreements shall require (and reward) clubs and user groups for sharing. Facility design should ensure sharing is practical	Low	AFG/Recreation Liaison Officer		Policy position yet to be determined
17	Agreements should be devised more like service agreements than commercial leases and set out: common objectives for the facilities, specific responsibilities for grounds, facilities and surrounds, and encourage use especially by people less able to participate	refer 14	AFG/Recreation Liaison Officer		Initial work has begun with test agreements being trialled
18	The nature of agreements and conditions of use should be consistent across all facilities and require clubs to provide records of use and member numbers per season	refer 14	AFG/Recreation Liaison Officer		Will be included as new documents developed.
19	Council should negotiate with the Crown to have consistent occupancy agreements for community facilities on public land so that they have the same type of agreement, conditions and tenure.	refer 14	AFG/Recreation Liaison Officer		Yet to commence
20	Utilise the process of managing agreements to enhance communication between Council and user groups to share information about demand, assist with growing participation and facilitate club development.	refer 14	AFG/Recreation Liaison Officer		Being worked on currently
21	Organise discussion and networking opportunities to share ideas and information and aid sharing between user groups in each season.	Low	Greg		regular meetings - e.g. 2 x per year - presidents meeting
22	Encourage clubs or peak bodies to make capital contributions to the development of facilities <i>that are beyond the level council is reasonably expected to provide e.g. fit for purpose facilities</i> to: a) progress them to a higher quality; or b) enable these to be developed more quickly than otherwise possible; or c) provide more specialised surfaces than a community can otherwise afford.	Low	AFG/Recreation Liaison Officer		Policy position yet to be determined

OCCUPANCY AGREEMENTS		Priority	Responsibility	Budget(year)	Current Status
23	A standard capital contribution agreement with a sunset clause should be struck with all user groups willing to make a contribution to a capital project	Low	AFG/Recreation Liaison Officer		Policy position yet to be determined
24	The capital contribution agreement should include the date and amount contributed and may include in-kind contributions if work is designed and project managed by Council. In return for the assistance, a user group should be offered a rental rebate for a specified term commensurate to the amount contributed. The agreement should acknowledge that the facility's ownership rests with the Council and sharing with other users is required unless all costs associated with the operation and replacement of the infrastructure is the user group's responsibility	Low	AFG/Recreation Liaison Officer		Policy position yet to be determined
25	An acknowledgement of a capital contribution by a user group should be made (i.e. a through a commemorative plaque and/or naming).	Low	AFG/Recreation Liaison Officer		Policy position yet to be determined
26	All users should pay a user fee that does not discourage use	Medium	Recreation Liaison Officer		Fees and charges review has commenced
27	Fees should be the same for the same type and quality of facility, regardless of the location.	High	Recreation Liaison Officer		Fees and charges review has commenced
28	Use should be allocated based on sessions, not seasons, to encourage other users	High	Recreation Liaison Officer		Fees and charges review has commenced
29	The price a user pays should be consistent with the same type of facility regardless of where the ground is	High	Recreation Liaison Officer		Fees and charges review has commenced
30	User fees should reflect a proportion of costs only related to that use (marginal cost).	High	Recreation Liaison Officer		Fees and charges review has commenced
31	Club users of facilities should be subsidised	High	Recreation Liaison Officer		Fees and charges review has commenced
32	Users willing to share, and those providing for females, juniors, all-ability teams and masters users should pay less than other users	High	Recreation Liaison Officer		Fees and charges review has commenced
33	Indoor centres should be co-located with schools and other facilities to enable cost sharing, maximise occupancy and the provision of a management presence and programming to increase use and income.	High	Council		Policy position

PUBLIC TOILETS		Priority	Responsibility	Budget(year)	Current Status
34	Adopt the siting and provision guidelines for public toilets in the Issues Paper	Medium	Asset Services		as per locality guide
35	Ensure that all new toilets and all upgrades consider the principles of crime prevention through environmental design	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
36	Use good lighting at all public toilets and use sensor lights where possible	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
37	Ensure any future park toilets are positioned on street frontages and not internally in parks unless impractical due to the size of the park and if provided in association with specific facilities	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
38	Each time a toilet is to be upgraded and refurbished, ensure it is made more accessible	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
39	Encourage smart contemporary architectural design of new public toilets accommodating elements described in this strategy, including some standard colour identifier so as they are very easily identifiable as public toilets.	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
40	Review and upgrade all directional and on-building signage relating to public toilets including way finding to ensure that signage is clear, consistent, and compliant and toilets facilities are clearly identifiable and convey a unified brand	Medium	Asset Services		An Audit needs to be completed. Include in new signage policy currently being developed.
41	Prepare a standardised guide and specification for signage of public toilets that meets relevant Australian standards and is clear for people with vision impairment	Medium	Asset Services		New signage policy currently being developed.
42	Coordinate the development of one single quality source of information on toilets, that is mapped, and kept up to date and includes some basic information	Medium	Asset Services		National Public Toilet register - review current website information

PUBLIC TOILETS		Priority	Responsibility	Budget(year)	Current Status
42	Ensure the design principles outlined in this document are brought into all design specifications for future toilets	Medium	Asset Services		The new civic square toilet in Wynyard will be the first new toilet constructed with these provisions
44	Investigate and undertake a cost-benefit analysis or adding the ability to remotely open, close and lock all toilet facilities.	High	Asset Services		Project to review required
45	Consider managing toilets with other agencies and community organisations	Medium	Asset Services		Policy position yet to be determined
47	SOMERSET Consider the need to provide access to a public toilet to serve Coastal pathway users.	High	Asset Services		Consider as part of ANZAC Park considerations
50	BOAT HARBOUR Negotiate public access to toilets at the Surf Club	NO ACTION	Asset Services		Toilets being considered as part of BHB development plan
53	WYNYARD Ensure there are public toilets in the Sport and Recreation Precinct, Frederick Street Reserve and at the waterfront development	High	Asset Services		These have been considered in initial designs of each precinct
54	YOLLA Negotiate with a local business to provide a public toilet or open the toilet in the Recreation Ground for community use	High	Asset Services		Need to discuss with shop owner to determine practicalities of making this happen.

COMMUNITY MEETING PLACES		Priority	Responsibility	Budget(year)	Current Status
55	Create a directory of community spaces and advertise their availability and suitability for both community and commercial activities.	Low	Community Activation		Yet to commence. Will be included in Website upgrade due 3/19
56	Work in close collaboration with and encourage schools, sports clubs and churches who have halls and spaces that may be suitable for arts, cultural and sporting activities, to allow their facilities to be used for community meetings and appropriate activities. Include these in an inventory of facilities available for community use and advertise their availability.	Low	Community Activation		Yet to commence
57	Implement a more effective booking and management system for the halls under Council control. Additionally, the Council(s) should work with the willing current providers of community halls to develop an online booking system, advertise all halls for hire (regardless of ownership) and promote the activities conducted there.	Medium	Community Activation		Work has commenced.
58	Promote all halls, and sports facilities that can be used for community activities, and investigate other opportunities to use local halls for cultural activities and events.	Low-Medium	Community Activation		Work to commence this financial year.
59	Ensure all sports club venues are available for community use and that there is some consistency in fees and charges to hire these, based on the type of facility, size and quality etc.	Low	Community Activation		Yet to commence
60	Selectively upgrade the access into one large community meeting place and any internal toilet, in each town and village. Promote the accessible facilities to assist people when choosing facilities	Low	Community Activation		Negotiations commenced for Community Facility in Somerset
61	Following the promotion of community facilities and the availability of a simple booking system that enables the accurate calculation of use, income and expenditure, hold a community consultation to discuss the facilities not well utilised, and options to.	Low	Community Activation		Yet to commence
62	A) service the need for gathering spaces in hamlets such as Moorleah within 20 mins of a town	Low	Community Activation		Yet to commence

COMMUNITY MEETING PLACES		Priority	Responsibility	Budget(year)	Current Status
63	b) options to consolidate community meeting spaces in Wynyard, considering the redevelopment of the Football / Cricket facilities at the Recreation Ground, and	Low	Community Activation		Yet to commence
64	c) opportunities to retain the public land but either gift the building to the community with the caveat that it be returned to Council for disposal/rationalisation if required or lease or sell the buildings for commercial / private uses	Low	Community Activation		Yet to commence
65	If the Wynyard indoor recreation centre is to be expanded to multiple courts, consider designing this to accommodate space for large civic gatherings	Low	Community Activation		Yet to commence
67	The WWC should work to promote and revitalise the use of the Elma Fagan Hall through initiatives such as the Men's Shed. If usage does not increase investigate relocating it, allowing the hall to be used by campground customers or selling the building	Low	Community Activation		Men's Shed now in operation. Other community activities now occurring on site.
68	Consider providing a community centre in Somerset in conjunction with the primary school, and the Somerset Sport and Recreation Precinct Master Plan	Medium	Community Activation		Discussions have commenced with a possible existing site
69	Consider redeveloping a community meeting space in conjunction with the fire shed at Sisters Beach and encouraging the use of the Boat Harbour Life Saving Club for other community activities	Low	Community Activation		Yet to commence

SOCIAL/FAMILY RECREATION AREAS		Priority	Responsibility	Budget(year)	Current Status
70	Consider consolidating several small play parks in Wynyard (as identified in this plan) and further develop social/family recreation spaces at Gutteridge Gardens and in Anzac Park in Somerset which have high play value, and caters for all ages and abilities	High	Community Activation		Work has commenced on design for a new playground at Anzac park. Funding is allocated to consolidate and create new playground at East Wynyard
72	As residential development in Wynyard and Smithton continues seek to provide strategically located social/family recreation parks of 1 hectare within approx. 500m of most houses to serve future generations.	Low	Planning		Planning consideration
73	Investigate the development or consolidation of other playgrounds as opportunities arise, or budget becomes available, as identified in the locality analysis.	Medium	Community Activation		Refer action 70. Consolidation should occur as a result of these projects
74	Enhance the accessibility of social /family recreation spaces to people with a disability and older adults, in both areas	Medium	Community Activation		ANZAC Park development all-ability playground being considered

FREEDOM CAMPING		Priority	Responsibility	Budget(year)	Current Status
75	Encourage and promote camping as a recreation activity that benefits the community, in areas that are appropriate and sustainable.	Medium	Tourism and Marketing		Freedom Camping Review underway and will influence the promotion strategy
76	Encourage the Cradle Coast Authority to engage with National Parks, Forestry, commercial providers and the crown, to develop a model where camping facilities are marketed, developed and managed collectively, throughout the region	Medium	Community Services		Yet to commence
77	<p>Identify selected suitable sites for Freedom Camping, for example;</p> <ul style="list-style-type: none"> • adjacent to (within 1 km of) but not at the same location as scenic attractions and visitor destinations • in localities without campgrounds or accommodation premises offering freedom camping • adjacent to a river or coastal foreshores, at sites that don't conflict with public use • not in a residential area • not in a park or reserve used for recreation – for example, where children play, people walk, picnic etc. • within easy access for and suitable for the manoeuvring of large vehicles, and not likely to cause traffic congestion • on the hinterland side of any road along a foreshore • not between the closest roadway and within any view shed of a scenic headland, coast or natural feature, historic or visitor destination • within a short walk or drive of a commercial facility • with a suitable surface for parking – (i.e. not managed sports turf or in conservation areas) • serviced by an off-road trail • already served by a dump point • not in a car park designated for boat trailers or other non-self-contained vehicles in the hours required • in townships in reasonable proximity to retail areas, points of interest and amenities 	High	Community Services		Report will be presented to September 2018 Council meeting

FREEDOM CAMPING		Priority	Responsibility	Budget(year)	Current Status
78	Signage of freedom camping should; <ul style="list-style-type: none"> • Specify parking is only for vehicles that are self-contained • Specify parking hours that minimise conflict with other users: (for example after 9 pm and before 7 am) • Restrict vehicles staying more than two nights stay in the designated area. 				
79	Review the strategic location of campgrounds and freedom camping areas (in conjunction with the Cradle Coast Authority, National Parks and local tourism associations) to ascertain whether or not there are sufficient facilities, and in strategic nodes, to provide benefits to the local community	Medium			
80	Exclude prime foreshore, pedestrian and scenic locations from freedom camping areas, opting instead for areas that are close by to, but do not obscure, attractions	High	Council		Considered as part of location review
81	Install signage to control the movement and parking of camping vehicles	High			Can commence following determination of sites
82	Investigate design options for select designated car parks to make these more functional for large camper vehicles	Medium			Yet to commence
84	Encourage local committee and clubs to support freedom camping at select local halls and recreation reserves	Medium	Tourism and Marketing		Can commence following determination of sites
85	Encourage campers to use local services by locating dump and water points adjacent to commercial outlets and service centres.	High	Infrastructure Services		Dump point will be relocated from existing site at transfer station. New location yet to be determined
86	Review (in conjunction with the Cradle Coast Authority, National Parks and local tourism Associations) the strategic location of campgrounds, and freedom camping areas.	Medium	Tourism and Marketing		Yet to commence
87	Work with industry partners to promote camping as a recreational activity, and Freedom camping, within the municipalities of Waratah-Wynyard and Circular Head (regardless of land ownership).	Medium	Tourism and Marketing		Yet to commence

