



**ORDINARY MEETING  
OF COUNCIL**

**MINUTES  
OPEN MEETING**

**19 NOVEMBER 2018**

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THE PUBLIC IS ADVISED THAT IT IS COUNCIL POLICY TO RECORD THE PROCEEDINGS OF MEETINGS OF COUNCIL ON DIGITAL MEDIA TO ASSIST IN THE PREPARATION OF MINUTES AND TO ENSURE THAT A TRUE AND ACCURATE ACCOUNT OF DEBATE AND DISCUSSION OF MEETINGS IS AVAILABLE. THIS AUDIO RECORDING IS AUTHORISED BY THE *LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015*.

MINUTES OF AN ORDINARY MEETING OF THE WARATAH-WYNYARD COUNCIL HELD AT THE COUNCIL CHAMBERS 21 SAUNDERS STREET WYNYARD ON MONDAY 19 NOVEMBER 2018 COMMENCING AT 6:00 PM

	From	To	Time Occupied
Open Council	6.00PM	6.12PM	12MINS
Planning Authority	6.12PM	6.23PM	11MINS
Open Council	6.23PM	7.42PM	79MINS
Closed Council	7.42PM	7.59PM	17MINS
Open Council	7.59PM	7.59PM	0 MINS
TOTAL TIME OCCUPIED			119MINS

#### **Audio Recording of Council Meetings Policy**

The Chairman is to declare the meeting open (time), welcome those present in attendance and advise that the meeting will be recorded, in accordance with the Council Policy **GOV.017 - Audio Recording of Council Meetings** to “record meetings of Council to assist in the preparation of minutes and ensure a true and accurate account of debate and discussion at meetings is available”.

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**1.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(c) attendance and apologies.*

**1.1 ATTENDANCE**

Mayor Robby Walsh  
Deputy Mayor Dr Mary Duniam  
Cr Andrea Courtney  
Cr Celisa Edwards  
Cr Darren Fairbrother  
Cr Allie House  
Cr Kevin Hyland

**IN ATTENDANCE**

General Manager, Shane Crawford  
Tracey Bradley, Director Community and Engagement  
Ashley Thornton, Manager Development and Regulatory Services  
Rebecca Plapp, Town Planner  
Sally Blanc, Executive Officer

**1.2 APOLOGIES**

Cr Gary Bramich

**1.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

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**2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(b)*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*(b) Confirmation of the minutes.*

**2.1 CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY COUNCIL MEETING**

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That the Minutes of the Ordinary Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 15 October 2018 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

**2.2 CONFIRMATION OF MINUTES OF ANNUAL GENERAL MEETING**

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

**That the Minutes of the Annual General Meeting of the Waratah-Wynyard Council held at the Council Chambers, 21 Saunders Street, Wynyard on Monday 29 October 2018 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true record.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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**3.0 DECLARATIONS OF INTEREST**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015, Regulation 8(7)*

*(7) The chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary (or conflict of) interest in any item on the agenda.*

**Councillor and Agenda Item Number**

Cr Fairbrother – Item 8.2.1 – Question on Notice D/A 106/2018

**Staff and Agenda Item Number**

Nil

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## 4.0 COUNCILLORS ANNOUNCEMENTS AND REPORT

### 4.1 ANNOUNCEMENTS BY MAYOR

Nil

### 4.2 MAYOR'S COMMUNICATIONS

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That the Council note the Mayor's Diary.**

Date	Purpose
8/10/18	Councillor Workshop
9/10/18	Meeting with General Manager
11/10/18	Governor of Tasmania
12/10/18	Governor of Tasmania - Municipal tour and Civic Reception
13/10/18	Tulip Festival
15/10/18	Council Meeting
16/10/18	Meeting with General Manager
16/10/18	Meeting with Wynyard Bowls Club
16/10/18	Meeting with Councillor
19/10/18	Tidy Towns Awards Smithton
21/10/18	Lions Club 50th Charter Dinner
22/10/18	Municipal Tour with Developer
23/10/18	Meeting with General Manager
23/10/18	Meeting with Yolla Football Club
23/10/18	Meeting with Crown Land Services re Sisters Beach Erosion
25/10/18	Presentation of Drought Funding to Australian Red Cross
25/10/18	St Brigid's Primary - Grade 4 Presentation on role of Local Government
25/10/18	7AD radio interview
26/10/18	Meeting re Waratah Request for Proposal
26/10/18	Cradle Coast GM Meeting
29/10/18	Council AGM
30/10/18	Council Audit Panel Meeting
1/11/18	Meeting with General Manager
6/11/18	<b>ACTING MAYOR</b> - Swearing in Ceremony
7/11/18	<b>ACTING MAYOR</b> - Media Event - Shadow Minister Steven Jones re Yacht Club Funding
8/11/18	<b>ACTING MAYOR</b> - Councillor Induction Day
11/11/18	<b>Cr Fairbrother</b> - Remembrance Day Service

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND



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#### 4.3 REPORTS OF DELEGATES

Nil

#### 4.4 COUNCILLOR STATEMENTS

Nil

#### 4.5 NOTIFICATION OF COUNCIL WORKSHOPS

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)c*

*The agenda of an ordinary meeting of a council is to provide for, but is not limited to, the following items:*

*the date and purpose of any council workshop held since the last meeting.*

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

**That the Council notes that the following workshops were conducted by Council since its last Ordinary Council Meeting.**

<b>12/11/18</b>	<b>Community Representation</b>
	<b>Boat Harbour Beach Freedom Camping Survey</b>
	<b>Sisters Beach Erosion Update</b>
	<b>Wynyard Bypass Junctions – Wilkinson Street</b>
	<b>Waste Management Review</b>

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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## 5.0 PUBLIC QUESTIONS AND STATEMENTS

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31*

- (1) *A member of the public may give written notice to the general manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.*
- (3) *The Chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of the meeting is available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated at the ordinary council meeting.*
- (7) *A council is to determine any other procedures to be followed in respect of question time.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of question time:-*

- (1) *In this clause a question includes part of a question (so that a question in 3 parts is to be treated as 3 questions).*
- (2) *A member of the public who wishes to ask a question at a meeting must—*
  - (a) *before the commencement of the meeting, submit their question in writing, on the form provided by the local government, to the General Manager or his or her representative; and*
  - (b) *be present at the meeting when the question is asked, however the person may seek approval from the Presiding Member for their nominated representative to ask the question on their behalf.*
- (3) *A completed question time form must include:*
  - (a) *the name and residential or contact address of the person who wishes to ask the question; and*
  - (b) *the question in a succinct and legible form.*
- (4) *In cases of disability or other extenuating circumstances:*
  - (a) *an officer of the local government, if requested to do so, may assist the person to complete a question time form; and*
  - (b) *in the absence of that assistance, the Presiding Member may permit a person to ask a question that was not included on a question time form.*
- (5)
  - (a) *If more than 2 questions are submitted in writing by any one person, the Presiding Member shall allow that person, in the first instance, to ask a maximum of 2 questions;*
  - (b) *If after all other members of the public have asked their questions, and where time permits, the Presiding Member is to allow members of the public who wish to ask more than 2 questions to sequentially ask one further question. This process will continue until the allotted time has expired; and*
  - (c) *Where only one person wishes to ask more questions and where time permits, the Presiding Member is to invite that person to ask their additional questions.*
- (6) *The Presiding Member may decide that a question is out of order, and is not to be recorded or responded to—*
  - (a) *if it is not in the form of a question, having regard to its content and length, is essentially a statement of expression of opinion rather than a question, provided that the Presiding Member has taken reasonable steps to assist the member of the public to phrase the statement as a question; or*
  - (b) *if the question uses an offensive or objectionable expression or is defamatory.*
- (7) *The Presiding Member may determine that any question requiring research or investigation be answered in writing as soon as practicable.*
- (8) *Where the necessary information is available at the time the question is posed a response is to be provided by either the General Manager, relevant Member or employee nominated by the Presiding Member.*
- (9) *If the 15 minute period set aside for questions from the public is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow further questions to be asked.*
- (10) *No more than two 15-minute extensions to the time for the public to ask questions are to be permitted.*

*The Council determined (at a meeting held on 20 July 2015) that the following procedures be followed in respect of public statements:-*

- (1) *Members of the public may, during the public statements or the Planning Authority segments of the order of business, with the consent of the Presiding Member make a public statement on any matter that appears on the agenda for that meeting provided that:*
  - (a) *The member of the public submits to the General Manager prior to the commencement of the meeting the public statement in a form acceptable to the General Manager and which includes the name and residential or contact address of the member of the public;*
  - (b) *The public statement precedes discussion of any matter which requires a decision to be made at the meeting but otherwise at item (11) of order of business at clause 4.2;*
  - (c) *The public statement is limited to a maximum period of 3 minutes, unless otherwise determined by the Presiding Member; and*
  - (d) *No discussion or questions relating to the statement are permitted, unless otherwise determined by the Presiding Member.*
- (2) *Fifteen minutes is to be allocated for the public statement time.*

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- (3) *Once all statements have been made, nothing prevents the unused part of the statement time period from being used for other matters.*
  - (4) *If the 15-minute period set aside for public statements is reached, Council, by resolution, may resolve to extend the period for an additional 15 minutes to allow statements to be made.*
  - (5) *No more than two 15-minute extensions to the time for public statements are to be permitted.*
  - (6) *Procedures for public statements are to be in accordance with policy adopted from time to time by the Council and, where the policy is silent on a matter, the procedures for that matter are to be determined by the Presiding Member.*

## **5.1 RESPONSE(S) TO PUBLIC QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING ORDINARY MEETING OF COUNCIL**

Nil

## **5.2 PUBLIC QUESTIONS RECEIVED IN WRITING**

Nil

## **5.3 PUBLIC QUESTIONS WITHOUT NOTICE**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

- (2) *The Chairperson of an ordinary council meeting may –*
- (b) *invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

- (5) *The Chairperson may –*
- (b) *require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

### **5.3.1 K. Ewington –Disability Bay at Post Office**

*Mr Ewington of Flowerdale noted that he had reported a safety concern regarding the disability parking in September regarding the number of trips and falls occurring when stepping from bay to the road. He asked when action would be taken to rectify the situation.*

*The General Manager took the question on notice*

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## **5.4 PUBLIC STATEMENTS RECEIVED IN WRITING**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes.

Nil

## **5.5 PUBLIC STATEMENTS WITHOUT NOTICE**

### **5.5.1 R Krabbe - Wilkinson Street Closure**

Robin Krabbe of Oldina made a statement regarding closure of Wilkinson Road and the lack of evidence that the closure of the road would improve safety. She stated that she believed that a stop sign at the intersection of Wilkinson Street and the Bass Highway would achieve the required safety improvement.

### **5.5.2 K Ewington – Moving Forward**

Ken Ewington of Flowerdale made a statement and noted that he would like to see a change in direction for council including better management of weeds, more contact between councillors and businesses and members of the community and more recognition of the business, elderly and disability community.

### **5.5.3 J Overall – Somerset**

Julie Overall of Somerset made a statement asking Council to ensure that councillors considered all towns in the municipal area not just Wynyard. She stated that she wanted to see proactive and fair decisions and more community consultation. She stated that Somerset Futures Group would continue to advocate for improvements in Somerset including a Community Centre and a potential tourist attraction in a historical walking track around the Cam River.

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**6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

**6.1 PETITIONS**

Nil

**6.2 DEPUTATIONS AND PRESENTATIONS**

Nil

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**7.0 PLANNING AUTHORITY ITEMS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 25 / Judicial Review Act.*

*The Chairperson is to advise the meeting if a Council intends to act at a meeting as a Planning Authority under the Land Use Planning and Approvals Act 1993.*

*25(2) The general manager is to ensure that the reasons for a decision by a Council acting as a Planning Authority are recorded in the minutes.*

Any alternative decision the Council may make to a recommendation appearing on the Agenda, requires a full statement of reasons in order to maintain the integrity of the planning approval process and to comply with the requirements of the *Judicial Review Act*.

**THE PLANNING AUTHORITY COMMENCED AT 6.12PM****7.1 PUBLIC QUESTIONS WITHOUT NOTICE –RELATING TO PLANNING MATTERS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015 Regulation 31(2)(5)*

*(2) The Chairperson of an ordinary council meeting may –*

- (b) invite any members of the public present at the meeting to ask questions relating to the activities of the council.*

When dealing with questions that require research or a detailed response –

*(5) The Chairperson may –*

- (b) require a question to be put on notice and in writing to be answered at a later ordinary council meeting.*

A summary of questions without notice and response(s) and the name of the person asking the question will be recorded in the minutes.

Nil

**7.2 PUBLIC STATEMENTS – RELATING TO PLANNING MATTERS**

A summary that includes the name of the person making a public statement and subject title of that statement will be recorded in the minutes

Nil

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### 7.3 SUBDIVISION (BOUNDARY RECONFIGURATION - 2 INTO 2 LOTS) LOCATED AT 989 AND 1051 MOUNT HICKS ROAD, MOUNT HICKS – SD 2062

To: Council  
Reporting Officer: Town Planner  
Responsible Manager: Manager Development and Regulatory Services  
Report Date: 6 November 2018  
File Reference: 3453283, 7430898  
Supporting Documents: **REFER ATTACHMENT A**  
Development Application Form x 4 pages  
Location Map x 1 page  
Title documents x 4 pages  
Planning Supporting Document (including Bushfire Report, Planner Report and Plans) by EnviroPlan x 37 pages  
On-site wastewater assessment by ES&D x 6 pages  
Representation 1 – J and J Newman x 2 pages  
Extension of Time x 1 page

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#### PURPOSE

The purpose of this report is for Council to consider the merits of Subdivision application SD 2062 against the requirements of the *Waratah-Wynyard Interim Planning Scheme 2013*.

#### BACKGROUND

The subject property identified as 989 Mount Hicks Road, Mount Hicks is improved with a dwelling and three outbuildings and is on a lot with an area of approximately 39.9ha. Currently the property is being used for small scale grazing. The property identified as 1051 Mount Hicks Road, Mount Hicks currently has a dwelling and outbuilding. The existing lot size is approximately 30.3ha and the property is also used for small scale grazing. The sites are beginning to be managed by the owner of 989 Mount Hicks Road, and less by the owner of 1051 Mount Hicks Road, with the intention of this to be formalised through a proposed boundary reconfiguration.

The site is zoned Rural Resource, with land adjoining to the north, south, east and west also zoned Rural Resource.

#### DETAILS

The applicant is seeking approval for a boundary adjustment through a subdivision at properties described as 989 Mount Hicks Road (CT 229002/1) and 1051 Mount Hicks Road Mount Hicks (CT 36406/1). The proposal is seeking approval for a 2 into 2 lot subdivision.

A breakdown of the proposed lots is provided below.

Lot number	Lot Size (ha)	Improvements
1	1.977	Residential dwelling and outbuilding
2	57.08	Residential dwelling and 3 outbuildings

This report assesses the proposal against the *Waratah-Wynyard Interim Planning Scheme 2013* (the Planning Scheme) and considers the representation received during the public exhibition period. The proposal is defined as a Residential Use Class, a Permitted Use under the Planning Scheme. The applicant is applying for discretion under the following clauses:-

- Residential use (26.3.3 P1)
- Suitability of a site or lot for use or development (26.4.3 P1);
- Subdivision (26.4.4 P1); and
- Proximity to a water body, watercourse or wetland (E10.6.1 P1).

#### **CONSULTATION PROCESS**

The consultation process was the public exhibition period set out in the Land Use Planning and Approvals Act 1993 (LUPAA) and involved notification of adjoining land owners, public notices on-site and advertising in a daily newspaper. The application was placed on public exhibition for a period of 14 days as required under LUPAA. The period for representations closed on 15 October 2018. One (1) representation was received. The representation and planning responses to the issues raised are provided below. While every effort has been made to include all issues raised, this summary should be read in conjunction with the representations which are included as an enclosure to this report.

<b>Representor– J and J Newman</b>	
<p><b>Issues Raised:</b></p> <ol style="list-style-type: none"> <li>1. The application shows the northern shed used by the property owner of 989 Mount Hicks Road is located on 1025 Mount Hicks Road. The representor wishes for the boundary location to be identified and rectified during this process and not after.</li> <li>2. The proposal states that it is for a Resource Development use class, which is a discretionary use. However, detailed within the table 26.2, Resource Development is either 'no permit required' or 'permitted'.</li> <li>3. The application states that the plan demonstrates that the 'required' reconfiguration is for the increase of existing primary industry use on lot 2 and does not create any new lots. The application fails to detail how lot 1 does not become a residential use, therefore cannot achieve compliance</li> </ol>	<p><b>Planning Response:</b></p> <ol style="list-style-type: none"> <li>1. This is not a consideration of the planning assessment. However, the applicant will be required to engage a land surveyor to create any updated titles. This final plan would be submitted to Council for signing and sealing and would also confirm the location of the shed. A condition has been recommended that all buildings and services must be contained within the lots they serve. Should the shed not be in the correct position, this may trigger the need for an additional planning permit, such as a demolition.</li> <li>2. The existing properties include Resource Development and Residential uses. The application is for a subdivision boundary adjustment. The subdivision will result in proposed Lot 1 becoming a residential use, a discretionary use in the zone. Proposed Lot 2 will</li> </ol>



<p>with clause 26.4.4 P1 (a) (i). The proposal shows two required residential uses creating one larger required use and a new residential use.</p> <p>4. The application fails to address 26.4.3 P1. The application cannot comply with A1 as new development cannot be located within 200m of agricultural land. The dwelling sited within lot 1 will be located 20m away from agricultural land located in the proposed lot 2.</p>	<p>retain Resource Development and Residential uses.</p> <p>B. Currently both lots are used for grazing. A full assessment of clause 26.4.4 P1 is provided in the planning assessment below.</p> <p>4. The existing dwelling is located within 200m of agricultural land and therefore must be assessed against the performance criteria. Please find a full assessment of clause 26.4.3 P1 in the planning assessment below.</p>
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## INTERNAL REFERRALS

### Engineering Services Department

The application was referred to the Engineering Services Department, and is supported subject to the following conditions:

In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.

A Final Survey Plan submitted for sealing by the Council is to show all easements required for powerlines, sewerage, water, drainage purposes and legal access.

