



## Council Meeting

### Record of Public Questions and Statements

Consistent with Council's core values, councillors and Staff strive to ensure all people are treated with courtesy, fairness, dignity and respect. We expect our residents and ratepayers to apply similar standards in their dealings with Council.

It is the Mayor's responsibility to maintain the orderly conduct of Council meetings, and to determine whether a question or statement is out of order due to the use of offensive, objectionable, or defamatory expressions. Council asks members of the public to show proper consideration and courtesy in their comments.

- A **maximum of three questions per person** (Note: A question in three parts will be treated as three questions).
- a **maximum of three minutes per person** to ask questions.

<b>Meeting Date:</b>	(Please Tick) <input type="checkbox"/> <b>Statement</b> <input type="checkbox"/> <b>Question</b>
<b>NAME:</b>	
<b>EMAIL ADDRESS:</b>	
<b>ADDRESS AND PHONE DETAILS:</b>	
<b>SIGNATURE:</b>	
<b>Please Document Question <u>OR</u> Provide the Subject for a Statement</b> <i>Please see a Council Officer if assistance is required.</i> <i>Note: Pre-prepared documents can be attached to this form.</i>	
<b>Public Statement - Subject:</b>	
<b>Questions (3 questions per person – 3 Minute time limit):</b>	