FREEDOM CAMPING		Priority	Responsibility	Budget(year)	Current Status
88	Wherever freedom camping is promoted, outline the nearest available shops and restaurants and the other attractions, and utilise electronic media for promotional and informational dissemination and regulatory processes.	Medium	Tourism and Marketing		Yet to commence

SUSTAINABLE SPORTS FACILITIES		Priority	Responsibility	Budget(year)	Current Status
89	Continue to develop sporting precincts with multiple grounds and facilities and shared support facilities.	Medium	Recreation Liaison Officer		Yet to commence
90	Consider supporting clubs and committees by providing turf management expertise on a shared basis for multiple sports facilities across both Councils.	Medium	Recreation Liaison Officer		Yet to commence
91	Consider opportunities to encourage more social and casual community uses and programmed activities and community meetings in sports facilities.	Medium	Recreation Liaison Officer		Yet to commence
92	Where possible provide a shared perimeter path for exercise and social family recreation areas in conjunction with sporting infrastructure.	Medium	Recreation Liaison Officer		Yet to commence
93	Where possible consolidate separate support facilities such as clubrooms, canteen, storage etc. into one building envelope and locate on the perimeter of playing fields to allow more space for playing fields and other open space features.	Medium	Recreation Liaison Officer		Yet to commence
94	Where possible negotiate access to school facilities for community or club use and explore partnership opportunities with schools for co-location or develop shared facilities, for example: <ul style="list-style-type: none"> • Further explore the development of the Wynyard High School grounds as part of the Wynyard Recreation Ground Precinct. • Further explore the development of a sporting precinct in conjunction with Somerset Primary School. • 	High	Recreation Liaison Officer		Discussions continue with the Somerset Primary School and Wynyard High School regarding colocation of facilities
95	Implement the actions recommend under occupancy agreements in this plan.	Medium	Recreation Liaison Officer		Yet to commence

LANDSCAPE AMENITY AND CLIMATE CHANGE ADAPTION		Priority	Responsibility	Budget(year)	Current Status
96	Acquire/ take foreshores and ridgelines not in public ownership, in the long term as part of development contributions.	Low	Infrastructure and Development Services		Yet to commence
97	Introduce relevant planning controls/ policies to prevent inappropriate development in iconic, coast and river foreshore locations.	Low	Infrastructure and Development Services		Yet to commence
98	Ensure developments in strategic locations such as those above do not impact negatively on the aesthetics and landscape character of the area.	Low	Infrastructure and Development Services		Yet to commence
99	Protect these iconic landscapes and those providing important contributions to residential community, through landscape overlays, etc.	Low	Infrastructure and Development Services		Yet to commence
100	Further investigate issues associated with open space and sports facility management, to adapt to climate change.	Low	Infrastructure and Development Services		Yet to commence
101	Consider the vulnerability of foreshores to the impact of climate change in the ongoing development of infrastructure.	Low	Infrastructure and Development Services		Yet to commence

MARKETING AND INFORMATION		Priority	Responsibility	Budget(year)	Current Status
102	Continue to work closely and communicate with clubs, peak bodies and user groups in the planning, development, management and promotion of facilities and events.	Low	Recreation Liaison Officer		Recreation Liaison Officer working closely with clubs and assisting as required.
103	Provide key contacts in Council to all clubs and users, and at facilities.	Low	Recreation Liaison Officer		Recreation Officer is key contact for clubs.
104	Advertise all community meeting places available for hire in both Councils, including those managed by Council.	Low	Recreation Liaison Officer		Yet to commence
105	Provide a combined directory of parks, sports and recreation facilities in different formats accessible to all people.	Low	Recreation Liaison Officer		Yet to commence
106	Promote routes and trails for walking and cycling including those accessible to people using mobility devices.	Low	Recreation Liaison Officer		Yet to commence
107	Hold regular activities to enhance communication between clubs, users of facilities and the Councils.	Low	Recreation Liaison Officer		Yet to commence
108	Include more information about the history of facilities and places of interest in any promotional information.	Low	Recreation Liaison Officer		Yet to commence
109	Promote the benefits of parks, physical and social recreation activities – especially for older adults as these may not be widely known.	Low	Recreation Liaison Officer		Yet to commence
110a	Encourage users to report issues and damage to infrastructure in open space and facilities.	Low	Recreation Liaison Officer		Recreation Liaison Officer working closely with clubs and assisting as required

ACQUIRING AND DISPOSING OF OPEN SPACE		Priority	Responsibility	Budget(year)	Current Status
110b	The sale of open space or land with community infrastructure on it is not an effective way of revenue raising especially for small capital projects – which may be more easily sought through grants, etc.				For noting and action as appropriate
111	Before contemplating sale or transfer of community land: <ul style="list-style-type: none"> • Assets of low value should be promoted, and users engaged to ascertain their current value and alternatives • Expressions of interest, and potential commercial uses of sites should be explored • Options for gifting or relocation of the building should be considered preferable to selling the land. 				For noting and action as appropriate
112	Funds derived from the disposal of public open space should primarily be used for the acquisition of, and then secondarily the development or improvement of the open space network.				For noting and action as appropriate
113	The disposal of public open space shall only be considered in cases where such disposal is demonstrably beneficial to the public open space network and the land for disposal is identified in an adopted open space strategy or equivalent.				For noting and action as appropriate
114	Funds derived from the disposal of any public open space or community land should be added to a fund used for open space contributions (Open Space Development Fund), and the details of the nature of use of the fund and locality where spent should be recorded.				For noting and action as appropriate
115	Funds derived from the disposal of public open space should be allocated in line with community needs, and an adopted Strategy or Plan.				For noting and action as appropriate
116	The expenditure from the Open Space Development Fund shall be reported to Council.				For noting and action as appropriate
117	Adopt the assessment criteria (as provided above) to assess any open space and community infrastructure proposed for divestment.				For noting and action as appropriate

KEY RECOMMEND - WYNYARD		Priority	Responsibility	Budget(year)	Current Status
118	Develop the regional Coastal Path to Somerset and Burnie, (including a connection to the airport and Frederick Street Reserve) with a right of way along the rail corridor route north towards Smithton and west. This path will require negotiation with property owners.	High	Infrastructure Services		Project underway. Waiting on legislative direction regarding the rail corridor. Funds allocated in the 2018/19 budget
119	Develop two consolidated sporting precincts to serve the Town, at the Recreation Ground/ Indoor Sport Centre and Wynyard High School, and Frederick Street Reserve, which would include further development of the indoor sports ball courts and gymnastics.	High	Recreation Liaison Officer		Discussions are ongoing with users of the Showgrounds. Determination needs to be made whether Showgrounds or High School becomes secondary site
120	Plan several trail circuits around the town for incremental construction and enhancement. These will be important to encourage more residents to walk for health outcomes, in addition to providing access to school, community facilities and destinations without having to drive.	Low	Recreation Liaison Officer		Separate project required to progress. No action to date
121	Consider infrastructure to serve events at Frederick Street and in the vicinity of the sailing club and foreshore in Gutteridge Gardens, retaining good public access to the foreshore, and a high-quality landscape in keeping with the significance of this site.	Low	Recreation Liaison Officer		Separate project required to progress. No action to date
122	Protect the existing significant trees along the River and Camp Creek and undertake tree planting to enhance the landscape amenity of all reserves as well as streetscapes generally, for walking and cycling.	Low	Infrastructure Services		Separate project required to progress. No action to date
123	Consider consolidating the number of sites with play equipment, providing strategic hubs along the coast, central to the town in the west, and to the north, that can provide social/family recreation spaces for the Wynyard community in the long-term.	Medium	Community Activation		Preliminary work has commenced with design of the East Wynyard Forshore Plan. A key outcome of this plan is a new playground. Consolidation will be a key task in this project.

KEY RECOMMEND - WYNYARD		Priority	Responsibility	Budget(year)	Current Status
124	Relocate the Freedom Camping area from the Showground to a location such as Lions Park behind Wynyard and the dump point to provide greater access to self-contained caravans and campervans.	Medium	Community Activation		To be progressed as part of the broader plan regarding freedom camping. Report to September Council meeting
125	Protect the Wynyard Golf course land (especially the foreshore) as open space using planning zones and overlays, as it is an important scenic backdrop to the town.	Low	Planning		No action to date.
126	In further urban development along the coast towards Somerset, seek to protect the landscape amenity of the foreshore and take large open spaces as part of a subdivision in strategic nodes only, rather than as small pocket-parks.	Low	Planning		Further discussion required to progress action
127	Ensure that all river and coastal foreshore land is protected in public ownership, and where possible, facilitate adequate space in any development for the expansion of a track or trail along the foreshore.	Low	Planning		Further discussion required to progress action
128	Consider encouraging greater use of the new cricket and football rooms, the bowls club and the golf club rooms for community activities, reducing the need for multiple small community meeting spaces. Retain the Railway Institute Hall abutting the future rail trail.	Medium	AFG/Recreation Liaison Officer		Review of public halls planned for 2018/19 (in annual plan)

KEY RECOMMEND - SOMERSET		Priority	Responsibility	Budget(year)	Current Status
129	Consider developing a sports and community precinct in conjunction with the school that will provide 3 soccer pitches, 1 or 2 AFL/cricket grounds, and a minimum of 4-6 tennis courts. In the longer-term, include a two-court basketball stadium. Following this development–consider allowing the divestment of Langley Park, the Somerset Soccer Ground and the tennis club site.	Medium	Recreation Liaison Officer		Work is continuing on this project at primary school site. Land no longer available to complete work as required. Langley park relocation likely initial activity.
130	If a two-court indoor facility is developed in conjunction with the Somerset Primary School, develop the indoor sports centre site into a town park, and create a connecting off-road trail to the Coastal Path.	Low	Recreation Liaison Officer		Yet to commence
131	Develop a network of trails around Somerset to connect sport, shopping, community facilities, the school and the foreshore, as well as around the larger reserves, such as the cemetery and proposed sporting precinct.	Low	Recreation Liaison Officer		Yet to commence
132	Develop Anzac Park as a higher quality unique multi-aged, accessible play space with high play value.	High	Community Activation		Refer previous comments
133	Consider rationalising the two small play spaces at Ronald and Oonah Crescent, and replacing these with one high-quality play space to serve the south area of Somerset.	Medium	Community Activation		Refer previous comments
134	If Langley Park and the soccer ground are divested, retain the vegetated area along the north of these areas for conservation and landscape amenity, and provide a road easement between the open space and any development.	Low	Infrastructure Services/Planning		Yet to commence
135	Seek to provide a safe connection with the Cam River and Anzac Park under or over the highway.	Medium	Infrastructure Services		Bass Highway study currently being undertaken
136	Investigate opportunities to acquire the land on the corner of the Bass and Murchison Highways to provide parking for the Cam River and Anzac Park precinct. Allow the realignment of the road and develop the river corridor as a social/family recreation area, and the pullback facilities off the foreshore.	Low	Economic Development		Yet to commence
137	Enhance the streetscapes, sports facilities, and open spaces in Somerset by a major tree planting program.	Low	Operations		Commenced in main street of CBD
138	Continue to develop Cam River as a water-based recreation node especially for non-powered recreational craft and protect the environmental quality of the hill above which is integral to the value and the amenity of the site.	Low	Infrastructure Services		Yet to commence

KEY RECOMMENDATION - SISTERS BEACH		Priority	Responsibility	Budget(year)	Current Status
174	Develop a small community meeting place and potentially additional social/family recreation facilities in conjunction with the Tas Fire facility or the central community space	Medium	Community Services		Yet to commence
175	Prepare a simple master plan for a community park area creating a functional interface with the adjacent residential land.	Low	Community Services		Yet to commence
176	Provide an off-road circuit trail around Sisters Beach to the foreshore, the boat ramp, and the subdivision in the south, and to Lake Llewellyn and consolidate tracks and trails in other locations.	Low	Community Services		Yet to commence
177	In the long-term, identify partners to assist with the development recreation area for water-based recreation at Lake Llewellyn.	Low	Community Services		Yet to commence
178	Provide several overnight parking spaces for RV's off Honeysuckle Avenue	High	Community Services		Being considered as part of Freedom Camping Review
179	In any future subdivision, ensure the street pattern is permeable rather than circular with cul-de-sacs. Any further access ways should be generous with a minimum of 10m wide to provide a prominent off-road trail with a landscape buffer adjacent to residential properties.	Low	Community Services		Yet to commence
180	Develop only several key access points to the beach from Irby Boulevard.	Low	Community Services		Yet to commence