Loading and un-loading of vehicles is to be confined to within the boundaries of the property.

The location of the existing private services on the site are to be identified and where necessary, separate private sewer, water and stormwater services, including on-site disposal systems, so they are contained wholly within the individual lots they serve.

All stormwater from lots 1 and 2 are to be fully contained within the boundaries of the individual allotment.

Note: A “Works within the Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.

### Environmental Health

The application was not referred to the Environmental Health Officer. Standard environmental conditions have been applied.

Note: This development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.

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## EXTERNAL REFERRALS

The application was not required to be referred to external referral agencies.

## PLANNING ASSESSMENT

The subject site is zoned Rural Resource under the *Waratah-Wynyard Interim Planning Scheme 2013*.

The application does not meet all of the acceptable solutions. The application is therefore submitted as a discretionary application under Section 57 of LUPAA and assessed under the *Waratah-Wynyard Interim Planning Scheme 2013* and relevant State Policies and Acts. Section 57(1) (b) of LUPAA allows Council to relax or waive the provisions of its Planning Scheme under a discretionary status.

An assessment of the proposal against the relevant provisions for the Rural Resource Zone Code and relevant Codes is provided below.

### 26.1.2 Local Area Objectives

- (a) The priority purpose for rural land is primary industry dependent upon access to a naturally occurring resource;
- (b) Air, land and water resources are of importance for current and potential primary industry and other permitted use;
- (c) Air, land and water resources are protected against –
  - (i) permanent loss to a use or development that has no need or reason to locate on land containing such a resource; and
  - (ii) use or development that has potential to exclude or unduly conflict, constraint, or interfere with the practice of primary industry or any other use dependent on access to a naturally occurring resource;
- (d) Primary industry is diverse, dynamic, and innovative; and may occur on a range of lot sizes and at different levels of intensity;
- (e) All agricultural land is a valuable resource to be protected for sustainable agricultural production;
- (f) Rural land may be used and developed for economic, community, and utility activity that cannot reasonably be accommodated on land within a settlement or nature conservation area;
- (g) Rural land may be used and developed for tourism and recreation use dependent upon a rural location or undertaken in association with primary industry
- (h) Residential use and development on rural land is appropriate only if –
  - (i) required by a primary industry or a resource based activity; or
  - (ii) without permanent loss of land significant for primary industry use and without constraint or interference to existing and potential use of land for primary industry purposes

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### 26.1.3 Desired Future Character Statements

Use or development on rural land –

- (a) may create a dynamic, extensively cultivated, highly modified, and relatively sparsely settled working landscape featuring –
  - (i) expansive areas for agriculture and forestry;
  - (ii) mining and extraction sites;
  - (iii) utility and transport sites and extended corridors; and
  - (iv) service and support buildings and work areas of substantial size, utilitarian character, and visual prominence that are sited and managed with priority for operational efficiency
- (b) may be interspersed with –
  - (i) small-scale residential settlement nodes;
  - (ii) places of ecological, scientific, cultural, or aesthetic value; and
  - (iii) pockets of remnant native vegetation
- (c) will seek to minimise disturbance to –
  - (i) physical terrain;
  - (ii) natural biodiversity and ecological systems;
  - (iii) scenic attributes; and
  - (iv) rural residential and visitor amenity;
- (d) may involve sites of varying size –
  - (i) in accordance with the type, scale and intensity of primary industry; and
  - (ii) to reduce loss and constraint on use of land important for sustainable commercial production based on naturally occurring resources;
- (e) is significantly influenced in temporal nature, character, scale, frequency, and intensity by external factors, including changes in technology, production techniques, and in economic, management, and marketing systems

### 26.3.3 Residential use

Acceptable Solutions	Performance Criteria
<p>A1</p> <p>Residential use that is not required as part of another use must –</p> <ul style="list-style-type: none"> <li>(a) be an alteration or addition to an existing lawful and structurally sound residential building;</li> <li>(b) be an ancillary dwelling to an existing lawful and structurally sound single dwelling;</li> <li>(c) not intensify an existing lawful residential use;</li> <li>(d) not replace an existing residential use;</li> <li>(e) not create a new residential use through conversion of an existing building;</li> <li>(f) be an outbuilding with a floor area of not more than 100m<sup>2</sup> appurtenant to an existing lawful and structurally sound residential building; or</li> <li>(g) be home based business in association with occupation of an existing lawful and structural sound residential building; and</li> <li>(h) there is no change in the title description of the site on which the residential use is located</li> </ul>	<p>P1</p> <p>Residential use that is not required as a part of other use must –</p> <ul style="list-style-type: none"> <li>(a) be consistent with local area objectives;</li> <li>(b) be consistent with any applicable desired future character statement;</li> <li>(c) be on a site within which the existing or proposed development area – <ul style="list-style-type: none"> <li>(i) is not capable by reason of one or more of factors of topography, resource capability, size or shape of being utilised for resource development or extractive industry use; and</li> <li>(ii) is not capable of utilisation in the operations of a resource development or extractive industry enterprise, regardless of ownership; and</li> <li>(iii) does not constrain or interfere with existing or potential resource development or extractive industry use of land including the balance area on the site.</li> </ul> </li> <li>(d) not be likely to impose an immediate demand or contribute to a cumulative requirement for public provision or improvement in reticulated or alternate arrangements for utilities, road access, or community service.</li> </ul>

**Planning Comment: Complies with the performance criteria**

The proposal does not comply with the acceptable solution as the proposal is reconfiguring boundaries (via a subdivision) and removing a dwelling from a portion of agricultural land to which it was ancillary, and therefore must address the performance criteria.

The proposed development is consistent with local area objectives. The residential use created on Lot 1 is an existing dwelling, therefore this portion of land has already been lost to agricultural use. The proposal will not result in any further loss of resources. The subdivision is to remove the residential dwelling (on proposed Lot 1) from the resource development use. Residential use is permitted, if there is no loss of significant primary industry land. The proposal is removing the fettered land from the land significant for primary industry use.

The proposed boundary reconfiguration is consistent with the desired future character statements of the zone. Lot 1 will contain a residential use and is located between an existing residential dwelling to the south and a residential dwelling to the north in addition to being located alongside Mount Hicks Road. The proximity of these existing dwellings currently restricts intensive primary industry on this portion of the lot. To further reduce the impact of the existing dwelling on the balance agricultural land becoming Lot 2, a separation of 20m to the new boundary is proposed.

The land associated with proposed Lot 1 is impractical for use as agricultural land due to both the size of this portion of the parcel and its proximity to three additional dwellings located along Mount Hicks Road, therefore reducing the capacity and potential for primary industry use.

The existing house, garage outbuilding on proposed Lot 1 are not servicing any purpose for the primary production of the land.

The proposed subdivision boundary reconfiguration will not cause unreasonable impact on the agricultural activity on the adjoining farmland or proposed Lot 2 as balance land.

The proposal complies with the performance criteria.

#### 26.4.3 Location of development for sensitive uses

Acceptable Solutions	Performance Criteria
<p>A1</p> <p>New development, except for extensions to existing sensitive use where the extension is no greater than 30% of the existing gross floor area of the sensitive use, must –</p> <p>(a) be located not less than –</p> <p>(i) 200m from any agricultural land;</p> <p>(ii) 200m from aquaculture or controlled environment agriculture;</p> <p>(iii) 500m from the operational area boundary established by a mining</p>	<p>P1</p> <p>New development, except for extensions to existing sensitive use where the extension is no greater than 30% of the existing gross floor area of the sensitive use, must minimise –</p> <p>(a) permanent loss of land for existing and potential primary industry use;</p> <p>(b) likely constraint or interference to existing and potential primary industry use on the site and on adjacent land;</p>

<p>lease issued in accordance with the Mineral Resources Development Act 1995 if blasting does not occur; or</p> <p>(iv) 1000m from the operational area boundary established by a mining lease issued in accordance with the Mineral Resources Development Act 1995 if blasting does occur; or</p> <p>(v) 500m from intensive animal husbandry;</p> <p>(vi) 100m from land under a reserve management plan;</p> <p>(vii) 100m from land designated for production forestry;</p> <p>(viii) 50m from a boundary of the land to a road identified in Clause 26.4.2 or to a railway line; and</p> <p>(ix) clear of any restriction imposed by a utility; and</p> <p>(b) not be on land within a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development</p>	<p>(c) permanent loss of land within a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development; and</p> <p>(d) adverse effect on the operability and safety of a major road, a railway or a utility</p>
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**Planning Comment: Complies with the performance criteria**

The proposed subdivision is considered development and includes a boundary reconfiguration subdivision, involving removing agricultural land to attach the agricultural land to the northern parcel. Therefore, the remaining dwelling on proposed Lot 1 will continue to be located within 200m from agricultural land and must address the performance criteria.

Proposed Lot 1 is not being used for primary industry use as it has been converted for residential use (dwelling, shed, access, services and garden). The proposed boundary adjustment will not result in any further land being lost for primary industry and will reflect how the lots are being managed.

The subdivision creating a smaller residential parcel will not unreasonably constrain primary industry activities on the neighbouring property to the north, south or proposed Lot 2 to the east. To further reduce the risk to interfere with proposed Lot 2 a setback of 20m is proposed to the closest boundary.

Given the dwelling is an existing sensitive use already established on-site, it is unlikely to further constrain or interfere with both the existing and potential primary industry use on the site and adjacent land. The proposed subdivision will not have further detriment to the potential and existing primary industry uses to the south. The neighbour to the south has an established dwelling located on Mount Hicks Road to the north-western corner of the lot. Whilst to the north of the dwelling (currently 1051 Mount Hicks Road), is a small residential parcel.

The proposal is not located within an irrigation district and would not benefit from broad scale irrigation.

The proposal will have no further impact on the operability and safety of a major road, a railway or a utility.

The proposal complies with the performance criteria.

**Subdivision (26.4.4)**

<p><b>A1</b></p> <p>Each new lot on a plan of subdivision must be –</p> <p>(a) a lot required for public use by the State government, a Council, a Statutory authority or a corporation all the shares of which are held by or on behalf of the State, a Council or by a statutory authority</p>	<p><b>P1</b></p> <p>(a) A plan of subdivision to reconfigure land must –</p> <p>(i) be required to restructure, re-size, or reconfigure land for primary industry use; and</p> <p>(ii) not create an additional lot;</p> <p>(b) A plan of subdivision to create a new lot must –</p> <p>(i) be required for a purpose permissible in the zone;</p> <p>(ii) be of a size and configuration that is not more than is required to accommodate the nominated use in accordance with the applicable standards of this planning scheme for such use;</p> <p>(iii) retain the balance area for primary industry use;</p> <p>(iv) minimise unnecessary and permanent loss of rural resource land for existing and potential primary industry use;</p>
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	<p>(v) minimise constraint or interference to existing and potential primary industry use on the site and of adjacent land in the zone; and</p> <p>(vi) minimise unnecessary and permanent loss of land within a proclaimed irrigation district under Part 9 Water Management Act 1999 or land that may benefit from the application of broad-scale irrigation development; or</p> <p>(c) A plan of subdivision to reduce the area of an existing lot on a sealed plan containing a lawful use must –</p> <p>(i) not be land containing a residential use approved by a permit granted under the Land Use Planning and Approvals Act 1993 as a required part of a permitted use;</p> <p>(ii) incorporate the excised area into an existing primary industry lot by amalgamation in a manner acceptable to the Recorder of Titles R32;</p> <p>(iii) minimise likelihood for the existing use on the reduced area lot to further constrain or interfere with use of the balance area or adjacent land for an existing or potential primary industry use; and</p> <p>(iv) retain a lot with a size and shape that –</p> <p>a. can accommodate the lawful existing use or development in accordance with the applicable standards for that use; or</p> <p>b. does not further increase any non-compliance for use or development on the existing lot</p>
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**Planning Comment: Complies with performance criteria**



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The proposed subdivision is not for lots required by the State government, Council or statutory authority. The reconfiguration is for private land. Therefore, the application must be assessed against the performance criteria.

The proposal is to reconfigure two lots for uses that are permissible in the zone, being a residential use on Lot 1 and a resource development on Lot 2. The proposal is a boundary reconfiguration and involves two existing lots and will result in two lots, with no additional new lots being created.

The lots are required to be restructured to reflect how they are intended to be managed. The property identified as 1051 Mount Hicks Road is to be managed less than 989 Mount Hicks Road, with the intention of this to be formalised through this boundary reconfiguration. This will allow for more intensive grazing to occur, with the opportunity to also crop on the larger Lot 2, therefore complying with P1 (a).

Furthermore, proposed Lot 1 had a dwelling constructed prior to the *Land Use Planning Approvals Act 1993*. The incorporated area of agricultural land is to be included on the balance land being proposed Lot 2.

The area proposed as Lot 1 has minimal value as agricultural land. It is located alongside Mount Hicks Road and adjoins residential uses to the north, south and north-west. The location of these dwellings contributes to this portion of the site not being able to be used intensively for primary industry due to the proximity of the sensitive uses.

The subject lot is of a size and configuration that is not more than is required to accommodate the nominated use. The residential lot will contain all residential buildings including outbuildings, services and access in addition to a small portion of land between the neighbouring dwelling to the south.

The proposal complies with the performance criteria.

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**Part E Codes**

**Bushfire-Prone Areas Code**

- E1 The proposal included a Bushfire Hazard Management Plan prepared by Micheal Wells of EnviroPlan and details the proposal as compliant with the Code.

**E10.6.1 Development in proximity to a water body, watercourse or wetland**

<p>A1 There is no acceptable solution</p>	<p>P1 Development must –</p> <ul style="list-style-type: none"><li>(a) be required to locate in, over, on or under the shoreline, sea or tidal waters for operational efficiency;</li><li>(b) avoid unreasonably or unnecessarily impact on existing or potential access by the public to shoreline land or waters;</li><li>(c) minimise impact on scenic quality of the sea-shore area;</li><li>(d) minimise impact on amenity or aesthetic appearance of the sea-shore area as a result of –<ul style="list-style-type: none"><li>(i) nature and operational characteristics of the development;</li><li>(ii) location;</li><li>(iii) bulk, size, and overall built form of any building or work;</li><li>(iv) overshadowing; or</li><li>(v) obstruction of views from a public place; and</li></ul></li><li>(e) minimise immediate or cumulative adverse effect for –<ul style="list-style-type: none"><li>(i) tidal, wave, current, or sediment movement processes;</li><li>(ii) coastal landforms, seabed, and other geomorphic features, including sand dunes and mobile landforms;</li><li>(iii) vulnerability to erosion and recession;</li><li>(iv) natural cycles of deposition and erosion;</li><li>(v) conservation of biodiversity and marine habitat, including during critical lifecycle</li></ul></li></ul>
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	<p>stages of individual and migratory species;</p> <p>(vi) drainage from a water course, wetland, ground water, flood, stormwater, or tidal water;</p> <p>(vii) coastal water quality;</p> <p>(viii) likely interference or constraint on use of public areas;</p> <p>(ix) any scientific, architectural, aesthetic, historic or special cultural value;</p> <p>(x) exposure to or increased risk from a natural hazard, including sea level rise, storm surge, or inundation as a result of climate change;</p> <p>(xi) coastal protection and rehabilitation works required to address erosion, instability, regression, or inundation;</p> <p>(xii) collection, treatment, and disposal of waste, including bilge waters and excavated or dredged sediment;</p> <p>(xiii) economic activity dependent for operational efficiency on a sea-shore location;</p> <p>(xiv) public safety and emergency services;</p> <p>(xv) marine navigation and communication systems;</p> <p>(xvi) safety of recreational boating; and</p> <p>(xvii) be consistent with the current edition of Tasmanian Coastal Works Manual DPIPWE 2011</p>
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**Planning Comment: Complies with performance criteria**

The proposed subdivision has several small dams and creeks on the property. All existing buildings are located greater than 30m away from the watercourse. However, the proposed subdivision is deemed as development and the new boundaries will still be within 30m of the several small dams and creeks on the properties. Therefore, the proposal must address the performance criteria.

The proposal does not seek to make changes to these water bodies as part of this proposal. The proposal will not further impact the hydraulic performance of the waterway. Currently access to the lots is via existing crossovers from Mount Hicks Road, well clear of the watercourses and will remain in his location.

The economic value of the watercourse, creeks and small dams will not change as a result of the subdivision.

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The water bodies are not capable of being utilised for water-based activity.

There will be no disturbance or change in natural ground level with the proposed subdivision.

The waterways are not on public land. The waterways do not have any scenic or aesthetic value as they are located on private land and not evidently visible from adjoining parcels.

Stormwater and sewage will be managed on-site and is currently located well away from any existing water bodies and watercourses, therefore reducing the impact on the watercourses. A condition is recommended for all services to be located and clear of boundaries to each lot the serve prior to sealing final plans.

The level of likely risk from exposure to natural flooding and inundation is kept to a minimum and remain the same.

Again, community risk and public safety is considered to remain minimal as the dams and creeks are located within the private property boundary.

There are no conservation regulations or protection applicable to the watercourses.

It is considered that the proposal complies with the Performance Criteria.

## **STATUTORY IMPLICATIONS**

### *Land Use Planning and Approvals Act 1993*

The Council is established as a Planning Authority by definition under Section 3(1) of LUPAA, and must enforce the *Waratah-Wynyard Interim Planning Scheme 2013* under S.48 of the Act.

In accordance with section 57 of this Act and Council's Planning Scheme, this proposal is an application for a discretionary permit. Council may approve or refuse discretionary permit applications after considering both Council's Planning Scheme and any public representation received. It is noted that one representation was received during the exhibition period.

## **STRATEGIC IMPLICATIONS**

There are no significant strategic implications identified.

## **POLICY IMPLICATIONS**

No policies of Council were identified as being relevant to this matter.

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## **FINANCIAL IMPLICATIONS**

There are no financial implications to Council other than those ordinarily associated with administering the Planning Scheme.

## **RISK IMPLICATIONS**

### *The Council*

Acting as a Planning Authority there is limited risk, provided that decisions made are in accordance with the Planning Scheme.

Should the Planning Authority choose to make a decision against the professional advice provided, the reasons will need to be detailed.

