1. **SCOPE**

1.1 Business Continuity Management is an on-going management and governance process supported by the Council’s Executive Management Team, which shall be appropriately resourced to ensure that necessary steps are taken to identify the impact of potential losses, maintain viable recovery strategies and plans and ensure continuity of services through training, exercising, maintenance and review.


1.3 Council’s Business Continuity Management Framework will detail the procedural requirements to ensure compliance with this Policy and best practise BCM principles.

2. **PURPOSE**

2.1 Business Continuity Management (BCM) is a process that identifies potential threats to an organisation and the impacts to business operations that those threats, if realised, might cause. It provides a framework for building organisation resilience with the capacity for an effective response that safeguards service delivery of critical services, the interests of key stakeholders, reputation and value creating activities.

3. **POLICY STATEMENT**

3.1 The Executive Management Team will be responsible for oversight of the Business Continuity Management Framework and ensure appropriate resources are provided to management to support the Council Business Continuity Plan.

3.2 This Policy applies to all the Council Divisions and Business Departments. Key obligations under this Policy, including reporting requirements, are applicable to all Waratah-Wynyard Council and compliance as per the Business Continuity Management Framework.

3.3 This Policy represents the minimum standards for Business Continuity Management within Council.

**Legislative Requirements**

- **ISO31000:2009 Risk Management**
- **Emergency Management Act 2006**

**Related Procedures/Guidelines**

- Business Continuity Management Framework
- Business Continuity Plan