KEY RECOMMENDATIONS - BOAT HARBOUR		Priority	Responsibility	Budget(year)	Current Status
181	In the long-term, relocate the toilet block off the foreshore and negotiate with the lifesaving club to provide public access to a toilet	Low	Community Services		Boat Harbour Beach Master Plan being developed
182	Restrict access to the foreshore for RV's.	Low	Community Services		Being considered as part of Freedom Camping Review.
183	In the infrastructure plan currently being undertaken, consider upgrading the small reserve at the back of the foreshore with the current play space, and include picnic facilities, and trees.	Low	Community Services		Boat Harbour Beach Master Plan being developed
184	Relocate the toilet block in the long-term to an alternative site.	Low	Community Services		Boat Harbour Beach Master Plan being developed
185	Investigate the opportunity to negotiate with the private owner to upgrade the tennis court in an accommodation premises and allow some community use.	Low	Community Services		Boat Harbour Beach Master Plan being developed
186	Seek to provide an off-road trail loop west of the village and back to the highway	Low	Community Services		Not yet commenced

KEY RECOMMENDATIONS - YOLLA		Priority	Responsibility	Budget(year)	Current Status
196	Consider providing more of trail circuit around town connecting to the Myrtle Park village.	Low	Community Services		Yet to commence
197	Assist the local sports clubs to upgrade the cricket nets and umpires' rooms	Low	Community Services		Yet to commence
198	Consider improving the site adjacent to the general store with seats and tables as a wayside stop, encouraging travellers to stop at the town.	Low	Community Services		Yet to commence
199	Negotiate with a local business to maintain the picnic sport and local paths, and to provide access to a toilet for the public. Alternatively, keep a toilet at the Recreation Ground open space for public use	Low	Community Services		Yet to commence
200	Retain public land abutting the recreation reserve – for future expansion if required long term.	Low	Community Services		Yet to commence

KEY RECOMMENDATIONS - WARATAH		Priority	Responsibility	Budget(year)	Current Status
201	Continue to promote Waratah as a unique heritage and scenic place to visit and stay. Consider marketing facilities to schools and sports for camps, for example.	Medium	Tourism and Marketing		Included in the Waratah Community Plan
202	Consider allowing the rainforest to revegetate in select reserves around the township thereby reducing mowing and enhancing the diversity of landscape settings in the town.	Low	Community Services		Yet to commence
203	Promote the golf course and indoor recreation facility and character of the town as an affordable place to live.	Low	Community Services		Yet to commence
204	Develop an integrated network of pathways around the town, including a pathway around the full lake foreshore	Low	Community Services		Yet to commence

10.3 DRAFT COMMUNITY HEALTH AND WELLBEING PLAN, AGE FRIENDLY COMMUNITIES PLAN AND YOUTH PLAN (YPLAN) 2018 -2023

To: Council
Reporting Officer: Director Corporate and Community Services
Responsible Manager: Director Corporate and Community Services
Report Date: 3 September 2018
File Reference:
Enclosures: **ATTACHMENT A**
Draft Community Health and Wellbeing Plan
ATTACHMENT B
Draft Age Friendly Communities Plan
ATTACHMENT C
Draft Youth Plan (YPLAN)

PURPOSE

The purpose of this report is to recommend that Waratah Wynyard Council endorse the work produced by EJ Shu from The Social Yield Pty Ltd with the community and council staff to develop the:

- Draft Community Health and Wellbeing Plan
- Draft Age Friendly Communities Plan
- Draft Youth Plan (YPLAN)

BACKGROUND

The draft Community Health and Wellbeing Plan, Age Friendly Communities Plan and Youth Plan (YPLAN) ('the Plans') is a major planning initiative of both the Waratah-Wynyard and Circular Head Councils to provide an evidence-based long-term direction for the planning and implementation of health and wellbeing, age friendly and youth specific projects and activities that will improve outcomes for the whole community in both the Waratah-Wynyard and Circular Head Municipal Areas over five year period from 2018 to 2023.

The plans were developed by EJ Shu from The Social Yield Pty Ltd and funded through both council budgets.

DETAILS

Each Plan is intended to support everyone living in Circular Head and Waratah-Wynyard to improve their health and enjoy enhanced wellbeing.

The Plans are living documents, with progress towards goals tracked and measured to ensure the learnings from experience will strengthen the Plans over time.

Development of the Plans began with a review of the policy and planning context, including each Council's *Corporate Strategic Plan 2017-2027* and key Tasmanian Government documents. A picture of each community was built via a rapid review of the available literature to identify evidence of known issues and areas of concern.

The plans also drew on what is known about community experiences and aspirations from a range of sources, including:

- outcomes from a health and wellbeing planning workshop held in May 2018 with 32 participants drawn from Council staff, community leaders, and local and regional service providers. Participants identified multiple issues of concern and named potential enablers and barriers to achieving positive change. Workshop participants also identified what they saw as being the most pressing priorities for each local government area;
- findings from each Council's Annual Community Survey as well additional community consultation outcomes from internal research;
- community input into *Sustainable Murchison 2040*, a joint strategic planning framework for Circular Head, Waratah-Wynyard, West Coast, King Island and Burnie. Community input into *Sustainable Murchison 2040* was comprised of more than 1,900 responses gathered in 2016 through a series of community consultation sessions, an online survey, a school program, council workshops and community leaders' forums. Maintaining health and wellbeing was named as a key future direction for *Sustainable Murchison 2040*.

The resulting Plans bring these inputs together in the form of a five-year framework for action. It is a shared plan across both Circular Head and Waratah-Wynyard Councils. Annual delivery plans derived from the Plans will comprise actions targeted to the needs and characteristics of individual communities.

STATUTORY IMPLICATIONS

Statutory Requirements

There are no statutory implications to consider.

STRATEGIC IMPLICATIONS

The program of work has significant alignment with the Strategic Plan and Sustainable Murchison in the following ways:

Strategic Plan Reference

GOAL 3: Connected Communities	
Desired Outcomes	
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.	
We listen and engage with our community in decision making.	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our strong local economy allows for the development of affordable services and programs for all ages.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
Our Priorities	
3.1	Promote and work with stakeholders to provide affordable quality services.
3.2	Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.4	Build community capacity through services and programs that strengthen, support and care for our community.
3.5	Provide high quality shared and multi-use community hubs that combine a range of recreational, sporting and educational uses.
3.6	Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.
3.8	Support and promote strategies to increase the rate of volunteerism in the community.

GOAL 4: Community Recreation and Wellbeing	
Desired Outcomes	
Our community is welcoming and supportive.	
Our community values, encourages and supports physical, social and cultural activities.	
We provide recreational opportunities to the community for all ages and abilities.	
Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
Our Priorities	
4.1	Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.
4.2	Focus on the value of recreation in promoting the health and wellbeing of our community.
4.3	Employ land-use planning strategies to promote connectivity and equity in the allocation or use of open space for recreation purposes.
4.4	Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5	Collaborate with community organisations that provide recreation opportunities to our community.
4.6	Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.

Sustainable Murchison Community Plan 2040

This process has strong alignment to many themes of Sustainable Murchison.

Community Future Direction Theme	Key Challenges & Opportunities:	Contribution to outcomes:
Strong communities and social capital	<i>Enduring community capital – Growing, proud, self-reliant communities that are inclusive and</i>	The Community Advisory Board is one of the best structures in Australasia of community governance

Community Future Direction Theme	Key Challenges & Opportunities:	Contribution to outcomes:
	<i>engaged with volunteers and shared facilities.</i>	and will focus around a prioritised Community Plan. This community led approach with council as a support is the best approach to community resilience.
Place making and liveability	<i>Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.</i>	The Community Board are the group to liaise with council in the future development of the community – both councils services, and non-council services. With direct input from a collaborative Board Council will have a clearer idea of priorities, levels of service and work on collaborations for service delivery with other partners.

POLICY IMPLICATIONS

There are no identified policy implications as a result of this report

FINANCIAL IMPLICATIONS

There are no identified financial implications as a result of this report

RISK IMPLICATIONS

There are no identified risk implications in respect to endorsing the Plan for public consultation.

CONSULTATION PROCESS

It is proposed to undertake community consultation over a four-week period.

A copy of the draft Plans will be provided to stakeholders and the community through a variety of methods to seek comments:

- written copies
- information sessions as requested
- Council’s website (have your say section)
- Social media
- Mayor’s message
- Media advertising

COMMENT

The Plans are a five-year roadmap for promoting and improving the physical, mental and social wellbeing of our citizens. The plans have been developed to reflect both research and data and local knowledge and experience.

The integrated nature of the Plans reflects the ongoing close working relationship between Circular Head and Waratah-Wynyard Councils, and the way in which strategic goals are set in tandem. While the Plan is a joint strategy, the aim is to target actions to meet the individual needs of the communities.

It is therefore recommended that Council endorse the draft Community Health and Wellbeing Plan, Age-Friendly Communities Plan and Youth Plan (YPLAN) for public consultation for a four (4) week period to receive public comments prior to final review and adoption of the plans.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

That Council endorse the draft Community Health and Wellbeing Plan, Age-Friendly Communities Plan and Youth Plan(YPLAN) for public consultation for a four (4)-week period to receive public comments prior to final review and adoption of the plans.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.4 DRAFT ENVIRONMENTAL ISSUES PAPER

To: Council
Reporting Officer: Natural Resource Management Officer
Responsible Manager: Director Infrastructure & Development Services
Report Date: 7 September 2018
File Reference:
Enclosures: **REFER ATTACHMENT D**
Draft Environmental Issues Paper - Issues and considerations
for Natural Resource Management

PURPOSE

To seek Council endorsement of the draft Environmental Issues paper to allow release to the public for feedback.

BACKGROUND

Council adopted its Corporate Strategic Plan in December 2016. After the adoption of this plan and in an effort to update Council's 2005 Weed Management Strategy it was thought that Council's role in Natural Resource Management required some definition.

As such an action was set in the 2017-18 Annual Plan and budget to partner with Circular Head in commissioning an Issues and Considerations paper for Natural Resource Management (the draft Environmental Issues Paper).

DETAILS

The draft Environmental Issues paper has been facilitated and researched by The Social Yield Pty Ltd with input from Council's Natural Resource Management Officer.

STATUTORY IMPLICATIONS

Statutory Requirements

Nil identified

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 7: Environment	
Desired Outcomes	
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings. Elements of our natural environment provide opportunity for economic development through the manufacture and distribution of our renewable energy industry and reduced land use conflict.	
7.1	<i>Provide education to facilitate awareness and appreciation of built and natural assets.</i>

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Strong communities and social capital	<i>Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>
Health and Wellbeing	<i>Maintaining good health and wellbeing – Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.</i>
Place making and liveability	<i>Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.</i>

POLICY IMPLICATIONS

There are no identified policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The cost of providing Natural Resource management will be dependent upon the role Council chooses to take.

RISK IMPLICATIONS

There are no identified risk implications in respect to endorsing the Plan for public consultation.

CONSULTATION PROCESS

Councillors of Waratah-Wynyard & Circular Head Council have had the draft Environmental Issues paper presented at a joint forum; the public will now have opportunity for feedback.

COMMENT

That the Council endorse the draft Environment Issues Paper for public feedback.

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council endorse the draft Environment Issues Paper for a four (4)-week period to receive public comments prior to final review and adoption of the paper.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.5 TAS WATER SPECIAL MEETING

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 5 September 2018
File Reference:
Enclosures:

PURPOSE

This report is provided to assist Council in determining its response as a shareholder to the proposal by the State Government, to assume an ownership stake in TasWater.

BACKGROUND

There has been a period of unrest in relation to the ownership of TasWater for more than two years with the State Government signalling its intention to assume ownership of the Corporation.

Legislation was presented to the Tasmanian Parliament prior to the 2018 State Election; however, it was defeated in the Legislative Council.

Following the Election on 1 May 2018, the State Government, the Treasurer, Chairman of the Board of TasWater and the Chief Owners Representative reconciled their differences and came to a compromise position whereby the State would no longer pursue a 'takeover'. Instead they elected to enter into a Memorandum of Understanding (MOU) which would see the Government gain an ownership stake in the Corporation going forward. The MOU and the media release issued are provided as an attachment to this report.

The key principles of the agreement were:

- a. The State Government to become a part owner of TasWater, involving revised governance arrangements, to enable Local Government and the State Government to work together to improve water and sewerage outcomes for the betterment of Tasmania;
- b. TasWater will accelerate its water and sewerage infrastructure investment program;
- c. Future regulated water and sewerage prices in Tasmania will be capped until 30 June 2025; and
- d. TasWater continues to be a sustainable and financially viable corporation that delivers water and sewerage services in Tasmania effectively and efficiently.