The *Land Use Planning and Approvals Act 1993* provides for penalties against a Planning Authority that fail to enforce its planning scheme (ss. 63a & 64). Going against advice provided in the planning report, without seeking alternate qualified advice, may create unnecessary risk for the Council in exercising its statutory functions as a Planning Authority.

Should a decision by the Planning Authority be contrary to professional advice provided and the matter is taken to the appeal tribunal, Council would need to obtain separate professional advice to represent Council through the appeal process.

## **COMMENT**

This report is presented for Council's consideration, together with the recommendations contained at the beginning of this report.

The proposal meets the performance criteria by demonstrating the proposed boundary reconfiguration will benefit future agricultural use of the land by creating one large agricultural lot, and a smaller rural residential sized lot, removing the residential property and structures from the agricultural land. The application is considered to comply with the Rural Resource Zone Code, and all other applicable codes of the *Waratah-Wynyard Interim Planning Scheme 2013*.

It is therefore recommended that Council approve a planning permit for the proposed development.

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MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the *Waratah-Wynyard Interim Planning Scheme 2013*, approve a Subdivision (Boundary reconfiguration - 2 into 2 lots) at 989 and 1051 Mount Hicks Road, Mount Hicks subject to the following conditions: -

**PART A CONDITIONS:**

- (1) The development is to be generally in accordance with the application as submitted and endorsed documents as listed:
  - i. Proposal plan with Page Number A0.1 as prepared by EnviroPlan and dated 4 April 2018.
- (2) Before the Final Survey Plan may be sealed, all conditions of this permit are to have been completed.
- (3) All costs associated with the proposed development including those related to infrastructure extensions or upgrades to Council assets are to be met by the Developer.
- (4) Control measures are to be installed for the duration of any works so as to limit the loss of soils and other debris from the site.
- (5) A Final Survey Plan submitted for sealing by the Council is to show all easements required for powerlines, sewerage, water, drainage purposes and legal access.
- (6) The location of the existing private services on the site are to be identified and where necessary, separate private sewer, water and stormwater services, including on-site disposal systems, so they are contained wholly within the individual lots they serve.
- (7) All stormwater from lots 1 and 2 are to be fully contained within the boundaries of the individual allotment.
- (8) In the course of undertaking the development/use there is to be no damage caused to any Council owned infrastructure or property.
- (9) Loading and un-loading of vehicles is to be confined to within the boundaries of the property.
- (10) The development is to be in accordance with the submitted Bushfire Hazard Management Report as prepared by Micheal Wells of EnviroPlan and dated 4 April 2018.

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Notes: -

The following is provided for information only and does not constitute condition(s) of permit.

- This project must be substantially commenced within two years of the issue of this permit.
- An “Activity in Road Reservation” permit must be obtained from Council for all activity within the Road Reservation.
- The development/use is not to result in the generation of environmental harm or nuisance as defined in the *Environmental Management and Pollution Control Act 1994*.
- This permit is based on information and particulars set out in SD2062. Any variation requires an application for further planning approval of Council.
- Attention is drawn to existing or proposed electricity infrastructure, please be sure to contact Aurora Energy on 1300 132 003 to ensure these works do not impede on existing electricity easements and are at a safe distance from power lines. Failure to do so could result in the relocation of electricity assets at your cost.
- For letterbox placement please contact ‘Australia Post 64345580’ for correct guidelines.
- A further fee is required for the signing and sealing of Final and Strata Plans. Please refer to Council’s website for current Planning fees.
- Under Section 61 (4) of the *Land Use Planning and Approvals Act 1993*, the applicant has the right to lodge an appeal against Council’s decision. Notice of appeal should be lodged on the prescribed form together with the required fee within fourteen days after the date on which notice of the decision was served on that person, to the Resource Management and Planning Appeal Tribunal, GPO Box 2036, Hobart, 7001.

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

**THE PLANNING AUTHORITY CLOSED AT 6.23PM**

The Town Planner left the meeting at 6.23pm

The Manager Development and Regulatory Services left the meeting at 6.25pm

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## **8.0 MATTERS RAISED BY COUNCILLORS**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; 29 (3)*

(3) *The Chairperson must not permit any debate of a question without notice or its answer.*

*Local Government (Meeting Procedures) Regulations 2015; 30(1) and (2)*

(1) *A councillor, at least 7 days before an ordinary meeting of a council or council committee, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

(2) *An answer to a question on notice must be in writing.*

### **8.1 RESPONSE(S) TO COUNCILLOR QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING**

Nil

### **8.2 COUNCILLOR QUESTIONS RECEIVED IN WRITING**

#### **8.2.1 CR FAIRBROTHER – D/A 106/2018**

Cr Fairbrother asked if due process was followed with the notification of adjoining property owners in relation to DA106/2018 and if so who were the adjoining property owners that were notified and when?

#### **OFFICERS RESPONSE**

The process required under *the Land Use Planning Approvals Act 1993* of issuing notice of the application DA 106/2018 to adjacent landowners was followed on 1 October 2018. At this time the information available on the State Governments Property database (the List website) indicated that all four adjacent properties were in the ownership of the Director of Housing. A query was received on behalf of the current owner of property at 29C Athol St where it was indicated that the current property owner did not receive a notice of this permit application. It was investigated using the List website and found that the certificate of title was issued to the current owner on the 1 October 2018 subsequent to the notices being issued.



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## 8.2.2 CR FAIRBROTHER – COASTAL EROSION

That council be provided with an update on the plan of action and priority actions that have occurred in response to the motion passed at the September meeting to reinstate and repair coastal areas and please state anticipated timelines etc

### OFFICER RESPONSE

#### Sisters Beach

A recent meeting was held with community reps, Parks & Wildlife personnel, Coastal Engineers (Water Tech), Councillors and Council staff to discuss the current state and impacts of dune erosion. Council officers now have an understanding of scope with which to seek prices from the market for restoration of the more severely affected accesses as they existed prior to the king tide events.

The accesses with lesser damage can be repaired and opened for use. A report with market pricing will be provided to Council along with the requirement to amend the 2018/19 budget depending upon which, if any, of the more severely affected accesses Council wishes to restore.

#### Somerset

Clean-up of non-beach areas (lawned reserve) has occurred (with the exception of the Anzac Park pathway washout) along with works to allow proper functioning of stormwater outfalls that were affected by rising sand levels.

A budget amendment report will be presented to Council to consider whether or not to restore the Anzac Park pathway along with physical protection works as scoped by Coastal engineers.

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### **8.3 COUNCILLOR QUESTIONS WITHOUT NOTICE**

A summary of question(s) without notice and response(s) will be recorded in the minutes.

#### **8.3.1 CR EDWARDS – ANZAC Park Pathway**

*Cr Edwards asked when the ANZAC Park pathway would be fixed and how will community to be notified.*

*The General Manager took the question on notice and noted that there are some difficulties in resolving the issue and advised that he would provide an update to Councillors.*

#### **8.3.2 CR HYLAND – Storm Water outlets at new subdivision**

*Cr Hyland asked if a check had been completed on Storm Water outlets in new subdivision.*

*The General Manager took the question on notice.*

#### **8.3.3 CR HYLAND – Calder Road Sewage Issue**

*Cr Hyland asked if there was an update on Calder Rd sewage matter previously raised.*

*The General Manager took the question on notice.*

#### **8.3.4 CR FAIRBROTHER – Southern Cross Homes Legal Decision**

*Cr Fairbrother asked if the decision regarding waiver of rates for Southern Cross Homes recently would have any impact on this Council.*

*The General Manager took the question on notice.*

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## 9.0 NOTICES OF MOTION

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 16*

(5) *A councillor may give written notice of a motion, together with supporting information and reasons, to be included on the agenda of the next meeting to the general manager at least 7 days before the meeting.*

(6) *The general manager, after consultation with the chairperson, may refuse to accept a written motion that, in their opinion –*

(a) *is defamatory; or*

(b) *contains offensive language; or*

(c) *is unlawful.*

(7) *A councillor who has given notice of a motion that has not been refused under sub regulation (6) is to move the motion at the meeting, otherwise it lapses.*

### 9.1 CR FAIRBROTHER – ADVOCATE NEWSPAPER – COAST TO COAST

#### MOTION

**That Council;**

- 1. Correspond with other Councils on the coast seeking support for the reinstatement of the Coast to Coast section of the Advocate Newspaper and as a collective supportive Council group make representation to the Advocate Newspaper seeking the same reinstatement.**
- 2. Independently correspond with the Advocate seeking reinstatement of the coast-to-coast section of the newspaper.**
- 3. Utilise social media to positively promote the outcomes sought in approaching the other Northwest Coast Councils.**

#### BACKGROUND

Councils need to communicate with their local constituents. Reporting news in the Coast to coast section of the local paper has been an effective avenue to convey messages to community about issues of currency.

#### OFFICERS RESPONSE

The Advocate newspaper has been undergoing a series of changes in recent months, most notably a change to a digital subscription service. At approximately the same time as the introduction of this service, the Coast to Coast section of the newspaper was removed. The decision as to whether to reinstate this section ultimately becomes a commercial decision for the newspaper.

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Articles and content that were previously located in the Coast to Coast section of the newspaper are now included within the general newspaper information.

Council has the opportunity to explore, review and develop a variety of its own communication and engagement methodologies as part of the development of a Communication and Engagement Strategy listed as an action in this year's Annual Plan.

MOVED BY	D FAIRBROTHER
SECONDED BY	CR HOUSE

**That Council;**

- 1. Correspond with the Cradle Coast Authority and other Councils on the coast seeking support for the reinstatement of the Coast to Coast section of the Advocate Newspaper and as a collective supportive Council group make representation to the Advocate Newspaper seeking the same reinstatement.**
- 2. Independently correspond with the Advocate seeking reinstatement of the coast-to-coast section of the newspaper.**
- 3. Utilise social media to positively promote the outcomes sought in approaching the other Northwest Coast Councils.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

## **9.2 CR FAIRBROTHER – SISTERS BEACH ACCESS**

### **MOTION**

**That Council by the end of this week provide safe beach access through the area of the removed pine trees adjacent to the car park / public toilets at Sisters Beach and remove barricades at the same time that are preventing pedestrian access to the beach area and make the area presentable in readiness for summer use by the community.**

### **BACKGROUND**

The area in question has recently been subject to a community working bee that has alleviated and addressed areas that were perceived to be and was a safety risk.

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The motion is intended to direct the General Manager to use the resources of Council to make the area safe and to reinstate access for the community.

#### **OFFICERS RESPONSE**

Prior to the work outlined occurring, Council would need to gain Crown approval for the work. This will make it difficult to achieve the timeframe as requested in the motion.

MOVED BY	CR FAIRBROTHER
SECONDED BY	CR COURTNEY

**That Council by the end of this week provide safe beach access through the area of the removed pine trees adjacent to the car park / public toilets at Sisters Beach and remove barricades at the same time that are preventing pedestrian access to the beach area and make the area presentable in readiness for summer use by the community.**

The MOTION was put and was CARRIED

#### **IN FAVOUR**

		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	

#### **AGAINST**

MAYOR WALSH			
			CR HYLAND

### **9.3 CR FAIRBROTHER – TAS WATER CHAIRMAN**

**MOTION WITHDRAWN**

#### **MOTION**

**That Council invite the new Chairman of TasWater to a workshop of Council.**

### **9.4 CR FAIRBROTHER – WARATAH DAM**

**MOTION WITHDRAWN.**

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## MOTION

**That Council investigate the cost of and practicality of the use of bentonite to plug the piping in the dam wall at Waratah.**

### 9.5 CR FAIRBROTHER – COUNCILLOR RECOGNITION

## MOTION

**That Council recognise the contribution of the past elected councillors not on the new Council with a certificate of appreciation and or gift in recognition of their contribution to the Waratah Wynyard Council**

## BACKGROUND

It's nice to be appreciated for the contributions made and it is good to reward good service - thank you is not hard to say but at times might be overlooked?

## OFFICERS RESPONSE

Council has an adopted Policy, *Councillors Recognition of Service Policy*, under the requirements of the policy Councillors are recognised and acknowledged following completion of their time of service to Council.

Clause 2.2 of the policy states:

- *The calculation of gifts for Councillors is to be based on a minimum of \$50 plus \$50 for each additional year of completed service.*

Section 3 of the policy states:

3.1 *That, as a matter of policy:*

- (a) *Council present Councillors, upon their retirement or resignation, with a certificate of appreciation, their desk name plate and a gift in recognition of their service to council and the community;*
- (c) *That following their retirement or resignation, the names of Councillors who have served Waratah-Wynyard Council since July 1993 be inscribed on an Honour Board in the Municipal Building.*

As per the requirements of the Policy, Council Officers and the Mayor are attending to the above actions for outgoing Councillors.

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MOVED BY	CR FAIRBROTHER
SECONDED BY	CR DUNIAM

**That Council recognise the contribution of the past elected councillors not on the new Council with a certificate of appreciation and or gift in recognition of their contribution to the Waratah Wynyard Council**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

*Cr Fairbrother asked that all policies be put on Intranet and be advised when review is to occur.*

*The General Manager advised that policies would be put on website. A Policy Register is provided to each Audit Panel meeting and will be available to Councillors with the minutes at the December meeting. This register will detail review dates for each policy*

## **9.6 CR FAIRBROTHER – MAYORS ACTIVITIES**

### **MOTION**

**That Councillors be provided with weekly updates on Mayoral activities that have occurred during the past week and at the same time Councillors be provided with a list of anticipated meetings and engagements that are to occur in the next week**

### **BACKGROUND**

In any effective organisation clear Communication is integral to teamwork and positive outcomes.

The motion ensures accountability and informs elected members and community about events that have happened and about to happen in the municipality.

### **OFFICERS RESPONSE**

Currently a list of events and meetings attended by the Mayor are included within Council agenda each month. This the most transparent way to inform the community of these activities.

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MOVED BY	CR FAIRBROTHER
SECONDED BY	CR HOUSE

**That Councillors be provided with weekly updates on Mayoral activities that have occurred during the past week and at the same time Councillors be provided with a list of anticipated meetings and engagements that are to occur in the next week**

The MOTION was put and was CARRIED

IN FAVOUR

		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

AGAINST

MAYOR WALSH			



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## 10.0 REPORTS OF OFFICERS AND COMMITTEES

### 10.1 DECLARATION OF OFFICE

To:	Council
Responsible Officer:	General Manager
Responsible Manager:	General Manager
Report Date:	4 November 2018
File Reference:	003.01Q
Enclosures:	Tasmanian Electoral Commission Media Release – 2018

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#### PURPOSE

The purpose of this report is to formally acknowledge the Declaration of Office following the October 2018 Local Government Election.

#### BACKGROUND

All positions of Council were vacated on the 31 of October 2018 with the election being declared on the 2 November 2018.

#### DETAILS

On the 31 October 2018 the Tasmanian Electoral Commission declared the following successful candidates:

1. Mayor Robby Walsh
2. Deputy Mayor Mary Duniam
3. Councillor Garry Bramich
4. Councillor Andrea Courtney
5. Councillor Celisa Edwards
6. Cr Allie House
7. Councillor Darren Fairbrother
8. Councillor Kevin Hyland

On 6 November 2018 the following Councillors made the declaration required by Regulation 40 of the *Local Government (General) Regulations 2015*.

- Deputy Mayor Mary Duniam
- Councillor Allie House
- Councillor Darren Fairbrother
- Councillor Celisa Edwards
- Councillor Andrea Courtney
- Councillor Garry Bramich

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On 8 November the following Councillor made the declaration required by Regulation 40 of the *Local Government (General) Regulations 2015*.

- Cr Kevin Hyland

On 19 November the following Councillor made the declaration required by Regulation 40 of the *Local Government (General) Regulations 2015*.

- Mayor Robby Walsh

## **STATUTORY IMPLICATIONS**

### Statutory Requirements

Section 321 of the *Local Government Act 1993*, states that:

1. Any person elected as a councillor must make a prescribed declaration in a prescribed manner.
2. A person elected as a councillor who has not made a declaration must not –
  - (a) act in the office of councillor, mayor or deputy mayor; or
  - (b) take part in the proceedings of any meeting of the council or a committee.
3. A council is to acknowledge the making of a declaration at its meeting and the general manager is to record that fact in the minutes of that meeting.

## **STRATEGIC IMPLICATIONS**

There are no significant Strategic Implications identified as a result of this report.

## **POLICY IMPLICATIONS**

There are no significant Policy Implications as a result of this report identified.

## **FINANCIAL IMPLICATIONS**

There are no significant Financial implications identified as result of this report

## **RISK IMPLICATIONS**

There are no significant Risk Implications identified.

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## CONSULTATION PROCESS

Nil.

## CONCLUSION

It is therefore recommended that the Council:

1. Acknowledges the Declaration of Election made by General Manager Shane Crawford for the October 2018 Election on 6 November 2018.
2. Acknowledge the Declaration of Office made by:
  - Mayor Robby Walsh
  - Deputy Mayor Mary Duniam
  - Councillor Allie House
  - Councillor Darren Fairbrother
  - Councillor Kevin Hyland
  - Councillor Celisa Edwards
  - Councillor Garry Bramich
  - Councillor Andrea Courtney

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That Council:**

- a) **Acknowledges the Declaration of Office made by General Manager Shane Crawford for the October 2018 Election on 6 November 2018.**
- b) **Acknowledge the Declaration of Office made by:**
  - **Mayor Robby Walsh**
  - **Deputy Mayor Dr Mary Duniam**
  - **Councillor Garry Bramich**
  - **Councillor Andrea Courtney**
  - **Councillor Celisa Edwards**
  - **Councillor Darren Fairbrother**
  - **Councillor Allie House**
  - **Councillor Kevin Hyland**

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The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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2018 LOCAL GOVERNMENT ELECTIONS

## Certificate of Election

# Waratah-Wynyard Council

In accordance with the Local Government Act 1993 I have declared the following candidates elected to the positions shown below.

### 8 Councillors

Elected for a period of 4 years

Robert William (Robby) WALSH

Allie HOUSE

Darren FAIRBROTHER

Kevin HYLAND

Mary DUNIAM

Celisa EDWARDS

Andrea COURTNEY

Gary BRAMICH

### Mayor

Elected for a period of 4 years

Robert William (Robby) WALSH

### Deputy Mayor

Elected for a period of 4 years

Mary DUNIAM



Maree Stones RETURNING OFFICER

Friday 2 November 2018

## 10.2 COMMITTEE REPRESENTATIVES

To: Council  
 Reporting Officer: General Manager  
 Responsible Manager: General Manager  
 File Reference: 006.05  
 Report Date: 10 November 2018

### PURPOSE

The purpose of this report is to assist Council to finalise the membership of its committees and representatives following the conduct of the recent Local Government Election.