DETAILS

TasWater have issued a 'Notice to Shareholders' advising of a Special Meeting for 27 September 2018 to allow a vote on the implementation of the MOU with the State Government. The package of information provided (refer attachment) includes three proposed resolutions:

Resolution 1 – Adoption of a new Constitution

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Constitution in the form as set out in Appendix 1 of the Information Memorandum dated 16 July 2018 to replace the existing Constitution of the Corporation, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

Resolution 2 – Adoption of a new Shareholders' Letter of Expectations

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Shareholders' Letter of Expectations in the form as set out in Appendix 2 of the Information Memorandum dated 16 July 2018 to replace the existing Shareholders' Letter of Expectations, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

Resolution 3 – Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government

Subject to:

- (i) the Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018 passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2,

that the Corporation be authorised to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3 of the Information Memorandum dated 16 July 2018, including the issuing of shares in the Corporation to the Crown.

The supporting information provided by TasWater includes the following:

Key features of the proposal

The proposed features outlined in the MOU between TasWater and the State Government will enable TasWater's customers to benefit from a reduction in forecast price increases, accelerated infrastructure upgrades and a joint focus on major projects of significance to Tasmania.

Under the proposal, the State Government will inject \$20 million of equity per year for the next 10 years into TasWater. In return, the State Government will become a 10 per cent shareholder of TasWater. The State Government will have a new class of shares which will reflect the State's decision to not receive any dividends from TasWater.

Owner Councils will retain majority ownership of TasWater, albeit individual Owner Council's equity entitlements will be marginally reduced as State Government equity injections are received. New governance arrangements will facilitate State and Local Government working on a collaborative basis.

The key features of the proposal are set out below.

Ownership and governance

- Governance by an independent skills-based Board will continue.
- The State Government will contribute \$200 million over 10 years in new equity. For each \$20m contributed the State Government will receive 1% of the voting capital.
- The State Government shareholding will not receive dividends.
- The annual Corporate Plan will be jointly agreed between the Board, Owner Councils and the State Government, with defined arrangements in place in the event of a deadlock as specified in Part 8.4 of the Amended Shareholders' Letter of Expectation provided at Appendix 2.
- The State Government's representative will sit on the Board Selection Committee and will be consulted – along with the Chief Representative – on the appointment of the CEO. The State Government will not have the right to appoint a director.
- If the State Government does not meet its commitments to make equity injections, it will lose its rights in respect of:
 - the rights to jointly approve the draft Corporate Plan and to participate in the process to resolve any dispute regarding the adoption or amendment of the Corporate Plan
 - its seat on the Board Selection Committee and
 - its right to be consulted in relation to the appointment of the CEO

These rights will be reinstated on receipt of the overdue equity injection(s). Any decisions made by the Board Selection Committee, Owners' Representatives or the Board during such a period will continue to be valid and to remain effective.

- The State Government's commitment to contribute equity will be formalised through a Share Subscription and Implementation Agreement between TasWater and the State Government. This Agreement will also reinforce the particular State Government rights referenced above, and the loss of those rights if contributions are not made.
- TasWater's obligation to maintain price increases within the cap and/or accelerate the capital program (referenced below) may be suspended in the event that unforeseen events arise (eg significant interest rate and/or inflation increases beyond that reasonably projected) or if the Government does not meet its commitment to maintain equity injections.

Water and sewerage pricing

- Prices will be frozen in FY2019/20.
- Annual price increases will not exceed 3.5 per cent from FY2020/21 through FY2024/25.

-
- The price determination process, via the independent Tasmanian Economic Regulator (TER), will continue as it does now to review TasWater's financial performance, including the prices, operational efficiency and investment program necessary to maintain sustainability.
 - If the Regulator determines a price increase lower than 3.5 per cent, the Regulator's price increase will apply.

Infrastructure investment

- The parties will seek to accelerate the infrastructure investment program by at least one year, with TasWater using best endeavours to achieve capital expenditure over the 10-year period from FY2016/17 through FY2025/26 of \$1.8 billion by 30 June 2026.
- The parties will work cooperatively to progress major projects of special economic or environmental importance to Tasmania.

Other matters

- TasWater's obligation to pay income tax equivalents and loan guarantee fees to Shareholders will be removed. The \$20 million distribution to Owner Councils (indexed from FY2026/27) will be paid as dividends.
- The introduction of a community service obligation mechanism so that investment projects that are not commercial in their entirety can be considered in the context of broader benefits to the State and how these projects might be funded.
- Where the Board determines that, due to circumstances or events beyond TasWater's reasonable control, it cannot continue to maintain distributions, an accelerated capital program and annual price increases within the 3.5% cap while maintaining the financial sustainability of the business, TasWater will notify the Chief Owners' Representative and the State Government's Owner's Representative. TasWater must meet with the State Government's Owner's Representative to consider the impact of maintaining the accelerated capital program and price caps on the financial sustainability of the business. The State Government may, in its absolute discretion, provide additional financial support or comfort to TasWater in the form of grant funding, a pre-payment of equity, a guarantee or a letter of comfort. If the State Government decides not to provide adequate additional financial support or comfort to TasWater (as determined by the Board), the Board may amend the capital program or increase prices (within the regulator's determination).
- The parties will work together to monitor the effectiveness of recent announcements by TasWater on trade waste and to identify and implement any potential improvements.
- The State Government will introduce a bill into Parliament to give effect to the objectives set out in the MOU and to facilitate and support the proposed changes to TasWater's ownership and governance structure. A draft Bill is attached as Appendix 4 of this Information Memorandum. The proposed changes are not extensive, and the key matters are summarised as follows:

-
- Changes to remove the current prohibition on ownership of shares in TasWater by anyone other than a Council – enabling the State Government to become a shareholder in return for its equity contributions.
 - Changes to the pricing determination process to clarify that the Tasmanian Economic Regulator can only set maximum prices for regulated services – enabling the Board to elect to pass through lower price increases to customers to meet its commitment to freeze prices in FY2019/20 and to cap subsequent annual price increases until 30 June 2025.
 - Changes to remove the current obligations to pay loan guarantee fees and tax equivalents – meaning that ‘distributions’ paid to Owner Councils will be solely in the form of dividends.

QUESTIONS AND ANSWERS

What consultation was undertaken with Owner Councils by the Chief Owners’ Representative, LGAT and TasWater before the MOU was announced?

The level of consultation with Owner Councils was dictated by the circumstances of the proposal. LGAT had discussions at General Management Committee level, but it was not practical to consult with all mayors and owner representatives. This is why the MOU agreement is non-binding. Substantial consultation has occurred with Owner Councils subsequent to the MOU and the primary purpose of the Special General Meeting is to formally seek endorsement from Owner Councils.

What is the impact on distributions to Owner Councils including dividends, tax equivalent payments and loan guarantee fees?

Barring major unforeseen circumstances that cannot be mitigated, we do not expect any reduction in previously forecast distributions to Owner Councils. The financial model inputs described in Section 2.2 assumes distributions are indexed to target tariff increases beyond FY2025/26.

Further, TasWater’s obligation to pay income tax equivalents and loan guarantee fees to Shareholders will be removed, resulting in distributions made up entirely of dividends.

What is the impact on the ownership interest of Owner Councils?

While Councils’ percentage ownership will decline over time as the Government’s equity increases from 0 per cent to 10 per cent between FY2018/19 and FY2027/28, the book value of that interest will not decline. However, we note that normal valuation adjustments on book values may occur.

How much influence will the State Government have over TasWater’s Board, strategy, operations and dividend decisions under this proposal?

The only involvement by State Government in strategy, operations and dividends is in relation to the annual Corporate Plan, which will be jointly agreed between the Board, Owner Councils and the State Government.

A dispute resolution mechanism is specified in Part 8.4 of the new Shareholders' Letter of Expectations provided at Appendix 2. Should the Board not agree to amend the draft Corporate Plan as requested, the Chairman will consult with the Chief Owners' Representative and the State Government Owner's Representative to determine a solution. If this group is unable to reach unanimous agreement as to a solution, it will be determined by a two thirds majority of the group. However, in the unlikely event that this would result in unlawful activity, or the directors being in breach of their fiduciary duties, the Board will not be obliged to adopt the relevant amendments.

Will the lower revenues under the MOU scenario in the 20 Year Financial projections affect the carrying value of TasWater's assets?

The lower net revenue projections in the MOU scenario may have an impact on the carrying values of our water and sewerage infrastructure assets. If an adjustment to the value is required, it will be a non-cash adjustment and will necessitate a proportional non-cash adjustment to the carrying value of each Owner's investment in TasWater.

What will happen if the Tasmanian Parliament does not pass enabling legislation that is consistent with the draft legislation provided at Appendix 4?

The passage of the proposed Resolutions is subject to there being no material changes between the draft legislation provided at Appendix 4 and the final legislation enacted by the Tasmanian Parliament. In addition, the Share Subscription and Implementation Agreement contains the passing of the amending legislation in a form satisfactory to both the State Government and TasWater as a condition precedent. The materiality of changes, if any, is to be determined by the TasWater Board after consultation with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania.

In the leadup to the Special Meeting, TasWater have hosted a number of regional briefings including in Devonport on Wednesday 8 August 2018. A copy of the presentation provided by TasWater at the briefing is included as an attachment to this report.

The issue for Council is to consider if it accepts the proposal as outlined in the agenda distributed for the Owner Representatives Special General Meeting. There appears to be little point in resisting the agreement as the alternative options previously considered by the State Government for a takeover of TasWater may resurface.

STATUTORY IMPLICATIONS

Statutory Requirements

The *Water and Sewerage Corporations Act 2012* is the dominant legislation which applies to this issue.

The State Government has introduced enabling legislation titled *Water and Sewerage Corporation Amendment (Crown Involvement Facilitation Bill) 2018* into Parliament. The purpose of this Bill is to ensure that any decisions made by TasWater's owners in relation to the proposed resolutions at the upcoming Special General Meeting will be valid.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We make publicly transparent decisions on spending and future directions while encouraging community feedback.	
1.1	<i>Commit to best practice in community engagement.</i>

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Access and infrastructure	Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.
Natural resource management	Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.
Health and Wellbeing	<i>Maintaining good health and wellbeing</i> – <i>Healthy communities, people taking responsibility for their wellness, convenient access to medical services and facilities.</i>
Governance and working together	<i>Working together for Murchison</i> – <i>Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

There are no identified policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The Owner Representative Meeting agenda includes the following information relating to the financial implications of the proposal by the State Government:

Key assumptions:

The following key assumptions are common to all scenarios in the 20 Year Financial Model:

- Demand is assumed to grow at 0.7 per cent per annum in PSP3 (to FY2020/21), 0.6 per cent per annum in PSP4 (to FY2023/24) and 0.3 per cent per annum thereafter²
- The average interest rate in each scenario is held constant at 4.1 per cent per annum through FY2022/23 and increases at 0.1 per cent per annum thereafter
- Inflation is assumed to be 2.5 per cent per annum
- Loan guarantee fees are set to zero from 1 January 2019 onwards and
- Distributions (paid as dividends) to Owner Councils are set at \$20 million per annum through FY2025/26 and are indexed to target tariff increases thereafter.

Financial model inputs and outputs:

Two financial scenarios have been modelled for this Information Memorandum, namely a business as usual scenario and an MOU scenario. Key parameters that differentiate the scenarios are shown in the table below.

Table 1: Key parameters in each financial model scenario

Parameter	Business as usual scenario	MOU scenario
Capital expenditure (\$M)		
FY2017 to FY2026	\$1,543	\$1,700 ⁴
FY2027 to FY2036 ⁵	\$1,379	\$1,222
Capex (20 year total)	\$2,922	\$2,922
Annual price increase		
PSP3 (FY19 / FY20 / FY21)	4.1% / 4.1% / 4.1%	4.1% / 0% / 3.5%
PSP4 (FY22 to FY24)	3.7%	3.5%
PSP5 (FY25 to FY27)	3.1%	3.5%
PSP6+ (FY28 to FY36)	2.2%	2.5%
Equity injection (\$M)	\$0	\$200

The impact on the Council's entitlement to dividends does not change under the modelling provided. Council's share for dividend purposes will be 2.81% of the total amount available for distribution. The dividend has been fixed at \$20M until the 2025/26 financial year, therefore Council's total distribution (including dividends etc.) will be \$0.576M per year. Beyond 2025/26 the Board will determine the dividend distribution; however, it has been indicated that profitability on current modelling should enable indexation beyond this time.

If unforeseen circumstances occur, and there is a risk to the amount available for distribution to owner councils, it has been identified that the Board has a number of levers to ensure distributions are maintained.

RISK IMPLICATIONS

The agenda provides details of the risk assessment undertaken by TasWater. Risks identified include:

- Resourcing risk for capital program delivery
- Non-payment risk of the State Government's equity injection
- Risk of operational or performance impact if the resolution is not passed
- Inflation or interest rate risk impacting TasWater's ability to deliver on the MOU

TasWater advises that the State Government has agreed to guarantee TasWater's debt by providing a letter of comfort to TasCorp should TasCorp request it.

Further, TasWater's obligation to maintain price increases within the cap and/or accelerate the capital program may be suspended in the event that unforeseeable events arise that impact on the financial sustainability of the business.

Key risks identified by TasWater include:

Risk	Control
Interest rates rise faster than expected, or other circumstances arise that threaten the financial sustainability of TasWater due to commitments in the MOU.	The Board can slow the capital program, increase prices and/or seek a letter of comfort from the State Government.
TasWater is lobbied to undertake a project that is not commercial.	The SLE allows for a shareholder to fund uncommercial projects. Any Corporate Plan amendments must be approved by shareholders.
The State Government seeks to alter TasWater's governance arrangements to suit their interest.	Changes to governance documents require certain thresholds to be met.
Sufficient resourcing is not available to deliver the capital program.	We are currently improving our capital delivery model to include an external partner that provides flexible resourcing.

CONSULTATION PROCESS

The issue of TasWater and the proposed 'takeover' by the State Government has received significant public media attention.

Council has previously considered matters relating to the issue and have made public statements indicating that its preference had always remained that TasWater should continue to be owned by local government.

COMMENT

The proposal between TasWater and the State Government would appear to be the best option available to local government in order to maintain ownership rights and dividend returns from the Water and Sewerage Corporation.

It is therefore recommended that Council instruct its Owner Representative to support the proposed resolutions at the Special General Meeting of TasWater on 27 September 2018, relating to:

- Adoption of a new Constitution
- Adoption of a new Shareholders' Letter of Expectations
- Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council instruct its Owner Representative to support the proposed resolutions at the Special General Meeting of TasWater on 27 September 2018, relating to:

- **Adoption of a new Constitution**
- **Adoption of a new Shareholders' Letter of Expectations**
- **Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.6 RENEWAL OF CROWN LEASE – WARATAH FALLS

To: Council
Reporting Officer: Director Corporate and Community Services
Responsible Manager: Director Corporate and Community Services
Report Date:
File Reference:
Enclosures:

PURPOSE

The purpose of this report is for the Council to reconsider the decision to reduce the crown lease area at the Waratah waterfall made at the November 2015 Council meeting and to renew the original Crown Lease over the 14ha site known as Waratah Falls as illustrated in figure 1.



Figure 1

BACKGROUND

Council received correspondence from Crown Land Services (CLS) in 2015 advising that the Crown Land Lease of the Waratah Falls expired on 31 December 2012 and that it has continued in holding over the same terms and conditions and will continue whilst the Council is in occupation.

Council agreed at the council meeting in November 2015

That in response to the Crown Land Services (CLS) correspondence seeking the Council's position on whether or not it wishes to renew the Crown lease over the 14ha site known as Waratah Falls, that the Council advise that:

- a. It wishes to reduce the area of lease to include only the area between the safety fence at the top of the bank and Annie/Main Streets, Waratah (including the water wheel) with the exact area to be negotiated between the General Manager and CLS; and that**
- b. It does not wish to renew its lease on the balance of the site.**

The majority of the leased area is steep, wooded and impacted by weeds such as gorse and broome. The former Waratah Council took on the lease in 1990 with an intention of developing recreational/tourist related activities (e.g. walking trails) however, this has not occurred, and it was considered that Council did not have the resources to provide such infrastructure.

The area maintained by the Council along Annie/Main Streets facilitates public access for the purposes of viewing and photographing the waterfall and water wheel and was considered appropriate to only maintain a lease over this land.

At the time Council had no future plans for the balance of the site, nor the resources or the intention to manage the weeds and or develop and/or maintain the tracks on the land, it was recommended that the Council notify CLS that it wished to discontinue its lease of the balance of the site.

Circumstances changed in relation to leasing the Waratah Falls area to provide recreation and tourism activities with the development of the Waratah Community Plan. The Plan identified the Waratah Falls as the number one priority for the reinvention of the town.

There are strategies in development by the Waratah Community Board to address the weed infestation and to initiate a funding proposal for the tracks at the Waratah Falls. Council maintaining a lease over the whole site will ensure the community can progress the Waratah Community Plan.

No action had been taken on the resolution made at the Council Meeting on 16 November 2015.

DETAILS

At the time of the 2015 Council decision there was no future plans for the whole site of the original Crown lease. Management of weed infestation and poor-quality tracks within the waterfall gully represented a risk for Council in terms of resources to mitigate these issues.

There were expectations within the community that other opportunities for tourism would be progressed but no clear strategy for how this would occur and what projects would be broadly supported.

Council commissioned a report on tourism development across the Municipality in May 2017. Waratah was identified as a centre of exceptional potential but held back by a lack of cohesive leadership in the community and a polarised relationship with Council.

The subsequent report identified the creation of a Community Board in Waratah functioning with the support of Council and focussed on achieving a Community Plan would provide an opportunity for the Waratah community to realise its tourism and community potential.

The process that was undertaken in Waratah from September to November 2017 is a first for Australia. It established a new relationship of trust between the community and Council through a proposed Board of local leadership endorsed and supported by Council, focussed on achievement of a prioritised Community Plan and with the relationship with Council documented through a Community Board Charter.

The draft Community Plan and Board Charter were endorsed by Council in February 2018. The Community Plan identified three Anchor projects for Waratah:

Anchor Project 1: Waratah Falls

Anchor Project 2: Community Facilitator and Community Social Services

Anchor Project 3: Railway Bridge Restoration

The Waratah Falls was the first priority identified for the town with the Community Plan outlining this as one of the key priorities and what the new Waratah Community Board is going to progress with key partners.

Waratah Community Plan 2018 -2021 excerpt

Anchor Project 1: Waratah Falls

Waratah Falls is incredible and there are almost no other places in the world where there is such a great waterfall in the middle of town. It is a big drawcard and we can do more with it. Council in the past has seen this as a major project to work on and put a price tag on that of about \$1.6m. That sounds scary, but we need to do it. Some in our community have identified that alternative access and implementation options may exist and need to be explored. This project is our top priority with the most tangible and emotive benefit for our community.

Goal: Give the waterfall a “wow factor” and turn heads, make us proud and bring people from around the world - a major tourism attraction

Short Term: Existing tracks and viewing areas well maintained and visually appealing.

Long Term: By 2021, Waratah Falls are re-invigorated as a primary significant attraction for people to visit Waratah as evidenced in tourism promotional material.

Possible Partners: Waratah Community Board, Waratah Wynyard Council, Waratah Men’s Shed, Waratah Tourism Association, Burnie Field Naturalists, TAS Walking Clubs, Landowners, Fagans, Forico, Tourism TAS, Friends of the Waterfall, Crown Land, Forestry Parks & Wildlife, Greens, Hydro (TAS Networks), Green Army, Work for the Dole, Landcare, Visitors, Tourism TAS, Cradle Coast Authority.

Although the decision of Council to reduce the lease area and exclude the Waratah Waterfall gully, was made in November 2015, the Crown Lease to bring effect to that decision has not been finalised. There has been an issue with the crown Land Lease agreement which has not been resolved.

The lease in relation to the Waratah Falls does not include the clause required by MAV Councils insurer. If the Crown does include this, then MAV will provide a Certificate of Currency to cover the Waterfall in Councils name with the following Special Provisions:

It is noted that Waratah-Wynyard Council have entered into Lease agreement with the Crown in Right of Tasmania for the lease of land at Waratah. This Policy is extended to indemnify the Crown in Right of Tasmania in respect of any claim indemnifiable under the policy brought in respect of personal injury or damage to property caused by an occurrence, or for breach of Professional Duty arising directly and solely out of the negligent acts, errors or omissions of Waratah-Wynyard Council and is limited to \$20m. This extension does not extend to any negligent acts, errors or omissions of the Crown in Right of Tasmania, its staff or agents themselves.

It is anticipated that agreement can be reached with the Crown Land and MAV as Councils insurer.

This delay provides Council an opportunity to reconsider the decision to reduce the land covered under the lease agreement. There is now clear strategic direction from the Waratah Community Plan to retain a lease over the Waratah Falls so that the community can progress projects in the area including a strategy to remove weed infestation and manage the land.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 3: Connected Communities	
Desired Outcomes	
Waratah-Wynyard is a modern community—moving forward but not forgetting where it started.	
We listen and engage with our community in decision making.	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our strong local economy allows for the development of affordable services and programs for all ages.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
Our Priorities	
3.2	Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.4	Build community capacity through services and programs that strengthen, support and care for our community.
3.6	Facilitate activities and events that promote inclusion, health, safety and a sense of place.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.
3.8	Support and promote strategies to increase the rate of volunteerism in the community.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Strong communities and social capital	<i>Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>

Community Future Direction Theme	Key Challenges & Opportunities:
Place making and liveability	<i>Liveable places for all ages – Liveable attractive townships, relaxed lifestyles and community pride attract people to Murchison. Communities have history and character that drive their place-making strategies. Sport and recreation is widely supported especially by young people. Multi-purpose recreational and cultural facilities are well utilised.</i>
Governance and working together	<i>Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

As this report will overturn a decision made at a previous Council Meeting if passed in the affirmative the following policies apply:

- *Local Government (Meeting Procedures) Regulations 2015 section 18 Motion to Overturn Decision.*
- *Waratah-Wynyard Council Meeting Procedures July 2015 – Part 13 Revoking or Changing Decisions.*

FINANCIAL IMPLICATIONS

Should the Council elect to retain its lease of this land, it can work with the Community Board to develop a management plan maintaining the area at a standard to facilitate public access.

The Council currently funds the maintenance of the area at the top of the falls to facilitate viewing and photography.

RISK IMPLICATIONS

There are risks associated with the Council leasing the balance of the land with the poor condition of tracks and weed infestation – these matters will require mitigation in the first instance and then a management strategy in conjunction with the Community Board.

CONSULTATION PROCESS

There was extensive consultation in the development of the Waratah Community Plan which was adopted by Council in 2018.

COMMENT

The retention of the original lease area over the 14ha site known as Waratah Falls will enable the Council to maintain public ownership over the site and to work with the Waratah Community Board to develop this natural feature as a major tourism asset.

It is therefore recommended that the Council advises Crown Land Services (CLS) that it seeks to re-negotiate the Crown lease over the 14ha site known as Waratah Falls to include the original lease area.

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council overturn a decision made at the Ordinary Council Meeting on 16 November 2015 by ABSOLUTE MAJORITY and now advise Crown Land Services (CLS) that it seeks to re-negotiate the Crown lease over the 14ha site known as Waratah Falls to include the original lease area.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.7 CUSTOMER SERVICE CHARTER

To:	Council
Reporting Officer:	Manager Corporate Services & Risk
Responsible Manager:	Director Corporate & Community Services
Report Date:	29 August 2018
File Reference:	
Enclosures:	ATTACHMENT E Customer Service Charter

PURPOSE

To ensure that Council has an updated Customer Service Charter in place that is reviewed on a biennial basis. The Customer Service Charter is a document developed to comply with the requirements under Section 339F(4) of the *Local Government Act 1993*.

BACKGROUND

The Customer Service Charter was last reviewed in 2011 and has now been reviewed and updated to more closely align with current trends and requirements.

DETAILS

The Customer Service Charter was developed to reflect the expectations of Council in relation to the standards for customer service delivery to all stakeholders as well as the expectation as to the requirements in dealing with Council Officers directly.

The new Charter document sees some minor changes to be more consistent with current trends, provides a more contemporary approach and reflects the identified treatments for the risks in the Waratah-Wynyard Operational Risk Register. In addition, although the Charter provides for some changes around the delivery of our Customer Service Charter, the content and intent is consistent with the previous policy.

STATUTORY IMPLICATIONS

Statutory Requirements

Local Government Act 1993 S339F(4) .

(1) *A council must adopt a customer service charter on or before 1 January 2006.*

(2) *The customer service charter is to –*

(a) specify the principles relating to services provided by the council; and

(b) specify a procedure for dealing with complaints relating to services provided by the council; and

(c) include any prescribed matter.

(3) *The general manager is to make the customer service charter available –*

(a) for public inspection at the public office during ordinary office hours; and

-
- (b) on the council's internet site free of charge; and
(c) for purchase at a reasonable charge.
- (4) A council is to review its customer service charter at least once every 2 years.
(5) The general manager is to provide the council with a report at least once a year of the number and nature of complaints received.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

Key Focus Area:	LEADERSHIP AND GOVERNANCE Waratah-Wynyard Council will deliver an openly transparent, inclusive, community-focussed governing body. We will pride ourselves on a strong sense of belonging and fairness based on trust, honesty and approachability.
Outcome 1.4	<u>We cherish fairness, trust and honesty in our conduct and dealings with all.</u>
<i>Operational Aim 1.4.1</i>	Collaborate with, understand and satisfy our external customers' needs and values.
Outcome 1.5	We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.
<i>Operational Aim 1.5.1</i>	Build our knowledge base to apply in decision-making processes.