### BACKGROUND

The following table comprises Council's current committee membership and external representatives:

ORGANISATION /COMMITTEE	REQUIREMENT	APPOINTEES
Australia Day Committee	3 Councillors	Cr Duniam Cr Bradley Cr Wright
Bush Watch Western District Committee	1 Councillor	Mayor
Children's Services Advisory Group <i>No longer current – to be reformed</i>	1 Councillor	Cr Friedersdorff
Cradle Coast Authority	Mayor Deputy Mayor	Mayor Deputy Mayor
Coastal Pathway Working Group <i>No longer current – to be reformed</i>	2 Councillors	Cr Fairbrother Cr Hyland
LGAT Conference	Mayor Deputy Mayor General Manager	Mayor Deputy Mayor General Manager
Masters Games Working Group (2017) <i>No longer required</i>		Cr Fairbrother
Resource Sharing Committee <i>No longer current</i>	3 Councillors and proxies	Mayor Cr Duniam Cr Wright Cr Hyland (Proxy) Cr Fairbrother (Proxy)
SES Local Unit Liaison Representative	1 Councillor	Cr Bradley
TasWater	Mayor	Mayor
Waratah-Wynyard Code of Conduct Panel* <i>Panel disbanded when new legislation for single State Panel enacted</i>	3 Councillors	Cr Hyland Cr Wright *
Waratah-Wynyard Emergency Management Committee	Mayor	Mayor
Waratah-Wynyard Recreation Advisory Committee <i>Disbanded - New Committee to be formed</i>	2 Councillors	Cr Bramich Cr Friedersdorff
Waratah-Wynyard Tourism Special Committee <i>No longer current</i>	Mayor; and 1 Councillor	Mayor Cr Hyland

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## DETAILS

It is appropriate for Council to review representatives on external organisations following the conduct of the recent Local Government Election.

Representation was discussed at a workshop held on 12 November 2018.

## STATUTORY IMPLICATIONS

The *Local Government Act 1993* provides as follows:

**23. Council committees**

- (1) *A council may establish, on such terms as it thinks fit, council committees to assist it in carrying out its functions under this or any other Act.*
- (2) *A council committee consists of Councillors appointed by the council and any Councillor who fills a vacancy for a meeting at the request of the council committee.*
- (3) *A meeting of a council committee is to be conducted in accordance with prescribed procedures.*

**24. Special committees**

- (1) *A council may establish, on such terms and for such purposes as it thinks fit, special committees.*
- (2) *A special committee consists of such persons appointed by the council as the council thinks appropriate.*
- (3) *The council is to determine the procedures relating to meetings of a special committee.*

## FINANCIAL IMPLICATIONS

The review of membership of its committees and Council representatives on external organisations has limited financial implications for Council.

## RISK IMPLICATIONS

There are no identified risks associated with review of Council's committee and representative appointments.

## COMMENT

The report is presented for Council consideration.

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

That Council appoint Councillors to committees and external groups as outlined in the table below:

ORGANISATION /COMMITTEE	REQUIREMENT	APPOINTEES
Australia Day Committee	Mayor 2 Councillors	Mayor Deputy Mayor Allie House Andrea Courtney
Bush Watch Western District Committee	1 Councillor	Mayor
Cradle Coast Authority	Mayor Deputy Mayor (Proxy) General Manager	Mayor Deputy Mayor (Proxy) General Manager
LGAT Representative	Mayor Deputy Mayor (Proxy) General Manager	Mayor Deputy Mayor (Proxy) General Manager
TasWater (3 years)	Mayor Deputy Mayor (Proxy)	Mayor Deputy Mayor (Proxy)
Waratah-Wynyard Emergency Management Committee & SES Local Unit Liaison	Mayor or Representative	Celisa Edwards Darren Fairbrother (Proxy)
Waratah Community Board	1 Councillor	Kevin Hyland

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND



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### 10.3 FIXING OF COUNCIL MEETING DATES 2019

To:	Council
Reporting Officer:	Executive Officer General Managers Office
Responsible Manager:	General Manager
Report Date:	3 November 2018
File Reference:	004.13
Enclosures:	Nil

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#### **PURPOSE**

The purpose of this report is for Council to determine meeting dates and times for the Council for the 2019 calendar year.

#### **BACKGROUND**

The Council has over the past year generally conducted its Ordinary Council Meeting on the third Monday of each month, starting at 6:00pm, and held at the Council Chambers in Wynyard.

This report has been prepared to enable the timing of Ordinary Meetings to be determined by the elected Council. For Council to be open, accessible and accountable to its community, and to encourage communication and engagement, consistency in the meeting schedule allows residents and stakeholders to know with some certainty when Council meetings are normally held.

#### **DETAILS**

The Council may determine the most appropriate timing for Ordinary Meetings. The only provision included within the *Regulations* is that an Ordinary Meeting is to be conducted at least once per month. All meetings are to commence after 5:00pm unless determined otherwise by the Council by absolute majority therefore, Council can determine to commence meetings at any time which suits the majority of Councillors.

A 6:00 pm start for meetings has been in place for some time now to allow both Councillors and residents time to complete normal daily work routines and attend Council meetings in a refreshed and unhurried state of mind.

#### **STATUTORY IMPLICATIONS**

##### Statutory Requirements

Section 18 (3) of the *Local Government Act 1993* provides that a meeting of Council is to be conducted in accordance with the prescribed procedures.

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The *Local Government (Meeting Procedure) Regulations 2015* states:

**4. Convening meetings of council**

- (1) *The mayor of a council may convene council meetings.*
  - (2) *The general manager of an existing council is to convene the first ordinary meeting of a council following an ordinary election.*
  - (3) *The Minister is to convene the first ordinary meeting of a newly established council on a date determined by the Minister.*
  - (4) *An ordinary meeting of a council is to be held at least once in each month.*
  - (5) *The general manager is to convene an ordinary meeting of a council if the mayor has not convened such a meeting in the previous calendar month.*
  - (6) *The mayor of a council, or the general manager if the mayor has not done so, must convene a special meeting of the council at the request of a majority of Councillors.*
  - (7) *A request for a special meeting of a council must –*
    - (a) *be in writing and signed by the Councillors; and*
    - (b) *include details of the subject matter and any motion to be dealt with by the meeting; and*
    - (c) *be lodged with the mayor.*
  - (8) *The mayor of a council, or the general manager if the mayor has not done so, must convene a special meeting of the council if the council so determines.*
6. *Times of meetings*
- (1) *A meeting is not to start before 5 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.*
  - (2) *After each ordinary election, a council and a council committee are to review the times of commencement of meetings.*

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>Key Focus Area:</b>	<b>CIVIC LEADERSHIP AND GOVERNANCE</b> <b>A well-managed Council that services the municipality with integrity and has a strong voice in the region</b>
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**POLICY IMPLICATIONS**

Council meetings are conducted in line with the *Waratah-Wynyard Council Meeting Procedures* as amended and adopted on 17 August 2015.

**FINANCIAL IMPLICATIONS**

The conduct of any Council meeting has costs associated with the development of reports and agendas, their public distribution and the involvement of some Council officers after normal business hours.

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The conduct of meetings at venues other than the Council Chamber will also incur some additional costs in terms of staff time and transport costs in the setting up of venues suitable for a Council meeting.

### **RISK IMPLICATIONS**

There is no identified risk implication for council arising from the adoption of a meeting schedule.

### **CONSULTATION PROCESS**

Nil

MOVED BY	CR DUNIAM
SECONDED BY	CR HOUSE

**That Ordinary Council Meetings be scheduled for the third Monday of each month commencing at 6:00 pm for the period from January 2019 to December 2019, or according to the Schedule below.**

<b>DATE OF MEETING</b>	<b>TYPE OF MEETING</b>
Monday 21 January 2019	Ordinary Council Meeting
Monday 18 February 2019	Ordinary Council Meeting
Monday 18 March 2019	Ordinary Council Meeting
<b>30 March - 3 April 2019</b>	<b>EASTER BREAK</b>
Monday 15 April 2019	Ordinary Council Meeting
Monday 20 May 2019	Ordinary Council Meeting
Monday 17 June 2019	Ordinary Council Meeting include Budget adoption
Monday 15 July 2019	Ordinary Council Meeting
Monday 19 August 2019	Ordinary Council Meeting
Monday 16 September 2019	Ordinary Council Meeting
Monday 21 October 2019	Ordinary Council Meeting
Monday 18 November 2019	Ordinary Council Meeting
Monday 9 December 2019	Ordinary Council Meeting

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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## 10.4 BOAT HARBOUR FREEDOM CAMPING

To:	Council
Reporting Officer:	Director Community and Engagement
Responsible Manager:	General Manager
Report Date:	13 November 2018
File Reference:	
Enclosures:	Boat Harbour Beach Freedom Camping Survey Results and comments

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### PURPOSE

To note the results of the Boat Harbour Beach Freedom Camping Survey and determine the Strategy for development of a designated and regulated freedom camping plan for Boat Harbour Beach.

### BACKGROUND

Council considered a report at the September 2018 Council meeting on a Freedom Camping Strategy and Locations across the municipality.

The report recommended that Council note the information relating to freedom camping; and:

1. Agree to develop a Freedom Camping Strategy document;
2. Proceed with necessary planning for establishment of a site for freedom camping at Sisters Beach;
3. Determine that a designated freedom camping site will not be provided for in Somerset or Yolla;
4. Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area;
5. Continue to offer freedom camping at the Wynyard Showgrounds until such time that feasibility studies can be completed on Lions Park or any other possible location within the Wynyard area;
6. Trial a designated area for freedom camping at Boat Harbour Beach;

The recommendation in relation to freedom camping at Boat Harbour Beach was deferred through a procedural motion -

That Council DEFER THE MOTION to trial a designated freedom camping at Boat Harbour Beach until after a postal survey is conducted by council requesting a yes or no response

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from the rate payers of the BHB community regarding their opinion on Freedom Camping in their beach side resort.

## DETAILS

The numbered survey form had four options for consideration and a section for additional comments.

A survey was sent to all Boat Harbour ratepayers with a stamped self-addressed envelope for return to Council. There were 306 surveys distributed with a number on each to ensure no further copies were made.

The options for consideration in relation to freedom camping at Boat Harbour Beach were

–

1. Arrangements remain the same – nothing changes
2. Freedom camping is permitted – but in accordance with Councils Bylaw to ensure and enforce general conditions such as the area remains clean and tidy, over-night stays are limited and access to the beach not blocked and all overnight stays are self-contained
3. Establish limited freedom camping with one designated site near Boat Harbour Beach with appropriate Bylaw regulations implemented and enforced
4. Exclude freedom camping from Boat Harbour Beach

Results:

- 154 valid surveys returned or 50.3% return rate
- 6 invalid surveys received (no verification number on the back of the form)

Options	Survey Responses
1. Arrangements remain the same– nothing changes	<b>16</b>
2. Freedom camping is permitted – but in accordance with Councils Bylaw to ensure and enforce general conditions such as the area remains clean and tidy, over-night stays are limited and access to the beach not blocked and all overnight stays are self-contained.	<b>45</b>
3. Establish limited freedom camping with one designated site near Boat Harbour Beach with appropriate Bylaw regulations implemented and enforced	<b>52</b>
4. Exclude freedom camping from Boat Harbour Beach	<b>41</b>

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The survey results provide a clear mandate for freedom camping to continue to occur at Boat Harbour Beach with 74% of respondents supportive of freedom camping and 26% in favour of excluding it.

There were a range of comments provided as part of the survey which ranged between maintaining the area for locals to opening it up for anyone who wanted to stay. As an overview there was a consistent theme in relation to camper behaviour, waste management and hygiene and a strong desire to maintain the amenity for residents and visitors to the area.

Respondents also provided a range of suggestions and raised questions in relation to matters including:

- Length of stay
- Cost to stay
- Parking
- Waste management
- Facility access – dump point and toilets
- Enforcement
- Conditions of entry/access

In addition, several respondents lamented the closure of the caravan park and the perception that this had a significant influence on the culture of the Boat Harbour Beach community. The comments suggest that the community has a strong belief in the character and nature of the area as a beautiful seaside place that is unique and precious. There is also a strong sense of inclusion and a desire to share the area with the broader region and the visitor market, albeit in a respectful sustainable way.

There was limited support for the situation to remain as it is currently, and most comments indicated an acceptance of freedom camping with management, regulation and enforcement.

The Open Space, Sport and Recreation Plan outlined considerations for freedom camping and the opportunities and challenges it can present but did not recommend freedom camping at Boat Harbour Beach. The site assessment against the OSSR Issues Paper Recommendations also supported this view.

However, previous consultation with the community and the survey results indicate a strong desire to provide freedom camping, with management structures in place to support it including clear site expectations and enforcement.

To progress regulated freedom camping there are three elements which will support the process.

1. Completion of the Freedom Camping Strategy to inform the scope of freedom camping in Boat Harbour in the context of an overall strategy including operational management.
2. Proceed with the development of an Implementation Plan for freedom camping at Boat Harbour Beach to outline the steps required to implement the strategy.
3. Boat Harbour Beach Development Plan to identify a location for freedom camping in the context of the future of development of Boat Harbour.

The comments and suggestions provided through the survey process and consultation undertaken with the community will inform and be considered in the context of each of the three elements Strategy, Implementation and Development.

## STATUTORY IMPLICATIONS

### Statutory Requirements

#### *Land use*

Boat Harbour Beach Foreshore requires a development application with Crown Land Services approval prior to erecting signage.

Council By-Laws will provide the legislative powers to regulate any freedom camping sites.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>	
<b>Desired Outcomes</b>	
Our natural and built environment aids the community with an active and healthy lifestyle.	
Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
<b>Our Priorities</b>	
3.1	Promote and work with stakeholders to provide affordable quality services.
3.3	Deliver planning for activation through effective urban design and planning that promotes liveability, social gathering and connectedness, and which recognises and celebrates local history.
3.7	Promote and strengthen community safety to retain and attract families to live and recreate in Waratah-Wynyard.
<b>GOAL 4: Community Recreation and Wellbeing</b>	
<b>Desired Outcomes</b>	
Our community is welcoming and supportive.	
Our community values, encourages and supports physical, social and cultural activities.	
Our community enjoys access to visually appealing safe spaces and facilities for recreation.	
<b>Our Priorities</b>	
4.1	Commit to ongoing recreation and open space planning to ensure evidence-based decisions are made about the role of Council and its partners in recreation.

4.4	Provide and maintain quality and safe places and spaces for physical, social and cultural activities, including shared and multi-use facilities where possible.
4.5	Collaborate with community organisations that provide recreation opportunities to our community.
4.6	Encourage community providers to be welcoming, supportive and inclusive, and to provide for all ages, abilities and cultures.
<b>GOAL 7: Environment</b>	
<b>Desired Outcomes</b>	
Tourists and residents visit and appreciate our natural environmental attractions and unique surroundings.	
Stewardship of our land, water and marine ecosystems respects past, present and future generations.	
<b>Our Priorities</b>	
7.2	Foster opportunity through sustainable development and community engagement.

### Sustainable Murchison Community Plan 2040

Community Future Direction Theme	Key Challenges & Opportunities:
Business & Industry	<i>Specialised diversity of the economy – Value adding, diversification, innovation and employment. A resilient economy with global brand recognition and growing exports.</i>
Tourism	<i>Memorable visitor experiences all year round – The must-see destination, quality product, easy access, popular events and festivals with coordinated marketing. A longer season with increasing yields.</i>
Natural resource management	<i>Managing abundant, natural and productive resources – Natural resource management is valued and development is environmentally sustainable. The environment is clean and healthy with unspoilt beauty and biodiversity.</i>

### **POLICY IMPLICATIONS**

The Freedom Camping Strategy will provide Council with the policy intent.

### **FINANCIAL IMPLICATIONS**

There will be financial implications in any change to current use of Council land for the purpose of freedom camping. This would include marketing and promotion, signage and infrastructure improvements if required.

### **RISK IMPLICATIONS**

There is a risk of further actions taken against Council for anti-competitive provision of camping sites. There is also reputational risk for the area from a visitor interest perspective if there is a perception that Waratah-Wynyard is not RV Friendly.

Where planning applications are required, statutory processes will be followed allowing for representations against any proposed location.

### **CONSULTATION PROCESS**

There has been extensive consultation in relation to freedom camping across a range of processes including the Open Space, Sport and Recreation consultation. The survey has



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provided an opportunity for all ratepayers to have input. The comments provided as part of the survey will inform matters that impact, or are influenced by, freedom camping.

The recommendations in this report have been derived following a series of workshops with Councillors, taking into account the OSSR recommendations, survey results and community sentiment.

## COMMENT

Freedom camping at Boat Harbour Beach has been a divisive issue for the community over the past several years as demand for the area has grown. There are conflicting views on how to address the competing interests and to achieve an acceptable outcome. The survey results provide a mandate for Council to commence designated and regulated freedom camping at Boat Harbour Beach.