POLICY IMPLICATIONS

There are no identified policy implications as a result of this report.

FINANCIAL IMPLICATIONS

here are no identified financial implications as a result of this report.

RISK IMPLICATIONS

Not meeting the requirements under the *Local Government Act 1993 S339F (4)*.

CONSULTATION PROCESS

All staff have been consulted throughout the review of the Customer Service Charter.

COMMENT

It is therefore recommended that the Council adopt the Customer Service Charter, as outlined in the attachment to this report and note that the policy become due for review in July 2020.

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That Council adopt the Customer Service Charter, as attached with immediate effect.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.8 CREDIT CARD POLICY

To:	Council
Reporting Officer:	Executive Officer Governance & Performance
Responsible Manager:	General Manager
Report Date:	7 September 2018
File Reference:	FIN.007
Enclosures:	REFER ATTACHMENT F Credit Card Policy Credit Card Guidelines

PURPOSE

The purpose of this policy is to provide guidance on how the Waratah-Wynyard Council corporate credit cards are to be allocated, used and administered to ensure that credit cards assist in efficient delivery of local government services while minimising the potential for misuse and fraud.

BACKGROUND

The Local Government Association of Tasmania (LGAT) has drafted a Model Credit Card Policy following concerns raised by the Auditor-General's office on credit card use and existing council policies.

The document was designed to be a model policy for Tasmanian Councils as a guideline in the development of their own policies to manage credit card use and control. It covers the key issues for consideration in addressing issues raised by the Tasmanian Audit Office.

DETAILS

Corporate credit cards are recognised as an efficient and flexible method of paying for goods and services in the public sector. They offer a convenient and highly traceable payment option, particularly for low value, day-to-day transactions, and can improve purchasing efficiency by reducing administrative costs.

However, any transaction method holds the potential for misuse and the convenience and flexibility of credit cards can be a vulnerability. Therefore, sound policies and protocols for use and control must be established to minimise the opportunity and impact of misuse of funds.

The policy is intended to apply to credit cards, as well as any other similar type of corporate or organisational purchasing card. In this policy, the term “credit card” is used to refer to any purchasing card, including credit, debit, EFTPOS and similar bank cards used for purchasing on behalf of an organisation or corporation. The key features of an account to which this policy applies are:

- (1) Purchasing responsibility on the account holder; and
- (2) A bank card for making purchases utilising Council finances; and
- (3) A periodic transaction statement cycle.

The LGAT model policy has been reviewed within Councils Policy Development Framework to ensure a consistent approach to policy documents. Key issues within the LGAT model policy that require clear direction from councillors have been identified and included in the attached policy and guideline documents. These key issues cover who can issue and authorise credit card expenditures, the nature of use and appropriate transactions and how the roles that need credit card are determined and the credit limits are applied, both individually and organisationally.

The policy requires the use of credit cards is to be consistent with the overarching purchasing policy.

STATUTORY IMPLICATIONS

Statutory Requirements

Financial Management and Audit Act 1990

3. Purpose of Act

The purposes of this Act are:

- (a) *to ensure that the State has an Auditor-General with the necessary functions, immunities and independence; and*
- (b) *to provide for the independent audit of the public sector and related entities.*

Local Government Act 1993

Division 4 - Audit panels

85A. Functions of audit panels

- (1) *An audit panel established under section 85 is to review the council's performance in relation to:*

- (a) the council's financial system, financial governance arrangements and financial management; and
- (b) all plans of the council under Part 7; and
- (c) all policies, systems and controls the council has in place to safeguard its long-term financial position; and

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.	
1.6	<i>Maintain accountability by ensuring council decisions are evidence based and meet all legislative obligations.</i>

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities
Governance and working together	<i>Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

This policy is to be reviewed every two years. Credit card allocation and credit limits are to be reviewed at the same time as the policy review as well as during the annual budget process.

FINANCIAL IMPLICATIONS

Financial limits are outlined within the policy and guideline documents.

RISK IMPLICATIONS

Guidelines have been developed to minimise the risks associated with credit cards.

CONSULTATION PROCESS

The Auditor-General has conducted extensive reviews on the issue of corporate credit cards. The objective of the Auditor-General in examining how councils manage and control the use of credit cards issued to general managers and elected members was to ensure both probity and propriety. All Tasmanian Councils were included in the review.

The results of the findings were that credit cards were an efficient and appropriate payment method for general managers but not for elected members as the expenses incurred by elected members on official council business could be reimbursed in line with council policy.

The consultation process found that some instances of policy breaches and lack of guidance had occurred but there were no serious or systemic misuse of public funds or fraud.

COMMENT

It is recommended that the Credit Card Policy and Credit Card Guidelines be accepted.

MOVED BY	CR DUNIAM
SECONDED BY	CR BRAMICH

That Council adopt the Credit Card Policy and the Credit Card Guidelines as attached with immediate effect.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.9 AUSTRALIA DAY AWARDS POLICY

To:	Council
Reporting Officer:	Executive Officer General Managers Office
Responsible Manager:	General Manager
Report Date:	7 September 2018
File Reference:	FIN.007
Enclosures:	REFER ATTACHMENT G Australia Day Awards Policy Australia Day Awards Guidelines

PURPOSE

The purpose of this policy is to provide a framework for the eligibility and awarding of the Waratah-Wynyard Council Australia Day Awards.

BACKGROUND

A review of the existing policy and guidelines has been conducted to bring Council's policy in line with the Australia Day Council's recommendations and to ensure there is a clear policy and guidelines to be observed in relation to determining the awarding of the Council's Australia Day Award(s).

DETAILS

Council accepts nominations for Australia Day Awards each year. The existing Policy has been in place since 2011 and was due for review.

As part of the review a policy and more detailed guidelines have been developed to ensure guidelines for selecting award winners are clear and reflective of the Australia Day Council's recommendations.

STATUTORY IMPLICATIONS

Statutory Requirements

Not Applicable.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance
Desired Outcomes
We cherish fairness, trust and honesty in our conduct and dealings with all.

Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities
Strong communities and social capital	<i>Enduring community capital – Growing, proud, self-reliant communities that are inclusive and engaged with volunteers and shared facilities.</i>

POLICY IMPLICATIONS

This policy is to be reviewed every two years.

FINANCIAL IMPLICATIONS

There are no identified financial implications as a result of this report.

RISK IMPLICATIONS

There are no identified risk implications as a result of this report.

CONSULTATION PROCESS

Over the course of the last two years processes for the selection of winners was documented to determine where improvements could be made. Councils documents where then referenced against the recommendation of the Australia Day Council.

The final Policy and Guidelines where then reviewed and endorsed by Council's Australia Day Awards Committee and the Mayor.

COMMENT

It is recommended that the Australia Day Awards Policy and the Australia Day Awards Guidelines be accepted.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

That Council adopt the Australia Day Awards Policy and the Australia Day Awards Guidelines as attached with immediate effect.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

10.10 FINANCIAL REPORT FOR THE PERIOD ENDED 31 AUGUST 2018

To: Waratah-Wynyard Council
Reporting Officer: Accountant
Responsible Manager: Manager Financial Services
Report Date: 7th September 2018
File Reference: 100.10

Enclosures: Financial Summary
Underlying Position
Cash Position
Rate Summary
Capital Works Summary

PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

BACKGROUND

The financial reports presented incorporate:

- Financial Summary
- Underlying Position
- Cash Position
- Rate Summary
- Capital Works Summary

DETAILS

Nil

STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards and the Local Government Act 1993*.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

Key Focus Area:	CIVIC LEADERSHIP AND GOVERNANCE A well-managed Council that services the municipality with integrity and has a strong voice in the region
Outcome 4.3	Council is managed in a financially sustainable and responsible manner
<i>Operational Aim 4.3.2</i>	Establish and maintain systems to support timely and efficient financial reporting

POLICY IMPLICATIONS

The contents of this special purpose financial report are prepared under the guidance of Council policies.

FINANCIAL IMPLICATIONS

No significant financial implications have been identified.

RISK IMPLICATIONS

No significant risk implications have been identified.

CONSULTATION PROCESS

Nil

MOVED BY	CR FRIDERSDORFF
SECONDED BY	CR DUNIAM

That Council notes Financial Reports for the period ended 31 August 2018.

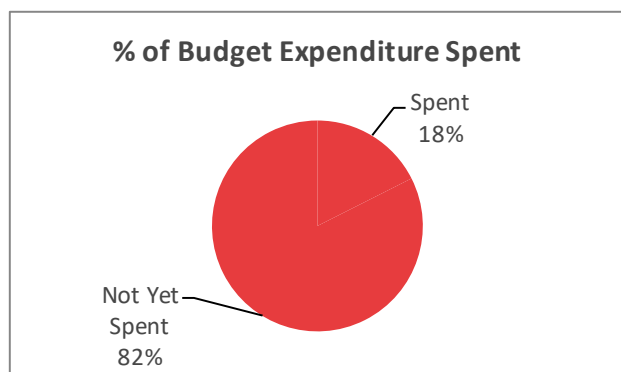
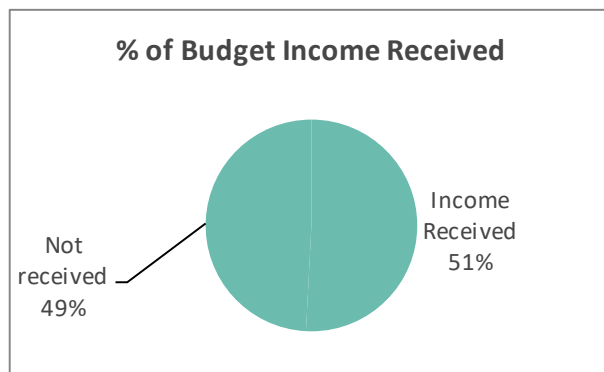
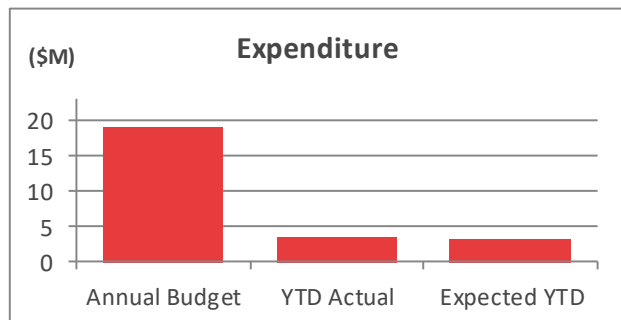
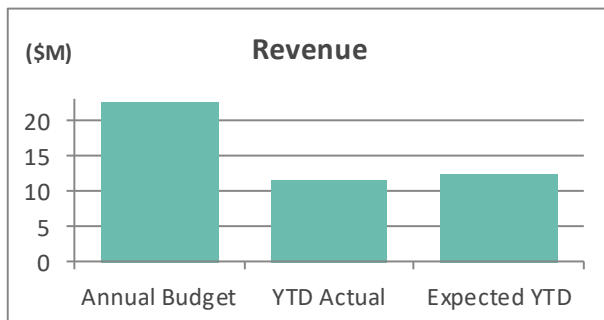
The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

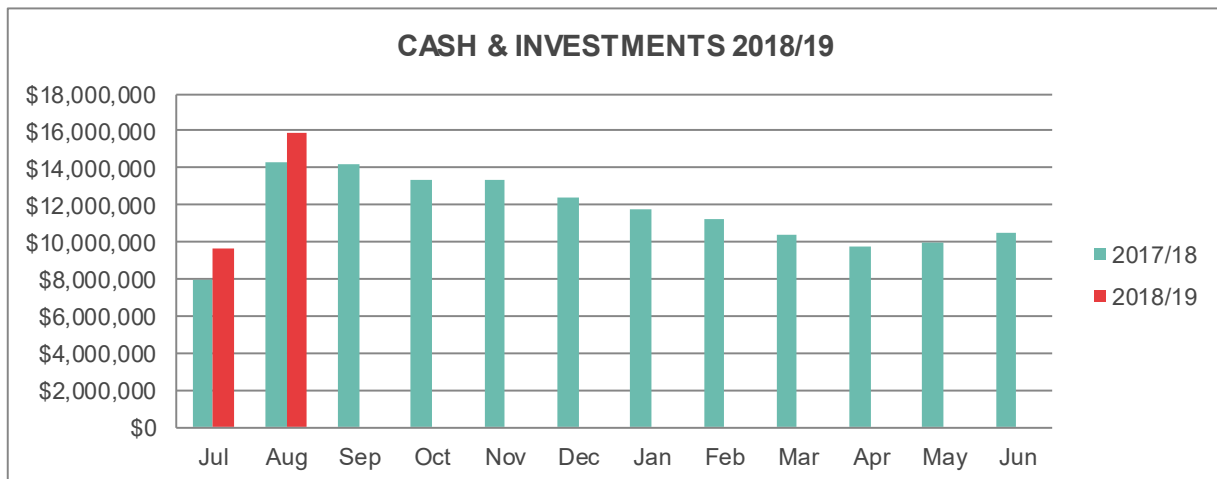
UNDERLYING POSITION STATEMENT For the month ending 31 August 2018	BUDGET ACTUAL	ACTUAL YTD	BUDGET YTD	FORECAST EOY	Note
INCOME	\$	\$	\$	\$	
Rate Revenue	11,099,094	10,606,615	10,972,149	11,099,094	
User Charges	2,461,944	435,118	454,704	2,461,944	
Reimbursements/Contributions	739,929	18,577	33,037	739,929	
Grants and subsidies	3,821,689	479,490	771,995	3,821,689	
Interest	275,010	17,533	44,002	275,010	
Proceeds from Sale	189,500	0	0	189,500	
Other	576,000	22,326	20,000	576,000	
	19,163,166	11,579,658	12,295,887	19,163,166	
EXPENDITURE	\$	\$	\$	\$	
Employee Costs	6,838,463	1,079,736	958,015	6,838,463	
State Levies	531,718	0	396	531,718	
Remissions & Discounts	397,384	386,129	373,991	397,384	
Materials & Contracts	6,956,401	1,221,639	1,161,012	6,956,401	
Depreciation	3,986,635	663,098	663,098	3,986,635	
Borrowing Costs	65,340	(303)	10,886	65,340	
Value of sold/write off of assets	302,480	0	1,716	302,480	
	19,078,421	3,350,298	3,169,114	19,078,421	
UNDERLYING SURPLUS(DEFICIT)	84,745	8,229,360	9,126,773	84,745	
RECONCILIATION TO COMPREHENSIVE RESULT					
Capital Grants/Contributions	3,620,175	0	0	3,620,175	
Advance Payment of FAGs Grant	(1,406,496)	0	0	(1,406,496)	
COMPREHENSIVE SURPLUS/(DEFICIT)	2,298,424	8,229,360	9,126,773	2,298,424	

FINANCIAL SUMMARY As at 31 August 2018	Annual Budget	YTD Actual	Expected YTD	YTD Actual % of Budget	Note
REVENUE (incl capital grants)	\$	\$	\$	%	
Corporate Governance	50,739	0	0	0.00	
Strategic & Financial Services	11,154,307	8,178,955	8,768,284	73.33	
Corporate & Community Services	2,012,653	344,225	299,831	17.10	
Infrastructure & Development Services	9,565,642	3,056,478	3,227,772	31.95	
	22,783,341	11,579,658	12,295,887	50.83	
EXPENDITURE	\$	\$	\$	%	
Corporate Governance	1,205,115	213,616	191,590	17.73	
Strategic & Financial Services	1,695,645	397,303	450,474	23.43	
Corporate & Community Services	3,495,588	534,313	588,217	15.29	
Infrastructure & Development Services	12,682,073	2,205,066	1,938,833	17.39	
	19,078,421	3,350,298	3,169,114	17.56	
Less Advance Payment of FAGs	(1,406,496)	0	0		
NET RESULT	2,298,424	8,229,360	9,126,773		



RATE SUMMARY		2018/19		2017/18	
For the period 1 July 2018 to 31 August 2018		%	\$	%	\$
<i>Notice Issue Date - 26 July 2018</i>					
OUTSTANDING RATE DEBTORS (As at 1 July 2018)		3.91	452,217	4.05	459,917
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)		96.09	11,112,407	95.95	10,907,078
GROSS RATES AND CHARGES DEMANDED		100.00	11,564,624	100.00	11,366,995
LESS RATES AND CHARGES COLLECTED		65.41	7,564,995	64.38	7,318,555
REMISSIONS AND DISCOUNTS**		8.23	951,358	8.37	951,526
		73.64	8,516,353	72.76	8,270,081
ADD PROPERTIES IN CREDIT		(1.23)	142,532	(1.03)	117,435
UNPAID RATES AND CHARGES (includes Deferred Rates)		27.59	3,190,803	28.28	3,214,349
**REMISSIONS AND DISCOUNTS			2018/19		2017/18
Discount			379,929		382,745
Pensioner Rebates			565,229		559,836
Council Remissions and Abandements			6,200		8,945
			<u>951,358</u>		<u>951,526</u>

CASH POSITION As at 31 August 2018	\$	INVESTMENTS	\$	Weighted Average Return
Deposits	13,700,000	Commonwealth Bank	2,160,214	1.25%
		ANZ	2,000,000	2.45%
		Bankwest	11,700,000	2.65%
Petty Cash and Till Floats	2,420	Petty Cash and Till Floats	2,420	
Trading Account	2,160,214			
BALANCE (ALL ACCOUNTS)	<u>15,862,634</u>		<u>15,862,634</u>	2.43%



Benchmarks:	RBA Cash Rate*	1.500
	90 Day BBSWs Rate**	1.945

*source: www.rba.gov.au as at 31 August 2018

**source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 31 August 2018

All cash investments are in compliance with Council's Investment Policy (FIN.004).

CAPITAL WORKS SUMMARY As at 31 August 2018	Notes	Budget \$	% Spend of Budget
GOVERNANCE			
Wynyard Wharf Entrance Augmentation		446,000	1%
New Board Walk and Seawall Renewal		747,500	3%
General		163,600	51%
		1,357,100	6%
STRATEGIC & FINANCIAL SERVICES			
		225,000	0%
CORPORATE SERVICES			
		45,000	15%
COMMUNITY SERVICES			
SES		10,600	13%
Children's Services		70,000	0%
Tourism		47,000	85%
General		53,500	14%
		181,100	27%
ENGINEERING SERVICES			
Depot		129,984	25%
Plant		426,760	4%
		556,744	9%
WASTE MANAGEMENT			
		25,000	0%
PUBLIC CONVENIENCES			
		15,000	0%
TRANSPORT			
Re-Sheeting		1,072,173	1%
Reseals - Rural		529,930	0%
Reseals - Urban		235,550	0%
Footpaths		84,500	0%
Coastal Pathway		3,714,440	0%
Wynyard CADP & Car Park Development		200,000	63%
Bridges		567,000	0%
General		229,740	4%
		6,633,333	2%
SPORTING FACILITIES			
Wynyard		535,500	0%
Somerset		49,800	65%
		585,300	5%
PARKS & GARDENS			
Wynyard		1,271,500	2%
Somerset		150,000	0%
General		50,000	74%
		1,471,500	4%
STORMWATER DRAINAGE			
Stormwater Pipe Replacements/Upgrades		117,600	0%
General		46,000	0%
		163,600	0%
TOTAL CAPITAL WORKS PROGRAM 2018/19		11,258,677	4%

100%

10.11 SENIOR MANAGEMENT REPORT

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 6 September 2018
File Reference: 009.02
Enclosures:

SUMMARY/PURPOSE

To provide information on issues of significance, matters of interest; statistical information and summaries of specific areas of operations.

GENERAL MANAGERS OFFICE

Activities Since Last Council Meeting

Listed below is a summary of activities undertaken by the General Manager during the period since the previous Council meeting -**15 August until 7 September 2018**. It also provides information on issues of significance or interest, statistical information and summaries of specific areas of operations

Corporate

- Continued meetings with neighbouring Councils regarding opportunities for shared services.
- Attended a meeting of Council's Audit Panel
- Participated in, and completed associated documentation, for a recruitment process for a vacant Audit Panel role on behalf of Circular Head, Waratah-Wynyard and King Island Councils
- Completed several human resources tasks including recruitment for the vacant Director Organisational Performance position and numerous staff performance reviews
- Conducted a meeting with all resource shared staff (Waratah-Wynyard and Circular Head Councils) to explore opportunities for improvement with the arrangement.

Community

- Met with representatives of the Wynyard Show Society regarding their plans for development at the Showgrounds and reiterated previous advice that the Showgrounds users need to formally submit their concepts to Council for consideration
- Held multiple meetings with a range of developers with interest in sites at Somerset and Waratah
- Met with Ricky Charles (President Somerset Rotary Club), Leo Johns (President Wynyard Rotary Club) and Chris Campbell (Wynyard Rotary Club secretary) with the Mayor and discussed a number of items including the Coastal pathway, ANZAC Park playground, East Wynyard Playground, Signage and other Community Projects.
- Held several meetings with various community members regarding planning matters
- Met with representatives of the Somerset Sharks Soccer Club regarding their facility at Cardigan Street, Somerset

Industry

- Attended the Cradle Coast Authority Representatives Meeting. Discussion included a roundtable on education opportunities and a presentation from Mayor Walsh and Mayor Quilliam on the importance of the proposed Bass Highway upgrades west of Wynyard.

Other

- Completed a Mental Health Awareness training session specifically tailored for managers and supervisory staff. The training was held in conjunction with Circular Head Council as part of Councils overall Health and Well Being program.

CORPORATE AND COMMUNITY SERVICES

2018 Youth Innovation Grants Heywire

Council has been successful in securing grant funding to deliver the *Yeah the Boys* program. *Yeah the Boys* is a program designed for young boys/men aged from 12 to 18 years commencing in early 2019. The purpose of the program is to promote minimising harm and developing life skills through a range of youth activities.

The program will provide information from health workers on sexual and mental health issues and drug addiction. There will be key partners in the program including the Men's Shed, Rural Health and the Medical Centre. There will be an opportunity for the young people to hear from a reformed drug user about the impact addiction had on his life and how he recovered. Other activities will include skills in Billy Cart building and boy's only sessions at the 7UP Youth Centre.

Wonders of Wynyard (WOW) Renewal

On Thursday 6 September work commenced on transforming the WOW reception, retail and visitor servicing areas into modern, fresh, warm inviting visitor spaces. Work will start on modifications to the reception desk to allow easier access for staff into the retail area. Starting Monday 10 September existing carpet/vinyl will be removed and replaced by new laminate plank flooring. During the period 10-14 September there will be no access through the front doors – alternative access has been arranged through the Exhibition Link entrances. When flooring is complete, the retail and volunteer areas will be reversed – allowing for much larger retail space. To minimise disruption to visitors, new cabinets will be installed in November – after the Tulip season rush.

FM Alexander – Dedication of the memorial plaque

At Table Cape lookout a new cast bronze plaque has replaced a well-worn one placed there in 1988 during our bicentennial year to recognise FM Alexander as one of 200 Australians who made Australia great.

Mayor Robby Walsh along with Michael Shellshear, from the Australian Society of Alexander Teachers (AUSTAT) jointly dedicated the plaque to Alexander's memory on the 26th August. He was born at Table Cape in 1869, educated locally before moving to Waratah for 3 years. His interest in acting took him to Melbourne and later to London where he lived until his death in 1955. He is best remembered for developing the Alexander Technique. Thousands of practitioners around the world follow his teachings which assist people in correcting poor physical movement habits which can be detrimental to health.

Council through the Community Activation Grant program contributed \$1500 towards the cost of the plaque, an amount matched by AUSTAT. Around 30 Alexander technique teachers will be in Wynyard next January on the 20th to celebrate Alexander's 150th birthday with a dinner and workshop.

WWYL Bonfire

Waratah-Wynyard Youth Leaders organised and hosted a Winter Bonfire on Saturday 18 August. The Bon Fire was commenced at 6pm with a target audience of young people and families. The event attracted around 200 people. WWYL members gave out marshmallows and sold sparklers and glow sticks as well as cooking a BBQ with all funds going toward Project Christmas Child. The crowd was entertained by Amy Pegg, Mason Waller and Andy from Sweet Fire. Red Cow Dairies, Scrumptious Thai and Linx Coffee Van were on site to keep the crowd warm.

INFRASTRUCTURE AND DEVELOPMENT SERVICES

Major Road Closures Approved under Delegation

7 December 2018 – Somerset Rotary Club Christmas Pageant

The Somerset Rotary Club – Christmas Pageant Committee is scheduled to commence set up at 5:00pm on Friday 7 December 2018, and will run for approximately 3 hours, estimated completion time of 8:00pm.

The road closures for the event will occur between (5:00 – 8pm);

- Wragg Street – Between the Bass Highway and Simpson Street,
- Simpson Street – Between George Street and Falmouth Street
- George Street – Between Simpson Street and Bass Highway
- Simpson Street – Between Falmouth Street and Athol Street

24 December 2018 – Wynyard Christmas Parade

The Wynyard Christmas Parade is scheduled to commence set up at 4:30pm on Sunday, 24 December 2018, and will run for approximately 4 hours, estimated completion time of 8:30pm.