It is therefore recommended that the Council-

1. Note the Boat Harbour Beach freedom camping survey results
2. Note that the Freedom Camping Strategy will inform the scope of freedom camping in Boat Harbour
3. Proceed with the development of an Implementation Plan for designated and regulated freedom camping at Boat Harbour Beach
4. Ensure the Boat Harbour Beach Development Plan identifies the location for a freedom camping site within the Plan

MOVED BY	CR HYLAND
SECONDED BY	CR DUNIAM

## That Council

- 1. Note the Boat Harbour Beach freedom camping survey results**
- 2. Ensure the Boat Harbour Beach Development Plan identifies the location for a freedom camping site within the Plan**
- 3. Note that the Freedom Camping Strategy will inform the scope of freedom camping in Boat Harbour**
- 4. Proceed with the development of an Implementation Plan for designated and regulated freedom camping at Boat Harbour Beach**

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The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

*Cr House asked that the implementation plan address traffic management and waste management matters.*

*Cr Duniam asked that full review and considerations of the use of amenities be included.*

*Cr House asked that the Open Space, Sport and Recreation Plan be updated to include changes once the Strategy is completed.*

## Boat Harbour Beach Freedom Camping Survey Results and Comments

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
			1	As the owners of property and paying rates we strongly object to people being able to access free camping on the foreshore of BHB. We believe it should be kept as a pristine area for people to visit by day and enjoy. We find it unsightly and unhygienic, there can be a strong smell of urine as one walks by on an otherwise pleasant morning - people relieving themselves during the night.
		1		1. The current area used impedes safe pedestrian access along Port Rd, blocks access/use of foreshore, blocks views and limits use of foreshore due to perception of privacy and voyeurism of this popular area. 2. Freedom camping should not be free, users should contribute to the upkeep and maintenance of area 3. There should be limits on the amount of space campers can occupy and duration of stay less than 2 days 4) access to BHB via Port Rd is not appropriate for many large vehicles/rigs being piloted by elderly drivers.
		1		
		1		Designated area please no. Encroachment upon sea shore crown land and accompanying grassed picnic area.
		1		Overnight stays not permanent tent community
	1			
	1			
			1	
	1			People with tents should also be encouraged to stay at BHB situated in an area close to toilet amenities which must be kept cleaner than they are presently. New life needs to be a top priority bringing the youth, family and children back to the beach. BH should not be allowed to stagnate pandering to non-productive attitudes of resident farmers etc.
	1			
		1		
	1			
		1		
			1	
		1		Camping in tents /self-contained vehicles permitted. Stay no greater than 3 days in designated area. Designated area approved by owners / council. Maximum numbers (to be decided) aligned with available infrastructure.
			1	
	1			Suggesting a donation of about \$10 per vehicle/per night as they do at other freedom camping areas on the West Coast. The money for the council to spend on Boat Harbour.
			1	

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
			1	1. Camping area to close to public road 2. Impossible for council to police the area 3. So suitable sites near the beach. In regard to subdivision people buying blocks will not want camping over the road can be an eyesore.
		1		
		1		
	1			
			1	As much as this seems harsh as an option its appropriate when campers are seen urinating in the reserve areas despite facilities available nearby
	1			
1				Arrangements remain the same nothing changes who is responsible then for area clear/tidy from what I have seen at BH freedom camping has been left clean/tidy and beach not blocked. Only concern is the camp fires.
1				
			1	To provide even very limited overnight staying in this beautiful and unique location would leave this amenity open to abuse and difficult and expensive control/police. The current situation with a gypsy camp like takeover of this special public space, results in a deterioration for local residents and visiting tourists.
			1	People unable to walk along this area due to campers, it is an eyesore, seen caravaners empty their effluent into waterway, takes away from beauty of BHB while BBQing with families
1				
		1		Whilst we don't want to deter fully self-contained campers we do not policing of this site as all ratepayers should be able to access the beach for day use.
	1			
1				BHB should be available to all not just those with funds to buy expensive campervans/trailers. Disadvantaged families need a place to camp too.
		1		We believe the foreshore should be for residents and visitors to access beach/rocks without having to walk through campsites and feeling like intruders. Also, people who have bought shacks overlooking the beach/rocks would never have endorsed or desired to look over vans, trailers, washing lines etc. Yes, to freedom camping but definitely restricted to specific areas and preferably back from the foreshore.
			1	42 campervans you must be joking - it's like a free retirement village these people don't add to the economy because they are tight fisted, use the foreshore as a toilet, pay no rates and block access for parking.
			1	

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
		1		1. Parking for restaurant operator and staff. 2. More garbage points for campers which need to be services daily. 3. Clean water tap points for campers. 4. User pay shower facility - \$1 per shower. 5. Designated camp areas clearly marked. 6. No camping in car park areas. 7. Signage to clearly state how many camping sites available. 8. All campers pay \$10 per day fee.
	1			Whatever ruling is made it is maintained at all times including surf carnival times etc. Therefore, no tenting - limit on stay time - 2 nights
	1			
	1			Freedom camping only really occurs in one designated area anyway - there are really no other places to camp except for the carpark. You can't blame people for wanting to park at BHB, it is so beautiful and should be accessible to everyone not just those who can afford expensive rental accommodation. Freedom camping at least gets different people to the area and they have a great time. Just need to make sure the area is kept clean (and no grey water put out into Rocky Bay and there is enough parking spaces for day visitors. Thanks for allowing comments on this contentious topic. Hope it gets resolved to suit everyone.
		1		
			1	We need the parking for our NW coast people.
			1	We need parking for locals especially on the weekend.
		1		
		1		Parking is at a premium during summer months - already insufficient to cater for regular beach goers.
			1	We have decided on exclusion as found the free campers inconsiderate of others, stay longer than previously accepted 2 days some up to six weeks. Porta potties emptied into public toilets making a filthy mess, grey water tanks emptied into ocean & on sides of road. The areas have been taken over on one occasion 37 vans + tents, the locals couldn't even park their cars so we could enjoy the beach. I feel any Bylaws would be ignored and abused and impossible to enforce. It would be easier to ban camping than cause conflict and pollute the beach.
			1	Pay \$5 for overnight stay
	1			
		1		
	1			
		1		Residents must have priority. Is there a dump site at BHB? Seems crazy if there isn't one as there is one at Sisters Beach but no camping...
	1			This survey should be whole municipality not just BH property owners. The beach is for all to enjoy and care for not just those who live there.

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
	1	1		
			1	Definitely no camping. Some campers destroying trees for camp fires, urinating in bushes, having many campfires, tossing sullage in the sea
		1		I feel it unfair that small campervans/tenters aren't allowed to camp overnight. These large vans shouldn't be allowed in small areas like BHB. There is Peggs Beach, Detention river (Tavern) with more space. If they are allowed it should be for only 1 night and limited to 8-10 vehicles
1				
	1			
	1			
			1	If some form of camping goes ahead then how will council police. <b>1.</b> Length of stays <b>2.</b> Disposal of grey water (currently onto grass, or over bank, or leaked onto port road as they leave). <b>3.</b> Ransacking vegetation on the point for firewood <b>4.</b> Proliferation of fire places on grass (18 after one weekend). <b>5.</b> Extra bins for litter. <b>6.</b> Vehicle not being self-contained.
		1		A designated area to limit camping needs to be clearly defined and compliance needs to be visible and actively and regularly enforced - sufficient council police resources need to be dedicated to this over summer peak holiday periods in particular. Consider giving officers the ability to issue on the spot fines. Thank you for consulting us.
	1			My priorities are that this beach remains as pristine as it is now, and that access to it is free to everyone.
1				
	1			
		1		
			1	Letter provided - summary of ley issues: no parking for locals who pay rates and other visitors; sanitary conditions, health & wellbeing; camp fires; noise; traffic hazards - cars; traffic hazards pedestrians
			1	It was difficult to choose between 3 & 4 because it is not clear where the site would be and how many campers would be allowed. Also, more information is needed about the regulations and how implemented/enforced. Would it be monitored by council or Crown? Who owns?
			1	I oppose freedom camping as we are offering an opportunity to stay at a top location in Aus. A nominal fee of \$5-\$10 per night should be charged for a max 2-night stay in designated sites. My preference would be to approach local surf club who could welcome, issue permits and direct people to available sites.

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
	1			From 2009-2015 we visited the campers with information for staying which was originally provided by council through the WOW. During this time, we had >2800 site occupied - most staying 2 nights or more. The busiest month from our records during this period was Feb 2015 with 276. The only problem was Australia Day when many locals partied down there. Next morning the campers that stayed were out cleaning up with the council. Many other visitors belong to camping assn. where they are encouraged o spend locally and leave a site cleaner that they found it. We suggest no campfires only portable BBQ's, no grey water discharge.
1				Terminating camping at Sisters Beach pushed more to BHB, doing it better will bring more, enforceability at local's request for campers disrespecting village.
	1			
		1		The limited camping site is still to be used by vehicles that are totally self-contained. No camping in tents that do not have the proper facilities re ablutions etc. Do not allow camping in the total carpark area.
	1			Provide more bins so campers can dispose of rubbish adequately. Do toilets necessarily have to be locked overnight. Needs checking bylaws are followed.
			1	Opposed to free camping especially Dec-Apr. Would prefer a nominal fee of \$5-\$10 for designated sites, max 2-night stay. Either pay and display permits to be available from WOW, local shop or on-site machine or local surf club could be approached to issue permits and collect fees for club to use.
			1	Who would buy one of the blocks there when you open your front door and stare at camper vans that don't shop locally
			1	Thanks for survey. Don't think its feasible to enforce bylaws daily starting in Oct finishing in Mar. I also think the whole of Wynyard municipality should be surveyed as the influx of campers affects their access to their beach I know of many people who have come to BHB and not been able to get a park due to campervans the sooner they are excluded the better.
		1		Second alternative (same with enforcement) is also acceptable whatever is decided bylaws must be enforced.
	1			As a mother with a child with a disability the kids playground should be fenced as it is right on the road. Cars still come past too fast so more signage please about children in the area. Playground should be fenced so kids can play independently without fear of running onto road suddenly.
	1			
		1		Disappointed VOS development scrapped as this would have saved the problems that currently exist. Enforcing the council Bylaws is going to be difficult and onerous. Though the toilet block is only relatively new it seems to be difficult to maintain in satisfactory condition.
		1		
1				It would be a shame if free and or cheap camping sites were not available for Tasmanians and visitors to enjoy after all it is generally only for small portion of year, grey nomads are very clean and leave no rubbish.

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
			1	It cannot continue as is. Ideally land such as that owned by VOS group could be purchased by Council and community (similar to sewerage infrastructure) and set aside for free campers. Not opposed to it per se - but as it is on a busy day the beach is a mess with no parking etc. plus needs policing
			1	
	1			Really need a caravan park in BHB
		1		
1				
1				Open public toilets 24hrs a day
		1		
		1		
			1	It would have complemented the proposed tourist park, but it does not suit the approved sub-division
1	1			We believe that BH should be accessible to all. There so many restrictions to camping/caravanning now that the ambience of Australian seaside towns is altering. We'd like to maintain some of that in preference to seeing developers come in and changed the relaxed nature of BHB (we preferred the old caravan park to the substandard development on Port Rd and the loss of a decent local shop.
1				Why change something that we can share our beautiful BHB - the big picture is what they spend on their stay in Tas. Suggest a donation box at the local café for maintaining this area
	1			Camping should not be at expense of local rate payers. The water and the waste must be maintained therefore some nominal fee should be paid by anyone using the facilities. Perhaps and pay wave facility or collected at the shop. Otherwise camping should be free limited to a maximum of three nights. Numbers of campers should be limited to what the site can manage without cramming everyone in.
	1			
			1	
1	1	1	1	Exclude except for locals/kids it's a family beach. Freedom camping by kids/locals OK just no big motor homes, retirement village mentality. It is not set up to be a retirement village, takes away from locals trying to make a living from their properties. Already a camp ground top of cummings street - support the locals and use it.
	1			I like that people can "free camp". I think that it is one of the appeals of BHB. Maybe during peak periods, you can supply a small skip bin (closed lid) to help with the waste. I have never seen any reasons to exclude it.
		1		This will ensure the foreshore is kept pristine



SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
			1	I do not approve of any camping at BHB and it should be policed
	1			The beach area very busy mid Dec - early March so need to limit freedom camping (FC) say 1 night 4.30pm-9.30am following day then move on. Rest of year does not seem to be a big problem. 9.30am-4.30pm free of camping allows day users to enjoy parking. Bit of give and take for everyone.
		1		When lots of vans there is no room for day visitors - looks untidy with washing hanging out even campers in cars park near the toilets. Needs and area back away from beach - private land. What a shame the caravan park is not there. All ratepayers should be included in this survey we all visit.
	1			
			1	It's too small of a space for free camping, in summertime you cannot get a park there, so we can enjoy the beach. They park at odd angles rubbish bins always spilling over, toilets are always dirty and its unhygienic.
			1	
		1		Who is going to police, need to solve the dog problem on beach over summer big problem with freedom camping at the moment is people going to toilet in the bushes and fires and the wood broken of trees or stolen from properties.
		1		As long as the council appoint someone to oversee what's going on.
	1			Camping adds to the area, after all it's a holiday beach with people enjoying themselves, they are no problem.
	1			From mid-December to early March camper should only be able to camp between 5pm and 10am to free up parking spaces for beach users. Every summer we watch people drive around BHB trying to find a park to go to the beach and they end up leaving because of the camping taking up valuable parking spaces. We also watch people in tents, sleeping in cars etc going to the toilet in the bushes and rocks.
	1	1		We definitely need a caravan park or camping area in Sisters Beach/Boat Harbour area, as lots of people would probably use these facilities and promote tourism in our area.
	1			We do not live by the beach so am not affected by this at all but judging by all the campervans etc which go past our place on the highway any sort of camping is good for the local municipality to get the tourists to stop a while. What about backpackers and tourists without motor homes, shouldn't they be cater for as well. A caravan or cabin park should be built to accommodate these travellers not just motor homes.
			1	I have seen too much litter and mess around the toilet block to believe that freedom camping is OK. This area should be used for day parking which is our biggest problem down there in summer.

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
	1			I've no issue with any self-contained vehicle or caravan. However, tenting and car campers are another storey. Either proper facilities need to be built of these people must unfortunately be prohibited.
		1		Must allow for free camping
			1	The foreshore area should be kept for day trippers and general public. Some bollards and picnic tables would prevent vehicles from the area and would provide good use for general public.
		1		
		1		
	1			
		1		There have been far too many vans staying too long and preventing local people visiting the beach due to lack of parking. The camping Bylaws need to be enforced. In the past these people have stayed for weeks. 6 vans would seem ample at any one time.
		1		Overnight stays should be limited to 2 nights charge \$10 per night per van to be paid in honesty box #2 excludes tents? #3 excludes tents?
			1	Have concern with 2 and 3 is how it is going to be policed and the conditions enforced.
	1			What happened with the VOS Development?
		1		Only from Moore St and east on grass - not on paved parking area or west of Moore St.
		1		
			1	We would prefer option 1 but would like more detail about what option 2 would look like, where, how long - we would also suggest fully self-contained campers.
	1			Most BH locals don't want their beach lived on. Encourage an overnight camping or caravan park at Sisters Beach. Room for couples families to enjoy more opportunities for growth there. More stimulus kept in the community (Wynyard) win, win, win.
		1		
		1		
			1	As a resident and property owner at Boat Harbour beach since 1974, O would like to make the following comments on free camping at BHB. During the summer holiday period, I personally witnessed up to 75 campers, comprising Motor homes, tents, cars with annexes etc. Many parked there for weeks. Received so many complaints from residents of Waratah/Wynyard municipality being unable to find a park for a swim, walk, buy a meal or ice cream. These are the people who pay rates to the Council to maintain facilities at Boat Harbour beach i.e. toilets, water grass etc. It is quite common to see grey water from campers being drained into the sea. A large

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
				number of people camping on the foreshore have no toilet or water facilities. It is not conducive to the pristine area of Boat Harbour beach to see washing spread everywhere, fires burning near this and rubbish scattered everywhere. At the moment it is quite a mess. Query environmental issues with the free camping, uncontrolled cutting down of trees to light fires, bushes being used as toilet facilities, drinking of alcohol in public areas. Residents went to the expense many years ago, of having sewerage installation to comply with environmental concerns. It is not only grey nomads sing the free camping during the summer period, many young people also take up residence. Whatever happened to “user pays”? Don’t think it was a problem when we had a caravan park. I also attended Council meeting when Mayor Robby Walsh and 3 Councillors voted to pass the Vos application to use this land without checking facts or any consideration to rate payers/residents. Recently, whilst on a cruise out of Australia, people at my dinner table were telling people they love travelling to Tasmania, they can camp indefinitely at beautiful Boat Harbour beach free. Therefore, I am totally against any free camping at BHB. The land should be available to the people who pay money to maintain the area.
			1	
			1	
		1		
			1	It seems unfair that only those who can afford rental or expensive vehicle can camp. We regret the loss of the caravan park and the opportunity for the less well-off to stay at BHB.
		1		Could we discuss overall plan for BHB. There are no amenities, there is much potential to construct some basic amenities at BHB such as nice restaurant, café, proper caravan park up on the hill is not an ideal place a lot of vehicles would struggle to tow a van up the hill. The place used to have much better amenities and a real vibe to it during summer. Through poor planning and no strategic oversight, the place is dead. I would favour feedback much like this to gauge opinion.
			1	
1				Refer letter provided.
1				How will you monitor campers using their own ablutions?
	1			
1				With no (limited) budget accommodation at BHB the free camping provides a much needed ability for more people to enjoy BHB. The atmosphere generated and pleasant feel it gives the beach area is sensational and much appreciated. Without it, it would feel dead, particularly on week days when locals are not around. It is extremely disappointing to see the resort not go through. I believe BH should try to accommodate as many people as possible. it’s the sort of beach that thrives on those busy summer days.
			1	Limited parking space at BH often car parks full in summer as it is and there is a caravan park in Wynyard plus other areas better suited to freedom camping

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
	1			BHB needs to accommodate campers. They inject life and vibrancy to the place. Anyone who has lived in the area for more than 20 years remembers what a fantastic place it was with an operating caravan park, 2 shops, 3 restaurants and 2 motels. What a great opportunity missed with the VOS development.
	1			I think free camping provides an important element to the community - but number of nights should be limited (max 3 maybe) and absolutely all waste should be removed. Dogs kept on leads etc. no roaming. Thank you.
		1		When we lost the old caravan park we lost a place where families could come to stay and enjoy the beach. We missed a great opportunity to recover that when the VOS proposal was rejected. Now we are in a position of trying to choose a second-best option, BHB should be for everyone to enjoy, not just the locals.
		1		Designated area is to be down in BHB
		1		
		1		Be great to have a donation or minimal fee to go towards local amenities, beach showers, surf club, parking, shade. It's become a very crowded public area already - now through to summer. It's fantastic to have visitors stay - I've only found the campers polite and happy to stay. some have donated to surf club - thank you
		1		
	1			Maybe consider camping area at Sisters Beach - opposite Sisters Beach shop
		1		
		1		Would need to be policed, would council do that?
<b>16</b>	<b>45</b>	<b>52</b>	<b>41</b>	<b>154</b>
<b>Additional comments provided</b>				

Councillors of Waratah-Wynyard Council,  
21 Saunders Street, Wynyard,

8<sup>th</sup> November 2018

Dear Councillors,

I realise you would have received many comments regarding the Boat Harbour Beach **Freedom camping survey** but in discussions with fellow BH residents we realised that whilst some residents would comment on one particular issue, unless all, or at least most concerns were presented in its entirety you would not really have the full picture of the enormous impact this camping has on the residents on a everyday basis, so we wanted to present again after the council elections had been finalised. I am sorry this might be lengthy but all aspects need to be considered in your decision making.