The road closures for the event will occur between;

- Austin Street – Between Inglis Street & Jenner Street (marshalling area 5pm – 8pm)
- Inglis Street – Between Austin Street & Saunders Street (6:30pm – 8pm)
- Goldie Street – Between Saunders Street & Moore Street (4:30pm – 8:30pm)
- Moore Street – Between Goldie Street & Dodgin Street (6:30pm – 8:30pm)
- Dodgin Street – Between Moore Street & Jackson Street (6:30pm – 8pm)
- Jackson Street – Between Dodgin Street & Goldie Street (6:30pm – 8pm)
- Little Goldie Street Between Jackson Street & Hogg Street (6:30pm – 8pm)
- Hogg Street – Between Dodgin Street & Goldie Street (6:30pm – 8pm)
- Goldie Street – Between Goldie & Austin Street (6.30pm – 8pm)
- Inglis Street – Between Inglis Street & Austin Street (6.30pm – 8pm)
- Austin Street – Between Jenner & Saunders Street (6.30 – 8pm)

10.11.1 PLANNING PERMITS APPROVED UNDER DELEGATION – AUGUST 2018

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
65/2018	P Allen	191 Old Bass Highway Doctors Rocks	Dwelling Extension	7/08/2018	42	D
70/2018	Abel Drafting Services Pty Ltd	350 South Elliott Road Elliott	Shed	7/08/2018	32	D
69/2018	P Allen	223 Old Bass Highway Doctors Rocks	Outbuildings x 2	10/08/2018	33	D
63/2018	N J Brandsema	511 Back Cam Road Somerset	Dwelling & Outbuilding	10/08/2018	30	D
48/2018	P Allen	Lot 1/168909 Deep Creek Road Wynyard	Dwelling & Outbuilding	16/08/2018	39	D
75/2018	P Allen	40 Lennah Drive Wynyard	Dwelling & Outbuilding	21/08/2018	38	P
62/2018	Enviroplan	41 Jackson Street Wynyard	Laundrette extension	21/08/2018	22	P
86/2018	Hotondo Homes	111 Little Village Lane Somerset	Dwelling	22/08/2018	14	P
79/2018	Fonterra	89-92 Inglis Street Wynyard	Replacement boiler stack	24.08/2018	28	P
67/2018	S & V Morgado	373 Mount Hicks Road Mount Hicks	Shop & Café	31/08/2018	33	D
76/2018	Steven Penton	Bass Highway Boat Harbour	Dwelling	31/08/2018	32	D
80/2018	Sedwyn Pty Ltd	16643 Bass Highway Wynyard	Storage shed	31/08/2018	35	D

10.11.2 BUILDING PERMITS APPROVED – AUGUST 2018

NPR= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT**=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-54-01	Hotondo Homes	1 Bells Parade Somerset	Dwelling & Carport	8/08/2018	1	21/2018
2018-82-01	Adam Armstrong	198 Back Cam Road Somerset	Demolition of dwelling & Shed & New Dwelling & Deck	8/08/2018	6	63/2018
PSC-2018-4-01	Integra Energy Group Pty Ltd	222 Reservoir Drive Wynyard	Solar Panels	27/08/2018	6	NPR

10.11.3 OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - Summary of Matters Requiring Action

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
22-Jan-18	8.1.1	RTQON - Cr Hyland - Raw Sewerage Calder Road	7/9/18 - Council's environmental Health officer reports that the onsite waste water system to this property was replaced approximately 18 months ago. It was inspected during construction and again since then with operation found to be compliant.	DIDS	Complete	7/9/18
19-Feb-18	9.1	NOM – Cr Wright – Camping on Crown Reserve. Motion Lost	7/9/18 - A report is listed on the September Council Meeting agenda	GM	Closed	7/9/18
19-Feb-18	10.1	ROC – Proposed East Wynyard Foreshore Masterplan - Motion Carried Adopt the Draft East Wynyard Foreshore masterplan; <ul style="list-style-type: none"> • Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget; • Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and • Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future 		DIDS	Not yet commenced	
19/3/18	5.3.1	QON – K Ewington – Transfer Station Opening Hours. Asked if Council could explain how it determined that 10.00am to 4.00pm were best hours of operation for Transfer Station to meet ratepayer needs. He asked if council could consider longer hours for those who work e.g. extend hours during day light savings, opening hours on the weekend, open on public holidays.	15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
21/5/18	5.3.1	QON – Ken Ewington – Wynyard Bowls Club street lighting. Advised has previously raised issue of poor street lighting and asked when council would address the matter. The General Manager took the question on notice.	7/9/18 - The issue when discussed onsite with Mr Ewington appeared to be that of the 2 available DDA spaces adjacent the entry being used frequently. Council officers have consulted with the Bowls club regarding doubling this to 4 spaces. Awaiting any feedback on the detailed drawings before implementing	DIDS	Ongoing	
21/5/18	5.3.2	QON – K Ewington – Transfer Station Safety Audit. Asked when Council would do a safety audit to address unsafe work practices and ensure the safety of community. He asked for a response to be provided in writing.	15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Ongoing	
20/8/18	5.3.2	QON – Mr P O'Boyle - asked if the results of the last water testing from the Sisters Beach Creek could be made available to people at Sisters Beach and if the water was still unsafe for swimming	The Director of Infrastructure and Development Services took the question notice 17/9/18 - Refer Agenda Item 5.1.1	DIDS	Closed	7/9/18
20/8/18	5.3.5	QON – Mr K Ewington - asked when Council would act to address the weed situation in the community including Pampas grass in Somerset, Elliot and Calder	7/9/18 - Correspondence has been sent to Mr Ewington with a copy of the last NRM quarterly report detailing NRM and Weed management activities.	DIDS	Closed	7/9/18
20/8/18	8.3.2	CQWN – Cr Bradley - asked if line marking was going to be completed at Reservoir Drive as it was currently very dangerous at night.	7/9/18 - The query has been lodged with DSG, awaiting an answer	DIDS	Ongoing	
20/8/18	8.3.3	CQWN – Cr Bramich - asked that the General Manager if he could make a phone call to State Growth to discuss this matter and the community sentiment against the closure of Wilkinson Street as a matter of urgency.	7/9/18 - The General Manager advised that contact has been made with DSG as requested	GM	Closed	7/9/18
20/8/18	8.3.4	CQWN – Cr Fairbrother - asked if there are any legislative requirement for State Growth to advertise the closure of Wilkinson Street.	7/9/18 - Information has been sourced and provided to Councillors at a workshop	GM	Closed	7/9/18

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
20/8/18	9.1	Motion – Acknowledgement of Indigenous Peoples at commencement of Council Meeting	Motion Laid on the Table until after October Election	GM		
20/8/18	9.3	Motion – Amendment to TasWater Customer Service Charter re Waratah Dam	Motion Carried	GM		
20/8/18		Subsequent Motion – That communication strategy to fulfil requirements of motion 9.3 be developed	7/9/18 - Communication Strategy developed as requested and discussed at workshop 10 September	GM	Closed	10/9/18
20/8/18	9.3	CQWN – Cr Duniam - asked what other dams of cultural or environmental significance are looked after by TasWater.	7/9/18 -The General Manager advises that correspondence was received from TasWater that stated that:- <i>“ownership of all our dams is based on their prudence (i.e. whether we need them to provide our core services). The dam safety manager is unaware of any dams that we keep for other than water or waste water purposes.”</i>	GM	Closed	7/9/18
20/8/18	9.4	MOTION – Conduct of Review of waste management charges relating to kerbside collection	7/9/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Closed	7/9/18
20/8/18	10.1	Wynyard Waterfront and Environs Masterplan – proceed to Detailed Design for Multi-Use community facility	7/9/18 Engagement and design planning process has commenced	GM		

ADMINISTRATION - USE OF CORPORATE SEAL

22/8/18	Final Plan & Schedule of Easements	50A Irby Boulevard & 47 Bridge St. Sisters Beach - Boundary Reconfiguration.
27/8/18	Crown Land Lease	Esplanade, Somerset

SUMMARY OF CORRESPONDENCE CIRCULATED

Nil

MOVED BY	CR FRIEDERSDORFF
SECONDED BY	CR DUNIAM

That the monthly Senior Management Report be noted.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

Cr Bramich asked if mental awareness training be offered to Councillors.

The General Manager advised that training was part of staff health and wellbeing program. He advised that training could be offered to councillors.

Cr Duniam noted the receipt of grant funding from Heywire for "Yeh the Boys" program.

10.12 MINUTES OF OTHER BODIES / COMMITTEES –CRADLE COAST REPRESENTATIVES MEETING – UNCONFIRMED MINUTES 23 AUGUST 2018

To: Council
Reporting Officer: General Manager
Responsible Manager: General Manager
Report Date: 6 August 2018
File Reference:
Enclosures: **ATTACHMENT H**
CCA Representatives Meeting Unconfirmed Minutes 23/8/18

PURPOSE

To note the unconfirmed open minutes of the Cradle Coast Authority (CCA) Representatives Meeting held 23 August 2018.

BACKGROUND

The Cradle Coast Authority is the regional voice of North West Tasmania, established by nine Local Government Councils to represent and advocate the needs of the region.

The Authority collaborates and facilitates a diverse range of projects and initiatives involving all tiers of government, industry and the community. The three key areas of focus are Regional Economic Development, Natural Resource Management and Tourism.

The activities and strategic direction of the Authority and managed by a Board.

DETAILS

The unconfirmed minutes of the meeting of the Cradle Coast Authority (CCA) Representatives Meeting held 23 August 2018 are presented for noting.

STATUTORY IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Strategic Plan Reference

GOAL 1: Leadership and Governance	
Desired Outcomes	
We highly value the use of an evidence-based approach to the development and implementation of strategies and policies that support and strengthen our decision making.	
Our Priorities	
1.4	Facilitate the meeting of community needs through strong advocacy and local and regional collaboration for shared outcomes.

Sustainable Murchison Community Plan 2040

Community Future Direction	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Access and infrastructure	<i>Local, regional and global transport and infrastructure access – Safe and efficient access alternatives, growing freight capacity, renewable energy, water management and contemporary communications. Community infrastructure that supports economic development.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>
Governance and working together	<i>Working together for Murchison – Everyone plays a part in achieving the objectives of the Sustainable Murchison Community Plan. There is cooperation, resource sharing and less duplication between Councils. Leadership is provided across all community sectors.</i>

POLICY IMPLICATIONS

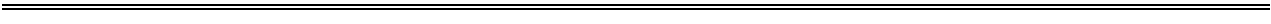
Not applicable.

FINANCIAL IMPLICATIONS

No financial implications have been identified.

RISK IMPLICATIONS

No significant risk implications have been identified.



CONSULTATION PROCESS

Not applicable.

COMMENT

It is therefore recommended that Council note the Unconfirmed Minutes of the Cradle Coast Authority (CCA) Representatives Meeting held 23 August 2018.

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council note the unconfirmed minutes of the Cradle Coast Authority (CCA) Representatives Meeting held 23 August 2018.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

MOVED BY	CR HYLAND
SECONDED BY	CR FRIEDERSDORFF

That council provide a strong statement of support for the Cradle Coast Authority in regard to withdrawal of the Burnie City Council and encourage other Mayors to do the same.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Sub regulation (2) provides the following list of specified matters:-

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
 - (i) the council, councillors and council staff; or*
 - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.

Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.

The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.

The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.

MOVED BY	CR DUNIAM
SECONDED BY	CR FRIEDERSDORFF

That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting: -

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)
<i>Confidential Report R15 (2)(c) – Cheques And EFT's</i>	15 (2)(c)
<i>Confidential Report R15 (2)(d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal</i>	15 (2)(d)
<i>Confidential Report R15 (2)(g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2)(g)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

12.0 CLOSURE OF MEETING TO THE PUBLIC

Legislative Reference:

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 9.08PM:-

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)
<i>Confidential Report R15 (2)(c) – Cheques And EFT's</i>	15 (2)(c)
<i>Confidential Report R15 (2)(d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal</i>	15 (2)(d)
<i>Confidential Report R15 (2)(g) information of a personal nature or information provided to the council on the condition it is kept confidential</i>	15 (2)(g)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH	CR BRADLEY	CR BRAMICH	CR DUNIAM
CR FAIRBROTHER	CR FRIEDERSDORFF	CR HYLAND	

13.0 RESUMPTION OF OPEN MEETING

At 9.25pm the Open Meeting was resumed.

14.0 PUBLIC RELEASE ANNOUNCEMENT

The Chairman announced that pursuant to Regulation 15(9) of the *Local Government (Meeting Procedures) Regulations 2015* and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Min. No.	Subject	Decisions/Documents
20.1	Tender Contract #726 – Provision of Bitumen Surfacing Services.	Awarded to Hardings Hotmix Pty Ltd in combination with Circular Head Council Contract No. 1669.

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 9.25pm.

Confirmed,

MAYOR
15 OCTOBER 2018