It is easy to romantically view camping at such a beautiful location as Boat Harbour Beach, and many Tasmanian do have the lovely memory as children coming to Boat Harbour Beach but the impact is not on the occasional visitor to this municipal beach, but absolutely on the residents that live with these totally chaotic, unsafe, unhygienic and inappropriate conditions for such a small beach community

**Chaotic** in so much as to make the understatement that there is absolutely not sufficient parking. At times there could be as many as 25-40 (sometimes more) caravans, motor homes and campers. Their van and the social area they claim alongside takes at least 2 spaces, that's 50-80 spaces, not to mention the arrogance of those who park parallel taking up some 4-5 spaces. This enormous congestion forces families to try to find parking further along in Moore St, Cummins St or the residential section of Port Road, that are not wide enough for street side parking. This number of Caravans and Motor homes exceeds the number of sites in many local caravan parks. If they could not cope with this number, how can one small strip of foreshore in a small beach community? This is totally unsafe and unsatisfactory. And please do not be misled by thinking this number of people together makes for harmonious living. There have been many uncomfortable situations (putting it mildly) when campers feel they are being put upon by their close proximity with others. An unsafe environment for our BH residents.

**Unhygienic** – the belief that these vehicles are self-contained is totally untrue. There are many small camper vans and campers that have no facilities, The public toilets many hundreds of metres away are only open from **XXXXXX** so I will leave the results of this situation to your imagination, but as a resident of Port Rd, walking along the foreshore and seeing toilet papers strewn in the bushes is not a pretty or appropriate site for a residential street. Even those that are supposedly totally self-contained for toilets and washing, many, Most have the audacity to run their waste pipes into the waters of Western Bay, so they don't have to leave after two or more days to a dumping station and lose their position. Some of our residents have questioned this unacceptable practise with visitors only to have their concerns rebuked with words that are not fit for print. I have been told my fortune many times pointing out that fact that if all the caravans/motor homes did this Boat Harbour would hardly be the beautiful pristine place they all want to visit. The safety issue also continues with campers with no alternative cooking facilities, the result being daily open fires during our dry summer season, regardless of any fire restrictions.

On a personal level, our property has been damaged many times, fences and hedges knocked down as there is insufficient turning space at the end of Port Road and no appropriate signage. Drivers use our driveway for turning which even then is not usually enough space and we have them jack-knifed in the driveway. In anger and frustration they ask why isn't there any signage advising the restrictive space for turning. This situation obviously happened in the Huon Municipality where we have seen the attached example of signage. Please would you consider erecting this signage at the junction of Moore St and Port Rd before they come too far and find themselves unable to turn around without damage to us and their vehicles.

Please review the seriousness of the Freedom Camping to the residents of Boat Harbour Beach and stop this inappropriate invasion to this small community.

23/01/18

Waratah/Wynyard Council,

Dear Councillors,

We are asking that the council ban camping on the foreshore at Boat Harbour Beach. Our reasons for asking for this are listed below.

No Parking for local residents who pay rates and other visitors:

1. Campers have taken over the public open space and car parks to the extent that there are few car parks left for local families and visitors, often from interstate, who wish to see and use one of the best beaches in Australia. Many visitors cannot find car parking and are forced to leave.
2. Often campers use the sealed car park which should be there for use for day beach goers/cafe users.

Sanitary, health and well being:

3. Campers often run their grey waste water onto the ground where they are camping or pipe this into the sea. This is both an environmental and health hazard.
4. Because the toilet facilities are a long walk for some campers, many use the surrounding vegetation for toilet purposes. This is both a sanitary issue and health hazard and open to view by locals some of whom are children. Used toilet tissue and excrement is often left by these campers.

Camp fires:

5. Camp fires are a regular do for the campers on the foreshore with some of these left smouldering when the campers leave. This is a fire hazard particularly in summer. Campers often source burning material for these fires from both the foreshore and surrounding areas.

Noise:

6. There are times when the campers are noisy. Many of them have generators which they run during the day and into the night. Some campers play loud music and some groups of them have noisy drinking parties with profanity being heard until the early hours of the morning. This behaviour is not acceptable in a residential area.

Traffic hazard: Cars:

7. Campers often obstruct the road way with camp equipment and vehicles, with these obstructions being a safety issue for local residents needing access to and from the west end of Port Road.
8. Also children of the campers use the roadway as play area. They ride bikes, skateboards, scooters etc. along the road often two or three abreast. This is a both a danger to them and to the drivers of cars especially later in the evening/night.
9. Often the road is blocked for a long time while campers try to park their long vehicles across the road. Many have difficulty parking these vehicles because of the limited spaces.
10. Campers at times camp both on the verge and over the bitumen. This presents as a major road risk to all. Photo evidence of this is available.
11. Campers often have difficulty turning their RV's or cars and caravans around once down here in Boat Harbour Beach. Many get stuck at the end of Port Road where the cul de sac is inadequate.

Traffic Hazard: Pedestrians.

12. Camping vehicles reverse back and forth onto Port Road and this is an ongoing danger especially for children who are small and not easily seen by those reversing. Pedestrians need to use the road because all other access is taken by campers.
13. Not only children, adults (some elderly), are constantly at risk walking to the beach/cafe from their homes at the west end of Port Road, and local residents who have been forced to park this far from the beach due to campers. Because the foreshore is over cluttered with camping vehicles, bikes, surfboards and other camping paraphernalia it means that pedestrians are forced to walk on the road. This situation is unsafe, unfair and wrong and should be one of paramount importance when you converse as a council about this issue - that being the safety of your ratepayers.

It has already been established that Port Road from Moore Street, west to the cul de sac has been declared a non camping zone and is only awaiting signage from council to make it enforceable.

We do not understand why this has not happened already.

As residents of Boat Harbour Beach we should be able to drive or walk to our home without passing through what has become a camping ground.

We feel the amenity of our local area is adversely affected and ask the council to act on our concerns.

11.10.18

Waratah Wynyard Council

Re: Freedom Camping

Dear Shane,

Thank you for taking the time to gauge community and local opinion on this matter. As a Boat Harbour Beach resident, I was absolutely appalled that Vos Constructions may have been able to sweep away free camping and indeed have a much too large say in the local matter. It was reassuring that, after community consultation, the proposal was dropped.

May I add that in the 9 years we have owned our property we have NEVER once seen any issue with rubbish, noise or non compliance with acceptable behaviour. In fact, the only negative action taken was by Waratah Wynyard Council in moving bollards closer to the road, immediately pushing parking and camping to the verge and pedestrians (lots of small children) onto the road. If bollards needed erecting they should remain further back closer to the water, giving campers enough space and as a knock on effect, pedestrians have enough room to walk on the verge. This disturbing effect of the misplaced bollards can be witnessed every day in the high season.

Keeping in mind that Waratah Wynyard Council must work hand in hand with state and federal governments, I feel that the very considerable cost to travel to Tasmania by caravan has always had (and will continue to have) a dampening effect on the numbers of campers and caravanners arriving – how is it beneficial to make camping even more costly and difficult for them? Is there an underground group seeking to abolish all tourists???? Does nobody realise the positive effect of their dollar spend within the state??? Given that there have not been issues with free campers why else would anything change unless to pacify those seeking to drive campers to their sites (not necessary as tourism



growing)???) This would be a mercenary decision which does not sit well with the public. We do not wish to continue to see big business or the extremely well-heeled make council decisions for you, council policy should reflect ALL RATEPAYER wishes, not just developers and the like.

The questions I would ask are:

1. Has there been an issue with rubbish?
2. Are developers (or other vested interests) putting further pressure on Council?
3. Has a complete traffic report been conducted to see if there are many negative impacts at Boat Harbour Beach caused by free campers alone?
4. How much money do you feel free campers contribute to the economy of Tasmania, given that most do not spend their entire time free camping & spend at supermarkets, restaurants, tourist destinations and more?

In my experience, free camping sites in Australia fall into two categories:

1. Totally without facilities (with the exception of perhaps a toilet) and free.
2. Facilities including shower and toilet blocks managed by a local person for a small fee and a time limit (say 4 days).

Both work well, but PLEASE do not submit to developer/vested interest pressure and even contemplate restricting what is a real bonus for Tasmanian tourism.

Thank you again for taking the time to gauge public opinion,

Regards

A handwritten signature in blue ink, appearing to be 'John', is located at the bottom left of the page.

SELECTION				Comments
Stay the Same	Permitted with Bylaw upheld	Limited Camping	Exclude Camping	
No verifying number on back of survey form				
		1		1. WWC council fails to enforce most Bylaws and does not enforce planning requirements and acts only on complaint rather than be proactive. This proposal will also not be enforced. If council can't/won't enforce rules why make them. 2) Suggest whatever is decided, do review in 18 months and adjust to make practical.
			1	Long response - separate attachment
		1		
	1			\$10 per night stay, to be collected by a community group e.g. surf club or school. As there is two at this address we should both vote.
			1	Number of campers has increased dramatically in peak period, campers often stay for a week or longer, in many cases grey water is run into sea, many campers do not have toilet facilities and toilets locked overnight, parking almost impossible and traffic heavy, campers don't contribute financially for the benefit they received.
			1	1. Restricted parking - RV and campers in peak times park in carpark and road verge. 2. Damage to foreshore - removal of vegetation for fires/grass areas destroyed. 3. Clothes lines erected in trees. 4. Inappropriate use of toilet block - washing clothes. 5. No minimum stay. 6. Removal of treated pine posts in day area. On a more serious note - A) Disposal of grey water onto foreshore B) No policing of site or control by council regarding all of the above C) Question where designated site will be D) How is council ensuring no one outside area is completing survey?
16	46	54	44	
			160	<b>TOTAL VOTES RECEIVED</b>

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## 10.5 FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2018

To:	Waratah-Wynyard Council
Reporting Officer:	Accountant
Responsible Manager:	Manager Financial Services
Report Date:	9 <sup>th</sup> November 2018
File Reference:	100.10
Enclosures:	Financial Summary Underlying Position Cash Position Rate Summary Capital Works Summary

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### PURPOSE

To provide an overview, summarising the financial position of the organisation on a monthly basis.

### BACKGROUND

The financial reports presented incorporate:

- Financial Summary
- Underlying Position
- Cash Position
- Rate Summary
- Capital Works Summary

### DETAILS

Council has reported a comprehensive year-to-date surplus of \$6,872,265 which is \$284,525 higher than expected.

#### Financial Summary

The Financial Summary provides YTD revenue and expenditure against profiled budget for each Directorate.

#### Underlying Position Statement

The underlying position statement shows the outcome of Council's usual day to day operations. As at the 31 October the actual YTD underlying surplus \$7,223,889.

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## Rate Summary

The rate summary provides an indication of outstanding rate debtors, the amount collected and the rates in credit. At the end of the period there were \$1,989,002 of unpaid rates and charges.

## Cash Position

As at 31 October 2018 WWC held cash of \$14,875,755, all cash investments comply with Council's Investment Policy (FIN 004).

## Capital Works Summary

The capital works summary provides a representation of the percentage of the 2018/19 capital works program that has been spent. Timing of the expenditure is varied and dependant on the schedule of the works plan.

## STATUTORY IMPLICATIONS

This special purpose financial report is prepared under *Australian Accounting Standards and the Local Government Act 1993*.

## STRATEGIC IMPLICATIONS

### Strategic Plan Reference

<b>Key Focus Area:</b>	<b>CIVIC LEADERSHIP AND GOVERNANCE</b> <b>A well-managed Council that services the municipality with integrity and has a strong voice in the region</b>
<b>Outcome 4.3</b>	<b>Council is managed in a financially sustainable and responsible manner</b>
<i>Operational Aim 4.3.2</i>	Establish and maintain systems to support timely and efficient financial reporting

## POLICY IMPLICATIONS

The contents of this special purpose financial report are prepared under the guidance of Council policies.

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## **FINANCIAL IMPLICATIONS**

No significant financial implications have been identified.

## **RISK IMPLICATIONS**

No significant risk implications have been identified.

## **CONSULTATION PROCESS**

Nil

## **CONCLUSION**

It is therefore recommended that the Council notes the Financial Reports for the period ended 31 October 2018.

MOVED BY	CR DUNIAM
SECONDED BY	CR COURTNEY

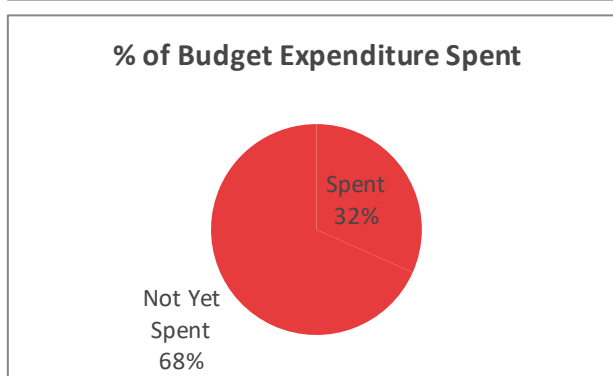
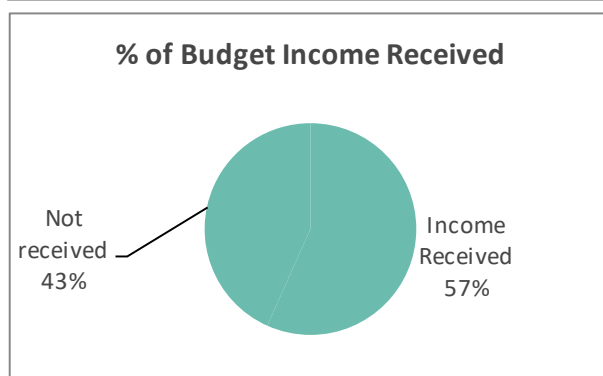
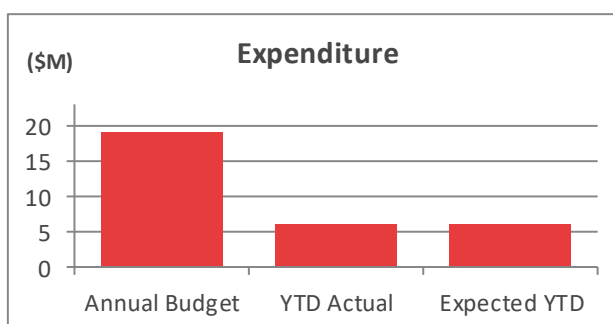
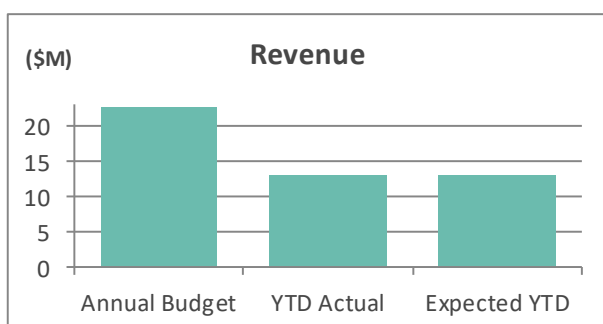
**That the Council notes Financial Reports for the period ended 31 October 2018.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

FINANCIAL SUMMARY As at 31 October 2018	BUDGET ANNUAL	ACTUAL YTD	BUDGET YTD	ACTUAL YTD % of BUDGET	Note
<b>REVENUE (incl capital grants)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	
Corporate Governance	50,739	13,599	12,685	26.80	
Strategic & Financial Services	11,154,307	8,937,729	8,914,865	80.13	
Corporate & Community Services	2,012,654	725,763	646,548	36.06	
Infrastructure & Development Services	9,565,643	3,240,746	3,407,907	33.88	
	<b>22,783,343</b>	<b>12,917,836</b>	<b>12,982,005</b>	<b>56.70</b>	
<b>EXPENDITURE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	
Corporate Governance	1,205,115	394,983	373,975	32.78	
Strategic & Financial Services	1,695,644	748,320	612,411	44.13	
Corporate & Community Services	3,495,588	1,124,955	1,190,940	32.18	
Infrastructure & Development Services	12,682,079	3,777,313	3,865,315	29.78	
	<b>19,078,426</b>	<b>6,045,571</b>	<b>6,042,641</b>	<b>31.69</b>	
Less Advance Payment of FAGs	(1,406,496)	0	(351,624)		
<b>NET RESULT</b>	<b>2,298,421</b>	<b>6,872,265</b>	<b>6,587,740</b>		



<b>UNDERLYING POSITION STATEMENT</b> For the month ending 31 October 2018	<b>BUDGET</b> ANNUAL	<b>ACTUAL</b> YTD	<b>BUDGET</b> YTD	<b>Note</b>
<b>INCOME</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
Rate Revenue	11,099,094	11,157,869	10,982,707	
User Charges	2,461,944	849,529	857,821	
Reimbursements/Contributions	739,929	245,512	200,980	
Grants and subsidies	3,821,689	834,034	773,243	
Interest	275,010	112,940	107,254	
Proceeds from Sale	189,500	0	0	
Other	576,000	69,577	60,000	
	<b>19,163,166</b>	<b>13,269,460</b>	<b>12,982,005</b>	
<b>EXPENDITURE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
Employee Costs	6,838,463	2,004,417	2,331,117	
State Levies	531,718	131,716	140,067	
Remissions & Discounts	397,384	393,443	387,638	
Materials & Contracts	6,956,401	2,170,288	1,835,698	
Depreciation	3,986,635	1,329,373	1,328,360	
Borrowing Costs	65,340	16,335	16,329	
Value of sold/write off of assets	302,480	0	3,432	
	<b>19,078,421</b>	<b>6,045,571</b>	<b>6,042,641</b>	
<b>UNDERLYING SURPLUS(DEFICIT)</b>	<b>84,745</b>	<b>7,223,889</b>	<b>6,939,364</b>	

*The intent of the underlying result is to show the outcome of Council's usual day to day operations. This indicator is required to be included in Council's Financial Statements in accordance with Local Government Act 1993 (Tas) Section 84(2)(db).*

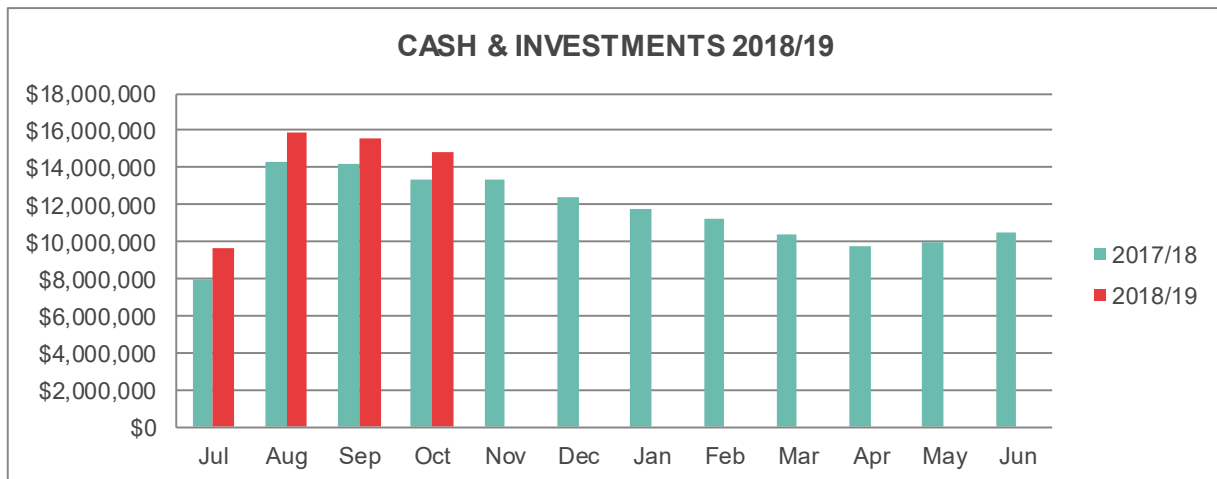
<b>RECONCILIATION TO COMPREHENSIVE RESULT</b>			
Capital Grants/Contributions	3,620,175	0	0
Advance Payment of FAGs Grant	(1,406,496)	(351,624)	(351,624)
<b>COMPREHENSIVE SURPLUS/(DEFICIT)</b>	<b>2,298,424</b>	<b>6,872,265</b>	<b>6,587,740</b>

*The comprehensive result is required under Australian Accounting Standards and will be reported in the Financial Statements at year end. This reconciliation intends to show the alignment of the underlying position with the comprehensive result.*

<b>RATE SUMMARY</b>		<b>2018/19</b>		<b>2017/18</b>	
<b>For the period 1 July 2018 to 31 October 2018</b>		<b>%</b>	<b>\$</b>	<b>%</b>	<b>\$</b>
<i>Notice Issue Date - 26 July 2018</i>					
OUTSTANDING RATE DEBTORS (As at 1 July 2018)		3.91	452,217	4.04	459,917
ADD CURRENT RATES AND CHARGES LEVIED (including penalties)		96.09	11,112,407	95.96	10,923,815
GROSS RATES AND CHARGES DEMANDED		100.00	11,564,624	100.00	11,383,732
LESS RATES AND CHARGES COLLECTED		76.22	8,814,011	75.62	8,608,475
REMISSIONS AND DISCOUNTS**		8.34	964,392	8.43	959,473
		84.55	9,778,403	84.05	9,567,948
ADD PROPERTIES IN CREDIT		(1.75)	202,781	(1.57)	178,869
UNPAID RATES AND CHARGES (includes Deferred Rates)		17.20	1,989,002	17.52	1,994,653
<b>**REMISSIONS AND DISCOUNTS</b>			<b>2018/19</b>		<b>2017/18</b>
Discount			387,243		385,974
Pensioner Rebates			570,949		564,554
Council Remissions and Abandements			6,200		8,945
			<u>964,392</u>		<u>959,473</u>



CASH POSITION As at 31 October 2018		\$	INVESTMENTS		\$	Weighted Average Return
Deposits		14,400,000	Commonwealth Bank		473,335	1.25%
			Bankwest		14,400,000	2.64%
Petty Cash and Till Floats		2,420	Petty Cash and Till Floats		2,420	
Trading Account		473,335				
<b>BALANCE (ALL ACCOUNTS)</b>		<u>14,875,755</u>			<u>14,875,755</u>	2.60%



Benchmarks:	RBA Cash Rate*	1.500
	90 Day BBSWs Rate**	1.910

\*source: [www.rba.gov.au](http://www.rba.gov.au) as at 31 October 2018

\*\*source: <https://www.asx.com.au/data/benchmarks/bbsw-10-day-rolling-history.pdf> as at 31 October 2018

All cash investments are in compliance with Council's Investment Policy (FIN.004).

**CAPITAL WORKS SUMMARY**  
 As at 31 October 2018

	Notes	Budget \$	% Spend of Budget
<b>GOVERNANCE</b>			
Wynyard Wharf Entrance Augmentation		445,649	2%
New Board Walk and Seawall Renewal		739,678	4%
General		251,586	79%
		<b>1,436,913</b>	14%
<b>STRATEGIC &amp; FINANCIAL SERVICES</b>			
		<b>225,000</b>	0%
<b>CORPORATE SERVICES</b>			
		<b>45,000</b>	15%
<b>COMMUNITY SERVICES</b>			
SES		10,600	84%
Children's Services		70,000	1%
Tourism		47,000	86%
General		60,365	13%
		<b>187,965</b>	31%
<b>ENGINEERING SERVICES</b>			
Depot		136,244	40%
Plant		644,210	46%
		<b>780,454</b>	45%
<b>WASTE MANAGEMENT</b>			
		<b>25,000</b>	0%
<b>PUBLIC CONVENIENCES</b>			
		<b>15,000</b>	0%
<b>TRANSPORT</b>			
Re-Sheeting		1,072,173	8%
Reseals - Rural		529,930	0%
Reseals - Urban		235,550	0%
Footpaths		84,500	7%
Coastal Pathway		3,714,440	2%
Wynyard CADP & Car Park Development		426,449	61%
Bridges		441,764	70%
General		515,199	5%
		<b>7,020,005</b>	11%
<b>SPORTING FACILITIES</b>			
Wynyard		535,500	0%
Somerset		49,800	84%
		<b>585,300</b>	7%
<b>PARKS &amp; GARDENS</b>			
Wynyard		1,296,500	5%
Somerset		150,000	0%
General		50,000	3%
		<b>1,496,500</b>	5%
<b>STORMWATER DRAINAGE</b>			
Stormwater Pipe Replacements/Upgrades		117,600	11%
General		52,826	4%
		<b>170,426</b>	9%
<b>TOTAL CAPITAL WORKS PROGRAM 2018/19</b>		<b>11,987,563</b>	13%

100%

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## 10.6 SENIOR MANAGEMENT REPORT

To: Council  
Reporting Officer: General Manager  
Responsible Manager: General Manager  
Report Date: 9 July 2019  
File Reference: 009.02  
Enclosures:

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### SUMMARY/PURPOSE

To provide information on issues of significance, matters of interest; statistical information and summaries of specific areas of operations.

### GENERAL MANAGERS OFFICE

#### Activities Since Last Council Meeting

Listed below is a summary of activities undertaken by the General Manager during the period since the previous Council meeting - **8 October to 12 November 2018**. It also provides information on issues of significance or interest, statistical information and summaries of specific areas of operations

#### **Corporate**

- Continued meetings with neighbouring Councils regarding shared services, particularly information technology
- Met several labour hire companies who outlined their offerings and services
- Attended a meeting of the Waratah-Wynyard Council Audit Panel
- Met with Richard Bingham, Chief Executive Officer of the Integrity Commission

#### **Community**

- Met with Scott Rankin, from BigHart, to explore opportunities for greater collaboration on community development projects
- Met with community members regarding Sisters Beach erosion
- Met with representatives of the Wynyard Bowls Club who outlined a range of matters including their plans for future development of the site
- Met with representatives of the Yolla Football Club concerned with impacts of potential insurance changes
- Facilitated a meeting of technical consultants, Parks and Wildlife and residents regarding erosion at Sisters Beach
- Met with representatives of the Boat Harbour Beach Surf Club to update them on progress of the Boat Harbour Beach Development Plan
- Met with a resident regarding Council response times to risk and safety matters

- 
- Met with representatives of the Somerset Football Club to view their facility, discuss status of the club and their future plans
  - Met with representatives of the Somerset Cricket Club to view their facility, discuss status of the club and their future plans
  - Met with representatives of the Wynyard Agricultural Society to discuss their future plans
  - Met with Principal of St Brigid's, Gregg Sharman about the school's development plans
  - Met with a delegation of retailers to discuss delivery and parking concerns
  - Met with owner/operators of the Wynyard Waterfront Motel to discuss the proposed seawall and boardwalk project

### **Industry**

- Attended an information session regarding the expression of interest process for a Northern Prison
- Spent time with a developer seeking land in the Wynyard area

### **Other**

- Participated in the community visit of the Governor of Tasmania, Kate Warner and her official party and accompanied them on their community visit to destinations including the Tulip Farm, Fonterra, Elphinstone's, Table Cape Lighthouse, Wynyard Bowls Club, Warawyn Early Learning, Wonders of Wynyard and the Civic Reception.
- As part of Council's ongoing focus on mental health and as an activity of Mental Health week, attended a session conducted by Rural Heath Tasmania on how to stay resilient while navigating the complexities of modern life
- Conducted the official Swearing in Ceremony for Councillors
- Conducted a two day induction program for Councillors
- Met with Steven Jones, Shadow Minister for Regional Services and Local Government, and Federal Member for Braddon, Justine Keay regarding the Wynyard Waterfront Project and other Council priorities
- Attended the Local Government Professionals 2018 Conference and AGM. The theme of the conference was Fit for the Future and speakers included:
  - Nick Heath, Tony Miller, Jen Newman, and Julie Tolputt held a panel discussion about the future workforce in local government;
  - Greg Ray from Timmens Ray presented on managing a crisis;
  - Ekaterina Skalidis from Dobson, Mitchell, Allport presented on emerging issues in the workplace, as did Lynne Ting's outline of fraud risks;
  - The rise of social media and the risks this brings in the workplace were discussed by Tom Pilkington of Page Seager;
  - Presentations by member councils Break O'Day, on their One Night Stand event, and Devonport, on their Living City project;
  - Melissa Burn and Trent Paul shared their experiences as participants in the National Management Challenge – and encouraged all councils to get involved next year;

- 
- Panellists Alex Tay, Katrena Stephenson and Gary Arnold shared their perspectives on issues that will affect all councils in the next little while;
  - Roger Jaensch, Minister for Planning, opened up about forthcoming developments in the planning landscape; and
  - Rob Edwards concluded the program with a discussion about taking care of our most important asset – ourselves.

## **INFRASTRUCTURE AND DEVELOPMENT SERVICES**

### **Major Road Closures Approved under Delegation**

#### Waratah Remembrance Day

Closure of Main Street for Remembrance Day Service on 11 November 2018.

#### Somerset Christmas Parade

The following streets will be closed on **Friday, 7 December 2018** between 5.00pm and 8.00pm for the Somerset Christmas Pageant:

- Wragg Street – Between the Bass Highway and Simpson Street,
- Simpson Street – Between George Street and Falmouth Street
- George Street – Between Simpson Street and Bass Highway
- Simpson Street – Between Falmouth Street and Athol Street

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That the monthly Senior Management Report be noted.**

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

### 10.6.1 PLANNING PERMITS APPROVED UNDER DELEGATION – OCTOBER 2019

DA No.	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	(D)Discretionary (P)Permitted
81/2018	P Allen	75 Lennah Drive Wynyard	Dwelling & temporary dwelling	1.10.2018	37	D
97/2018	Mr & Ms Oram	112 Goldie Street Wynyard	Signage (X3)	1.10.2018	35	D
90/2018	P Allen	Buggs Lane Elliott (CT: 225732/1)	Dwelling & calf rearing outbuilding	1.10.2018	33	D
89/2018	C N Atkins	24 Wragg Street Somerset	Change of use	1.10.2018	41	D
94/2018	P Allen	6 Hill Court Wynyard	New Dwelling & Shed	4.10.2018	36	D
95/2018	P Allen	65 Table Cape Road Wynyard	Dwelling Extension	10.10.2018	29	D
87/2018	P Allen	26A Lennah Drive Wynyard	Dwelling & Outbuilding	11.10.2018	33	D
98/2018	Abel Drafting Services	43-45 Banksia Avenue Sisters Beach	Dwelling Extension	11.10.2018	32	D
77/2018	R Ritson	6, 8 & 12 Dicks Road Boat Harbour	Multiple dwelling (one additional dwelling)	11.10.2018	36	D
104/2018	A G Courtney	25 New Street Wynyard	Demolition of outbuilding	24.10.2018	31	D
78/2018	N Brandsema	491A & 491B Back Cam Road Somerset	Dwelling & Shed	24.10.2018	33	D
99/2018	R Cox	30 Old Bass highway Somerset	Dwelling extensions and shed replacement	24.10.2018	40	D
73/2018	M & D More	43 Falmouth Street Somerset	Replacement outbuilding	24.10.2018	35	D
93/2018, SD2060	MSR Property Developments Pty Ltd	3 Millpond Court Wynyard	Multiple Dwelling (6 Units) & Subdivision (3 into 3 lots)	26.10.2018	42	P
100/2018	P Allen	6 Lewis Street Somerset	Office Extension	31.10.2018	39	D
106/2018	6ty Pty Ltd	3 Emily Crescent Somerset	Group Home	31.10.2018	40	D
SD2063	EnviroPlan (Micheal Wells)	138 Ballast Pit Road Wynyard	Subdivision (1 into 2 Lots)	31.10.2018	42	D

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## 10.6.2 BUILDING PERMITS APPROVED – OCTOBER 2019

**NPR**= No Permit Required under Waratah-Wynyard Interim Planning Scheme 2013 **EXEMPT**=application meets exemptions under LUPA and/or Waratah-Wynyard Interim Planning Scheme 2013

Permit Number	Applicants Name	Location	Development	Date Permit Issued	No of Days to Process	Related Planning Approval
2018-102-01	M Chopping	10 Pinebrae Road Preolenna	Dwelling Demolition	4.10.2018	1	DA 88/2018
2018-80-01	A & R Durnford	191 Old Bass Highway	Dwelling Addition	11.10.2018	3	DA 65/2018
PSC 2018-5-01	R Clark	Units 9-12 – 263 Port Road Boat Harbour Beach	Refurbishment of Fire Separation & Conversion from 4 units to 2 units	18.10.2018	1	NPR
2018-95-01	T & S King	310 Reservoir Drive Wynyard	New Dwelling & Shed	19.10.2018	4	DA 143/2017
2018-114-01	V Greig	19 Stennings Road Wynyard	Workshop	19.10.2018	1	DA 170/2005-A
2018-113-01	P J & M J Atkinson	Lot 4/ 50762 Blackabys Road Boat Harbour	New Dwelling	26.10.2018	1	DA 76/2018

### 10.6.3 OPEN ACTION LIST –PREVIOUS COUNCIL MEETINGS - Summary of Matters Requiring Action

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
19-Feb-18	10.1	<p>ROC – Proposed East Wynyard Foreshore Masterplan - Motion Carried</p> <p>Adopt the Draft East Wynyard Foreshore masterplan;</p> <ul style="list-style-type: none"> <li>Consider implementation of the proposed playground and landscaping elements for the 2018/19 budget;</li> <li>Consider rationalising the existing 4 local playground sites, 2 at the East Wynyard Foreshore, 1 at 9 Martin Street and 1 at 25 Lockett Street in order to fund the proposed district level playground; and</li> <li>Remain flexible in the implementation of the East Wynyard Foreshore masterplan as it assesses cost and benefits in consultation with the community and users into the future</li> </ul>		DIDS	Not yet commenced	
19/3/18	5.3.1	<p>QON – K Ewington – Transfer Station Opening Hours. Asked if Council could explain how it determined that 10.00am to 4.00pm were best hours of operation for Transfer Station to meet ratepayer needs. He asked if council could consider longer hours for those who work e.g. extend hours during day light savings, opening hours on the weekend, open on public holidays.</p>	<p>15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project</p>	DIDS	Ongoing	
21/5/18	5.3.1	<p>QON – Ken Ewington – Wynyard Bowls Club street lighting. Advised has previously raised issue of poor street lighting and asked when council would address the matter.</p> <p>The General Manager took the question on notice.</p>	<p>Agreement has been received with the Bowls Club President to consider parking changes during the 19/20 budget process. Council officers are working on a cost-effective solution to improve lighting.</p>	DIDS	Ongoing	



Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
21/5/18	5.3.2	QON – K Ewington – Transfer Station Safety Audit. Asked when Council would do a safety audit to address unsafe work practices and ensure the safety of community. He asked for a response to be provided in writing.	15/8/18 - A waste management services review will commence in September, concluding in April 2019. This query will be addressed during this project	DIDS	Ongoing	
20/8/18	8.3.2	CQWN – Cr Bradley - asked if line marking was going to be completed at Reservoir Drive as it was currently very dangerous at night.	Further response received from DSG who have advised they do not intend to complete any further works, job is considered complete.	DIDS	Closed	12/11/18
20/8/18	9.1	Motion – Acknowledgement of Indigenous Peoples at commencement of Council Meeting	Acknowledgement of Indigenous Peoples has been included in the draft Health and Wellbeing Plan expected to be presented to Council at the December meeting.	GM	Closed	19/11/18
20/8/18	9.3	Motion – Amendment to TasWater Customer Service Charter re Waratah Dam	15/10 – TasWater response received – will not update charter. Cr Fairbrother attended meeting to discuss.	GM	Closed	15/10/18
17/9/18	8.1.3	RTCQON Cr Bramich – Bass Highway Junctions	Follow-up action- Cr Bramich asked if any feedback had been received from State Growth regarding feedback from residents following their receipt of letters regarding the road works.  <i>Feedback has been received and discussed at Councillor Workshop – will be included in Council Report in December</i>	GM	Closed	12/11/18
17/9/18	9.1	NOM – Cr Fairbrother – Storm Events CARRIED	That council devise a plan of action with roles, responsibilities and time milestones for the restoration of accesses, repair damage and clean-up of debris from storm events at Somerset, Sisters Beach and Wynyard beaches, and, that the information, once compiled, be provided to councillors and that the work to be undertaken is completed as a matter of priority.  <i>Watertech's Coastal Engineer has visited the various sites with Council officers to determine the range of available options for restoration. Information is being compiled for presentation to Council and decision upon actions and budget allocations so that application to Crown Lands can be made for restoration works.</i>	DIDS	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
17/9/18	9.4	NOM – Cr Fairbrother –Waratah Dam	PROCEDURAL MOTION CARRIED - That matter lay on the table until further information is obtained to deal with the matter <i>Facilitation, advocacy and negotiations with TasWater and interested stakeholders continues.</i>	GM	Ongoing	
17/9/18	10.1	<p>The following motions were carried:</p> <ol style="list-style-type: none"> <li>1. That Council note the information relating to Freedom Camping; and agree to develop a Freedom Camping Strategy document.</li> <li>2. That Council proceed with necessary planning for establishment of a site for Freedom Camping at Sisters Beach.</li> <li>3. That Council determine that a designated Freedom Camping site will not be provided for in Somerset or Yolla.</li> <li>4. That Council Explore low cost camping opportunities at Waratah through the existing caravan park or creation of an overflow area.</li> <li>5. That Council               <ol style="list-style-type: none"> <li>a) Continue to offer Freedom Camping at the Wynyard Showgrounds until such time that feasibility studies can be completed on Lions Park or any other possible location within the Wynyard area; and</li> <li>b) That council liaise with the Show Society to lodge a planning application to amend the use of showgrounds to allow self-contained caravans.</li> </ol> </li> <li>6. That Council DEFER THE MOTION of trailing freedom camping at BHB until a postal survey is conducted by council and that council instructs staff to undertake this survey</li> </ol>	<ol style="list-style-type: none"> <li>1. Development of Freedom Camping Strategy has commenced with David Hammond</li> <li>2. Presentation provided at the November 12 Council workshop on the initial development of this project</li> <li>3. Postal survey has been completed and presentation provided to Council at the workshop on Nov 12 on the results and considerations for further actions</li> </ol>	EMT	Ongoing	

Meeting Date	Item #	Topic	Action/Status	Officer	Status	Date Closed
		<p>requesting a yes or no response from the rate payers of the BHB community regarding their opinion on Freedom Camping in their beach side resort.</p> <p>7. That statutory planning approval be sought for all areas where freedom camping might be located.</p>				
15/10/18	10.1	Establishment of Wynyard Youth Centre – 7UP Wynyard	<p>Motion Carried</p> <p><i>Application has been made to the Crown to renew the lease area over the Waratah Falls</i></p>	DCCS	Closed	19/11/18
15/10/18	10.3	Drought Relief Assistance	<p>Motion Carried</p> <p>Cheque handed to Red Cross Drought Appeal</p>	DCCS	Closed	

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**ADMINISTRATION - USE OF CORPORATE SEAL**

17/10/18	Instrument of Delegation	Powers & Functions under the Right to Information Act 2019
22/10/18	Final Plan & Schedule of Easements	3 Irby Boulevard Sisters Beach Subdivision

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**10.7 MINUTES OF OTHER BODIES / COMMITTEES – UNCONFIRMED MINUTES OF THE WARATAH COMMUNITY BOARD MEETING HELD 20 OCTOBER 2018**

To: Council  
Reporting Officer: Manager Community Activation  
Responsible Manager: Director Community and Engagement  
Report Date: 2 November 2018  
File Reference: 007.17  
Enclosures: Waratah Community Board – Unconfirmed Minutes  
20 October 2018

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**PURPOSE**

The unconfirmed minutes of the Waratah Community Board meetings held on 20 October 2018 are provided for information and noting.

**BACKGROUND**

The Waratah Community Board was established by Council to facilitate the delivery of the Waratah Community Plan 2018 – 2021.

**DETAILS**

The Board considered the pathway to the Waratah Waterfall lookout and raised concerns about the ongoing safety of this area. The Board considered that the decommissioning of the existing path was an urgent safety matter and that the installation of a new path could be a community project that the Board could oversee with the assistance of the Waratah Men's Shed. Initial design for an alternative pathway has been developed with an estimated cost estimate of \$8470. The Board propose to provide an estimate of cost based on the project being delivered as a community partnership.

**STATUTORY IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Strategic Plan Reference

<b>GOAL 3: Connected Communities</b>
<b>Desired Outcomes</b>

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Our community uses its voice to shape its future alongside a strong Council willing to listen and implement where reasonable and practical.	
<b>Our Priorities</b>	
3.2	<i>Deliver engagement strategies that adapt to community needs to ensure effective communication and collaboration.</i>

### Sustainable Murchison Community Plan 2040

The Waratah Community Boards Charter and chosen projects to date fit well within the parameters of the Sustainable Murchison Community Plan in terms of place making, strengthening existing communities and the sustainable use of resources.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **RISK IMPLICATIONS**

No significant risk implications identified.

#### **CONSULTATION PROCESS**

Not applicable.

#### **COMMENT**

It is recommended that the Council note the Unconfirmed Minutes of the Waratah Community Board meetings held on 20 October 2018 and Consider the Board recommendation that the Lookout pathway be closed due to safety concerns and remove the existing rail to block off the pathway; and recommend that plans be investigated for a new pathway and consult with the Waratah Men's Shed to assist with building the pathway as a community project.

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MOVED BY	CR DUNIAM
SECONDED BY	CR HOUSE

**That Council**

- 1. Note the Unconfirmed Minutes of the Waratah Community Board meeting held on 20 October 2018; and**
- 2. Support the Board recommendation that the Lookout pathway be closed due to safety concerns and remove the existing rail to block off the pathway; and recommend that plans be investigated for a new pathway and consult with the Waratah Men's Shed to assist with building the pathway as a community project.**

The MOTION was put and was CARRIED unanimously

**IN FAVOUR**

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

*Cr Fairbrother asked if councillors could attend next board meeting on 15 December and meet the board.*

*The General Manager took question on notice and advised would discuss at next workshop.*

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Unconfirmed minutes of the Waratah Community Board's meeting held at the Athenaeum Hall at 2.19pm on Saturday 20 October 2018.

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*Prior to the meeting the Board members met with Don Russell (WWC Works and Services Manager) at the Railway Bridge to discuss the condition of the existing bridge. A report regarding the situation of the bridge was undertaken 11 years ago. Board members discussed options for the public access into the future.*

*The future of 19 Mile Hut was also discussed and Don advised that a closer inspection prior to the hut being relocated would need to occur. Council has contacted the Department of State Growth to advise that the Waratah community wish to retain the hut and be notified when removal is required.*

**1. Present**

Yvette Ekman, Anne Dunham, Rosemary Dick, Tony Schmidt, Neil Thorne, Kevin Hyland.

Council Staff: Tracey Bradley, Deb Mainwaring.

**2. Apologies**

Richard Muir Wilson

**3. Declaration of Conflicts of Interest**

Nil

**4. Confirmation of the Minutes of the Waratah Community Board**

Moved Rosemary Dick and Seconded by Anne Dunham "That the minutes of the Waratah Community Board meeting held on the 14 July 2018 are a true and accurate record of the meeting."

**5. Correspondence**

**5.1 Inward**

Waratah Wynyard Council / Circular Head Council Draft Plans

Draft Health and Wellbeing Plan

Draft Age Friendly Communities Plan

Draft Youth Plan

**5.2 Outward**

Nil

**6. Business Arising**

6.1. Response to the Friends of the Waratah Reservoir (FOTWR) regarding services at the Fingerpost Depot

**Action: Tony has advised FOTWR**

6.2. FOTWR concerns regarding retirement of Waratah Depot staff are to be directed to the WWC General Manager

**Action: Tony advised FOTWR**

6.3. Grant information to be provided to FOTWR

**Action: Richard has forwarded information.**



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6.4. Obtain key to Athenaeum Hall Notice Board – Yvette still hasn't received key

**Action: Deb to advise where key can be accessed.**

6.5. Waratah New Residents Kits

**Action: Anne to send minor changes to Tracey**

6.6. Waterfall Lookout Path Safety Issues

The recommendation is *"that the Lookout pathway be closed due to safety concerns and remove the existing rail to block off the pathway; and recommend that plans be investigated for a new pathway and consult with the Waratah Men's Shed to assist with building the pathway as a community project"*.

Moved Tony Schmidt, seconded Rosemary Dick

**CARRIED**

## 7. Council Update

7.1. Budget Submissions 2019/2020

Tracey advised the budget deliberations for the 2019/2020 is commencing soon. A copy of the submission form will be presented at the next meeting. Board members are encouraged to consider projects e.g. detailed design of Class One pathway at the Waratah Waterfalls

**Action: Tracey to provide budget submission form**

7.2. Council Meeting Update:

Items of interest from the Council Meeting:

7.2.1 Waratah Falls – Re-negotiate the Crown lease over the 14ha site

7.2.2 Freedom Camping in WWC – Discussions ongoing

7.2.3 Waratah Dam – Notice of Motion for TAS Water to review Customer Service Charter

Any relevant Council reports associated with Waratah will be provided. Council monthly reports are available on website [www.warwyn.tas.gov.au](http://www.warwyn.tas.gov.au)

## 8. Waratah Community Plan

Tracey provided folders for all members with information on the three priority projects.

*The Board thanked Council staff for the valuable information*

### 8.1. Priority Project 1: Waratah Falls –

Waratah Falls: Crown Land Lease

Maps were provided outlining the additional area that will be included in the lease.

The recommendation is *"that the proposed walking tracks associated with the Waratah Falls be investigated to identify funding opportunities be a priority"*.

Moved Anne Dunham seconded Rosemary Dick

**CARRIED**

### 8.2. Priority Project 2: Community Facilitator and community social services

DHHS Building – The recommendation is *"to contact DHHS to organise a meeting to investigate if the sale of the building occurs that the funds return to Waratah for community projects"*.

Moved Neil Thorne seconded Yvette Ekman

**CARRIED**

Waratah Child Care Centre – currently investigating rezoning to enable dual use of the building.

*It was resolved that the Board decide the future use of the building.*

**Action: Tracey to contact ADRA to determine their interest in the building**

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### 8.3. Priority Project 3: Railway Bridge Restoration -

Following the onsite discussions prior to the meeting it was decided to approach Don Russell to assist with forming a scope of work for the Railway Bridge restoration.

The recommendation is *“that a scope of work be developed to include*

- *Aesthesis of the bridge retained*
- *A viewing platform*
- *Preserve view from the bridge*
- *Link to existing walking trails*
- *Existing bridge to remain*
- *Additional bridge over existing structure or adjacent on the southern side of existing structure*
- *Low profile*
- *Area for interpretation signage”.*

Moved Tony Schmidt seconded Neil Thorne

**CARRIED**

## 9. Update from Waratah Tourism Association

### 9.1. 19 Mile Hut

In discussion with DSG regarding relocating the Hut due to historic value. DSG will provide updates on plans at the Fingerpost Depot.

### 9.2. Annual General Meeting

Held last weekend; all positions remained the same with the exception of Secretary. Anne Dunham has now taken on the role with assistance from Ingrid Ekman.

### 9.3. Tasmania’s Iconic Walk

Funding from the Government is available for the next iconic walking track.

Tony is meeting with Jarrod Edwards to discuss the Pebble Track. The track has significant importance linking many parties.

**Action: Deb to send application form to Tony**

## 10. General Business

### 10.1. Response to draft Community Health and Wellbeing Plans:

Tracey gave an overview of the draft plans and requested comments from members.

**Action: Board members to provide feedback**

### 10.2. Waratah Camp Ground Proposal:

A proposal has been received for the lease of the Waratah Camp Ground, Athenaeum Hall, Stamper Mill.

Council is working with the proposer to ensure all due diligence is achieved.

Criteria which includes conditions, community access, business planning is to be completed. The Board will be updated on the progress.

### 10.3. Public Toilets:

Neil highlighted that the public toilets at Waratah, Fossey Information Bay and Hellyer Gorge need upgrades.

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**Action: Contact Parks and Wildlife and Department of State Growth to seek information on any scheduled upgrades to the toilets at Hellyer Gorge and Fossey Information Bay.**

10.4. Waratah Dam:

Neil advised that the Tasmanian Conservation Trust have been contacted to write a letter outlining the value of the wildlife, flora and fauna in and around the Waratah Dam.

Tony suggested that a representative from the FOTWR be invited to attend the next meeting to provide an update.

**Action: Invite a representative of the FOTWR to attend the next Board meeting.**

10.5. Upcoming events:

Anne highlighted 11 November 2018 – Remembrance Day 100 years; Thorne Family reunion

Zeehan Gem and Mineral Fair 10/11 November 2018

**11. Action points from the meeting clarified**

Board members determined action points from the meeting to advise members of the community during public question time session.

**12. Action List**

Meeting Date	Item	Details	Responsible Member	Date Required	Completed
20/10/18	6.4	Yvette to obtain a key to the Athenaeum Hall noticeboard and update	Deb Mainwaring	ASAP	
20/10/18	6.5	Anne to provide sample Waratah New Residents Kit	Anne Dunham	15/12/18	
20/10/18	6.6	Lookout Pathway be closed and replace with new accessible pathway in conjunction with Waratah Men's Shed	Tracey Bradley	ASAP	
20/10/18	7.1	Send budget submission form to board	Tracey Bradley	15/12/18	
20/10/18	9.2	Contact DHHS re sale of building and possible funds transfer	Deb Mainwaring	15/12/18	
20/10/18	9.2	Contact ADRA to gauge interest in Child Care Centre	Tracey Bradley	15/12/18	
20/10/18	9.3	Contact Don Russell to assist with preparing scope for EOI	Tracey Bradley	15/12/18	
20/10/18	10.3	Iconic Walk application form to Tony	Deb Mainwaring	25/10/18	
20/10/18	11.1	Response to draft community plans	All	9/11/18	
20/10/18	11.2	Waratah Proposal updates	Tracey Bradley	15/12/18	
20/10/18	11.4	Invitation to rep from FOTWR to next meeting	Deb Mainwaring	15/12/18	

**13. Public Question Time**

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13.1 New residents offered their experience in marketing and promotion once they relocate on a fulltime basis.

13.2. Damaged 'Welcome to Waratah-Wynyard' signage – to be replaced as part of the update to all signage to incorporate the new WWC logo.

13.3. Tourism flyers – need to obtain funding to produce tourism/marketing brochures for Waratah at entry points into Tasmania.

13.4. Gun Club Access – Council has no control over access to this area.

**13. Next Meeting**

***Saturday 15<sup>th</sup> December 2018, 2pm at the Athenaeum Hall***

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## 11.0 MATTERS PROPOSED FOR CONSIDERATION IN CLOSED MEETING

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

*A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being, or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.*

*Sub regulation (2) provides the following list of specified matters:-*

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters*
- (b) information that, if disclosed, is likely to confer a commercial advantage on a person with whom the Council is conducting, or proposes to conduct business;*
- (c) commercial information of a confidential nature, that if disclosed, is likely to-
  - (i) prejudice the commercial position of the person who supplied it; or*
  - (ii) confer a commercial advantage on a competitor of the council; or*
  - (iii) reveal a trade secret;**
- (d) contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal;*
- (e) the security of –
  - (i) the council, councillors and council staff; or*
  - (ii) property of the council;**
- (f) proposals for the council to acquire land or an interest in the land or for the disposal of land;*
- (g) information of a personal nature or information provided to the council on the condition it is kept confidential;*
- (h) applications by councillors for leave of absence;*
- (i) relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (j) the personal hardship of any person who is resident, or is a ratepayer in, the relevant municipal area.*

*A Council may also close a meeting or part of a meeting when acting as a Planning Authority if it is to consider any matter relating to actual or possible legal action taken by, or involving, the council.*

*Any discussions, decisions, reports or documents relating to a closed meeting are to be kept confidential unless the Council or Council Committee, after considering privacy and confidentiality issues, authorises their release to the public.*

*The chairperson is to exclude members of the public from a closed meeting, but may invite any person to remain at the meeting to provide advice or information.*

*The chairperson may authorise the removal of any person from a closed meeting if that person refuses to leave; and request the assistance of a police officer to remove that person.*

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MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY that the matters listed below be considered in Closed Meeting:-**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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**12.0 CLOSURE OF MEETING TO THE PUBLIC**

Legislative Reference:

*Local Government (Meeting Procedures) Regulations 2015; Regulation 15*

MOVED BY	CR DUNIAM
SECONDED BY	CR HYLAND

**That the Council RESOLVES BY AN ABSOLUTE MAJORITY to go into Closed Meeting to consider the following matters, the time being 7.42PM:-**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confidential Report R15 (2) – Confirmation of Closed Minutes of Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Issues Raised By Councillors</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Received In Writing</i>	15 (2)
<i>Confidential Report R15 (2) - Response(s) To Councillor Questions Taken On Notice From Previous Meeting</i>	15 (2)
<i>Confidential Report R15 (2) - Councillor Questions Without Notice</i>	15 (2)
<i>Confidential Report R15 (2) - Notices Of Motion</i>	15 (2)
<i>Confidential Report R15 (2)(h) - Leave Of Absence Request - Councillors</i>	15 (2)(h)
<i>Confidential Report R15 (2)– Closed Senior Management Report</i>	15 (2)

The MOTION was put and was CARRIED unanimously

IN FAVOUR

MAYOR WALSH		CR COURTNEY	CR DUNIAM
CR EDWARDS	CR FAIRBROTHER	CR HOUSE	CR HYLAND

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**13.0 RESUMPTION OF OPEN MEETING**

**At 7.59pm the Open Meeting was resumed.**

**14.0 PUBLIC RELEASE ANNOUNCEMENT**

**Nil**

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 7.59pm.

Confirmed,

MAYOR  
10 December 2018